

MARIPOSA COUNTY

Code Compliance Advisory Committee (CCAC)

MEETING #42 FINAL MINUTES

(Approved 7/12/24 with Amendments)

DATE: March 13, 2024

TIME: 1:00 - 4:00 PM

LOCATION: Board of Supervisors Chambers, 2nd Floor
5100 Bullion Street, Mariposa CA 95338

1. Call to Order and Roll Call.

Colleen Rhodes, Chair, opened the meeting at 1:01 p.m. and announced there was a quorum.

Members Present: Kris Casto, Robert Fox, Chris Lowey, Ken Melton, Colleen Rhodes.

Members Excused: Gabe Edwards, Shelley Cummings, Nancy Cordero (resigned).

Members of the Public: Justin Barnard, Al Golub, Madison Kirkpatrick/Mariposa Gazette.

County Staff Present: Planning: Steve Engfer, Corrina Miranda, Bart Conner, Sophea Craighead.

2. Public Comment on Non-Agenda Items: For items within the jurisdiction of the Code Compliance Advisory Committee and not on today's agenda. No action will be taken on non-agenda items.

There was no public comment received.

3. Minutes: Draft Minutes from the meetings of September 20, 2023, October 18, 2023, November 15, 2023, December 20, 2023, January 17, 2024 and February 14, 2024.

Draft Minutes have been tabled to the next meeting.

4. Discussion Item: Committee Member Document Packets Consistent Board of Supervisors Policy Specifying Guidelines, Procedures, and Standing Rules for County Advisory Boards, Commissions, and Committees. (Document Packets to be provided at the meeting). Sophea Craighead, Office Technician
Planning Director Steve Engfer provided a presentation.

CCAC present members received the New Committee Member Packet.

5. Discussion and Action for a New 2024 CCAC Meeting Schedule as follows: from the current schedule of the 2nd Wednesday of the month, to the 2nd Friday of the Month from 1-4pm (See Attached Schedule).

Code Compliance Advisory Committee March 13, 2024, Meeting Final Minutes

There was no public comment received.

By motion of Fox, seconded by Casto, the Code Compliance Advisory Committee 2024 meeting dates have been changed to the 2nd Friday of the month. 5 ayes, 0 nays. Motion passed.

6. Information Item: Update on County Code Compliance Program Options for future Board of Supervisors consideration and the status of the following CCAC Recommendations: Abandoned Vehicle Abatement Program, Title 15 Amendments and Uniform Code for Abatement of Dangerous Buildings. Steve Engfer, Planning Director.

Planning Director, Steve Engfer presented the item.

There was no public comment received.

A discussion was held regarding the updates and the CCAC's recommendations to the Board of Supervisors. Members discussed the report that is to be made to the Board of Supervisors, whether the CCAC members will be able to review the item before it goes before the Board as scheduled for April. Due to fairly lengthy pre-meeting submission requirements, the CCAC may be able to see the draft, but won't be able to modify it. The item is set for an April Board meeting.

The Chair pointed out that the CCAC has not had Board input concerning enforcement options since late September 2023. At that time, Chair Menetrey stated that Code Amendment 2019-218 was dead. Then-Chair Woblesky elicited clarification that an amnesty program would be a welcome part of the Board's preferred approach. Further questions were asked as to whether the Board wants enforcement under MCC Title 1, 15.10.260, or other code provisions. In December 2021, the Board indicated strong interest in an amnesty program, which has never been fully developed or proposed. Supervisors receive a great number of complaints from constituents about code violations.

Casto asked if the changes being worked on by former Planning Director Williams will be part of the package going before the Board in April. Engfer clarified that they will not. That project involves changes to Titles 16 and 17, and although some enforcement actions will be a part of it, that presentation will come later. While there will be some relationship to avoid a disconnect, that item will not be included here. Consultant MintierHarnish has been working on the project for years, at least since 2018-2019. When you hear criticisms of the alleged failure of the CCAC to get enough done, remember that the committee didn't even have its first meeting until November 2021. Rhodes stated that we all need to be ambassadors for the CCAC in developing a dialogue with the Supervisors. Examples of the work done by Gabe Edwards and Lydia Clary in the areas of abandoned vehicle abatement, ADUs, permit-ready plans, the use of the Health & Safety Code for effective code enforcement, and the essential need for an internal multi-department code compliance committee that meets regularly need to be shared with the Supervisors. The work of members in the analyses and critiques of Code Amendment 2019-218 need to be shared as well.

Code Compliance Advisory Committee March 13, 2024, Meeting Final Minutes

Discussion ensued about the need for MCC Title 17.144 to be changed. Engfer said it will be addressed as part of the code changes that are to be taken before the Board. It may also be addressed to some extent in the consultants' recommended changes to Titles 16 and 17. There could also be impacts due to changes in department relationships because of the organizational study that is currently underway; that study should be complete by mid-summer.

7. Information Item: Code Case Log Update Priority Cases, including status of Lake Don Pedro, Illegal Occupancy of Recreational Vehicles (RVs)- Planning Staff

Rhodes introduced Senior Planner, Corrina Miranda who presented the Code Case Log with a handout.

Rhodes closed public comment.

A discussion was held regarding the general cases, marijuana grow and title codes.

Compliance Technician, Bart Conners provided an update on the Lake Don Pedro Trailer.

8. Information Item: Options for Recreational Vehicles (RVs) and/or "Park Models" for Residential Occupancy- Ken Melton, CCAC Member.

Melton presented a proposal for the item.

9. Presentation Item: Problem Solving Framework. Presented by Rob Fox, CCAC Member.

Fox presented the item along with a PowerPoint presentation.

There was no public comment received.

10. Information Item: Outside Agency Code Compliance Related Information- Kris Casto, CCAC Member.

Casto presented the item and encouraged the committee to get the public involved.

11. Discussion and Action: First Draft of 2023 Annual Report to Board of Supervisors- Colleen Rhodes CCAC Chair. Tabled.

12. Future Agenda Items: None.

13. Adjourn.

By Motion of Casto, seconded by Melton the Code Compliance Advisory Committee meeting adjourned at 4:10 p.m. 5 ayes, 0 nays. Motion passed.

Code Compliance Advisory Committee March 13, 2024, Meeting Final Minutes
Respectfully Submitted by Sophea Craighead, Office Technician