



HISTORIC SITES AND RECORDS PRESERVATION COMMISSION **FINAL MINUTES** (APPROVED 9/9/24)



JUNE 10th, 2024

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:02 a.m.

Commission members in attendance: Jacob Hawley, Jazzmyn Gegere, Letha Goger, Jeanetta Phillips, Kathleen Leavitt

Excused: Richard Westfall, Clay River

Planning Staff: Polina Pivak, Sophea Craighead

The commission started the meeting with the pledge of allegiance.

Guests: Approval of Minutes

a. Meeting of June 10th, 2024

Please note, the approval of the minutes for June 10th, 2024, has been tabled until the next meeting.

The above item 1.a. meeting date of June 10th, 2024 should have been May 13th, 2024 and the approval of the minutes for June 10th, 2024 should have been May 13th, 2024. This was a clerical error and will be amended on the July 8, 2024 agenda.

2. Public Comment on Non-Agenda Items

There was no public comment received.

3. Review and Recommend for Action

a. Update on Changes to Historic Design Review Application No. 2021-091 for Exterior - Modifications Located at 5023 Highway 140 (APN 013-184-006); Su Carney, owner.

Polina Pivak provided an update on the changes made to the Design Review Application and asked for the commission's recommendations as the changes were not originally approved.

The changes are as follows:

- The original design review approved a double hung window with no grilles, and trim to match the windows (white vinyl) or similar in color. The windows that were installed are double hung vinyl windows with a colonial style grille pattern between the glass.

- The heating, ventilation, and air conditioning (HVAC) units installed did not have any screening and were not painted to match. In addition, a redwood lattice with a roof was added. The originally approved design review required that all HVAC units should be screened or painted to match the house.

With a motion by Leavitt, seconded by Phillips, the Commission made a motion recommending the applicants install windows in conformity with the original approval letter for Historic Design Review Application No. 2021-091, including installing windows with no grilles and paint the trim around the window to match the color of the vinyl windows; and screen and paint all HVAC units to match the body color of the house.

Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Westfall & River).

4. Committee Business

- a. National Endowment for the Arts (NEA) Our Town Grant Award Introduction by Staff

Pivak introduced the NEA Our Town Grant Award for updating the Gold Rush Design Review Guidelines. She informed the commission that they are still working on the grant agreement and the budget for the project was cut in half based on the awarded amount. Once finalized, staff will present the agreement to the Board of Supervisors for acceptance. Then staff will submit a request for proposal or request for quotation (RFP/RFQ) for a consultant with qualifications in historic preservation and placemaking. HSRPC, in conjunction with the Creative Placemaking Strategy Advisory Committee (CPSAC), will help select the candidate. Also, an Ad Hoc Committee with membership from CPSAC and HSRPC will be created during the duration of the Gold Rush Design Review Guidelines update.

- b. Discussion and Potential Action on Updating the HSRPC-Approved Paint Colors; “Kelly-Moore Paints Historic Lifestyles of the West.”

A discussion occurred regarding the paint color recommendations that meet the historic color scheme requirements without being vendor specific as Kelly Moore Paint is going out of business. The committee recommended the Historic Lifestyles of the West palette and the potential of Benjamin Moore historic paint palette be used as an online resource for paint color guidance.

With a motion by Leavitt, seconded by Phillips, the HSRPC approved that although Kelly Moore Paints is out of business, the Historic Lifestyles of the West palette remains as guidance for historic design review projects and staff shall inform applicants and provide information on the website that colors from any paint brand can be used so long as they closely match the colors from the palette.

Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Westfall & River).

- c. HSRPC Project Updates:

- I. Mariposa County Historical Records Digitization Project

- Discussion and Potential Direction to Staff for Next Steps on Historical Records Digitization Project

Pivak shared that this item was introduced at a previous meeting regarding the Mariposa Museum and History Center proposing digitization of County historical records with a draft contract with FamilySearch. She then requested the commission provide direction to staff on what items the HSRPC would like to have written into the contract and next steps for the project.

After a discussion had ensued, the HSRPC recommended that an Ad Hoc Committee be created with the following members: Jeanetta Phillips, Letha Goger and Jazzmyn Gegere. The purpose is to advise on the digitization of county records and outline a process for inventorying, assessing the records to be digitized and to advise on the potential contract to be executed between the county and the museum and FamilySearch, in addition to establishing higher level goals for historic records preservation.

II. Gold Rush Design Review Guidelines

Pivak shared that this item has not been brought to the Board of Supervisors. Hawley stated that this item can wait until the new Gold Rush Design Review Guidelines have been completed, because if there are going to be amendments made then there is no rush in submitting this to the Board.

III. Certified Local Government (CLG)

- Discussion and Potential Action to Establish Yearly Training Schedule/Opportunities
 - Example: eLearning Module on Interpretation and application of Secretary of the Interior's Standards for the Treatment of Historic Properties;
https://ohp.parks.ca.gov/?page_id=27295

Pivak stated that she created the excel spreadsheet shell for the historic database and GIS is preparing the platform, reached out to the Office of Historic Preservation for technical assistance and asked HSRPC to research and identify desired training opportunities for the Commission.

IV. HSRPC Work Plan

V. Historic Resource Inventory Database

5. Informational Items

None.

6. Future Agenda Items

None.

7. Adjournment

There being no further business, HSRPC was adjourned by Chair Hawley at 11:29 AM.