

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

ACTION SUMMARY MINUTES FINAL (Approved 5/13/24)

MARCH 11, 2024

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:00 a.m.

Commission members in attendance: Jacob Hawley, Jazzmyn Gegere, Clay River, Letha Goger, Richard Westfall

Excused: Jeanetta Phillips, Kathleen Levitt

Planning Staff: Polina Pivak, Kaitlyn Casner

Guests: Janet Chase Williams, Matt Hespenheide

2. Approval of Minutes

Meeting of February 12, 2024

By a unanimous vote, the HSRPC approved a motion by Letha Goger with a second by Clay River to accept the minutes as written.

3. Public Comment on Non-Agenda Items

There was no public comment.

4. Review and Recommend for Action

Historic Design Review Application No. 2024-013: Recommendation to the Planning Director regarding new HVAC screening located at 5038 Hwy 140 (APN 013-18-016); Mountain Aire, Applicant

Staff gave a presentation (see packet).

No public Comment.

Jacob Hawley asked about neighbor's view. Staff to check. Clay River asked about fire resistant planting. Staff said the project proponent would adhere to current regulations.

By a unanimous vote, the HSPRC approved a motion made by Letha Goger with a second by Jazzmyn Gegere to recommend approval of the project as presented.

Historic Design Review Application No. 2024-022: Recommendation to the Planning Director on Mariposa Downtown Improvement Project; Public Works, Applicant.

Staff Matt and Polina Pivak gave a presentation (see packet).

No public comment.

Clay River asked for more information on the revegetation plan. Matt said there is limited area for planting on Bullion Street due to expansion of sidewalks and walls. They are exploring opportunities for trees where possible. Jacob asked if there are plans to disguise all town dumpsters. Matt said it is in planning. Matt said business owners feel positive about the plan. He also stated lighting is LED, light sensitive. This would help make the county comply with the goal to disguise all trash bins.

By a unanimous vote the HSPRC approved a motion made by Clay River with a second by Letha Goger to recommend approval of the project as presented.

5. Committee Business

Consider and Take Action to Alter Commission Membership to Include Ex-Officio Members.

Pivak explained that an Ex-Officio does not contribute to quorum. A member of the Board of Supervisors would attend and participate in meetings but do not vote. The BOS would have to have to approve an amendment to the by-laws. All other commissions have an ex-officio member. Ex-officio members would be from BOS and or planning commission.

After discussion it was agreed to table the decision until the next meeting.

6. Ad-Hoc Committee Updates

Gold Rush Design Review Guidelines to go to board. Staff to let us know when goes before board. Need more background work to be done.

Certified Local Government (CLG) Discuss and take action on Ad-Hoc Recommendation to direct staff to begin background work to become eligible

for application to the Certified :Local Government (CLG) program, and consideration by the HSRPC in the Future Prior to Formal CLG Application.

Question: Estimated time frame. Develop timeline part of work. Some items included in current work plan as actions committee would like to take. Not including adopting anti neglect requirements, connecting with OHP for technical assistance.

By a unanimous vote the HSPRC approved a motion made by Letha Goger seconded by Clay River to ask staff to move forward with background eligibility work.

HSRPC Work Plan

Discussion, Planning and Direction Regarding Next Steps by Commission and Staff to Accomplish Goals Established by Work Plan.

Pivak to leave this as continuing agenda item. Ad Hoc committees are disbanded.

7. Update Regarding Digitization of Mariposa County Historical Records by Museum and History Center.

Janet Chase Williams VP of the Mariposa Museum and History Center spoke to the committee. Mariposa County records are owned by the county. They are under the jurisdiction of the County Clerk. The Museum is working with the County Clerk to digitize the county's historic records. Most are currently housed in the museum vault. They are in the process of drafting a contract with Family Search through the Mormon Church. This organization would digitalize the records, making copies for the county and the museum. Access will also be available through family research sites. She stressed the importance of preserving and sharing historic records. They plan to digitize county public records and newspapers, not family genealogy. Scanning of documents is to be done on-site. When documents are used someone from the library and county shall be present. Final approval to come before the board of supervisors as soon as they can get on the agenda.

Discussion was held by members. Some had concerns of details and formation of a contract dealing with historic Mariposa County Records without prior discussion with the HSRPC.

It was decided to revisit this at the next meeting and ask the County Clerk to attend.

8. Update Regarding Build-out of Historical Resource Inventory Database by Planning Staff.

Polina Pivak is working on building out Excel spread sheets. Inventory of file within other County departments, but not shared with outside public until details are worked out considering private property rights.

Continuing Project.

9. Future Agenda Items:

Discussion of use of religious entities, especially involving current draft contract, to digitalize county records.

10. Adjournment

There being no further business, the meeting of the HSRPC was adjourned by Chair Jacob Hawley at 11:39 a.m.

Minutes respectfully submitted by,

Richard Westfall, Secretary