Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	CHAIR
JACOB HAWLEY	VICE-CHAIR
KATHLEEN LEAVITT	COMMISSIONER
LETHA GOGER	COMMISSIONER
JAZZMYN GEGERE	COMMISSIONER
CLAY RIVER	COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
JULY 10, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission was called to order at 10:03 a.m. by Chair Phillips.

Present: Jeanetta Phillips, Jacob Hawley, Kathleen Leavitt, Letha Goger, Clay River
Excused: Jazzmyn Gegere
Staff: Steve Engfer, Polina Pivak

2. Approval of Minutes

a. Meeting of June 12, 2023

By a unanimous vote, the commission approved the motion of Hawley, with a second by Leavitt, to approve the minutes of the June 12, 2022, meeting.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

a. Mariposa County Gateway Elements Murals: Located at 5041 Highway 140 (APN 013-182-002) and 5109 Highway 140 (APN 013-124-003); Mariposa County, applicant.

Pivak gave a presentation.

Clarifications: Engfer clarified that the mural was previously proposed for the Pizza Factory wall, but was moved to the new location, due to the owner's desire to reinvigorate the existing mural. Engfer stated that the mural is intended to connect to the Mairposa Creek Parkway and reflect natural themes.

Phillips mentioned that the public should be made aware of the location change and that the 5041 Hwy 140 location is eligible for historic designation.

Pivak clarified that the mural has only been changed slightly to accommodate the wall at the new location.

Hawley asked whether all walls would be consistent and the lifespan of the mural.

Engfer stated that the estimated lifespan of the mural is 20-30 years.

River clarified that the goal is to ensure all siding is consistent. Currently, there is stucco on one side and wood siding on the other side.

Engfer stated that the Commission could condition the project so that any new siding in the future would have to match the existing one.

Goger asked whether painting is a reversible action and if it would be acceptable for the Commission to approve the action on this basis. Engfer affirmed.

Guest, Supervisor Danette Toso, asked if it would be possible to paint this mural outside of the Historic Design Review Overlay.

Hawley directed staff to determine the property owner's plans to re-side the structure and verify agreement to partner with the County on this project.

By a motion of Leavitt, with a second by Hawley, the HSRPC adopted a motion to recommend that the applicant for the 5041 Hghway 140 project site return to the Commission with an alternative proposal including an option for installation of the mural that does not require removal of the existing siding, for example using hanging panels that are affixed to the side of the building, as was done for the mural on the Pizza Factory wall, and/or provide another proposal. The Commission also requests additional information on the timeline/phasing of the project, including the property owner's plans for re-siding the entire structure.

Result: (3-2)
Ayes: Phillips, Hawley, Leavitt
Noes: Goger, River
Abstain: 0
Excused: Gegere

By a unanimous vote, the Commission approved a motion by River, with a second by Hawley, to approve the second mural located at 5109 Highway 140.

5. Questions and Answers with Staff Regarding Commission Policies and Rules

The Commission directed staff to prepare a presentation on the Brown Act, and Rosenburg's Rules of Order versus Robert's Rules of Order.

By a unanimous vote, the Commission approved a motion by Hawley, with a second by Leavitt, to use Robert's Rules of Order to conduct meetings.

6. Discussion and Possible Action

a. **Discussion and Action to Adopt HSRPC Work Plan for Future Recommendation to the Board of Supervisors**

Pivak presented the current work plan document and identified changes recommended by Leavitt and Goger. Discussion occurred.

The Commission agreed to keep the work plan as a working document.

Leavitt recommended that Objective 2 be removed.

By a unanimous vote, the Commission approved a motion by Hawley, with a second by Leavitt, to not adopt the work plan and continue to collaborate on edits.

b. **Discussion and Action to Adopt Updated By-Laws**

i. Discussion and Consideration to Add Additional Commission Member Seats and/or Ex-Officio Seats with Request to Board of Supervisors

Pivak introduced the item and presented recommended edits by Goger.

The Commission directed staff to return with information about the Certified Local Government program.

By a unanimous vote, the Commission approved a motion by Leavitt, with a second by Hawley, to adopt the by-laws as originally written, with an edit to include Robert's Rules of Order as the guiding principles for conducting meetings.

c. **Discussion and Action to Create Ad-Hoc Committee for Updating the Narrative and Historical Context for the Mariposa County Gold Rush Design Review Guidelines**

Pivak introduced the item.

by a unanimous vote, the Commission approved a motion by Goger, with a second by River, to create an ad-hoc committee to review and update the historical context and related narrative of the Gold Rush Design Review Guidelines and return to the Commission for review of the recommended edits.

d. **Discussion and Action to Approve Draft Letter of Support for Our Town Grant**

Pivak introduced the item.

By a unanimous vote, the Commission approved a motion by Goger, with a second by Leavitt, to approve the Letter of Support for the Our Town Grant as presented.

7. Future Agenda Items

The Commission directed staff to include the work plan, Certified Local Government Information, Brown Act and Robert's Rules of Order explanation, diversity, equity, and inclusion training, and the Mariposa Gateway

Elements mural project as items on the next meeting agenda.

8. Adjournment

There being no further business, Phillips adjourned the meeting at 12:17 p.m.

Respectfully submitted,

Polina Pivak
Planner II