Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
WAYNE FORSYTHE, VICE-CHAIR	**DISTRICT IV**
ROSEMARIE SMALLCOMBE	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
MARCH 12, 2024

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Steve Engfer/Planning Director, highlighted CA. 11. He thanked Elnora George for her years of dedicated service.

Mike Brusa/Resident noted he is still waiting for the shelter resolution to be terminated. He then discussed his disdain for emergency governance.

Amber Chambers/Resident, commented on CA. 15 and wanted to recognize Gussie Kidd and Jackie Lee, who were sitting in the room. She also wanted to thank the Board for dedicating and changing the Hall's name to honor their life's work.

Supervisor Forsythe commented on CA. 4, noting that this item was meant to replace a piece of equipment from 1975. He noted that the piece of equipment that will be replaced was instrumental in the Pizza Factory Fire and Jeffrey Hotel Fire and has plucked numerous individuals out of the river, which shows it is instrumental that a piece of equipment like this is needed.

Chair Menetrey wanted to highlight the service recognition from several individuals on committees. He thanked them for their service and noted that they appreciated their service and commitment.

Supervisor Poe commented on CA. 15 wanting to recognize Gussie Kidd and Jackie Lee as he has heard so many wonderful things about them as well as their impact to the community.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Agricultural Commissioner**

Approve an Increase in Extra-Help Hours from 990 Hours to 1,300 Hours for Agricultural Field Assistant Extra Help Position, Effective Immediately

CA3. **District Attorney**

Approve an Agreement with Goserco, Inc. in the Amount of $8,211.51 for a 5-year Extended Warranty Plan; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Fire**

Approve the Submittal of Assistance to Firefighters Grant Application Towards the Purchase of an Aerial Apparatus Vehicle for Mariposa County Fire Department for a Grant Total of $1,000,000

CA5. **Fire**

Approve an Amendment to the Memorandum of Understanding (MOU) Between Mariposa County and Local CALFIRE Madera-Mariposa-Merced Unit (MMU), Authorizing CALFIRE Heavy Equipment Operators (HFEO) Use and Provide Labor for Routine Maintenance of County Fuel Reduction Equipment as Identified in MOU; and Authorize the Board of Supervisors Chair to Sign the MOU

CA6. **Health and Human Services Agency**

Accept Resignation and Recognize the Service of Preston Smith on the Emergency Medical Care Committee

CA7. **Health and Human Services Agency**

Accept the Change of Designation of Local Child Care Planning Council (LCCPC) Member Amber

Edwards from Parent Consumer to a Discretionary Member; and Re-Appoint Gwen Nitta to the Local Child Care Planning Council (LCCPC) for a Three-Year Term Expiring February 13, 2027

CA8. **Health and Human Services Agency**

Approve the Certification Statement Regarding Composition of Membership for the Local Child Care Planning Council (LCCPC)

CA9. **Planning**

Appoint Paul Daysh and Zoe Alexander; and Re-Appoint Roger Powell to the Housing Programs Advisory Committee with Terms Expiring February 28, 2027

CA10. **Planning**

Re-Appoint Carla Kelly as an At-Large Voting Member with a Term Expiring February 28, 2026; Re-Appoint Dave Mecchi as a Voting Member and Lyle Turpin as the Alternate Representing the Mariposa County Resource Conservation District with Terms Expiring February 28, 2026; Appoint Kelly Williams as a Voting Member and Jordan Cory as an Alternate Voting Member Representing the Mariposa Farm Bureau with Terms Expiring February 28, 2026 to the Agricultural Advisory Committee

CA11. **Planning**

Recognize the Service of Elnora George to the Agricultural Advisory Committee

CA12. **Planning**

Approve an Agreement to Hold Harmless for Southern Sierra Miwuk Nation S-212 Chainsaw Training Class; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA13. **Planning**

Re-Appoint Gabriel Edwards to the Code Compliance Advisory Committee with a Term Expiring February 28, 2026; and Recognize Lydia Clary for Her Service to the Code Compliance Advisory Committee

CA14. **Planning**

Re-Appoint Charli McCord to the Catheys Valley Community Planning Advisory Committee as a Member with a Term Expiring February 28, 2026 (Supervisor Toso)

CA15. **Public Works**

Approve Name Change Request and New Signage for Woodland Hall, also known as Almost Like Home Preschool, to Kidd-Lee Center at Woodland Park to Recognize the Hard Work and Commitment of Gussie Kidd and Jacki Lee After Many Years of Service

CA16. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206 for the Mariposa Certified Farmers Market, Located in the Parking Lot of 5029 Stroming Road from 4:30 PM to 6:30 PM

Every Wednesday from May 1, 2024, to October 30, 2024

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Abel Del-Real Nava/Assistant CAO/HR proudly announced that Jennifer Allard, Aimee Rogers, Nicole Butticci-Weston, and Kimberly Ballard passed the SHRM Certified Professionals exam. He noted this is a globally recognized credential for Human Resources professionals. He expressed his pride in their achievements and will help to manage the workforce and ensure compliance. Dallin Kimble/County Administrative Officer, noted that Mariposa County has never had more than one certified individual at a time; now, the Human Resources Department has six certified professionals.

Joe Lynch/Health and Human Services Agency noted that the Human Resource staff at Health and Human Services was brought into the fold to take the SHRM-CP exam and have been excited. He further noted the encampment update, noting eight to ten individuals currently still reside at the encampment. there. He noted the pallet shelters would be installed, and a 30-day notice would be given to the encampment residents to vacate the encampment. He noted that once it's vacated, the property will be fenced, soil tested, and put back to its original state. He discussed CA. 1, noting that the county has not received a dollar for having this local emergency. Supervisor Forsythe noted he has been an advocate in getting it cleaned up. He felt this wasn't the perfect solution but it is a solution. He concurred that it is a nationwide problem.

Steve Engfer gave a quick overview of the development code update noting they have been working with Minter Harnish and the Board would get an update in April.

Jermey Briese/Sheriff noted they had the Annual Sheriff's Gala, noting it was a good night, and they were able to recognize and provide awards for dedicated service. He noted on March 29th, the foundation will team up with Safe Families to provide over 75 Easter meals to families. Sheriff Briese then gave an update, noting twenty-one calls have been held in queue. District 4 is the most impacted, District 5 is the second most impacted, and then District 1, District 3, and finally, District 2. He noted the calls held were suspicious circumstances, burglary, suspicious make, and an intoxicated subject. He gave a shout-out to the OES team noting Wes Smith and Raquel Sandoval worked diligently and in tandem with other county partners and were awarded a $3.8 Million grant for hazardous fuels reduction. Supervisors Poe and Forsythe thanked Sheriff Briese and his team.

Monica Nielsen/Agricultural Commissioner/County Sealer noted that on March 20th, they would be holding the first commercial livestock training and pesticide use education training. She noted that staff is out testing fuel meters and asked that individuals be mindful that they are out observing rights-of-way.

Dallin Kimble noted the previous Friday, the Agriculture Appropriations Bill passed, and Mariposa County will receive $375,000 for the Wawona Ambulance Bay. He noted they will be preparing a list for new requests and asked the Board and Department Heads if they had requests to let him know.

G. Public Comment on Non-Agenda Items

Public comment was received by Mike Brusa, who discussed the Declaration of Independence as well as the

court case McCullough versus Maryland, which was the battle over the Bank of the U.S.

H. Regular Agenda Items

1. **Public Works**

Receive a Presentation from the KPA Group Regarding the Probation Department Improvement Concept Study Report; Approve the Concept to Renovate the Juvenile Hall Building and Add a New 2-Story Connected Addition; Approve an Agreement with the KPA Group in the Amount of $869,880 for Construction Documents and Technical Specification; Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve Budget Action Transferring Funds within the Probation Department to Capital Improvement to Cover the Agreement (4/5ths Vote Required)

Ryan Oliphant/Chief Probation Officer gave the staff report. He turned it over to Matt Evans/KPA and Lisa Lynn/KPA who gave a PowerPoint Presentation. In response to Chair Menetrey, Chief Oliphant noted the historic buildings will be vacated for other County use.

Public comment was received by Pete Judy/District Four Resident/Retired Chief Probation Officer, who gave a brief history of how they have gotten to this point and noted Probation does not have the space it needs to do what it needs safely.

Mike Brusa noted he appreciated the enthusiasm of the project but noted it was problematic. He discussed the State being in debt of $73 Billion and noted even if it's a grant, it's still taxpayer dollars.

Sheriff Briese commented in support of this project, noting Probation, like the Sheriff's Office, has been saddled with a dilapidated place to work from. He noted the concerns are real. They need security for staff to work safely.

Jonathan Noel asked what the timeline was for the project and if there were blueprints available.

In response to Supervisor Forsythe, Chief Oliphant noted they are officers of the Court and it makes sense for them to be in the location that they currently are. He noted the action they are looking to have to Board make today is approving a concept as it will make the project more shovel ready and more attractive to funding opportunities.

Mr. Evans noted that completing construction documents would take 10 -12 months, and construction would take 15 months.

Further Board discussion ensued.

SELECTION: Building Concept Two was chosen.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Planning**

Presentation of the 2023 American Planning Association (APA) Central California Section Planning Award for Excellence and Achievement in Planning in the Category of Innovation in Resilience and Sustainability for the Merced River Trail Vision Plan

Will Fassett/Community Design and Development Planner gave the staff report. He noted this is to recognize the work of the Merced River Trail Working Group. He recognized the current and former members of the group. Johnnie/American Planners Association noted the central section is 11 counties large.

Public Comment was received Jeff Jenkins/Resident who noted it's been a pleasure to work on this project. He noted it was nice to see everyone out and about at the Merced River. He noted this will become important for our community and visitors.

Chair Menetrey and Supervisor Smallcombe gave kudos and expressed their gratitude.

Johnnie presented staff members and board members with a plaque.

RESULT: PRESENTATION HELD

5. **Administration**

Discussion and Possible Direction Regarding Fiscal Year 2024-2025 (FY25) General Purpose Revenue

Dallin Kimble gave the staff report and went into a PowerPoint presentation.

Public comment was received by Mike Brusa who noted the structure of business is different. He then discussed Hamilton.

Sheriff Briese thanked the Board and CAO. He noted that they have been having many discussions on budgets and open communication. He reminded the Board of the budget challenges that affected operations. He reminded the Board that if budget reductions continue, they will lose the fight against crime.

Board discussion ensued but no direction was given.

RESULT: PRESENTATION HELD

6. **Board of Supervisors**

Discussion and Possible Direction Regarding the Status of Mandated Financial Audits, Mandated Financial Reporting and Internal Financial Information Processes (Supervisors Smallcombe)

Supervisor Smallcombe gave the staff report. No public comment. Board discussion ensued.

DIRECTION: The board directs the Clerk of the Board to come back with a financial calendar for the remaining year, which will become a yearly item to be adopted at the beginning of every calendar year. Supervisors Menetrey and Smallcombe are to continue meeting with the Auditor for the remainder of the year, coming back at a later date for Board updates.

RESULT: DIRECTION GIVEN

I. Closed Session

Chair Menetrey read closed session items item one. No public comment.

12:32 PM Chair Menetrey recessed the Board into closed session.

2:38 PM Chair Menetrey read out the second closed session item, no public comment received, and recessed the board into closed session.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RESULT: CONTINUED to MARCH 19th, 2024 at 9:00 AM or soon thereafter

2. **Board of Supervisors**

CLOSED SESSION: Public Employee Performance Evaluation: Position of Employee Under Review: Building Director (Government Code Section 54954.5)

RESULT: CLOSED SESSION HELD

J. 2:00 PM Reconvene

Regular Agenda items H 3 and 4 were continued from the regular agenda after 2:00 PM for a vote.

Chair Menetrey reconvened at 2:00 PM.

1. **Planning**

Discussion and Possible Direction on Permit Ready ADU Plans

Ben Goger/Senior Planner gave the PowerPoint Presentation.

Public comment was received from Mike Brusa who noted he used to live in Morgan Hill. He noted there is a historical home that is now the museum that was owned by a man named Morgan Hill. He went into a story about Sears homes. He further discussed that the government has created housing issues.

Board discussion ensued.

2:36 PM Chair Menetrey noted the item would be continued to later in the day due to needing to move into closed session but wanted to get items H.3 and 4 voted on.

4:26 PM Vice-Chair Smallcombe reconvened the meeting with Chair Menetrey excused.

DIRECTION: Assign the Planning Department to be charged with creating ADU "Master Plans" to be included in the Housing Element as a program. Look to other entities to assist in creating cost-effective plans for individuals to use. Assess other avenues of funding and/or use the "Housing Trust Fund" to assist in funding the purchase of pre-drawn plans.

RESULT: DIRECTION GIVEN

This item concluded at **4:40 PM**

3. **Planning**

Adopt a Resolution Approving the Final Designs of Two Panels to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

Hannah Harrison/Community Design and Development Planner gave the staff report.

Public comment was received by Abby Miller the artist who gave information about this piece.

Mike Brusa noted this undermines the commission. He noted he appreciated the tribal council.

Marilyn Saunders asked that it be continued, so the Parks and Recreation Commission could be consulted.

Jonathan Noel noted his concern for vandalism and how it would be cleaned. Ms. Miller responded that the piece is printed on metal for easy cleaning.

Cara Goger/Arts Council also addressed the issue of vandalism, but noted studies have been done that public art is a deterrent against vandalism. She also noted in response to the possibility of continuance that they have four weeks from today to get the art installed.

10:53 PM Chair Menetrey recessed to speak with Counsel and the Clerk of the Board and reconvened at 10:57 PM.

Chair Menetrey noted this item would be continued until after 2:00 PM when the Board has heard the Parks and Recreation Commission meeting outcome.

Supervisor Poe asked what could be done to ensure this doesn't happen again. The Clerk of the Board noted she could prepare a memo for all staff.

This item was taken back up at 2:36 PM and voted upon.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Planning**

Adopt a Resolution Approving the Final Design of a Sculpture to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

Hannah Harrison gave the staff report.

Public comment received by Cara Goger who noted this is the first time they have had a review panel. She gave a shout-out to those who reviewed the submissions.

Alexander Lewis/Artist noted this will be at a large scale. He noted the small-scale piece would be finding another home here in Mariposa. He noted he travels around the United States with his art and noted its good to work toward public art.

Mike Brusa noted the art is great, but noted it is part of the one trillion overspent every 100 days with the government. He further noted he appreciated the fact that the Board works with the tribe and noted they want to be federally recognized.

Board discussion ensued. Due to the same issue as the previous item, this item would be continued until after the 2:00 PM reconvene as the Parks and Recreation Commission needs to vote.

After the 2:00 PM item this item was taken back up and voted upon.

Item was taken back up a**t 2:37 PM** for a vote.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2:38 PM Chair Menetrey recessed the Board back into closed session for item 2.

Report Out

3:27 PM Chair Menetrey reconvened the meeting of March 12th and reported that during the closed session building Director (information was received and direction was given) second item on labor negotiations was continued until March 19th, at 9:00 AM or soon thereafter.

Recess the March 12th meeting to take up a special meeting, and will reconvene.

K. Board Information

Information received.

L. Adjournment

4:41 PM Vice-Chair Smallcombe adjourned in memory of Ronald Johnson.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-89

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

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RECOMMENDATION AND JUSTIFICATION

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County.

California Government Code 8698, 8698.1 and 8698.2 allows for the governing body of a city or county to declare a shelter crisis. A shelter crisis declaration relaxes standards for building occupancy, limits liability and provides a legal basis for the use of certain facilities designated by the County as a shelter for the duration of the crisis.

In order to declare the shelter crisis, the County made findings at a public meeting and adopted Resolution 18-518 that (1) a significant number of persons within the county's jurisdiction are without the ability to obtain shelter; and (2) the situation has resulted in a threat to the health and safety of those persons.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On November 5, 2018, the Board of Supervisors adopted Resolution 18-518 declaring the existence of a Shelter Crisis Local Emergency in Mariposa County to allow Mariposa County to proceed with temporary homeless shelter solutions to meet the needs of our homeless community members.

Recognizing the prevalence of homelessness in California and the health and safety risks facing homeless persons, California law authorizes counties to declare a "shelter crisis" and avail themselves to attendant protections and powers. Specifically, upon declaring a "shelter crisis":

- A county may allow persons unable to obtain housing to occupy designated public facilities during the duration of the emergency (public facilities include parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained by the county);
- A county is immune from liability for ordinary negligence in the provision of emergency housing for all conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing; and
- The provisions of any state or local law or regulation prescribing standards of housing, health, and safety are suspended to the extent that strict compliance would prevent, hinder, or delay the mitigation of the effects of the crisis.

If the County desires to construct and operate an emergency homeless shelter, it is recommended that the County Board of Supervisors first declare a "shelter crisis" in order to avail itself of the associated powers and liability protections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not continue the local emergency and the County may not be eligible for possible State or Federal assistance, or proceed with temporary homeless shelter solutions.

FINANCIAL IMPACT

None

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-90

MEETING:	March 12, 2024
TO:	The Board of Supervisors
FROM:	Monica Nielsen, Agricultural Commissioner
RE:	Approve an Increase in Extra-Help Hours from 990 Hours to 1,300 Hours for Agricultural Field Assistant Extra Help Position, Effective Immediately

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RECOMMENDATION AND JUSTIFICATION

Approve an Increase in Extra-Help Hours from 990 Hours to 1,300 Hours for Agricultural Field Assistant Extra Help Position, Effective Immediately.

The additional hours for this position will be instrumental in spearheading the noxious weed program and assist licensed staff with activities that do not require state licensing. The current extra help agricultural field assistant has verbally stated they would be willing to come in and help the Department of Agriculture & Weights and Measures with these tasks.

Extra-Help positions can work up to 860 hours. The human resources director can approve additional hours up to 999 hours because of need. Any additional time above 999 hours requires Board approval. The current extra help agricultural field assistant has been approved to work 990 hours, all of which have been used with regular pest detection bug trapping duties. Due to recent changes in fulltime staffing, the increase in extra help agricultural field assistant position hours to 1,300 hours has become necessary.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has previously approved the increase of extra-help hours for the Agricultural Field Assistant Res #2023-83 for FY 2022/2023.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not approving the increase of the extra help hours for the Agricultural Field Assistant would increase workload for remaining staff in the department to complete job duties with the possibility of not fulfilling California Department of Food and Agriculture (CDFA) agreements.

FINANCIAL IMPACT

There will be no impact to the General Fund. The Agricultural Commissioner budget has sufficient funding in salaries to accommodate the increase in Extra-Help hours.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-91

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Walter Wall, District Attorney

RE: Approve an Agreement with Goserco, Inc. in the Amount of $8,211.51 for a 5-year Extended Warranty Plan; and Authorize the Board of Supervisors Chair to Sign the Agreement

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RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Goserco, Inc. in the Amount of $8,211.51 for a 5-year Extended Warranty Plan; and Authorize the Board of Supervisors Chair to Sign the Agreement.

In 2021, with grant funds, the Mariposa County updated their child forensic interview video equipment. This equipment and software was installed and general support provided by Goserco, Inc for the first year. We entered into a 1-year extended warranty plan the following year and are looking to cover the next five years with available grant funds.

Goserco, Inc. Platinum Extended Warranty Plan (EWP) for maintenance support effective for a period of 5-years from 03/01/24 through 02/28/29. It covers the listed equipment in addition to all associated support equipment currently installed by Goserco such as hardware, software, switches, cameras, etc.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The previous one-year extended warranty was routed to county counsel and approved as to legal form.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the board chooses not to approve this extended warranty coverage, the Mariposa County District Attorney's office will have no technical support for this specific equipment. Without the correct technical assistance, this equipment could fail and delays could limit the ability to collect evidence in child sexual assault cases, thus delaying justice for children and their families in Mariposa County.

FINANCIAL IMPACT

No financial impact to the county budget, existing grant funds will cover the cost of the agreement.

ATTACHMENTS

1. **Mariposa Co DA (SEC) EWP-Platinum 5-Yr QUOTE #12307.v1.9 (2024-29)**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe

SECONDER: District III Supervisor Danette Toso

AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Phone: Email: cnadeau@goserco.com Web: www.goserco.com

We have prepared a quote for you

Security System EWP-Platinum Renewal 5-Year (2024-29)

Quote #012307 v1

Prepared for

MARIPOSA COUNTY DISTRICT ATTORNEY (SECURITY)

Prepared by

Chris Nadeau

,

Tuesday, February 27, 2024

MARIPOSA COUNTY DISTRICT ATTORNEY (SECURITY)
Jessica Mimnaugh
5085 Bullion St
Mariposa, CA 95338
jmimnaugh@mariposacounty.org

Dear Jessica,

This is a **Platinum** Extended Warranty Plan (EWP) quote for maintenance support effective for a period of **5-years** from **03/01/24** through **02/28/29**. It covers the listed equipment in addition to all associated support equipment currently installed by Goserco such as hardware, software, switches, cameras, etc.

For committing to the multi-year EWP, this agreement includes a discount on the Goserco provided maintenance & support portion. Should the customer cancel or not pay for all of the contracted years, the discount will be null and void and an amount equal to the pro-rated discounted amount will billed in arrears, due immediately.

Goserco has put into effect an annual Extended Warranty Plan (EWP) Credit for this year. *You qualified for this credit last year and it is reflected in this quote.* This provides a **2% credit** towards the Goserco portion of the next EWP for customers whose payments arrive at Goserco, Inc. offices on or before the start date of the coverage term. As an example, customers receiving this offer whose coverage start date is **03/01/24** and the payment is received on or before **that date** will receive the credit applied to their **2029-30** agreement. This plan has restrictions, and is not applicable to invoices for which other discounts apply.

If you have any questions or I can be of any assistance, please don't hesitate to let me know. Thank you!

Chris Nadeau
Maintenance Contracts Administrator
Goserco HQ

EXTENDED WARRANTY PLAN

Video Security System

Term: 5 Years (03/01/24-02/28/29)

Covered Equipment:

- Encore 1-room / 1-camera recording system

Products		Price	Qty	Ext. Price
SG-EWP-Platinum	**Annual Extended Warranty Plan (Security) - PLATINUM: On-site only; M-F 8am-5pm (except observed holidays). Parts & labor included. Full terms and conditions are available in the Goserco EWP Service Level Agreement.**	$1,862.02	5	$9,310.10
SG-EWP-Discount: Multi-Year	**EWP (Security) discount for pre-payment of a 5-year plan.**	($931.01)	1	($931.01)
SG-EWP-Credit: On-time Renewal	**EWP (Security) credit for on-time EWP payment last year.**	($167.58)	1	($167.58)
		Subtotal:		**$8,211.51**

Security System EWP-Platinum Renewal 5-Year (2024-29)

Quote Information:

Quote #: 012307
Version: 1
Delivery Date: 02/27/2024
Expiration Date: 03/29/2024

Prepared for:

MARIPOSA COUNTY DISTRICT ATTORNEY (SECURITY)
5085 Bullion St
Mariposa, CA 95338
Jessica Mimnaugh
jmimnaugh@mariposacounty.org
209-742-7441

Prepared by:

Goserco HQ
Chris Nadeau
480-964-8911 x5106
Fax 480-964-8912
cnadeau@goserco.com

Quote Summary	Amount
Products	$8,211.51
Total	**$8,211.51**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

EWP - SLA

Extended Warranty Plan - Service Level Agreement

Type: **Security Camera/iRecord/Access Control System**

Plan: **SECURITY - PLATINUM** (M-F 8a-5p)

7165 East University Drive
Suite 180
Mesa, AZ 85207
480.964.8911

Goserco, Inc.

For technical support: https://secure.goserco.com/support , tech.support@goserco.com or 480-964-8911 (follow prompts for Service/Technical Support

Goserco, Inc. offers the following Service Level Agreement for extended warranty protection for, and covered services performed on, the listed equipment* installed at the **Mariposa County District Attorney (Security)** ("Customer"). All parties agree to abide by the terms specified by this SLA.

TERM:

Coverage under this SLA begins at 12:01 am **03/01/24** and terminates at 11:59 pm **02/28/29 (5 years)**.

PROVIDED SERVICES:

1. SERVICE REQUESTS: Requests for technical support or service may be submitted to Goserco via:
    a. INTERNET: The Goserco technical support portal at https://secure.goserco.com/support
    b. EMAIL: The Goserco technical support email at tech.support@goserco.com
    c. TELEPHONE: The Goserco service desk at 480-964-8911 (follow the prompts for technical support)

2. RESPONSE TO SERVICE REQUESTS: Response to service requests received through the methods above have a guaranteed initial response time as listed below. The initial response may be via the telephone with the Customer or remote access to determine the type and severity of the service request so that the appropriate response can be coordinated:
    a. STANDARD: M-F 8 am-5 pm MST (excluding Goserco recognized holidays):
        i. Initial response within 2 hours of receipt of the service request.
    b. AFTER-HOURS: 24 hours a day, 7 days a week, 365 days a year, outside of Standard business hours:
        i. Response to after-hours EMERGENCY service requests is NOT covered under this SLA and is billable at the current after-hours service rate.
        ii. Initial response according to the service request method and type of request:
            1. After-hours EMERGENCY requests must be made via the telephone by leaving a voice mail for the on-call technical support personnel by following the specific 'on-call' prompts on the Goserco technical support desk number.
                a. A problem is considered an emergency if two or more cameras are not recording or two or more door controllers are malfunctioning.
                b. Initial response within 4 hours of receipt of the service request.
            2. After-hours NON-EMERGENCY service requests may be submitted via the Internet, email, or by leaving a voice mail at the Goserco service desk at no additional charge.
                a. Initial response on the next business day during Standard business hours.

3. RESOLUTION OF SERVICE REQUESTS: Service requests will be troubleshot and resolved via:
    a. TELEPHONE: Simple issues may be resolved by assisting the Customer over the phone to resolve the matter.
    b. REMOTE ACCESS: Remote access services are NOT provided on this SLA.
    c. ON-SITE: If troubleshooting efforts via the telephone indicate an on-site response is required, it will be scheduled accordingly unless determined to be an emergency.
        i. Emergency on-site response is typically by the end of the next business day and is considered necessary when two or more channels of the covered system are not recording.
        ii. If any failure to record is determined to be due to a problem listed in Excluded Services, travel and on-site time charges will be incurred at the applicable hourly rates.

4. PARTS: All parts originally installed by Goserco and listed as part of the covered system are covered at 100%.
    a. Only two DVD-RAM drives (if installed in the system) per SLA year are covered.
        i. Additional drives will be replaced at actual cost, with no labor charge.
    b. Coverage for parts is contingent upon specific environmental and other requirements being met (see Terms and Conditions).

5. UPDATES: Manufacturer recommended or required recording application updates (service packs, hotfixes, etc.). In general, recording application updates will be performed on-site as required to resolve operational issues with the covered system, or that provide substantive additions or improvements to the software application. Other routine updates will be applied to coincide with other planned on-site activities by Goserco technicians.

7165 East University Drive
Suite 180
Mesa, AZ 85207
480.964.8911

Goserco, Inc.

   a. Systems sold at or upgraded to a level that requires software subscriptions from the manufacturer will only be updated for as long as the Customer continues to pay for the required software subscriptions. Said software subscriptions are normally included in the cost of this EWP SLA and will be included on the covered equipment list*.
   b. In the event a manufacturer releases a no-cost version upgrade of recording application software, such upgrades will be delivered or performed with no labor charge (excluding shipping and handling for upgrade media if required).

6. TRAINING As needed, new employee and annual refresher recording system training are provided.
   a. Training will be conducted via remote access.
   b. This is in addition to the training sessions provided during the initial system acceptance period.
   c. Prior coordination and scheduling are required.

7. This SLA provides coverage for the listed system only. Peripherals (i.e.: reproducer workstations, label printers, UPS equipment, etc.) are not covered unless specified and agreed upon by both parties, and specifically listed on the equipment list*.

TERMS AND CONDITIONS:

1. Unless agreed upon by both parties prior to the Term beginning date, this SLA is to be paid in full by the Customer on or before the Term start date.

2. All requests for technical support or service must include direct call-back contact information. The Customer must indicate, in writing, the person(s) authorized to call for service, and the person(s) authorized to receive administrative system passwords, if such security is desired. Failure to provide and keep current an authorized contact list indicates the Customer agrees and authorizes that any calling party from their organization may receive such services or information.

3. Any video recorders (DVR) or network attached storage devices (NAS) listed as part of the covered system must be always connected to appropriate power from an Uninterruptible Power Supply (UPS). Absence of, or lack of appropriate maintenance to, the appropriate UPS power will void coverage of the system.

4. The Customer is responsible for maintaining equipment in a manufacturer approved environment.

5. The Customer is responsible for providing the services of relevant I.T. personnel that may be required during repairs, updates, troubleshooting, etc. in a timely manner.

6. For any on-site services, the Customer is responsible to ensure the Goserco technicians have appropriate and timely access to the job site for the duration of the site visit.

EXCLUDED SERVICES:

1. Connection or repair of any non-Goserco provided mounting hardware, low voltage wiring or cabling.

2. Relocating any parts of the covered system, adding/removing components, system reconfiguration due to changes in the Customer equipment/environment, and/or installation of additional clients that require an on-site response.

3. Repairs due to any power problem or acts of nature regardless of cause (I.E., vandalism, negligence, misuse, intentional or accidental damage, power surge, fire damage, water damage, lightning strikes, etc.). All service requests that require an on-site response due to any power problem, or an act of nature, will be billable at applicable rates.
   a. Additionally, any damage due to power problems or acts of nature voids the parts' warranty protection.

4. Problems resulting from any unauthorized changes or modifications to the operating system, including any malicious acts from external sources including but not limited to viruses, spyware, hacking attempts, etc.

7165 East University Drive
Suite 180
Mesa, AZ 85207
480.964.8911

Goserco, Inc.

5. Any internal networking configuration, problems, or modifications that may affect the covered system (such as restrictive domain policies), or the ability of remote clients to connect properly to the covered system.

6. Windows Updates and virus protection. These are the responsibility of the Customer with Windows-based systems.
   a. Both require manufacturer approval (and specific exclusions in some cases) via Goserco, Inc. prior to application.

7. Hardware upgrades or release-level software version upgrades in system or application software, unless part of a current manufacturer paid subscription service.

8. Cost to rent any special equipment required to access covered equipment (bucket trucks, lifts, hoists, scaffolding, climbing gear, certified tower climbing specialists, etc.).

LISTED EQUIPMENT*:

MAKE	MODEL	SERIAL NUMBER	QTY	COMMENTS
Encore	P3375		1	1-room / 1-camera recording system

EXTENDED WARRANTY PRODUCTS:

ITEM	COMMENTS	PRICE	QTY	AMOUNT
SG-EWP-Platinum	Annual EWP (Security): On-site only; M-F 8a-5p . P&L incl.	$ 1,862.02	5	$ 9,310.10
SG-EWP-Discount: Multi-Year	EWP (Security) discount for pre-payment of a multi-year plan.	$ (931.01)	1	$ (931.01)
SG-EWP-Credit: On-time Renewal	EWP (Security) credit for on-time EWP payment last year.	$ (167.58)	1	$ (167.58)
				$ -
TAX				$ -
TOTAL				**$ 8,211.51**

Goserco, Inc.	**Chris Nadeau**	**Customer Name**	**Mariposa County**
Authorized Signature		**Authorized Signature**	
Today's Date	01/29/24	**Today's Date**	

Annual Extended Warranty Plan Credit

7165 E University Drive Ste. 180
Mesa, AZ 85207
(800) 285 – 0108 / (480) 964-8911
cnadeau@goserco.com x5106

RENEWED for 2024!

Goserco, Inc. is happy to announce extension of our EWP Credit Plan for all Extended Warranty Plan (EWP) customers in 2024 whose annual payment is received at Goserco, Inc. offices by the date in which an Extended Maintenance Agreement becomes effective.

Once received on time, Goserco will apply this credit to the next annual invoice for an EWP, whether for new equipment or for renewal of existing systems.

This credit is equal to 2% of the Goserco Extended Warranty Plan portion of an annual contract to the next annual contract.

FINE PRINT

Good for up to 13 months from the current EWP due date for existing systems, or up to 25 months for contracts on replacement systems purchased from Goserco (when there is no lapse under either an EWP agreement or new machine warranty). Does not apply to maintenance fees paid to manufacturers, to sales tax, or to systems billed for periods shorter than 9 months. Does not apply to EWP contracts for which other discounts have been applied. Funds sent via ACH or any electronic fund transfer must be deposited into the Goserco account by the start date of the EWP term, not merely initiated by that date. This EWP Credit Plan offer expires 12/31/2024.

EXAMPLE: If your due date is July 1st, and payment is received by July 1st, Goserco will credit your Extended Warranty Plan (EWP) invoice for the following year (or for the 1st year following the new machine warranty, for new systems)

Please contact our Maintenance Contract Administrator (Chris Nadeau) via phone (480) 964-8911 x5106 or email cnadeau@goserco.com to request a Service Level Agreement for a detailed description of what each Maintenance and Warranty Plan covers, or for further information on the 2% credit offer with maintenance payments by the due date.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-92

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steven Ward, Division Chief

RE: Approve the Submittal of Assistance to Firefighters Grant Application Towards the Purchase of an Aerial Apparatus Vehicle for Mariposa County Fire Department for a Grant Total of $1,000,000

RECOMMENDATION AND JUSTIFICATION

Approve the Submittal of Assistance to Firefighters Grant Application Towards the Purchase of an Aerial Apparatus Vehicle for Mariposa County Fire Department for a Grant Total of $1,000,000.

Mariposa County Fire Department is in need of replacing the existing 49-year-old aerial apparatus vehicle (ladder truck). This vehicle provides fire and rescue services when specialized response is needed. Due to the vehicle age and maintenance required, the current aerial vehicle is utilized only for specific response calls requiring aerial capabilities. A replacement of the current 49-year-old aerial apparatus with a custom-built modern aerial apparatus will allow the new vehicle to be utilized for broader purposes and to be stationed in a more active and central location in the county.

The grant funding through FEMA and the Assistance to Firefighters Grant Program (AFG), if awarded, will provide up to $1,000,000 towards the purchase of a new replacement vehicle, less a 5% $50,000 match. The estimated cost of buildout is ~$1,300,000, requiring a total of ~$350,000 budgeted by Mariposa County upon purchase, likely in 2026/2027.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors has approved submission of grant applications for equipment purchases in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Mariposa County Fire Department will not seek funding for needed replacement of our existing aerial apparatus vehicle.

FINANCIAL IMPACT

$50,000 match required by the county upon receipt of grant, and $300,000 to cover the costs above the granted amount of $1,000,000 upon purchase. Total County responsibility of $350,000.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-93

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Mike Van Loben Sels, Unit Chief

RE: Approve an Amendment to the Memorandum of Understanding (MOU) Between Mariposa County and Local CALFIRE Madera-Mariposa-Merced Unit (MMU), Authorizing CALFIRE Heavy Equipment Operators (HFEO) Use and Provide Labor for Routine Maintenance of County Fuel Reduction Equipment as Identified in MOU; and Authorize the Board of Supervisors Chair to Sign the MOU

RECOMMENDATION AND JUSTIFICATION

Approve an Amendment to the Memorandum of Understanding (MOU) Between Mariposa County and Local CALFIRE Madera-Mariposa-Merced Unit (MMU), Authorizing CALFIRE Heavy Equipment Operators (HFEO) Use and Provide Labor for Routine Maintenance of County Fuel Reduction Equipment as Identified in MOU; and Authorize the Board of Supervisors Chair to Sign the MOU.

Mariposa County Fire has received additional fuel reduction equipment that both agencies could benefit from having. Mariposa County Fire worked through a grant to purchase needed fuel reduction equipment. CALFIRE HFEOs in cooperation with our Local CALFIRE Unit, have utilized this equipment under the original MOU approved by Resolution 2022-679. Mariposa County Fire has received additional support equipment and a grader transferred from the Public Works Road Department that has been added to the amended MOU. This MOU allows for clear understanding of how the relationship between our two agencies will coordinate the use and maintenance of the identified equipment within the MOU.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Mariposa County Fire has a responsibility to support the protection of our communities from wildfires. As outlined in the Community Wildfire Protection Plan (CWPP) we have and will continue to cooperate with our partner state agency for the benefit of our county. As Mariposa County Fire is primarily volunteer staffed with no qualified heavy equipment operators. Our local CALFIRE Unit is made up of three counties all with fuel reduction projects and enough equipment to support all of them. Mariposa County Fire purchased fuel reduction equipment and under approved MOU via Resolution 2022-679, CALFIRE HFEO's have utilized this equipment on Mariposa County specific fuel reduction projects. This is a collaborative effort between both agencies with an overall benefit to Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

CALFIRE HFEO's will not be allowed to work with additional support and grader equipment on the Mariposa County fuel reduction projects, maintenance of such projects, or maintenance of Fire Roads.

FINANCIAL IMPACT

None that affects the current budget. Equipment has been grant purchased/reimbursed to the county.

ATTACHMENTS

1. **Original MOU 2022_679**
2. **Signed amended MOU with CALFIRE for HFEO use of equipment**
3. **draft red lined amended MOU with CALFIRE for HFEO use of equipment (4) (1)**
4. **Agreement_2022-679**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF MARIPOSA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR FUEL REDUCTION EQUIPMENT

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into on January 1st, 2023, by and between the County of Mariposa, a political subdivision of the State of California ("County"), and the California Department of Forestry and Fire Protection ("Contractor").

W I T N E S S E T H:

WHEREAS, County**,** through the California Climate Investments (CCI) Urban & Community Forestry Grant Program, purchased one (1) 299D3 XE Compact Track Loader and one (1) 309 07A CR MHE CFG16A, hereinafter referred to as "the Equipment," to be utilized for the purpose of fire fuel reduction in Mariposa County; and

WHEREAS, the County's Fire Department is primarily volunteer based and does not employ heavy equipment operators; and

WHEREAS, Contractor has a need for additional fuel reduction equipment for Mariposa County fuel reduction projects; and

WHEREAS, County and Contractor desire to enter into this MOU to collaborate efforts to reduce fire fuels in Mariposa County.

NOW, THEREFORE, IT IS AGREED between the parties hereto as follows:

1. **Term**. This MOU shall be deemed in force as of the date first above written and shall remain in effect until December 31, 2032, unless sooner terminated as provided for herein.

2. **Services to be Rendered**.
   A. County agrees to:
      i. Provide parts and fluids for the maintenance of the Equipment.
      ii. County Fleet Manager will schedule and handle payment for maintenance or service deemed necessary over and above routine maintenance or beyond ability of contractor.
      iii. Maintain all maintenance records on the Equipment.
      iv. Procure and maintain for the duration of this MOU, insurance coverage for the Equipment and against damages to property which may arise from or in connection with the performance of the work by Contractor, its agents, representatives, or employees.

   B. Contractor agrees to:
      i. Provide the labor and repair service for routine maintenance of the Equipment as requested or approved by the County Fleet Manager.

ii. Coordinate and document any repairs or maintenance on the Equipment with the County Fleet Manager.
iii. Advise and/or coordinate the maintenance or repair beyond routine with County Fleet Manager.
iv. Coordinate all transport of the Equipment, location changes, and usage of the Equipment on various projects with the County Fleet Manager.

3. **Evaluation**. The Equipment shall be evaluated by the County Fleet Manager on a continuing basis. Any deficiencies noted during any evaluation shall be stated and placed in detailed written form, and a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within fourteen (14) days from the date of receipt. A plan to remedy any deficiencies shall be implemented within thirty (30) days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of this MOU by County.

4. **Compliance with Law**. Contractor shall observe and comply with all applicable County, State, and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

5. **Counterparts**. This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

6. **Modifications of MOU**. This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

7. **Nondiscrimination**. Neither Contractor, nor any officer, agent, employee, servant, or subcontractor of Contractor shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by law, either directly, indirectly, or through contractual or other arrangements.

8. **Notices**. All notices required or provided for in this MOU shall be provided to the parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

County: Mariposa County Fleet
Attn: Fleet Manager
4683 Ben Hur Road
Mariposa, Ca. 95338

Contractor: CALFIRE Madera-Mariposa Merced Unit
Attn: Fleet Manager
5366 Highway 49 North
Mariposa, Ca. 95338

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by leaving such notice with the receptionist or other person of like capacity employed in the Contractor's office, or the receptionist for the County Fleet Manager.

9. **Ownership of Documents**. All reports, documents, and other items generated or gathered during the course of the Equipment usage under this MOU are and shall remain the property of County, and shall be returned to the County Fleet Manager by Contractor upon termination of this MOU.

10. **Representations**. Contractor makes the following representations which are agreed to be material to and form a part of the inducement for this MOU:

A. Contractor has the expertise and heavy equipment operators necessary to provide the services described in this MOU; and

B. Contractor does not have any actual or potential interests adverse to the County nor does Contractor represent a person or firm with an interest adverse to the County with reference to the subject of this MOU; and

C. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.

11. **Signature Authority**. Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

12. **Termination**. County or Contractor may at its election, without cause, terminate this MOU by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this MOU should the other party fail to substantially perform in accordance with the terms and conditions of this MOU through no fault of the party initiating the termination. In the event this MOU is terminated by either party, Contractor shall submit to County all files, memoranda, documents, correspondence, and other items generated in the course of performing this MOU, within fifteen (15) days after the effective date of any written Notice of Termination.

IN WITNESS WHEREOF, each party to this MOU has signed this MOU upon the date indicated, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this MOU.

COUNTY OF MARIPOSA:

Rosemarie Smallcombe
Board Chair

_____

Date _____

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE
PROTECTION: Madera-Mariposa-Merced Unit
Mike van Loben Sels – Unit Chief

_____

Date _____

Approved as to Legal Form:

_____

DocuSign Envelope ID: C82E2C1A-5860-494A-8B3D-79911001EB1E

FIRST AMMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF MARIPOSA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR FUEL REDUCTION EQUIPMENT

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into on March 1st, 2024, by and between the County of Mariposa, a political subdivision of the State of California ("County"), and the California Department of Forestry and Fire Protection ("Contractor").

W I T N E S S E T H:

WHEREAS, County, through the California Climate Investments (CCI) Urban & Community Forestry Grant Program, purchased one (1) 299D3 XE Compact Track Loader and one (1) 309 07A CR MHE CFG16A, (1) Ford F550 U7140, (1) 24T gooseneck trailer, and transfer from Public Works Road Department of (1) 1988 model 770B grader hereinafter referred to as "the Equipment," to be utilized for the purpose of fire fuel reduction projects, maintenance of fuel reduction projects and fire roads in Mariposa County; and

WHEREAS, the County's Fire Department is primarily volunteer based and does not employ heavy equipment operators; and

WHEREAS, Contractor has a need for additional fuel reduction equipment for Mariposa County fuel reduction projects; and

WHEREAS, County and Contractor desire to enter into this MOU to collaborate efforts to reduce fire fuels in Mariposa County.

NOW, THEREFORE, IT IS AGREED between the parties hereto as follows:

1. **Term**. This MOU shall be deemed in force as of the date first above written and shall remain in effect until December 31, 2032, unless sooner terminated as provided for herein.

2. **Services to be Rendered**.

A. County agrees to:

i. Provide parts and fluids for the maintenance of the Equipment.
ii. County Fleet Manager will schedule and handle payment for maintenance or service deemed necessary over and above routine maintenance or beyond ability of contractor.
iii. Maintain all maintenance records on the Equipment.
iv. Procure and maintain for the duration of this MOU, insurance coverage for the Equipment and against damages to property which may arise from or in connection with the performance of the work by Contractor, its agents, representatives, or employees.

B. Contractor agrees to:

i. Provide the labor and repair service for routine maintenance of the Equipment as requested or approved by the County Fleet Manager.

ii. Coordinate and document any repairs or maintenance on the Equipment with the County Fleet Manager.
iii. Advise and/or coordinate the maintenance or repair beyond routine with County Fleet Manager.
iv. Coordinate all transport of the Equipment, location changes, and usage of the Equipment on various projects with the County Fleet Manager.

3. **Evaluation**. The Equipment shall be evaluated by the County Fleet Manager on a continuing basis. Any deficiencies noted during any evaluation shall be stated and placed in detailed written form, and a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within fourteen (14) days from the date of receipt. A plan to remedy any deficiencies shall be implemented within thirty (30) days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of this MOU by County.

4. **Compliance with Law**. Contractor shall observe and comply with all applicable County, State, and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

5. **Counterparts**. This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

6. **Modifications of MOU**. This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

7. **Nondiscrimination**. Neither Contractor, nor any officer, agent, employee, servant, or subcontractor of Contractor shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by law, either directly, indirectly, or through contractual or other arrangements.

8. **Notices**. All notices required or provided for in this MOU shall be provided to the parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

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Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by leaving such notice with the receptionist or other person of like capacity employed in the Contractor's office, or the receptionist for the County Fleet Manager.

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A. Contractor has the expertise and heavy equipment operators necessary to provide the services described in this MOU; and

B. Contractor does not have any actual or potential interests adverse to the County nor does Contractor represent a person or firm with an interest adverse to the County with reference to the subject of this MOU; and

C. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.

11. **Signature Authority**. Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

12. **Termination**. County or Contractor may at its election, without cause, terminate this MOU by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this MOU should the other party fail to substantially perform in accordance with the terms and conditions of this MOU through no fault of the party initiating the termination. In the event this MOU is terminated by either party, Contractor shall submit to County all files, memoranda, documents, correspondence, and other items generated in the course of performing this MOU, within fifteen (15) days after the effective date of any written Notice of Termination.

IN WITNESS WHEREOF, each party to this MOU has signed this MOU upon the date indicated, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this MOU.

COUNTY OF MARIPOSA:
Miles Menetrey
Board Chair

_____

Date _____

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION: Madera-Mariposa-Merced Unit
Mike van Loben Sels – Unit Chief

DocuSigned by:
Mike Van Loben Sels
1F6DABE3F72847C...

Date 2/27/2024

Approved as to Legal Form:

_____
Steven W. Dahlem, County Counsel

FIRST AMMENDMENT MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF MARIPOSA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR FUEL REDUCTION EQUIPMENT

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into on ~~January~~ March 1st, 202~~4~~3, by and between the County of Mariposa, a political subdivision of the State of California ("County"), and the California Department of Forestry and Fire Protection ("Contractor").

W I T N E S S E T H:

WHEREAS, County**,** through the California Climate Investments (CCI) Urban & Community Forestry Grant Program, purchased one (1) 299D3 XE Compact Track Loader and one (1) 309 07A CR MHE CFG16A, (1) Ford F550 U7140, (1) 24T gooseneck trailer, and transfer from Public Works Road Department of (1) 1988 model 770B grader hereinafter referred to as "the Equipment," to be utilized for the purpose of fire fuel ~~reduction~~reduction projects, maintenance of fuel reduction projects and fire roads in Mariposa County; and

WHEREAS, the County's Fire Department is primarily volunteer based and does not employ heavy equipment operators; and

WHEREAS, Contractor has a need for additional fuel reduction equipment for Mariposa County fuel reduction projects; and

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      iii. Maintain all maintenance records on the Equipment.
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   B. Contractor agrees to:
      i. Provide the labor and repair service for routine maintenance of the Equipment as requested or approved by the County Fleet Manager.

ii. Coordinate and document any repairs or maintenance on the Equipment with the County Fleet Manager.
iii. Advise and/or coordinate the maintenance or repair beyond routine with County Fleet Manager.
iv. Coordinate all transport of the Equipment, location changes, and usage of the Equipment on various projects with the County Fleet Manager.

3. **Evaluation**. The Equipment shall be evaluated by the County Fleet Manager on a continuing basis. Any deficiencies noted during any evaluation shall be stated and placed in detailed written form, and a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within fourteen (14) days from the date of receipt. A plan to remedy any deficiencies shall be implemented within thirty (30) days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of this MOU by County.

4. **Compliance with Law**. Contractor shall observe and comply with all applicable County, State, and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

5. **Counterparts**. This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

6. **Modifications of MOU**. This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

7. **Nondiscrimination**. Neither Contractor, nor any officer, agent, employee, servant, or subcontractor of Contractor shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by law, either directly, indirectly, or through contractual or other arrangements.

8. **Notices**. All notices required or provided for in this MOU shall be provided to the parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

County: Mariposa County Fleet
Attn: Fleet Manager
4683 Ben Hur Road
Mariposa, Ca. 95338

Contractor: CALFIRE Madera-Mariposa Merced Unit
Attn: Fleet Manager
5366 Highway 49 North
Mariposa, Ca. 95338

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by leaving such notice with the receptionist or other person of like capacity employed in the Contractor's office, or the receptionist for the County Fleet Manager.

9. **Ownership of Documents**. All reports, documents, and other items generated or gathered during the course of the Equipment usage under this MOU are and shall remain the property of County and shall be returned to the County Fleet Manager by Contractor upon termination of this MOU.

10. **Representations**. Contractor makes the following representations which are agreed to be material to and form a part of the inducement for this MOU:

A. Contractor has the expertise and heavy equipment operators necessary to provide the services described in this MOU; and

B. Contractor does not have any actual or potential interests adverse to the County nor does Contractor represent a person or firm with an interest adverse to the County with reference to the subject of this MOU; and

C. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.

11. **Signature Authority**. Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

12. **Termination**. County or Contractor may at its election, without cause, terminate this MOU by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this MOU should the other party fail to substantially perform in accordance with the terms and conditions of this MOU through no fault of the party initiating the termination. In the event this MOU is terminated by either party, Contractor shall submit to County all files, memoranda, documents, correspondence, and other items generated in the course of performing this MOU, within fifteen (15) days after the effective date of any written Notice of Termination.

IN WITNESS WHEREOF, each party to this MOU has signed this MOU upon the date indicated, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this MOU.

COUNTY OF MARIPOSA:

Miles Menetrey
Board Chair

_____

Date _____

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE
PROTECTION: Madera-Mariposa-Merced Unit
Mike van Loben Sels – Unit Chief

_____

Date _____

Approved as to Legal Form:

_____

MARIPOSA COUNTY

Fire · 209-966-4330

RESOLUTION - ACTION REQUESTED 2022-679

MEETING: December 6, 2022

TO: The Board of Supervisors

FROM: Mike Van Loben Sels, Acting Fire Chief

RE: Approval of MOU Between Mariposa County and CALFIRE -MMU

RECOMMENDATION AND JUSTIFICATION:
Approve a Memorandum of Understanding (MOU) Between Mariposa County and Local CALFIRE Madera-Mariposa-Merced Unit (MMU), Authorizing CALFIRE Heavy Equipment Operators (HFEO) Use and Provide Labor for Routine Maintenance of County Fuel Reduction Equipment as Identified in MOU; and Authorize the Board or Supervisors Chair to Sign the MOU.

In cooperation with our Local CALFIRE Unit, Mariposa County Fire identified a need for additional fuel reduction equipment that both agencies could benefit from having. Mariposa County Fire worked through a grant to purchase needed fuel reduction equipment with the intent for CALFIRE HFEO's to utilize on Mariposa County fuel reduction projects to help frequency of maintenance and productivity.
This MOU allows for clear understanding of how the relationship between our two agencies will coordinate the use and maintenance of the identified equipment within the MOU.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Mariposa County Fire has a responsibility to support the protection of our communities from Wildfire. As outlined in the Community Wildfire Protection Plan (CWPP) we have and will continue to cooperate with our partner state agency for the benefit of our county. As Mariposa County Fire is primarily volunteer staffed with no qualified heavy equipment operators, and local CALFIRE Unit being made up of 3 counties all with fuel reduction projects do not have enough equipment to support all of them, Mariposa County Fire purchased fuel reduction equipment with the intent for CALFIRE HFEO's to utilize on Mariposa County specific fuel reduction projects. This is a collaborative effort between both agencies with an overall benefit to Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Mariposa County Fire will not be able to support fuel reduction projects with purchased equipment and may need to return equipment back and refund the grant or look for other opportunities to utilize equipment which will prove to be challenging.

FINANCIAL IMPACT:
There is no financial impact

REF ID# 13555

ATTACHMENTS:
Calfire-County MOU (1) (1) **(DOC)**

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Wayne Forsythe, District IV Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Rosemarie Smallcombe, Marshall Long, Wayne Forsythe, Miles Menetrey

DocuSign Envelope ID: 511F1942-6211-4E7B-B346-DCD501F541C8

MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF MARIPOSA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR FUEL REDUCTION EQUIPMENT

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into on January 1st, 2023, by and between the County of Mariposa, a political subdivision of the State of California ("County"), and the California Department of Forestry and Fire Protection ("Contractor").

WITNESSETH:

WHEREAS, County, through the California Climate Investments (CCI) Urban & Community Forestry Grant Program, purchased one (1) 299D3 XE Compact Track Loader and one (1) 309 07A CR MHE CFG16A, hereinafter referred to as "the Equipment," to be utilized for the purpose of fire fuel reduction in Mariposa County; and

WHEREAS, the County's Fire Department is primarily volunteer based and does not employ heavy equipment operators; and

WHEREAS, Contractor has a need for additional fuel reduction equipment for Mariposa County fuel reduction projects; and

WHEREAS, County and Contractor desire to enter into this MOU to collaborate efforts to reduce fire fuels in Mariposa County.

NOW, THEREFORE, IT IS AGREED between the parties hereto as follows:

1. **Term**. This MOU shall be deemed in force as of the date first above written and shall remain in effect until December 31, 2032, unless sooner terminated as provided for herein.

2. **Services to be Rendered**.

   A. County agrees to:

      i. Provide parts and fluids for the maintenance of the Equipment.
      ii. County Fleet Manager will schedule and handle payment for maintenance or service deemed necessary over and above routine maintenance or beyond ability of contractor.
      iii. Maintain all maintenance records on the Equipment.
      iv. Procure and maintain for the duration of this MOU, insurance coverage for the Equipment and against damages to property which may arise from or in connection with the performance of the work by Contractor, its agents, representatives, or employees.

   B. Contractor agrees to:

      i. Provide the labor and repair service for routine maintenance of the Equipment as requested or approved by the County Fleet Manager.

ii. Coordinate and document any repairs or maintenance on the Equipment with the County Fleet Manager.
iii. Advise and/or coordinate the maintenance or repair beyond routine with County Fleet Manager.
iv. Coordinate all transport of the Equipment, location changes, and usage of the Equipment on various projects with the County Fleet Manager.

3. **Evaluation**. The Equipment shall be evaluated by the County Fleet Manager on a continuing basis. Any deficiencies noted during any evaluation shall be stated and placed in detailed written form, and a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within fourteen (14) days from the date of receipt. A plan to remedy any deficiencies shall be implemented within thirty (30) days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of this MOU by County.

4. **Compliance with Law**. Contractor shall observe and comply with all applicable County, State, and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

5. **Counterparts**. This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

6. **Modifications of MOU**. This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

7. **Nondiscrimination**. Neither Contractor, nor any officer, agent, employee, servant, or subcontractor of Contractor shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by law, either directly, indirectly, or through contractual or other arrangements.

8. **Notices**. All notices required or provided for in this MOU shall be provided to the parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

County: Mariposa County Fleet
Attn: Fleet Manager
4683 Ben Hur Road
Mariposa, Ca. 95338

Contractor: CALFIRE Madera-Mariposa Merced Unit
Attn: Fleet Manager
5366 Highway 49 North
Mariposa, Ca. 95338

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by leaving such notice with the receptionist or other person of like capacity employed in the Contractor's office, or the receptionist for the County Fleet Manager.

9. **Ownership of Documents**. All reports, documents, and other items generated or gathered during the course of the Equipment usage under this MOU are and shall remain the property of County, and shall be returned to the County Fleet Manager by Contractor upon termination of this MOU.

10. **Representations**. Contractor makes the following representations which are agreed to be material to and form a part of the inducement for this MOU:

A. Contractor has the expertise and heavy equipment operators necessary to provide the services described in this MOU; and

B. Contractor does not have any actual or potential interests adverse to the County nor does Contractor represent a person or firm with an interest adverse to the County with reference to the subject of this MOU; and

C. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.

11. **Signature Authority**. Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

12. **Termination**. County or Contractor may at its election, without cause, terminate this MOU by written notice. A Notice of Termination will be deemed effective fifteen (15) days after personal delivery, or twenty (20) days after mailing by regular U.S. Mail, postage prepaid. In addition, either party may immediately terminate this MOU should the other party fail to substantially perform in accordance with the terms and conditions of this MOU through no fault of the party initiating the termination. In the event this MOU is terminated by either party, Contractor shall submit to County all files, memoranda, documents, correspondence, and other items generated in the course of performing this MOU, within fifteen (15) days after the effective date of any written Notice of Termination.

IN WITNESS WHEREOF, each party to this MOU has signed this MOU upon the date indicated, and agrees, for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this MOU.

COUNTY OF MARIPOSA:
Rosemarie Smallcombe
Board Chair

Date 12-8-22

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION: Madera-Mariposa-Merced Unit
Mike van Loben Sels – Unit Chief

DocuSigned by:
Mike Van Loben Sels
1F6DABE3F72647C...

Date 12/07/2022

Approved as to Legal Form:

Steven W. Dahlem, County Counsel

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	March 12, 2024
TO:	The Board of Supervisors
FROM:	Joe Lynch, County Administrative Officer
RE:	Accept Resignation and Recognize the Service of Preston Smith on the Emergency Medical Care Committee

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RECOMMENDATION AND JUSTIFICATION

Recognize Preston Smith from Mercy Ambulance Services, Inc. for his service on the Emergency Medical Care Committee (EMCC)

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board recognizes members for their service upon resignation from the EMCC.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Negative Action: Do not recognize the service of this member.

FINANCIAL IMPACT

None

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-94

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Accept the Change of Designation of Local Child Care Planning Council (LCCPC) Member Amber Edwards from Parent Consumer to a Discretionary Member; and Re-Appoint Gwen Nitta to the Local Child Care Planning Council (LCCPC) for a Three-Year Term Expiring February 13, 2027

RECOMMENDATION AND JUSTIFICATION

Accept the Change of Designation of Local Child Care Planning Council (LCCPC) Member Amber Edwards from Parent Consumer to a Discretionary Member; and Re-Appoint Gwen Nitta to the Local Child Care Planning Council (LCCPC) for a Three-Year Term Expiring February 13, 2027.

BACKGROUND AND HISTORY OF BOARD ACTIONS

According to the by-laws, the Local Child Care Planning Council shall consist of no more than twenty (20) members with representation from various economic, social and occupational groups. This committee has ten (10) voting members and ten (10) alternates. Two (2) Child Care Providers, Two (2) Community Representatives, Two (2) Public Agency Representatives and Two (2) Additional Representatives, appointed at the Discretion of the Appointing Bodies. The Board shall appoint one (1) member from each of the membership categories listed above for a total of five (5) members. The Superintendent shall appoint one (1) member from each of the membership categories listed above for a total of five (5) members.

The term of office is three (3) years from the date of appointment. The purpose of the Mariposa County Local Child Care Planning Council is to serve as a forum to address the child care needs of all families and for all child care programs, both subsidized and non-subsidized in Mariposa County.

There are currently eight (8) members appointed to serve on this council with no alternates. Vacancies have been posted pursuant to the Maddy Act.

As per regulation, one half of the Mariposa Local Child Care Planning Council's membership is appointed by the Superintendent of Schools. The other half is appointed by the Mariposa County Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Non-acceptance of this Change of Designation would result in Amber Edwards not being eligible for appointment to LCCPC as a Discretionary member.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Member Resignation BOS 2024**
2. **LCCPC Resignation Letter 2024-Redacted_Redacted**
3. **BOS Membership Reappoinmtment ltr 2024 (3)**
4. **Application-Gwen Nitta #1_Redacted**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

January 10, 2024

Mariposa County Board of Supervisors
P.O. Box 784
Mariposa, CA 95338

Dear Supervisors,

As per regulation, one half of the Mariposa Local Child Care Planning Council's membership is appointed by the Superintendent of Schools. The other half appointed by the Mariposa County Board of Supervisors.

Amber Edwards was appointed to the Council by the Board of Supervisors in 2019. Amber was appointed as a Consumer/ Parent representative on the Council. Amber no longer qualifies to remain in that category and would like to be considered for a different category.

Enclosed, please see Amber Edwards resignation letter. Once the Board of Supervisors accept her resignation, she can be appointed to our council by the Superintendent of Schools to serve as a Discretionary member.

Thank you for your time and consideration in this matter. If you should have any questions, please do not hesitate to call me at 966-6299.

Respectfully submitted,

Amber Chambers
LCCPC Coordinator

Amber Edwards
[redacted]

1/10/24
Re: Resignation Letter

Dear Amber Chambers,

I am resigning my position as Parent Consumer on the Local Child Care Planning Council as it no longer fits my status to serve on the council now that my son is older and no longer uses child care. I would like to continue serving on the council and would like to be considered to serve as a Discretionary member going forward.

Please feel free to contact me if you have any questions.

Thank you,
Amber Edwards

January 3, 2024

Mariposa County Board of Supervisors
P.O. Box 784
Mariposa, CA 95338

Dear Board of Supervisors,

As per regulation, one half of the Mariposa Local Child Care Planning Council's membership is appointed by the Superintendent of Schools. The other half appointed by the Mariposa County Board of Supervisors.

At this time the council is seeking the reappointment of Gwen Nitta as a Community Representative. Gwen is always willing to help any way needed and serves on many of our committees. In addition, she has been involved with our Council since its inception.

The Council unanimously voted to reappoint Gwen for another three-year term at our November meeting.

We ask that you send us a signed determination at your earliest convenience. Thank you for your time and consideration in this matter. If you should have any questions, please do not hesitate to call me at 966-6299.

Respectfully submitted,

Amber Chambers
LCCPC Coordinator

Mariposa
Local Child Care Planning Council

P.O. Box 1162
Mariposa, CA 95338
(209) 966-6299

APPLICATION FOR MARIPOSA COUNTY
LOCAL CHILD CARE PLANNING COUNCIL MEMBERSHIP

NAME: Gwen Nitta DATE: 1-22-2024

ADDRESS: [redacted] PHONE: [redacted]

COUNTY: Mariposa

1. Which of the following 5 categories do you qualify to represent?

(Community)	Child Care Provider
Public Agency	Child Care Consumer
Other _____	

2. What is your experience in relation to children, families and/or child care?
had children in child care in past, helped families finding childcare, operated government program that offered child care assistance

3. Are you available to attend meetings on the 3rd Monday of each month at 1:00?
☒ Yes ☐ No

4. Have you worked with community organizations in the past? If so, which ones?
Local Child Care Planning Council, First 5 Mariposa, Safe Families, Soroptimist, Economic Development Council

5. What specific areas of expertise can you share with the Council?
25 years managing a government program, budgeting, ability to understand rules & regulations, community contacts. Experience as member of council from start

Gwen Nitta 1-22-2024
Signature Date

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-95

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Approve the Certification Statement Regarding Composition of Membership for the Local Child Care Planning Council (LCCPC)

RECOMMENDATION AND JUSTIFICATION

Approve the Certification Statement Regarding Composition of Membership for the Local Child Care Planning Council (LCCPC).

This document is completed and submitted annually to the California Department of Education.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has approved this request in past years.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Council documentation will be incomplete and the certification statement will not be accomplished, as required.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **BOS certification letter 2024**
2. **LPC Membership Certification 2024_Redacted**
3. **Priorities 2023**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

January 4, 2024

Mariposa County Board of Supervisors
PO Box 784
Mariposa, CA 95338

Dear Supervisors:

Thank you for your time and consideration in approving, endorsing and signing the attached membership certification for the Local Child Care Planning Council.

If you could review the document and sign it at your earliest convenience it would be greatly appreciated. Please feel free to contact me with any questions you may have.

Please notify me of your signing the certification and I will pick it up.

Sincerely,

Amber Chambers
LCCPC Coordinator

CERTIFICATION STATEMENT REGARDING COMPOSITION OF LPC MEMBERSHIP

Due Annually on March 15
Return to: lpc@dss.ca.gov

COUNTY NAME MARIPOSA	
COUNTY LPC COORDINATOR AMBER CHAMBERS	COORDINATOR EMAIL achamberslpc@gmail.com

Membership Categories:

20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)

NAME OF REPRESENTATIVE SARAH HAMLETT	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 03/01/2023	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE AMBER EDWARDS	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 03/01/2019	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION
NAME OF REPRESENTATIVE	
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APPOINTMENT DATE	APPOINTMENT DURATION

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NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION

20% Child Care Providers (Defined as a person who provides child care services or represents persons who provide child care services.)

NAME OF REPRESENTATIVE MARCIA PRICE	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 02/01/2010	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
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NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION

20% Public Agency Representative (Defined as a person who represents a city, county, or local education agency.)

NAME OF REPRESENTATIVE REBECCA MAIETTO	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 09/01/2007	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE MARGARITA KING	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 01/01/2014	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION
NAME OF REPRESENTATIVE	
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NAME OF REPRESENTATIVE		
ADDRESS		PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION	

20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)

NAME OF REPRESENTATIVE GWEN NITTA	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 09/01/1996	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE OLGA RASSAU	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 08/01/2012	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION
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NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION

20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)

NAME OF REPRESENTATIVE LIZ WILCOX	
ADDRESS [redacted]	PHONE NUMBER [redacted]
APPOINTMENT DATE 01/01/2014	APPOINTMENT DURATION 3 YEARS
NAME OF REPRESENTATIVE	
ADDRESS	PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION
NAME OF REPRESENTATIVE	
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NAME OF REPRESENTATIVE		
ADDRESS		PHONE NUMBER
APPOINTMENT DATE	APPOINTMENT DURATION	

Authorized Signatures

We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of 12/18/2023, the above identified individuals meet the council representation categories as mandated in AB 131 (Chapter 116, Statutes 2021; Welfare and Institutions Code Section 260). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

Authorized Representative – County Board of Supervisors

SIGNATURE	DATE	PHONE NUMBER

Authorized Representative – County Superintendent of Schools

SIGNATURE	DATE	PHONE NUMBER

Local Child Care Planning Council Chairperson

SIGNATURE	DATE	PHONE NUMBER

LOCAL PLANNING COUNCIL (LPC) COUNTY PRIORITIES REPORT FORM

Due Date: May 30 of Contract Year

Please complete all information as requested below.

County Name	LPC Coordinator Name	Telephone Number
Mariposa	Amber Chambers	(209) 966-6299

The LPC hereby certifies that the priorities as indicated below have been prepared and reviewed in accordance with Welfare Institution Code Sections 10485 and 10486 requirements. Please check off all boxes that apply.

- ☑ The priorities submitted to CDSS are still valid, no change is needed, and all three spreadsheet(s) are attached for CSPP, CCTR-Infant Toddler, and CCTR School-Aged.
- ☐ The priorities have been revised for the previous year, and all three spreadsheet(s) are attached for CSPP, CCTR-Infant Toddler, and CCTR School-Aged.
- ☑ The LPC used Option 1 to establish Priority 3.
- ☐ The LPC used Option 2 to establish Priority 3.
- ☐ The LPC used Option 3 for Priority 3.

SIGNATURES*

County Board of Supervisors Representative	Telephone Number	Date
County Superintendent of Schools Representative	**Telephone Number**	**Date**
Local Child Care Planning Council Chairperson	**Telephone Number**	**Date**
Rebecca Mauldin	209 742-0955	6/9/2023

***Instructions for Signatures:** If the priorities previously submitted are still valid, only the LPC Chairperson signature is required. If revised priorities are being submitted, it is a local decision whether the changes are significant enough to require approval by the authorized representatives of the County Board of Supervisors and the County Superintendent of Schools, or whether they may be approved solely by the LPC Chairperson.

Mariposa County

California Department of Social Services
Child Care and Development Division
Local Planning Council Priorities
May 2023

Fiscal Year 2022-23

Return to Index

ZIP Code	County Name
93623	Mariposa
95306	Mariposa
95311	Mariposa
95325	Mariposa
95338	Mariposa
95345	Mariposa
95389	Mariposa
95318	Mariposa

CSPP Priority Assigned	CCTR Infant/Toddler Priority Assigned
3	3
3	3
1	1
3	3
3	3
2	2
3	3
3	3

CCTR School-Aged Priority Assigned
3
3
1
3
3
2
3
3

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	March 12, 2024
TO:	The Board of Supervisors
FROM:	Steve Engfer, Planning Director
RE:	Appoint Paul Daysh and Zoe Alexander; and Re-Appoint Roger Powell to the Housing Programs Advisory Committee with Terms Expiring February 28, 2027

RECOMMENDATION AND JUSTIFICATION

Appoint Paul Daysh and Zoe Alexander; and Re-Appoint Roger Powell to the Housing Programs Advisory Committee with Terms Expiring February 28, 2027

Daysh and Alexander have expressed interest in serving on this committee and meets the qualifications.

Powell has expressed interest in continuing to serve on this committee.

Vacancies have been noticed according to the Maddy Act.

With this action there will be 3 vacancies on the committee.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Powell was appointed on September 12, 2017.

It is customary for the Board of Supervisors to appoint new committee members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not appoint an interested party to serve, continue to advertise vacancies. If an appointment is not made, vacancies will continue, the committee will not have full community representation and could possibly result in a lack of quorum.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **240215 Daysh redact app**
2. **240216 Alendar redact app**
3. **240222 Housing Vacancy notice 6 FINAL**
4. **240227 Powell Redact App**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

RECEIVED

FEB 15 2024

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Housing Programs Advisory Committee

Supervisorial District in which you Reside: 2

Length of Residency in the County: 3 years

First Name: Paul

Last Name: DAVIS

Mailing Address: [redacted] Mariposa CA 95338

Email Address: [redacted]

Are you Over 18 Years of Age: Yes

Employment Status: employeed.

Employer's Name: California Retaining Walls

Employer's Address: 865 - Teal Dr - Benicia

Dav Telephone Number: [redacted]

Cell Phone Number: [redacted]

Please explain why you wish to serve on this Board/Commission/Committee:
our community needs to colaborate to weard Housing Soluctions. (Low Cost) Functional - Low Maint. evens Housing for all with-in the community

Please list prior/current appointments to other Boards/Commissions/Committees:
construction for 35 years
creative designe for multiple clients
Solved many financial problems in todays construction. clients

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

I sit on design teams for many builders (both public and private) in the Nor Cal Building environment. We solve cost burdens that frequently make housing unaffordable for many people these days.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain:

NO

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
	Thursday evening on.	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 2-9-2024. Signature: [signature]

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Zoe Alexander

Supervisorial District in which you Reside: 3

Length of Residency in the County: 7years

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: Zoe

Last Name: Alexander

Mailing Address:

Email Address:

Are you Over 18 Years of Age:

Employment Status: EMPLOYED

Employer's Name: SELF / REALTY EXECUTIVES of Northern California

Employer's Address: 5065 Hwy 140, Mariposa CA 95338

Day Telephone Number:

Cell Phone Number: 209-347-7264

Please explain why you wish to serve on this Board/Commission/Committee:
I'm interested in helping to improve housing & investments in Mariposa

Please list prior/current appointments to other Boards/Commissions/Committees:
VP of the ~~Econ~~ Economic Dev. Committee

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

I'm an active local realtor Vice President of the Economic Development Committee

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain:

NO.

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
	late afternoons	Yes.

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 2/15/24 Signature:

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County

Planning Department

STEVE ENGFER
Planning Director

5100 Bullion Street
PO Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
www.mariposacounty.org
sengfer@mariposacounty.org

NOTICE OF 6 (SIX) VACANCIES ON THE HOUSING PROGRAMS ADVISORY COMMITTEE

6 (Six) Vacancies currently exist in each of the following categories on the Housing Programs Advisory Committee.

Members shall be included who have the following expertise:

- Knowledge of issues and concerns affecting the housing needs of special populations in Mariposa County including, but not limited to, the elderly, disabled, and homeless, or
- Direct knowledge of workforce housing issues and concerns, or
- Direct knowledge of the real estate and housing development industry in Mariposa County, or
- Representing the Mariposa County Economic Development Corporation.

Terms are for (3) three years, expiring on the last day of February.

We will be resuming meetings of the committee for 2023 to discuss the short-term rental study, code updates and to begin the work on the 2023-2029 Housing Element Update.

Additionally, the purpose of this committee is to:

- Formulate, design, implement and participate in a public and stakeholder engagement program to ensure full participation by the community and stakeholders in the housing programs planning process required by the Mariposa County Housing Element Program 2.1; and

- Valuate and recommend the implementation of feasible programs to address the housing needs of all economic segments of the community, including the needs of special populations such as homeless, disabled, elderly and seasonal workers; and

- Support the work of staff and consultants in the conduct of fact finding and data gathering necessary to identify housing programs and related operation, administration and management of such programs; and

- Identify, evaluate and recommend to the Board of Supervisors management and administrative frameworks, operations, best practices and inter-governmental and public-private partner relationships to ensure the successful, permanent, ongoing operation of housing programs; and

- Provide periodic assessment, evaluation and feedback to the Board of Supervisors regarding the success of programs and related administration and management approved for implementation; and

- Coordinate and collaborate with other public agencies, County Departments, County Committees and with for profit and non-profit entities to identify and facilitate implementation of housing programs; and

- Identify, evaluate, recommend and facilitate the acquisition of grants and other funding to facilitate the development of housing for extremely low, very low, low, moderate and above moderate incomes and for populations with special housing needs.

Persons interested in serving on the Housing Programs Advisory Committee (HPAC) must submit an application to: **Danielle Bondshu, Clerk of the Board, PO Box 784 Mariposa, CA 95338. Applications may be obtained at the following locations: Planning Department Offices** Government Center 5100 Bullion Street; Mariposa, CA 95338 and online at:

http://www.mariposacounty.org/DocumentCenter/View/39657

For more Information visit the County Website or contact the Mariposa County Planning Department Telephone: (209) 966-5151

Posted: February 22, 2024

Leave Posted until positions filled

Posting Locations:

Mariposa County Clerk's Office
Mariposa County Courthouse
Mariposa County Planning Department
Mariposa County Library
Yosemite Valley Post Office
Midpines Post Office
Catheys Valley Post Office
Coulterville Post Office
Yosemite West Community Board
El Portal Post Office
Bootjack Store
Woodland Gas Food and Liquor
Fish Camp Post Office
Greeley Hill Community Club
Wawona Post Office
Hornitos Post Office
Lake Don Pedro Market
www.mariposacounty.org/planning

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying:
HOUSING PROGRAMS ADVISORY COMMITTEE (HPAC)

Supervisorial District in which you Reside: FIVE

Length of Residency in the County: 7+ YEARS

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name:
ROGER

Last Name:
POWELL

Mailing Address:

Email Address:

Are you Over 18 Years of Age:
YES

Employment Status: EMPLOYED

Employer's Name:
HABITAT FOR HUMANITY OF MARIPOSA COUNTY, INC.

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
TO HELP MARIPOSA COUNTY PROVIDE DECENT AFFORDABLE HOUSING FOR THOSE IN NEED.

Please list prior/current appointments to other Boards/Commissions/Committees:
NONE

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

20 YRS. WORKING W/ HABITAT FOR HUMANITY

COLLEGE DEGREE

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

NO If Yes, please explain:

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
NO	LATE AFTERNOONS DURING THE WEEK	YES

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 2/19/2024 Signature: Roger T. Powell

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Re-Appoint Carla Kelly as an At-Large Voting Member with a Term Expiring February 28, 2026; Re-Appoint Dave Mecchi as a Voting Member and Lyle Turpin as the Alternate Representing the Mariposa County Resource Conservation District with Terms Expiring February 28, 2026; Appoint Kelly Williams as a Voting Member and Jordan Cory as an Alternate Voting Member Representing the Mariposa Farm Bureau with Terms Expiring February 28, 2026 to the Agricultural Advisory Committee

---

RECOMMENDATION AND JUSTIFICATION

Re-Appoint Carla Kelly as an At-Large Voting Member with a Term Expiring February 28, 2026; Re-Appoint Dave Mecchi as a Voting Member and Lyle Turpin as the Alternate Representing the Mariposa County Resource Conservation District with Terms Expiring February 28, 2026; Appoint Kelly Williams as a Voting Member and Jordan Cory as an Alternate Voting Member Representing the Mariposa Farm Bureau with Terms Expiring February 28, 2026 to the Agricultural Advisory Committee.

Kelly, Mecchi and Turpin have expressed interest in continuing to serve on this committee and Mecchi has provided a letter from the Mariposa County Resource Conservation District.

Williams and Cory have expressed interest in serving on this committee and a letter has been provided by the Mariposa Farm Bureau.

With this action, the committee does not have any vacancies.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Kelly was appointed March 24, 2020.

Mecchi was appointed February 27, 2018.

Turpin was appointed February 27, 2018.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If members are not re-appointed, or if interested parties are not appointed, this would result in vacancies which could cause a lack of quorum for the committee until the vacancies are advertised and filled.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **240215 Kelly Redact App**
2. **240213 Mecchi Redact App**
3. **240130 Turpin Redact App**
4. **RCD Letter for Mecchi and Turpin**
5. **240228 Cory Redact App**
6. **240228 Williams Redact app**
7. **Farm Bureau ltr for Williams and Cory**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Request Type:	Committee Application	Request Location:	
Request ID Number:	1043		
Date Submitted:	2/13/2024		
Date Closed:	(open)		
Date Printed:	2/15/2024 12:31:30 PM		
		Submitter Information:	
Priority:	Normal		
Assigned To:	Unassigned		
		Phone: (none specified)	
		Email:	

Date/Person	Comments
2/13/2024 3:36:55 PM (anonymous)	Your Request ID Number is 1043.

Name of Board, Commission or Committee for which you are applying Agricultural Advisory Committee
First Name Carla R
Last Name Kelly
Supervisorial District in which you Reside 4
Length of your Residency in the county 19 yrs
Mailing Address
Email Address:
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired/ rancher.
Employer's Name Self Employed
Employer's Address
Day Telephone Number
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee As a resident and rancher in this county, I have been involved with agriculture community. This association of other ranchers and producers has helped me understand the value of keeping the rural aspect of our community. I am a firm believer of the Williamson Act and the value it plays in agriculture. I have personal knowledge of micro-farms and high intensity farms by attending classes at UC Davis and private education. I believe in order to keep the values of a rural area it is important to sit on boards and be proactive in the community.
Please list prior/current appointments to other Boards/Commissions/Committees Agricultural Advisory Committee (2 terms March 2022 - Feb 2024) Farm Bureau Board (2016 - Present/ 2nd Vice President.
List any information regarding experience, training and/or education that you feel qualifies you for this position Owned 15-acre vineyard in Mariposa County (2005- 2012), attended UC Davis outreach classes on cattle management, pasture maintenance, Pest Control, Chemical licensing and pond management plus vineyard application and knowledge at UC Davis. 15 years of Law Enforcement / Advanced Post Certification. President of Santa Rosa Homeowners Association, Camarillo, Ca plus facilitated negotiations and application for the association and Ventura County 100 year flood plan (1992 - 1996).
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No

If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Available days, evenings, whatever is needed.
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying:
AG Advisory

Supervisorial District in which you Reside: 1

Length of Residency in the County: 62 years

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name:
David

Last Name:
Mecchi

Mailing Address:

Email Address:

Are you Over 18 Years of Age:
Yes

Employment Status: Self

Employer's Name:
Mountain Mecchi Moving

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
Bring a cattle rancher and concerned with our natural resources, I can have a better say in how our county devals with them.

Please list prior/current appointments to other Boards/Commissions/Committees:
Mariposa County Resource Conservation District
Mariposa County AG Advisory Committe
Tree Mortality Disaster Committe

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

* Life time cattle rancher
* Certified in Forestry Management
* Taught Forestry and Natural Resources (FFA) for 15 years at Mariposa County High School
* Attended and facilitated multiple workshops (27) related to land management, forest management, watersheds, soils and animal management.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain:

No.

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
	Any	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 1/20/24 Signature: David S. Mack

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

MARIPOSA COUNTY
RESOURCE CONSERVATION DISTRICT

P.O. Box 2403, Mariposa, CA 95338
(209) 966-0970 MariposaCountyRCD@gmail.com

January 21, 2024

Mariposa County Board of Supervisors
5100 Bullion St.
P.O. Box 784
Mariposa, CA 95338

Attention: **Carol Suggs**

Dear Carol,

Please appoint David Mecchi as a regular voting member and Lyle Turpin as the alternate member representing Mariposa County Resource Conservation District on the Agricultural Advisory Committee.

The Board kindly request that you submit this letter to the Mariposa County Board of Supervisors and notify them our decision. If you need anything else, please let me know.

Kind regards,

David Mecchi
President of the Board

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

Name of Board, Commission or Committee for which you are applying: MARIPOSA COUNTY AG ADVISORY COMMITTEE ALTERNATE

Supervisorial District in which you Reside: II 2

Length of Residency in the County: 78 YR

First Name: LYLE E. TURPIN

Last Name: TURPIN

Mailing Address:

Email Address:

Are you Over 18 Years of Age: YES

Employment Status: RETIRED

Employer's Name:

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:

LIFE TIME AG OWNER, MANAGER. RANGE IMPROVEMENT CONTROL BURNS COMMERCIAL COW CALF BEEF WILLIAMSON ACT CONTRACT HOLDER

Please list prior/current appointments to other Boards/Commissions/Committees:

NEXT PAGE

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

1999 APPOINTED TO MARIPOSA COUNTY R.C.D BOARD OF DIRECTORS
1999 ELECTED PRESIDENT MARIPOSA COUNTY FARM BUREAU,
2002 APPOINTED TO M.C. COUNTY PLANNING COMMISSION.
TOOK PART IN DRAFTING 2006 GENERAL PLAN DRAFT.
2005 ELECTED DIST II COUNTY SUPERVISOR
2006 VOTED TO ADOPT GENERAL PLAN 2:15 AM NEXT DAY
RETIRED 2012
2016 APPOINTED TO M.C. R.C.D DIRECTOR TO PRESENT
2016 APPOINTED TO M.C. AG COMMITTEE ALTERNATE

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: NO

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):** YES	**Do you have transportation?** YES

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 01/24/2024 Signature: Gyle E. Turpin

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

MARIPOSA COUNTY
RESOURCE CONSERVATION DISTRICT

P.O. Box 2403, Mariposa, CA 95338
(209) 966-0970 MariposaCountyRCD@gmail.com

January 21, 2024

Mariposa County Board of Supervisors
5100 Bullion St.
P.O. Box 784
Mariposa, CA 95338

Attention: **Carol Suggs**

Dear Carol,

Please appoint David Mecchi as a regular voting member and Lyle Turpin as the alternate member representing Mariposa County Resource Conservation District on the Agricultural Advisory Committee.

The Board kindly request that you submit this letter to the Mariposa County Board of Supervisors and notify them our decision. If you need anything else, please let me know.

Kind regards,

David Mecchi
President of the Board

Request Type: Committee Application
Request ID Number: 1052
Date Submitted: 2/27/2024
Date Closed: (open)
Date Printed: 2/28/2024 3:46:39 PM

Request Location:

Submitter Information:

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email:

Date/Person	Comments
2/27/2024 10:22:08 AM (anonymous)	Your Request ID Number is 1052.

Name of Board, Commission or Committee for which you are applying Agricultural Advisory Committee
First Name Jordan
Last Name Cory
Supervisorial District in which you Reside 3
Length of your Residency in the county 3 years
Mailing Address
Email Address:
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Fully Employed
Employer's Name Chubb Agribusiness
Employer's Address
Day Telephone Number
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee I would like to serve on the Agricultural Advisory Committee to provide insight and to support the ag community in Mariposa County. My passion and desire to not only support, but strengthen the ag industry in our community is greatly important to me and I feel that I can provide a much needed perspective from my experiences in the ag sector.
Please list prior/current appointments to other Boards/Commissions/Committees Farm Bureau Executive Board
AFIS - Ag and Farming Insurance Specialist
List any information regarding experience, training and/or education that you feel qualifies you for this position I have served on numerous advisory committees while growing up, in college, and since in my professional career. I have a different background in production and livestock based agriculture that I feel will provide great insight to this advisory committee. I currently work in the Ag Insurance space and this has provided allowed me to gain yet another perspective on Ag and the needs our industry has
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain My wife does work for the county Ag Department, but I feel that this will provide no conflict as we both greatly support the Ag Industry.
Please attach your Resume No file was uploaded

Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Any time available
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

Committee Application

#1048

Category:	Forms
Priority:	3
Assigned To:	Unassigned
Submitted:	2/20/2024 6:05 AM
Source:	Website 98.97.141.179

SUBMITTER

7550 Hunters Valley Road Mariposa
CA 95338

CONTACT

kswilliams7550@gmail.com

,

REQUEST DETAILS

Description

Name of Board, Commission or Committee for which you are applying
Agricultural Advisory Committee

First Name
Kelvin (Kelly)

Last Name
Kelly

Supervisorial District in which you Reside
Not Applicable - Job Related

Length of your Residency in the county
63 years

Mailing Address

Email Address:

Preferred Contact Method
Cell Phone

Are you Over 18 Years of Age
Yes

Employment Status
Self-employed (rancher)

Employer's Name

Employer's Address

Day Telephone Number

Cell Phone Number

Please explain why you wish to serve on this Board/Commission/Committee

I am interested in agricultural issues in the county. I am the president of the Mariposa County Farm Bureau.

Please list prior/current appointments to other Boards/Commissions/Committees

None with Mariposa County

List any information regarding experience, training and/or education that you feel qualifies you for this position

I have been involved in agriculture in Mariposa County for my entire life.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

No

If Yes, please explain

Time(s) you have available to attend meetings (days, evening, etc.)

I have a flexible schedule and can meet during the day or evening.

Do you have transportation?

Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)

I agree

Mariposa County Farm Bureau

February 26, 2024

Mariposa County Board of Supervisors
Government Center
5100 Bullion Street
Mariposa, CA 95338

Re: Ag Advisory Committee Appointments

Dear Mariposa County Board of Supervisors,

The Mariposa County Farm Bureau Board of Directors would like to ask that Kelly Williams be appointed to the Mariposa County Ag Advisory Committee and Jordan Cory as an alternate. Kelly is the president of the MCFB and Jordan is a director, with both members having an extensive knowledge of agricultural.

Sincerely,

Danette Toso

Danette Toso
Executive Director
MCFB Board of Directors

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Recognize the Service of Elnora George to the Agricultural Advisory Committee

---

RECOMMENDATION AND JUSTIFICATION

Recognize the Service of Elnora George to the Agricultural Advisory Committee.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board typically recognizes the service of committee members.

Elnora George was appointed February 18th, 2017

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Miss an opportunity to recognize the service of a committee member.

FINANCIAL IMPACT

None.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-96

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Approve an Agreement to Hold Harmless for Southern Sierra Miwuk Nation S-212 Chainsaw Training Class; and Authorize the Board of Supervisors Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve an Agreement to Hold Harmless for Southern Sierra Miwuk Nation S-212 Chainsaw Training Class; and Authorize the Board of Supervisors Chair to Sign the Agreement

The Southern Sierra Miwuk Nation (SSMN) will be hosting an S-212 Chainsaw Training Class for their stewardship crew from April 9-11, 2024 on County-owned property off of Oak Road in Midpines. The crew will be learning skills related to mechanical forest thinning, including slashing, cutting, bucking, brushing, and limbing dead and down vegetation. The training will be mutually beneficial for SSMN and Mariposa County. The crew will be helping reduce the wildfire threat on County-owned lands, while also learning skills to do additional fuel clearance work elsewhere in the county.

The agreement holds the County harmless from and against any and all claims, losses, damages, lawsuits, liabilities and expenses related to bodily injury, sickness, disease, death or injury to or destruction of property. A more detailed description of the training is attached along with an individual waiver that all training participants will be required to sign.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Res-2022-67 - On December 6, 2022, the Board of Supervisors approved an agreement with CAL FIRE to use the same County parcels for training purposes.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the agreement is not approved, the County-owned property in Midpines will not benefit from the brushing and thinning work the crew will be performing as part of training.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **022824 Hold Harmless Agreement - County & SSMN**
2. **022824 Exhibit A**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

AGREEMENT TO HOLD HARMLESS FOR SOUTHERN SIERRA MIWUK NATION S-212 CHAINSAW TRAINING CLASS

THIS AGREEMENT ("Agreement") is made and entered into this 12th day of March 2024, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "County," and the American Indian Council of Mariposa County, also known as the Southern Sierra Miwuk Nation, hereinafter referred to as "Contractor," pursuant to the following terms and conditions. See hold harmless Clause 5.

W I T N E S S E T H:

1. TERM

The term of this Agreement shall commence on March 12, 2024 and terminate on March 11, 2025 unless extended as provided by this Agreement.

2. SERVICES

Contractor shall perform the S-212 Training Class as described in Exhibit A, "Scope of Work," which is attached hereto and incorporated herein by reference. Contractor shall provide all staffing and materials necessary to perform the Scope of Work.

3. COMPENSATION

No compensation.

4. INSURANCE

Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

(1) Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than $2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(2) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than $1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than $1,000,000 per accident for bodily injury or disease.

(4) Professional Liability (Errors and Omissions): Insurance appropriate to Contractor's profession, with a limit of no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to County.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

(1) Additional Insured Status: County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 forms if a later edition is used).

(2) Primary Coverage: For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance with respect to Contractor's negligent performance of the services as respects County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

(3) Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with at least thirty (30) calendar days' notice to County.

(4) Waiver of Subrogation: Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not County has received a waiver of subrogation endorsement from the insurer.

(5) Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by County. County may require Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

(6) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to County.

(7) Verification of Coverage: Contractor shall furnish County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

(8) Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that County is an additional insured on insurance required from subcontractors.

(9) Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. HOLD HARMLESS/INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall release, hold harmless, defend at its own expense, and indemnify County, its officers, employees, agents, and volunteers, from and against any and all claims, losses, damages, lawsuits, liabilities and expenses, including but not limited to reasonable attorneys' fees, including but not limited to those attributable to bodily injury, sickness, disease, death or injury to or destruction of property, including the loss therefrom, which arises out of or is in any way connected with the performance of this Agreement (collectively "Liabilities") to the extent caused by Contractor or its officers, agents or employees, except where such Liabilities are caused by the sole negligence or willful misconduct of County.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venturer or partner of County. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

7. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any

penalties and interest on such contributions, which would otherwise be the responsibility of County.

8. STATE AND FEDERAL TAXES

As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

a. County will not withhold FICA (Social Security) from Contractor's payments;
b. County will not make state or federal unemployment insurance contributions on behalf of Contractor;
c. County will not withhold state or federal income tax from payment to Contractor;
d. County will not make disability insurance contributions on behalf of Contractor;
e. County will not obtain workers' compensation insurance on behalf of Contractor.

9. AUDITS AND INSPECTIONS

Contractor shall at any time during business hours, and as often as County may deem necessary, make available to County for examination all of its records and data with respect to the matters covered by this Agreement. Contractor shall, upon the request of County, permit County to audit and inspect all of such records and data necessary to ensure Contractor's compliance with the terms of this Agreement. If compensation to be paid by County under this Agreement exceeds Ten Thousand Dollars ($10,000), Contractor shall be subject to the examination and audit of the California State Auditor, as provided in Government Code section 8546.7, for a period of three (3) years after final payment under this Agreement. This section survives the termination of this Agreement.

10. ASSIGNMENT

It is understood and agreed that this Agreement contemplates personal performance by Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of Contractor under this Agreement will be permitted only with the express written consent of County.

11. NOTICE

Any and all notices, reports or other communications to be given to County or Contractor shall be given to the persons representing the respective parties at the following addresses:

CONTRACTOR:
Tara Fouch-Moore
PO Box 186
4630 Ben Hur Road
Mariposa, CA 95338

COUNTY:
Ben Goger, Senior Planner
County of Mariposa
5100 Bullion Street
PO Box 2039
Mariposa, CA 95338

12. COMPLIANCE

Contractor shall comply with all federal, state and local laws, codes, ordinances and regulations applicable to Contractor's performance under this Agreement, including, but not limited to, laws related to prevailing wages. Specifically, Contractor shall not engage in unlawful employment discrimination, including, but not limited to, discrimination based upon a person's race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation, as prohibited by state or federal law.

13. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

14. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed by both parties. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

15. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

16. TERMINATION AND RIGHTS UPON TERMINATION

A. This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination as set forth in Exhibit B.

B. Either party may terminate this Agreement for convenience upon [INSERT TIMEFRAME] calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination, as set forth in Exhibit B.

C. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, County, at its option, may terminate this Agreement by giving written notification to Contractor. The termination date shall be the effective date of the notice.

For the purposes of this subsection, default or material breach of this Agreement shall include, but not be limited to, any of the following: failure to perform required services in a timely manner, willful destruction of County property, dishonesty, or theft.

17. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

18. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any such action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney's fees.

It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Mariposa, State of California.

19. CAPTIONS

The captions of this Agreement are for convenience and reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

20. NUMBER AND GENDER

In this Agreement, the neutral gender includes the feminine and masculine, the singular includes the plural, and the word "person" includes corporations, partnerships, firms or associations, wherever the context so requires.

21. MANDATORY AND PERMISSIVE

"Shall" is mandatory. "May" is permissive.

22. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

23. COUNTERPARTS/ELECTRONIC, FACSIMILE, AND PDF SIGNATURES

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA"), Cal. Civ. Code §§ 1633.1 to

1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA, as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

24. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

25. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

26. AUTHORITY

Each party and each party's signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to this Agreement shall comply with all requirements of law, including capacity and authority to amend or modify this Agreement.

27. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

28. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other party.

29. WARRANTY

County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that all work shall be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

30. FUNDING AVAILABILITY

It is mutually agreed that if the County budget of the current fiscal year and/or any subsequent fiscal year covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall terminate and be of no further force and effect upon the day notice is provided by County to Contractor of such event. Upon termination of this Agreement, County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement except for services rendered prior to such termination and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. County budget decisions are subject to the discretion of the Board of Supervisors.

If funding for any fiscal year is reduced or deleted by the County budget for purposes of this Agreement, the County shall have the option to either cancel this Agreement with no liability occurring to the County, except County must reimburse Contractor for services rendered prior to such reduction or modification of the County budget, or offer an amendment to this Agreement to Contractor to reflect the reduced amount.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

COUNTY OF MARIPOSA	CONTRACTOR
_____	_____
Chair, Board of Supervisors	Sandra Chapman, Chairwoman

PARTICIPANT LIST AND LIABILITY RELEASE

Property Location/Name: Oak Road, Midpines (APNS: 008-350-051-000, 008-350-054-000, 008-350-058-000, 008-350-061-000)

Title of event: S-212 Chainsaw Training

Docents/Leaders(s):

Date:

Total # of participants: Weather Conditions:

Your signature under sign-in information acts as an agreement of indemnification as follows:
On this XXX day of XXX, 2024, intending to be legally bound hereby, the undersigned agrees and does hereby release from liability and to indemnify and hold harmless owners of the Property identified above and Southern Sierra Miwuk Nation aka American Indian Council of Mariposa County, and any of its employees or agents representing or related to projects, work or activities offered by the Southern Sierra Miwuk Nation while on the Property. This release is for any and all liability for personal injuries (including death), illness, and property losses or damage occasioned by, or in connection with any activity or event on the Property. I agree to follow CDC guidelines for Covid-19 prevention.
Thank you for your cooperation and have a great day!

Name:_____

Street Address:_____City:_____Zip:_____

Phone Number:_____ Email:_____

Signature_____

Name:_____

Street Address:_____City:_____Zip:_____

Phone Number:_____ Email:_____

Signature_____

Name:_____

Street Address:_____City:_____Zip:_____

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Street Address:_____City:_____Zip:_____

Phone Number:_____ Email:_____

Signature_____

Name:_____

Street Address:_____City:_____Zip:_____

Phone Number:_____ Email:_____

Signature_____

Name:_____

Exhibit A

Sail Forestry Enterprises
P.O. Box 337 Oakhurst, CA 93644
(559) 760-3075
info@sailforestry.com
www.sailforestry.com

FEBRUARY 17TH, 2024

Training breakdown is as follows:

Basic S212 Chainsaw training field day exercises breakdown

The basic S212 field day exercises fall into these categories in the realm of mechanical forest thinning; Slashing, Cutting, Bucking, brushing and limbing dead and down vegetation and vertically arranged vegetation.

In small groups, participants will go through several stations with Training Staff displaying and demonstrating skills related to the classroom portion the previous day.

While the groups cut, others will also pile dead vegetation in smart, safe spots for burn piles, unless directed differently by Mariposa Co.

During this trainings and all trainings, SAIL! Forestry will AT ALL TIMES adhere to the forest practice rules of California.

Thank you,

Scott Hillis

OWNER/OPERATOR

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Re-Appoint Gabriel Edwards to the Code Compliance Advisory Committee with a Term Expiring February 28, 2026; and Recognize Lydia Clary for Her Service to the Code Compliance Advisory Committee

---

RECOMMENDATION AND JUSTIFICATION

Re-Appoint Gabriel Edwards to the Code Compliance Advisory Committee with a Term Expiring February 28, 2026; and Recognize Lydia Clary for Her Service to the Code Compliance Advisory Committee.

Edwards has expressed interest in continuing to serve on this committee.

Clary is not able to continue to serve on this committee.

There is currently one vacancy on this committee which is being advertised according to the Maddy Act.

BACKGROUND AND HISTORY OF BOARD ACTIONS

It has been customary to re-appoint members who wish to continue to serve.

Edwards was appointed on August 17, 2021.

Clary was appointed on August 17, 2021.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not re-appointing members who wish to serve may result in the committee not being able to reach a quorum.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **240214 Gabe Edwards Redact App**
2. **240301 CCAC Vacancy Notice 1**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

RECEIVED

FEB 14 2024

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying:
Code Compliance Advisory Committee

Supervisorial District in which you Reside: District 4

Length of Residency in the County: 25 years

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name:
Gabriel

Last Name:
Edwards

Mailing Address:

Email Address:

Are you Over 18 Years of Age:
yes

Employment Status: Employed

Employer's Name:
University of California, Santa Cruz

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
I believe that this is one of the most important public conversations in our county currently, and my continued participation will provide knowledge and background to the eventual planning and development of a cohesive code compliance program.

Please list prior/current appointments to other Boards/Commissions/Committees:
Mariposa County Branding Committee
Mariposa County Code Compliance Advisory Committee

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

- Extant knowledge from the last few years of learning about California Civil Code for the CCAC.
- Project, Process, and Team management for the last 15 years.
- Lean Six Sigma Green Belt
- 18 years of Cloud Service product launches / program development
- 10+ years of construction experience (CA building code knowledge)

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

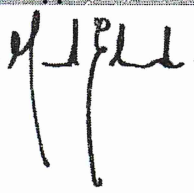
If Yes, please explain:

No

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
Yes	As needed	yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 02/06/2024 Signature: 

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County
Planning Department
P.O. Box 2039
Mariposa, CA 95338-2039
(209) 966-5151 / Fax (209) 742-5024

SUPPLEMENTAL QUESTIONNAIRE FOR CODE COMPLIANCE ADVISORY COMMITTEE (CCAC) MEMBERSHIP APPLICATION

Name: Gabriel G Edwards	Email address:
Mailing address:	Telephone:
Street (physical) address:	City, State & Zip:

Supplemental Questions- please respond to the following questions to help us evaluate your qualifications for this committee.

1. **Why are you interested in being appointed to the CCAC?**

~~I believe that I have developed a significant level of knowledge about Code Compliance~~

2. **Do you agree with the purpose and tasks of the CCAC, which are to:**

a. Develop recommendations for innovative public policy and programs that address residents' needs while also mitigating alleged violations. ☑ Yes ☐ No

b. Develop recommendations to the Board of Supervisors for an effective code compliance process and program. ☑ Yes ☐ No

c. Support the work of staff in the conduct of fact finding and data gathering necessary to the CCAC to develop informed recommendations. ☑ Yes ☐ No

d. Provide periodic assessment and evaluation of, and feedback to the Board of Supervisors regarding the success of an amended code compliance process and programs. ☑ Yes ☐ No

If you answered "No" to any of the above, please explain why:

_____

_____

_____

3. If you are appointed as a member of the CCAC, do you accept the following established responsibilities:

a. Review and understand local government structure (including but not limited to the roles and the authority of, and the relationships between the public, a citizens' advisory committee, staff, the Planning Commission and the Board of Supervisors). ☑ Yes ☐ No

b. Review and understand existing Mariposa County Code provisions, including provisions for the Mariposa Planning Agency and code compliance, as well as adopted County policies related to code compliance. ☑ Yes ☐ No

c. Review, understand and comply with the state's Ralph M. Brown Act (Brown Act) requirements. ☑ Yes ☐ No

d. Review and understand state law requirements for code compliance activities at a local level. ☑ Yes ☐ No

e. Review and understand due process requirements. ☑ Yes ☐ No

f. Review and understand current county code compliance cases, including the status of current cases, why certain cases aren't being resolved, the typical compliance issues, etc. ☑ Yes ☐ No

g. Review and learn about what other similar or neighboring jurisdictions do for code compliance. ☑ Yes ☐ No

h. Determine if there are other ways to make the current processes and programs more effective, which, in addition to code amendments could include innovative ways to assist residents using resources such as, but not limited to volunteer efforts, community organizations, grants or other funding sources. ☑ Yes ☐ No

If you answered "No" to any of the above, please explain why:

_____

_____

_____

4. Do you have any skills or special knowledge you could contribute to the CCAC efforts? What are those?

Product Management, process improvement, communications, development, leadership

5. Are you able to devote time to attend meetings? Meetings may be conducted remotely or in person.

yes

6. Are you able to devote time to review meeting packets ahead of meetings?

yes

7. Is there any other information you'd like to share regarding your interest in being on this advisory committee?

I am currently serving in this capacity and would like to continue providing support.

Signature: [signature] Date: 02/06/2024

Gabriel G Edwards

Summary

I am a versatile cross-pollinator with diverse interests, focused on problem-solving and continuous improvement. My happiest moments are iterating to find the best (and most-equitable) solutions. Past working titles have included IT Service Manager, Product Launcher, Software Asset Manager, and Strategic Sourcing coordinator. I feel very fortunate to have spent the last decade building Cloud services and SaaS offerings in Higher-Ed. Past managed projects spanned the breadth of IT; including communications, technical writing, tech support, workflow development, cloud-compute cost optimization (averaging 25% savings), IT skills-training, and coordinating API integrations, sometimes for up to ~40k users.

In the last decade, I have sat on several non-profit advisory boards, and have been professionally involved in the development of several projects that have revolutionized services where deployed. I have a passion for volunteering in my free time, and am driven to make the world a better place with an interest in non-profits and education; bringing my knowledge as a cloud/software strategist and integrator to enable creative solutions.

Gallup Strengths: Strategic | Relator | Activator | Command | Ideation
Problem-solving ENTP & ENTJ - blue-sky leader and left-field thinker.
ITIL ITSM, Lean Six Sigma Green Belt, SIIA CSM and numerous other past certifications.

- 18+ years experience with SW strategic sourcing and cloud service management as a licensing and contracts specialist; agreements, provisioning, cost/benefit analysis, legal liaising, vendor management.
- 25 years total of product and project management, system design, and team management. IT general management including support, solution coordination, administration, budgeting, planning, and user education.

My other interests include inventing tools, vehicle/industrial/mechanical design, travel, and BBQ.

Experience

Enterprise Document Services Manager

UC San Diego
Dec 2019 - Present (4 years 3 months)
Led service teams and projects for the deployment and campus-wide adoption of:
- Hyland OnBase for Enterprise Document Management
- Docusign for Enterprise Digital Signature + Workflow
- Qualtrics for Enterprise Survey; XM and VoC
- LucidChart for Collaborative Diagramming

Responsible for full lifecycle including fit/gap analysis, ROIs, KPIs, analytics and reporting.

Board Member

Mariposa County Chamber of Commerce
Sep 2018 - Present (5 years 6 months)
Current (2021) Chairperson - Board of Directors

Cloud Product Manager

UC San Diego

Oct 2015 - Dec 2019 (4 years 3 months)

Ideation, planning and framing the vision, strategy and technology roadmap for product implementations. Developed bridging solutions in an end-to-end holistic approach to Campus technology needs. Primarily focused on outreach, development, solutions and adoption.

Service Manager for cloud (SaaS) implementations and campus-wide launches of Docusign, Zoom, Qualtrics, Salesforce, Amazon Web Services (AWS), Strategic Blue RI Brokerage, Nutanix Beam, Hyland OnBase, ServiceNow, Pubble AI Chatbot, Pluralsight, LucidChart/LucidPress.

Board Member

Sierra Foothill Charter School

Nov 2013 - Jan 2018 (4 years 3 months)

Volunteer Director of Information Technology

- Developed and managed overhaul and upgrade of campus gigabit fiber optic backbone, LAN/networking, CIPA filter, and wireless-mesh WAPs campus-wide.
- Applied and received grant funding to offset 95% of the system upgrade costs.
- Implemented Google Apps for EDU campus-wide for Staff, Faculty, and Students.
- Designed/launched internal wiki, portal, and document management system in G-Sites.
- Technology oversight and planning advisor to Board of Directors Chair, and School Principal.
- Budget/Planning for Technology Advisory Committee

Campus Software Asset Manager

University of California, Merced

Dec 2005 - Nov 2015 (10 years)

Sourcing, contract liaising, technical planning and integration expert for SaaS/cloud implementations of Amazon Web Services (AWS), BlueJeans, Box.com, Code42 Crashplan, Canvas LMS, Lynda.com, MS Office 365, and Salesforce for the campus. In addition, managed campus contracts and licensing for Microsoft, Adobe, Symantec, Sophos, ESRI ArcGIS, MatLab, Mathematica, SAS EAS, SAS JMP, SPSS, Parallels, VMWare, and Zoom. Major legacy asset-management projects include Oracle DB, Cognos DataWarehouse, RedHat EL, VMWare, Qualtrics, Symantec Netbackup

Member of the UC Technology Acquisition Support Group, UC Software and Services Group, UC Cloud Services Workgroup

Certified Software Manager (SIIA CSM certification) and licensing expert. Contract and agreement compliance, audit management and proofing, Software Asset Management, vendor relations, software architecture and planning, interoperability and cost efficiency expert.

Coordinated all software purchases/licensing/license administration. Advised CIO and senior management regarding software usage/availability/risk-management/legalities. Consulted with users and departments to provide guidance in product selection, pricing, functionality, compatibility with existing hardware and infrastructure, etc. Analysis and technical troubleshooting of contracts, end-user licensing agreements and pricing in partnership with campus Procurement team. Systemwide coordination with other UC campuses for leveraging of existing terms, conditions, and pricing.

Operations Manager

Brand Automotive

Jan 2004 - Jan 2006 (2 years 1 month)

Holistic position involving scheduling, customer service, estimating, inventory management, financial management, IT systems integration, technical support, process improvement, document management, contract writing, and general administration.

Enterprise Software Asset Manager

Johnson & Johnson

Jul 2001 - Dec 2003 (2 years 6 months)

Management of software licensing for JnJ/ALZA/Ortho McNeil. Coordinate contracts for purchasing/ licensing/license administration. Manage software distribution, rights administration, program availability. Consult with users and departments to provide guidance in product selection, pricing, functionality, compatibility with existing hardware and infrastructure, etc. Created legacy-software archival and library checkout system. Licensing and documentation responsibility for software services to approximately 2500 users at four primary Bay Area locations including a 24x5 local Help Desk.

Technical Systems Specialist

Academic Systems

2000 - 2002 (2 years)

Created software archive and inventory database. Hardware, software and cell-phone inventory and ordering. Technical assistant for Network Manager during network and storage migrations from Novell to Linux and Windows. Assisted with product testing and systems integration support. On-site installs/ moves/adds/changes (IMAC) support and product/device testing for the VP of Engineering.

Executive Escalations Support Lead

Telocity Inc.

1999 - 2000 (1 year)

Lead technician and customer support for Executive Customers, V.I.P. clients and Premiere Support sites. Coordinated with NOC technicians for resolution of issues that were unresolved through the first three tiers of technical support. Created internal documentation for support, provided assistance for change management and documented technical resolutions for support.

Technical Support Lead

Covad Communications

1998 - 1999 (1 year)

Tier I/II Technical Support for clients/customers. Created internal documentation used for live troubleshooting and training technical support technicians. Assisted in mapping internal network architecture and provided remote troubleshooting for global network technicians.

Software QA Analyst

SRI

1994 - 1998 (4 years)

QA/Programming - Provided data logistics and error checking for Speech Recognition algorithm & Telecommand software provider (Nuance).

Internal Technical Support
Compaq / Hewlett Packard
1995 - 1997 (2 years)
Help-desk Technician for Internal Users. Desktop Support, issue resolution, break/fix, solution documentation, installs/moves/adds/changes (IMAC) support, conference support, etc.

Education

UC San Diego Extended Studies
Lean Six Sigma Greenbelt
2018 - 2019

UC San Diego
ITS Leadership Learning Program
2018 - 2019

De Anza College
1994 - 1998

Lynbrook High School
1992 - 1996

Licenses & Certifications

Docusign Administrator Certification - Docusign

SIIA CSM Certified Software Manager - Software and Information Industry Association

Educause Speaker 2014 - EDUCAUSE

Educause Speaker 2016 - EDUCAUSE

Skills

Cloud Services • Software as a Service (SaaS) • Software Documentation • Project Management • Analysis • Vendor Management • Customer Service • Management • Contract Management • Strategic Planning

Mariposa County

STEVE ENGFER
Planning Director

5100 Bullion Street
P.O. Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
sengfer@mariposacounty.org
www.mariposacounty.org

NOTICE OF VACANCY ON THE CODE COMPLIANCE ADVISORY COMMITTEE (CCAC)

There is One (1) vacancy that currently exists on the Code Compliance Advisory Committee (CCAC), for a two (2) year term, expiring the last day of February, 2026.

MEMBERSHIP REQUIREMENTS or CONSIDERATIONS include the following:

- Members shall reside in Mariposa County.
- Members shall take an interest in issues associated with code compliance procedures, code compliance processing and public education.
- Members may have special knowledge, expertise, or skills related to code compliance matters, including governmental procedures, county codes, development and construction permitting requirements, code compliance procedures and options, and/or legal matters. Such special knowledge, skills, or expertise is not mandatory to be appointed to the committee.
- The committee may call upon representatives of other organizations or departments, and the general public as resources on certain topics related to the purpose, tasks and responsibilities of the committee.

The PURPOSE AND TASKS of the CCAC include the following:

- Develop recommendations to the Board of Supervisors for an effective code compliance process and program.
- Develop recommendations for innovative public policy and programs that address residents' needs while also mitigating alleged violations.
- Support the work of staff in the conduct of fact finding and data gathering necessary to the CCAC to develop informed recommendations.
- Provide periodic assessment and evaluation of, and feedback to the Board of Supervisors regarding the success of an amended code compliance process and programs.

The RESPONSIBILITIES of the CCAC include the following:

- Review and understand local government structure (including but not limited to the roles and the authority of, and the relationships between the public, a citizens' advisory committee, County staff, the Planning Commission, and the Board of Supervisors).

- Review and understand existing County Code provisions, including provisions for the Mariposa Planning Agency and code compliance, as well as adopted County policies related to code compliance.
- Review, understand and comply with the state's Brown Act requirements.
- Review and understand state law requirements for code compliance activities at a local level.
- Review and understand due process requirements.
- Review and understand current county code compliance cases, including the status of current cases, why certain cases aren't being resolved, typical compliance issues, etc.
- Review and learn about what other similar or neighboring jurisdictions do for code compliance.
- Determine if there are other ways to make the current processes and programs more effective, which, in addition to code amendments could include innovative ways to assist residents using resources such as, but not limited to volunteer efforts, community organizations, grants or other funding sources.

If you are interested in serving on the committee, please submit an application and Supplemental Questionnaire for the CCAC to: **Clerk of the Board, PO Box 784, Mariposa, CA 95338**

DEADLINE FOR APPLICATIONS: Open Until Filled

Applications may be obtained at the following locations:

Planning Department, Government Center, 5100 Bullion Street, Mariposa, CA 95338 and **On-line** at: https://www.mariposacounty.org/DocumentCenter/View/91926/220414-Combo-application-supplemental-questionnaire?bidId=

For more Information visit the County Website or contact: Steve Engfer, Planning Director Mariposa County Planning Department Telephone: (209) 966-5151; email:sengfer@mariposacounty.org

Posting Locations:
Mariposa County Planning Department
Mariposa County Gov Center Display Board
Mariposa County Clerk's Office
Fish Camp Post Office
Greeley Hill Community Club
Hornitos Post Office
Lake Don Pedro Market
Midpines Post Office
Bootjack Store
Wawona Post Office
Woodland Gas, Food, & Liquor
Yosemite Valley Post Office
Yosemite West Community Board
Catheys Valley Post Office
Coulterville Post Office
El Portal Post Office
www.mariposacounty.org/planning

Posted: Mailed for posting on 3/1/24 ~ Leave posted until notified.

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Re-Appoint Charli McCord to the Catheys Valley Community Planning Advisory Committee as a Member with a Term Expiring February 28, 2026 (Supervisor Toso)

RECOMMENDATION AND JUSTIFICATION

Re-Appoint Charli McCord to the Catheys Valley Community Planning Advisory Committee as a Member with a Term Expiring February 28, 2026 (Supervisor Toso).

McCord has expressed interest in continuing to serve on this committee.

With this action, the two vacancies will remain on this committee.

Appointments term expiration and vacancies have been advertised according to the Maddy Act.

It is customary that recommendations for citizens advisory committee appointments and re-appointments are made by the District Supervisor.

BACKGROUND AND HISTORY OF BOARD ACTIONS

McCord was appointed on April 10, 2016.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not re-appointing or appointing these positions could result in a lack of community representation and a lack of quorums for the committee.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **240215 McCord redact application**
2. **230414 CV Vacancies (2)**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III

Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Request Type:	Committee Application	Request Location:	
Request ID Number:	1045		
Date Submitted:	2/15/2024		
Date Closed:	(open)		
Date Printed:	2/15/2024 12:32:16 PM		
		Submitter Information:	
Priority:	Normal		
Assigned To:	Unassigned		
		Phone: (none specified)	
		Email:	

Date/Person	Comments
2/15/2024 11:26:30 AM (anonymous)	Your Request ID Number is 1045.

Name of Board, Commission or Committee for which you are applying Catheys Valley Community Planning Advisory Committee
First Name Charli
Last Name McCord
Supervisorial District in which you Reside 3
Length of your Residency in the county CA
Mailing Address
Email Address:
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Self Employed
Employer's Name
Employer's Address
Day Telephone Number
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee I love our community and wish to be active in the planning and district activities.
Please list prior/current appointments to other Boards/Commissions/Committees Catheys Valley Community Planning Advisory Committee
List any information regarding experience, training and/or education that you feel qualifies you for this position
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Flexibale
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,

2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

Mariposa County
Planning Department

STEVE ENGFER
Planning Director

5100 Bullion Street
PO Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
www.mariposacounty.org
sengfer@mariposacounty.org

NOTICE OF VACANCIES ON THE

CATHEYS VALLEY COMMUNITY PLANNING ADVISORY COMMITTEE

Two (2) vacancies currently exist on the Catheys Valley Community Planning Advisory Committee. The purpose of the committee is to address issues that are important to the area and recommend policies for the Community.

The Committee is an advisory group to the Mariposa County Planning Commission and the Board of Supervisors.

Vacancies are for two-year terms and expire on the last day of February. Members must be employed, reside, or own property within the geographic boundaries of the Catheys Valley Planning Area.

Persons interested in serving on the Committee should complete an application which can be obtained at either the Mariposa County Planning Department, Clerk of the Board's Office or can be found on-line at:

www.mariposacounty.org/DocumentCenter/View/39675/Committees-Application---blank-fillable?bidId=

Completed applications need to be sent to Danielle Bondshu, Clerk of the Board, by mail at P. O. Box 784, Mariposa, CA 95338

Posting Locations for this notice:

Catheys Valley Post Office
Mariposa County Planning
Mariposa County Library
Mariposa County Clerk
Mariposa County Courthouse
www.mariposacounty.org/planning

Notice Date: 5/2/23 Deadline for Submission: Until Filled

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-97

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Approve Name Change Request and New Signage for Woodland Hall, also known as Almost Like Home Preschool, to Kidd-Lee Center at Woodland Park to Recognize the Hard Work and Commitment of Gussie Kidd and Jacki Lee After Many Years of Service

---

RECOMMENDATION AND JUSTIFICATION

Approve name change request and new signage for Woodland Hall, also known as Almost Like Home Preschool, to Kidd-Lee Center at Woodland Park to Recognize the Hard Work and Commitment of Gussie Kidd and Jacki Lee After Many Years of Service.

The Mariposa Preschool Coop has made a request to Public Works to rename Woodland Hall as the Kidd-Lee Center at Woodland Park in recognition of Gussie Kidd and Jacki Lee. This renaming is a tribute to their long-standing commitment to the children of Mariposa County and their unwavering dedication to providing a safe and educational environment for these children.

On November 7, 2023, the Board of Supervisors gave their full support for the name change of Woodland Hall. Public Works was directed to come back to the board with the signage proposal for the approval of the name change from Woodland Hall to Kidd-Lee Center at Woodland Park.

The Mariposa Local Child Care Planning Council is absorbing the costs for signage manufacturing and installation on Woodland Drive and the building itself.

BACKGROUND AND HISTORY OF BOARD ACTIONS

For the past 33 years, Woodland Hall has primarily served as a childcare facility for families in Mariposa County. Almost Like Home and Mariposa Preschool have collectively provided essential programs within the Woodland Hall facility, benefiting over 900 children within the community. Gussie Kidd and Jacki Lee, were always dedicated childcare workers, who emphasized fostering independence, emotional management, socialization, and the development of gross and fine motor skills, cognitive thinking, and other school readiness skills.

On July 12, 2023, the Mariposa Parks and Recreation Commission voted unanimously to approve the renaming of Woodland Hall to the Kidd-Lee Center at Woodland Park.

In March 1998, the Board of Supervisors executed an amendment to the lease agreement to allow Almost Like Home to use the facility during the summer months.

In July 1997, the Board of Supervisors signed a lease with Mariposa Preschool Cooperative for the use

of Woodland Hall.

In September 1992, Mariposa Preschool Co-op entered into a lease agreement for Woodland Hall from 6:00 am to 12:00 pm Tuesday through Thursday, coinciding with the Almost Like Home lease agreement.

In October 1991, the Board of Supervisors authorized the execution of an agreement with Almost Like Home, a non-profit organization to use Woodland Hall Facilities.

In February 1990, the Board of Supervisors authorized the school district to operate a childcare program at Woodland Hall.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, the name change will not be implemented.

FINANCIAL IMPACT

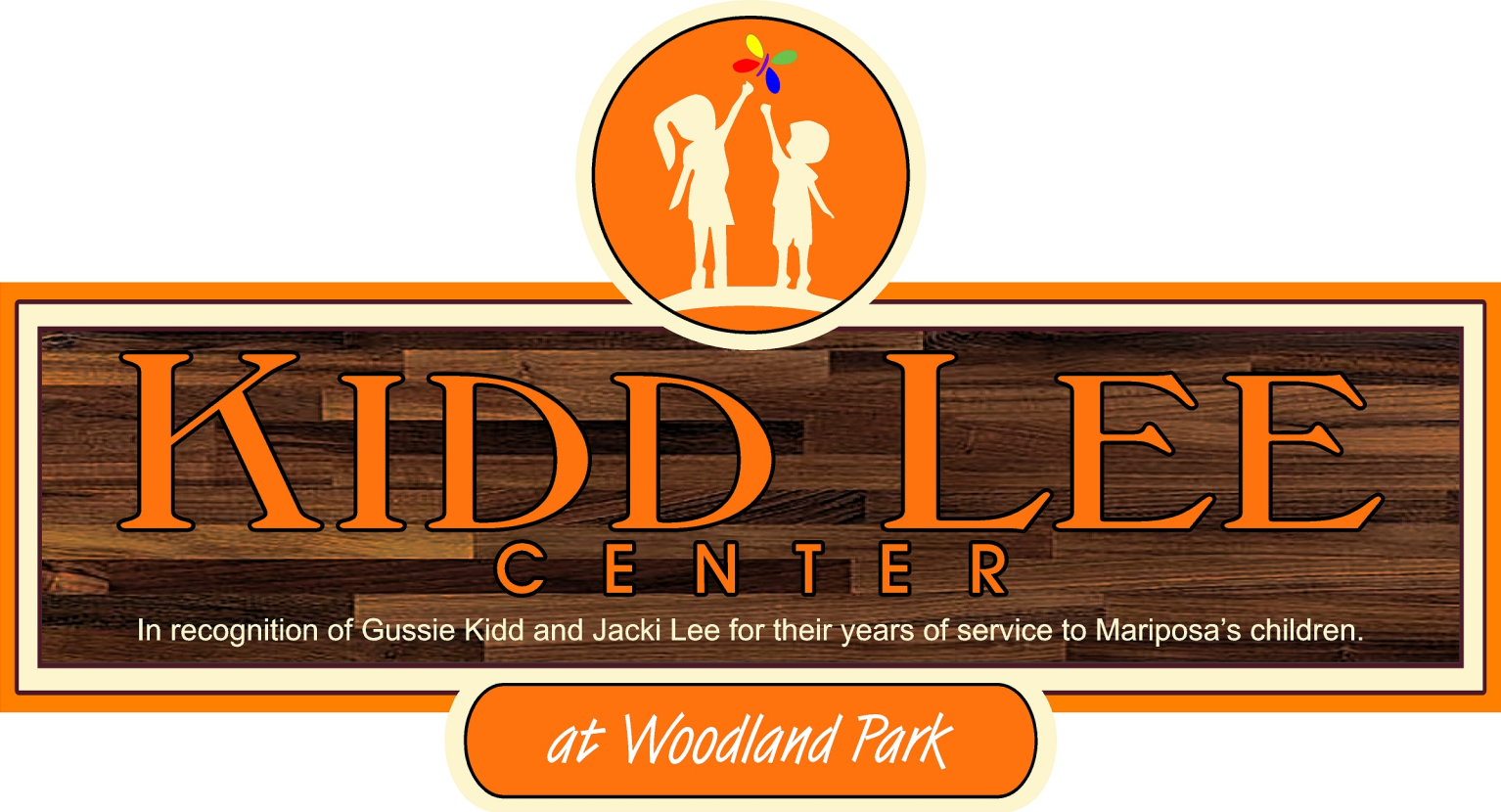
None

ATTACHMENTS

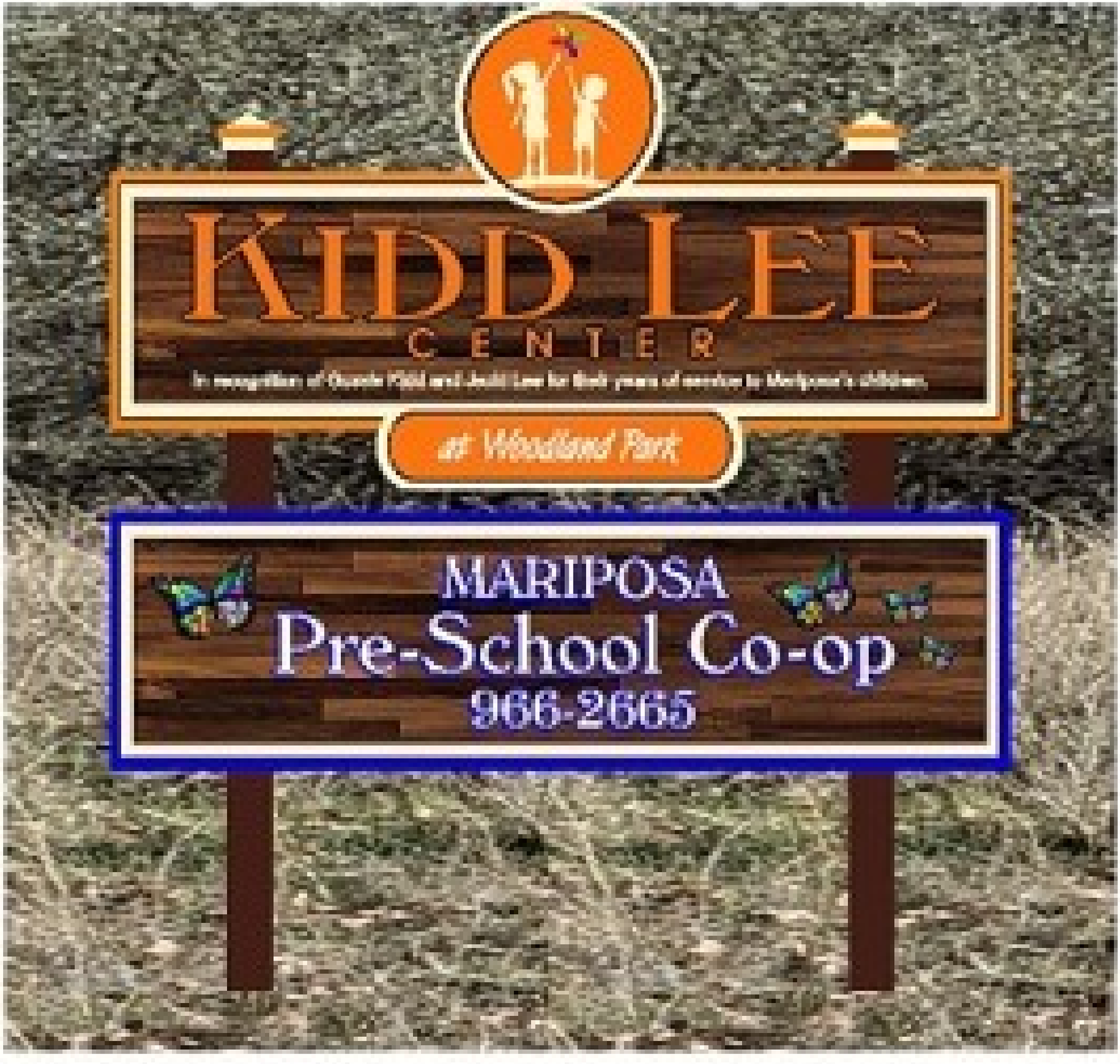
1. **sign2**
2. **Kidd-Lee Sign on building2**
3. **Kidd-Lee Center sign**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe


KIDD LEE
CENTER
In recognition of Gussie Kidd and Jacki Lee for their years of service to Mariposa's children.
at Woodland Park

KIDD LEE


KIDD LEE
CENTER
at Woodland Park
MARIPOSA
Pre-School Co-op
966-2665

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-98

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206 for the Mariposa Certified Farmers Market, Located in the Parking Lot of 5029 Stroming Road from 4:30 PM to 6:30 PM Every Wednesday from May 1, 2024, to October 30, 2024

RECOMMENDATION AND JUSTIFICATION

Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206 for the Mariposa Certified Farmers Market, Located in the Parking Lot of 5029 Stroming Road from 4:30 PM to 6:30 PM Every Wednesday from May 1, 2024, to October 30, 2024.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has waived the Encroachment Fees for this event in the past. This event allows fresh produce availability for the local residents as well as promoting healthy eating and lifestyle activities.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, the fee could cause a hardship for the coordinator.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Encroachment Permit**
2. **Letter to BOS**
3. **Cert from Ag Dept**
4. **Map - parking lot**
5. **Insurance**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

COUNTY OF MARIPOSA
APPLICATION FOR ENCROACHMENT PERMIT

TO: PUBLIC WORKS DEPARTMENT
4639 BEN HUR ROAD
MARIPOSA, CA 95338

DATE: 2/23/24 Building Permit #: _____

APPLICANT: Lauren Glikin c/o Mariposa Farmer's Market

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO EXCAVATE, CONSTRUCT AND/OR OTHERWISE ENCROACH ON A COUNTY RIGHT-OF-WAY ON (ADDRESS) 5029 Stroming Rd, Mariposa AND AGREES TO DO THE WORK IN ACCORDANCE WITH COUNTY RULES AND REGULATIONS AND SUBJECT TO COUNTY INSPECTION AND APPROVAL, BY PERFORMING THE FOLLOWING WORK (PLEASE COMPLETE ALL THAT APPLY):

1. ☐ DRIVEWAY
   ☐ ROAD CROSSING (WATER PIPE, CULVERT, ETC. EXPLAIN BELOW)
   ☑ SPECIAL EVENT (EXPLAIN BELOW) DATE OF EVENT May 1 – Oct 30 Wednesdays
   ☐ OTHER (EXPLAIN BELOW)

The Mariposa Certified Farmers' Market will be operating in the parking lot @ 5029 Stroming Rd from 4:30 - 6:30 pm on Wednesdays from May 1 – Oct. 30. 2024

2. DRIVING INSTRUCTIONS FROM A KNOWN LANDMARK TO LOCATION OF ENCROACHMENT, I.E., INTERSECTION OF COUNTY ROADS, STATE HIGHWAYS OR TOWN, ETC.

The parking lot can be found at the bottom of 6th street where 6th street intersects with Stroming Road.

3. ATTACH MAP SHOWING LOCATION AND SKETCHES SHOWING WHAT IS TO BE DONE. SHOW LOCATION OF THE STAKE MARKING PROPOSED ENCROACHMENT OR WORK TO BE DONE.

4. ASSESSOR'S PARCEL NUMBER: 013-130-025

5. ADDRESS OF PARCEL: 5029 Stroming Road (Womack Parking Lot) Mariposa, CA 95338

APPLICANT IS REQUESTED TO STAKE THE ENCROACHMENT LOCATION WITH THE **PINK CARD** PROVIDED.
NO PERMIT WILL BE ISSUED UNTIL POSTING HAS BEEN COMPLETED AND APPROPRIATE FEES HAVE BEEN COLLECTED.
WORK WILL NOT BE STARTED UNTIL AN ENCROACHMENT PERMIT HAS BEEN ISSUED BY THE DEPARTMENT OF PUBLIC WORKS.

PERMIT NO.: _____

DATE ISSUED: _____

PHONE NUMBER: _____

OWNERS NAME: _____

PRINTED NAME OF APPLICANT: Lauren Glikin

SIGNATURE OF APPLICANT: [signature]

MAILING ADDRESS: 4944 Owens Creek Rd.
Catheys Valley, CA 95306

To: Mariposa County Board of Supervisors February 23, 2024

Dear Board,

On behalf of the Mariposa Certified Farmers' Market, I am requesting that you please waive the fee for the use of the parking lot at 5029 Stroming Road in Mariposa for the use of our farmers' market.

We feel that having a local farmers market is beneficial to our family, friends and guests visiting the area. It also is a great source of support for our local economy as most vendors are either from Mariposa, Merced or Madera counties. To have fresh, local, quality food to purchase is a huge plus for our community and so many customers look forward to the return of the market every year. The market is also a great place for our local non-profits, health department and other organizations to share their knowledge with our community.

Thank you very much for your consideration,

Lauren Glikin
Mariposa Certified Farmers Market Manager
mariposafarmersmarket@gmail.com

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
INSPECTION & COMPLIANCE BRANCH
DIRECT MARKETING PROGRAM
51-047E (Rev. 11/2022)

County	Mariposa
Certificate Number	CFM 24-22-0578
Issue Date	02/13/2024
Expiration Date	10/30/2024
Amended Date	N/A

CERTIFIED FARMERS' MARKET CERTIFICATE

Mariposa Certified Farmer's Market

Name of Market

Operational Information

Market Address	5029 Stroming Road Mariposa CA 95338
Cross Streets	6th Street and Stroming Road

Months of Operation	Operation Days/Dates	Frequency	Hours of Operation	Estimated Number of Vendors
05/01/2024 - 10/30/2024	Every 1 week(s) on Wednesday	Weekly	4:30 PM - 6:30 PM	20

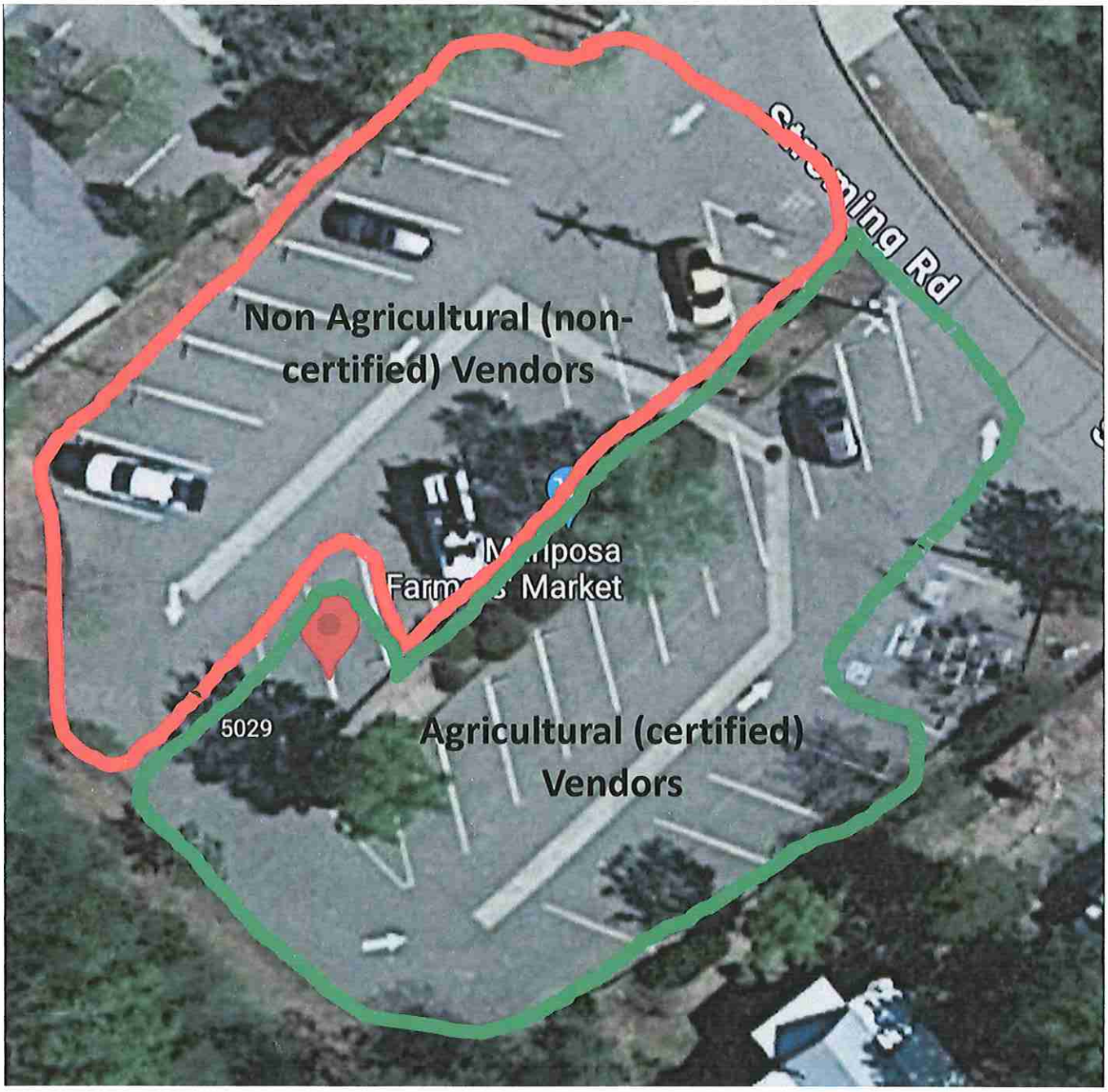
Market Manager Information

Market Manager	Lauren Schottenfeld-Glikin
Market/Remittance Form Mailing Address	4944 Owens Creek Road Catheys valley CA 95306
Phone Number	(209) 742-6592
E-mail	mariposafarmersmarket@gmail.com

Validation

County Agricultural Commissioner's Signature (or Commissioner's Enforcing Officer)	Monica Nielsen
Signatory's Printed Name	Monica Nielsen
Date	February 13, 2024

Mariposa Certified Farmers' Market
May 2024 - October 2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fluetsch and Busby Insurance PO Box 780 Merced, CA 95341 License #: 0358327	CONTACT NAME: Tricia Bungart PHONE (A/C, No, Ext): (209)722-1541 FAX (A/C, No): (209)723-8189 E-MAIL ADDRESS: tricia@fandb1912.com
INSURED Merced County Certified Farmers Market 11492 E. Savana Road Le Grand, CA 95333	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Scottsdale Insurance INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER: 00022671-168819** **REVISION NUMBER: 1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		CPS7820290	07/26/2023	07/26/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ EXCLUDED
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Regarding farmers market located at 5029 Stroming Rd, Mariposa, CA 95338. Runs from May to October; 3PM-7PM.

CERTIFICATE HOLDER

County of Mariposa, Department of Public Works
4639 Ben Hur Road
Mariposa, CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(TEB)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Jeff Shaw
Farmers Insurance
PO Box 1903
Mariposa CA 95338

CONTACT NAME: Jeff Shaw
PHONE (A/C, No, Ext): 209-742-6660 **FAX (A/C, No):** 209-966-4940
E-MAIL ADDRESS: jshaw@farmersagent.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : United States Liability Insurance Company	25895
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Mariposa County Chamber of Commerce
PO Box 425
Mariposa CA 95338

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	☒ UMBRELLA LIAB ☐ OCCUR	X		CUP1562413D	12/10/2023	12/10/2024	EACH OCCURRENCE	$ 1,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$ 1,000,000
	☐ DED ☒ RETENTION $ 0							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? ☐ N / A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The State of California, The District Agricultural Association, Count Fair, The County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned

CERTIFICATE HOLDER

Mariposa Fairgrounds
5007 Fairgrounds Rd
Mariposa CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-99

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Receive a Presentation from the KPA Group Regarding the Probation Department Improvement Concept Study Report; Approve the Concept to Renovate the Juvenile Hall Building and Add a New 2-Story Connected Addition; Approve an Agreement with the KPA Group in the Amount of $869,880 for Construction Documents and Technical Specification; Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve Budget Action Transferring Funds within the Probation Department to Capital Improvement to Cover the Agreement (4/5ths Vote Required)

RECOMMENDATION AND JUSTIFICATION

Receive a Presentation from the KPA Group Regarding the Probation Department Improvement Concept Study Report; Approve the Concept to Renovate the Juvenile Hall Building and Add a New 2-Story Connected Addition; Approve an Agreement with the KPA Group in the Amount of $869,880 for Construction Documents and Technical Specification; Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve Budget Action Transferring Funds within the Probation Department to Capital Improvement to Cover the Agreement (4/5ths Vote Required).

The Probation Department currently operates out of three buildings, two historic homes, and a juvenile facility. Department functionally is severely hindered by the overcrowded conditions created by the number of staff currently employed by the department. The buildings lack modern features found in all Probation facilities, such as a public common area, conference rooms, secured interview rooms, drug testing facilities, armory, evidence room, break rooms, locker rooms, and clear definition between staff and public access areas.

Since 2005, the department has grown substantially, nearly doubling in size having added 8.5 full-time non-general fund positions to its ranks. The reason for the staff increase has been the result of legislative changes mandating services and programming shifting from State responsibilities to County responsibilities. Ongoing annual State funding in support of these positions and services totals approximately 1.8 million dollars a year.

State funding includes but not limited to the Youthful Offender Block Grant, SB 678 Adult Supervision Block Grant, Community Corrections Realignment Block Grant, Department of Juvenile Justice Closure Block Grant, and Adult Pre-trial Supervision Block Grant.

The resulting overcrowding and inefficiencies have resulted in the County contracting with the KPA Architect and Engineering Group to develop a space program after reviewing the existing conditions. The existing department supports approximately 21.5 staff in 4,170 square feet of interior space. To

accommodate future growth and improve workflow and productivity, the consultant determined the Probation Department requires approximately 9,280 square feet of space. Four concepts were developed with ranges of costs. The preferred concept is to vacate the two historic homes, renovate the Juvenile Hall, and construct a new 7,610 two-story connected addition south of the Juvenile Hall where the exercise yard is currently located. There are limited options to remodel the historic homes to meet the needs of the department while maintaining their historical integrity.

Design and permitting is an 18-24 month process. A shovel-ready project is more attractive for grants and accelerates timelines. The complete design demonstrates that the necessary planning, permits, and approvals have been secured. The rough order of magnitude cost range for the preferred concept is $9.5 - $11.8M. Staff will continue to pursue construction funding while the design proceeds.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On February 21, 2023, the Board approved a Five-Year Agreement with KPA Group for On-Call Facilities and Architectural Services and approved Task Order No. 1 for the Probation Department Space Analysis and Conceptual Design Project in the Amount Not to Exceed $67,135.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, and Probation would continue to operate from the two historic homes despite their deficiencies while continuing to meet their operational goals and responsibilities.

FINANCIAL IMPACT

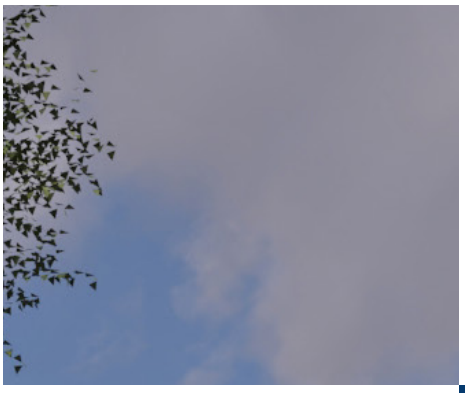
Community Corrections grant funds have been budgeted and are available to complete the design while construction financing is explored. There is no impact to the General Fund.

ATTACHMENTS

1. **Mariposa Probation Concept Study Report**
2. **Task Order No. 7 -Probation**
3. **Mariposa Probation PPT Presentation**
4. **Budget Action Form_Kpa**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe



COUNTY OF MARIPOSA

PROBATION DEPARTMENT

IMPROVEMENT CONCEPT STUDY

FINAL DRAFT

September 20, 2023

KPA
THE KPA GROUP

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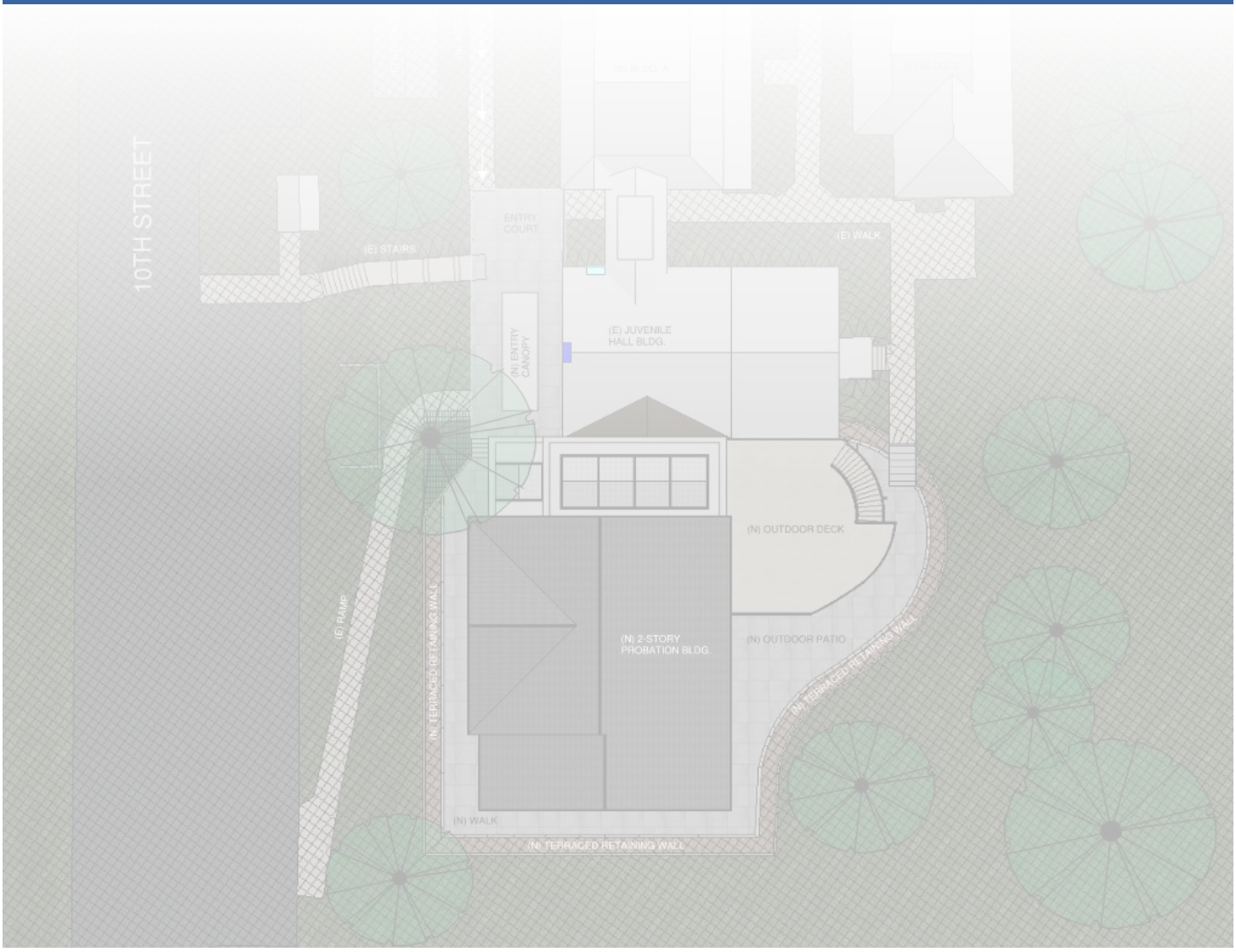
I. EXECUTIVE SUMMARY



Executive Summary

The KPA Group was retained by the County of Mariposa in March 2023 to prepare feasibility analysis and concept options for a new Mariposa County Probation Department facility. The County tasked KPA to investigate existing conditions, document site attributes and develop new construction concepts for consideration with associated costs. As part of this initial concept phase, program requirements for Mariposa County Probation Department were developed.

Conceptual design options considered site accessibility and circulation, existing buildings, adjacent site and future growth. Parking requirements were explored initially and the County has initiated a separate study regarding parking needs around the County Government Center that would incorporate secured parking needs for Probation.

The existing Probation Department is located at 5091 Bullion Street in Mariposa. The site encompasses approximately 0.75 acres and is bound by Bullion Street (NW), 10th Street (SW), Highway 140 (SE) and adjacent county and residential parcels (SE).

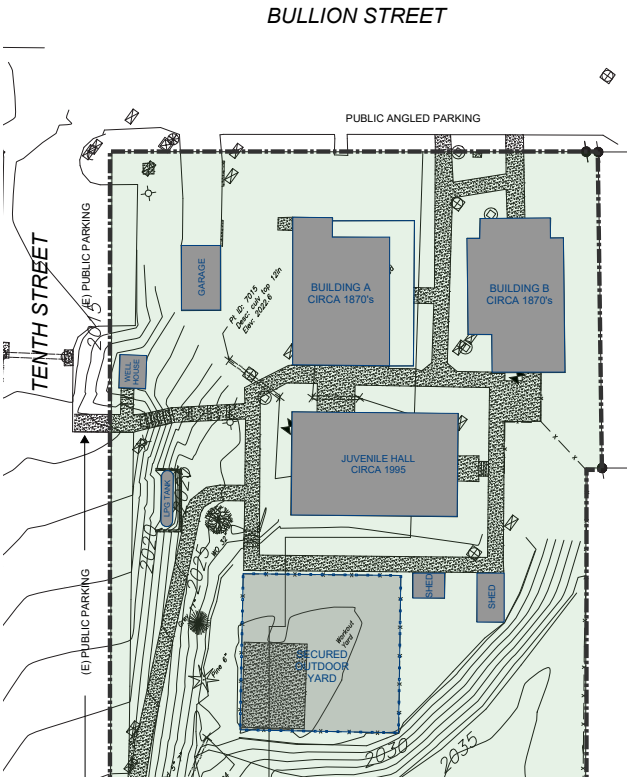
General Background

The Mariposa County Probation Department is comprised of 21 probation officers at the Bullion Street Site. The site currently houses three buildings, all utilized for Probation Department functions. Existing buildings are defined as follows:

- Building A (1870s construction) - Building A is approximately 1,335 SF. The building currently houses the Probation Department lobby and reception, administrative space, offices for probation officers, break room and a restroom.
- Building B - (1870s construction) - Building B is approximately 1,165 SF. The building currently houses workstations, the Probation Chief office, conference area and a restroom.
- Juvenile Facility (1995 construction) - The Juvenile Facility is approximately 1,670 SF. This building contains additional Probation offices, restroom and Mariposa County's Juvenile Hall. Juvenile services occupy approximately 760 SF which is comprised of a day room, kitchenette and laundry, restroom with shower and two holding cells each with a toilet, sink and two beds.

Daily work efficiencies and overall department functionality is hindered by the department being housed in three separate facilities. Additionally, six Probation staff previously assigned to offices at the County Adult Detention Facility have returned to the Bullion Street site which further justifies the need for expansion.

The Mariposa County Government Center is located across the street from the Bullion Street site. A new Probation facility would incorporate the neighborhood's architectural design language and complement established County presence at this area.



Existing Site Diagram

View toward Building A entrance and lobby

Additional site elements and structures include:

- Secured Outdoor Yard - with a basketball hoop and picnic table and exercise area which is also used by Probation employees due to lack of available space.
- Two storage sheds
- Well-house
- Gas storage tank
- Single car garage structure, used for storage
- Site walkways and circulation ramp

The proposed future program change to the Bullion Street site will be the incorporation of a single building to house all probation department staff. This report provides an overview of concept options considered with the recommended and preferred concept option highlighted.

Existing Conditions

Project design parameters include addressing aging infrastructure, accessibility compliance and the functional inefficiency of current staff occupying three (3) separate buildings at Bullion Street. Additionally, KPA analyzed the site to determine opportunities and constraints for a new building or building addition.

There are two historic buildings each built in the mid 1870's and an additional newer Juvenile Facility constructed in 1995. One of the historic buildings (Building A) is utilized by Probation Department administration and includes the entrance lobby for intake, break area, office space and an all-gender restroom. The second historic building (Building B) was recently re-roofed and houses Probation Chief and Probation Officer workstations, conference space and an all-gender restroom. The Juvenile Hall facility has additional offices, storage, an all-gender restroom and a standalone 96-hour juvenile detention wing the County wishes to maintain. The wing contains two separate holding cells, a dayroom, kitchenette with laundry equipment and an all-gender restroom with shower. These three buildings are connected by concrete walks and a secured outdoor area with basketball court is located behind the Juvenile building for detainee and staff use.

The existing site does not meet ADA. A ramp for access is provided from 10th Street but ramp exceeds ADA slope requirements. Other non-compliant conditions exist with accessible parking, walkway widths, path of travel, building access and signage. Intake lobby and other elements of both the historic buildings and juvenile facility are not compliant and require significant expense and rework in order to comply with ADA and current building codes.

Please see photos of existing conditions for visual reference of improvements required.

Lobby - Undersized and without Juvenile/Adult Separation

Main path of travel for Employees Only

Building A - Blistering at exterior siding

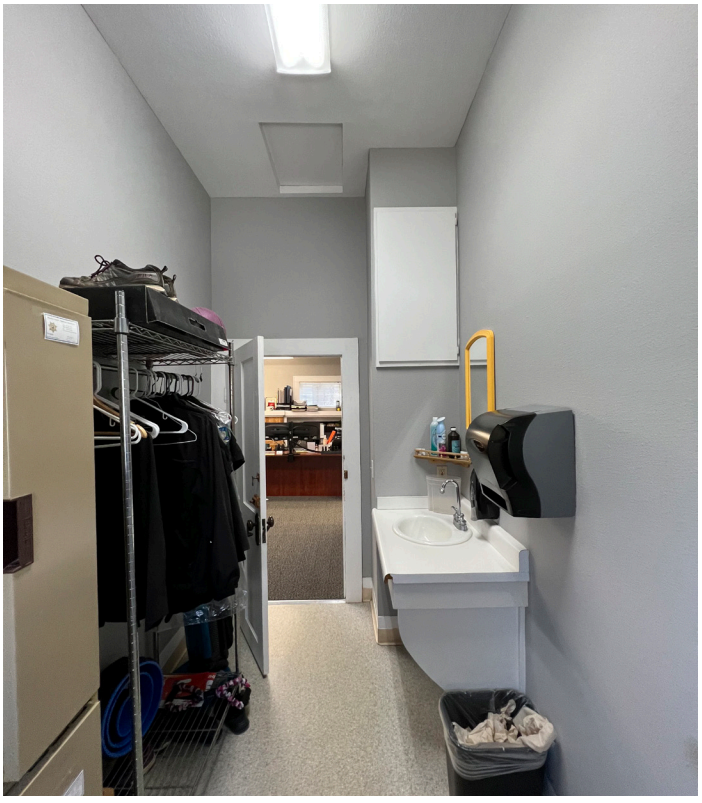
Secured Outdoor Yard

Ramp at 10th Street

Juvenile Hall entrance

Building A - Probation Office

Building A - Break Area



Building B - Restroom/lockers

Building A - Copy/storage room

Conceptual Space Program

KPA worked closely with the Probation Department Chief and staff to define space requirements based on functional needs, efficiencies and goals for current and future Probation operations. Currently, the existing department of 20.5 staff resides in three separate buildings on a single site comprised of 4,170 SF of interior space.

The proposed conceptual space program accommodates a five year growth from 20.5 to 30.5 staff in a total building area of 9,280 SF. This expansion will help resolve inefficient adjacencies and inadequate workspace and address lack of support areas by providing an additional 101 SF per staff member (an increase from 203 SF/staff to 304 SF/staff).

At the suggestion of the current Probation Chief, we attended a site walk through the newly constructed Madera Probation Department Facility. Although their facility was for a larger staff number, the types of workspaces and support areas relative to adjacencies and relevance were important to note and incorporate in the development of the Mariposa Probation Program.

Probation Department	(E)	Proposed
Offices & Workstations	1800	2940
PD Support	700	5550
Juvenile Bldg. - Existing	1670	790
TOTAL:	**4170**	**9280**

Current Staff Distribution

20.5 members includes:

- Chief Probation Officer (1)
- Assistant Chief Probation Officer (1) - vacant
- Executive Assistant (1)
- Supervising Probation Officer (1)
- Deputy Probation Officer (13)
- Probation Technician (1 - part time)
- Support Staff (2)
- Mental Health Assistant (1)
- Social Media / Student Worker (1 - part time)

Projected Staff Distribution

30.5 members in 2028 includes:

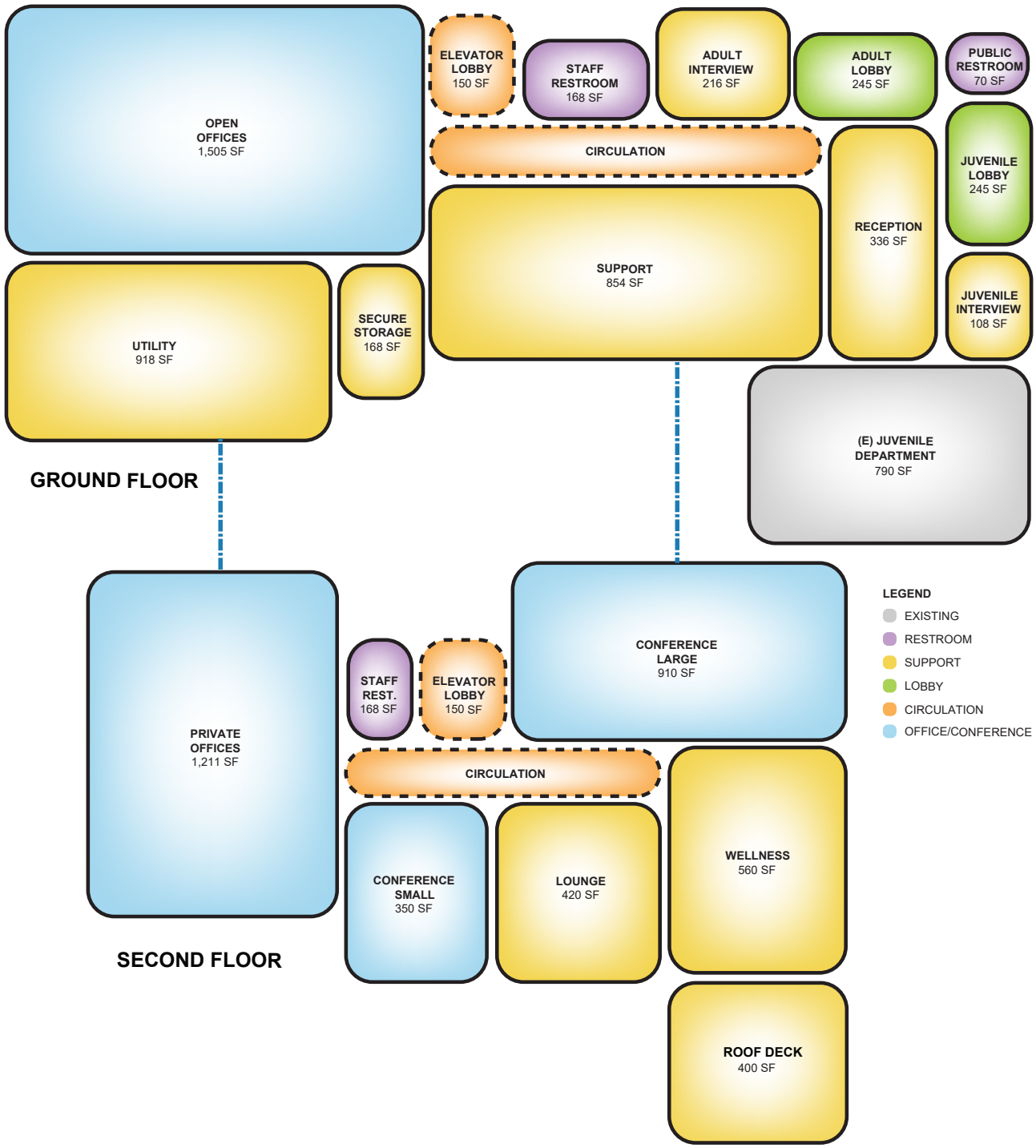
- Chief Probation Officer (1)
- Assistant Chief Probation Officer (2)
- Executive Assistant (1)
- Support Staff (3)
- Supervising Probation Officer (2)
- Deputy Probation Officer (18)
- Probation Technician (1 - part time)
- Mental Health Assistant (2)
- Social Media / Student Worker (1)

Staff Surveys

Probation Chief and staff members participated in a Work Space Requirement Survey and questionnaire prepared by KPA. The results of the survey indicates that current spaces do not meet operational needs with regard to work flow, efficient adjacencies, acoustic and privacy requirements, thermal comfort, lighting in certain areas, and appropriate sized rooms. Additionally, the buildings lacked conference rooms for staff and private meetings, rooms to conduct interviews and intervention, drug testing room, equipment, evidence and ammunition storage, locker rooms, adequate staff lounge and outdoor common areas.

Conceptual Space Planning Bubble Diagram

After development of the conceptual program to define the combined department space needs, KPA prepared various bubble diagram layouts to show relationships of the differing spaces based on convenience, function and sensible adjacencies. The diagram below is a representative layout aligned to the preferred for the 2-story concept design.

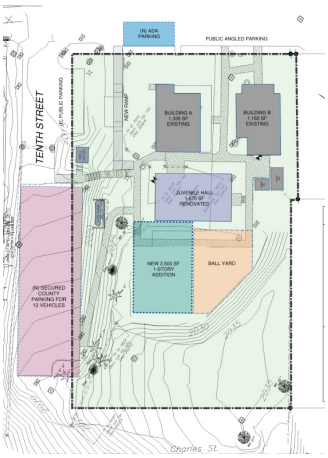


Concept Options

KPA worked with the County and Probation to develop multiple concept options. Proposed solutions are represented below with brief description of suggested improvements. Additional information about preliminary concepts is contained in the Appendix section.

Concept 1A

Concept 1A proposes to maintain Buildings A and B as existing without improvements that would triggest the expense of ADA upgrades. The Juvenile Hall building is renovated, with a new 2,500 SF one-story addition constructed at the rear of the Juvenile Hall building. Additionally included are site accessibility improvements, ADA parking and a new secured outdoor yard. Probation staff would continue to occupy both Buildings A and B and operate in three separate buildings. The rough order of magnitude cost range for this Concept Option 1A is $3.1 - $4.1M.



Concept 1B

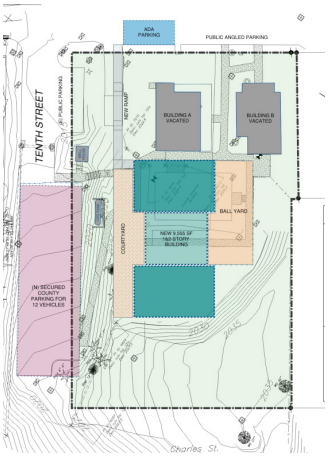
Concept 1B proposes light renovations to both Buildings A and B to address ADA compliance. The Juvenile Hall building is renovated, with a new 2,500 SF one-story addition constructed at the rear of the Juvenile Hall building. Additionally included are site accessibility improvements, ADA parking and a new secured outdoor yard. Probation staff would continue to occupy both Buildings A and B, and operate in three separate buildings. The rough order of magnitude cost range for Concept Option 1B is $4.3 - $5.7M.

Concept 2 (County Preferred Option)

Concept Option 2 proposes Probation to vacate the 1870's buildings. Juvenile Hall is renovated, and a new 7,610 SF two-story connected addition with roof deck is constructed at the south end of the site. Additionally included are site accessibility improvements, ADA parking, new entry court and secured outdoor yard. Probation staff would operate in a single structure comprised of the renovated Juvenile building with new two-story addition. The rough order of magnitude cost range for Preferred Concept Option 2 is $9.5 - $11.8M.

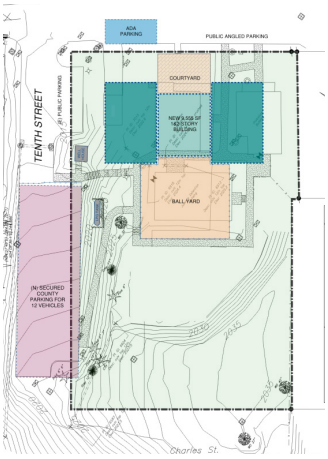
Concept 3

Concept Option 3 proposes Probation to vacate the 1870's buildings. Juvenile Hall is demolished, and a new 9,555 SF two-story building is built at the site of the existing Juvenile Hall. This concept allows for a larger building footprint and also includes new courtyard space. Additionally included are site accessibility improvements, ADA parking, new entry court and secured outdoor yard. Probation staff would operate in a single structure comprised of the renovated Juvenile building with new two story addition. The rough order of magnitude cost range for Concept Option 3 is $10.1 - $13.2M.



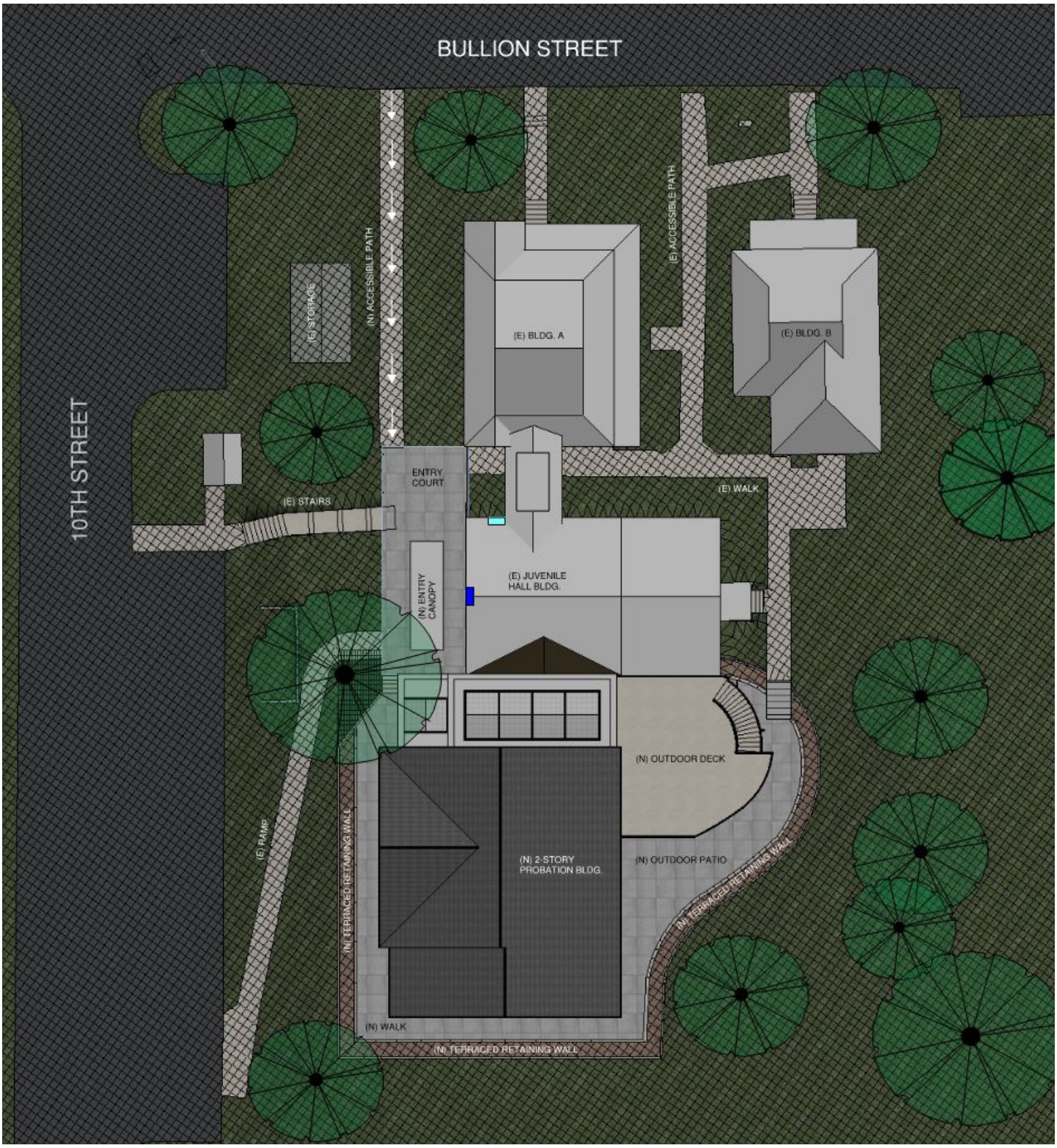
Concept 4

Concept Option 4 proposes a physical relocation of both Buildings A and B to a new County site location. The new probation building would be sited to front onto Bullion Street and be comprised of a 9,555 SF single and two-story structure with entry court to achieve street presence. Additionally included are site accessibility improvements, ADA parking, new entry court, secured outdoor yard for Juvenile use with separate outdoor employee area. The rear of the site remains available for future use or expansion. Probation staff would operate in a singular new building. The rough order of magnitude cost range for Concept Option 4 is $14.3 - $17.5M.



Concept 2 (County Preferred Option)

Concept Option 2 was selected as the preferred option by the County and Probation Department to receive further consideration and development. This option maximizes the existing site while maintaining both historic buildings in their respective locations. Detailed site diagram of the proposed new expansion concept is illustrated below.



Renderings - County Preferred Option

Concept Option 2 design, at the request of the County, was further developed to capture the historic downtown aesthetics dictated by the existing 1870's buildings, the architecture of the Superior Court building across the street and the adjacent Mariposa County Government Center. This option maximizes the existing site while maintaining both historical buildings in their respective locations. Detailed building and site renderings of the proposed concept are illustrated below.

View from 10th Street

View from south side of New Probation Facility

View from Bullion Street with New Probation Facility in Background

Recommendations

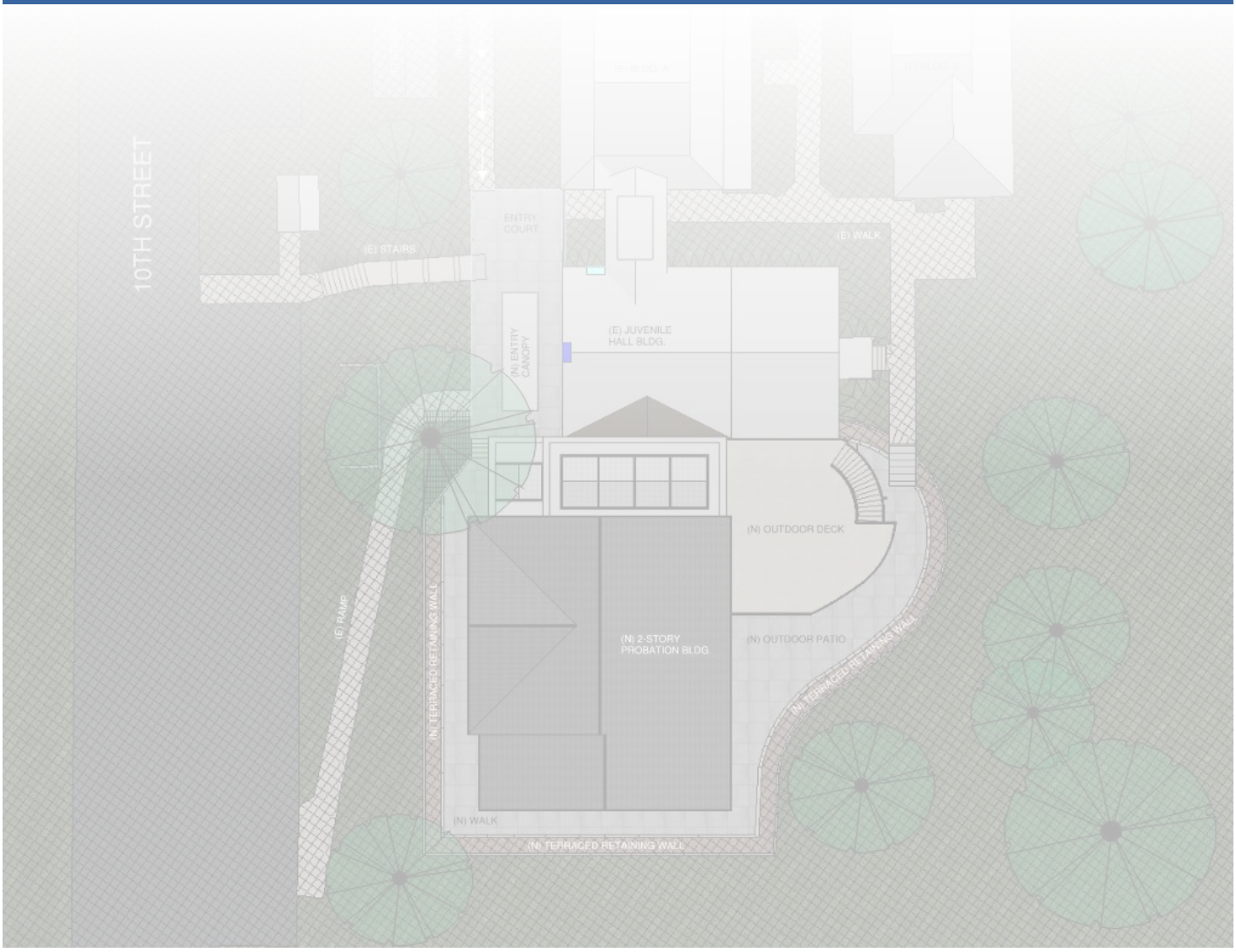
In summary, Preferred Concept Option 2 will serve the Probation Department operations well by addressing the following needs, concerns and site sensitivities:

- Proposed concept retains the site's historic buildings
- Concept space program fulfills the department's spatial requirements for effective work flow
- Proposed new addition will accommodate 5 year growth from 20.5 to 30.5 staff members
- Probation department will operate within a singular building
- Accessible parking will be provided
- Site accessibility compliance will be addressed
- Secured outdoor yard is provided
- Secured outdoor area for staff is provided

In collaboration with Mariposa County and the Probation Department, KPA suggests further development of Preferred Concept Option 2 and recommends the County adopt the Probation Department Improvement Concept Study and proceed with the following next stages of design:

- Start CEQA/NEPA process
- Engage engineers for Civil and Geotechnical surveying of existing Bullion site
- Engage architect for Contract Documents of Preferred Concept Option 2

II. CONCEPTUAL SPACE PROGRAM



Conceptual Space Program - Summary

2028 · CONCEPTUAL SPACE NEEDS

Probation Department	(E)	Proposed
Offices & Workstations	1800	2940
PD Support	700	5550
Juvenile Bldg. - Existing	1670	790
TOTAL:	**4170**	**9280**

ROM COST ESTIMATE:		**$9.5 - 11.8M**

2023 - EXISTING STAFF

BLDG.	TITLE (ABBREV)	TITLE	FT/PT	WORK SPACE	STAFF NO.	AREA	SUBTOTAL AREA	SUBTOTAL AREA GSF
B	CPO	Chief Probation Officer	FT	PO	1	175	175	245
B	ACPO	Asst. Chief / Dept. Chief (Vacant)	FT	PO	1	150	150	210
A	EA	Executive Assistant	FT	PO	1	150	150	210
JH	SPO	Supervising Probation Officer	FT	PO	1	120	120	168
	DPO	Deputy Probation Officer	FT	CW	13	50	650	910
X	PT	Probation Technician	PT	CW	0.5	53	26.5	37
A	SS	Support Staff	FT	CW	2	100	200	280
B	MHA	Mental Health Assistant	FT	CW	1	50	50	70
	SMSW	Social Media / Student Worker	PT	CW	0	50	0	0
		TOTAL AREA:			**20.5**		**1521.5**	**2130**

NOTE: Total Bldg = 4,170 SF; current 20.5 FTE staff = 203 SF/person

2028 | PROPOSED STAFF

TITLE (ABBREV)	TITLE	FT/PT	WORK SPACE	STAFF NO.	AREA	SUBTOTAL AREA NSF	SUBTOTAL AREA GSF
CPO	Chief Probation Officer	FT	PO	1	180	180	252
ACPO	Asst. Chief / Dept. Chief (Vacant)	FT	PO	2	135	270	378
EA	Executive Assistant	FT	PO	1	135	135	189
SS	Support Staff	FT	PO	3	80	240	336
SPO	Supervising Probation Officer	FT	CW	2	100	200	280
DPO	Deputy Probation Officer	FT	CW	18	50	900	1260
PT	Probation Technician	PT	CW	0.5	50	25	35
MHA	Mental Health Assistant	FT	CW	2	50	100	140
SMSW	Social Media / Student Worker	PT	CW	1	50	50	70
	TOTAL AREA:			**30.5**		**2100**	**2940**

NOTE: Total Bldg = 9,280 SF; 31.5 FTE staff = 304 SF/person

SPACE TYPE LEGEND:

CW	Cubicle Workstation
OA	Open Area
PO	Private Office / Enclosed Area
RR	Restroom / Toilet / Shower
ST	Storage
UT	Utility

Conceptual Space Program - Moderate (Concept Option 2)

PROBATION DEPARTMENT - MODERATE	FTE / PTE	Space Type	2028			Space Attributes	Notes
			Staff No.	NSF	GSF		
Workspace							
Chief Probation Officer	FT	PO	1	180	252	room for lateral files and table/seating for 4	
Asst Chief Probation Officer	FT	PO	2	270	378	room for lateral files and table/seating for 2	
Executive Assistant	FT	PO	1	135	189	room for lateral files and table/seating for 4	
Support Staff	FT	CW	3	240	336		
Supervising Probation Officer	FT	PO	2	200	280	room for lateral files and table/seating for 2	
Deputy Probation Officer	FT	CW	18	900	1260	7x7 cubicles	
Probation Technician	PT	CW	0.5	25	35		
Mental Health Assistant	FT	CW	2	100	140		
Social Media / Student Worker	PT	CW	1	50	70		Confirm these are PTE positions
Support							Shared, refer to Support - Standard
Subtotal			30.5	2100	2940		

TOTAL OFFICE AREA					**2940**		

SPACE TYPE LEGEND:

CW	Cubicle Workstation
OA	Open Area
PO	Private Office / Enclosed Area
RR	Restroom / Toilet / Shower
ST	Storage
UT	Utility

SUPPORT - MODERATE	FTE/ PTE	Space Type	2028			Space Attributes	Notes
			Not Used	NSF	GSF		
Shared Areas							
Lobby & Counter Juvenile		OA		175	245	with ballistic paneled walls and bullet-proof glass at service counter	separate entry from Adult Lobby 1 DF (TBD)
Lobby & Counter Adult		OA		175	245	with ballistic paneled walls and bullet-proof glass at service counter	separate entry from Juvenile Lobby
Reception		OA		0	0	For 3 cubicle workstation; file cabinets, printer, supply storage	See Probation Staff data
Conference Room - Large		PO		650	910	For 14-16 persons; video conferencing capable, counter and lower storage cabinets	
Conference Room - Small		PO		250	350	For 8-10 persons; video conferencing capable, counter and lower storage cabinets	
Interview Room		PO		240	324	Three rooms, each with separate staff and public entry points; includes security cameras	
Secure File Storage		ST		120	168		for case sensitive records
Evidence Room		ST		80	112	Secured room with evidence lockers	Can this be combined w/other functions? Lockers for temporary, permanent storage or both?
Firearms & Ammo Room		ST		80	112	Secured room	Can this be combined w/other functions?
Drug Testing Room		ST		80	112	counter, sink, refrigerator, lockable storage for supplies	Verify requirements; for Juvenile only or also for Adult probation
Device & Equipment Charging		ST		50	70		Verify area needed and requirements
Locker Room		ST		240	336	(2) separate rooms	Verify locker size & qty needs
Copy/Supplies/Mailroom		OA		80	112	Includes work surface, mail slots and cabinet storage	central access for all Probation staff
Staff Lounge		PO		300	420	Sink, (2) microwave, (2) refrigerators, cabinet storage, tables/seats for 10	
Wellness Room		PO		400	560	Sink, (2) microwave, (2) refrigerators, cabinet storage, tables/seats for 10	
Day/Flex Room		PO		80	112	furnished for flexible multi-use w/desk, soft seating, storage, sink, refrigerator and power outlets	code required secured lactation room
Staff Restroom		RR		120	168	(2) All Gender single accommodation	B occupancy fixture requirement: M - 1 WC, 1 UR, 1 LAV W - 1 WC, 1 LAV are showers needed?
Staff Restroom w/Shower		RR		80	108	All Gender single accommodation	
Public Restroom		RR		120	168	(2) All Gender single accommodation in Lobby area	
Janitorial		ST		81	113	Mop sink, shelving, supply storage	Near toilet rooms
Computer Room and Networking Racks		UT		150	210	Telephone & network service racks, data server hub	
Electrical Room		UT		150	210	Main service	
Mechanical Room		UT		275	385	Hot water heater, mech unit	
Subtotal				3976	5550		
TOTAL SUPPORT AREA					**5550**		

SPACE TYPE LEGEND:

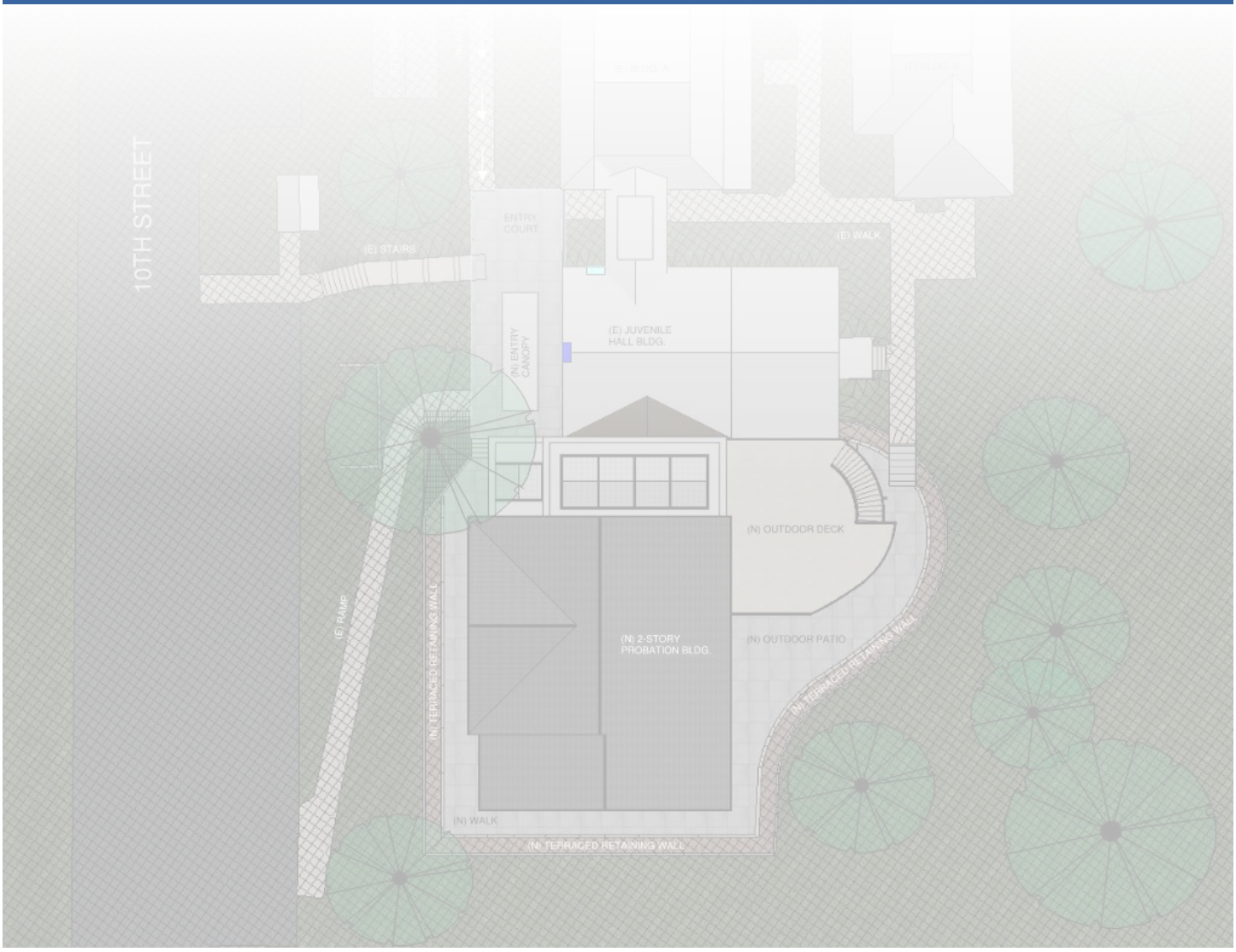
CW	Cubicle Workstation
OA	Open Area
PO	Private Office / Enclosed Area
RR	Restroom / Toilet / Shower
ST	Storage

JUVENILE HALL - COMPACT (E) -NO MODIFICATIONS-	FTE/ PTE	Space Type	2028			Space Attributes	Notes
			Not Used	NSF	GSF		
Shared Areas							
Reception / Day Room		OA		300	330	Table and seating for 8-10; flexible space	See Probation Dept. support; suggest intercom to main reception for assistance
Toilet / Shower		PO		80	88	counter, sink, refrigerator, lockable storage for supplies	
Kitchenette / Laundry		PO		100	110	Sink, microwave, refrigerator, cabinet storage	
Detention Rooms		PO		238	262	(2) rooms with bed, toilet and sink	all-gender single accomodation
Subtotal				718	790		
TOTAL SUPPORT AREA					**790**		

SPACE TYPE LEGEND:

CW	Cubicle Workstation
OA	Open Area
PO	Private Office / Enclosed Area
RR	Restroom / Toilet / Shower
ST	Storage
UT	Utility

III. CONCEPTUAL COST ESTIMATES

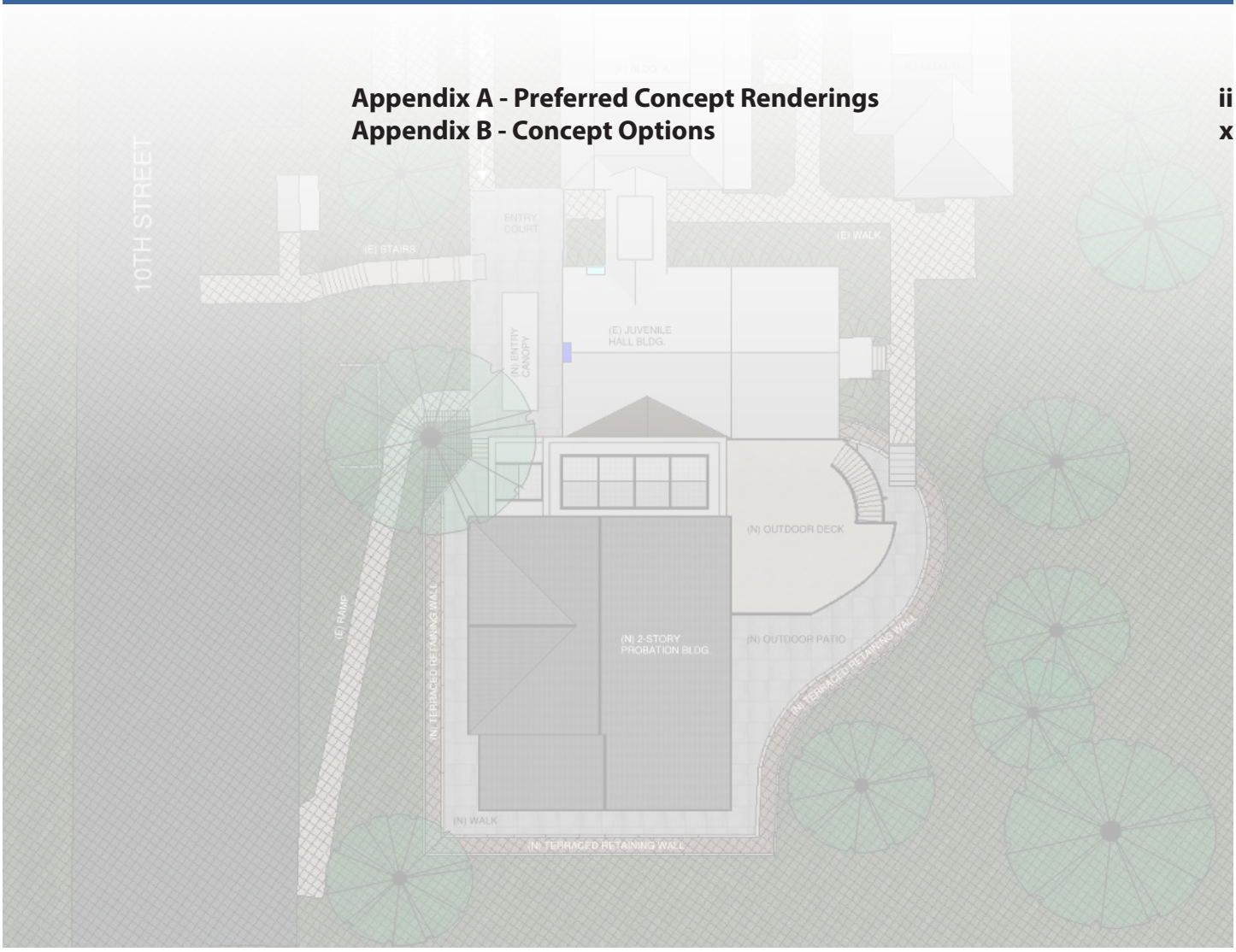


Cost Estimate - Preferred Concept

PREFERRED CONCEPT OPTION						
Description & Breakdown	**QTY**	**Unit**	**Unit Price**	**Cost**		**SUBTOTAL**
JUVENILE HALL IMPROVEMENTS						
Selective Demolition	1	LS	$ 50,000.00	$ 50,000.00		
Utilities	1	LS	$ 50,000.00	$ 50,000.00		
Interior Renovation	910	SF	$ 350.00	$ 318,500.00		
Exterior Renovation	1	LS	$ 120,000.00	$ 120,000.00		
Accessories & Signage	1	LS	$ 5,000.00	$ 5,000.00		
SUBTOTAL				**$ 543,500**		**$ 543,500**
NEW PROBATION BUILDING						
Utilities	7,610	SF	$ 200.00	$ 1,522,000.00		
Site Grading	1	LS	$ 75,000.00	$ 75,000.00		
Building Envelope	7,610	SF	$ 500.00	$ 3,805,000.00		
Interior Buildout	7,610	SF	$ 275.00	$ 2,092,750.00		
Vertical Circulation	1	LS	$ 125,000.00	$ 125,000.00		
Accessories & Signage	1	LS	$ 20,000.00	$ 20,000.00		
SUBTOTAL				**$ 7,639,750**		**$ 7,639,750**
SITE & PARKING IMPROVEMENTS						
Utilities - Site Distribution and Realignment	1	LS	$ 150,000.00	$ 150,000.00		
Site Demolition	1	LS	$ 100,000.00	$ 100,000.00		
Site Accessibility, Path of Travel	1	LS	$ 75,000.00	$ 75,000.00		
Ramp Upgrade	1	LS	$ 180,000.00	$ 180,000.00		
New Ramp	1	LS	$ 90,000.00	$ 90,000.00		
Accessible Parking	1	LS	$ 100,000.00	$ 100,000.00		
Site Signage	1	LS	$ 10,000.00	$ 10,000.00		
Site Furnishings	1	LS	$ 20,000.00	$ 20,000.00		
Hardscape	1	LS	$ 350,000.00	$ 350,000.00		
Landscaping	1	LS	$ 175,000.00	$ 175,000.00		
SUBTOTAL - SITE & PARKING IMPROVEMENTS				**$ 1,250,000**		**$ 1,250,000**
JUVENILE HALL IMPROVEMENTS						**$ 543,500**
NEW PROBATION BUILDING						**$ 7,639,750**
SITE & PARKING IMPROVEMENTS						**$ 1,250,000**
SUBTOTAL COST - PREFERRED CONCEPT OPTION						**$ 9,433,250**
DESIGN CONTINGENCY (10%)						**$ 943,325**
DESIGN OVERSIGHT - CA (5%)						**$ 471,663**
CONSTRUCTION MANAGEMENT (10%)						**$ 943,325**
GRAND TOTAL COST - PREFERRED CONCEPT OPTION						**$ 11,791,563**

a. APPENDIX

Appendix A - Preferred Concept Renderings ii
Appendix B - Concept Options x



Appendix A - Preferred Concept Renderings

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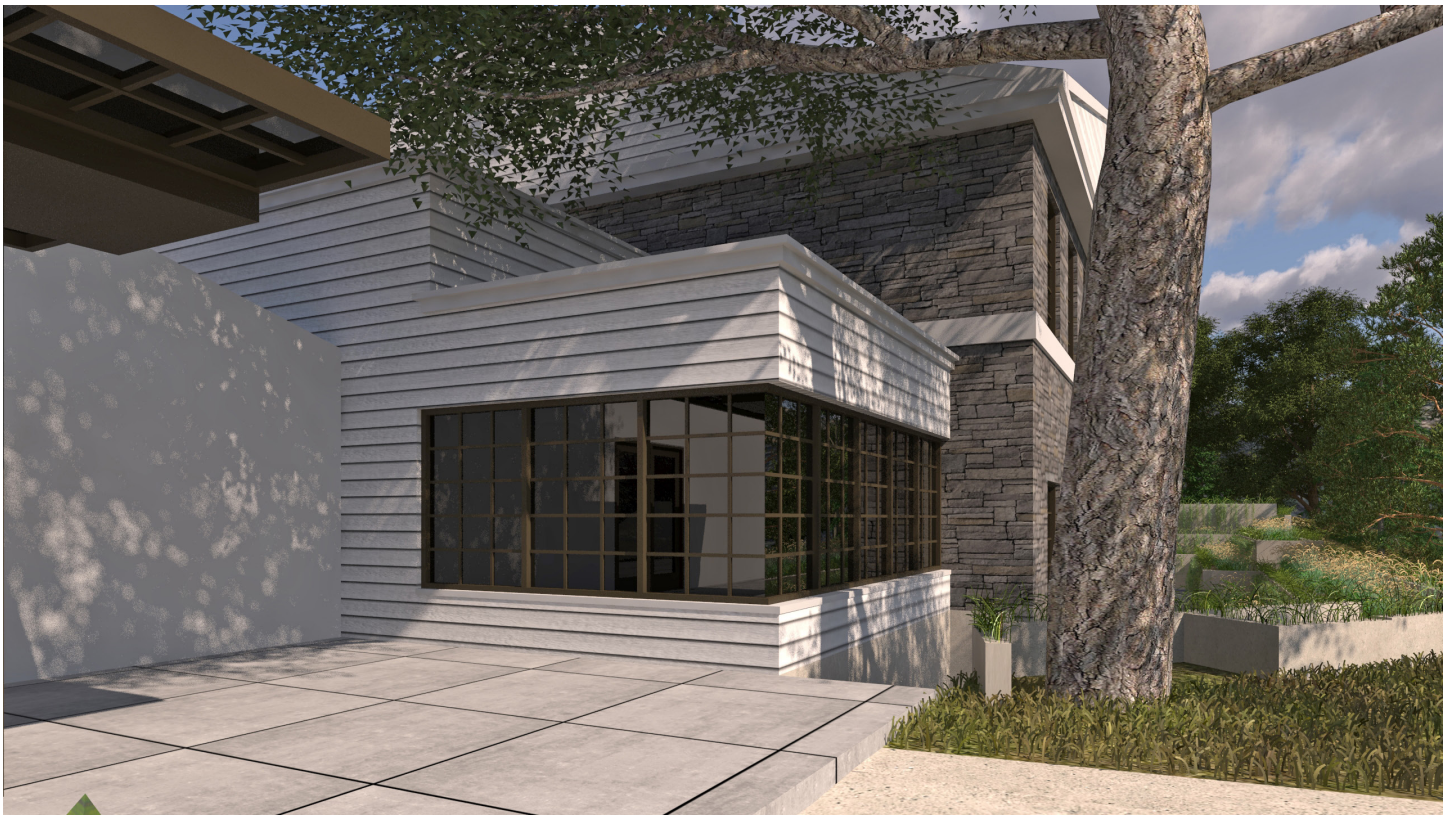

Appendix A - Preferred Concept Renderings

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Appendix A - Preferred Concept Renderings

Appendix A - Preferred Concept Renderings

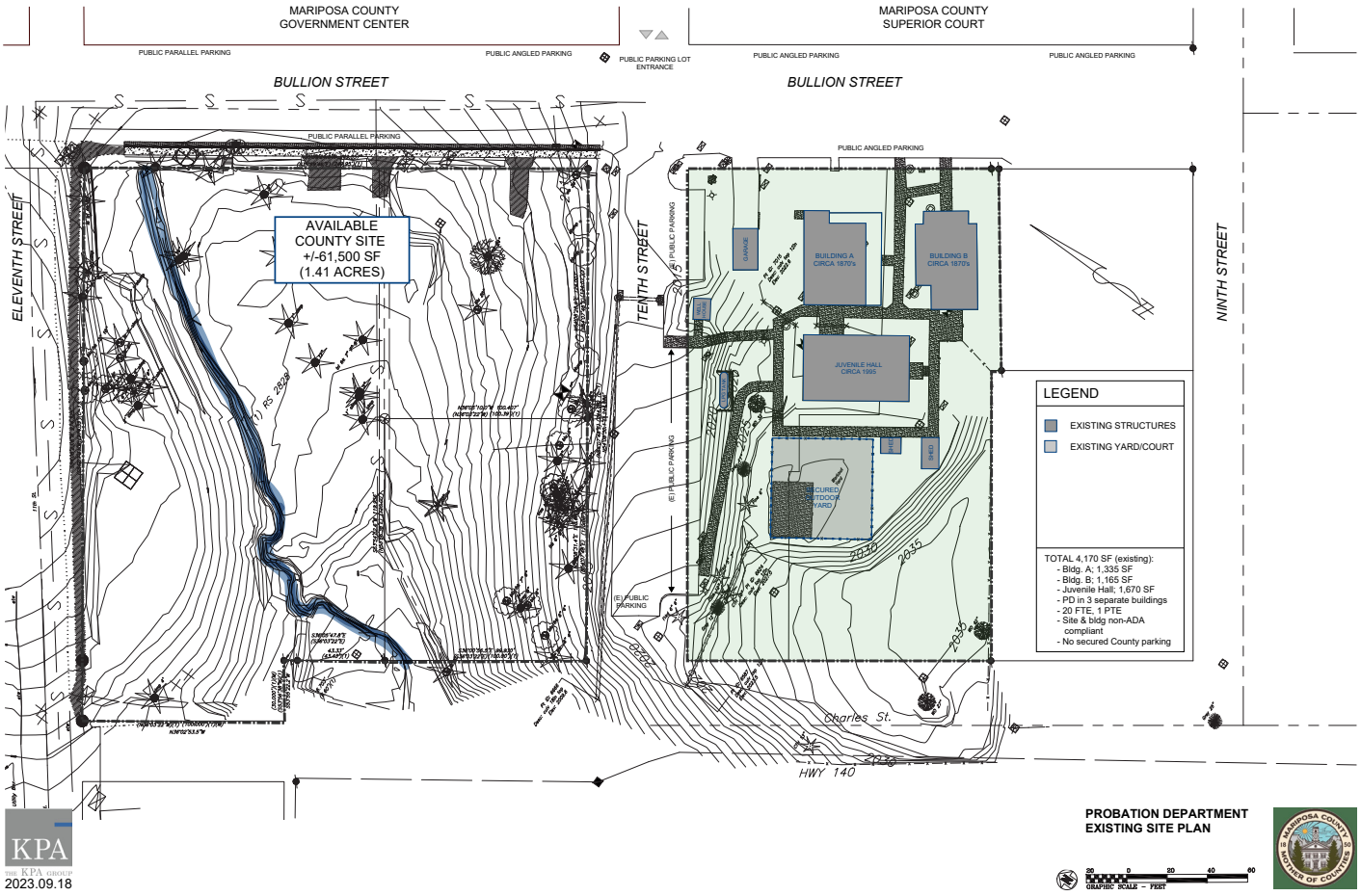
Appendix B - Concept Options

MARIPOSA COUNTY PROBATION DEPARTMENT SITE MAP

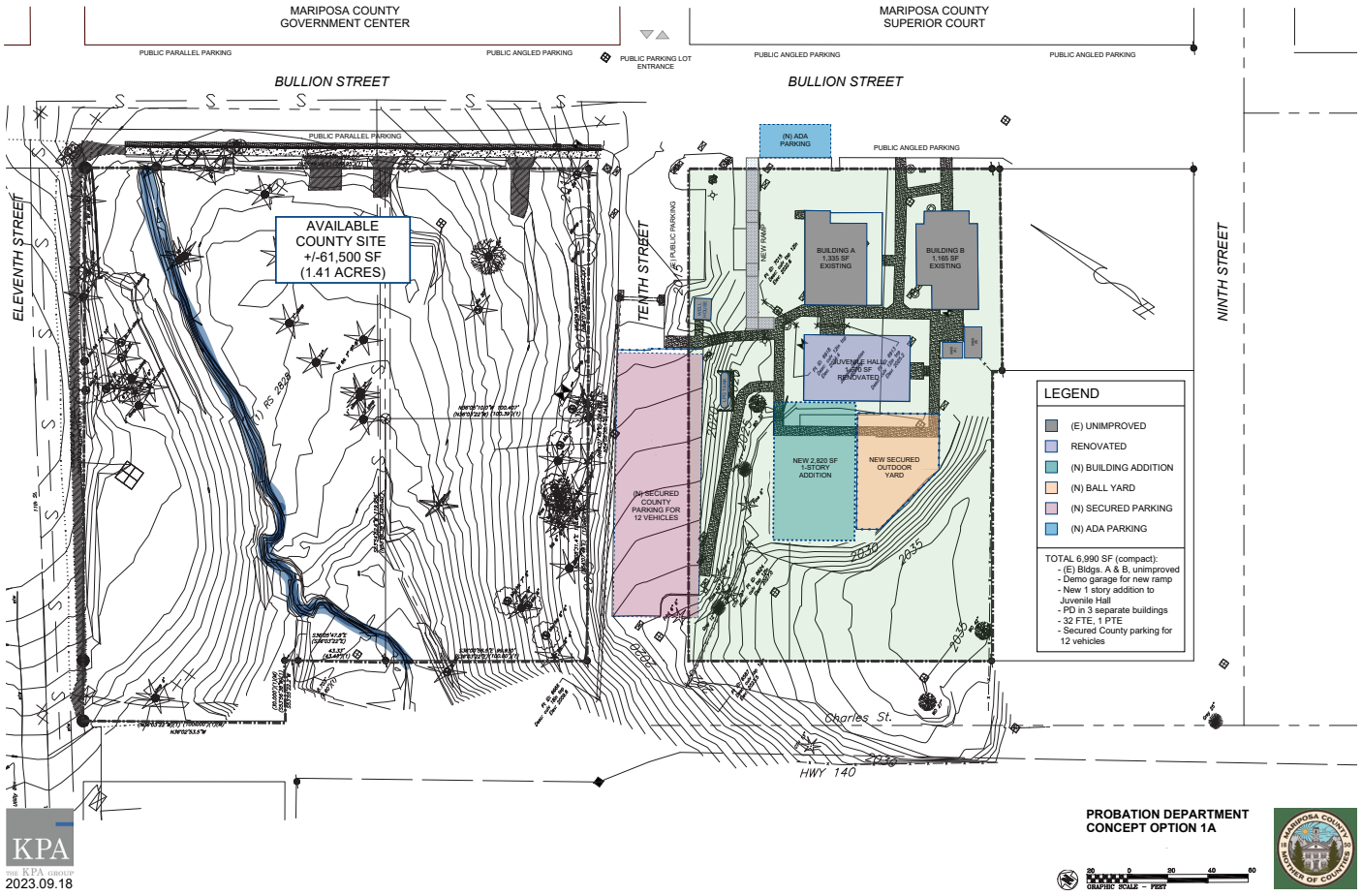
KPA

2023.09.18

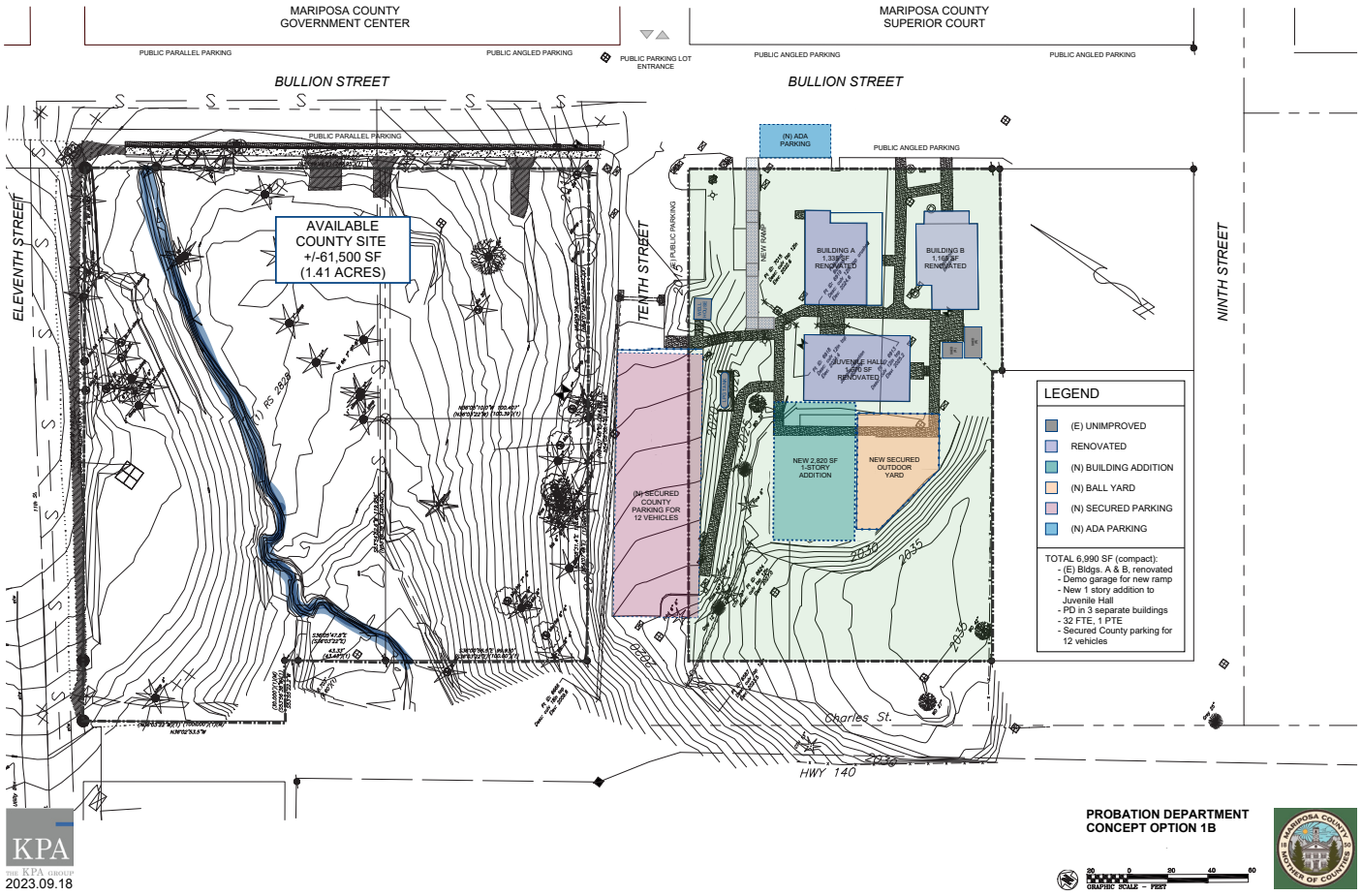
Existing Site Plan



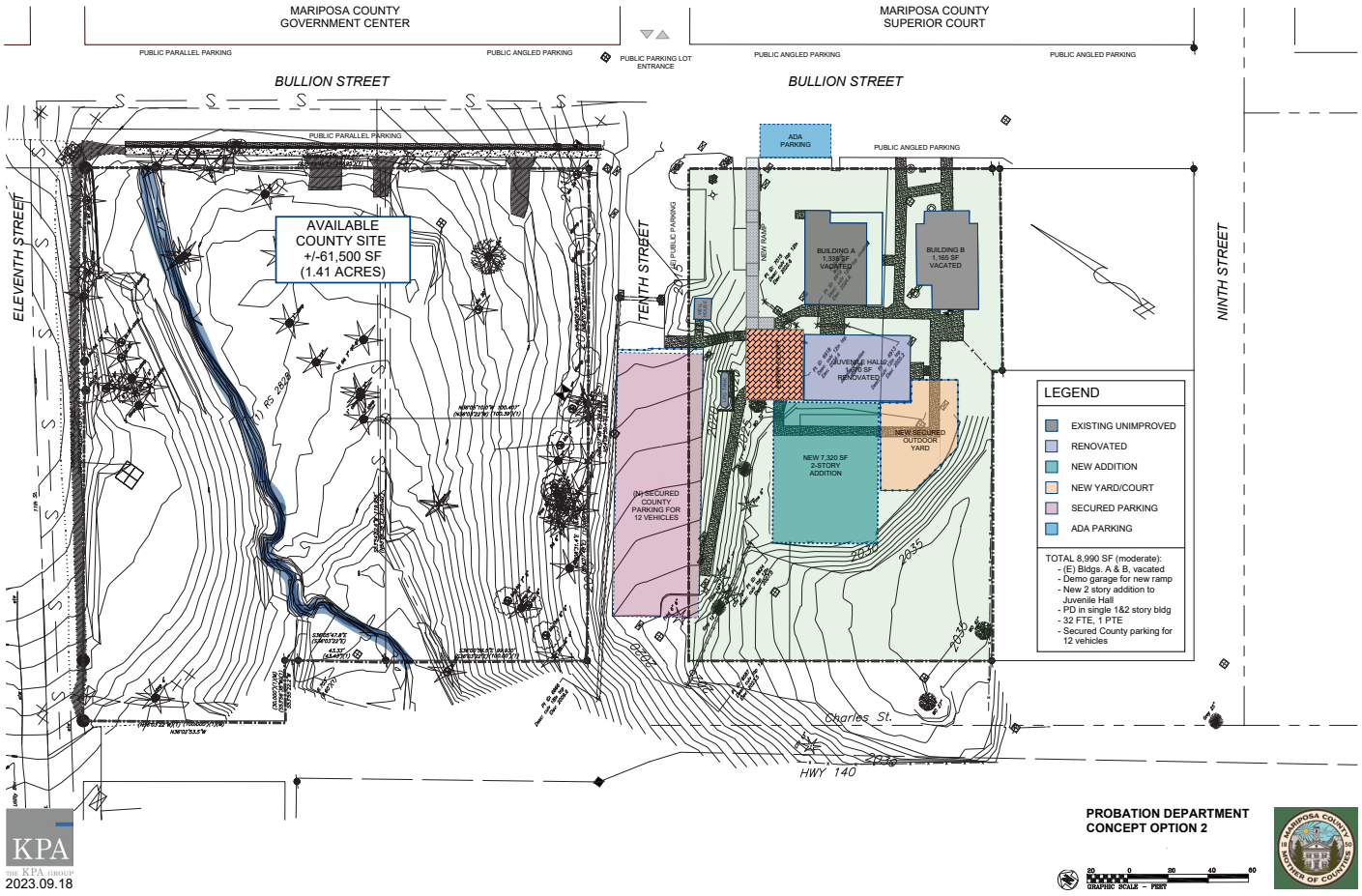
Concept Option 1A



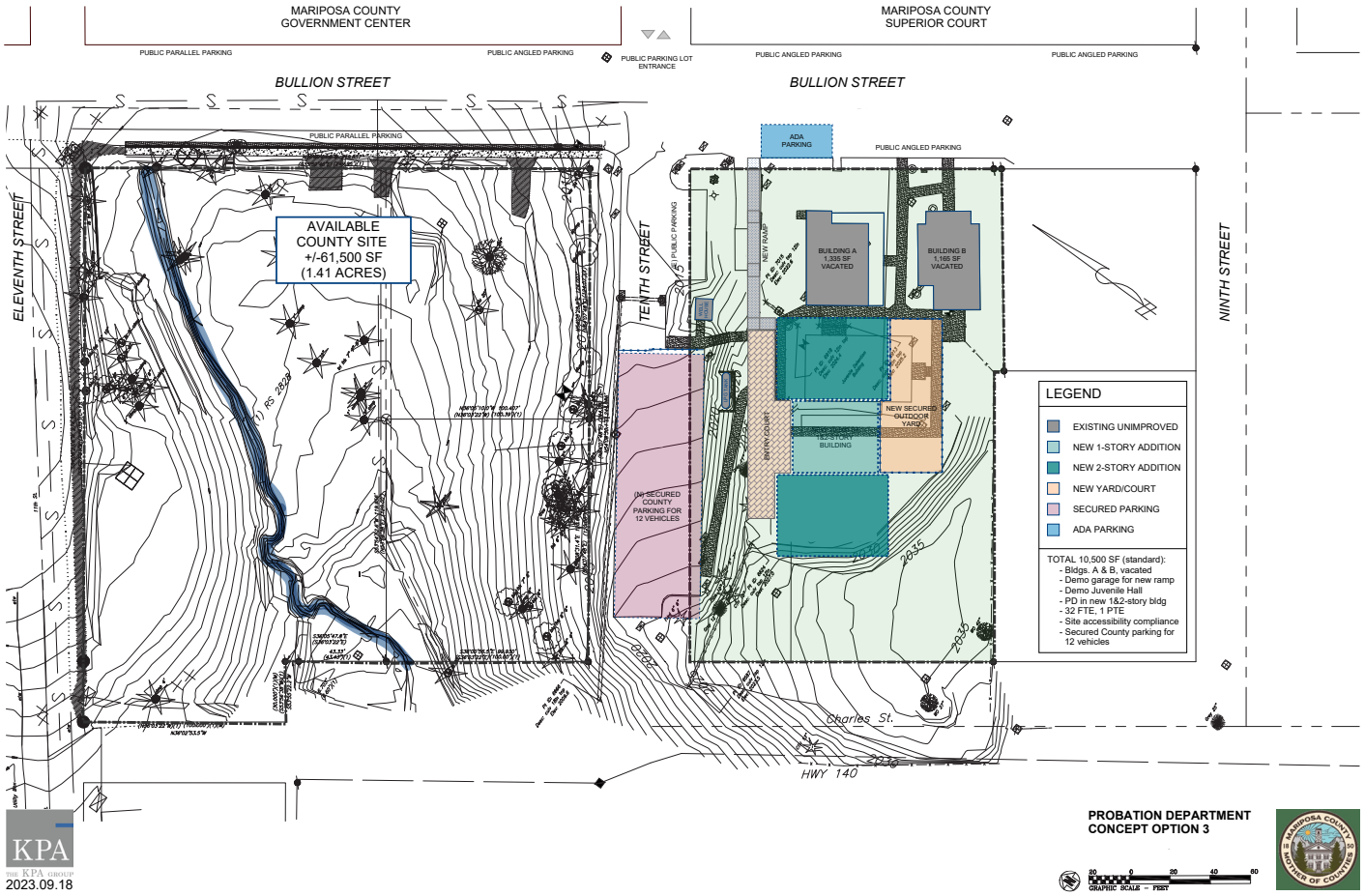
Concept Option 1B



Concept Option 2



Concept Option 3



Concept Option 4

KPA
THE KPA GROUP

Mariposa County
Department of Public Works

Airport – Cemeteries – Engineering – Facilities
Fleet Maintenance – Parks & Rec – Plant Operations
Roads – Solid Waste – Surveyor – Transportation

4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356 office
(209) 966-2828 fax
www.mariposacounty.org

TASK ORDER FOR SERVICES

KPA Group Task Order No. 7
Mariposa Probation Department – Phase II Final Design

Date: _____

Authority
This task order is issued under the authority of the 2/21/23 Professional Service Agreement (2023-99) between Mariposa County ('County') and KPA Group ('Contractor'). All articles and terms of the Agreement shall apply to work performed under this task order.

Work to be Performed
Consultant shall prepare final design reports for Mariposa County Probation Department. Work includes Phase II Tasks 1-8: (1) Project Management/Coordination, (2) Site Verification, (3) Schematic Design, (4) Design Development, (5) Construction Documents, (6) Cost Estimating, (7) Plan Review Support, (8) Bid Support.

The Consultant will perform all services and work product as detailed in the attached Exhibit 'A'.

Compensation
Total Payment for this work is not to exceed $869,880.

Funding Source 5501-350-70111
Payment Schedule Monthly

Notice to Proceed The Contractor is hereby authorized by County with the performance of the Scope of Work described in Exhibit 'A'.

COUNTY OF MARIPOSA

_____
Miles Menetrey, Chair
Board of Supervisor

CONTRACTOR

_____
The KPA Group

APPROVED AS TO FORM:

_____
Danielle Bondshu,
Clerk of the Board

_____
Steven W. Dahlem
County Counsel

EXHIBIT A

KPA
THE KPA GROUP
ENGINEERS
ARCHITECTS

September 20, 2023

Matt Hespenheide, County Engineer
County of Mariposa
4639 Ben Hur Road
Mariposa, CA 95338

Subject: Mariposa Probation Department – Phase 2 Improvement Design Services

Dear Matt,

The purpose of this agreement is to establish a scope of services and fee to continue the improvement design of Mariposa County's Probation Department located at 5901 Bullion Street. The Phase 2 Improvement Design shall encompass renovations to the existing Juvenile Hall building, design of a new connected 2-story building addition and site accessibility compliance improvements including addition of ADA parking stalls.

The KPA Group recently completed Phase 1 Design Services for the County to conceptualize improvement options for the Mariposa Probation Department buildings and site. A Concept Study Report was prepared for the County's use to present the preferred concept design to the Historic Sites and Records Preservation Commission and the Board of Supervisors for determination of next steps. The report included the following relevant project information:

- Concept Program development
- Conceptual Space Plan
- Conceptual Design Options for consideration
- Development of Preferred Concept Option
- Rough Order of Magnitude (ROM) Cost Estimates

Project Understanding

The Mariposa County Probation Department currently operates with twenty-one (21) staff members occupying three separate buildings at the Bullion Street site. The site contains two historic buildings each built in the mid 1870s and a separate Juvenile Facility constructed in 1995. One historic building is utilized by Probation Department administration and contains the entry lobby for intake, a break area, offices for Probation Officers and an all-gender restroom. The second historic building was recently re-roofed and contains offices for the Probation Chief and Officers, conference space, break area and an all-gender restroom. The Juvenile Facility has additional office space, storage, an all-gender restroom and a secure standalone 96-hour juvenile detention center the County wishes to maintain. The juvenile center contains two separate holding rooms, a dayroom, kitchenette with laundry and a restroom with shower which also serves to perform drug testing. The three facilities are connected externally by concrete paths which are not in full ADA compliance. Additionally, a fenced and secured outdoor area with basketball court and picnic bench is located behind the juvenile building for detainee use. The County currently does not have radio communication equipment located onsite.

The County and Probation Department desires to make improvements at the Bullion Street site to accommodate current employees and a projected five (5) year growth to approximately thirty-one (31) staff. The County prefers all Probation staff to be located within a single building as represented in the Preferred Concept Option in the Probation Department Improvement Concept Study Report. The preferred concept proposes to renovate the existing 1,670 sq. ft. Juvenile Hall building, add a new connected 2-story addition of approximately 7,610 sq. ft. and address accessibility compliance improvements. Secured parking for Probation Department vehicles is also needed but shall be addressed separately by the County in a future project.

Approved conceptual space program of the improvement design are included in the Conceptual Study Report. Space requirements include, separate adult and juvenile lobbies, general reception area, adult and juvenile interview rooms, conference rooms, private offices and open office areas, restrooms, storage, utility rooms, probation support spaces, outdoor areas and other related spaces.

The Preferred Conceptual Design represented in the Concept Study Report has an estimated budget cost of approximately $9.5-11.8 million. Upon approval and adoption of the design and budget by the Board of Supervisors, the County of Mariposa wishes to proceed with Phase 2 Design Services to complete the project.

This document provides a Scope of Services for Phase 2 Improvement Design Services to renovate the existing Juvenile Hall building, complete the design of a new connected 2-story building addition including improvements to address site accessibility and ADA parking. This proposal provides separate fees for Schematic Design, Design Development and Construction Document phases depending on County contracting preference.

Scope of Services

- Project Management and Coordination
- Site Verifications
- Schematic Design (30%)
- Design Development (65%)
- Construction Documents (100%)
- Cost Estimating
- Plan Review by County Planning Department
- Bid Support

Project Management and Coordination

The KPA Group will manage our architectural and engineering services for the project. We will consult with the County of Mariposa, research applicable design criteria, attend project meetings and communicate with members of the project team. Discussions and decisions made throughout the design process to the Mariposa Probation Department will be documented. The project manager will regularly coordinate the project and scheduling efforts and will lead the quality assurance process.

The KPA Group will meet with Mariposa County Public Works and Probation Department staff to continue discussion on needs and elements related to the proposed design and improvements. KPA will coordinate and communicate with Mariposa's project design team to align project goals with the approved program. A meeting schedule for virtual and in-person meetings will be established at kickoff.

Site Verifications

The design team will visit Mariposa Probation Department to conduct thorough investigations of the existing site and structures related to the proposed improvements. Existing conditions of the building to be improved, envelope, finishes, utilities and related equipment will be documented and confirmed against earlier conditions assessments for code and accessibility compliance and anticipated remaining service life.

Schematic Design

During the Schematic Design phase, KPA will develop a clearly defined design for the Probation Department that includes comprehensive scope, final budget and schedule to establish project goals and expectations. This phase will represent 30% design and set the scale and relationships among the multiple components of the project. During this phase our meetings with the County and Probation Department will provide project updates and further refinement of the project design. Consultation during this phase between KPA, the County, Probation Department and sub-consulting design professionals shall take place. Components of the project schedule will be advanced to reflect design progress.
Schematic Design Phase tasks include:

- Define and incorporate future growth potential and impacts
- Evaluate existing building and site conditions

- Evaluate site and underground utilities
- Conduct soils and geotechnical investigations
- Conduct civil and topo survey
- Identify site drainage patterns to determine improvement requirements
- Define requirements and approach to building seismic design
- Develop site schematic level electrical and civil requirements
- Coordinate for preliminary fire review
- Initiate contact with Authorities Having Jurisdiction (AHU)
- Define County design criteria and ordinances for incorporation
- Coordinate project implementation and funding schedule
- Discuss and define project delivery method
- Meet with County stakeholders to receive input and comments
- Develop exterior concept design sketches
- Refine project program and space summary
- Conduct preliminary building code and ADA review
- Prepare Schematic Design level drawings:
    - Architectural and Structural
    - Civil and Landscape
    - Mechanical, Electrical and Plumbing Engineering
- Prepare schematic level cost estimates
- Review Schematic Design documents with the County to obtain input and comments
- Update project renderings and site illustrations
- Incorporate County comments and approval to proceed to DD

Design Development

For further project advancement and revision after the Schematic Design Phase, the Design Development Phase will commence. This phase will represent 65% design completion whereby systems and material design will be incorporated into the documents. Cross-discipline coordination will be updated to verify appropriate room sizes, spaces and interaction. Building code evaluations will be reviewed and updated. We will meet with the County during this phase to provide project status updates and to further define project design. We will meet with County stakeholders, explain project progress, details and obtain input.

Design Development Phase tasks include:

- Update existing conditions drawings as defined in the Schematic Design phase
- Meet with the County to provide updates and receive input
- Meet with County stakeholders regarding phasing and temporary accommodations including facility access and special needs. Incorporate needs into project plans and specifications
- Develop site design for electrical and civil requirements
- Develop site design for mechanical and plumbing requirements
- Incorporate design changes from preliminary County Fire Department review
- Confirm and document special project administrative requirements and County conditions
- Advance and document Building code review and analysis
- Coordinate phasing/temporary accommodations/facilities/access/special needs and incorporate into project plans, schedules and specifications
- Develop seismic building design and begin calculations
- Prepare initial construction safety and phasing plan
- Document requirements for accessibility (ADA) and define accessible paths of travel
- Prepare design development level drawings including schedules and details:

    - Architectural and Structural
    - Civil and Landscape
    - Mechanical, Electrical and Plumbing Engineering
    - Fire Protection, Alarm and Life Safety
    - Special systems and IT
- Develop finish and material selections for County review
- Coordinate County standards for AV equipment
- Confirm spatial and equipment requirements with IT department
- Refine design renderings, review with County to finalize
- Prepare outline project specifications for County review
- Prepare schematic level cost estimates
- Conduct Quality Assurance/Quality Control review
- Review Design Development documents with County and Probation Department to obtain input and comments
- Incorporate County comments and approval to proceed to CD phase

The deliverables provided at the conclusion of Design Development will be design development-level architectural and structural plans, structural calculations, building elevations, key building sections, plumbing, HVAC and electrical plans and site plans. The project progress schedule will be further updated. Construction cost information will be updated and issued along with the updated project schedule, key issues, and finalized project program and space summary.

Construction Documents

KPA will prepare Construction Documents based upon the approved design that refined and finalized the extent, configuration, location, relationships, systems, materials and dimensions of the work to be done. Documents will contain detailed building floor plans, reflected ceiling plans, elevations, sections, schedules, details and calculations. KPA will produce a complete construction document set for permitting and bidding. Documentation and drawings will undergo final coordination between consultant disciplines, written specifications and other project requirements.

Construction Document Phase tasks include:

- Complete and document Building code review
- Document final ADA requirements and incorporate to design
- Finalize construction safety and phasing plan
- Prepare construction document drawings finalizing design:
    - Architectural and Structural
    - Civil and Landscape
    - Mechanical, Electrical and Plumbing Engineering
    - Fire Protection, Alarm and Life Safety
    - Special systems and IT
- Finalize design finishes and materials
- Finalize furniture layout and coordinate tele/data
- Finalize structural calculations
- Complete Title 24 calculations
- Complete technical project specifications
- Update final cost estimates with defined quantities and pay items
- Incorporate County front end specifications
- Prepare 90% CD drawings for review with County and Probation Department to obtain final input and comments
- Incorporate final County comments
- Conduct Quality Assurance/Quality Control review
- Submit 100% Construction Documents for County Planning Department review and permitting

Plan Review Support

KPA will prepare plan approval applications and submittal information in order to obtain project permits. KPA will assist in preparation of permit review submittals to reviewers. We will respond to plan check reviewer comments within 10 business days. KPA anticipates one set of construction drawings covering new construction and improvements. We will complete an initial round of drawing review comments for permitting related to in-scope items and improvements followed by a second round of comments and revision related to incorporation of the first round. We estimate this process to take approximately 60 days.

Bid Support

Bid support phase includes assisting the County in advertising and securing bids, negotiation for service, analyzing bid results, furnishing recommendation on the award of contracts and preparing contract documents. Electronic bidding documents will be distributed to local and national plan houses. Bidders will obtain their construction documents from the County's website or bidding partner website.

Assist Mariposa County in obtaining bids:

- **Prepare bid package**
- Coordinate with design team, County, legal counsel and potential bidders regarding bidding, advertising, bid document distribution and other County specific requirements
- Attend County-conducted pre-bid site walk, prepare agenda and sign-in, and prepare then distribute meeting notes
- Respond to contractor RFI questions and issue clarifications during bid period, prepare and issue addenda
- Advise County as to acceptability of substituted materials or equipment

Evaluation of Bids:

- Attend County bid opening as required
- Participate in evaluation of bid tabulation
- Assist County with bid analysis, review for completeness, errors, omissions and ambiguities
- Coordinate review of bidder disadvantaged business enterprise (DBE) documentation, licensing and coordinate with County attorney

Deliverables

- Site Investigations – Document existing conditions including overall site to identify opportunities and constraints; make recommended inclusions into project; photo documentation in digital format
- Space Program – Finalized space program to represent current and future needs; refine bubble diagram to show functional adjacencies; generate space plan layout for County review, approval and implementation
- Schematic Design Phase – project schedule, SD level electronic plans, outline specifications and cost estimate
- Design Development Phase – updated project schedule, DD level electronic plans, refined specifications and updated cost estimate
- Construction Document Phase – updated project schedule, CD level electronic plans, finalized specifications and cost estimate

Owner Responsibilities

- Provide access to existing facility buildings and site
- Provide civil site survey with topography data
- Provide recent/new Geotechnical report
- Designate County representative with complete authority to transmit instructions, receive information and provide directives
- Provide timely review, feedback and directives to maintain approved project schedule
- Coordinate with other project stakeholders and approval agencies
- Conduct testing and removal of hazardous materials, if found
- Coordinate with utility companies and local governments for required connections and permitting

Compensation

The work described under the Scope of Services for Phase 2 Design Services for the Mariposa Probation Department improvements will be performed on a lump sum basis. The County can elect to contract each phase in combination or separately in sequence as approved:

• Phase 2A - Schematic Design Services	$ 198,830
o Site Investigations	
o Project management	
o Schematic Design	
o Design Development	
• Phase 2B - Design Development Services	$ 299,780
o Project Management	
o Design Development Documentation	
• Phase 2C - Construction Document Services	$ 371,270
o Project Management	
o Construction Documentation	
o Finalize Specifications	
Total – All Phases	$ 869,880

The County of Mariposa will pay The KPA Group eight hundred sixty nine thousand eight hundred eighty dollars ($869,880) as compensation for full design services. Please see the attached compensation worksheet for a detailed breakdown of design tasks for each phase based on our current understanding of the project and scope of work.

Authorization

The Scope of Services and compensation stated in this proposal are valid for a period of sixty (60) days from the date of submission. If authorization to proceed is not received during this time period, this proposal may be reviewed and modified by The KPA Group. This proposal may be executed in whole or parts, depending on County of Mariposa desires of contracting.

Respectfully submitted,
The KPA Group

Paul W. Powers, AIA, NCARB
President
paulp@thekpagroup.com
(925) 872 - 0244

COUNTY OF MARIPOSA - Probation Department Design Services - Phase 1
Compensation Worksheet

SUMMARY BY PROJECT PHASE		PROJECT MANAGER	PROJECT ARCHITECT	STRUCTURAL ENGINEER	CIVIL / LANDSCAPE	MEP ENGNIEER	DESIGNER/ TECHNICAL PROF.	CAD TECHNICIAN	ADMIN.	SUBTOTAL
		$235.00	$210.00	$230.00	$210.00	$210.00	$195.00	$155.00	$105.00	
SUBTOTAL - SD PHASE	FEE	$15,040.00	$27,090.00	$13,570.00	$15,960.00	$27,510.00	$45,240.00	$50,220.00	$4,200.00	$198,830.00
	HRS	64	129	59	76	131	232	324	40	1,055
SUBTOTAL - DD PHASE	FEE	$15,745.00	$34,230.00	$28,520.00	$25,200.00	$48,510.00	$64,740.00	$78,740.00	$4,095.00	$299,780.00
	HRS	67	163	124	120	231	332	508	39	1,584
SUBTOTAL - CD PHASE	FEE	$22,560.00	$57,540.00	$24,840.00	$28,560.00	$57,120.00	$87,360.00	$88,040.00	$5,250.00	$371,270.00
	HRS	87	258	96	128	252	412	528	45	1,806
TOTAL PROJECT	FEE	$53,345.00	$118,860.00	$66,930.00	$69,720.00	$133,140.00	$197,340.00	$217,000.00	$13,545.00	$869,880.00
	HRS	218	550	279	324	614	976	1,360	124	4,445

epartment Design Services - Phase 1
ion Worksheet

	SUMMARY BY CLASSIFICATION	PROJECT MANAGER	PROJECT ARCHITECT	STRUCTURAL ENGINEER	CIVIL / LANDSCAPE	MEP ENGNIEER	DESIGNER/ TECHNICAL PROF.	CAD TECHNICIAN	ADMIN.	SUBTOTAL	
		$235.00	$210.00	$230.00	$210.00	$210.00	$195.00	$155.00	$105.00		
Project Management and Coordination											
1	Project management	8	8	4	4	8			8	$7,840.00	
2	Scheduling	4	2	1	1	2			4	$2,640.00	
3	Project meetings - recurring	8	8	4	4	8	8		6	$9,190.00	
4	Communications with utilities	4	2	1	1	2				$2,220.00	
5	QA/QC	3	3	1	2	1				$2,195.00	$24,085.00
SUBTOTAL		**$6,345.00**	**$4,830.00**	**$2,530.00**	**$2,520.00**	**$4,410.00**	**$1,560.00**	**$0.00**	**$1,890.00**	**$24,085.00**	
Site Investigation and Existing Conditions Documentation											
1	Kick-Off meeting and discussions	2	2	2	2	2	8		1	$3,855.00	
2	Field verifications & documentation	8	8	8	8	12	20		2	$13,710.00	
3	Document project considerations	2	4	4	4	6	12	8	1	$8,015.00	
4	Prepare CAD backgrounds		4				8	20		$5,500.00	
5	Analyze utility capacity		4	4	4	4	8		1	$5,105.00	$36,185.00
SUBTOTAL		**$2,820.00**	**$4,620.00**	**$4,140.00**	**$3,780.00**	**$5,040.00**	**$10,920.00**	**$4,340.00**	**$525.00**	**$36,185.00**	
Schematic Design - SD (30%)											
1	Evaluate existing conditions	2	4	2	4	8	8	4	2	$6,680.00	
2	Identify site considerations and constraints	1	4	2	4	8	8	4	4	$6,655.00	
3	Site and exterior concept design sketches	2	16	4	8	12	32	48		$22,630.00	
4	Define project program and space	1	8				8	16	2	$6,165.00	
5	Preliminary code review	1	4	2	2	8	8	12	4	$7,475.00	
6	Develop site utility package	2	4		4	4	8	32	1	$9,615.00	
7	Develop SD-level plans & cost estimate	8	36	16	16	30	72	140	2	$58,730.00	
8	Review SD Documents with County, incorporate comments and receive approval to start DDs	8	8	4	8	16	24	40	2	$20,610.00	$138,560.00
SUBTOTAL		**$5,875.00**	**$17,640.00**	**$6,900.00**	**$9,660.00**	**$18,060.00**	**$32,760.00**	**$45,880.00**	**$1,785.00**	**$138,560.00**	
TOTAL HOURS		**64**	**129**	**59**	**76**	**131**	**232**	**324**	**40**	**1055**	
TOTAL COST		**$15,040.00**	**$27,090.00**	**$13,570.00**	**$15,960.00**	**$27,510.00**	**$45,240.00**	**$50,220.00**	**$4,200.00**	**$198,830.00**	$198,830.00

epartment Design Services - Phase 1
ion Worksheet

SUMMARY BY CLASSIFICATION		PROJECT MANAGER	PROJECT ARCHITECT	STRUCTURAL ENGINEER	CIVIL / LANDSCAPE	MEP ENGNIEER	DESIGNER/ TECHNICAL PROF.	CAD TECHNICIAN	ADMIN.	SUBTOTAL	
		$235.00	$210.00	$230.00	$210.00	$210.00	$195.00	$155.00	$105.00		
Project Management and Coordination											
1	Project management	8	8	4	4	8			8	$7,840.00	
2	Scheduling	4	2	1	1	2			3	$2,535.00	
3	Project meetings - recurring	12	12	6	6	12	12		6	$13,470.00	
4	Communications with utilities	4	2	1	1	2				$2,220.00	
5	QA/QC	3	3	2	2	1				$2,425.00	$28,490.00
SUBTOTAL		**$7,285.00**	**$5,670.00**	**$3,220.00**	**$2,940.00**	**$5,250.00**	**$2,340.00**	**$0.00**	**$1,785.00**	**$28,490.00**	
Design Development - DD (65%)											
1	Expand code review	2	8	2	4	12	16	8	2	$10,540.00	
2	Document ADA requirements	1	8		8		24	36	4	$14,275.00	
3	Incorporate geotechnical info	2	8	8	16			20		$10,450.00	
4	Provide project utility update	2	4		4	12	12	24		$10,730.00	
5	Define seismic requirements	1	8	16	2	12	12	24		$14,595.00	
6	Prepare engineering calculations	2	4	24	4	24	20	36	4	$22,610.00	
7	Coordinate systems design	2	8	8	16	24		24		$16,110.00	
8	Develop design renderings	4	10	2	6	10	64	24		$23,060.00	
9	Develop DD documents & update cost estimate	8	42	16	24	40	96	180	4	$74,860.00	
10	Develop schedules and prepare finish selections	2	4	24	4	24	20	32		$21,570.00	
11	Develop specifications	2	16	6	10	24	20	36	8	$22,670.00	
12	Review DD documents with County, incorporate comments and receive approval to start CDs	8	16	4	8	24	36	64		$29,820.00	$271,290.00
SUBTOTAL		**$8,460.00**	**$28,560.00**	**$25,300.00**	**$22,260.00**	**$43,260.00**	**$62,400.00**	**$78,740.00**	**$2,310.00**	**$271,290.00**	
TOTAL HOURS		**67**	**163**	**124**	**120**	**231**	**332**	**508**	**39**	**1584**	
TOTAL COST		**$15,745.00**	**$34,230.00**	**$28,520.00**	**$25,200.00**	**$48,510.00**	**$64,740.00**	**$78,740.00**	**$4,095.00**	**$299,780.00**	$299,780.00

epartment Design Services - Phase 1
ion Worksheet

	SUMMARY BY CLASSIFICATION	PROJECT MANAGER	PROJECT ARCHITECT	STRUCTURAL ENGINEER	CIVIL / LANDSCAPE	MEP ENGNIEER	DESIGNER/ TECHNICAL PROF.	CAD TECHNICIAN	ADMIN.	SUBTOTAL	
		$235.00	$210.00	$230.00	$210.00	$210.00	$195.00	$155.00	$105.00		
Project Management and Coordination											
1	Project management	8	8	6	6	12			8	$9,560.00	
2	Scheduling	4	2	2	2	2	2		4	$3,470.00	
3	Project meetings - recurring	10	10	6	6	10	10		6	$11,770.00	
4	Communications with utilities	4	2	2	2	2				$2,660.00	
5	QA/QC	6	6	4	2	4				$4,850.00	$32,310.00
SUBTOTAL		**$7,520.00**	**$5,880.00**	**$4,600.00**	**$3,780.00**	**$6,300.00**	**$2,340.00**	**$0.00**	**$1,890.00**	**$32,310.00**	
Construction Documents & Technical Specifications - CD (100%)											
1	Complete site utility drawings	2	16	16	2	4	24	36	4	$19,450.00	
2	Complete code review and analysis		2	2	2	4	8	8		$4,940.00	
3	Incorporate municipal amendments including CalGreen checklist	2	4	2	4	8	8	4	2	$6,680.00	
4	Submit final seismic and MEP calcs	1	4	2	4	8	8	4	4	$6,655.00	
5	Finalize ADA requirements	2	20	4	8	12	20	36		$19,270.00	
6	Coordinate design and finalize finish	4	24	2	8	12	36	48	4	$25,520.00	
7	Refine design renderings	2	6	2	4	4	24	10		$10,100.00	
8	Complete technical specifications	2	16	2	4	16	16	36		$17,190.00	
9	Complete construction safety and phasing	8	24	4	8	16	24	36	2	$23,350.00	
10	Coordinate swing space plans with County	2	16	2	4	4	16	24	2	$13,020.00	
11	Prepare Title 24 compliance	1	4			24	8	8		$8,915.00	
12	Prepare 90% Construction Documents and finalize cost estimate	8	48	20	28	48	128	180	2	$85,590.00	
13	Review 90% CD documents with County and incorporate comments	8	16	4	8	16	36	60		$27,520.00	
14	Assemble 100% CD and submit for permit review	4	8	4	8	16	16	24	2	$15,630.00	$283,830.00
SUBTOTAL		**$10,810.00**	**$43,680.00**	**$15,180.00**	**$19,320.00**	**$40,320.00**	**$72,540.00**	**$79,670.00**	**$2,310.00**	**$283,830.00**	
Plan Review, Bidding and Negotiation											
1	Plan check comment response (2 rounds)	8	12	8	4	16	28	28	3	$20,555.00	
2	Compile bid package	1	4	4	4	4	8	12	2	$7,305.00	
3	Coordinate with design team, County and potential bidders	2	4	2	2	4	4	2		$4,120.00	
4	Bid walk and meeting notes	4	4	2	4	8			1	$4,865.00	
5	Respond to RFIs	1	4	2	4	8	8	4	2	$6,445.00	
6	Issue Addenda	1	4	1	4	6	8	8	1	$6,310.00	
7	Advise on proposed substitutions		4	1	4	4	4		1	$3,635.00	
8	Bid evaluation and selection	1	2	2			4			$1,895.00	$55,130.00
SUBTOTAL		**$4,230.00**	**$7,980.00**	**$5,060.00**	**$5,460.00**	**$10,500.00**	**$12,480.00**	**$8,370.00**	**$1,050.00**	**$55,130.00**	
TOTAL HOURS		**87**	**258**	**96**	**128**	**252**	**412**	**528**	**45**	**1806**	
TOTAL COST		**$22,560.00**	**$57,540.00**	**$24,840.00**	**$28,560.00**	**$57,120.00**	**$87,360.00**	**$88,040.00**	**$5,250.00**	**$371,270.00**	$371,270.00

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners Design Professionals Insurance Services, LLC 3697 Mt. Diablo Blvd., Suite 230 Lafayette CA 94549 License#: 6003745	CONTACT NAME: Elise Fisher PHONE (A/C, No, Ext): 510-272-1435 FAX (A/C, No): E-MAIL ADDRESS: DesignProCerts@AssuredPartners.com
INSURED The KPA Group 6700 Koll Center Parkway Suite 125 Pleasanton CA 94566 KPAGROU-01	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : The Travelers Indemnity Company of Connecticut — 25682 INSURER B : Travelers Property Casualty Company of America — 25674 INSURER C : Travelers Casualty and Surety Co of America — 31194 INSURER D : HARTFORD INSURANCE COMPANY — 38288 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1100892867 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR X Contractual Liab [ ] Included GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	6806H537085	1/18/2024	1/18/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	BA3R760350	1/18/2024	1/18/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	57WEGAD5P4T	7/1/2023	7/1/2024	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liability			105404592	1/18/2024	1/18/2025	Per Claim Aggregate Limit	$1,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insured has no company owned autos; therefore, hired/non-owned auto liability is the maximum coverage that applies.
RE: All Operations of the Named Insured --

CERTIFICATE HOLDER

Mariposa County
Public Works Dept
4639 Ben Hur Road
Mariposa, CA 95338

CANCELLATION 30 Day Notice of Cancellation

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Mariposa County

Probation Department

NEW FACILITY CONCEPT & DESIGN

March 2024

KPA

THE KPA GROUP

Project Overview

- **Recommendation for new Probation building**
  - Currently working in 3 separate buildings (total - 4,170 SF)
    - Building A – 1870s construction (1,335 SF)
    - Building B – 1870s construction (1,165 SF)
    - Juvenile Hall Building – 1995 construction (1,670 SF)
  - Historic homes are costly and difficult to improve for accessibility and code compliance without losing historic aesthetic and significance
  - Workspaces are overcrowded in each building
  - Lack of secured areas to ensure client and staff safety
  - Departmental inconveniences and inefficiencies when operating in separate buildings
  - Modern space standards are not currently provided
  - Unsecured County vehicle parking

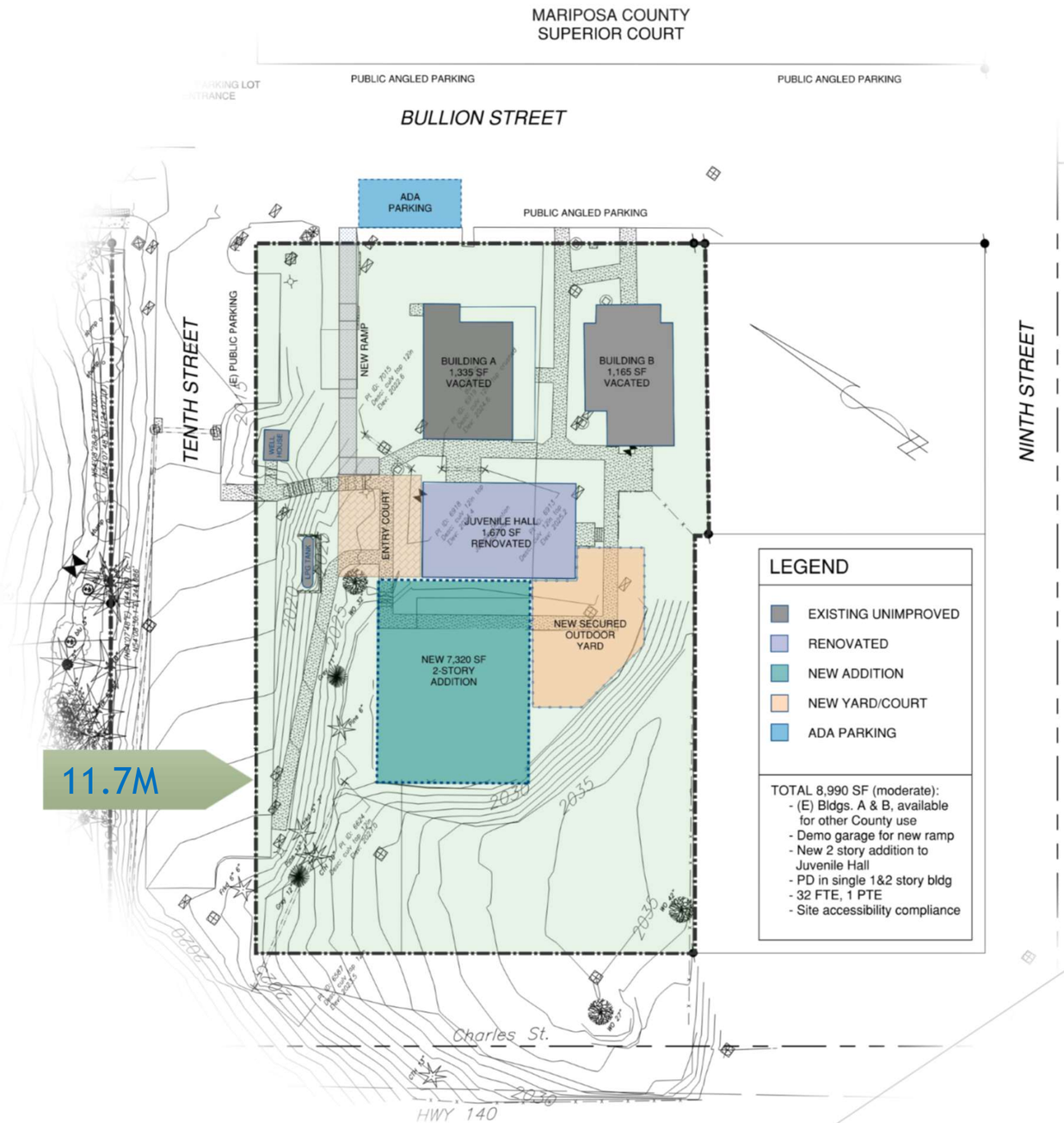
Concept Options

DESIGN CONSIDERATIONS	CONCEPT 1A	CONCEPT 1B	CONCEPT 2 (Preferred)	CONCEPT 3	CONCEPT 4
Probation in 3 separate bldgs.	◆◆◆	◆◆◆			
Probation in single 1 & 2 story bldg.			◆◆◆		
Probation in a new 1 & 2 story bldg.				◆◆◆	◆◆◆
Bldgs. A & B - Unimproved & occupied	◆◆◆				
Bldgs. A & B - Improved & occupied		◆◆◆			
Bldgs. A & B - Available for other County use			◆◆◆	◆◆◆	
Bldgs. A & B - Relocate to alternate site					◆◆◆
Juvenile Hall - Renovated with 1 story addition	◆◆◆	◆◆◆			
Juvenile Hall - Renovated with 2 story addition			◆◆◆		
Juvenile Hall - Demolished				◆◆◆	◆◆◆
Garage - Demolished for new ADA ramp	◆◆◆	◆◆◆	◆◆◆	◆◆◆	◆◆◆
Site accessibility compliance improvements	◆◆◆	◆◆◆	◆◆◆	◆◆◆	◆◆◆
Secured parking for County vehicles				◆◆◆	◆◆◆
TOTAL BUILDING AREA:	6,990 SF	6,990 SF	8,990 SF	10,500 SF	10,500 SF
ROM COST ESTIMATE:	$4.1M	$5.7M	$11.7M	$13.2M	$17.5M

Note: Each option satisfies conceptual program space needs requirement for 32 FTE, 1 PTE

Concept 2

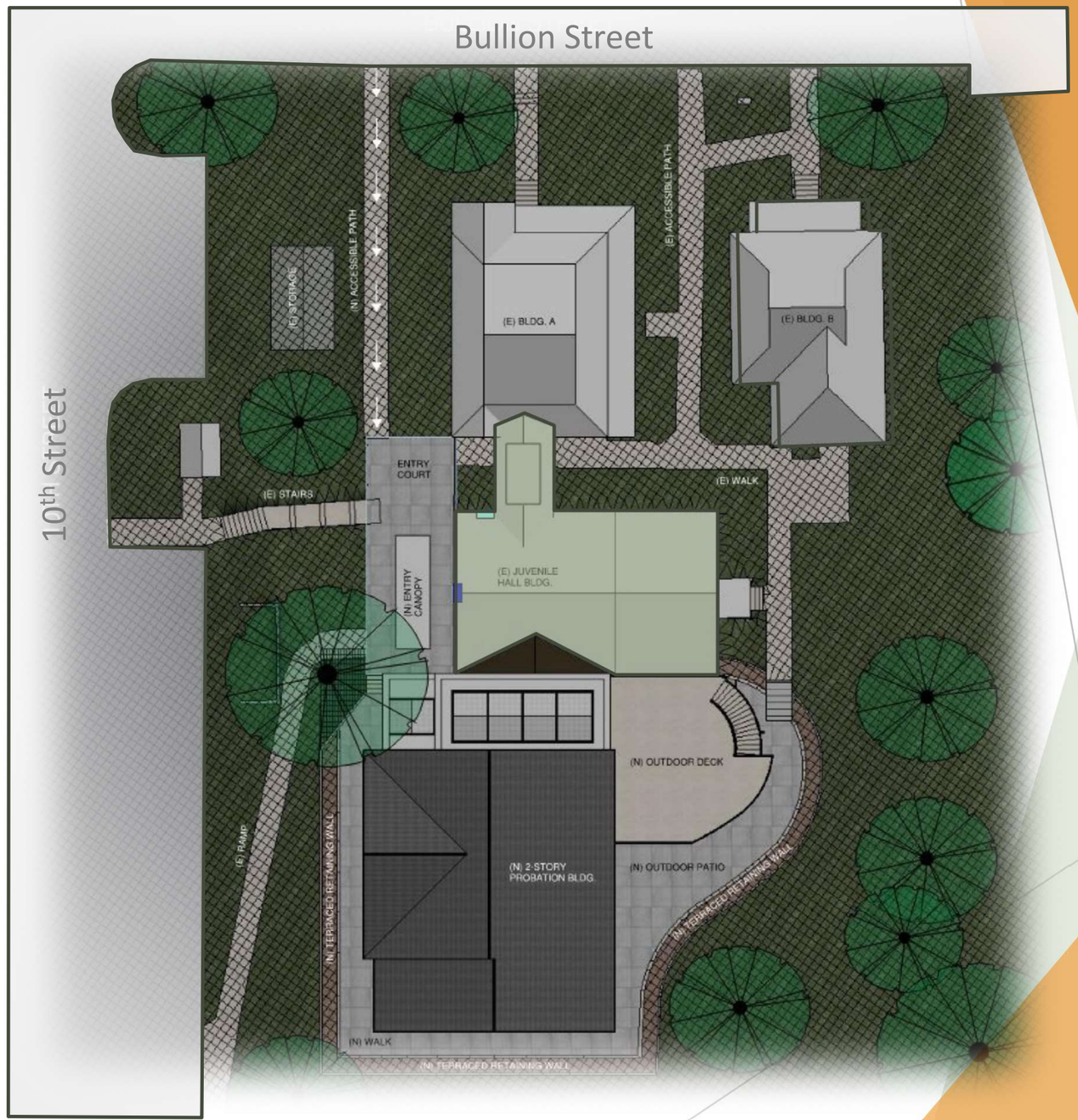
(Preferred Option)



Concept 2

(Preferred Option)

- Single building to house all Probation staff
- Retains the two historic buildings for County use or leasing opportunity
- Improvements to existing Juvenile Hall building
- New building connects with renovated existing Juvenile Hall
- Architectural design aesthetic to complement historic structures



Renderings

- Site improvements to address accessibility compliance and access
- Renovate existing Juvenile Hall to accommodate separate and main points of entry for adult and juvenile clients
- New 2-story building to facilitate conceptual Probation space program requirements
- Site amenities to allow outdoor areas for juvenile clients and staff use
- New building design aesthetic to compliment neighboring historic colonial appeal

View from Superior Court

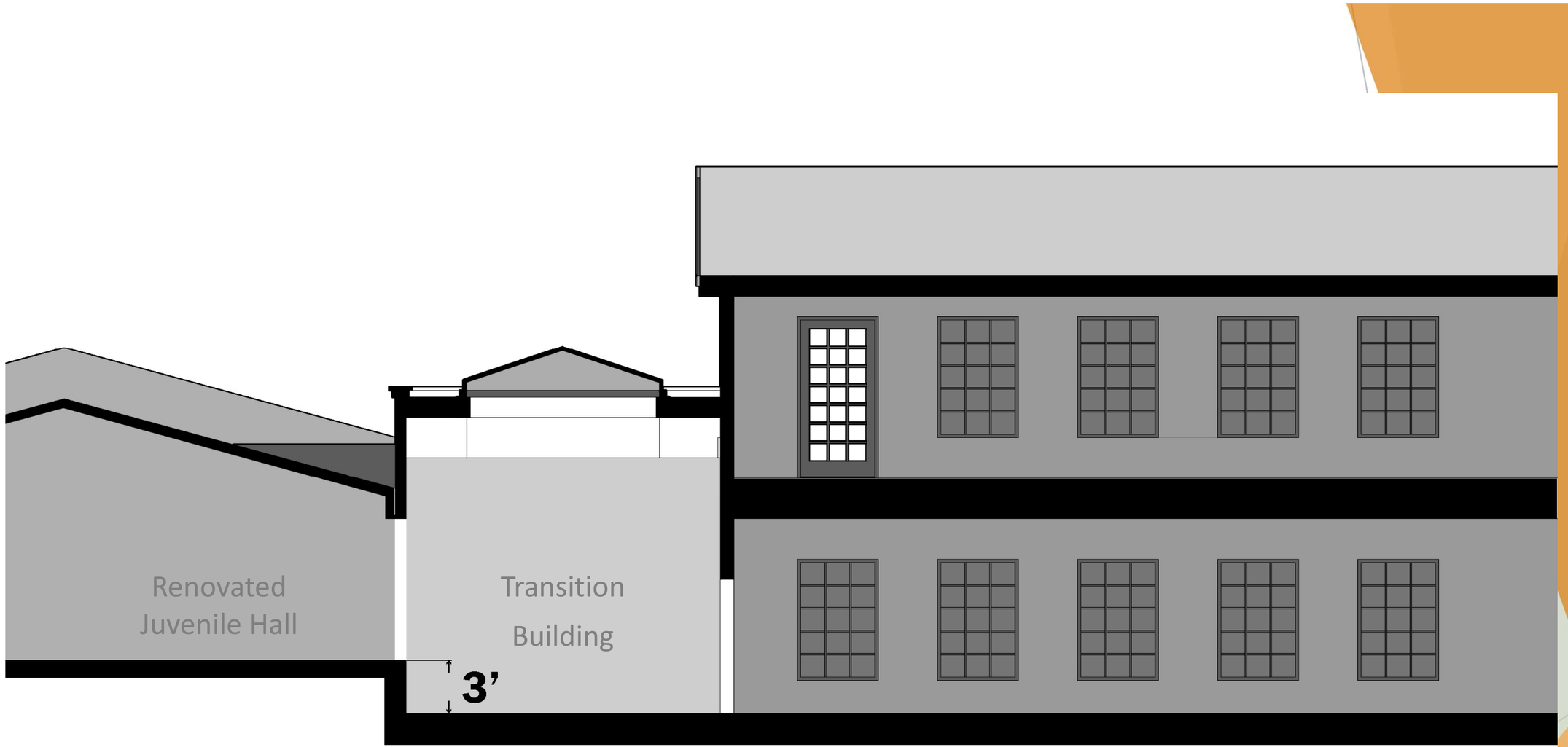
10th Street looking West

10th Street looking East

Entry Court

Transition Building

10th Street Elevation



Building Section – Existing to New

Rear looking West

Rear looking East

Benefits

- Increases staff and client safety
- Provides clear separation between staff and public areas
- Improves employee collaboration
- Escalates work efficiency and provides functional workspaces
- Adds usable outdoor spaces for Probation clients and staff
- New building area allows for future growth

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3432	224	70111	AB109			869,880
3432	224	80111	Transfer Out		869,880	
5501	350	49101	Transfer In		(869,880)	
5501	350	70111	Community and Office Buildings		869,880	
					869,880	869,880

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Transfer funds from Probation into Capital Improvements for design contract with KPA Group

DEPT HEAD SIGNATURE RDOgDm DATE 2-29-24

APPROVED BY RES NO. CLERK DATE

DEPARTMENT Public Works - Engineering

AUDITOR'S USE ONLY
BA #

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Presentation of the 2023 American Planning Association (APA) Central California Section Planning Award for Excellence and Achievement in Planning in the Category of Innovation in Resilience and Sustainability for the Merced River Trail Vision Plan

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RECOMMENDATION AND JUSTIFICATION

Presentation of the 2023 American Planning Association (APA) Central California Section Planning Award for Excellence and Achievement in Planning in the Category of Innovation in Resilience and Sustainability for the Merced River Trail Vision Plan.

Twelve total awards were given in 2023 across the 11-county region. The award will be presented by Jonnie Lan, AICP, Central Section Director of the California APA Chapter.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On March 21, 2023, the Mariposa County Board of Supervisors unanimously passed Resolution 2023-165, which adopted the Merced River Trail Vision.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Miss the Opportunity to Recognize the Planning Department for their Achievement.

FINANCIAL IMPACT

None.

ATTACHMENTS

None

VOTE RESULT

RESULT: **(UNANIMOUS)**
MOVER: None
SECONDER: None
AYES: None

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-100

MEETING:	March 12, 2024
TO:	The Board of Supervisors
FROM:	Steve Engfer, Planning Director
RE:	Adopt a Resolution Approving the Final Designs of Two Panels to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

RECOMMENDATION AND JUSTIFICATION

Adopt a Resolution Approving the Final Designs of Two Panels to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

In August 2021, the Planning Department applied for the Our Town Grant from the National Endowment for the Arts to install three to five art projects by local artists throughout Mariposa County as part of the Working Lands, Working Artists project. The art pieces are intended to support and enhance our community's connection to and reliance on natural resources as a cultural, ecological, and economic resource. The artists that were selected to create these panels are Anna Friedland and Abby Miller. Anna is an artist, graphic designer, brand consultant, and illustrator living in Mariposa, and Abby is also an artist and works at the Mariposa Library. The art pieces will be featured in Midpines County Park. Abby and Anna conducted community engagement through an online survey and an in-person display of their panels at the Mariposa Library for the community to view and comment on. On February 14th, the Midpines Planning Advisory Council approved the location and design of the panels. The Creative Placemaking Strategy Advisory Council approved the design of the panels on February 26th. Approval of these panels is scheduled to go before the Recreation Commission today, March 12th, at 2:00pm, and Board of Supervisors approval is contingent on the decision made by the Recreation Commission.

The Working Lands, Working Artists project implements a recommendation from the Creative Placemaking Strategy which calls for more opportunities to bring agriculture and creative placemaking together because "connection to the land and the lifestyles that depend on the land, particularly agriculture, is deeply important to many Mariposans." There are many historic and contemporary stories related to agriculture in Mariposa, and this project is an opportunity to explore those stories with local artists. This project also implements a recommendation from the Creative Placemaking Strategy which was based off community feedback and recommends natural environment-themed public art in Midpines County Park.

BACKGROUND AND HISTORY OF BOARD ACTIONS

January 16, 2024 RES 2024-32: Adopt a Resolution Adopting the Final Designs of a Sculpture to be Located at APN 002-040-002 (10313 Park Ln, Coulterville) as Part of the Working Lands, Working Artists Project

January 16, 2024 RES 2024-33: Adopt a Resolution Adopting the Final Designs of Three Murals to be Located at APN 002-040-002 (10313 Park Ln, Coulterville) as Part of the Working Lands, Working Artists Project

August 17, 2021 RES 2021-485: Adopt a Resolution Approving the Submittal of an Application to the National Endowment for the Arts (NEA) Our Town Grant Program to Fund the "Working Landscapes, Working Artists" Project; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement, If Awarded (Subject to Approval as to Legal Form by County Counsel)

August 17, 2021 RES 2021-487: Adopt a Resolution Approving the Creative Placemaking Strategy, Finding the Project is Exempt from CEQA; and Authorize County Departments and Agencies to Pursue Implementing Its Recommendations

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The project will face serious delays that will compromise the implementation of the grant award.

FINANCIAL IMPACT

The costs associated with the mural installation will be covered by the Our Town grant from the Economic Development Administration and will not impact the General Fund.

ATTACHMENTS

1. **Resolution**
2. **Proposal**
3. **Engagement Summary**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS

Resolution No. 24-___ RESOLUTION APPROVING THE FINAL DESIGNS OF TWO PANELS TO BE LOCATED AT MIDPINES COUNTY PARK (APN 009-170-019; 6362 HIGHWAY 140) AS PART OF THE WORKING LANDS, WORKING ARTISTS PROJECT

WHEREAS, the Creative Placemaking Strategy ("CPS") (adopted by the Board in 2021), used innovative, art-driven community engagement techniques to articulate a vision for creative placemaking projects throughout the County and recommends actions to realize that vision; and

WHEREAS, the National Endowment for the Arts awarded $75,000 to the Mariposa County Planning Department through the Our Town program to plan, coordinate, and install public art by local artists that support and enhance the community's connection to agricultural and working lands in conjunction with the development of the Mariposa County Agricultural and Working Lands Conservation Plan; and

WHEREAS, the selected location for the sculpture aligns with the CPS's recommendations for public art in the Town of Midpines and specifically identifies Midpines County Park as a community-desired location for public art themed around the natural environment; and

WHEREAS, the designs and locations of the panels reflect the community engagement effort by the artists and were approved by the Creative Placemaking Strategy Advisory Council, Midpines Planning Advisory Council, and the Recreation Commission.

WHEREAS, approval of the panels is on the agenda for the Recreation Commission meeting scheduled for March 12th at 2:00pm, and approval by the Board of Supervisors is contingent on the decision made by the Recreation Commission.

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors does hereby approve the final designs of two panels to be located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as part of the Working Lands, Working Artist Project, attached as Exhibit A, contingent upon approval at the Recreation Commission meeting on March 12th at 2:00pm.

ON MOTION BY Supervisor _____, seconded by Supervisor _____, this resolution is duly passed and adopted this 12th day of March 2024 by the following vote:

AYES:
NOES:
EXCUSED:
ABSTAIN:
ATTEST:

_____ _____

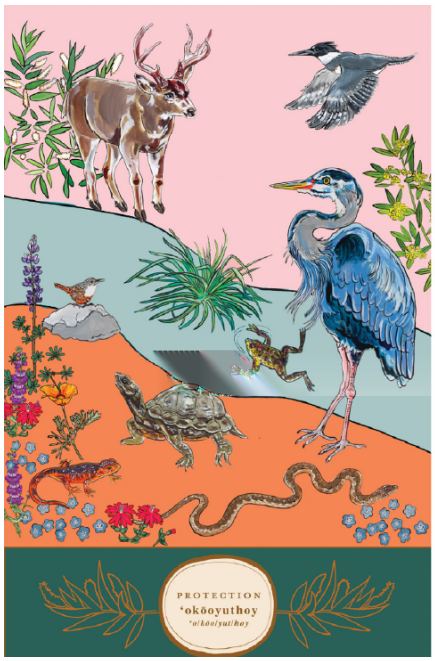
Danielle Bondshu, Clerk of the Board

Miles Menetrey, Chairman
Board of Supervisors

APPROVED AS TO FORM:

_____
Steven W. Dahlem, County Counsel

Exhibit A.

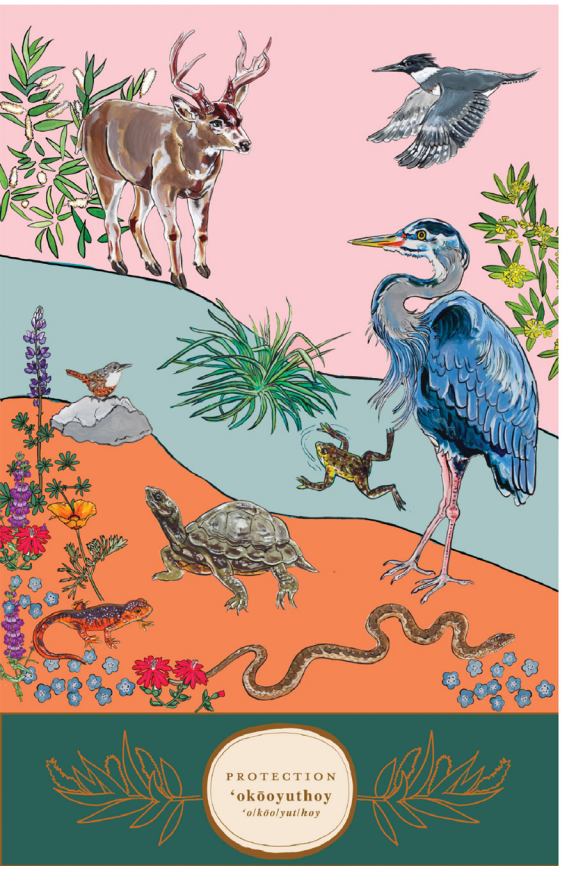


MIDPINES PARK ART PROPOSAL

MARIPOSA COUNTY ARTS COUNCIL & MARIPOSA COUNTY PLANNING DEPT.

PREPARED BY ABBY MILLER & ANNA FRIEDLAND

DECEMBER 18, 2023



BUS SHELTER PANEL – "PROTECTION"

The first part of our project illustrates water - the source for all life. The word selected for these images is "protection," translated into the Miwuk language as "'okōoyuthoy" [taking care of]. Both words appear together in the border design.

Protection of our waterways is fundamental to sustaining the unique identity of our county, environmentally, culturally, and economically. A mural illustrating the riparian life of Bear Creek will be featured on the back corner of the bus shelter nearest the restrooms. This location was selected to avoid obscuring the view of the oncoming bus or of the surrounding landscape.

The blue of the heron ties to the bus benches and restroom's roof color. The pop of color is to attract attention and delight the viewer, especially if they are using the shelter on a rainy day.

COMMUNITY HALL DOORS – "GROWTH"

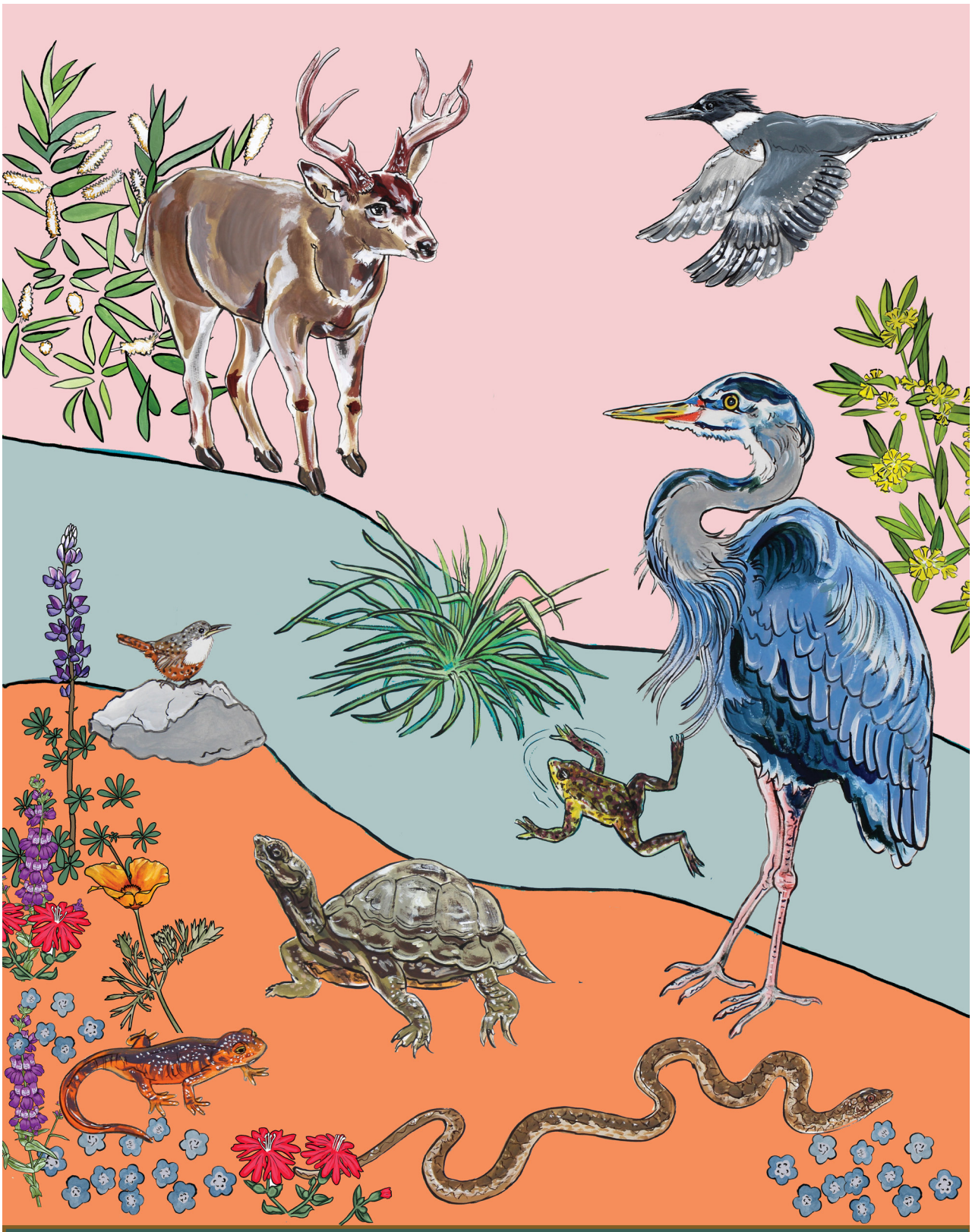
Finally, two panels on the doors to the Midpines Community Hall will be painted to reflect the outcome of effective stewardship of the land. These panels will illustrate prominent local flora and fauna intertwined with endangered and ecologically significant species in spring and fall (left and right doors respectively). It will reinforce the community's strong role as stewards. This recognizes that the community hall also serves as an extension of the homes of Midpines residents – a gathering place which serves the community in times of peril, in times of planning, and as a hub of community life. As this resilient community faces environmental challenges, the shared responsibility of caring for the land and one another will create a future of hope, health, and vibrant growth. Ponderosa pine cones and black oak acorns embellish the border, reminding all who enter of the importance of these trees to the identity of Midpines. The word selected for these panels is "growth", appearing on the left panel, and translated into the Miwuk language on the right panel as "ʻəpelŋethoy" [growing (up, larger, older, etc.)

BUS SHELTER, "PROTECTION"

Bear Creek Riparian Scene
42" W X 60" H

Hand-painted art digitized and printed on exterior performance metal

Anna Friedland & Abby Miller



PROTECTION

ʻokōoyuthoy

ʻo/kōo/yut/hoy

COMMUNITY HALL, "GROWTH"

Spring and Fall in Midpines
27.5" W X 50" H

Hand-painted art digitized and printed on exterior performance metal

Anna Friedland & Abby Miller

GROWTH

ʻəpelŋethoy
ʻə|pel|ŋet|hoy

INSTALLATION/

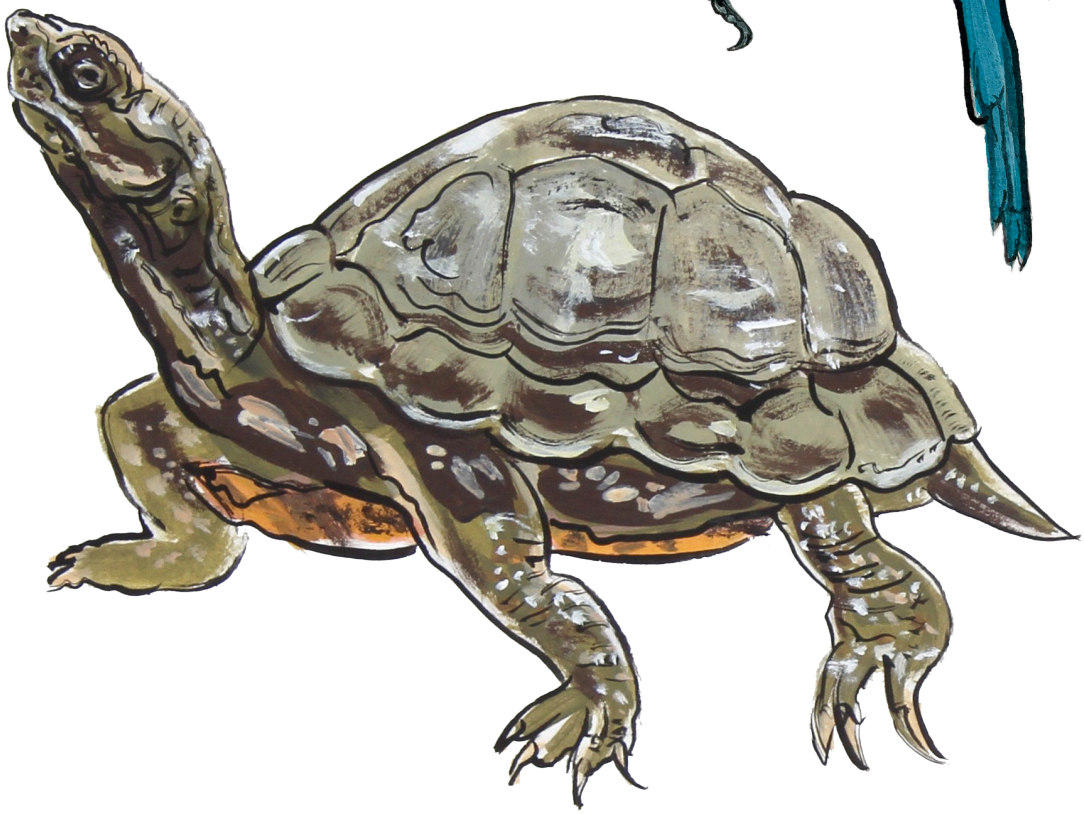
MAINTENANCE DETAILS

The material selected for this project is Performance Exterior metal in a satin finish, available from bayphoto.com. All images will be printed on metal. This type of metal is scratch resistant, waterproof, and will last at least 5 years in direct sunlight without noticeable fading.

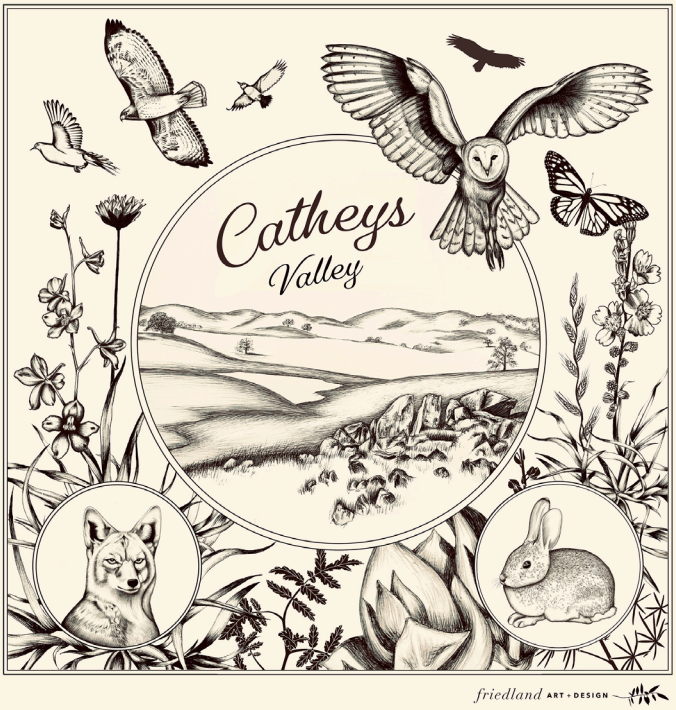
The panels will be mounted with security screws, with 3/16" corner holes on each panel. In the bus shelter, the metal panel will be installed on the inside of the shelter on the wooden frame of the structure with screws. On the firehouse, the metal panels will be installed on the metal ribs of the building. For the community hall, the doors will be sanded, primed, and painted with dark brown paint (to match the building's trim). We will install the brass plate and the metal panels with screws.

The required maintenance for this is minimal. If the panels become damaged due to a significant weather event or vandalism, they can be easily replaced.

RENDERINGS & WORK SAMPLES



ANNA FRIEDLAND WORK SAMPLES



Anna Friedland 1

Illustrations for two regional bandanas featuring local flora and fauna

Anna Friedland 2

California native plant mural in a playhouse

ABBY MILLER WORK SAMPLES

For more examples of my gourdhouses, visit the gallery page of housefinchstudio.com

ABBY MILLER WORK SAMPLES CONTINUED

Illustrations created for “Amphibious James,” a joint project of artist Hope Ginsburg and composer Joshua Quarles. To see an animaged version of these illustrations, visit https://www.youtube.com/watch?v=HbJaFO9Kbsg. See 0:56 for animation.

Abby Miller 2

ANNA FRIEDLAND

Anna Friedland is an artist, graphic designer, brand consultant, and illustrator living in Mariposa. She grew up in an artistic household and began drawing and painting from a very young age. She received her formal training at San Francisco State University, getting a B.A. in Art with an emphasis in painting.

As a way to contribute to her community, Friedland started doing design work professionally in 2010. A couple years later she began working for the Mariposa County Arts Council and for several years she taught art, coordinated art programs, and honed her skills as a visual communicator. In April 2017, Friedland became a full-time artist and graphic designer offering branding, illustration, and graphic design services.

Friedland is closely tied to the land. She hikes in the Sierra Foothills almost daily where she observes and documents the plants, animals, and changes in the land through photographs and drawings. She has closely studied the flora and fauna at different elevations (1,000 to 6,000 ft) in different seasons. She has witnessed the profound environmental changes around her county for the last 13 years and has watched her community adapt to these challenges.

Friedland's range of art, design, and communication skills can be seen locally in her interpretative sign in Yosemite National Park at Camp 4, her branding for the local Coyote Festival, and her bandanas featuring Mariposa County locations.

ABBY MILLER

An East Coast transplant, Abby Miller is grateful to have landed in Mariposa, California, where she resides at the end of a dirt road in the company of great horned owls, black-tailed deer, acorn woodpeckers, Western fence lizards, treefrogs, the occasional bear, and spotted towhees. She is happiest making art, often in the company of friends around the kitchen table, or exploring the world and gathering inspiration for projects. Currently, Abby is employed by the Mariposa Library, which she regards as the best canvas and a heartbeat of this rural community - a place for gathering, learning and dreaming.

As an artist, connection with others has often been at the center of Abby's work - whether painting gourdhouses for close family friends, designing murals for the Children's Room at the library, creating workshops for others to discover the joy of creative expression, or providing art therapy to individuals and groups in a variety of psychiatric settings. Within the past few years, Abby's work has focused on photographing and illustrating the world around her, deepening her understanding of species of the Sierra foothills. This is an ongoing process of investigation that could last a lifetime!

COLLABORATION

Abby and Anna met at the Mariposa Library, and became fast friends through their shared love of community and artmaking.

Within the past year, Anna created a local artist lecture series at the library with an aim to reconnect members of the community, honor elder artists, celebrate artists' accomplishments, and highlight local artists. Each lecture brought a packed house and helped reinvigorate the library space.

Abby continues to work to bring high quality programming to the community through the library, including weekly story hours with crafts, creative workshops, and presentations from community members.

The opportunity to collaborate on this project has deepened Anna and Abby's shared love of learning about the natural world, local history, and painting. Anna brings a lifelong connection to the land and people of Mariposa and Abby brings a newcomer's enthusiasm for both. Anna and Abby each bring special qualities and skills to the project - Anna has graphic design, digital art and technology skills and Abby brings interpersonal skills and professional painting techniques. This collaboration also provided an opportunity to blend their painting styles and specialities (Anna - flora and Abby - fauna) together to create the images for the project, enhancing one another's work in the process.

Mariposa Arts Council

SUMMARY

PHASE II: MIDPINES

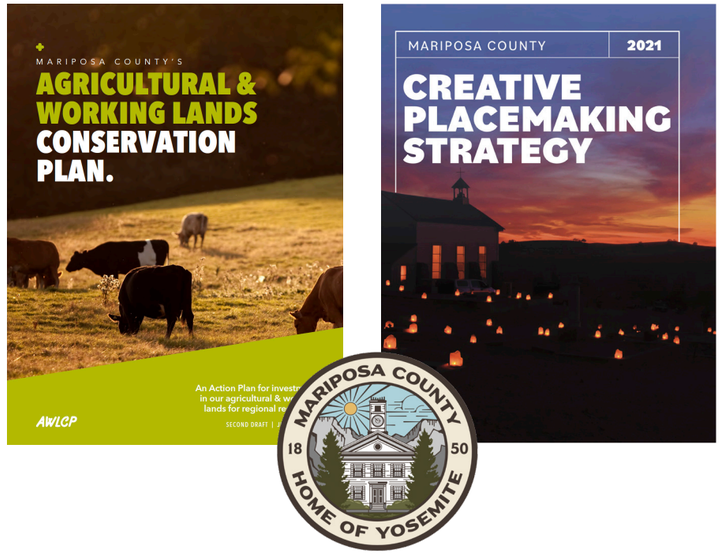
WORKING LANDS, WORKING ARTISTS

Stakeholder Engagement

ANNA FRIEDLAND + ABBY MILLER

Working Lands, Working Artists: Friedland + Miller

Overview



ABOUT THE PROJECT

Working Lands, Working Artists engages local artists in the design and installation of public art/creative placemaking projects exploring Mariposa's relationship with agriculture and working landscapes. This project is intended to support *Mariposa County Planning Department's Agriculture and Working Lands Conservation Plan (AWLCP)* and aligns with recommendations in the *Mariposa County Creative Placemaking Strategy.*

Agricultural and Working Lands Conservation Plan (AWLCP) is a planning project that supports sustainability for the County's agricultural landscapes and lifeways. Project concepts selected for *Working Lands, Working Artists* are informed by and respond to community input gathered during the AWLCP's initial stakeholder engagement process. In Phase II of *Working Lands, Working Artists,* projects will specifically respond to themes surrounding forest and timberland and will be located in Midpines County Park.

Working Lands, Working Artists: Friedland + Miller

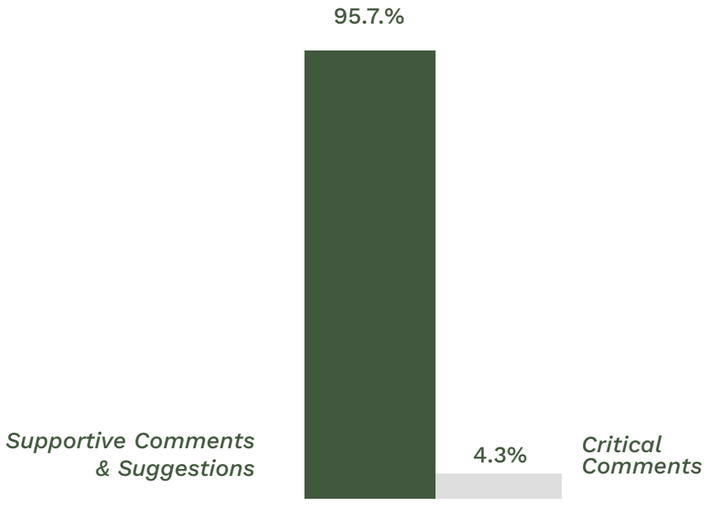
Overview

PROPOSAL SUMMARY

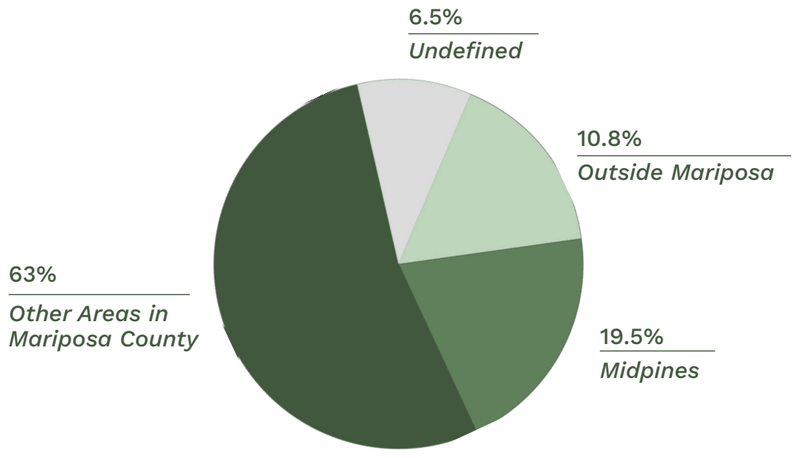
Anna Friedland and Abby Miller will co-create folk art style panels on the Midpines County Park bus shelter and Community Hall illustrating themes surrounding Midpines community's role in land stewardship: protection and growth. The panels feature Bear Creek, local flora and fauna, and trees that symbolize the community's natural resources, and the panel themes are inscribed in both English and Southern Sierra Miwuk languages. The final product will be three pieces - meticulously hand-painted, digitized, and printed on durable, fire resistant metal panels.

Working Lands, Working Artists: Friedland + Miller

Overview



PROJECT IMPRESSIONS



RESPONDENT REGIONS

CONCEPT FEEDBACK

Selected artists work with the Working Lands, Working Artists and AWLCP team and the public to refine their designs. The Arts Council hosts individual online surveys and in-person engagement events for each artist concept, whereby the public can review complete proposals and offer constructive feedback.

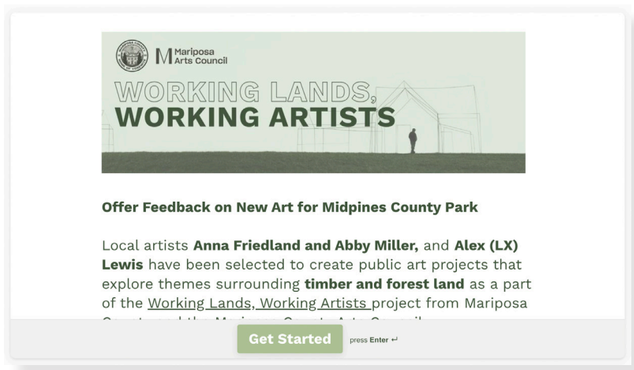
An online survey ran January 19 - February 15, and an in-person display inviting participation was stationed at the Mariposa County Library, February 1 - 15. Library staff, including Abby Miller, provided technical assistance and project information to survey participants.

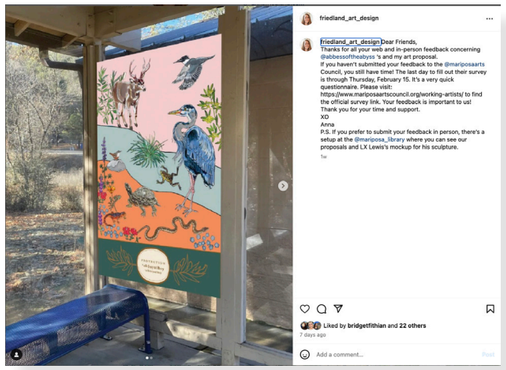
Out of 46 respondants, the significant majority support Anna and Abby’s concept, with positive recommendations and suggestions.

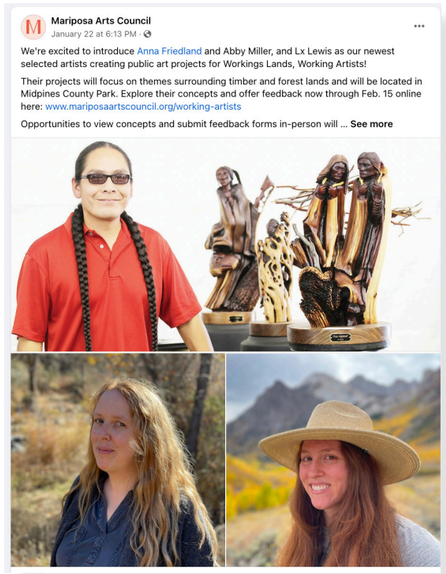
The majority of respondants listed their residences as within Mariposa County, with 19.5 % specifying Midpines.

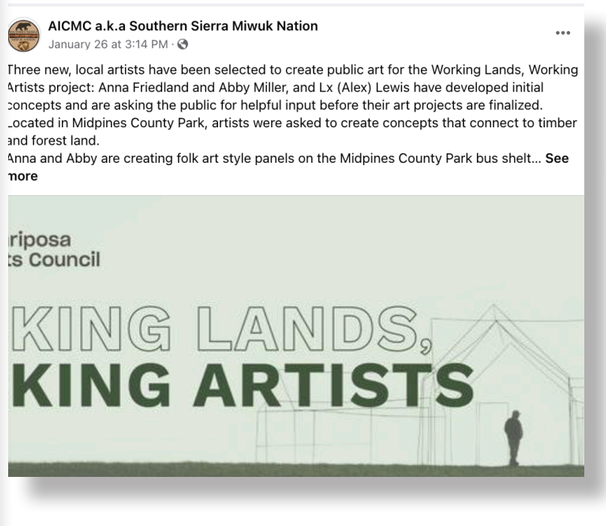
Working Lands, Working Artists: Friedland + Miller

Outreach









DIGITAL + SOCIAL MEDIA

The Arts Council and Mariposa County engaged a wide range of followers through concurrent Instagram and Facebook posts using a suite of graphic material focused on the online survey and the in-person display. The artists and the Southern Sierra Miwuk Nation also circulated material.

The project was also promoted on the Arts Council's 1,755 email-newsletter contacts with survey links and access to project details.

Outreach

PRESS RELEASE

Submitted by the Mariposa Arts Council, published with press contacts including primary local news sources on January 30, 2024

MEDIA RELEASE
Mariposa County Arts Council
(209) 966-3155
phillips@mariposaartscouncil.org
www.mariposaartscouncil.org

January 30, 2024

For Immediate Release

The Mariposa County Planning Department and the Mariposa County Arts Council invite the community to submit constructive feedback for new public art projects to be located in Midpines County Park created by local artists, Abby Miller, Anna Friedland, and Lx (Alex) Lewis as a part of the Working Lands, Working Artists project.

The public may view concepts, see details, and offer constructive feedback to the artists online at www.mariposaartscouncil.org/working-artists or by visiting the Mariposa County Library (4978 10th St, Mariposa, CA 95338) through Feb. 15.

Miller and Friedland will co-create folk art style panels on the Midpines County Park bus shelter and Community Hall illustrating themes surrounding Midpines community's role in land stewardship: protection and growth. The panels feature Bear Creek, local flora and fauna, and trees that symbolize the community's natural resources, and the panel themes are inscribed in both English and Southern Sierra Miwuk languages. The final product will be three pieces – meticulously hand-painted, digitized, and printed on durable, fire resistant metal panels.

Lewis will carve a Manzanita wood sculpture titled "Dreaming of Water ‘’ depicting a Miwuk woman whose ancestors have been stewards of the land in Mariposa County for time immemorial. The statue will consist of manzanita wood and iron, with a cement base to stand the art piece on level ground. The sculpture will have a water fountain-like capacity that allows rainwater to be collected from the woman's headdress and flow into her open, cupped palms below.

The sculpture will incorporate a range of natural materials used by the Indigenous people of the region in their homes, cooking baskets, tools, and other supplies. "Dreaming of Water" tells a story of balancing our energy and resources, which are essential for all living beings, including the trees of the forests.
Developed by the Mariposa County Planning Department and the Mariposa County Arts Council and funded by a National Endowment for the Arts "Our Town" grant, Working Lands, Working Artists engages local artists in the design and installation of public art/creative placemaking projects that explore our community's relationship with agriculture and working landscapes. Working Lands, Working Artists aligns with the adopted Mariposa County Creative Placemaking Strategy and is intended to support recommendations in the Mariposa County Planning Department's Agriculture and Working Lands Conservation Plan (AWLCP).

The Arts Council is an incorporated not-for-profit organization created to promote and support all forms of the cultural arts, for all ages, throughout Mariposa County and is supported in part by the County of Mariposa, the National Endowment for the Arts, a federal agency, and the California Arts Council, a state agency.

Working Lands, Working Artists: Friedland + Miller

Responses

SUPPORTIVE | 43
SUGGESTIONS | 22
CRITICAL | 2

Supportive Comments

The background color scheme seems very odd to me and some of the animals aren't portrayed very realistically. Glad to see local flora and fauna highlighted.

Beautiful renderings of subject items. Love them!

Bright, colorful, catches the eye. I'm sure kids will also be very excited to view them!

Love the inclusion of Miwok language.

The liveliness and color of the project The representation of multiple native creatures.

This piece has a very "folksie" feeling. The creatures depicted are very much appropriate to the area. The color palette is unique, and attracts attention. Is thrilling for our Mariposa community to finally be able to celebrate his beauty with his mural project. I am pleased that it features the natural world in all its splendor.

This concept uplifts the area, reminding us of the beautiful wildlife in our special county. That our tourists will join Mariposans in celebrating the colorful birds here.

The range of natural images is great. Colors are vivid. I am excited about the connection between the terrestrial and riparian communities depicted.

The colors, proposed materials, featuring of native species, focus on water and preservation/ conservation, and incorporation of Miwok language are all things that resonate for me. Beautiful, relevant art in a well-used public space that visitors and locals waiting for the YARTS bus will get to experience.

The artwork depicting native flora and fauna completely resonates with me. The artwork is amazing and I love how it absolutely represents Mariposa County. Using local artists to utilize public space where no one goes out of their way to see this beautiful work— just waiting at for a bus or using the bathroom.

The area is perfect for this.

The colors, composition, and the local plants and animals all resonate with me. I love learning the Miwok words, and I like the two chosen words.

The artwork draws you in. You can feel the presence of the animals. Very cheerful. It will offer a feeling of peace.

Indigenous animals presented in a cheerful and informative way. Subliminally it will make tourist feel good about Mariposa.

I love the focus on the native animals and the interconnection of ecosystems. Excited about the connection of native ecosystems.

Excited about all the native species seeing and learning about them.

The concept of these two accomplished artists is perfect for the location and the pulse of the community. I am excited about the depiction of wildlife and plants that are so special to this region. I think they are doing a great job researching the subject matter and depicting the wildlife and plants in a very recognizable manner.

Each element depicted is relatable and is something seen/experienced locally. The composition is well-balanced and looks finished, the coloring of each item is realistic, the color combination of the background is attractive and not 'tired'. I like the touch of the text content and font. The location is clever!

I love the wild life and local flora illustrated. The connection to stewardship of the natural history and ecology of Midpines, specifically the watershed and Bear Creek, resonates. Foregrounding the role of the SSMN as stewards and caretakers resonates.

Nature resonates with me. I like the representation of seasons and the nature.

Our SSMN language, love protection used in the story.

Resonate - Connection to local landscape and culture. Locals creating art reflecting our community.

The incorporation of traditional Miwok language, Miwok relatives and traditional Miwok cultural materials.

I love that it is including our animals and giving an example of their existence.

Geometric separation of nature resonated. Excited about colors.

How much life this landscape holds, that water is the central part of that. Excited about use of indigenous language.

I love it. I love seeing the native animals.

I love the concept and the Miwok words. I like the drawings as well. I like the idea of printing the image on metal, for durability.

The strong visual structure and vibrant colors are a wonderful addition to the location, particularly the bus stop placement. It feels approachable and unassuming, and thoughtfully elevated. Excited by the color choices and the language application. This is such a warm and pragmatic way to include contemporary Indigenous narratives.

I love it all. I do hope most of it is visible from outside because the community hall is rarely used/ open. The beauty of the natural world and the way it is depicted in their drawings.

The plants and animals fit well with what wildlife is in Midpines already. Bringing some art to the area will bring joy.

Love the overall concept.

I connect to the of plants and animals highlighted in the panel. I am happy to see a celebration of the wild plants and animals that share our landscape.

I love that this project focuses on the beauty of nature here in Midpines. I'm quite excited to have this installation in Midpines. I think it's a fabulous idea to bring a new medium of culture to the area.

The animals are great, exactly what I love about living in Midpines. I like the use of the Miwok words to celebrate the people of the land, our community, and our neighborhood.

Animals and plants familiar to the area. Art style works for a park/community area. It's a pretty underwhelming park, aka, bus stop. I love the idea of breathing a little life into it.

Native lands resonates. [Excited about] awareness and appreciation.

I think this is a lovely, well-thought-out proposal. It encourages appreciation of the local flora and fauna.

I like all of the panels. I wasn't sure about the single one next to the wonderful door panels until I saw it in its place next to the window. Next to the window, its colors and scale made sense and added warmth to the scene. Being on glass adds a feeling of life and warmth.

It all resonates for me. Though I'm an outsider to this community, this project feels ubiquitous in its reach to all. The dynamic visions of these artists and their talent to express them.

Everything about this concept resonates with me. I especially appreciate the Miwok wording and themes. This imagery makes me feel connected to the lands and all those who live there.

Glad to see it.

Working Lands, Working Artists: Friedland + Miller

Responses

SUPPORTIVE | 43
SUGGESTIONS | 24
CRITICAL | 2

Suggestions and Contributions

Deer, in particular, needs to be a bit more realistic.

...layers of local flora and fauna. I'm ready for a few more to inhabit the empty spaces to make it more collage-like (as it's not depicting natural space). Examine alternative backgrounds-this design needs to consider the aesthetics of our more graphic, high contrast, shape-driven culture whose humans appreciate the quaintness of the area, but want to see that it is aware of the outside world.

I'm curious if there will be some kind of identification text to allow people to learn the names of each item depicted in the panels.

Also the terms PROTECTION and GROWTH are a bit confusing, and on their own, I'm not sure how the two are tied together. Is there a call to action for "protection"? Is there something depicted in these panels that is under threat and therefore in need of protection? My personal preference would be to replace it with STEWARDSHIP or CARE. And what does "Growth" mean as depicted? I see the change of seasons reflected in the art. But what here depicts growth? Since this is a COMMUNITY HALL and the art depicts the flora and fauna of the ecosystem, I would suggest the word COMMUNITY might be more fitting than GROWTH. What do you want people to come away with? Will they make their own connections to the words and images? COMMUNITY & STEWARDSHIP/ CARE would be my suggested replacement terms. Those two terms actually play off each other while signaling that this place is where the community can come together with a shared sense of stewardship (care).

Is there a way to provide a call-to-action for ways that people can get involved?

The simplicity of the terrain tends to present some of the land creatures as floating in space, especially the buck and the bush beside him.

The deer appears to my eye to not be grounded, or having ground underneath all four feet, and I find this unsettling. One solution would be to have all four feet with the ground color background instead of 2 with the sky background. Another solution would be to have the two non-grounded feet be more bent, mid-stride, so that our eyes can imagine that the deer is walking on a ridge, with only 2 feet contacting the ground.

I'm curious if there is a reason all of the fauna in the right-hand door panel is facing left...?

The bear is the only animal that has a personality.

The fox and the squirrel look dull by comparison.

It would be awesome to have an informational panel about the animals or some way to help preserve them.

Water as source of life, good stewardship but what exactly does that mean? Would be cool to maybe have a short description of that somewhere? Love all the native flora and fauna and any interpretive element that can describe those specials plus something unique about each of them would really take this project to the next level and give people a learning experience. Knowing the uniqueness of our local flora and fauna is a good standing place for people to value them and want to be good stewards of their home

If possible to place the species in the area of the landscape they are most commonly found or inhabit - for instance if they have a nuthatch or oak mouse tit it can be creeping up the bark of the road. A cavity nesting species could be popping out of a cavity in the oak tree - same for racoons or owls who also nest in cavities, a hawk would be making its nest in the top of the tree

I think the background of the bus stop needs to be more natural colored, to compliment the surroundings. I would like it if the background of the bus stop illustration matched more with our surroundings.

Less bright pinks and more natural colors to compliment the surrounding area. I would also like the animals to be more "grounded" and the background to be more nature inspired/textured.

I suggest that the deer footing be presented in a more grounded way as the animal seems to be floating on the pink background.

I would like it if the background of the bus stop illustration matched more with our surroundings. Less bright pinks and more natural colors to compliment the surrounding area. I would also like the animals to be more "grounded" and the background to be more nature inspired/textured.

The top-most background color (pink). maybe try to replace it with a pastel/light yellow?

I like the colors and choice of wildlife, the bear in the tree seems a bit cutesy though! Show the lushless of life. Not too comical please.

Since artwork in on glass, great if it was a bit transparent to let daylight brighten up the artwork.

Possibly more native plants.

I would like see them identified by both common and scientific name.

I like everything except the coral color on the top. It does not remind me of our red clay.

Midpines has lots of grinding holes near the creek- it would be cool to see a few represented in the artwork.

Water: Love the concept itself and that it shows both the terrestrial animals connection to water as well as those that live in water. But some key ones are missing--Insects are so important to this--I would add a dragonfly. And no fish? Great blue heron is beautiful artistically, but I see very few in the Midpines area. Frog also looks like a non native bullfrog--would want to make it more distinct to look like Sierran tree frog (only frog you really see here in Midpines) . And the background overall is a bit dull and I did not know it was meant to represent water right away. For the second panel, please do not title it Growth. Growth is not a word we would use as a positive in terms of wildlife preservation. It has loaded meaning it today's society and would send a really contradictory message. Human growth is threatening the future of wildlife. I also think adding species more unique to Midpines like the Sonoran blue butterfly or Great Grey Owl for example would be better. And many key ones are missing like mountain lion, bobcats, coyotes, redtailed hawks, etc. Can you also elaborate on how you determined "ecologically significant or endangered species" in Midpines? For example, I love grey foxes, but there would be many animals i would rank much higher on those lists than them (not endangered and although all animals are ecological significant, I would rank a mountain lion as much higher in that category than a gray fox. Having said all this, artistically the animals are represented well.

We see a lot of trail signage that are weathered. I hope that you can prevent that so that the colors remain vibrant.

Artist may want to meet our honored elders & or attend a Ceremony

Working Lands, Working Artists: Friedland + Miller

Responses

SUPPORTIVE | 43
SUGGESTIONS | 22
CRITICAL | 2

Critical Comments

All else [Except Miwuk language] was rather underwhelming.

What does not resonate for me is the lack of natural background, the forest and shrubs that are the natural world that surrounds these wild species.

Working Lands, Working Artists

Anna Friedland/Abby Miller Stakeholder Engagement Summary

February 20, 2024

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-101

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Adopt a Resolution Approving the Final Design of a Sculpture to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

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RECOMMENDATION AND JUSTIFICATION

Adopt a Resolution Approving the Final Design of a Sculpture to be Located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as Part of the Working Lands, Working Artists Project

In August 2021, the Planning Department applied for the Our Town Grant from the National Endowment for the Arts to install three to five art projects by local artists throughout Mariposa County as part of the Working Lands, Working Artists project. The art pieces are intended to support and enhance our community's connection to and reliance on natural resources as a cultural, ecological, and economic resource. The artist that was selected to create this sculpture is Alexander (LX) Lewis who is a Cheyenne River Sioux/Diné contemporary artist. The sculpture will be installed in Midpines County Park. LX conducted community engagement through an online survey and by exhibiting a scaled down version of his piece at the Mariposa Library for the community to view and comment on. The artist also consulted closely with the Southern Sierra Miwuk Nation in the creation of this piece and has received approval from the Tribal Council. On February 14th, the Midpines Planning Advisory Council approved the design and location of the sculpture. The Creative Placemaking Strategy Advisory Council approved the design of the sculpture on February 26th. In March 2024, the Recreation Commission approved the project following recommendations from Public Works. Approval of this sculpture is scheduled to go before the Recreation Commission today, March 12th, at 2:00pm, and Board of Supervisors approval is contingent on the decision made by the Recreation Commission.

The Working Lands, Working Artists project implements a recommendation from the Creative Placemaking Strategy which calls for more opportunities to bring agriculture and creative placemaking together because "connection to the land and the lifestyles that depend on the land, particularly agriculture, is deeply important to many Mariposans." There are many historic and contemporary stories related to agriculture in Mariposa, and this project is an opportunity to explore those stories with local artists.

BACKGROUND AND HISTORY OF BOARD ACTIONS

January 16, 2024 RES 2024-32: Adopt a Resolution Adopting the Final Designs of a Sculpture to be Located at APN 002-040-002 (10313 Park Ln, Coulterville) as Part of the Working Lands, Working Artists Project

January 16, 2024 RES 2024-33: Adopt a Resolution Adopting the Final Designs of Three Murals to be Located at APN 002-040-002 (10313 Park Ln, Coulterville) as Part of the Working Lands, Working Artists Project

August 17, 2021 RES 2021-485: Adopt a Resolution Approving the Submittal of an Application to the National Endowment for the Arts (NEA) Our Town Grant Program to Fund the "Working Landscapes, Working Artists" Project; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement, If Awarded (Subject to Approval as to Legal Form by County Counsel)

August 17, 2021 RES 2021-487: Adopt a Resolution Approving the Creative Placemaking Strategy, Finding the Project is Exempt from CEQA; and Authorize County Departments and Agencies to Pursue Implementing Its Recommendations

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The project will face serious delays that will compromise the implementation of the grant award.

FINANCIAL IMPACT

The costs associated with the mural installation will be covered by the Our Town grant from the Economic Development Administration and will not impact the General Fund.

ATTACHMENTS

1. **Resolution**
2. **Proposal**
3. **Engagement Summary**
4. **Sculpture Location**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS

Resolution No. 24-___ RESOLUTION APPROVING THE FINAL DESIGN OF A SCULPTURE TO BE LOCATED AT MIDPINES COUNTY PARK (APN 009-170-019; 6362 HIGHWAY 140) AS PART OF THE WORKING LANDS, WORKING ARTISTS PROJECT

WHEREAS, the Creative Placemaking Strategy ("CPS") (adopted by the Board in 2021), used innovative, art-driven community engagement techniques to articulate a vision for creative placemaking projects throughout the County and recommends actions to realize that vision; and

WHEREAS, the National Endowment for the Arts awarded $75,000 to the Mariposa County Planning Department through the Our Town program to plan, coordinate, and install public art by local artists that support and enhance the community's connection to agricultural and working lands in conjunction with the development of the Mariposa County Agricultural and Working Lands Conservation Plan; and

WHEREAS, the selected location for the sculpture aligns with the CPS's recommendations for public art in the Community of Midpines and specifically identifies Midpines County Park as a community-desired location for public art themed around the natural environment; and

WHEREAS, the design and location of the sculpture reflects the community engagement effort by the artists and was approved by the Creative Placemaking Strategy Advisory Council, Midpines Planning Advisory Council, and the Recreation Commission.

WHEREAS, approval of the sculpture is on the agenda for the Recreation Commission meeting scheduled for March 12th at 2:00pm, and approval by the Board of Supervisors is contingent on the decision made by the Recreation Commission.

NOW THEREFORE BE IT RESOLVED, the Board of Supervisors does hereby approve the final design of a sculpture to be located at Midpines County Park (APN 009-170-019; 6362 Highway 140) as part of the Working Lands, Working Artist Project, attached as Exhibit A, contingent upon approval at the Recreation Commission meeting on March 12th at 2:00pm.

ON MOTION BY Supervisor _____, seconded by Supervisor _____, this resolution is duly passed and adopted this 12th day of March 2024 by the following vote:

AYES:
NOES:
EXCUSED:
ABSTAIN:
ATTEST:

_____ _____

Danielle Bondshu, Clerk of the Board

Miles Menetrey, Chairman
Board of Supervisors

APPROVED AS TO FORM:

_____
Steven W. Dahlem, County Counsel

Exhibit A.

“Dreaming of Water” - Alexander Lewis (LX)
Sample sculpture concept, small-scale

Project Description
“Dreaming of Water”

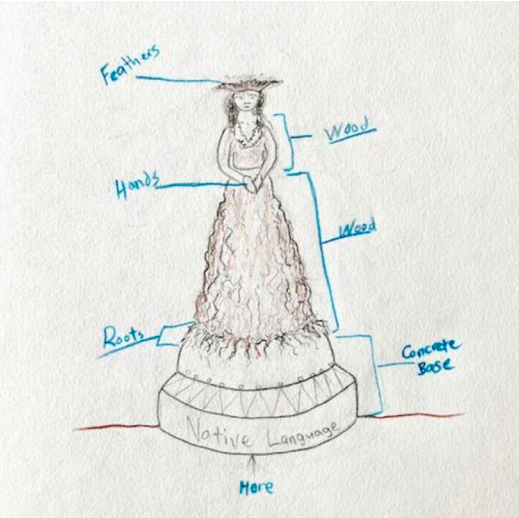
“Dreaming of Water” is a carved Manzanita wood sculpture that depicts a Native American woman whose ancestors have been stewards of the land in Mariposa County for time immemorial. The statue will consist of Manzanita wood and iron, with a cement base to stand the art piece on level ground. The approximate dimensions of the sculpture will be 8-9 ft and 4-5ft in width. The sculpture will have a water fountain-like capacity during the rainy season: Rainwater will fall onto the sculpture, which will flow from the woman’s iron feathered headdress onto her hands, then flow or trickle onto scorched, burnt wood below.

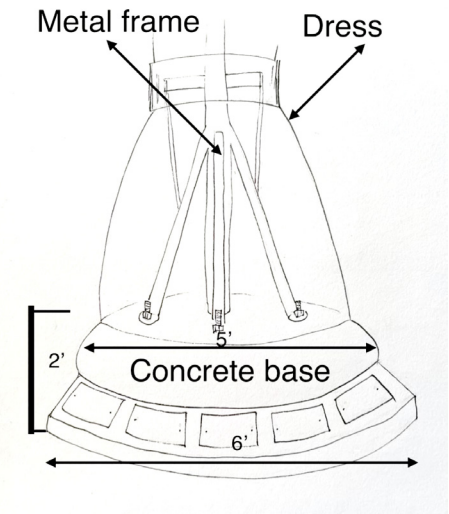
Wildlife imagery will be carved near the base of the sculpture. The nested dress will have different wildlife creatures and critters carved and blended into it to give people a greater understanding that humans do not only use the Forest but creatures and critters have lived with it for millions of years. The sculpture’s face, hands, and creatures will be realistic so the viewer can better appreciate it. Some of the creature’s heads, such as a bird, an eagle, a raccoon, and a squirrel, will be carved.

“Dreaming of Water” tells a story of balancing our energy and resources, which is essential for all living beings, including the trees of the forests. The element water is necessary for life. When humans use this element for agriculture and working lands, it brings trees, plants, and everything in its ecosystem to life to sustain everyone who lives in Midpines/Mariposa County. The art project will beautify the place and share a message to the community through its visual aesthetic about the importance of caring, respecting, and sustaining the woodlands that provide for all living beings in many aspects of agriculture and working lands.

Above: Artist’s Sketch
Water flow concept

Material





Above: Artist's Sketch
Sculpture structure

Manzanita wood and other natural materials will be used to make a human body, dress, and jewelry accessories.

The bottom of the dress will be woven together in a nest-like texture with the help of willow and other basket-making materials that will help tie it all together as one. The dress will be burnt and scorched, tapering off from a non-burnt Manzanita wood that makes up the entire nested dress. The burnt part resembles a lost, forgotten forest and the inhabitants that once thrived in the wooded areas they called home. She'll be wearing a traditional Native American feathered headdress made from metal.

The body will mostly be made of Manzanita wood, which has reddish to brown colors but will have some hints of stone and iron. The wood sculpture will sit on a bedrock or concrete base and be secured by bolting down.

The starting point will be at the foundation, which is the sculpture's base. The cement foundation will consist of metal iron, made into a Native American face, Top Knot feathers, and will also be the spine, which will work as an armature for the whole foundation and the sculpture itself. Once the cement foundation, iron spine, and iron face are set in place, the weaving of Manzanita wood, willow, and other organic material will become a nest shape providing texture, forming into the sculpture's body.

Work Sample
Manzanita Wood Carving

Theme +
Artist Statement

Dreaming of Water” is a statement piece through the lens of a Native American perspective of how we as human beings need to start appreciating the water that we have now in 2023, as Indigenous people of the past followed the water as a way of life. Therefore, we use it in our ceremonies and practice it daily. Water is known to be the creator of life; it’s all around us for all living beings. When we are dreaming, we all commonly think it comes from our inner thoughts and brain, so, in the sculpture, I have the woman tilting her head slightly as she’s praying as her head tilting her top knot iron feathers, which will be funneling water down in the waterfall formation to her the palm of her hands then the water hits the base of the Manzanita wood dress. Dreaming of water is what we as modern human beings think about today, as water is sacred to all people of North America. The theme is water, as the essential element that gives life and protects the forests and inhabitants relying on trees, meadows, and natural resources for all life in and out of Mariposa County.

The Manzanita wood sculpture will represent the Southern Sierra Miwuk Nation (SSMN), Mariposa County, and all its community members because it conveys the importance of working lands for the sustainability of all people of diverse cultures. I’ll include information about the SSMN and how the natural woodlands are part of their ecosystems, like harvesting acorns, cedar bark, baskets, materials, tools, and other natural resources from nature and its environment in this area.

Work Sample
Metal and Wood
Sculpture

Artist
Biography

Alexander J. Lewis is a Cheyenne River Sioux/Diné contemporary artist. He is an enrolled tribal member with the Cheyenne River Sioux Tribe in South Dakota. LX's primary medium is carving a hardwood called Manzanita, but also carves cedar, pine, oak, and black walnut. In his artwwork he depicts his Indigenous culture to communicate stories to the art viewers. In 2021, LX accomplished his Bachelor of Fine Arts degree at the Institute of American Indian Arts, Santa Fe New Mexico. In 2019, LX was awarded the Southwestern American Indian Association (SWAIA) fellowship in which he worked with his son on a jewelry art project. Throughout LX's art career he has participated in the SWAIA market, The Gene Autry Museum Market, the Heard Museum Market, and the Sierra Art Trails. He believes that in one way or another his woodcarvings play a big role in sharing his Indigenous identity.

Mariposa Arts Council

SUMMARY

PHASE II: MIDPINES

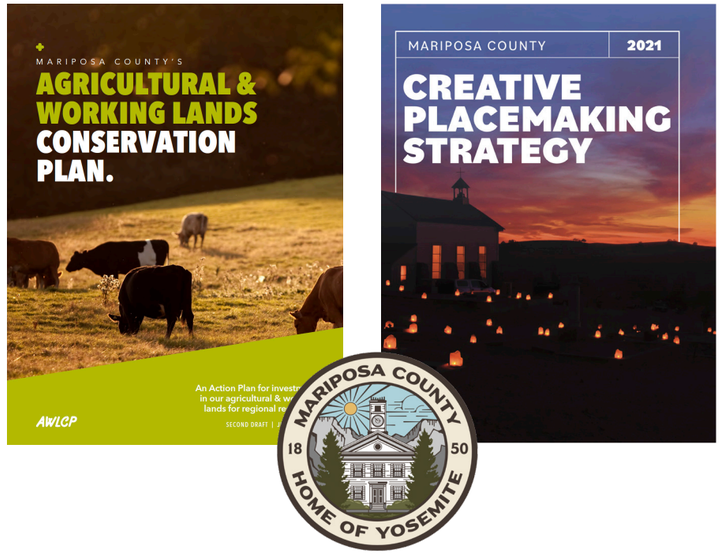
WORKING LANDS, WORKING ARTISTS

Stakeholder Engagement

LX LEWIS

Working Lands, Working Artists:
Lx Lewis

Overview



ABOUT THE PROJECT

Working Lands, Working Artists engages local artists in the design and installation of public art/creative placemaking projects exploring Mariposa's relationship with agriculture and working landscapes. This project is intended to support *Mariposa County Planning Department's Agriculture and Working Lands Conservation Plan (AWLCP)* and aligns with recommendations in the *Mariposa County Creative Placemaking Strategy.*

Agricultural and Working Lands Conservation Plan (AWLCP) is a planning project that supports sustainability for the County's agricultural landscapes and lifeways. Project concepts selected for *Working Lands, Working Artists* are informed by and respond to community input gathered during the AWLCP's initial stakeholder engagement process. In Phase II of *Working Lands, Working Artists,* projects will specifically respond to themes surrounding forest and timberland and will be located in Midpines County Park.

Working Lands, Working Artists: Lx Lewis

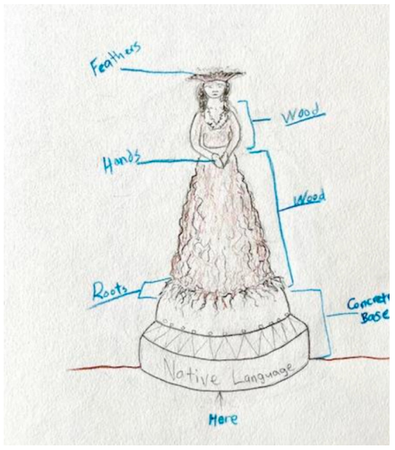
Overview

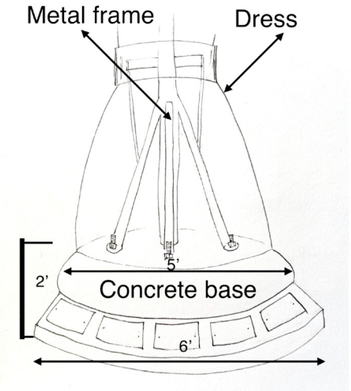
PROPOSAL SUMMARY

Lx Lewis will carve a Manzanita wood sculpture titled “Dreaming of Water” depicting a Miwuk woman whose ancestors have been stewards of the land in Mariposa County for time immemorial. The statue will consist of manzanita wood and iron, with a cement base to stand the art piece on level ground. The sculpture will have a water fountain-like capacity that allows rainwater to be collected from the woman’s headdress and flow into her open, cupped palms below.

The sculpture will incorporate a range of natural materials used by the Indigenous people of the region in their homes, cooking baskets, tools, and other supplies. “Dreaming of Water” tells a story of balancing our energy and resources, which are essential for all living beings, including the trees of the forests.

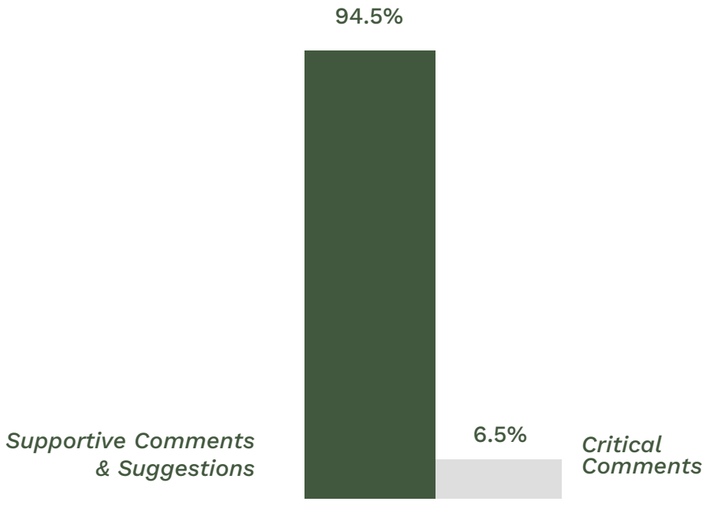
Reference Images



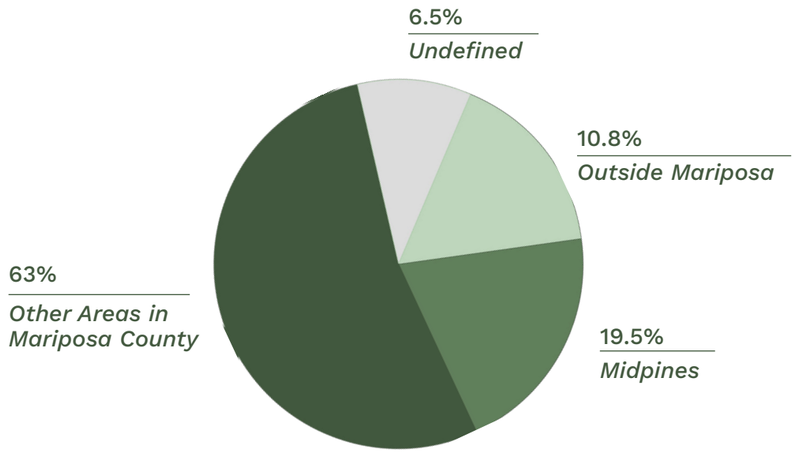


Working Lands, Working Artists:
Lx Lewis

Overview



PROJECT IMPRESSIONS



RESPONDENT REGIONS

CONCEPT FEEDBACK

Selected artists work with the Working Lands, Working Artists and AWLCP team and the public to refine their designs. The Arts Council hosts individual online surveys and in-person engagement events for each artist concept, whereby the public can review complete proposals and offer constructive feedback.

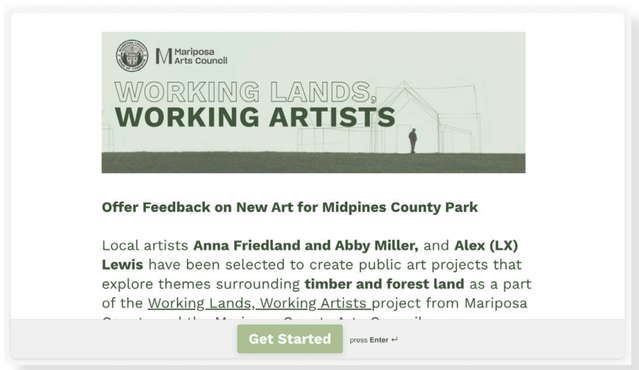
An online survey ran January 19 - February 15, and an in-person display inviting participation was stationed at the Mariposa County Library, February 1 - 15. Library staff, including Abby Miller, provided technical assistance and project information to survey participants.

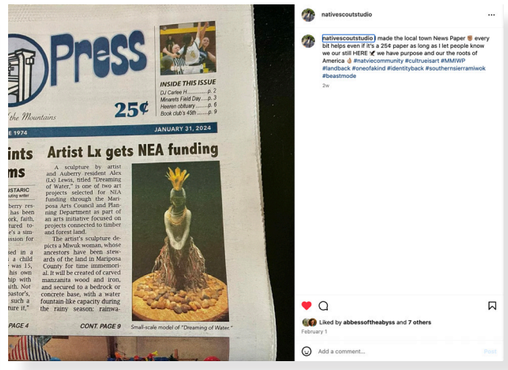
Out of 46 respondants, the significant majority positively support Lx's concept, with some helpful recommendations and suggestions.

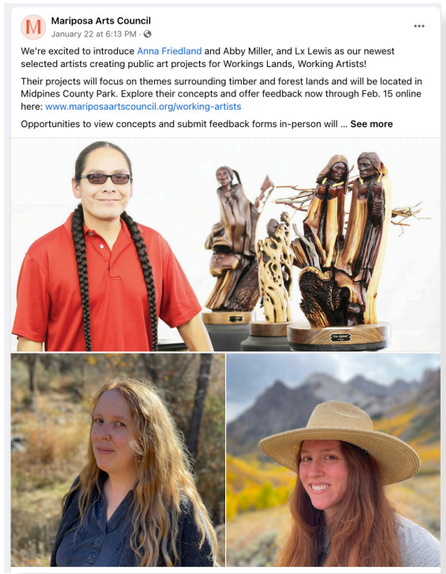
The majority of respondants listed their residences as within Mariposa County, with 19.5 % specifying Midpines.

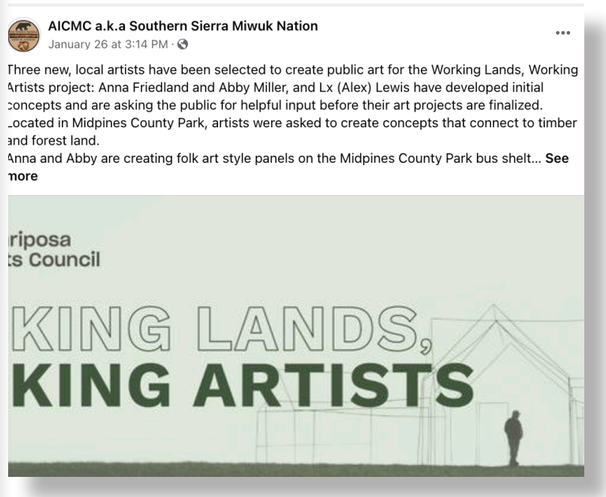
Working Lands, Working Artists:
Lx Lewis

Outreach









DIGITAL + SOCIAL MEDIA

The Arts Council and Mariposa County engaged a wide range of followers through concurrent Instagram and Facebook posts using a suite of graphic material focused on the online survey and the in-person display. The artist and the Southern Sierra Miwuk Nation also circulated material.

The project was also promoted on the Arts Council's 1,755 email-newsletter contacts with survey links and access to project details.

Outreach

PRESS RELEASE

Submitted by the Mariposa Arts Council, published with press contacts including primary local news sources on January 30, 2024

MEDIA RELEASE
Mariposa County Arts Council
(209) 966-3155
phillips@mariposaartscouncil.org
www.mariposaartscouncil.org

January 30, 2024

For Immediate Release

The Mariposa County Planning Department and the Mariposa County Arts Council invite the community to submit constructive feedback for new public art projects to be located in Midpines County Park created by local artists, Abby Miller, Anna Friedland, and Lx (Alex) Lewis as a part of the Working Lands, Working Artists project.

The public may view concepts, see details, and offer constructive feedback to the artists online at www.mariposaartscouncil.org/working-artists or by visiting the Mariposa County Library (4978 10th St, Mariposa, CA 95338) through Feb. 15.

Miller and Friedland will co-create folk art style panels on the Midpines County Park bus shelter and Community Hall illustrating themes surrounding Midpines community's role in land stewardship: protection and growth. The panels feature Bear Creek, local flora and fauna, and trees that symbolize the community's natural resources, and the panel themes are inscribed in both English and Southern Sierra Miwuk languages. The final product will be three pieces – meticulously hand-painted, digitized, and printed on durable, fire resistant metal panels.

Lewis will carve a Manzanita wood sculpture titled "Dreaming of Water ‘’ depicting a Miwuk woman whose ancestors have been stewards of the land in Mariposa County for time immemorial. The statue will consist of manzanita wood and iron, with a cement base to stand the art piece on level ground. The sculpture will have a water fountain-like capacity that allows rainwater to be collected from the woman's headdress and flow into her open, cupped palms below.

The sculpture will incorporate a range of natural materials used by the Indigenous people of the region in their homes, cooking baskets, tools, and other supplies. "Dreaming of Water" tells a story of balancing our energy and resources, which are essential for all living beings, including the trees of the forests.
Developed by the Mariposa County Planning Department and the Mariposa County Arts Council and funded by a National Endowment for the Arts "Our Town" grant, Working Lands, Working Artists engages local artists in the design and installation of public art/creative placemaking projects that explore our community's relationship with agriculture and working landscapes. Working Lands, Working Artists aligns with the adopted Mariposa County Creative Placemaking Strategy and is intended to support recommendations in the Mariposa County Planning Department's Agriculture and Working Lands Conservation Plan (AWLCP).

The Arts Council is an incorporated not-for-profit organization created to promote and support all forms of the cultural arts, for all ages, throughout Mariposa County and is supported in part by the County of Mariposa, the National Endowment for the Arts, a federal agency, and the California Arts Council, a state agency.

Working Lands, Working Artists:
Lx Lewis
Responses

SUPPORTIVE | 42
SUGGESTIONS | 12
CRITICAL | 3

Supportive Comments

I'm really excited about the manzanita wood sculpture the Miwuk woman

I just wanted to add two things to my rave reviews of both this project and the LX carving project: I really love both projects and support them 100%

Reminds me more of Polynesia than the Miwuks...but love the use of manzanita. [Excited about] Type of materials used for the sculpture

I love the use of local First People subjects! Its way overdue. Like that the water will be rain water catchment and the beauty of the woman will be striking!

It's beautiful. And unusual. Lots of details to visually explore. Choice of subject matter, and the beautiful interpretation. Thank you for choosing a woman as your "muse."

The reality it portrays [resonates]. [Excited about] It's tie back to native culture

I am pleased a three-dimensional piece is to be included in this overall project. It is very fitting it would be made of natural materials depicting the native culture. Thank you for this concept. The use of natural materials is an exceptional idea.

I like seeing the Native American woman's reverence for the natural resources that we have. I like the idea of a sculpture in such a peaceful location.

I love the water theme, especially juxtaposed to Bear Creek The colors of the manzanita are exquisite and a beautiful native material for this installation.

I absolutely love it and support this project.

The proposed materials and the subject resonate with me. Excited about incorporation of rain

Beautiful artwork depicting! Love the Manzanita wood

Celebrating water. Excited that it's native driven.

The form, the materials, the honoring of local tribal history, especially of the women all resonates with me. The flowing water! The manzanita skirt! The honoring of native women.

This is amazing work and a wonderful tribute. The way it draws you in is amazing. The story is so touching.

Beautiful sculpture.....maybe better in a museum atrium. Beautiful art by a Native American.

I love the focus on a Miwok woman the rocks and female focal point

Is the sculpture of the woman actually a fountain? If so that would be amazing (and require maintenance) If it is a fountain that is exciting - also featuring a Miwuk women is exciting

The sculpture being a Miwuk woman ties in beautifully with the new murals that are now in place in Mriposa. I love her posture that reminds me of Quan Yin, pouring out blessings. Water is a blessing for this region. It is beautifully put together and the three artists harmonize with their work.

The concept is amazing and I really like the idea of a manzanita sculpture in Midpines - perfect material choice! I like that it is of a woman Miwuk and the incorporation of water when it rains is genius. It seems like a lot of thought and intention went into this concept to create something special specific to where it will be installed - I appreciate this. The concept feels "deep".

It's beautiful and I like the water feature

Foregrounding the Miwuk woman as caretaker resonates. The use of manzanita material is exciting.

I think the rain catch feature resonates with me. It seems like we all are always hoping for a good rain year and that sculpture captures it. The rain catch water fountain feature and the sculpture being out of manzanita, such a beautiful wood.

Very traditional. Excited about younger people learning traditions, hands on.

Resonate - Local artist, local culture, local manzanita, and using weather to activate motion. [Excited about] Represents local culture, connection to earth, and motion created by weather event

I appreciate the depth of traditional cultural representation, from her topknot to the traditional language included at the base. Great work. The traditional cultural representation being highlighted, especially with the womans topknot. Water = Life, in every aspect of the entire World.

It is beautiful. Excited about it all. It all seems to very well thought out and planned to make last for many years. This project will enrich the Midpines community.

Abstract design. Excited about creative use of material (wire).

Native Woman representation on the landscape, returning the people back to land, water is life - indigenous people are the medicine for the landscape Excited about the many layers of life giving representation.

Water is precious around here. It is different and engaging

I really love this! The water fountain is a lovely idea

I love it.

Beautiful representation for native inhabitants.

Excited about the materials and representation it embodies "

The importance of water to life is critical as we all know. The concept as stated excites me.

It evokes a sense of peace. Excited about the use of manzanita

The entire sculpture captivates me, particularly that it is celebrates a Native American, a women, water and wood. How wonderful to have sculpture in our park I am particularly excited that this project focuses on recognizing the native people who were here before we all were.

I love the whole thing. Great concept, incorporating three aspects of Midpines environment; water, stone, manzanita. I worry about durability, but I presume the artist has put consideration into how to make it last. I like the idea of water flowing down from the headdress and the traditional skirt made of manzanita sounds lovely and unique.

Water and proximity to bear creek. I think a sculpture will will bring some attention and life to the park the use of native materials resonates beautifully carved, culturally relevant

This overall concept is beautiful. Excited about movement of water within a solid sculpture is exciting to me.

This concept is really well-rounded and it's clear the artist considered the theme, social environment and local landscape in his consideration. It's simple enough to be easily interpreted, but the material selection, relationship to Miwuk lifeways and character composition allow a degree of depth that feel resonate now, and will hopefully hold longevity for our community for years to come. I can't wait to see this concept contextualized in the park, the use of natural materials is well-curated and helps this piece feel integrated - as if the statue came from the surrounding forest itself. I also am excited to see the water feature, that's such a creative and thoughtful addition, and its seasonal /temporal quality contributes a degree of interactivity and energy that is a refreshing concept for Mariposa's growing public art scene.

Working Lands, Working Artists:
Lx Lewis
Responses

SUPPORTIVE | 42
SUGGESTIONS | 12
CRITICAL | 3

Suggestions and Contributions

Worry about upkeep and protection in a park.

Maybe the base is granite with Native American grinding holes.

Will there be some interpretation of the piece? Seems like a rich opportunity to connect culture with nature....water + manzanita, what this means to indigenous people in the community.

I think the rocks need to be local rocks that blend into the environment

Include a brief interpretive sign revealing the meanings and relevancy of the sculpture to the region

Question: I know Manzanita is a hard wood, how will the integrity hold up over time? will the wood be treated in a special way to prevent/slow down degradation due to the elements?

how well will the wood hold up with the water running over it?

Reuse the collected water runoff for irrigation

The face will be very important. I am hoping for serene.

My son's and I call that park the 'acorn park' due to visiting during a masting year..as acorns were such a foundation for the miwok I think they could be highly more if there is space. I suppose if she had a basket for.the public to gather acorns it would just be filled with trash. Sigh.

I am somewhat concerned about the solidity of the sculpture, preventing damage from elements and/or vandalism

Just hoping to ensure some of the more delicate finishing touches will last and hold up for years and years.

Critical Comments

This piece does not work. Personal sadness and a melancholic longing for bygone days cannot be made into public art. Public Art that seems to want to force a feeling onto non-local viewers is plain uncomfortable. Using materials that are ephemeral or fragile just weakens the image causing more discomfort. The energy emanating must be forward in its messaging.

I don't like it at all. It is idolatry to some degree. And simply not very pretty. Not [excited about] a single thing

The concept itself, paired with the sculpture, however beautiful, doesn't resonate with me. It's a beautiful sculpture but I don't look at it and think of the intent, which is ""Dreaming of Water" tells a story of balancing our energy and resources." The importance of water to life is critical as we all know. People realize that people need water. But how our use of it impacts other life is more critical to the story and I think this needs to be more explicit in a public exhibit meant to educate. Water flows in this area from our snowpack in the mountain range, not from a person. We don't bring life to water as this sculpture implies. But we sure do take it away from wildlife and ecosystems.
If we want a sculpture to honor those native to this land I am all for it. But that is a different project. I think we need one that makes a more direct statement about water and how it is critical to wildlife and ecosystems, I would focus on something different as the concept.

Working Lands, Working Artists

Lx Lewis Stakeholder Engagement Summary

February 20, 2024

Sculpture Location

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Discussion and Possible Direction Regarding Fiscal Year 2024-2025 (FY25) General Purpose Revenue

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RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Direction Regarding Fiscal Year 2024-2025 (FY25) General Purpose Revenue.

To begin the FY25 budgeting process, this item is an opportunity to discuss projections for general purpose revenue and provide any associated direction for budget development. General purpose revenues are the core discretionary revenues in the General Fund and include such things as property tax, sales tax, transient occupancy or lodging tax, payments in lieu of tax, and various other taxes, fines, or fees. These revenues are the foundation for the rest of the budget process and a discussion of these revenues will help staff understand how the board would like to proceed with budget development as departments begin making expenditure requests.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Budgets are typically started in February / March each year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

No action requested

FINANCIAL IMPACT

This discussion is a foundational building block of the FY25 budget process.

ATTACHMENTS

1. **Budget Policies and Revenue**

VOTE RESULT

RESULT: **(UNANIMOUS)**
MOVER: None
SECONDER: None
AYES: None

Budget Policy & Revenue

MARIPOSA COUNTY BOARD OF SUPERVISORS
MARCH 12, 2024

Budget Policies

Policy Foundations

- California State Code
- Generally Accepted Accounting Principles (GAAP)
- Government Accounting Standards Board (GASB)
- Government Finance Officers Association (GFOA) Best Practices
- Examples of excellence (Yolo, San Luis Obispo)
- Local experience and practice

Financial Policies

Institutionalize good management practices

Clarify strategic intent

Promote long-term thinking

Manage risks

Set decision-making boundaries

Authorize staff to act

What the Policies Do

- Establish budget requirements, responsibilities and timeline
- Identify budgeting principles
- Outline a budget development process
- Provide guidance for special items
- Mandate minimum contingency and reserve
- Encourage financial and capital planning
- Establish budget controls and accountability

Budget Requirements and Timeline

BUDGETS MUST BE BALANCED

BUDGETS WILL PRESENT APPROPRIATE DATA

BUDGETS INCLUDE EMPLOYEE ALLOCATIONS AND SALARY SCHEDULES

BUDGETS WILL BE COMPLETED ACCORDING TO STATE TIMELINES

Budget Responsibilities

Type of budget amendment	Official/s authorized to approve
Transfers within an object	Department Head
Transfers between objects or categories within the same budget	County Administrative Officer with concurrence of the Auditor
Transfers between budget units	Board of Supervisors by four-fifths vote
Increase of staffing levels	Board of Supervisors
Use of contingencies	Board of Supervisors by four-fifths vote
Use of reserves	Board of Supervisors by four-fifths vote
Allocating additional revenue	Board of Supervisors by four-fifths vote
Administrative corrections and revisions (<$1,000)	Auditor
All other adjustments	Board of Supervisors by four-fifths vote

Fund Types

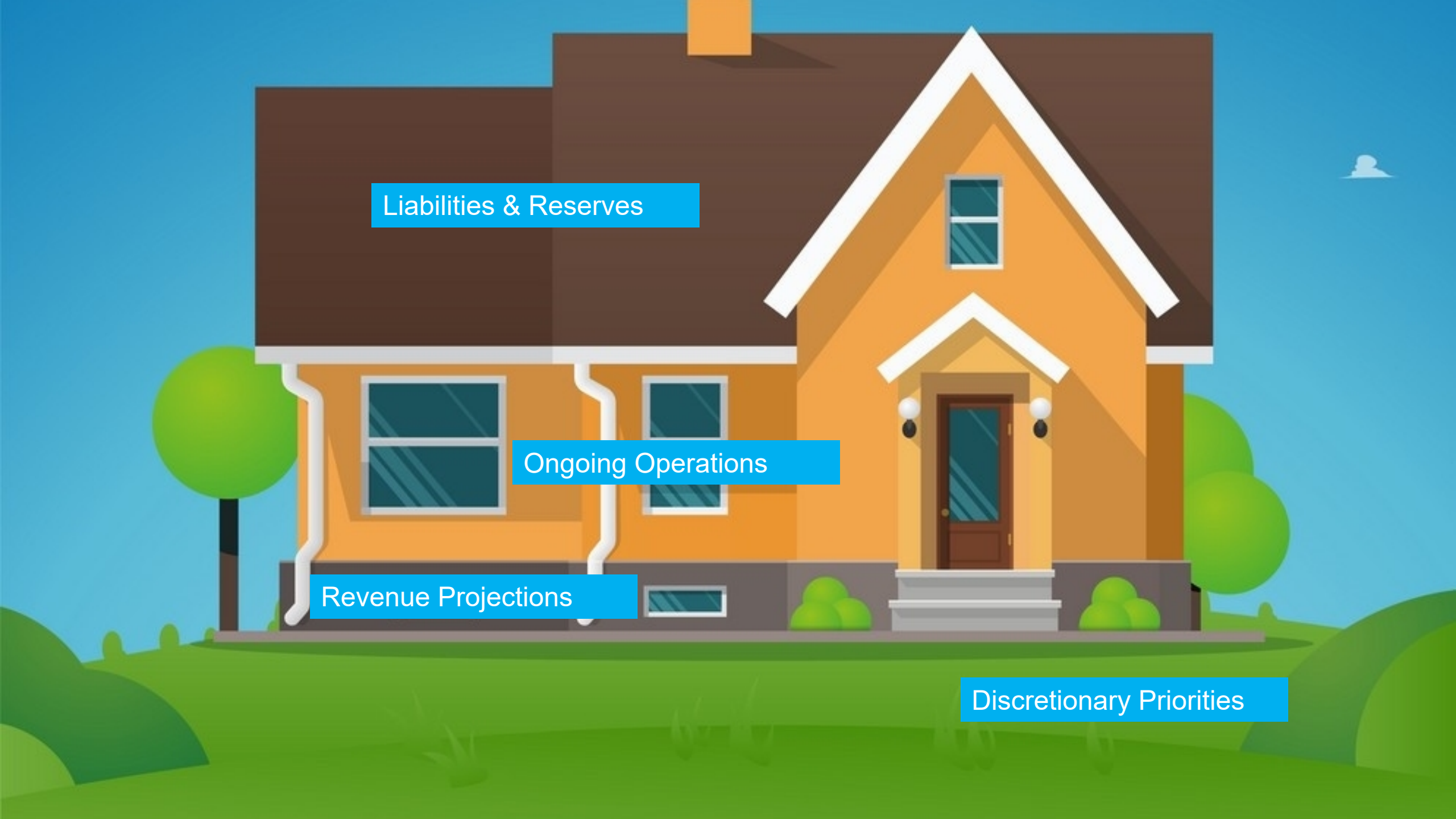
- General Fund – operations
- Special Revenue Fund – limited for specific uses
- Capital Funds – construction and assets
- Proprietary Funds – business-like activities (landfill, building, airport, utilities, etc.)
  - AKA internal service funds / enterprise funds
- Debt Service Funds – repayment of debt

Budget Principles

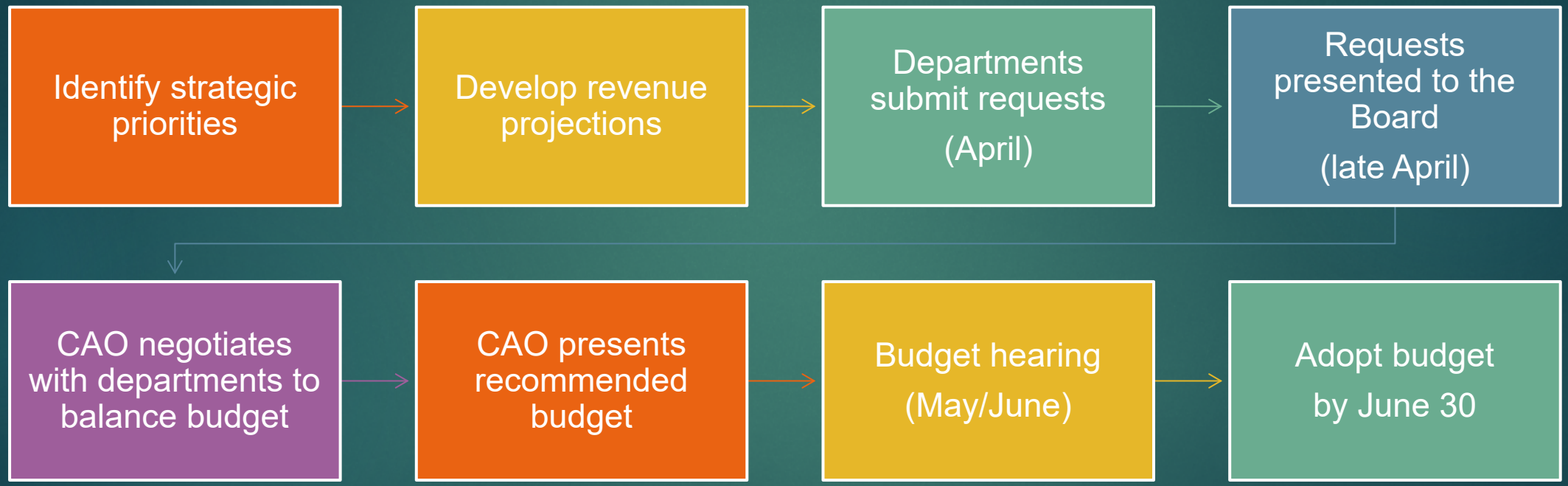
- Link budgets to long-range plans
- Regularly examine past spending
- Prioritize community services
- Assign costs specifically to service users
- Ongoing revenues for ongoing expense
- Fund at least current portion of liabilities
- Resolve structural deficits
- Evaluate new priorities with net cost, strategic priority, measurable results, and fund source
- Fees for service cannot exceed cost to provide

Budget Principles

- Develop performance measures for all programs including community impact (effectiveness, efficiency, equity) and customer service (quality)
- New positions considered only after evaluating technology, shared support options and contracting for service
- Fund reserves consistent with Reserve Policy and a minimum of 1% in contingency funds
- General revenue can be used for any legitimate public purpose; functional revenue (grants, fees for utilities, airport, landfill, etc.) are restricted by law to a particular use


Liabilities & Reserves
Ongoing Operations
Revenue Projections
Discretionary Priorities

Budget Development Process



Prioritization of Budget Balancing Strategies

- Eliminate services with low contribution to long-term goals
- Reduce expenditures by improving productivity
- Eliminate proposed initiatives with high net county cost
- Seek grant funding and postpone expenditures until grant funding is obtained
- Postpone reserve contributions for asset maintenance and replacement costs, etc.
- Employee furlough or salary reductions
- Employee layoffs (part-time first, then full-time)
- Emergency inter-fund loans
- Use of General Fund Reserve

A Few More Things

- Most operating funds belong in General Fund
- All funds are under the discretion of the Board
- Proprietary Funds should be self-supporting
- Fund balance for one-time capital (like strategic plan projects) or to build reserves
- Internal controls and quarterly updates to the Board
- Still need long-term financial plan, capital improvement plan, and performance metrics

General Fund Reserve Policy

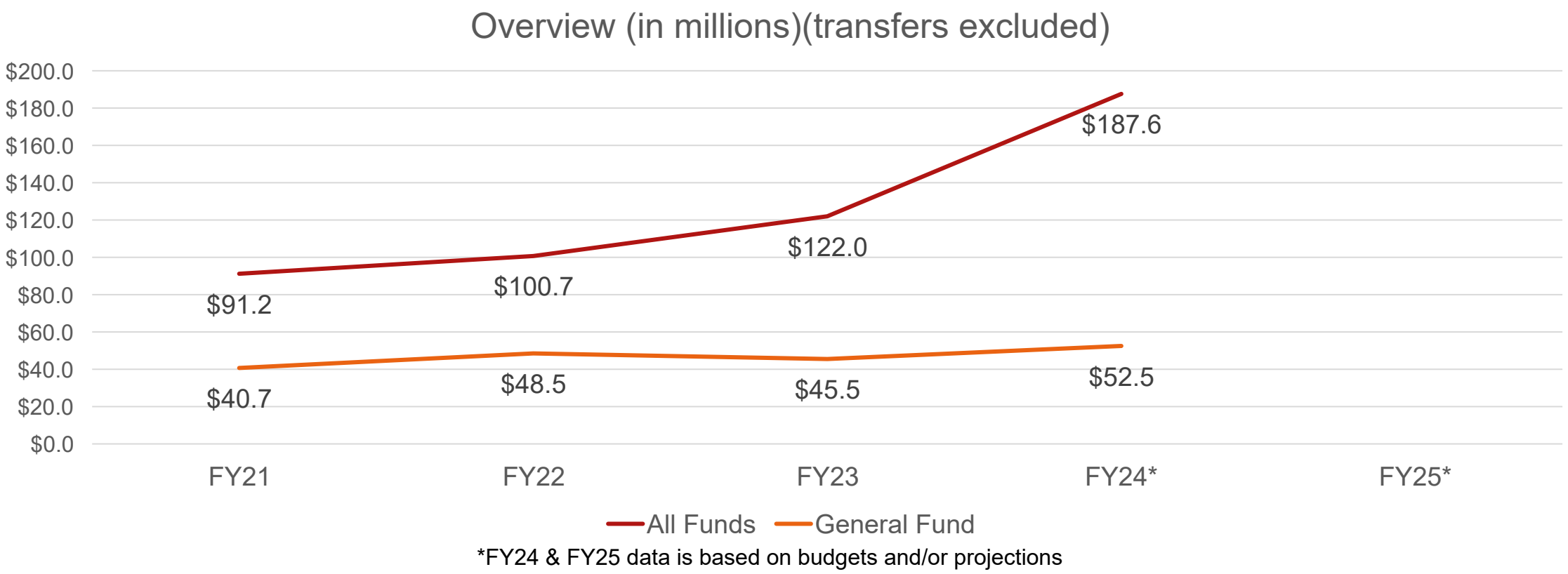
- Recommends reserve levels at 22.7% - 31% of General Fund
  - 2-3 months of operating expenses
  - Accounts for frequent disasters and unstable revenue sources
- Used for emergencies and temporary revenue loss

Allows for up to 30% of reserved amount to be held in a trust fund

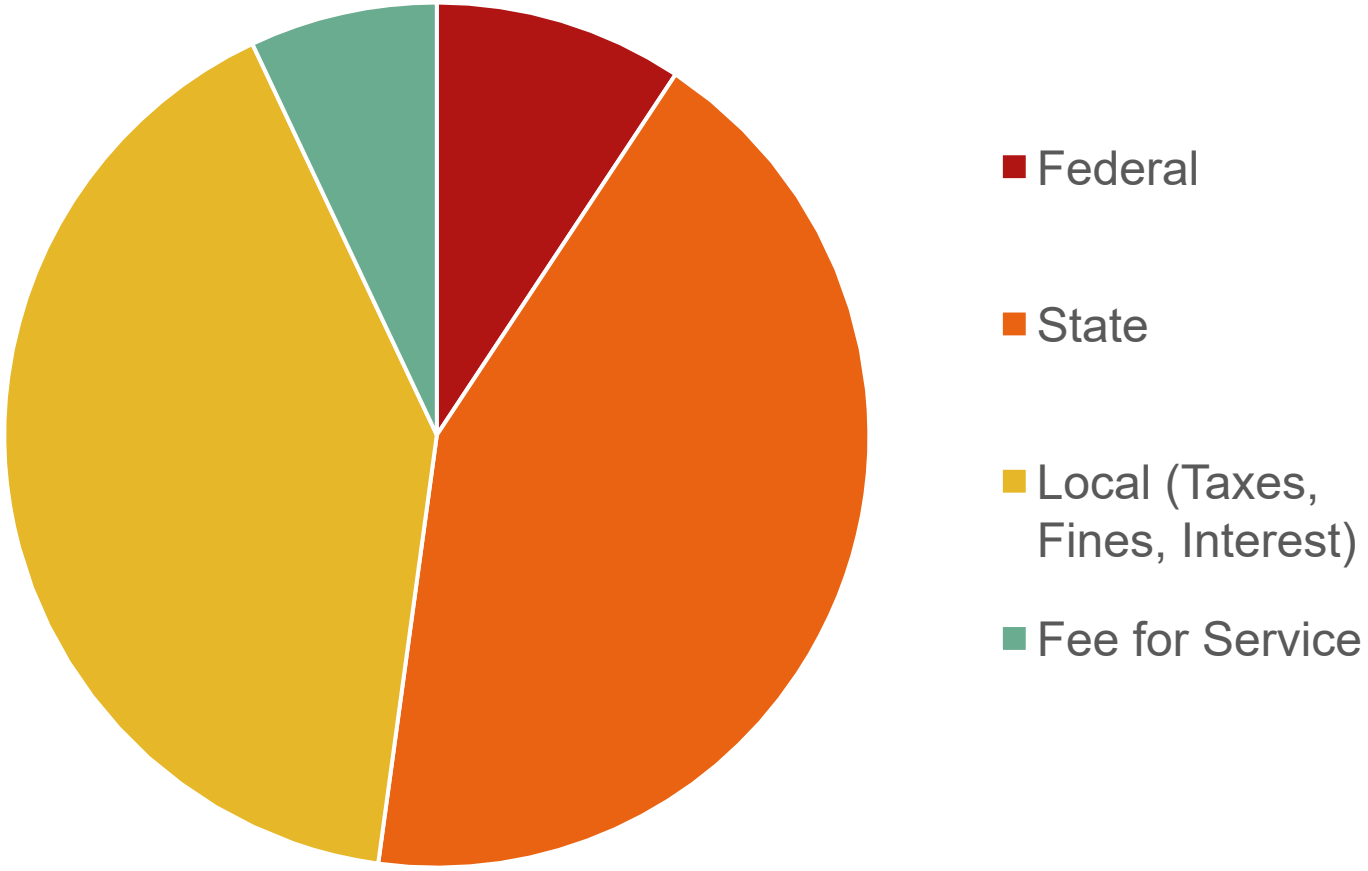
Recommends replenishment in five years and requires replenishment in no less than ten

FY 25 Revenue

Overview

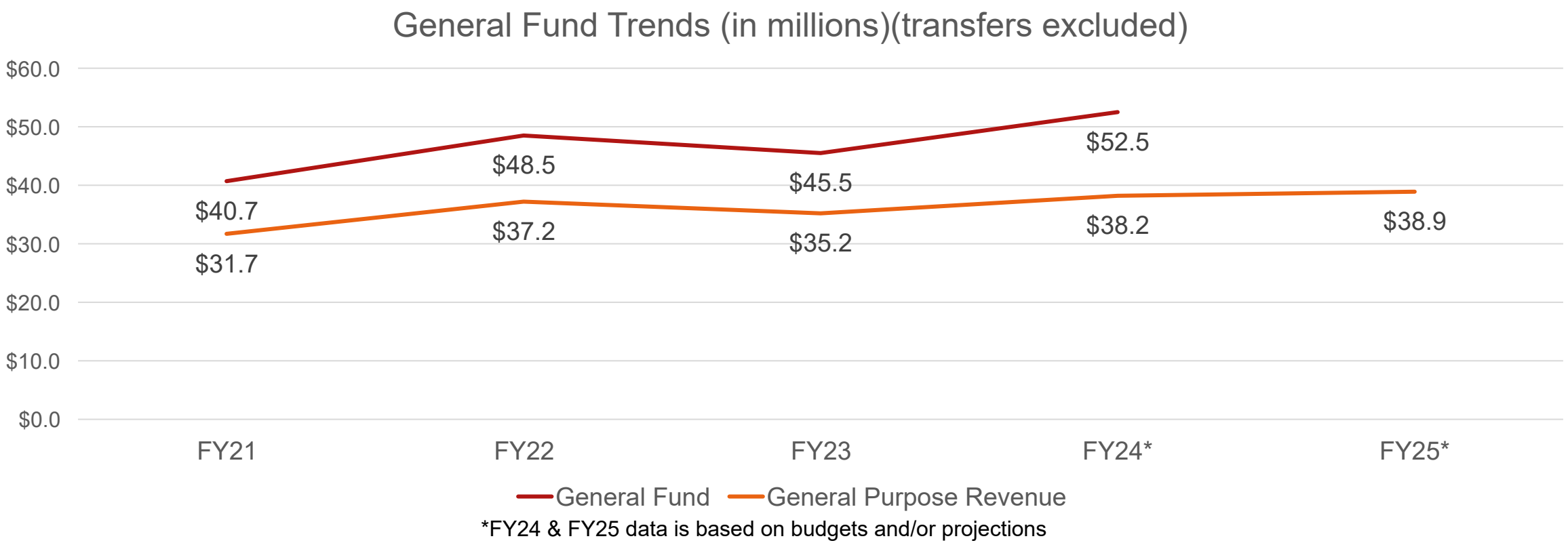


*FY24 & FY25 data is based on budgets and/or projections



Revenue Sources

General Fund



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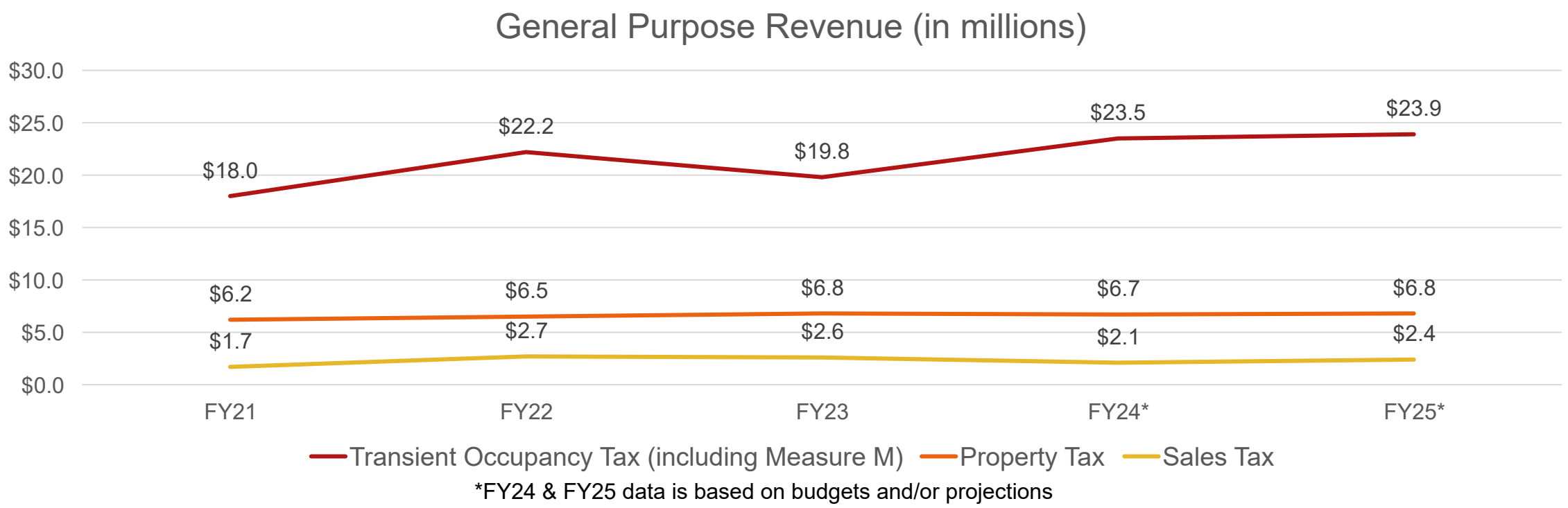
General Purpose Revenue



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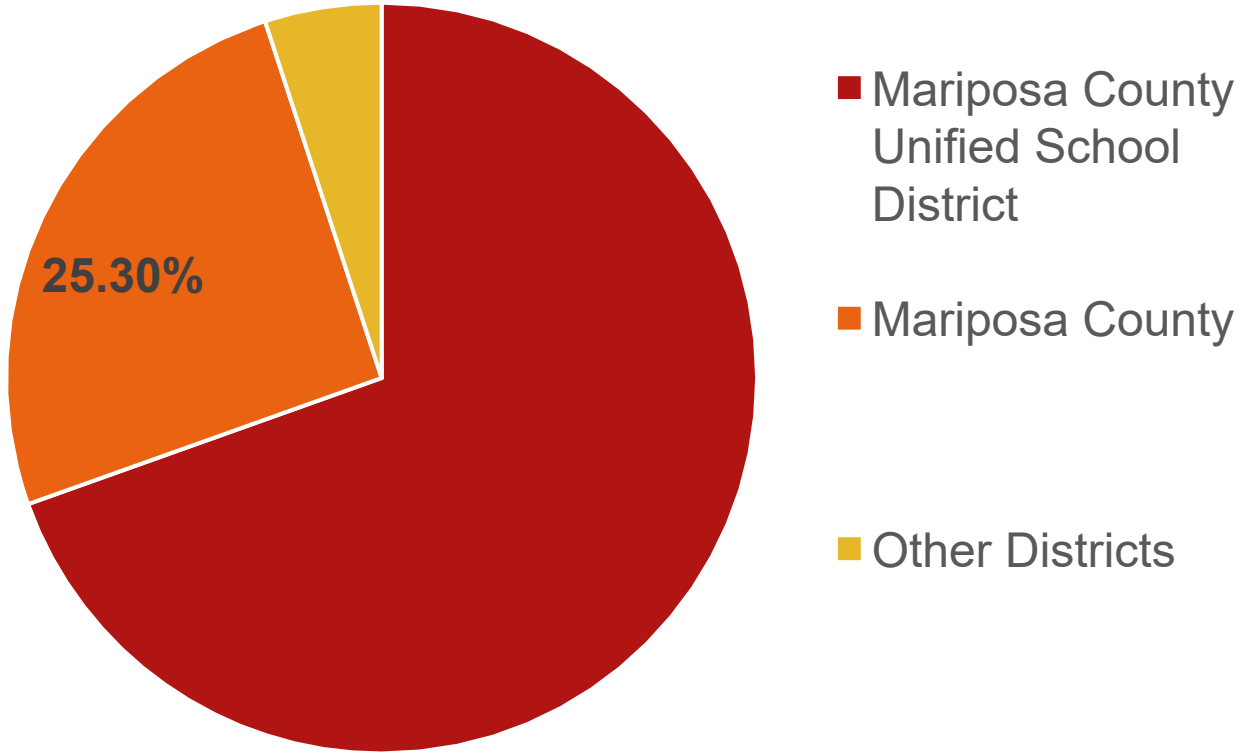
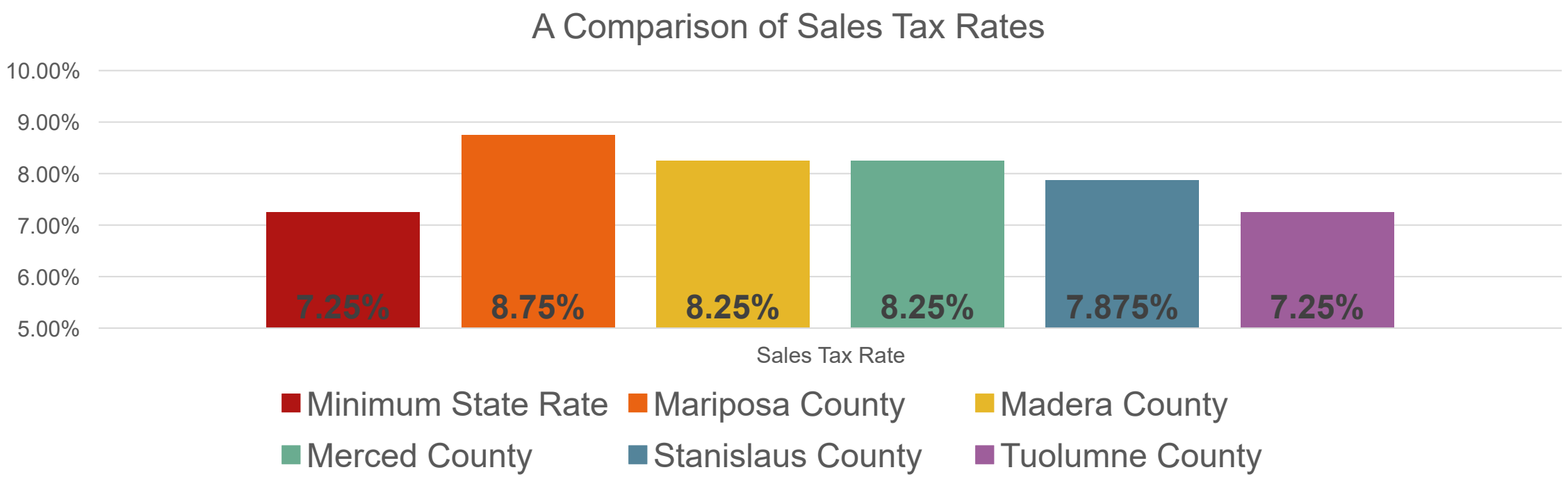
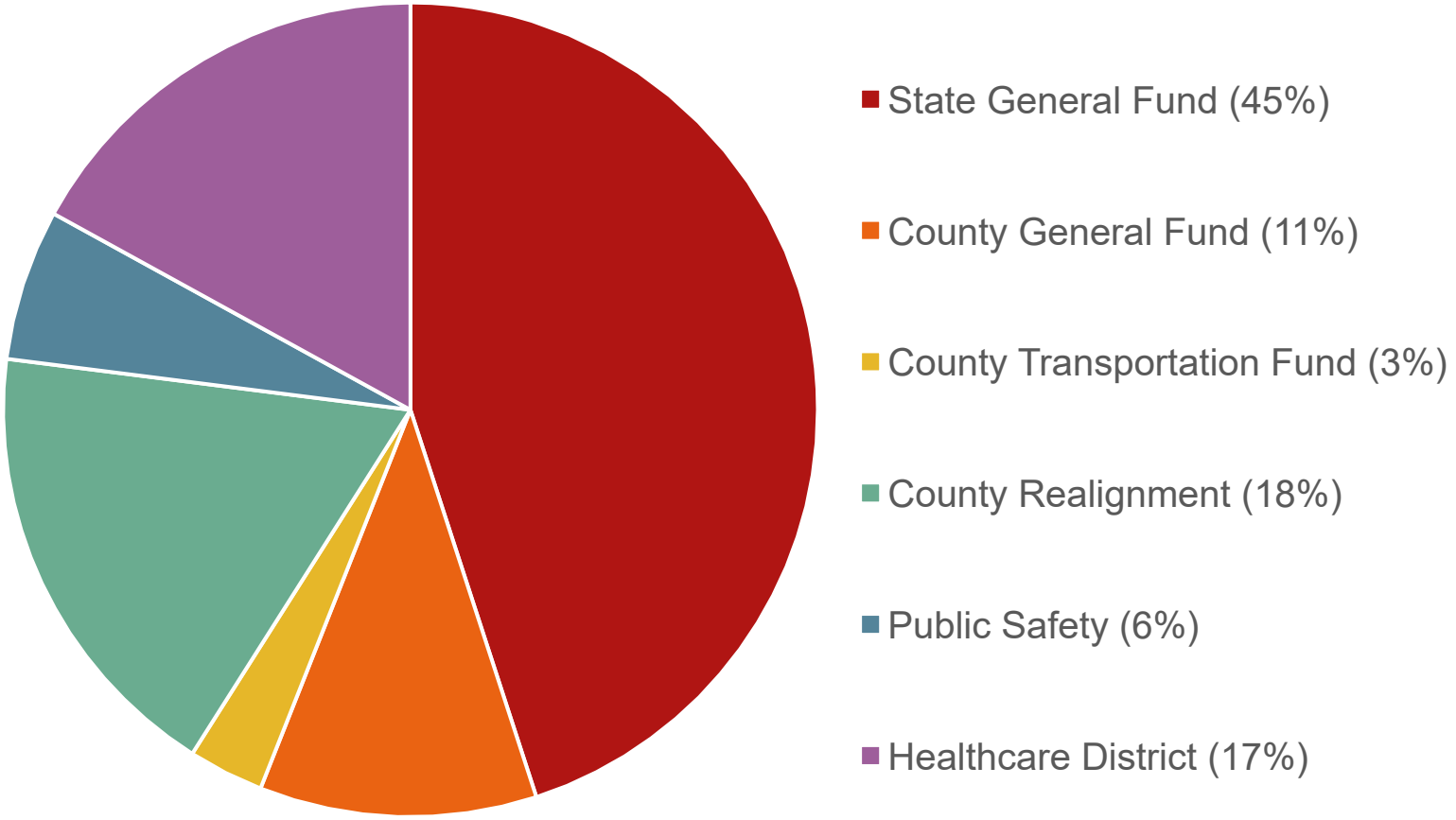
Property Tax



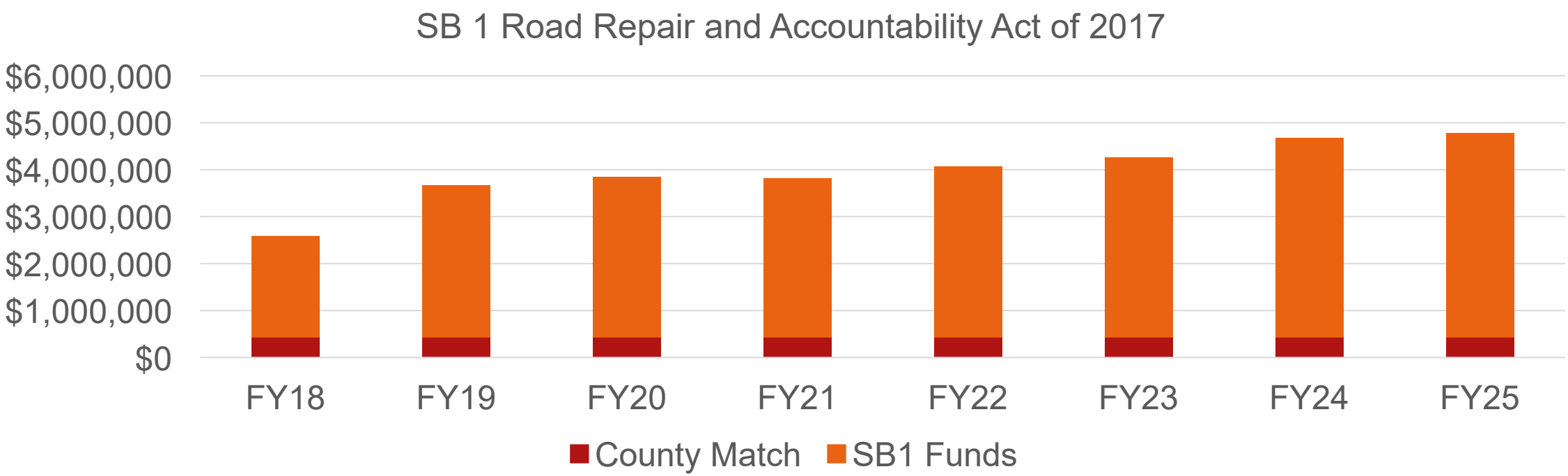
Sales Tax


A Comparison of Sales Tax Rates
10.00%
9.00%
8.00%
7.00%
6.00%
5.00%
7.25%
8.75%
8.25%
8.25%
7.875%
7.25%
Sales Tax Rate
Minimum State Rate
Mariposa County
Madera County
Merced County
Stanislaus County
Tuolumne County

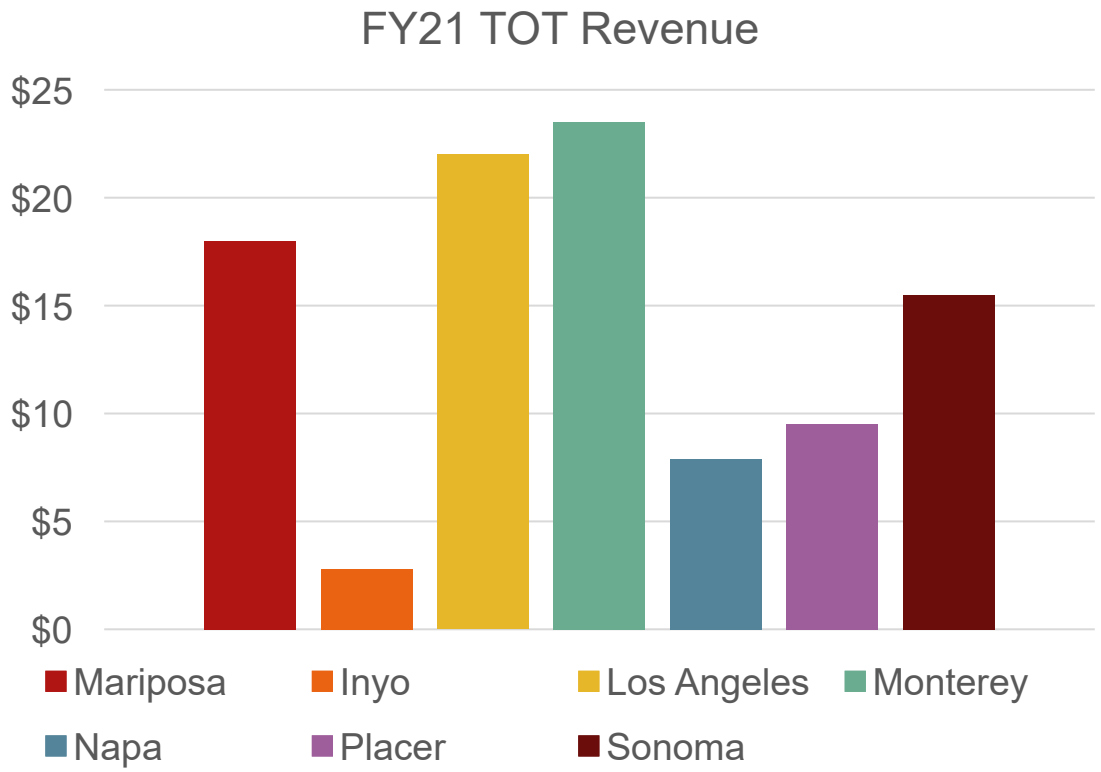
Sales Tax

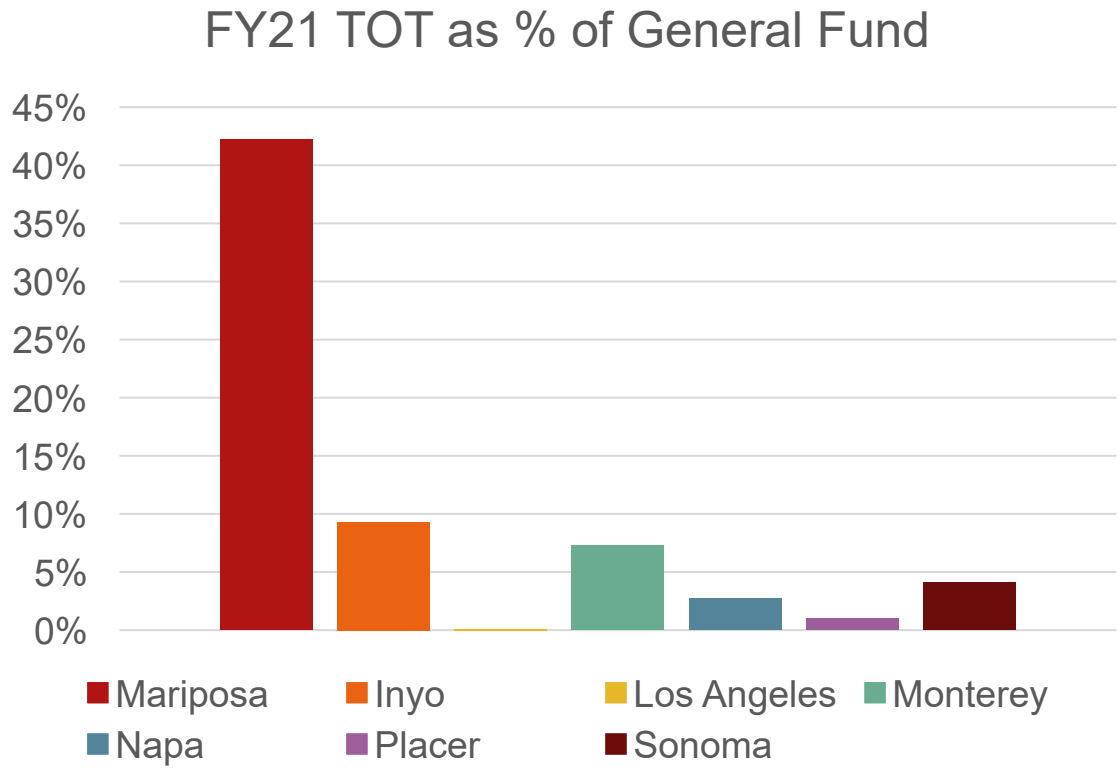

State General Fund (45%)
County General Fund (11%)
County Transportation Fund (3%)
County Realignment (18%)
Public Safety (6%)
Healthcare District (17%)

Roads & Senate Bill 1

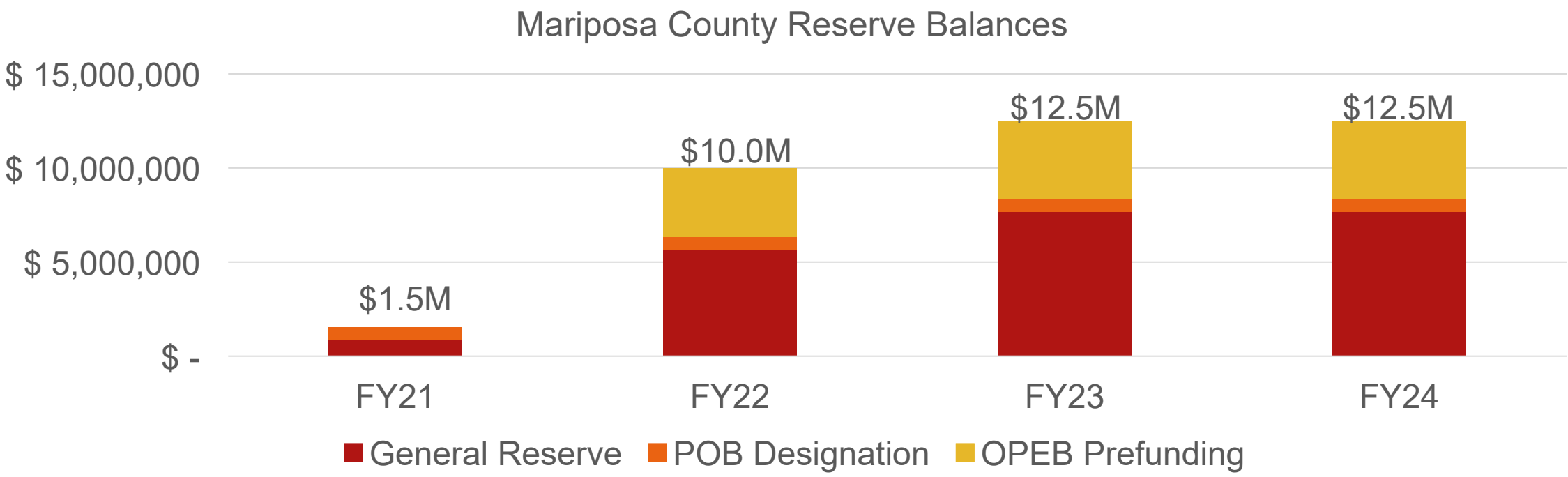


Transient Occupancy Tax





County Reserves



*The minimum required by policy in FY24 is approximately $11.9M

In Conclusion

- County policies provide guidance for the budget process
- Revenues for FY25 should have very modest growth
- Reserves are within policy guidelines
- The County is facing several significant challenges
  - Facilities for sheriff, probation, fire
  - Roads
  - Landfill
  - Labor negotiations
- Budget process this year more in-depth
- Opportunity now to provide early direction

Discussion and Direction

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	March 12, 2024
TO:	The Board of Supervisors
FROM:	Miles Menetrey, District V Supervisor
RE:	Discussion and Possible Direction Regarding the Status of Mandated Financial Audits, Mandated Financial Reporting and Internal Financial Information Processes (Supervisors Smallcombe)

RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Direction Regarding the Status of Mandated Financial Audits, Mandated Financial Reporting and Internal Financial Information Processes (Supervisors Smallcombe)

On February 6th, 2024, the Board gave the following "***DIRECTION: The board directs Administration and the Auditor to send out a County Wide email noting that all training or oracle questions need to go to the administration. Supervisors Menetrey and Smallcombe are to come back with a written plan no later than mid-March on how to move forward."*** This item is to enable the Board to continue that discussion by encouraging further input from staff and bringing forward newly collected information. This item is also to bring forward a possible plan to ensure compliance and accountability.

As noted in prior meeting materials, California Government Code assigns financial responsibilities to the Board of Supervisors of each general law county. Those responsibilities are delineated in Government Code sections 25250 through 25265 and are summarized in the staff memo included in prior packets signified below in background an history.

Following the February 6th meeting, the Administration and the Auditor distributed an email, which is included in this packet.

The following are a few items for the Board to consider. Since these recommendations envision a regular process that would be initiated at the first meeting of the Board each year, we recommend that if the Board wishes to implement these suggestions, it direct the Clerk of the Board to prepare an item that the Board can approve at its next meeting.

Possible Direction:

During the first Board of Supervisors meeting of each year, the Board should approve a schedule for its review of the reports required under State Government Code, County Code and County Policy, including those reports due on a monthly basis. Those required reports are described below. At the same time, the Board should reaffirm or modify the Budget Requirements and Timeline included in Section D of the Budget and Financial Management Policy.

Further recommendations are for the Board to identify two of its members to meet on a regular basis with the Auditor to facilitate coordination between departments which report to the Board of Supervisors and the Audit Office.

The Financial Calendar would be based of the below requirements:

Per State Government Code

Annual statistical report: Section 25253

Responsibility of the Board of Supervisors

Annually the board shall cause to be prepared and published a statistical report showing in compendious form all the financial transactions of the county for the last fiscal year, exhibiting separately the receipts and expenditures by or on account of all courts and each office, board, commission, institution, and departments, and classifying the principal items of income and expenditure so as to show the financial transactions and the financial condition of the county.)

Quarterly statement of assets: Section 26920, et. sq

Responsibility of the County Auditor

At least once in each quarter, the county auditor shall perform, or cause to be performed, a review of the treasurer's statement of assets in the county treasury. Each county shall fund and allocate the cost of the review in accordance with that county's established budgetary practice. The auditor's review shall be accomplished in accordance with the appropriate professional standards, as determined by the county auditor. The treasurer shall prepare a statement showing the amount and type of assets in the county treasury as of the date of the review. The review shall include:

(1) Counting cash in the county treasury.

(2) Verifying that the records of the county treasurer and auditor are reconciled pursuant to Section 26905.

(3) A report to the board of supervisors issued in accordance with the appropriate professional standards, as determined by the county auditor.

Filing adopted budget in the Office of the Clerk of the Board and the Office of the State Controller: Section 29093

Responsibility of the County Auditor

A copy of the adopted budget in the format prescribed by the Controller shall be filed in the office of the clerk of the board and the office of the Controller not later than December 1 of each year. (Government Code section 29093 as clarified by State Controller's County Budget Guide). If a hardbound copy is not available by December 1st, the budget can be submitted electronically, but must be followed by a hardcopy as soon as it's available.

Per Mariposa County Budget and Financial Policy

Quarterly Report on Budget Performance to Actuals

Responsibility of the County Administrative Officer

"The CAO is to submit an overview report of the budget to actual, both revenue and expense, on a quarterly basis. Any significant changes will be described in detail with any necessary recommended corrective actions.

Approved Transfers between objects or categories within the same budget unit up to $50,000

Responsibility of the County Administrative Officer with concurrence from the County Auditor

"Transfers approved by the CAO shall not change existing Board direction and will be reported to the Board within 30 days. Controversial items will be referred to the Board directly."

Per County Code

Section 3.16: Claims Against the County – Certification of Lists of Approved Bills Monthly –

Responsible Parties -- Auditor, Clerk of the Board, County Clerk and the Board of Supervisors (all responsible to sign the lists)

The lists (of approved bills) so compiled shall be certified to the board of supervisors by the clerk of the board as being true lists of claims properly and regularly coming before the board. Monthly

BACKGROUND AND HISTORY OF BOARD ACTIONS

February 6th, 2024, the Board gave the following "***DIRECTION: The board directs Administration and the Auditor to send out a County Wide email noting that all training or oracle questions need to go to the administration. Supervisors Menetrey and Smallcombe are to come back with a written plan no later than mid-March on how to move forward."***

On January 9th, 2024, the Board directed the Chair, Vice-Chair, County Administrative Officer, both Assistant County Administrative Officers, and the Auditor and his staff to meet and make recommendations to the Board.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

No action; Sponsoring Board member is seeking consensus from the Board to direct staff.

FINANCIAL IMPACT

None. Discussion and Direction Only

ATTACHMENTS

1. **Resolution_2020-211 - Budget and Financial Management Policy**
2. **2023-24 Budget Schedule (1)**
3. **2-8-24 - Oracle Email**

VOTE RESULT

RESULT:	**(UNANIMOUS)**
MOVER:	None
SECONDER:	None
AYES:	None

MARIPOSA COUNTY

Administration · 966-3222

RESOLUTION - ACTION REQUESTED 2020-211

MEETING: April 28, 2020

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Adopt a County Budget and Financial Management Policy

RECOMMENDATION AND JUSTIFICATION:
Adopt a County Budget and Financial Management Policy.

Financial policies are a key element of long-term fiscal health. Strong financial can help an organization, like Mariposa County, accomplish its strategic priorities through a professional, objective and predictable approach that incorporates legal requirements and best practices while extending equal access and treatment to all involved. Establishing fiscal policy prior to the difficult budget decisions need to be made helps an organization to strategically navigate those difficult decisions.

The attached policy lays out the legal requirements for the budget process and who is responsible for each step. It identifies key budgeting principles and the process for developing a budget in Mariposa County. Finally, it addresses a variety of details including how to use fund balances, an aspiration toward long-term planning and what controls are in place to monitor budget use.

Some changes from current practice included in this policy are:

1. Empowering the County Administrative Officer (CAO) and Auditor to move funds within a budget without additional Board action. This would encourage flexibility for department heads to use full-time salary savings, for example, to support a temporary helper or contract to complete necessary work in a timely fashion.
2. A stated preference for strategic, rather than incremental, budgeting practices.
3. A requirement to use ongoing revenues for ongoing expenses.
4. Use of prescriptive budget balancing strategies in a priority order.
5. A requirement for each department to develop performance metrics for community impact (effectiveness, efficiency and equity) and customer service (quality).
6. An encouragement to consider technology, shared solutions and contracted services before adding staff or filling a vacant positions.

Resolution - Action Requested 2020-211

7. A requirement to maintain an adequate reserve.
8. Modified budget development practice to allow the auditor and CAO to project basic and routine operational expenses (salaries and benefits, insurance, utilities, communications, technical hardware and software, fleet vehicle expenses and fuel, building rent, office expenses and facility maintenance expenses) for each budget. In cooperation with departments, this practice simplifies budget development while minimizing the extra contingency dollars throughout. Discretionary expenses including professional services, training, travel and fixed asset acquisition would continue to be requested annually by each department.
9. Prescription of fund balance use for rebuilding reserves, capital expenditure and other one-time uses.
10. More frequent budget reports (quarterly rather than semi-annually).

The draft policy lays a foundation for healthy fiscal management, including the development of long-term financial plans and more frequent reporting that will follow the anticipated implementation of new financial software. Staff recommends thorough review and approval of the policy.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board considered this policy on April 21, 2020, when it requested additional provisions which are now being brought to the Board.

County adopted a Fee Policy on October 2, 2018 (2018-480). A General Fund Reserve policy is also anticipated to be heard at the April 21, 2020 meeting.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Amend the policy. The Board may approve the policy with desired amendments.

Do not approve the policy. This is not required by law, so there are no substantive negative consequences of this decision, but it may be more difficult to establish consistent practices and staff will be required to return to the Board more regularly for routine direction.

ATTACHMENTS:
Amended Financial Management Policy (PDF)

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey

Mariposa County

Budget Control and Financial Management Policy – April 2020

A. LEGAL BASIS

The Mariposa County (County) Board of Supervisors (Board) has the authority and responsibility to adopt and oversee implementation of a budget approving the use of public funds for the operation of all County functions, as provided for in Sections 29000 et seq. of the California Government Code. The policies adopted by the Board shall not be contrary to those established under state statute. However, the Board may add to the information required, or show it in more detail, providing the financial information is clearly and completely set forth.

B. APPLICABILITY

The following policies apply to all County officials and employees in elected offices, divisions, departments, and special districts on behalf of whom the Board is required to adopt an annual budget.

C. PURPOSE

1. To promote financial stability and long-term planning,
2. To promote quality and consistency through the establishment of minimum requirements for preparation, management, content and timeframes of the County budget process, and
3. To provide a context to guide decisions during the budget process and throughout the fiscal year.

D. BUDGET REQUIREMENTS AND TIMELINE

The following requirements are stipulated in detail in the County Budget Act (Government Code Section 29000 through 29144) and summarized below.

1. The recommended, adopted, and final budgets must be balanced. Expenditures cannot be greater than the total anticipated spendable resources.
2. The adopted budget shall provide for the presentation of data and information to include, at a minimum, estimated or actual amounts of the following items by fund:
   a. Fund balances of the non-spendable, restricted, committed, assigned and unassigned funds.
   b. Additional revenue shall be classified by source as prescribed by the Auditor. For comparative purposes the amounts of revenue shall be shown as follows:
      - On an actual basis for the fiscal year two years prior to the budget year.
      - On an actual basis, except for those sources that can only be estimated, for the fiscal year prior to the budget year.
      - On an estimated basis for the budget year, as submitted by those persons responsible.
      - On an estimated basis for the budget year, as approved, or as adopted, by the Board.
   c. Appropriations for each budget unit, classified by the fund or funds from which financed, by the objects of expenditure, intrafund transfers, and transfers-out as prescribed by the Auditor. For comparative purposes the amounts of appropriations shall be shown as outlined in D.2.b. (above) for revenue.
   d. Appropriations for contingencies.
   e. Provisions for non-spendable, restricted, committed, and assigned fund balances.

D. BUDGET REQUIREMENTS AND TIMELINE (continued)

3. There shall be a schedule in or supporting the adopted budget document or separate ordinance or resolution, setting for each budget unit the following data for each position:
   a. Salary rate or range, as applicable.
   b. Total allocated positions approved by the Board.
4. Departments may find it necessary to amend their budgets due to a change in estimates, change in economy, program changes, grant modifications, accounting changes, correction of budget errors, unanticipated revenue, etc. The budget adopted by the Board of Supervisors and submitted to the State may be amended during the fiscal year within the parameters listed below (per Government Code §29125 and §29130):

Type of budget amendment	Official/s authorized to approve amendment
Transfers between any appropriation line within an object	Department Head
Transfers between objects or categories within the same budget unit up to $50,000*	County Administrative Officer with concurrence of the Auditor
Transfers between objects or categories within the same budget unit above $50,000	Board of Supervisors
Transfers between budget units	Board of Supervisors by four-fifths vote
Increase of staffing levels including transfer of positions from one department to another	Board of Supervisors
Transfer from appropriations for contingencies to a budget unit	Board of Supervisors by four-fifths vote
Designations and reserves no longer required for the purpose for which intended (excluding general reserve, balance sheet reserves, and reserve for encumbrances).	Board of Supervisors by four-fifths vote
Unanticipated revenue, including amounts in excess of estimated revenues or not specifically included in the budget.	Board of Supervisors by four-fifths vote
Administrative corrections and revisions with a net county impact of less than $1,000	Auditor
All other adjustments	Board of Supervisors by four-fifths vote
*Transfers approved by the County Administrative Officer shall not change existing Board direction and will be reported to the Board within 30 days. Controversial items will be referred to the Board directly.	

D. BUDGET REQUIREMENTS AND TIMELINE (continued)

5. County officials will fulfill the following duties within the time frame listed below, which is consistent with legal requirements and with additional modifications in keeping with desired Mariposa County best practices:

Official Responsible	Government Code Section	Completion Date	Event
All County Officials	§29040	March 31	Provide an itemized request detailing estimates of required revenue and uses for units administered
		April 30	Present requested budgets to the Board of Supervisors highlighting appropriation connection to desired outcomes, opportunities, and challenges
		May 31	Meet with CAO to discuss adjustments to requested budgets
CAO	§29040	January 31	Prescribe procedures for submitting requests
	§29042	March 31	Receive budget requests from officials
	§29045	March 31	Create budget requests when official responsible has not done so
	§29060	April 30	Compile and present budget requests to the Board of Supervisors
		May 31	Meet with all Board members to review budget recommendations
	§29061	May 31	Review budget requests, prepare the recommended budget
	§29083 and §29062	June 30	Submit the recommended budget to the Board and revise the recommended budget to reflect changes made by the Board
Board of Supervisors	§29064	April 30	Receive presentations from Department Heads on requested budgets
	§29065	June (10 days before Board Meeting)	Make the recommended budget available to the general public
	§29080	June (10 days before Board Meeting)	Publish notice that the budget is available and to announce public hearings
	§29063	June 30	Make revisions, reductions and additions to budget requests
	§29080	June 30	Conduct public hearing 10 days after published notice
	§29088	June 30	Approve the adopted budget by resolution
Auditor	§29043	March 31	Provide estimates for bonded debt service requirements
	§29044	Throughout the budgeting process	Provide financial statements, data, and recommendations for the estimated revenue and uses to the requesting official
	§29093	December 1	File a copy of the adopted budget in the office of the clerk of the board and the office of the State Controller.

E. BUDGET PRINCIPLES

The following will guide our budget and finance decisions:

1. Link budget to long-range plans - Each annual budget shall serve to connect successive budgets into a coherent strategy to realize long-term goals. The budget will be consistent with other long-term plans such as a strategic plan, a long-term financial plan, General Plan, and capital improvement plan.
2. Regularly examine past spending patterns - Incremental budgeting should be used sparingly and each budget should include a critical review of past spending patterns.
3. Prioritize community services - Budget decisions are based on prioritization of services and the priority will be linked to the strategic plan, organizational goals and departmental initiatives.
4. Assign costs specifically to users of services - Costs should be equitably matched with beneficiaries following guidelines in the User Fee Cost Recovery Policy.
5. Ongoing expenditures - Ongoing expenses are never funded by a non-recurring revenue source.
6. Fund liabilities -The annual budget should fund at least the current portion of long-term liabilities, capital investments, asset maintenance, pension, other post-employment benefits (OPEB) and compensated absences.
7. Prioritization of budget-balancing strategies - The following guidelines and strategies should be used when deciding on budget cuts:
   a. Eliminate services with low contribution to long-term goals
   b. Reduce expenditures by improving productivity
   c. Eliminate proposed new initiatives with high net County cost
   d. Seek grant funding and postpone expenditures until obtained
   e. Postpone reserve contributions for asset maintenance and replacement costs, etc.
   f. Employee furloughs or salary reductions
   g. Employee lay offs (part-time first then full-time employees)
   h. Emergency inter-fund loans
   i. Use of General Fund reserve
8. Resolve structural budget deficits - Through development of a long-range budget reduction plan, correct structural deficits where expenditures are growing more rapidly than revenues.
9. Funding new priorities, outcomes, programs and/or positions – All new initiatives which require new positions, expenditures, and/or investments shall be evaluated based on the following criteria:
   a. Net County Cost - The portion of the new expenditures requiring general fund revenue should be minimized by: increasing other revenue sources such as state and federal reimbursement; introducing new expenditures on a temporary basis by contracting for services or hiring part-time staff; and/or minimizing initial costs. New initiatives with low or no Net County Costs will

be prioritized.

b. Strategic priority – A new initiative that has been identified in a County strategic plan or that addresses an emergent, urgent issue in the County will be prioritized.

E. BUDGET PRINCIPLES (continued)

c. Measurable results – Initiatives for which measurable results can be obtained and reported will be prioritized.

d. Special funds - Special fund balances should be utilized to fund Net County Cost increase requests, one time expenditures and fixed asset investments.

10. Performance measurement - All departments shall develop performance measures that measure community impact (effectiveness, efficiency and equity) and customer service (quality). This will provide data regarding the public value of an initiative, service, or program. Adding public value means contributing both to what the public most values and also to what adds value to the public sphere.

11. New positions or filling vacant positions - New positions should be requested only after the following alternatives have been considered and deemed untenable. The total number of permanent full-time/part-time employees on the payroll shall not exceed the total number of positions authorized by the Board in the employee allocation schedule in the adopted budget.

a. Technology – Technology shall be used to meet increased workload demands. Online services, software integration, and technology upgrades should enable County leaders to streamline operations and reduce or eliminate some time-consuming activities like redundant data entry and shadow system tracking.

b. Shared support – Opportunities to utilize existing positions with available capacity and similar skills in other departments or divisions should be thoroughly explored.

c. Contracted services - Opportunities to contract for services with regional agency, for-profit, and nonprofit partners when appropriate and allowable should be thoroughly explored.

10. Reserve - The budget shall fund reserves and contingencies consistent with the Reserve Policy.

F. BUDGET DEVELOPMENT PROCESS

The following process reflects the County's desired transition to performance-based budgeting. Budget formulation, adoption, and execution involve year-round monitoring and analysis on the part of many people including department heads, department fiscal staff, county administration and auditor staff, the Board of Supervisors, and members of the community. Each year the budget development process will include, at a minimum, the following elements:

1. Strategic goals and priorities for the coming year as developed by the Board of Supervisors in cooperation with department heads and the county administrative officer.
2. Budget instructions and forms detailing priorities and the required design and timeline of budget

submissions and presentations are developed and distributed (administration and auditor).

3. Community input from public hearings, town hall meetings, surveys and/or advisory groups (all staff).

F. BUDGET DEVELOPMENT PROCESS (continued)

4. Accurate revenue projections are the foundation of a budget that is both fiscally sound and enables the greatest amount of productivity. Trends, patterns, indexes, property valuation, growth, and other factors will be analyzed and applied to the preparation of detailed projections (all staff).
5. Projections for County-wide, ongoing, regular operational expenses, including but not limited to salaries and benefits for existing staff, insurance, utilities, communications, technical hardware and software, fleet vehicle expenses and fuel, building rent, office expenses and facility maintenance expenses (auditor and administration).
6. Funds are set aside to meet liabilities including necessary reserves and contingencies (administration).
7. A ten-year capital improvement plan is developed and maintained on an annual basis. Funds are set aside to ensure capital investments can be achieved (all staff).
8. Identification of additional discretionary costs of priorities identified in the strategic planning process such as professional services, training, travel costs not related to fleet vehicle usage, fixed asset acquisition, and professional association memberships (department heads and administration).
9. Budgets are reviewed for accuracy, content and compliance with established priorities and policies (all staff).
10. Budgets including performance metrics are presented as requests to the Board of Supervisors in a public meeting (department heads and administration).
11. Requested budgets are revised as necessary to ensure alignment with strategic priorities and a balanced overall budget (administration and department heads).
12. Revised requested budgets are presented as a recommendation to the Board of Supervisors in a public meeting that is appropriately noticed as a public hearing to consider the final budget and capital improvement plan (administration).
13. The final budget and capital improvement plan are adopted (Board of Supervisors).

G. POLICIES FOR SPECIAL ITEMS

1. Internal Service Fund - Internal service funds (ISF) account for the financing of goods and services provided by one department or agency to other departments or agencies of the County on a cost reimbursement basis. Any ISF created will be self-supporting and designed to provide services more conveniently or at a lower cost. Fees should be calculated using a measure of the full cost of the goods or services.

H. FUND BALANCE

Fund balance represents working capital that can either be used as a liquidity reserve or for spending in future years. The following policies will guide decisions regarding fund balances:

1. Fund balances anticipated at the end of a fiscal year will be budgeted as the beginning fund balance for that fund for the upcoming fiscal year.
2. The committed but unencumbered balance of multi-year, revolving projects and/or contracts anticipated not to be completed by August 30 must be budgeted again in the subsequent fiscal year for the project or contract to continue to be funded.
3. Cash balances remaining in any fund at year-end and not appropriated in the adopted budget will stay in that fund for subsequent years.
4. When contributions to reserves and contingencies have been met in accordance with policy and an additional fund balance carryforward exists, funds may be used for non-recurring, specific purpose, discretionary uses upon approval of the Board during adopted budget hearings. Funds may be set aside for multiple years if needed to fund the proposed purpose.

I. CONTINGENCY APPROPRIATIONS AND RESERVES

Contingency appropriations provide the first line of defense against uncertainty and are budgeted to cover minor unanticipated needs of a non-recurring nature that may arise throughout the year or to provide for small increases in service delivery costs that were not anticipated during budget development. Budgeted contingency level is set at a minimum of 1% of estimated revenue for that fund. Funds for which contingencies should be considered are general fund, public safety funds, public works funds including roads and special districts, and health and human services funds in which the County is subject to the most revenue and expenditure vulnerability.

Reserves allow the County to respond to unexpected issues and guard against major interruptions to revenue or operations. All reserves should be established and maintained according to the applicable county policies.

J. FINANCIAL PLANNING

The county administrative officer and auditor will develop and annually update a Long-Term Financial Plan (LTFP) including a long-range (minimum of five years) financial forecast. This forecast will provide a long-term overview of revenue, operating expense, and capital activity. The LTFP will provide the fiscal link to the County's Strategic Plan and will:

1. Ensure priorities aimed at achieving Board goals are funded
2. Ensure the County maintains financial sustainability
3. Ensure the County has sufficient long term information to guide financial decisions
4. Ensure the County has sufficient resources to provide core programs and services
5. Ensure potential risks to on-going operations are identified, planned for, and communicated on a

regular basis

K. BUDGET CONTROL AND ACCOUNTABILITY

In order to maintain the financial stability of the County it is necessary for Officials and Department Heads to review and control expenditures such that the rate of expenditure does not exceed the approved budget. Staff recommendations on the Board agenda should include disclosure of both the short-term and long-term fiscal impact of the recommended action when appropriate. All amendments to the adopted budget will be made in a manner consistent with the requirements of California Government Code.

Departments are expected to monitor all budget units for their department. The County Administrative Officer will submit an overview report of the budget to actual, both revenue and expense, on a quarterly basis. Any significant changes will be described in detail with any necessary recommended corrective actions. Should the Auditor realize a financial problem exists or trends warrant closer analysis, he/she is required to inform the Board and County Administrative Officer as soon as the situation is detected. If a deficit seems forthcoming, the Board will reduce appropriations or increase revenues.

The County Administrative Officer and Auditor are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by the County Administrator.

FISCAL YEAR 2023-24 BUDGET SCHEDULE	
FY23 MID YEAR	
January 11	Leigh will share a report and request variance explanations
February 6	Mid-Year changes and variance explanations due
FY24 BUDGET	
February 6	THE ENTERPRISE IS READY FOR BUDGETING
February 13	Position change requests due to HR/Auditor/Admin Email Donna, Rebecca, and Leigh
February 13	Fleet requests due to Fleet
April 7	Salaries, benefits and insurance budgets entered
April 14	Department budget requests due Department narratives due
May 2	Requested Budget Planning Board Study Session Administration, Ag Comm, Assessor, Auditor, Building, Child Support Services, Clerk of the Board, County Counsel, District Attorney, Library, Treasurer, UCCE
May 9	Requested Budget Planning Board Study Session Fire, HHSA, Planning, Probation, Public Works, Sheriff
June 6	Recommended Budget hearing
June 13	Recommended Budget approval

COUNTY VISION

Mariposa County is a thriving, scenic, historic and culturally vibrant rural community where residents, businesses and visitors enjoy opportunity, security, engagement, prosperity and wellness.

COUNTY MISSION

We improve the quality of life in Mariposa County through active community engagement and the efficient delivery of outstanding public services.

Oracle, Payroll, and Accounting Support

Leigh Westerlund <lwesterlund@mariposacounty.org>

Thu 2/8/2024 9:38 AM

To:Dallin Kimble <dkimble@mariposacounty.org>;Luis M. Mercado <lmercado@mariposacounty.org>

Hello All,

In an effort to provide you with the support you need and to give the Auditor's office the time they need to get caught up on financial obligations, please be aware of the following.

Oracle Support

1. ERPHelpline@mariposacounty.org - please send all questions to that email NOT individual employees in the Auditors office
2. Enterprise Sharepoint Site - videos, guidelines, chart of accounts, etc. are all posted on this site
3. Monthly meetings - Wednesdays at 9 - we are happy to reinstate on a more frequent basis if needed - currently on the first Wednesday of every month

Payroll Support

1. Payrollhelpline@mariposacounty.org - please send all questions to that email NOT individual employees in the Auditors office

We are on the verge of finalizing the implementation of a new Intranet in which other help lines will be listed. In this way you can get answers to your questions without needing to first guess at which employee to ask.

1. AskHR@mariposacounty.org
2. HHSAHR@mariposacounty.org
3. fleethelp@mariposacounty.org
4. facilitieshelp@mariposacounty.org

Best,
Auditor and Administration Teams

Leigh Westerlund
Assistant County Administrative Officer
Phone: (209) 742-1234
Cell: (209) 617-1865
www.mariposacounty.org

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RECOMMENDATION AND JUSTIFICATION

[ ] CONFERENCE WITH LEGAL COUNSEL:

[ ] Existing Litigation:
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] Anticipated Litigation
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed:

[X] CONFERENCE WITH COUNTY LABOR NEGOTIATOR
Name of Employee Organization: Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)
Name of County Designated Representative: Shelline Bennett
Title(s) of unrepresented individuals with whom negotiations are being conducted: N/A

[ ] PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:
(Government Code Section 54957 (b) (1))

[ ] PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position of employee under review: (Government Code Section 54954.5)

[ ] PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54954.5)

[ ] CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Description of real property:

Agency negotiator:
Closed session will concern: ( ) price; ( ) terms of lease/purchase.

[ ] THREAT TO PUBLIC SERVICE FACILITIES
Name of the law enforcement agency involved:
Title of officer of a law enforcement agency:

[ ] LICENSE/PERMIT DETERMINATION
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

BACKGROUND AND HISTORY OF BOARD ACTIONS

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

N/A

FINANCIAL IMPACT

N/A

ATTACHMENTS

None

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Miles Menetrey, District V Supervisor

RE: CLOSED SESSION: Public Employee Performance Evaluation: Position of Employee Under Review: Building Director (Government Code Section 54954.5)

RECOMMENDATION AND JUSTIFICATION

CLOSED SESSION: Public Employee Performance Evaluation: Position of Employee Under Review: Building Director (Government Code Section 54954.5)

[ ] CONFERENCE WITH LEGAL COUNSEL:

[ ] Existing Litigation:
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] Anticipated Litigation
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] CONFERENCE WITH COUNTY LABOR NEGOTIATOR
Name of Employee Organization:
Name of County Designated Representative:
Title(s) of unrepresented individuals with whom negotiations are being conducted:

[ ] PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:
(Government Code Section 54957 (b) (1))

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position of employee under review: Building Director (Government Code Section 54954.5)

[ ] PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54954.5)

[ ] CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Description of real property:
Agency negotiator:
Closed session will concern: ( ) price; ( ) terms of lease/purchase.

[ ] THREAT TO PUBLIC SERVICE FACILITIES
Name of the law enforcement agency involved:
Title of officer of a law enforcement agency:

[ ] LICENSE/PERMIT DETERMINATION
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

BACKGROUND AND HISTORY OF BOARD ACTIONS

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

N/A

FINANCIAL IMPACT

N/A

ATTACHMENTS

None

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: March 12, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Discussion and Possible Direction on Permit Ready ADU Plans

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RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Direction on Permit Ready ADU Plans

Architectural construction plans offered to residents at a Building Department or Development Services counter are gaining popularity in California as a strategy to assist in the development of workforce or community housing. This strategy has been particularly successful with Accessory Dwelling Units (ADU) and that success could be replicated in Mariposa. Also, ADU plans would build upon the recent success of the Motherlode ADU workbook that outlines the ADU development process.

Staff gathered information to inform the Board on options that could be pursued by the County to bring ADU plan sets to the community. The research focused on Mono, Inyo and Nevada Counties, all rural mountain communities with a range of wind speed, snow load and seismic zones. Staff research was primarily interested in product process and prices to inform the Board about timelines and prices of deliverables. In the peer communities, prices ranged from $80,000-$327,000 and all timelines from budget allocation to complete delivery were within 18 months.

Assembly Bill 1332 took effect this year that mandates jurisdictions to adopt an ADU plan permitting program by 1/1/2025. This timing is ideal for Mariposa as community members have already shown interest in ADU plans. Community engagement is important for any project. If staff is directed to pursue such a project, then staff recommends early engagement with local architects, designers and builders to understand how a project like this would affect their industry.

These plans go by many names "Pre-Reviewed", "Permit Ready" "Prescriptive Designs" or "Master plans".
Frequently the terminology is lumped into the term "Pre-Approved. Staff and industry professionals recommend moving away from the “pre-approved” language as there could very well be additional approvals necessary before a permit is issued.

Staff recommends the Board provide direction on the following:

Consider selecting one terminology as we move forward for clarity and continuity.
Assignment of Project Team with the primary departments involved:
Planning would assist in the zoning compliance aspects, potential RFP if needed and coordination of

the activity to ensure the project advances.
The primary department involved in the structural and construction technical plan requirements is the Building Department.
Fire code requirements would also be a part, in conjunction with the County Fire Department.

Identifying Funding
Based on the background work to date, and project team input as referenced above, consider inclusion of up to $100,000 in the County FY 2024/2025 budgeting process. Staff could include in the County Budget funds for the project. A follow budget to the Board would occur as a part of the Budget process, after the project team establishes a more firm cost and identification of other potential revenue options.

BACKGROUND AND HISTORY OF BOARD ACTIONS

RES 21-37 Authorizing and Approving a Regional Early Action Planning Grant to pursue the Motherlode ADU handbook. That supports development of Accessory Dwelling Units in the County. A plans gallery was a deliverable for this project.
On September 12th 2023 The board approved the final Mariposa version of the Motherlode ADU workbook. Staff reported at the time that one of the number one comments from the public at the final outreach and launch of the workbook was the desire for free ADU plans that could be given out at the Building Department counter.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

No direction could delay the forward progress of enabling ADU plans.

FINANCIAL IMPACT

Discussion Direction at this point therefore no financial impact on this item.

ATTACHMENTS

1. **BOS Permit Ready Construction Plans**

VOTE RESULT

RESULT:	**(UNANIMOUS)**
MOVER:	None
SECONDER:	None
AYES:	None

"Pre-Approved" Construction Plans Update

Mariposa County Board of Supervisors

March 12th 2024

Context

- Staff has been gathering information to inform the Board on options that could be pursued to bring free ADU plan sets to the community
- ADU plans would be a practical next step following the recent adoption of the Motherlode ADU workbook. **motherlodeadu.org**
- Board members have also indicated a desire to impower residents to develop workforce housing **for residents**. The State has provided reductions in development standards for ADU's that incentivize construction and the Board could incentivize ADU construction through **local action**
- AB 1332 requires that jurisdictions have a ADU plan program in place by the end of 2024.

Research: Background and Terminology

1. Architectural construction plans are gaining popularity in California as a strategy to assist in the construction of additional housing to offset many jurisdictions shortages of workforce or community housing.

2. These plans go by many names "Pre-Reviewed", "Permit Ready" "Prescriptive Designs" or "Master plans".

3. Frequently the terminology is lumped into the term "Pre-Approved".

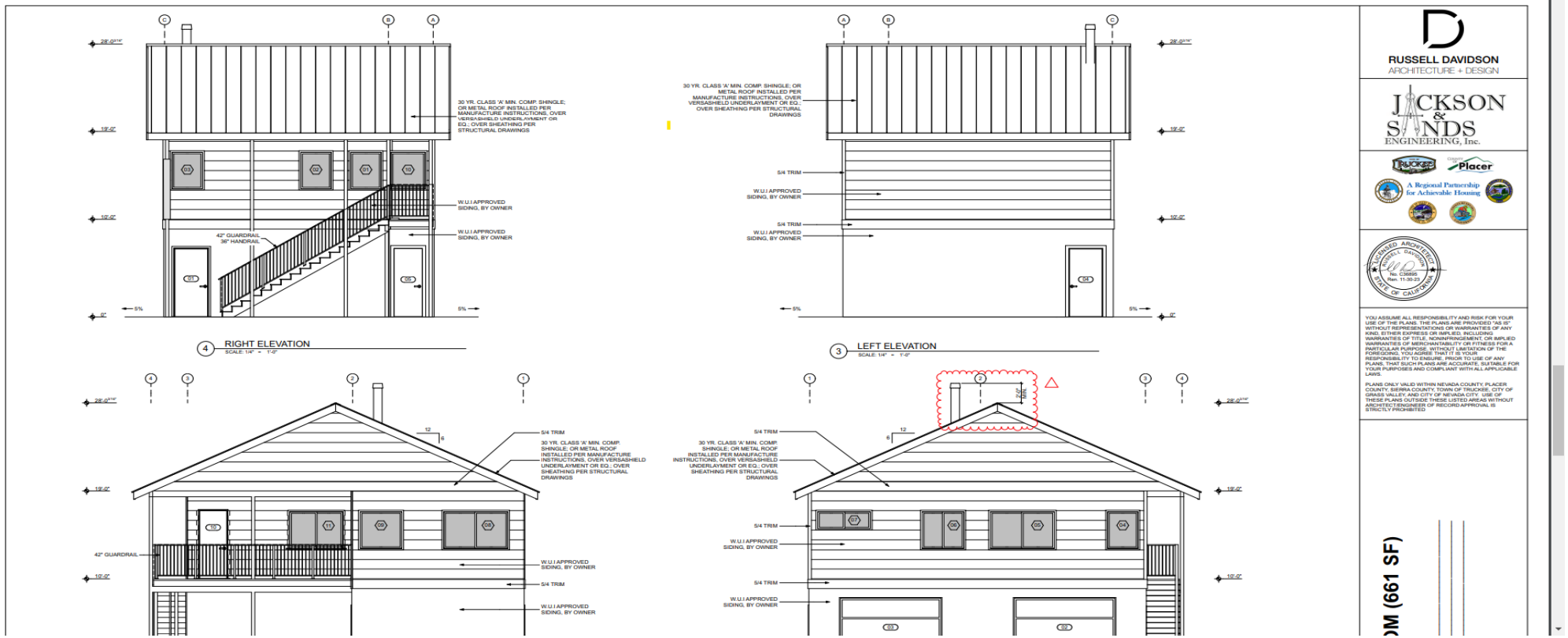
Staff and industry professionals recommend moving away from this language as there could very well be additional approvals necessary before a permit is issued for a plan-set. Consider selecting one terminology from section 2 moving forward for clarity and continuity.

Research: Budgetary and scope of work considerations

- Staff has researched several different jurisdictions plan set programs and has decided to focus on Mono, Inyo and Nevada Counties as potential example of programs Mariposa County could model
- Early in the research, the question was asked by County staff if we could use another jurisdictions plans that had already been developed with-out a fee. This was not possible due to the fact that the plans are the intellectual property of the Architect or Engineer that produced the product. Mariposa would have to have a separate contract to use those plans
- Another early consideration was how a program like this would affect local architects and designers.

Nevada County:

$327,000 Contract to produce three, new options. Including 3 bedroom options, two story model and optional garages. https://www.nevadacountyca.gov/3648/Housing-Master-Plans



Inyo County:

$80,000 Contract to produce 12 designs in three architectural styles.
Plus a $20,000 additional fee for a code update in 2025.
Project ongoing. Contractor uses the term Permit Ready Plans.

D. REFERENCES + PROJECT EXPERIENCE

Project Specific Experience (1 of 6)

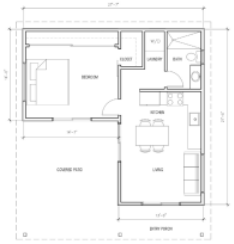
City of Encinitas: Permit-Ready ADU Program and ADU Guidebook (2018-2020), Plan Updates (2021), Green Building Code Updates (2022), 2022 Building and Energy Code Update (2022)

In 2019, Design Path Studio was selected as an architect of record to help create the Encinitas Permit Ready Accessory Dwelling Unit (PRADU) Program which encourages the construction of ADUs by offering property owners a selection of pre-approved building plans that can be downloaded from the City's website for free. The plans include customizable options for variations in exterior materials and fenestrations to express individual owners' tastes and respect community character. Design Path worked with City Staff to develop the program, including four sets of ADU plans, and assisted with the public outreach through presentations and marketing materials. The program was awarded the 2019 Helen Putnam Award for housing innovation from the League of California Cities.

Link to Studio (350 sf) Plan Set

Link to One Bedroom (555 sf) Plan Set

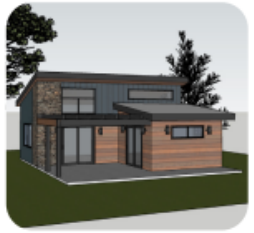
Contact: Roy Sapa'u - Director of Planning
(760) 633-2734
rsapau@encinitasca.gov



Design Path Studio - Page 7

County of Inyo: Pre-Approved Accessory Dwelling Unit (ADU) and Single-Family Home Plan Designs

Proposal



County of Inyo
Office of the County Administrator
1360 N. Main Street
Bishop, CA 93514

Presented by:

Design Path Studio
100 Chesterfield Drive
Encinitas, CA 92007
p: 760-484-0253
e: yvonne@designpathstudio.com

31 March 2023

Mono County:

$100,000+- Contract to produce 6 designs in two architectural styles.

Mono County has a long history of prescriptive designs offered through there Building Division. including Outbuildings, Decks, Bridges, Solar, and Accessory Dwelling Unit Designs

https://monocounty.ca.gov/building/page/prescriptive-designs-outbuildings-decks-bridges-solar-and-accessory-dwelling-unit

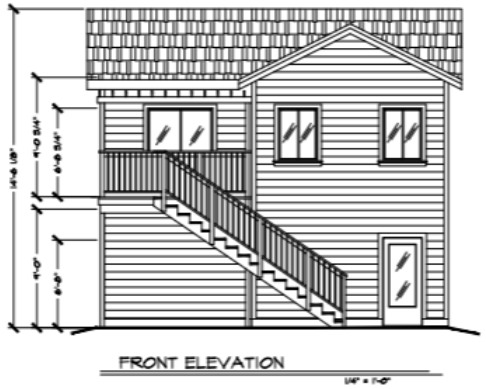
Mono County provides construction document resources known as "prescriptive designs". A prescriptive design is defined as "specific detailing requirements and similar pre-defined design options and rules used to create a code-compliant design. To the professional familiar with the process and standards, prescriptive design approaches are relatively fast to use without performing significant job-specific calculations".

For a submittal using these plans, we require the applicant produce a site plan for the designs. The site plan must be reasonably detailed to accurately show all items listed on the Plan Submittal Checklist (found in the Mono County Building Permit Application). The applicant will need to identify on the plans which option they want to use. An applicant can digitally mark up the plan to indicate any afforded options (such as decks), and submit that with the other required submittal documents, or drop off a hard copy submittal

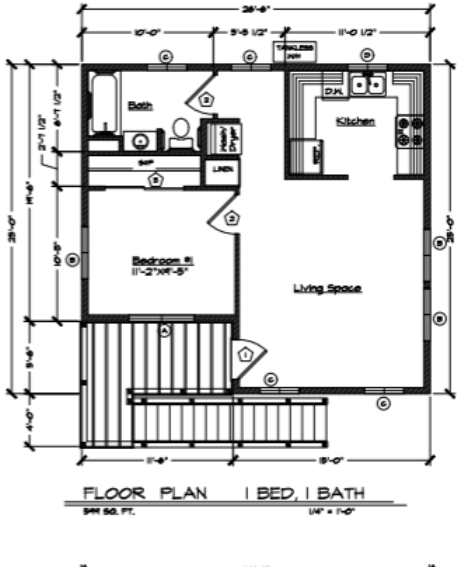
Mariposa County

Staff has done some preliminary cost estimation with an architectural and engineering firms and received a quote at approximately $78,000 to develop the ADU plans plus a $1,500 per use fee.
This would include three plan sets; a one bedroom, and two-bedroom two story with lower garage space, and a 3/2 Bedroom Small house similar to the ones illustrated here.

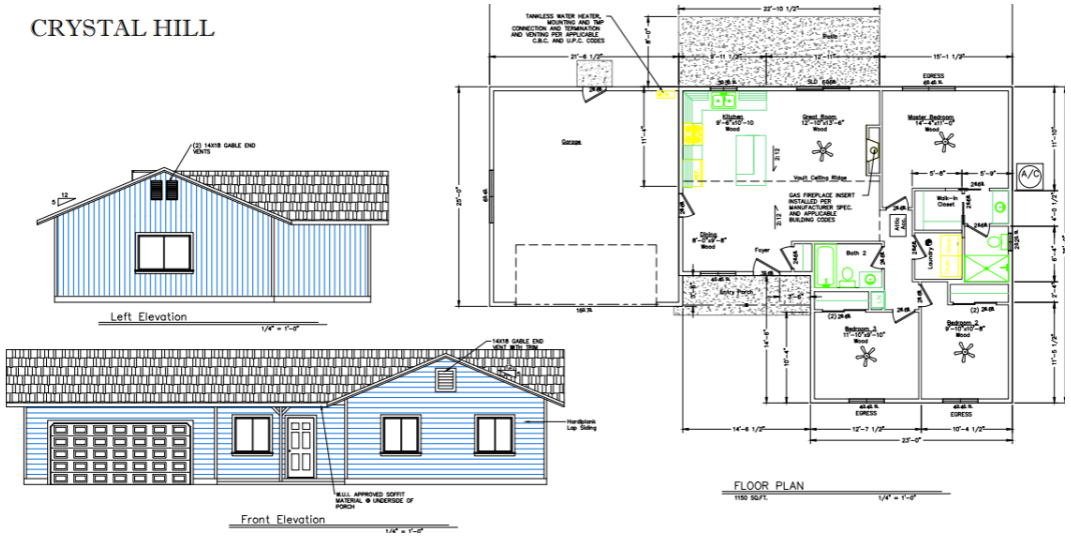
ACCESSORY DWELLING UNIT
1 BEDROOM, 1 BATH



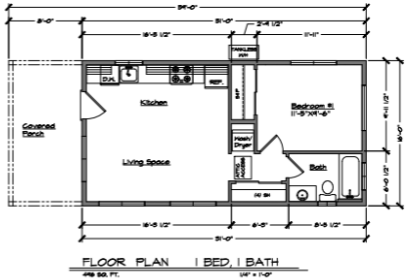
VALLEY OAK

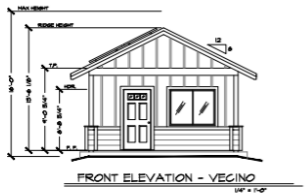


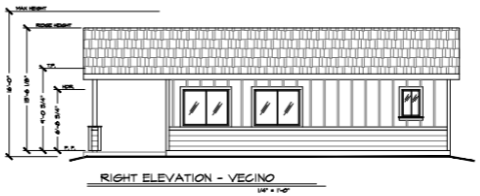
CRYSTAL HILL



VECINO







State Opportunities

- The state is currently working on Permit Ready ADU designs that will be available statewide. We currently have a small amount of technical assistance funds in the region we could use to adapt these to regional engineering requirements
- We are currently learning more on this option, which appears to be the most cost-effective option but we have yet to see the plans
- The State is also developing plans for duplex and quad plex missing middle housing
- These state initiatives support the AB 1332 mandate that requires jurisdictions to adopt a ADU plan permitting program by 1/1/2025

Discussion Direction

- AB 1332 requires jurisdictions to adopt ADU plans by 1/1/2025.
  - Project timing aligns with AB 1332
  - Project timing aligns with 7th cycle housing element update(July 2024)
- What Department is responsible for this project?
  - The Building department will be critically important to this project as they will have the oversite of the plans and are also the point of public contact for those seeking plans
  - Planning Department Community Design and Development staff has experience in managing projects through County procedures and policies.
- Explore Funding Oppurtunites both internal and external
  - Planning staff has been looking internally for funding, it would likely have to come from the housing trust fund which is not desirable at this time due to the Stanford Impact labs program.
  - Building Department, Enterprise Fund
  - Continue working with the State's technical assistance
  - Plans could be donated by a community partner
  - Plans could be developed and donated by an educational institution
- Consider consistent terminology
  - Pre-Reviewed", "Permit Ready" "Prescriptive Designs" or "Master plans"
- Community engagement
  - Consider early and broad engagement with the local design community to gather their perspective