



Mariposa County

The Planning Department
<http://www.mariposacounty.org/>



JEANETTA PHILLIPS
JACOB HAWLEY
KATHLEEN LEAVITT
LETHA GOGER
JAZZMYN GEGERE
CLAY RIVER
RICHARD
WESTFALL

CHAIR
VICE-CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

ACTION SUMMARY MINUTES *FINAL*

(Approved 3/11/24)

FEBRUARY 12, 2024

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:00 a.m.

Chair Phillips, then announced that the HSRPC meetings are now open to the public via Teams call-in option. Pivak clarified that Commissioners are not allowed to formally participate in the meeting via Teams and must be present to qualify for quorum and to vote.

Commission Members in attendance: Rich Westfall, Jazzmyn Gegere, Letha Goger, Jacob Hawley, Kathleen Leavitt, Janetta Phillips

Commission Members Excused: Clay River

Planning Staff: Polina Pivak, Planer II, Sophea Craighead, Office Technician

Public: Pete Judy, Matt Hespenheide

2. Approval of Minutes

- a. Meeting of January 11, 2024

By a unanimous vote, the HSRPC approved the minutes of the January 11, 2024, meeting with a motion by Goger, and a second by Hawley.

3. Public Comment on Non-Agenda Items

There was no public comment.

4. Review and Recommend for Action

a. **Discussion and Direction on Public Comment from Pete Judy regarding Lind House (5089 Bullion St; APN 013-127-013) with Matt Hespenheide, County Engineer**

Chair Phillips opened the item. Pivak shared that the Lind House was previously discussed at the January 8, 2024, meeting; however, she was unable to formally present the HSRPC recommendation to the Board as the item was not listed on the agenda as an action item. Pivak then introduced Mike Hespenheide, Public Works to participate in the discussion and provide an update to the Commission.

Discussion was held regarding the timeline and cost of the project, windows, and paint. Goger asked Pete Judy, Retired Chief Probation Officer, Mariposa, CA., if the plan he is hearing from Public Works is addressing his concerns for the building. Judy responded with a brief history of his association with the Lind House and expressed his concerns with regards to the windows and paint due to the delay in not addressing the paint years ago.

Hawley is in favor of moving forward with the plans provided by Public Works and suggested for Staff to provide the Commission with an update as the project progresses. By a unanimous vote the HSRPC approved for Staff to provide an update on the Lind House with a motion by Hawley, and a seconded by Leavitt.

5. Committee Business

a. **Election of Officers**

Chair Phillips opened the item and nominated Hawley for the Chair position. Hawley accepted the nomination. By a unanimous vote, the HSRPC approved a motion to elect Hawley as the new Chair for HSRPC.

Chair Phillips opened the nominations for the Vice-Chair position. Hawley nominated Phillips. Phillips accepted the nomination. By a unanimous vote, the HSRPC approved a motion to elect Phillips as the new Vice-Chair for HSRPC.

Chair Phillips opened the nominations for the Secretary position. Gegere nominated Goger and Goger declined the nomination. Hawley nominated Westfall and Westfall accepted the nomination. By a unanimous vote, the HSRPC approved a motion to elect Westfall as the new Secretary.

b. **Approve Final 2023 Annual Report of Commission Activity to Board of Supervisors**

Chair Phillips opened the item for review. Pivak briefly went over the changes regarding the Work Plan Ad Hoc. Phills approved the changes and was in favor of the final version. Goger commented that the Ad Hoc Committee's decision of what to add or remove was based on the foundational items that the Committee could work on next year to take the steps to move forward with each of the objectives. By a unanimous vote, The HSRPC approved the Final 2023 Annual Report of Commission Activity with a motion by Leavitt, and a second by Goger.

c. **Ad-Hoc Committee Updates**

I. **Gold Rush Design Review Guidelines**

- **Consider Final Draft of Gold Rush Design Review Guidelines prepared by the Ad-Hoc Committee and take action for HSRPC**

Recommendation to the Board of Supervisors

Pivak shared that at the last meeting there was not an action item to approve the project and recommendation for the Board approval. By a unanimous vote, the HSRPC approved the Final Draft of Gold Rush Design Review Guidelines with a motion by Hawley, and a second by Leavitt.

II. Certified Local Government (CLG):

Pivak stated that there isn't an update on this item as they were supposed to meet today, but meeting has been postponed, due to River being absent.

Goger requested an update on this item. Pivak shared that they have met to discuss the pros and cons and she was directed to put together a work plan to detail everything that is required to qualify and apply for the program. The next meeting will be the discussion of the work plan and the Ad Hoc will be bringing their recommendations on whether to move forward and what the steps should look like.

III. HSRPC Work Plan

- Consider Final Draft of Work Plan prepared by the Ad-Hoc Committee and take action for HSRPC Recommendation to the Board of Supervisors

By a unanimous vote, the HSRPC approved the HSRPC Work Plan with corrections for recommendation to the Board of Supervisors with a motion by Leavitt and second by Goger.

Informational Items

- a. Section 106 Citizen's Guide (National Historic Preservation Act (NHPA) of 1966, as amended, [16 USC 470, 36 CFR § 800])

Pivak explained Section 106 requirements and applicability. CEQA is the local and state process for review of any potential impact on cultural resources, while Section 106 is related only to federal projects. Goger mentioned that the National Alliance for Historic Preservation Commissions has a monthly webinar series with explanations on the environmental consultation regarding cultural resources.

6. Future Agenda Items

The HSRPC directed staff to include the following items on the next agenda:

- Discussion on next steps to implement work plan
- Staff update on HSRPC historic resources database creation
- Presentation from Janet Chase-Williams on digitization of historic records at the Mariposa Museum and History Center

7. Adjournment

There being no further business, the meeting of the HSRPC was adjourned by Chair Phillips at 10:41 AM.

Minutes Submitted by,

Sopheia Craighead, Administrative Assistant