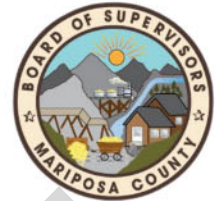




Mariposa County

The Planning Department
<http://www.mariposacounty.org/>



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CLAY RIVER
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CHAIR
VICE-CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION ACTION SUMMARY MINUTES NOVEMBER 13, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:06 a.m.

Commission Members in attendance: Phillips, Gegere, Westfall, River

Commission Members excused: Leavitt, Hawley, Goger

Planning Staff: Polina Pivak, Planner II; Carol Suggs, Executive Assistant

Public: Ava Burns

2. Approval of Minutes

- a. Meeting of October 16, 2023

Motion made by River, seconded by Westfall to accept the minutes of October 16, 2023, as presented.

3. Public Comment on Non-Agenda Items

There was no public comment.

4. Review and Recommend for Action

- a. **Historic Design Review Application No. 2023-135:** Recommendation to the Planning Director on Signage Located at 5103-C Hwy 140 (APN 013-126-003); Janelle Higton, Applicant.

Pivak presented the project along with a PowerPoint presentation.

Discussion: was held regarding color not being very similar to the guidelines and concern about the height of the signage appearing to hang low in the picture provided. Pivak noted that the color is actually more muted than what the guidelines show and the picture provided is just a rendering and not to scale.

By Motion of Westfall, Seconded by River, the HSRPC recommended that the Planning Director approve the project as presented. Motion Passed.

AYES: 4

NOES: 0

- b. **Historic Design Review Application No. 2023-136:** Recommendation to the Planning Director on Exterior Renovations Located at 5043 Hwy 140 (APN 013-182-001); Dave Gerken, Applicant.

Pivak presented the project along with a Power Point presentation.

Discussion was held regarding the location of the trash and recycling as well as an HVAC unit to the north. Pivak stated that the screening of the trash and recycling can be a recommended condition of approval as well as the screening or painting of the HVAC unit.

By Motion of River, Seconded by Westfall, the HSRPC recommended that the Planning Director approve the project as presented, with the recommendations that trash and recycling be screened and that the HVAC unit be screened and or painted. Motion passed.

AYES: 4

NOES: 0

5. Discussion and Possible Action

- a. Discuss Commissioners' River and Gegere Trip to D.C. for National Historic Preservation

Both River and Gegere provided information on the trip to D.C. for National Historic Preservation. Stated that we could do more if we were recognized as a Certified Local Government. Gegere mentioned that there are a lot of grants that would benefit and protect our community and was supportive of looking into having Mariposa be a Certified Local Government so that we can have access to programs.

- b. State and Federal Process for Historic Designation and Potential Preservation Funding Sources

Pivak provided information and resources, including but not limited to the Mills Act, Federal and State Tax Credits, grants and potential funding sources.

- c. National Alliance of Preservation Commissions Code of Ethics

Pivak included the National Alliance of Preservation Commissions' Code of Ethics to review as to whether or not the HSRPC would want to adopt these or use them as a baseline to create their own. Pivak pointed out some of the highlights of the code.

6. Informational Items

- a. Ad-Hoc Updates

Pivak stated that the work plan final checks are being done and will bring an item to the next meeting. Pivak also stated that the Certified Local Government (CLG) ad-hoc will meet after the meeting today and recommendations from that group will be brought to the Commission.

- b. National Alliance of Preservation Commissions Parliamentary Procedures and Meeting Behavior

Pivak stated that she found this resource and thought it very helpful, especially since HSRPC has new members. Roberts Rules of Order have been adopted by this Commission and this Code of Ethics has information regarding Roberts Rules of Order for meeting conduct.

7. Future Agenda Items

Westfall inquired about Hornitos School.

Pivak stated that they came in for a building permit, and while they are a designated structure they are not in a historic district that has been recognized.

Phillips stated that Janet Chase Williams has been digitizing documents for the History Center.

Pivak stated that the No. County History Center are working on getting a structure for archiving.

Westfall stated that Merced has an association of museums for their county and asked if we do as well.

Pivak replied no, but we need to do a reach out to bring everyone together.

River requested that the proposed Code of Ethics be put on the next meeting agenda for discussion and possible adoption.

Pivak stated that there is also some information that was found useful on how to discuss contentious historical preservation topics and that can be on a future agenda for review.

8. Adjournment

There being no further business, Chair Phillips adjourned the meeting at 10:43 a.m.

Respectfully Submitted,
Carol Suggs, Executive Assistant