



# Mariposa County Department of Public Works

Roads – Parks & Recreation – Facilities - Airport  
Engineering – Surveying – Transportation – Utility Operations  
Fleet Maintenance – Solid Waste - Cemeteries

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## AIRPORT ADVISORY COMMITTEE

### ACTION SUMMARY MINUTES

June 10, 2024

#### A. 3:05 pm Called to Order

| Attendee Name   | Title                    | Status  | Arrived |
|-----------------|--------------------------|---------|---------|
| Roy Anderson    | Chair                    | Present |         |
| Gary Friesen    | Vice Chair               | Present |         |
| Ruth Sellers    | Member                   | Excused |         |
| Joe Coho        | Member                   | Present |         |
| Rick Leinheuser | Member                   | Present |         |
| Pat Skogen      | Member                   | Absent  |         |
| Aitor Loymendy  | Member                   | Present |         |
| Sam Cerveny     | Deputy Director of PWD   | Present |         |
| Jean Dordan     | Executive Assistant PWD  | Present |         |
| Miles Menetrey  | Supervisor District V    | Present |         |
| Shannon Poe     | Supervisor District II   | Absent  |         |
| Shannon Hansen  | Director of Public Works | Present |         |
| Tim Wennberg    | Guest                    | Present |         |
| Stan Wheeler    | Guest                    | Present |         |

#### B. Introductions

None

#### C. Public Comment

Civil Air Patrol presentation by Rachel Cornec auxiliary to United States Air Force representing Mariposa County has been in Mariposa for less than a year, there are 13 cadets currently. They have a cadet program, aerospace programs, meet weekly, emergency services resources including search and rescue. They are hoping to get a plane in Mariposa. They would like to encourage pilots and members of the public to join the group. The group meets weekly at the airport on Tuesdays from 6:30 pm to 8:30 pm.

#### D. Approval of Minutes

April 8, 2024 (M) Rick Leinheuser (S) Aitor Loymendy

#### E. Action Items

1. Airport Signage

- Install new sign for the airport on Highway 49 North.
- Installation of two solar lights on each side of the new sign.
- Add decorative rock around the new sign.

Deputy Director Sam Cerveny states that the county plans to redesign the intersection with Caltrans in the future, a project won't be created for at least five years. The motion is to make a new sign now with lights and decorative white rock (M) Aitor Loymendy (S) Joe Coho seconds with a request that the item remain on agendas as an action item for future meetings.

## **F. Updates and Reports**

### **1. FBO Report**

Stan Wheeler asked about pavement patching and when it will be completed. There is a large pothole at the cattle guard. There are ongoing problems with the back gate not opening, opening randomly, continue as an action item. Swamp coolers are not working properly, the unit was not de-winterized as it should have been, one is still not working. Shannon Hansen apologized for the oversight. Sam Cerveny reported that there are grants for HVAC and windows and has applied for those grants.

### **2. Safety Report**

Lights on old hanger not working.

### **3. Public Works Report**

Deputy Director Sam Cerveny reports on vacant hangars available #23 and #26 each at 1080 sq. ft., #42 at 776.25 sq. ft, and #57 at 616 sq. ft. Public Works will advertise and call all on waiting list. Stan Wheeler questions the four available hangars stating that he believed two of the hangars have planes in them but was not sure. Sam Cerveny states that there are no lease agreements for any of the four hangars.

Covid grants CRSSA for \$13,500 was used for fuel tank painting. ARPA for \$32,000, was used to complete the painting of the fuel tanks and signage, there is \$1,500 left in that fund. Cares Act grant was for \$30,000. \$13,500 was used for gate repair/replacement, \$3,500 for tank testing, \$10,500 for terminal carpet replacement which was used for gate repair, tank testing, terminal carpet replacement, leaving \$2,441.00. Fire hydrant will be fixed with the two balances and the rest will come out of the airport budget.

The County will take over day to day operations when Airborn Aviation's agreement expires. Sam will be working on subletting policy to allow for easier sublet conditions.

A Cal Fire lease agreement with Cal Fire for a helicopter is now in place.

**G. Discussion Items - from the last meeting**

1. What will be the role of the committee after Airborn Aviation ceases its portion of the business that involves the terminal building.
2. What does this Committee feel has been accomplished in the last 5 years, that can be directly attributed to this Committee?
3. What does this Committee want to see happen, in the next 5 years, that will be most beneficial for the continued growth of the Airport
4. How would this Committee define growth, as those words are directed to define growth at our airport
5. Would this Committee be willing to compile and issue to the Board of Supervisors, a report that states what our Committee, the Airport Advisory Committee feels about how Mariposa Board of Supervisors has acted in favor of furthering the growth of our airport, in addition to how the BOS has acted in the last 5 years, to further the growth of the airport.
6. Ask the BOS for a report on its plan, if any, to further the growth of the Airport.

Roy would like to discuss items that are of any interest in detail, discussing one item per meeting.

Tim Wennberg asks for a guarantee that the county will renew long term leases in the future. Sam Cervený explains that the county cannot guarantee future leases, airport plans can change in the future. The county has no plans to cancel leases; however, the County reserves the right in the future.

**H. Next Meeting**

The next meeting is scheduled for August 12, 2024 at 3:00 pm

**I. Adjournment**

The meeting adjourned at

Respectfully submitted,

Jean Dordan  
Executive Assistant