



HISTORIC SITES AND RECORDS PRESERVATION COMMISSION *FINAL MINUTES* (APPROVED 9/9/24)



August 12, 2024

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

A. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:10 a.m.

Commission members in attendance: Jacob Hawley, Clay River, Letha Goger, Kathleen Leavitt, Jazzmyn Gegere

Excused: Richard Westfall, Jeanetta Phillips

Planning Staff: Steve Engfer, Sophea Craighead, Sarah Hughes

Public: Susan Wages, Mariposa Public Utility District (applicant)

C. Public Comment on Non-Agenda Items

Chair Hawley moved item 3, Public Comment before addressing Item 2, Approval of Minutes.

There was no public comment received.

B. Approval of Minutes

a. May 13, 2024

The approval of May 13, 2024 draft minutes tabled to the next meeting due to lack of quorum present.

b. June 10th, 2024

The approval of June 10, 2024 draft minutes tabled to the next meeting due to lack of quorum present.

c. July 15th, 2024

The following amendments to the July 15th draft minutes:

- Item B, 6 paragraph up from the bottom that states “Kathleen Levitt questioned the astatically pleasing use of griding and suggested painting the widow trim white to match the building trim” should be changed to “Kathleen Levitt stated the astatically pleasing use of griding and reminded that the window trim should be painted per the approval letter.” Also, correct the spelling of window.

- Correct the spelling of Goger throughout the minutes.

With a motion by Kathleen Levitt, seconded by Letha Goger, the HSRPC approved the July 15, 2024 minutes approved as amended. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Richard Westfall, Jeanetta Phillips).

D. Review and Recommend for Action

a. Recommendation to the Planning Director on Historic Design Review Application No. 2024-083 for Minor Exterior Building Modifications (MPUD Building) located at 4992 7th Street, Mariposa (APN 013-143-021); Susan Wages, Mariposa Public Utility District, applicant

Planning Director, Steve Engfer introduced the project and Susan Wages (applicant), who was present to answer any questions about the proposed exterior improvements. Engfer presented the following proposed exterior modifications:

- Single pane south facing wood window to be replaced with no muntin, white vinyl energy efficient window, to include new MPUD Logo window sign.
- Replace two (2) east facing doors and door hardware for three (3) doors, to include the roll up door new sign that is sixteen (16) square feet.
- Replace the lighting fixture with dark sky compliant mounted hooded lighting fixture.
- Replace the canvas canopy over the two (2) doors on east side of the building.
- Guardrail or Handrail is currently made from wood and proposing to replace with black painted tube steel.
- Replace the exterior lap siding and wood trim with fiber (fire resistant) lap siding and cement type trim.
- The paint colors were selected from Sherwin Williams to meet the historical design review district requirements. The exterior siding paint color is called “Creamy”. The trim color is called “Bona Fide Beige”, and the “Endless Sea” color will be used for the doors.
- The existing heating, ventilation and air conditioning (HVAC) unit will be screened from the street side.

Clarifying questions were asked by Levitt and Hawley regarding the color of the door being more of a grey or blue color, if the MPUD logo will be the same color as the trim and color of the railing. Wages clarified that the MPUD logo has different shades of blue that will complement the trim color and asked for the committee’s recommendation on trim color.

The Commission recommended painting the trim the same color as the window frame to make the window look historical.

With a motion by Leavitt, seconded by Goger, the Commission approved the Historic Design Review Application No. 2024-083 for minor exterior building modifications as proposed, with the additional stipulation that the white vinyl window frame be minimized in appearance using a similar color trim around the window, which could be done as proposed or by swapping the trim or the body color. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Westfall & Phillips).

b. Recommendation to the Planning Director on Historic Design Review Application No. 2024-093 for new signage located at 5040 Highway 140, (APN 013-181-015); Kori Smith, applicant.

Sarah Hughes, Planner II, presented the new signage project with a PowerPoint presentation. She informed that the applicant currently has temporary signs installed but will be taken down. Hughes spoke about the proposed two (2) signs facing HWY 140:

1. The building sign will be affixed with French Cleats to the facade facing Highway 140 and made from rustic wooden layered with plywood backing painted black, with a 3D foam lettering painted in white. The letter "C" painted in a metallic gold color that matches the "Tiffany Amber" approved Kelly-Moore Paints Historic Lifestyles of the West pallet.
2. The vinyl window sign will be placed on the front door facing the parking lot off Highway 140. The sign contains lettering and graphics in black, white, and the metallic gold color to state "Your House. Your Home. Your Dream", that includes the same "C" logo, business hours and contact information.

Hughes then spoke about the applicant proposing to utilize and relocate the existing approved design review 2020-069 directional lighting to compliment the building sign location and asked for the Commission's approval or recommendation.

The Commission recommended adding a boarder around the building sign to make the sign look less modern and unified, as the window door sign appeared to have a boarder.

With a motion by Leavitt, seconded by Goger, the Commission made a motion to approve the Historic Design Review Application No. 2024-093 as proposed with the additional condition that a border be placed around the building sign and a recommendation would be the metallic gold color. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Westfall & Phillips).

E. Committee Business

- a. Discussion and Action to Schedule Courthouse Tour to Review Preliminary Remodel Project with Matt Hespenheide, County Engineer

Engfer shared that Hespenheide is looking at other changes to the design originally proposed. Also, Public Works has reached out to staff with a possible tour date being on a Friday when the Courthouse is not as busy, and that staff will coordinate with the Chair and Public Works for the exact tour date.

With a motion by Goger, seconded by Levitt, the Commission made a motion to approve that the Chair coordinate with Public Works and County Engineer for a meeting to review the preliminary remodel proposal. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused (Westfall & Phillips).

- b. HSRPC Project Updates:

I. Mariposa County Historical Records Digitization Project

Goger noted that the Ad-Hoc committee has met twice and spoke about the following findings:

- California's Public Records Act and other California laws outline specific criteria for local governments that they must follow to protect, preserve and provide proper access to our heritage, which is the County's responsibility.
- Need to do more research pertaining to the 28 categories on the inventory list in the contract to be digitized as there are items that could be exempt and not accessible to the public without special criteria set in place to protect individuals. In addition, there are specific criteria imposed in state law about the creation of trusted networks for the preservation and access to electronic records.

She then spoke about the 2006 agreement between the County and the Museum that has a great foundation but does need to be updated to reflect the digitization. She highlighted that in the agreement the title and ownership is to be maintained with the county and the museum oversees protecting and preserving the records. In addition, the parties listed in the agreement met quarterly to discuss and address concerns and build policies. Goger would like to bring the quarterly meetings back, invite the partners to the HSRPC meetings and build an archive. Lastly, she stated that they are not ready to sign the agreement until the agreement has been fully reviewed and concerns are addressed.

Gegere expressed her concerns pertaining to the legality of the contract with Family Search having ownership of the digital image. She emphasized that Family Search can use the image on whatever platform they choose and does not want the county to be vulnerable to any litigation from this. She concurred with Goger about inviting the partners to the HSRPC meetings. In addition, she noted that she has been doing outreach and the consensus from the tribes is that they do not want to have their historic records digitalized.

II. Gold Rush Design Review Guidelines

Engfer shared that Polina Pivak will update the Commission at the next meeting and currently they are working out the details in the background and will bring this item to the Commission when ready.

III. Certified Local Government (CLG)

- Discussion and Potential Action to Establish Yearly Training Schedule/Opportunities
 - Example: eLearning Module on Interpretation and application of Secretary of the Interior's Standards for the Treatment of Historic Properties;
https://ohp.parks.ca.gov/?page_id=27295

Engfer stated that there are no current updates as Pivak is excused and that she will provide an update at the next meeting.

IV. HSRPC Work Plan

V. Historic Resource Inventory Database

2. Informational Items

Engfer provided an update regarding numerous projects in the Planning Department and suggested for the Commission to reach out to the County's Public Information Officer (PIO), for the opportunity to advance the overall work objectives. He then informed that there are signs going up in the community and the public is looking for county to enforce it.

3. Future Agenda Items

None.

4. Adjournment

There being no further business, HSRPC was adjourned by Chair Hawley at 11:45 AM.

Respectfully submitted by: Sophea Craighead, Planning – Office Technician