



Mariposa County

The Planning Department
<http://www.mariposacounty.org/>



JEANETTA PHILLIPS
JACOB HAWLEY
KATHLEEN LEAVITT
LETHA GOGER
JAZZMYN GEGERE
CLAY RIVER

CHAIR
VICE-CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION ACTION SUMMARY MINUTES SEPTEMBER 11, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:04 a.m.

Present: Jeanetta Phillips, Jazzmyn Gegere, Jacob Hawley, Clay River
Excused: Kathleen Leavitt, Letha Goger
Staff: Polina Pivak, Steve Engfer
Guests: Charles Phillips, Heather Bernikoff

2. Approval of Minutes

- a. Meeting of August 14th, 2023

By a unanimous vote, the HSRPC approved the minutes of the August 14th, 2023, meeting with a motion by Hawley, and a second by River.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

- a. **Historic Design Review Application No. 2023-104:** Recommendation to the Planning Director on New Signage Located at 5021 Highway 140 (APN 013-184-007); Vines and Vittles, Inc., applicant.

Pivak gave a presentation.

Phillips opened discussion.

Hawley is in favor of the proposed signage.

Phillips recommended that future updates of the Gold Rush Design Review Guidelines or policy include a provision for lettering and branding.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Gegere, to approve the project as presented but require the applicant to shield the proposed LED lighting.

Guest, Heather Bernikoff, stated that she

approves of the project.

Hawley recommended that the Historic Design Review code and guidelines information is included for applicant information prior to submitting a formal application.

- b. **Historic Design Review Application No. 2023-117:** Recommendation to the Planning Director on Exterior Renovations Located at 5119 Jessie St (APN 013-240-023); Mariposa Museum and History Center, applicant.

Pivak gave a presentation.

Hawley explained that the renovations are necessary but is concerned about the roof material choice. Phillips agreed.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by River to approve the project as presented and advise the applicant to keep the same style roofing.

5. Discussion and Possible Action

- a. Review, Discuss, and Adopt Ad-Hoc Committee Edits to Gold Rush Design Review Guidelines

The HSRPC discussed the specifics and timeline of the approval process, such as tribal consultation, re-review by the HSRPC, and Board of Supervisors approval.

Pivak explained some of the minor edits that occurred after the prior HSRPC meeting, such as fixing grammatical errors and the addition of a short introductory paragraph.

HSRPC discussed the level of detail that should be included in the description of Mariposa County history for this document.

Bernikoff expressed her appreciation of the work on this document and supports the additional edits.

By a unanimous vote, the HSRPC approved the motion of Hawley and second by River to adopt the Ad-Hoc Committee Edits to the Gold Rush Design Review Guidelines with an additional edit to strike the sentence, “within these early Gold Rush communities, the modern history of the county began.”

- b. Discuss Certified Local Government Program and Consider Potential Action to Establish Ad-Hoc Committee

Pivak introduced the item.

Phillips asked to table the adoption until next time. River

asked to discuss the item in the context.

By a unanimous vote, the HSRPC approved a motion by Hawley and a second by River to table the discussion and establishing the ad-hoc committee.

6. Informational Items

- a. Robert's Rules Training

Pivak gave a presentation on Robert's Rules.

7. Future Agenda Items

HSRPC directed staff to include a discussion of Commissioners' River and Gegere invitation to D.C. by the National Historic Preservation and a discussion of the City of San Francisco Historic Preservation Commission Res. 1127 on the next meeting's agenda.

8. Adjournment

There being no further business, the HSRPC unanimously approved a motion by Hawley and a second by River to adjourn the meeting at 11:11 a.m.

Respectfully submitted,

Polina Pivak

Planner II