



Mariposa County

<http://www.mariposacounty.org/>
The Planning Department



JEANETTA PHILLIPS
JACOB HAWLEY
KATHLEEN LEAVITT
LETHA GOGER
JAZZMYN GEGERE
CLAY RIVER
RICHARD WESTFALL

CHAIR
VICE-CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
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COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

FINAL MEETING MINUTES (Approved 2/12/24)

JANUARY 8, 2024

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

Members of the public who wish to participate in the meeting are invited to do so by submitting written comments (instructions follow) or by attending the meeting in person. Planning Advisory Committee written commenting processes are as follows

WRITTEN COMMENTS: Written comments may be submitted via U.S. Postal Service, email or may be dropped off at the Planning Department. In your written communication please note in the subject line which Planning Advisory Committee you are commenting to and indicate which "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON- AGENDA ITEM" that you are commenting on.

1) Mail • Send written communication to:

Mariposa County Planning Department
PO Box 2039
Mariposa CA 95338

2) Email • Send an email to the planningdept@mariposacounty.org

3) Drop Off:• Written communication can be dropped off at:

Mariposa County Planning Department
5100 Bullion Street, 1st Floor
Mariposa, CA 95338

No matter which of these formats you choose to use for written communication (Mail, Email or Drop Off) please know that in order to ensure distribution to the committee prior to their consideration of the agenda, and in order for your written comments to be placed into the record it must be received no later than 8:00 a.m. on the day of the meeting.

Persons who, due to a disability, need assistance or special accommodations in order to participate in this meeting should, as soon as possible prior to the meeting, contact the Planning Department at (209) 966-5151 or email planningdept@mariposacounty.org to request special accommodations for persons with disabilities.

In compliance with the American Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:03 a.m.

Present: Jeanetta Phillips, Jazzmyn Gegere, Jacob Hawley, Letha Goger,
Clay River, Kathleen Leavitt

Excused: Richard Westfall

Staff: Polina Pivak, Sophea Craighead

Guests: Jackie Baxton, Ava Burns

2. Approval of Minutes

a. Meeting of November 13, 2023

By a unanimous vote, the HSRPC approved the minutes of the November 13th, 2023, meeting with a motion by Hawley, and a second by River.

3. Public Comment on Non-Agenda Items

Pivak presented a public comment from Pete Judy that was received on 1/6/2024 regarding the deterioration, including a lack of action to replace the windows, of the County Probation building, also known as the Lind House, which is a Designated Historic Structure within the Mariposa Town Planning Area.

Hawley recommended reaching out to Mr. Judy to provide information regarding the Design Review that was previously approved for the structure, as well as HSRPC's limited scope of power.

Phillips agreed that there is not much HSRPC can do regarding a lack of funds to remodel the structure.

By a unanimous vote, the HSRPC approved a motion by Hawley, with a second by Leavitt, to direct staff to respond to Mr. Judy with additional information, bring the public comment to the attention of Board of Supervisors, and request information regarding potential funding of building renovations.

4. Review and Recommend for Action

- a. **Design Review Application No. 2023-132:** Recommendation to the Planning Director on Public Art Located at 10313 Park Ln, Coulterville (APN 002-040-002); Mariposa County, Applicant.

Pivak gave a presentation.

Hawley asked if the project proponents are conducting public outreach. Pivak affirmed.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Goger, to approve the project as presented.

Baxton provided more information on the artwork and dates of when the art piece will get installed.

- b. **Historic Design Review Application No. 2023-159:** Recommendation to the Planning Director on Signage Located at 5009 5th St. Unit #2, Mariposa (APN 013-186-015); Ryan

Madaus, Applicant.

Pivak gave a presentation.

Discussion was had regarding the color of the business sign, which will be constructed of hand-carved wood and held with metal brackets. Sign design includes half dome and cinnamon rolls.

HSRPC asked whether the sign will be sticking out or flat against the building. Pivak stated the sign will be sticking out and facing Highway 140.

By a unanimous vote, the HSRPC approved a motion by Leavitt, and a second by Hawley, to approve the project as presented.

5. Committee Business

a. Approve 2024 Meeting Dates

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Leavitt, to approve the 2024 meeting dates with an amendment to change the proposed July 8th meeting date to July 15th.

b. Election of Officers

Election was tabled until the next meeting to ensure that all Commission members are present for the vote.

c. Preparation of 2023 Annual Report of Commission Activity to Board of Supervisors

Pivak introduced the item and stated that the report is due by April 1st and shared with the commission what areas she had completed. Pivak requested HSRPC input on the report and recommended that either the chair or an ad-hoc committee help complete the report.

Leavitt affirmed Pivak's recommendation. Goger recommended that the HSRPC draft work plan be included in the final annual report within Section D: "Goals and Objectives for the next year."

By a unanimous vote, the HSRPC approved a motion by Leavitt, and a second by Goger, to direct the work plan ad-hoc committee to complete the preparation of the 2023 annual report to the Board of Supervisors.

d. Discussion and Possible Action on the National Alliance of Preservation Commissions' Code of Ethics

Pivak introduced the item.

Goger expressed her support for the document so that the public knows what to expect from the HSRPC. Goger provided an addition that guides public participation in HSRPC meetings and recommended the removal of the last sentence; "failure to abide by this agreed upon HSRPC Code of Conduct may result in a request for you to leave the meeting."

Phillips asked how the public will know these rules. Goger recommended a presentation slide for every meeting. Pivak stated that this may be difficult to implement but this Code of Ethics will be made available via the agenda packet and website, in addition to reminders at

meetings where there is public participation.

By a unanimous vote, the HSRPC approved a motion by River, and a second by Leavitt, to adopt the National Alliance of Preservation Commissions' Code of Ethics with the amended addition from Letha Goger.

e. Ad-Hoc Committee Updates

- I. Gold Rush Design Review Guidelines -
Pivak provided an update to the commission: the Southern Sierra Miwuk Nation gave their approval on the document at the January 4, 2024 meeting and there will be an action item at the next meeting to approve the draft and present to the Board of Supervisors for their approval.
- II. CLG –
Pivak gave an update: the ad-hoc committee still needs to meet to complete their discussion and recommendations to the rest of the Commission.
- III. HSRPC Work Plan –
Pivak gave an update and presented the draft document. Goger recommended changing Objective 4's timeline to be medium- to long-term.

Pivak stated there will be an action item to approve the work plan at the next meeting and present to the Board of Supervisors.

6. Informational Items

a. American Association for State and Local History Toolkit for Communicators

Pivak summarized the key items in the packet with regards to new and different ways to communicate historical topics professionally and respectfully.

Leavitt stated the provided information is helpful, but there is some bias against the community that may not be as knowledgeable. Pivak agreed and pointed to the helpful parts of the document regarding pivoting the conversation away from personal opinions, revisionist history, and the idea that racism is over.

7. Future Agenda Items

The HSRPC directed staff to include the following items on the next agenda:

- Election of officers
- Action items for Gold Rush Design Review Guidelines and HSRPC Work Plan.

8. Adjournment

There being no further business, Chair Phillips adjourned the meeting at 11:03 a.m.

Respectfully submitted,

Polina Pivak, Planner II, and Sophea Craighead, Office Assistant