Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
WAYNE FORSYTHE, VICE-CHAIR	**DISTRICT IV**
ROSEMARIE SMALLCOMBE	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
APRIL 16, 2024

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda notice and noted that CA. Three and CA. 20 require a 4/5ths vote.

Public comment was received by Mike Brusa/Resident noted he comments on CA.1 regularly. He wanted to further discuss the Hotel Feasibility Study, noting it should not be the undertaking of the County and the government was getting involved in things it shouldn't. He further noted it is another instance of a march of folly. He then gave a history of the homes that use to be on Canary Row.

Jessica Mimnaugh/Victims Witness Supervisor, commented on CA. 5, Crime Victims Rights Week. She noted crime is writing in Mariposa County. She noted they saw a 35% increase over the last year. She further noted

this year's theme was “How would you help”, which was to get communities talking about how to be helpful to victims as well as being trauma-informed.

Supervisor Poe asked that CA. 15 be pulled for further discussion.

Chair Menetrey commented on CA. 6, recognizing the committees for the 26 sets of minutes received.

Supervisor Smallcombe commented on CA. 10 and asked that the Water Agency Advisory Board come back with their annual report for information regarding the Draft Resiliency Task Force (DRTF).

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Receive the List of Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy

CA3. **Administration**

Approve Budget Action for the General Liability Insurance Fund Recognizing Additional Fund Balance ($29,558) (4/5's Vote Required)

CA4. **Board of Supervisors**

Proclaim the Month of May 2024 as "Older Americans Month"

CA5. **Board of Supervisors**

Proclaim the Week of April 21st through April 27th, 2024, as "Crime Victims' Rights Week"

CA6. **Clerk of the Board**

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA7. **Clerk of the Board**

Receive the List of Software as a Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in March of 2024

CA8. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered Into, Received and Processed in March of 2024

CA9. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in March of 2024

CA10. **Clerk of the Board**

Receive the Committee's Annual Written Reports Pursuant to Resolution 22-637

CA11. **Planning**

Appoint Kristina Rylands to the Merced River Trail Community Working Group as a Member Representing the Trail Advocate and Outdoor Recreation Enthusiast Category to Fill a Remaining Term Expiring February 28, 2025

CA12. **Planning**

Approve and Adopt The Hotel and Conference Center Feasibility Study

CA13. **Planning**

Appoint Danielle Bradshaw to the Housing Program Advisory Committee with a Term Expiring February 28, 2027

CA14. **Public Works**

Approve Second Amendment with GPA Consulting for Environmental Services on Darrah Bridge to Extend the Term of the Agreement to June 30, 2025; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA16. **Public Works**

Adopt a Resolution Accepting a Grant Deed From the Estate of Jack G. Kirk, Conveying Property Needed For Construction of the Buckeye Road Over Mariposa Creek Bridge Project (Br. No. 40C0036); Approve an Agreement for Acquisition of Property; Authorize the Board of Supervisors Chair to Sign the Agreement; and Authorize the Auditor to Submit Payment to Inter-County Title Company for $2,599

CA17. **Public Works**

Appoint Will Atkinson to the Parks and Recreation Commission Representing District V with a Term Expiring April 9, 2028

CA18. **Public Works**

Approve Change Order No. 1 with Williams Excavation, Inc. Increasing the Amount by $126,442.68, for a New Amount Not to Exceed $893,542.68, for the West Whitlock, Jerseydale, and Wawona Storm

Repair Project; and Authorize the Board of Supervisors Chair to Sign the Change Order

CA19. **Sheriff's Office**

Approve One Over-Hire Custodial Deputy Position, Effective June 1, 2024

CA20. **Sheriff's Office**

Accept Grant Award from the Hazard Mitigation Grant Program; Prepare CA Match in the Amount of $185,640 for Phase I of the Mariposa Creek Way Hazardous Fuels Reduction Project; Authorize the Sheriff to Sign Grant Agreement; Authorize the Public Works Director to Execute all Remaining Documents Necessary to Secure and Implement the Grant (Subject to Approval as to Legal Form by County Counsel); and Approve Budget Action Recognizing Unanticipated Revenue ($185,640)

E. Items removed from Consent Agenda

CA15. **Public Works**

Adopt a Resolution Verifying County-Maintained Road Mileage

Supervisor Poe asked for this item to be pulled for further discussion. He thanked Director Hansen and the North County Crew.

Shannon Hansen/Public Works Director noted the roads and bridges manager is working on an assessment of the roads. She noted that once done, they will have conversations with Supervisors about recommendations and bring a revised list next year. In response to a question from Supervisor Poe, she noted the county would need to invest $10 million each year to get the roads in good condition.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

F. Departmental Presentation

Steve Ward/Cal Fire/Mariposa County Fire Division Chief noted as of April 15th they have transitioned out of the Amador agreement and will begin fully staffing stations. He also noted as of May 1st, burning permits will be required.

Dallin Kimble/County Administrative Officer, noted they are getting ready for a two-day budget discussion. He noted for the listening public that those dates were posted online. He announced with excitement that the State travel plan will be rolled out as well as announced a reminder about earmark request deadlines. He noted they did submit an earmark request to Senator Butler for the 6th Street Bridge. Mr. Kimble noted this was his last regular board meeting before he moved on to another opportunity in Prescott, Arizona. He noted he was extremely proud of his team, his time here, and the people.

G. Public Comment on Non-Agenda Items

Public comment was received by Jonathan Noel/Resident noted his complaint is that the County has waited 18 years to raise prices, he noted he blames the previous and current Board members. He noted everything was in the red. He noted he doesn't get raises every year. He expressed that this is disturbing, and he is not happy.

Mike Brusa noted that he is a freedom advocate. He noted that when the government gets involved, it messes up everything. He noted that the Government doesn't do well with long-term planning. He then discussed the market system and entrepreneurship.

H. Board Recognitions

1. **Planning**

Acknowledge the Service of the AmeriCorps NCCC Crew for Three Months of Work in Mariposa County

Will Fassett/Community Design and Development Planner noted the crew of seven young people was sponsored by the County and worked with seven different partner programs. He then highlighted their accomplishments.

Connor Hill,/Team Leader, thanked the Board and noted the open armed community has been a great motivation. He noted they worked hard to meet their goals. He noted this place is known for its beauty but for him, it will be known for the community,

Public comment was received by Barbara Coan/Fire Safe Council, who noted she worked with this crew to assist disabled citizens with creating fire clearance on downhill slopes. She acknowledged the crew for their hard work and persistence, noting the real value and hope they bring that she hopes continues.

Jeanne-Ann Pine/Master Gardeners noted each one of the young people was incredible. She noted in rain and snow they were shoveling and working. She was excited to see some of the flowers they planted in the demonstration garden coming. She expressed her joy in working with them.

Jacob Hawley/Visitors Center noted they did a great job in front of the visitor's center. He said the crew was positive and thanked the group who brought them in.

Alison Lee-Deak/Fire Advisor UCCE recognized the work of the crew and noted its been a joy to work with them.

Chair Menetrey presented the crew with certificates of appreciation.

RESULT: PRESENTATION HELD

Recess Board of Supervisors

9:59 AM Chai Menetrey recessed the Board, and the Clerk of the Board read the announcement.

I. LOCAL TRANSPORTATION COMMISSION

10:00 AM Chair Forsythe called the meeting of the Local Transportation Commission to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

Recognize Council Members' Debra Bacellos, Jordan Van Delden, and Kelly Taute for their Past Service on the Social Services Transportation Advisory Council; and Appoint Erick Hanneman as Social Service Transportation Provider and Rachel Nabors as Social Service Transportation Provider with a Three (3) Year Term Ending April 16, 2027

Jeannie Morvay-Clayton/Transportation Planning gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Adjourn LTC

10:03 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:03 AM Chair Menetrey reconvened the Board of Supervisors meeting.

J. Regular Agenda Items

1. **Public Works**

Receive a Presentation from Caltrans District 10 on Projects Within Mariposa County

Shannon Hansen introduced Brian Hooker/District 10 Cal Trans Partner. Mr. Hooker gave the Clerk of the Board a hand and updated the Board on current projects. No public comment. Board discussion ensued.

RESULT: PRESENTATION HELD

2. **Planning**

Approve Sixth Amendment with Mintier Harnish Planning Consultants Increasing the Amount by $41,000 for a New Amount not to Exceed $358,995 for FY 2023-2024 for preparation of the Development Code; Authorize the Board of Supervisors Chair to Sign the Amendment.

Steve Engfer/Planning Director, gave the staff report and introduced Jim Harnish/Principal Owner Mintier Harnish , and Michael Gibbons/Mintier Harnish, who gave a PowerPoint presentation.

Public comment was received by Mike Brusa who noted there was no way to wade through thousands of

policies and be comprehensive. He discussed how he felt this was another document for the county to use to continue to be a monopoly.

Board discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Clerk of the Board**

Approve the Financial Management Calendar for 2024, Setting Hard Deadlines for Legislative, Codified, and/or Policy Required Reports

Board returned to this item after closed session.

12:24 PM Danielle Bondshu/Clerk of the Board gave the staff report. No public comment.

Board asked the Clerk of the Board to come back to discuss one item in which the Board passed an ordinance in 1947 that is still currently in play.

Further Board discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

K. Closed Session

Chair Menetrey noted they would return to Regular Agenda item 3 after the closed session. He then read the closed session item. No public comment.

10:59 AM Chair Menetrey recessed the Board into a closed session.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RESULT: CLOSED SESSION HELD

Report Out

12:23 PM Chair Menetrey reconvened and reported that information was received and direction was given. He then noted they would return to Regular agenda item 3.

L. Board Information

None.

M. Adjournment

12:31 PM Chair Menetrey adjourned in memory of Bernie McDaniel and William Freeman.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-152

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

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RECOMMENDATION AND JUSTIFICATION

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County.

California Government Code 8698, 8698.1 and 8698.2 allows for the governing body of a city or county to declare a shelter crisis. A shelter crisis declaration relaxes standards for building occupancy, limits liability and provides a legal basis for the use of certain facilities designated by the County as a shelter for the duration of the crisis.

In order to declare the shelter crisis, the County made findings at a public meeting and adopted Resolution 18-518 that (1) a significant number of persons within the county's jurisdiction are without the ability to obtain shelter; and (2) the situation has resulted in a threat to the health and safety of those persons.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On November 5, 2018, the Board of Supervisors adopted Resolution 18-518 declaring the existence of a Shelter Crisis Local Emergency in Mariposa County to allow Mariposa County to proceed with temporary homeless shelter solutions to meet the needs of our homeless community members.

Recognizing the prevalence of homelessness in California and the health and safety risks facing homeless persons, California law authorizes counties to declare a "shelter crisis" and avail themselves to attendant protections and powers. Specifically, upon declaring a "shelter crisis":

- A county may allow persons unable to obtain housing to occupy designated public facilities during the duration of the emergency (public facilities include parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained by the county);
- A county is immune from liability for ordinary negligence in the provision of emergency housing for all conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing; and
- The provisions of any state or local law or regulation prescribing standards of housing, health, and safety are suspended to the extent that strict compliance would prevent, hinder, or delay the mitigation of the effects of the crisis.

If the County desires to construct and operate an emergency homeless shelter, it is recommended that the County Board of Supervisors first declare a "shelter crisis" in order to avail itself of the associated powers and liability protections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not continue the local emergency and the County may not be eligible for possible State or Federal assistance, or proceed with temporary homeless shelter solutions.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Receive the List of Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy

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RECOMMENDATION AND JUSTIFICATION

Receive the List of Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy.

The County Administrative Officer, with the concurrence of the County Auditor, has processed requests for various shifts within departments' budgeted funds from the July 2023 start of Fiscal Year 2024 through March of 2024. This item is to inform the Board of the recent Budget Actions as required by the County Budget Control and Fiscal Management Policy.

BACKGROUND AND HISTORY OF BOARD ACTIONS

California Government Code Sections 29125 and 29130 regulate amendments to adopted county budgets. Within the guidance of those sections, the County Budget Control and Fiscal Management Policy authorizes the County Administrative Officer to transfer up to $50,000 between objects or categories within the same budget with the concurrence of the County Auditor.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

This item is for Board information only.

FINANCIAL IMPACT

None. All changes made are within the existing budget.

ATTACHMENTS

1. **BAF log CAO-Auditor-signed Jul 2023-Mar 2024**
2. **Budget_Action_Form-RCCP**
3. **Budget_Action_Form-Sheriff_2**
4. **Budget_Action_Form-DEA**
5. **Budget_Action_Form-Jail_Fixed_Asset_Reduction_2**
6. **Budget_Action_Form-Cal_Met_2**
7. **Budget_Action_Form_-_Auditor_107.xlsx - Copy**
8. **BAF_for_YPFG_3441_8-4-23_FY_23-24_Correction.xls - Copy**
9. **143_eCivis_BA.xls - Copy**

10. **Budget_Action_Form-Clawson_Motorsport**
11. **151_Switch_to_Fixed_Assets.xls - Copy**
12. **IAP_Budget_Action**
13. **CERI_Budget_Action**
14. **BAF_Accounting_and_Audit_Support.xls - Copy**
15. **BAF_Building_Department_1.11.24.xls - Copy**
16. **Budget_Action_Form-_PATH_Concrete_rev_2-8-2024**
17. **BAF_HR_CAO_Auditor_Approved.xls - Copy**
18. **BAF_PW_1001-220.xls - Copy**

Budget Action Form Log - DocuSigned July 2023 through March 2024 - CAO/Auditor

Item	File Name	Fund	Dept	Account	Description on BAF	Increase	Decrease	Initiator	Complete	Copy in BAF Folder
1	Budget_Action_Form-RCCP	3353	216	51202	RCCP- Longevity		50,000	K. Mitchell	07/11/23	P
		3353	216	60103	RCCP- Safety Equipment	50,000				
2	Budget_Action_Form-Sheriff_2	1001	216	52101	Medical Active Employees		45,000	K. Mitchell	07/13/24	P
		1001	216	60103	Safety Equipment	45,000				
3	Budget_Action_Form-DEA	3439	216	51202	DEA Longevity		50,000	K. Mitchell	07/13/23	P
		3439	216	60308	DEA Law Enforcement Services	50,000				
4	Budget_Action_Form-Jail_Fixed_Asset_Reduction_2	1001	220	70111	Jail- Fixed Asset		12,589	K. Mitchell	07/18/23	P
		1001	220	60103	Safety Equipment	12,589				
5	Budget_Action_Form-Cal_Met_2	3436	216	51111	Cal-Met Salaries /Benefits		50,000	K. Mitchell	07/19/23	P
		3436	216	60201	Cal-Met Misc.	50,000				
6	Budget_Action_Form_-_Auditor_107	1001	107	60303	FY 22-23 Budget Action	5,000		R. Ramirez	07/19/23	P
		1001	107	51111	FY 22-23 Budget Action		5,000			
7	BAF_for_YPFG_3441_8-4-23_FY_23-24_Correction	3441	224	70411	Vehicle		11,782	C. Shelton	08/10/23	P
		3441	224	60301	General Professional Services	11,782				
8	143_eCivis_BA	1001	143	51111	Salaries and Wages		50	L. Westerlund	08/21/23	P
		1001	143	60431	Software	50				
9	Budget_Action_Form-Clawson_Motorsport	3353	216	60201	RCCP Misc.		27,176	K. Mitchell	09/19/23	P
		3353	216	70211	RCCP Fixed Asset- General Equipment	27,176				
10	151_Switch_to_Fixed_Assets	1001	151	60131			6,693	L. Westerlund	10/25/23	P
		1001	151	70221		6,693				
11	IAP_Budget_Action	3468	401	51111	Salaries	10,000		D. Robarge	11/07/23	P
		3468	401	52101	Retirement-Employer	983				
		3468	401	52201	Medical Insurance	1,057				
		3468	401	52202	Dental Insurance	113				
		3468	401	52203	Vision Insurance	19				
		3468	401	52205	Life Insurance	6				
		3468	401	52208	Medical Insurance Admin Fee	4				
		3468	401	52301	Social Security	554				
		3468	401	52302	Medicare	143				
		3468	401	52303	SDI	98				
		3468	401	60508	Community Engagement		12,977			

Budget Action Form Log - DocuSigned July 2023 through March 2024 - CAO/Auditor

Item	File Name	Fund	Dept	Account	Description on BAF	Increase	Decrease	Initiator	Complete	Copy in BAF Folder
12	CERI_Budget_Action	3495	401	51111	Salaries	17,000		D. Robarge	11/07/23	P
		3495	401	52101	Retirement-Employer	1,945				
		3495	401	52201	Medical Insurance	1,396				
		3495	401	52202	Dental Insurance	645				
		3495	401	52203	Vision Insurance	307				
		3495	401	52205	Life Insurance	321				
		3495	401	52208	Medical Insurance Admin Fee	39				
		3495	401	52301	Social Security	1,267				
		3495	401	52302	Medicare	972				
		3495	401	52303	SDI	608				
		3495	401	60301	General Professional Services		24,500			
13	BAF_Accounting_and_Audit_Support	1001	107	51111	Salaries and Wages		20,000	L. Westerlund	11/08/23	P
		1001	107	60301	General Professional Services	20,000				
14	BAF_Building_Department_1.11.24	6600	236	92001	Contingency		50,000	L. Westerlund	01/18/24	P
		6600	236	60211	Copy Machine Expense	25,000				
		6600	236	60201	Miscellaneous	25,000				
15	Budget_Action_Form_-_PATH_Concrete_re_ 2-8-2024	3446	220	60421	PATH Equipment		28,800	K. Mitchell	02/16/24	P
		3446	220	70111	Fixed Asset - Community Buildings	28,800				
16	BAF_HR_CAO_Auditor Approved	1001	115	51111	Salaries and Wages		22,000	L. Westerlund	03/25/24	P
		1001	115	60301	General Professional Services	22,000				
17	BAF_PW-1001-220	1001	220	60102			1,594	L. Westerlund	03/26/24	P
		1001	220	70112		1,594				

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BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3353	0216	51202	RCCP- Longevity			50,000
3353	0216	60103	RCCP- Safety Equipment		50,000	
				TOTALS	50,000	50,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB0B292EDEC448F... — DATE 7/6/2023 | 2:07 PM PDT

AUDITOR SIGNATURE — DocuSigned by: F25C500CC0A8412... — DATE 7/10/2023 | 1:56 PM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 7/11/2023 | 6:43 AM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS DS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: F4FAFFE4-4777-46DC-96CE-3A2F98FEC2F0

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0216	52101	Medical Active Employees			45,000
1001	0216	60103	Safety Equipment		45,000	
				TOTALS	45,000	45,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB0B292EDEC448F... — DATE 7/11/2023 | 4:14 PM PDT

AUDITOR SIGNATURE — DocuSigned by: F25C508CC0A8412... — DATE 7/13/2023 | 10:50 AM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 7/13/2023 | 11:32 AM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS LS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: 2D3D8959-E3A1-4A7D-A08A-9E556A143331

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3439	0216	51202	DEA Longevity			50,000
3439	0216	60308	DEA Law Enforcement Services		50,000	
				TOTALS	50,000	50,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB0B292EDEC448F... — DATE 7/11/2023 | 4:19 PM PDT

AUDITOR SIGNATURE — DocuSigned by: F25C500CC0A8412... — DATE 7/13/2023 | 10:47 AM PD

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 7/13/2023 | 2:42 PM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS LS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: B2A11AA8-01D3-4C90-B35F-C69DA6ECBF9F

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0220	70111	Jail- Fixed Asset			12,589
1001	0220	60103	Safety Equipment		12,589	
				TOTALS	12,589	12,589

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB0B292EDEC448F... — DATE 7/18/2023 | 10:49 AM PD

AUDITOR SIGNATURE — DocuSigned by: F25C566CC0A8412... — DATE 7/18/2023 | 11:43 AM PD

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 7/18/2023 | 11:48 AM PD

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS LS DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: 37A77BCC-3AAB-4C91-9D94-4B8D1F96E960

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3436	0216	51111	Cal-Met Salaries /Benefits			50,000
3436	0216	60201	Cal-Met Misc.		50,000	
				TOTALS	50,000	50,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB0B292EDEC448F... — DATE 7/18/2023 | 10:53 AM PDT

AUDITOR SIGNATURE — DocuSigned by: F25C566CC0A8412... — DATE 7/18/2023 | 11:42 AM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 7/18/2023 | 11:47 AM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS DS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: 9E0BE037-7042-4FC4-8A41-D02BC010326A

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0107	60303	FY 22-23 Budget Action		5,000	
1001	0107	51111	FY 22-23 Budget Action			5,000
				TOTALS	5,000	5,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DocuSigned by: Luis M. Miranda F25C566CC0A8412...

DEPARTMENT HEAD SIGNATURE DATE 7/19/2023 | 10:17 AM PDT

DocuSigned by: Luis M. Miranda F25C566CC0A8412...

AUDITOR SIGNATURE DATE 7/19/2023 | 10:17 AM PDT

DocuSigned by: Ray D Kelly 2E01D0C6E7564A5...

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DATE 7/19/2023 | 1:15 PM PDT

APPROVED BY RES NO. CLERK DATE

DS LS DS LW

DEPARTMENT

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: 0A1E081C-659F-4FB3-9453-C3F9BBD15CCF

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3441	224	70411	Vehicle			11,782
3441	224	60301	General Professional Services		11,782	
			*** For FY 23-24**			
				TOTALS	11,782	11,782

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

Request for 3441(YPFG) for FY 23-24 to correct due to not receiving 22/23 revenue yet

DEPARTMENT HEAD SIGNATURE — DocuSigned by: Ryan Alipiant 33970EA10430473... — DATE 8/7/2023 | 9:11 AM PDT

AUDITOR SIGNATURE — DocuSigned by: Luis M. Mercado F25C508CC0A0412... — DATE 8/9/2023 | 2:58 PM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: Jay Pitt 2E01D0C0E7504A5... — DATE 8/9/2023 | 3:32 PM PDT

APPROVED BY RES NO. — CLERK — DATE

DEPARTMENT — DS LS — DS LW

AUDITOR'S USE ONLY
BA #

DocuSign Envelope ID: 0A1E081C-659F-4FB3-9453-C3F9BBD15CCF

BUDGET ACTION FORM

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: D572F3B2-8368-46F9-B0C0-8EE189279484

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0143	51111	Salaries and wages			50
1001	0143	60431	Software		50	
				TOTALS	50	50

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR FY23

DEPARTMENT HEAD SIGNATURE DocuSigned by: 2E01D0C6E7564A5... DATE 8/21/2023 | 1:24 PM PDT

AUDITOR SIGNATURE DocuSigned by: F25C566CC0A8412... DATE 8/21/2023 | 1:44 PM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DocuSigned by: 2E01D0C6E7564A5... DATE 8/21/2023 | 1:24 PM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT DS DS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

DocuSign Envelope ID: 2F60F862-ADA3-4902-895E-83AE3428D800

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3353	216	60201	RCCP Misc.			27,176
3353	216	70211	RCCP Fixed Asset- General Equipment		27,176	
				TOTALS	27,176	27,176

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(x) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: — DATE 9/15/2023 | 2:40 PM PDT

AUDITOR SIGNATURE — DocuSigned by: — DATE 9/19/2023 | 11:14 AM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: — DATE 9/19/2023 | 11:29 AM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT — DS LS — DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

Clawson Motorsports

DocuSign Envelope ID: 2F60F862-ADA3-4902-895E-83AE3428D800

(559)435-5020

BILL OF SALE

Sales Associate: CARSON BEINTKER

Deal Number: 146005 Date: 07/19/2023

Buyer Information:
RAMIREZ, CHRIS
5099 BOLD HWY N
MARIPOSA CA 95338
Phone: H: 209-966-3615 W:
Customer P.O.#

Co-Buyer Information:
H: W:
County:

Unit(s)

Lienholder: "NONE"

Stock #		Yr	Make	Model	Color	VIN	Engine #	Odom	Price
Z7449	New	2023	SUZUKI	DR-Z400SM3	Solid Black	JS1SK43A6P7101084	K419-227770	0	7,099.00
Z7454	New	2023	SUZUKI	DR-Z400SM3	Solid Black	JS1SK43A0P7101355	K419-228611	0	7,099.00
Z7486	New	2023	SUZUKI	DR-Z400SM3	BLACK	JS1SK43A9P7101354	K419-228610	0	7,099.00
							K419-228610		

Trade In

Yr	Make	Model	VIN

BUYER ACKNOWLEDGEMENT:

[ ]I understand that unless I am charged for insurance, NONE is provided by the seller.

[ ]Seller recommends that the BUYER or OPERATOR review the Manufacturer's Recommendations in the owner's manual prior to any vehicle or equipment operation. I understand that pre-operation checks and inspections as recommended are my responsibility, as is the use of safety equipment.

[ ]I understand that the manufacturer's warranty does NOT cover regular maintenance costs including the first service unless stated otherwise in writing.

[ ]USED VEHICLES and equipment are sold "AS IS" with NO WARRANTY expressed or implied unless stated in writing.

SERVICE CONTRACT

Company: Term: 0

Buyer(s) X_____ X_____

The terms/conditions of this aggreement comprise the entire agreement pertaining to this purchase and no other agreement of any kind, verbal understanding, or promise whatsoever will be recognized. Buyer certifies that he/she is 18 years of age or older.

ITEMIZATION OF SALE

Base Price	**21,297.00**
Freight	1,770.00
Handling	885.00
Accessories	0.00
Documentation Fee	255.00
Sales Tax	2,118.12
Service Contract	0.00
GAP	0.00
C-Tek Charger	0.00
Tire & Wheel	0.00
Paint Protection	0.00
Prepaid Maintenance	0.00
Theft	0.00
SUB TOTAL	**26,325.12**
DMV Electronic Filing	99.00
License Fees	741.00
California Tire Fee	10.50
Insurance	0.00
GRAND TOTAL	**27,175.62**
Trade Allowance	0.00
Less Payoff	0.00
Net Trade in	0.00
Deferred Payment	0.00
Due	
Manufacturers Rebate	0.00
Previous Deposits	0.00
Remaining Downpayment due	0.00
TOTAL DOWN PAYMENT	**0.00**
BALANCE DUE ON DELIVERY	**27,175.62**

THERE IS NO COOLING OFF PERIOD. -California law does not provide for a "cooling off" or other cancellation period for vehicle sales. Therefore, you cannot later cancel this sale simply because you change your mind, decide the vehicle cost too much, or wish you had acquired a different vehicle. After you sign below, you may only cancel this sale with the agreement of the seller or for legal cause, such as fraud.

BUYER:_____ CO-BUYER:_____

CLAWSON MOTORSPORTS by_____Manager
FIFIELD

DocuSign Envelope ID: 95423AB4-0807-4C15-83B6-0A0F7FDA7745

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0151	60131				6,693
1001	0151	70221			6,693	
				TOTALS	6,693	6,693

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR - FY23-24

DEPARTMENT HEAD SIGNATURE — DATE

AUDITOR SIGNATURE DocuSigned by: Luis M. Miranda E25C566CC0A8412... DATE 10/25/2023 | 6:40 AM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DocuSigned by: 2E01D0C6E7364A3... DATE 10/25/2023 | 6:42 AM PDT

APPROVED BY RES NO. CLERK DATE

DEPARTMENT DS LS DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

DocuSign Envelope ID: 156D0C5E-E081-4397-AD52-357F65286503

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROGRAM	INCREASE	DECREASE
3468	401	51111	Salaries		10,000	
3468	401	52101	Retirement-Employer		983	
3468	401	52201	Medical Insurance		1,057	
3468	401	52202	Dental Insurance		113	
3468	401	52203	Vision Insurance		19	
3468	401	52205	Life Insurance		6	
3468	401	52208	Medical Insurance Admin Fee		4	
3468	401	52301	Social Security		554	
3468	401	52302	Medicare		143	
3468	401	52303	SDI		98	
3468	401	60508	Community Engagement			12,977
				TOTALS	12,977	12,977

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: Luis M. Mercado F25C566CC0A8412... — DATE 11/01/23

AUDITOR SIGNATURE — DocuSigned by: Tony Kelly 2E01D0C6E7564A5... — DATE 11/6/2023 | 11:09 AM PST

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DATE 11/7/2023 | 9:40 AM PST

APPROVED BY RES NO. — CLERK — DATE

DEPARTMENT — DS LS — DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: DB50DF2B-6866-49D4-949E-078D98A48E93

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROGRAM	INCREASE	DECREASE
3495	401	51111	Salaries		17,000	
3495	401	52101	Retirement-Employer		1,945	
3495	401	52201	Medical Insurance		1,396	
3495	401	52202	Dental Insurance		645	
3495	401	52203	Vision Insurance		307	
3495	401	52205	Life Insurance		321	
3495	401	52208	Medical Insurance Admin Fee		39	
3495	401	52301	Social Security		1,267	
3495	401	52302	Medicare		972	
3495	401	52303	SDI		608	
3495	401	60301	General Professional Services			24,500
				TOTALS	24,500	24,500

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: Linus M. Miranda F25C566CC0A8412... — DATE 11/01/23

AUDITOR SIGNATURE — DocuSigned by: Tony D Kelly 2E01D0C6E7564A5... — DATE 11/6/2023 | 11:10 AM PST

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DATE 11/7/2023 | 9:39 AM PST

APPROVED BY RES NO. — CLERK — DATE

DEPARTMENT — DS LS — DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: ABB3A022-9917-4FE0-A5FC-99466BE2C454

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0107	51111	Salaries and Wages			20,000
1001	0107	60301	General Professional Services		20,000	
				TOTALS	20,000	20,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR - FY24

DEPARTMENT HEAD SIGNATURE DocuSigned by: Luis M. Mercado F25C500CC0A8412... DATE

AUDITOR SIGNATURE DocuSigned by: Tony D Kim 2E01D0C6E7364A3... DATE 11/7/2023 | 4:26 PM PST

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DATE 11/7/2023 | 4:28 PM PST

APPROVED BY RES NO. CLERK DATE

DEPARTMENT DS LS DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

DocuSign Envelope ID: 2A1CEC16-B812-4D39-B557-A7F5CBC60422

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
6600	0236	92001	Contingency			50,000
6600	0236	60211	Copy Machine Expense		25,000	
6600	0236	60201	Miscellaneous		25,000	
				TOTALS	50,000	50,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR 23-24

DEPARTMENT HEAD SIGNATURE DATE

AUDITOR SIGNATURE DocuSigned by: Russ M. Mercado F25C566CC0A8412... DATE 1/17/2024 | 8:48 AM PST

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DocuSigned by: 2E01D8C6E7564A5... DATE 1/17/2024 | 3:14 PM PST

APPROVED BY RES NO. CLERK DATE

DEPARTMENT DS LS DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

DocuSign Envelope ID: 3CB91067-3FBA-40FE-ABFE-506B6121F909

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3446	220	60421	PATH Equipment			28,800
3446	220	70111	Fixed Asset- Community Buildings		28,800	
				TOTALS	28,800	28,800

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

DEPARTMENT HEAD SIGNATURE — DocuSigned by: AB9B992EDEC448F... — DATE 2/8/2024 | 5:27 PM PST

AUDITOR SIGNATURE — DocuSigned by: F25C566CC0A8412... — DATE 2/12/2024 | 8:56 AM PST

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DocuSigned by: 2E01D0C6E7564A5... — DATE 2/13/2024 | 3:55 PM PST

APPROVED BY RES NO. — CLERK — DATE

DEPARTMENT — DS LS — DS LW

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 08/2020

DocuSign Envelope ID: C2C31C27-EF0C-4FF9-8455-C89A64D64677

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0115	51111	Salaries and Wages			22,000
1001	0115	60301	General Professional Services		22,000	
				TOTALS	22,000	22,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR

DEPARTMENT HEAD SIGNATURE — DATE

DocuSigned by: Luis M. Mercado F25C508CC0A8412...

AUDITOR SIGNATURE — DATE 3/25/2024 | 9:55 AM PDT

DocuSigned by: Ray D Kelly 2E01D0C6E7564A5...

COUNTY ADMINISTRATIVE OFFICER SIGNATURE — DATE 3/25/2024 | 10:00 AM PDT

APPROVED BY RES NO. — CLERK — DATE

DS LS DS LW

DEPARTMENT

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

DocuSign Envelope ID: 936DE3F1-7B02-494A-BC24-7B8C3A42379F

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	0220	60102				1,594
1001	0220	70112			1,594	
				TOTALS	1,594	1,594

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR - FY24

DEPARTMENT HEAD SIGNATURE DocuSigned by: Luis M. Mercado F25C566CC8A8412... DATE

AUDITOR SIGNATURE DATE 3/26/2024 | 11:35 AM PDT

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DocuSigned by: Ray D Kelly 2E01D0C6E7364A3... DATE 3/26/2024 | 12:21 PM PDT

APPROVED BY RES NO. CLERK DATE

DS LS DS LW

DEPARTMENT

AUDITOR'S USE ONLY
BA #

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-153

MEETING:	April 16, 2024
TO:	The Board of Supervisors
FROM:	Dallin Kimble, County Administrative Officer
RE:	Approve Budget Action for the General Liability Insurance Fund Recognizing Additional Fund Balance ($29,558) (4/5's Vote Required)

RECOMMENDATION AND JUSTIFICATION

Approve Budget Action for the General Liability Insurance Fund Recognizing Additional Fund Balance ($29,558) (4/5's Vote Required).

One case just moved from mediation to litigation and the associated expenses will increase as a result. This budget action utilize funds in the fund which had not been allocated previously. There will be no impact on the general fund as a result.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The current budget was approved with Resolution 23-62: PUBLIC HEARING to Consider the Final Budget for Fiscal Year 2023-2024.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If not approved, the County may not be able to pay bills associated with active litigation.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. 7707 BA 4.9.24

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
7707	100	49999	Beginning Fund Balance		(29,558)	
7707	100	60318	Legal Services		29,558	
				TOTALS	0	0

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR 2023-2024

DEPARTMENT HEAD SIGNATURE DATE

AUDITOR SIGNATURE DATE

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DATE

APPROVED BY RES NO. CLERK DATE

DEPARTMENT

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 07/2023

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Miles Menetrey, District V Supervisor

RE: Proclaim the Month of May 2024 as "Older Americans Month"

RECOMMENDATION AND JUSTIFICATION

Proclaim the Month of May 2024, as Older Americans Month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has approved this and similar proclamations in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Miss an opportunity to recognize the Older Americans in our communities and the contributions they have made.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Older Americans Month Proclamation 2024**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

The Mariposa County Board of Supervisors

proclaims the

Month of May 2024

as

"Older Americans Month"

To acknowledge and honor Older Americans residing in Mariposa County, whose lifetimes of hard work, devotion to family, and commitment to their community have laid the foundation for the strong and hard-working County we are today.

This year's theme is "**Powered by Connection"** which recognizes the profound impact that meaningful relationships and social connections have on our health and well-being. The Board of Supervisors would like to recognize and express sincere gratitude and appreciation for all Older Americans who enrich and strengthen our community.

Dated: April 16th, 2024

ROSEMARIE SMALLCOMBE, District I Supervisor

SHANNON POE, District II Supervisor



DANETTE TOSO, District III Supervisor

WAYNE FORSYTHE, District IV Supervisor

MILES MENETREY, District V Supervisor

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Walter Wall, District Attorney

RE: Proclaim the Week of April 21st through April 27th, 2024, as "Crime Victims' Rights Week"

RECOMMENDATION AND JUSTIFICATION

Proclaim the Week of April 21st through April 27th, 2024, as "Crime Victims' Rights Week".

BACKGROUND AND HISTORY OF BOARD ACTIONS

Since 1981, National Crime Victims' Rights Week has been celebrated every year in April. The week is dedicated to learning about victimization and the effect victimization has on individuals, families, friends and the community. It also serves to promote laws, policies and programs that help victims of crime. Every year, thousands of communities across the nation observe the week by reaffirming their commitment to victims having the rights, resources and services they need to recover from crime.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Failing to proclaim April 21-27, 2024 as National Crime Victims' Rights Week would negatively impact efforts to bring awareness of the rights of victims in our nation and would fail to honor those victims of crime in our community.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **NCVRW 2024- Walk to Inspire Hope Ceremony**
2. **2024 NCVRW Ceremony Brochure**
3. **Crime Victims Rights week 4-16-24**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

HOSTED BY MARIPOSA COUNTY VICTIM WITNESS SERVICES

NATIONAL CRIME VICTIM RIGHTS WEEK 2024

HOW WOULD YOU HELP?

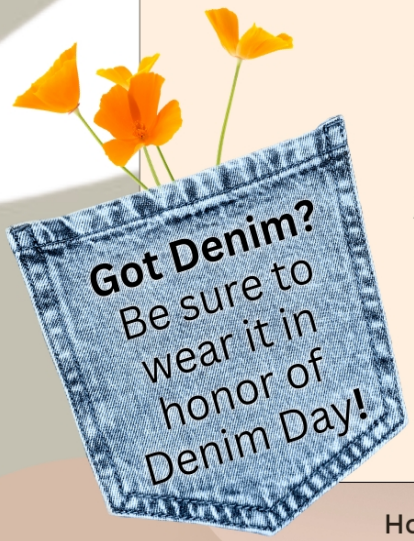
TOGETHER WE ARE MARIPOSA STRONG

NATIONAL CRIME VICTIMS' RIGHTS WEEK

WALK TO INSPIRE HOPE CEREMONY

During this important week we celebrate and promote laws, policies, and programs that help victims of crime!

By walking together we show solidarity with victims and a commitment to learning about victimization and it's impact on individuals and communities.



Mariposa County Courthouse Lawn

Attendees will walk through downtown Mariposa to the Mariposa County Arts Park

April 24, 2024
12:00PM - 1:00PM

Can't make it but would still like to show support? Sign the pledge!

Hosted by Mariposa County Victim Witness Services

More information : (209)742-7441 mcvicwit@gmail.com

Mariposa County District Attorney's Office

National Crime Victims' Rights Week

April 21–27, 2024

Since 1981, National Crime Victims' Rights Week (NCVRW) has challenged the Nation to confront and remove barriers to achieving justice for all victims of crime. The week is dedicated to learning about victimization and the effect victimization has on individuals, families, friends and the community. It also serves to promote laws, policies and programs that help victims of crime.

"How Would you Help?"

The 2024 theme for NCVRW is *How Would You Help?* This prompt asks all of us—friends, family members, neighbors, colleagues, community leaders, victim service providers, criminal justice practitioners, and health professionals—how we can help crime victims.

Are you prepared if someone confides in you about a victimization? Is your organization victim-centered and trauma-informed? Are you familiar with the services available in your community?

Stay Connected!

Mariposa County District Attorney

MariposaCountyDistrictAttorney

mcda@mariposacounty.org

(209) 966-3626

Victim Services

Through the Decades

Today all states have legislation that protects the rights of victims of crime, and most have passed constitutional amendments that afford protection to crime victims.

2004 — The Crime Victims' Rights Act enumerates the rights afforded to victims in criminal cases. Following this Act, individuals states followed suit.

1996 — The Violence Against Women Act became law- This creates and supports comprehensive, cost-effective responses to domestic violence, sexual assault, dating violence and stalking.

1984 — The Victims of Crime Act was passed. This federal law established OVC and created the Crime Victims Fund, which provides funds to states for victim assistance and compensation programs that offer support and services to those affected by violent crimes.

1973 — The Bureau of Justice Statistics' (BJS) National Crime Victimization Survey (NCVS), which was first administered in 1972. This is the nation's primary source of information on criminal victimization.

1970's — The modern crime victims' rights movement began in the 1970s. This was in part as a response to the 1973 U.S. Supreme Court decision Linda R.S. v. Richard D. (410 U.S. 614).

Prior to the 1970's: In the 19th and early 20th centuries, the role of the victim in criminal proceedings was reduced, owing to shifts in attitudes in the way crimes were perceived; the criminal justice system was largely seen as a tool to remedy social harms rather than an avenue to readdress personal harm.



2024 National Crime Victims' Rights Week

Brought to you by the
Mariposa County District Attorney's Office

Victim Services in Mariposa County

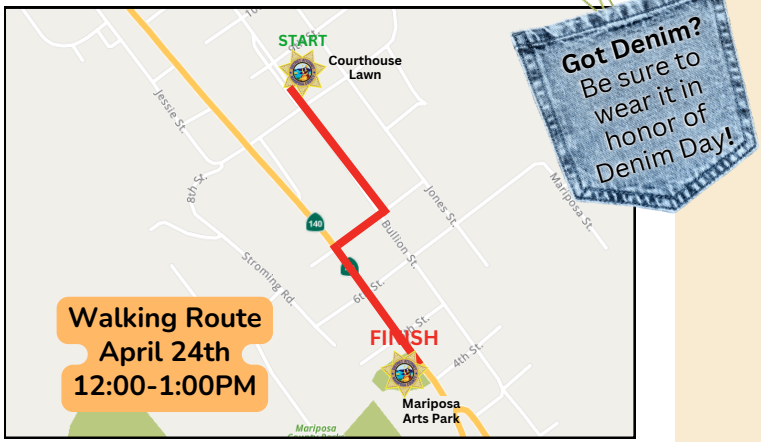
Through partnership with local, state, and federal agencies we work to provide services to crime victims throughout Mariposa County.

The Mariposa County District Attorney's Office is committed to helping victims of crime through our Victim/Witness Assistance Program. This program informs victims of their legal rights and provides services such as Case Status and Disposition Information, Community Resources and Counseling Referrals, Court Escort and Support, Crisis Intervention, and more.

We are committed to being #MariposaStrong in our efforts to uplift victims!

National Crime Victims' Rights Week Awareness Walk

Get involved by joining the Mariposa County District Attorney's Office on **April 24th, from 12:00-1:00PM** for a march to honor National Crime Victims' Rights Week and raise awareness about victim rights in Mariposa!



Got Denim? Be sure to wear it in honor of Denim Day!

MYTHS VS FACTS



All 50 states have enacted some type of crime victims' rights legislations.

In the US, 1 in 4 women and 1 in 7 men have been victims of severe physical violence.





of US citizens have been victims of identity theft



3.6 million cases of child abuse are reported every year in the U.S.



Individuals provided Mariposa County Victim Witness services in 2023.



Mariposa County Victim Witness Services provides 53 different types of services to victims!



Since 2023, Mariposa Victim Services has been involved in 619 Criminal Cases.

START HERE

Learn more about crime and victims of crime !

MYTH #1

Most burglaries occur at night.

REALITY #1

Most instances of home burglary take place between 10AM and 3PM, and 30% of the time someone is at home when it happens.

MYTH #2

It is easy to recognize an aggressor when we see one.

REALITY #2

Contrary to popular belief, not all aggressors are intimidating. The aggressors are very often people that we know.

MYTH #3

Labor trafficking is only or primarily a problem in developing countries.

REALITY #3

Labor trafficking occurs in the United States and in other developed countries but is reported at lower rates than sex trafficking.

MYTH #4

All offenders have mental health problems.

REALITY #4

People with mental and substance use disorders are often over-represented in the justice system. An estimated 44% of those in jail and 37% of those in prison have a mental illness.

END HERE

Congrats! You've just busted 4 common myths about crime and victims!



The Mariposa County Board of Supervisors

proclaims the

Week of April 21st – 27th, 2024

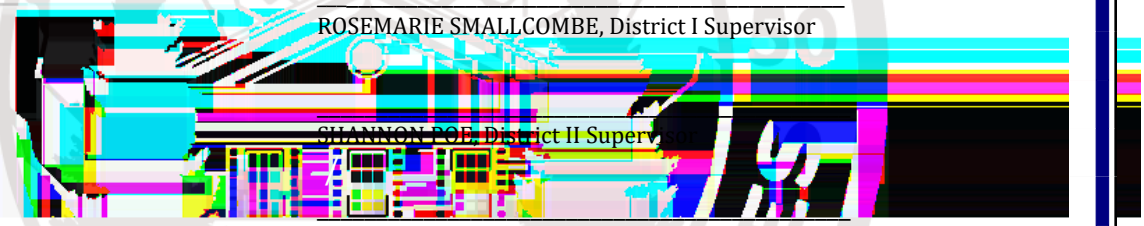
as

"Crime Victims' Rights Week"

To acknowledge those who have been directly affected by crime in Mariposa County each year and the many family members, friends, neighbors, and co-workers who also feel the effects. The physical, emotional, and financial impact of crime affects people of all ages, abilities, race, and socioeconomic status.

The Mariposa County Board of Supervisors expresses sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving response to all victims of crime so that they may find relevant assistance, support, and justice.

Dated: April 16th, 2024



ROSEMARIE SMALLCOMBE, District I Supervisor

SHANNON POE, District II Supervisor

DANETTE TOSO, District III Supervisor

WAYNE FORSYTHE, District IV Supervisor

MILES MENETREY, District V Supervisor

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

RECOMMENDATION AND JUSTIFICATION

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2.

BACKGROUND AND HISTORY OF BOARD ACTIONS

A Committee Policy was adopted by Resolution 22-115.

Per Section 10.2 of this policy it is required that all committees provide adopted minutes to the Clerk of the Board within thirty days of each meeting. For committees that meet quarterly or less frequently, draft minutes shall be submitted to the Clerk of the Board within thirty days of each meeting. In turn, the Clerk of the Board shall prepare an informational agenda item to submit the minutes to the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will not receive the minutes and the committees and Clerk of the Board will be out of compliance of Mariposa County Resolution 22-115.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **2024-03_minutes - MCFAC**
2. **Law Library March 7th, 2024**
3. **3-11-24 IHSS Advisory Committee Meeting - Minutes**
4. **221020 AAC FINAL MINUTES**
5. **230111 MPAC Minutes FINAL**
6. **230412 MPAC Minutes FINAL**
7. **230510 MPAC Minutes FINAL**
8. **230614 MPAC Minutes FINAL**
9. **230710 HSRPC FINAL Minutes**
10. **230712 MPAC Minutes FINAL**
11. **230809 MPAC Minutes FINAL**
12. **230814 HSRPC FINAL Minutes**

13. **230911 HSRPC Meeting Minutes FINAL**
14. **230913 MPAC Minutes FINAL**
15. **230928 Draft Summary Minutes for Public**
16. **231011 MPAC Minutes FINAL**
17. **231016 HSRPC FINAL Minutes**
18. **231016 Minutes_FINAL**
19. **231108 MPAC Minutes FINAL**
20. **231113 HSRPC MINUTES CS FINAL**
21. **AAC minutes 2.12.24**
22. **Minutes April 22 2023 final**
23. **Minutes July 15 2023 FINAL**
24. **Minutes October 28 2023 draft**
25. **6(1)_Finance Report CFO Board Meeting - FINAL**
26. **6(2)_Financial_Statements_For_Board**
27. **7A_February_2024_Board_Meeting_Minutes_FINAL (1)**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY FIRE ADVISORY COMMITTEE
03/20/2024 ACTION SUMMARY MINUTES

LOCATION OF MEETING: Mariposa County Fire Department Headquarters
4802 Hwy 140 (Executive Meeting Room)
Mariposa, CA 95338

PRESENT AT MEETING: Alison Deak, John Patton, Erin Capucino, Hector Medrano, Glenn Cahill, Barbara Cone, Russ Marks, Melinda Barrett, Lacey Sharp, Racquel Sandoval, Wes Smith, Brian Mattos, Aanthony Lerma, Mike Seymour, Pat Laeng, Yi-Laing Kao, Raini Patterson, Will Fassett, Deron Mills

Seeing a quorum, the regular meeting of the Mariposa County Fire Advisory Meeting was called to order at 9:30 by John Patton.

The committee proceeded to consider the agenda and the following actions were taken or direction given.

Item 1. Approval of minutes
On the motion of Russ Marks with a second by Lacey Sharp the committee approved the motion to approve minutes from February 21, 2024.
ABSTAIN: Barbara Cone

Item 2. MCFAC time sensitive issue voting update
No action taken by committee.

Item 3. CWPP Table 9 SIZ updates
John Patton requested the committee to provide suggested revisions to actions throughout CWPP Table 9.

Item 4. RFFCP Round 3 update
John Patton was requested by the committee to discuss the options for the split position with SNC and the GIS training. He will follow-up with the committee during the April MCFAC meeting.

Item 5. Committee updates
No action taken by committee.

11:29 AM There being no further business, the meeting was adjourned by unanimous vote, with a motion by Alison Deak and second by Barbara Cone.

Minutes submitted by,
Alison Deak
Secretary

DRAFT

Minutes – Board of Law Library Trustees Meeting
March 7, 2024

Meeting commenced at 11:04 a.m. in the Law Library of the Courthouse.

Present were Judge Fagalde; Steve Dahlem, County Counsel; Matt Johnson, County Librarian; and Rhonda Scherf, Legal Executive Assistant to County Counsel.

Steve Dahlem opened the meeting with the first item on the agenda being selection of a Board President. A motion to select Steve Dahlem as Board President was offered by Judge Fagalde with a second by Matt Johnson. Ayes: unanimous.

A motion to select Rhonda Scherf as Board Secretary was offered by Judge Fagalde with a second by Matt Johnson. Ayes: unanimous.

Steve Dahlem asked if anyone had any questions or concerns regarding the draft meeting minutes of October 19, 2023 and there were none. A motion to approve the minutes was made by Judge Fagalde with a second by Matt Johnson. Ayes: unanimous.

Matt Johnson presented a quarterly report containing information relative to the number of times each legal reference book had been checked out, which books were allowed to be checked out by Mariposa County residents only, and which books could only be checked out for a specific number of days based on a greater number of checkout. Discussion was held regarding removing the older version of the Child Custody and Support guide books. There was further discussion regarding marketing the law library materials on social media and on the County's website, as well as Matt making his next *Gazette* article about the Law Library for better awareness of the availability of law library materials.

An update on the use of the Westlaw computer was provided by Matt Johnson. He advised that by both observation and by the number of patron inquires it is being utilized 1-2 times per week. The Trustees expressed their appreciation for what the Library staff does to make these resources available to the public. Mr. Johnson plans to continue to provide a usage update to the Trustees at each quarterly meeting.

The current Law Library budget was reviewed and discussion was held regarding this year's filing fees compared to the two previous years filing fees.

Matt Johnson advised that he obtained a cost breakdown for adding additional users to the current Westlaw Agreement, which would allow any or all of the other library branches to offer this service to their patrons. At this time, he believes that the only library branch that could benefit from this service and that has expressed interest is the Red Cloud Library Branch. The Trustees agreed that there were sufficient funds in the Law Library budget to cover the additional $411 for the Red Cloud Library Branch to be added to the Westlaw subscription. Discussion was held regarding the length of the subscription agreement with Westlaw and the possibility of continuing with a one-year agreement instead of a multi-year agreement to allow review of the Red Cloud Library patron usage after one year and determine at that time whether or not to continue providing an additional seat on the License Agreement. A motion was offered by Judge Fagalde to extend the Westlaw research services to the Red Cloud Library Branch for one year

and allow for 2 seats on the License not to exceed $1,000 per month with a second by Matt Johnson. Ayes: unanimous.

The upgrade needed for the Law Library computer subsequent to new standards of the Windows operating system was discussed. Matt Johnson explained that the San Joaquin Valley Library System Consortium is required to meet and maintain certain specifications for all of their computers and the computer designated for Law Library research is the oldest in the Library system and needs replacing. Mr. Johnson asked if the Trustees had an interested in purchasing a new Law Library computer at an estimated cost of $1,300. Judge Fagalde offered a motion to purchase a replacement computer not to exceed $1,500 to meet the required specifications with a second by Steve Dahlem. Ayes: unanimous.

Discussion was held and the next scheduled Law Library Trustees meeting is scheduled for June 13, 2024 at 11:00 a.m. in the Law Library of the Courthouse.

There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Rhonda Scherf,
Law Library Trustees Secretary

In-Home Supportive Services

Public Authority Advisory Committee

of Mariposa County

Post Office Box 99

Mariposa, CA 95338

(209) 966-2000

MINUTES (DRAFT)

Lack of Quorum

Monday, March 11th, 2024

Members Present: Darlene Miles, DH & Mary Dempsey

Members Absent: Eva Adams – Excused, Mark Pina – Unexcused & Mary Wilson – Excused

Union Representative(s): N/A

Staff Present: Christy McCarthy, Janet Gass & Jason Allen

Board Of Supervisors (BOS) Liaison(s): Rosemarie Smallcombe

Guest(s): N/A

Recording Secretary: Jason Allen

Call to Order and Introductions: Seeing a lack of quorum, an informal meeting of the In-Home Supportive Services Advisory Committee was called to order at 1:41PM by Chair DH. The Committee proceeded to consider all non-action agenda items and the following discussion was held:

1. Public Comments:
    a. N/A
2. Approvals:
    a. March 11th., 2024 Agenda:
        i. Tabled to next meeting due to a lack of quorum.
    b. February 12th., 2024 Minutes:
        i. Tabled to next meeting due to a lack of quorum.
3. UDWA - Union Status Update:
    a. N/A
4. New Business:
    a. N/A
5. Board of Supervisors / Agency and Branch Updates:
    a. Rosemarie Smallcombe - Board of Supervisors (BOS):
        i. Discussed the final report from the CA 2030 steering committee. The steering committee has discussed how to implement highest priority

items and how to move forward with recommendations received. A workshop was held in January 2024, Rosemarie will see if that info can still be accessed/shared with this committee and will do so if possible. California State Association of Counties (CSAC) having a meeting in April 2024, Rosemarie planning to attend and present on this to the committee at the next meeting.

ii. Discussion was held around proposition 1, specifically what is it and how it would affect our community.

iii. General discussion held around housing and what constitutes Air BnBs, Vacation rentals, Standard Bed and Breakfasts and Accessory Dwelling Units (ADUs) and what the Board is allowed to put restrictions on.

b. Christy – IHSS:

i. IHSS currently has approximately 320 active cases.

ii. Intakes received in 2024 are 7 for January, 10 for February and 2 for March so far.

iii. Reassessments conducted in 2024 are 21 for January, 17 for February and 22 for March so far.

iv. The County Quality Assurance team recently conducted an annual review of IHSS case work and noted that documentation is great and

minimal errors were found. Will be updating/fixing any findings from the review as soon as possible.

c. Janet – Public Authority:

   i. Enrollment workshop meetings were reduced from twice to once per month through the holidays. Have had decent turn outs. The majority of attendants are friend or family providers meaning the registry provider list is not growing much at this time.

   ii. State is about 150 thousand providers short of the need, our county is around 40 providers short of the need. Committee members were asked to refer anyone who may be interested in becoming a registry provider.

   iii. Darlene asked about possible on-job training for IHSS, Janet explained that there is nothing at this time though trainings are offered online via career pathways.

6. Financial Update: Coming in April 2024.

7. Next Scheduled Meeting Date: April 8th, 2024.

8. Adjournment: @ 2:32 PM.

MARIPOSA COUNTY
AGRICULTURAL ADVISORY COMMITTEE

MEETING MINUTES FINAL
(approved at 9/28/23 mtg)

DATE: THURSDAY, October 20, 2022
TIME: 8:30 A.M.
LOCATION: BOARD CHAMBERS, UPPER LEVEL
GOVERNMENT CENTER
5100 BULLION STREET
MARIPOSA, CALIFORNIA

1. **Roll call and Introductions: Members Present:** Tony Toso, Chair; Elnora George, Carla Kelly, David Mecchi. **Member Excused:** John Shimer. **County Staff Present:** Sarah Williams, Steve Engfer, Katy Casner and Corrina Miranda, Planning Department; Mick Herman, District III Planning Commissioner; Mikaela Cory and Melissa Rios, Ag Commissioner's Office; and Fadzayi Mashiri, Farm Advisor (attended via phone).

2. **A Resolution of the Agricultural Advisory Committee (AAC) proclaiming a local emergency, ratifying the proclamation of a state of emergency by the Governor of the State of California on March 4, 2020 regarding an outbreak of respiratory illness due to a novel coronavirus (a disease now known as Covid- 19), and authorizing remote teleconference meetings of the legislative bodies of the Agricultural Advisory Committee for the period from October 20, 2022 to November 20, 2022 to pursuant to Brown Act provisions**.

   By motion of Mecchi, seconded by George, the AAC approved the resolution as presented.

   Motion Moved
   Ayes (4): TOSO, GEORGE, KELLY, MECCHI

3. **Persons wishing to speak on a matter not on the agenda**, but within the jurisdiction of the committee.

   None.

4. **Approval of Minutes from** June 30, 2022

   By motion of Mecchi, seconded by Kelly, the AAC approved the minutes of June 30, 2022 with the following three corrections offered by Toso:
   - Page 2, Item 5, second line "CCAC" should be "CCA";
   - Page 5, second line in paragraph starting with the words "Long stated" the word "contact" should be "contract";
   - Page 6, fourth line in paragraph starting with Mashiri, the word "evasive" should be

"invasive".

Motion Moved
Ayes (4): TOSO, GEORGE, KELLY, MECCHI

5. Action Items - Recommendation Requested

Land Conservation (Williamson) Act 2022-174 & Zoning Amendment 2022-175; Ollimac Land & Cattle Company LP, owner/applicant; Robert Morelli, agent. A LCA located at 4286 Penon Blanco Road (APN 001-030-038/039/0420). Recommendation to Planning Commission.

Presentation was provided by Casner.

Public Comment: None.

By motion of Kelly, seconded by Mecchi, the AAC recommended that the Planning Commission adopt a resolution approving the applications as presented.

Motion Moved
Ayes (4): TOSO, GEORGE, KELLY, MECCHI

6. Discussion (no action requested)

a) Device Registration Fee (Agricultural Commissioner's Office)

Presentation by Mikaela Cory, summarizing memorandum from Monica Nielsen, who is requesting the AAC's input. Questions and discussion included the following:

- Exemption to allow County testing to 1/3 capacity of scales has been revoked by state
- Need to rely on Merced County Ag commissioner's office to lease truck and weights to test as required by state (higher level of capacity)
- Mariposa County only county in the state that does not currently require device registration fees
- What this means to ranchers and their bottom-line costs
- Cost for registration of various devices already tested by County
- How much budget (County funding) covers today for testing service
- Ability to share location fees if multiple scales are tested in same area
- Concerns if rancher uses scales for only test weights and not sale weights
- When law changed (within last 12 months)
- State's exemption for Mariposa County ends 12/31/2022
- Any fees must be taken to Board of Supervisors for approval; would be implemented in 2024
- All devices tested will be charged fee. Example – Pioneer Market would pay just one location fee, even though they have multiple devices to test at one site.
- Proposed fees based on average of Merced, Madera and Tuolumne Counties' fees
- Are there any other funds available to supplement costs for weights and measures?

- Costs for regulations being passed on to producers
- Merced County will be charging Mariposa County for use of the truck, crane and weights.
- Question about specific costs for crane and weights
- Ability to use local contractors
- Liability

Cory will provide information to Neilsen regarding questions she couldn't answer.

b) LCA Violations (Code Compliance Division)

Presentation by Corrina Miranda. Questions and discussion included the following:

- Two cases ready to act on; they are breach of LCA contact and other code violations
- LCA Policy Requirements were put in place to honor the taxpayer and to protect the integrity of the program
- 3 strikes – if haven't changed after notification, property owner won't change
- May make a difference if operators know county is going to act
- First action would be to file breach of contract (before non-renewal)
- Violations are of use – e.g., vacation rental/tent rental operation on contracted land
- If work with violator and they are educated about the issue…and then they go back to violating, then no sympathy. Deliberate misuse of contact – violation process should be started

7. Correspondence:

None

8. Informational Items (No action will be taken by the Committee)

Information provided by Williams regarding recent Marijuana Round Table discussion with Board and affected county departments.

9. Set next meeting

Will set future meeting as necessary.

There being no further business the meeting was adjourned at approximately 9:35 a.m. by motion of Mecchi, seconded by Kelly.

Motion Moved
Ayes (4): TOSO, GEORGE, KELLY, MECCHI

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINTUTES

DATE: **WEDNESDAY January 11, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, Highway 140
Midpines, CA 95345

*Call-in participation information on the preceding page

1. Roll Call *Gary Francisco, Caroline McGrath, Adam Ferguson, Candy O' Donell Browne, Eileen Collins, Charles Lammers. Ed Walls - Planning Commissioner, Rosemarie Smallcombe- Supervisor*
   Guests: Matt Larson Nancy Parke
   Staff- Steve Engfer

2. A resolution of the Midpines Planning Advisory Committee proclaiming a local emergency, ratifying the proclamation of a state of emergency by the Governor of the State of California on March 4, 2020 regarding an outbreak of respiratory illness due to a novel coronavirus (a disease now known as Covid-19), and authorizing remote teleconference meetings of the legislative bodies of the Midpines Planning Advisory Committee for the period from January 11, 2023 to February 11, 2023 to pursuant to Brown Act provisions.

   Question posed regarding state law changed pending by Candy. Rosemarie responded regarding the State law changes and the sunset of the allowance for hybrid meetings due to COVID. Resolution was approved Unanimously.

3. Approval of Minutes: November 11, 2022 and January 11, 2023 *Discussion occurred and minutes were tabled to next meeting due to a typographical error in the draft Minutes title referring to December.*

4. Public comments

5. Committee Business
   a. Adopt Calendar for the year
      i. Second Wednesday of each month 6-8 pm

   MPAC Schedule remains the same. Motion made by Caroline and seconded By Candy. Approved unanimously.

   b. Election of Officers & Membership Terms
      i. Chair – *Gary Francisco nominated. Gary accepted the nomination. Approved unanimously.*
      ii. Vice Chair – *No nominees accepted. Tabled to future meeting.*
      iii. Secretary – *Committee voted that staff continue secretary.*

   Rosemarie mentioned the need to confirm committee membership for reappointments. Adam accepted.

   c. Discussion on the Revised County Committee/Commission Policy (BOS Resolution 2022-637)

   Discussion occurred. An overview was provided by staff on the key changes that were made including ad hoc committee definition and other changes. Rosemarie suggested that the "redline changes" from the previous to the new updated November policy be included in the future so the committee could more easily identify the changes.

6. Updates and Activity Reports

a. Firewise Communities Discussion Update (attachment)

Rosemarie described the efforts, including workshops by the County to encourage community's participation in the Firewise Communities program. Discussion included: potential insurance benefits; general fire safe benefits. CALFIRE firesafe compliance; Countywide Wildfire Protection Plan- Communities potential for co-beneficial risk assessments for Firewise and CCWP Community risk assessment. Announcement was made for the Firewise Workshop 5:30 -pm 7 at Board Chambers on Thursday January 12. Committee discussion occurred about benefits and who may be able to attend.

b. Community Plan Update

Staff provided a brief update that the environmental work and public process would occur in 2023. When draft CEQA document is ready. Staff suggested that the Chair work with staff to prepare a tentative timeline to bring to the full Committee. It will be brought to the committee for review and setting timeline for public engagement.

c. Muir Lodge Site –Status Update

Due to some weather, there was limited activity. Rosemarie notified the committee that the County Fire approval had been obtained and thereby expected sign of the demolition permit would follow (October-November). Hazmat work was moving forward. Discussion occurred regarding the signage need for the site. Staff notified the committee that all are ready contractor PG&E, Demolition of pool and buildings 1-7 would be the start.

d. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

No significant update. Other than that the impact of the rain on the burn scar and run off significance levels. Assessments were underway, however, preliminary assessments was that Oak Fire mitigation seemed to be holding.

e. KOA/Terramor Status Update

Staff provided an update that no new entitlement applications had been submitted. It would come to the Committee at that time. It was communicated that the Terramor project would be submitted first.

f. Whispering Pines/Bear Creek Cabins Update

Preapplication processing is underway. Matt Larsen gave a brief update. Staff concurred that staff needed to finalize the pre-application letter on what entitlements would be needed etc. Discussion occurred regarding the housing aspects. Matt notified the committee that the property was damaged from recent floods/rains.

g. Oak Road Bridge Project Update- Nancy Parke Update

Nancy Parke emailed the Chair that she is working on a letter. Nancy provided an update that the bridge may have been overtopped as there was debris on the bridge roadway itself. However, the road embankment was really eroded from the storms. No new bridge update. Brief discussion occurred about debris behind the bridge. Rosemarie mentioned a local emergency proclamation was ratified by the Board of Supervisors. The Oak Road Bridge was not identified as "damaged" on initial assessment. However, there will be more evaluation by PWD staff and additional updates may be in order. Rosemarie suggested that a community meeting be set possibly to coincide with eh MPAC meeting regarding specifically the Oak Road bridge the future in coordination with Shannon Hanson PWD director.

h. CALTRANS Project/Study Update

Rosemarie provided an update including reference to the last CALTRANS correspondence, and that clarification on what the next survey on the Midpines HWY 140 corridor would be in 2023 to address the concerns. A discussion occurred regarding Ferguson rockslide.

i. *Planning Commissioner Update*

Ed Walls provided an update that the last meeting was December 6. And New Planning Commissioner Appointments would be made soon, at the Board of Supervisors.

j. Supervisor Updates

Update was provided regarding CALTRANS funding and relationship of funding from Federal source, California Transportation Commission and ability for CATLRANS to keep moving forward on the project. Potential for the Ferguson provide to be slowed up due to funding mechanism changes. Rosemarie provided an update regarding 312-acre parcel in Midpines- CALFIRE will use the 312 acre parcel (Ferrero (sp)) property for training purposes for fuel reduction and hand line training, resulting in fuels reduction.

7. Future agenda items
   Report on Firewise Discussion, Community Plan and Muir Lodge site, New Board Policy Comparison. Staff suggested maintaining the Agenda update list as is. Then if there are no updates you move on.
8. Adjourn *Meeting adjourned.*

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, April 12, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call:

   Present: *Heather Huppe, Candy O'Donel-Browne, Gary Francisco, Charles Lammers, Angela Heiss, Adam Ferguson, and Ed Walls (Planning Commissioner)*
   Excused: *Eileen Collins, Caroline McGrath*
   Staff: *Steve Engfer, Polina Pivak*
   Members of the Public: *None*

   Seeing quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:20 pm by Chair Francisco.

2. Approval of Minutes:

   a. November 9, 2022

      By a unanimous vote, the committee approved the motion of Huppe, with a second by Lammers, to approve the November 9, 2022, meeting minutes with corrections.

      Note: Heiss cannot vote

   b. January 11, 2023

      By a unanimous vote, the committee approved the motion of O'Donel-Browne, with a second by Lammers, to approve the January 11, 2023, meeting minutes with corrections.

      Note: Huppe and Heiss cannot vote

3. Public comments

   None

4. Committee Business
   a. Discussion and Preparation of 2022 Annual Report to Board of Supervisors

      Staff introduced the item and explained the requirements of the report. Questions regarding the due date, format, preparation, and presentation of the report were clarified by Staff. Francisco directed Staff to prepare a draft report for completion by Francisco before the next meeting on May 10th. Francisco directed the committee members to prepare to make potential revisions and approve the draft report at the next meeting.

b. Discussion on the Revised County Committee/Commission Policy (BOS Resolution 2022-637)
*BOS Resolution 2022-637 will be handed out at meeting

Engfer introduced the item and explained the history of this Committee/Commission policy. Discussion occurred. Francisco requested more time for the Committee to review the redline version of BOS Resolution 2022-637 and tabled discussion of the item until the next meeting.

5. Updates and Activity Reports
   a. Community Plan Update

Engfer provided update and explained that Staff can proceed with the next step to prepare the environmental document for the Plan, which would likely be either a Mitigated Negative Declaration or a Supplemental Environmental Impact Report to the General Plan Environmental Impact Report. The Plan will not propose extensive growth or impacts relative to what is existing. Engfer stated that the goal is to have a draft environmental document for review by MPAC by the summer. Once the Committee accepts the document, Staff will present the document to the Board of Supervisors and conduct community engagement. Ultimately, the goal is to have the Community Plan and environmental document completed and ready for adoption by the end of the year. Discussion occurred and Engfer clarified the timeline for approval, consideration of public comments, and evaluation of potential impacts, such as ingress and egress in a fire and managing future development.

   b. Muir Lodge Site –Status Update

Engfer provided an update: the plan to demolish the last two cabins was delayed due to weather but will still occur. Issues surrounding the homeless encampment will be resolved cooperatively by the Sherriff's Department, Code Compliance, and the Southern Sierra Miwuk Nation. Additionally, there are plans to install rip-rap along the existing bridge to block off access to the Indian Allotment. Lastly, new signs were installed to discourage trespassing.

Francisco asked whether the swimming pool was filled in, Lammers stated that the pool had been filled in.

Lammers and Francisco asked how much of the homeless encampment is on the Indian Allotment and how much is on the Muir Lodge property.
Engfer stated that it is not certain, however this issue will be resolved due to multiple stakeholder interest and involvement.

Francisco expressed concerns regarding the un-demolished structures and the upcoming fire season. Francisco stated that pressure on the owner to continue clean-up on the site should continue.

Engfer assured the Committee that plans for demolition and clean-up are advancing, as well as code amendments for better code enforcement of derelict buildings in the future.

   c. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

Lammers stated that the Committee should ask Smallcombe for an update from Public Works regarding brushing and fire prevention for future incidents.

Francisco stated that he has noticed heavy machinery pass through near Colorado Rd and plans to inspect if any work has been done. Walls believes that the machinery is likely being used to repair flood damage.

Lammers updated the Committee on a Public Works project to fix Carstens Rd and extend the road to Jerseydale to provide a secondary means of exit for the community.

Heiss asked whether repairs are being made to Sweetwater Rd. Engfer stated that this would be a requirement to ensure safe and sufficient access to the Christian camp.

d. KOA/Terramor Status Update

Engfer provided an update: no new applications for this project have been received, only a pre-application and parcel merger have been processed. Once a formal application has been submitted, the next step will be environmental review. Engfer explained the process for environmental review.

e. Whispering Pines/Bear Creek Cabins Update

Engfer provided an update: there are currently many issues with flooding and weather-related damage. Matt Larson is providing resources to those affected. A pre-application related to this project has been sent to agencies for comment. Engfer explained that extensive environmental review will be required.

Lammers asked for clarification regarding the scope of the project. Engfer explained that the project was revised to be larger than what was originally proposed, a General Plan/Zoning Amendment, environmental review, and Commercial Industrial Manufacturing Plan will be required.

Heiss asked whether a permit can be issued to a property that has not been bought yet and Engfer explained that this could occur with authorization from the current owner.

f. Oak Road Bridge Project Update

Francisco stated that last he heard, a new project is being considered with funds from the State related to flood disaster relief. The bridge may be relocated further upstream for encroachment and sight distances per CALTRANS standards, which is promoted by Francisco, however Oak trees will have to be removed for this encroachment change.

Francisco directed the Committee members to come prepared with comments when this project moves forward by Public Works.

g. CALTRANS Project/Study Update

Francisco stated that there are no new updates with Rosemarie Smallcombe not present. Lammers estimated that there should be a speed and safety study released by June.

h. Planning Commissioner Update

Walls stated that there are no new projects to report. Walls updated the Committee on the new Planning Commission Chair: John McCammon.

i. Supervisor Updates

None, with Rosemarie Smallcombe not present.

6. Future agenda items

Francisco directed Staff to keep the existing agenda items for the May 10th meeting, ensuring to include the following: Muir Lodge Update, Approval of Minutes, 2022 Annual Report to BOS draft, election of committee officers (secretary and vice-chair), update on brushing along Sherlock and Colorado Roads, and an update on signage from Public Works in relation to Oak Fire Evacuation.

7. Adjourn

There being no further business, the meeting was adjourned at 7:59 pm with unanimous approval of a motion by Lammers, and a second by Huppe.

Minutes submitted by,
Polina Pivak, Assistant Planner

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, May 10, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call:

Present: *Gary Francisco, Charles Lammers, Candy O'Donel-Browne, Heather Huppe, Adam Ferguson, Caroline McGrath, Ed Walls (Planning Commissioner; arrived @ 6:30 pm)*
Excused: *Eileen Collins, Angela Heiss*
Staff: *Steve Engfer, Polina Pivak (arrived @ 6:25 pm)*
Members of the Public: *Nancy Parke*

Seeing quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:07 pm by Chair Francisco.

Approval of Minutes:

a. Meeting of April 12, 2023

By a unanimous vote, the committee approved the April 12, 2023, meeting minutes as presented with a motion by Huppe and a second by Lammers.

Note: Caroline McGrath was not present at the April 12th meeting, therefore is unable to vote on approval of minutes.

2. Public comments

3. Committee Business

a. Discussion and recommendation of the 2022 Annual Report to Board of Supervisors

By a unanimous vote, the committee approved the recommendation of the 2022 Annual Report of MPAC activity to the Board of Supervisors as written with a motion by Lammers and a second by Ferguson.

b. Discussion on the Revised County Committee/Commission Policy (BOS Resolution 2022-637)

Engfer explained that Agenda Item 3a was an obligation of the County Commission Policy or BOS Resolution 2022-637. Engfer stated that Commission members are welcome to attend the Board of Supervisors meeting to discuss the Annual Report.

Francisco discussed participation and contributions to the MPAC per the subject policy.

Engfer informed the committee of a new agenda system adopted by the County.

c. Election of Committee Officers: Secretary and Vice-Chair

By a unanimous vote, the committee directed staff to continue secretary duties with a motion by Huppe and a second by O'Donel-Browne.

By a unanimous vote, the committee elected Lammers as Vice-Chair of the MPAC with a nomination by O'Donel-Browne.

4. Updates and Activity Reports
   a. Community Plan Update – Draft CEQA and Plan adoption schedule overview
   Engfer gave an update; Staff will proceed with the negative declaration under CEQA. Staff will prepare a schedule for the adoption process in June and will have a draft environmental document ready for July.
   The mitigated negative declaration will evaluate the changes that must be made in land use based on the existing General Plan policy, Midpines Planning Area, and future action. Most proposed commercial uses will still require discretionary review, therefore the CEQA document does not have to evaluate every potential impact. Community Plan does not propose extensive growth.

   Lammers asked for clarification of land use and zoning and what would change under the plan. Engfer clarified how zoning implements land use and the steps in the process to establish both the land use plan and then the zoning.

   Francisco explained that the Community Plan does not propose to increase density and will help keep the community rural while allowing for certain development.

   Engfer explained difference between the evaluation of physical impacts and policy changes with CEQA and how that connects to the proposed Community Plan

   Huppe asked whether existing businesses will be evaluated under the CEQA, even if they are non-conforming.
   Engfer affirmed that each discrete impact needs to be evaluated.

   1. Muir Lodge Site –Status Update
   Francisco read a portion of an email from Supervisor Smallcombe stating, that the project leads hope to have the Muir Lodge site cleaned up by June. Also, Supervisor Smallcombe hopes to have more details regarding an update from CALTRANS.

   Francisco told the group that he recently visited the Muir Lodge site and saw that there are 2 structures still existing for over a month now.
   Francisco stated that he requested "no trespassing" signs be put up on the property and that all the buildings be removed.

   Lammers stated that there used to be "no trespassing" signs up, but now there are not.

   Francisco stated that there is nothing to stop people from trespassing. The existing bridge decking is in rough shape and seems unsafe. Pressure should be kept on the issue. Should continue to work with Supervisor Smallcombe.

   Engfer provided an additional update from Code Compliance Technician, Corrina Miranda; the project leads did walkthrough and are now coordinating a date for demolition, removing the homeless encampment, and junk/trash removal, therefore, coordination has been difficult to ensure everything occurs at once. The project leads are attempting to complete project by the end of the month

Francisco said the Committee can revisit the topic in June.

Lammers stated that Waylon Coats with Southern Sierra Miwuk Nation also wants to remove the trash and homeless encampment. Lammers believes the plan is to remove the foundations as well and blocking access permanently.

Engfer affirmed that access will be blocked, however is unsure about pulverizing the foundation slabs.

Walls asked who owns the bridge. Lammers stated that Muir Lodge owns the bridge. Walls asked why the bridge is not just removed. Lammers stated that it is a fire safety and evacuation concern.

Walls stated that FEMA money could be utilized to repair the bridge. Engfer responded that it depends on the property owner. The tribe may be interested in purchasing the property.

Francisco transitioned and stated that the Committee will follow-up.

b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion
    i. Update on signage from Public Works
    Francisco asked what this topic was about and Lammers explained that it was a discussion on how to help provide clarity on evacuation routes.

    ii. Brushing along Sherlock/Colorado
    Francisco stated that no brushing has been done. Francisco stated that Sherlock Road is severely damaged from the recent storms and nothing has been done to repair the road, therefore the status of the road is a safety concern.

    Engfer explained that Public Works is currently overloaded with road repairs, flood impacts, and other concerns. Engfer explained that there was a discussion at the Board of Supervisors meeting yesterday regarding funds for fixing roads and that a request was made for more funds.

    Francisco stated that evacuation plans are not up to standard for safety, considering that the two evacuation options are not viable, because no repairs have been made to Colorado Road either, there is new water bar running across Colorado Road, and brush is overgrown.

    Engfer stated that there have been discussions with OES regarding prioritizing road repairs for evacuation and safety purposes.

    Francisco directed Staff to keep this item on the agenda.

c. KOA/Terramor Status Update
Engfer stated that there are no updates.
Pivak and Engfer provided a summary of the approved parcel merger.
No other applications have been submitted.

Francisco asked if the County has a policy for responding to misinformation and specifically cited a letter to the editor in the Mariposa Gazette.

Engfer explained that the Mariposa County Public Information Officer would oversee correcting any misinformation and that the KOA/Terramor website has been updated for the public to read.

Francisco stated that the correct information should be shared to protect the process.

Lammers asked for clarification of whether a hydrology study would be required and Engfer affirmed that a groundwater study will be required. As well as other studies like a cultural, biological, etc.

d. Whispering Pines/Bear Creek Cabins Update
Engfer stated there are no updated and that the project proponents have been trying to reconcile storm damage. The project proponents have been asking Skip Strathearn what would be needed for the required CEQA studies.

Unsure when a formal application will be submitted.

e. Oak Road Bridge Project Update
Nancy Parke was introduced. Parke has been doing research on the Oak Road Bridge project.

Parke stated that funding was originally designated to the bridge because its size is substandard for state standards.

Parke asked Engfer to check with Public Works Director, Shannon Hansen, regarding diverting funding towards the bridge.

Lammers reiterated the line-of-sight issue when locating the bridge.

The Committee discussed the importance of bridge repair for fire and general safety.

Engfer stated there have been no other updates from Shannon Hansen at Public Works.

f. CALTRANS Project/Study Update
Francisco stated that the study is intended to be released in June and tabled further discussion.

g. Planning Commissioner Update
Walls explained there have just been some variances processed by the commission in Yosemite West.

Walls stated that this is his last meeting and his last day as Commissioner is May 31st. The Committee asked about his replacement and Walls stated that replacement is in the works.

Francisco welcomed Walls to any future meetings.

h. Supervisor Updates
None

5. Future agenda items

Francisco directed Staff to keep the same items on the next agenda for the June 14th meeting.

6. Adjourn

There being no further business, the meeting was adjourned at 7:45 pm with unanimous approval of a motion by Lammers and second by McGrath.

Minutes submitted by,
Polina Pivak, Assistant Planner

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, June 14, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

Present: *Gary Francisco, Candy O'Donel-Browne, Heather Huppe, Charles Lammers, Adam Ferguson, Angela Heiss (arrived at 6:43 pm), Rosemarie Smallcombe (Supervisor)*
Excused: *Eileen Collins, Caroline McGrath*
Staff: *Steve Engfer, Polina Pivak*
Guests: *Nancy Parke*

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:23 pm by Chair Francisco.

2. Approval of Minutes:

    a. Meeting of May 10, 2023

    By a unanimous vote, the committee approved the May 10, 2023, meeting minutes with corrections with a motion by Lammers and a second by O'Donel-Browne.

3. Public comments

Pivak passed out a flyer regarding the June 22nd Midpines Short-Term Rental Outreach Event.

4. Committee Business
    a. General Update/Review of the Mariposa County Committee Policy, ~~HSRPC~~ MPAC Orientation and Purpose Review; and Changes to the Clerk of the Board Agenda System by Steve Engfer, Planning Director

    Engfer introduced the item.

    Engfer stated that handouts will be provided at the next meeting and that an orientation packet will be provided to Adam.

    Engfer stated that the purpose of the item was for the revitalization of adherence to County procedures.

    Note: Correction to agenda item as shown above was made during the meeting.

5. Updates and Activity Reports

a. Community Plan Update – Draft CEQA and Plan adoption schedule overview
    i. *Handouts to be provided at the meeting*

Engfer presented the item and passed out a memo regarding the adoption timeline.

b. Muir Lodge Site –Status Update

Smallcombe provided update from Corrina Miranda, Code Compliance Technician:

A team, including the Sheriff and Health and Human Services, have been reaching out to the homeless on the subject property. The homeless have not left, therefore demolition of the remaining structures has not occurred. The County can force homeless to leave, but the team is hoping to not have to use force. The Southern Sierra Miwuk Nation (SSMN) has been very cooperative and are still working with County employees. July 10th is a potential date for demolition. The community is very concerned with wildfire risk; therefore, July 10th has been set as a soft date for demolition.

Lammers asked why demolition must occur after homeless leave if the demolition is in a different location.
Smallcombe explained that the intention is to block off access, therefore the homeless must evacuate before demolition.

Francisco expressed concern for where the homeless will go. Smallcombe stated they may get sent to a center. The team is giving the homeless time to decide where they want to go and what possessions they want to bring or leave. Demolition contractor does not want to do the work while the homeless are still there.

Francisco and Lammers asked about the existing secondary evacuation route and asked again why demolition cannot occur now.

Smallcombe reiterated the intention to remove the homeless and demolition as soon as possible and that input from Francisco and Lammers will be considered. SSMN is also interested in getting this issue resolved as soon as possible.

Francisco asked about status of the site walk and who is responsible for removal of the trash and debris. Smallcombe stated that progress is being made. All the debris and trash is to be removed at the same time. Lammers affirmed.

Francisco expressed that the property owner needs to continue to be pushed to follow through. Lammers stated that Corrina Miranda is ensuring that the property owner complies with his responsibilities.

Discussion occurred.

Francisco explained that the highest priority is demolishing the existing structures and cleaning up the property, however the issue is sensitive due to widespread homeless issues.

c. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

Lammers asked Smallcombe whether she had the opportunity to check with Shannon Hansen at Public Works about clarifying the evacuation route, especially by Colorado Rd, specifically regarding signage.

Smallcombe explained that the budget was discussed yesterday, June 13th, and the Board of Supervisors (BOS) authorized a total of 4 million dollars to Public Works for road work. Shannon Hansen is going to develop a prioritization process for road work with criteria to define priority, which will be available to the public.

Francisco affirmed that this is a big step.

Smallcombe explained that brushing, bridges, road repair, are all part of the project.

Lammers expressed continued concerns about being able to pass on roads and signage clarity.

Smallcombe stated that Jeremy Briese has been contacted and they are working through a broader conversation about lessons learned with Oak Fire.

d. KOA/Terramor Status Update

Engfer passed out a presentation that was given at the last BOS meeting and reiterated the previous discussion.

Engfer stated that KOA will likely apply closer to the end of the year or next year. He heard that Terramor is likely to come in first. There will be two separate applications and two separate EIRs for both parts of the project.

Heiss asked what the purpose is of pre-application and what occurs before a formal application is submitted.

Engfer explained the pre-application is intended to provide feedback on a draft proposal through a low-cost application.

Heiss asked whether the feedback is public. Engfer said yes, it is on the County website.

Francisco asked if presentation will be published to public. Engfer stated that it has been published with Board agenda and presented to public.

The Committee discussed the public speculation that occurred. Francisco urged committee members to be careful about answering questions about this topic. There is not enough information to make real conclusions.

O'Donel-Browne asked for clarification about whether a pre-application is like an orientation process, not the meat of the project, and that the formal review process doesn't start until a formal application is submitted. Engfer affirmed and stated that it is a draft proposal.

Huppe asked about whether the MPAC community plan will impact project.

Engfer stated it will not change overall process. May impact slightly because the plan does indicate the KOA/Terramor property as a special use area. However, the existing zoning still applies. The project will have to adhere to community plan as well.

Francisco stated that MPAC will be participating in the public engagement process for KOA/Terramor.

Engfer explained that the committee will review the draft community plan as a reminder at the next meeting.

Lammers asked whether the KOA/Terramor proposal was specific or more general. Engfer stated they provided adequate information for a constructive evaluation. However, the proposal may change.

e. Whispering Pines/Bear Creek Cabins Update

Engfer said there was no update.

Smallcombe stated the project proponents are looking for money to help fix the bridge. Project may not occur if funds cannot be secured.

Engfer stated there is discussion about also securing secondary access.

f. Oak Road Bridge Project Update

Francisco re-introduced Nancy Parke.

Nancy Parke explained there is concerns about whether there are funds to fix the bridge.

Smallcombe has had conversations with Shannon Hansen and the intention is to use money from the highway bridge fund. Smallcombe stated that $88,000 has already been used to fix up some of the bridge.

Parke stated that there are inaccuracies with the existing studies, specifically the engineering and hydrology.

Smallcombe stated that the Public Works prioritization process will also help allocate funds to fix bridges. Harris cutoff bridge is in worse shape. Shannon Hansen is figuring out what funds are available. The bridge is seen as a repair project and likely will not be moved to address line-of-sight issues. Part of a continued conversation.

Smallcombe stated she will ensure that Shannon Hansen reconnects with Parke.

g. CALTRANS Project/Study Update

Smallcombe stated the study is to be completed at the end of June. Will update the Committee as soon as she hears back. The study is just for speed with sight-line concerns.

Francisco asked whether CALTRANS plans to do an additional study about a left-hand turn lane.

h. Planning Commissioner Update

Smallcombe announced the election of a new Planning Commissioner, Art Baggett for District 1.

Francisco welcomed the new Commissioner and welcomed him to future MPAC meetings.

i. Supervisor Updates

Smallcombe stated there is a lot going on: has been going back and forth with the project manager for the Ferguson slide project. The total cost for the project is estimated at $316 million, which is a large number for our area. The [project will be broken up into four separate projects. Last of the work will occur in 2027. Work will start next summer.

The rock wall will be built from the top-down, will start with the upper portion with an energy absorption layer and upper row of rock layer. Will remove dirt in parts. Then will build base layer in second phase.
Third work package will occur in 2024-2025.Will secure wall.
Fourth work package will finalize aesthetics and roadway.

Heiss asked when they will establish that they can reach bedrock. Smallcombe believes they have already established that they can reach bedrock to ensure that worker safety was protected. Smallcombe will reach back out regarding this question.

Francisco asked when first phase will be done. Smallcombe stated Fiscal Year (FY) 2023-2024 will be first part of first phase and FY 2024-2025 will finish first phase.

Smallcombe transitioned into updating about the 1200-acre property under contract with the County for vegetation reduction. Project to begin.

Smallcombe would like to discuss seeking fire-wise recognition at the next meeting. Smallcombe wants to gather community members for this, which will be difficult since the Midpines community is spread out. Asked about a distribution list for Midpines. Parke said the Nextdoor app can be a resource.

Lammers stated maybe this list can be created. Smallcombe stated maybe we can try this incrementally and start with neighborhoods. Will need an administrator and maintenance of this list. Will find out how Dan Dunkle was able to obtain fire-wise recognition in Greeley Hill.

Heiss asked more about fire-wise. Smallcombe explained the process. The main goal is improve communication and set-up an action plan to reduce fire risk.

Smallcombe stated that the County has access to a helicopter specifically for Midpines. Additionally, the County will support three ambulances for increased services in the County. Conversation will continue to discuss how we will support and expand ambulance services in the County.

6. Future agenda items

Next meeting is set for July 12th

The following were requested to be added to the next agenda:

Seeking fire-wise recognition
Same agenda items as current
Community Plan draft and CEQA draft discussion – potential action to establish ad-hoc
Muir Lodge update
Whispering Pines update
Ferguson Project update
Midpines Post office update

7. Adjourn

There being no further business, the meeting was adjourned at 8:20 pm with unanimous approval of a motion by Lammers and second by Huppe.

Respectfully Submitted,

Polina Pivak, Planner II

Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	**CHAIR**
JACOB HAWLEY	**VICE-CHAIR**
KATHLEEN LEAVITT	**COMMISSIONER**
LETHA GOGER	**COMMISSIONER**
JAZZMYN GEGERE	**COMMISSIONER**
CLAY RIVER	**COMMISSIONER**

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
JULY 10, 2023

DRAFT

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission was called to order at 10:03 a.m. by Chair Phillips.

Present: Jeanetta Phillips, Jacob Hawley, Kathleen Leavitt, Letha Goger, Clay River
Excused: Jazzmyn Gegere
Staff: Steve Engfer, Polina Pivak

2. Approval of Minutes

a. Meeting of June 12, 2023

By a unanimous vote, the commission approved the motion of Hawley, with a second by Leavitt, to approve the minutes of the June 12, 2022, meeting.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

a. Mariposa County Gateway Elements Murals: Located at 5041 Highway 140 (APN 013-182-002) and 5109 Highway 140 (APN 013-124-003); Mariposa County, applicant.

Pivak gave a presentation.

Clarifications: Engfer clarified that the mural was previously proposed for the Pizza Factory wall, but was moved to the new location, due to the owner's desire to reinvigorate the existing mural. Engfer stated that the mural is intended to connect to the Mairposa Creek Parkway and reflect natural themes.

Phillips mentioned that the public should be made aware of the location change and that the 5041 Hwy 140 location is eligible for historic designation.

Pivak clarified that the mural has only been changed slightly to accommodate the wall at the new location.

Hawley asked whether all walls would be consistent and the lifespan of the mural.

Engfer stated that the estimated lifespan of the mural is 20-30 years.

River clarified that the goal is to ensure all siding is consistent. Currently, there is stucco on one side and wood siding on the other side.

Engfer stated that the Commission could condition the project so that any new siding in the future would have to match the existing one.

Goger asked whether painting is a reversible action and if it would be acceptable for the Commission to approve the action on this basis. Engfer affirmed.

Guest, Supervisor Danette Toso, asked if it would be possible to paint this mural outside of the Historic Design Review Overlay.

Hawley directed staff to determine the property owner's plans to re-side the structure and verify agreement to partner with the County on this project.

By a motion of Leavitt, with a second by Hawley, the HSRPC adopted a motion to recommend that the applicant for the 5041 Hghway 140 project site return to the Commission with an alternative proposal including an option for installation of the mural that does not require removal of the existing siding, for example using hanging panels that are affixed to the side of the building, as was done for the mural on the Pizza Factory wall, and/or provide another proposal. The Commission also requests additional information on the timeline/phasing of the project, including the property owner’s plans for re-siding the entire structure.

Result: (3-2)
Ayes: Phillips, Hawley, Leavitt
Noes: Goger, River
Abstain: 0
Excused: Gegere

By a unanimous vote, the Commission approved a motion by River, with a second by Hawley, to approve the second mural located at 5109 Highway 140.

5. Questions and Answers with Staff Regarding Commission Policies and Rules

The Commission directed staff to prepare a presentation on the Brown Act, and Rosenburg's Rules of Order versus Robert's Rules of Order.

By a unanimous vote, the Commission approved a motion by Hawley, with a second by Leavitt, to use Robert's Rules of Order to conduct meetings.

DRAFT

6. Discussion and Possible Action

a. Discussion and Action to Adopt HSRPC Work Plan for Future Recommendation to the Board of Supervisors

Pivak presented the current work plan document and identified changes recommended by Leavitt and Goger. Discussion occurred.

The Commission agreed to keep the work plan as a working document.

Leavitt recommended that Objective 2 be removed.

By a unanimous vote, the Commission approved a motion by Hawley, with a second by Leavitt, to not adopt the work plan and continue to collaborate on edits.

b. Discussion and Action to Adopt Updated By-Laws

i. Discussion and Consideration to Add Additional Commission Member Seats and/or Ex-Officio Seats with Request to Board of Supervisors

Pivak introduced the item and presented recommended edits by Goger.

The Commission directed staff to return with information about the Certified Local Government program.

By a unanimous vote, the Commission approved a motion by Leavitt, with a second by Hawley, to adopt the by-laws as originally written, with an edit to include Robert's Rules of Order as the guiding principles for conducting meetings.

c. Discussion and Action to Create Ad-Hoc Committee for Updating the Narrative and Historical Context for the Mariposa County Gold Rush Design Review Guidelines

Pivak introduced the item.

by a unanimous vote, the Commission approved a motion by Goger, with a second by River, to create an ad-hoc committee to review and update the historical context and related narrative of the Gold Rush Design Review Guidelines and return to the Commission for review of the recommended edits.

d. Discussion and Action to Approve Draft Letter of Support for Our Town Grant

Pivak introduced the item.

By a unanimous vote, the Commission approved a motion by Goger, with a second by Leavitt, to approve the Letter of Support for the Our Town Grant as presented.

7. Future Agenda Items

The Commission directed staff to include the work plan, Certified Local Government Information, Brown Act and Robert's Rules of Order explanation, diversity, equity, and inclusion training, and the Mariposa Gateway

DRAFT

Elements mural project as items on the next meeting agenda.

8. Adjournment

There being no further business, Phillips adjourned the meeting at 12:17 p.m.

Respectfully submitted,

Polina Pivak
Planner II

DRAFT

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, July 12, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

Present: *Gary Francisco, Candy O'Donel-Browne (arrived at 6:17 pm), Heather Huppe, Charles Lammers (arrived at 6:12 pm), Adam Ferguson, Angela Heiss, Caroline Mcgrath, Eileen Collins, and Rosemarie Smallcombe (Supervisor)*
Staff: *Steve Engfer, Polina Pivak*
Guests: *Nancy Parke, Matt Larson*

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:08 pm by Chair Francisco.

2. Approval of Minutes:
    a. Meeting of June 14, 2023

By a unanimous vote, the committee approved the June 14, 2023, meeting minutes with corrections with a motion by Huppe and a second by Ferguson.

3. Public comments

Francisco stated that the Midpines Post Office is now open.

4. Committee Business
    a. Community Plan
        i. Draft CEQA Framework and Community Plan Review Presentation by Steve Engfer

Francisco introduced the item. Engfer gave a presentation.

Engfer stated that the CEQA framework will need a narrative to describe the proposed changes to land uses in the Community Plan.

Huppe made a recommendation that the plan should show existing and proposed land uses and zoning.

ii. Potential Action to Establish Ad-Hoc Committee

Francisco appointed himself, Huppe, Ferguson, and Lammers to the ad-hoc committee to review the draft Community Plan by a unanimous vote with a motion by Huppe and second by Collins.

b. Seeking Fire-Wise Recognition Discussion

Smallcombe introduced item. Smallcombe explained that the benefits of Fire-Wise recognition are reduced fire risk, issuance of certificate that may reduce fire insurance costs, and an increase in community engagement. The biggest hurdle is obtaining a list of people who would be willing to discuss this issue.

Smallcombe explained that everyone who is part of the Fire-Wise committee records how much they have worked on reducing fire risk (hours worked, money spent, etc.) and record all mitigation efforts for the community. 2-3 people are needed to start the program and then they would continue to add people over time.

The County GIS specialists can help provide a list of parcels within the community area and basic assessor/tax information, like the property ownership. A map of the community will be needed for the final application sent to the National Fire Protection Agency (NFPA).

Smallcombe further explained that the committee would consult with fire professionals to determine areas for improvement as part of a risk assessment. Then the committee would create a 3-year action plan based on this risk assessment. Generally, the committee picks 3-4 areas to focus on, such as education and engagement, home hardening, evacuation planning, and fuel reduction. The application is submitted to NFPA and then immediately routed to the local CALFIRE office. The local office will provide recommendations. Then NFPA issues a certification.

Smallcombe asked, are Francisco and Lammers still interested? Who else would like to help? Does anyone else have any questions, comments, and or ideas?

Francisco was unable to meet with Lammers but did his research. Francisco stated that it would be important to discuss the benefits.

McGrath and Francisco stated that the community and residences within the program would be safer.

Smallcombe stated that improved safety and greater community connectivity for those that are vulnerable are the main benefits.

Francisco explained how the program works. There are four phases in the process:

1. *Organize – create a committee, identify a program leader, identify area of interest, identify a fire expert*
2. *Risk Assessment – property by property, create a 3-year action plan*
3. *Complete the action plan*
4. *Annual report to Fire-Wise*
    a. *Every 3 years update action plan*

Francisco asked how the committee wants to approach obtaining Fire-Wise recognition. McGrath suggested outsourcing outside of the committee to recruit other members of the community to participate.

Lammers thinks everyone needs to Google Fire-Wise and understand the program.

Huppe suggested advertising the program initially and holding a public meeting to gauge interest.

Smallcombe stated that she can coordinate a meeting with the public with a presentation by the local fire agency, as was done within Mariposa Town, Greeley Hill, and Wawona. Huppe said there should be a good turnout due to the interest in fire protection and the recent Oak Fire that is fresh in everyone's minds.

Parke stated that there is an existing mailing list for Oak Rd.

McGrath stated that the Midpines Post Office would be a great way to advertise.

Smallcombe stated that the GIS Division can provide a map and mailing list of the area of interest.

Francisco and Lammers agreed to meet to discuss the subject further. Lammers stated more of the community needs to step-up and that it would be great to find one person who can lead the charge.

Smallcombe stated that obtaining those distribution lists would be helpful to identify individuals who are interested.

5. Updates and Activity Reports
    a. Muir Lodge Site –Status Update

Smallcombe introduced the item and read an email from Corrina Miranda, Code Compliance Technician: the July 5th date had to be pushed back due to ongoing issues with the homeless encampment. The individuals refused to cooperate. County Council was consulted on how to proceed with a judicial process to remove the trespassers. The Sheriff's Office has also been consulted to move forward with the process.

Lammers stated that he saw that a new trailer was put on the property and called Corrina Miranda to inform her. Corrina Miranda told Lammers that the previous owner of the Muir Lodge property gave the BIA an easement in 1932, which presents an issue. Waylon Coats is willing to finance gates to be installed around the Indian allotment. Smallcombe stated that the Southern Sierra Miwuk Nation is very interested in reducing wildfire risk.

Heiss stated that she heard there was a bonfire on the property and asked if anyone else was aware. Heiss stated that there is no time to be wasted with this due to the fire risk.

Lammers stated that trash has started to accumulate by the bridge.

    b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

Smallcombe stated that she spoke to Leigh Westerlund, who told her story of attempting to evacuate during the Oak Fire. A Sheriff's deputy was redirecting people away from Sherlock Road, which led to people trying to evacuate at the same time others were entering on the Whitlock Road side.

Lammers stated that brushing and signage needs to be addressed. Sherlock is the viable exit route and needs to be made safe.

Smallcombe stated that she can speak to Sheriff Briese.

Lammers stated that it would be easier to do traffic control with assistance from the California Highway Patrol and CALTRANS, which should be part of the discussion with Sheriff Briese.

c. KOA/Terramor Status Update

Engfer stated that there is nothing new to report.

d. Whispering Pines/Bear Creek Cabins Update

Francisco asked Matt Larson to provide an update. Francisco read the press release published by the County Public Information Officer regarding the forced evacuation and closure of residents. Power will be turned off within 72 hours of the notice.

Larson stated there are 5 people are left to evacuate. There are currently very limited resources and he is trying to communicate between the County and the residents. 3-4 evictions are currently occurring. The buildings were secured, however tenants continue to break in. Tenants of Whispering Pines are yelling at tenants of Bear Creek and other issues continue to occur. Tenants are upset about the 72-hour notice. There is now a squatter on-site that needs to be legally removed. Larson has been in communication with the Sheriff and Corrina Miranda continuously.

Collins asked what happens after the 72 hours. Larson stated that the Sheriff will come and forcibly evict people and lock-up the structures. Larson is aware of people who will continue to fight this. Sheriff's Office has become more involved.

Smallcombe stated it has become a health and safety issue, which gives the County the power to step-in.

Larson stated that they have applied for and received FEMA assistance for clean-up, after an initial denial. Larson's focus is repairing access. Next would be establishing formal easements, including a fire wise plan. Anything short of demolition is the target at the moment. Demolition will occur when the Whispering Pines project is approved.

O'Donel-Browne asked when the 72 hours began. Larson stated that it started yesterday.

Lammers asked is there is going to be someone living on-site after the tenants are evicted. Larson stated yes, there is one person who will continue to be on the property as long as Bear Creek Cabins continue to operate. Bridge replacement to meet code is currently a discussion.

e. Oak Road Bridge Project Update

Parke stated that she got an email from a highway professional to discuss the bridge proposal but has not heard back further after trying to set-up a meeting.

Smallcombe stated she would follow-up with Shannon Hansen at Public Works.

f. CALTRANS Project/Study Update

Smallcombe read an email from Gregoria Ponce. The study is currently being worked on.

g. Ferguson Update

Smallcombe obtained permission to send out the study to everyone. Now that it has been signed off by everyone at CALTRANS, funding can now be requested for the project.

h. Midpines Post Office Update

The Committee reiterated that the Midpines Post Office is open.

i. Planning Commissioner Update

Art Baggett was not present.

j. Supervisor Updates

Smallcombe relayed that there was a presentation by the president of the Community Alliance for Health at the last Board of Supervisors meeting. The County will have a community member seated on the board at the Community Alliance for Health. Smallcombe stated that she can provide the presentation to the group. Approximately 6400 people of the community are eligible for assistance from the health organization.

6. Future agenda items

The next meeting is August 9th.

Francisco directed staff to keep the existing list on the agenda with the following edits:

Add an item for the Ad-hoc Committee report. Remove Post Office item.

Francisco welcomed Larson to return at the next meeting.

7. Adjourn

There being no further business, the meeting was adjourned at 8:19 pm with unanimous approval of a motion by Mcgrath and a second by Heiss.

Respectfully Submitted,

Polina Pivak, Planner II

MIDPINES PLANNING ADVISORY COMMITTEE

MEETING MINUTES FINAL

DATE: **WEDNESDAY, August 9, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:05 p.m. by Chair Francisco.

Present: *Gary Francisco, Adam Ferguson, Angela Heiss, Candy O'Donel-Browne, Caroline McGrath, Charles Lammers (arrived at 6:07 p.m.), Eileen Collins, Heather Huppe, Art Baggett (Planning Commissioner), and Rosemarie Smallcombe (Supervisor)*

Guests: *Nancy Parke, Lieutenant (Lt.) Michael Charman*

Staff: *Steve Engfer and Polina Pivak*

Excused: *None*

5.b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

Item moved up to accommodate guest Lt. Charman.

Francisco introduced item and explained that the MPAC has concerns about the Oak Fire.

Smallcombe described Leigh Westerlund's story about attempting to evacuate on Sherlock Rd, but Westerlund was then told to evacuate from Colorado Road. People got stuck when cars were attempting to circulate both directions on Colorado Rd.

Lammers explained concerns about access quality and a need for signage indicating that the road is not paved, is steep, and is narrow. Additionally, there is a need for brushing along Colorado Rd and communication between jurisdictions. Capacity for evacuating traffic is also a concern.

Discussion occurred regarding the root issues associated with poor circulation and the potential for a future disaster.

Smallcombe stated that the main issues seem to be associated with communication and the management of evacuation routes.

Heiss asked about the appropriate location for signage and that signage may not be the solution. McGrath stated that brushing is important to widen road.

Lt. Charman stated that he cannot necessarily help with Public Works issues, such as brushing and signage, but can assist with direct health and safety issues. Lt. Charman explained issues associated with NPS attempting to direct traffic. Lt. Charman explained a key issue with directing evacuation traffic and closing off roads is potentially closing off constitutional access rights to people's property who are not under an evacuation order. Additionally, neither Sherlock nor Colorado Road seem like appropriate evacuation routes due to quality, however one has to be chosen. There are a lot of collaborations between departments and jurisdictions, therefore coordination can be difficult, however communication can be improved.

Huppe stated there should be a pre-approved evacuation plan communicated to NPS to consider Highway 140

closures. Additionally, El Portal should be allowed to evacuate properly within this plan.
Ferguson suggested another evacuation route that would still permit access to some properties, but also allow for efficient evacuation.

Francisco suggested tabling the rest of the discussion and keeping the item on the agenda. Smallcombe recommended putting together a letter or email with all of the questions and concerns to send to Lt. Charman and Sheriff Briese.

2. Approval of Minutes:
    a. Meeting of July 12, 2023

        By a unanimous vote, the MPAC approved the minutes of July 12, 2023, meeting as written with a motion by Lammers motion and a second by McGrath.

3. Public comments

4. Committee Business
    a. Community Plan
        i. Draft Community Plan Review -Ad-Hoc Committee Edits Report

        Francisco introduced the item. Any dates will be changed as needed.

        MPAC reviewed ad-hoc edits page by page.

        Francisco asked about how to efficiently acknowledge all of those involved in the creation of the document, even those who have since left the committee or other. Heiss suggested that all of the current members be listed, and then former members acknowledged at the bottom. The MPAC agreed unanimously.

        Page 1-1: Collins stated that all demographic data should be updated to 2020 data, not just the marked section.

        Page 1-5: Heiss stated that every time the Community Plan is mentioned or referred to it should be capitalized.

        Page 1-6: Francisco stated that the comment was stricken, because the question was answered.

        Page 2-1: Heiss stated "All the while, responding…" starting on line 9 is not a sentence. A comma should be added after "habitats" on line 8 to continue the sentence.

        Page 5-1: Collins asked whether SHO needs to be spelled out every time. Engfer stated that every few pages the SHO should be spelled out again to remind the reader. Collins agreed.

        Page 5-2: Engfer stated that we are still waiting on a response from the Assessor.

        Page 5-3: Engfer explained that the rest of the County does not require a primary residence prior to an accessory structure. It is up to the MPAC to decide if they want a special policy for the Midpines Community Planning Area.

Discussion occurred.

Strike line 25-26, "Accessory uses may be developed.."

Result: (7-1)
Aye: Francisco, Lammers, McGrath, Ferguson, Heiss, Collins, O'Donel-Browne
No: Huppe

Page 5-4: Clarification about note to update page references.
Francisco commented on SHO reference. Need to evaluate repetition and consistency of reference.

Page 5-6: MPAC voted unanimously to strike line 30 and 31.

Page 5-7: MPAC voted unanimously to strike line 15 and 16.

Page 5-8: Discussion occurred regarding No.3 of "Criteria for New Lands to be Included."
MPAC voted for Engfer to rewrite line 34 and 35 for clarity per the recording approximately at 1:45:00.

Page 5-14: MPAC voted unanimously to strike the population density requirement.

ii. Consider edits and take action to approve

By a unanimous vote, the MPAC directed staff to apply the suggested edits that were made by the ad-hoc and from the meeting for the creation of a final draft and final approval at the next meeting on September 13th, with a motion by Lammers, and a second by O'Donel-Browne.

1. CEQA Initial Study progress update

Discussion tabled.

2. Discuss public engagement and adoption schedule

Discussion tabled.

b. Seeking Fire-Wise Recognition Discussion

The MPAC decided that a separate group should be formed to continue this discussion.

5. Updates and Activity Reports
   a. Muir Lodge Site –Status Update

Smallcombe stated that not much has occurred, the assigned staff will be moving forward with evictions.

~~b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion~~
   c. KOA/Terramor Status Update

No new update.

   d. Whispering Pines/Bear Creek Cabins Update

Smallcombe recommended removing this item, because the issue has been dealt with. MPAC directed staff to keep the item as the clean-up of the project occurs.

e. Oak Road Bridge Project Update

No new update.

f. CALTRANS Project/Study Update

No new update.

g. Ferguson Update

Smallcombe stated that the team is currently working on establishing drainage channels into the slide material to drain the water and keep the slide material more stable when there is more rainy weather.

h. Planning Commissioner Update

No new update.

i. Supervisor Updates

Smallcombe states that the County has signed an agreement with Mercy Ambulance for a year to develop performance measures and write a new contract that includes those performance measures. Will benefit the older folks in the community.

6. Future agenda items

MPAC directed staff to return with a final draft of the Community Plan, draft CEQA document, and leave all other agenda items the same.

7. Adjourn

There being no further business, the meeting was adjourned at 8:20 p.m. by Chair Francisco.

Respectfully Submitted,

Polina Pivak, Planner II

Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	**CHAIR**
JACOB HAWLEY	**VICE-CHAIR**
KATHLEEN LEAVITT	**COMMISSIONER**
LETHA GOGER	**COMMISSIONER**
JAZZMYN GEGERE	**COMMISSIONER**
CLAY RIVER	**COMMISSIONER**

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
AUGUST 14, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:03 a.m.

Present: Jeanetta Phillips, Jazzmyn Gegere, Jacob Hawley, Letha Goger, Clay River, Kathleen Leavitt (arrived @ 10:06 a.m.)
Excused: None
Staff: Polina Pivak, Steve Engfer, Hannah Harrison
Guest: Richard Westfall, Erica Wolfsen, Ben Goger, Cara Goger, etc.

2. Approval of Minutes

a. Meeting of July 10, 2023

By a unanimous vote, the HSRPC approved the minutes of the July 10th, 2023, meeting with a motion by Hawley, and a second by Goger.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

a. **Historic Design Review Application No. 2023-090:** Recommendation to the Planning Director on Exterior Modifications Located at 5041 Highway 140 (APN 013-182-002); Jennifer Kiser, applicant.

Pivak gave a presentation.

Engfer provided a correction to the recommended condition of approval in case a building permit is not required.

Goger made a motion stating that the Commission finds Historic Design Review Application No. 2023-090 in compliance with historic design review guidelines and recommends that the Planning Director move the application forward with the provision that prior to building permit issuance or commencing work that the Planning Director shall review the final plan set for compliance with the project as described in the application.

River seconded.

Leavitt stated that she is highly in favor of restoring the wood siding, but if that is not possible, she asked what the style of the stucco would look like. Pivak stated smooth-surface stucco, painted in the same color as the existing, would be the style.

Hawley asked whether restoration of the wood was truly possible.

Guest, Ben Goger, clarified that based on the inspection it seems possible, however it will not be known what the condition of the wood is until the vinyl is removed and work has begun.

Hawley asked whether the property owner prefers to restore the wood siding. Goger stated that the property owner would like to keep their options open, however is in favor of maintaining the historic integrity of the structure.

The motion was clarified.

Hawley made a friendly amendment to the original motion, stating that the Commission recommends and highly prefers restoration of the wood siding as the first choice option.

By a unanimous vote, the HSRPC approved the motion of Goger, amended by Hawley, and seconded by River, to recommend to the Planning Director that the application move forward with the project as presented with a preference towards restoration of the wood siding, and provision that the Planning Director review the final plan set prior to commencing work and return to the Commission with a project update

b. **Historic Design Review Application No. 2023-097:** Recommendation to the Planning Director on New Signage and Exterior Modifications Located at 5038 Highway 140 (APN 013-181-016); Happy Goat Farm to Table, applicant.

Pivak gave a presentation.

Hawley made a motion for discussion, which was seconded by Leavitt.

Hawley asked if the new sign will be the same size as the existing Sugar Pine sign. Pivak was uncertain of the size of the Sugar Pine sign, but believes it to be larger than the proposed sign.

Hawley and Phillips asked for clarification regarding the type of material used for the sign. Pivak pointed out the different types of material for each sign feature.

Phillips expressed concern regarding the durability of the sign foam material. Hawley stated that a provision could be made for maintenance. Pivak and Engfer affirmed.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Leavitt, to recommend to the

Planning Director to approve the application as presented.

5. Discussion and Possible Action

a. Discussion and Action to Adopt HSRPC Work Plan for Future Recommendation to the Board of Supervisors

Pivak introduced the item.

By the following vote, the HSRPC approved a motion by Leavitt, a second by Goger, to establish an ad-hoc committee to complete the edits to the work plan and return to the commission for discussion:

RESULT (5-1)
Aye: Phillips, Goger, Leavitt, Hawley, Gegere
No: River

Pivak clarified that 3 members are permitted on an ad-hoc committee. Engfer explained the process to establish an ad-hoc committee and role of the committee.

Hawley recommended that Leavitt and Phillips be appointed to the committee.

Leavitt offered someone else the position.

River recommended that Gegere be nominated to the committee.

By a unanimous vote, the HSRPC approved a motion by Leavitt, and a second by Hawley, to appoint Gegere, Goger, and Phillips to the ad-hoc committee.

Engfer directed staff to prepare bullet points from the discussion for ad-hoc committee consideration and tabled approval of the work plan.

River recommended that in Objective 1, Task 3 the word "consider" be changed to "include," Objective 2 be reinstated, and comply with Section 106.

i. Consider Potential Action to Establish Ad-Hoc Committee

b. Review, Discuss, and Adopt Ad-Hoc Committee Edits to Gold Rush Design Review Guidelines

Pivak introduced the item. Pivak passed out an email from Goger with additional Gold Rush Design Review Guidelines.

By a unanimous vote, the HSPRC approved a motion by Leavitt, and a second by Hawley, to table the discussion and adoption of the ad-hoc committee edits to the Gold Rush Design Review Guidelines until the ad-hoc committee has had the opportunity to meet again and finalize the edits.

Goger recommended that the HSRPC obtain tribal consultation for the document. River affirmed. Pivak stated that review by the Southern Sierra Miwuk Nation would occur after HSRPC approval. Engfer outlined the approval process further: then the Guidelines would return to the HSRPC for review and be finally approved by the Board of Supervisors.

6. Informational Items

a. Robert's Rules of Order

Pivak introduced the item.

Engfer provided a recommendation for a future walk-through of Robert's Rules.

The HSRPC directed staff to present a training on Robert's Rules.

b. Advisory Council on Historic Preservation Climate Change and Historic Preservation Policy Statement

Pivak introduced the item. Letha provided background information on the item. River affirmed the importance of reviewing County historic preservation policy for compliance with the statement.

c. Certified Local Government Program

Pivak introduced the item. Yellow highlight indicates items that might take more time to achieve, while pink highlight indicates items that could be relatively easy to achieve. Pivak explained the benefits of becoming a Certified Local Government.

Goger stated that the General Plan directs the County to consider the appropriateness of the Certified Local Government program. Phillip stated that the Mills Act would also be a valuable opportunity for funding for the County.

Item was tabled for future discussion.

i. Consider Potential Action to Establish Ad-Hoc Committee

7. Future Agenda Items

The HSRPC directed staff to put Robert's Rules training and the Certified Local Government discussion on the next agenda.

8. Adjournment

There being no further business, the HSRPC unanimously approved the motion by Hawley and second by Phillips to adjourn the meeting at 11:38 a.m.

Respectfully submitted,

Polina Pivak, Planner II

Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	**CHAIR**
JACOB HAWLEY	**VICE-CHAIR**
KATHLEEN LEAVITT	**COMMISSIONER**
LETHA GOGER	**COMMISSIONER**
JAZZMYN GEGERE	**COMMISSIONER**
CLAY RIVER	**COMMISSIONER**

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
SEPTEMBER 11, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:04 a.m.

Present: Jeanetta Phillips, Jazzmyn Gegere, Jacob Hawley, Clay River
Excused: Kathleen Leavitt, Letha Goger
Staff: Polina Pivak, Steve Engfer
Guests: Charles Phillips, Heather Bernikoff

2. Approval of Minutes

a. Meeting of August 14th, 2023

By a unanimous vote, the HSRPC approved the minutes of the August 14th, 2023, meeting with a motion by Hawley, and a second by River.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

a. **Historic Design Review Application No. 2023-104:** Recommendation to the Planning Director on New Signage Located at 5021 Highway 140 (APN 013-184-007); Vines and Vittles, Inc., applicant.

Pivak gave a presentation.

Phillips opened discussion.

Hawley is in favor of the proposed signage.

Phillips recommended that future updates of the Gold Rush Design Review Guidelines or policy include a provision for lettering and branding.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Gegere, to approve the project as presented but require the applicant to shield the proposed LED lighting.

Guest, Heather Bernikoff, stated that she

approves of the project.

Hawley recommended that the Historic Design Review code and guidelines information is included for applicant information prior to submitting a formal application.

b. **Historic Design Review Application No. 2023-117:** Recommendation to the Planning Director on Exterior Renovations Located at 5119 Jessie St (APN 013-240-023); Mariposa Museum and History Center, applicant.

Pivak gave a presentation.

Hawley explained that the renovations are necessary but is concerned about the roof material

choice. Phillips agreed.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by River to approve

the project as presented and advise the applicant to keep the same style roofing.

5. Discussion and Possible Action

a. Review, Discuss, and Adopt Ad-Hoc Committee Edits to Gold Rush Design Review Guidelines

The HSRPC discussed the specifics and timeline of the approval process, such as tribal consultation, re-review by the HSRPC, and Board of Supervisors approval.

Pivak explained some of the minor edits that occurred after the prior HSRPC meeting, such as fixing grammatical errors and the addition of a short introductory paragraph.

HSRPC discussed the level of detail that should be included in the description of Mariposa County history for this document.

Bernikoff expressed her appreciation of the work on this document and supports the additional edits.

By a unanimous vote, the HSRPC approved the motion of Hawley and second by River to adopt the Ad-Hoc Committee Edits to the Gold Rush Design Review Guidelines with an additional edit to strike the sentence, “within these early Gold Rush communities, the modern history of the county began.”

b. Discuss Certified Local Government Program and Consider Potential Action to Establish Ad-Hoc Committee

Pivak introduced the item.

Phillips asked to table the adoption until next time. River

asked to discuss the item in the context.

By a unanimous vote, the HSRPC approved a motion by Hawley and a second by River to table the discussion and establishing the ad-hoc committee.

6. Informational Items

a. Robert's Rules Training

Pivak gave a presentation on Robert's Rules.

7. Future Agenda Items

HSRPC directed staff to include a discussion of Commissioners' River and Gegere invitation to D.C. by the National Historic Preservation and a discussion of the City of San Francisco Historic Preservation Commission Res. 1127 on the next meeting's agenda.

8. Adjournment

There being no further business, the HSRPC unanimously approved a motion by Hawley and a second by River to adjourn the meeting at 11:11 a.m.

Respectfully submitted,

Polina Pivak

Planner II

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, September 13, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order at 6:04 p.m. by Chair Francisco.

Present: *Gary Francisco, Charles Lammers, Eileen Collins, Angela Heiss, Candy O'Donel-Browne, Adam Ferguson, Heather Huppe, Rosemarie Smallcombe (Supervisor), Art Baggett (Planning Commissioner)*
Excused: *Caroline McGrath*
Staff: *Polina Pivak, Steve Engfer*
Guests: *Nancy Parke, Tracy Greenwood, Jan Casado, Mark Casado, David Greenwood, Ferol Conklin, Jeannie Pine*

2. Approval of Minutes:
    a. Meeting of August 9, 2023

    By a unanimous vote, the MPAC approved the motion of Huppe, and second by Lammers, to approve the minutes as written.

3. Public comments

    Pivak stated that the survey link to comment on the Agriculture Working Landscape Conservation Plan is available on the Planning Department website.

4. Committee Business
    a. Community Plan
        i. Draft Community Plan Final Edits Review

        Francisco introduced the item.

        Heiss indicated that former members and staff were not acknowledged at the bottom of the introduction page as agreed upon at the previous meeting. Additionally, the Census data was not updated.

        Engfer stated that Planning staff is working with GIS staff to correct all Census data to the current. Most current referencing will be updated throughout the document in the final draft. Engfer stated that the density standard must be included in the Community Plan, because it is a General Plan requirement, so this was not changed as previously

discussed. The final Community Plan will also be checked for consistency with the General Plan.

Heiss asked about the accuracy of the density calculation and how it was calculated. Francisco pointed to Page 5-10, line 3 for the explanation. Engfer stated that this number should be recalculated based on current Census data.

Collins stated that the Scenic Highway Overlay standards should become an appendix to the Community Plan, because it is an integral part of the Community Plan. Engfer stated that it might be more efficient to include referencing language to the online code so that the Community Plan does not have to be amended every time the code is updated. Heiss recommended including a link. MPAC reached a unanimous consensus to include this edit in the final Community Plan.

Engfer noted that a map of the Scenic Highway Overlay can be included as an appendix within the Community Plan as well.

Francisco directed staff to include these changes for presentation at the October 11th meeting.

ii. *Discussion and Potential Action to Create Ad-Hoc for review of the Community Plan CEQA Document and Engagement Schedule*

Francisco introduced the item and stated that it would be most efficient to create an ad-hoc committee to review the CEQA document for the Community Plan. Francisco asked for volunteers.

Francisco appointed Huppe, Heiss, and himself. They scheduled a meeting for September 20th and 26th at 6 p.m. at either the Midpines Community Hall or the Planning Department Conference Room.

Engfer showed the MPAC how to access agendas and minutes with the new system.

5. Updates and Activity Reports
    a. Muir Lodge Site –Status Update

Smallcombe stated that the project team had planned to evict those who are residing on the site on 9/11 but will now be aiming for 9/18. After this, the Southern Sierra Miwuk Nation will be installing new gates to prevent access and demolition will occur shortly after.

    b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion

Francisco introduced the item and explained that Lieutenant Charman had attended the previous meeting to discuss the quality of existing evacuation routes. Francisco repeated portions of the discussion and explained the idea of constitutional right to access properties not under an evacuation order.

Francisco stated that using Colorado Rd as a detour is still a concern.

Guest, Ferol Conklin, stated that there was a steady stream of vehicles from Yosemite National Park, which made Colorado Rd impassable, because it is one lane at many points. No changes or mitigation has occurred to improve the quality of the roads.

Smallcombe stated that Public Works is improving their funding and process of repairing County-Maintained roads by preparing a current list and evaluating that list. Smallcombe stated that Public Works oversees over 560 miles of roads in the County. Smallcombe and Baggett also explained the difficulty of maintaining easements, especially on federal land.

Lammers said that the first call at the time of a Highway 140 shutdown should be to the National Park Service to stop any traffic coming out of the park. This is a suggestion that was made at the last meeting, in addition to brushing and road improvements.

Smallcombe reiterated her recommendation to prepare a list of concerns for County and State agencies.

Heiss presented a hypothetical situation to the group to discuss what would be the evacuation route with all the current road closures. Smallcombe stated that this is very subjective and would be thoroughly discussed based on the conditions.

Huppe emphasized that better planning and communication needs to be implemented.

Guest, David Greenwood, stated that anyone who lives in the foothills should have a plan for evacuation. Greenwood recommended that the County-Maintained roads list should detail the road conditions, such as whether the road is paved.

Smallcombe repeated the suggestion to create a list of concerns, so it can be factored into future disaster planning.

Francisco directed the group to the Community Plan for a future safety planning reference on page 5-20 and 21. Lammers suggested adding the Sheriff's Office to the section. Smallcombe recommended adding the Mariposa County Fire Advisory Committee (MCFAC) to this section, as well.

Smallcombe and Baggett recommended that the MPAC put together a list of recommendations. Smallcombe is willing to send the list to the appropriate contacts.

c. KOA/Terramor Status Update

Guest, Mark Casado, asked whether the KOA/Terrramor project has a permit.

Engfer explained that the pre-application is not a permit but provides the applicant with information on how to reach their objective and the permitting requirements. Engfer directed Casado to the Planning Department webpage for further information.

Casado asked if there would be any public input. Engfer affirmed. Francisco explained the process.

Engfer collected contact information for anyone interested in the Board of Supervisors presentation regarding the KOA/Terramor project and process.
Lammers reiterated that a lot of work still has to be done to allow the project to proceed.

David Greenwood asked for an overview of KOA/Terramor project. Engfer stated that the Terramor project proposed approximately 80 glamping units with support facilities and conveniences on the northwestern portion of the property and the KOA project proposes approximately 400 Recreational Vehicle spaces on the southern portion of the property.

Francisco reiterated that this is only a proposal and may be modified as review occurs and constraints are revealed.

O'Donel-Browne added that no experts have commented on the project, therefore it has not been professionally evaluated. For example, a hydrologist has not presented findings on the project.

Engfer explained that staff and MPAC members must stay objective regarding the new development. Smallcombe and Baggett affirmed.

Francisco stated for the record that MPAC has not discussed the merits of the project and will continue to remain objective.

Heiss mentioned that there is a vacancy on the MPAC if anyone is interested in becoming more involved. Guest, Nancy Parke, stated that she submitted an application this morning.

d. Whispering Pines/Bear Creek Cabins Update

Smallcombe stated that property owner, Matt Larson, has applied for FEMA assistance to demolish and clean-up the site and is waiting for FEMA to respond. All tenants are no longer on-site, except for a caretaker.

e. Oak Road Bridge Project Update

Smallcombe indicated that she met with Public Works Director, Shannon Hansen, and County Engineer, Matt Hespenheide, and they discussed another option, which is to keep the baseline design and move the bridge location. The property owner needs to be consulted.

Nancy Parke expressed that she hopes that Public Works considers the sight lines on the existing design.

Smallcombe assured the group that a community meeting will be called to go through the proposal in detail.

f. CALTRANS Project/Study Update

No new updates.

g. Ferguson Update

Smallcombe reported that the project team is working on installing drains to redirect any water as the project proceeds.

h. Planning Commissioner Update

Baggett stated that the results of the Accessory Dwelling Unit (ADU) project will be presented at the upcoming Planning Commission meeting.

Rosemarie explained that Supervisor Poe and Commissioner Baggett will be working on preparing pre-approved construction plans to reduce the costs of building ADUs.

Lammers asked to see the ADU workbook and any additional updates. Rosemarie stated that she would send a link to the website that provides a lot of information on the County project.

i. Supervisor Updates

Rosemarie said that the community survey results will be discussed with the community to work on improving County services. The meetings in Mariposa Town will happen on September 16th at 9 a.m. and October 3rd at 6 p.m.

6. Future agenda items

MPAC directed staff to keep the current agenda items on the next agenda for the October 11th meeting, and to include an action item on the agenda to prepare a letter of recommendations/concerns regarding the Oak Fire, and the review of ad-hoc committee edits of the CEQA document.

Francisco asked which MPAC members will be able to attend the October 11th meeting. Adam Ferguson, Heather Huppe are unable to attend. Charles Lammers, Angela Heiss, and Gary Francisco are able to attend. Candy O'Donel-Browne and Eileen Collins may be able to attend.

7. Adjourn

There being no further business, the MPAC approved a motion by Lammers, and a second by Collins to adjourn the meeting at 7:59 p.m.

Respectfully Submitted By,

Polina Pivak, Planner II

MARIPOSA COUNTY
AGRICULTURAL ADVISORY COMMITTEE

DRAFT MINUTES

Date: **Thursday, October 28, 2023**
Time: **8:30 AM**
Location: **Board Chambers, Upper Level**
Government Center
5100 Bullion Street
Mariposa, CA 95338

1. **Roll Call and Introductions:** Tony Toso called the meeting to order at 8:35 am and called for the roll: Members: Tony Toso, Elnora George, Carla Kelly. Members absent: John Shimer, Dave Mecchi. Planning Staff: Steve Engfer, Carol Suggs, Katy Casner, Hannah Harrison. Other County Staff or Representatives Present: Monica Nielsen and Mikaela Cory (Ag Commissioners Office), Danette Toso, District III Supervisor. Members of the Public: Lauren Miller (Sierra Foothill Conservancy), Jordan Cory, Mashall Long, Michael & Sharon Thompson (applicants).

2. **Public Address:** Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the committee. None.

3. **Elections**

   By Motion of Kelly, Seconded by George, the ACC appointed Toso as the Chair for the Agricultural Advisory Committee for 2023. Motion Moved.

   By Motion of Kelly, Seconded by George, the ACC appointed Shimer as the Vice Chair for the Agricultural Advisory Committee for 2023 with the understanding that Shimer must accept the appointment. Motion Moved.

4. **Approval of Minutes from:** October 20, 2022.
   Mikaela Cory requested an edit to the minutes to reflect:

   Page 2, 6a:
   Bullet point 11, change 2023 to 2024
   Bullet point 12, add "at one location" to the end of the sentence.

   By Motion of Kelly, Seconded by George, the ACC approved the Minutes of October 20, 2022 as amended. Motion Moved.

5. **Actions Items – Recommendation Requested:**

   a. **Site Plan Review Application No. 2023-122; 016-170-060; 2553 Old Highway;**

Applicant – Michael & Sharon Thompson. Applicant has requested review of Board of Supervisors Resolution 10-150 for a potential single-family development with an agricultural shop located on an 80-acre parcel.

Kaitlyn Casner, Planner III, presented the project.

An extensive discussion was held regarding:

10-150 (Board of Supervisors Resolution 2010-150) Land Conservation Act (LCA) regulations.

The parcel being undersized and not in compliance on its' own.

The applicants' future plans for planting an orchard in which they will sell for landscaping plants.

Concerns were raised about the neighboring parcel, under separate ownership which is also undersized and can not stand on its own for compliance.

The option of a Non-Renewal was suggested for the applicant were they could come back after the orchard is planted and after three years of proof of productive ag use that fits the intensive requirement, then apply for a new LCA contract, if granted then they could propose the residence and other structures.

By Motion of Kelly, Seconded by George, the AAC was unable to support a recommendation at this time to allow for a building permit for a residence, application was denied. Motion Moved.

After the vote, Toso stated that it is the Department of Conservation that sets the rules and is our duty to support the program.

b. **Land Conservation Act Notice of Non-Renewal No. 2022-276; Owner: Mark Lee Long and Marshall Lee Long, Successor Co-Trustees of the Frank Long and Frances R. Long 2000 Revocable Family Trust; Agent: Nicholas Vanlandingham.** Applicant is requesting Notice of Non-Renewal for a 13.91+/- acre portion of APN 012-180-057.

Casner presented the project.

Brief comments were made about the request being straightforward and the remaining parcel is appropriate size.

By Motion of Kelly, Seconded by George the AAC recommended the project as presented. Motion Moved.

c. **Shantikunj Of North America (SONA) Building Permit review – APN 008-030-006.** Applicant is requesting review of two building permits for a monument and shade cover.

Casner presented the project.

It was noted that the parcel is currently in Non-Renewal. Contracts in Non-Renewal are still subject to 10-150 requirements. It was the concurrence of the AAC that the proposed project is not compatible with an agricultural operation. Concerns were expressed about other structures and uses that are not compatible with an agricultural operation.

By Motion of Kelly, Seconded by George, the AAC was unable to recommend the project as presented. Motion Moved.

d. **Annual Review of $3,000 Income Requirement Established by Board of Supervisors Resolution No. 10-150.**

Steve Engfer, Planning Director, presented the item.

By Motion of Kelly, Seconded by George, the AAC recommended to retain the $3,000 minimum income requirement for intensive use. Motion Moved.

6. Discussion (no action requested):
   a. **Agricultural Working Lands Conservation Plan**

Hannah Harrison, Community Design and Development Planner, provided the presentation with a power point, along with Lauren Miller with Sierra Foothill Conservancy.

Miller stated that the plan that was circulated needed work and was not a great fit for the unique agricultural situations (such as dry land grazing) in Mariposa County. She stated that feedback would continue as would community engagements with the focus on pulling out strategies that may work for Mariposa; including maintaining the integrity of the Williamson Act (aka LCA) and ensuring that the General Plan update is reflective of the agricultural needs of the County. Suggestions that came out of the discussion were:

- Reach out to Forestry, USFS.
- Narrow the focus, make sure that those affected are aware of the plan.
- In order for a plan to work it needs to be a good fit for the community involved.
- Strengthening and protecting agriculture.
- Concerns with bio security with some of the proposed strategies (Mobile Butcher and Ag Tourism)
- Seek to get subvention funding reinstated to the County for LCA lands.
- 30 x 30
- Succession planning issues for ranchers.
- Need to be more strategic.

7. Correspondence. None.

8. Informational Items: no action will be taken by the Committee.
    a. Board of Supervisors Activities. No Report.
    b. Planning Commission Activities. No Report.
    c. Member and Staff Activities. No Report.
    d. Planning Department. No Report.

9. There being no further business the meeting was adjourned at 10:27 a.m.

Respectfully Submitted,

Carol Suggs
Acting Secretary for Agricultural Advisory Committee
Executive Assistant, Planning Department

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, October 11, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

   Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) meeting was called to order by Chair Francisco at 6:37 PM.

   Present: *Gary Francisco, Nancy Parke, Charles Lammers, Angela Heiss, Candy O'Donel-Browne, Rosemarie Smallcombe (Supervisor)*
   Excused*: Caroline McGrath, Eileen Collins, Adam Ferguson, Heather Huppe*
   Staff: *Steve Engfer, Polina Pivak*
   Guests*: Troian and Max Cummings*

2. Approval of Minutes:
   a. Meeting of September 13, 2023

      By a unanimous vote, the MPAC approved the motion of Heiss and second by Lammers to approve the minutes with corrections:

      Correct spelling: "Jeannie," "Charman" (Page 3, Item 5b)

      By a unanimous vote, the MPAC approved the motion of Lammers and second by O'Donel-Browne to approve the minutes with an additional amendment:

      Replace "Fire Safe Council" with "Mariposa County Fire Advisory Committee (MCFAC)" (Page 4, Paragraph 8)

3. Public comments

4. Committee Business
   a. Community Plan
      i. Draft Community Plan and Initial Study and Schedule- Staff Presentation (to be provided at the meeting).

      Engfer and Pivak gave a presentation of a tentative timeline for adoption.

      MPAC discussed the tentative timeline and recommended that staff poll the rest of the committee to determine if the dates are appropriate.

MPAC agreed to schedule an ad-hoc committee meeting on October 23rd at 6 PM with Lammers, Francisco, Heiss, and Parke.

5. Updates and Activity Reports
    a. Muir Lodge Site –Status Update

    Smallcombe said that the project team is looking to complete the project within the next few weeks and is aiming for the week of October 23rd for action.

    b. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion
        i. Action to Prepare and Adopt Letter of Recommendations and Concerns for Oak Fire Emergency Response for Distribution

        MPAC discussed the draft letter and provided corrections. Pivak stated that she will return with a final draft of the letter for the November 8th meeting for adoption.

    c. KOA/Terramor Status Update

    No update. Engfer said that the applicant has been conducting well monitoring.

    d. Whispering Pines/Bear Creek Cabins Update

    No update. Smallcombe state that the property owner is waiting on a FEMA response.

    e. Oak Road Bridge Project Update

    Smallcombe stated that County Engineer, Matt Hespenheide, has been working on contacting the property owner.

    f. CALTRANS Project/Study Update

    CALTRANS has installed signage to reduce speeds on July 25th just before Oak Road. In January 2024, the results of the speed study should be ready.
    MPAC agreed that this signage does not seem to be sufficient. Smallcombe recommended taking pictures of the signage and providing notice to Caltrans.

    g. Ferguson Update

    Smallcombe stated that the rock drains should be installed by December after clearance of ground material after some rockslides. The California Transportation Commission is uncertain about approving the project to occur in 4 phases due to the associated risk of separating contracts.

    h. Planning Commissioner Update

    No update.

    i. Supervisor Updates

    Smallcombe stated at the previous Board of Supervisors meeting, the Supervisors discussed compliance with an act that was passed in 2021 for the development of a drought resiliency plan and has delegated responsibility to the Water Agency Advisory Board. The Water Agency Advisory Board will be seeking input on the plan. The Board of Supervisors also discussed

funding for the development of this plan, which can come from a grant or consultant chosen by the state.

6. Future agenda items

   MPAC directed staff to include the adoption of the Oak Fire Recommendations Letter, Dallin Kimble's presentation on the countywide survey results, adoption of the Community Plan Initial Study, and keep current update items.

7. Adjourn

   There being no further business, the meeting of the MPAC was adjourned at 8:09 PM by Chair Francisco.

Respectfully Submitted,

Polina Pivak, Assistant Planner

Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	**CHAIR**
JACOB HAWLEY	**VICE-CHAIR**
KATHLEEN LEAVITT	**COMMISSIONER**
LETHA GOGER	**COMMISSIONER**
JAZZMYN GEGERE	**COMMISSIONER**
CLAY RIVER	**COMMISSIONER**
RICHARD WESTFALL	**COMMISSIONER**

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
OCTOBER 16, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:04 a.m.

Present: Jeanetta Phillips, Letha Goger, Jacob Hawley, Clay River, Richard Westfall
Excused: Kathleen Leavitt, Jazzmyn Gegere
Staff: Polina Pivak, Steve Engfer
Guests: Bob Evans, Kimberly and Steve Destler, Wendy Brown

2. Approval of Minutes

a. Meeting of September 11, 2023

By a unanimous vote, the HSRPC approved the minutes of the September 11th, 2023, meeting with a motion by Hawley, and a second by Goger.

Please note, Westfall was not present at the 9/11 meeting and cannot vote on the minutes.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

a. **Historic Design Review Application No. 2023-111:** Recommendation to the Planning Director on New Signage Located at 4994 6th St (APN 013-181-004); Steven Destler, Applicant.

Pivak gave a presentation.

Phillips opened discussion.

Westfall and Goger asked about the proposed bonze plaque. The applicants, Steve and Kim Destler, clarified specific details, including the location of the plaque.

By a unanimous vote the HSRPC approved a motion by Hawley with a second by Goger to recommend approval of the project as presented.

b. **Historic Design Review Application No. 2023-124:** Recommendation to the Planning Director on New Signage Located at 4990 6th St (APN 013-181-003); Amber Scroggins, Applicant.

Pivak gave a presentation.

Goger asked about the color of the siding of the existing house, which is a historic structure.

By a unanimous vote, the HSRPC approved a motion by Goger, with a second by River, to recommend approval of the project with a recommendation that the sign be redesigned to integrate the colors of the siding of the house, the logo be shrunk to fit better within the signage area, and the blue background of the sign be removed.

c. **Historic Design Review Application No. 2023-130:** Recommendation to the Planning Director on Exterior Modifications Located at 5067 Jones St (APN 013-154-012); Robert Evans Jr, Applicant.

Pivak gave a presentation.

Phillips opened the discussion.

The applicant, Bob Evans Jr., expressed concerns regarding the costs and timing difficulties associated with the historic design review process.

By a unanimous vote, the HSRPC approved a motion by Hawley, with a second by Goger, to recommend approval of the project as presented.

d. **Historic Design Review Application No. 2023-131:** Recommendation to the Planning Director on Public Art Located at 10313 Park Lane, Coulterville (APN 002-040-002); Mariposa County, Applicant.

Pivak gave a presentation.

Hawley asked about the condition of the fence.

By a unanimous vote, the HSRPC approved a motion by Hawley, with a second by Goger, to recommend approval of the project with a recommendation to replace/mend the fence.

5. Discussion and Possible Action

a. Discuss Certified Local Government Program and Consider Potential Action to Establish Ad-Hoc Committee

Pivak introduced the item.

Phillips suggested tabling the discussion. Westfall affirmed.

Letha expressed support of exploring the requirements of the project.

Engfer explained that the ad-hoc committee could evaluate the pros and cons of pursuing the Certified Local Government status.

On the motion by Goger, with a second by River, the HSRPC approved (4-1) the motion to establish ad-hoc committee to evaluate the requirements of the Certified Local Government program.
AYES: Goger, Hawley, River, and Westfall
NAYS: Phillips

By a unanimous vote, the HSRPC approved a motion by Hawley, with a second by Westfall, to approve the appointment of River, Westfall, and Phillips to the ad-hoc committee.

b. Discuss Commissioners' River and Gegere Trip to D.C. for National Historic Preservation

River said that both Gegere and River would be attending the conference before the next meeting. The Southern Sierra Miwuk Nation has formed a separate Certified Local Government with the National Park Service as a cooperative agreement for land management and historic preservation. River applied and obtained a grant to grant the Wilson Cabin structure back to the tribe and renovate the structure back to its original condition. Gegere and River were invited to speak on this project and their work as commissioners on the HSRPC. River will be making connections on a national level to obtain technical assistance, especially to obtain Certified Local Government status.

Engfer directed staff to include the item in the next agenda.

c. Discuss City of San Francisco's Historic Preservation Commission Resolution No. 1127

Pivak introduced the item.

Engfer commented on the importance of the resolution. Goger affirmed.

Engfer recommended bringing a discussion to the commission to explain racial and social equity within the context of Mariposa County.

6. Informational Items

a. Update on Historic Design Review Application No. 2023-090: Exterior Modifications Located at 5041 Hwy 140 (APN 013-182-002); Jennifer Kiser, Applicant.

Pivak gave an update. The applicant has moved forward with the mural and decided to keep and restore the existing wood siding.

7. Future Agenda Items

Engfer directed staff to include a discussion of City of San Francisco Planning Dept: Historic Preservation Commission, Res. 1127, within the context of Mariposa County.

Goger recommended that the Ben Hur Quick Ranch rock wall be researched to determine the inconsistency of its designation among federal documents.

HSRPC directed staff to include information on funding resources, such as the Mill's Act, for restoring and reserving historical structures, as well as information on that process to help the public preserve local historic structures. HSRPC also directed staff to include information on the state and federal designation process for

historical structures.

8. Adjournment

There being no further business Chair Phillips adjourned the meeting at 11:24 a.m.

Respectfully submitted,

Polina Pivak
Planner II

MARIPOSA COUNTY
Creative Placemaking Strategy Advisory Committee

MEETING MINUTES FINAL

DATE: **October 16, 2023**
TIME: **12:00-1:00 PM**
LOCATION: **IN-PERSON**
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET

1. **CALL TO ORDER:** Seeing a quorum, the regular meeting of the Creative Placemaking Strategy Advisory Committee (CPSAC) was called the meeting to order by Acting Chair Phillips at: 12:04 PM.

   Members Present: June McCroy, Jeanetta Phillips, Gail Dreifus, Ava Burns, Erica Wolfsen, Kim Brisack, and Jackie Baxton
   Excused Absence: Cara Goger, Abby Miller
   Members Absent: Xav Dubois
   Staff: Hannah Harrison, Polina Pivak
   Guests: Wendy Brown

2. **APPROVE MINUTES FROM 9/18/23 MEETING:**
   By a unanimous vote, the CPSAC approved the minutes of the 9/18/23 meeting.

   Please note, Erika Wolfsen cannot vote, because she was not present for the 9/18 meeting.

3. **UPDATE ON THE *MARIPOSA GATEWAY ELEMENTS* PROJECT**
   Burns gave an update. The artists have been working on the project and have put up informational signage to help people passing by learn about the project without bothering the artists.

   Guest, Wendy Brown, asked about the final details of the mural. Harrison stated that difficulties with scaffolding means that the majority of the design is on the rear of the structure and certain elements of the design were rearranged.

4. **UPDATE ON THE *WORKING LANDS, WORKING ARTISTS* PROJECT**
   Burns provided an update; they are able to move forward to the next step with the Erica Wolfsen mural, because the Historic Sites and Records Preservation Commission approved the project.

   Wolfsen explained the need for concrete panels to provide a smooth and durable surface for the murals.

   Burns stated that the public comment and engagement period is still ongoing for Baxton's project.

5. **APPROVE A RESOLUTION OF SUPPORT FOR A *WORKING LANDS, WORKING ARTISTS* DESIGN (WOLFSON; MURALS)**

Harrison stated that the mural is subject to minor change, due to collaboration with local youth on the creation of the murals.

By a unanimous vote, the CPSAC accepted the resolution to approve the design of the mural by Wolfsen, with a motion by Dreifus, and a second by Brisack.

6. **APPROVE A RESOLUTION OF SUPPORT FOR A *WORKING LANDS, WORKING ARTISTS* DESIGN (BAXTON; SCULPTURE)**

   By a unanimous vote, the CPSAC accepted the resolution to approve the design of the mural by Baxton, with a motion by Dreifus, and a second by McCroy.

7. **PUBLIC COMMENT**

   None.

8. **ADJOURN:** There being no further business, Acting Chair Phillips adjourned the meeting at 12:21 PM.

Minutes Prepared by: Polina Pivak

MIDPINES PLANNING ADVISORY COMMITTEE

FINAL MEETING MINUTES

DATE: **WEDNESDAY, November 8, 2023**
TIME: **6:00 P.M. – 8:00 P.M.**
LOCATION: **Midpines Community Center**
Midpines Park, 6364 Highway 140
Midpines, CA 95345

1. Roll Call

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order by Chair Francisco at 6:01 P.M.

Present: *Gary Francisco, Angela Heiss, Caroline McGrath, Heather Huppe, Eileen Collins, Nancy Parke, Candy O'Donel-Browne, Rosemarie Smallcombe*
Excused: *Charles Lammers, Adam Ferguson*
Staff: *Polina Pivak, Steve Engfer, Hannah Harrison*
Guests: *Ava Burns, Al Abbott, Theresa Johnson, Joanne Zeek*

2. Approval of Minutes:
    a. Meeting of October 11, 2023

By a unanimous vote, the MPAC approved a motion by Heiss, with a second by O'Donel-Browne, to accept the minutes as written.

3. Public comments

Guest, Al Abbott, asked if there is any way to encourage Fish and Wildlife to clean up the streambed before flooding happens again during the coming winter season. Smallcombe stated that she will contact the former director of Fish and Wildlife, John McCammon, to determine if any help can be provided.

4. Committee Business
    a. Community Plan
        i. Action to Accept Final Edits to Draft Community Plan

Steve gave a presentation and explained background information associated with the Draft Community Plan.

Collins recommended adding a space after the word, "forest," on Line 18, Page 1-1.

By a unanimous vote, the MPAC accepted an addition; "…is allowed and will…" on Line 8, Page 5-15.

Collins recommended adding hyperlinks to certain documents that referenced in the plan.

By a unanimous vote, the MPAC directed staff to extend the list of acknowledgements to all participants.

Francisco said that Chuck Fleming's name should be spelled, "Flemming."

Smallcombe reminded Engfer that the Mariposa Fire Safe Council should be changed to Mariposa County Fire Advisory Council and add reference to the Sheriff's Office.

Francisco stated that staff should delete extra blank Page 1-4 and correct reference to Figure 5-1.

Parke stated that page references should be corrected, specifically Page 1-2.

Huppe stated that the location of Cobey Lane should be corrected on the land use map.

By a unanimous vote, the MPAC approved a motion by Collins with a second by McGrath, to accept the draft Community Plan with corrections.

ii. *Action to Kick-Off Informal Public Engagement by Approving Tentative Adoption Schedule and Informational Flyer*

By a unanimous vote, the MPAC approved a motion by Heiss, with a second by O'Donel-Browne, to approve the Community Plan draft adoption schedule.

By a unanimous vote, the MPAC approved a motion by McGrath, with a second by Huppe, to approve the survey and flyer as presented.

b. Discuss Request for Qualifications for Working Lands, Working Artists Project Phase 2 at Midpines Park

Guest, Ava Burns, gave a presentation. Burns explained the draft Agriculture Working Landscape Plan and Creative Placemaking Strategy Plan. Burns stated the project is a grant funded project to hire local artists to respond to the draft Agriculture Working Landscape Conservation Plan. Burns stated that the Request for Qualifications will be posted to garner artist proposals.

McGrath asked where the art will be located in the Midpines Park. Burns and Harrison stated that it will be up to the artist as long as it is within the boundaries of the park.

Francisco recommended that the artist review the Visitor's Guide to the History of Midpines. Francisco recommended that there be a storyboard explaining Midpines history. Francisco asked how to contact Burns for input and Burns directed to the group to their contact: burns@mariposaartscouncil.org or on mariposaartscouncil.org.

Harrison stated that anyone can also provide input on the Agriculture Working Landscape Conservation Plan at hharrison@mariposacounty.org.

5. Updates and Activity Reports
   a. Dallin Kimble's Presentation on Community-Wide Survey Results
   Dallin Kimble was not present. Smallcombe provided a brief overview of the survey: the economy, natural environment, and safety are the highest priority for community members.

   Francisco directed staff to table the item for the agenda for the January meeting.

b. Muir Lodge Site –Status Update

Francisco provided a brief overview. Smallcombe stated that there is no update since the last meeting, the project team is still attempting to relocate the homeless on the property.

c. Oak Fire – Update, Evacuation Routes and Lessons Learned Discussion
    i. Action to Adopt Letter of Recommendations and Concerns for Oak Fire Emergency Response for Distribution

    Francisco opened the discussion. Collins clarified that the first letter in the packet is the final document.

    Huppe stated that there is a vehicle length limit on many roads and wondered if it would be possible to ask the National Park Service to limit large vehicles at the time of Highway 140 closure. Smallcombe stated that the first bullet in the letter indicates that the closure would be for all vehicles.

    Heiss suggested that the following statement should be added under the last bullet on the second page of the letter: "Sheriff's Office should be present to direct traffic,"

    Guest, Theresa Johnson, stated that signage, personnel, and or ribbons could be placed to direct traffic appropriately, especially for out-of-town vehicles.

    Guest, Joanne Zeek, recommended that evacuation plan be prepared so that evacuees know where to go.

    Francisco stated that the draft Community Plan (Page 5-20 and 5-21) contains an implementation measure that encourages the development of safe evacuation routes and that MPAC would monitor this progress in the future.

    By a unanimous vote, MPAC approved the motion by Heiss, with a second by McGrath to approve the letter as written.

d. KOA/Terramor Status Update
No discussion.

e. Whispering Pines/Bear Creek Cabins Update
No discussion.

f. Oak Road Bridge Project Update
No discussion.

g. CALTRANS Project/Study Update
No discussion.

h. Ferguson Update
No discussion.

i. Planning Commissioner Update
No discussion.

j. Supervisor Updates
No discussion.

6. Future agenda items

   Community workshop for the Community Plan draft will occur at the next meeting on December 13th. Francisco directed staff to include the same items for Update and Activity Reports.

7. Adjourn

There being no further business, the MPAC meeting was adjourned at 8:10 P.M. by Chair Francisco.

Respectfully Submitted,

Polina Pivak,
Planner II

Mariposa County

The Planning Department
http://www.mariposacounty.org/

JEANETTA PHILLIPS	CHAIR
JACOB HAWLEY	VICE-CHAIR
KATHLEEN LEAVITT	COMMISSIONER
LETHA GOGER	COMMISSIONER
JAZZMYN GEGERE	COMMISSIONER
CLAY RIVER	COMMISSIONER
RICHARD WESTFALL	COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION
ACTION SUMMARY MINUTES
NOVEMBER 13, 2023

DRAFT

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:06 a.m.
Commission Members in attendance: Phillips, Gegere, Westfall, River
Commission Members excused: Leavitt, Hawley, Goger
Planning Staff: Polina Pivak, Planner II; Carol Suggs, Executive Assistant
Public: Ava Burns

2. Approval of Minutes

a. Meeting of October 16, 2023

Motion made by River, seconded by Westfall to accept the minutes of October 16, 2023, as presented.

3. Public Comment on Non-Agenda Items

There was no public comment.

4. Review and Recommend for Action

a. **Historic Design Review Application No. 2023-135:** Recommendation to the Planning Director on Signage Located at 5103-C Hwy 140 (APN 013-126-003); Janelle Higton, Applicant.

Pivak presented the project along with a PowerPoint presentation.

Discussion: was held regarding color not being very similar to the guidelines and concern about the height of the signage appearing to hang low in the picture provided. Pivak noted that the color is actually more muted than what the guidelines show and the picture provided is just a rendering and not to scale.

By Motion of Westfall, Seconded by River, the HSRPC recommended that the Planning Director approve the project as presented. Motion Passed.

AYES: 4
NOES: 0

b. **Historic Design Review Application No. 2023-136:** Recommendation to the Planning Director on Exterior Renovations Located at 5043 Hwy 140 (APN 013-182-001); Dave Gerken, Applicant.

Pivak presented the project along with a Power Point presentation.

Discussion was held regarding the location of the trash and recycling as well as an HVAC unit to the north. Pivak stated that the screening of the trash and recycling can be a recommended condition of approval as well as the screening or painting of the HVAC unit.

By Motion of River, Seconded by Westfall, the HSRPC recommended that the Planning Director approve the project as presented, with the recommendations that trash and recycling be screened and that the HVAC unit be screened and or painted. Motion passed.

AYES: 4
NOES: 0

5. Discussion and Possible Action

a. Discuss Commissioners' River and Gegere Trip to D.C. for National Historic Preservation

Both River and Gegere provided information on the trip to D.C. for National Historic Preservation. Stated that we could do more if we were recognized as a Certified Local Government. Gegere mentioned that there are a lot of grants that would benefit and protect our community and was supportive of looking into having Mariposa be a Certified Local Government so that we can have access to programs.

b. State and Federal Process for Historic Designation and Potential Preservation Funding Sources

Pivak provided information and resources, including but not limited to the Mills Act, Federal and State Tax Credits, grants and potential funding sources.

c. National Alliance of Preservation Commissions Code of Ethics

Pivak included the National Alliance of Preservation Commissions' Code of Ethics to review as to whether or not the HSRPC would want to adopt these or use them as a baseline to create their own. Pivak pointed out some of the highlights of the code.

6. Informational Items

a. Ad-Hoc Updates

Pivak stated that the work plan final checks are being done and will bring an item to the next meeting. Pivak also stated that the Certified Local Government (CLG) ad-hoc will meet after the meeting today and recommendations from that group will be brought to the Commission.

b. National Alliance of Preservation Commissions Parliamentary Procedures and Meeting Behavior

DRAFT

Pivak stated that she found this resource and thought it very helpful, especially since HSRPC has new members. Roberts Rules of Order have been adopted by this Commission and this Code of Ethics has information regarding Roberts Rules of Order for meeting conduct.

7. Future Agenda Items

Westfall inquired about Hornitos School.

Pivak stated that they came in for a building permit, and while they are a designated structure they are not in a historic district that has been recognized.

Phillips stated that Janet Chase Williams has been digitizing documents for the History Center.

Pivak stated that the No. County History Center are working on getting a structure for archiving.

Westfall stated that Merced has an association of museums for their county and asked if we do as well.

Pivak replied no, but we need to do a reach out to bring everyone together.

River requested that the proposed Code of Ethics be put on the next meeting agenda for discussion and possible adoption.

Pivak stated that there is also some information that was found useful on how to discuss contentious historical preservation topics and that can be on a future agenda for review.

8. Adjournment

There being no further business, Chair Phillips adjourned the meeting at 10:43 a.m.

Respectfully Submitted,
Carol Suggs, Executive Assistant

DRAFT

MARIPOSA COUNTY
DEPARTMENT OF PUBLIC WORKS

Roads – Parks & Recreation – Facilities – Airport
Engineering – Surveying – Transportation – Utility Operations
Fleet Maintenance – Solid Waste - Cemeteries

TEAM, SERVICE, STEWARDSHIP

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AIRPORT ADVISORY COMMITTEE MEETING

ACTION SUMMARY MINUTES
February 12, 2024

A. 3:01 pm Called to Order

Attendee Name	Title	Status	Arrived
Roy Anderson	Chair	Present	3:00 pm
Pat Skogen	Vice Chair	Present	3:00 pm
Gary Friesen	Member	Present	3:00 pm
Aitor Loymendy	Member	Excused	3:00 pm
Joe Coho	Member	Present	3:00 pm
Ruth Sellers	Member	Present	3:00 pm
Rick Leinheuser	Member	Present	3:00 pm
Andy Ferris	Member	Absent	3:00 pm
Ron Rohde	Member	Present	3:00 pm
Miles Menetrey	BOS Ex-Officio	Excused	3:00 pm
Shannon Poe	BOS Liaison	Absent	3:00 pm
Sam Cerveny	PW Representative	Present	3:00 pm
Jean Dordan	PW Representative	Present	3:00 pm
Stan Wheeler	Guest	Present	3:00 pm
Paul Wignall	Guest	Present	3:00 pm

B. Introductions

C. Public Comment

D. Approval of Minutes

December 11, 2023 (M) Gary Friesen (S) Joe Coho as amended of 12,500 weight limits on aircraft, Sam is currently looking for the original ordinance for clarification and possible amendment.

E. Action Items

1. Elect Chair

Roy Anderson agrees to continue to be Chair (M) Ruth Sellers (S) Pat Skogen

2. Elect Vice Chair

Gary Friesen agrees to take the spot as Vice Chair (M) Joe Coho (S) Ruth Sellers

3. Approve Annual Report to the Board of Supervisor

Committee member review report guided by Ron Rohde and Gary Friesen. A discussion ensued that included a list of projects and available funds. Sam explains the Cares Act balance is $12,000. Sam mentions the Pape light picture on the report is misleading, the committee agreed to remove it. The Airport beacon has been repaired. There should be enough funding for the runway repaving. Issues that impede committee effectiveness, lack of feedback mechanism. Possible addition of a suggestion box in the terminal. Update on painting of tank. Minor adjustments are made to the report and then finalized by members. (M) Joe Coho (S) Rick Leinheuser.

F. Updates and Reports

1. Airport FBO Report

Tony Borreson states that Airborrn Aviation is in its 10th year as FBO of the airport and has decided not to enter into a new contract in June of 2025 but would like to continue his maintenance hangars, scenic flight tours, flying lessons, and charter flights out of the airport.

2. Safety Report

Tony Borreson states that the red light is out on one of the buildings. The rotating beacon is working great. Tony Borreson reports that the windsock needs to be replaced. Windstorm did damage to one of the hangars, that is being repaired. Signage needs to be replaced. Runway lights issues when pilots click mics to turn on runway lights. If another pilot is clicking his mic, it will turn off the runway lights.

3. Public Works Report

Fuel tank are being painted today. There is an ongoing issue with the execution of leases. Leases are not being sent to Public Works for signature and processing, there is also an issue with some tenants not having proper insurance coverage. Hangar lessees are sub leasing without the permission of Public Works. There will be hangar inspections in March done by the Public Works Facilities Division and the fire department will be asked to assist. The poppy project is moving forward with the planting of seeds for the airport beautification project.

G. Discussion Items

H. Next Meeting

Next meeting scheduled for April 8, 2024 at 3:00 PM.

I. Adjournment

Meeting adjourned at 4:17 PM

Respectfully submitted,

Jean Dordan
Executive Assistant

Fish Camp Planning Advisory Council
Final Minutes
9:30 a.m., Saturday, April 22, 2023

Call to Order at 9:32 a.m. **Chair Baxter**

1. **Roll Call** **Secretary Rolfe**
   Members Present: Brett Archer, Robert Bassett, Greg Baxter, Jeff Cerioni, William Reinhart, Margaret Rolfe and Greg Royse
   Members Absent: Excused: Donn Harter, James Christian

2. **Welcome Guests** **Baxter, Vice Chair**
   Guests introduced themselves.

3. **Approval of Draft Minutes**
   Minutes of the January 21, 2023. **Moved Cerioni seconded Bassett passed.**

4. **Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the council**: None.

5. **FCPAC Annual Report to the Board of Supervisors**

   a. Discussion and direction to Planning staff to assist FCPAC Chair in preparation and submittal of FCPAC Annual Report (Attachment A - Annual Report Draft Memo)

A resolution has been passed at Mariposa County. There is now requirement for each of the 55 advisory councils, Fish Camp being 1, to submit an annual report to the Board. The goal is to have each council's activities reported to the Board, so they are kept apprised of what's happening, where there are gaps, how does each committee see themself, what their roll is in the community, what are they doing with the information received, etc. and to determine which committee is not active. There are also updated bylaws that each committee should have and review at least annually.

Discussion: Secretary Rolfe reported the annual report was already in progress and would work with other council members to get it completed. From the community at large, they would like earlier access to information. Unless they get an email for the meeting with agenda packet, the community isn't aware of the activities in Fish Camp. Requests made: Can a link to the meeting, agenda packet, etc. be placed on Facebook, and also be sent to the community at large via email. May the secretary post draft minutes before they are approved at the next meeting? Response: The County planning administration staff sends out the link for the meeting. They believe they have extensive list of emails. Donn Harter also has extensive list.

Currently, the minutes are to be send to Mariposa Board members Daniel Bondshoe and Steve Engfer.

6. Ex Officio Reports:

a. USFS, District Ranger — Cori Hayth

Ms. Hayth is the Recreation Manager for the Bass Lake District. (She used to be in charge of Goat Meadow snow play). The overall report from the winter, the roads were a "hot mess." Due to the large amounts of snow, the recreation facilities had giant blow outs and issues. While the snow is starting to melt, Fish Camp hasn't been assessed yet due to the snow level. Mariposa County Jerseydale side assessment is the key. Two contractors hired for each district for all the roads. Ms. Hayth doesn't think there will be access until August. They have received a grant for storm damage funding. The grant is through 2023. They would like to get Goat Meadow enlarged with toilets. Ms. Hayth had been working with the snow play area since 2011. Goat Meadow used to be cross country ski only, now it's turned into snow play, which has lead to the increase in traffic, cars, and usage. They have been trying to man the bottom of the road as much as they can as a chain management area. Supervisor Smallcombe: Mt. Raymond Road is the road up to Goat Meadow. Busy days 1500 people is the max; monitor when maxed out. When a car comes down, they can let a car go up. The time frame for installing more permanent toilets is 5-10 years.

Discussion was had regarding various issues:

(1) Repairs are needed on Mt. Raymond Road. This isn't the Forest's department, because it is a County road.

(2) Will there be more signage on Summit to warn people the road is impassible in the winter? Nothing is planned.

(3) White Chief turns into Star Lakes Road, which is a dirt road. Too many cars are going up the dirt road, most specifically, Teslas, because their gps is directing this as a short cut to Mariposa Grove. The cars are getting stuck, can anything be done? Mr. Bassett has tried calling Tesla, to no avail. Supervisor Smallcombe is in a Tesla messaging group, she will see what she can do.

(4) Will there be a designated place for the community to dump for a burn area. No.

b. CAL FIRE& Engine Co. 33 — Steve Ward

Supervisor Smallcombe: Mr. Ward has been out of town at training. They are assisting OES on infrastructure work, assisting with dozers to help with clogged culverts, sand bagging. Fire just staffed up starting on 17th with exception of Coarsegold. Jonathan Berry is the Eastern Madera County battalion fire chief.

Discussion: Fish Camp still has so much snow on the ground. Will fire permits be allowed later in the season? Unknown. Burn permits work with air pollution control districts. Mariposa is working with Madera, King and Fresno County to adopt the same permit. Cal Fire doesn't list the

burn days, it's the San Joaquin air pollution control district. Mariposa County has its own air pollution . Question: Ms. Murray used to call the county to get a special dispensation for burning in her location. Is that still a work around? Unknown, that was a something Supervisor SMallcombe was unaware. Carrie Gibbons now has position of director of environmental health.

c. Sheriff's Department **Sheriff Jeremy Briese- absent**

Captain Sean Landon presented. He's been in the Department for 27 years.

Sheriff Briese wanted to make sure that in listing the disaster for relief, the disaster reference number for Fish Camp is dr4699.

FEMA has established a recovery center in Greely Hill. The hours are Monday to Saturday, from 9:00 a.m. to 6:00 p.m. They are looking at secondary facility so people don't have to travel so far for Federal, state, local assistance. The goal is a one stop shop for whatever disaster relief you need, they will facilitate assistance. When a citizen goes to the FEMA center, they should have the address of the damage to the primary residence, insurance information, damage, and limited banking information. Community instructed to visit the County Website, there's a survey form to complete, or go to the disaster resource center to see what damage is included. I.e., secondary home, driveways, etc.

Discussion: If the community would like more alerts from the Sheriff, once can sign up for alerts through the Sheriff's website, social media, Facebook. They are currently looking for platforms for more effective communications.

Ms. Glendenning thanked Captain Landon for training our SCOPE Volunteers. Captain thanked the community, they couldn't have gotten through the winter without SCOPE. Due to the large amounts of snow, it was "all hands on deck."

Sheriff's staffing is starting to get back to pre pandemic numbers.

d. NPS District Ranger **Chad Andrews - absent**

Ms. Glendenning: She spoke with Mr. Andrews, she was informed it may take up to 6 months to get the road repaired to Wawona.

e. Caltrans-Hwy 41 Supervisor **Adam Wimberley**

Most of Caltrans workers started the day after Christmas and worked straight through April 1, due to the snow. Their snow blower worked 2 days, then broke. The snow blower was fixed last week. Caltrans rented loaders, widened the road. This was a 24 hours a day job with 3 guys per loader. This is the first year Caltrans went into Cedar Valley and Sugar Pine, plus Summit up to

the fire station. They were also able to push down the snow at Fir for local blowers to get to Block D.

Shoulder work will continue when the ground dries out more. Tree crew on 49 for 3 weeks. They will move up to Fish Camp when the time allows to clean up the trees and debris as much as they can.

This year, they'd like to widen from narrow gauge to west fall, need to take 6-8 feet from shoulder and add drainage.

The culvert and french drain repair in 2017 on Highway 41, got a lot of water under the road. As a result, a portion of the road failed. They will start the repair project this Wednesday, starting with one way electronic flagging. The red cycles are expected to last 3-5 minutes. The repair contract calls for 20 days, but they expect to be finished in 7-8 days.

Discussion: Is there a weight restriction on double and triple axles? No, the asphalt is 10 inches thick with gravel under. No movement on the southbound lane, no weight restrictions.

f. District I Supervisor Rosemarie Smallcombe

Public works worked 12 hours a day non stop. Joe Williams is the new road and bridges manager. As damage occurs, Shannon Hansen, Matt Hesenhied (county engineer) are creating an inspection list with priority. Mud and debris will get attention before potholes. If the community sees an issue, please report to Ms. Hansen or Supervisor Smallcombe. They will confirm whether it's on the list.

Last fall, there was a possible moratorium on short term rentals. The Board moved from that short term rental study. Now, an economist is conducting a comprehensive study. An online survey is expected to be released end of month. Supervisor Smallcombe will provide the results to add to our minutes. The Board expects to host town hall meetings starting in early June, which will be relayed to the community. One in Wawona, Yosemite Valley. They are working with a consultant. They'll advertise as broadly as they can to get community input.

Trash pickup. County has 2 contracts, one covers entire county, except Wawona. The other is Wawona only. There is a third contract for Yosemite Hospitality and Recology. Currently, both contracts have expired and Recology is operating under an old contract. The Board is looking to combine all 3 to have a single contract. They want a competitive bidding process. Trash pick up is covered by Prop 218 under CA Constitution, they have to go through a 218 process. Get bids, rate schedules, then go to community for acceptance of the rates. Will start the process in June, will have update in the summer.

Firewise: Donn Harter and Gretchen Hewlitt with Supervisor Smallcombe, have met a few times. Donn and Gretchen are working to make sure there's as robust an email list as possible so

Gretchen can send out a letter to encourage people to attend the Fish Camp Fire Association meeting in July so it can be discussed further. Encourages anyone with fire background to be on committee to assist with risk assessment.

Glendenning: Remember to keep track of time raking your property and clean up place. It will help to get used to habit of keeping track of hours so that when the community is Firewise approved, we'll be ready. The hours will be prospective not retroactive.

CHP contact number: (209) 356-2900. It's not the main number, but a central call center, which may be routed to Oakhurst office.

Ed Walls has resigned, next month there will be an advertisement for planning commissioner for District 1.

Reminder to community: SCOPE will check in on your cabin if you sign up for house checks. The form is on the Sheriff's website. The SCOPE volunteer will either be Tim McGinty or William Reinhart.

g. District I Planning Commissioner — **Ed Walls, Absent retired, moved to Nevada.**

Quite a few planning commissions meetings have been canceled. May 5 is the next meeting. A few variances are on the agenda.

h. Department of Public Works, Director — **Shannon Hansen Absent**

Trash bids under Ms. Hansen's purview. The Department are trying to get the storm damage behind them.

7. Issues of highway and other repairs due to heavy snow and rains damage in YNP and other roadways.

Supervisor Smallcombe will be in Wawona for property owners meeting. There are still 3 places on Wawona Road that are one way only with traffic lights. Waiting for the soil to dry before they can make permanent repairs. Asking for caution while driving.

8. Fish Camp Annual Meeting, Pot Luck, and Firewise Report

First Saturday in July.

9. Future agenda items - None.

10. Next scheduled meetings: Set meeting Calendar for 2023

July 15, 2023
October 28, 2023
~~January 27, 2024~~

11. Adjournment: 11:06

Fish Camp Planning Advisory Council
REVISED FINAL MINUTES (*revisions in bold italics*)
9:30 a.m., Saturday, July 15, 2023

Call to Order at 9:32 a.m. **Chair Baxter**

1. **Roll Call** **Secretary Rolfe**
Members Present: Brett Archer, Greg Baxter, Jeff Cerioni, Donn Harter, William Reinhart, Margaret Rolfe and Greg Royse
Members Absent: Excused: Robert Bassett and James Christian
Accept Donn Harter's resignation due to health reasons

2. **Welcome Guests** **Chair Baxter**
Guests introduced themselves.

3. **Election of officers** **Chair/Vice Chair Baxter**
Greg Baxter Chair, Greg Royce Vice Chair

4. **Approval of Draft Minutes**
Minutes of the April 22, 2023 meeting. Royce moved approval and Archer seconded. Motion passed.

5. **Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the council**: None.

6. **General Update** **Steve Engfer**
Conduct of Meetings -Brown Act and Rosenburg's Rules
Provided update on Brown Act, primer in agenda packet. Planning department required to provide to every council. We already practice this well. There are other new committees that are not knowledgeable. We should provide on an annual basis to all committee members.

Brown Act protocol are required to be followed at ANY meeting, not just meetings when there are matters for discussion. Serial meetings i.e., daisy chain, email meetings are a violation. Must be public meetings. Can propose ad hoc committee who then report to full committee which is then public. Agendas must be posted in compliance w brown act 72 hours, we do one week ahead. Agenda and meeting notice posted on line, locally at post office . They have a posting location list for all postings. If our council would like a Brown Act presentation, the County can arrange it.

7. **Silvertip Project Update** **Steve Engfer**
Silver Tip received their approval for their encroachment permits from CalTrans. They are advancing with plan. The plan required changes due to the Tenaya cabins, but are now

ready to go. Caltrans is lead on project. Brian ***Fulce*** is on project team and he's present at meeting. They propose to commence work this week. The 41 has a right/left turn lane improvement as part of project. Some is on County Road, and some on the property. Grading permit approved. In June, pre construction meeting was held. Last one was prior to Covid, so updated meeting needed. YACSD, public works, caltrans, planning department, archeologist, well attended. Details for the construction plan as of June 19, 2023, from the Silvertip project representative:
July 2023 to Sept 2023: Caltrans improvements (Permit 06-21-6-CD-0274)
Sept 2023 to Oct 2023: Wetlands mitigation work, grading and culverts (subject to requirements of the Army Corp of Engineers Nationwide Permit)
Mar 2024 to Oct 2024: Site grading, installation of utility lines, road construction
Mar 2025 to Mar 2026: Phase 1 (all project improvements, except cabins) vertical construction
Mar 2026 to Mar 2027: Phase 2 (30 cabins)
Highway 41 Work: 7/17 – 9/30/23, CALTRANS Encroachment allows construction from 7:00AM to 5:00PM, no weekends. Conditions of approval 72 applicable to the project limits construction of project between 8:00AM and 7:00PM on weekdays only. Construction can only occur during those times.

If anyone would like additional information, they can ask the Mariposa Planning Department. The County also has a webpage with a link for the Silvertip information.

https://www.mariposacounty.org/1381/Silver-Tip-Village-Resort---Compliance

See the page link titled "Open a table with compliance conditions and approvals. This table will be updated as conditions are met (PDF)."

8. Ex Officio Reports:

a. USFS, District Ranger — **Jennifer Christie, absent**

b. CAL FIRE& Engine Co. 33 — **Steve Ward, absent**

Reinhardt: Attends the fire department meetings. Discussion had re: rotating tankers around the county. The issue is people qualified to operate the tanker. No one in volunteer dept. is qualified. On the transition of Tenaya's staffing of department, he does not have enough to discuss.

c. Sheriff's Department — **Sheriff Jeremy Briese- Absent**

d. NPS District Ranger — **Chad Andrews - absent**

e. Caltrans-Hwy 41 Supervisor **Adam Wimberley**

Caltrans is starting winter repairs for berms and shoulders and brush clean up from Road 222 to Fish Camp. They'll stay south of Fish Camp to not add to the traffic. Traffic seems the highest he's ever seen, especially in the early mornings. Bring your patience due to the work on the Silvertip.

Baxter: compliment for signal for road work down hill on washout.
Bill Keller: Will there be signs further down hill warning of speed and delays? Response: message boards will be required on each end for construction zone.

f. District I Supervisor **Rosemarie Smallcombe**

FEMA one week left for to apply for disaster assistance for storm from February 2023. Number to call (800) 621-3362. They'll walk you through what's possible.

In previous meeting, discussed Tesla vehicles going on Mt. Raymond Road. Tesla person is looking at it. Starlake Road from White Chief. Still happening per Jim Franklin.

County held series of public meetings on short term rental study in Wawona, Yosemite Valley, Midpines, Mariposa County and in north part of County. Meetings were completed last month. There will be preliminary information available by middle of August. Will present at next Wawona advisory council meeting in August. They've gone through input phase. If there are still concerns or questions.

Shannon Hansen is listed as Director of Department of Public Works. Board approve **$2.4 million per year. This last year, they approved an additional $2 million (totaling $4.4 million)** for road work for 2023/2024 fiscal year budget. Not enough but step in right direction because it costs $6.8 million per year just to maintain status quo. Ms. Hansen is having her engineer go through all roads to identify priorities. Goal to put together condition assessment of 560 miles of county roads and bridges for priority and available to public.

g. District I Planning Commissioner **Art Bagget**

Moved to head of agenda. Mr. Baget was introduced and he provided his history in the area. He's been here since 1973. Mr. Baget is an Educator, guide, contractor, 87-95 was county supervisor for Dist. 1, then law school, chaired State Water Board.

h. Department of Public Works, Director **Shannon Hansen**
Absent

9. Fish Camp Annual meeting, Potluck
Discussion was had regarding the well attended event.

10. **Firewise Report.** Gretchen Hewlett provided update: Steve Ward made a presentaiton at the annual potluck. At the potluck, Ms. Hewlett had sign up sheets to engage community participation. She received 22 responses with 15 volunteers for risk assessment task force. Will be contacted to see what date works best to canvas neighborhood. Steve Ward will be there to train. Then a series of goals for 3 years is prepared and submitted for accept or reject or suggested changes. Then moving forward have a framework. Currently, entire community is included. Report back annually. Time and money goes towards our goals. National Fire Protection Association (Cal Fire assists).

11. **Future agenda items. None.**

12. **Next scheduled meetings:**
October 28, 2023
January 20, 2024

13. **Adjournment. 10:45 a.m.**

Fish Camp Planning Advisory Council
Draft Minutes
9:30 a.m., Saturday, October 28, 2023

Call to Order at 9:48 a.m. **Chair Baxter**

1. **Roll Call** **Secretary Rolfe**
Members Present: Brett Archer, Robert Bassett, Jeff Cerioni, James Christian, William Reinhart, Margaret Rolfe and Greg Royse
Members Absent: Greg Baxter

2. **Welcome Guests** **Chair Baxter**
Guests introduced themselves.

3. **Moment of Silence followed by Discussion in honor of Robert Keller and Donn Harter**

4. **Approval of Draft Minutes**
Minutes of the July 15, 2023 meeting. Revisions made, approved as revised. Reinhart moved approval and Archer seconded. Motion passed.

5. **Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the council**:

Discussion was had regarding Donn's ability to provide the entire community with email information blasts and how to continue that vital information service. As of discussion date, it was believed that Tim McGinty has the most complete email list. Others discussed the free Watchduty App, which you can register with your County of choice for notifications. Suzie Keller Lewis appreciated all that Donn did regarding email blasts to community

6. **General Update** **Polina Pivak**

Short-Term Rental Study Report. A brief over view of the study of short term rental was provided. The study was conducted this past year. Data from a variety of sources were reviewed, all contained in this meeting's agenda packet for review. The survey has been completed, now the County is analyzing the data. No formal recommendations or actions as of this date. The October 20, 2023 planning commission meeting was discussed. They would like to have incentives for long term housing and make making permitting easier.

Concern was raised by Karen Glendenning re: Several years ago, the County conducted a study regarding secondary ADU properties, in Fish Camp. There doesn't appear to be any properties that would accommodate this. Karen raised additional concern re: when the

County allowed the Silvertip and Tenaya expansions, 60 acres of land was taken off the books, thereby further limiting long term housing solutions.

Suzie Keller Lewis asked how many vacant lots are available for building in Fish Camp? Advised the County is working on housing update and updating maps, including Fish camp.

It was noted that the Fish Camp specific plan does not allow secondary residences on lots. However, the State allows ADU, so that could override, but need to follow state ADU requirements. There appears to still be a little confusion in this area.

David Holland Moritz: He prepared a whitepaper re: short term rentals for Mariposa County. Not in our agenda packet. ADU www.motherlodeadu.org provides the "cookbook" of ADU requirements. Under state law, you cannot turn an ADU into a vacation rental.

7. Silvertip Project Update **Polina Pivak**

Brian Fulce and Paulina Pivak provided update. They have been unable to get Caltrans permit in time prior to the changing weather. Therefore, Phase 2 will now start in spring. May do some tree removal in the interim and grade the new parking lot outside the general store.

Karen Glendenning noted: Fish Camp Lane is a private road, not County maintained, but its on County right of way, so there's an encroachment permit for the improvements from highway to Post Office.

Response: There is a three year time limit on permits and site plans, generally. Doesn't know if its extended on this project. Building permit has been expanded because they've shown they're trying to make progress. The issue is really traffic control on Caltrans right of way. They've received an extension from building department. Until June 7, so need to continue to show progress.

Project is no longer in the planning phase, now it's in the building phase, and that's different, the time for public hearing has passed.

8. Ex Officio Reports:

a. USFS, District Ranger **Jennifer Christie, absent**

b. CAL FIRE& Engine Co. 33 **Steve Ward, absent**

Per William Reinhardt: Fire season extended to November 26, 2023. The on call helicopoter station extended to same date. Mariposa County received 2 upgraded water

tankers, to be deployed in lower elevations. Mariposa County has a grant to replace all breathing apparatus. All volunteers will be trained. Grant allows interchangable air bottles with Cal Fire. Tenaya has started equiping their fire brigade. It's close to what we have re: water supply. Good news, there's a lot of interchangeability. Mariposa County Volunteer need certifiation to run the MC equipment.

Will spoke of an incident at the diversion behind the Tenaya Lodge. Tenaya responders were at diversion within 20 minutes. Testament to commitment to support local community. At one point, there were 14 responders on site, multi regional resources. When call goes out, everyone responds.

What Memorandum of Understanding are in place for mutual support? County has agreement with Park Service for law enforcement response. Currently, there's a lapsed agreement for Fire. Smallcombe working on getting it back in place.

Law enforcement with Madera County, unaware of specific agreement, but if ever an issue on the borders, they can call and send responder.

Tenaya: Madera and Park Service will arrive first, then Mariposa, not from neglect, but due to mutual agreements.

c. Sheriff's Department **Sheriff Jeremy Briese- Absent**

Per William Reinhart: For snow, how much Sheriff line tape, needed during snow season. SCOPE continuing to do house checks; try to do monthly checks. They try to go out in pairs. They found last winter effective to tape it off as a crime scene. Taped off lake, meadow, across from bridge. That was the best way to keep people safe and out of the places they don't belong.

Fish Camp resident inquired what was house checking. William explained that owners can identify who is allowed on property. SCOPE also knows which cabins are rentals and which are second vacation homes. They then generally walk around rattle doors, check windows, make sure its secure, etc. If problem, will call if something doesn't look right.

Discussion was had regarding snow play being unaccessible last year due to too much snow; which then resulted in too many people on the streets of Fish Camp.

SCOPE members: Tim McGinty, Will Reinhart and Greg Royce. County provides car, uniform and gas.

d. NPS District Ranger **Chad Andrews - absent**

Chad is retired. Justin Fey is the interim Ranger.

e. Caltrans-Hwy 41 Supervisor **Adam Wimberley - absent**

Adam was called, it didn't appear he had notice of the meeting.

f. District I Supervisor **Rosemarie Smallcombe**

Supervisor Smallcombe discussed the State Legislation which passed in 2021 "Drought Planning Small Water Suppliers, etc." Requires items which the board took action on: First, created a task force to develop a drought resiliency plan. Focus of effort is domestic wells and small State systems (wells which have 4 - 14 hookups or connections). Mariposa County has a water agency advisory board, was focused on relationship with Merced Irrigation District. Contentious relationship, lawsuit. Now the focus is: County receiving funds for the water, putting in special account as part of budget, Now: Because of the requirement of the drought resiliency plan, tasked the board to prepare the plan for Mariposa. They are planning on also looking at domestic wells, small state systems and then wells that have connections 15-1000. This should include all water systems in the County. In 2016/2017, 80 personal wells went dry. County had to work out a plan to truck water into those wells. Continued for 2-3 years until them and Self Help Enterprises worked on long term solution. Now, there will be a lot more attention paid to who are the water providers. There are 80 small scale providers, 15 of which are of a reasonable size. State's intent to insure everyone has plan in place in case their well goes dry. They will be in contact with each water district to understand whose out there, who are they supplying water to and what are the plans re: insufficient water. Water Agency Advisory Board (WAAB) meeting and will come back to Fish Camp with recommendations. The WAAB will figure out how to engage private well owners.

g. District I Planning Commissioner **Art Bagget**

Art Bagget provided his report within other reports.

h. Department of Public Works, Director **Shannon Hansen**

Shannon Hansen provided her report within other reports.

9. Fish Camp Annual meeting, Potluck

While Donn Harter previously spearheaded this event, it will continue through Fish Camp Volunteer Fire Association fund raiser.

10. Firewise Report. Gretchen Hewlett provided update:

Team is making progress: thanks to Brenda and Tim McGinty, Erin and Brian Johnson, Will Reinhart and Pam and Janine Roberts walking the community. Gretchen is compiling the information, there are holes to fill. Once the information is compiled, they start the application process. Gretchen is working on drafting the plan to submit to the Fire Association, then apply to Fire Wise Group. Additionally, application to the National Fire Protection Association would be in the process, along with Cal Fire. Received grant funding to hire fire mitigation coordinator, John Patton. Fire Wise is only certified for private property in Fish Camp, not Forest or Park land. However, County will work with other to secure funding for fire break. Robert Bassett discussed Camp Green Meadows, which is leased and on Forest Service Land.

Discussion was had regarding property owners who do not keep their property cleared, and what are the consequences: Cal Fire has the teeth, they provide 3 notices, then the 3rd notice states they are bringing a contractor and it goes against the tax bill of the property owner.

11. Snow Removal Update

Supervisor Smallcombe has notified Sierra National Forrest that the County will not continue to plow Mt. Raymond Road (Snow Play). There's push back with Sierra National Forrest, but the road has been removed from the snow removal contract. Per Tim McGinty: The contract should be finalized the end of this week. Final item is the insurance from Harter family to give to County to finalize the contract.

Per Shannon Hansen: The Department of Public Works is developing new snow plow policy for County, which will be discussed at the Board's November meeting.

There are 560 miles of road the Public Works Department is responsible for maintenance. The PWD is reviewing the list of roads with roads on Forrest Service Land that is part of the list. Do those roads come out of list? They're reviewing.

Discussion was had regarding roads in Fish Camp that are NOT part of the County maintained roads. Supervisor Smallcombe stated that when new roads are incorporated into the ones maintained by the County, funding needs to be secured for their maintenance. The State does not automatically provide additional funds, so have to identify funds for new roads. May need to create road maintenance associations. There are some in County which are very formal. Part of association are billed for the road maintenance with the property taxes. There's a map on the County website which identifies the County maintained roads.

Per Tim McGinty: Not County roads: D block (Fir, Pine and Cedar); all roads off shooting from White Chief Mountain. Summit not County road, but Forest Dept. Road. County has agreement with Caltrans to get to volunteer fire station and the station lot. Steep Egan is County Road.

Invoices went out for private snow removal.

Discussion was had regarding emergency services access being an issue when roads aren't plowed due to not being County Roads. Chief Ward said he'd get to them re: fire.

Per Shannon Hansen: The Public Works Department is looking to see how to include Forest Department Roads (Summit) in the snow removal contract. Reviewing all agreements for Sierra National Forrest Land.

Discussion was had regarding Snow play. The area can hold 110 cars. If its closed, those cars are back on the road. Per Supervisor Smallcombe: They're still talking to Forest Service about Mt. Raymond, still trying to work on the road. For now, it's not part of the snow removal contract.

Discussion was had regarding the up front expenses to run the equipment is a minimum of $22-26k per year, and doesn't include maintenance costs; while the most Donn Harter ever received for private driveway clearing was $14k. There will be new charges for private snow removal: Up to 3 times for driveways, then additional charge. The cost is $200k for one piece of snow removal equipment; a gear box is $10k if you hit a tree. The community needs to have a different mind set as to what it costs. Driveways that are not paved will NOT be plowed.

12. Discussion on Plans for PG&E Under Grounding Utilities in the Fish Camp Area

Per Supervisor Smallcombe: There will be 53 miles of under grounding of utilities in Mariposa County over the next 3 years.

13. Future agenda items.

A. Discussion of non County Roads to turn over to County.

B. Discuss what entity is responsible for the maintenance of the trail to the Diversion. It's on Forest Service Land, and part of the Madera Irrigation District. Smallcombe will talk to Jennifer Steve for next meeting.

14. Next scheduled meetings:
January 20, 2024
April 27, 2024

15. Adjournment. 12:40 p.m.

DATE: March 27, 2024

TO: Santa Cruz – Monterey – Merced – San Benito – Mariposa Managed Medical Care Commission

FROM: Lisa Ba, Chief Financial Officer

SUBJECT: Financial Highlights for the First Month Ending January 31, 2024

For the month ending January 31, 2024, the Alliance reported an Operating Income of $14.6M with a Medical Loss Ratio (MLR) of 86.1% and an Administrative Loss Ratio (ALR) of 4.9%. The Net Income is $18.4M after accounting for Non-Operating Income/Expenses.

The budget expected a $10.5M Operating Income for January. The actual result is favorable to budget by $4.1M or 39.3%, driven primarily by rate variance and membership favorability.

Jan-24 (In $000s)				
Key Indicators	YTD Actual	YTD Budget	YTD Variance	% Variance to Budget
Member Months	*456,002*	*440,590*	*15,412*	*3.5%*
Revenue	$162,944	$149,796	$13,148	8.8%
Medical Expenses	140,320	130,464	(9,856)	-7.6%
Administrative Expenses	8,027	8,850	823	9.3%
Operating Income/(Loss)	14,598	10,482	4,116	39.3%
Net Income/(Loss)	$18,360	$12,091	$6,269	51.8%
PMPM				
Revenue	$357.33	$339.99	$17.34	5.1%
Medical Expenses	307.72	296.11	(11.61)	-3.9%
Administrative Expenses	17.60	20.09	2.48	12.4%
Operating Income/(Loss)	$32.01	$23.79	$8.22	34.6%
MLR %	86.1%	87.1%	1.0%	
ALR %	4.9%	5.9%	1.0%	
Operating Income %	9.0%	7.0%	2.0%	
Net Income %	11.3%	8.1%	3.2%	

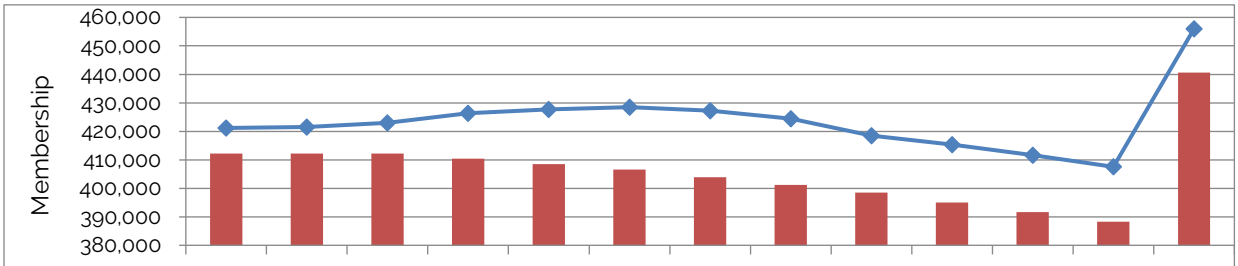
Per Member Per Month (PMPM). Capitation revenue and medical expenses are variables based on enrollment fluctuations; therefore, the PMPM view offers more clarity than the total dollar amount. Conversely, administrative expenses do not usually correspond with enrollment and should be evaluated at the dollar amount.

At a PMPM level, the January revenue is $357.33, which is favorable to budget by $17.34 or 5.1%. Medical cost PMPM is $307.72, which is unfavorable by $11.61 or 3.9%. Overall, this results in a favorable gross margin of $5.74, or 13.1%, compared to the budget. The operating income PMPM is $32.01, which is favorable to the budget by $8.22 or 34.6%.

HEALTHY PEOPLE. HEALTHY COMMUNITIES.

Membership. January 2024 membership is favorable to budget by 3.5%. January includes Mariposa and San Benito counties. Mariposa membership is 6k, and San Benito is 21k. The 2024 budget assumed a 17% decrease over the course of redetermination (July 2023 to June 2024) based on Mercer projections. Mercer later updated their projections to be less impactful than originally estimated and now only assumes an 11% decrease.

Membership. Actual vs. Budget (based on actual enrollment trend for Jan-24 rolling 13 months)



	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24
Budget	412,231	412,231	412,231	410,347	408,481	406,635	403,892	401,191	398,530	395,036	391,611	388,255	440,590
Actual	421,212	421,478	423,002	426,328	427,656	428,448	427,275	424,399	418,442	415,304	411,670	407,542	456,002
Variance	8,981	9,247	10,771	15,981	19,175	21,813	23,383	23,208	19,912	20,268	20,059	19,287	15,412
Variance %	2.2%	2.2%	2.6%	3.9%	4.7%	5.4%	5.8%	5.8%	5.0%	5.1%	5.1%	5.0%	3.5%

Revenue. The 2024 revenue budget was based on the current Department of Health Care Services (DHCS) 2024 draft rate package, and this does not include Targeted Rate Increase (TRI). Furthermore, the budget assumed breakeven performances for San Benito Region. The prospective CY 2024 draft rates from DHCS (dated 12/5/2023, including Maternity) are favorable to the rates assumed in the CY 2024 budget by 2.1%, excluding TRI.

January 2024 operating revenue of $162.5M is favorable to budget by $13.1M or 8.8%. Of this amount, $4.6M is from boosted enrollment, and $8.5M is due to rate variance.

Beginning January 2024, the new general ledger structure is reported by region and immigration status. Central California (CEC) includes the counties of Santa Cruz, Monterey, Merced, and Mariposa, and San Benito (SBN) includes San Benito. Immigration status is reported as UIS (Unsatisfactory Immigration Status) or SIS (Satisfactory Immigration Status).

Jan-24 Capitation Revenue Summary (In $000s)

Region	Actual	Budget	Variance	Variance Due to Enrollment	Variance Due to Rate
CEC SIS	122,393	111,810	10,583	4,519	6,064
CEC UIS	32,871	32,260	611	(390)	1,001
SBN SIS	6,212	4,455	1,757	396	1,361
SBN UIS	1,070	927	143	55	88
Total*	**162,545**	**149,452**	**13,093**	**4,579**	**8,514**

*Excludes Jan-24 In-Home Supportive Services (IHSS) premiums revenue of $0.4M.

Medical Expenses. The 2024 budget assumed a 3.7% increase in utilization over the base data that spanned from 2018 through June 2023 and 2.9% unit cost increase that included case mix and changes in fee schedules. 2024 incentives include a $15M Care-Based Incentive (CBI), $4M Data Sharing Incentives, $18M for the Hospital Quality Incentive Program (HQIP), and $10M for the Specialist Care Incentive (SCI).

January 2024 Medical Expenses of $140.3M are over budget by $9.9M or 7.6%. Of this amount, $4.6M is due to higher enrollment, and $5.3M is due to rate variances.

Jan-24 YTD Medical Expense Summary ($ In 000s)

Category	Actual	Budget	Variance	Variance Due to Enrollment	Variance Due to Rate
Inpatient Services - Hospital	45,816	47,829	2,013	(1,668)	3,681
Inpatient Services - LTC	19,506	11,224	(8,282)	(389)	(7,892)
Physician Services	32,467	27,803	(4,664)	(976)	(3,687)
Outpatient Facility	16,636	16,228	(408)	(567)	159
Other Medical*	25,895	27,380	1,485	(965)	2,449
State Incentive Programs	-	-	-	-	-
TOTAL COST	**140,320**	**130,464**	**(9,856)**	**(4,565)**	**(5,291)**

*Other Medical actuals include Allied Health, Non-Claims HC Cost, Transportation, Behavioral Health, and Lab.

At a PMPM level, the January Medical Expenses are $307.72, unfavorable by $11.61 or 3.9% compared to the budget. The main variances are from the rate variance of LTC and Physician Services.

The unfavorable impact on LTC arises from the budget's assumption that the 10% LTC rate increase, prompted by COVID-19, would cease in 2024. However, due to a significant lag in payments under LTC and the onset of the new year, payments from 2023, which include the 10% rate increase, are still ongoing. Other drivers contributing to the variance impact include additional reserve for anticipated DHCS fee increase to occur in September/October ($500K/month) and additional reserve for higher acuity of new Age 26-49 UIS enrollments ($600K).

The negative impact on Physician Services arises from higher incurred but not reported (IBNR), which came in at 15% or $3 million higher than prior years' monthly average. This is due to increased upward pressure to prior months for paid PMPM, and increased reserves due to new 26-49 UIS enrollments.

Jan-24 YTD Medical Expense by Category of Service (In PMPM)				
Category	Actual	Budget	Variance	Variance %
Inpatient Services - Hospital	100.47	108.56	8.08	7.4%
Inpatient Services - LTC	42.78	25.48	(17.30)	-67.9%
Physician Services	71.20	63.10	(8.09)	-12.8%
Outpatient Facility	36.48	36.83	0.35	1.0%
Other Medical	56.79	62.14	5.36	8.6%
State Incentive Programs	-	-	-	0.0%
TOTAL MEDICAL COST	**307.72**	**296.11**	**(11.61)**	**-3.9%**

Administrative Expenses. January Administrative Expenses are favorable to budget by $0.8M or 9.3% with a 4.9% ALR. Salaries are slightly favorable by $0.3M, driven by savings from vacant positions, benefits, temporary services, and PTO. Non-Salary Administrative Expenses are favorable by $0.5M or 19.3% due to the timing of the actual spend versus budget.

Non-Operating Revenue/Expenses. January Net Non-Operating income is $3.8M, which is favorable to the budget. Total Non-Operating Revenue is favorable to budget by $1.3M, attributed to $1.0M interest income and $0.3M in unrealized investment gain. Non-Operating Expenses are favorable by $0.8M due to lower grant expenses.

Summary of Results. Overall, the Alliance generated a Net Income of $18.4M, with an MLR of 86.1% and an ALR of 4.9%.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Balance Sheet
For The First Month Ending January 31, 2024
(In $000s)

Assets	
Cash	$214,890
Restricted Cash	300
Short Term Investments	849,437
Receivables	572,494
Prepaid Expenses	4,692
Other Current Assets	5,888
Total Current Assets	**$1,647,701**
Building, Land, Furniture & Equipment	
Capital Assets	$79,417
Accumulated Depreciation	(44,466)
CIP	1,413
Lease Receivable	3,084
Total Non-Current Assets	**39,448**
Total Assets	**$1,687,149**
Liabilities	
Accounts Payable	$445,311
IBNR/Claims Payable	317,664
Provider Incentives Payable	44,203
Other Current Liabilities	10,365
Due to State	10,574
Total Current Liabilities	**$828,117**
Deferred Inflow of Resources	2,933
Total Long-Term Liabilities	**$2,933**
Fund Balance	
Fund Balance - Prior	$837,738
Retained Earnings - CY	18,360
Total Fund Balance	**856,098**
Total Liabilities & Fund Balance	**$1,687,149**
Additional Information	
Total Fund Balance	**$856,098**
Board Designated Reserves Target	419,792
Strategic Reserve (DSNP)	56,700
Medi-Cal Capacity Grant Program (MCGP)*	165,802
Value Based Payments	46,100
Total Reserves	**688,394**
Total Operating Reserve	**$167,704**

* MCGP includes Additional Contribution of $48.6M

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Income Statement - Actual vs. Budget
For The First Month Ending January 31, 2024
(In $000s)

	MTD Actual	MTD Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
Member Months	*456,002*	*440,590*	*15,412*	*3.5%*	*456,002*	*440,590*	*15,412*	*3.5%*
Capitation Revenue								
Capitation Revenue Medi-Cal	$162,545	$149,452	$13,093	8.8%	$162,545	$149,452	$13,093	8.8%
State Incentive Programs	-	-	-	0.0%	-	-	$0	0.0%
Prior Year Revenue*	-	-	-	0.0%	-	-	$0	0.0%
Premiums Commercial	399	344	55	15.9%	399	344	55	15.9%
Total Operating Revenue	**$162,944**	**$149,796**	**$13,148**	**8.8%**	**$162,944**	**$149,796**	**$13,148**	**8.8%**
Medical Expenses								
Inpatient Services (Hospital)	$45,816	$47,829	$2,013	4.2%	$45,816	$47,829	$2,013	4.2%
Inpatient Services (LTC)	19,506	11,224	(8,282)	-73.8%	19,506	11,224	(8,282)	-73.8%
Physician Services	32,467	27,803	(4,664)	-16.8%	32,467	27,803	(4,664)	-16.8%
Outpatient Facility	16,636	16,228	(408)	-2.5%	16,636	16,228	(408)	-2.5%
Other Medical**	25,895	27,380	1,485	5.4%	25,895	27,380	1,485	5.4%
State Incentive Programs	-	-	-	0.0%	-	-	-	0.0%
Total Medical Expenses	**$140,320**	**$130,464**	**($9,856)**	**-7.6%**	**$140,320**	**$130,464**	**($9,856)**	**-7.6%**
Gross Margin	**$22,625**	**$19,332**	**$3,292**	**17.0%**	**$22,625**	**$19,332**	**$3,292**	**17.0%**
Administrative Expenses								
Salaries	$5,798	$6,087	$289	4.8%	$5,798	$6,087	$289	4.8%
Professional Fees	135	284	149	52.5%	135	284	149	52.5%
Purchased Services	1,067	1,177	109	9.3%	1,067	1,177	109	9.3%
Supplies & Other	621	904	283	31.3%	621	904	283	31.3%
Occupancy	148	134	(14)	-10.7%	148	134	(14)	-10.7%
Depreciation/Amortization	258	265	7	2.6%	258	265	7	2.6%
Total Administrative Expenses	**$8,027**	**$8,850**	**$823**	**9.3%**	**$8,027**	**$8,850**	**$823**	**9.3%**
Operating Income	**$14,598**	**$10,482**	**$4,116**	**39.3%**	**$14,598**	**$10,482**	**$4,116**	**39.3%**
Non-Op Income/(Expense)								
Interest	$3,933	$2,912	$1,021	35.1%	$3,933	$2,912	$1,021	35.1%
Gain/(Loss) on Investments	286	(36)	323	100.0%	286	(36)	323	100.0%
Other Revenues	183	197	(14)	-7.0%	183	197	(14)	-7.0%
Grants	(640)	(1,463)	823	56.2%	(640)	(1,463)	823	56.2%
Total Non-Op Income/(Expense)	**3,762**	**1,609**	**2,153**	**100.0%**	**$3,762**	**$1,609**	**$2,153**	**100.0%**
Net Income/(Loss)	**$18,360**	**$12,091**	**$6,269**	**51.8%**	**$18,360**	**$12,091**	**$6,269**	**51.8%**
MLR	*86.1%*	*87.1%*			*86.1%*	*87.1%*		
ALR	*4.9%*	*5.9%*			*4.9%*	*5.9%*		
Operating Income	*9.0%*	*7.0%*			*9.0%*	*7.0%*		
Net Income %	*11.3%*	*8.1%*			*11.3%*	*8.1%*		

*Prior Year Revenue consist of revenue booked in the current calendar year for services rendered in prior years.
**Other Medical includes Pharmacy and IHSS.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Income Statement - Actual vs. Budget
For The First Month Ending January 31, 2024
(In PMPM)

	MTD Actual	MTD Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
Member Months	*456,002*	*440,590*	*15,412*	*3.5%*	*456,002*	*440,590*	*15,412*	*3.5%*
Capitation Revenue								
Capitation Revenue Medi-Cal	$356.46	$339.21	$17.25	5.1%	$356.46	$339.21	$17.25	5.1%
State Incentive Programs	-	-	-	0.0%	-	-	-	0.0%
Prior Year Revenue*	-	-	-	0.0%	-	-	-	0.0%
Premiums Commercial	0.87	0.78	0.09	12.0%	0.87	0.78	0.09	12.0%
Total Operating Revenue	**$357.33**	**$339.99**	**$17.34**	**5.1%**	**$357.33**	**$339.99**	**$17.34**	**5.1%**
Medical Expenses								
Inpatient Services (Hospital)	$100.47	$108.56	$8.08	7.4%	$100.47	$108.56	$8.08	7.4%
Inpatient Services (LTC)	42.78	25.48	(17.30)	-67.9%	42.78	25.48	(17.30)	-67.9%
Physician Services	71.20	63.10	(8.09)	-12.8%	71.20	63.10	(8.09)	-12.8%
Outpatient Facility	36.48	36.83	0.35	1.0%	36.48	36.83	0.35	1.0%
Other Medical**	56.79	62.14	5.36	8.6%	56.79	62.14	5.36	8.6%
State Incentive Programs	-	-	-	0.0%	-	-	-	0.0%
Total Medical Expenses	**$307.72**	**$296.11**	**($11.61)**	**-3.9%**	**$307.72**	**$296.11**	**($11.61)**	**-3.9%**
Gross Margin	**$49.62**	**$43.88**	**$5.74**	**13.1%**	**$49.62**	**$43.88**	**$5.74**	**13.1%**
Administrative Expenses								
Salaries	$12.71	$13.82	$1.10	8.0%	$12.71	$13.82	$1.10	8.0%
Professional Fees	0.30	0.64	0.35	54.1%	0.30	0.64	0.35	54.1%
Purchased Services	2.34	2.67	0.33	12.4%	2.34	2.67	0.33	12.4%
Supplies & Other	1.36	2.05	0.69	33.7%	1.36	2.05	0.69	33.7%
Occupancy	0.32	0.30	(0.02)	-7.0%	0.32	0.30	(0.02)	-7.0%
Depreciation/Amortization	0.57	0.60	0.04	5.9%	0.57	0.60	0.04	5.9%
Total Administrative Expenses	**$17.60**	**$20.09**	**$2.48**	**12.4%**	**$17.60**	**$20.09**	**$2.48**	**12.4%**
Operating Income	**$32.01**	**$23.79**	**$8.22**	**34.6%**	**$32.01**	**$23.79**	**$8.22**	**34.6%**

*Prior Year Revenue consist of revenue booked in the current calendar year for services rendered in prior years.
**Other Medical includes Pharmacy and IHSS.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Statement of Cash Flow
For The First Month Ending January 31, 2024
(In $000s)

	MTD	YTD
Net Income	$18,360	$18,360
Items not requiring the use of cash: Depreciation	258	258
Adjustments to reconcile Net Income to Net Cash provided by operating activities:		
Changes to Assets:		
Restricted Cash	0	0
Receivables	(80,906)	(80,906)
Prepaid Expenses	(829)	(829)
Current Assets	(282)	(282)
Net Changes to Assets	**(82,017)**	**(82,017)**
Changes to Payables:		
Accounts Payable	39,436	39,436
Other Current Liabilities	1,173	1,173
Incurred But Not Reported Claims/Claims Payable	32,444	32,444
Provider Incentives Payable	4,203	4,203
Due to State	(127)	(127)
Net Changes to Payables	**77,130**	**77,130**
Net Cash Provided by (Used in) Operating Activities	**13,731**	**13,731**
Change in Investments	(3,605)	(3,605)
Other Equipment Acquisitions	(319)	(319)
Net Cash Provided by (Used in) Investing Activities	**(3,923)**	**(3,923)**
Deferred Inflow of Resources	0	0
Net Cash Provided by (Used in) Financing Activities	**0**	**0**
Net Increase (Decrease) in Cash & Cash Equivalents	**9,807**	**9,807**
Cash & Cash Equivalents at Beginning of Period	**205,083**	**205,083**
Cash & Cash Equivalents at January 31, 2024	**$214,890**	**$214,890**

SANTA CRUZ – MONTEREY – MERCED – SAN BENITO – MARIPOSA MANAGED MEDICAL CARE COMMISSION

Meeting Minutes

Wednesday, February 28, 2024
3:00 p.m. – 5:00 p.m.

In Santa Cruz County:
Central California Alliance for Health
1600 Green Hills Road, Suite 101, Scotts Valley, California
In Monterey County:
Central California Alliance for Health
950 East Blanco Road, Suite 101, Salinas, California
In Merced County:
Central California Alliance for Health
530 West 16th Street, Suite B, Merced, California
In San Benito County:
Community Services & Workforce Development (CSWD) Building
1161 San Felipe Road, Building B, Hollister, California
In Mariposa County:
Mariposa County Health and Human Services
5362 Lemee Lane, Mariposa, California

Commissioners Present:

Ms. Leslie Abasta-Cummings	At Large Health Care Provider Representative
Dr. Ralph Armstrong	At Large Health Care Provider Representative
Supervisor Wendy Root Askew	County Board of Supervisors
Ms. Tracey Belton	County Health and Human Services Agency Director
Ms. Dorothy Bizzini	Public Representative
Ms. Janna Espinoza	Public Representative
Supervisor Zach Friend	County Board of Supervisors
Ms. Elsa Jimenez	County Director of Health Services
Mr. Michael Molesky	Public Representative
Ms. Rebecca Nanyonjo	County Public Health Director
Supervisor Josh Pedrozo	County Board of Supervisors
Dr. James Rabago	Health Care Provider Representative
Dr. Allen Radner	At Large Health Care Provider Representative
Dr. Eric Sergienko	County Public Health Officer

Commissioners Absent:

Dr. Maximiliano Cuevas	Health Care Provider Representative
Dr. Donaldo Hernandez	Health Care Provider Representative
Ms. Mónica Morales	County Health Services Agency Director

Staff Present:

Mr. Michael Schrader	Chief Executive Officer
Ms. Lisa Ba	Chief Financial Officer
Mr. Scott Fortner	Chief Administrative Officer
Dr. Omar Guzmán	Chief Health Equity Officer
Dr. Dennis Hsieh	Chief Medical Officer
Ms. Jenifer Mandella	Chief Compliance Officer
Mr. Cecil Newton	Chief Information Officer
Ms. Van Wong	Chief Operating Officer
Ms. Jessica Finney	Community Grants Director
Ms. Kathy Stagnaro	Clerk of the Board

1. Call to Order by Chair Jimenez.

Commission Chairperson Jimenez called the meeting to order at 3:03 p.m.

Roll call was taken and a quorum was present.

There were no supplements or deletions to the agenda.

2. Oral Communications.

Chair Jimenez opened the floor for any members of the public to address the Commission on items not listed on the agenda.

Ms. Alicia Rodriguez, CEO, GoldenPACE Health, spoke in support for a Program of All-Inclusive Care for the Elderly (PACE) center to serve Santa Cruz, Monterey and San Benito counties.

3. Comments and announcements by Commission members.

Chair Jimenez opened the floor for Commissioners to make comments.

No comments or announcements from Commissioners at this time.

4. Comments and announcements by Chief Executive Officer.

Chair Jimenez opened the floor for Mr. Michael Schrader, Chief Executive Officer (CEO).

Mr. Schrader introduced and welcomed Dr. Omar Guzmán the Alliance's new Chief Health Equity Officer. Dr. Guzmán will be working together with providers to improve health equity for our members by addressing disparities.

Negotiations with CommonSpirit were completed on February 27, 2024 for a three-year renewal. Staff await CommonSpirit's decision to accept or terminate, either of which will be effective February 29, 2024 at midnight when the existing agreements expire. In the event of a termination, staff have been coordinating with the Department of Health Care Services (DHCS) on a continuity of care and member transition plan.

On February 27, 2024, Local Health Plans of California (LHPC) held its annual legislative briefing in Sacramento. CEO's and Government Affairs staff from local plans convened with invited guests from key legislative offices and administration staff. LHPC staff provided an overview of the work of the local plans. Mr. Schrader participated on a CEO roundtable discussion on community investments in which the Board has made through the Alliance's Medi-Cal Capacity Grant Program. This briefing was an opportunity to highlight the work of local plans with key lawmakers, policymakers and decision makers in Sacramento.

In addition, Mr. Schrader and Ms. Danita Carlson, Government Relations Director, met with several of the local elected representatives and their staff including Senator Anna Caballero, Assemblymember Esmeralda Soria, Senator John Laird, Assemblymember Gail Pellerin and the Health Advisor for Speaker Rivas. An update was provided on the work of the Alliance including the expansion of services to Mariposa and San Benito counties and the expansion of membership to 26-49 year old individuals regardless of immigration status. Issues related to hospital solvency and how the Alliance supports its hospital providers were also discussed.

Staff are working to develop an allocation and methodology for Alliance supplemental payments for certain provider types for Board consideration. The purpose of which would be to use reserves to support providers to improve access, quality and equity for members. The Alliance supplemental payments would augment or be in addition to existing provider payments. The supplemental payments would not impact current provider contract rates, the Managed Care Organization tax and state directed supplemental provider payments. Staff plan to return to the Board in June for approval to set aside all or part of the CY 2023 operating surplus for the provider supplemental payments. Staff plan to return to the Board in the fall for Board approval for the methodology and timing for the provider supplemental payments.

Earlier this month DHCS completed its annual audit of the Alliance. There was only a single preliminary finding related to timely claims payments for emergency room and family planning services. The Alliance can expect to receive a preliminary report for review and response from DHCS in late April to early May 2024.

Notable on consent is staff's recommendation authorizing the Chairperson to sign an amendment to the Medi-Cal contract; staff's recommendation to approve the Alliance's 2024 Policy Priorities; and staff's recommendation to approve an advance on Payment 4 and 5 of the DHCS CalAIM Incentive Payment Program for Enhanced Care Management providers in 2024.

On the regular agenda, Ms. Jessica Finney, Community Grants Director, will discuss recommendations around the Medi-Cal Capacity Grant Program.

Consent Agenda Items: (5. – 10K.): 3:28 p.m.

Chair Jimenez reminded the Board that in order to manage any risk of conflict, consent would be taken in two separate motions due to potential conflicts of interest on item 10K, approval of an advance on Payment 4 and 5 for the Department of Health Care Services CalAIM Incentive Payment Program (IPP) in order to fund Enhanced Care Management providers in 2024. Items 5 – 10J, which all Board members may discuss and vote on; and item 10K that is affiliated with Board members which may have a potential conflict.

Chair Jimenez opened the floor for approval of Consent Agenda items 5 through 10J.

MOTION: Commissioner Bizzini moved to approve Consent Agenda items 5 – 10J, seconded by Vice Chair Pedrozo.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Abasta-Cummings, Armstrong, Askew, Belton, Bizzini, Espinoza, Friend, Jimenez, Molesky, Nanyonjo, Pedrozo, Rabago, Radner and Sergienko.

Noes: None.

Absent: Commissioners Cuevas, Hernandez and Morales.

Abstain: None.

Chair Jimenez opened the floor for approval of Consent Agenda item 10K.

MOTION: Commissioner Sergienko moved to approve Consent Agenda item 10K, seconded by Commissioner Molesky.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Askew, Bizzini, Espinoza, Friend, Molesky, Pedrozo, and Sergienko.

Noes: None.

Absent: Commissioners Cuevas, Hernandez and Morales.

Abstain: Commissioners Abasta-Cummings, Armstrong, Belton, Jimenez, Nanyonjo, Rabago and Radner.

Regular Agenda Item: (11. – 12.): 3:33 p.m.

11. Discuss Alliance state of Technology, Data and Security Report and consider approving a Data Sharing Incentive Program. (3:33 – 4:08 p.m.)

Chair Jimenez advised the Board that this item carried potential conflict of interest. Board members who perceived that they were at risk for conflict of interest were advised to abstain from discussion and voting on this item.

Cecil Newton, Chief Information Officer & Information Security Officer, discussed the Alliance's state of technology, data and security. In December 2022 an Alliance Data Management Strategy was created. The Data Management Strategy is that of a Health Information Exchange (HIE) centric model where most of the healthcare data in and out of the Alliance is via the HIEs. The strategy calls for provider data sharing incentive programs to increase provider willingness and capacity to share data. The strategy requires the HIE's to provide real-time bi-directional data to and from the Alliance and to and from the providers. The Alliance will also partner with providers to acquire infrastructure funding so that their systems are capable of providing real time healthcare data and effectively participate in data sharing. The development and implementation of a comprehensive Data Management Strategy is a multi-year effort that will take time to implement.

The next steps in the data sharing incentive program include identifying target providers and developing a DSI provider agreement. Beginning April 1, 2024, providers sign Alliance DSI agreements, CALHHS Data Sharing Agreement, HIE Participation Agreement and HIE connectivity activities, with incentive payments beginning June 30, 2024.

MOTION: Commissioner Friend moved to approve ratifying to January 1, 2024, a Data Sharing Incentive Program to begin on April 1, 2024, seconded by Commissioner Molesky.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Askew, Belton, Espinoza, Friend, Molesky, Nanyonjo, Pedrozo, and Sergienko.

Noes: None.

Absent: Commissioners Cuevas, Hernandez and Morales.

Abstain: Commissioners Abasta-Cummings, Armstrong, Bizzini, Jimenez, Rabago and Radner.

12. Consider approving Medi-Cal Capacity Grant Program governance policy recommendations; consider approving Medi-Cal Capacity Grant Program County Allocation Methodology and Redistribution recommendations; and discuss 2024 Medi-Cal Capacity Grant Program Investment Plan. (4:08 – 4:57 p.m.)

Ms. Jessica Finney, Community Grants Director, discussed the key factors that prompted the need for changes to the administration and governance structure of the Medi-Cal Capacity Grant Program (MCGP) and proposed governance policy changes.

The strategic direction of funding goals, priorities and allocations of the MCGP would remain under the Board's purview. The Board would have strategic direction over the MCGP framework, the annual MCGP investment plan, funding allocations to the MCGP per the Health Care Reserve Policy, and County allocation methodology.

Implementation of programmatic details of funding opportunities and grant awards would fall under staff's purview. Staff would provide biannual reporting in the Board packet of all grantmaking activities and grants awarded under funding opportunities.

MOTION: Commissioner Molesky moved to approve establishing an annual Medi-Cal Capacity Grant Program investment planning process for funding allocations to Board approved focus areas and strategies; and to direct staff to implement grantmaking activities and award decisions per the Board approved Medi-Cal Capacity Grant Program framework, funding goals and annual investment plan, seconded by Commissioner Sergienko.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Abasta-Cummings, Askew, Belton, Espinoza, Friend, Jimenez, Molesky, Nanyonjo, Pedrozo, Radner and Sergienko.

Noes: None.

Absent: Commissioners Cuevas, Hernandez and Morales.

Abstain: Commissioners Armstrong, Bizzini and Rabago.

Ms. Finney presented proposed changes for MCGP unallocated budget distribution: 1) adoption of a revised methodology for allocating reserves to the MCGP based on member volume by county; and 2) redistribute $105.5M in MCGP unallocated budget to facilitate grantmaking in all five Alliance counties and adjusting the allocations for health equity. MCGP allocations from Alliance strategic reserves are currently distributed using a 50% split across three counties and 50% based on member value.

[Commissioner Radner departed at this time: 4:28 p.m.]

Staff recommended changing to a member volume only methodology and reallocating funds across all five counties to integrate San Benito and Mariposa counties into the MCGP to build capacity in the new counties and to introduce equity adjustment for the counties that have quality metrics below the MPL.

MOTION: Commissioner Askew moved to adopt a revised methodology for allocating reserves to the Medi-Cal Capacity Grant Program based on member volume by county; and redistribute $105.5M in Medi-Cal Capacity Grant Program unallocated budget to facilitate grantmaking in all five Alliance counties, seconded by Commissioner Espinoza.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Askew, Belton, Espinoza, Friend, Jimenez, Molesky, Nanyonjo, Pedrozo and Sergienko.

Noes: None.

Absent: Commissioners Cuevas, Hernandez, Morales and Radner.

Abstain: Commissioners Abasta-Cummings, Armstrong, Bizzini and Rabago.

Ms. Finney discussed Board approved MCGP funding goals and strategies and a proposed plan for new allocations from the MCGP unallocated budget to address these goals and strategies through new and existing funding opportunities.

[Commissioner Friend departed at this time: 4:43 p.m.]

Staff plan to return with a final 2024 MCGP Investment Plan for Board consideration in March 2024. Once the plan is approved by the Board, new funding opportunities would be developed to fund awards starting in 2024 and continue based on remaining funding.

[Commissioner Nanyonjo departed at this time: 4:55 p.m.]

Commissioners discussed and expressed the need for housing, shelter, homeless response services and access to care.

Information and discussion item only; no action was taken by the Board.

The Commission adjourned its regular meeting of February 28, 2024 at 4:57 p.m. to the regular meeting of March 27, 2024 at 3:00 p.m. via videoconference from county offices in Scotts Valley, Salinas, Merced, Hollister and Mariposa unless otherwise noticed.

Respectfully submitted,

Ms. Kathy Stagnaro
Clerk of the Board

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Software as a Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in March of 2024

RECOMMENDATION AND JUSTIFICATION

Receive the List of Software as a Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in March of 2024.

Per Resolution 22-116 Section 5.2.1.4, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of Software as a Service License Agreements Executed each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the Software Agreements that the CAO has authorized as the Purchasing Agent.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Software as a Licence Report 4-16-24**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Software Report

Board Agenda Item for April 16th 2024

Contractor	Amount	Term	Service	Department
Thomas Reuters	$12,052	3/13/24 to 5/31/25	Legal Database for Public Use	Library
Paradigm Software	$38,057	3/1/2024 to 2/28/29	Scale House Software Replacement	PW
APA= Assistant Purchasing Agent (Department Head)				

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered Into, Received and Processed in March of 2024

RECOMMENDATION AND JUSTIFICATION

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in March of 2024.

Per Resolution 05-400, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of CAO Executed Agreements each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the contracts that the CAO has authorized.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **CAO approved agreements 4-16-24**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

BOARD REPORT ON CAO EXECUTED CONTRACTS CA.5

Board Agenda Item for April 16th, 2024

Contractor	Amount	Term	Service	Department
Atkinson, Andelson, Loya, Rudd & Romo	$8,500	1/17/24 to 2/18/24	Employee Performance Documentation Training	ADMIN
DrugTech Toxicology	$50,000	7/1/23 to 6/30/24	Toxicology Services	HHSA
Laboratory Corporation of America Holdings	$10,000	2/1/24 to 1/31/26	Genetic Testing	HHSA
Qualtrics LLC	$42,000	3/18/24 to 3/17/27	SaaS	HHSA
William Hart and Sharon Hart	$21,300	4/15/24 to 4/14/25	Lease Unit A	HHSA
William Hart and Sharon Hart	$7,500	4/15/24 to 4/14/25	Lease Unit B	HHSA
The CrisCom Company	$54,000	4/1/24 to 3/31/25	MOU	SO

APA= Assistant Purchasing Agent (Department Head)

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in March of 2024

RECOMMENDATION AND JUSTIFICATION

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in March of 2024.

Per Resolution 05-400, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of Department Head Executed Agreements each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the contracts that the Department Heads have authorized as Assistant Purchasing Agents.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Department Head Approved Agreements 4-16-24**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Department Head Approved Agrement

Board Agenda Item for April 16th, 2024

Contractor	Amount	Term	Service	Department
K&L Clinical Forensic Practice, Tamar Kenworthy, PSY. D.	$4,000	3/20/24 to 3/19/25	Expert Witness Services	DA
Terminix International Company Limited Partnership	$5,000	3/1/2024 to 6/30/24	Fumigation of Bug Infestation (Termite)	HHSA
Jon Wurl	$7,374	3/8/24 to 6/30/24	LSTA Grant Senior Digital Literacy Workshop	Library
Mariposa Alarm & Video	$2,616	3/1/24 to 4/5/24	McCay Hall Cameras	PW
Frost Solutions, LLC	$6,000	2/5/24 to 2/4/25	Mini Weather Stations for Remote Monitoring of County Roadway Conditions	PW
Oakhurst Plumbing	$6,285	3/14/24 to 3/31/24	Fish Camp Fire Department Hot Water Heater	PW
Palmer Tractor, Inc	$8,651	3/1/24 to 3/31/24	Carrillo Way Sink Hole	PW
R. Hambleton Electric	$2,980	3/12/24 to 4/29/24	Hall of Records Lighting	PW
R. Hambleton Electric	$2,800	3/11/24 to 4/26/24	Sheriff Electrical	PW
S&S Electric	$13,370	4/8/24 to 6/30/24	Public Works Remodel	PE
APCO Automated Frequency Coordination	$1,190	4/1/24 to 3/31/25	FCC Radio Station Licensing	SO
Independent Investigation LLC	$20,000	11/23/23 to 11/22/24	Investigative Services	SO
Merced Alarm Company	$588	4/1/24 to 3/31/25	Alarm System	SO
APA= Assistant Purchasing Agent (Department Head)				

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the Committee's Annual Written Reports Pursuant to Resolution 22-637

RECOMMENDATION AND JUSTIFICATION

Receive the Committee's Annual Written Reports Pursuant to Resolution 22-637.

Per Resolution 22-637, Section 10.2 of the Committee Policy, each committee shall prepare and submit an annual written report to the Board of Supervisors, through the Clerk of the Board by April 1st of each year, beginning in 2023, that includes a summary of their activities and accomplishments during the last year, as well as committee goals and initiatives for the next year.

10.2 A. Each annual report shall minimally include the following information:

A. An overview of the projects/issues/topics considered by the committee in the preceding year;

B. How the projects/issues/topics fall within the committee's purpose;

C. Any issues impeding committee effectiveness; and

D. Goals and objectives for the next year.

B. Committees are at liberty to add additional information to the annual report as they see fit.

10.3 It is the intent of this policy that written reports are communications between the committees and the Board of Supervisors and will, consequently, be written and prepared by the committee members rather than staff.

10.4 Written reports should be submitted to the Clerk of the Board of Supervisors who will schedule and prepare a Board item in coordination with the committee chairperson.

10.5 Committees that do not submit a report by May 1st of each year shall be reviewed by the Board of Supervisors and appropriate action, including dissolution of the committee prior to the sunset date, may be considered.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board Adopted Resolution 2022-637 Requiring Committees to Submit an Annual Written Report.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the current and future projects of the committees.

FINANCIAL IMPACT

Not Aplicable.

ATTACHMENTS

1. 2023 aac annual report Rev. 2.2

2. **2023 Recreation Commission Annual Report jd**
3. **Annual Report - 2023**
4. **Mariposa Town Cemetery Annual Report 2023**
5. **Water Agency Annual Report - 2023jd**
6. **YWDAC Annual Report 2023 JM-TL**
7. **TAC Annual Report - 2023 - TAC Approved 3-6-24**
8. **Santa Cruz-Monterey-Merced-San Benito- Mariposa - Annual Report January 2024**
9. **WTPAC Annual Report 2023 As Approved 8-11-23**
10. **MPAC 2023 Annual Report FINAL**
11. **HSRPC Annual Report 2023 FINAL (1)**
12. **2023 Annual Report CPSAC FINAL**
13. **2023 Annual Report MRTCWG FINAL**
14. **COA Annual Report 2024**
15. **IHSS Annual Report 2024**
16. **Law Library Annual Report 4-16-24**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

DATE: February 12, 2024

TO: Board of Supervisors

FROM: Airport Advisory Committee

RE: Annual Report of the Airport Advisory Committee

Overview of Topics Covered in 2023

Waste Motor Oil Tank:

The management of waste aviation motor oil was a recurring topic throughout 2022. As aircraft oil is contaminated with lead, it cannot be recycled. With the 1000 gallon waste oil tank full a solution was urgently needed. Early this year Public Works has contracted with a company to collect and dispose of it as hazardous waste.



1000 Gallon Waste Oil Tank

Aviation Fuel Tank:

The above ground fuel tank has required maintenance. Tank ultrasonic thickness testing and pressure testing were successfully performed in August. However, inspection found that overfill protection and painting was needed. The tank was scheduled to be painted by May 20, 2023 but, as seen in the attached photo, it has yet to be done. Obtaining quotes for the painting has been a major challenge for Public Works. The last report was that Public Works was "currently working on contract with US Fueling Solutions." Total cost $42,944.35. A proposed plan to cover the painting costs is to use Coronavirus Aid, Relief and Economic Security (CARES) Act funds. Currently the CARES fund balance is $12,500.



Fuel Tank Requires Painting

Skydive Yosemite Presentation:
At the April 10 meeting Paul Wignall of Skydive Yosemite gave a presentation marking the five-year anniversary of their skydiving business. They have conducted over 11,000 skydives with a perfect safety record. As skydivers are customers who eat, sleep, shop, and stay in Mariposa, the business has a positive effect on the local economy. Paul is concerned that their operation has not been included in any Airport Master Plan.



Jumping for Joy!



CAL FIRE Sikorsky Skycrane

CAL FIRE Contract:
The June 12th meeting discussed the County's contract with CAL FIRE. An extended closure of the airport obviously has a significant impact on the local Fixed Base Operator (FBO). The three-year length of the contract and fuel flowage fees were of concern.

Airport Infrastructure Maintenance:

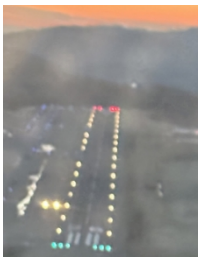
Airport infrastructure maintenance has been a constant theme at AAC meeting reports. The following is a sample of items requiring repair or replacement:

- AWOS System

  Early in the year Tim Wennberg repaired the Airport Weather Observing System (AWOS) transmitter for $275. Parts are no longer made for this obsolete unit. Current weather information from this unit is constantly transmitted on a VHF aircraft radio frequency and over the telephone. Modern units are able to also transmit weather data over the internet, the standard method now used for pilot flight planning.

- PAPI Lights

  Pilots are guided vertically when on final approach at night by a device known as a PAPI (Precision Approach Path Indicator). The PAPI and the runway/taxiway lights, which are pilot-controlled by clicking an aircraft radio microphone,



The PAPI lights are the two white lights to the left of the runway lights.

have had maintenance issues. (Note: repairs have been completed.)

- Airport Beacon

  The airport beacon comes on at random times. It should only be on at night or during inclement weather. Over the long term, transitioning to LED PAPI, runway, and taxiway lights would improve reliability and substantially reduce energy usage.

- FOD on Runways and Taxiways

  At several meetings Stan Wheeler, Director of Maintenance at Airborrn Aviation, has alerted the AAC that sand and gravel on the taxiways and ramp are damaging expensive propellers. This FOD (foreign object damage) is largely due to helicopter rotor wash kicking up dirt adjacent to the asphalt surfaces. It has been suggested that grass be planted. Public Works has been requested to periodically use a sweeper or spray the ramp and taxiways with a water truck. At the February 13th meeting it was reported that runway resurfacing and adding a taxiway near the helicopter parking area – funding permitting – was the top priority with Public Works. These projects have not been started. Relocating or adding helicopter pads as suggested in the 2019 Airport Layout Plan or Chapter 4 of the April 2008 Airport Master Plan would help ameliorate this problem.

  Taxiways between hangars and the ramp area also need resurfacing, not just patching. Proper drainage channels on these taxiways would reduce hangar flooding which is experienced after every heavy rain. The new overlay on the tarmac is cracking and needs to be sealed. Resurfacing needs to be a high priority, not just because of the financial impact for aircraft owners, but primarily because a FOD damaged propeller is a safety of flight issue.



Asphalt cracks

- Terminal Exterior Rehabilitation

  Public Works applied for a $500,000 FAA Airport Terminals Program grant. Grant project includes replacement of terminal roof, new insulation, energy efficient windows, energy efficient lighting, HVAC improvements, and ADA accessibility compliance. Funding requires a 5% match. The award date is not specified.

Airport Layout Plan/Airport Capital Improvement Plan (ALP/ACIP):

The FAA has assigned new staff to the airport. Public Works had an introductory call with FAA on October 11, 2023. The primary focus of the call was to determine the status of Airport Improvement Program (AIP) and Bipartisan Infrastructure Legislation (BIL) funds, confirm available funding, and initiate programming of project funds. Initially, funds will be utilized to hire a consultant to update the ALP/ACIP. The remaining funds will be utilized to complete the projects in order of priority. Estimated available funds: AIP - $450,000, BIL - $304,000, Total - $754,000.

Issues Impeding Committee Effectiveness

There is a lack of a mechanism for feedback from pilots and users of the airport directly to the committee.

Goals and Objectives for 2024

Review and provide recommendations for updates to the Airport Layout Plan and Capital Improvement Plan.

Recommend criteria and priorities for planned airport paving projects.

Participate in the development of a Mariposa-Yosemite Airport Public Communication Plan. Including:

1) Promotion of airport activities including EAA, Young Eagles, Civil Air Patrol, and business on the airport.
2) Update the website.
3) Enhancement of operational transparency.
4) Provision of a suggestion box for Pilots and Users of the airport.
5) Participation with student landscape enhancement project.

Appendix A

Purpose

The Airport Advisory Committee is established as an advisory group to the Mariposa County Planning Commission and Board of Supervisors. The powers, duties, and responsibilities of the Committee shall be as follows:

A. To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport comprehensive land use plan for the Mariposa-Yosemite Airport.

B. To review, advise, and provide recommendations to the Planning Commission and Board of Supervisors on land use projects in the Mt. Bullion area which may affect airport operations.

C. To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport master plan, with said airport master plan to include consideration of the operation of the airport.

Mariposa County Resolution No. 21-517

Report contents

10.2 Each committee shall prepare and submit an annual written report to the Board of Supervisors, through the Clerk of the Board, by April 1st of each year, beginning in 2023, that includes a summary of their activities and accomplishments during the last year, as well as committee goals and initiatives for the next year.

A. Each annual report shall minimally include the following information:

   A. An overview of the projects/issues/topics considered by the committee in the preceding year;
   B. How the projects/issues/topics fall within the committee's purpose;
   C. Any issues impeding committee effectiveness; and
   D. Goals and objectives for the next year.

B. Committees are at liberty to add additional information to the annual report as they see fit.

Who prepares the report

10.3 It is the intent of this policy that written reports are communications between the committees and the Board of Supervisors and will, consequently, be written and prepared by the committee members rather than staff.

Policy Specifying Guidelines, Procedures, and Standing Rules for County Advisory Boards, Commissions, and Committees. Adopted 2/15/22 with Res. 2022-115, Amended 11/08/22 with Res. 2022-637.

DATE: March 27, 2024

TO: Board of Supervisors

FROM: Parks and Recreation Commission

RE: Annual Report of the Parks and Recreation Commission

Purpose

The purpose of the Parks and Recreation Commission is to act in an advisory capacity to the Board of Supervisors in respect to public recreation: planning, maintenance, development, and operation of all recreation areas/facilities owned, controlled, and/or leased by the County. To make recommendations to the Board regarding the acquisition and/or development of recreation areas and facilities.

Background and Information

Established in 1956 by Mariposa County Board of Supervisors Chapter 2.56; Ordinance 1069, the Parks and Recreation Commission is composed of five voting members and two members-at-large. All five voting members have expertise in youth programming and community recreation.

Current members are District I representative-Stacie Dayhoff, District II-Vacant, District III representative-Catherine Chase, District IV representative-Deni Smith, Member-At-Large- Amber Chambers, Member-At- Large – vacant.

Overview of Topics Covered in 2023

The Parks and Recreation Commission convened three meetings in 2023 on an as-needed basis. Throughout the year, discussions centered on updates regarding Parks and Recreation programming and the progress of ongoing initiatives. A notable focus was the renovation of the Tennis Courts and Mariposa Town pool which was funded by the Prop 68 Per Capita grant.

During it sessions, the commission allocated youth sports grants to four deserving youth programs, Yosemite Composite Mountain Bike, Mariposa Soccer League, Mariposa Little League and Mariposa Bears Youth Football and Cheer, following their submissions of formal requests.

The committee received a compelling letter of recommendation to rename the Woodland Hall to the Kidd-Lee Center at Woodland Park in recognition of the outstanding contributions made by Gussie Kidd and Jacki Lee to the youth of Mariposa County. The commission highly recommended the renaming proposal, and it was presented by the Director of Public Works and Transportation to the Board of Supervisors.

cc: Director of Public Works

The commission received a presentation by the Mariposa Planning Department and the Mariposa Arts Council for proposed artwork at the Coulterville Park for the ongoing Working Lands, Working Artist project. The proposal comprised of three murals and one sculpture, designated for various locations within Coulterville Park. The commission voted to approve the proposed work.

Accomplishments

Recommended the renaming of the Woodland Hall to the Kidd-Lee Center at Woodland Park, acknowledging the exceptional contributions of Gussie Kidd and Jacki Lee.

Approved the awarding of a total of $7,000.00 in youth sports grants to four local youth sports programs listed in the Overview of Topics.

Resumed conveying semi-regular meetings as necessary, ensuring continued oversight and effective management of Parks and Recreation affairs.

Goals and Objectives for 2024

Fill vacant positions to have a full commission.

Expand the scope of youth sports funding. The commission aims to extend support to additional youth programs throughout the County.

Following Board approval, plans are in motion to rename the Woodland Hall in honor of Gussie Kidd and Jacki Lee. An unveiling ceremony will be organized to commemorate their dedication.

cc: Director of Public Works

DATE: March 28, 2024

TO: Board of Supervisors

FROM: Coulterville CSA No. 1

RE: Annual Report of the Coulterville CSA No. 1 for 2023

Purpose

The purpose of the committee acts in an advisory capacity to the Board of Directors on matters affecting policies and the operations of the Coulterville Service Area No. One; reviews summaries from the Public Works Department of expenditures by vendors and labor activities, revenues and utility capital fund balances and provides input as appropriate; review status reports on maintenance activities conducted prior to meetings and upcoming planned maintenance activities and reviews and provides input for upcoming capital projects.

Background and Information

Established in 1991 by Mariposa County Board of Supervisors Resolutions 91-475 and 95-63, the County Service Area No.1 is composed of five (5) voting members. The membership is made up of (3) three members who must reside or own property within the service area boundaries, and (2) two members who must reside or own property within the greater Coulterville area within the 95311-zip code area of Mariposa County. Appointments made by Mariposa County Board of Supervisors acting as the Board of Directors of Coulterville Service Area No. One and will be for a three (3) year term.

Current members consist of two (2) vacancies in the “boundary” of the service area, one (1) vacancy in the “area” within the 95311-zip code. The two (2) members of the “area” are Nina Rhodes and Rick Cordeiro.

Overview of Topics Covered in 2023

The committee has not met since November 15, 2021. District Supervisor Shannon Poe is currently seeking members to join the committee to revitalize and begin meeting on a regular basis.

Accomplishments

None to report currently.

Goals and Objectives for 2024

To be determined once the committee members have been established.

cc: Director of Public Works

DATE: March 27, 2024

TO: Board of Supervisors

FROM: Mariposa Town Cemetery AD HOC Committee

RE: Annual Report of the Mariposa Town Cemetery AD HOC Committee

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Purpose

The purpose of the Mariposa Town Cemetery AD HOC Committee is conducting day-to-day operations of the Mariposa Town Cemetery, controlling interments therein pursuant to rules approved by the Board of Supervisors, preparation of proposed rules regarding operations/interments in the Mariposa Town Cemetery for Board approval, resolution of public grievances through the Community Services Director

Background and Information

Established in 1992 by Mariposa County Board of Supervisors Resolution 92-578, the Mariposa Town Cemetery AD HOC Committee is composed of five voting members, Deputy Director, Parks and Recreation to serve as ex-officio member. All five voting members have expertise in cemetery operations and the history of the Mariposa Town Cemetery.

Current members are Bill Bondshu, Nancy Cordero, Jenny Binning, Rich Westfall, and Jean Dordan.

Overview of Topics Covered in 2023

The Parks and Recreation Commission convened one meeting in 2023 as the committee seats were filled and the committee was reestablished. The committee was provided an overview of the current cemetery conditions and plot availability remaining.

The committee was also provided an update on the previously proposed sites for a new cemetery location and the struggles with the land.

Accomplishments

The committee has been reestablished, with the appointment of a committee Chair and Vice-Chair.

In response to the ongoing growth and expansion of the Mariposa Airport, the proposal to utilize land at the airport for a new cemetery site has been rescinded.

Goals and Objectives for 2024

Revise the Operation Instructions for the Mariposa Town Cemetery and the Mariposa County Cemeteries Policies and Procedures to ensure comprehensive and up-to-date guidelines.

Convene quarterly meetings to facilitate ongoing communication and strategic planning.

Identify and designate a new site for the Mariposa Town Cemetery before the current location reaches capacity, ensuring adequate space for future internments.

DATE: April 1, 2024

TO: Board of Supervisors

FROM: Water Agency Advisory Board, Chair John McCamman

RE: Annual Report of the Water Agency Advisory Board

Purpose

The Water Agency Advisory Board provides recommendations to the Board of Directors of the Water Agency on loan terms, grant investigations, and issues related to MID Water Funds, FERC relicensing process, and surface and groundwater issues.

Background and Information

Established in 1977 by Mariposa County Resolution number 23, the Water Agency Advisory Board is composed of five members appointed by each Supervisorial District, including two At-Large members and a Non-Voting Ex-Officio member from Mariposa Public Utility District (MPUD).

The current membership includes Art Baggett (District 1), Mike Guenther (District 2) Sonny Palmer (District 3), Mark Rowney (District 4), and John McCamman (District 5). Robert Keller and Michael Martin (At-Large members), and Susan Wages (Non-Voting Ex-Officio) member. Committee members are appointed to three (3) year terms.

The Merced Irrigation District (MID) Settlement Agreement outlines the terms of a one-time payment of $1.5 million, annual payments of up to $300,000 per year for up to 30 years, and funding of up to $18 million to develop two water resource projects at Lake McClure. The agreement also includes provisions for the county to ensure the Northside project diversion is the same as the existing diversion for the Lake Don Pedro Community Services District diversion. Any unused funds will revert to MID and the county on a 50% basis in 2047.

In December 2019, the Board of Supervisors allocated over one million of the $1.8 million received until that time from the settlement of the MID suits and underlying agreements. Of that amount, $250,000 was set aside for a “water projects feasibility study,” which would “allow the County, or the County Water Agency, to begin the process of investigating possible projects to determine which options will be most feasible and beneficial to the county.” (Dec. 17, 2019, Board Report from CAO).

cc: Director of Public Works

Overview of Topics Covered in 2023

The Water Agency Advisory Board established a Request for Proposal (RFP) on June 24, 2022, and Black Water Consulting submitted the only proposal for conducting a feasibility study. Black Water was awarded the contract and no specific projects were listed.

An RFP was put out to audit the history of payments from MID to Mariposa County. Two responses were received, Charles River Associates was selected as the responsible bidder.

October 26, 2023, Conference call from the Department of Water Resources (DRW) regarding the County's obligation under SB552 tasked by the Mariposa County Supervisors to the Water Agency Advisory Board.

The state advised the Board of Supervisors that a Drought and Water Shortage Task Force needed to be implemented. On October 10, 2023, the Board of Supervisors gave direction to the Water Agency Advisory Board to modify their purpose by additionally becoming the Task Force for Mariposa County to comply with SB552.

Accomplishments

The Clerk of the Board revised the By-Laws for the committee adding the Water Shortage Task Force.

Goals and Objectives for 2024

The Board will review the recommended projects and prepare a report advising the Board of Directors on project selection.

Begin the process of implementing guidelines for the Drought and Water Shortage Task Force with the addition of possibly the Sierra Foothill Conservancy, Cal Fire, Mariposa OES, and Natural Resources Conservation Service (NRCS).

cc: Director of Public Works

Annual Report of the Yosemite West District Advisory Committee (YWDAC) for 2023

Purpose of the Committee

Review, comment and offer recommendations regarding annexation or other adjustments or any matters relative to contracts or agreements outside the service area boundaries; and to make recommendations concerning the Yosemite West Maintenance District budget.

Background and Information

Yosemite West is a residential community situated on the border of Yosemite National Park and accessed by road only through the park via Henness Ridge Road, a spur road off the Wawona Road. The committee was established in 1981 by Resolution 81-3 by the Mariposa County Board of Supervisors, acting in the capacity of the Board of Directors of the Yosemite West Maintenance District. In 1995, the YWDAC and the Yosemite West Budget Advisory Committee were merged by Board Resolution 95-119 to form the current committee whose purpose, according to Resolution 81-3, is to "provide residents and property owners of the Yosemite West Maintenance District the opportunity to advise the Board of Directors for the Maintenance District on matters affecting the polices and operations of the said Maintenance District."

The seven (7) individuals serving on the YWDAC are Yosemite West residents and/or property owners from within the service area boundaries who are appointed by the Mariposa County Board of Supervisors acting as Directors of the YW Special District. The District 1 Supervisor is a non-voting, ex-officio member. The committee meets quarterly to discuss various topics related to Yosemite West.

Overview of Issues Covered in 2023

The last meeting of 2022 and first meetings of 2023 were canceled due to historic snowfall and rainfall in the county, making roads impassable and overwhelming staff with the result that the first meeting of the year was a special meeting on May 25. These storms also resulted in snow removal challenges throughout the winter and multiple water main breaks. The worst of these resulted in a major break in the water main about one mile down the access road to the wastewater treatment plant, costing $400,000 to repair ($326,000 in road repairs, $72,000 to fix the main, including $42,000 in drinking water). This cost was covered by CalOES and FEMA. An additional break on Henness Ridge Road also required complicated, though less costly, repairs.

The Committee voted unanimously to recommend purchasing 70.1 acres for eventual leach field expansion, bring to conclusion one of the main goal projects mentioned in the 2022 report.

The Committee also received a financial review from Assistant Count Administrator Leigh Westerlund, going over the Yosemite West finances. A productive back and forth process between the Committee (principally Member Ted Williams) and Leigh Westerlund resolved important points of inconsistency between various financial reports dating back to before the transition to Oracle.

The District also benefitted from repairs to the clarifier at the wastewater treatment plant, repairs to the Lowry unit that balances pH in the water supply, camera inspection of the sewer lines, and inspection of the water tanks.

Goals and Objectives for 2024

In 2024, Yosemite West Maintenance District along with other Special Districts in the county aims to move forward with the Prop 218 process for setting new rates. Contingent on funding, the District will also explore options for a second water source and make steps toward planning for sewer line renewal and leach field expansion.

Mariposa County
Local Transportation Commission

4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356 office
(209) 966-2828 fax
www.mariposacounty.org

Team, Service, Stewardship

February 12, 2024

To: Board of Supervisors

From: Technical Advisory Committee

Subject: Annual Report 2023

Authority: LTC Resolution #87-2, January 20, 1987

Membership:

Six members appointed as follows:
Chair of Local Transportation Commission (LTC)
Alt. Vice-Chair Local Transportation Commission (LTC)
Executive Director – MCLTC/Director Public Works & Transportation
Mariposa County Planning Director
Public Works Transportation Planning
Caltrans Representative District 10

Membership January 1, 2023 to December 31, 2023:

Wayne Forsythe	Chair LTC
Miles Menetrey	Alt. Vice-Chair LTC
Shannon Hansen	Executive Director – MCLTC
Steve Engfer	Planning Director
Jeannie Morvay-Clayton	Public Works Transportation Planning
Lloyd Clark	Caltrans Representative District 10

Term: Continuous

Purpose: Make recommendations to the LTC on matters such as the Regional Transportation Plan, and the annual Transportation Planning Overall Work Program.

Department: Public Works

Meetings: March 28, 2023 – Minutes from the September 28, 2022, meeting were adopted. Technical Advisory Committee Bylaws were adopted at this meeting. Annual Report 2022 for Board of Supervisors was adopted. Recommendations for the Regional Transportation Plan Update were received.

September 27, 2023 – Minutes from the March 28, 2023, meeting were adopted. Status on the Regional Transportation Plan (RTP) Update was given. Vehicle Miles Traveled (VMT) Threshold Policy was proposed to the committee for approval from LTC. More information on the VMT Policy will be brought to the committee for recommendation at the next meeting.

December 5, 2023 – LTC Item brought before the Local Transportation Commission meeting to adopt the TAC Bylaws.

Goals & Objectives for 2024

Update the TAC Roster to reflect current membership after the first Local Transportation Commission (LTC) Meeting of the new calendar year.

Recommendations to Local Transportation Commission (LTC) Mariposa County Vehicle Miles Traveled (VMT) Policy

Review and make recommendations for the Overall Work Program (OWP)

1600 Green Hills Road, Ste. 101
Scotts Valley, CA 95066-4981
831-430-5500

950 East Blanco Road, Ste. 101
Salinas, CA 93901-4487
831-755-6000

530 West 16th Street, Ste. B
Merced, CA 95240-4710
209-381-5300

2023
ANNUAL REPORT
TO THE SANTA CRUZ, MONTEREY, MERCED, SAN BENITO, AND MARIPOSA COUNTY BOARDS OF SUPERVISORS
FROM
THE SANTA CRUZ-MONTEREY-MERCED-SAN BENITO-MARIPOSA MANAGED MEDICAL CARE COMMISSION

Central California Alliance for Health (the Alliance) is a locally governed and operated public agency established by Ordinances adopted by the counties of Santa Cruz, Monterey, Merced, San Benito, and Mariposa. The Alliance is governed by the Santa Cruz – Monterey – Merced – San Benito – Mariposa Managed Medical Care Commission (the Commission), whose members are appointed by the Boards of Supervisors in each county.

- The Alliance's Vision: Healthy people. Healthy communities.
- The Alliance's Mission: Accessible, quality health care guided by local innovation.
- The Alliance's Values: Improvement, Integrity, Collaboration, Equity

The Commission seeks to achieve the Alliance's mission through operation of a County Organized Health System (COHS) health plan, currently serving over 455,000 members in Santa Cruz, Monterey, Merced, San Benito, and Mariposa counties.

Commission Structure

The Alliance is governed by the Santa Cruz – Monterey – Merced – San Benito – Mariposa Managed Medical Care Commission, whose members are appointed by the counties' Boards of Supervisors including individuals representing interests of the public, providers, and government. Additionally, the Commission has established advisory groups consisting of member and physician representatives, which provide input to the Commission and staff on policy matters.

The Commission meets regularly in public meetings governed by open meeting laws. In 2023, the Commission held 11 regular board meetings. All such meetings are accessible to all members of the public in compliance with Brown Act requirements for public meetings. During these meetings, the Commission discusses and decides upon policy issues and receives reports regarding on-going operations from Alliance staff.

In Quarter 2 of 2023, the Boards of Supervisors of Santa Cruz, Monterey, Merced, San Benito and Mariposa counties each appointed representatives to form a new five-county commission.

Subsequently, in October 2023, in recognition of the impending expansion of the Alliance service area to include San Benito and Mariposa county Medi-Cal beneficiaries, the board held an in-person all day inaugural meeting of the Alliance's five-county Commission.

At the October 2023 meeting, Elsa Jimenez, Director of Health for the Monterey County Health Department, was elected to serve as the Commission Chairperson and Supervisor Josh Pedrozo, Merced County Board of Supervisor, was elected to serve as the Vice Chairperson.

See Attachment A for a list of Commissioners who served during 2023, including each Commissioner's category of representation, and Attachment B for a report of Commissioner meeting attendance during 2023.

Commission Activities and Accomplishments in 2023

The 2023 calendar year brought forth another year of challenges as well as opportunities for the Alliance. The Alliance, along with county partners began to navigate the unwinding of the Federal and State Public Health Emergencies in response to the COVID-19 pandemic, which included the beginning of a 14-month Medi-Cal redetermination process implemented by the Department of Health Care Services (DHCS). At the same time, the Alliance was focused on expansion of its membership through both the service area expansion adding San Benito and Mariposa counties as well as preparing for the expansion of eligibility to all income eligible adults regardless of immigration status.

Throughout 2023, the Alliance also continued its focus on supporting Alliance members, providers, and community organizations to address healthcare needs within the community. Activities and accomplishments of the Commission and the Alliance during 2023 included:

1. **Chief Executive Officer Transition.** With the planned departure of the Alliance's Chief Executive Officer, Stephanie Sonnenshine and the announcement of the selection of a successor in December 2022, the first quarter of 2023 was spent developing a transition and onboarding plan for the new Chief Executive Officer. And, on April 17, 2023, Mr. Michael Schrader joined the Alliance as its new Chief Executive Officer. Mr. Schrader brings a wealth of knowledge and experience in Medi-Cal managed care with past Chief Executive Officer positions at CalOptima, the COHS plan operating in Orange County as well as Health Plan of San Joaquin immediately preceding the Alliance.

2. **Medi-Cal Capacity Grants.** In 2023, the Alliance awarded 153 grants totaling $23.5M to community partners to increase the availability, quality and access of health care and supportive resources for Medi-Cal members,

   In 2023, the Alliance launched an array of new programs under three new focus areas: Access to Care, Healthy Beginnings and Healthy Communities.

   Access to Care:

   Workforce Recruitment grants awarded in 2023 will result in a combined 80 new primary and specialty care providers, community health workers and medical assistants joining the provider network in the Alliance's service areas, many of whom are bilingual. Other grant programs support workforce training in equity-oriented health care and new technology to improve coordination and quality across the health care system.

   Healthy Beginnings:

   The Healthy Beginnings grant programs award grants to local organizations for home visiting and parenting programs to support child development and increase access to health care services and supportive resources.

   Healthy Communities:

   Programs under the Healthy Communities focus area fund projects that expand access for Alliance members to healthy food, physical activity, and opportunities to create supportive networks and environments by engaging peers and community stakeholders to lead changes where they live, go to school, work and play.

   In addition to the above, the Alliance also awarded $3M in infrastructure grants to expand transportation services to medical appointments for Medi-Cal members in the Alliance' current counties and San Benito and Mariposa counties starting January 1, 2024

3. **Service Area Expansion.** Throughout 2023, the Alliance focused on preparations and operational readiness planning for expansion of the COHS model of Medi-Cal managed care to San Benito and Mariposa Counties. This work included: member and community outreach, education and relationship building, Provider network development and contract execution, convening of a new five-county board with representation from all counties, securing office space in San Benito and Mariposa counties, ensuring sufficient revenue to support the addition of two new counties and configuring systems in preparation of county expansion.

4. **CalAIM Implementation.** The Alliance continued work to implement the State's ambitious CalAIM program which included addition of new populations of focus eligible to receive the Enhanced Case Management benefit which provides a whole-person care approach to address clinical and non-clinical circumstances in high need Medi-Cal, as well as the offering of Community Supports Services which are flexible wrap around services designed as a substitute for, or to avoid the need for, other covered benefits. The Alliance continues to implement these benefits and services in all five counties on a phased approach as set forth by DHCS' CalAIM initiative timeline.

5. **Public Health Emergency Unwinding and Member Outreach Campaign**. Staff created a communications campaign to support redetermination efforts. Tactics included messaging in all owned communications channels, as well as a paid campaign reminding members about the need to contact the county eligibility departments to participate in the eligibility redetermination process in order to remain enrolled in Medi-Cal. In addition, staff launched a text messaging effort to more than 110,000 member households, texting them about their upcoming redetermination date and a reminder for those who recently lost coverage of the steps needed to retain Medi-Cal eligibility.

6. **Member Messaging: Vaccines and Well-Checks**. Vaccine and well-check related messaging were developed monthly across multiple communications channels. Topics included catching up on missed vaccines, the importance of well-check appointments, back-to-school checkups, and flu vaccines, to name a few. Communication methods included member and provider bulletin articles, website content, social media posts, flyers for outreach events, mobile and radio advertisements, bus/transit ad and targeted print advertisements and included targeted bi-lingual paid media campaigns.

7. **2024 Medi-Cal Managed Care Plan Contract Implementation.** The Alliance's Compliance Department provided oversight of an Operational Readiness Deliverables process to implement a new DHCS 2024 Medi-Cal Managed Care contract which includes submission of approximately 250 contract deliverables to DHCS for review and approval.

   DHCS developed the new model contract with the stated goal of to advance health equity, quality, access, accountability, and transparency to improve the Medi-Cal health care delivery system. The contract includes requirements and standards of care for towards the provision of quality, equitable and comprehensive coverage for Medi-Cal managed care members. The

contracts require partnerships with local health departments, local educational and governmental agencies, and other local programs and services, including social services, child welfare departments, and justice departments, to ensure member care is coordinated and members have access to community-based resources, including Community Supports. Further, the contracts focus on increased transparency and oversight, including reporting on access, quality, health equity and community investments.

8. **Data Exchange and Data Sharing.** In 2023 the Alliance made significant strides in complying with both Federal and California data sharing mandates. including compliance with the CMS Interoperability Patient Access Rule. The Alliance also developed a Data Management Strategy. The Alliance Data Management Strategy includes a Data Sharing Incentive Program which will incentivize providers to implement their own data sharing initiatives. The Alliance also develop a Hospital Quality Incentive Plan to incentivize hospitals to share Admit, Discharge and Transfer data back to the Alliance, thereby facilitating Transitional Care Services. The Alliance also signed on the state of California's Data Exchange Framework by signing the Cal HHS Data Sharing Agreement.

9. **Adult Expansion.** During the second half of 2023, the Alliance prepared for the enrollment of newly eligible Medi-Cal beneficiaries in all counties who would become eligible for full-scope, no-cost, Medi-Cal coverage effective January 1, 2024. This included approximately 28,000 adult ages 26-49 across all five counties who are income eligible for Medi-Cal but were previously excluded due to unsatisfactory immigration status. Preparations included developing readiness deliverables to submit to DHCS, outreach to local community stakeholders and network development to ensure sufficient capacity and access to care for this new populations.

10. **Chief Medical Officer Onboarding.** With the announced retirement of the Alliance's long-serving Chief Medical Officer, Dale Bishop, MD, the Alliance underwent a recruitment for a successor and in September 2023, Dennis Hsieh, MD, JD, assumed the role of Chief Medical Officer overseeing the Alliance Health Services Division. Dr. Hsieh brings the experience of a practicing clinician as well as of a seasoned administrator having most recently served as Chief Medical Officer for Contra Costa Health Plan a sister local Medi-Cal managed care plan.

11. **Voluntary Rate Range Program.** With approval of the federal Centers for Medicare and Medicaid Services and DHCS, using the Alliance's Medi-Cal

managed care contract as a funding mechanism, the Alliance facilitated the receipt and distribution of over $44.7M in federal funds to county public health departments and public hospitals by leveraging local funds contributed by interested, qualified governmental agencies through intergovernmental transfers

Alliance Members

As of December 31, 2023, the Alliance served approximately 405,000 Medi-Cal beneficiaries and 737 Alliance Care IHSS members with membership by county as follows.

- In Santa Cruz County, 76,769 Medi-Cal members.
- In Monterey County, 181,723 Medi-Cal members and 737 Alliance Care IHSS members.
- In Merced County, 146,775 Medi-Cal members.

With the January 1, 2024 addition of San Benito and Mariposa county membership as well as the expansion of Medi-Cal eligibility to all income eligible adults regardless of immigration status, the Alliance begins 2024 with over 455,000 members with membership by county as follows.

- In Santa Cruz County, 80,096 Medi-Cal members.
- In Monterey County, 197,594 Medi-Cal members and 700 Alliance Care IHSS members.
- In Merced County, 151,377 Medi-Cal members.
- In San Benito County, 20,545 Medi-Cal members.
- In Mariposa County, 5,726 Medi-Cal members.

Alliance Medi-Cal Members

Alliance Medi-Cal members are lower income persons in eligible aid categories (e.g. aged, disabled, single-parent, childless adult), and include nearly all Medi-Cal beneficiaries in the region. The Alliance's current member demographic composition is as follows:

- 68.50% are Latino, 13.98% Caucasian, 10.69% Filipino, 2.07% African American, 0.77% Asian or Pacific Islander, 0.68% Asian Indian, 0.26% Vietnamese, 0.22% Chinese, 0.17% Alaskan Native or American Indian, 0.16% Laotian, 0.11% Korean, 0.07% Samoan, 0.06% Japanese, 0.05% Cambodian, 0.03% Hawaiian, 0.03% Guamanian, and 2.15% Other, and 0.00% not provided.
- 55.52% report primary language as English, 43.08% as Spanish, 0.39% as Hmong and 1.00% as other or not reported.

- 53.47% are female and 46.53% are male.
- 41.03% are 19 years old and younger, while 7.82% are 65 years or older.

Alliance Care IHSS members
Alliance Care IHSS members are in-home caregivers that provide home care services for the recipients of IHSS program services in Monterey County.

Alliance Member Services

The Alliance Member Services Department engages and supports members through the operation of a call center to respond to member requests, a Grievance System to resolve member issues, and an Operations Unit to maintain member data and execute member informing materials. Member Services staff reside in the counties served by the Alliance and many staff are bilingual in English/Spanish or English/Hmong. Staff provide high quality service and support to Alliance members, providers, and community-based partners. Staff educate Alliance members regarding how to access Alliance health care benefits within the managed care environment. This includes providing new member orientations, helping members understand their benefits, answering questions, and resolving member concerns. Member Services develops and distributes member identification cards and member handbooks.

The Member Services Department assists in the facilitation of two public committees which seek feedback from members to inform programs and procedures, including the quarterly Member Services Advisory Group (MSAG) and the bi-monthly Whole Child Model Family Advisory Committee (WCMFAC). Member Services staff are also responsible for reviewing and resolving plan enrollment data issues through collaboration with the local county Medi-Cal offices, the Social Security Administration, and the Department of Health Care Services (DHCS).

Alliance Health Services Division

The Alliance's Health Services (HS) Division is responsible for ensuring that members receive the right care in the right place at the right time and assures that the care provided is evidence-based. The Alliance works closely with its network of providers including physicians, hospitals, pharmacies, and ancillary providers, to ensure that members receive appropriate and timely access to care. Dennis Hsieh, MD, JD, assumed the role of the Alliance's Chief Medical Office in September 2023. Marwan Kanafani assumed the role of Health Services Officer in March 2023. Drs. Maya Heinert and Dianna Diallo continued to serve as the Alliance's Medical Directors. In December 2023, Dr. Michael Wang joined the Alliance as an additional Medical Director. In addition, Dr. Robert Dimand continued work with the Alliance as a consultant and will continue to serve as a consultant into 2024. Physician clinical oversight

responsibilities include Quality Improvement & Population Health (QI/PH), Utilization Management, Care Management, Pharmacy, and Behavioral Health.

The Alliance maintains a Quality Improvement (QI) System to monitor, evaluate, and take effective action to address any necessary improvements in the quality of care delivered by all providers rendering services on its behalf, in any setting. The QI/PH Department monitors the quality of health care services provided and reviews quality of care at the individual member level, as well as for the Alliance's member population as a whole. The QI/PH department leads the Alliance's population health strategy and effectiveness efforts as well as efforts to increase the provision of preventive care services for members. Performance in these areas is measured through the National Committee for Quality Assurance (NCQA) HEDIS/MCAS measures and the Alliance rewards provider performance through its Care Based Incentives (CBI) program value-based payments. Health equity is a top priority that is woven into all of QI/PH's work as our service area communities continue to struggle gaining access to basic, preventive healthcare.

In addition, the QI/PH Department manages the Alliance's clinical safety program, including review of Potential Quality Issues, Facility Site Review audits, and on-going quality monitoring activities. To support providers with clinical improvement efforts, QI/PH provides technical assistance through practice coaching, learning collaboratives, and continuously accessible durable webinars. Further, QI/PH offers health education and cultural and linguistic programs to support members with preventive care and chronic care management interventions.

The Utilization Management department governs the clinical appropriateness of a defined set of services to ensure quality. This team has also taken on the bulk of the work in the Transitional Care Service space to ensure members are receiving needed care as they move between care settings.

The Care Management department ensures that members are connected to needed services when they are in the community setting. Care Coordination is focused on non-clinical services while Care Management, for both adults and children, often includes more clinically oriented, longitudinal member support. Within this department is the California Children's Services team that manages children with particularly acute and high-risk conditions. Enhanced Care Management and Community Supports teams are nested within this department and are responsible for strengthening the provider ecosystem to trigger referrals, enroll members, and connect high risk populations of focus to needed services.

The Behavioral Health department ensures that members are receiving high quality and timely behavioral and mental healthcare services. This team works with both

internal and external stakeholders to achieve high operational performance, such that medical and behavioral/mental healthcare is member-centered, coordinated, and holistic.

The Pharmacy department conducts all medical necessity reviews of physician administered drugs offered through the Medi-Cal medical benefit while conducting all reviews for all drugs on behalf of the Alliance's IHSS membership. The department works closely to ensure medication adherence, monitor for possible high-risk contraindications through Medication Therapy Management, and collaborates with Care Management and Utilization Management to support a holistic approach to member engagement. The Pharmacy Department oversees the Pharmacy and Therapeutics Committee (P&T).

The Program Development Department's primary function is to promote health equity and person-centered delivery system transformation through strategic problem solving, research, development, analysis, and evaluation of new and emerging programs. This department takes lead on Department of Health Care Services' incentive programs, such as Student Behavioral Health Incentive Program, Housing and Homelessness Incentive Program, Street Medicine Pilot, and Data Sharing incentive Program. Internally, this department leads efforts to improve data workflows and governance through cross-functional collaboration and engagement.

Alliance Providers

The Alliance recognizes the critical importance of its providers in furthering its mission to ensure access to quality health care for members. The Alliance's contracted network of providers includes Primary Care Providers (PCPs), federally qualified health centers and community clinics, specialists, hospitals, ancillary health services providers, pharmacies, and long-term care facilities. The Alliance continues its efforts to strengthen its provider capacity to provide services, providing a robust network across all five counties in its service area. To that end, in 2023, in preparation for service area and membership expansions, the Alliance added 767 new providers to its provider networks including: 53 PCPs, 134 specialists, 147 non-physician medical practitioners, 33 allied providers, 29 provider organizations, and 371 facility-based providers.

In 2023, the Alliance once again conducted its annual provider satisfaction survey to learn more about its providers' experience with the Plan. The 2023 survey indicated that 88% of physicians surveyed rated the Alliance as completely or somewhat satisfactory, and 95% indicated that they would recommend the Alliance to other physicians' practices.

Alliance Financial Performance

The Alliance's 2023 operating revenue was $1.6B YTD through November 30, 2023.

The Alliance operated with a Medical Loss Ratio (MLR) of 86.6% and an Administrative Loss Ratio (ALR) of 5.3% of revenue for this period. The Public Health Emergency (PHE) was extended to April 2023, and disenrollment due to the resumption of Medi-Cal eligibility redeterminations began in July 2023, resulting in higher enrollment and revenue than anticipated Meanwhile, utilization of routine and elective health care services improved in 2023 compared to 2022 and above the 2019 pre-pandemic level. With these factors combined, the Alliance reported a net income of $152.0M for the eleven-month period through November 30, 2023.

The Alliance must maintain adequate financial reserves to ensure the health plan has sufficient funds to cover incurred claims liabilities. The Commission has established a target reserve fund balance for this purpose. As of November 30, 2023, the Alliance was operating at 132% of its targeted reserve fund balance.

Alliance Staff

As of December 31, 2023, the Alliance employees numbered 544 in the following divisions: Administration, Compliance, Employee Services and Communications, Finance, Health Services, Information Technology Services, and Operations. In 2023, the Alliance resumed all business operations, including fully servicing our members, providers, and communities in person throughout our service areas, as per pre-pandemic operations. Like many other employers, the Alliance embraced a hybrid workforce strategy, offering the opportunity for telecommuting while also ensuring delivery of services and support to our members.

Alliance in the Community

The Alliance outreach team were present at 103 community events in 2023 and over 14,500 members were reached at these events. Events were also held in San Benito and Mariposa counties in anticipation of the impending expansion of Alliance services effective January 1, 2024.

Community efforts involved regular calls and continued collaborative work with county leaders and local organizations. The Alliance remains dedicated to keeping our community-based organizations and community partners up to date through our bi-monthly community newsletter, *The Beat*.

Additionally, throughout 2023, the Alliance and its staff continued involvement in a number of regional and community coalitions and collaboratives that address public health issues, health care access, community networking and eligibility outreach in

the Alliance service area. This includes Alliance involvement and participation in the following groups:

In Santa Cruz County

- Go for Health Collaborative
- Health Improvement Partnership of Santa Cruz County (HIPSC)
- Health Work Council
- Oral Health Access Steering Committee
- Park RX Santa Cruz County
- PATH Collaborative
- Santa Cruz County Breastfeeding Coalition
- Whole Child Model Family Advisory Network Committee (Tri-County)

County Highlight: Out of the Darkness Community Walk for Santa Cruz County.
This event was hosted by the American Foundation for Suicide Prevention to raise awareness about suicide and prevention through community connection. The Alliance partnered with Santa Cruz County Behavioral Health Services, and the local 211 in providing resources to over 150 families.

In Monterey County

- Active Referral Network
- Aging & Disability Resource Connection
- Blue Zones Project – Wellness Champion Committee
- Community Alliance for Safety and Peace (CASP)
- Community Wellness Collaborative Convening
- First 5 Monterey County
- Leadership Council Meeting
- Monterey County Collaborates Meeting
- Monterey County Commission on Disabilities
- Monterey County ECM/CS Stakeholder
- Monterey County Nutrition & Fitness Collaborative
- Preventing Alcohol Related Trauma – South County & Monterey Peninsula
- South County Outreach Efforts (SCORE)
- Whole Child Model Family Advisory Network Committee (Tri-County)

County Highlight: National Night Out Monterey County
Our community engagement team attended the annual National Night Out at Closter Park in Salinas. The event focuses on community-building and promoting public safety, and opportunities for community partnership in an effort to make our

neighborhoods safer. National Night Out enhances the relationship between neighbors and public agencies such as law enforcement and health centers providing education for our members on community health and safety.

In Merced County

- Camden Coalition
- All in for Health – Growing Equity Coalition
- Merced County Office of Education
- Merced County Department of Public Health
- Merced County Department of Public Health, Tobacco Prevention Program
- Whole Child Model Family Advisory Network Committee (Tri County)

County Highlight: School Based Clinics Merced County

After learning that Merced County children were turned away from their first day of middle school for not having up-to-date vaccines, the Alliance collaborated with local partners to reduce barriers to receiving on-time vaccinations. Collaboration was key to success. The Alliance worked closely with the Merced County Office of Education, Mercy Medical Center Merced and the Merced Fire Department to host school-based vaccine clinics during the summer. Over 100 students received the Tdap vaccine they needed to enter middle school without delaying the start of their school year. Parents were delighted to have this option available for their families at a convenient time and location.

In addition, Alliance staff began community outreach and relationship building in San Benito and Mariposa counties in preparation for the 2024 expansion of services. This included scheduling Meet and Greet meetings in each county in November as well as reaching out to other community stakeholders with information and education about the Alliance, its services and seeking opportunities for ongoing collaboration.

Local Campaigns for Community Benefit

Alliance staff continued involvement with community food banks and United Way campaigns within Santa Cruz, Monterey, and Merced counties in 2023. Alliance staff raised 242,871 pounds of food and donated $45,538 to the food banks in the three-county service area as part of its holiday food drive efforts and raised $24,137 in contributions to the United Way.

Looking Ahead

Throughout 2024, the Alliance will continue its focus on core health plan obligations described within this report, while also advancing the two strategic priorities set

forth in its five-year strategic plan: Health Equity and Person-Centered Delivery System Transformation.

The long-term goals to advance Health Equity include:

1) Eliminate health disparities and achieve optimal health outcomes for children and youth; and

2) increase member access to culturally and linguistically appropriate health care.

The long-term goals to advance Person-Centered Delivery System Transformation:

1) Improve behavioral health services and systems to be person-centered and equitable; and

2) improve the system of care for members with complex medical and social needs.

To that end, key priorities in 2024 include projects aligned to these strategic objectives including the following priority projects: preparing for the insourcing of the behavioral health benefit in July 2025, replacing the legacy care management system, implementing a Medicare Advantage Dual Eligible Special Needs Program (D-SNP) by 2026, and successfully obtaining health plan accreditation by the National Committee for Quality Assurance.

Successful completion of these projects will provide the foundation for the Alliance's continued and ongoing successes as it works in collaboration with the communities it serves towards its vision of Healthy People. Healthy Communities.

The Alliance appreciates the opportunity to provide this report to the county Boards of Supervisors and is appreciative of the Supervisors' continued support.

Attachment A

Santa Cruz – Monterey - Merced Managed Medical Care Commission
Roster for January 1, 2023 through October 24, 2023

The Alliance had twenty-one board members (seven from Santa Cruz County, seven from Monterey County and seven from Merced County), in categories of representation including County government and health services, physicians, clinics, hospitals and the public. Board members during January 1, 2023 through October 24, 2023 included:

<u>From Santa Cruz County</u>:	
Leslie Conner	Provider Representative
Larry deGhetaldi, MD (*through 4/1/23)*	Provider Representative
Zach Friend	Board of Supervisors
Donaldo Hernandez (*effective 4/11/23)*	Provider Representative
Monica Morales	Health Services Agency Director
Dori Rose Inda (*through 4/1/23)*	Hospital Representative
Shebreh Kalantari-Johnson	Public Representative
Michael Molesky	Public Representative
Julie Peterson (*effective 4/11/23)*	Hospital Representative
<u>From Monterey County</u>:	
Wendy Root Askew	Board of Supervisors
Maximiliano Cuevas, MD	Provider Representative
Julie Edgcomb	Public Representative
Janna Espinoza	Public Representative
Charles Harris, MD	Hospital Representative
Elsa Jimenez, Chair	Director of Health Services
Allen Radner, MD	Provider Representative
<u>From Merced County</u>:	
Leslie Abasta-Cummings (*effective 4/23/23*)	Provider Representative
Dorothy Bizzini	Public Representative
Josh Pedrozo, Vice Chair	Board of Supervisors
Rebecca Nanyonjo	Public Health Director
James Rabago, MD	Provider Representative
Joerg Schuller, MD	Hospital Representative
Rob Smith	Public Representative
Tony Weber (*through 4/22/23)*	Provider Representative

Attachment A

Santa Cruz-Monterey-Merced-San Benito-Mariposa Managed Medical Care Commission
Roster for October 25, 2023 – December 31, 2023

The Alliance has eighteen board members (five from Santa Cruz County, five from Monterey County, five from Merced County, two from San Benito County and one from Mariposa County), in categories of representation including County government and health services, public representatives and health care provider representatives. Board members during October 25, 2023 through December 31, 2023 included:

<u>From Santa Cruz County</u>:	
Leslie Conner	At Large Health Care Provider Representative
Zach Friend	Board of Supervisors
Donaldo Hernandez, MD	Health Care Provider Representative
Monica Morales	Health Services Agency Director
Michael Molesky	Public Representative
<u>From Monterey County</u>:	
Wendy Root Askew	Board of Supervisors
Maximiliano Cuevas, MD	Health Care Provider Representative
Janna Espinoza	Public Representative
Elsa Jimenez, Chair	Director of Health Services
Allen Radner, MD	At Large Health Care Provider Representative
<u>From Merced County</u>:	
Leslie Abasta-Cummings	At Large Health Care Provider Representative
Dorothy Bizzini	Public Representative
Josh Pedrozo, Vice Chair	Board of Supervisors
Rebecca Nanyonjo	Public Health Director
James Rabago, MD	Health Care Provider Representative
<u>From Mariposa County</u>:	
Dr Eric Sergienko	Public Health Officer
<u>From San Benito County</u>:	
Tracey Belton	Health and Human Services Agency Director
Ralph Armstrong, DO	At Large Health Care Provider Representative

Santa Cruz-Monterey-Merced Managed Medical Care Commission - 2023 Meeting Attendance Log (January 1, 2023 through October 24, 2023) **Attachment B**

Commissioner	Total Absences	Attendance Rate	01-06-23 [Regular]	01-25-23 [Regular]	CANCELLED 02.06.23 [Regular]	02.22.23 [Regular]	03.22.23 [Regular]	CANCELLED 04.25.23 [Regular]	04.26.23 [Regular]	05.24.23 [Regular]	06.28.23 [Regular]	08.23.23 [Regular]	09.27.23 [Regular]
Abasta-Cummings, Leslie	3	25%	N/A	N/A		N/A	N/A		EX	Present	EX	EX	EX
Askew, Wendy Root	1	89%	Present	Present		Present	Present		Present	EX	Present	Present	Present
Bizzini, Dorothy	0	100%	Present	Present		Present	Present		Present	Present	Present	Present	Present
Conner, Leslie	3	67%	EX	EX		Present	EX		Present	Present	Present	Present	Present
Cuevas, Maximiliano	3	67%	X	Present		Present	EX		EX	Present	Present	Present	Present
deGhetaldi, Larry	2	50%	X	Present		Present	EX		N/A	N/A	N/A	N/A	N/A
Edgcomb, Julie	2	78%	Present	Present		Present	Present		Present	Present	EX	Present	EX
Espinoza, Janna	1	89%	Present	Present		Present	Present		Present	Present	Present	EX	Present
Friend, Zach	3	67%	Present	Present		X	Present		Present	Present	Present	EX	EX
Harris, Charles	2	78%	EX	Present		Present	Present		Present	Present	EX	Present	Present
Hernandez, Donaldo	0	100%	N/A	N/A		N/A	N/A		N/A	N/A	Present	Present	Present
Inda, Dori Rose	1	75%	EX	Present		Present	Present		N/A	N/A	N/A	N/A	N/A
Jimenez, Elsa	0	100%	Present	Present		Present	Present		Present	Present	Present	Present	Present
Kalantari-Johnson, Shebreh	2	78%	Present	Present		Present	Present		Present	EX	EX	Present	Present
Molesky, Michael	1	89%	X	Present		Present	Present		Present	Present	Present	Present	Present
Morales, Monica	4	55%	Present	Present		EX	EX		Present	EX	EX	Present	Present
Nanyonjo, Rebecca	2	78%	Present	Present		Present	EX		Present	EX	Present	Present	Present
Pedrozo, Josh	1	89%	Present	Present		Present	Present		Present	Present	Present	Present	EX
Peterson, Julie	0	100%	N/A	N/A		N/A	N/A		Present	Present	Present	Present	Present
Rabago, James	3	67%	X	Present		Present	Present		EX	Present	Present	Present	EX
Radner, Allen	1	89%	X	Present		Present	Present		Present	Present	Present	Present	Present
Schuller, Joerg	3	67%	Present	Present		Present	Present		Present	Present	EX	EX	EX
Smith, Rob	5	44%	Present	Present		Present	X		Present	X	X	X	X
Weber, Tony	3	25%	EX	X		X	Present		N/A	N/A	N/A	N/A	N/A

X = Unexcused
EX = Excused
"N/A" indicates person was not a Commissioner at this time.

Santa Cruz-Monterey-Merced-San Benito-Mariposa Managed Medical Care Commission
2023 Meeting Attendance Log (October 25, 2023 through December 31, 2023)

Commissioner	Total Absences	Attendance Rate	10.25.23 [Regular]	12.06.23 [Regular]
Abasta-Cummings, Leslie	1	50%	Present	EX
Armstrong, Ralph	0	100%	Present	Present
Askew, Wendy Root	0	100%	Present	Present
Belton, Tracey	2	0%	EX	EX
Bizzini, Dorothy	0	100%	Present	Present
Conner, Leslie	0	100%	Present	Present
Cuevas, Maximiliano	0	100%	Present	Present
Espinoza, Janna	0	100%	Present	Present
Friend, Zach	1	50%	Present	EX
Hernandez, Donaldo	1	50%	Present	EX
Jimenez, Elsa	0	100%	Present	Present
Molesky, Michael	0	100%	Present	Present
Morales, Monica	1	50%	Present	EX
Nanyonjo, Rebecca	1	50%	EX	Present
Pedrozo, Josh	0	100%	Present	Present
Rabago, James	1	50%	EX	Present
Radner, Allen	0	100%	Present	Present
Sergienko, Eric	0	100%	Present	Present

X = Unexcused
EX = Excused
"N/A" indicates person was not a Commissioner at this time.

Wawona Town Planning Advisory Committee (WTPAC)
Annual Report -- 2023

Purpose

Act as an advisory body to the Mariposa County Planning Commission and the Board of Supervisors for the purpose of implementing The Wawona Town Planning Area Specific Plan and developing updates to the Specific Plan and the MOU between the County and the NPS relative to Wawona as may be required from time to time. WTPAC's purpose in this regard includes participating in discussions between the County and the National Park Service (NPS) on all issues affecting private property in Wawona.~~g~~

Background and Information

Originally formed in 1982 under Resolution Number 82-82 as amended by 83-366, the founding resolutions were rescinded by Resolution 98-197 and the Committee operates under Resolution 973.

The need for creation of WTPAC as discussed between the National Park Service (NPS) and Mariposa County on March 12, 1983 was to address land use controls within areas that would be subject to concurrent jurisdiction, especially as pertains to private property. Its role was to be especially relevant following retrocession of concurrent jurisdiction by the NPS to the State of California in 1985.

Following retrocession to the State of California in 1985 it was anticipated that the NPS would continue to participate in a collaborate planning process for the community of Wawona among the WTPAC the Mariposa County Planning Commission and the Mariposa County Board of Supervisors with ultimate responsibility for regulating land uses in federal and private lands in Wawona remaining with the NPS and Mariposa County respectively. The NPS committed to strive to the maximum extent possible to coordinate land use planning in Wawona with Mariposa County and WTPAC.

The Committee is comprised of fifteen members, all of whom are either employed, reside, or own property within the geographical boundaries of the Wawona Town Planning Area. The Supervisor and Planning Commissioner of District I are designated ex officio members and one National Park Service Representative, designated by the Yosemite National Park Superintendent.

Currently serving members are Tony Christianson, Chuck Jones, Eugene Spindler, Richard Jacobson, Edward Mee, Gale Banks, Alton J. Brown, Roger Soulanille, Paul Koubek, Gary Wuchner, Marty Cerles and Ken Kehrer. The Committee has three vacancies.

Overview of Topics Covered in 2022

The Committee met once in 2022 on October 7th. The following topics were discussed --

1. Wawona Wastewater Treatment System Rehabilitation –NPS updated
2. Wawona Golf Course–Received Update from NPS and Aramark
3. Wawona Community Recreation Area (formerly identified as Flat Rock) Flush Toilet Restrooms; NPS Project #266773; Received Update from NPS
4. Community Needs for Water Storage; Discussion Item
5. SDA Camp Wawona project – No Camp Representative attended
6. Recology/Trash Disposal– Discussed Rate Increase for Trash Pick Up including Possible Separate Accounting/Structure for Residential vs. Commercial Uses (including Vacation Rentals)
7. Pine Needle PickUp – Discussed Issues regarding Continuation of Service
8. Solid Waste/Hazardous Waste PickUp – Discussed Prior Service
9. Solid Waste / Large Item Pick Up – Discussed Prior Service
10. Redistricting Project – Results – Rosemarie Smallcombe Mariposa County Supervisor and Planning Director Sarah Williams provided an update
11. Update on Wawona Ambulance Bay – Received Update from District Supervisor and NPS
12. Review Draft Updated NPS/County MOU for Wawona – Discussion of Proposed Changes
13. ADUs (Accessory or Secondary Dwelling Units) in Wawona
14. WTPAC Election of Officers – Elected the Chair, Vice Chair and Secretary for the next year

Accomplishments

Added three new members to the Committee

Goals and objectives for 2023

- Add at least one new member to reduce the number of vacancies
- Finalize language for the MOU between the Park and the County
- Define service levels for trash, recycling, pine needle and bulky item pick up in Wawona and associated costs.
- Develop and communicate Wawona's response to options identified in the County's STR Study
- Define and assess Specific Plan violations on individual private properties in Wawona

Mariposa County
Planning Department

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MEMORANDUM

Date: March 13, 2024
To: Board of Supervisors
From: Midpines Planning Advisory Committee (MPAC)
Topic: 2023 Annual Report of MPAC Activity to Board of Supervisors FINAL

Summary:
Board of Supervisors Resolution No. 2022-637 requires each committee prepare and submit an annual written report to the Board of Supervisors due by April 1. The intent of the policy is that written reports are communications between the committees and Board of Supervisors and will, consequently, be written and prepared by the committee members, rather than staff. Written reports should be submitted to the Clerk of the Board of Supervisors who will schedule and prepare a Board of Supervisors item in coordination with the committee chairperson. The following is the MPAC annual report:

MPAC Annual Report 2023:

A. Overview of projects/issues/topics considered by the Committee in 2023;

The MPAC has standing Updates and Activity Reports for discussion on every agenda, including the following topics: Community Plan Update, Muir Lodge Site, Oak Fire Lessons Learned, KOA/Terramor, Whispering Pines/Bear Creek Cabins, Oak Road Bridge Project, CALTRANS project/speed study, Planning Commissioner Update, and Supervisor Update. Not every Update and Activity Report discussion is reported below unless it was significant, however it should be known that the MPAC touches on each topic at every meeting.

a. January 11, 2023 –
   i. Discussion on FireWise program
   ii. Whispering Pines/Bear Creek Cabins Pre-Application
   iii. Oak Road Bridge Project discussion

b. April 12, 2023 –
   i. Discussion on Revised County Committee Policy: BOS Resolution 2022-637
   ii. Midpines draft Community Plan Update

c. May 10, 2023 –
   i. Discussion on Revised County Committee Policy: BOS Resolution 2022-637
   ii. MPAC 2022 Annual Report
   iii. Muir Lodge Site Update
   iv. KOA/Terramor Project update; discussion on approved parcel merger and misinformation

d. June 14, 2023 –
   i. Community Plan Adoption Schedule

ii. Muir Lodge Site Update
iii. KOA/Terramor misinformation and BOS presentation information
iv. Ferguson Slide Project Update

e. July 12, 2023 –
   i. Community Plan CEQA framework and creation of ad-hoc committee for review of the draft Community Plan
   ii. Seeking Fire-Wise recognition
   iii. Muir Lodge Site Update
   iv. Whispering Pines/Bear Creek Cabins Update
f. August 9, 2023 –
   i. Oak Fire lesson learned discussion with Lieutenant Charman
   ii. Draft Community Plan ad-hoc committee edits review
g. September 13, 2023 –
   i. Draft Community Plan edits and continuation of ad-hoc committee review
   ii. Oak Fire lessons learned discussion
   iii. KOA/Terramor discussion with public
h. October 11, 2023 –
   i. Review and discussion of draft Oak Fire Recommendations letter
   ii. CALTRANS project signage update
i. November 8, 2023 –
   i. Adoption of final edits to draft Community Plan and approval of tentative adoption schedule with engagement flyer
   ii. Discuss request for qualifications for Working Lands, Working Artists Project Phase 2 at Midpines Park
   iii. Adoption of Letter of Recommendations for Oak Fire Response
j. December 13, 2023 –
   i. Midpines Draft Community Plan Workshop

B. How the projects/issues/topics fall within the committee's purpose

a. Purpose A of adopted bylaws: to prepare and recommend a Community Plan to the Mariposa County Planning Commission
b. Discussion of development topics within the Midpines Planning Study Area for potential recommendation to County decision bodies:
   i. KOA/TerraMor resort development projects;
   ii. Whispering Pines/Bear Creek Cabins resort development projects;
   iii. Public Works Oak Road bridge project;
   iv. Adequacy and viability of emergency evacuation routes.

C. Any issues impeding committee effectiveness

a. Natural disasters, bad weather
b. Lack of public/community input
c. Lack of quality audio technology (for recording and/or streaming meetings)
d. Not meeting quorum (rare)

D. Goals and objectives for the next year

a. Completion of Midpines Community Plan

b. Continue to follow-up on the completion of the new Oak Road Bridge
c. Continue to follow-up on the demolition and clean-up of Muir Lodge and Bear Creek Apartments
d. Follow-up on Oak Fire recommendations
    i. Establish evacuation routes and better emergency response in partnership with the County.
    ii. Coordinate with Yosemite National Park Law Enforcement and relevant emergency services for emergency preparedness. Specifically, in regards to the closure of Highway 140 in an emergency.
e. Support the pursuit of Fire-Wise designation for Midpines
f. Address construction-related waste and natural disaster clean-up
    i. Bear Creek clean-up
g. Address clean-up of County-owned parcel (312 ac.) located off Crystal Aire and Yosemite Oaks Roads

E. Any additional information

Mariposa County
Planning Department

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Planning Director

POLINA PIVAK
Planner II

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MEMORANDUM

Date: February 12, 2024
To: Board of Supervisors
From: Historic Sites and Records Preservation Commission
Topic: 2023 Annual Report of Commission Activity to the Board of Supervisors

Summary:
As dictated by Board of Supervisors Resolution No. 2022-637, each committee shall prepare and submit an annual written report to the Board of Supervisors, by April 1st of each year, beginning in 2023, that includes a summary of their activities and accomplishments during the last year, as well as committee foals and initiatives for the next year. It is the intent of this policy that written reports are communications between the committees and Board of Supervisors and will, consequently, be written and prepared by the committee members, rather than staff.

HSRPC Annual Report 2023 FINAL:

A. Overview of projects/issues/topics considered by the Commission in 2023.

a. Applications:
   i. **Historic Design Review Application No. 2023-051:** Recommendation to the Planning Director on new signage located at 5024 Highway 140, Suite B (APN 013-183-010); Brian Hill, applicant.
   ii. **Historic Design Review Application No. 2023-065:** Recommendation to the Planning Director on new signage and lighting located at 4998 5th St (APN 013-183-007); Derek Heule, applicant.
   iii. **Historic Design Review Application No. 2023-066:** Recommendation to the Planning Director on a re-roof, re-side, and landscaping located at 5041 Stroming Rd (APN 013-130-043); Cory Haas, applicant.
   iv. **Historic Design Review Application No. 2023-067:** Recommendation to the Planning Director on new signage located at 5037 Highway 140 (APN 013-182-003); Kevin Bever, applicant.
   v. **Amended Conditions Application No. 2023-069:** Recommendation to the Planning Director regarding the revised plan set for the exterior remodel associated with Historic Design Review Application No. 2020-139, located at 5040 Highway 140 (APN 013-181-015); Floyd Davis, applicant.

vi. **Historic Design Review Application No. 2023-070:** Recommendation to the Planning Director on new signage located at 5009 Highway 140 (APN 013-188-010); Mariposa Arts Council, applicant.
vii. **Historic Design Review Application No. 2023-075:** Recommendation to the Planning Director on exterior renovations to an existing structure located at 5065 Bullion St (APN 013-143-002); Robert Moffit, applicant.
viii. **Historic Design Review Application No. 2023-090:** Recommendation to the Planning Director on Exterior Modifications Located at 5041 Highway 140 (APN 013-182-002); Jennifer Kiser, applicant.
ix. **Historic Design Review Application No. 2023-097:** Recommendation to the Planning Director on New Signage and Exterior Modifications Located at 5038 Highway 140 (APN 013-181-016); Happy Goat Farm to Table, applicant.
x. **Historic Design Review Application No. 2023-104:** Recommendation to the Planning Director on New Signage Located at 5021 Highway 140 (APN 013-184-007); Vines and Vittles, Inc., applicant.
xi. **Historic Design Review Application No. 2023-117:** Recommendation to the Planning Director on Exterior Renovations Located at 5119 Jessie Street (APN 013-240-023); Mariposa Museum and History Center, applicant.
xii. **Historic Design Review Application No. 2023-111:** Recommendation to the Planning Director on New Signage Located at 4994 6th St (APN 013-181-004); Steven Destler, Applicant.
xiii. **Historic Design Review Application No. 2023-124:** Recommendation to the Planning Director on New Signage Located at 4990 6th St (APN 013-181-003); Amber Scroggins, Applicant.
xiv. **Historic Design Review Application No. 2023-130**: Recommendation to the Planning Director on Exterior Modifications Located at 5067 Jones St (APN 013-154-012); Robert Evans Jr, Applicant.
xv. **Historic Design Review Application No. 2023-131**: Recommendation to the Planning Director on Public Art Located at 10313 Park Lane, Coulterville (APN 002-040-002); Mariposa County, Applicant.
xvi. **Historic Design Review Application No. 2023-135:** Recommendation to the Planning Director on Signage Located at 5103-C Hwy 140 (APN 013-126-003); Janelle Higton, Applicant.
xvii. **Historic Design Review Application No. 2023-136:** Recommendation to the Planning Director on Exterior Renovations Located at 5043 Hwy 140 (APN 013-182-001); Dave Gerken, Applicant.

b. Other Projects/Issues:
i. Adoption of HSRPC By-Laws
ii. Preparation of HSRPC Work Plan.
iii. Creation of Ad-Hoc Committees for discussion of Certified Local Government Program, editing the Gold Rush Design Review Guidelines, and creating the work plan.
iv. Staff application to the Our Town grant to seek funding for updating the Gold Rush Design Review Guidelines document.

v. Commission member trainings on rules, responsibilities, and meeting etiquette.

B. How the projects/issues/topics fall within the committee's purpose

a. Falls within codified responsibilities and authority of commission in MCC 2.90.060 Duties and Responsibilities and adopted bylaws.

C. Any issues impeding commission effectiveness

a. Need to educate the public on processes and guidelines.
b. Need for funding to update inventory and HSRPC guidelines.
c. Need to educate commission members on best practices related to recent updates in the historic preservation field.
d. Building inter- and intra- community relationships

D. Goals and objectives for the next year

Please refer to the HSRPC recommended work plan for further detail. The objectives below are copied from the work plan with the goal of making significant progress on these specific items for this upcoming year:

a. Objective 1: Update HSRPC Guidelines (Gold Rush Design Review Guidelines)
    i. Research, evaluate, and apply for funding sources for this objective.
b. Objective 2: Build Countywide Historic Preservation and Review Program
    i. Move forward on Certified Local Government (CLG) application by establishing timelines and prioritizing action items on the CLG work plan.
        1. Create a list of commission training opportunities and establish policy for yearly training requirements.
    ii. Build relationships and exchange information with historic organizations and professionals, community contacts, and the general public.
    iii. Gather information, draft wording suggestions, and brainstorm ideas for updating the historic element of the General Plan and potential historic context statement.
c. Objective 3: Gap Assessment, Mapping, & Update of Existing Historic Resource Inventory
    i. Research, evaluate and apply for funding sources for this objective.
    ii. Gather, organize, and geocode digital database record of existing location-based historic and cultural (confidential) resources for departmental reference and future public access.
d. Objective 4: Outline Guidelines and Act for Retention and Preservation of Mariposa County Historic Records
    i. Gather background information on County process for records retention and preservation to date.
e. Establish a calendar of funding sources for all objectives and pursue opportunities within staff and commission capacity.

E. Any additional information

Mariposa County

Planning Department

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MEMORANDUM

Date:	4/4/2023
To:	Danielle Bondshu, Clerk of the Board
From:	Creative Placemaking Strategy Advisory Committee
Topic:	Creative Placemaking Strategy Advisory Committee Annual Report to the Board of Supervisors

Summary:
Board of Supervisors Resolution No. 2022-637 requires each committee prepare and submit an annual written report to the Board of Supervisors due by April 1. The intent of the policy is that written reports are communications between the committees and Board of Supervisors and will, consequently, be written and prepared by the committee members, rather than staff. Written reports should be submitted to the Clerk of the Board of Supervisors who will schedule and prepare a Board of Supervisors item in coordination with the committee chairperson. The following is the Creative Placemaking Strategy Advisory Committee (CPSAC) annual report:

CPSAC Annual Report 2023

CPSAC made great progress in implementing the Creative Placemaking Strategy Advisory Program. The first project they assisted with and approved was the Mariposa Gateway Elements Project. This project involved two murals and two gateway features on the north and south ends of town. CPSAC gave feedback which helped shaped the designs, and then approved the final designs. CPSAC also gave recommendations on interpretive elements for the murals and features. In 2023, the two murals were completed on the back of the building that Don Ruben's Mexican Restaurant is in and on the side of the building that Mountain Fitness Gym is located in. The gateway features will be constructed in the next reporting cycle. This project

directly implements recommended project #1 from the Creative Placemaking Strategy which calls for county-wide mural project. The intention is to continue seeking funding for murals throughout Mariposa County the exhibit something unique about each community in the County. It also supports the implementation of recommendation #4 which calls for the development of the Mariposa Creek Parkway as the design of the art pieces were inspired by native flora and fauna traditionally found in the creek corridor.

The second project the CPSAC was fundamental in was the Working Lands, Working Artists project. This project involved selecting local artists to develop public art that focused on themes related to agricultural and working lands and is informed by community feedback received during the development of the Agricultural and Working Lands Conservation Plan. This project was implemented in two phases with two artists selected for each phase. The artist selection and approval process for the first phase was completed in 2023, and the final artist selection and design approval for the second phase will occur in 2024. The first phase resulted in a sculpture and three murals in Coulterville County Park. These art pieces are expected to be installed by June 2024 with the exception of one of the murals which is waiting for Public Works project to complete that could potentially impact the mural. The Mariposa County Arts council has begun the selection process for an artist and final proposals were due at the end of the year. This project directly implements recommended projects #5 and #6 from the Creative Placemaking Strategy which call for public art in Midpines County Park and enhancing Coulterville's downtown, respectively. WLWA also implements recommend program #4 which proposes more programming that explores the themes of agricultural and working lands though art.

The biggest issues that impacted CPSAC was confusion on the process for approving public art which is not clearly laid out in County code. However, we are seeking a grant to establish a process for this. This grant would also assist with updating the Design Review Guidelines, if awarded. Another issue was not being able to meet quorum, but that was uncommon.

In the next reporting cycle, CPSAC will start looking towards the next project from the Creative Placemaking Strategy to seek funding for.

Mariposa County

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MEMORANDUM

Date:	4/3/2024
To:	Danielle Bondshu, Clerk of the Board
From:	Hannah Harrison, Staff for the Merced River Trail Community Working Group
Topic:	Merced River Trail Community Working Group Annual Report to the Board of Supervisors

Pursuant to the Policy Specifying Guidelines, Procedures, and Standing Rules for County Advisory Boards, Commissions, and Committees adopted by Resolution 202-637, Section 10.2 following is the annual report.

Mariposa County Merced River Trail Community Working Group (CWG)
Reporting Period: 1/1/2023-12/31/2023

At the start of the year, the CWG voted to support the Board of Supervisor's adoption of the Merced River Trail Vision Plan. The Vision Plan effort began in 2018 and involved many stakeholders. The CWG was the lead advisory body for the Plan and contributed to all components of the final plan, including the community engagement, the historical research, the visioning process, and the action plan. The group successfully incorporated many community perspectives into the plan and guided it to successful board adoption on March 21, 2023. Subsequently, in April 2023, the Vision Plan was recognized with an "Excellence and Achievement in Planning – Innovation in Resilience & Sustainability Award" from the California Chapter of the American Planning Association.

Once the Vision Plan was adopted, the CWG adopted new bylaws that shifted the focus of the group from developing the plan to its implementation. The first step in this implementation process was the prioritization of action items and the re-structuring of the group into subcommittees.

The most substantial challenges this committee faced in 2023 was figuring out how to restructure following the adoption of the Merced River Trail Vision Plan and also getting back on track after some staff turnover with the previous staff person leaving in September. The CWG also struggled to meet quorum after some resignations, and we are currently seeking new members to fill those vacancies.

For 2024, the CWG will be focusing on the issues that are most pressing to getting the Merced River Trail established, such as: 1) the right of access question at Miller's Gulch; 2) signage and interpretation; and 3) the MID settlement and its implications for the river trail.

Mariposa County Commission on Aging (COA)

Annual Report to the Mariposa County Board of Supervisors

April 8, 2024

*Created and submitted by HHSA Staff on Behalf of the commission Chairperson.

Since the last report to the Board of Supervisors, the Mariposa County Commission on Aging has accomplished a lot, including but not limited to the following:

1. The Commission moved away from holding teleconference meetings and reverted back to holding in-person meetings.
2. Regarding the bylaws, the commission Implemented some the proposed updates though only non-substantial changes were made. This was primarily done to make the expectations outlined in the bylaws clearer to the appointed members while still falling in line with the requirements set by Resolution No. 2022-115.
3. Held extensive discussion around the Americans with Disabilities Act (ADA) and provided suggestions to Matt Hespenheide, the counties ADA coordinator.
4. Held extensive discussion around the Governor's Master Plan on Aging (GMPA) and shared any ideas or comments with Rosemarie Smallcombe.
5. Continued discussing and promoting the Coulter Café Senior Meal Program.
6. Voted in a new Chairperson and Vice Chair.
7. Received a presentation from the housing department regarding the housing programs offered.

Moving forward, the commission will further the discussions held around ADA and the GMPA, will continue assessing and advocating for the Coulter Café program and will continue to help improve the lives of Mariposa Counties' Aging population.

The Mariposa COA would like to thank both the clerk of the board employees and the board of supervisor members for keeping us in compliance, providing us with the information we need and allowing us to continue doing what we do best, helping and advocating for the seniors in our community.

Sincerely,

Mariposa County Commission on Aging

Mariposa County In-Home Supportive Services (IHSS) Advisory Committee

Annual Report to the Mariposa County Board of Supervisors

April 8, 2024

*Created and submitted by HHSA Staff on Behalf of the committee Chairperson.

Since the last report to the Board of Supervisors, the Mariposa County In-Home IHSS Advisory Committee has accomplished a lot, including but not limited to the following:

1. The Committee moved away from holding teleconference meetings and reverted back to holding in-person meetings.
2. Held extensive discussion around the Governor's Master Plan on Aging, ADA requirements/standards and the 2030 Steering Committee and shared any ideas or comments with Rosemarie Smallcombe.
3. Received regular updates from Rosemarie about various different programs and ideas regarding our county / communities.
4. Addressed concerns of community members conveyed to committee members.
5. Received and reviewed quarterly updates from the IHSS Social Worker Supervisor and Public Authority employee regarding the IHSS program statistics and financial information.
6. Scheduled a presentation from the housing department regarding the housing programs offered.

Moving forward, the committee will further the discussions held around the Governor's Master Plan on Aging, ADA requirements/standards and the 2030 Steering Committee and will continue addressing concerns of community members and continue learning about programs that can help community members.

The Mariposa IHSS Advisory Committee would like to thank both the clerk of the board employees and the board of supervisor members for keeping us in compliance, providing us with the information we need and allowing us to continue doing what we do best, helping and advocating for the people in our community.

Sincerely,

Mariposa County In-Home Supportive Services Advisory Committee

COUNTY COUNSEL/RISK MANAGEMENT

DATE: April 8, 2024

TO: Board of Supervisors

FROM: Steven W. Dahlem, County Counsel/Risk Manager SWD

RE: Annual Report of the Law Library Trustees Board

The mission of the Mariposa County Board of Law Library Trustees is to strengthen, improve, promote, and advocate for the unique legal information services provided by county law libraries that support access to justice for all Californians.

Background and Information

The Law Library was originally housed in the Mariposa County Courthouse and is currently housed in the Mariposa County Library, which provides better access to the citizens of Mariposa without jeopardizing the security within the Courthouse.

The Law Library has provided freely accessible legal materials for public use since it was established in 1991 in accordance with Business and Professions Code section 6300 et seq., Mariposa County Ordinance No. 856, and Mariposa County Resolution 91-19.

Our legal materials include self-help print titles, treatises, practice guides, and online databases. We provide computers where people can fill out forms, draft legal documents, and do legal research.

The Board of Law Library Trustees governs the policies, operations, budget, and future direction of the Law Library. The Board meets quarterly but no less than twice a year.

Board member appointments are in accordance with Business and Professions Code section 6301. This section requires both Judges of the Superior Court, the County Counsel, the District Attorney, the President of the local bar association, and two at-large positions. The President of the local bar association and the two at-large positions are appointed or re-appointed on an annual basis.

The current membership is as follows: Superior Court Judge Michael Fagalde; Superior Court Judge Anita Starchman Bryant; Steve Dahlem, County Counsel (Chair); Walter Wall, District Attorney; Rena Harrison, President of the Mariposa County Bar Association; and at-large members, Rhonda Scherf, Legal Executive Assistant (Secretary); and Matt Johnson, Librarian.

Overview of topics covered by the Law Library Trustees in 2023

1. Filling the vacancy on the Board left by the resignation of the President of the Local Bar Association. This position is a required member of the Board of Law Library Trustees pursuant to Business & Professions Code Section 6301.

2. Budget oversight was conducted to keep apprised of the funds available for Law Library materials.

3. Reviewing the inventory of legal materials available to the public at the County Library and determining when materials need updating.

4. Promoting community awareness of the legal resources available to them at the County Library.

Accomplishments

1. Updated Law Library resource books and continued providing free online research tools and accessible legal materials to the public.

2. Reviewed all policies, operations, budget, and future direction of the Law Library.

3. Successfully filled the vacancy on the Board with the newly appointed President of the Local Bar Association.

4. Promoted Law Library resource materials available at the County Library at no cost to the public through a press release and social media blast.

5. Reviewed quarterly reports from the County Librarian relative to the amount of patron usage of the online resources as well as a usage breakdown of legal materials checked out by local patrons.

Goals and Objectives for 2024

1. Review the inventory of Law Library materials, discard old materials, and purchase updated materials, including review of online research materials and equipment.

2. Perform budget oversight.

3. Provide Law Library online research capability to other Library branches throughout the county.

4. Continue the promotion of legal research services available to the public at the County Library.

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Appoint Kristina Rylands to the Merced River Trail Community Working Group as a Member Representing the Trail Advocate and Outdoor Recreation Enthusiast Category to Fill a Remaining Term Expiring February 28, 2025

RECOMMENDATION AND JUSTIFICATION

Appoint Kristina Rylands to the Merced River Trail Community Working Group as a Member Representing the Trail Advocate and Outdoor Recreation Enthusiast Category to Fill a Remaining Term Expiring February 28, 2025.

Rylands has expressed interest in serving on this committee and meets the qualifications.

With this action there will be three vacancies on this committee. Appointments, term expiration and vacancies have been advertised according to the Maddy Act.

BACKGROUND AND HISTORY OF BOARD ACTIONS

It is customary for the Board of Supervisors to appoint new committee members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not Appointing or Re-Appointing these positions could result in a lack of quorums for the committee.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **240401 Rylands Redact Resume**
2. **240401 Rylands Redact App.**
3. **240318 SPECIAL Vacancy Notice 4**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Kristina J. Rylands

PROFESSIONAL PROFILE

Mission-driven leader with over three decades of experience in NPS, the nonprofit sector, and community partnerships. Passionate driver of change, with an insider's view of successful collaboration between federal agencies and non-governmental organizations. Expertise in strategic planning, diplomacy and working with interagency partnerships, tribal and local governments, community organizations, corporations, universities, and the nonprofit sector. Proven experience leading collaborative coalitions and interdisciplinary teams to solve problems, navigate crises, advance diverse perspectives, promote inclusivity, realize efficiencies, build consensus, achieve results, and inspire others.

EMPLOYMENT HISTORY

Upper Merced River Watershed Council

January 2022 to present

Project Director and Strategic Planner, Private Consultant

As a consultant and project director, spearheaded a two-year strategic planning effort to revitalize the nonprofit Upper Merced River Watershed Council whose mission is to "protect and enhance the Merced Wild and Scenic River and its watershed through education, stewardship, and partnership-based projects." Led a collaborative capacity building and watershed planning process through coalition building, stakeholder engagement, environmental advocacy, and community planning.

LEADERSHIP. Renewed old and forged new relationships with federal, state, regional, and local partners. Through the 2-year effort, renewed the organization's capacity, established a shared understanding of the management and restoration goals and responsibilities established in the federal Comprehensive River Management Plans (CRMPs) that guide research and restoration actions in the Merced River watershed, and specify federal, state, and local roles in implementing and bringing public awareness to those efforts, implemented and maintained projects that result in a healthy, resilient watershed that balances the needs of a variety of human and biological communities and serves as a regional role model for collaborative management and decision-making.

PARTNERSHIPS. Engaged in watershed development activities to rejuvenate and reconfigure the organization. Conducted outreach with a wide variety of engaged stakeholders including tribes (Southern Sierra Miwuk Nation), federal agencies (Yosemite National Park, Sierra and Stanislaus National Forests, Bureau of Land Management), local non-governmental groups (Sierra Foothill Conservancy, Mariposa Trails, CalWild, etc.), learning institutions (UC Merced, Mariposa County Unified School District), national organizations (Wild and Scenic Rivers Coalition, River Management Society), community organizations (Mariposa Biomass), and state agencies (CalTrans) to articulate a cohesive vision, identify common goals, and consolidate restoration and management actions that address strategic watershed issues specified in the Merced River's Comprehensive River Management Plans (CRMPs).

STRATEGIC PLANNING. Led the organization in a rebranding effort that resulted in creation of a revised mission, core values and guiding principles, and a commitment to collaborative partnerships based on inclusivity and embracing a diversity of perspectives. Produced a 4-year Strategic Work Plan with clear objectives in order to implement discrete projects that responded to issues in the watershed raised through community engagement and coalition feedback as a road map for future Council action. Through rebranding effort, elevated awareness of the organization's education and stewardship mission, including establishing a new website and visual identity. Implemented a communication strategy that grew supporters through regular social media presence, email communication, and news releases. Re-established robust volunteer efforts, including a community water quality monitoring program, river and roadside clean-ups in partnership with the Sierra Nevada Alliance and CalTrans, and volunteers for Yosemite National Park's ecological restoration crews.

NatureBridge

March 2022 to present

National Environmental Science Center Project Director, Yosemite National Park
Phil Kilbridge, Supervisor

As lead project director for NatureBridge's National Environmental Science Center (NESC) in Yosemite National Park, provide strong, creative, diplomatic, and strategic leadership and coordination to further the successful completion of the $56 million, 224-bed, Net Zero Energy facility. Responsible for all construction and campus readiness efforts. Primary duties include strategic planning, partnerships, negotiations, and communication, while maintaining scope, schedule, and multi-million-dollar budget of project.

LEADERSHIP/VISION. Serve as central influencer and point-person for the NESC project, intersecting with NatureBridge executive leadership and board of directors, NPS executive leadership in Yosemite, NPS regional office, NPS Washington office, as well as legal counsel, external stakeholders, and internal NatureBridge departmental teams. Amplify the vision of the project as an NPS education initiative for the next 100 years, creating future generations of environmental stewards and leaders while convening worldwide thought leaders around environmental challenges such as combating climate change and the threat of catastrophic fire, along with promoting parks as welcoming places of peace. Working with NatureBridge and NPS leadership, establish vision for educational programs for young people as well as opportunities to collaborate with universities, tribes, and mission-aligned nonprofit organizations. Regularly sought out as a poised and expert public speaker on the subject of environmental education in national parks.

STRATEGIC PLANNING. Led two-year challenge to secure potable water service for the NESC, while conducting sensitive negotiations within Mariposa County (County Board of Supervisors, Department of Public Works), the California State Water Resources Control Board, National Park Service leadership, legal counsel, and community advisory groups. Built an atmosphere of trust and openness to diverse perspectives throughout sometimes controversial and highly charged discussions. Succeeded in securing water use agreement in perpetuity to allow NESC to open to students and for NatureBridge to re-commence with construction of next phases.

PARTNERSHIPS. In collaboration with the NPS, work with public and private sector organizations to establish and grow consensus-building relationships in order to advance the development of the NESC. Convene and seek advice from NPS leadership on construction methods, operational constraints, and creative strategies to expand programming at the NESC (e.g., establishing a Fire Science Education Institute). Promote the NESC with supporters and potential donors as a national facility centered on advancing environmental education and stewardship in national parks.

SUPERVISION. Supervise Senior Projects Director for NatureBridge and lead a series of internal interdisciplinary teams charged with business planning, cost estimating, construction phasing, operational readiness, risk management, and educational programming.

August 2011 to March 2022

Yosemite Regional Director, Yosemite National Park
Judy Lin, Supervisor

Provided energetic, creative, and diplomatic leadership as the Yosemite Regional Director of NatureBridge, the largest non-profit education partner of the National Park Service whose mission is "to connect young people to the wonder and science of the natural world, igniting self-discovery and inspiring stewardship of our planet." Each year, NatureBridge's transformational week-long education programs in Yosemite inspire over 16,000 young people from nearly 300 schools across California, the greater U.S, and internationally. Responsibilities included:

LEADERSHIP. Delivered passionate representation of the NatureBridge mission to all staff, partners, donors, and supporters on behalf of the National Park Service. Served on NatureBridge's Senior Leadership Team, responsible for developing and managing an annual budget of nearly $8 million and overseeing 65 employees. Set strategic vision and planning for the Yosemite operation, including generation of $7.5 in earned revenue and $750K in annual fundraising for scholarships for underserved

youth. Presented passionate voice for NatureBridge in Yosemite as expert public speaker at events and in all forms of media. As NatureBridge's chief influencer in Yosemite, served as the organization's primary liaison to National Park Service, including direct collaboration with the park superintendent, deputy superintendent, and chief of staff. Leading by example, propelled NatureBridge's equity, inclusion, and diversity initiatives, ultimately serving as a nonprofit model within Yosemite National Park. Mobilized change management through numerous initiatives, including the 2011 rebranding effort and name change from Yosemite Institute to NatureBridge, as well through structural changes to achieve greater operational efficiency. Provided steady and decisive crisis and emergency management, coordinating efforts with NPS and other federal and local public health officials. Promoted strict compliance with risk management protocols to maintain student and staff safety.

VISION & STRATEGIC PLANNING. Evangelized the three educational pillars of NatureBridge, including the core education framework; the importance of social and emotional learning; and creating learning spaces built on a dedication to equity, inclusion, and diversity of perspectives. Promoted programs that expanded educational and stewardship opportunities for underrepresented BIPOC communities within national parks, local communities, and federal protected areas. As part of the Senior Leadership Team, worked with Youth Outside to expand NatureBridge's approach to becoming an anti-racist organization for the benefit of all staff, partners, and the students served. Directed all aspects of construction, fundraising, project management, and program planning for the new National Environmental Science Center (NESC) at Yosemite, a $60 million 224-bed environmental education facility. Created coalition of university and corporate partners as part of the NESC, including establishing "UC Sierra" program led by UC Merced. Explored public-private partnerships to identify future education partners for the new national center in Yosemite, including the Zero Landfill Initiative with Subaru.

RELATIONSHIPS & PARTNERSHIPS. Developed energetic internal and external partnerships, including federal and local governments, universities, non-government organizations, schools, corporate sponsors, and institutional funders. Collaborated with state, county, local, and tribal governments to meet common educational objectives within the Yosemite region. Represented NatureBridge on Yosemite Primary Park Partners coalition, a group that included leadership for NPS (Chief of Interpretation and Education), Aramark, Yosemite Conservancy, and The Ansel Adams Gallery. Regularly collaborated with NPS and local organizations and businesses as part of the Yosemite Gateway Partners. Led fund development with major donors, foundations, and corporate partners (including Subaru, REI, Oracle, Klean Kanteen, North Face, AT&T, etc.). Led, recruited, and managed the Yosemite Board of Directors, charged with promoting external engagement, and fund development for NatureBridge in Yosemite. Planned and executed board-driven engagement events and cultivated philanthropic partners.

COMMUNITY ENGAGEMENT. Collaborated with over 300 school groups from across California, the United States, and Internationally to advance NatureBridge's education mission in keeping with NPS education objectives. Worked with broad-based community organizations—including gateway communities—to ensure access to national parks for underserved populations. Engaged in community problem-solving to achieve common goals around education in and stewardship of national parks. Consulted with gateway community school districts to connect more local students to the national park in their backyard, ensuring that every 8th grader in Mariposa County had a NatureBridge experience in Yosemite. Led, developed, and inspired teams of NatureBridge board volunteers to amplify the mission of the organization and that of the NPS.

FINANCIAL AND BUSINESS ACCUMEN. Prepared annual budget and development of sales and fundraising goals. Tracked expenses and was responsible for all national reporting. Drove the successful delivery of a year-end financial surplus to benefit organizational bottom line. Explored new business models to expand the reach of NatureBridge programs, including outreach to family groups and creation of distance learning opportunities during the pandemic pivot. Oversaw development of all fee-based programs within Yosemite operation, including school-age environmental science education programs, summer teen backpacking, outdoor leadership program for teen girls, and wilderness programs for underserved youth.

SUPERVISION. Led a staff of 65 including directors, environmental science educators, operations and enrollment staff, and facilities and food service crew, each working in geographically dispersed locations within Yosemite National Park. Directly supervised a 6-member director team, representing the

departments of Operations, Education, Facilities and Food Service, Outreach and Enrollment, and Senior Projects Director. Brought strengths-based leadership and collaborative model to build strong teams based on an ethic of mutual purpose, trust, and respect. Encouraged open communication through dialogue and appreciative inquiry to create an atmosphere of trust and creative problem solving. Established clear goals and held staff accountable through creation of annual work plans, regular check-ins, and semi-annual evaluations. Identified and mentored emerging leaders.

AGREEMENTS. Working the Department of Interior and NPS leadership, led efforts to ensure that all agreements were in place to ensure organizational accountability in alignment with Director's Order #21. Drafted agreements and oversaw legal review. Developed workplans, tracked progress, and reported results in annual report submitted to YOSE NPS leadership. Agreements included NatureBridge Cooperative Agreement, Philanthropic Partnership Agreement, Operation & Maintenance Agreement for the National Environmental Science Center, and Construction Agreement for the National Environmental Science Center. Established and maintained the four-year working agreement with the park concessioner, Aramark (Yosemite Hospitality).

RISK & CRISIS MANAGEMENT. Experienced risk and crisis manager, leading the NatureBridge operation—in collaboration with the National Park Service—through multiple disruptions and evacuations including floods, fires, road closures, wind events, hantavirus, a pandemic, government shutdowns, and more. Collaborated with NPS leadership on crisis communication in order to deliver clear, consistent messaging to school customers and NatureBridge staff. Instituted the Stress Continuum Model to support the mental health of staff in stressful and emergency situations.

National Park Service, Yosemite National Park

July 2009 to January 2010

Acting Chief of Planning
Dave Uberuaga (former Acting Superintendent), supervisor

LEADERSHIP. Served as Acting Chief of Planning at Yosemite National Park, overseeing all phases of program operations of Yosemite's Division of Planning. Provided a supportive and energetic approach to planning with a focus on collaboration and problem solving. Responsible for the implementation of complex public land management planning projects and studies, including two separate wild and scenic river planning efforts for the Tuolumne and Merced Wild and Scenic Rivers. Served as a member of the Yosemite Leadership Team, representing the Division of Planning while advising the park superintendent and participating in all aspects of park decision-making.

OPERATIONAL COOPERATION. As part of Yosemite Leadership Team, worked across divisions to break down "silos" to solve issues and problems through interdisciplinary cooperation and collaboration.

FINANCIAL MANAGEMENT. Managed a budget of approximately $16 million. Instituted sound financial forecasting by establishing specific project targets rooted in deadlines and deliverables. Secured funding to coincide with NPS financial cycles, providing clear justification statements, phasing plans, and measurable indicators of success. Prepared quarterly status reports to track annual funding obligations. As part of the Yosemite leadership team, worked across division and applied criteria to prioritize park funding to further strategic goals.

SUPERVISION. Supervised a full-time staff of four project managers, two planning technicians, an administrative assistant, seasonal staff, interns, and contractors. Identified staffing needs and hired personnel to ensure that projects were executed by employees possessing superior skills and a can-do attitude. Performed all aspects of staff supervision, completed end-of-year staff evaluations, ensured quality and provided accountability for all division products and services, developed workload analyses of project managers and support staff, worked with staff to identify training needs as part of each employee's individual development plan, and implemented a staff safety program in coordination with NPS parkwide safety initiatives. Counseled and worked with staff to resolve differences, successfully facilitating conflict resolution and mediation processes.

COMMUNICATION. As a poised and diplomatic public speaker, represented the NPS both internally and externally. Led all aspects of communication on behalf of the division, ensuring that

respectful dialogue and open communication contributed to positive relationships between all Yosemite divisions, external stakeholders, and members of the public. Possessed a keen understanding of the legal rulings and decisions made in previous planning efforts, with over ten years of experience researching laws and policies and implications for future planning efforts to provide a lessons-learned approach to assist in avoiding future litigation. Coordinated closely and built trusting relationships with all Yosemite divisions to ensure that plans reflected all park disciplines and operations.

SAFETY. Managed the delivery and documentation of safety procedures and programs within the Division of Planning. Oversaw annual Safety Stand-down to examine safety practices and take corrective action when necessary. Ensured that facilities assigned to Division of Planning were safe, that employee workstations were ergonomic, and staff had the tools necessary to prevent accidents and promote a safe working environment. Participated in delivery of monthly safety presentations and discussions as part of the Yosemite Leadership Team.

July 2005 to July 2011

Interdisciplinary Project Manager and Outdoor Recreation Planner, Division of Planning
Kathleen Morse (Chief of Planning), supervisor

Served as Senior Project Manager and planner for Tuolumne Wild and Scenic River Comprehensive Management Plan (Tuolumne River Plan). Managed project budget of $4 million for highly complex and controversial planning effort. Created collaborative communication strategy surrounding deeply contentious and highly charged planning effort with divided stakeholders. Designed, analyzed, and evaluated technical policies and programs related to environmental issues in Yosemite National Park. Led and sustained the vigor of a 12-member interdisciplinary NPS core team and collaborated with federal, state, local, tribal, and nonprofit groups. Served as NPS representative and co-chair on the Interagency Wild and Scenic Rivers Coordinating Council, providing leadership at an national level as well as within NPS as a subject-matter expert on Wild and Scenic Rivers Act law and policy.

LEADERSHIP. Provided exemplary leadership by communicating a vision, motivating teams toward a common goal, and rewarding accomplishment. Rallied people together, generating enthusiasm for and commitment to both the incremental steps as well as the longer-term tasks with transparent communication as the through-line for success. Sustained momentum on projects by providing clarity in objectives and direction, as well as providing measures for success. Encouraged the sharing of ideas at all levels to find creative solutions. Worked through challenges and high stakes deliberations by insisting on open communication and respectful dialogue that centered on a sense of mutual purpose. Coordinated all facets of decision-making with senior leadership to ensure that programs were consistent with law, policy, and agency objectives.

RELATIONSHIPS AND PARTNERSHIPS. With a proven track record and reputation for collaboration and consensus building, strengthened the relationship of the NPS with political officials, all levels of NPS leadership, seven culturally associated American Indian tribes, other land management agencies, environmental groups, gateway communities, park partners, other key stakeholders, and especially litigant groups. Established a commitment to listening to and inspiring the public voice in the future preservation of national parks. Developed in-depth public involvement strategies and communication plans. Built relationships of trust to facilitate dynamic and transparent planning processes reflecting the ideas and experience of a diverse and passionate public. Served as official spokesperson for the Tuolumne River Plan and the NPS at over 200 public meetings and events. Featured in *Yosemite Nature Notes* video on the Tuolumne River.

VISION & STRATEGIC PLANNING. Working with senior NPS leadership, established and directed the strategic vision of the Tuolumne River Plan effort. Developed a keen understanding of each division's operational roles to craft a management plan that was sensitive to the future needs for of each division, including utilities, facilities, and infrastructure; concessions management; visitor protection, traffic management, and OSHA requirements; natural and cultural resource management and restoration; and visitor services, interpretation, and orientation. Analyzed the potential impact of management actions in planning documents and formulated strategies to mitigate the impacts. Maintained leadership of all facets of project management, including scope of the effort, schedule and deliverables, and budget. Applied business strategies to parallel the planning process, including determining products offered (plans), targeting markets (stakeholders), using technology (webinars, social media), and considering competitive timing (when to release plans and products). Coordinated all phases of environmental planning from internal and public scoping, to the development of management objectives, and a range of recommended proposals presented to the highest levels of NPS leadership. Developed strategies to

anticipate and minimize risk, strengthen the plan, garner leadership and stakeholder support, and ensure a successful outcome in a litigious and controversial environment. As a member of the Yosemite Management Team, helped with the parkwide strategic visioning process and developed action plans to achieve results with a focus on cross-operational cooperation.

FINANCIAL MANAGEMENT. Established budget of project with attention to detail, taking advantage of efficiencies to accommodate extended schedule in absence of expansion in funding. As a certified Contracting Officers' Representative, oversaw all project contractors, developed scopes of work and cost estimates, negotiated task orders, and directed and monitored each phase of work. Prepared project cost estimates and provided data for developing annual and long-range work programs to support Planning Division activities, including budget and staffing justifications. Monitored expenditures and prepared financial summary reports for leadership review. As part of Yosemite Management Team, analyzed project proposals and developed funding priorities in keeping with the park's strategic plan as well as regional and national goals.

WRITTEN COMMUNICATION. Prepared written project reports and congressional briefings to communicate project status, issues, and recommendations for the superintendent and Yosemite leadership team, as well as the NPS Pacific West Regional Office and Washington Office. Prepared all written materials for public involvement and outreach to engage stakeholders in the process and convey clear, concise, and consistent messaging. Wrote and reviewed policy chapters of the Tuolumne River Plan, including the range of alternatives. Wrote chapters on baseline conditions and monitoring program. Reviewed scientific data and studies prepared by subject matter experts for conformance with the planning program. Exchanged information with technical experts, scientists, and peers in wild and scenic river management.

SUPERVISION. This was a non-supervisory position. However, the 6-year management of a 12-member interdisciplinary team in a matrix organization required strong leadership and supervision of employees that were not direct-reports and for whom team participation was a collateral duty. Provided clear direction, set performance expectations, and held team members accountable. As a certified Crucial Conversations instructor, conducted training sessions both within Yosemite as well as at Lake Mead, Rosie the Riveter World War II Home Front, USS Arizona Memorial, and Joshua Tree National Park. Proven ability to manage conflict when stakes and emotions are high. Established an atmosphere of mutual purpose, trust, and respect among team, staff, and across park divisions.

KNOWLEDGE OF LAWS AND POLICIES. Led team with knowledge of the following applicable legislation, policies, and procedures relating to the significance and purpose of the National Park Service, as well as visitor carrying capacities: Organic Act, General Authorities Act, Wild & Scenic Rivers Act, Wilderness Act, National Parks and Recreation Act, National Historic Preservation Act, Archeological Resources Protection Act, USC 16 Section 1a-7, CFR [Title 36], Clean Water Act, National Environmental Policy Act, NPS Management Policies & Director's Orders, Superintendent's Compendium, and Yosemite National Park Best Management Practices, 1982 Secretarial Guidelines for Wild and Scenic Rivers. Ensured that planning documents were consistent with land use permits, commercial use authorizations, regional water quality permitting, jurisdictional rights-of-way within the Tuolumne River corridor, and other permits associated with wetlands and waters of the United States. Developed Memorandum of Understanding, Programmatic Agreements, and standard operating procedures in support park planning and strategic initiatives.

LITIGATION LEADERSHIP. Led and participated in litigation support team in defense of the Merced River Plan as part of a precedent-setting legal challenge regarding user capacity and the Wild and Scenic Rivers Act. Completed legal research of entire 10,000-page administrative record. Researched history of the Merced River's Wild and Scenic designation process and subsequent planning efforts by adjacent land management. Prepared talking points used by counsel in legal briefs. Reviewed plaintiffs' legal documents and provided counsel with written points to refute claims. Maintained confidentiality in an effort that demanded respect of sensitive information. Participated in regular meetings with the superintendent, management staff, Department of Interior Solicitor, and counsel with Department of Justice Solicitor's Office. Drafted over a dozen legal declarations and attended five hearings at the District Court (two of which involved sitting at table with counsel as NPS technical expert), and two appearances before the Ninth Circuit Court of Appeals. With NPS leadership, collaborated with litigant groups to secure and follow-through on a settlement agreement.

January 2005 to July 2005 — **Program Manager, Division of Planning**
Linda Dahl, supervisor

Directed all aspects of program management for Division of Planning, including forecasting financial needs, as well as preparing budgets, work plans, and staffing projections. Represented superintendent and Division of Planning at community events and tribal consultation meetings. Prepared scopes of work, government cost estimates, and led contract negotiation. Oversaw contractors and park to assure quality and compliance. Prepared written materials targeted for stakeholders and other groups (including park staff) regarding importance of various planning efforts.

January 2004 to January 2005 — **Program Manager/Deputy Project Manager for Revised Merced River Plan**
Amy Schneckenburger, supervisor

Directed all aspects of project management, including establishing the project scope, schedule, and budget. Led interdisciplinary team in establishing planning objectives, goals, and alternatives. Supervised contractors and park staff to establish timetables in order to ensure that project remained on rigorous 1-year court-ordered schedule. Represented project as NPS spokesperson with diverse public organizations, namely at tribal consultation meetings, regular community group meetings, and gatherings with various stakeholders.

Developed public involvement strategy to build consensus among stakeholders—including identifying key messages and community outreach and stakeholder communication. Led dialog with conservation organizations, stakeholders, community and tribal groups, and the general public regarding plan elements and opportunities for public involvement.

February 2000 to January 2004 — **Editor/Writer, Division of Interpretation**
Mary Kline, supervisor

Editor-in-Chief for the National Park Service within the Division of Interpretation in Yosemite National Park. Responsible for all publications and interpretive planning relating to interpretive products such as newspapers, newsletters, fact sheets/site bulletins, content for the park's web site, and indoor/outdoor exhibits. Wrote, edited, and managed creation of exhibits for the Lower Yosemite Falls Project as well as Yosemite Valley wayside exhibits. Ensured that publications were clear and visually striking to connect visitors with the tangible and intangible qualities of Yosemite and the stories that speak universally to all visitors.

Served as member of the park's multi-disciplinary Communications Team; identified key messages and establish strategies for effectively communicating the park's goals and mission to the public and target audiences; collaborated with park staff and contractors to prepare a variety of materials for posting to the park's website and distribution at park open houses and in various visitor centers; crafted clear and consistent messages, edited text, and evaluated graphics for wayside exhibits.

Yosemite Association (now known as the Yosemite Conservancy)

August 1994 to February 2000 — **Editor/Writer, *Yosemite Guide***
Steve Medley, supervisor

Editor of the *Yosemite Guide*, a quarterly newspaper with over 1.2 million annual circulation serving Yosemite National Park visitors and surrounding communities. Oversaw all aspects of production, schedule, and annual budget of $75,000. Wrote articles and other materials to connect visitors to Yosemite, provide safety messages and pre-trip information, as well as communicate opportunities for continued stewardship support of park partner organizations. Supervised graphic designer and coordinated with print house. Responsible for final review and approval.

Yosemite Institute (now known as NatureBridge)

November 1996 to January 1997 — **Interim Program Director**
W. Mike Lee, supervisor

Interim Program Director for the Yosemite Institute residential field science program. Coordinated the pre- and post-trip visits of over 75 school groups to Yosemite while supervising a staff of 25 full-time instructors. Collaborated with teachers, administrators, and community partners to design programs to meet the needs of schools and their academic goals. Held position until permanent replacement was hired.

October 1993 to August 1997 — **Environmental Educator, Full Time Seasonal**
Mike Carr, supervisor

Instructor/naturalist for field science-based, residential environmental education program. Provided an energetic outdoor learning experience where students engaged in the natural world while learning about geology, ecology, and Yosemite natural history. Incorporated team-building, journaling, creative games, and teachable moments to connect kids and adults to the themes of sense of place, interconnections, and stewardship.

Lawrence Berkeley National Laboratory

February 1992 to October 1993 — **Technical Writer/Special Projects Administrator**

Served as Special Projects Administrator for Accelerator and Fusion Research Division (AFRD) at Lawrence Berkeley Laboratory. Coordinated all aspects of event planning for symposiums and bi-annual review events in partnership with over 500 visiting scientists. Wrote and edited reports for Quality Assurance Manual and Tiger Team Safety Action Plan, documenting all administrative and safety functions of the AFRD. Designed layout and format for administrative procedures collaborating with U.S. Department of Energy officials in accordance with guidelines for technical and safety procedures.

Encinal High School

August 1986 to January 1992 — **High School English Teacher and Student Assistance Program Coordinator**

Teacher. Served as a classroom high school English teacher, grades 9–12, focusing on a literature-based approach to teaching reading and writing. Led district-wide in-services on improving the teaching of writing across the curriculum. Supervised student teachers within English Department, serving four years as a Master Teacher to credential candidates from UC Berkeley and Cal State Hayward.

Student Assistance Program Coordinator. Oversaw program to assist students at risk for drug and alcohol abuse through a series of events and one-on-one support groups to address self esteem in youth. Collaborated in partnership with local agencies and county officials to institute programs advancing community public health and the district's education goals.

OTHER RECOGNITIONS

- 2023 Awarded Outstanding Contribution to the River Management Society
- 2019 Master's Thesis: *Never Waste a Good Crisis: Using Appreciative Inquiry to Transform Emergency Management Into Lon-term Strategic Change*
- Current Board volunteer and Vice Chair, Upper Merced River Watershed Council
- 2015 graduate of the UCLA Women's Leadership Institute through Anderson School of Management
- 2011 graduate of the National Parks Institute Executive Leadership Seminar ("Leading Strategic Change")
- Graduate of NPS Yosemite Leadership Academy
- NPS representative, Interagency Wild and Scenic Rivers Coordinating Council (vice-chair)
- NPS representative, NPS Wild and Scenic Rivers Steering Committee
- President of the Pacific Chapter and lifetime member, River Management Society
- Certified Crucial Conversations trainer for the NPS Pacific West Region (see www.vitalsmarts.com)

NPS AWARDS, 2000-2011

2011 River Management Society's award for outstanding contribution
NPS Performance Excellence Award
2007 and 2008 Quality Step Increase
YOSE Employee of the Month
On-The-Spot Group Award
Excellence in Service Award
Three-time recipient of Special Thanks for Achieving Results (STAR) Award
National Association of Interpretation (NAI) award for Yosemite publications

SKILLS

Partnership outreach and engagement. Equity, Inclusion, & Diversity. Vision setting. Strategic planning and program delivery. Authentic, strengths-based leadership. Collaboration and consensus building. Strong team focus. Change management. Crisis management. Public speaking. Conflict management. Fundraising. Board development. Written communication. Advanced computer skills.

EDUCATION

Claremont Lincoln University, 2019
Master of Arts, Organizational Leadership with concentration in Ethics

University of California, Berkeley 1986
California Single–Subject Teaching Credential, English

University of California, Los Angeles 1985
Bachelor of Arts, English
Minor in Environmental Science

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying:
Merced River Trail Community Working Group

Supervisorial District in which you Reside: District 5

Length of Residency in the County: 31 years

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: Kristina

Last Name: Rylands

Mailing Address:

Email Address:

Are you Over 18 Years of Age: Yes

Employment Status: employed

Employer's Name:
NatureBridge + independent contractor for Upper Merced River Watershed Council

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
I've worked for the Upper Merced River Watershed Council as a volunteer for 20 years plus as a contractor in charge of driving a capacity building project and strategic planning effort. I hope to represent the Council in collaboration with this working group to achieve our mutual objectives for the Merced Wild and Scenic River.

Please list prior/current appointments to other Boards/Commissions/Committees:

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

— Mariposa County resident of 31 years
— 20 year volunteer with the Upper Merced River Watershed Council, current board vice-chair
— Current member of Wild & Scenic Rivers Coalition, Merced River Partners group
— Current president of the Pacific Chapter and board member of the River Management Society
— On-going consultation on Wild and Scenic Rivers issues
— 20+ years of experience in strategic planning, community collaboration, and public involvement
— Former Wild and Scenic River Planner for the National Park Service in Yosemite
— Past NPS representative on the Interagency Wild and Scenic rivers Coordinating Council and WSRA subject-matter expert

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

No If Yes, please explain:

Resumé Attached:	Time(s) you have available to attend meetings (days, evenings, etc.):	Do you have transportation?
Yes	Flexible weekday days and evenings	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: April 1, 2024 Signature: Kristina Rylands

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County
Planning Department

STEVE ENGFER
Planning Director

5100 Bullion Street
PO Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
www.mariposacounty.org
sengfer@mariposacounty.org

NOTICE OF FOUR (4) SPECIAL VACANCIES ON THE MERCED RIVER TRAIL COMMUNITY WORKING GROUP (MRTCWG)

The vacancies are for unexpired terms ending on February 28, 2025 and February 28, 2026.

Qualified candidates shall represent one or more of the following groups:

- Bureau of Land Management
- Yosemite National Park
- US Forest Service
- Merced Irrigation District
- Upper Merced River Watershed Council
- Sierra Foothill Conservancy
- Creative Placemaking Strategy Advisory Committee
- Historic Sites & Records Preservation Commission
- Representatives of other organizations & the general public, including trail advocates & outdoor recreation enthusiasts

The purpose and functions of the MRTCWG shall be to:

- Formulate, design, implement and participate in a public stakeholder engagement program to ensure appropriate participation in the development of the Merced River Trail Master Plan;

- Provide technical expertise in topic areas germane to the Merced River Trail Master Plan, including but not limited to: the trail's regulatory context; trail construction and maintenance; existing trail conditions; right of way acquisition; environmental conservation, including wildlife habitat and water quality issues; public health advocacy and promotion; cultural interpretation and conservation; community design and aesthetics; and trail programming;

- Support the work of staff and consultants in the conduct of fact finding and data gathering necessary to identify and negotiate significant coordinative and logistical hurdles in achieving the trail; recommend projects, programs, and policies needed to efficiently implement the community's vision for the trail; and ultimately realize the

recommendations contained in the Merced River Trail Master Plan; and

- Provide periodic assessment, evaluation of, and feedback to the Board of Supervisors regarding the success of the Merced River Trail Master Plan.

Term: There are four (4) vacancies that currently exist on the Merced River Trail Community Working Group (MRTCWG), Two (2) are to fill remaining terms, that will expire February 28, 2025 and February 28, 2026, and two (2) are for a three (3) year term.

Persons interested in serving on the working group must apply to: **Clerk of The Board, Danielle Bondshu PO Box 784 Mariposa, CA 95338. Applications may be obtained at the following locations: Planning Department Office** Government Center 5100 Bullion Street; Mariposa, CA 95338 and online at: http://www.mariposacounty.org/DocumentCenter/View/39657

For more Information visit the County Website or contact: Hannah Harrison, Community Development and Design Planner, Mariposa County Planning Department Telephone: (209) 742-1343; email: hharrison@mariposacounty.org

Posting Locations:

Mariposa County Library
Mariposa County Gov Center Display Board
Mariposa County Clerk's Office
Fish Camp Post Office
Greeley Hill Community Club
Hornitos Post Office
Lake Don Pedro Market
Midpines Post Office
Wawona Post Office
Woodland Gas, Food, & Liquor
Yosemite Valley Post Office
Yosemite West Community Board
Bootjack Store
Catheys Valley Post Office
Coulterville Post Office
Mariposa County Planning
El Portal Post Office
www.mariposacounty.org/planning

Posted: 03/18/24 Deadline for submission: Open until filled.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-154

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Approve and Adopt The Hotel and Conference Center Feasibility Study

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RECOMMENDATION AND JUSTIFICATION

Approve and Adopt The Hotel and Conference Center Feasibility Study.

Staff under the direction of the Mariposa County Board of Supervisors, contracted with the PKF Hospitality Group to study the hospitality industry in Mariposa County and determine the feasibility of constructing additional Hotels or Conference centers within the County. The study was initiated in County Administration by the former Economic Development Specialist and funded through a Community Development Block Grant. Community Design and Development Planning staff worked with Administration staff to seamlessly administer and complete the study in the absence of an Economic Development Specialist.

The study focused on identifying current capacity and market gaps based on lodging demand nights and demands on preferred lodging typologies and amenities. It also identified potential sites for hospitality development and programmatic recommendations for bolstering local businesses and hospitality providers.

The final recommendations identified several demographics that could be marketed to increase the regularity and duration of visitation. There are also recommendations for supporting and increasing local outdoor activities outside of Yosemite National Park that visitors can enjoy during a trip to the region. The study also includes recommendations for hotel amenities that would fill current gaps in service, these favor higher quality services levels, adequate space to support large events and opportunities to promote “wellness and health travel”. Finally, the study provides recommendations for the development of alternative local amenities that would serve travelers and provide economic opportunity for local business.

Staff recommends approval and adoption of the study as a tool for interested hospitality developers, local business owners and current hospitality marketing groups.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The full report was presented to the Board on March 19th 2024 for discussion and direction. Direction was given to bring the report back for approval and adoption.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the study is not adopted, then staff cannot submit for grant reimbursement.

FINANCIAL IMPACT

No direct financial impact. The study was grant funded.

ATTACHMENTS

1. **PKF Feasibility Study_Mariposa County March 2024(BOS)**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe



Mariposa County

Hotel + Conference Center Feasibility Study

DRAFT

Mariposa, CA

February 2024

Contents

Introduction

Executive Summary

Location Overview

Travel Trends

Market Analysis

Conference Centers

Areas of Consideration

Product Recommendations

Terms and Conditions

Assignment Outline

Mariposa County, represented by Mr. Ben Goger, awarded PKF the contract to prepare a market study for a Resort/Hotel Conference Center in Mariposa, California. The study assesses conference center uses, alternative hotel uses, and the existing, planned and proposed hotel projects in the area, with the aim of increasing the peak season from 5 months to 9 months. PKF is proud to provide a comprehensive market study in order to identify current trends within the county, surrounding hotels/ accommodations, and the expected demand (as well as requirements) of a resort hotel facility with a conference center.

We conducted the assignment from August 2023 to February 2024. The market research on site was conducted August 9 to 14, 2023. The study is based on the site and market conditions at the time of the site and market research as well as the relevant hotel, event and conference center supply and demand at that time.

The following people have worked on the assignment:

- project controller: Channing Henry (Managing Director, US)
- project team members: Ryan Swanson (Analyst), Kris Swanson (Consultant), Madi Buck (Analyst)

New York, February 2024

PKF Hospitality LLC

Channing Henry

Managing Director | Head of US

Methodologies

In the course of collecting information, the project team interviewed – either personally or by telephone – several experts in Mariposa County, hospitality, tourism, housing, and real estate. The following information was included in the study:

- Analysis and evaluation of the collected market data and results of the interviews
- Assessment of hotel & public spaces in the county for various guest segments based on the current and future market conditions, including known or projected new supply coming into the market
- Understanding of the different operating implications across the competitive set of hotels throughout the county
- Assessment of the income potential of a new hotel and conference center based on a market-wide analysis of hotels' financial performance and the results of our market analysis
- Survey of areas within the county, conversations with local brokers, and a study of available parcels that could be potential sites for a future hotel and conference center location

Ratios

The following ratios are used throughout the reports:

- occupancy: occupied rooms divided by the number of available rooms per period
- multiple occupancy factor: number of guests divided by the number of occupied rooms per period
- ADR: Average Daily Rate = rooms revenue (after deduction of breakfast, VAT and allowances/discounts) divided by the number of occupied rooms in each period
- published room rate (= rack rate): published room rate including VAT and – if applicable – breakfast
- revenue per available room/revpar (= rooms yield): occupancy multiplied by the average net room rate respectively rooms revenue (excluding VAT, breakfast and allowances/discounts) divided by the number of available rooms per period
- STR: Depending on the context in which it is used, STR can signify the data-collecting company, STR, which is a part of Co-Star and collects hotel performance data from participating hotels; or it can be used to indicate Short-Term Rental, as in vacation rental housing.

Executive Summary

Key Conclusions

Key Conclusions

Mariposa County is distinguished by a diverse mix of land areas, communities, and attractions throughout its 1,460 square miles of land. With two entrances to Yosemite National Park, roots in agriculture, treasured rural character and a unique history, Mariposa has untapped potential to grow its economy through an enhanced tourism strategy.

Mariposa is topographically constrained by rugged, steep terrain. The County also faces significant land use constraints with two thirds of the County designated as public land (National, Park, National Forest and BLM) or set aside for exclusive agricultural use. The majority of the County's employment is based around Yosemite Valley and the town of Mariposa. This is largely driven by a robust tourism industry in the region, which is also shared by nearby Tuolomne, Merced, Fresno and other Sierra Nevada counties.

The topography of the County ranges across the following characteristics:

- Lake Don Pedro: A mix of hills and valleys, the reservoir area is known for the landscapes, including rocky formations and wooded areas, strong hospitality market
- Mariposa/ Midpines: Varying elevations, coniferous forests, warm/dry summers and cool winters with occasional snow, strong hospitality market
- El Portal: Located next to Merced River, varying topography with canyons and rolling hills, and wildflowers in the spring, not a strong hospitality market
- Cathey's Valley: Rolling hills, oak trees, hot summers, mild winters, not a strong hospitality market
- Coulterville/ Greeley Hill: Diverse topography, with rugged terrain, rolling hills and steep slopes. The area encompasses coniferous forests, varied elevations, and water features such as the Merced River. Strong hospitality market

PKF has assessed the viability of added tourism opportunities in these communities, with a broader consideration of how the County's land compares to other nearby areas. We believe there is strong opportunity for the County to encourage development of retreat-style conference center hotels and nature-based hospitality operations in several areas within Mariposa.

Key Conclusions, continued

The county updated its Economic Vitality Strategy in 2017 with the aim of creating a vibrant community based on innovation, economic health and diversity. Goal #1 is to strengthen and enhance the tourism sector through a multi-pronged approach that includes:

1) Create a year-round destination
2) Expand the activities and type of tourism to capture more market share
3) Promote agritourism (experiences that are rooted in the enjoyment of natural surroundings and agricultural opportunities such as apple-picking, farm-to-table dining, and hands-on work with animals), events, and other local partner-related opportunities
4) Reduce the seasonal ebbs and flows of visitors with conferences, group travel, off-season weekend getaways and more
5) Build more hotel room and event space capacity to absorb increasing demand from visitors seeking special experiences and up-to-date facilities

The greater goal of an enhanced tourism sector is to improve the overall economic resilience of the County. The current economic downturn is leading to a decreasing population in the County. Additionally, housing stock is being purchased by investors who rent the homes to tourists, further displacing Mariposa County residents. Currently, the County is approaching 900 vacation rentals that could otherwise be used as primary housing.

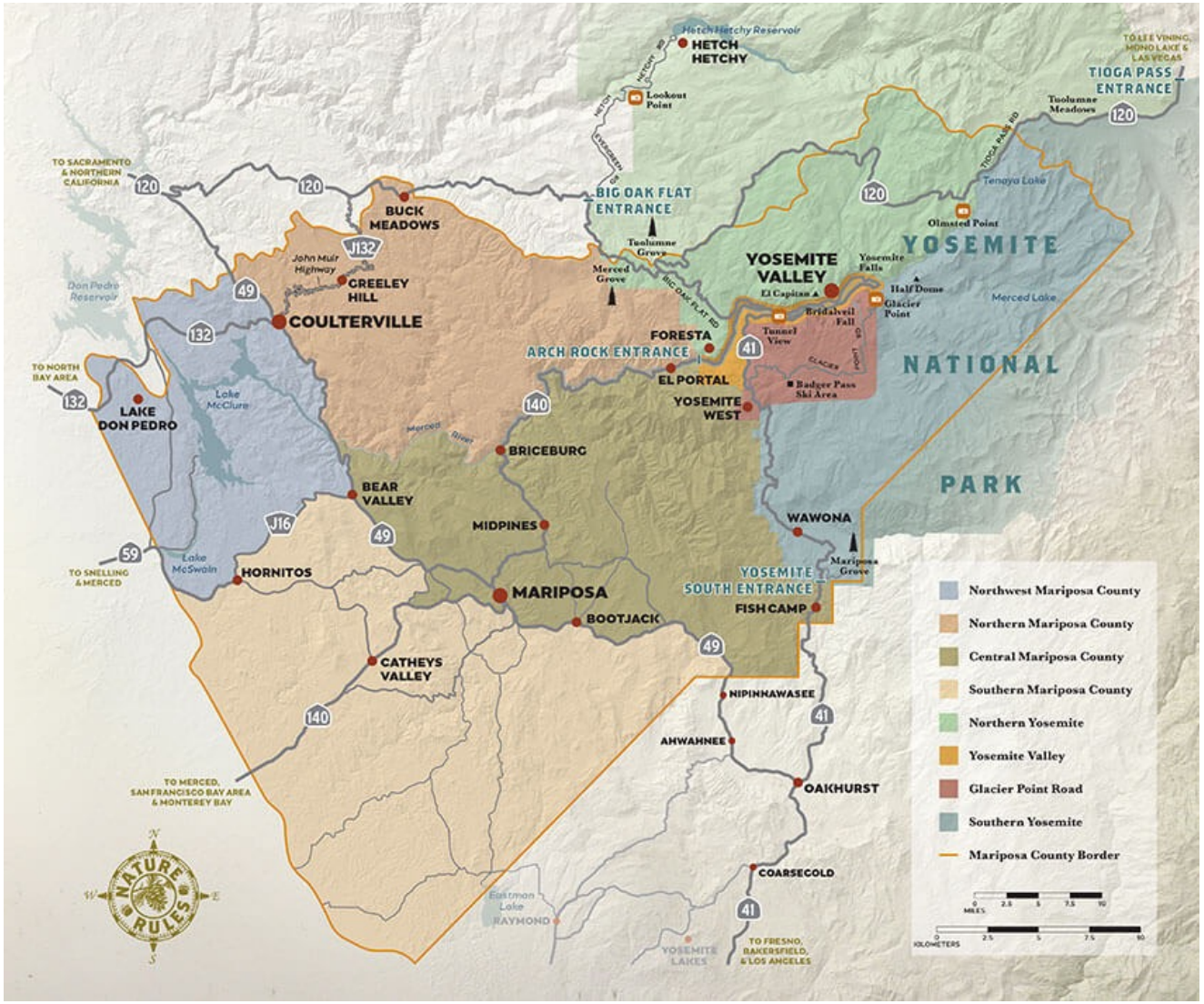
The substantial vacation rental market and the success of non-Park properties such as Tenaya Lodge and the Best Westerns in Mariposa and Oakhurst is an indicator that better hotel stock and offerings will yield an increase in tourism, for longer stays and during more months of the year.

Executive Summary

Mariposa County Map

- According to the Yosemite Mariposa County Tourism Bureau (YMCTB), the official Destination Marketing Organization (DMO) for the County of Mariposa, the County is divided in 8 sections:
  - Northwest Mariposa County
  - Northern Mariposa County
  - Central Mariposa County
  - Southern Mariposa County
  - Northern Yosemite
  - Yosemite Valley
  - Glacier Point Road
  - Southern Yosemite

- The Town of Mariposa is the county seat and largest town in the county with a population of approximately 1,526 people.
- Lake Don Pedro subdivision is the third largest with just under 1,400 residents.
- The next largest community is Yosemite Village, headquarters for Yosemite National Park with over 1,300 full time residents.



Summary Findings

General Market

- Mariposa County is comprised of hotels and motels within the town proper (Best Western, Comfort Inn) while resort-style properties are spread across more acreage throughout the area and en route to Yosemite National Park (Tenaya Lodge, for example). Additional unique product such as Autocamp and the soon-to-open Wildhaven glamping operation (high-end camping in well-appointed tents and cabins) can be found in close proximity to Mariposa town. Within the park, the valley is home to legacy hotels including The Ahwahnee and more casual glamping-style product such as Curry Village.
- The properties within the park have remained relatively unchanged since inception, as management of the lodging operations are contracted out to a concessionaire with minimal investment from the park in terms of renovating or re-concepting to meet the needs of a more contemporary traveler. The current concessionaire is Aramark through its subsidiary, Yosemite Hospitality LLC.
- The changes in seasons has a significant impact on hotel performance. Occupancy ranges from 40% - 90% throughout the seasons, from peak Summer to off-season Winter, creating challenges for efficient staffing, which impacts overall profitability.
- The vast majority of visitors to the region come from the Western States (approximately 61% during high and low seasons) while New England visitors are highly under-represented (less than 4%).
- The resorts outside of the park cater to a range in clientele seeking a full-service product with a suite of amenities including pool, sport courts and games, numerous on-site food and beverage (F&B) outlets, event space, and concierge services. The guest profile is comprised of transient travelers (those that are coming on their own, not in an organized group), with a large portion coming from families and groups in the form of corporate retreats, religious gatherings, and celebrations.
- The region is defined by a lack of new and boutique properties with localized and compelling design – though new entrants such as Autocamp and the planned Silver Tip and Brown Bear will likely bring more modern offerings.
- Tuolumne County is offering more contemporary product type with Rush Creek Lodge, which has been well received, and the Firefall hotel under development, which is being developed by the same ownership.

Summary Findings

Hotel Market

- Many hotels throughout the United States submit their operating performance data to a company called STR. PKF orders reports from STR that include the daily, monthly and annual ADR (Average Daily Rate – the actual, not marketed, hotel room rates received from guests) and occupancy rates from a "comp set" of a minimum of five comparable properties.
- The greater Mariposa hotel market has historically achieved above 70% occupancy, with the exception of 2020 and 2021, which were negatively impacted by the COVID-19 pandemic (referred to hereinafter as "COVID").
  - Within a representative "comp set" of five comparable properties for which PKF has an STR report, occupancies of 72% in 2019 and ADR's of $278 as of September 2022 were reported. This is up from an ADR of $247 in 2019.
  - The supply of **short term** rentals is significant in the region, causing downward pressure on the hotels and housing supply. The increase in **short term** rental options drives ADR down while also increasing the cost of housing.
  - The hotel-comparable single room rentals achieve a $100 ADR premium over traditional hotel rooms but are also only occupied about 60% of the time. This is lower than the strong 70%+ occupancies across the hotels.
- Hotel supply is older in the region, with a handful of exceptions, due to regulatory and community-driven market constraints, including concerns about water and population density during the summer months, as well as the high cost of construction:
  - The Yosemite National Park grants a 15-year concession for the management of the hotels and F&B operations inside the park, making a capital investment in property improvements a significant hurdle for the concessionaire's profitability.
  - Entitlements in this very protected region (environmentally, culturally, and vis-à-vis health and safety) are a challenge, as noted by Silver Tip's 10+ year effort to get entitled for new development, across the road from Tenaya at Yosemite, which was recently achieved.
  - While Autocamp opened its doors in 2019 and Wildhaven is set to open in May 2024, the proposed Terramor glamping project **and new** KOA campground in the Midpines area is experiencing a strong backlash from the local community, which is concerned about water resources and additional environmental impact.

Summary Findings

Conference / Retreat Center Opportunity

The conference / retreat center opportunity represents a viable path towards creating meaningful impact from tourism in the region.

- Meeting and event planners, as well as groups traveling for personal reasons, are often looking for quality lodging and event spaces in one of the most beautiful parts of the US.
- Events bring much-needed midweek (Monday – Thursday) and off-season (Fall and Winter) business.
- Yosemite Park's closure to group business during the high season of April to Sept 30 has caused market compression (higher prices due to lower space availability) in the existing few locations that welcome groups during that time. Hotels outside of the Park have notably had to turn business away due to a lack of available event space in the county and region.
- Currently the Tenaya at Yosemite offers the best event space in the region, followed by a very nice but somewhat limited private events area at the nearby Rush Creek Lodge (in Tuolomne) and Autocamp's smaller events area + wedding lawn.
- Based on the amount of business that Tenaya Lodge receives for events, particularly when the Park properties are closed to group business, PKF believes opportunity exists for developers to build conference and event spaces that both 1) capture existing unmet demand and 2) create a greater demand pool from groups looking for updated spaces.
- While conferences, events and retreats offer lower group rates on the hotel rooms than what the transient/ leisure guests pay, e.g. the higher "rack" rates, group business is positive for hotels since they offer consistent business and a known guest count months in advance, which helps stabilize operations for a property, its employees, and the surrounding businesses that support it.
- A well-run sales operation is critical to the success of a new events location in a destination as meaningful, and far away from major cities and Metropolitan Statistical Areas (MSA's), as Mariposa County. Capacity to staff a new hotel will need to take into account the addition of the Brown Bear and Silver Tip Village properties, which plan to add 5,000 & 8,000 SF of conference center space, respectively.

Summary Findings

Project Opportunity

- As a result of our site and market analyses, we consider additional conference center + hotel offerings to be very well suited for the Mariposa market.
- Events offer an opportunity to bring more visitors, during the midweek and off-peak times, and for longer lengths of stay.
- The new product should be positioned in the 4-star to 5-star categories, with ample amenities (spa, gym, game rooms, fire pits, etc.) throughout the property to attract both groups and transient guests.
    - Current F&B (food and beverage) options are limited in the county, including few options in Mariposa town after 9 pm.
    - Wellness offerings - including yoga, hiking, and health/ spiritual retreats – represent an underserved opportunity in the market, which counts on a small handful of spas at the existing hotels throughout the county.
- A number of areas within Mariposa County would welcome a hospitality operation with event space and resort amenities, the best of which are: Lake Don Pedro, Mariposa town, Midpines and Coulterville.
    - While new development is happening in Tuolumne County (Firefall) and outside of Oakhurst (Silver Tip), the town of Mariposa can offer visitors a different experience – akin to the surrounding mining towns that are undergoing new investment due to an influx of visitors from San Francisco, Fresno, and other MSA's.
    - Coulterville represents a similar "semi-urban" opportunity to attract visitors to the region for a good base of exploration, whether for National Park visitors or groups looking for a well-amenitized excursion around their meetings.
    - Miners Inn represents one strong opportunity in Mariposa town to utilize an existing large site for refurbishment into an updated, full-service conference and hotel offering.
- Additional product that caters to the nature-based travel segment, akin to the Autocamp, Wildhaven and Terramor projects, will be well utilized by casual groups (assuming ample event center space) and transient guests. Like Brown Bear's proposed 6-person cabins, the form of accommodation can service both group and transient/ family segments.

Summary Findings

Project Recommendations

- Emphasizing sustainability and incorporating nature-connected components in new projects is key. This strategy not only aligns with the County's commitment to responsible tourism but also ensures that the developments contribute positively to the local environment.
- A commitment to working with local suppliers, contractors and other employees will be welcome and have a strong impact on the local economy.
- Since repetitive visits to the Park might be challenging due to heavy traffic and other accessibility issues, new projects should focus on providing activities that capture the area's beauty while ensuring ease of access, such as offering transportation connections to surrounding hospitality centers and Yosemite National Park. Designing recreational options that minimize stress and enhance the overall visitor experience will contribute to the projects' success. This approach aligns with the goal of creating a destination that not only showcases the natural beauty of Mariposa County but also offers an enjoyable experience for visitors.
- Positioning the project(s) in a similar way to Rush Creek Lodge would be advised. This would entail a development that includes premium amenities such as a spa with connection to the surrounding natural beauty, indoor-outdoor event space, and high-end (4- or 5-star) accommodations.
- Furthermore, projects should plan for event spaces that can target:
  - 400-person seated dinners, which requires a minimum of 5,000 Square Feet (SF)
  - 60-person intimate events, dinners, Audio /Visual presentations with a designated space of at least 2,000 SF
  - Good outdoor reception areas with exceptional ways to appreciate the surrounding nature
  - Performances and programming, which would include a stage for musicians and special backdrop for weddings
  - Flexibility for hosting events of varying sizes, from large-scale gatherings to smaller, more intimate occasions
  - Adaptable layouts to accommodate different event styles, such as conferences, workshops, weddings, or trade shows

Summary Findings

Project Recommendations, continued

- Integrate a wellness component to create a more holistic and enriching experience that creates a sense of retreat.
  - Include a fitness center, yoga studios, and spa facilities for physical well being.
  - Build green spaces, walking trails, and outdoor recreational areas to help foster mental health and connection to nature.
  - Design should prioritize natural lighting, eco friendly practices, good ventilation, and an overall healthy indoor space.
- Add exceptional Food & Beverage and dining spaces that cater to not only visitors, but also local residents.
  - Emphasize daytime, relaxed all-day dining options with a more formal dinner service.
  - Incorporate inviting spaces with fireplaces, water features, etc.
  - Include a unique culinary dimension by exploring collaborations with chefs from Mariposa County as well as various regions in California for pop-up events and other special series.
- Offer diverse daytime programming to prolong stays and enhance visitor engagement.
  - Provide chef courses for hands-on culinary experiences.
  - Collaborate with adventure guides for outdoor activities.
  - Host camping skills courses to cater to the demand for experiential learning and outdoor adventures.
  - Educate guests on the flora and fauna that can be found in the region, with guided walks to deepen their understanding of the region.

Location Overview

California Economy

California Tourism

California Traveler

Mariposa County Economy

Mariposa County Tourism

Mariposa Demand Generators

National Park Visitation

California - Economy

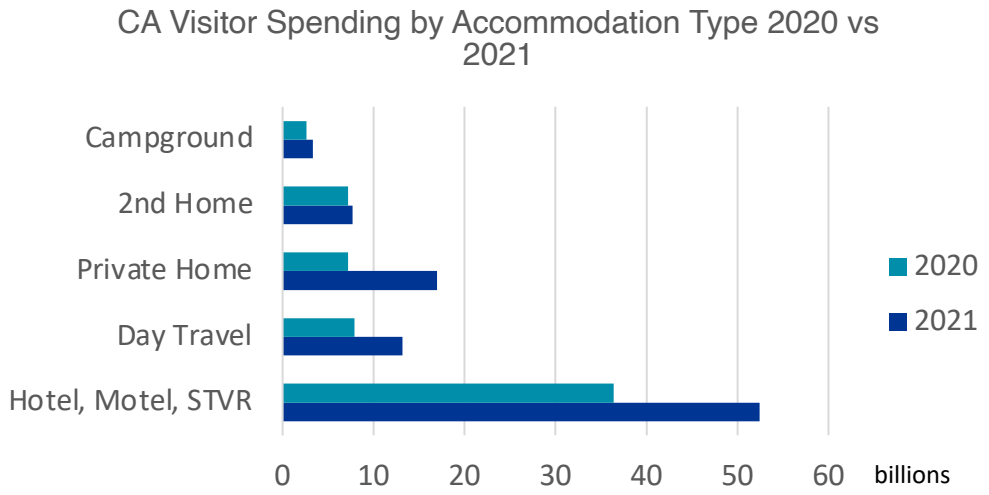
- California is located on the West Coast of the United States, bordered by Oregon to the north, Nevada to the east, and Arizona to the southeast. The state stretches along the Pacific Ocean's shoreline.
- As of 2022, the estimated population of California is approximately 39 million people. With a land area of approximately 163,700 square miles, California has a population density of about 242 people per square mile. The distribution of the population across the state is uneven, with about half of the state's population located in the Los Angeles and San Francisco Bay areas.
- California's population demographics are as follows: 36.5% White (not Hispanic or Latino), 39.4% Hispanic or Latino, 15.5% Asian, 6.5% Black or African American, and 1.6% Native American or Alaska Native.
- In 2022, California's GDP was over $3.59 trillion, contributing the most out of any state to the country's GDP.
- California has a workforce of about 19.1 million people. Technology, entertainment, agriculture, tourism, and manufacturing are some of California's largest industries in terms of overall contribution to GDP as well as the number of jobs they create
- The median age in California is about 37 years old.
- California's median household income in 2021 was $80,097. About 13% of households make less than $25,000 per year. Racially, Hispanics have the lowest median household income at around $58,000, followed by Blacks at $52,000. Asians have the highest median household income at around $105,000, while Whites have a median income of around $82,000.
- California's reported poverty rate is at 12.3%, which is slightly above the national average. The current unemployment rate as of July 2021 is 7.6%.
- About 82.5% of California residents hold a high school diploma or higher, while 34.2% have earned their bachelor's degree or higher.

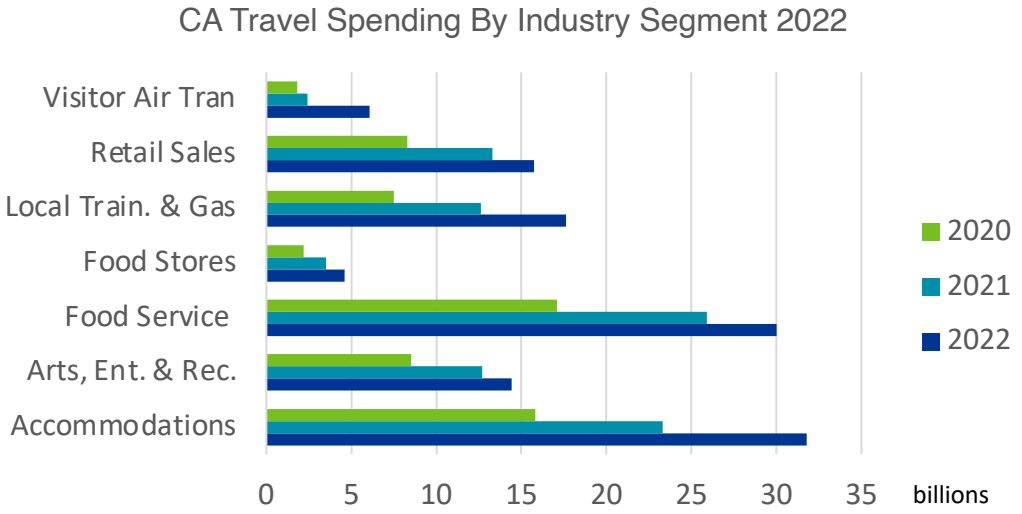


Sources – Census.gov

California – Tourism Overview

- Total visitor travel spending reached $134.4 billion in 2022, an increase of 32% over 2021. **The total spending for California is projected to hit $155 billion in 2023, surpassing the previous high of $144.9 billion from 2019.**
- In 2022, tourism spend was $134 billion, contributing $83.2 billion to California's overall GDP. Overnight tourism accounted for about 75% of the total tourism expenditure at $108.75 billion in direct spending.
- In 2022, California welcomed around 285 million visitors, of which approximately **214 million were overnight visitors**. A significant majority of overnight visitors came from out of state.
- Rising to $11.9 billion in 2022, travel-generated state and local tax saw an increase of 21.6% from 2021. Compared to 2019, travel-generated tax revenue has fallen by 3%.
- Residents of California accounted for 70% of all travel spending in California in 2021 and were followed by U.S. residents of other states at 24%, while international visitors accounted for 6% of travel spending in the state.
- In 2022 spending on accommodations rose to $31.8 billion, an increase of 36.1%. This was followed by spending on food services which was $30 billion, an increase of 18.1% from 2021.
- California has a number of international airports, with Los Angeles International Airport (LAX), San Francisco International Airport (SFO), and San Diego International Airport (SAN) being the most prominent. Additionally, the state boasts a variety of regional and municipal airports. In the year 2022, LAX, SFO, and SAN collectively welcomed a over 68 million passengers.

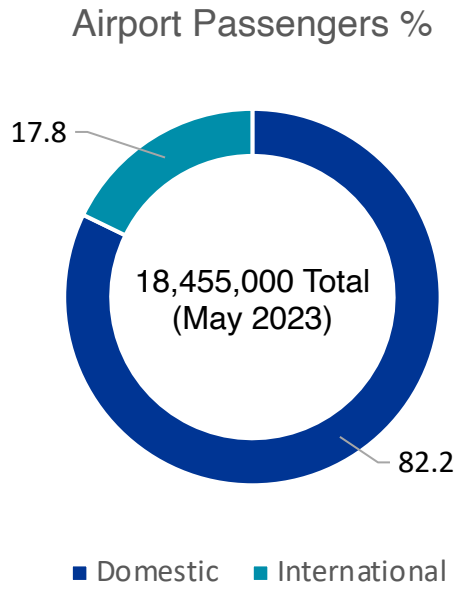




Sources - Visit California Economic Impact

California – Traveler Profile

- California sees a high number of repeat visitors, with **approximately 60% of tourists returning for another visit.**
- On average, **people travel to California in groups of 2.5 people and stay for an average of 5 nights.**
- **Roughly 78% of visitors stay in paid accommodations during their visit**. Of these, about **70% stay in hotels**, motels, or resorts, followed by 15% who stay in rented homes or condos. About 7% stay in inns or B&Bs, 5% use RV parks or campgrounds, and 3% opt for other types of accommodation.
- The majority of overnight visitors are from within the US, with significant numbers coming from neighboring states as well as from the Midwest and the East Coast. International visitors make up a significant portion of California's tourism market, with tourists from Mexico, Canada, China, and the UK among the most common.
- California's **largest feeder markets for overnight visitors include Texas, Arizona, Nevada, Washington, and Oregon.**
- Day visitors often come from within California itself, followed by travelers from neighboring states such as Nevada and Arizona.
- Tourists come to California for a variety of reasons, including its beaches, national parks, historic sites, and major cities like Los Angeles and San Francisco. **Outdoor recreation and cultural tourism are major draws**, as is shopping, particularly in high-end districts like Rodeo Drive and Silicon Valley's tech stores.
- **Business travelers often come to California for meetings, conventions, and professional development opportunities, particularly in major economic hubs like San Francisco and Los Angeles.**





Mariposa County- Economy

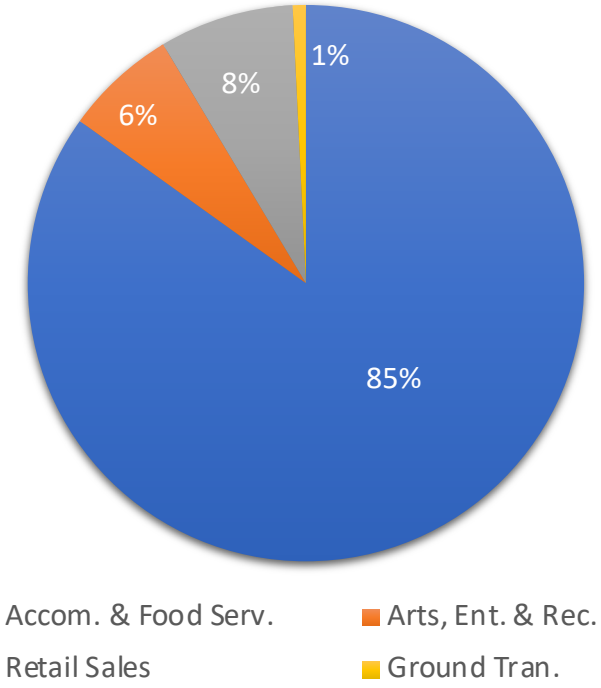
- Mariposa County, where the town of Mariposa is located, has **a population of about 17,147 people.**
- Mariposa County covers about 1,463 square miles, making up around 0.9% of California's total area. It is located in the western foothills of the Sierra Nevada mountains, north of Fresno, east of Merced, and southeast of Stockton.
- The County has an American Indian or Alaska Native population of about 3.7%, which is almost double that of the California's state average of 1.7%.
- **The County's largest industries by employment are Accommodation and Food Services, Retail Trade, and Health Care and Social Assistance.** The highest paying jobs are in industries that include Utilities, Public Administration, and Professional, Scientific, and Technical Services.
- The poverty rate in the County is approximately 14.9%, slightly higher than the state's average. **The median household income is about $49,174, which is significantly lower than California's average.**
- Following the trends seen at the state level, the **Healthcare and Social Assistance sector** ranks as the **leading industry** in the County among resident workers, accounting for **14 percent**. This industry also witnessed the most substantial expansion in its labor force between 2010 and 2020, with an increase of nearly **400 resident workers** in the County.
- In response to the COVID pandemic, Mariposa County was awarded funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which were used to offset negative economic impacts, bolster the public health response, provide hazard pay for essential workers, and improve infrastructure in the County.



Mariposa County- Economy

- Home to Yosemite National Park, Mariposa County attracts a large tourism base for the outdoor activities and beauty of the park; its economy is largely based on serving this specific population.
- **Mariposa has almost twice the number of employed residents (labor force) than available jobs.** Historically, tourism in Mariposa County accounts for roughly 50% of the total work force.
- As tourism spending in Mariposa County continues to increase, so do jobs in the sector, which improved by 1,320 new jobs in 2022 – a 30% increase over 2021. Mariposa County's workforce growth was nearly twice the state average of 16%.
- In 2022, Mariposa County led all of California with 26.3% of all taxable sales being visitor generated.
- The total travel industry earnings in Mariposa County increased from $120.6 million in 2021 to $170.5 million in 2022. The top earnings came from Accommodation & Food Service.
- No new industrial, retail, or office spaces have been added to the County's limited industrial and commercial market in the last decade.
- The County's largest demographic group is compromised of residents aged **65 years** and above, making up nearly **30 percent** of the total population.
- According to the Mariposa County Nonresidential Market Analysis report, the County is looking to prioritize expanding the supply of workforce and affordable housing. With a small, aging, and declining population, which is expected to continue to decline, the County is working on ways to stimulate and support housing production.

Visitor Spending by Commodity Purchased in 2022 (Millions)



Sources: Economic & Planning Systems, Inc. (EPS). (2023). *Mariposa County Nonresidential Market Study Final Report*.
CA Economic Impact of Travel 2021

Mariposa County - Tourism

- In 2022, about 3.7 million people visited Yosemite National Park, a slight increase from the previous year.
- In the years leading up to the COVID pandemic, Mariposa County experienced a surge in tourism visits and subsequent economic impact. While on a smaller scale compared to some of its neighboring counties, **Mariposa County documented more than 1.2 million annual tourism visits in both 2018 and 2019**.
- In 2018, tourists contributed approximately $128 million to the local economy through expenditures on accommodations, dining, retail purchases, fuel, and leisure activities. This figure slightly increased to $130 million in 2019. These consecutive years saw an approximate 6% rise in both the number of visitors and the amount spent in comparison to figures reported in 2017.
- **Direct Travel Spending was about $350.6 million in Mariposa County in 2022,** a slight increase from the previous year.
- The primary purpose of visits to Mariposa County is **outdoor recreation**, with over 50% of visitors coming for this reason. This is followed by those who come to visit friends and relatives, and those who come for a vacation.
- In 2019, the majority of visitors to Mariposa County were from California, but the area also saw significant numbers of visitors from other states and countries. **The largest out-of-state visitor markets were Texas, New York, Florida, and Illinois**.
- Overnight visitors to Mariposa County are likely to be diverse in gender and educational background and come from a variety of employment situations. Many visitors are residents of California or other western states.





Mariposa Town – Development

The unincorporated town of Mariposa is undergoing several initiatives to improve the extent and quality of activities and other offerings in the area. Some of these include:

- Expected to be completed in 2024, the **Mariposa Creek Parkway** will provide a variety of community-driven recreational programs and paths for pedestrians and cyclists on Mariposa Creek in the town of Mariposa. It will tie together a number of tourist facilities and destinations, running along the creek and enhanced with biking and walking trails.
- Small but full of history and backed by renowned climbers, the new **Yosemite Climbing Association Gallery and Museum** tells stories of boldness and bravery high up on Yosemite's famous cliffs.
- With a commitment to regenerative farming, **Happy Goat** operates an expansive 1,850-acre farm, located just outside of town. This farm not only fosters sustainable agricultural practices, but also ensures access to the entire Happy Goat ecosystem through agritourism offerings – dining, events, animal petting areas and more.
- The **California Department Of Transportation (Caltrans)** started a maintenance project in July 2023 that will **improve State Route 140** East Whitlock Road and The Yosemite National Park entrance in Mariposa County. This project will benefit tourists and residents traveling to and from the town of Mariposa to Yosemite, as well as general travel throughout the County. The project is expected to be completed Spring 2024.
- **The Mariposa County Creative Placemaking Strategy,** which began in 2021, aims to implement a Mariposa-specific plan that will impact tourism in the region significantly. By leveraging art and design to create authentic and engaging experiences, the strategy aims to transform Mariposa into a destination rather than just a transit point for visitors heading to Yosemite.





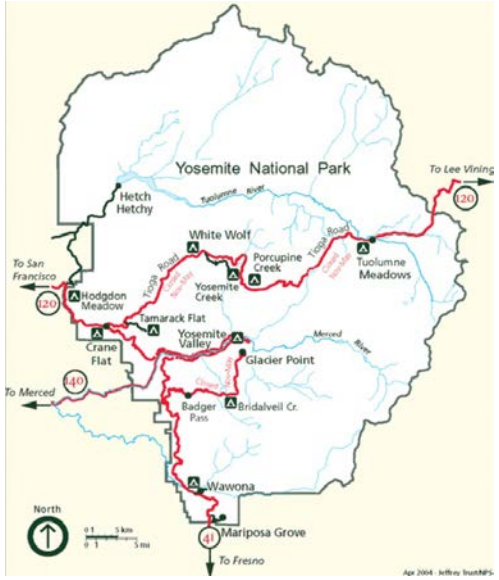
Mariposa County Access

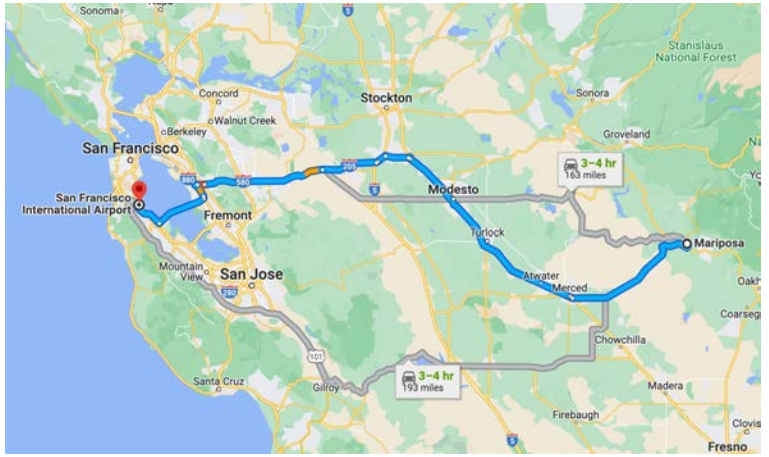
Car Traffic

- When coming in from the west, visitors can take CA-140 E through Merced. Entering from the north, Mariposa County can be accessed via CA-49 S from cities such as Sonora. From the south, inbound visitors can use CA-99 N and CA-140 E through cities like Fresno.
- Average travel time via car from **San Francisco** is 3 hrs, from **Fresno** 1 hr 15 min, and from **Los Angeles** around 4 ½ hrs.
- Yosemite operates a free shuttle system that connects visitors to major points of interest in the park for those without a car.

Rail, Bus, and Plane Traffic

- The closest major airport to Mariposa County is Fresno Yosemite International Airport (FAT). From FAT, cars are available to rent and drive to Mariposa County, which is approximately a 1.5 to 2-hour drive.
- More than 31 million passengers arrived in San Francisco International Airport (SFO) and Oakland International Airport (OAK), combined, in 2022.
- While there are no direct passenger train services to Mariposa County, the Amtrak train can be taken to Merced, which is the nearest city with a train station. From Merced, continue the journey to Mariposa County by car. Amtrak's San Joaquin line serves Merced, connecting it to various locations within California.







Mariposa Demand Generators







Recreational Tourism Destination

Yosemite National Park and Adjacent National Forests

Mariposa County, home to Yosemite National Park and Sierra National Forest, is renowned for its stunning natural beauty. Upwards of 3 million people visit Yosemite National Park every year. Yosemite spans about 1,200 square miles, with towering waterfalls, millennia-old Sequoia trees, and some of the most unique rock formations in the United States. Landmarks, such as El Capitan, Half Dome and Glacier Point, attract people from all over the world. Yosemite is also bordered by two other parks, Stanislaus National Forest to the North and Sierra National Forest to the south. Both forests serve as an outdoor destination for those visiting the area looking to go outside of Yosemite.

Summer Activities

During the summer months, Yosemite National Park becomes a haven for outdoor enthusiasts. Hiking takes center stage with trails suitable for all levels, leading to different waterfalls, viewpoints and the iconic Half Dome. Rock climbers are drawn to legendary formations such as El Capitan, while biking is a great way to explore designated paths and roads. The park's rivers provide opportunities for swimming and white-water rafting, and wildlife enthusiasts can spot different critters in their natural habitats. Guided tours and programs provide insights into Yosemite's history and ecological wonders, ensuring a fulfilling summer experience.

Winter Sports

Cross-country skiing and snowshoeing are two of the most popular winter activities in Yosemite National Park and the trails around Mariposa County. Visitors can also go skiing and snowboarding at nearby Badger Pass, Dodge Ridge, and Bear Valley resorts. Ice-skating at Badger Pass Ski Area or and snow tubing are two additional options to seek out. Finally, hikers come year-round to the area to appreciate the terrain in all conditions.

Mariposa Demand Generators



Wineries

Mariposa County boasts a small but growing wine industry. Among the notable wineries in the region are Casto Oaks Fine Wine and Art, Silver Fox Vineyards, Yosemite Cellars, Butterfly Creek Winery, and John David Winery. While not as robust a part of the economy as other wine-producing areas in the state, Mariposa County's wineries offer visitors a unique tasting experience amid the region's scenic beauty.



Western History

In the mid-19th century, the discovery of gold along the banks of the Merced River sparked the California Gold Rush, leading to a frenzied influx of prospectors and settlers to the region. Legendary mining towns such as Mariposa, Coulterville, and Hornitos quickly emerged as bustling hubs of activity, attracting fortune seekers from far and wide. These towns bore witness to the boom-and-bust cycles of gold mining, experiencing periods of unparalleled prosperity followed by economic downturns. Despite the eventual decline of the mining industry, the legacy of Mariposa County's mining towns endures through their well-preserved historic buildings, museums, and cultural landmarks, offering visitors a glimpse into the rugged frontier spirit of the American West.



Agritourism

From ranches to family-owned farms, the County's agritourism attractions showcase the region's rich agricultural heritage and diverse landscape. Visitors can find farm tours to learn about sustainable farming practices and pick their own fruits at orchards, participate in hands-on activities such as cheese-making or olive oil pressing, and attend seasonal harvest festivals. Mariposa County's agritourism offerings provide an immersive opportunity to connect with nature, support local farmers, and enjoy the fresh flavors of the region.

Mariposa Demand Generators



Nearby Museums

Mariposa is home to multiple museums including The Climbing Museum, The Mariposa Museum and History Center, and The CA State Mining and Mineral Museum. The Climbing Museum in Mariposa County stands as a captivating testament to the region's climbing heritage and the pioneering spirit of climbers. The museum showcases a diverse collection of artifacts, memorabilia, and interactive exhibits that chronicle the evolution of climbing in the area. Both The Mariposa Museum and History Center, and The CA State Mining and Mineral Museum provide a testament to the area's rich history and origins.



Annual Events

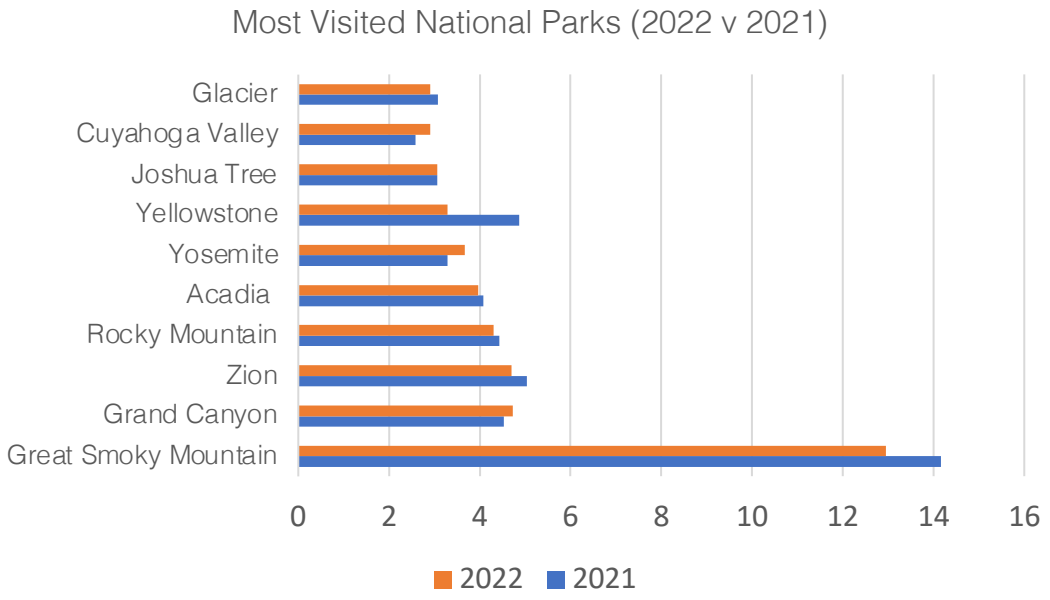
Mariposa County hosts a number of annual events including the Butterfly Festival, Music on the Green, Art, Wine & Wheels, The Mariposa Fair, Mariposa Pride, The Annual Crab Feed, The Gem & Mineral Show, and many more. These events draw many visitors to the area as well as provide guests visiting the park with alternative activities during their stay. Further, these events support the local community of artists, musicians, and wine makers.

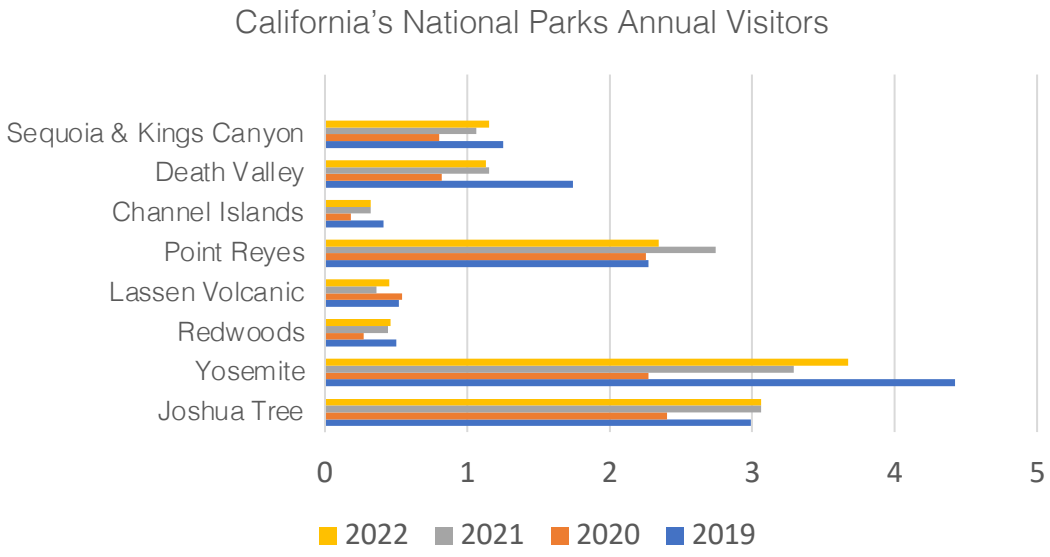


Educational Programs, Tours and Camps

Camp Kids in Yosemite is an educational program that provides kids with an opportunity to connect to nature, learn about the park's diverse ecosystem, and gain a better understanding of conservation efforts. Through guided hikes, informative programs, and interactive activities, Camp Kids in Yosemite aims to cultivate an appreciation for the park's natural history and the importance of preservation. In addition to Camp Kids, there are many other education and tour programs in Mariposa County, such as rafting and sky-diving. Also plane, biking, hiking, and yoga tours.

National Parks Visitation

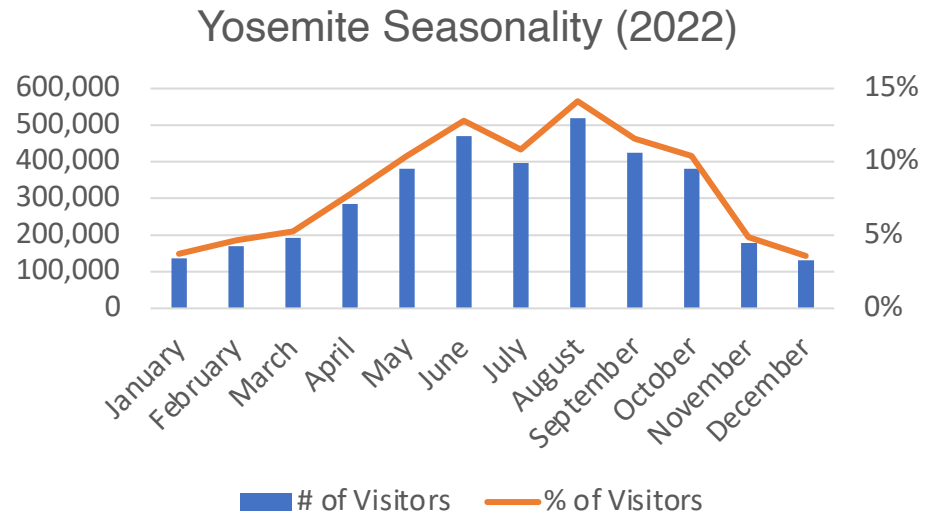




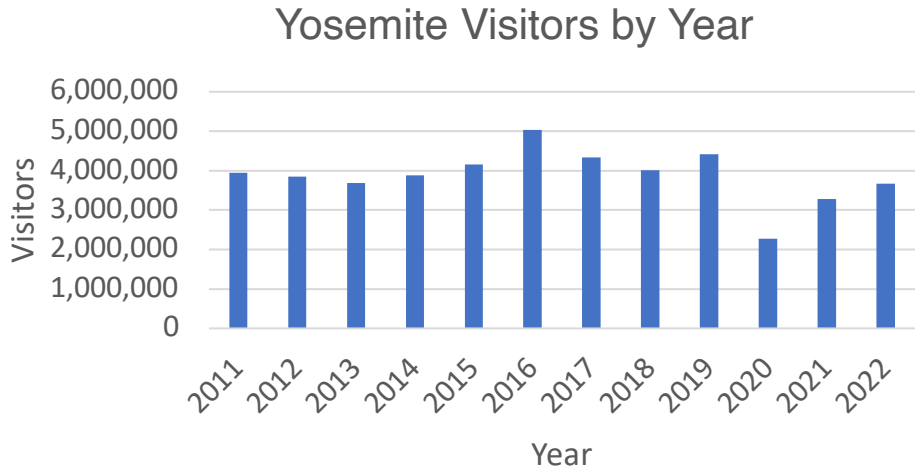
- The National Parks System consists of over 423 parks made up of parks, monuments, memorials, beaches and recreational areas. Out of the 423 parks, 62 are considered "National Parks."
- Recreational visits to U.S. National Parks fluctuated in recent years: 2019 saw 327.5 million visits, followed by a pandemic-induced drop of 27.5% to 237.1 million in 2020. Visitation rebounded to 297.1 million in 2021 and continued to rise to around 312 million in 2022, marking a 5.1% increase from the previous year and a positive trend towards pre-pandemic levels.
- While 8 of the top 10 most visited National Parks maintained their rank in the top 10 in 2022, Yosemite and Glacier lost their top rank and were replaced by Joshua Tree and Cuyahoga Valley. This is likely due to the individual Parks' imposed restrictions as well as each location's accessibility by car and plane during COVID.
- Please note that the Great Smoky Mountains contains a road connecting North Carolina and Tennessee. It does not charge an entrance fee and is considered a commuter road, not a pure park destination. This, in addition to its proximity to cities such as Knoxville, TN and Ashville, NC, can be used to justify its abnormal popularity and visitation numbers.
- The Mighty Nine: California has nine National Parks driving tourism including (in descending order of 2021 visitors) Yosemite (2.8 mm visitors), Joshua Tree (2.3 mm visitors), Death Valley (1.7 mm visitors), Redwood (1.6 mm visitors), Sequoia & Kings Canyon (1.5 mm visitors), Channel Islands (1 mm visitors), Lassen Volcanic (500k visitors), Pinnacles (400k visitors), and Point Reyes (300K visitors).

Source: National Parks Services (2022

Yosemite National Park



Source: National Parks Services (2021)



Source: National Parks Services (2021)

- **Yosemite National Park was the sixth most visited park in 2022 and eighth most visited park in 2021 in the US.** It is the most visited of the nine National Parks in California.
- Between 2010 and 2019, Yosemite experienced a 48% overall growth in visitors. All of Yosemite's visitors are considered recreational guests.
- **The South Entrance located in Mariposa County is the most popular entrance to get into Yosemite National Park, accounting for around 38% of visitors entering.** The second most popular is the West Entrance, which sees 25% of visitors.
- Historically, tent campers within the Park made up approximately 50% of the overnight stays in Yosemite, while concession lodging and RV's each accounted for approximately 25%. However, in 2020, Tent Campers and RVs increased to approximately 60% and 30% respectively, while concession lodging decreased to approximately 10% of Yosemite's overnight stays.
- Yosemite's overall visitation numbers for 2020 were down from 2019 due to the pandemic. However, the Park experienced a surge in visitors during the last three months of the year. Approximately 30% of its total annual visitors came during those months in 2020, compared to around 20% during the same period in 2019.

Source: National Parks Services (2021)

Travel Trends

Nature-based & Experiential Travel

Adventure Travel

Staying Local & Sustainability

Agritourism

Travel Trends

There are a confluence of factors that are driving demand for hospitality product that is nature-based, recreational, and cultural, all of which have been made more poignant during – and since – the COVID pandemic. Remote work has led people to embrace life beyond the urban center in far greater numbers, knowing they can get to the office 2 or 3 times a week, if at all. Visitation to National Parks increased as families discovered newer product to help them enjoy a nature-based holiday. Travel trends that were once prevalent have become even more relevant, as people across the world gave up air travel in search of more connected, cultural, and nature-based experiences in "drive-to destinations" from major cities.

Mariposa County offers a great canvas to embrace these trends with improved hospitality offerings. While Yosemite National Park has been the single largest driver to attract visitors, the area is teeming with more offerings, including the upgrades to the Mariposa Creek Parkway trail, an agritourism-centered Happy Goat Farm that will provide visitors the chance to interact with farm animals, and a strong connection to the region's western history with a wide variety of towns to visit such as Amador City, Coulterville, Murphy, and Sutter Creek.

These trends are described in the forthcoming pages as unique factors driving demand to more remote areas and forcing products and services to subsequently evolve into appropriate supply.



Adventure Travel



Cultural Tourism



Agritourism

Experiences and a “Return to Nature”

- Nature-based tourism had upwards of **$25 billion in direct expenditure, contributed $13.5 billion to the GDP,** and held a 2% share of the travel industry, according to 2019 data from the World Travel & Tourism Council.
- The need for a digital detox within our busy, connected lives has led to the widely acknowledged trend that millennials are the first generation to value experiences over possessions.
- According to a Bloomberg study, 55% of US millennials spend more on live experiences than they were previously.
- TripAdvisor reported that in a recent survey, **59% of respondents prefer destinations that are off the beaten path with nature-based activities** such as boating, canoeing, horse riding, and skiing.
- Data from Bloomberg finds that almost 70% of people over 40 years old, and 60% of people under 40, define success in terms of personal fulfilment. Self-actualization is at the forefront of the new concept of luxury, and experiences that foster and promote this have taken center stage in our traveling choices.
- A Skift Research 2018 survey found that 67% of affluent travelers would rather spend their money on activities, than on a nicer hotel, up 8% from the previous year.





Adventure Travel

While adventure travel may be an aspirational concept and can mean different things for different people, it is **a combination of nature, culture, and physical activities that inspire and motivate people to get outside and explore** beyond their comfort zones.

- The global adventure tourism market was valued at **$586 billion in 2018, and is expected to rise to $1.6 trillion by 2026**, experiencing a CAGR of 13.3% in 7 years. In the upcoming decade it is expected that **North America will be the biggest destination** for adventure tourism, in part because of the attraction of the National Parks and their social media popularization.
- In the U.S., **7% of the population (15 million people)** take part in outbound **intensive adventure** experiences, a market worth $40 billion. Intensive means pushing their limits and actively seeking out new destinations where the culture and lifestyle are different from their own.
- Popular adventure activities include mountaineering, hiking, scuba diving, river rafting, along with activities that revolve around a theme such as culinary or wellness.
- Two prominent emerging adventure travel trends include nomadic sabbaticals and intrepid families. People are taking more time off from work to have new experiences. Millennial parents are increasingly including their children in adventure travel trips as learning opportunities to increase awareness of new cultures.
- One of the biggest market drivers in the upcoming decade will be the increase in disposable income.
- In the U.S., average retail trip price for an 8-day adventure trip is $3,000. On average, 74% of trip costs are spent with local suppliers.
- In the U.S., the **majority of adventure tour guests are couples (47%)**, followed by solo travelers (19%) and groups (18%).





Mariposa County, CA - 2023

Staying Local & Sustainability

Staying Local: While not a new trend, it is notable in this context that domestic travel represents a large majority of the travel expenditures in the world.

- U.S. domestic tourism spending peaked in 2019 at $972 billion, with a CAGR of 51% between 2010 and 2019. Domestic tourism spending is expected to return to 2019 levels by 2024. **"Domestic travel helps address seasonality within regions, while also dispersing tourists to less visited rural areas, which tend to be overlooked by foreign visitors."**
- During border closures during COVID, domestic travel was more resilient than international travel, dropping 45% in spending from the previous year compared to the approximate 70% decline of international visitor spending. Prior to COVID, domestic leisure travel in the US increased 1.9% in 2019 to a total of 1.9 billion trips. **The pandemic increased the share of domestic travel in the US to account for 95% of tourism spending.**

Sustainable and eco-conscious travel is led by a growing concern for the environment. It is used as a method to appreciate natural beauty before it disappears. It is also rooted in one's desire to reduce their ecological footprint through more local travel.

- Booking.com publishes an annual sustainable travel report around Earth Day and notes the **increasing trend among travelers intending to stay at least once in an eco-friendly or sustainable accommodation** in the year ahead – from 62% in 2016 to 81% in 2021. The survey (consisting of more than 29,349 travelers across 30 countries) states further that **83% of travelers believe sustainable travel is an important issue.**
- A 2019 National Geographic consumer survey of 3,500 adults in the US found that **42% of respondents remarked sustainable travel decisions as a priority.** The same survey found that half of US travelers who prioritize sustainability in their travel decisions are 18 – 34 years old.
- **66% of millennials say they are willing to pay more for services by companies committed to creating a positive environmental impact.**

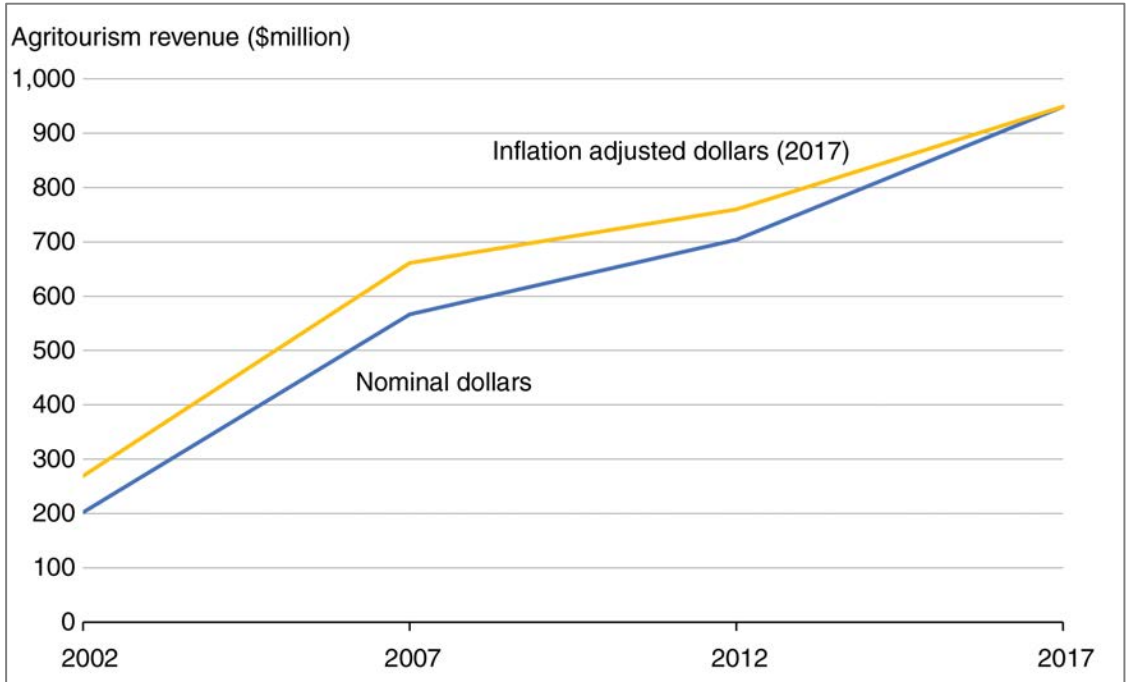
Agritourism Trends

Agritourism – the use of working agricultural land for non-farming, income-generating recreational activities – is a recently renewed phenomenon in the US that has grown out of a mutually beneficial desire for travelers to connect to nature and experience the American farmland in its authenticity, and for farmers to engage in a diversification of income streams.

Consisting of farms, wineries and ranches, agritourism in the US has seen significant growth since 2002, accounting for 5.6% of farm-related income in 2017. As of 2017, 28,575 farms offered agritourism and recreational services.

According to the US Department of Agriculture, the revenues generated from US agritourism more than tripled in 15 years, reaching $950 MM in 2017.

Note: 2017 is the most current data available.



Note: Values for the blue line are adjusted for inflation using the chain-type gross domestic product (GDP) deflator (2017 = 100). Nominal dollars are not adjusted for inflation.
Source: USDA, Economic Research Service using data from USDA, National Agricultural Statistics Service, 2002, 2007, 2012, and 2017 Census of Agriculture.



Market Analysis

Customer Analysis

Hotel Supply

Hotel Demand

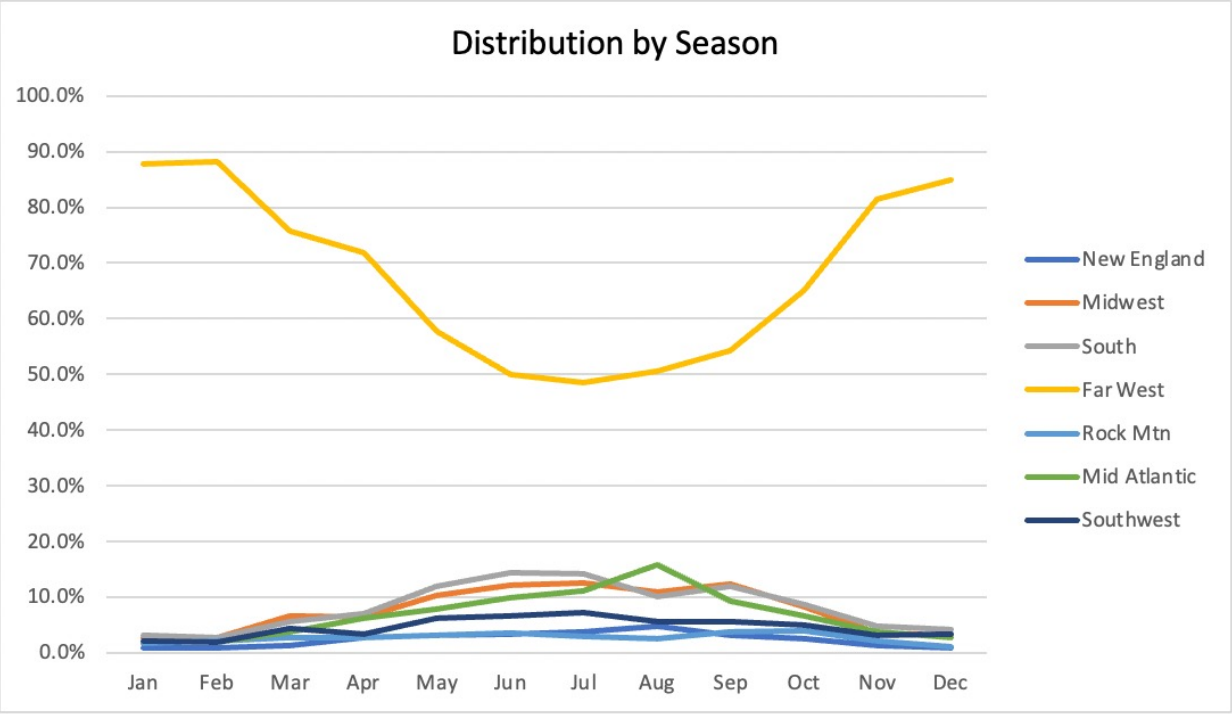
Demand Pool

Competitive Environment

Customer Analysis – Mariposa County

The Yosemite / Mariposa County Tourism Bureau contracted HMA Intelligent Marketing to perform an assessment of the visitor base and trends to the region in 2019. PKF presents relevant findings from this study in the following pages.

- HMA received 829,993 guest history records from the following properties: Best Western, Cedar Lodge, Tenaya Lodge, Yosemite Bug and Yosemite View Lodge.
- Data involved in this study is from January 2014 to 2019.

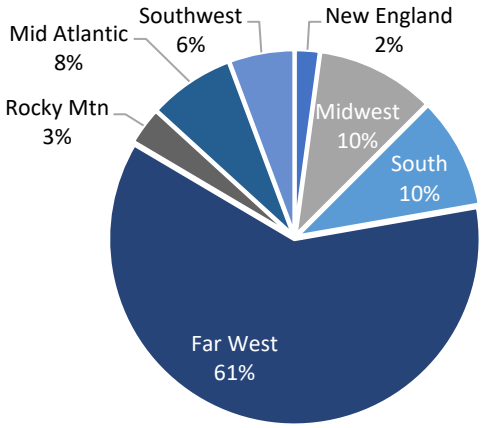


HMA 2019 study

Guests by Origin and Season

- Visitors from the Far West consistently account for the largest percentage of total visitors, regardless of season.
- The high season is considered to be from May to September. The influx of guests from all geographic regions during high season balances out the otherwise dominant presence of visitors from the Far West.
- During the rest of the year from October to April, tourists from the Far West comprise an average of 69.4% of total Yosemite visitors.
- New England has the lowest percentage of total visitors hitting just 3.8% in its best performing month, and 0.8% in its worst.

Customer Analysis – Mariposa County



Top Markets — Averages				
	% Vis	% Nts	Avg	Tot/Nt
San Francisco Bay Area	19.7%	17.7%	2.1	$204
Los Angeles	11.6%	12.9%	2.6	$222
Sacramento - Stockton	6.0%	9.7%	3.8	$165
Fresno — Visalia	4.6%	6.3%	3.2	$164
New York	2.6%	2.4%	2.1	$268
San Diego	2.6%	2.6%	2.3	$228
Montere - Salinas	2.1%	1.9%	2.0	$203
Santa Barbara - SLO	1.8%	1.8%	2.3	$212
Chicago	1.2%	1.1%	2.3	$249
Boston	1.1%	1.0%	2.2	$262
Washington DC	1.0%	1.0%	2.2	$250
Total			2.3	$208

HMA 2019 study

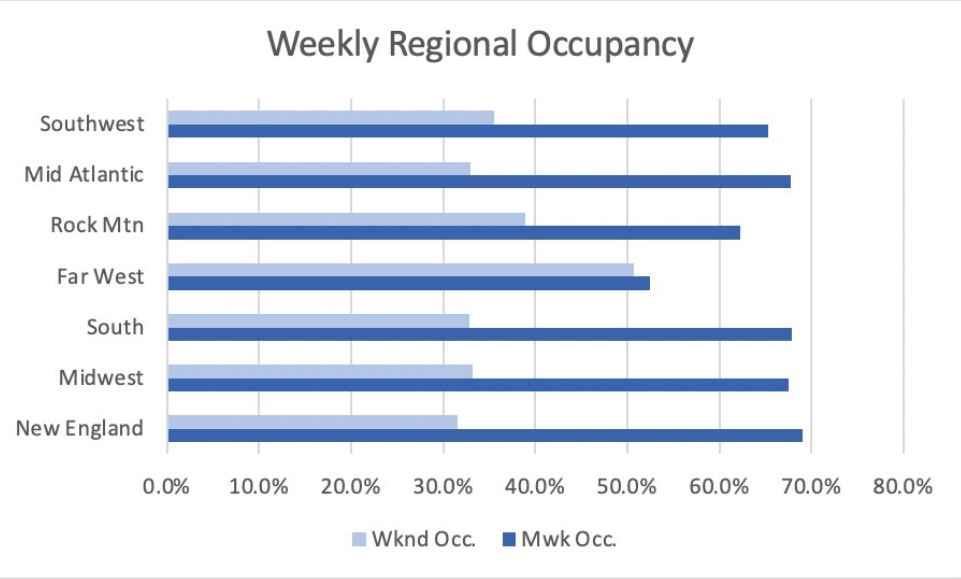
Distribution by Market

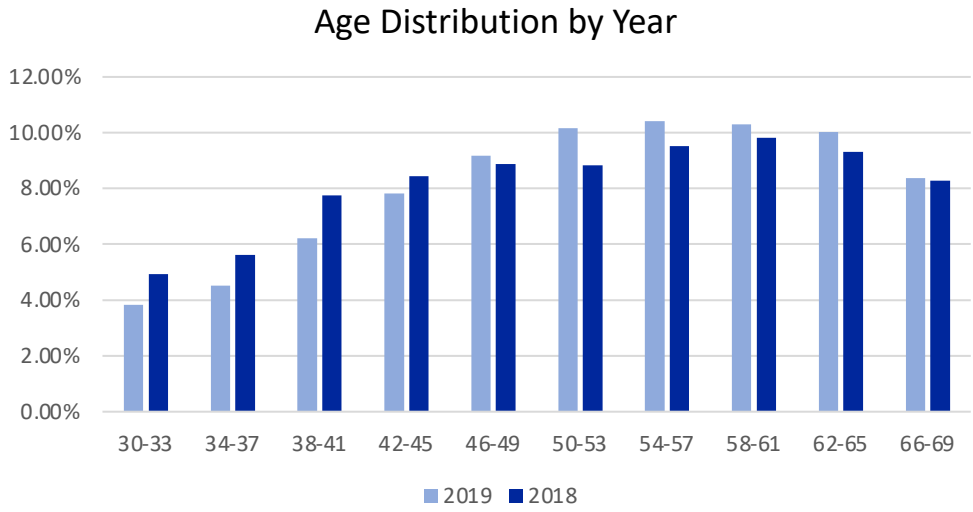
- With 61% of total yearly visitors arriving from the Far West, a few key cities within the region carry fundamental value to Yosemite and Mariposa County's tourism: San Francisco, Los Angeles and Fresno.
- 7 of the 11 highest markets come from the state of California, while the other four – New York, Chicago, Boston and Washington DC – represent areas much further east.
- The Midwest and South represent opportunity for greater marketing and increased capture as they do not provide many visitors.
- Nearly 1 in 5 visitors comes for the San Francisco Bay Area, spending some of the lowest number of nights (2.1) and money per night ($204) within the study.
- New Yorkers and Boston visitors spend the most per night ($268 and $262) while only spending 2 days on average.
- More local Sacramento and Fresno visitors spend more than 3 days on average and ~ $165 per night.

Customer Analysis – Mariposa County

Distribution by Market

- Weekly occupancy by region stays quite consistent across the board with only the Far West seeing nearly an equal number of visitors regardless of the day of the week: 52.5% (midweek) and 50.7% (weekend).
- The largest difference in occupancy comes from New England where midweek occupancy normally reaches 69% while weekend occupancy typically reaches just 31.6%.
- Not shown on graph is that the San Francisco Bay and Fresno markets uniquely have stronger midweek patronage than weekend patronage. They can avoid the crowds.



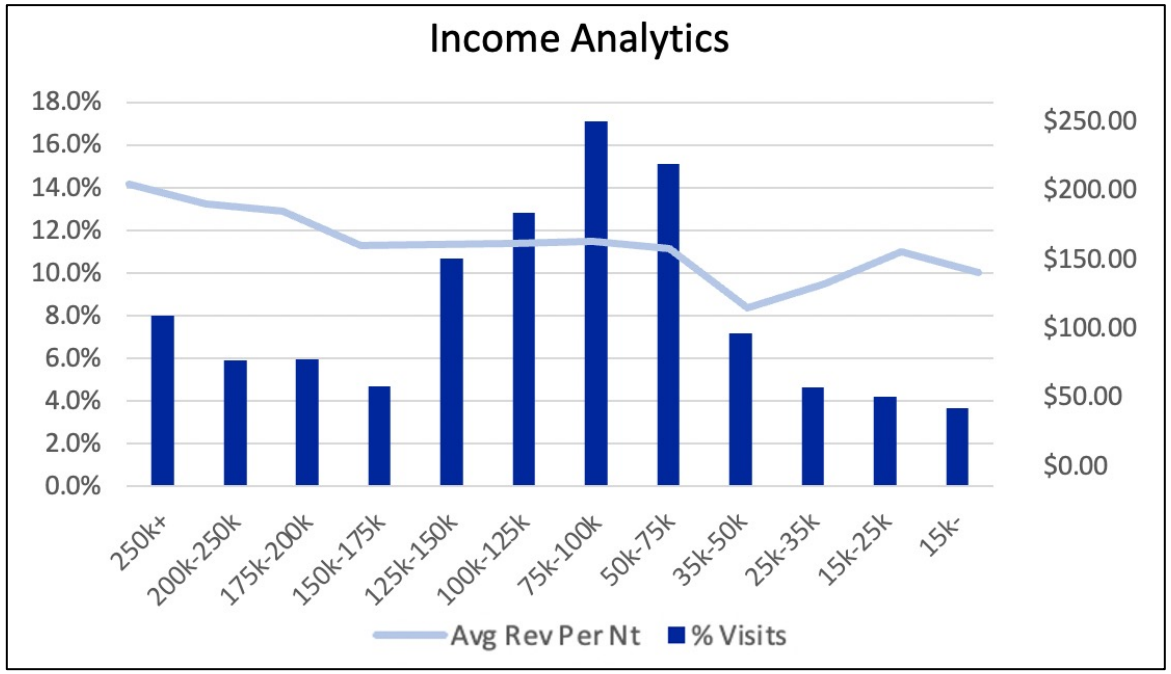


Distribution by Age

- We have condensed the data of all age ranges to show just the key demographic of 30-69 years old (81% of the total tourism market in Yosemite and Mariposa County), making it the target range for future endeavors.
- The bell curve demonstrates that 54-57-year-olds made up the largest percentage of park visitors in 2019, and that the years surrounding it have consistently grown in numbers relative to 2018.
- Of the ages shown, 30-33-year-olds have constituted the least amount of Yosemite tourists. This may be a result of surveying hotel stays, not campers.

HMA 2019 study

Customer Analysis – Mariposa County



HMA 2019 study

Distribution by Income

- This graph demonstrates the correlation between a patron's annual income, their average nightly revenue, and the total percent of visits their income bracket comprises.
- As to be expected, the higher one's income, the more they are usually willing to spend per night on a hotel room.
- People making $250k+ spend an average of $204.82 per night, while those making $35-50k spend the lowest at $115.16 per night.
- Across different income brackets there are many fluctuations in how often guests visit the park and its surrounding areas, but the range between $35-175k in income depicts a traditional bell curve:
  - Overall, this general range is 67.6% of the total tourism population.
  - Here, families with a $75-100k yearly income have the largest group making up 17.1% of all visits.
  - The lowest is found with families that generate less than $15k per year, as they only bring in 3.7% of all tourists.

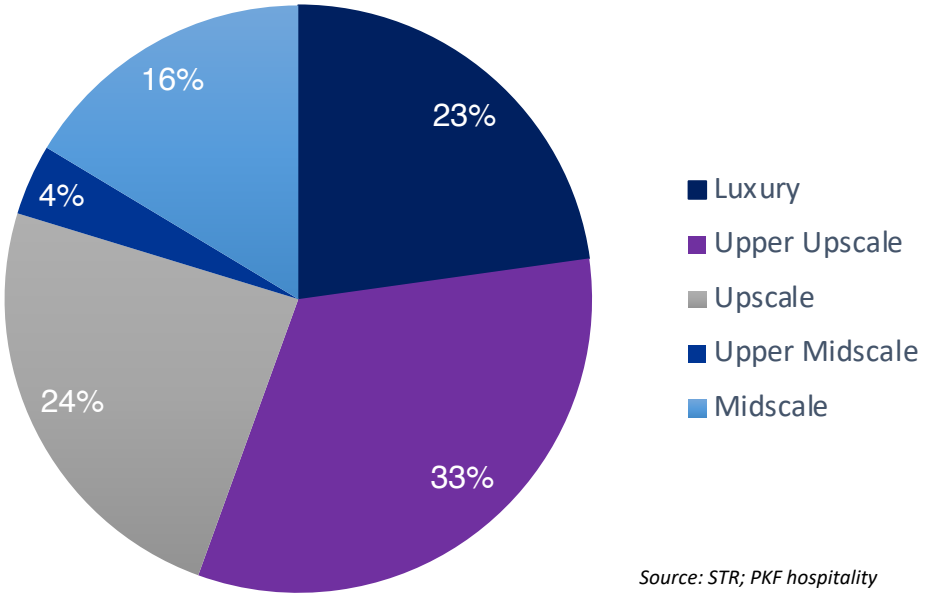
Hotel Supply – Mariposa County

Existing Hotel Supply

- As of June 2023, and according to STR, a hotel data collection company, there are only six hotels within the Town of Mariposa, CA.
- 17 hotels exist in Mariposa County (including the six in town), which encompass Yosemite National Park and surrounding areas. Only four of the 17 report to STR with performance data.
- With regards to hotel class in the County, there are two luxury, five upper upscale, three upscale, one upper midscale and six midscale hotels.
- In total, the California North Central region [Merced/Central, Stockton/Modesto] has a total supply of 1,988 keys
- In contrast, the city of Groveland, within Tuolumne County, measures 83% of its rooms in the upper upscale or luxury category.



Hotel Class By Key Count



Source: STR; PKF hospitality

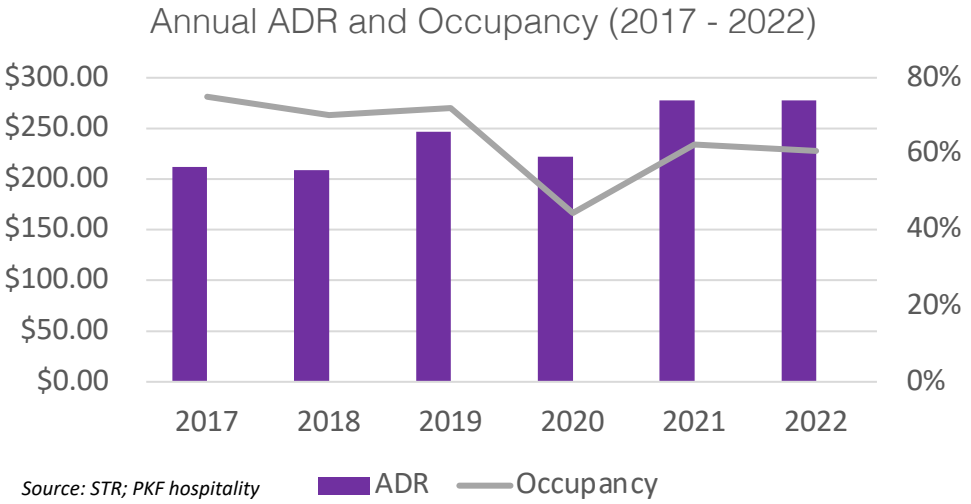
Hotel Classifications

- The classification of hotels by STR into the above categories addresses industry-wide standards on service levels, amenities, and overall cost/ positioning.
- Note: the data-collecting company, STR, is different than the widely-used term STR to indicate Short-Term Rental.

Hotel Demand – A Yosemite Comp Set

PKF consulted a data set provided by an STR Trend Report to assess market performance at a higher-end of the market: upper midscale to luxury, as seen in the box to the lower right. Our findings include the following:

- Supply in the competitive "comp" set experienced a significant surge from 2018 to 2019. Autocamp added 103 rooms in 2019, increasing room count 16.5% from 667 in 2018 to 770 in 2019.
- Those rooms were absorbed by market demand, as seen in the comp set's *increase* in occupancy from 2018 to 2019 from 70% to 72%. Normally, the addition of rooms causes a drop in occupancy across the comp set supply.
- Following the onset of the COVID pandemic in 2020, occupancy levels still have not returned to what was seen pre-COVID, with a reported occupancy rate of 60.8% in 2022 compared to 75% in 2017.
- After 2020, 2021 saw a surge in ADR with the average nightly rate from February – December measuring $278 (January information was not provided) versus a previous high in 2019 of approximately $250.

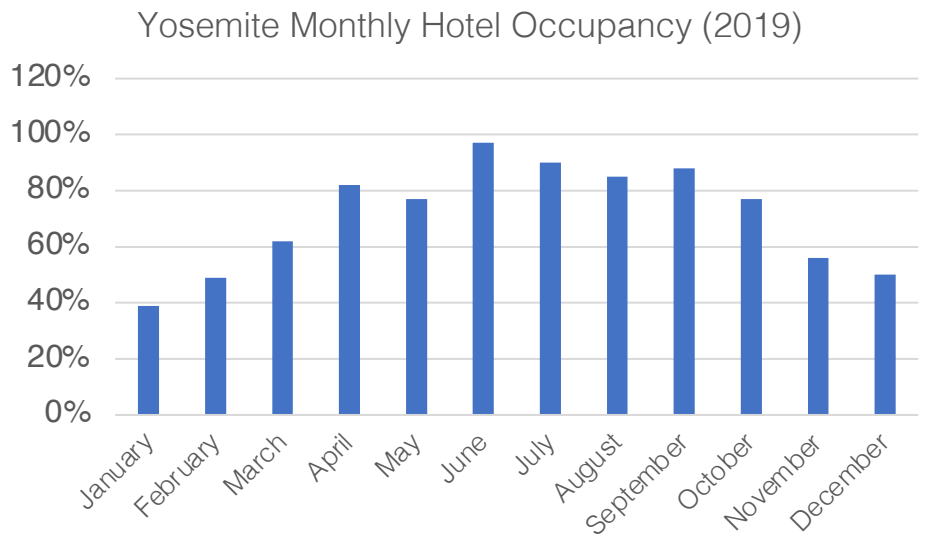


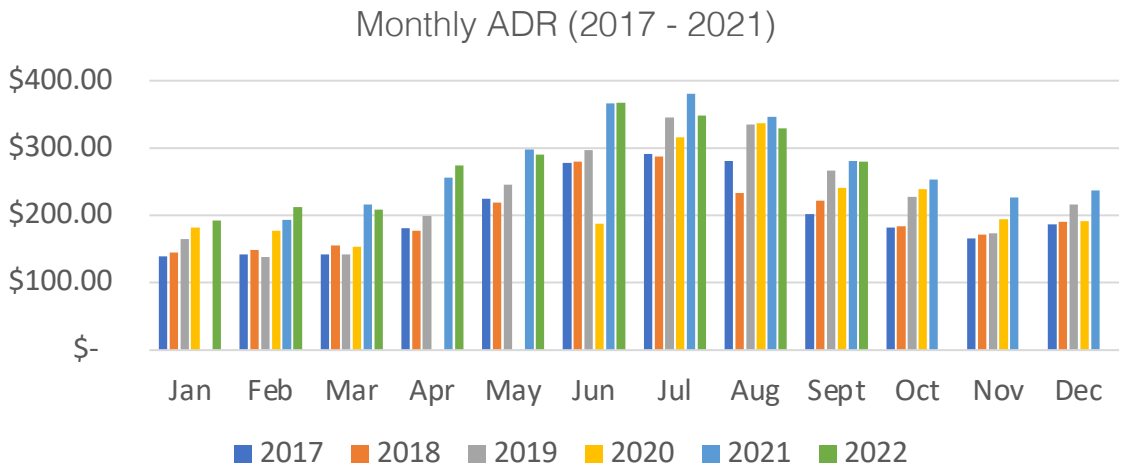
Source: STR; PKF hospitality

Name of Establishment	Class	Rooms
Name	Name	#
The Pines Resort & Conference Center	Luxury Class	104
Tenaya Lodge at Yosemite	Luxury Class	352
Best Western Plus Yosemite Gateway Inn	Upper Midscale Class	133
Best Western Plus Yosemite Way Station Model	Upper Midscale Class	78
Autocamp Yosemite	Luxury Class	103
Average	X	154

Hotel Demand – A Yosemite Comp Set, cont'd.

- During the period spanning from 2017 to 2022, the **months of May through July consistently boasted the highest average occupancy**, while January experienced the lowest levels.
- **From 2017 onwards, there has been a consistent increase in the Average Daily Rate (ADR) for almost every month**. The highest ADR aligns with the monthly occupancy during May to August, while the lowest ADR is observed from January through March.
- Note: Average Daily Rate is different from published rack rates in that it is actual revenues from room sales, including discounts.
- In 2018, the Average Daily Rate (ADR) experienced a slight 1.4% decline, primarily occurring between April and August.
- ADR and occupancy saw an increase in 2021, but 2022 saw a slight decline in numbers most likely due to the continued concerns with the pandemic and economic conditions.
- Occupancy during August of 2019 saw a major spike from the previous year, jumping from 53% to 85%. This was due to the Ferguson Fire in 2018.

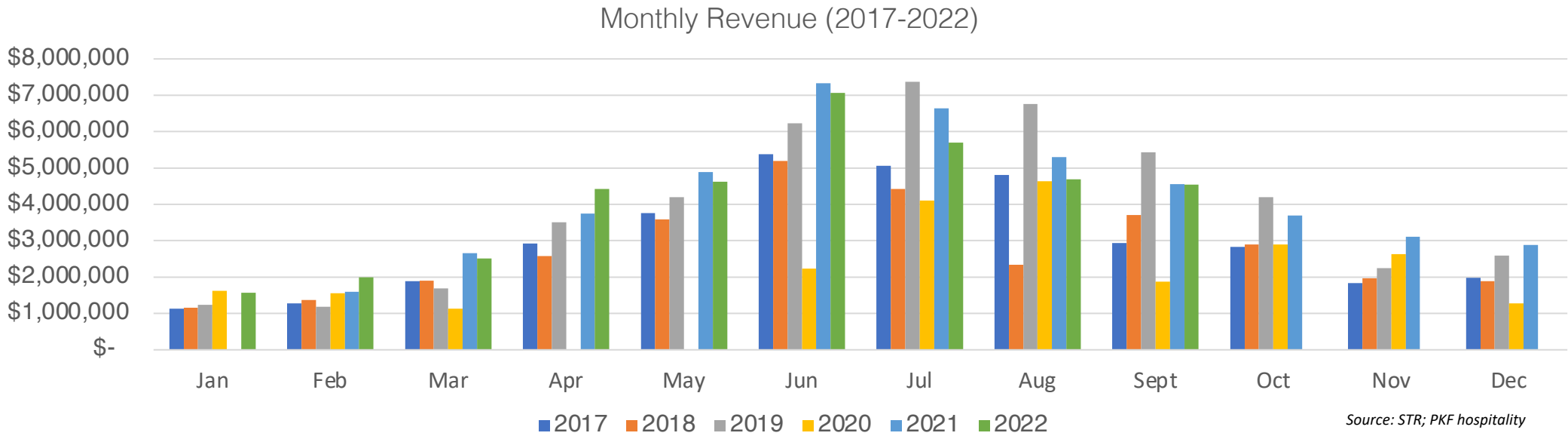




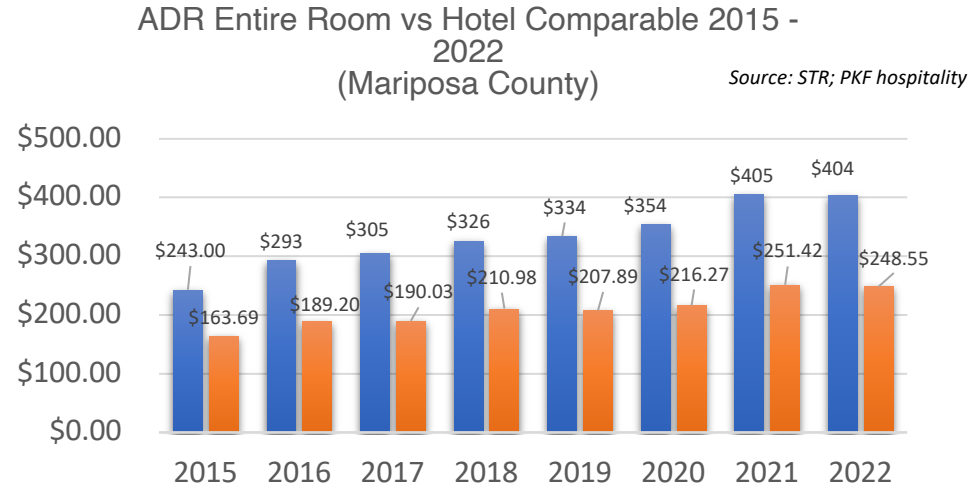
Source: STR; PKF hospitality

Hotel Demand – A Yosemite Comp Set, cont'd.

- The year 2019 marked a notable upswing in revenue, registering an impressive 41.3% increase when compared to the preceding year, 2018, which had encountered a discouraging 7.8% downturn. The increased revenue in 2019 could be due to inflation and an increase in visitation.
- Data is missing for April & May of 2020 and January 2021 due to the impact of the COVID pandemic. Additionally, the data for 2022 ends in September.
- A noticeable upward trend in revenue is observed during the months of June through August from 2017 to 2022, while January and February consistently exhibit the lowest revenue figures across all the years.
- There has been overall growth over time, outside of the drop in 2020, and if the growth trend continues revenue should surpass pre-COVID years.



Short Term Rental Demand





PKF looks at data for Short-Term Rentals in addition to hotel performance to assess market activity. The following is for Mariposa County from AirDNA, a site that studies Airbnb, VRBO and Homeaway listings.

- ADR for the Mariposa market in 2022 was $404 for home listings.
- The 2022 ADR of $248.55 for hotel-comparable properties (single rooms or studios) was higher than the State's hotel average of $148.83 according to an STR report on hotel performance.
- Occupancy, however, measured 61% for the Hotel Comparable rooms, versus 72% for the representative comp set of 5 hotels. These units have a slightly longer length of stay than the traditional hotel rooms – closer to 3 nights' average than the 2 nights for hotels.
- Occupancy for the Hotel Comparable category in 2022 nearly outperformed all Short-Term Rentals in every month other than the months of June and December. This may be due to family travel during summer and winter holidays.
- According to a BAE Urban Economics study, "areas that were closer to the National Park had the highest rates at $400 and $600 per night, while areas like Mariposa and Midpines had more modest rates of $260 and $270 per night. Areas like Coulterville and Cathey's Valley had rates of $200 or less per night."

Competitive Environment – Hotels

To draw conclusions regarding the positioning and financial viability of the potential future investment and development in Mariposa, PKF carried out a comprehensive analysis of the local hotel market and conceptual competitors. The following pages contain an overview of the local hotel environment including inside and outside Yosemite National Park.

Mariposa Town/County				
Hotels	# of keys	Distance from Park Entrance	Amenities	Meeting Spaces
Tenaya at Yosemite	352	8 Minutes	game room, sauna, spa, pool, shops, gym	14 meeting rooms, 10,000 sq. ft. ballroom w banquet seating for 850 people
Autocamp Yosemite	103	39 Minutes	community fire pits, complimentary mountain bikes, pool, BBQ kits, hammocks, General Store	clubhouse for meetings of up to 48 guests
Yosemite Bug Rustic Mountain Inn	50	35 Minutes	health spa, cafe, amphitheater	have event venues for 50-120 people
Yosemite View Lodge	336	5 Minutes	game room, fire pits, pool, hot tub, gym	event spaces can fit 24 to 60 people
Little Valley Inn	6	55 Minutes	individual private shaded patio	n/a
Best Western Plus Yosemite Way Station	78	50 Minutes	pool, breakfast	one room fits 10-15
5th Street Inn	9	48 Minutes	n/a	n/a
The Monarch Inn	48 or 52	47 Minutes	complimentary cold breakfast, pool	n/a
Mariposa Lodge	42	47 Minutes	pool, whirlpool	n/a
Yosemite Inn	25-27	48 Minutes	n/a	n/a
Quality Inn Yosemite Valley Getaway	52	48 Minutes	pool, whirlpool, some rooms feature full kitchens	n/a
River Rock Inn	9	48 Minutes	Hotel deli on property	n/a

Competitive Environment – Hotels

Yosemite National Park				
Name	# of keys	Distance from Yosemite Valley	Amenities	Meeting Spaces
The Redwoods in Yosemite	125	1 hour	river, entire cabin rentals	up to 100 people for formal reception
Yosemite Valley Lodge	245	In Yosemite Valley	3 eating locations, Starbucks, pool, patio, gift shop, lounge	2 banquet rooms that accommodate up to 150 people
The Ahwahnee	121	In Yosemite Valley	pool, lounge, bar	meeting facilities accommodate 25-150 people
Wawona Hotel	104	56 Minutes	horse stable, golf course, pool, sunroom	meetings for 25-150 people
Curry Village	481	In Yosemite Valley	ice skating rink, food stands, pool, amphitheater	banquet space and patios for 10-400 people
The Tuolumne Lodge	69	90 Minutes	Wood burning stove and wood	n/a
Housekeeping Camp	266	In Yosemite Valley	grills	n/a

Note: All hotels in this chart are operated by Yosemite Hospitality (Aramark) other than The Redwoods in Yosemite.

Competitive Environment – Hotel Rack Rates

The chart below is an analysis of the average room rate for the local comp set hotels in Mariposa County comparing room type on weekdays vs weekend for high and low seasons

Mariposa Town/County					
Hotels	# of keys	Low Season Weekday Rate	Low Season Weekend Rate	High Season Weekday Rate	High Season Weekend Rate
Tenaya at Yosemite	352	$248-$664	$259-$710	$359-$848	$458-$1,076
Autocamp Yosemite	10 or 12	$248-$554	$238-$482	$353-$557	$453-$629
Yosemite Bug Rustic Mountain Inn	50	$80-$255	$105-$285	$139-$355	$139-$355
Yosemite View Lodge	336	$128-$448	$282-$642	$282-$642	$302-$662
Little Valley Inn	6	$179-$189	$179-$189	$179-$189	$179-$189
Best Western Plus Yosemite Way Station	78	$120.89-$130.19	$134.49-$153.44	$274.34-$283.64	$288.29-$302.24
5th Street Inn	9	$119-$149	$139-$165	$205-$375	$209-$375
The Monarch Inn	48 or 52	$89.63-$98.63	$96.75-$106.5	$196.33-$235.13	$242.25-$266
Mariposa Lodge	42	$95-$109.73	$109.25-$126.35	$180.03-$207.58	$206.63-$238.45
Yosemite Inn	25-27	$92.15-$102.60	$118.75-$133	$260.30-$286.90	$275.5-$308.75
Quality Inn Yosemite Valley Getaway	52	$113-$205	$137-$232	$238-$330	$298-$393
River Rock Inn	9	$89	$89	$179	$179

Competitive Environment – Hotel Rack Rates

The below is an analysis of the average room rate for the local comp set hotels in Yosemite National Park comparing room type on **weekdays vs weekend for high and low seasons**

Yosemite National Park					
Name	# of keys	Low Season Weekday Rate	Low Season Weekend Rate	High Season Weekday Rate	High Season Weekend Rate
Yosemite Valley Lodge	245	$239-$260	$249-$269	$289.00	n/a
The Ahwahnee	121	$429-$653	$521-$1,199	$521-$1,299	$521-n/a
Wawona Hotel	104	$114-$177	$154-$232	$154-$232	$232
Curry Village	481	$103-$249	$109-$248	$160-$264	$160-n/a
The Redwoods in Yosemite	125	$348-$2,291	$410-$2932	$539-$3,364	$455-$3,364
The Tuolumne Lodge	69	closed this summer		closed this summer	
Housekeeping Camp	266	$112	$112	$112	$112

Note: All hotels in this chart are operated by Yosemite Hospitality (Aramark) other than The Redwoods in Yosemite.

Geographic Comp Set

Yosemite National Park Relevant Comp Set

The geographical comp set includes relevant sites, of varying size, operations, and unit types within the region that can be construed as potential competitors. It includes:

- Rush Creek Lodge
- Sierra Sky Ranch
- Evergreen Lodge
- Pines Resort & Conference Center

Pipeline

In addition to the existing competitive set, PKF is aware of other pipeline projects in the region that are currently being planned or under development. These projects are:

- Silvertip Lodge
- Brown Bear Development
- Wildhaven Yosemite
- Hyatt Place Mariposa

Pipeline – Pre-Application

- Terramor Yosemite
- KOA RV Resort
- Whispering Pines

Pipeline – Other

- Firefall
- Gautam Patel Hotels Collection

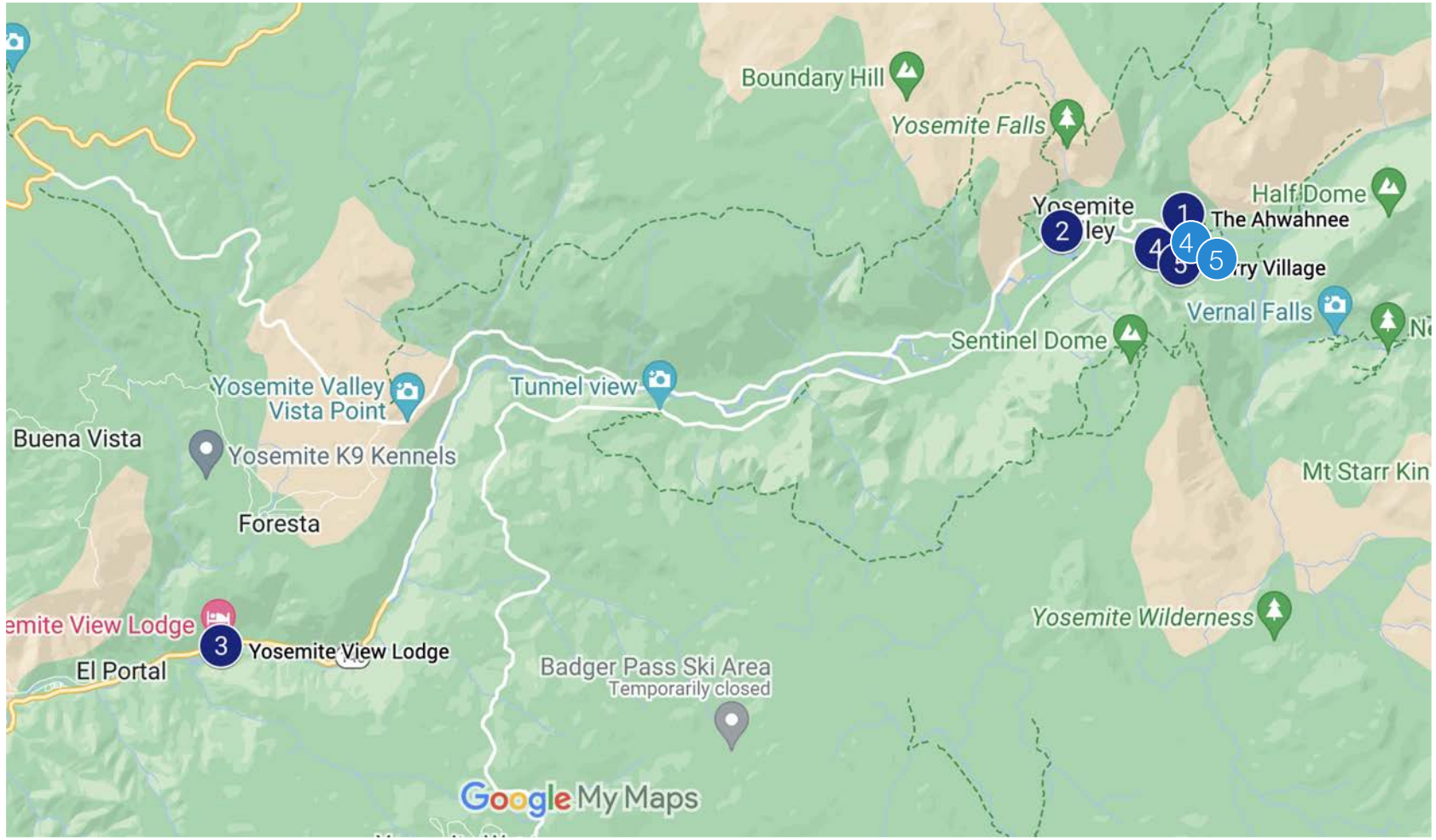
Mariposa County - Relevant Comp Set

The geographical comp set includes relevant sites, of varying size, operations, and unit types within the region that can be construed as potential competitors. It includes:

- Tenaya at Yosemite
- Autocamp Yosemite
- Yosemite Bug Rustic Mountain Inn
- Best Western Plus Yosemite Way Station
- Yosemite View Lodge
- The Ahwahnee
- Yosemite Valley Lodge
- Wawona Hotel
- The Redwoods in Yosemite
- 5th Street Inn
- The Monarch Inn
- Mariposa Lodge
- Yosemite Inn
- Quality Inn Yosemite Valley Getaway
- River Rock Inn
- Housekeeping Camp
- Curry Village
- Little Valley Inn

Competitive Set

Yosemite Valley - Map

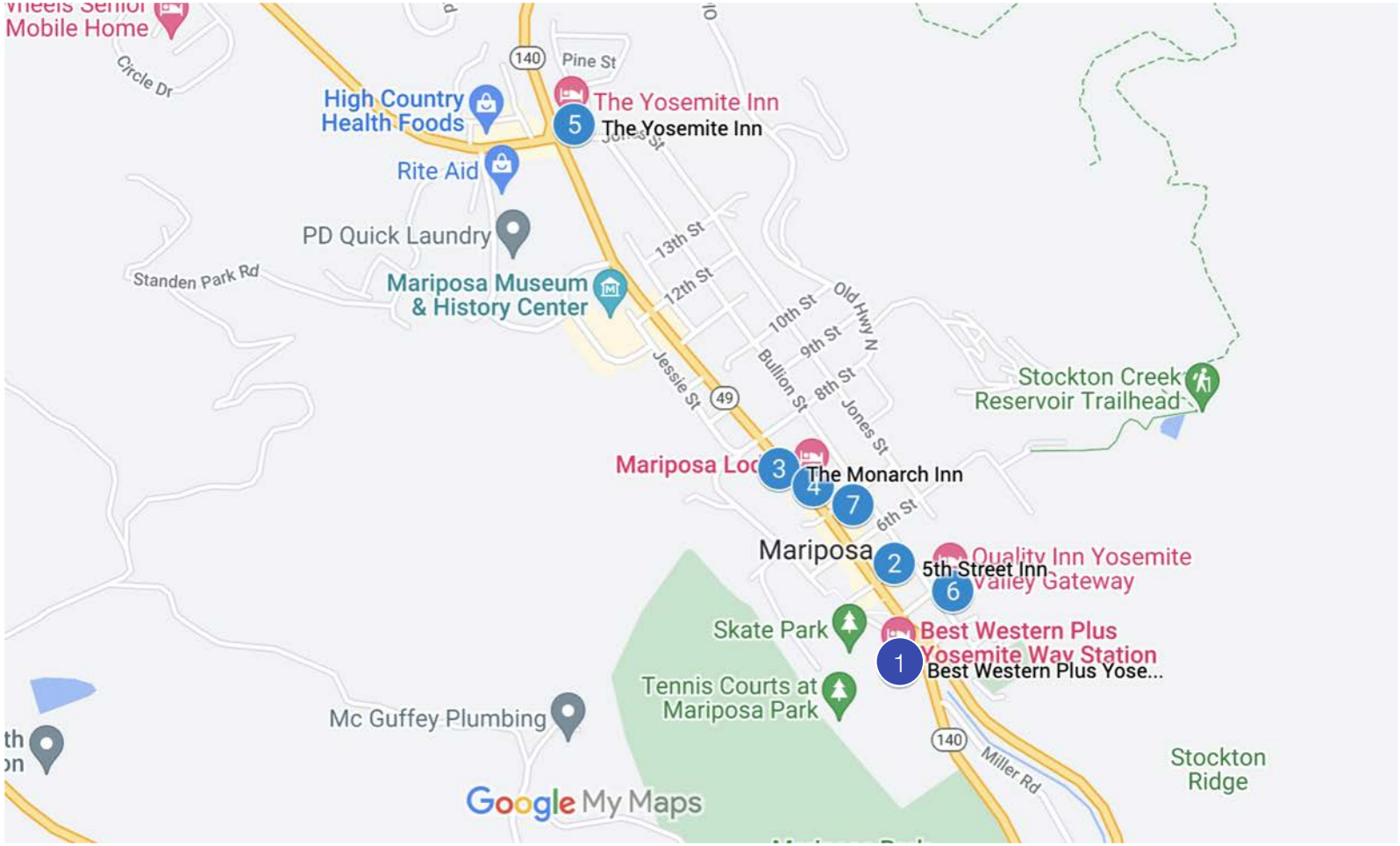


1. The Ahwahnee - 123 keys
2. Yosemite Valley Lodge - 245 keys
3. Yosemite View Lodge - 78 keys
4. Housekeeping Camp - 266 keys
5. Curry Village - 481 keys

- Conference Center
- No Conference Center

Town of Mariposa - Map

Competitive Set

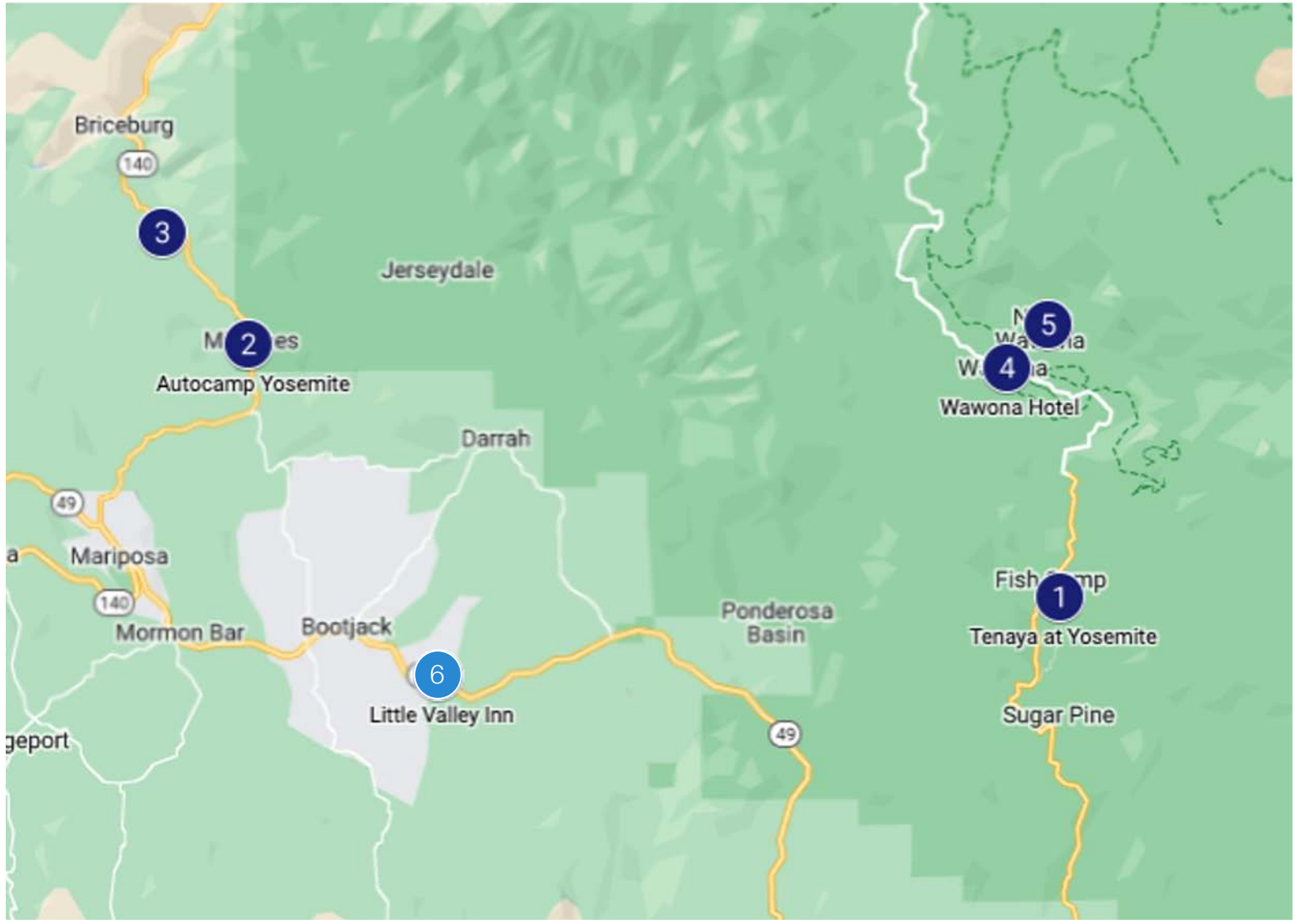


1. Best Western Yosemite - 78 keys
2. 5th Street Inn - 9 keys
3. The Monarch Inn - 52 keys
4. Mariposa Lodge - 42 keys
5. The Yosemite Inn - 27 keys
6. Quality Inn Yosemite Valley Gateway - 52 keys
7. River Rock Inn & Deli Garden Cafe - 9 keys

- Conference Center
- No Conference Center

Competitive Set

Mariposa County - Map



1. Tenaya at Yosemite - 352 keys
2. Autocamp Yosemite - 103 keys
3. Yosemite Bug Rustic Mountain Resort - 50 keys
4. Wawona Hotel (Big Tree Lodge) - 104 keys
5. The Redwoods In Yosemite - 125 keys
6. Little Valley Inn - 6 keys

Conference Center

No Conference Center

Competitive Set

Mariposa County - Relevant Comps





Tenaya at Yosemite

Key Characteristics

Tenaya is a resort and conference center located 2 miles from the south gate entrance to Yosemite National Park. It is surrounded by the trees, hiking trails, and other natural features of the Yosemite area, creating a resort destination just outside the park. The property has 352 keys, including rooms, lodges, explorer cabins, and cottages.

The conference center offers 14 meeting rooms, including a 10,000 sq. ft. ballroom with banquet seating for 850 people. Resort amenities vary from daily guided nature hikes, nightly movies at the pool, access to the fitness, steam, and sauna rooms, a game room, several pools for guests of all ages. Additionally, the Ascent Spa has 12 treatment rooms where massages, wraps, and facials can be booked. Each night has an added $30 amenity fee.

- 8 minutes to closest park entrance
- 1 hr 8 minutes to Yosemite Valley
- 55 minutes to Mariposa Town

Rooms

- 352 keys
- Rates: Cottage Room: $343; Double Queen: $317
- Patio, TV, refrigerator, microwave, desk, wet bar, coffee maker

Food & Beverage / Events

- Sierra Restaurant Embers, Jackalope's Bar & Grill, Timberloft Pizzeria, Parkside Deli and In- Room Dining
- Occasionally offers workshops and activities, such as cooking classes, wine tastings, art sessions, or outdoor excursions
- 18,000 SF of event spaces

Additional Facilities

- Outdoor pools and hot tubs
- Fitness center, spa and wellness center
- Activities include guided tours, hiking excursions, biking, and seasonal activities like snowshoeing during winter months

Competitive Set

Mariposa County - Relevant Comps





Autocamp Yosemite

Key Characteristics

Sitting on 35 acres, Autocamp Yosemite is the largest and most secluded of the brand's 6 total sites. The glamping resort is located in the Midpines area, west of Yosemite National Parks Arch Rock entrance. Offerings include an isolated community with private airstreams, cabins, tents, and basecamps available for guests to use while having community amenities at its center.

The indoor event space of 650 sq. ft. fits up to 48 guests, and the outdoor lawn measures 4,200 sq. ft. with space for up to 100 guests. 103 keys comprise the property, as well as communal fire pits, complimentary mountain bikes, a pool, BBQ kits, hammocks, and the General Store. Experiences can also be booked on and off property through Autocamp for classes, retreats, and tours.

- 39 minutes to closest park entrance
- 58 minutes to Yosemite Valley
- 10 minutes to Mariposa Town

Rooms

- 103 keys
- Rates: Luxury Tent: $209; Airstream: $459
- 31-foot custom designed airstream suites with pond/mountain views, walk-in shower, private outdoor fire pit

Food & Beverage / Events

- Campfire kits, Farm Stand or Food Truck, and picnic areas
- Events such as yoga and wellness sessions, outdoor movie nights, guided hikes and nature walks, stargazing events

Additional Facilities

- Communal spaces which include fire pits, seating areas, and picnic spots where guests can enjoy the outdoors together
- Bike rentals
- Camp Store, laundry facilities and lounge area

Competitive Set

Mariposa County - Relevant Comps





Yosemite Bug Rustic Mountain Inn

Key Characteristics

Situated 25 miles away from Yosemite National Park, Rustic Mountain Inn features an isolated hillside experience. The Inn has a total of 50 keys on the 50-acre site that fit a variety of needs. From full size vacation home rentals, standard/private rooms, tent cabins with campground baths, and youth hostel dormitories, guests can find the right stay for them.

Group facilities are capable of hosting venues for 50-120 people and food starting at $65 per person can be included for events. There is a café serving all meals, and the Yosemite Health Spa. This spa offers a large stainless steel hot tub, cedar sauna, specialty tub room, and yoga studio.

- 35 minutes to closest park entrance
- 56 minutes to Yosemite Valley
- 15 minutes to Mariposa Town

Rooms

- 50 keys
- Rates: Private room ranges from $135 to $219
- Full vacation home rentals, standard/private rooms, tent cabins with campground baths, and youth hostel dormitories

Food & Beverage / Events

- On-site dining at June Bug Cafe, which serves American cuisine
- Group facilities are capable of hosting venues for 50-120 people

Additional Facilities

- Yosemite Health Spa, hot tub and sauna
- Outdoor spaces offering patios, decks, campfire areas or gardens
- Yoga Classes

Competitive Set

Mariposa County - Relevant Comps





Best Western Plus Yosemite Way Station

Rooms

- 78 keys
- Rates: Single Bed Standard room ranges from $130 to $315
- The lodge offers a range of accommodations such as standard & double rooms, suites, and accessible rooms

Food & Beverage / Events

- Complementary Full Hot breakfast
- Conference & Meeting Facility
- In room Coffee / tea maker, Keurig coffee machine

Additional Facilities

- Health Club, Country Park with tennis courts
- Hot Tub, Pool (Outdoor Pool)
- Gift shop, laundry room, and common area

Key Characteristics

Best Western Plus Yosemite Way Station sits outside of the southern entrance of the park, offering a convenient location for guests looking to explore the park. The Best Western offers 78 keys with simple amenities such as an outdoor pool, year-round hot tub, complimentary full breakfast, and country park with tennis courts.

Additionally, there is one 2,400 sq.ft. meeting facility that is able to accommodate 50-100 people.

- 45 minutes to closest park entrance
- 1 hr 15 minutes to Yosemite Valley
- 35 minutes to Oakhurst Town

Competitive Set

Mariposa County - Relevant Comps





Yosemite View Lodge

Key Characteristics

Occupying approximately 18 acres, Yosemite View Lodge is nestled along the Merced River, offering guests a view of Yosemite National Park. Situated in the town of El Portal, California, the lodge is located just minutes away from the park's western boundary.

Meeting venues are located above the The River Restaurant and Lounge. Both event spaces are used for weddings, meeting reunions, etc. and can fit 24 to 60 people. Additionally, on site there is a game room, pool, hot tub, gym, and multiple fire pits for guests to use.

- 5 minutes to closest park entrance
- 25 minutes to Yosemite Valley
- 44 minutes to Mariposa Town

Rooms

- 78 keys
- Rates: Standard room ranges from $146 to $352
- The lodge offers a range of accommodations such as standard & double rooms, suites, and accessible rooms

Food & Beverage / Events

- Complementary Full Hot breakfast
- Conference & Meeting Facilities
- In room Coffee / tea maker, Keurig coffee machine

Additional Facilities

- Health Club, Country Park with tennis courts
- Hot Tub, Pool (Outdoor Pool)
- Gift shop, laundry room, and common area

Competitive Set

Mariposa County - Relevant Comps





The Ahwahnee

Rooms

- 123 keys
- Rates: Standard King: $518; Junior Suite: $650
- A/C, WIFI (in rooms), refrigerators, cable TV, daily housekeeping service

Food & Beverage / Events

- Full service dining restaurant and lounge/bar
- Dining room is transformed into a “17th Century English Tudor-style Great Hall” serving a seven-course dinner between mid December and Christmas

Additional Facilities

- Outdoor swimming pool, hot tub, concierge services, gift shop
- Laundry facilities, room service, Sweet shop, and meeting facilities
- Adventure activities in the national park

Key Characteristics

Dating back to 1927, The Ahwahnee in Yosemite National Park is a full-service hotel with views of Yosemite Falls, Half Dome and Glacier Point. The Ahwahnee provides its 123 keys with a historic atmosphere surrounded by newly renovated and refurbished amenities.

On site guests can enjoy the bar, fireplace, pool, guest lounge, laundry facility, and gift shop. The dining room is a popular upscale dining option in the park and provides in house catering for Ahwahnee events. Additionally, the six meeting spaces on property, in addition to the wedding lawn and terrace, measure over 5,572 sq. ft. and can accommodate up to 150 people. The hotel will undergo some structural enhancements from January 2023 until October 2023.

- 28 minutes to closest park entrance
- 3 minutes to Yosemite Valley
- 1 hr 18 minutes to Mariposa Town

Competitive Set

Mariposa County - Relevant Comps





Yosemite Valley Lodge

Key Characteristics

Sitting on approximately 10 acres of land, Yosemite Valley Lodge is a central location within Yosemite Valley, and is often a hub for activities and large groups. On site, the dining options include The Mountain Room Restaurant, The Mountain Room Lounge, Base Camp Eatery, and a Starbucks. The 245 Keys also access the pool, patio, gift shop, and guest lounge.

Yosemite Valley Lodge boasts state-of-the-art conference rooms, making it an ideal destination for corporate events, meetings, and conferences. They are able to accommodate up to 150 people and are equipped with modern amenities and technology.

- 29 minutes to closest park entrance
- 3 minutes to Yosemite Valley
- 1 hr 17 minutes to Mariposa Town

Rooms

- 245 keys
- Rates: Double Bed: $229
- No A/C in rooms, private bathroom, refrigerator, coffee maker, balcony

Food & Beverage / Events

- The Mountain room full service restaurant (dinner)
- Base Camp Eatery all-day dining
- Starbucks

Additional Facilities

- Outdoor pool, gift shop, activities desk, onsite bike rental
- Free guest parking
- Backpacking, biking, rafting, hiking, and guided bus tours through the national park

Competitive Set

Mariposa County - Relevant Comps





Wawona Hotel (Big Tree Lodge)

Rooms

- 104 keys
- Rates: Rooms range from $257 to $378
- Accommodations consist of 50 standard hotel rooms with private bath and 54 standard hotel rooms with shared bathrooms

Food & Beverage / Events

- Dining room - Breakfast, lunch and dinner served
- The hotel's conference and event facilities may be utilized for hosting workshops, seminars, and corporate retreats.

Additional Facilities

- Summer Saturday Night BBQ
- Golf Course
- Hiking Trails
- Swimming pool
- Tennis Courts

Key Characteristics

Originally established in 1856, Wawona Hotel sits on 80 acres and is an institutional facility within the park. With 104 keys, 54 of which are standard hotel rooms with a shared bathroom, the hotel offers plenty of amenities for guests on site. Seasonal excursions include a nine-hole golf course, swimming pool, BBQ nights, and riding stables. Year round there are also hiking trails near property, evening piano performances, and a sun room.

The hotel dining room serves breakfast, lunch, and dinner and also accommodates for all events hosted on property. The meeting facilities are meant to entertain 25-150 people.

- 8 minutes to closest park entrance
- 52 minutes to Yosemite Valley
- 1 hr 12 minutes to Mariposa Town

Mariposa County - Relevant Comps





The Redwoods in Yosemite

Key Characteristics

The Redwoods in Yosemite offers 125 rental cabins, each uniquely tailored to an individual's preference. From one-bedroom rentals to 7 bedroom luxury estates fitting 22 people, each cabin offers a kitchen, living space, yard, and privacy.

The Redwoods Wedding and Event Center comfortably seats 100 for group meetings and 80 for formal dining. This space can be rented out and includes a catering kitchen to help accommodate needs.

- 14 minutes to closest park entrance
- 1 hr 2 minutes to Yosemite Valley
- 39 minutes to Oakhurst

Rooms

- 125 keys
- Rates: The Two Bed Rustic Cabins range from $400 to $700
- Options range from cozy one-bedroom cabins to spacious luxury homes

Food & Beverage / Events

- No on-site dining. Fully equipped kitchens available in each rental unit
- Event spaces suitable for small gatherings, weddings, and other special occasions

Additional Facilities

- Private Decks and Patios
- BBQ Grills
- Fireplaces
- Wi-Fi access

Competitive Set

Yosemite National Park - Relevant Comps





Rush Creek Lodge

Key Characteristics

Rush Creek Lodge is situated on 20-acres of a hillside woodland setting at the Highway 120 West entrance to Yosemite National Park. The lodge features 143 rooms, suites, and hillside villas, all with a deck overlooking the natural surroundings. Its sister property is the nearby Evergreen Lodge, which is a lower price point.

Rush Creek Lodge offers event space totalling 22,225 sq. ft., comprising 7 meeting rooms with the largest room spanning 4,000 sq. ft. Additionally, there is 3,950 sq. ft. of outdoor meeting space, making it an ideal venue for destination events, retreats, and weddings.

- 10-minute walk to the entrance of Yosemite National Park
- 2.5-hour drive to Fresno, CA
- 3-hour drive to Fresno Yosemite International Airport

Rooms

- 143 keys
- Rates: King room: $180; one bedroom villa: $224
- Private deck, with forest/sunset views, bathroom, coffee, refrigerator, and earthy therapy bath products

Food & Beverage / Events

- Event space for weddings or group gatherings
- All-day dining restaurant serving mountain cuisine
- Lunch, dinner, and drinks at the tavern – local craft brews and signature cocktails
- Pool bar

Additional Facilities

- Outdoor pool & hot tub
- Rock waterfall
- Lounge chairs
- Open air patios, manicured lawns, stone pathways

Competitive Set

Yosemite National Park - Relevant Comps





Sierra Sky Ranch

Key Characteristics

Located four miles north of Oakhurst, Sierra Sky Ranch has been in existence for over 145 years. With 28 rooms and suites, the boutique hotel captures the charm of the California cattle ranching and logging.

Between the Yosemite Lawn and the Dining Room, up to 150 guests are able to be accommodated for group events. These two locations give access to indoor and outdoor experiences with 5,500 sq. ft..

- 10-minute drive to the entrance of Yosemite National Park
- 1-hour drive to Fresno, CA
- 1.2-hour drive to Fresno Yosemite International Airport

Rooms

- 28 keys
- Rates: King Bed : $280; one bedroom suite: $320
- Living room, pet friendly, fireplace, flat screen tv, coffee maker

Food & Beverage / Events

- Complimentary continental breakfast
- The Branding Iron Steak House (temporarily closed)
- Nearby restaurants in Oakhurst

Additional Facilities

- Outdoor swimming pool, library, great room with board games and puzzles
- Complimentary WIFI, 24-hour front desk, parking
- Weddings and parties

Yosemite National Park - Relevant Comps





Evergreen Lodge

Key Characteristics

Evergreen Lodge is a newly expanded 100-year-old historic resort located one mile from Yosemite National Park, featuring cabins amongst 22-acres. Providing cabins with private decks facing straight into Stanislaus National Forest, Evergreen also offers guests full-service dining, professional recreation, and wellness programs.

With space to accommodate groups ranging from 30 to 225 people, Evergreen Lodge can host a wide range of occasions. There are 6 meeting rooms to choose from, and the largest meeting room spans 1,550 sq. ft.. In total, Evergreen Lodge offers 11,850 sq. ft of event space.

- 20-minute walk to the entrance of Yosemite National Park
- 2.8-hour drive to Fresno, CA
- 3.2-hour drive to Fresno Yosemite International Airport

Rooms

- 88 keys
- Rates: Deluxe King: $125; One bedroom cottage: $250
- Living room, private deck, bathroom, coffee brewer, Alexa devices, ceiling fans, and refrigerator

Food & Beverage / Events

- Main lodge serving breakfast, lunch, and dinner
- Tavern
- General store and gift shop selling locally made crafts and nature books

Additional Facilities

- Swimming pool, live music and events, main plaza
- Outdoor fun, wellness, daily activities, bike rentals
- Yosemite flight tours, hiking trips, glass blowing experiences, painting

Competitive Set

Yosemite National Park - Relevant Comps





Pines Resort & Conference Center

Key Characteristics

Located just 17 miles outside of Yosemite's south gate, Pines Resort sits on Bass Lake, and offers many recreational opportunities. It is a popular venue for weddings, reunions, parties, receptions and corporate events.

With 7 meeting rooms capable of holding up to 400 people, the largest conference room spans 2,635 sq ft, offers a spacious setting for bigger conferences and gatherings. In total, the resort has 10,000 sq ft of event space.

- 28 minutes to closest park entrance
- 1 hr 25 minutes to Yosemite Valley
- 45 minutes to Mariposa Town

Rooms

- 106 keys
- Rates: Standard rooms range from $129-$289
- 84 inviting mountain chalets, 20 deluxe lakefront suites or two private, fully-furnished houses

Food & Beverage / Events

- Conference Rooms
- Room service, coffee & tea maker, microwave
- On-site dining - Ducey's on the Lake, The Pines Bar, and a Market with Deli

Additional Facilities

- Indoor pool, outdoor tennis courts, & fitness center
- Lake Frontage with a private beach
- Playground
- Hair Salon
- Massage services

Mariposa County Additional Supply

5TH Street Inn





Key Characteristics

5th Street Inn is a "homey" property comprised of 9 keys and located directly within Mariposa's Downtown. From small single sleeping rooms to a large suite with a full kitchen and balcony, many types of accommodations can be found on this smaller property.

- 48 minutes to closest park entrance
- 1 hr 7 minutes to Yosemite Valley
- 1 minute to Mariposa Town

The Monarch Inn





Key Characteristics

Located on Mariposa's Main Street, The Monarch Inn is centrally located within the town. With 48-52 keys, it provides the basic essentials including complimentary cold breakfast.

- 47 minutes to closest park entrance
- 1 hr 6 minutes to Yosemite Valley
- 1 minute to Mariposa Town

Competitive Set

Mariposa County Additional Supply

Mariposa Lodge





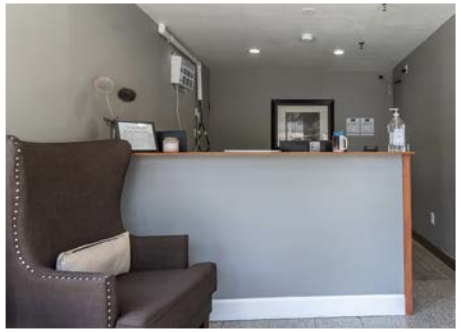
Key Characteristics

This newly renovated, main street lodge offers 42 keys directly in downtown Mariposa. The property's amenities include an outdoor pool and whirlpool spa. Rooms vary from standard double queens to deluxe double kings.

- 47 minutes to closest park entrance
- 1 hr 6 minutes to Yosemite Valley
- 1 minute to Mariposa Town

Yosemite Inn





Key Characteristics

Known for having the largest rooms in Mariposa, all 25-27 keys boast 300 sq. ft. rooms. Additionally, Yosemite Inn is located on the Mariposa main street.

- 48 minutes to closest park entrance
- 1 hr 4 minutes to Yosemite Valley
- 2 minutes to Mariposa Town

Mariposa County Additional Supply

Quality Inn Yosemite Valley Getaway





Key Characteristics

Tucked in the hills outside of the park, the Quality Inn has 52 keys each with access to the property's amenities. These include free hot breakfast, seasonal pool and hot tub, and a guest laundry facility.

- 48 minutes to closest park entrance
- 1 hr 7 minutes to Yosemite Valley
- 2 minutes to Mariposa Town

River Rock Inn





Key Characteristics

As Mariposa's oldest motel, River Rock Inn boasts 9 historic keys. On site guests receive complimentary breakfast at the on site café, an outdoor patio, and access to Mountain Fitness Gym just down the street.

- 48 minutes to closest park entrance
- 1 hr 7 minutes to Yosemite Valley
- 2 minutes to Mariposa Town

Competitive Set

Mariposa County Additional Supply

Housekeeping Camp





Key Characteristics
Located along the Merced River near the sandy beaches, Housekeeping Camp is made up of three-sided concrete structures with canvas roofs and privacy curtains. It provides basic lodging and is a great location for campers who don't wish to build their own campsite.

Within the camp guests can prepare dinner on their campfire ring's grill, and eat it under covered patios. Each of the 266 units features two electrical outlets and two lights.

- 27 minutes to closest park entrance
- 6 minutes to Yosemite Valley
- 1 hr 13 minutes to Mariposa Town

Curry Village





Key Characteristics
Curry Village has some one of the largest and most diverse lodging options on park grounds. It holds 481 separate types of lodgings, ranging from cabins with private baths, canvas tent cabins, motel rooms, and cabins with a shared bathhouse. The campground style places an extra emphasis on the surrounding nature. Curry Village also has on-site bike rentals, dining, ice skating rink, and outdoor pool.

The meeting spaces on property range greatly in purpose, size, and amenities. Breakout rooms provide meeting spaces for as few as 10 people, while the banquet halls can serve as many as 400.

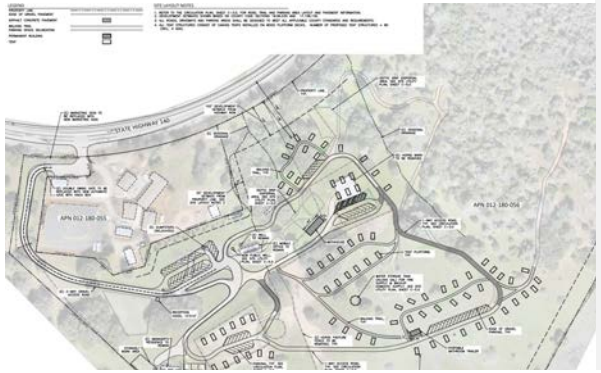
- 38 minutes to closest park entrance
- 6 minutes to Yosemite Valley
- 1 hr 14 minutes to Mariposa Town

Supply Pipeline



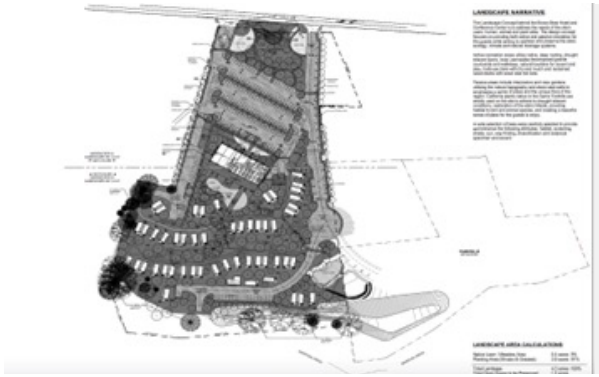
Silvertip Lodge

- Fully entitled and vested for a 167-key, 200,000 sq ft luxury resort hotel. Premier location adjacent to the south entrance to Yosemite National Park. Situated on 44.5 total acres, the property is shovel ready with grading permits in hand.
- Approved components include main hotel, conference center, cabins, and mixed-use.
- Project was first introduced in 1997 for a 2-year buildout but has now been a protracted entitlement process that moved forward in 2023.
- Ownership is in discussion with Marriott and Hyatt for brand and operations.



Wildhaven Yosemite

- This will be the second location opened by glamping operator Wildhaven, which opened its first property in June 2020 in Sonoma County.
- The glamping tents will open on the former site of Yosemite Ziplines and Adventure Ranch just outside of the historic town of Mariposa.
- The new grounds will expand the glamping options in Yosemite Mariposa County by as many as 80 glamping tents once it is fully completed. Set to open in May 2024.



Brown Bear Development

- This project includes the development of 50 cabins that would sleep up to 300 guests, and a structure with a lobby/lounge, restaurant, conference center, and fitness center, located in Mariposa.
- In the building permit stage – hasn't been issued yet but grading permit has been issued.
- The original property was downsized a while back; small conference center and small number of cabins.
- The proposed project will be 10,400 SF facility conference center (5,000 Sf), lobby lounge, restaurant bar on the 6.5 acres

Supply Pipeline



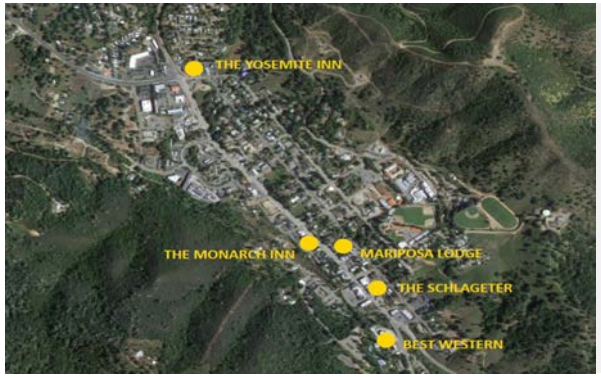
Yosemite Ridge

- The Ridge resort off Highway 120 was previously approved as resort commercial parcel; it has 32 RV spaces, and they are working on advancing that and what they need to do to reinvigorate the space.
- 43-acre parcel of land
- By-right zoning allows for commercial development; currently in site plan review.



Hyatt Place

- This property is currently in the building permit stage and intended to have 104 keys.
- There will be a small meeting room; pool and kitchen room for a continental breakfast.
- The hotel will be located close to Rite Aid and Graveyard; Fornier road and off Highway 49.



Gautam Patel Hotel Collection

- Four hotel assets with a combined 127 keys which is under consideration for redevelopment into 3.5-to-4.5-star positioning, activating the town for a motel/hotel portfolio that will be a destination for lifestyle hotels.
- The Mariposa Collection comprises four hotels: Best Western Plus Yosemite Way Station, Mariposa Lodge, The Monarch, and Yosemite Inn. A potential fifth addition, the Schlageter Hotel, is to be addressed in a future report. These hotels are situated along the town's main road, with varying degrees of walkability to the central Main Street shopping area.

Supply Pipeline – Pre-Application



Terramor Yosemite

- Located on the site of the previous KOA-intended development; Terramor and KOA are treated as two separate projects and they are pursuing entitlements in two separate processes.
- The project will span approximately 80 acres, accessible primarily via Yosemite Oaks Road, with components including an 8,000 SF Lodge, 80-90 luxury Glamping Units, a 2,000 SF open-air Pavilion and a Wellness/Spa Center.
- Its aim is to create a luxury outdoor experience with amenities like full bathrooms, power supply, and climate control in individual tent structures spaced at least 50 feet apart.



KOA RV Resort

- Proposed KOA RV Resort covers roughly 90 acres, accessible from Triangle Road and Highway 140, featuring 400 RV campsites with full water, sewer, and power connections, along with 25-50 Tent Sites with water connections in ten locations.
- Amenities include bathhouse buildings, a 10,000 SF Registration building with various facilities, swimming pool, pavilion, playgrounds, hiking trails, and potential on-site employee housing, aiming to cater to RV campers and tent site users with a range of services and accommodations.



Whispering Pines

- This project is an older hotel with cabins; it was intended to be affordable housing and has been purchased by a hospitality group to convert into an upgraded hotel property.
- It is located adjacent to Yosemite Bug Rustic Mountain Resort, in Mariposa.

Pipeline - Other



Firefall Lodge – Located in Tuolumne County

- This project will include around 50 separate suites / cabins for guests to stay in, and provide a restaurant, pool house and main lodge.
- Located on Highway 120 in Groveland, it will be a resort business with additional event space.
- It is currently underway since they obtained necessary permits.
- The same ownership of Rush Creek and Evergreen Lodges is building this third property on the basis of strong performance.

Conference Center

Market Takeaways

PKF conducted a series of in-depth interviews with managers of Mariposa comparable properties and other sources of data. Some of the key takeaways are:

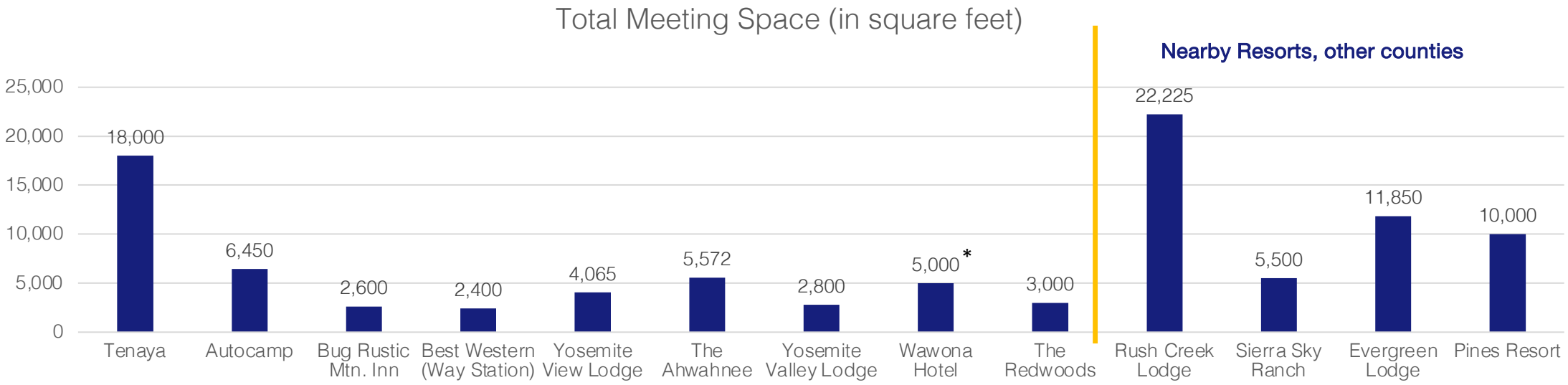
- Yosemite National Park does not allow events in accommodations within the Park from April through September 30 in order to provide available rooms for transient / leisure visitors who will pay non-group, premium rates.
- Offerings range from a 600-person event in the Curry Village campground lodge to a smaller high-end wedding at Rush Creek Lodge or a corporate event at Tenaya, which can cost upwards of $150 per person on top of high venue rental costs.
- Event business and group travel tends to be from September to May, both for greater availability of venues and lower off-season pricing.
    - The shoulder seasons are more popular with religious groups as they tend to be more price-conscious and would otherwise not be able to afford the venue and rooms at the full-service resorts.
    - The Mariposa resorts have legacy groups that continually return for conferences and events – they range in capacity from the low 100's to 800-900 people with a typical length of stay (LOS) between 3-4 nights.
    - Pricing for groups range between $50-60 per day for the event space and food/beverage allowance, while, for higher paying corporate groups, pricing is between $70-80 per day (not including room nights).
    - Tenaya is an example of a resort with a strong concierge service to cater to the needs of their guests with tours and excursions. The property also offers a range of on-site activities, which can be activated for groups and events.
    - Many of the group travelers extend their stay beyond conferences for personal visits to the Park and surrounding areas, allowing hotels to capture longer length of stays.

Mariposa County Supply

Existing Conference Center Hotel Supply

PKF studied the market to assess the types of meeting space, usage patterns, and amounts of square footage across hotels in the area. We share our findings on these hotels later in this section.

- Tenaya offers the largest meeting space and accommodations. The hotel offers 14 meeting rooms across 18,000 SF of meeting space. These can be configured in multiple layouts and sizes, as well as with public areas that can be reserved and utilized for indoor-outdoor space. Tenaya can accommodate up to 850 people at once, which is the highest capacity of all the event spaces in the area.
- The Best Western Plus Yosemite Way Station has 2,400 SF of meeting space, which is the smallest meeting space in terms of square footage.
- The Wawona Hotel (Big Tree Lodge) offers 2 plus a large events lawn. The Rush Creek Lodge offers a +/- 4,000-SF events room but can also utilize the entire property and public areas for an event buyout, hence the 22,000-SF total number.



**An estimate based on seating capacity at Wawona Hotel.*

Conference Center

Mariposa County Comps

Conference Center Comps	Total Meeting Space/ # of Accommodations
Tenaya at Yosemite	**Total Meeting Space:** 18,000 SF **Accommodates:** up to 850 people
Autocamp Yosemite	**Total Meeting Space:** 6,450 SF **Accommodates:** up to 100 guests
Yosemite Bug Rustic Mountain Resort	**Total Meeting Space:** 2,600 SF **Accommodates:** between 50 -120 guests
Best Western Plus Yosemite Way Station Motel	**Total Meeting Space:** 2,400 SF **Accommodates:** between 50-100 people
Yosemite View Lodge	**Total Meeting Space:** 4,065 SF **Accommodates:** between 60 - 175 guests
The Ahwahnee	**Total Meeting Space:** 5,572 SF **Accommodates:** between 25 - 150 people
Yosemite Valley Lodge	**Total Meeting Space:** 2,800 SF **Accommodates:** up to 150 people
Wawona Hotel	**Total Meeting Space:** 33,000 SF **Accommodates:** Up to 550 people
The Redwoods in Yosemite	**Total Meeting Space:** 3,000 SF **Accommodates:** Up to 100 people
Nearby Competitors, not in Mariposa County	
Rush Creek Lodge	**Total Meeting Space:** 22,225 SF **Accommodates:** Up to 250 people
Sierra Sky Ranch	**Total Meeting Space:** 5,500 SF **Accommodates:** Up to 150 people
Evergreen Lodge	**Total Meeting Space:** 11,850 SF **Accommodates:** 30-225 people
Pines Resort & Conference Center	**Total Meeting Space:** 10,000 SF **Accommodates:** Up to 400 people

Conference Center

Mariposa County Comps

Conference Comps	Range and Price of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
Tenaya at Yosemite	• 18,000 square feet (SF) of indoor meeting and event function area • 14 flexible meeting rooms, with the highlight being a grand 10,000-square-foot ballroom accommodating up to 850 guests in banquet seating • During the summer months, an additional 3,000 square-foot covered outdoor pavilion is available • Depending on the meeting room, rental costs between $800 and $5000	• **Total Meeting Space:** 18,000 SF • **Accommodations:** 850 people
Autocamp Yosemite	• The Clubhouse features a private 650 SF upstairs meeting and event space, accommodating up to 48 guests • 850 SF outdoor event terrace known as "The Lawn." Providing 4,200 SF of flexible outdoor space for up to 100 guests, The Lawn is ideal for reception dinners, large retreat gatherings, and various activities like outdoor games, movie nights, and yoga classes • The Upper Flat is a favored private spot, offering 750 SF of multipurpose outdoor space for up to 32 guests • The wedding rental fee starts at $500 for a small ceremony space and ranges up to $10,000 for a full-property buyout	• **Total Meeting Space:** 6,450 SF • **Accommodations**: Up to 100 guests

Conference Center

Mariposa County Comps

Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
Yosemite Bug Rustic Mountain Resort	• Bodie Room, boasting a 2,600-SF room with a maple floor that accommodates up to 120 people, the Amphitheater, which fits around 65 guests & Yoga Studio ideal for intimate wellness-related programming for up to 16 guests • The June Bug Cafe's Dining Hall, Tenaya Room, and Summer Deck serve as the center of attention for gatherings. While informal events for small groups thrive, larger groups can host dining events in the Dining Hall or the Summer Deck, accommodating up to 50 guests, for buffet-style setups. The Tenaya Room is good for smaller parties of 16 during midday • Generally, a wedding for 50 to 100 guests would be $1,000 and setting up for a corporate event would be around $250, before Food and Beverage costs	• **Total Meeting Space:** 2,600 SF • **Accommodations**: Group facilities are capable of hosting venues for 50-120 people
Best Western Plus Yosemite Way Station Motel	• There is one 2,400-SF meeting facility that is able to accommodate 50-100 people	• **Total Meeting Space:** 2,400 SF • **Accommodates:** 50-100 people
Yosemite View Lodge	• Two meeting venue locations totalling 4,065 SF • Cedar Lodge's conference room holds up to 175 people and is 2,800 SF. With customizable seating, this large room is a favorite for government and business groups and includes access to a full kitchen, fireplace, and BBQ grill • Master Suite at Cedar Lodge is a private vacation home that works well for executive retreats. The large outdoor patio also provides a private space for informal meetings and brainstorming sessions	• **Total Meeting Space:** 4,065 SF • **Accommodates:** 60 - 175 guests

Conference Center

Mariposa County Comps

Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
The Ahwahnee	• 6 meeting rooms, ranging in size from 754 SF to 1,344 SF • Combined, these six meeting spaces offer over 5,572 SF of flexible area, accommodating up to 150 people • For those seeking a unique outdoor setting, the resort also provides options like the charming wedding lawn and terrace • Weddings starting at approximately $6,000 for 50 guests	• **Total Meeting Space:** 5,572 SF • **Accommodates:** 25 - 150 people
Yosemite Valley Lodge	• They are able to accommodate up to 150 people and are equipped with modern amenities and technology • The two meeting spaces measure a total of 2,800 SF • Weddings starting at approximately $4,500 for 50 guests	• **Total Meeting Space:** 2,800 SF • **Accommodates:** Up to 150 people
Wawona Hotel (Big Tree Lodge)	• With a total of 16 meeting rooms, the lodge can accommodate up to 550 people in a single event • The meeting space spans an expansive 33,000 SF, providing ample room for conferences, corporate meetings, seminars, and special occasions • The largest meeting room has a capacity of 45 people, making it an ideal space for smaller, more intimate gatherings • Weddings starting at approximately $5,000 for 50 guests	• **Total Meeting Space:** 33,000 SF • **Accommodates:** Up to 550 people in a single event

Conference Center

Mariposa County Comps

Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
The Redwoods in Yosemite	• Seating capacity for 100 guests in group meetings and 80 guests for formal dining • The flexible meeting space seamlessly extends to a large open deck, featuring fireplaces both inside and outside. For added convenience, a nearby Board Room is available to facilitate breakout sessions • In total, the event space covers 3,000 SF, distributed across three meeting rooms, with the largest room spanning 2,000 SF, ensuring a well-equipped and versatile setting for all types of events. • $2k - $3k For 80 Guests	• **Total Meeting Space:** 3,000 SF • **Accommodates:** Up to 100 people

Nearby County Comps

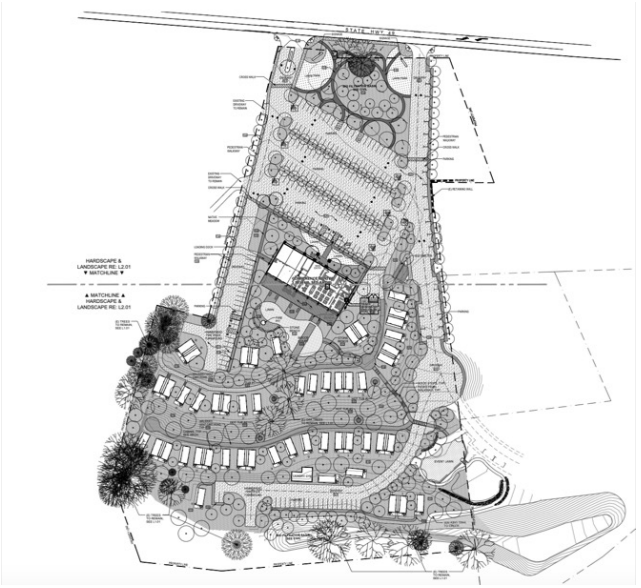
Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
Rush Creek Lodge	• Event space totalling 22,225 SF • 7 meeting rooms with the largest room spanning 4,000 SF. Additionally, there are 3,950 SF of outdoor meeting space. Can accommodate groups up to 250 people • Much of the event space is otherwise used as hotel amenities (pool deck, dining rooms) so full utilization of the square footage would entail a property buy-out	• **Total Meeting Space:** 22,225 SF • **Accommodates:** Up to 250 people
Evergreen Lodge	• Can accommodate groups ranging from 30 to 225 people • There are 6 meeting rooms to choose from, and the largest meeting room spans 1,550 SF. In total, Evergreen Lodge offers 11,850 SF of event space • The wedding rental fee ranges from $5,000 to $7400	• **Total Meeting Space:** 11,850 SF • **Accommodates:** 30-225 people
Pines Resort & Conference Center	• 7 meeting rooms capable of holding up to 400 people offer many options • The largest conference room is 2,635 SF. In total, the resort has 10,000 SF of event space • The set-up fee for a ceremony is $500 and ranges from $700 to $2,500 for a ceremony	• **Total Meeting Space:** 10,000 SF • **Accommodates:** Up to 400 people

New Projects



Silvertip Lodge

- The Silver Tip lodge will add 8,000 SF of meeting space to the region
- Located in the Fish Camp area outside of Oakhurst, a town easily accessible from Fresno, the Silver Tip Lodge is very near the established Tenaya Lodge
- The two lodges with meaningful conference center space will create a destination within the larger Yosemite region for conferences – and they offer ample private land
- This project will be 4.5 – 5 stars



Brown Bear Development

- The proposed project has a 10,400-SF facility commercial center with 5,000 SF dedicated to a conference area and the remaining to a lobby and restaurant
- Located on the outskirts of Mariposa town, Brown Bear intends to house 5-6 people per cabin across 50 cabins in what is likely to be a nature-friendly, more casual mountain resort than Tenaya or Silver Tip
- The conference space will likely cater to weddings, other private events, and less corporate business gatherings

Conference Center

Conceptual Comps

Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
Pajaro Dunes Resort Monterey Bay **Monterey, CA**	Spanning 1 1/2 miles of pristine beach, Pajaro Dunes Resort offers plenty of room for events and conferences. Accommodations include 210 guest rooms in beach homes, condominiums, and town homes within a secure gated community. Guests can enjoy custom full-service catering. Moreover, the resort's convenient location allows for easy access to the Bay Area, being only 45 minutes from San Jose and 90 minutes from San Francisco. This resort has four meeting and dining facilities complete with fireplaces, decks, and large windows. The resort provides 6,500 SF of flexible meeting space, fully furnished for convenience.	• **Total Meeting Space:** 6,500 SF • **Accommodates:** Up to 210 guests
Zephyr Point **Lake Tahoe (Nevada)**	The resort offers a variety of meeting spaces and amenities for groups. One complimentary meeting space is provided when booking a minimum of 10 Tallac or Tahoe Center guest rooms. Additional meeting spaces or reservations for groups in other facilities are subject to availability. Meeting spaces come equipped with tables, chairs, audio-visual equipment, and other essentials. On-site groups can reserve the Donaldson Memorial Amphitheater at no extra charge. Capacity: 200 people. Prices range from $100 - $275 depending on the space. There is a total of 7,136 SF of meeting space.	• **Total Meeting Space:** 7,136 SF • **Accommodates:** Up to 200 guests
Stanford Sierra Conference Center at Fallen Leaf Lake **Lake Tahoe (California)**	Nestled within a sprawling 20-acre campus, the conference center offers a diverse and accommodating range of meeting spaces. With 5 meeting rooms designed to accommodate groups ranging from 25 to 180 guests, guests are able to have a lake view. Small group meetings and breakout sessions can be held on the property's scenic decks and docks. Three meeting rooms are on the first floor of the main lodge. The remaining rooms are on the second floor along with the dining room, business center and common areas. The largest meeting room spans 350 SF, contributing to a total meeting space of 5,116 SF. Lake Tahoe conference center invites attendees to embrace recreation, offering easy access to outdoor activities such as hiking, boating, fishing, and sports like tennis and volleyball, enriching the overall meeting experience.	• **Total Meeting Space:** 5,116 SF • **Accommodates:** Up to 180 guests

Conference Center

Conceptual Comps

Conceptual Comps	Range of Large Group Accommodations (i.e conference centers, meeting space, etc)	SF and people and maybe indoor/outdoor and/or type of seating
Red Mountain Resort and Conference Center **Zion, Utah**	Red Mountain Resort is an all-encompassing wellness resort located in Greater Zion. Red Mountain Conference Center, with nearly 10,000 SF of event space, can accommodate groups of 8-80. The largest meeting space is 2,183 SF. Set amid vivid red rocks, carved canyons, songbirds, and fresh air event space, the facility is highly conducive to thinking outside the box. They add aromatherapy and stress reduction baskets to meeting spaces to "create great energy." The resort offers group adventures, spa parties and other innovative programs to contribute to take cooperation, communication and creativity.	• **Total Meeting Space:** 10,000 SF • **Accommodates:** Up to 80 guests
Spring Creek Ranch **Jackson Hole, Wyoming**	The event and conference space at Spring Creek Ranch, has a total of 3,200 SF of meeting space encompassing four rooms. They also offer outdoor gatherings during the summer months, which can accommodate up to 200 guests. The Sagebrush Ballroom is the largest meeting room spanning 2,800 square feet.	• **Total Meeting Space:** 3,200 SF • **Accommodates:** Up to 200 guests
Brush Creek Ranch **Saratoga, Wyoming**	The conference and event space boasts a total of 6 meeting rooms and an expansive event space measuring 6,337 SF. Whether it's a corporate event, a wedding, or a special celebration, the facilities are equipped for a variety of events. Accommodations, three daily meals, select beverages, and a plethora of on-ranch activities are offered. There is a seasonal closure from April 5 to May 20.	• **Total Meeting Space:** 6,337 SF • **Accommodates:** Up to 200 guests

Conference Center - IACC Guidelines

The IACC (Independent Association of Conferences & Conventions) promotes strong human resource development and ESG goals, which adhere to a strict code of ethics and guidelines for conference center and convention spaces. Only 300 facilities meet the stringent Universal Criteria of the IACC. Amongst those venues, there are acceptable and not acceptable standards which must be applied during the development and post development (continuation) phases of a meeting venue. Members must demonstrate a commitment to the highest standards in design, facilities and services, as well as technology and sustainability. Some of the acceptable and not acceptable IACC guidelines are listed below:

Acceptable

- The venue should have at least one flat – floored main conference room which contains a minimum 1,000 SF of floor space with unobstructed views.
- All conference and meeting rooms should provide access to high-speed Internet, either through a wired or Wi-Fi connection, as part of the meeting package, as well as in-room climate controls.
- The venue must provide at least three additional breakout spaces in addition to and in proximity to the main conference room.
- A range of equipment will be available to assist the delivery of a successful meeting, such as printers, laptops, digital media and copying services.
- Venue staff includes skilled conference planners who are thoroughly proficient in effective meeting room setups, menu and special event planning, conference technology (IT/AV) equipment and services, and any other special needs of the client.
- A range of equipment will be available to assist the delivery of a successful meeting, such as printers, laptops, digital media and copying services.
- Learning spaces that have sufficient power, signal infrastructure, design elements and physical arrangements.
- The venue has a program in place to consistently remain current in its technology and services offerings.
- Properties which are seasonal in nature or may close during periods of low activity – thus requiring reduced services during this timeframe.

Conference Center - IACC Guidelines

Not Acceptable

- Any venue, including a hotel, where meeting rooms are at all times multi- purpose, and the set- up is determined by the type of event.
- Any venue, including a dedicated conference venue, which does not have sufficient separation of meeting spaces from food and beverage and leisure or social space.
- Any venue, including a conference venue, which has pillars or other obstructions within its meeting rooms, thus preventing uninterrupted sight-lines for all corners of the room.
- A hotel or other venue which frequently converts existing meeting spaces into temporary dining spaces, regardless of the quality of the space.
- Equipment such as printers, laptops and copiers need to be prearranged to enable delivery from an outside provider.
- Internal conference planners are utilized across other divisions within the venue or are drawn from other areas to manage conference groups. Conference planners have little or no experience in meeting planning and are not conversant with conference technology or menu planning.
- A conference venue which applies a separate charge for the use of basic technologies such as digital projectors and computer/video image displays.
- The venue will not be able to demonstrate that its staff is dedicated to certain key services, such as AV support, Conference Planning and Conference Services.
- Staff who are not trained and developed to deliver meetings- focused services and instead work only to set generic procedures.
- The venue has no clear program of sustainability, leading to poor productivity; lack of cost savings in energy, water and supplies; not attracting new business and not building greater customer loyalty.

Areas of Consideration

Sample Sites

The below chart – on two pages - is a list of sites that PKF found from real estate listings in Mariposa County. They are described in further detail in this section, along with SWOT analyses of the regions within the County.

Site Listing	Description	Region	Viability
Miner's Inn	• 3.5 acres in Mariposa town, ripe for redevelopment • Large parking lot, outdoor pool, restaurant	Mariposa / Midpines	• **Strong Opportunity**
Lake Don Pedro Golf Course and Country Club	• Existing renovated gold club with open acreage and many developable residential lots • Close to Lake McClure and Lake Don Pedro	Lake Don Pedro	• **Strong Opportunity**
5058 E. Whitlock Road	• 44-acre lot with 3 homes, good accessibility, and very nice land for a retreat center • Some contingencies exist that would need to be addressed on a sale	Mariposa / Midpines	• **Good Opportunity**

Disclaimer: Most of the properties shown in this section would require an Area Plan/General Plan/Zoning Amendment to allow for a commercial use. This application would require review and approval from relevant county/state agencies, Planning Commission, and Board of Supervisors, in addition to a California Environmental Quality Act (CEQA) process, based upon the necessary findings on Page 9 of the application, county/state development standards, and project site constraints.

Please reach out to obtain more information regarding the specific parcel of your choice and your project description at 209-966-5151 or at planningdept@mariposacounty.org.

Sample Sites

Site Listing	Description	Region	Viability
10488 Converse Road	• 364-acre cattle ranch with fencing and water in place • 3 finished hay barns and 2 homes	Coulterville	• **Good Opportunity**
Blacks Creek Road	• 440 acres with unique topography and springs • Requires General Plan/Zoning Amendment to change Public Domain zone.	Coulterville (in Toulomne County)	• An Opportunity
Mariposa Mine site	• 29 acres located in Mariposa behind the Quality Inn • Potential hazards associated with the mine.	Mariposa / Midpines	• An Opportunity
Mt. Bullion Cut Off Road	• 665 acres near the Happy Goat Farm • Some beautiful sections, some challenging access • Raw land, no utilities	Mariposa / Midpines	• An Opportunity
7392 Henness Ridge Road	• Almost 900 acres adjacent to the Park • Tons of acreage of explorable land; steep hillsides in some areas • Complicated access, waste, and water conditions, and joint jurisdiction challenges	Yosemite West	• An Opportunity

SWOT Analysis – Mariposa / Midpines

SWOT Analysis

Strengths

- The historic charm of Mariposa is a draw for many tourists who come to enjoy the shops, museums, cafes, and the Mariposa Creek Parkway
- This is the first major entry to the region coming in from San Francisco; Significant accessibility from Route 140.
- Sidewalk improvements already in the works to help build upon the connectivity throughout town.
- Mariposa and Midpines is a good location for access to Yosemite National Park.

Weaknesses

- Located an hour away from Yosemite, competition exists from other hotels closer to the Park.
- The town's infrastructure and public services may not be as developed as in larger cities, potentially impacting services like transportation and utilities.
- A resort destination in town will need to add the amenities that are otherwise missing in town, e.g. restaurants with expanded hours, spas and daytime activities that are not associated with the Park.

Opportunities

- The market is lacking event and group space and would welcome it.
- Like Amador, Placerville, Bishop, and other mining towns being reinvented, Mariposa can connect to its "historic charm" while creating spaces that are unique in programming and design.
- Variety of pricing in accommodation can draw in a greater mix of guests.
- Miners Inn represents a strong candidate for potential expansion.

Threats

- A fair amount of new supply is planned in Mariposa County: Silvertip Lodge, Brown Bear Development, Terramor, Hyatt Place and Wildhaven Yosemite.
- Room counts will increase so positioning and amenities need to be carefully considered.
- California offers many beautiful destinations. Other counties outside of the Yosemite region continue to offer more accessible and updated retreat centers.

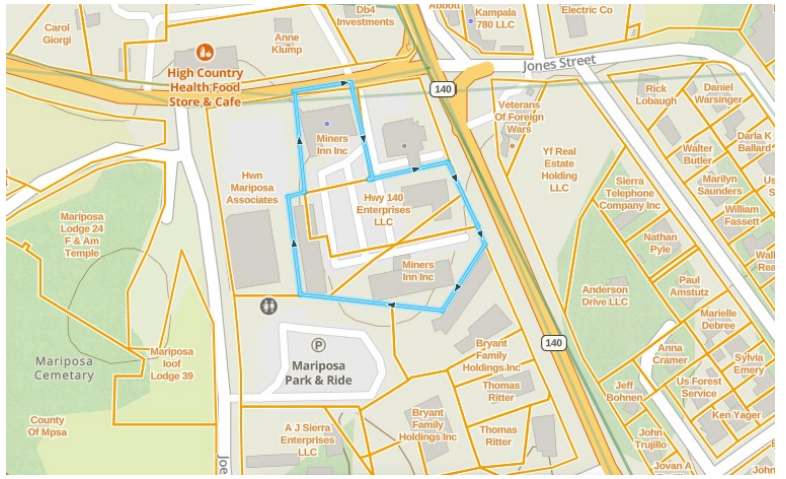
Mariposa Sample Available Property

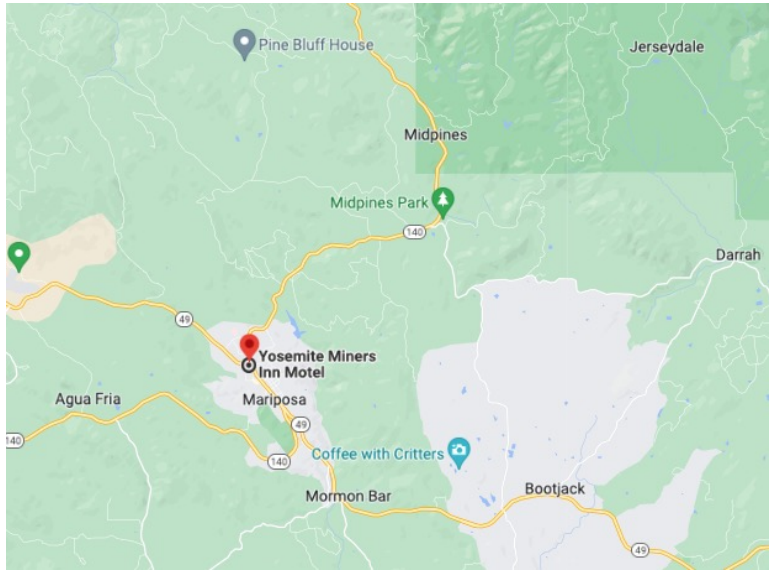




Location Overview	
Location	5181 CA-49, Mariposa, CA 95338
Target market / Distance	Yosemite – 1 hr Mariposa – `1 min

Property Overview	
Type	Yosemite Miners Inn Motel
Size	3.5 +/- acres
Asking Price	TBD
Property Description	Operating motel in the heart of Mariposa offering a variety of room options and group space. Large parking lot and a standalone restaurant and pool on site.
Strengths	Existing development with commercial zoning, located right in the town of Mariposa
Weaknesses	Will require design review prior to building permit for any exterior modifications.
Development Overview	
Utility Access	Yes
Access	The property is situated right off of Highway 140 in the Heart of Mariposa with access all year long.
Existing Structures	2 – operating motel + restaurant





Mariposa Sample Available Property

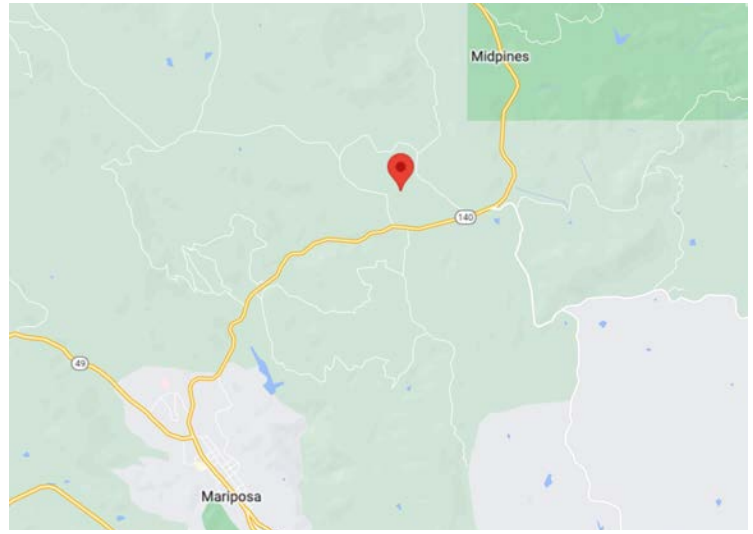




Location Overview	
Location	5058 E Whitlock Rd, Mariposa, CA 95338
Target market / Distance	Yosemite – 1 hr Mariposa – 11 minutes

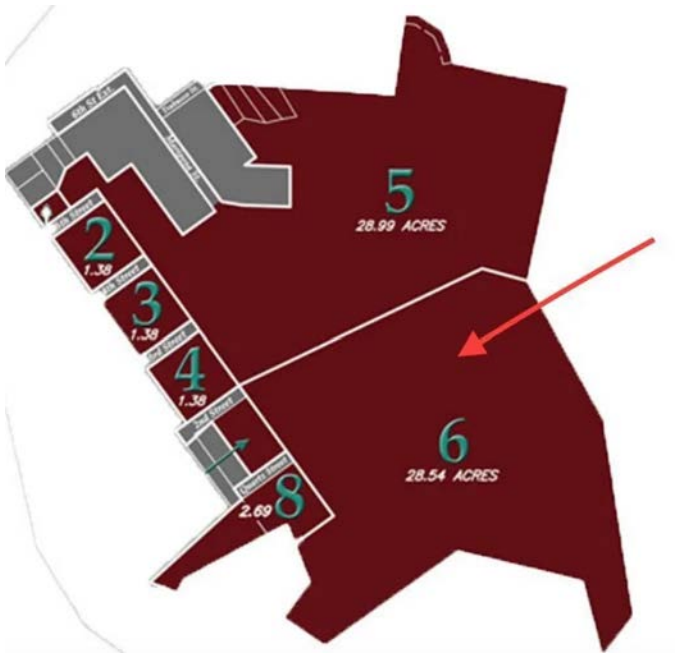
Property Overview	
Type	Large Lot Residential
Size	43.7 acres
Asking Price	$1,795,000
Property Description	The property has three homes, with the main home offering approximately 3,000± square feet of living space. There is also a cottage, caretakers house, and a 7-acre vineyard.
Strengths	Highway accessibility, large lot with developable land
Weaknesses	- Some lot line and contingency issues; has been on market for awhile but is otherwise very interesting for development + conference center -Will require a rezone
Development Overview	
Utility Access	Yes
Access	The property is situated right off of Highway 140 with access all year long.
Existing Structures	Three homes





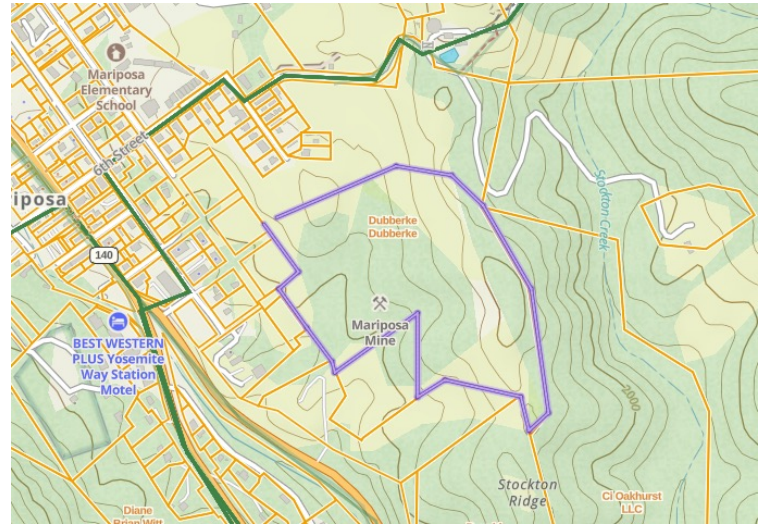
Areas of Consideration

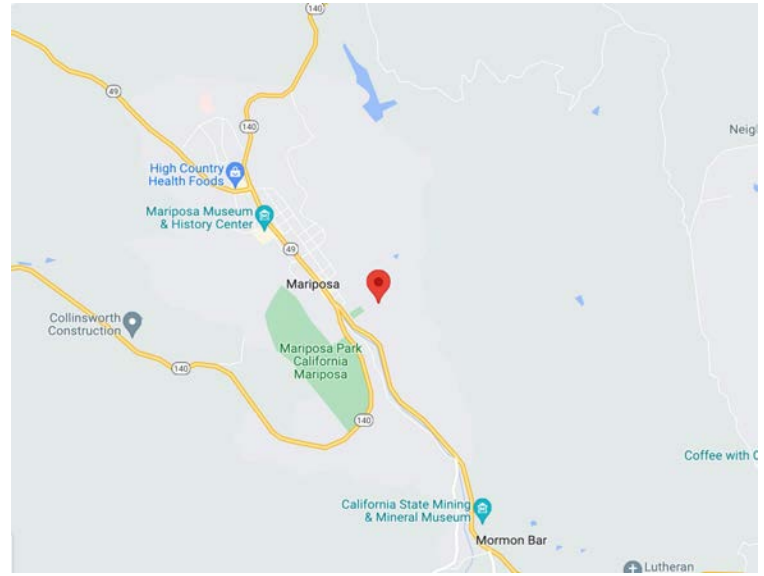
Mariposa Sample Available Property



Location Overview	
Location	37.4835, -119.9593
Target market / Distance	Yosemite – 1 hr Mariposa – 11 minutes

Property Overview	
Type	Residential Land
Size	28.54 acres
Asking Price	$450,000
Property Description	This parcel is home to the historic Mariposa Mine which had a significant impact on the development of the town in the mid 1800's.
Strengths	Location
Weaknesses	- Historical significance may be a hinderance to the local community's willingness to allow development. - Will require design review, rezone, and access development.
Development Overview	
Utility Access	TBD
Access	Located across from Mariposa Park off of Highway 49
Existing Structures	None





Areas of Consideration

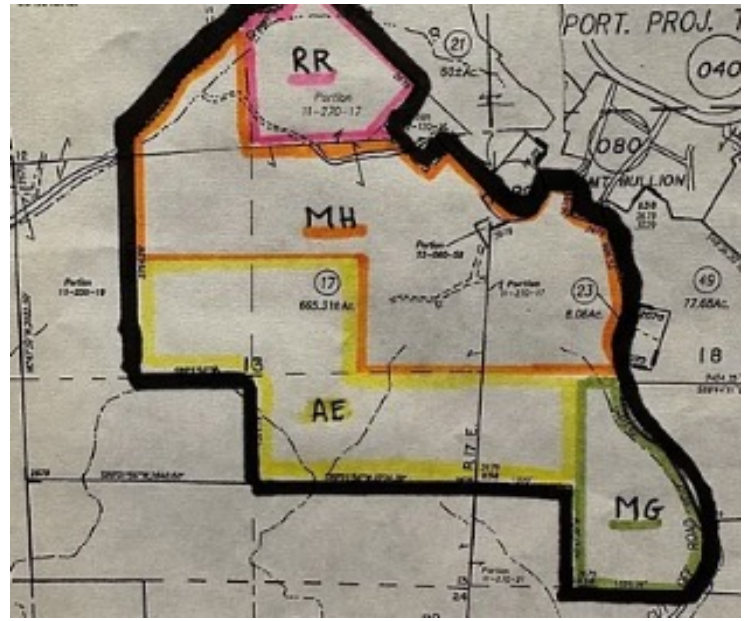
Mariposa Sample Available Property

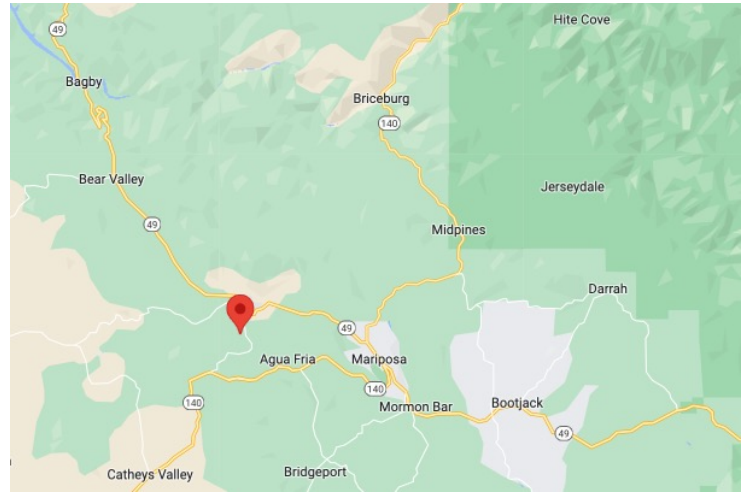




Location Overview	
Location	Mt Bullion Cut-Off Rd, Mariposa, CA 95338
Target market / Distance	Yosemite – 55 minutes Mariposa – 9 minutes

Property Overview	
Type	Raw Land
Size	665 acres
Asking Price	$2,600,000
Property Description	This property is close to the Mariposa Airport and has 4 separate Zoning Classifications: RRZ, MHZ, AEZ & MGZ. RRZ Zone is 2.5 ac minimum, MHZ is 5 ac. minimum, AEZ is 160 Ac minimum and MGZ in 40 ac. minimum.
Strengths	Large tract of land for developing, near Happy Goat Farm
Weaknesses	Access to utilities needs to be solved; not the most beautiful land; will require a rezone, which necessitates the replacement of any loss of agricultural land and the airport overlay limits high density development.
Development Overview	
Utility Access	Yes - power
Access	Turn off of Highway 49 onto Mt Buillon Cutoff Rd
Existing Structures	None





SWOT Analysis – Coulterville

SWOT Analysis

Strengths

- The location makes it a prime spot for access to Yosemite National Park.
- The town has historical value, with landmarks like the historic Hotel Jeffery and Coulter Café.
- Limited accommodation options currently exist in the area, providing an opportunity for a new hotel to cater to tourists and the local community.
- Coulterville offers a tranquil and serene environment, which can be appealing to those seeking a peaceful getaway.

Weaknesses

- The town may have limited infrastructure and services necessary for a hotel, such as access to high-speed internet, transportation, water and sewer services, and local amenities.
- The area's tourism may be seasonal, with fluctuations in visitor numbers, impacting the hotel's occupancy rates and revenue.
- Existing lodging options or accommodations in nearby towns may pose competition and limit market share.

Opportunities

- A hotel could offer services and amenities not currently available in the area, attracting a broader range of visitors and capturing the existing demand to the Park.
- A new hotel can contribute to the local economy by creating jobs and supporting small businesses in the area.
- A retreat center – geared towards smaller groups – would find a truly out-of-the-way opportunity for unique gatherings in this area.

Threats

- Seasonal variations in tourism might affect the hotel's revenue and sustainability.
- Developing a hotel might raise concerns regarding the preservation of the natural environment and wildlife in the area from the community/local residents.
- Given the limited access to population, it may be hard to service groups and meetings without good sales and marketing and consistent, professional 24/7 staffing. Many hotels struggle with this in large cities.

Sample Available Property

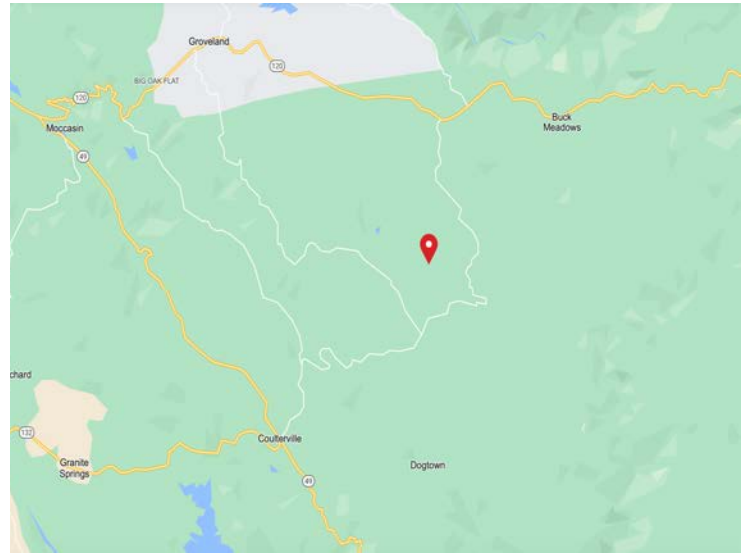




Location Overview	
Location	10488 Converse Rd, Coulterville, CA 95311
Target market / Distance	Yosemite – 38 minutes Mariposa – 57 minutes

Property Overview	
Type	Cattle Ranch
Size	353.97 acres
Asking Price	$2,200,000
Property Description	This property is s nestled against tree lined hills near Greeley Hill. Ranch has pipe and cable fencing around parameter. There are two solar powered ag wells and seasonal creek, three finished hay barns with concrete floors plus two homes.
Strengths	Large open land without much foliage or existing structures that has its own water supply
Weaknesses	Currently an active parcel in the Land Conservation Act and would require a rezone for commercial use
Development Overview	
Utility Access	Yes – power, water, electricity access
Access	Hwy 132 through Coulterville to Greeley Hill Rd then left on Converse Rd to property. Property is on the right.
Existing Structures	Three finished hay barns with concrete floors plus two homes.





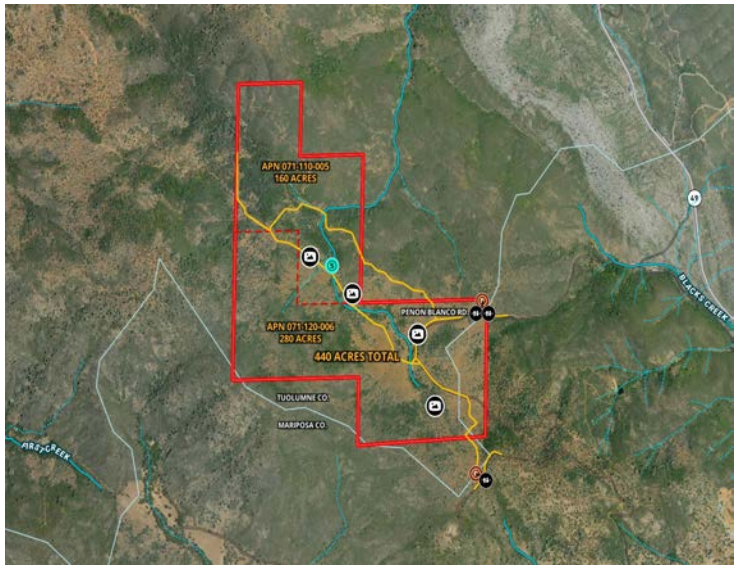
Sample Available Property

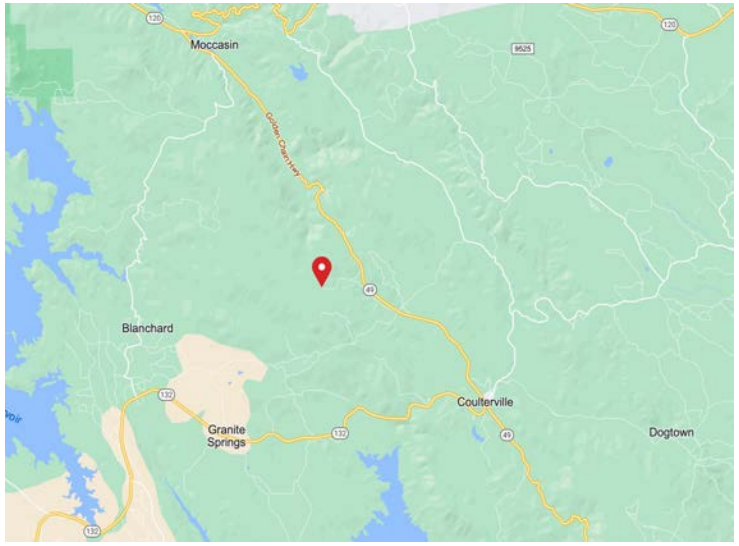




Location Overview	
Location	Tbd Blacks Creek Rd, Coulterville, CA 95311
Target market / Distance	Yosemite – 51 minutes Mariposa – 46 minutes

Property Overview	
Type	Ranch
Size	440 acres
Asking Price	$1,175,000
Property Description	Well maintained roads; the terrain ranges from nearly flat to gently rolling hills, including a valley portion. Water sources include Moccasin Creek, other streams, and a year-round spring. Zoning: AE-37 and AP within Tuolumne County.
Strengths	Has various building sites for homes, retreat facilities, and recreational storage
Weaknesses	Owned by BLM and would need to be rezoned by a private entity/individual for development use
Development Overview	
Utility Access	Yes – power and water access
Access	5-miles from Coulterville, 16-miles from Groveland on CA-120.
Existing Structures	Three finished hay barns with concrete floors plus two homes.





SWOT Analysis – Lake Don Pedro

SWOT Analysis

Strengths

- CA-132 and CA-49 are the two major thoroughfares that go through Lake Don Pedro, which connect to other nearby cities and major transportation hubs.
- Natural beauty, such as the Sierra Nevada foothills and the lake itself, that attract tourists and are looking to take part in recreational activities.
- Conference Center is very viable in this region due to the gap in hospitality offerings.

Weaknesses

- Lake Don Pedro is not as easily accessible as more urban areas. Depending on its exact location, it may require guests to travel longer distances by car, which could be a drawback for some potential visitors.
- Given that the resort is located near a lake, securing a reliable and sustainable water supply for the development and its operations is a critical concern, especially during drought conditions.

Opportunities

- The nearby Sierra Nevada mountains and lake provide opportunities for hiking, biking, camping, and water activities. A resort can position itself as a hub for outdoor enthusiasts, offering guided excursions and equipment rentals.
- A lot of developable land remains around the planned community, which could benefit from rezoning of the open space
- A great amount of interest in Lake Don Pedro exists from development community.

Threats

- Restrictive existing Planned Development Zone which would require a zoning amendment and offset for open space.
- All surrounding uses are residential, which may restrict intensity of commercial use.

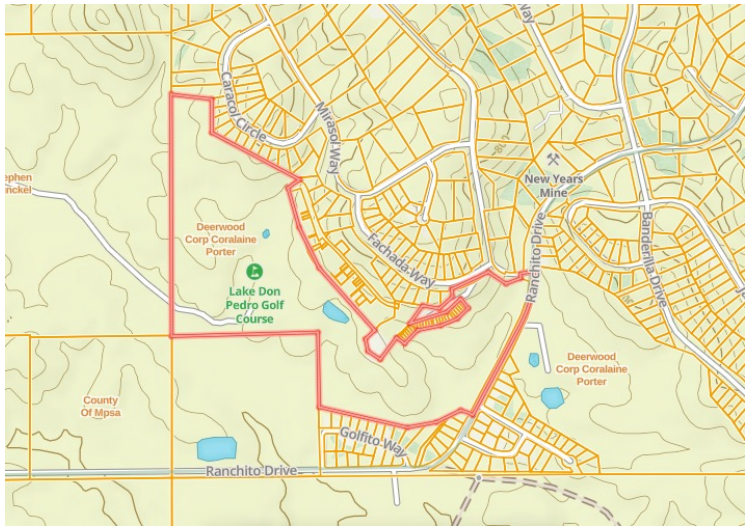
Sample Available Property

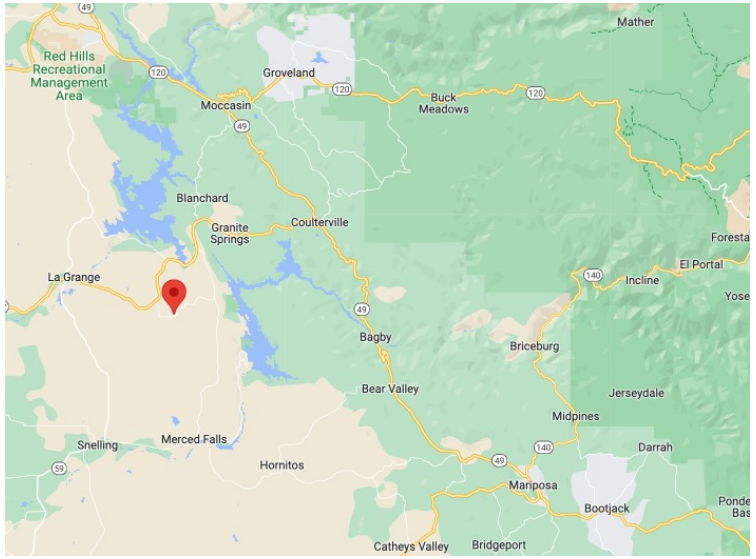




Location Overview	
Location	9643 Fachada Way, La Grange, CA 95329
Target market / Distance	Yosemite – 1 hr 10 min Lake Don Pedro – 4 minutes

Property Overview	
Type	Golf Course & Country Club
Size	139 acres
Asking Price	$2,250,000
Property Description	Renovated +/-15,000-SF Country Club sitting on 136 acres, 18-hole championship rated golf course. Near Lake McClure and Lake Don Pedro.
Strengths	Proximity to Lake Don Pedro and existing commercial use.
Weaknesses	Existing country club would have to be converted into usable hospitality space and requires rezone of existing Planned Development Zone.
Development Overview	
Utility Access	Yes
Access	Right off of Highway 132 north of Lake Don Pedro
Existing Structures	14000-15000+/-SF Country Club





SWOT Analysis – Yosemite West

SWOT Analysis

Strengths

- Prime spot for access to Yosemite National Park.
- Extraordinary land and sites for gatherings that would compete with highest end properties in other renowned Western settings (Montana, Wyoming).

Weaknesses

- A resort or conference center could attract a significant number of visitors, leading to increased traffic congestion on the limited roadways and within the community. This can negatively impact the quality of life for local residents and visitors.
- All utilities are a challenge for the existing ½ acre lots (700 in total).

Opportunities

- Opportunity to add more event and group space to the market in a unique setting
- Large tracts of land with stunning wilderness for activities, retreats, and more.

Threats

- The area that encompasses Yosemite West is ecologically significant. Some local residents and environmental groups may oppose development in the area, leading to potential conflicts and legal challenges that can delay or halt the project.
- Access is a challenge, because there is only one road in and out of the community, which requires travel through Yosemite National Park. New development will have difficulties meeting fires safety regulations, reconciling increase in traffic impacts, and remaining open during potential road closures.

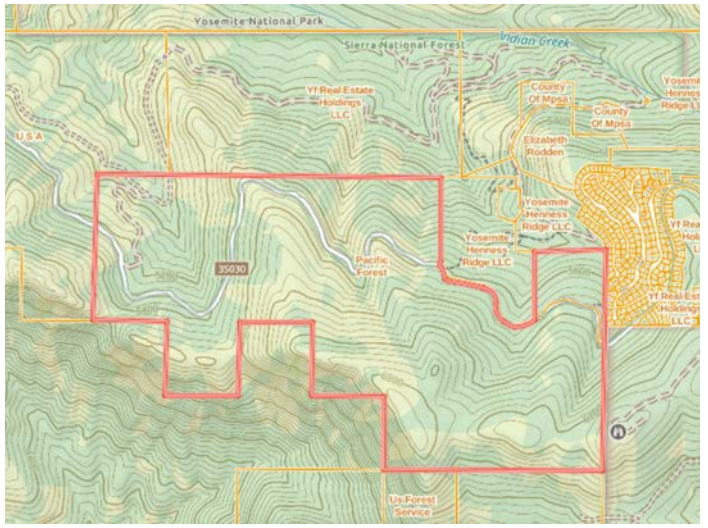
Sample Available Property





Location Overview	
Location	7392 Henness Ridge Rd, El Portal, CA 95389
Target market / Distance	Yosemite – 30 min El Portal – 40 min

Property Overview	
Type	Large Lot Residential
Size	897 acres
Asking Price	$2,452,000
Property Description	Built in 1973, 2500 sq. ft. mountain cabin home with high beams, wood frame, and decks on front and back. Proximity to Yosemite Park. You have direct access to tens of thousands of acres to explore.
Strengths	Near plenty of other cabin rentals and hotels, Yosemite National Park and Sierra National Forest are neighboring properties
Weaknesses	Hill/mountain terrain could prove to be challenging for development; access challenges. Further, rezone would likely be required.
Development Overview	
Utility Access	Yes
Access	Off of Wawona Road south of the town of El Portal
Existing Structures	1 cabin





SWOT Analysis – Cathey's Valley

SWOT Analysis

Strengths

- En route to Yosemite National Park and the other areas of tourism described above.
- Route 140 is a major highway that serves the western entrance to Yosemite National Park and it runs through Catheys Valley.
- Has warmer weather and less seasonality than the higher regions closer to the Park and further inland
- More accessible to San Francisco MSA

Weaknesses

- Smaller and more undeveloped than other prominent towns nearby, also further from Yosemite National Park than Mariposa.
- No sewer in the vicinity, which means all projects would need to put in septic.
- Town doesn't have as many activities, restaurants, etc. to offer visitors.

Opportunities

- Development of a project like this could stimulate economic growth in Cathy's Valley by creating jobs, generating revenue through tourism and events, and increasing property values.

Threats

- Population of just over 700 people. The local community could have pushback to a larger commercial project according to discussion with a local broker.

Product Recommendations

Overview of the Existing Market Recommendations

Overview of the Existing Market

Context to Consider

- Mariposa County is comprised of hotels and motels within the town proper (Best Western, Comfort Inn) while resort-style properties are spread across more acreage throughout the area and en route to Yosemite National Park (Tenaya Lodge).
    - Additional unique product such as Autocamp and the Wildhaven glamping operation, which is under development, can be found in close proximity to Mariposa town.
    - Within the park, the valley is home to historic legacy hotels including The Ahwahnee and more casual glamping-style product such as Curry Village. These Park properties have not been modernized, with the exception of the Ahwahnee's current necessary structural upgrades.
- The resorts outside of the Park cater to a range in clientele seeking a full-service product with a suite of amenities including pool, sport courts and games, numerous on-site food and beverage outlets, event space, and concierge services. The guest profile is comprised of transient travelers with a large portion coming from families and groups in the form of corporate retreats, religious gatherings, and celebrations.
- The existing hotels and motels in the market lack boutique and well-designed properties, presenting a notable missed opportunity considering the substantial influx of visitors and the overall beauty of the area.
- Mariposa County's current hotel supply includes two luxury, five upper upscale, three upscale, one upper midscale and six midscale hotels. The measure of luxury and upper upscale for these properties is less rigorous than for the hotel categorization in the cities that many of the visitors are coming from.
    - In contrast, the city of Groveland, within Tuolumne County and on the other side of the Park from Mariposa, measures 83% of its rooms in the upper upscale or luxury category.
- New properties (Hyatt Place, Silver Tip and Brown Bear Lodges) are adding over 23,400 SF of event space to the overall hospitality offering in the County.

Recommendations

I. Positioning

Mariposa County is ripe for added luxury and upper upscale product to remain competitive with the new product that has come on the market and will continue in surrounding counties. Please see the following guidelines / reasoning for the implementation of this recommendation.

a) PKF believes more higher-end supply will be absorbed once the area becomes known as a destination with comforts and activities beyond the Park and its existing traditionally outdated or limited-service product. The Silver Tip property will add this level of service and design to the Mariposa and Oakhurst region.

b) Positioning a new project in a similar way to Rush Creek Lodge would be advised. This would entail a resort that is well-integrated into its natural surroundings – from the spa to the F&B and event space.

c) If possible, a more distributed allocation of units across the land, as opposed to a single larger building, adds to a sense of luxury and privacy.

d) Due to the recommended positioning, event space that allows for a private dinner gathering / wedding, an all-day board meeting, or a larger presentation-style company retreat will be well received in the market.

e) Finally, significant sources of natural light, as well as a combination of both indoor and outdoor spaces are highly advised.

Please visit the Market Analysis chapter beginning on Page 36 and the Conference Center chapter beginning on page 75 for the data that informs many of PKF's recommendations.

Recommendations

II. Target market

Based on the previous recommendation regarding positioning, PKF recommends the targeting of specific markets for both weekday and weekend visitors.

a) The current developments draw guests primarily from the Western states, according to a recent survey of visitors.

b) Opportunity exists to attract many more visitors, especially those who spend more money on average and who are coming from further away than California, lending to a 3+ night stay.

c) PKF has found that there is strong untapped potential for producing visitors from the South and Midwest regions.

d) New York, Chicago, Boston, and Washington DC are in the top 11 markets of visitors to the region, while the remaining 7 are in California. New York and Boston visitors spend the most money (upwards of $260 per night) but only spend 2 days on average.

e) Nearly 1 in 5 visitors come from the San Francisco Bay Area, spending some of the lowest number of nights (2.1) and money per night ($204) within the study.

f) The market is largely a drive-to market, based on the strong representation of Western visitors. More transportation options for visitors within the County, perhaps hosted by the hotel offerings in the area, would induce more visitation from a wider geographic area.

g) Observations from interviews indicate that international travelers enjoy the area during the weekdays, while on longer US journeys. They are well aware of the benefits of visiting a popular area on the quieter days. Some marketing efforts to attract this traveler type will do well in conjunction with a San Francisco Tourism Board.

Recommendations

III. Enhance recreational activities

A notable market takeaway in our research is the deficiency of well-advertised recreational options outside the Park. PKF recommends a significant focus and dedication to expanding recreational programs at a property level as new developments are created.

a) Recognizing this gap, any new developments have the opportunity to fill the void by introducing a variety of activities, catering to different interests and demographics. This not only complements the existing natural attractions but also positions the County as a destination with offerings beyond the Park.

b) Since repetitive visits to the Park might be challenging due to accessibility issues, designing non-Park recreational options minimize stress and enhance the overall visitor experience. This not only broadens the market reach but also ensures a prolonged and enriching experience for visitors.

c) Coordinate sustainable transportation connections for Yosemite day-use guests. Yosemite National Park requires reservations for peak visitation hours in response to high traffic loads and vehicle congestion. We recommend any new large facility explore an arrangement with the Park Service for a day-use shuttle that could transport their guests into the Park without requiring a vehicle reservation.

d) Observing the current demographic trend of family-oriented visitors, there is potential to adjust and enhance offerings to cater specifically to families.

e) Introducing family-friendly activities, accommodations, and services can further tap into this market segment, creating a welcoming and enjoyable environment for families. By addressing the needs of this demographic, the development can solidify its appeal and establish itself as a preferred destination for family getaways.

Recommendations

IV. Enhance connection to nature for guests

As seen in the “Travel Trends” section of this report (pages 30 – 35) , visitors are looking for a destination in which they can truly connect with the environment around them, PKF recommends that developers take advantage of this new trend.

a) Emphasizing sustainability and incorporating nature-connected components in new projects is key. This strategy not only aligns with the County's commitment to responsible tourism but also ensures that the development contributes positively to the local environment.

b) Unique programming that has been well-received in successful nature-based hospitality projects include:

- Chef courses, wine tastings and other hands-on culinary experiences to engage guests on site, especially those that involve locally grown ingredients or locally produced wine
- Adventure guides; expert talks on the seasonal flora, fauna and celestial happenings, as well as camping skills courses
- 3- and 4-day retreats with invited climbing, yoga, kayaking, and other outdoor adventure instructors
- Self guided hikes on public lands like the Stockton Creek Preserve

Recommendations

V. Develop adequate conference and event space

Ideally, any new conference center space will follow IACC guidelines (see pages 87 and 88) and become one of the relatively few accredited venues in the United States in order to gain more marketing exposure.

a) As per the Tenaya example, which offers the largest guest capacity of the venues in the County, new meeting rooms should be versatile, beautifully designed with high ceilings and high-quality AV capabilities, exposed to natural light and views, and accompanied by outdoor and/or good pre-function areas as well as dedicated catering capacities.

b) This requires a minimum of 1,000-SF of unobstructed space, and 3 additional meeting rooms for breakouts and dedicated staff, technology, and furnishings

c) It may be challenging in Mariposa County to achieve this given stringent requirements on staff and highly updated technology, per the IACC guidelines. Seasonal labor trends in the region may make this a cost-prohibitive requirement. Furthermore, venues in Mariposa County should be multi-use, and the IACC prefers meeting-oriented venues.

d) A helpful requirement from the IACC guidelines is that the event venues have ample separation from leisure, social and F&B (food & beverage) spaces within the hotel. This will require a catering kitchen where food can be prepared and served for the purposes of the event and separated from the regular dining operations.

e) Some specific space allocations for meeting and event space in Mariposa County are outlined on the following page. These cover a wide variety of event, conference, and catering uses, per PKF's analysis of the comparable properties in the region and beyond (please see Conference Center section beginning on page 75.)

Recommendations

- 400-person seated dinners requiring a minimum of 5,000 SF, which is not currently addressed except at Tenaya in a more formal set-up and environment. Plans for Silver Tip and Brown Bear conference spaces should be understood by new developments before designing the space and full amenity package.
- 60-person intimate events, dinners, A/V presentations with a designated space of at least 2,000 SF should be included in plans.
- Good outdoor reception areas with exceptional ways to appreciate the surrounding nature are critical.
- Include a stage for musicians and other programming; this will be unique to the area and will offer the property the chance for live performance programming when groups are not scheduled in the space.
- Design for adaptable layouts to accommodate different event styles, such as conferences, workshops, and weddings.
- Tents should be well-utilized to expand the total amount of square footage – and outdoor space – in high season.



Rush Creek Lodge



Tenaya Lodge



Spring Creek Lodge, Wyoming

Recommendations

VI. Optimize conference and event space operations

Given the current market gap in well-designed event spaces in the area, it is vital that owners optimize the investment in rentable public areas with targeted marketing efforts and operational efficiencies in the day-to-day operations.

a) A dedicated sales and marketing team that focuses on revenues that can be made from events, conferences, retreats, and meetings, will be important for any new venue. Local, national and international target markets for groups that would benefit from a Yosemite National Park – adjacent operation will be plentiful once the spaces are built.

b) Large brands – Marriott, Hilton, Hyatt, IHG, Accor – and their more design-friendly soft brands will be ideal candidates for these properties since they have international sales and marketing teams to support the on-property teams in filling these venues. Loyalty programs are a big draw for conference planners, whose business clients often seek the added benefits of a long-standing relationship with one brand (or family of brands).

c) Hotels offering conference capabilities should provide and have ample storage for the tables, chairs, linen, cutlery and all other needs – quality rentals of these items should not be counted on in the area. Consideration should also be made for readily available decorations that are not seasonal, such as flowers.

d) As mentioned in recommendation 5c, locating a large number of staff members trained in events in Mariposa County could prove to be difficult due to seasonal labor trends.

Recommendations

VII. Provide alternative amenities

Ensure that adequate alternative amenities are provided to guests, such as wellness activities and diversified F&B.

a) Wellness represents an opportunity at a new conference center resort and is largely under-supplied in Mariposa County.

- Tenaya Lodge has a spa with 12 treatment rooms, which is well utilized by groups and transient travelers.
- The casual Yosemite Bug in Mariposa has a spa that is well utilized by hikers, climbers, locals and visitors to town.
- A holistic wellness component in a new property would represent a key product differentiator and should include a fitness center, yoga studio, and spa facilities with 4 – 8 treatment rooms, depending on staffing capacity.
- Design should prioritize natural lighting, eco friendly practices, good ventilation, and an overall healthy indoor space.

b) Exceptional Food & Beverage and dining spaces will be well-received in the region that does not offer enough food options for visitors.

- Nighttime dining and entertainment is limited across the County and, while it should not detract from the return to Nature, it should encourage longer stays with exciting options.
- PKF recommends emphasizing daytime, relaxed all-day dining options as well as incorporating inviting design elements such as fireplaces and outdoor water features to encourage guest interaction.
- Ideally, a new property would add unique culinary dimensions by exploring collaborations with chefs from various regions in Mariposa County and broader California for pop-up events, as well as food and wine festivals and other events to attract a non-Park tourism base.

Terms and Conditions

General Terms and Conditions for Management Consultants - 2015 Edition

§ 1 General Terms and Conditions/Scope
(1) All legal transactions between the Principal and the Agent (Management Consultant; MC) shall be subject to these General Terms and Conditions exclusively. The version valid at the time the Contract is concluded shall be applicable.
(2) These General Terms and Conditions shall also apply to any future contractual relationships even if these General Terms and Conditions are not expressly referred to in collateral contracts.
(3) Any conflicting General Terms and Conditions on the part of the Principal shall be invalid unless they have been explicitly accepted in writing by the Agent (MC).
(4) If any provision of these General Terms and Conditions is or becomes invalid, the other provisions and any contracts concluded pursuant to these provisions shall not be affected thereby. The invalid provision shall be replaced by a provision which best corresponds to the intention and economic purpose of the invalid provision.

§ 2 Scope of Consulting Assignments/Representation
(1) The scope of each particular consulting assignment shall be individually agreed by contract.
(2) The Agent (MC) shall be entitled to subcontract, in whole or in part, the services for which the Agent is responsible to third parties. Payment of said third parties shall be effected exclusively by the Agent (MC). No contractual relationship of any kind shall exist between the Principal and said third party.
(3) During the validity of this Contract and for a period of three years after termination thereof, the Principal shall agree not to enter into any kind of business transactions with persons or organisations the Agent (MC) employs to perform the Agent's contractual duties. In particular, the Principal shall not employ said persons or organisations to render consulting services the same or similar to those offered by the Agent (MC).
l commercial register FN 245617 b
PKF hotelexperts GmbH is a member firm of the PKF International Limited network. The network consists of legally independent member firms. PKF hotelexperts GmbH does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

§ 3 Principal's Obligation to Provide Information/Declaration of Completeness
(1) The Principal shall ensure that during the performance of the consulting assignment, organisational conditions in the Principal's place of business allow the consulting process to proceed in a timely and undisturbed manner.
(2) The Principal shall also inform the Agent (MC) in detail about previously conducted and/or currently active consulting projects, including those in other areas of competency.
(3) The Principal shall, in a timely manner and without special request on the part of the Agent, provide the Agent (MC) with all documents necessary to fulfil and perform the consulting assignment and shall inform the Agent of all activities and conditions pertinent to the performance of the consulting assignment. This includes all documents, activities and conditions that become known or available during the performance of the consulting assignment.
(4) The Principal shall ensure that all employees as well as any employee representation (works council) provided by law, if established, are informed of the Agent's consulting activities prior to the commencement of the assignment.

§ 4 Maintenance of Independence
(1) The contracting parties shall be committed to mutual loyalty.
(2) The contracting parties shall be obligated to take all necessary measures to ensure that the independence of all persons working for the Agent (MC) and/or of any third parties employed by the Agent is not jeopardized. This applies particularly to any employment offers made by the Principal or the acceptance of assignments on their own account.

§ 5 Reporting/Obligation to Report
(1) The Agent (MC) shall be obligated to report to the Principal on the progress of services performed by persons working for the Agent and/or any third parties employed by the Agent.
(2) The Agent (MC) shall deliver the final report in a timely manner, i.e. depending on the type of assignment, two to four weeks after completion of the assignment.
(3) The Agent (MC) shall not be bound by directives while performing the agreed service and shall be free to act at the Agent's discretion and under the Agent's own responsibility. The Agent shall not be required to work in a particular place or to keep particular working hours.

§ 6 Protection of Intellectual Property
(1) The Agent (MC) shall retain all copyrights to any work done by the Agent and/or by persons working for the Agent and/or by third parties employed by the Agent (including but not limited to tenders, reports, analyses, expert opinions, organization charts, programmes, performance descriptions, drafts, calculations, drawings, data media, etc.). During the contract period and after termination thereof, the Principal may use these materials exclusively for the purposes described under the Contract. Therefore, the Principal shall not be entitled to copy or distribute these materials without the explicit consent of the Agent (MC).
(2) Any violation of this provision by the Principal shall entitle the Agent (MC) to prematurely terminate the Contract and to enforce other legal claims, in particular for restraint and/or damages.

§ 7 Warranties
(1) The Agent (MC) shall be entitled and obligated, regardless of fault, to correct any errors and/or inaccuracies in the Agent's work which have become known subsequently. The Agent shall immediately inform the Principal thereof.
(2) This right of the Principal expires six months after completion of the respective service.

§ 8 Liability/Damages
(1) The Agent (MC) shall be liable to the Principal for damages - with the exception of personal injury – only to the extent that these are the result of serious fault (intention or gross negligence). Correspondingly, this also applies to damages resulting from third parties employed by the Agent.
(2) Any claim for damages on the part of the Principal may only be enforced by law within six months after those entitled to assert a claim have gained knowledge of the damage and the liable party, but not later than three years after the incident upon which the claim is based.
(3) The Principal shall furnish evidence of the Agent's fault.
Walter l commercial register FN 245617 b
PKF hotelexperts GmbH is a member firm of the PKF International Limited network. The network consists of legally independent member firms. PKF hotelexperts GmbH does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

General Terms and Conditions for Management Consultants - 2015 Edition

(4) If the Agent (MC) performs the required services with the help of third parties, any warranty claims and claims for damages which arise against the third party shall be passed on to the Principal. In this case, the Principal shall primarily refer to the third party.

§ 9 Confidentiality/Data Protection
(1) The Agent (MC) shall be obligated to maintain complete confidentiality concerning all business matters made known to the Agent in the course of services performed, especially trade and company secrets and any other information concerning type and/or scope of business and/or practical activities of the Principal.
(2) Furthermore, the Agent (MC) shall be obligated to maintain complete confidentiality towards third parties concerning the content of the work completed, as well as any information and conditions that contributed to the completion of the work, particularly concerning data on the Principal's clients.
(3) The Agent (MC) shall not be obligated to maintain confidentiality towards any person working for the Agent or representatives of the Agent. The Agent is required to obligate such persons to maintain complete confidentiality and shall be liable for any violation of confidentiality on their part in the same way as if the Agent had breached confidentiality.
(4) The obligation to maintain confidentiality shall persist indefinitely even after termination of this Contract - with the exception of any duty to give evidence.
(5) The Agent (MC) shall be entitled to use any personal data entrusted to the Agent for the purposes of the services performed. The Agent (MC) shall guarantee the Principal that all necessary measures will be taken, especially those regarding data protection laws, e.g. that declarations of consent are obtained from the persons involved.

§ 10 Remuneration
(1) After completion of the services agreed upon, the Agent (MC) shall receive remuneration agreed upon in advance between the Agent (MC) and the Principal. The Agent (MC) shall be entitled to render intermediate accounts and to demand payment on account as required by the progress of the work. Remuneration shall be due and payable immediately after rendering accounts by the Agent.
(2) The Agent (MC) shall render accounts which entitle to deduct input tax and contain all elements required by law.
(3) Any cash expenditures, expenses, travel expenses, etc. shall be reimbursed to the Agent (MC) by the Principal separately, upon submission of the appropriate receipts.
(4) In the event that the work agreed upon is not completed due to reasons on the part of the Principal, or due to a premature termination of contract by the Agent (MC) for cause, the Agent full of the remuneration agreed upon in advance, less expenses not incurred. In the event that an hourly fee had been agreed upon, the Principal shall pay for the number of hours expected to be required for the entire contracted assignment, less expenses not incurred. Expenses not incurred shall be calculated as a lump sum consisting of 30 % of the fee required for those services that the Agent did not perform by the date of termination of the agreement.
(5) In the event that intermediate invoices are not paid, the Agent (MC) shall be released from the Agent's commitment to provide further services. This shall not apply to any further claims resulting from default of payment.

§ 11 Electronic Invoicing
(1) The Agent (MC) shall be entitled to transmit invoices electronically. The Principal agrees explicitly to accept invoices transmitted electronically by the Agent (MC).

§ 12 Duration of the Agreement
(1) This Contract terminates with the completion of the project.
(2) Apart from this, this Contract may be terminated for good cause by either party at any time without notice. Grounds for premature termination include the following:
one party breaches major provisions of the Contract
one party is in delay with the payments after the beginning of insolvency proceedings
legitimate concerns exist regarding the Principal's credit standing, even though insolvency proceedings have not been opened, the Principal fails to make an advance payment or to furnish suitable security at the Agent's (MC's) request and the Agent (MC) didn't know about the Principal's bad financial situation when the contract was concluded.

§ 13 Final Provisions
(1) The contracting parties declare that all information contained herein is accurate and made in good conscience. They shall be mutually obligated to immediately inform the other party of any changes.
(2) Modifications of and amendments to this contract or these General Terms and Conditions shall be made in writing. This shall also apply to a waiver of this requirement in written form.
(3) This Contract is governed by the substantive law of the Republic of Austria excluding the conflict-of-law rules of international private law. Place of fulfilment is the registered business establishment of the Agent (MC). Jurisdiction in all disputes is the court in the place where the Agent (MC) is based.

based on Austrian Institute of MCs and Information Technology Wiedner Hauptstraße 63 · 1045 Vienna · Austria Telephone: +43 (5) 90900-3540 · Facsimile: +43 (1) 590900-3178 E-mail: ubit@wko.at · Internet: www.ubit.at

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Appoint Danielle Bradshaw to the Housing Program Advisory Committee with a Term Expiring February 28, 2027

RECOMMENDATION AND JUSTIFICATION

Appoint Danielle Bradshaw to the Housing Program Advisory Committee with a Term Expiring February 28, 2027.

Bradshaw has expressed interest in serving on this committee and meets the qualifications.

With this action there will be one vacancy on this committee. Appointments, term expiration and vacancies have been advertised according to the Maddy Act.

BACKGROUND AND HISTORY OF BOARD ACTIONS

It is customary for the Board of Supervisors to appoint new committee members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not Appointing or Re-appointing these positions could result in a lack of quorums for the committee.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Resume Danielle Bradshaw**
2. **240403 Redact Danielle Bradshaw Resume**
3. **24320 Housing Vacancy notice 2**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Dr. Danielle Bradshaw
daniebradshaw@gmail.com
Cell: (573) 356-4540

Board Certified in Psychiatry *(American Board of Psychiatry and Neurology, American Board of Medical Specialties).*

Board Certified in Child and Adolescent Psychiatry *(American Board of Psychiatry and Neurology, American Board of Medical Specialties).*

Unrestricted licenses to practice medicine in California, Hawaii, and Missouri.

PROFESSIONAL EXPERIENCE

Medical Director Psychiatry Specialty Appeals and Post Service Review Physicians, California Regulatory Behavioral Health Liaison and Subject Matter Expert, Elevance Health: working remotely in California, February 2023 to present.

-Provide oversight of compliance with California behavioral health regulatory requirements.
-Review psychiatric and substance abuse cases that were referred to the California Department of Managed Health Care (DMHC) for Independent Medical Review (IMR), find trends in cases referred, and develop measures to address trends.
-Assist with audits, surveys, and responses to DMHC.
-Monitor and oversee vendors, including Carelon Behavioral Health Utilization Management program, present on vendor trends and KPIs, and make recommendations for improvement in vendor performance.
-Review grievances, quality of care and quality of service cases and present them at the monthly Patient Safety Committee meetings.
-Monitor grievance and appeals trends.
-Chair of the Behavioral Health Joint Operating Committee, which reviews cases in litigation, IMR cases, and other behavioral health case trends. Responsible for developing action plans to address trends in cases.
-Voting member of the following committees:
  -California Utilization Management Committee
  -California Delegation Oversight Committee
  -Anthem Utilization Management Services Quality Improvement Committee
  -California Patient Safety Committee
-Review appeals and make medical necessity determinations for:
  -psychiatric and substance abuse treatment at inpatient, residential, partial hospitalization, and intensive outpatient levels of care
  -autism applied behavioral analysis (ABA) therapy
  -transcranial magnetic stimulation (TMS)
  -non-formulary medications, and other behavioral health claims.

Medical Director Behavioral Health Appeals, Aetna/CVS Health: working remotely in California, May 2022 to January 2023.

-Reviewed appeals and made medical necessity determinations for:

Regional Psychiatric Director, Western Jails, Corizon Health: working remotely, August 2015 to January 2017.

-Oversaw behavioral health services (tele-health and on-site providers) for contracts with jails and juvenile justice centers in California, Missouri, Minnesota, New Mexico, Nevada, and Kansas.
-Managed relationships with contract holders and exceeded client expectations.
-Directly supervised psychiatrists and psychiatric nurse practitioners.
-Recruited, interviewed, trained, and retained psychiatric staff.
-Responsible for utilization management of behavioral health services.
-Developed working partnerships with local ERs and psychiatric hospitals.
-Reviewed adverse events and developed quality improvement initiatives.
-Developed and implemented clinical processes and protocols consistent with facility and state regulations specific to various contracts.
-Provided psychiatric medication management to patients at the Fresno Juvenile Justice Center and Fresno County Jail approximately 20 hours per week.

Psychiatrist, Corizon Health: Fresno County Jail and Fresno County Juvenile Justice Center: Fresno, California, May 2015 to August 2015.

-Performed psychiatric evaluations and prescribed psychiatric medications.
-Conducted medical decision making capacity evaluations.
-Treated patients at multiple levels of care within the facility, including inpatient, intensive outpatient, and outpatient.

Psychiatrist, Corizon Health and MHM Services: Women's Eastern Reception Diagnostic and Correctional Center, Missouri Department of Corrections: Vandalia, Missouri, July 2013 to May 2015.

-Performed psychiatric evaluations and prescribed psychiatric medications.
-Provided involuntary treatment and capacity evaluations.
-Treated patients at multiple levels of care within the facility, including inpatient, partial hospitalization program, intensive outpatient, and outpatient.

Assistant Professor of Clinical Psychiatry, University of Missouri: Columbia, Missouri, July 2012 to July 2013.

-Oversaw patient care on inpatient child and adolescent psychiatric unit.
-Supervised and evaluated trainees including child psychiatry fellows, psychiatry residents, and medical students.
-Triaged patients in emergency room and medical floors determining need for psychiatric services at various levels of care.

Child and Adolescent Psychiatry Fellow, University of Missouri: Columbia, Missouri, July 2010 to June 2012.

-Provided psychiatric care for outpatients and inpatients.
-Supervised and evaluated physician trainees including medical students.
-Received "Outstanding Child and Adolescent Psychiatry Fellow" award.
-Served as Chief Fellow.

Psychiatry Resident Physician, University of Missouri: Columbia, Missouri, July 2007 to June 2010.

Stuttering and Psychiatry. Grand Rounds, University of Missouri Department of Psychiatry: March 2012, Columbia, Missouri.

Diagnosis and Treatment of ADHD in Children and Adolescents. American College of Osteopathic Family Practice Physicians Missouri Mid-Winter Conference: January 2012, Kansas City, Missouri.

Psychogenic Tremor: A Case Study. Grand Rounds, University of Missouri Department of Psychiatry: May 2011, Columbia, Missouri.

Dr. Danielle Bradshaw

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Mariposa County

Planning Department

STEVE ENGFER
Planning Director

5100 Bullion Street
PO Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
www.mariposacounty.org
sengfer@mariposacounty.org

NOTICE OF 2 (TWO) VACANCIES ON THE HOUSING PROGRAMS ADVISORY COMMITTEE

2 (Two) Vacancies currently exist in each of the following categories on the Housing Programs Advisory Committee.

Members shall be included who have the following expertise:

- Knowledge of issues and concerns affecting the housing needs of special populations in Mariposa County including, but not limited to, the elderly, disabled, and homeless, or
- Direct knowledge of workforce housing issues and concerns, or
- Direct knowledge of the real estate and housing development industry in Mariposa County, or
- Representing the Mariposa County Economic Development Corporation.

Terms are for (3) three years, expiring on the last day of February.

We will be resuming meetings of the committee for 2023 to discuss the short-term rental study, code updates and to begin the work on the 2023-2029 Housing Element Update.

Additionally, the purpose of this committee is to:

- Formulate, design, implement and participate in a public and stakeholder engagement program to ensure full participation by the community and stakeholders in the housing programs planning process required by the Mariposa County Housing Element Program 2.1; and

- Valuate and recommend the implementation of feasible programs to address the housing needs of all economic segments of the community, including the needs of special populations such as homeless, disabled, elderly and seasonal workers; and

- Support the work of staff and consultants in the conduct of fact finding and data gathering necessary to identify housing programs and related operation, administration and management of such programs; and

- Identify, evaluate and recommend to the Board of Supervisors management and administrative frameworks, operations, best practices and inter-governmental and public-private partner relationships to ensure the successful, permanent, ongoing operation of housing programs; and

- Provide periodic assessment, evaluation and feedback to the Board of Supervisors regarding the success of programs and related administration and management approved for implementation; and

- Coordinate and collaborate with other public agencies, County Departments, County Committees and with for profit and non-profit entities to identify and facilitate implementation of housing programs; and

- Identify, evaluate, recommend and facilitate the acquisition of grants and other funding to facilitate the development of housing for extremely low, very low, low, moderate and above moderate incomes and for populations with special housing needs.

Persons interested in serving on the Housing Programs Advisory Committee (HPAC) must submit an application to: **Danielle Bondshu, Clerk of the Board, PO Box 784 Mariposa, CA 95338. Applications may be obtained at the following locations: Planning Department Offices** Government Center 5100 Bullion Street; Mariposa, CA 95338 and online at:

http://www.mariposacounty.org/DocumentCenter/View/39657

For more Information visit the County Website or contact the Mariposa County Planning Department Telephone: (209) 966-5151

Posted March 20, 2024 Leave Posted until positions filled

Posting Locations:

Mariposa County Clerk's Office
Mariposa County Courthouse
Mariposa County Planning Department
Mariposa County Library
Yosemite Valley Post Office
Midpines Post Office
Catheys Valley Post Office
Coulterville Post Office
Yosemite West Community Board
El Portal Post Office
Bootjack Store
Woodland Gas Food and Liquor
Fish Camp Post Office
Greeley Hill Community Club
Wawona Post Office
Hornitos Post Office
Lake Don Pedro Market
www.mariposacounty.org/planning

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-155

MEETING:	April 16, 2024
TO:	The Board of Supervisors
FROM:	Shannon Hansen, Director of Public Works and Transportation
RE:	Approve Second Amendment with GPA Consulting for Environmental Services on Darrah Bridge to Extend the Term of the Agreement to June 30, 2025; and Authorize the Board of Supervisors Chair to Sign the Amendment

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RECOMMENDATION AND JUSTIFICATION

Approve Second Amendment with GPA Consulting for Environmental Services on Darrah Bridge to Extend the Term of the Agreement to June 30, 2025; and Authorize the Board of Supervisors Chair to Sign the Amendment.

The Public Works Department contracted with GPA to provide environmental construction support services for the Darrah Road Bridge replacement project. GPA is needed to continue biological support during the initial restoration phase of the project. Now that construction is completed, the County is implementing revegetation/restoration monitoring in compliance with the regulatory permits. GPA will assist with drafting the Year 1 annual report for the California Department of Fish and Wildlife (CDFW).

BACKGROUND AND HISTORY OF BOARD ACTIONS

On April 13, 2021, Resolution 2021-192, the Board approved an Agreement with GPA Consulting for Environmental Support Services for the Darrah Road Bridge in the Amount Not to Exceed $199,976.

On May 3, 2022, Resolution 2022-270, the Board approved First Amendment with GPA Consulting for Environmental Services on Darrah Bridge Project Increasing Compensation by $264,531.20 for a New Amount Not to Exceed $464,507.20.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If not approved, the County would be in violation of regulatory requirements.

FINANCIAL IMPACT

Funds are available in 5512 to complete the monitoring report.

ATTACHMENTS

1. **Second Amendment GPA Consulting_**
2. **Resolution 2022-270 First Amendment GPA**
3. **Resolution_2021-192**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

SECOND AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL SERVICES FOR DARRAH ROAD BRIDGE

SECOND AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL SERVICES FOR DARRAH ROAD BRIDGE, is made and entered into this _____ day of _____2024, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "County," and GPA Consulting, hereinafter referred to as "Contractor."

WHEREAS, County and Contractor have heretofore entered into an Agreement dated April 21, 2021, wherein Contractor agreed to provide environmental support services; and

WHEREAS, County and Contractor desire to amend said Agreement to extend the term of the Agreement;

NOW THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. Paragraph 1, "TERM," is hereby amended to extend the term of the Agreement to January 31, 2025.

Except as herein amended, the Agreement dated April 21, 2021, shall remain in full force and effect.

The Agreement, as hereby amended, is ratified and continued. All provisions, terms, covenants, conditions and promises contained in the Agreement not amended herein shall remain in full force and effect. This Amendment is effective retroactive to December 31, 2023. The parties shall treat the Agreement as if it had been in full force and effect continuously since December 31, 2023, without there having been any interruption of the Agreement whatsoever.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.

COUNTY OF MARIPOSA	CONTRACTOR
Miles Menetrey, Chair Board of Supervisors	GPA Consulting
COUNTERSIGNED: *(Government Code §25103)*	APPROVED AS TO FORM:
Danielle Bondshu Clerk of the Board	Steven W. Dahlem County Counsel

SECOND AMENDED EXHIBIT A

Amendment 2 Request:
Biological Services for the Darrah Road Bridge Replacement Project, County of Mariposa

I. Project Understanding

The County of Mariposa (County) contracted with GPA to provide environmental construction support services for Phase 1 and Phase 2 of the Darrah Road Bridge replacement project. To date, GPA has provided Phase 1 and Phase 2 biological and archeological support services beginning in February 2021 for construction monitoring and compliance support. Construction is now completed and the County will soon be implementing revegetation/restoration monitoring in compliance with the regulatory permits. The County previously requested GPA provide continued biological support during the initial restoration phase of the project for which GPA assisted with the creation of a revegetation exhibit and monitoring for the initial vegetation installation. The County also previously requested GPA'S assistance with drafting the Year 1 annual report for the California Department of Fish and Wildlife (CDFW).

GPA's contract expired on December 31, 2023 and, due to delays in tree installation outside of GPA's control, completion of Task 2 Environmental Commitments Record, Task 9 Monitoring Reporting, and Task 10 Agency Reporting was not completed prior to contract expiration. Under the Agency Reporting task, the post construction reports were submitted to the regulatory agencies in January 2024, following County approval. GPA received verbal permission to continue progress on these task deliverables, which will be largely completed in January 2024. Additionally, the Task 15 Annual CDFW Approved Habitat Restoration Plan (Year 1), previously accommodated under the prior contract has not been initiated. Because trees were installed in late November 2023, the first year of annual reporting has yet to be initiated. Therefore, a contract extension is necessary for the completion of the previously approved scope of work.

Based on a coordination with the County, GPA has also been requested to include an Optional task to conduct monitoring visits to evaluate the success of the planted CDFW mitigation trees. The results of the tree monitoring efforts would support the Annual CDFW Approved Habitat Restoration Plan (Year 1) reporting.

II. Scope of Work

The following scope of work includes remaining work to be completed and new tasks to be covered under the amended contract.

Task 1: Project Management

Project management for Phase 1 began in February 2021 and has continued to date through Phase 2. Based on coordination with the County, GPA will provide project management for biological support during the first year of mitigation monitoring and reporting. Project management in support of restoration efforts is anticipated to be completed upon submittal of the Annual Report to CDFW (January 2025). GPA will maintain a clear line of communication with the County, conduct regular status checks to ensure all tasks are on schedule and within budget, and prepare a monthly progress report for each task order that includes the progress of each task.

Deliverables: One electronic copy of up to 13 monthly progress reports

Task 2: Environmental Commitments Record

A project Environmental Commitment Record (ECR) and/or Mitigation Monitoring Reporting Plan was prepared during Phase 1. GPA maintained the ECR during Phase 1 and Phase 2 for County's records and updated up to four times for completion. Requested budget is for record updates completed in January 2024 to date (through January 15, 2024) addressing Phase 1 and Phase 2 construction. The requested scope and budget was previously covered

under the contract, prior to contract expiration. Following submittal of the ECR for County's internal use (anticipated January 2024), no additional future work under Task 2 is anticipated.

Deliverables: One electronic copy of the environmental commitment record for Phase 1 and Phase 2

Task 9: Biological Monitoring and Reporting

All biological monitoring under Task 9 has been completed. GPA is in the process of summarizing the County construction monitoring reports for Phase 1 and Phase 2 and is nearing task completion. Requested budget is for work completed in January 2024 to date (through January 15, 2024) and anticipated efforts for County approval. The requested scope and budget was previously covered under the contract, prior to contract expiration. Once County approves the construction monitoring reports for Phase 1 and Phase 2, no additional future work under Task 9 is anticipated.

Deliverables: One electronic copy of the Phase 1 & Phase 2 construction monitoring reports

Task 10: Agency Reporting

Post Construction Submittals and Notification

Post construction agency notifications are required for the United States Army Corps of Engineers (USACE) Clean Water Act (CWA) Section 404 Nationwide Permit 14, Regional Water Quality Control Board (RWQCB) CWA Section 401 Water Quality Certification, and CDFW Section 1602 permits. Following construction, GPA completed post-construction surveys to document that regulatory permit requirements were successfully implemented. GPA coordinated with the County to complete the required post construction submittals and notifications to regulatory agencies as part of the environmental approvals for the project. In January 2024, GPA revised the post construction reports per County comments, submitted the reports to RWQCB, USACE, and CDFW respectively, and coordinated with the agencies for permitting closure. Requested scope and budget includes work completed in January 2024 to date (through January 15, 2024) that was covered under the contract prior to expiration. No additional future work, beyond the RWQCB task discussed below, is anticipated.

RWQCB Post Construction Permit Closure

Following submittal of the Completion of Discharge Notification to the RWQCB, the agency requested additional coordination/notification of the site's conditions during the winter 2023/2024 rainy season. If the site is stabilized after the rainy season, the RWQCB has requested that the County submit the request for project completion/termination. GPA will coordinate with the County to confirm the site is stabilized. GPA assumes County staff will monitor the site for site stabilization and to take any necessary site photographs. Following the rainy season, GPA will draft a Request for Project Completion Letter to close out the RWQCB Water Quality Certification. The additional scope includes future work anticipated to be completed in Spring 2024. Upon completion of the RWQCB submittal, no additional future work under Task 10 is anticipated.

Deliverables: One electronic copy of the RWQCB Request for Project Completion Letter

Task 15: Annual CDFW Approved Habitat Restoration Plan Reporting (1 Year)

An annual monitoring report will be prepared and submitted to the CDFW by the end of the first year following installation of the replacement plantings. The annual monitoring report will document the success of tree plantings, include photo documentation, and describe any remedial actions required to meet the success criteria. The annual report will be submitted electronically to the County and CDFW to document progress on success criteria. This task does not include performance of site visits; any information necessary to complete this task will be provided under Task 16. Site visits. At the County's request, this scope of work only includes the first annual monitoring report. If additional years of reporting are requested, GPA will provide a separate scope and cost to support that effort. The additional scope includes future work anticipated to be completed in Fall/winter of 2024.

Deliverables: Year 1 annual monitoring report

(Optional Task 16): CDFW Approved Habitat Restoration Plan monitoring (1 Year)

If requested, GPA will provide one year of monitoring following installation of the restoration materials. As described in the CDFW Approved Habitat Restoration Plan, monitoring visits will be conducted three times a year (spring, summer, fall) and will include taking photos at specific photo points. During each monitoring visit, a qualitative assessment of the tree health and survivorship of the planted trees will be analyzed. The number of live, dead, and injured trees will be counted during each visit to determine if the success criteria is being met. Up to three monitoring visits will be conducted. Up to two staff will conduct the monitoring visits. GPA will provide guidance to the County via phone call and/or email format; memos and/or reports of each visit are not included. At the County's request, this scope of work only includes the first year of annual monitoring visits. If additional years of monitoring is requested, GPA will provide a separate scope and cost to support that effort.

Deliverables: Up to three CDFW Approved Habitat Restoration Plan monitoring visits

III. Assumptions

This scope has been prepared based on the following assumptions:

- This scope of work has been prepared based on the information provided by the County. If the scope of work changes, GPA will provide an additional scope and cost to support this effort.
- The scope of work includes ECR updates for construction Phase 1 and Phase 2 and does not include updates for the restoration phase. If additional ECR updates are requested, GPA will provide an additional scope and cost to support this effort.
- Installation and/or maintenance of plantings and irrigation, including any replacements of failed materials, will be conducted by others and is not included in the scope of work.
- GPA assumes up to one round of comments on all deliverables from the County and no comments from CDFW.
- Overtime days extending longer than eight hours will be billed time and materials.
- This scope of work does not include acquisition of compensatory mitigation or mitigation negotiations with the regulatory agencies.

Darrah Road Bridge Replacement Project- Amendment
GPA Consulting

No.	Task Description	Principal Environmental Planner $ 345.00	Senior Associate Biologist $ 235.00	Senior Biologist $ 190.00	Associate Biologist $ 135.00	Biologist $ 110.00	Senior GIS Analyst $ 180.00	Total Hours	Other Direct Costs	Total GPA Labor Costs	Grand Total (Labor, Subs, ODCs)
1	Project Management		4	28				32		$ 6,260.00	$ 6,260.00
2	Completion ECR			8		20		28		$ 3,720.00	$ 3,720.00
9	Remaining Reporting		2	18	4	52		76		$ 10,150.00	$ 10,150.00
10	RWQCB Reporting										
10.1	Post Construction Submittals and Notifications		2	8		16		26		$ 3,750.00	$ 3,750.00
10.2	RWQCB Post Construction Permit Closure		2	16	16	16		50		$ 7,430.00	$ 7,430.00
15	Annual CDFW HRMP Reporting (1 Year)	2	4	48	44	36	12	146		$ 22,810.00	$ 22,810.00
16	(Optional) Annual CDFW HRMP Surveys (1 Year)			44	8	48		100	$ 1,557.00	$ 14,720.00	$ 16,277.00
	TOTAL HOURS	2	14	170	72	188	12				
	TOTAL COST	$ 690.00	$ 3,290.00	$ 32,300.00	$ 9,720.00	$ 20,680.00	$ 2,160.00	458	$ 1,557.00	$ 68,840.00	$ 70,397.00

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Baker, Romero & Associates Insurance Brokers, Inc. 750 Terrado Plaza #238 Covina, CA 91723 License #: 0G22790	CONTACT NAME: Christine R Sousa PHONE (A/C, No, Ext): (626)332-2258 FAX (A/C, No): (626)339-9921 E-MAIL ADDRESS: christine@bakerromero.com
INSURED Galvin Preservation Associates Inc. DBA GPA Consulting 840 Apollo Street, Suite 312 El Segundo, CA 90245	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : TRAVELERS PROPERTY CASUALTY CO. OF AMERICA — 25674 INSURER B : Continental Casualty Co — 20443 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: 00002920-19914053 REVISION NUMBER: 1362

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	Y	Y	680-4H777478-24-47	03/14/2024	03/14/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	BA-4R690875-24-47-G	03/14/2024	03/14/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE X DED RETENTION $ 10000	Y	Y	CUP-0J605520-24-47	03/14/2024	03/14/2025	EACH OCCURRENCE AGGREGATE Prod/Co Ops	$ 7,000,000 $ 7,000,000 $ 7,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	UB-1T826877-24-47-G	03/14/2024	03/14/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	1,000,000 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Prof. Liab. $15K Ded			EEH 288371840	03/14/2024	03/14/2025	$5M Ea Claim	retro: 3/20/12
B	Pollution, $15K Ded			EEH 288371840	03/14/2024	03/14/2025	Aggregate	$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

A.M. Best Ratings: Travelers Property Casualty Company of America (A++ XV); Continental Casualty Company (A XV); Project: Darrah Road Bridge. The County of Mariposa Public Works, its officers, officials, employees and volunteers are Named Additional Insured(s) as respects liabilities arising out of work or operations performed by or on behalf of the Contractors. This insurance is Primary and Non-Contributory with any insurance of the County. The following applies to the Named Additional Insured/ Certificate Holder:

(continued on ACORD 101 Additional Remarks Schedule)

CERTIFICATE HOLDER

County of Mariposa Public Works
4639 Ben Hur Road
Mariposa, CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Christine R Sousa (CRS)

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AGENCY CUSTOMER ID: 00002920

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Baker, Romero & Associates Insurance Brokers, Inc.	Galvin Preservation Associates Inc. DBA GPA Consulting
POLICY NUMBER N/A	
CARRIER: Multiple Carriers / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

(continued from Description of Operations)
Workers Comp: Andrea Galvin
Richard Galvin

Additional Remarks:
Blanket Additional Insured CGD3810915; Coverage Xtend Endorsement CGD3790219; Aggregate Limit Per Project CGD4690219; Products/Completed Ops Endt. CGD3090219; 30 Day Notice of Cancellation ILT4001209; Auto Coverage Plus Endorsement CAT4200215; Auto Blanket Additional Insured Primary and Non-Contributory CAT4740216; Schedule of Underlying EU00030818; Waiver of Rights UM04880708; Worker's Compensation Blanket Waiver of Subrogation Travelers Form WC 990376. Coverage shall not be canceled, non-renewed or materially altered except after thirty (30) days prior written notice has been given.

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MARIPOSA COUNTY

Public Works · 209-966-2498

RESOLUTION - ACTION REQUESTED 2022-270

MEETING: May 3, 2022

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works & Transportation

RE: Approve First Amendment to Agreement with GPA Consulting for Environmental Services on Darrah Bridge

---

RECOMMENDATION AND JUSTIFICATION:
Approve the First Amendment to an Agreement with GPA Consulting for Environmental Support Services on the Darrah Road Bridge Project Increasing Compensation by $264,531.20 for a New Amount Not to Exceed $464,507.20; and Authorize the Board of Supervisors Chair to Sign the Amendment.

Full time biological and archaeological monitoring is required while the old bridge is demolished and the existing road is excavated. The scope of work was originally divided into two seasons. The amendment assumes six weeks of continuous monitoring for the second half of the project. The monitors will be released early in the event excavation is completed faster than six weeks. After the earthwork is complete, the archeologist will be released and the biological monitoring site visits will be reduced to once every two weeks.

The Environmental Commitment Report identifies Air Quality, Biological, Cultural, Hazardous Waste, Hydraulic, Visual, Water Quality Commitments. In addition to the reports themselves, GPA Consulting will continue facilitating communications between the Water Board, USACE, CDFW and the County.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On April 13, 2021, Resolution 2021-192 the Board approved an Agreement with GPA Consulting for Environmental Support Services for the Darrah Road Bridge in the Amount Not to Exceed $199,976.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve, the County will be violating multiple State and Federal environmental laws with significant financial penalties.

FINANCIAL IMPACT:
This Project is funded through the FHWA Bridge Program and has a Local Share of 11.47%. The Local Share will be paid using approved SB1 Funding.

ATTACHMENTS:
Amendment 1_GPA (PDF)
GPA Contract (PDF)

REF ID# 12887

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Wayne Forsythe, District IV Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

FIRST AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL SUPPORT SERVICES FOR DARRAH ROAD BRIDGE

THIS FIRST AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL SUPPORT SERVICES FOR DARRAH ROAD BRIDGE, is made and entered into this 24th day of May 2022, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as **"County,"** and GPA Consulting, hereinafter referred to as **"Contractor."**

WHEREAS, County and **Contractor** have heretofore entered into an Agreement dated April 13, 2021, wherein **Contractor** agreed to provide environmental support services for Darrah Road Bridge replacement project; and

WHEREAS, County and **Contractor** desire to amend said Agreement to change the scope of work to be provided by **Contractor;**

WHEREAS, County and **Contractor** desire to amend said Agreement to change the compensation to be provided to **Contractor**;

NOW THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. Paragraph 2, "SERVICES," is hereby amended to provide that **Contractor** agrees to provide additional services as described in First Amended Exhibit A, "First Amended Scope of Work" which is attached hereto and incorporated herein by reference.

2. Paragraph 3, "COMPENSATION," is hereby amended to provide that an additional $264,531.20 will be added to the original amount of $199,976, making the total compensation paid to **Contractor** the not to exceed amount of $464,507.20. See First Amended Exhibit B, "First Amended Cost Proposal," which is attached hereto and incorporated herein by reference.

Except as herein amended, the Agreement dated April 13, 2021, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.

COUNTY OF MARIPOSA

72B980C7069
Rosemarie Smallcombe
ZorroSign
Rosemarie Smallcombe, Chair
Board of Supervisors

CONTRACTOR

GPA Consulting

COUNTERSIGNED:
(Government Code §25103)

72B980C7073
Daniellegwardle
ZorroSign
Keith Williams
Interim Clerk of the Board

APPROVED AS TO FORM:

72B980C705F
Steven W. Dahlem
ZorroSign
Steven W. Dahlem
County Counsel

MARIPOSA COUNTY

Public Works · 209 966 5356

RESOLUTION - ACTION REQUESTED 2021-192

MEETING: April 13, 2021

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve an Agreement with GPA Consulting for Environmental Support Services for the Darrah Rd Bridge

---

RECOMMENDATION AND JUSTIFICATION:

Approve an Agreement with GPA Consulting for Environmental Support Services for the Darrah Rd Bridge in the Amount Not to Exceed $199,976; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The scope of services for this agreement includes maintaining the environmental commitment record, pre construction surveys, a fish removal and rescue plan, nesting bird exclusion plan, worker awareness training, fish rescue, biological monitoring and reporting, archeological monitoring, and a revegetation plan.

Staff obtained a California Dept of Fish and Wildlife (CDFW) Streambed Alteration Agreement (Fish and Game Code 1602), a USACE Nationwide Permit (Clean Water Act 404), and a Central Valley Regional Water Quality Control Board Permit (Clean Water Act 401). These permits include multiple mitigation and reporting requirements that must be performed by qualified environmental planners, biologists, and archeologist's during construction. In addition to the Regulatory Permits, there are mitigation requirements included in the Categorical Exclusion(CE) with technical studies that must be adhered to and reported.

An Request For Qualifications (RFQ) for Environmental Support for the Darrah Road Bridge Project was advertised on October 7, 2020 and five proposals were received on November 6, 2020. GPA Consulting specializes in transportation-related projects and has extensive familiarity with the permits. The selection was made by a review panel of public works staff according to Federal/State Procurement Law.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On March 2, 2021, Resolution 2021-106 the Board approved an Agreement with American Paving Co. for the Darrah Road Bridge Reconstruction in the Amount Not to Exceed $5,162,387.50. Construction is anticipated to ramp up in May after the risk of rain diminishes.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Resolution - Action Requested 2021-192

Do not approve, the County will be violating multiple State and Federal environmental laws with significant financial penalties.

FINANCIAL IMPACT:
This Project is funded through the FHWA Bridge Program and has a Local Share of 11.47%. The Local Share will be paid using approved SB1 Funding.

ATTACHMENTS:
GPA Consulting 21-025 Darrah Rd Bridge (PDF)
GPA Cert of Ins (PDF)

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Wayne Forsythe, District IV Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

RES. NO. 21-192

21-025

AGREEMENT FOR ENVIRONMENTAL SUPPORT SERVICES FOR DARRAH ROAD BRIDGE

THIS AGREEMENT ("Agreement") is made and entered into this 13th day of April, 2021, by and between the County of Mariposa, a political subdivision of the State of California, ("County"), and GPA Consulting, ("Contractor"), pursuant to the following terms and conditions.

W I T N E S S E T H:

1. TERM

The term of this Agreement shall commence on February 18, 2021 and terminate on December 31, 2023 unless extended as provided by this Agreement.

2. SERVICES

Contractor shall perform environmental support services for the Darrah Road Bridge as described in Exhibit A, "Scope of Work," which is attached hereto and incorporated herein by reference. Contractor shall provide all staffing and materials necessary to perform the Scope of Work.

3. COMPENSATION

Contractor shall be compensated for services performed in an amount not to exceed $199,976. The Contractor's hourly rates are listed in Exhibit B, "Cost Proposal." The County shall pay Contractor within thirty (30) days of receipt of an approved invoice.

4. INSURANCE

Contractor shall procure and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

(1) Commercial General Liability (CGL): Insurance Services Office (ISO)Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit

shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(2) Automobile Liability: ISO Form Number CA 00 01 covering any auto, (Code 1), or if Contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than $1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

(4) Professional Liability (Errors and Omissions): Insurance appropriate to the Contractor's profession, with limit no less than $2,000,000 per occurrence or claim, $2,000,000 aggregate.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provision:

(1) Additional Insured Status: The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 forms if a later edition is used).

(2) Primary Coverage: For any claims related to this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(3) Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the County.

(4) Waiver of Subrogation: Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

(5) Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

(6) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the County.

(7) Verification of Coverage: Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

(8) Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that County is an additional insured on insurance required from subcontractors.

(9) Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. HOLD HARMLESS/INDEMNIFICATION

Contractor shall hold harmless, defend and indemnify County and its officers, employees, agents, and volunteers, from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of County.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venturer or partner of County. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

7. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of the County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County.

8. STATE AND FEDERAL TAXES

As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

a. County will not withhold FICA (Social Security) from Contractor's payments;
b. County will not make state or federal unemployment insurance contributions on behalf of Contractor;
c. County will not withhold state or federal income tax from payment to Contractor;
d. County will not make disability insurance contributions on behalf of Contractor;
e. County will not obtain workers' compensation insurance on behalf of Contractor.

9. ASSIGNMENT

It is understood and agreed that this Agreement contemplates personal performance by the Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of the Contractor under this Agreement will be permitted only with the express written consent of the County.

10. NOTICE

Any and all notices, reports or other communications to be given to County or Contractor shall be given to the persons representing the respective parties at the following addresses:

CONTRACTOR:
GPA Consulting
201 Nevada Street Suite B
El Segunda, CA 90245
310.792.2690

COUNTY:
Public Works
4639 Ben Hur Rd.
Mariposa, CA 95338
209.966.5356

11. COMPLIANCE

Contractor shall comply with all federal, state and local laws, codes, ordinance and regulations applicable to Contractor's performance under this Agreement, including, but not limited to, laws related to prevailing wages. Specifically, Contractor shall not engage in unlawful employment

discrimination, including, but not limited to, discrimination based upon a person's race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation, as prohibited by state or federal law.

12. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to the County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of the Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that the County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

13. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed by both parties; however, matters concerning the scope of services which do not affect the agreed price may be modified by mutual written consent of the Contractor and the Director of Public Works & Transportation. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

14. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

15. TERMINATION AND RIGHTS UPON TERMINATION

A. This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, Contractor shall immediately be paid all fees earned as of the effective date of termination.

B. Either party may terminate this Agreement for convenience upon Thirty (30) calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination, as set forth in Exhibit B.

C. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, County, at its option, may terminate this Agreement by giving written notification to Contractor. The termination date shall be the effective date of the notice. For the purposes of this subsection, default or material breach of this Agreement shall include, but not be limited to, any of the following: failure to perform required services in a timely manner, willful destruction of County property, dishonesty, or theft.

D. If County terminates this Agreement for default or material breach, then Contractor shall be liable for any reasonable costs in excess of the Agreement amount incurred by County in order to complete Exhibit A, "Scope of Work." In addition, Contractor understands and agrees that County may, in County's sole discretion, refuse to pay Contractor for that portion of Contractor's services which were performed by Contractor prior to the termination date and which remain unacceptable to County as of the termination date.

16. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

17. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any claim or action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney's fees.

It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Mariposa, State of California.

18. CAPTIONS

The captions of this Agreement are for convenience in reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

19. NUMBER AND GENDER

In this Agreement, the neutral gender includes the feminine and masculine, the singular includes the plural, and the word "person" includes corporations, partnerships, firms or associations, wherever the context so requires.

20. MANDATORY AND PERMISSIVE

"Shall" is mandatory. "May" is permissive.

21. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

22. COUNTERPARTS

This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

23. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

24. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

25. AUTHORITY

Each party and each party's signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to the agreement shall comply with all requirements of law, including capacity and authority to amend or modify the Agreement.

26. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

27. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other party.

28. WARRANTY

County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that all work shall be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

29. FUNDING AVAILABILITY

It is mutually agreed that if the County budget of the current fiscal year and/or any subsequent fiscal years covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall terminate and be of no further force and effect upon the day notice is provided by County to Contractor of such event. Upon termination of this Agreement, the County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement except for services rendered prior to such termination and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. County budget decisions are subject to the discretion of the Board of Supervisors.

If funding for any fiscal year is reduced or deleted by the County budget for purposes of this Agreement, the County shall have the option to either cancel this Agreement with no liability occurring to the County, except County must reimburse Contractor for services rendered prior to such reduction or modification of the County budget, or offer an Agreement amendment to Contractor to reflect the reduced amount.

Funding Source: 512-1312-782-0649

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

COUNTY OF MARIPOSA

Marshall Long, Chair
Board of Supervisors

CONTRACTOR

GPA Consulting

ATTEST:

Rene LaRoche
Clerk of the Board

APPROVED AS TO FORM:

Steven W. Dahlem
County Counsel

EXHIBIT "A"

CONSULTING

GPA

SCOPE OF SERVICES

Task 1: Project Management

GPA will manage the environmental support services in coordination with the County. GPA will maintain a clear line of communication with the County and will conduct regular status checks to ensure all tasks are on schedule and within budget and will prepare a monthly progress report for each task order that includes the progress of each task. Based on coordination with the County, GPA will provide project management for season one, which is anticipated to start February 2021 and be completed November 2021.

Deliverables: One electronic copy of up to 10 monthly progress reports

Task 2: Environmental Commitments Record

Based on communication with the County, a project Environmental Commitment Record (ECR) and/or Mitigation Monitoring Reporting Plan has not been prepared. GPA will create and maintain the ECR and will coordinate with the County to document completed environmental commitments applicable to season one. GPA will update and maintain both electronic and hard copies of the ECR and all documentation associated with environmental compliance.

Deliverables: One electronic copy of the environmental commitment record and up to four updates

Task 3: Vegetation Site Meeting

Prior to vegetation removal, GPA and InContext Cultural Resources Solutions (InContext) will attend a pre-vegetation removal meeting with the County and the contractor to discuss the anticipated limits of vegetation removal and potential Environmentally Sensitive Area (ESA) constraints. During the visit, GPA will document the number and species of all trees and/or shrubs expected to be removed that are equal or greater than four inches diameter at breast height. Up to two GPA staff and one InContext staff will be in attendance.

Deliverables: Attendance at one field meeting and one electronic copy of the vegetation removal list

Task 4: Pre-construction Surveys

Focused Plant Surveys

GPA will perform focused plant surveys for special-status species with potential to be in the project area, including big-scale balsam root (*Balsamorhiza macrolepis*), mariposa daisy (*Erigeron mariposanus*), madera leptosiphon (*Leptosiphon serrulatus*), mariposa lupine (*Lupinus citrinus* var. *deflexus*), and yellowlip pansy monkeyflower (*Mimulus pulchellus*). Up to two surveys will be performed during the typical blooming period, as feasible. GPA will visit known nearby reference sites, as feasible, to determine if special-status plants are identifiable at the time of the survey. Each visit will be conducted by two staff. GPA assumes that each survey will require up to one day of surveying and one trip to the site. If special-status plants are found, GPA will coordinate with the County and CDFW, if warranted, to develop and implement appropriate avoidance and minimization measures, including buffer zones and/or other measures. GPA will summarize the results of the surveys and any recommendations in a short pre-construction report for the County and CDFW. GPA assumes that CDFW will accept one rare plant survey to be conducted in March (prior to vegetation removal) and the second survey to be performed in April/May in advance of ground disturbance. Each focused plant survey is expected to require one site visit, with two staff.

Nesting Bird Surveys

The nesting season is typically between February 1 and August 31. GPA will conduct two, separate nesting bird surveys within 500 feet of the construction area to ensure any nesting birds will not be impacted by the project. The first survey will be conducted in advance of the anticipated March 2021 vegetation removal. The second survey will be conducted prior to work being re-initiated after a short pause in activity, anticipated June 2021. For each survey, GPA will conduct pre-construction surveys within 30 days prior to the start of construction activities to ensure that nesting birds, are not within 250 feet of the construction area (500 feet for all raptors). Each survey will be conducted by two staff. GPA assumes that each survey will require up to one day of surveying and one trip

to the site. If a nesting bird is found in or adjacent to the project area, GPA will coordinate with the County, and CDFW if warranted, to establish appropriate buffers (250 feet for migratory birds and 500 feet for raptors) adequate to maintain compliance with the Migratory Bird Treaty Act (MBTA) and California Fish and Game Code (FGC). GPA assumes up to two active nests will require County coordination during construction of season one. Reductions in the nest buffer distance may be appropriate depending on the bird species involved, level of human activity, and screening vegetation. GPA will summarize the results of the surveys, recommendations, and any subsequent coordination in a memo format report for the County and CDFW. The results of the first survey (vegetation removal) will be summarized in a stand-alone pre-construction nesting bird report and the results of the second will be summarized in a second pre-construction survey report combined with the other required survey efforts.

Wildlife Surveys

GPA will conduct pre-construction western pond turtle (*Actinemys marmorata*), California red-legged frog, and foothill yellow-legged frog (*Rana boylii*) surveys and general wildlife species surveys. Pre-construction California red-legged frog surveys will be conducted within 48 hours prior to construction and foothill yellow-legged frog surveys will be conducted within five days prior to construction, as required in the permits. To maximize efficiency, pre-construction western pond turtle and other special-status wildlife species will be conducted concurrent with the nesting bird surveys. The California red-legged frog and foothill yellow-legged frog surveys will be conducted on the same survey day and will be conducted as a separate, stand-alone pre-construction frog survey. Each survey will be conducted by two staff. GPA assumes that each survey will require up to one day of surveying and one trip to the site. GPA will summarize the results of the surveys, coordination, and any recommendations in a short pre-construction report for the County and CDFW. However, because the California red-legged frog and foothill yellow-legged frog surveys must be conducted after the other pre-construction wildlife survey results are due to CDFW (minimum of one week prior to construction), a separate stand-alone report will be prepared for these species. Based on communication with the County, vegetation removal will be conducted in advance of construction and would not result in ground disturbance. Except for nesting bird surveys discussed above, GPA assumes CDFW will not require pre-construction wildlife surveys or pre-construction frog surveys to be conducted in advance of the vegetation removal.

Bat Surveys

GPA will conduct a daytime habitat assessment in the project area within 14 days of the start of construction activities to identify potential roosting habitat for bats, including the spotted bat (*Euderma maculatum*), yuma myotis (*Myotis yumanensis*), and pallid bat (*Antrozous pallidus*). GPA will survey the project area and assess all potential roosting habitat, and visually survey existing habitat to determine presence of day-roosting bats. To maximize efficiency, pre-construction daytime habitat assessment will be conducted concurrent with the nesting bird survey visit. The survey will be conducted by two staff. GPA assumes bat habitat assessment surveys will require up to one day of surveying and one trip to the site. GPA assumes nighttime emergence surveys will not be necessary. GPA will summarize the results of the surveys, coordination, and any recommendations in a short pre-construction report.

Deliverables: One electronic copy of the pre-construction nesting bird survey report (for vegetation removal), general pre-construction survey report, and California red-legged frog and foothill yellow-legged frog survey report

Task 5: Fish Removal and Rescue Plan

According to the information in the RFP, anadromous fish or other special-status aquatic species are not known to be in the project area. Based on communication with the County, the segment of the West Fork Chowchilla River within the project area is not expected to be dry until September. If work is required while water is present, a water diversion will be installed. GPA assumes up to one diversion installation and one diversion removal would be necessary for season one.

GPA will prepare a Fish Removal and Rescue Plan for submittal to CDFW prior to the start of construction activities. The plan will include, at a minimum, the following sections: methods for excluding fish from the construction area; methods for minimizing risk of injury or death related to fish capture and handling, and methods for releasing fish outside of the construction area. GPA will submit the draft plan for review and approval by the County and CDFW.

Deliverables: One electronic copy of the Fish Removal and Rescue Plan

Task 6: Nesting Bird Exclusion Plan

GPA will prepare a Nesting Bird Exclusion Plan to address nesting swallows and other nesting bird species that could construct nests on the bridge. The Plan will include methods to prevent birds from initiating nesting on the existing bridge prior to starting construction and will include discussion of how the exclusion materials will be maintained to prevent bird nesting. GPA will coordinate with the County to determine the exclusion methods proposed by the contractor. GPA will submit the plan to CDFW for approval.

Deliverables: One electronic copy of the Nesting Bird Exclusion Plan

Task 7: Worker Awareness Training

GPA will conduct a worker awareness training and prepare an educational brochure with pictures and descriptions of sensitive biological resources with potential to be in the construction areas. The training and brochure will be distributed prior to construction and made available to all individuals employed or working on the project. Upon completion of the training program, personnel will sign a form stating that they attended the training and understand all the avoidance and minimization measures and implications of the Federally Endangered Species Act (FESA) and California Endangered Species Act, and to identify the required procedures and chain of communication during construction so that any sightings of species described in the brochure can be brought to the attention of the biological monitor in a timely manner. GPA assumes worker awareness trainings will be provided concurrent with monitoring visits.

Deliverables: Up to 25 copies of the training brochure

Task 8: Fish Rescue and Relocation

Surface water is expected to be present during construction activities; therefore, a water diversion is expected to be required. A qualified GPA biologist will monitor installation and removal of the diversion system and will perform fish rescue and relocation activities. Records will be maintained of all fish rescued and moved, including dates, methods, and location of relocation, species, and numbers of fish captured and relocated. GPA will submit records to CDFW within two weeks of the relocation activities. GPA will also submit up to two reports related to implementation of the plan during construction to CDFW. GPA assumes fish rescues and regular monitoring will be provided concurrently and will be conducted by two staff. GPA assumes that up to two days of fish rescues and two trips to the site will be required.

Deliverables: One electronic copy of up to two fish monitoring reports

Task 9: Biological Monitoring and Reporting

GPA will conduct regular compliance monitoring to ensure compliance with the environmental commitments record. GPA will monitor the tree/vegetation removal, water diversion installation and removal, best management practices (BMP), and that avoidance and minimization measures are successfully implemented. A GPA biologist will oversee delineation of environmentally sensitive areas and vegetation removal. Based on communication with the County, up to one week (five days) of daily construction monitoring will be required for initial vegetation removal (anticipated March 2021). In addition, GPA understands that additional daily construction monitoring will be required the first month (anticipated June 2021), followed by twice monthly visits thereafter for the remainder of season one (expected completion in November 2021). Based on communication with the County, GPA assumes

up to 20 monitoring days will be required the first month of construction and up to 10 additional monitoring days for the remaining five months of construction. Monitoring visits will be conducted by one staff. GPA assumes two days of fish relocations will be conducted concurrent with the twice monthly biological monitoring visits as described in Task 8 above.

During each site visit GPA will take photographs and record the results of each monitoring visit, and the results will be summarized in monthly construction monitoring reports for the project file. GPA will coordinate with the County to correct any conditions that are out of compliance during monitoring visits. GPA will keep a detailed written record of monitoring activities for the duration of the project, including written monitoring report forms and a copy of all correspondence regarding environmental compliance.

If nesting birds or raptors are found during survey efforts, GPA will oversee installation of appropriate buffers around the nests (typically 250 feet for passerines and 500 feet for raptors) until nesting activity has ended. GPA assumes oversight will be conducted concurrently with a regularly scheduled monitoring visit. If requested, GPA will monitor active bird nests until the nest is vacated, juveniles have fledged, and there is no evidence of a second attempt at nesting. Nest monitoring visits will be conducted concurrently with the twice monthly construction monitoring visits. GPA will summarize the results of the nesting bird monitoring efforts and any subsequent coordination in the monthly construction monitoring reports.

Deliverables: One electronic copy of up to seven monitoring reports (one report for vegetation removal and up to six monthly reports for season one construction)

Task 10: Agency Reporting

Pre-construction Submittals and Notifications

GPA will coordinate with the County to complete the required pre-construction submittals and notifications to regulatory agencies as part of environmental approvals for the project, including those required by regulatory permits prior to initiating construction. Pre-construction agency notifications required in the USACE CWA Section 404 Nationwide Permit 14, RWQCB CWA Section 401 Water Quality Certification, and CDFW FGC Section 1602 SAA, may include notice of start of work, pre-construction survey reports, work awareness training logs, nest exclusion plan, fish removal and rescue plan, and other items such as final design plans. GPA will coordinate with the County to gather and/or prepare the necessary documentation and will submit the information to the agencies, as required. GPA assumes the County will provide GPA the Schedule of Work, Spill Response Plan, seed mixture, diversion plan, and any other similar documents for submittal to the regulatory agencies.

Construction Compliance Submittals and Notifications

GPA will coordinate with the County to complete the required submittals and notifications during construction. Anticipated submittals include the notification for intent to divert water/enter the stream, removal of diversion, and/or pH testing results, if necessary.

GPA will also keep a detailed written record of monitoring activities for the duration of the project, including written monitoring report forms and a copy of all correspondence regarding environmental compliance. GPA assumes the contractor will be responsible for preparing and submitting the daily water quality testing results to the regulatory agencies. GPA assumes the regulatory agencies will not require a post-season completion report at the end of season one.

Deliverables: One electronic copy of up to four required agency submittals and notifications

Task 11: Archaeological Monitoring

On-site archaeological monitoring will be conducted by InContext Cultural Resources Solutions (InContext). Prior to construction, a qualified archaeologist, meeting Caltrans PQS requirements, will monitor installation of ESA

fence by the contractor to ensure the fencing location is correct and that there is no disturbance within the ESA and buffer. The archaeologist will discuss the ESA Action Plan during pre-construction meeting. Discussion will include the importance of the ESA area, that no construction will be authorized within the ESA, that no construction personnel will be authorized to enter the ESA, and a review of historic preservation laws regarding protection and disturbance of archaeological sites and removal of artifacts from such sites.

During construction, the archaeologist will monitor the ESA and buffer as needed to ensure the ESA Action Plan is followed. The archaeologist will complete a daily monitoring log that will document the day, times, monitor name, construction personnel, construction activity, and any findings for each day the monitor is onsite. Monitoring logs will be provided to the County, in electronic format, on a weekly basis.

Deliverables: One electronic copy of up to three monitoring log submittals (Daily monitoring logs submitted weekly)

Task 12: Revegetation Plan

Revegetation Plan

GPA will prepare an on-site Revegetation Plan for submittal to CDFW. The Revegetation Plan will include the following sections: revegetation goals and success criteria; site baseline conditions; existing site functions and values; responsible parties and financial assurances; timing; implementation plan; rationale for expecting success; site preparation (clearing and grading, non-native plant removal, soil preparation, erosion control); planting plan; irrigation plan (if applicable); and maintenance and monitoring plan. GPA will submit the draft plan for review and approval by the County and CDFW. GPA assumes up to one set of minor comments from CDFW.

Deliverables: One electronic copy of the Revegetation Plan

III. Assumptions

This scope has been prepared based on the following assumptions:

- This scope of work has been prepared based on the information provided by the County in the RFP, associated materials, and subsequent communication with the County. If the scope of work changes, GPA will provide an additional scope and cost to support this effort.
- This scope of work is based on the understanding that services will only cover season one. Any additional tasks associated with a second construction season will be provided in a separate scope and cost.
- The contractor is responsible for developing and implementing a SWPPP, including installation of all associated BMPs, and the Spill Prevention Response Plan.
- The contractor is responsible for water quality testing and monitoring and reporting.
- The contractor is responsible for lead compliance and the associated Industrial Hygienist.
- Required access to the project area necessary for surveys and monitoring will be provided as needed to complete tasks in the identified timeframe.
- Up to two pre-construction nesting bird surveys are included in this scope of work, one prior to vegetation removal and one prior to ground disturbance later in the season. If construction is delayed for 14 days or more after the pre-construction nesting bird surveys are conducted, additional surveys may be required to ensure compliance with the MBTA. If requested, GPA will provide an additional scope and cost to support this effort.
- GPA assumes coordination with CDFW will not be necessary should nesting birds be found and that coordination with the County will be sufficient for compliance with the MBTA.
- Up to two pre-construction rare plant survey site visits and up to two reference site visits, as feasible, will be

completed. For efficiency, the local reference site visits will be conducted on the same day as the site visits. Should project analysis determine additional surveys and/or survey months are necessary, GPA will provide an additional scope and cost to support that effort.

- One field visit is anticipated to complete pre-construction general wildlife surveys and one field visit is anticipated for pre-construction frog surveys. If additional survey site visits are required based on the final construction limits or regulatory agency request, GPA will provide an additional scope of work and budget to support this effort.
- Focused or protocol-level pre-construction surveys for special-status or otherwise protected bird species will not be required and are not included in this scope of work. If requested, GPA will provide an additional scope and cost to support this effort.
- Based on the direction provided in the RFP, GPA assumes special status species will not be present during construction or during the pre-construction survey efforts.
- GPA assumes all results can be accurately reported in text and that figures/exhibits will not be required.
- GPA assumes up to five days of full time daily monitoring of vegetation removal and installation of ESA fencing (anticipated March 2021). Vegetation removal is expected to be conducted in advance of overall project initiation and will be followed by a several months long pause in work. GPA understands vegetation removal will not include ground disturbance.
- GPA understands that the ESA fencing will remain in place for the duration of season one and is not anticipated to be removed until the end of season two.
- GPA assumes full time daily monitoring for the first month (anticipated June 2021) during the installation of BMPs, water diversion, clearing and grubbing, and performing rough grading. After the first month, the inspections will be reduced to twice monthly check-ins for up to five months (up to November 2021).
- GPA assumes weekend work and/or overtime days will not be required.
- Archaeological monitoring will be required for up to 12 days with one qualified monitor. Monitoring will be conducted for up to eight hours per day, Monday through Friday, in blocks of three to five continuous days. Daily monitoring logs will be sufficient to document monitoring. Documentation for inadvertent discovery of archaeological resources is not included in this scope of work. If additional monitoring days or documents are required, GPA will provide an additional scope of work and budget to support this effort.
- GPA assumes signs of day roosting bats will not be observed and/or project activities would not risk disturbance of day roosting bats; therefore, a bat exclusion plan and/or coordination with CDFW for roosting bats will not be required.
- Agency pre-construction notifications will include one notification for each of the regulatory agencies (CDFW, RWQCB, USACE). This scope of work does not include post-construction reporting.
- GPA assumes up to one round of comments on all deliverables.
- This scope of work does not include preparation, review, or agency submittal, of the water quality monitoring plan, dewatering/diversion plan, and/or Stormwater Pollution Prevention Plan (SWPPP).
- This scope of work does not include landscape plans as part of the Revegetation Plan; if landscape plans are requested or required, GPA will provide an additional scope of work and budget to support this effort.
- This scope of work does not include acquisition of compensatory mitigation or mitigation negotiations with the regulatory agencies.

EXHIBIT "B"

COST PROPOSAL

GPA Budget

Project: 00000775 Darrah Road Bridge, Mariposa County

Employee Type	Employee	Activity	Vendor	Units/Hours	Fee Rate	Fee Amount
Labor				**1,372.00**		**$181,787.77**
Task 1: Project Management				**60.00**		**$9,722.76**
Senior Biologist	Angela Scudiere			44.00	$128.11	$5,636.84
Senior Associate Biologist	Marieka Schrader			8.00	$202.24	$1,617.92
Principal Environmental Planner	Richard Galvin			8.00	$308.50	$2,468.00
Task 2: Environmental Committments Record				**40.00**		**$4,320.56**
Senior Biologist	Angela Scudiere			8.00	$128.11	$1,024.88
Associate Environmental Planner	Danielle Thayer			32.00	$102.99	$3,295.68
Task 3: Vegetation Removal Pre-Coordination Meeting				**36.00**		**$5,798.04**
Senior Biologist	Angela Scudiere			20.00	$128.11	$2,562.20
Senior Associate Biologist	Marieka Schrader			16.00	$202.24	$3,235.84
Task 4: Pre-Construction Surveys				**310.00**		**$44,867.24**
Task 4.1: Focused Plant Surveys				**90.00**		**$13,223.40**
Senior Biologist	Angela Scudiere			40.00	$128.11	$5,124.40
Senior Biologist	Sheri Mayta			50.00	$161.98	$8,099.00
Task 4.2: Nesting Bird Surveys				**92.00**		**$12,861.92**
Senior Biologist	Angela Scudiere			40.00	$128.11	$5,124.40
Senior Biologist	Sheri Mayta			40.00	$161.98	$6,479.20
Associate Biologist	Anastasia Shippey			12.00	$104.86	$1,258.32
Task 4.3: Wildlife Surveys				**80.00**		**$11,336.04**
Senior Biologist	Angela Scudiere			36.00	$128.11	$4,611.96
Senior Biologist	Stan Glowacki			44.00	$152.82	$6,724.08

Task 4.4: Bat Surveys		**48.00**		**$7,445.88**
Senior Biologist	Angela Scudiere	20.00	$128.11	$2,562.20
Senior Associate Biologist	Marieka Schrader	20.00	$202.24	$4,044.80
Associate Biologist	Anastasia Shippey	8.00	$104.86	$838.88
Task 5: Fish Removal and Rescue Plan		**17.00**		**$2,548.52**
Senior Biologist	Angela Scudiere	4.00	$128.11	$512.44
Senior Biologist	Stan Glowacki	12.00	$152.82	$1,833.84
Senior Associate Biologist	Marieka Schrader	1.00	$202.24	$202.24
Task 6: Nesting Bird Exclusion Plan		**48.00**		**$5,309.60**
Senior Biologist	Angela Scudiere	16.00	$128.11	$2,049.76
Associate Environmental Planner	Nicole Greenfield	16.00	$98.88	$1,582.08
Associate Biologist	Joseph Vu	16.00	$104.86	$1,677.76
Task 7: Worker Awareness Training		**38.00**		**$4,401.36**
Senior Biologist	Angela Scudiere	20.00	$128.11	$2,562.20
Senior Biologist	Jennifer Johnson	2.00	$128.54	$257.08
Associate Environmental Planner	Nicole Greenfield	16.00	$98.88	$1,582.08
Task 8: Fish Rescue and Relocation		**144.00**		**$20,048.52**
Task 8: Fish Rescues		**80.00**		**$11,336.04**
Senior Biologist	Angela Scudiere	36.00	$128.11	$4,611.96
Senior Biologist	Stan Glowacki	44.00	$152.82	$6,724.08
Task 8: Fish Rescue Reporting		**64.00**		**$8,712.48**
Senior Biologist	Angela Scudiere	16.00	$128.11	$2,049.76
Senior Biologist	Jennifer Johnson	4.00	$128.54	$514.16
Senior Biologist	Stan Glowacki	32.00	$152.82	$4,890.24
Associate Biologist	Anastasia Shippey	12.00	$104.86	$1,258.32

Task 9: Biological Monitoring and Reporting		**515.00**		**$66,021.89**
Task 9: Biological Monitoring		**369.00**		**$49,356.95**
Senior Biologist	Angela Scudiere	149.00	$128.11	$19,088.39
Senior Biologist	Sheri Mayta	32.00	$161.98	$5,183.36
Senior Biologist	Stan Glowacki	112.00	$152.82	$17,115.84
Associate Biologist	Anastasia Shippey	68.00	$104.86	$7,130.48
Associate Biologist	Joseph Vu	8.00	$104.86	$838.88
Task 9: Monitoring Reporting		**146.00**		**$16,664.94**
Senior Biologist	Angela Scudiere	42.00	$128.11	$5,380.62
Senior Biologist	Jennifer Johnson	16.00	$128.54	$2,056.64
Associate Biologist	Anastasia Shippey	44.00	$104.86	$4,613.84
Associate Biologist	Joseph Vu	44.00	$104.86	$4,613.84
Task 10: Agency Reporting		**92.00**		**$10,318.16**
Task 10: Pre-construction Submittals and Notifications		**64.00**		**$7,218.52**
Senior Biologist	Angela Scudiere	28.00	$128.11	$3,587.08
Associate Environmental Planner	Nicole Greenfield	24.00	$98.88	$2,373.12
Associate Biologist	Anastasia Shippey	12.00	$104.86	$1,258.32
Task 10: Construction Submittals and Notifications		**28.00**		**$3,099.64**
Senior Biologist	Angela Scudiere	8.00	$128.11	$1,024.88
Associate Environmental Planner	Danielle Thayer	12.00	$102.99	$1,235.88
Associate Biologist	Anastasia Shippey	8.00	$104.86	$838.88
Task 11: Archaeological Monitoring		**4.00**		**$512.44**
Senior Biologist	Angela Scudiere	4.00	$128.11	$512.44
Task 12: Revegetation Plans		**68.00**		**$7,918.68**
Senior Biologist	Angela Scudiere	20.00	$128.11	$2,562.20

Senior Biologist	Jennifer Johnson		4.00	$128.54	$514.16
Senior Biologist	Sheri Mayta		4.00	$161.98	$647.92
Associate Biologist	Anastasia Shippey		40.00	$104.86	$4,194.40
Expense			**100.00**		**$200.00**
Expenses Task 3: Vegetation Removal Pre-Coordination Meeting			**50.00**		**$50.00**
	Expense	Supplies	50.00	$1.00	$50.00
Expenses Task 4: Pre-Construction Surveys			**25.00**		**$25.00**
	Expense	Copies/Reproductions	25.00	$1.00	$25.00
Expenses Task 7: Worker Awareness Training			**25.00**		**$125.00**
	Expense	Copies/Reproductions	25.00	$5.00	$125.00
Consultant			**1.00**		**$17,987.54**
Expenses Task 11: Archaeological Monitoring			**1.00**		**$17,987.54**
	Consultant	InContext	1.00	$17,987.54	$17,987.54
			1,473.00		**$199,975.31**

ARTICLE IV PERFORMANCE PERIOD

A. This AGREEMENT shall go into effect on February 18, 2021, contingent upon approval by LOCAL AGENCY, and CONSULTANT shall commence work after notification to proceed by LOCAL AGENCY'S Contract Administrator. The AGREEMENT shall end on December 31,2023, unless extended by AGREEMENT amendment.

B. CONSULTANT is advised that any recommendation for AGREEMENT award is not binding on LOCAL AGENCY until the AGREEMENT is fully executed and approved by LOCAL AGENCY.

ARTICLE V ALLOWABLE COSTS AND PAYMENTS

A. CONSULTANT will be reimbursed for hours worked at the hourly rates specified in the CONSULTANT's approved Cost Proposal. The specified hourly rates shall include direct salary costs, employee benefits, prevailing wages, employer payments, overhead, and fee. These rates are not adjustable for the performance period set forth in this AGREEMENT. CONSULTANT will be reimbursed within thirty (30) days upon receipt by LOCAL AGENCY'S Contract Administrator of itemized invoices in duplicate.

B. In addition, CONSULTANT will be reimbursed for incurred (actual) direct costs other than salary costs that are in the approved Cost Proposal and identified in the approved Cost Proposal.

C. CONSULTANT shall be responsible for any future adjustments to prevailing wage rates including, but not limited to, base hourly rates and employer payments as determined by the Department of Industrial Relations. CONSULTANT is responsible for paying the appropriate rate, including escalations that take place during the term of the AGREEMENT.

D. Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the approved Cost Proposal. CONSULTANT will be responsible for transportation and subsistence costs in excess of State rates.

E. When milestone cost estimates are included in the approved Cost Proposal, CONSULTANT shall obtain prior written approval in the form of an AGREEMENT amendment for a revised milestone cost estimate from the Contract Administrator before exceeding such estimate.

F. Progress payments will be made monthly in arrears based on services provided and actual costs incurred.

G. CONSULTANT shall not commence performance of work or services until this AGREEMENT has been approved by LOCAL AGENCY and notification to proceed has been issued by LOCAL AGENCY'S Contract Administrator. No payment will be made prior to approval or for any work performed prior to approval of this AGREEMENT.

H. CONSULTANT will be reimbursed within thirty (30) days upon receipt by LOCAL AGENCY'S Contract Administrator of itemized invoices in duplicate. Invoices shall be submitted no later than thirty (30) calendar days after the performance of work for which CONSULTANT is billing. Invoices shall detail the work performed on each milestone. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference this AGREEMENT number and project title. Credits due LOCAL AGENCY that include any equipment purchased under the provisions of Article XI Equipment Purchase, must be reimbursed by CONSULTANT prior to the expiration or termination of this AGREEMENT. Invoices shall be mailed to LOCAL AGENCY's Contract Administrator at the following address:

Mariposa County Dept. of Public Works
4639 Ben Hur Rd.
Mariposa, CA 95338

I. If CONSULTANT fails to satisfactorily complete a deliverable according to the schedule, no payment will be made until the deliverable has been satisfactorily completed.

J. The total amount payable by LOCAL AGENCY resulting from this AGREEMENT shall not exceed $199,976. It is understood and agreed that there is no guarantee, either expressed or implied that this dollar amount will be authorized under this AGREEMENT.

ARTICLE VI TERMINATION

A. This AGREEMENT may be terminated by LOCAL AGENCY, provided that LOCAL AGENCY gives not less than thirty (30) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate. Upon termination, LOCAL AGENCY shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not.

B. LOCAL AGENCY may temporarily suspend this AGREEMENT, at no additional cost to LOCAL AGENCY, provided that CONSULTANT is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If LOCAL AGENCY gives such notice of temporary suspension, CONSULTANT shall immediately suspend its activities under this AGREEMENT. A temporary suspension may be issued concurrent with the notice of termination.

C. Notwithstanding any provisions of this AGREEMENT, CONSULTANT shall not be relieved of liability to LOCAL AGENCY for damages sustained by City by virtue of any breach of this AGREEMENT by CONSULTANT, and City may withhold any payments due to CONSULTANT until such time as the exact amount of damages, if any, due City from CONSULTANT is determined.

D. In the event of termination, CONSULTANT shall be compensated as provided for in this AGREEMENT. Upon termination, LOCAL AGENCY shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not.

ARTICLE VII COST PRINCIPLES AND ADMINISTRATIVE REQUIREMENTS

A. The CONSULTANT agrees that 48 CFR Part 31, Contract Cost Principles and Procedures, shall be used to determine the allowability of individual terms of cost.

B. The CONSULTANT also agrees to comply with Federal procedures in accordance with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

C. Any costs for which payment has been made to the CONSULTANT that are determined by subsequent audit to be unallowable under 48 CFR Part 31 or 2 CFR Part 200 are subject to repayment by the CONSULTANT to LOCAL AGENCY.

D. When a CONSULTANT or Subconsultant is a Non-Profit Organization or an Institution of Higher Education, the Cost Principles for Title 2 CFR Part 200, Uniform Administrative Requirements,

Cost Principles, and Audit Requirements for Federal Awards shall apply.

ARTICLE VIII RETENTION OF RECORD/AUDITS

For the purpose of determining compliance with Gov. Code § 8546.7, the CONSULTANT, Subconsultants, and LOCAL AGENCY shall maintain all books, documents, papers, accounting records, Independent CPA Audited Indirect Cost Rate workpapers, and other evidence pertaining to the performance of the AGREEMENT including, but not limited to, the costs of administering the AGREEMENT. All parties, including the CONSULTANT's Independent CPA, shall make such workpapers and materials available at their respective offices at all reasonable times during the AGREEMENT period and for three (3) years from the date of final payment under the AGREEMENT. LOCAL AGENCY, Caltrans Auditor, FHWA, or any duly authorized representative of the Federal government having jurisdiction under Federal laws or regulations (including the basis of Federal funding in whole or in part) shall have access to any books, records, and documents of the CONSUTANT, Subconsultants, and the CONSULTANT's Independent CPA, that are pertinent to the AGREEMENT for audits, examinations, workpaper review, excerpts, and transactions, and copies thereof shall be furnished if requested without limitation.

ARTICLE IX AUDIT REVIEW PROCEDURES

A. Any dispute concerning a question of fact arising under an interim or post audit of this AGREEMENT that is not disposed of by AGREEMENT, shall be reviewed by LOCAL AGENCY'S Chief Financial Officer.

B. Not later than thirty (30) calendar days after issuance of the final audit report, CONSULTANT may request a review by LOCAL AGENCY'S Chief Financial Officer of unresolved audit issues. The request for review will be submitted in writing.

C. Neither the pendency of a dispute nor its consideration by LOCAL AGENCY will excuse CONSULTANT from full and timely performance, in accordance with the terms of this AGREEMENT.

D. CONSULTANT and subconsultant AGREEMENTs, including cost proposals and Indirect Cost Rates (ICR), may be subject to audits or reviews such as, but not limited to, an AGREEMENT audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit work paper review. If selected for audit or review, the AGREEMENT, cost proposal and ICR and related work papers, if applicable, will be reviewed to verify compliance with 48 CFR Part 31 and other related laws and regulations. In the instances of a CPA ICR audit work paper review it is CONSULTANT's responsibility to ensure federal, LOCAL AGENCY, or local government officials are allowed full access to the CPA's work papers including making copies as necessary. The AGREEMENT, cost proposal, and ICR shall be adjusted by CONSULTANT and approved by LOCAL AGENCY Contract Administrator to conform to the audit or review recommendations. CONSULTANT agrees that individual terms of costs identified in the audit report shall be incorporated into the AGREEMENT by this reference if directed by LOCAL AGENCY at its sole discretion. Refusal by CONSULTANT to incorporate audit or review recommendations, or to ensure that the federal, LOCAL AGENCY or local governments have access to CPA work papers, will be considered a breach of AGREEMENT terms and cause for termination of the AGREEMENT and disallowance of prior reimbursed costs.

E. CONSULTANT's Cost Proposal may be subject to a CPA ICR Audit Work Paper Review and/or audit by the Independent Office of Audits and Investigations (IOAI). IOAI, at its sole discretion, may review and/or audit and approve the CPA ICR documentation. The Cost Proposal shall be adjusted by the CONSULTANT and approved by the LOCAL AGENCY Contract Administrator to conform to

the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report. Refusal by the CONSULTANT to incorporate the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report will be considered a breach of the AGREEMENT terms and cause for termination of the AGREEMENT and disallowance of prior reimbursed costs.

1. During IOAI's review of the ICR audit work papers created by the CONSULTANT's independent CPA, IOAI will work with the CPA and/or CONSULTANT toward a resolution of issues that arise during the review. Each party agrees to use its best efforts to resolve any audit disputes in a timely manner. If IOAI identifies significant issues during the review and is unable to issue a cognizant approval letter, LOCAL AGENCY will reimburse the CONSULTANT at an accepted ICR until a FAR (Federal Acquisition Regulation) compliant ICR {e.g. 48 CFR Part 31; GAGAS (Generally Accepted Auditing Standards); CAS (Cost Accounting Standards), if applicable; in accordance with procedures and guidelines of the American Association of State Highways and Transportation Officials (AASHTO) Audit Guide; and other applicable procedures and guidelines}is received and approved by IOAI.

Accepted rates will be as follows:

   a. If the proposed rate is less than one hundred fifty percent (150%) - the accepted rate reimbursed will be ninety percent (90%) of the proposed rate.

   b. If the proposed rate is between one hundred fifty percent (150%) and two hundred percent (200%) - the accepted rate will be eighty-five percent (85%) of the proposed rate.

   c. If the proposed rate is greater than two hundred percent (200%) - the accepted rate will be seventy-five percent (75%) of the proposed rate.

2. If IOAI is unable to issue a cognizant letter per paragraph E.1. above, IOAI may require CONSULTANT to submit a revised independent CPA-audited ICR and audit report within three (3) months of the effective date of the management letter. IOAI will then have up to six (6) months to review the CONSULTANT's and/or the independent CPA's revisions.

3. If the CONSULTANT fails to comply with the provisions of this paragraph E, or if IOAI is still unable to issue a cognizant approval letter after the revised independent CPA audited ICR is submitted, overhead cost reimbursement will be limited to the accepted ICR that was established upon initial rejection of the ICR and set forth in paragraph E.1. above for all rendered services. In this event, this accepted ICR will become the actual and final ICR for reimbursement purposes under this AGREEMENT.

4. CONSULTANT may submit to LOCAL AGENCY final invoice only when all of the following items have occurred: (1) IOAI accepts or adjusts the original or revised independent CPA audited ICR; (2) all work under this AGREEMENT has been completed to the satisfaction of LOCAL AGENCY; and, (3) IOAI has issued its final ICR review letter. The CONSULTANT MUST SUBMIT ITS FINAL INVOICE TO LOCAL AGENCY no later than sixty (60) calendar days after occurrence of the last of these items. The accepted ICR will apply to this AGREEMENT and all other agreements executed between LOCAL AGENCY and the CONSULTANT, either as a prime or subconsultant, with the same fiscal period ICR.

ARTICLE X SUBCONTRACTING

A. Nothing contained in this AGREEMENT or otherwise, shall create any contractual relation between the LOCAL AGENCY and any Subconsultants, and no subagreement shall relieve the CONSULTANT of its responsibilities and obligations hereunder. The CONSULTANT agrees to be as fully responsible to the LOCAL AGENCY for the acts and omissions of its Subconsultants and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the CONSULTANT. The CONSULTANT's obligation to pay its Subconsultants is an independent obligation from the LOCAL AGENCY's obligation to make payments to the CONSULTANT.

B. The CONSULTANT shall perform the work contemplated with resources available within its own organization and no portion of the work shall be subcontracted without written authorization by the LOCAL AGENCY Contract Administrator, except that which is expressly identified in the CONSULTANT's approved Cost Proposal.

C. Any subagreement entered into as a result of this AGREEMENT, shall contain all the provisions stipulated in this entire AGREEMENT to be applicable to Subconsultants unless otherwise noted.

D. CONSULTANT shall pay its Subconsultants within Fifteen (15) calendar days from receipt of each payment made to the CONSULTANT by the LOCAL AGENCY.

E. Any substitution of Subconsultants must be approved in writing by the LOCAL AGENCY Contract Administrator in advance of assigning work to a substitute Subconsultant.

ARTICLE XI EQUIPMENT PURCHASE AND OTHER CAPITAL EXPENDITURES

A. Prior authorization in writing by LOCAL AGENCY's Contract Administrator shall be required before CONSULTANT enters into any unbudgeted purchase order, or subcontract exceeding five thousand dollars ($5,000) for supplies, equipment, or CONSULTANT services. CONSULTANT shall provide an evaluation of the necessity or desirability of incurring such costs.

B. For purchase of any item, service, or consulting work not covered in CONSULTANT's approved Cost Proposal and exceeding five thousand dollars ($5,000), with prior authorization by LOCAL AGENCY's Contract Administrator, three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.

C. Any equipment purchased with funds provided under the terms of this AGREEMENT is subject to the following:

1. CONSULTANT shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of five thousand dollars ($5,000) or more. If the purchased equipment needs replacement and is sold or traded in, LOCAL AGENCY shall receive a proper refund or credit at the conclusion of the AGREEMENT, or if the AGREEMENT is terminated, CONSULTANT may either keep the equipment and credit LOCAL AGENCY in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established LOCAL AGENCY procedures; and credit LOCAL AGENCY in an amount equal to the sales price. If CONSULTANT elects to keep the equipment, fair market value shall be determined at CONSULTANT's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to by LOCAL AGENCY and CONSULTANT, if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by LOCAL AGENCY.

2. Regulation 2 CFR Part 200 requires a credit to Federal funds when participating equipment with a fair market value greater than five thousand dollars ($5,000) is credited to the project.

ARTICLE XII STATE PREVAILING WAGE RATES

A. No CONSULTANT or Subconsultant may be awarded an AGREEMENT containing public work elements unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code §1725.5. Registration with DIR must be maintained throughout the entire term of this AGREEMENT, including any subsequent amendments.

B. The CONSULTANT shall comply with all of the applicable provisions of the California Labor Code requiring the payment of prevailing wages. The General Prevailing Wage Rate Determinations applicable to work under this AGREEMENT are available and on file with the Department of Transportation's Regional/District Labor Compliance Officer (https://dot.ca.gov/programs/construction/labor-compliance). These wage rates are made a specific part of this AGREEMENT by reference pursuant to Labor Code §1773.2 and will be applicable to work performed at a construction project site. Prevailing wages will be applicable to all inspection work performed at LOCAL AGENCY construction sites, at LOCAL AGENCY facilities and at off-site locations that are set up by the construction contractor or one of its subcontractors solely and specifically to serve LOCAL AGENCY projects. Prevailing wage requirements do not apply to inspection work performed at the facilities of vendors and commercial materials suppliers that provide goods and services to the general public.

C. General Prevailing Wage Rate Determinations applicable to this project may also be obtained from the Department of Industrial Relations website at http://www.dir.ca.gov.

D. Payroll Records
   1. Each CONSULTANT and Subconsultant shall keep accurate certified payroll records and supporting documents as mandated by Labor Code §1776 and as defined in 8 CCR §16000 showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the CONSULTANT or Subconsultant in connection with the public work. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:

      a. The information contained in the payroll record is true and correct.

      b. The employer has complied with the requirements of Labor Code §1771, §1811, and §1815 for any work performed by his or her employees on the public works project.

   2. The payroll records enumerated under paragraph (1) above shall be certified as correct by the CONSULTANT under penalty of perjury. The payroll records and all supporting documents shall be made available for inspection and copying by LOCAL AGENCY representatives at all reasonable hours at the principal office of the CONSULTANT. The CONSULTANT shall provide copies of certified payrolls or permit inspection of its records as follows:

      a. A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or the employee's authorized representative on request.

      b. A certified copy of all payroll records enumerated in paragraph (1) above, shall be made available for inspection or furnished upon request to a representative of LOCAL AGENCY, the Division of Labor Standards Enforcement and the Division of Apprenticeship Standards of the Department of Industrial Relations. Certified payrolls submitted to LOCAL AGENCY, the

Division of Labor Standards Enforcement and the Division of Apprenticeship Standards shall not be altered or obliterated by the CONSULTANT.

c. The public shall not be given access to certified payroll records by the CONSULTANT. The CONSULTANT is required to forward any requests for certified payrolls to the LOCAL AGENCY Contract Administrator by both email and regular mail on the business day following receipt of the request.

3. Each CONSULTANT shall submit a certified copy of the records enumerated in paragraph (1) above, to the entity that requested the records within ten (10) calendar days after receipt of a written request.

4. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by LOCAL AGENCY shall be marked or obliterated in such a manner as to prevent disclosure of each individual's name, address, and social security number. The name and address of the CONSULTANT or Subconsultant performing the work shall not be marked or obliterated.

5. The CONSULTANT shall inform LOCAL AGENCY of the location of the records enumerated under paragraph (1) above, including the street address, city and county, and shall, within five (5) working days, provide a notice of a change of location and address.

6. The CONSULTANT or Subconsultant shall have ten (10) calendar days in which to comply subsequent to receipt of written notice requesting the records enumerated in paragraph (1) above. In the event the CONSULTANT or Subconsultant fails to comply within the ten (10) day period, he or she shall, as a penalty to LOCAL AGENCY, forfeit one hundred dollars ($100) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Such penalties shall be withheld by LOCAL AGENCY from payments then due. CONSULTANT is not subject to a penalty assessment pursuant to this section due to the failure of a Subconsultant to comply with this section.

E. When prevailing wage rates apply, the CONSULTANT is responsible for verifying compliance with certified payroll requirements. Invoice payment will not be made until the invoice is approved by the LOCAL AGENCY Contract Administrator.

F. Penalty

1. The CONSULTANT and any of its Subconsultants shall comply with Labor Code §1774 and §1775. Pursuant to Labor Code §1775, the CONSULTANT and any Subconsultant shall forfeit to the LOCAL AGENCY a penalty of not more than two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of DIR for the work or craft in which the worker is employed for any public work done under the AGREEMENT by the CONSULTANT or by its Subconsultant in violation of the requirements of the Labor Code and in particular, Labor Code §§1770 to 1780, inclusive.

2. The amount of this forfeiture shall be determined by the Labor Commissioner and shall be based on consideration of mistake, inadvertence, or neglect of the CONSULTANT or Subconsultant in failing to pay the correct rate of prevailing wages, or the previous record of the CONSULTANT or Subconsultant in meeting their respective prevailing wage obligations, or the willful failure by the CONSULTANT or Subconsultant to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rates of prevailing wages is not excusable if the CONSULTANT or Subconsultant had knowledge of the obligations under the Labor Code. The CONSULTANT is responsible for paying the appropriate rate, including any escalations that take place during the term of the AGREEMENT.

3. In addition to the penalty and pursuant to Labor Code §1775, the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the CONSULTANT or Subconsultant.

4. If a worker employed by a Subconsultant on a public works project is not paid the general prevailing per diem wages by the Subconsultant, the prime CONSULTANT of the project is not liable for the penalties described above unless the prime CONSULTANT had knowledge of that failure of the Subconsultant to pay the specified prevailing rate of wages to those workers or unless the prime CONSULTANT fails to comply with all of the following requirements:

   a. The AGREEMENT executed between the CONSULTANT and the Subconsultant for the performance of work on public works projects shall include a copy of the requirements in Labor Code §§ 1771, 1775, 1776, 1777.5, 1813, and 1815.

   b. The CONSULTANT shall monitor the payment of the specified general prevailing rate of per diem wages by the Subconsultant to the employees by periodic review of the certified payroll records of the Subconsultant.

   c. Upon becoming aware of the Subconsultant's failure to pay the specified prevailing rate of wages to the Subconsultant's workers, the CONSULTANT shall diligently take corrective action to halt or rectify the failure, including but not limited to, retaining sufficient funds due the Subconsultant for work performed on the public works project.

   d. Prior to making final payment to the Subconsultant for work performed on the public works project, the CONSULTANT shall obtain an affidavit signed under penalty of perjury from the Subconsultant that the Subconsultant had paid the specified general prevailing rate of per diem wages to the Subconsultant's employees on the public works project and any amounts due pursuant to Labor Code §1813.

5. Pursuant to Labor Code §1775, LOCAL AGENCY shall notify the CONSULTANT on a public works project within fifteen (15) calendar days of receipt of a complaint that a Subconsultant has failed to pay workers the general prevailing rate of per diem wages.

6. If LOCAL AGENCY determines that employees of a Subconsultant were not paid the general prevailing rate of per diem wages and if LOCAL AGENCY did not retain sufficient money under the AGREEMENT to pay those employees the balance of wages owed under the general prevailing rate of per diem wages, the CONSULTANT shall withhold an amount of moneys due the Subconsultant sufficient to pay those employees the general prevailing rate of per diem wages if requested by LOCAL AGENCY.

G. Hours of Labor

Eight (8) hours labor constitutes a legal day's work. The CONSULTANT shall forfeit, as a penalty to the LOCAL AGENCY, twenty-five dollars ($25) for each worker employed in the execution of the AGREEMENT by the CONSULTANT or any of its Subconsultants for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of the Labor Code, and in particular §§1810 to 1815 thereof, inclusive, except that work performed by employees in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon compensation for all hours worked in excess of eight (8) hours per day and forty (40) hours in any week, at not less than one and one-half (1.5) times the basic rate of pay, as provided in §1815.

H. Employment of Apprentices

1. Where either the prime AGREEMENT or the subagreement exceeds thirty thousand dollars ($30,000), the CONSULTANT and any subconsultants under him or her shall comply with all applicable requirements of Labor Code §§ 1777.5, 1777.6 and 1777.7 in the employment of apprentices.
2. CONSULTANTs and subconsultants are required to comply with all Labor Code requirements regarding the employment of apprentices, including mandatory ratios of journey level to apprentice workers. Prior to commencement of work, CONSULTANT and subconsultants are advised to contact the DIR Division of Apprenticeship Standards website at https://www.dir.ca.gov/das/, for additional information regarding the employment of apprentices and for the specific journey-to- apprentice ratios for the AGREEMENT work. The CONSULTANT is responsible for all subconsultants' compliance with these requirements. Penalties are specified in Labor Code §1777.7.

ARTICLE XIII CONFLICT OF INTEREST

A. During the term of this AGREEMENT, the CONSULTANT shall disclose any financial, business, or other relationship with LOCAL AGENCY that may have an impact upon the outcome of this AGREEMENT or any ensuing LOCAL AGENCY construction project. The CONSULTANT shall also list current clients who may have a financial interest in the outcome of this AGREEMENT or any ensuing LOCAL AGENCY construction project which will follow.

B. CONSULTANT certifies that it has disclosed to LOCAL AGENCY any actual, apparent, or potential conflicts of interest that may exist relative to the services to be provided pursuant to this AGREEMENT. CONSULTANT agrees to advise LOCAL AGENCY of any actual, apparent or potential conflicts of interest that may develop subsequent to the date of execution of this AGREEMENT. CONSULTANT further agrees to complete any statements of economic interest if required by either LOCAL AGENCY ordinance or State law.

C. The CONSULTANT hereby certifies that it does not now have nor shall it acquire any financial or business interest that would conflict with the performance of services under this AGREEMENT.

D. The CONSULTANT hereby certifies that the CONSULTANT or subconsultant and any firm affiliated with the CONSULTANT or subconsultant that bids on any construction contract or on any Agreement to provide construction inspection for any construction project resulting from this AGREEMENT, has established necessary controls to ensure a conflict of interest does not exist. An affiliated firm is one, which is subject to the control of the same persons, through joint ownership or otherwise.

ARTICLE XIV REBATES, KICKBACKS OR OTHER UNLAWFUL CONSIDERATION

The CONSULTANT warrants that this AGREEMENT was not obtained or secured through rebates, kickbacks or other unlawful consideration either promised or paid to any LOCAL AGENCY employee. For breach or violation of this warranty, LOCAL AGENCY shall have the right, in its discretion, to terminate this AGREEMENT without liability, to pay only for the value of the work actually performed, or to deduct from this AGREEMENT price or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

ARTICLE XV PROHIBITION OF EXPENDING LOCAL AGENCY, STATE, OR FEDERAL FUNDS FOR LOBBYING

A. The CONSULTANT certifies, to the best of his or her knowledge and belief, that:

1. No State, Federal, or LOCAL AGENCY appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of any local, State, or Federal agency, a Member of the State Legislature or United States Congress, an officer or employee of the Legislature or Congress, or any employee of a Member of the Legislature or Congress in connection with the awarding or making of this AGREEMENT, or with the extension, continuation, renewal, amendment, or modification of this AGREEMENT.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this AGREEMENT, the CONSULTANT shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars ($10,000) and not more than one hundred thousand dollars ($100,000) for each such failure.

C. The CONSULTANT also agrees by signing this document that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed one hundred thousand dollars ($100,000), and that all such subrecipients shall certify and disclose accordingly.

ARTICLE XVI NON-DISCRIMINATION CLAUSE AND STATEMENT OF COMPLIANCE

A. The CONSULTANT's signature affixed herein and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the CONSULTANT has, unless exempt, complied with the nondiscrimination program requirements of Gov. Code §12990 and 2 CCR § 8103.

B. During the performance of this AGREEMENT, CONSULTANT and its subconsultants shall not deny the AGREEMENT's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. CONSULTANT and subconsultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

C. CONSULTANT and subconsultants shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 et seq.), the applicable regulations promulgated there under (2 CCR §11000 et seq.), the provisions of Gov. Code §§11135-11139.5, and the regulations or standards adopted by LOCAL AGENCY to implement such article. The applicable regulations of the Fair Employment and Housing Commission implementing Gov. Code §12990 (a-f), set forth 2 CCR §§8100-8504, are incorporated into this AGREEMENT by reference and made a part hereof as if set forth in full.

D. CONSULTANT shall permit access by representatives of the Department of Fair Employment and Housing and the LOCAL AGENCY upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or LOCAL AGENCY shall require to ascertain compliance with this clause.

E. CONSULTANT and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

F. CONSULTANT shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this AGREEMENT.

G. The CONSULTANT, with regard to the work performed under this AGREEMENT, shall act in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.). Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person in the United States shall, on the basis of race, color, national origin, religion, sex, age, disability, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.

H. The CONSULTANT shall comply with regulations relative to non-discrimination in federally-assisted programs of the U.S. Department of Transportation (49 CFR Part 21 - Effectuation of Title VI of the Civil Rights Act of 1964). Specifically, the CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR §21.5, including employment practices and the selection and retention of Subconsultants.

ARTICLE XVII DEBARMENT AND SUSPENSION CERTIFICATION

A. The CONSULTANT's signature affixed herein shall constitute a certification under penalty of perjury under the laws of the State of California, that the CONSULTANT or any person associated therewith in the capacity of owner, partner, director, officer or manager:

1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

2. Has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years;

3. Does not have a proposed debarment pending; and

4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

B. Any exceptions to this certification must be disclosed to LOCAL AGENCY. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining responsibility. Disclosures must indicate the party to whom the exceptions apply, the initiating agency, and the dates of agency action.

C. Exceptions to the Federal Government Excluded Parties List System maintained by the U.S. General Services Administration are to be determined by FHWA.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Baker, Romero & Associates Insurance Brokers, Inc.
750 Terrado Plaza #238
Covina, CA 91723
License #: 0G22790

CONTACT NAME: Christine R Sousa
PHONE (A/C, No, Ext): (626)332-2258 FAX (A/C, No): (626)339-9921
E-MAIL ADDRESS: christine@bakerromero.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	TRAVELERS PROPERTY CASUALTY CO. OF AMERICA	25674
INSURER B :	State Compensation Insurance Fund	NR
INSURER C :	Continental Casualty Co.	20443
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Galvin Preservation Associates Inc.
DBA GPA Consulting
201 Nevada Street, Suite B
El Segundo, CA 90245

COVERAGES **CERTIFICATE NUMBER:** 00002920-13859376 **REVISION NUMBER:** 788

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	Y	Y	680-4H777478-20-47	03/14/2020	03/14/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Bene	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	BA-5F994222-20-GRP	03/14/2020	03/14/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE X DED RETENTION $ 10000	Y	Y	CUP-0J605520-20-47	03/14/2020	03/14/2021	EACH OCCURRENCE AGGREGATE Prod/Co Ops	$ 7,000,000 $ 7,000,000 $ 7,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	9114062-20	03/14/2020	03/14/2021	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Prof. Liab. $15K Ded			EEH288371840	03/14/2020	03/14/2021	$5M Per Claim	retro: 3/20/12
C	Pollution, $15K Ded			EEH288371840	03/14/2020	03/14/2021	Aggregate	$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

A.M. Best Ratings: Travelers Property Casualty Company of America (A++ XV); Continental Casualty Company (A XV); State Compensation Insurance Fund (Not Rated); Project: Darrah Road Bridge. The County of Mariposa Public Works, its officers, officials, employees and volunteers are Named Additional Insured(s) as respects liabilities arising out of work or operations performed by or on behalf of the Contractors. This insurance is Primary and Non-Contributory with any insurance of the County. The following applies to the Named Additional Insured/ Certificate Holder:

CERTIFICATE HOLDER

County of Mariposa Public Works
4639 Ben Hur Road
Mariposa, CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Christine R Sousa (CRS)

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AGENCY CUSTOMER ID: 00002920

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Baker, Romero & Associates Insurance Brokers, Inc.	Galvin Preservation Associates Inc. DBA GPA Consulting
POLICY NUMBER N/A	
CARRIER Multiple Carriers / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Blanket Additional Insured CGD3810915; Coverage Xtend Endorsement CGD3790219; Aggregate Limit Per Project CGD4690219; Products/Completed Ops Endt. CGD3090219; 30 Day Notice of Cancellation ILT4001209; Auto Coverage Plus Endorsement CAT4200215; Auto Blanket Additional Insured Primary and Non-Contributory CAT4740216; Schedule of Underlying EU00030818; Waiver of Rights UM04880708; Worker's Compensation Blanket Waiver of Subrogation SCIF Form 10217. Coverage shall not be canceled, non-renewed or materially altered except after thirty (30) days prior written notice has been given.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED:**

   Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

   a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

   b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

   The person or organization does not qualify as an additional insured:

   c. With respect to the independent acts or omissions of such person or organization; or

   d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

   The insurance provided to such additional insured is limited as follows:

   e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

   f. This insurance does not apply to the rendering of or failure to render any "professional services".

   g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section III – Limits Of Insurance.

   h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph 4.a. of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

   The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

   (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and

   (2) The "personal injury" for which coverage is sought arises out of an offense committed;

   after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.

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3. The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

4. The following definition is added to the **DEFINITIONS** Section:

   "Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

   a. After you have signed that written contract;

   b. While that part of the written contract is in effect; and

   c. Before the end of the policy period.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT FOR ARCHITECTS, ENGINEERS AND SURVEYORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. Non-Owned Watercraft – 75 Feet Long Or Less
B. Who Is An Insured – Unnamed Subsidiaries
C. Who Is An Insured – Retired Partners, Members, Directors And Employees
D. Who Is An Insured – Employees And Volunteer Workers – Bodily Injury To Co-Employees, Co-Volunteer Workers And Retired Partners, Members, Directors And Employees
E. Who Is An Insured – Newly Acquired Or Formed Limited Liability Companies
F. Blanket Additional Insured – Controlling Interest
G. Blanket Additional Insured – Mortgagees, Assignees, Successors Or Receivers
H. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Premises
I. Blanket Additional Insured – Governmental Entities – Permits Or Authorizations Relating To Operations
J. Incidental Medical Malpractice
K. Medical Payments – Increased Limit
L. Amendment Of Excess Insurance Condition – Professional Liability
M. Blanket Waiver Of Subrogation – When Required By Written Contract Or Agreement
N. Contractual Liability – Railroads

PROVISIONS

A. NON-OWNED WATERCRAFT – 75 FEET LONG OR LESS

1. The following replaces Paragraph (2) of Exclusion g., **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

   (2) A watercraft you do not own that is:

   (a) 75 feet long or less; and

   (b) Not being used to carry any person or property for a charge;

2. The following replaces Paragraph 2.e. of **SECTION II – WHO IS AN INSURED**:

   e. Any person or organization that, with your express or implied consent, either uses or is responsible for the use of a watercraft that you do not own that is:

   (1) 75 feet long or less; and

   (2) Not being used to carry any person or property for a charge;

B. WHO IS AN INSURED – UNNAMED SUBSIDIARIES

The following is added to **SECTION II – WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

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b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

a. Before you maintained an ownership interest of more than 50% in such subsidiary; or

b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph 1. of Section II – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

a. A limited liability company;

b. An organization other than a partnership, joint venture or limited liability company; or

c. A trust;

as indicated in its name or the documents that govern its structure.

C. WHO IS AN INSURED – RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2. of **SECTION II – WHO IS AN INSURED:**

Any person who is your retired partner, member, director or "employee" that is performing services for you under your direct supervision, but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no such retired partner, member, director or "employee" is an insured for:

(1) "Bodily injury":

(a) To you, to your current partners or members (if you are a partnership or joint venture), to your current members (if you are a limited liability company) or to your current directors;

(b) To the spouse, child, parent, brother or sister of that current partner, member or director as a consequence of Paragraph (1)(a) above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (1)(a) or (b) above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your retired partners, members, directors or "employees", other than a doctor. Any such retired partners, members, directors or "employees" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

(2) "Personal injury":

(a) To you, to your current or retired partners or members (if you are a partnership or joint venture), to your current or retired members (if you are a limited liability company), to your other current or retired directors or "employees" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that current or retired partner, member, director, "employee" or "volunteer worker" as a consequence of Paragraph (2)(a) above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph (2)(a) or (b) above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

(3) "Property damage" to property:

(a) Owned, occupied or used by; or

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;

you, any of your retired partners, members or directors, your current or retired "employees" or "volunteer workers", any current partner or member (if you are a partnership or joint venture), or any current member (if you are a limited liability company) or current director.

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D. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES, CO-VOLUNTEER WORKERS AND RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

The following is added to Paragraph 2.a.(1) of **SECTION II – WHO IS AN INSURED:**

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a current or retired co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" or retired partners, members or directors while performing duties related to the conduct of your business.

E. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

The following replaces Paragraph 3. of **SECTION II – WHO IS AN INSURED:**

3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

   a. Coverage under this provision is afforded only:

      (1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

      (2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

   b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

   c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

   For the purposes of Paragraph 1. of Section III – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

   a. A limited liability company;

   b. An organization other than a partnership, joint venture or limited liability company; or

   c. A trust;

   as indicated in its name or the documents that govern its structure.

F. BLANKET ADDITIONAL INSURED – CONTROLLING INTEREST

1. The following is added to **SECTION II – WHO IS AN INSURED:**

   Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

   a. Such financial control; or

   b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

   The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of **SECTIO N II – WHO IS AN INSURED:**

   This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to **SECTION II – WHO IS AN INSURED:**

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed,

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subsequent to the signing of that contract or agreement; and

b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

b. The insurance provided to such person or organization does not apply to:

(1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or

(2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

H. **BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO PREMISES**

The following is added to **SECTION II – WHO IS AN INSURED:**

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

I. **BLANKET ADDITIONAL INSURED – GOVERNMENTAL ENTITIES – PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS**

The following is added to **SECTION II – WHO IS AN INSURED:**

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or

b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

J. **INCIDENTAL MEDICAL MALPRACTICE**

1. The following replaces Paragraph b. of the definition of "occurrence" in the **DEFINITIONS** Section:

b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

2. The following replaces the last paragraph of Paragraph 2.a.(1) of **SECTION II – WHO IS AN INSURED:**

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide:

(a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist,

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occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

(b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

3. The following replaces the last sentence of Paragraph 5. of SECTION III – LIMITS OF INSURANCE:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

4. The following exclusion is added to Paragraph 2., Exclusions, of SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.

5. The following is added to the DEFINITIONS Section:

"Incidental medical services" means:

a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or

b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.

6. The following is added to Paragraph 4.b., Excess Insurance, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph 2.a.(1) of Section II – Who Is An Insured.

K. MEDICAL PAYMENTS – INCREASED LIMIT

The following replaces Paragraph 7. of SECTION III – LIMITS OF INSURANCE:

7. Subject to Paragraph 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:

a. $10,000; or

b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY

The following is added to Paragraph 4.b., Excess Insurance, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage A or Coverage B.

M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

a. "Bodily injury" or "property damage" that occurs; or

b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the signing of that contract or agreement.

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N. CONTRACTUAL LIABILITY – RAILROADS

1. The following replaces Paragraph c. of the definition of "insured contract" in the **DEFINITIONS** Section:

   c. Any easement or license agreement;

2. Paragraph f.(1) of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

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POLICY NUMBER: 680-4E777478-20-47

COMMERCIAL GENERAL LIABILITY
ISSUE DATE:11/13/2019

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TOTAL AGGREGATE LIMIT OTHER THAN PROJECTS AND DESIGNATED PROJECT AND LOCATION AGGREGATE LIMITS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE – LIMITS OF INSURANCE AND DESIGNATED PROJECTS AND LOCATIONS

LIMITS OF INSURANCE

Total Aggregate Limit (Other Than Projects and Products-Completed Operations)	$ 10,000,000
Designated Location Aggregate Limit (Other Than Products-Completed Operations)	$ 2,000,000
Designated Project Aggregate Limit (Other Than Products-Completed Operations)	$ 2,000,000
General Aggregate Limit (Other Than Products-Completed Operations)	$ 2,000,000

Designated Projects:
Each "project" for which you have agreed, in a written contract which is in effect during this policy period, to provide a separate General Aggregate Limit, provided that the contract is signed by you before the "bodily injury" or "property damage" occurs.

Designated Locations:
All locations listed in Item 3. of the Common Policy Declarations or in any Master Pac Account Exposure Endorsement included in this policy.

PROVISIONS

1. The General Aggregate Limit (Other Than Products-Completed Operations) shown in the Declarations is replaced by the Limits of Insurance shown in the Schedule – Limits Of Insurance And Designated Projects And Locations.
2. The following replaces Paragraph 1. of **SECTION III – LIMITS OF INSURANCE:**

1. The Limits of Insurance shown in the Declarations or the Schedule – Limits Of Insurance And Designated Projects And Locations, whichever apply, and the rules below fix the most we will pay regardless of the number of:
   a. Insureds;
   b. Claims made or "suits" brought;

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c. Persons or organizations making claims or bringing "suits"; or

d. "Projects" or "locations".

3. The following replaces Paragraph 2. of **SECTION III – LIMITS OF INSURANCE:**

2. a. The Total Aggregate Limit shown in the Schedule – Limits Of Insurance And Designated Projects And Locations is the most we will pay for the sum of all amounts under the Designated Location Aggregate Limit and all amounts under the General Aggregate Limit. This includes:

(1) Damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard";

(2) Damages under Coverage B; and

(3) Medical expenses under Coverage C.

b. The Designated Project Aggregate Limit shown in the Schedule – Limits Of Insurance And Designated Projects And Locations applies and is further subject to all of the following provisions:

(1) The Designated Project Aggregate Limit is the most we will pay for the sum of:

(a) Damages under Coverage A because of "bodily injury" and "property damage" caused by "occurrences"; and

(b) Medical expenses under Coverage C for "bodily injury" caused by accidents;

that can be attributed only to operations at a single "project".

(2) The Designated Project Aggregate Limit applies separately to each "project".

(3) The Designated Project Aggregate Limit does not apply to damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard". Instead, the Products-Completed Operations Aggregate Limit described in Paragraph 3. below applies to such damages.

(4) The Designated Project Aggregate Limit does not apply to damages under Coverage B. Instead, the General Aggregate Limit described in Paragraph 2.d. below applies to such damages.

(5) Any payments made for damages or medical expenses to which the Designated Project Aggregate Limit applies will reduce the Designated Project Aggregate Limit for the applicable "project". Such payments will not reduce the Total Aggregate Limit, the General Aggregate Limit described in Paragraph 2.d. below, the Designated Project Aggregate Limit for any other "project" or the Designated Location Aggregate Limit.

c. Subject to the Total Aggregate Limit described in Paragraph 2.a. above, the Designated Location Aggregate Limit shown in the Schedule – Limits Of Insurance And Designated Projects And Locations applies and is further subject to all of the following provisions:

(1) The Designated Location Aggregate Limit is the most we will pay for the sum of:

(a) Damages under Coverage A because of "bodily injury" and "property damage" caused by "occurrences"; and

(b) Medical expenses under Coverage C for "bodily injury" caused by accidents;

that can be attributed only to operations at a single "location".

(2) The Designated Location Aggregate Limit applies separately to each "location".

(3) The Designated Location Aggregate Limit does not apply to damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard". Instead, the Products-Completed Operations Aggregate Limit described in Paragraph 3. below applies to such damages.

(4) The Designated Location Aggregate Limit does not apply to damages under Coverage B. Instead, the General Aggregate Limit described in

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Paragraph 2.d. below applies to such damages.

(5) Any payments made for damages or medical expenses to which the Designated Location Aggregate Limit applies will reduce:

(a) The Total Aggregate Limit; and

(b) The Designated Location Aggregate Limit for the applicable "location".

Such payments will not reduce the General Aggregate Limit described in Paragraph 2.d. below, the Designated Project Aggregate Limit or the Designated Location Aggregate Limit for any other "location".

d. Subject to the Total Aggregate Limit described in Paragraph 2.a. above, the General Aggregate Limit shown in the Schedule – Limits Of Insurance And Designated Projects And Locations applies and is further subject to all of the following provisions:

(1) The General Aggregate Limit is the most we will pay for the sum of:

(a) Damages under Coverage A because of "bodily injury" and "property damage" caused by "occurrences", and medical expenses under Coverage C for "bodily injury" caused by accidents, that cannot be attributed only to operations at a single "project" or a single "location"; and

(b) Damages under Coverage B.

(2) The General Aggregate Limit does not apply to damages for "bodily injury" or "property damage" included in the "products-completed operations hazard". Instead, the Products-Completed Operations Aggregate Limit described in Paragraph 3. below applies to such damages.

(3) Any payments made for damages or medical expenses to which the General Aggregate Limit applies will reduce:

(a) The Total Aggregate Limit; and

(b) The General Aggregate Limit.

Such payments will not reduce the Designated Project Aggregate Limit for any "project" or the Designated Location Aggregate Limit for any "location".

4. The following replaces Paragraph 3. of **SECTION III – LIMITS OF INSURANCE:**

3. The Products-Completed Operations Aggregate Limit shown in the Declarations is the most we will pay under Coverage A for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard". Any payments made for such damages will not reduce the Total Aggregate Limit, the General Aggregate Limit, the Designated Project Aggregate Limit for any "project" or the Designated Location Aggregate Limit for any "location".

5. The following is added to the **DEFINITIONS** Section:

"Location" means any designated location shown in the Schedule – Limits Of Insurance And Designated Projects and Locations that is owned by or rented to you. For the purposes of determining the applicable aggregate limit of insurance, each "location" that includes a premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway or waterway, or by a right-of-way of a railroad, will be considered a single "location".

"Project" means any designated project shown in the Schedule – Limits Of Insurance And Designated Projects And Locations that is away from premises owned by or rented to you and at which you are performing operations pursuant to a contract or agreement. For the purposes of determining the applicable aggregate limit of insurance, each "project" that includes a premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway or waterway, or by a right-of-way of a railroad, will be considered a single "project".

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDATORY ENDORSEMENT – PRODUCTS-COMPLETED OPERATIONS HAZARD

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The following replaces Paragraph b.(3) of the definition of "products-completed operations hazard" in the **DEFINITIONS** Section:

(3) Products or operations for which the classification, listed in the Declarations, in a policy Schedule or in our manual of rules, states that the products-completed operations are subject to the General Aggregate Limit.

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POLICY NUMBER: 680-4H777478-20-47 ISSUE DATE: 11/13/2019

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED ENTITY – NOTICE OF CANCELLATION/NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:
ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:	**Number of Days Notice of Cancellation:**	30
NONRENEWAL:	**Number of Days Notice of Nonrenewal:**	30

PERSON OR ORGANIZATION:
ANY PERSON OR ORGANIZATION TO WHOM YOU HAVE AGREED IN A WRITTEN CONTRACT THAT NOTICE OF CANCELLATION OR NONRENEWAL OF THIS POLICY WILL BE GIVEN, BUT ONLY IF:

1. YOU SEND US A WRITTEN REQUEST TO PROVIDE SUCH NOTICE, INCLUDING THE NAME AND ADDRESS OF SUCH PERSON OR ORGANIZATION, AFTER THE FIRST NAMED INSURED RECEIVES NOTICE FROM US OF THE CANCELLATION OR NONRENEWAL OF THIS POLICY; AND
2. WE RECEIVE SUCH WRITTEN REQUEST AT LEAST 14 DAYS BEFORE THE BEGINNING OF THE APPLICABLE NUMBER OF DAYS SHOWN IN THIS SCHEDULE.

ADDRESS:
THE ADDRESS FOR THAT PERSON OR ORGANIZATION INCLUDED IN SUCH WRITTEN REQUEST FROM YOU TO US.

PROVISIONS:

A. If we cancel this policy for any statutorily permitted reason other than nonpayment of premium, and a number of days is shown for cancellation in the schedule above, we will mail notice of cancellation to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for cancellation in the schedule above before the effective date of cancellation.

B. If we decide to not renew this policy for any statutorily permitted reason, and a number of days is shown for nonrenewal in the schedule above, we will mail notice of the nonrenewal to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for nonrenewal in the schedule above before the expiration date.

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K. AIRBAGS

The following is added to Paragraph B.3., Exclusions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;

b. The airbags are not covered under any warranty; and

c. The airbags were not intentionally inflated.

We will pay up to a maximum of $1,000 for any one "loss".

L. AUTO LOAN LEASE GAP

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Auto Loan Lease Gap Coverage for Private Passenger Type Vehicles

In the event of a total "loss" to a covered "auto" of the private passenger type shown in the Schedule or Declarations for which Physical Damage Coverage is provided, we will pay any unpaid amount due on the lease or loan for such covered "auto" less the following:

(1) The amount paid under the Physical Damage Coverage Section of the policy for that "auto"; and

(2) Any:

(a) Overdue lease or loan payments at the time of the "loss";

(b) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

(c) Security deposits not returned by the lessor;

(d) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and

(e) Carry-over balances from previous loans or leases.

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph A.5., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – BUSINESS AUTO CONDITIONS:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTO COVERAGE PLUS ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

A. BLANKET ADDITIONAL INSURED
B. EMPLOYEE HIRED AUTO
C. EMPLOYEES AS INSURED
D. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS
E. TRAILERS – INCREASED LOAD CAPACITY
F. HIRED AUTO PHYSICAL DAMAGE
G. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT
H. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT – INCREASED LIMIT
I. WAIVER OF DEDUCTIBLE – GLASS
J. PERSONAL PROPERTY
K. AIRBAGS
L. AUTO LOAN LEASE GAP
M. BLANKET WAIVER OF SUBROGATION

A. BLANKET ADDITIONAL INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

B. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

   An "employee" of yours is an "insured" while operating a covered "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph b. in B.5., Other Insurance, of SECTION IV – BUSINESS AUTO CONDITIONS:

   b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

      (1) Any covered "auto" you lease, hire, rent or borrow; and

      (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

   However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

C. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

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Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

D. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph A.2.a.(2) of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

   (2) Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph A.2.a.(4) of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

   (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

E. TRAILERS – INCREASED LOAD CAPACITY

The following replaces Paragraph C.1. of SECTION I – COVERED AUTOS:

1. "Trailers" with a load capacity of 3,000 pounds or less designed primarily for travel on public roads.

F. HIRED AUTO PHYSICAL DAMAGE

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Hired Auto Physical Damage Coverage

If hired "autos" are covered "autos" for Covered Autos Liability Coverage but not covered "autos" for Physical Damage Coverage, and this policy also provides Physical Damage Coverage for an owned "auto", then the Physical Damage Coverage is extended to "autos" that you hire, rent or borrow subject to the following:

(1) The most we will pay for "loss" to any one "auto" that you hire, rent or borrow is the lesser of:

   (a) $50,000;

   (b) The actual cash value of the damaged or stolen property as of the time of the "loss"; or

   (c) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality.

(2) An adjustment for depreciation and physical condition will be made in determining actual cash value in the event of a total "loss".

(3) If a repair or replacement results in better than like kind or quality, we will not pay for the amount of betterment.

(4) A deductible equal to the highest Physical Damage deductible applicable to any owned covered "auto".

(5) This Coverage Extension does not apply to:

   (a) Any "auto" that is hired, rented or borrowed with a driver; or

   (b) Any "auto" that is hired, rented or borrowed from your "employee".

G. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph A.4.a., Transportation Expenses, of SECTION III – PHYSICAL DAMAGE COVERAGE:

We will pay up to $50 per day to a maximum of $1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

H. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT – INCREASED LIMIT

Paragraph C.1.b. of SECTION III – PHYSICAL DAMAGE COVERAGE is deleted.

I. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph D., Deductible, of SECTION III – PHYSICAL DAMAGE COVERAGE:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

J. PERSONAL PROPERTY

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Personal Property Coverage

We will pay up to $400 for "loss" to wearing apparel and other personal property which is:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This coverage only applies in the event of a total theft of your covered "auto".

No deductibles apply to Personal Property coverage.

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BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

PROVISIONS

1. The following is added to Paragraph A.1.c., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

   This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

2. The following is added to Paragraph B.5., Other Insurance of SECTION IV – BUSINESS AUTO CONDITIONS:

   Regardless of the provisions of paragraph a. and paragraph d. of this part 5. Other Insurance, this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is the first named insured when the written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.

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POLICY NUMBER: CUP-0J605520-20-47

UMBRELLA
ISSUE DATE: 11/13/2019

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SCHEDULE OF UNDERLYING INSURANCE

This endorsement modifies insurance provided under the following:
EXCESS FOLLOW-FORM AND UMBRELLA LIABILITY INSURANCE

Employers Liability

Carrier STATE COMPENSATION INSURANCE FUND

Policy Number 9114062-15

Policy Period

From: 03/14/2020

to: 03/14/2021

Limits Of Liability	
Bodily Injury By Accident Each Accident	$1,000,000
Bodily Injury By Disease Policy Limit	$1,000,000
Bodily Injury By Disease Each Employee	$1,000,000

Automobile Liability

Carrier TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Policy Number BA-5F994222-20

Policy Period

From: 03/14/2020

to: 03/14/2021

Limits Of Liability	
Bodily Injury And Property Damage Combined Single Limit	$1,000,000

Employee Benefits Liability

Carrier TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Policy Number 680-004H777478-20

Policy Period

From: 03/14/2020

to: 03/14/2021

Limits Of Liability	
Each Employee	$1,000,000
Aggregate	$1,000,000

PRODUCER:HALL & COMPANY OFFICE:SPECIALIST A&E 21X

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POLICY NUMBER: CUP-0J605520-20-47

UMBRELLA
ISSUE DATE: 11/13/2019

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SCHEDULE OF UNDERLYING INSURANCE

This endorsement modifies insurance provided under the following:
EXCESS FOLLOW-FORM AND UMBRELLA LIABILITY INSURANCE

Commercial General Liability	Limits Of Liability	
Carrier TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA	General Aggregate	$2,000,000
	Products-Completed Operations Aggregate	$2,000,000
Policy Number 680-004H777478-20		
Policy Period	Personal and Advertising Injury	$1,000,000
From: 03/14/2020		
to: 03/14/2021	Each Occurrence	$1,000,000

	Limits Of Liability
Carrier	
Policy Number	
Policy Period	
From:	
to:	

	Limits Of Liability
Carrier	
Policy Number	
Policy Period	
From:	
to:	

PRODUCER:HALL & COMPANY OFFICE:SPECIALIST A&E 21X

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POLICY NUMBER: CUP-0J505520-20-47 ISSUE DATE: 11/13/2019

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED ENTITY – NOTICE OF CANCELLATION/NONRENEWAL PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION:	**Number of Days Notice of Cancellation:**	30
NONRENEWAL:	**Number of Days Notice of Nonrenewal:**	30

PERSON OR ORGANIZATION:
ANY PERSON OR ORGANIZATION TO WHOM YOU HAVE AGREED IN A WRITTEN CONTRACT THAT NOTICE OF CANCELLATION OR NONRENEWAL OF THIS POLICY WILL BE GIVEN, BUT ONLY IF:

1. YOU SEND US A WRITTEN REQUEST TO PROVIDE SUCH NOTICE, INCLUDING THE NAME AND ADDRESS OF SUCH PERSON OR ORGANIZATION, AFTER THE FIRST NAMED INSURED RECEIVES NOTICE FROM US OF THE CANCELLATION OR NONRENEWAL OF THIS POLICY; AND
2. WE RECEIVE SUCH WRITTEN REQUEST AT LEAST 14 DAYS BEFORE THE BEGINNING OF THE APPLICABLE NUMBER OF DAYS SHOWN IN THIS SCHEDULE.

ADDRESS:
THE ADDRESS FOR THAT PERSON OR ORGANIZATION INCLUDED IN SUCH WRITTEN REQUEST FROM YOU TO US.

PROVISIONS:

A. If we cancel this policy for any statutorily permitted reason other than nonpayment of premium, and a number of days is shown for cancellation in the schedule above, we will mail notice of cancellation to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for cancellation in the schedule above before the effective date of cancellation.

B. If we decide to not renew this policy for any statutorily permitted reason, and a number of days is shown for nonrenewal in the schedule above, we will mail notice of the nonrenewal to the person or organization shown in the schedule above. We will mail such notice to the address shown in the schedule above at least the number of days shown for nonrenewal in the schedule above before the expiration date.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS

This endorsement modifies insurance provided under the following:

COMMERCIAL EXCESS LIABILITY (UMBRELLA) INSURANCE

The following is added to Paragraph 11., **OUR RIGHT TO RECOVER FROM OTHERS.**, of **SECTION IV – CONDITIONS.:**

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

a. "Bodily injury" or "property damage" caused by an "occurrence" that takes place; or

b. "Personal injury" or "advertising injury" caused by an "offense" that is committed;

subsequent to the execution of the contract or agreement.

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ENDORSEMENT AGREEMENT

STATE COMPENSATION INSURANCE FUND

HOME OFFICE
SAN FRANCISCO

ALL EFFECTIVE DATES ARE AT 12:01 AM PACIFIC STANDARD TIME OR THE TIME INDICATED AT PACIFIC STANDARD TIME

WAIVER OF SUBROGATION
BLANKET BASIS

9114062-20
RENEWAL
SC
7-10-60-68

EFFECTIVE MARCH 14, 2020 AT 12.01 A.M.
AND EXPIRING MARCH 14, 2021 AT 12.01 A.M.

GPA CONSULTING
201 NEVADA ST UNIT B
EL SEGUNDO, CA 90245

WE HAVE THE RIGHT TO RECOVER OUR PAYMENTS FROM ANYONE LIABLE FOR AN INJURY COVERED BY THIS POLICY. WE WILL NOT ENFORCE OUR RIGHT AGAINST THE PERSON OR ORGANIZATION NAMED IN THE SCHEDULE.

THIS AGREEMENT APPLIES ONLY TO THE EXTENT THAT YOU PERFORM WORK UNDER A WRITTEN CONTRACT THAT REQUIRES YOU TO OBTAIN THIS AGREEMENT FROM US.

THE ADDITIONAL PREMIUM FOR THIS ENDORSEMENT SHALL BE 2.00% OF THE TOTAL POLICY PREMIUM.

SCHEDULE

PERSON OR ORGANIZATION	JOB DESCRIPTION
ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER	BLANKET WAIVER OF SUBROGATION

NOTHING IN THIS ENDORSEMENT SHALL BE HELD TO VARY, ALTER, WAIVE OR EXTEND ANY OF THE TERMS, CONDITIONS, AGREEMENTS, OR LIMITATIONS OF THIS POLICY OTHER THAN AS ABOVE STATED. NOTHING ELSEWHERE IN THIS POLICY SHALL BE HELD TO VARY, ALTER, WAIVE OR LIMIT THE TERMS, CONDITIONS, AGREEMENTS OR LIMITATIONS IN THIS ENDORSEMENT.

COUNTERSIGNED AND ISSUED AT SAN FRANCISCO: JANUARY 31, 2020

AUTHORIZED REPRESENTATIVE

PRESIDENT AND CEO

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-156

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Adopt a Resolution Verifying County-Maintained Road Mileage

---

RECOMMENDATION AND JUSTIFICATION

Adopt a Resolution Verifying County-Maintained Road Mileage

Section 2121 of the Streets and Highways Code requires each county to submit to the Department of Transportation any additions to or exclusions from its mileage of maintained county roads each year. Mariposa County reported 560.502 miles to the State in April 2023.

The total mileage to report to the State as of April 16, 2024, is 560.502 miles.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board adopts a resolution verifying the County-maintained road mileage annually.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Failure to submit the County-Maintained mileage report is a violation of the statute.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Resolution - Maintained Mileage24**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY RESOLUTION NUMBER 24-_____

A Resolution Verifying the County-Maintained Road Mileage

WHEREAS, Section 2121 of the Streets and Highways Code provides that in April of each year, each County shall submit to the Department of Transportation and any additions or exclusions from its mileage of each route added or excluded; and

WHEREAS, The Department of Transportation will certify to the State Controller on April 16, 2024, that the total mileage of maintained county roads in Mariposa County is 560.502; and

WHEREAS, the County finds that the total mileage of maintained County roads remains 560.502 miles;

NOW, THEREFORE BE IT RESOLVED, the Mariposa County Board of Supervisors reported that the total mileage of maintained county roads certified April 16, 2024, remains at 560.502 miles.

PASSED AND ADOPTED by the Board of Supervisors of Mariposa County on this 16th day of April 2024, by the following vote:

AYES:
NOES:
EXCUSED:
ABSTAIN:

_____
Miles Menetrey, Chair
Board of Supervisors

ATTEST:

_____
Danielle Bondshu
Clerk of the Board

APPROVED AS TO FORM:

_____
Steven W. Dahlem
County Counsel

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-157

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Adopt a Resolution Accepting a Grant Deed From the Estate of Jack G. Kirk, Conveying Property Needed For Construction of the Buckeye Road Over Mariposa Creek Bridge Project (Br. No. 40C0036); Approve an Agreement for Acquisition of Property; Authorize the Board of Supervisors Chair to Sign the Agreement; and Authorize the Auditor to Submit Payment to Inter-County Title Company for $2,599

RECOMMENDATION AND JUSTIFICATION

Adopt a Resolution Accepting a Grant Deed From the Estate of Jack G. Kirk, Conveying Property Needed For Construction of the Buckeye Road Over Mariposa Creek Bridge Project (Br. No. 40C0036); Approve an Agreement for Acquisition of Property; Authorize the Board of Supervisors Chair to Sign the Agreement; and Authorize the Auditor to Submit Payment to Inter-County Title Company for $2,599.

The Project design has progressed to a level of detail to precisely determine the right-of-way needs, and it has been determined that the Project will have a direct impact on Assessor's Parcel Number 017-030-023. This acquisition is composed of a partial permanent land acquisition. The property owners have agreed to accept the following terms as outlined in the Agreement:

Grantor:	Estate of Jack G. Kirk
Amount of Compensation:	$1,300 + Title Insurance and Escrow Fees
Permanent Fee Simple Area (partial):	9,768.8 sq. ft.

The amount of compensation has been determined to be within the range of just compensation by the consultant, Bender Rosenthal, Inc., who is a sub-consultant with the County for right-of-way acquisition services.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors may acquire property under Streets and Highway Code Section 943 and Government Code Section 7267 et seq.

On May 19, 2015, the Board approved Resolution 2015-236 approving Program Supplement Agreement with State of California Department of Transportation for the Buckeye Road over Mariposa Creek Bridge Project (Br. No. 40C0036).

On October 8, 2019, the Board adopted Resolution 2019-595, approving the Mitigated Negative Declaration for the Buckeye Road over Mariposa Creek Bridge Project (Br. No. 40C0036).

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Should the Board not approve the Purchase Agreement, the Buckeye Road over Mariposa Creek Bridge Project would not be completed and the bridge would eventually be closed due to deterioration.

FINANCIAL IMPACT

There is no financial impact. Funding for this project is reimbursed 100% by the Highway Bridge Program.

ATTACHMENTS

1. **Kirk (017-030-023) Resolution**
2. **Kirk (017-030-023) Agreement**
3. **017-030-023 Kirk Estate Inter-County Buyer's Statement**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY BOARD OF SUPERVISORS

Resolution Number 2024-____

RESOLUTION ACCEPTING A GRANT DEED FROM ESTATE OF JACK G. KIRK, CONVEYING PROPERTY NEEDED FOR CONSTRUCTION OF THE BUCKEYE ROAD OVER MARIPOSA CREEK BRIDGE PROJECT (BR. NO. 40C0036) (APN 017-030-023)

WHEREAS it is deemed in the best interest of the County of Mariposa that the Grant Deed, dated March 25, 2024, conveying property interest to the County of Mariposa from the Estate of Jack G. Kirk, for construction of the Buckeye Road over Mariposa Creek Bridge Project (Br. No. 40C0036); and,

WHEREAS the property included in the Grant Deed includes the partial acquisition of parcel ~9,768.8 square feet) represented by APN 017-030-023; and

WHEREAS, upon acceptance, the original Grant Deed will be placed in escrow with Inter-County Title Company; and

WHEREAS the original Grant Deed will be recorded by Inter-County Title Company as part of the escrow process; and

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of the County of Mariposa that the Grant Deed conveying property from the Estate of Jack G. Kirk, executed on March 25, 2024, needed for the construction of the Buckeye Road over Mariposa Creek Bridge Project (Br. No. 40C0036) be accepted by and on behalf of the County of Mariposa, State of California.

PASSED AND ADOPTED this 16th day of April 2024 by the following vote:

AYES:
NOES:
EXCUSED:
ABSTAIN:

COUNTY OF MARIPOSA

_____
Miles Menetrey, Chair
Board of Supervisors

COUNTERSIGNED:
(Government Code §25103)

_____
Danielle Bondshu
Clerk of the Board

APPROVED AS TO FORM:

_____
Steven W. Dahlem
County Counsel

PROJECT NAME: BUCKEYE ROAD BRIDGE OVER MARIPOSA CREEK PROJECT
GRANTOR: THE ESTATE OF JACK G. KIRK

APN: 017-030-023

AGREEMENT FOR ACQUISITION OF PROPERTY FOR PERMANENT RIGHT-OF-WAY EASEMENT

In consideration of the terms and conditions set forth in this Agreement for Acquisition of Property (the "Agreement") The Estate of Jack G. Kirk ("GRANTOR") shall deposit in an escrow designated by the County of Mariposa, a political subdivision of the State of California ("AGENCY"), an Easement Deed suitable for recordation and conveying from GRANTOR to AGENCY a Permanent Roadway and Utility Easement as indicated in Exhibits "A" and "B", which are incorporated herein by this reference, covering the property particularly described therein ("Subject Property").

The parties to this Agreement shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the United States Department of Transportation (USDOT) Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 164, 49 C.F.R Section 50.3.

Additionally, the parties acknowledge and agree as follows: No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract (that is, this Agreement).

In consideration of which, and the other considerations hereinafter set forth, it is mutually agreed as follows:

1. Entire Agreement.

The parties have herein set forth the whole of their agreement. The performance of this Agreement constitutes the entire consideration for the Easement Deed and shall relieve AGENCY of all further obligations or claims on this account or on account of the location, grade, construction or operation of the proposed public improvement.

2. AGENCY shall:

A. Pay the sum of ONE THOUSAND THREE HUNDRED AND NO/100 DOLLARS ($1,300.00) for the Subject Property identified in Exhibits "A" and "B" attached hereto and made a part hereof, to the following title company: Inter-County Title Company, for the account of the GRANTOR, Escrow No. M31004 conditioned upon the Subject Property vesting in AGENCY free and clear of all liens, leases, encumbrances, *(recorded or unrecorded)*, assessments and taxes except any exceptions to title which are acceptable to AGENCY as said exceptions are identified in the title report relating to the Subject Property issued by the above Title Company bearing the escrow number shown in Clause 2A and dated March 16, 2020, and updates thereof. Clearing of any title exceptions not acceptable to AGENCY is the responsibility of GRANTOR.

B. Pay all escrow, recording and title insurance charges, if any, incurred in this transaction.

C. Prior to the close of escrow, have the authority to deduct and pay from the amount shown in Clause 2A herein any amount necessary to satisfy any liens, bond demands and delinquent taxes due, together with penalties and interest

thereon, and/or delinquent and unpaid non-delinquent taxes and assessments, which may have become a lien at the close of escrow. Taxes for the tax year in which this escrow closes shall be cleared and paid in the manner required by Section 5086 of the Revenue and Taxation Code if unpaid at the close of escrow. Close of escrow for this transaction shall be contingent upon the title company receiving subordination agreements or consents to the easement from any deed of trust or mortgage holder trustees and beneficiaries.

3. AGENCY Performed Work.

All work done under this Agreement shall conform to all applicable building, fire and sanitary laws, ordinances, and regulations relating to such work, and shall be done in a good and workmanlike manner. All structures, improvements or other facilities, when removed, and relocated, or reconstructed by AGENCY, shall be left in as good condition as found.

4. Temporary Construction Easement.

None.

5. Payment of Deed of Trust.

If the Subject Property is secured by a mortgage(s) or deed(s) of trust, GRANTOR is responsible for payment of any demand under authority of said mortgage or deed of trust out of GRANTOR'S proceeds. Such amounts may include, but not be limited to, payments of unpaid principal and interest.

6. Escrow Instructions.

GRANTOR hereby authorizes AGENCY to prepare and file escrow instructions in accordance with this Agreement on behalf of both parties.

7. Hazardous Wastes.

The acquisition price of the Subject Property being acquired in this transaction reflects the fair market value of the Subject Property without the presence of contamination. If the Subject Property being acquired is found to be contaminated by the presence of hazardous waste which requires mitigation under Federal or State law, the AGENCY may elect to recover its clean-up costs from those who caused or contributed to the contamination. GRANTOR shall further indemnify, defend, save and hold harmless the AGENCY from any and all claims, costs and liability, including reasonable attorney's fees, for any damage, injury or death to persons or property arising directly or indirectly from or connected with the existence of toxic or hazardous material on the Subject Property, save and except claims, costs or litigation arising through the sole negligence or willful misconduct of the AGENCY, its agents or employees.

8. Right of Possession and Use.

It is agreed and confirmed by the parties hereto that, notwithstanding the other provisions in this Agreement, the right of possession and use of the Subject Property by AGENCY, and/or its designees or assignees including the right to remove and dispose of improvements, and install and connect utilities shall commence on deposit of funds into escrow and that the amount shown in Clause 2A herein includes, but is not limited to, full

payment for such possession and use, including interest and damages if any, from said date.

9. Binding on Successors and Assigns.

This Agreement shall be binding on and inure to the benefit of the respective heirs, successors and assigns of the parties to this Agreement.

10. No Leases.

GRANTOR warrants that there are no oral or written leases on all or any portion of the Subject Property exceeding a period of one month, and GRANTOR further agrees to hold AGENCY harmless and reimburse AGENCY for any and all of its losses and expenses occasioned by reason of any lease of said Subject Property held by any tenant of GRANTOR for a period exceeding one month.

11. Quitclaim Deeds.

If any lessee interests are identified in Clause 10 herein, as a condition precedent to approval of this Agreement by the AGENCY, Quitclaim Deeds or similar releases sufficient to clear any possessory rights from the Subject Property will be required. GRANTOR agrees to assist AGENCY in securing said Quitclaim Deeds or releases.

12. Full and Complete Settlement; Release of Claims.

GRANTOR hereby acknowledges that the compensation paid to GRANTOR through this Agreement constitutes the full and complete settlement of any and all claims against AGENCY, by reason of AGENCY's acquisition of the Subject Property, specifically including, but not limited to, any and all rights or claims that GRANTOR has, may have or may in the future have under Article 1, Section 19 of the California Constitution, the California Eminent Domain Law, California Code of Civil Procedure §§ 1230.010 et seq., or any other law or regulation, except as provided herein. GRANTOR, on behalf of itself and its successors and assigns, further knowingly and voluntarily waives and expressly releases and discharges AGENCY and any and all of AGENCY's elected and appointed officials, officers, employees, agents, servants, representatives, contractors, attorneys, partner agencies and assigns, from liability in regard to any claims for the following: relocation assistance or benefits, if any, to which GRANTOR may be entitled pursuant to applicable sections of the California Relocation Assistance Law, Government Code section 7260 et seq., regulations adopted by the State of California to implement or pursuant to the California Relocation Assistance Law, and/or the Federal Uniform Relocation Assistance Act (42 U.S.C. § 4601 et seq.), regulations adopted by the Federal Government to implement the Federal Uniform Relocation Assistance Act, pre-condemnation damages, inverse condemnation, lost business goodwill, lost profits, lost rents, severance damages, damage to or loss of improvements pertaining to the realty, machinery, fixtures, inventory, equipment and/or personal property, interest, any right to repurchase, leaseback from AGENCY, or receive any financial gain from, AGENCY's sale of any portion of the Subject Property, any right to challenge AGENCY's adoption of a resolution of necessity, any right to receive any notices pursuant to Code of Civil Procedure section 1245.235, any right to enforce any other obligation placed upon AGENCY pursuant to the California Eminent Domain Law, any other rights conferred upon GRANTOR pursuant to Code of Civil Procedure sections 1245.245 and 1263.615 and 1263.025, and claims, litigation expenses, attorney's fees, statutory interest and/or costs.

GRANTOR, for itself, its agents, assigns, successors in interest, and any related or affiliated entities, hereby fully releases and discharges AGENCY, its agents, employees, officers, directors, divisions, attorneys, accountants, insurers, successors, and other representatives, and any and all related or affiliated private or public agencies or entities, from any and all causes of action, actions, judgments, liens, indebtedness, obligations, losses, claims, damages, liabilities and demands, including without limitation any claim arising out of or pertaining, directly or indirectly, to the acquisition of the Subject Property described in this Agreement and the construction of any improvements thereon, including without limitation, inverse condemnation, nuisance, severance damages, relocation benefits, reestablishment benefits, the cost or value of any equipment or fixtures, attorneys' fees and costs, loss of goodwill, construction-related dust, noise, traffic and other related construction activity, and lost rentals or business associated with construction of any improvements, and any other types of related losses or damages.

GRANTOR acknowledges that it may hereafter discover facts or law different from, or in addition to that which it now believes to be true with respect to his/her release of claims as set forth in this Agreement, and understands that by executing this Agreement it is waiving any rights of claims for any other or future benefits or damages to which it might be entitled which are not specifically exempted herein. In giving this release, GRANTOR expressly waives the protection of Civil Code Section 1542, which statute provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

If this Agreement is terminated, this Clause shall have no force and effect.

13. Approval of AGENCY.

GRANTOR understands that this Agreement is subject to the approval of AGENCY. Further, that this Agreement shall have no force or effect unless and until said AGENCY approval has been obtained.

14. Authority to Sign.

GRANTOR and the signatories represent and warrant that the signatories to this Agreement are authorized to enter into this Agreement to convey real property and that no other authorizations are required to implement this Agreement on behalf of GRANTOR.

15. Integrity of Property.

Except as otherwise provided herein or by express written permission granted by AGENCY, GRANTOR shall not, after the date of execution of this Agreement and the close of escrow, alienate, lien, encumber or other transfer of the Subject Property or any portion thereof or allow the same to occur, cause or allow any physical changes on the Subject Property, or enter into any lease or contract with respect to the Subject Property or any portion thereof which would survive the close of escrow and impair AGENCY's use of the Subject Property. GRANTOR shall maintain the Subject Property in its current condition and shall make, at GRANTOR's expense, all repairs necessary to maintain the Subject Property in such condition.

16. Casualty or Loss.

If, prior to the close of escrow, GRANTOR becomes aware that all or any material portion of the Subject Property has been destroyed, or substantially damaged, GRANTOR shall promptly give AGENCY written notice of the event, and AGENCY, at its option, may, on or before the close of escrow, elect to terminate this Agreement by giving GRANTOR written notice of termination, in which event the parties shall be relieved and released of and from any further duties, obligations, rights, or liabilities hereunder. If AGENCY elects to complete the transactions contemplated in this Agreement, the Agreement shall remain in full force and effect and the purchase contemplated herein shall be consummated with no further adjustment or modification, and at the close of escrow, GRANTOR shall assign, transfer, and set over to AGENCY all of the right, title, and interest of GRANTOR in and to any insurance proceeds resulting from any casualty or any awards that have been or may thereafter be made. Such set over may be made at close of escrow by crediting the amounts of any such proceeds and/or awards against the amounts by AGENCY for the property acquisition under this Agreement.

17. Counterparts Signature.

This Agreement may be executed in counterparts, each of which shall be an original, but all counterparts shall constitute one agreement.

18. Specific Performance and Other Remedies.

The parties understand that the interests and rights being conveyed by this Agreement are unique and for that reason, among others, the parties will be irreparably damaged in the event that this Agreement is not specifically enforced. Accordingly, in the event of any controversy concerning the obligations under this Agreement, such obligation shall be enforceable by a decree of specific performance or by injunction. Such remedies and all other rights and remedies set forth herein shall be cumulative and not exclusive, and shall be in addition to any and all other remedies which the parties may have hereunder at law or in equity.

19. No Brokers.

AGENCY and GRANTOR each represents to the other that no brokers have been involved in this transaction. Any party in breach of this provision will indemnify the non-breaching party against any claim, suits, damages and costs incurred or resulting from the claims of any person for any brokerage fee or compensation due in connection with this transaction pursuant to a written agreement made with said claimant.

20. Jurisdiction and Venue.

This Agreement shall be governed by and constructed in accordance with the laws of the State of California. The parties consent to the jurisdiction of the California Courts with venue in Mariposa County.

21. Assignment.

The terms and conditions, covenants, and agreements set forth herein shall apply to and bind the heirs, executors, administrators, assigns and successors of the parties hereto. AGENCY may freely assign any or all of its interests or rights under this Agreement or under the Escrow without the consent of GRANTOR.

22. Cooperation.

Each party agrees to cooperate with the other in the closing of this transaction and, in that regard, to sign any and all documents which may be reasonably necessary, helpful, or appropriate to carry out the purposes and intent of this Agreement including, but not limited to, releases or additional agreements.

23. Waiver and Modification.

Any waiver, modification, consent or acquiescence with respect to any provision of this Agreement shall be set forth in writing and duly executed by or on behalf of the party to be bound thereby. No waiver by any party of any breach hereunder shall be deemed a waiver of any other or subsequent breach.

24. Notices.

Any notice that either party may or is required to give the other shall be in writing, and shall be either personally delivered or sent by regular U.S. Mail, to the following addresses:

To GRANTOR:
The Estate of Jack G. Kirk
c/o Myra Kirk Goode
Mr. Ron Goode
13396 Tollhouse Road
Clovis, CA 93619

To AGENCY:
County of Mariposa
4639 Ben Hur Road
Mariposa, CA 95338

25. Severability.

If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected, so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner adverse to either party. Upon such determination that any term or provision is illegal or incapable of being enforced, the parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible in an acceptable manner to the end that transactions contemplated hereby are fulfilled to the greatest extent possible.

26. Construction.

Clause headings are solely for the convenience of the parties and are not a part of and shall not be used to interpret this Agreement. The neutral gender includes the feminine and masculine; the singular form shall include the plural and vice versa wherever the context so requires. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties have prepared it. Unless otherwise indicated, all references to Clauses are to this Agreement.

Continued on following page.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written herein below.

COUNTY OF MARIPOSA,
a political subdivision of the State of California

By: _____
Miles Menetrey, Chair
Board of Supervisors

Date: _____

GRANTOR:
The Estate of Jack G. Kirk

By: _____
Myra Kirk Goode, Administrator

Date: 3-25-24

Approved as to legal form:

By: _____
County Counsel

Date: _____

NO OBLIGATION OTHER THAN SET FORTH HEREIN WILL BE RECOGNIZED

Recording Requested By:
COUNTY OF MARIPOSA
Inter-County Title Company
Order No.: M31004

When Recorded Mail To:
Mariposa County
4639 Ben Hur Road
Mariposa, CA 95338

Attn: Public Works Department
APN: 017-030-0230
Project: Buckeye Rd Bridge over Mariposa Ck

SPACE ABOVE FOR RECORDER'S USE

This document is exempt from the payment of a recording fee pursuant to Government Code § 27383 and §6103, and exempt from Documentary Transfer Tax pursuant to California Revenue and Taxation Code Section 11922 (Governmental Agency acquiring title).

EASEMENT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

The Estate of Jack G. Kirk, Myra Kirk Good, Administrator of the Decedent's Estate

hereby **GRANT(S)** to the

COUNTY OF MARIPOSA, a political subdivision of the State of California, ("Grantee")

an easement and right-of-way for public roadway and utility purposes, and all appurtenances thereto, with the right to enter upon the easement at any time for the installation, construction, repair and maintenance thereof, on, over, under, and across that certain real property situated in the unincorporated area, County of Mariposa, State of California, more particularly described in Exhibit "A" and shown in Exhibit "B", attached hereto and by this reference incorporated herein.

IN WITNESS WHEREOF, this Easement Deed is executed by the undersigned this 25 day of MARCH, 2024.

The Estate of Jack G. Kirk

By: Myra Kirk Good

EXHIBIT "A"
PUBLIC ROAD & PUBLIC UTILITY EASEMENT
Kirk to Mariposa County
LEGAL DESCRIPTION
(APN: 017-030-0230)

A non-revocable, non-exclusive public road and public utility easement, consisting of two (2) separate tracts of land, for the Replacement of the Buckeye Road Bridge Over Mariposa Creek, Federal Project No. BRLO-5940(118), Bridge No. 40C-0060; over, upon, across and under a portion of that certain 300 acre parcel as shown on Record of Survey Map No. 1732 of Mariposa County Maps and described in Volume 32 of Deeds at Page 132 of Mariposa County Records, located within the Northeast ¼ of the Southwest ¼ of Section 11, T.6 S., R. 18 E., M.D.M., in the unincorporated area of Mariposa County, being more particularly described as follows:

Tract No. 1: Commencing at the South $1/16$ corner of Section 11, a 3" Iron Pipe tagged LS 2737 as shown on Record of Survey Maps No. 1108 & No. 1732 of Mariposa County Records; thence N. 47°34'23" W., a distance of 452.41 feet, to a point on the northerly line of the existing 50-foot wide Right of Way Easement (ROW) per Volume 193 of Official Records at Page 537 of Mariposa County Records, said point also being the **Point of Beginning:**

Thence:

1) S. 84°14'15" W., a distance of 343.74 feet, along the northerly line of said ROW to a point;
2) N. 05°45'45" W., a distance of 5.00 feet, along the ROW to a point;
3) Northwesterly along the ROW, through a non-tangential curve turning to the right (concave northerly), with a radial bearing of N. 05°45'45" W.', an arc length of 241.18 feet, a radius of 270.00 feet, and a central angle of 51°10'48", to a point;
4) N. 44°34'57" W., a distance of 48.96 feet, along the ROW to a point;
5) Leaving said ROW, N. 45°25'03" E., a distance of 24.00 feet, to a point;
6) S. 44°34'57" E., a distance of 48.96 feet, to a point;
7) Along a tangential curve turning to the left (concave northeasterly), with an arc length of 118.36 feet, a radius of 246.00 feet,; and a central angle of 27°34'01", to a point;
8) S. 89°26'50" E., a distance of 189.37 feet, to a point;
9) N. 05°45'45" W., a distance of 9.12 feet, to a point;
10) N. 84°14'15" E., a distance of 109.83 feet, to a point;
11) S. 05°45'45" E., a distance of 25.55 feet, to a point;
12) N. 84°14'15" E., a distance of 144.23 feet, to a point;
13) S. 05°45'45" E., a distance of 12.34 feet, to the **True Point of Beginning.**

The above described Easement contains 16499.5 square feet, or 0.379 acre of land, more or less and is shown and generally depicted on Exhibit "B" attached hereto and made part hereof by reference.

Tract No. 2: Commencing at the South $1/16$ corner of Section 11, a 3" Iron Pipe tagged LS 2737 as shown on Record of Survey Maps No. 1108 & No. 1732 of Mariposa County Records; thence N. 58°21'38" W., a distance of 472.84 feet, to a point on the southerly line of the existing 50-foot wide Right of Way Easement (ROW) per Volume 193 of Official Records at Page 537 of

Mariposa County Records and on the boundary between Kirk and Robinson, said point also being the **Point of Beginning:**

Thence:

1) SOUTH, a distance of 30.15 feet, along the boundary between Kirk and Robinson to a point;
2) S. 84°14'15" W., a distance of 330.35 feet, to a point;
3) N. 05°45'45" W., a distance of 31.20 feet, to a point on the south line of said ROW;
4) Along the southerly line of the ROW, through a non-tangential curve turning to the left (concave northerly), with a radial bearing of N. 05°21'35" E.', an arc length of 64.06 feet, a radius of 330.00 feet,; and a central angle of 11°07'19", to a point;
5) N. 05°45'45" W., a distance of 5.00 feet, along the ROW to a point;
6) thence N. 84°14'15" E., a distance of 269.72 feet, along the ROW to the **True Point of Beginning.**

The above described Easement contains 9768.8 square feet, or 0.224 acre of land, more or less and is shown and generally depicted on Exhibit "B" attached hereto and made part hereof by reference.

The Basis Of Bearings of the above described easement is True North per GPS observation of the monuments found and shown of Exhibit "B".

End of Description.

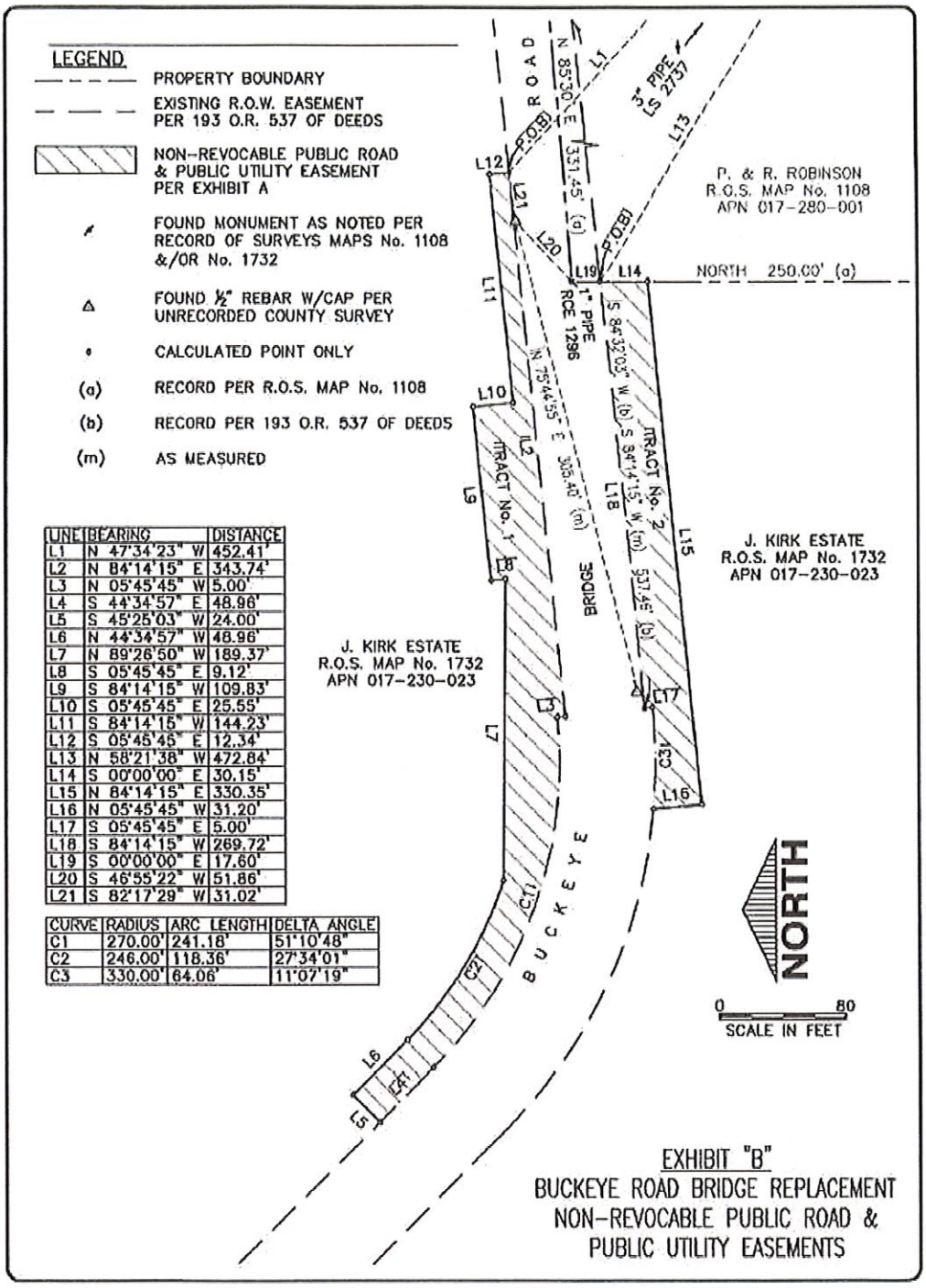
Date prepared: July 13, 2020

Prepared by:



Erik Ohlson, PLS

EXHIBIT "B"



LINE	BEARING	DISTANCE
L1	N 47°34'23" W	452.41'
L2	N 84°14'15" E	343.74'
L3	N 05°45'45" W	5.00'
L4	S 44°34'57" E	48.96'
L5	S 45°25'03" W	24.00'
L6	N 44°34'57" W	48.96'
L7	N 89°26'50" W	189.37'
L8	S 05°45'45" E	9.12'
L9	S 84°14'15" W	109.83'
L10	S 05°45'45" E	25.55'
L11	S 84°14'15" W	144.23'
L12	S 05°45'45" E	12.34'
L13	N 58°21'38" W	472.84'
L14	S 00°00'00" E	30.15'
L15	N 84°14'15" E	330.35'
L16	N 05°45'45" W	31.20'
L17	S 05°45'45" E	5.00'
L18	S 84°14'15" W	269.72'
L19	S 00°00'00" E	17.60'
L20	S 46°55'22" W	51.86'
L21	S 82°17'29" W	31.02'

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE
C1	270.00'	241.18'	51°10'48"
C2	246.00'	118.36'	27°34'01"
C3	330.00'	64.06'	11°07'19"

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Merced)

On MARCH 25, 2024 before me, Matiel L Holloway, NOTARY PUBLIC,
Date *Here Insert Name and Title of the Officer*

personally appeared MYRA KIRK GOODE
Name(s) of Signer(s)

,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

MATIEL L. HOLLOWAY
Notary Public - California
Merced County
Commission # 2454330
My Comm. Expires Jul 22, 2027

Signature Matiel Holloway
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Easement Deed (APN# 017-030-023)
Document Date: MARCH 25, 2024 Number of Pages: 5
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer — Title(s): _____	☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General	☐ Partner — ☐ Limited ☐ General
☑ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer Is Representing: _____	Signer Is Representing: _____

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BUYER'S STATEMENT

File No.: M33711
Escrow Officer/Closer: Debbie Lobaugh
Settlement Date:
Buyer: County of Mariposa, a political subdivision of the State of California
Seller: The Estate of Jack G. Kirk
Property: 3998 Buckeye Rd
Mariposa, CA 95338

DEBITS

Sale Price of Property			1,300.00
Title - Owner's Title Insurance (optional)		to Inter-County Title Co., Tuolumne-Mariposa Division	550.00
Escrow fee		to Inter-County Title Co., Tuolumne-Mariposa Division	575.00
Certified copy of Letters of Admin	2 pages	to Inter-County Title Co., Tuolumne-Mariposa Division	82.00
recording Letters of Administration		to Mariposa County Recorder	17.00
SB2 Fee		to Mariposa County Recorder	75.00
Gross Amount Due From Buyer		**TOTAL DEBITS**	$ 2,599.00

CREDITS

Less Total Credits to Buyer	**TOTAL CREDITS**	$ 0.00

BALANCE

From Buyer	$ 2,599.00

APPROVED:

County of Mariposa, a political subdivision of the State of California

BY:_____

Inter-County Title Co., Tuolumne-Mariposa Division

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	April 16, 2024
TO:	The Board of Supervisors
FROM:	Shannon Hansen, Director of Public Works and Transportation
RE:	Appoint Will Atkinson to the Parks and Recreation Commission Representing District V with a Term Expiring April 9, 2028

RECOMMENDATION AND JUSTIFICATION

Appoint Will Atkinson to the Parks & Recreation Commission Representing District V with a Term Expiring April 9, 2028.

Supervisor Menetrey of District V has approved this appointment.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Parks & Recreation Commission acts in an advisory capacity to the Board of Supervisors with respect to public recreation: planning, maintenance, development, and operation of all recreation areas/facilities owned, controlled, and/ or leased by the County and to make recommendations to the Board regarding the acquisition and/or development of recreation areas and facilities.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, there will continue to be a vacancy for District V.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Will Atkinson ap redacted**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

RECEIVED

JUN 02 2023

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Recreation Commission

Supervisorial District in which you Reside: District 5

Length of Residency in the County: 37 Years

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: William

Last Name: Atkinson

Mailing Address:

Email Address:

Are you Over 18 Years of Age: Yes

Employment Status: Full Time

Employer's Name:

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
Would like to give back to the community and use my 37 years living in Mariposa County as a platform to carry out the duties of this position.

Please list prior/current appointments to other Boards/Commissions/Committees:
Mariposa Safety Board/Commission.

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

-17 years in Law Enforcement. Numerous trainings pertaining to child crimes and such.
- Held the position of Deputy Sheriffs Association Secretary
- Have coached youth sports for the past 6 years
- Have Attended and completed certified grant writing trainings, and seminars.
- Volunteer in many youth and family enrichment activities in Mariposa.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: None

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
no	Any times and dates	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 05/05/23 Signature: [signature]

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-158

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Approve Change Order No. 1 with Williams Excavation, Inc. Increasing the Amount by $126,442.68, for a New Amount Not to Exceed $893,542.68, for the West Whitlock, Jerseydale, and Wawona Storm Repair Project; and Authorize the Board of Supervisors Chair to Sign the Change Order

---

RECOMMENDATION AND JUSTIFICATION

Approve Change Order No. 1 with Williams Excavation, Inc. Increasing the Amount by $126,442.68, for a New Amount Not to Exceed $893,542.68, for the West Whitlock, Jerseydale, and Wawona Storm Repair Project; and Authorize the Board of Supervisors Chair to Sign the Change Order.

A contract for storm repair work due to the Winter 2023 federally-declared storm events was awarded to Williams Excavation, Inc. This change order includes additional tasks on lower Jerseydale Road. The two largest items were:

- An additional $84,000 for the removal of dead trees due to the Oak Fire. The removal of these roadside hazard trees was necessary to ensure the safety of both the contractor and users of the road during these storm repair operations.
- An additional $29,250 in shoulder backing.

Historically, Roads Staff has devoted significant efforts to maintaining Jerseydale Road. The new improvements have successfully withstood this last winter, demonstrating their durability and effectiveness.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On October 3, 2023, Resolution 2023-541, the Board approved an Agreement with Williams Excavation, Inc. for the West Whitlock, Jerseydale, and Wawona Storm Repair Project in the Amount Not to Exceed $767,100.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, and the Contractor will not receive payment for completed work.

FINANCIAL IMPACT

This Change Order is partially eligible for FEMA and CalOES reimbursement.

ATTACHMENTS

1. **Williams Change Order No. 1**
2. **Williams Contract**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

DOCUMENT 00 63 63

CHANGE ORDER FORM

COUNTY OF MARIPOSA
4639 Ben Hur Road
Mariposa, California 95338

CHANGE ORDER NO.:
1

CHANGE ORDER

Project: W. Whitlock, Jerseydale, and Wawona Storm Repair **Date: 3/27/2024**

The following parties agree to the terms of this Change Order:

Engineer: Matt Hespenheide
4639 Ben Hur Rd
Mariposa CA 95338

Contractor: Williams Excavation, Inc.
5177 Goins Way
Mariposa, CA 95338

Reference	Description	Cost	Days Ext.
Schedule B Item 7. Class II AB	Increase 225 CY @ $130/CY	$ 29,250.00	N/A
Schedule C Item 3. Remove Tree & Rootball	Increase 42 Ea @ $2,000/Ea.	$ 84,000.00	N/A
Schedule C Item 5. 3/4" Rock	Decrease 120 CY @ $130/CY	$ (15,600.00)	N/A
Schedule C Item 6. 2 1/2" Rock	Increase $180 CY @ $62/CY	$ 11,160.00	N/A
Schedule C Item 7. 6" Rock	Increase 100 CY @ $62/CY	$ 6,820.00	N/A
Schedule C Item 9. 1 Ton Rock	Increase 11 Ton @ $150/Ton	$ 1,650.00	N/A
Schedule C Additional Item	Fence & Gate	$ 18,642.68	N/A
Schedule D Item 4. Headwall	Increase $12,800 due to 10 CY added concrete and agreed upon water pollution control	$ 12,800.00	N/A
Schedule D Item 6. Double 48" RCP	Increase pipe from 52.5 to 56 3.5 ft * $800/LF	$ 2,800.00	N/A
Schedule E Item 3. Excavation	Decrease 35 CY @ $228/CY	$ (7,980.00)	N/A
Schedule E Item 4. 3/4" Drain Rock	Decrease 15 CY @ $150/CY	$ (2,250.00)	N/A
Schedule E Item 5. 48" RCP	Decrease 10 LF @ Agreed Price	$ (7,000.00)	N/A
Schedule E Item 6. Backfill	Decrease 50 CY @ $110/ CY	$ (5,500.00)	N/A
Schedule E Item 9. Rail	Decrease 5.875 LF @ $400/LF	$ (2,350.00)	N/A

Contract time will be adjusted as follows:	Original Contract Amount:	$767,100.00
Not Applicable	Amount of Previously Approved	$0
	Amount of this Change Order:	$126,442.68 (16.48%)
	Contract Amount:	**$893,542.68**

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650, et seq.

This change order is subject to approval by the governing board of this Owner and must be signed by the Owner. Until such time as this change order is approved by the Owner's governing board and executed by a duly authorized Owner representative, this change order is not effective and not binding.

Contractor expressly understands that the compensation and time, if any, granted herein represents a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

Owner: County of Mariposa

_____ _____
Miles Menetrey, Chair — Date
Mariposa County Board of Supervisor

_____ 4/3/24
Shannon Hansen — Date
Director of Public Works & Transportation

Engineer:

Matt Hespenheide 4/3/24
Matt Hespenheide — Date
County Engineer

Approved as to Form:

_____ _____
Steven W. Dahlem — Date
County Counsel

Contractor: Williams Excavation, Inc.

03/28/24
Keith Williams — Date

END OF DOCUMENT

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MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2023-541

MEETING: October 3, 2023

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Approve an Agreement with Williams Excavation, Inc. for the West Whitlock, Jerseydale, and Wawona Storm Repair Project in the Amount Not to Exceed $767,100; and Authorize the Board of Supervisors Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Williams Excavation, Inc. for the West Whitlock, Jerseydale, and Wawona Storm Repair Project in the Amount Not to Exceed $767,100; and Authorize the Board of Supervisors Chair to Sign the Agreement

The project includes repairs to West Whitlock Road, Jerseydale Road, and Mariposa Avenue in Wawona. On August 24, 2023, the following seven bids were received:

1.	Wiliams Excavation, Inc., Mariposa CA 95338	$767,100.00
2.	R. Sutton Enterprices, LLC., Vallecito, CA 95251	$814,877.00
3.	Full Signal Construction, Inc., Coarsegold, CA 93614	$858,400.00
4.	Sierra Communication and Construction, Inc., Catheys Valley, CA 95306	$890,854.75
5.	Agee Construction Corporation, Clovis, CA 93612	$896,776.00
6.	Kroeker, Inc., Fresno, CA 93725	$1,182,735.00
7.	George Reed, Inc., Modesto CA 95354	$1,389,340.50

BACKGROUND AND HISTORY OF BOARD ACTIONS

The West Whitlock location was damaged in a December 2022 storm and is not eligible for FEMA reimbursement. The Jerseydale Rd. and Mariposa Ave. locations are listed in FEMA 4683DR and 4699DR storm events, respectively.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Should the Board fail to approve the contract award, these repair locations will continue to deteriorate and may have to be closed.

FINANCIAL IMPACT

The project is partially eligible for FEMA reimbursement.

ATTACHMENTS

1. **W. Whitlock, Jerseydale and Wawona Storm Repair**

DS
LG

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VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District II Supervisor Poe, District I Supervisor Smallcombe, District IV Supervisor Forsythe, District V Supervisor Menetrey, District III Supervisor Toso

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AGREEMENT FOR CONSTRUCTION SERVICES

THIS CONTRACT is made and entered into this 3rdday of October, 2023, by and between Williams Excavation Inc. ("Contractor") and **County of Mariposa** ("Owner") ("Contract").

1. The Contractor shall furnish to the Owner for a total price of seven hundred sixty-seven thousand one hundred Dollars ($767100) ("Contract Price"), the following services ("Services" or "Work"):

   The project consists of all labor, materials, equipment, and services necessary to make repairs on West Whitlock Road, Jerseydale Road, and Mariposa Avenue in Wawona. The work on West Whitlock includes repairs to a concrete headwall and embankment slope. The work on Jerseydale Road includes repairs to the roadway subgrade, concrete headwall, double 48" culverts, and a roadway embankment. The work on Mariposa Avenue includes repairs to a 48" culvert and pedestrian rail.

2. Contractor shall perform the Work at West Whitlock, Jerseydale, Wawona ("Site"). The Project is the scope of Work performed at the Site.

3. Work shall be completed within Sixty (60) working days ("Contract Time") from the date specified in Owner 's Notice to Proceed.

   Contractor understands and agrees that the Work shall be performed and completed as required in the Contract Documents (as defined herein) including, without limitation, the Drawings and Specifications and submission of all documents required to secure funding or by agency(ies) having jurisdiction or to close-out of the Project, under the direction and supervision of, and subject to the approval of, Owner or its authorized representative.

4. Contractor agrees that if the Work is not completed within the Contract Time and/or pursuant to the completion schedule, construction schedule, or project milestones developed pursuant to provisions of the Contract, it is understood, acknowledged, and agreed that Owner will suffer damage which is not capable of being calculated. Pursuant to Government Code section 53069.85, Contractor shall pay to Owner, as fixed and liquidated damages for these incalculable damages, the sum of Five Hundred Dollars ($ 500) per day for each and every calendar day of delay beyond the Contract Time or beyond any completion schedule, construction schedule, or project milestones established pursuant to the Contract.

5. This Contract incorporates by this reference the Terms and Conditions attached hereto. Contractor, by executing this Contract, agrees to comply with all the Terms and Conditions.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

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6. This Contract incorporates by this reference the Contract Documents attached hereto. Contractor, by executing this Contract, agrees to comply with all obligations set forth in the Contract Documents. The Contract Documents include only the following documents, as indicated:

____ Notice to Bidders	____ Lead-Product(s) Certification
____ Instructions to Bidders	____ Roofing Project Certification
_X_ Bid Form and Proposal	____ Registered Subcontractor List
_X_ Bid Bond	_X_ Insurance Certificates and Endorsements
_X_ Noncollusion Declaration	_X_ Performance Bond
____ Iran Contracting Act Certification	_X_ Payment Bond
____ Designated Subcontractors List	____ Specifications
____ Notice to Proceed	____ Plans
____ Prevailing Wage Certification	____ Special Conditions
_X_ Workers' Compensation Certification	____ Exhibit "A" ("Scope of Work")
____ Drug-Free Workplace Certification	____ Federal Debarment Certification
____ Tobacco-Free Environment Certification	_X_ Federal Condition and Davis-Bacon
____ Asbestos & Other Hazardous Materials Certification	____ _____ [Other]

7. Contractor shall not commence the Work under this Contract until the Contractor has submitted and the Owner has approved the performance bond, payment (labor and material) bond, the certificate(s) and the endorsement(s) of insurance required under the Terms and Conditions and the Owner has issued a Notice to Proceed.

8. Payment for the Work shall be made in accordance with the Terms and Conditions.

9. The Design Professional In General Responsible Charge for the Project is Matt Hespenheide ("Engineer"), and the project inspector on the Project is Eddie Scherf ("Project Inspector"). Contractor hereby acknowledges that the Engineer, the Project Inspector, and the agency(ies) having jurisdiction have authority to approve and/or suspend Work if the Contractor's Work does not comply with the requirements of the Contract Documents, Title 24 of the California Code of Regulations, and all applicable laws. No work shall be carried on except with the knowledge and under the inspection of said Project Inspector. Project Inspector shall have free access to any or all parts of work at any time. Contractor shall furnish Project Inspector reasonable opportunities for obtaining such information as may be necessary to keep Project Inspector fully informed respecting progress, manner of work, and character of materials. The Contractor shall be liable for any delay caused by its non-compliant Work or its failure to provide proper notification for inspection.

10. Inspection and acceptance of the Work shall be performed by Engineer of the Public Works Department of the Owner.

11. Any notice required or permitted to be given under this Contract shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return

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11. Any notice required or permitted to be given under this Contract shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile or email, addressed as follows:

County of Mariposa	**Contractor**
Department of Public Works ATTN: Claudia Gonzales 4639 Ben Hur Road, Mariposa, California 95338 (209) 966-2828 cgonzales@mariposacounty.org	Name: Williams Excavation, Inc. ATTN: Keith Williams 5177 Goins Way, Mariposa, California 95338 (209) 769-5807 keithwilliamsexcavating@gmail.com

Any notice personally given or sent by facsimile or email shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

12. Contractor shall guarantee all labor and material used in the performance of this Contract for a period of one (1) year from the date of the Owner's written approval of the Work.

13. Each party has the full power and authority to enter into and perform this Contract, and the person signing this Contract on behalf of each party has been properly authorized and empowered to enter into this Contract.

14. By signing this Contract, Contractor certifies, under penalty of perjury, that all the information provided in the Contract Documents is true, complete, and correct.

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ACCEPTED AND AGREED on the date indicated below:

Dated: 10/3/2023 | 1:53 PM PDT, 20__

DocuSigned by:
Miles S Menetrey
B43EC70C19BE440...

Miles Menertey, Chair
Board of Supervisors

APPROVED AS TO FORM:

DocuSigned by:
Steve Dahlem
F6A416F06B394BF...

Steve Dahlem
County Counsel

Dated: 9/5/, 2023

Contractor: Williams Excavation, Inc.

Signature: _____

Print Name: Keith Williams

Print Title: President

License No.: 435145

Registration No.: 1001077084

Address: 5177 Goins Way, Mariposa, California 95338

Telephone: (209) 769-5807

Facsimile:

E-Mail: keithwilliamsexcavating@gmail.com

Information regarding Contractor:

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
__X__ Corporation, State: __CA__
____ Limited Liability Company
____ Other: _____

87-3643392
:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the Owner requires the Contractor to furnish the information requested in this section.

DocuSign

Certificate Of Completion

Envelope Id: 1B785A42E1F249AEBF2DCC9FF5C8BF90
Subject: Complete with DocuSign: 23-541 for signatures.pdf
Source Envelope:
Document Pages: 6
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 2
Initials: 1

Status: Completed

Envelope Originator:
Mariposa Clerk of the Board
5100 Bullion St FL 2
Mariposa, CA 95338
Clerk-bos@mariposacounty.org
IP Address: 64.118.100.36

Record Tracking

Status: Original
10/3/2023 1:11:48 PM
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Clerk-bos@mariposacounty.org
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Pool: County of Mariposa

Location: DocuSign

Location: DocuSign

Signer Events	Signature	Timestamp
Steve Dahlem sdahlem@mariposacounty.org Security Level: Email, Account Authentication (None)	DocuSigned by: Steve Dahlem F6A416F06B394BF... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 10/3/2023 1:13:43 PM Viewed: 10/3/2023 1:19:38 PM Signed: 10/3/2023 1:19:55 PM
Electronic Record and Signature Disclosure: Accepted: 12/28/2022 3:42:40 PM ID: 168bcdc6-bde7-4f01-885a-c1872fec5bc7		
Miles S Menetrey mmenetrey@mariposacounty.org Mariposa County Board Chair County of Mariposa Security Level: Email, Account Authentication (None)	DocuSigned by: Miles S Menetrey B43EC70C19BE446... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 10/3/2023 1:19:56 PM Viewed: 10/3/2023 1:48:53 PM Signed: 10/3/2023 1:53:33 PM
Electronic Record and Signature Disclosure: Accepted: 2/16/2023 5:48:07 PM ID: 190c885b-38bf-47d2-91f4-909adbc5aa30		
Claudia Gonzales CGonzales@mariposacounty.org Security Level: Email, Account Authentication (None)	DS CG Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 10/3/2023 1:53:35 PM Viewed: 10/3/2023 2:10:29 PM Signed: 10/3/2023 2:10:39 PM
Electronic Record and Signature Disclosure: Accepted: 10/3/2023 2:10:29 PM ID: 9fb82c8a-b9ab-4341-9e8a-991fedd49d80		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/3/2023 1:13:44 PM
Certified Delivered	Security Checked	10/3/2023 2:10:29 PM
Signing Complete	Security Checked	10/3/2023 2:10:39 PM
Completed	Security Checked	10/3/2023 2:10:39 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Mariposa (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Mariposa:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jbond@mariposacounty.org

To advise County of Mariposa of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jbond@mariposacounty.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Mariposa

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jbond@mariposacounty.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Mariposa

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jbond@mariposacounty.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Mariposa as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Mariposa during the course of your relationship with County of Mariposa.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-159

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Approve One Over-Hire Custodial Deputy Position, Effective June 1, 2024

RECOMMENDATION AND JUSTIFICATION

Approve One Over-Hire Custodial Deputy Position, Effective June 1, 2024.

The Custodial Division currently has one Custodial Deputy on long term disability due to an illness. Due to staffing requirements and a need to reduce overtime costs, it is vital this position is filled.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors has approved over-hire positions in the past when it was beneficial to the County's ability to continue to provide critical and required county services.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board chooses to not allow the over-hire of this position, this will continue to cause stress on the Custody Division as they continue to require staff to work overtime to meet staffing requirements.

FINANCIAL IMPACT

No financial impact, salary savings will be used to fill this position for the remainder for FY24.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-160

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Accept Grant Award from the Hazard Mitigation Grant Program; Prepare CA Match in the Amount of $185,640 for Phase I of the Mariposa Creek Way Hazardous Fuels Reduction Project; Authorize the Sheriff to Sign Grant Agreement; Authorize the Public Works Director to Execute all Remaining Documents Necessary to Secure and Implement the Grant (Subject to Approval as to Legal Form by County Counsel); and Approve Budget Action Recognizing Unanticipated Revenue ($185,640)

RECOMMENDATION AND JUSTIFICATION

Accept Grant Award from the Hazard Mitigation Grant Program; Prepare CA Match in the Amount of $185,640 for Phase I of the Mariposa Creek Way Hazardous Fuels Reduction Project; Authorize the Sheriff to Sign Grant Agreement; Authorize the Public Works Director to Execute all Remaining Documents Necessary to Secure and Implement the Grant (Subject to Approval as to Legal Form by County Counsel); and Approve Budget Action Recognizing Unanticipated Revenue ($185,640).

Phase I funding consists of $141,400 from Federal Funding and $44,200 from Prepare CA Match.

BACKGROUND AND HISTORY OF BOARD ACTIONS

FEMA's Hazard Mitigation Grant Program provides funding to state, local, tribal and territorial governments to enable them to develop Local Hazard Mitigation Plans, to rebuild what was lost in a disaster and to fund projects that reduces, or mitigates, future disaster losses in their communities. This grant funding is available after a presidentially declared disaster.

During Oak Fire recovery, the Mariposa County Office of Emergency Services submitted a sub application for a Post-Fire Hazard Mitigation Grant. The proposed Hazardous Fuels Reduction project would treat approximately 500 acres along the Mariposa Creek Way to protect the town of Mariposa, which is the county seat. The historic town of Mariposa is the largest community in Mariposa County. It is the center of all county infrastructure, home to the oldest original courthouse in California, the population center, local businesses, a number of vulnerable housing communities and the primary transportation pathway in and out of the county and Yosemite National Park. The Mariposa Creek Way runs below Baumgardner Ridge, which has been a stronghold to the Historic Mariposa Township and has protected the town numerous times from close wildfire. However, hazardous ladder fuels along the creek way and up the steep slope of the ridge pose a major threat to the town should wildfire ever make contact with this area. The project correlates with the Baumgardner Fuel Break project facilitated by the Mariposa County Fire Safe Council in partnership with CalFire. This proposed action is to protect life and property, decrease the severity of fire and slowing down the spread, reducing the risk of wildfire.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Without action (negative action), the town of Mariposa will remain vulnerable to wildfire which would cause catastrophic damages and loss of life, businesses, county infrastructure, the historical courthouse and buildings, and completely devastate the economic platform of Mariposa County. The land that borders the Mariposa Creek Way includes: undeveloped county parcels, a handful of private residential parcels, Creekside Terrace; a recently built, low-income housing community, Idle Wheels; a senior mobile home retirement community, two Habitat for Hummanity homes, as well as the town's sole grocery store. Should wildfire be eminent and the need to evacuate residents arise, the senior communities as well as the county jail would place an immense burden on first responders and search and rescue personnel, especially since a majority of residents in senior housing would have ambulatory concerns.

FINANCIAL IMPACT

None. The total Post-Fire Hazard Mitigation Grant project for Phase I totals to $185,640. Federal funding covers 75% of the grant total and the remaining 25% has been awarded by Prepare CA Match funds.

ATTACHMENTS

1. **FM5419-AP00979 Supp_4 Apvl Ltr (SRMC incl)**
2. **HMGP Mariposa Creek Way HFR Budget Action 03282024**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

GAVIN NEWSOM
GOVERNOR

NANCY WARD
DIRECTOR

Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

March 6, 2024

Jeremy Briese
Sheriff
Mariposa County
P.O. Box 276
Mariposa, CA 95338-0276

Subject: **Notification of Subapplication Approval**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**5419**-FM-CA, Project #**AP00979**, FIPS #**043-00000**
Supplement #**4**

Dear Sheriff Briese:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved your organization's subaward application in the amount of **$132,600.00**. A copy of the FEMA award package is enclosed for your records. Your organization's subaward application has also been approved for **$962,493.75** in state funding under the Prepare CA Match program.

In order to receive payment as a grant subrecipient, your organization must have the following on file with the Recovery Financial Processing Unit:

- A valid, current (approved within the last 3 years) Governing Body Resolution
- A Project Assurances for Federal Assistance agreement
- A Grant Subaward Face Sheet (GSAFS). Please ensure that the individual who signs the GSAFS is designated by the Governing Body Resolution as an Authorized Agent for your organization.
- A current Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure form. This form must be submitted each fiscal year.
- An active registration with the federal System for Award Management (SAM) website. The registration must remain active for the duration of this grant subaward.

For your convenience, this subapplication approval package includes the required post-obligation documents as well as guides to completing and renewing a SAM registration. Please complete the documents and mail copies to the address listed at the end of this letter, keeping the originals with your records.

Alternatively, you may scan and email the completed documents to the Recovery Financial Processing Unit at HMGrantsPayments@CalOES.ca.gov. Electronic copies of the post-obligation documents can also be requested at the same address.

Payments will be made on a reimbursement basis using the enclosed Hazard Mitigation Reimbursement Request Form. A ten percent (10%) retention will be withheld from the federal share of reimbursement payments and will be released as part of the subaward closeout process.

Reimbursements can be made only for items listed on the approved subaward application. Expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days of receipt of an invoice from Cal OES.

When mailing documents to the Recovery Financial Processing Unit, please use the following address:

California Governor's Office of Emergency Services
Attention: Recovery Financial Processing Unit
3650 Schriever Avenue
Mather, CA 95655

For further assistance regarding post-obligation documents or the reimbursement request process, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov. For program-related questions, please contact the Hazard Mitigation Grants Programs Unit at (916) 328-7450.

Recovery Financial Processing Unit

Enclosures

c: Subrecipient's Project File

*The Recovery Financial Processing Unit has a valid resolution and Grant Subaward Face Sheet (GSAFS) on file for this project. We now need your organization to complete a GSAFS Amendment form as part of the funding encumbrance/post-obligation document process.

GAVIN NEWSOM
GOVERNOR

NANCY WARD
DIRECTOR

March 6, 2024

Jeremy Briese
Sheriff
Mariposa County
P.O. Box 276
Mariposa, CA 95338-0276

Subject: **Notification of Approval for Subrecipient Management Cost Funding**
Hazard Mitigation Grant Program – Prepare CA Match
FEMA-**5419**-FM-CA, Project #**AP00979**, FIPS #**043-00000**,
Supplement #**4**

Dear Sheriff Briese:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved **$8,840.00** in funding for subrecipient management costs (SRMC). SRMC are costs incurred while administering a Hazard Mitigation grant subaward. A copy of FEMA's letter is enclosed for your records.

Payments are made on a reimbursement basis using the specialized Subrecipient Management Cost Reimbursement Request Form. Subrecipients are reminded to document their SRMC separately from direct project expenditures. To qualify for SRMC reimbursement, subrecipients must first incur and seek reimbursement for direct project expenditures via the specialized Project Expenditures Reimbursement Request Form. Reimbursement for SRMC is capped at five percent of a project's cumulative direct project expenditures. Please note that your organization must maintain an active registration in the SAM.gov (System for Award Management) database for the duration of this grant subaward.

Please read the enclosed supplement. In accordance with Title 44 Code of Federal Regulations, Part 206.440, if you disagree with FEMA's obligated amount or scope of work listed in the supplement, you can appeal. All appeals must be in writing and received by Cal OES within 60 days from the receipt of this letter.
If you have any questions or need assistance, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov.

Recovery Financial Processing Unit
Enclosures
c: Subrecipient's Project File

U.S. Department of Homeland Security
FEMA Region 9
1111 Broadway, Suite 1200
Oakland, CA 94607

FEMA

Received
February 26, 2024
Financial Processing Unit

February 26, 2024

Ryan Buras
Deputy Director
Alternate Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP FM-5419-979-03R, Phase 1
Mariposa County
Prepare CA Match: Mariposa Creek Way Hazardous Fuels Reduction, Phase 1
FIPS Code: ~~043-99043~~, Supplement 4
043-00000 (MG)

Dear Ryan Buras:

We approve and issue Hazard Mitigation Grant Program (HMGP) Post-Fire funds for the Mariposa County, FM-5419-979-03R, Prepare CA Match: Mariposa Creek Way Hazardous Fuels Reduction, Phase 1.

The total project cost for phase one is $176,800.00. As shown in the enclosed Obligation Report - Supplement 4, we are obligating $132,600.00 for the 75 percent Federal share; the 25 percent non-Federal share is $44,200.00. We are obligating $8,840.00 for the 100% Federal share Subrecipient Management Costs. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Project Phase:	Federal Share:	Non-Federal Share:	Total Project Cost:
Phase 1, Supplement 4	$132,600.00	$44,200.00	$176,800.00
Phase 1, Management Costs	$8,840.00	$0.00	$8,840.00

This HMGP project approval and obligation of funds are subject to the following conditions:

1. **Scope of Work (SOW)** – Phase 1 activities will include assembling a project management team and developing a Right of Entry (ROE) form for all proposed parcels that are not county owned. The project management team will reach out to private landowner(s) in the northern portion of the 500 acres to obtain ROE to survey both the county owned property and private property for slope grade, canopy size, and hazardous and ladder fuel types. Public outreach will be conducted in Phase 1 to receive public input, questions, and concerns. Additionally, a kickoff meeting will be scheduled with the Federal Emergency

Management Agency (FEMA) Environmental Planning and Historic Preservation (EHP) team to discuss the proposed scope of work and create a task list of items needed to satisfy EHP requirements for proposed treatment. A finalized scope of work that includes all EHP, the California Environmental Quality Act (CEQA), and the National Environmental Policy Act (NEPA) requirements for contractor(s) will be provided at the end of Phase 1.

The following Phase 1 activities and deliverables are expected:

Phase 1 Activity	**Estimated Timeline**
Grant Awarded, PM and EHP Consultant	3 Months
Develop and Acquire ROE	1 Month
FEMA EHP Kickoff	1 Month
SA, EHP, CEQA/NEPA	3 Months
Finalize Phase 1	2 Months

Phase 1 Deliverables

1. Development and Acquisition of Right of Entry for Private Landowner(s)
2. Survey of proposed area to be treated
3. Pre-Treatment Photos
4. Public Outreach
5. EHP Documentation
6. Proposed Treatment Prescription Plan
7. Detailed operations of trigger event
8. Updated BCA

Please provide the above-referenced deliverables once completed to the assigned FEMA Hazard Mitigation Assistant (HMA) Specialist for review and inclusion within the official grant file.

2. **Phase 1 Completion Date** – The work schedule included with the project application indicates that Phase 1 will take 8 months to complete; therefore, the Phase 1 completion date is October 26, 2024. All Phase 1 project deliverables must be submitted to the assigned FEMA HMA Specialist by the Phase 1 completion date. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.

3. **Phase 2 Approval –** Please inform the sub-recipient that Phase 2 approval is contingent on programmatic review and Environmental and Historical Preservation (EHP) approval. Phase 2 activities may not commence until written approval has been received. Any Phase 2 activities completed prior to approval may be de-obligated. In addition, if Phase 2 is unapproved, federal funds may be de-obligated for previously completed Phase 1 activities.

4. **Record of Environmental Considerations (REC)** – Phase 1 of this project has been determined to be Categorically Excluded from the need to prepare either an Environmental

Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001- 01, Revision 1. Categorical Exclusion A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) has been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance, including funding.

5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions,* amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions, please contact Jared Peri, Management and Program Analyst, by email Jared.Peri@fema.dhs.gov , or phone (202) 374-4957.

Sincerely,

KATHRYN J LIPIECKI Digitally signed by KATHRYN J LIPIECKI
Date: 2024.02.26 08:06:32 -08'00'

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Enclosures (3):
Obligation Report - Supplement 4
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

cc: Ron Miller, Acting State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Robyn Fennig, Acting State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Joseph Purvis, Division Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9

FEDERAL EMERGENCY MANAGEMENT AGENCY

HAZARD MITIGATION GRANTS PROGRAM

Obligation Report w/ Signatures

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
5419	3 -R	0	979	1	4	CA	Statewide

Subrecipient: Mariposa (County)

Project Title : Prepare CA Match: Mariposa Creek Way Hazardous Fuels Reductio

Subrecipient FIPS Code: ~~043-99043~~ 043-00000 (MG)

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
$132,600.00	$132,600.00	$0.00	$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
$132,600.00	$8,840.00	$141,440.00	01/24/2024	Accept	2024

Comments

Date: 01/24/2024 User Id: RHIRST

Comment: Obligate $132,600.00 Federal Share and SRMC $8,840.00, totaling $141,440.00 for approved FM-5419-979-3-Mariposa County-Pre CA Match: Mariposa Creek Way Hazardous Fuels Reduction

Authorization

Preparer Name: REILLY HIRST

Preparation Date: 01/24/2024

HMO Authorization Name: JARED PERI

HMO Authorization Date: 01/24/2024

Authorizing Official Signature	Authorizing Official Title	Authorization Date
Authorizing Official Signature	Authorizing Official Title	Authorization Date

FEDERAL EMERGENCY MANAGEMENT AGENCY

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-5419-0003-CA (5419-979-003) (1)

Title: Mariposa Creek Way Hazardous Fuels Reduction

NEPA DETERMINATION

Non Compliant Flag:	No	**EA Draft Date:**	**EA Final Date:**
EA Public Notice Date:		**EA Fonsi**	**Level:** CATEX
EIS Notice of Intent		**EIS ROD Date:**	

Comment Mariposa County proposes a hazardous fuels reduction project to treat 500 acres along the Mariposa Creek way to protect the town of Mariposa, California (37.487118, -119.967690). The project will help create a strong and effective defensive line to stop fires from reaching into the historic town of Mariposa. This will be a phased project and this review covers Phase 1 actions only.

Phase 1 will consist of assembling a project management team and developing a Right of Entry (ROE) form for all proposed parcels that are not county owned. The project management team will reach out to private landowner(s) in the northern portion of the 500 acres to obtain ROE to survey both the county owned property and private property for slope grade, canopy size, and hazardous and ladder fuel types. Public outreach will be conducted in Phase 1 to receive public input, questions, and concerns. Additionally, a kickoff meeting will be scheduled with the Federal Emergency Management Agency (FEMA) Environmental Planning and Historic Preservation (EHP) team to discuss the proposed scope of work and create a task list of items needed to satisfy EHP requirements for proposed treatment. A finalized scope of work that includes all EHP, the California Environmental Quality Act (CEQA), and the National Environmental Policy Act (NEPA) requirements for contractor(s) will be provided at the end of Phase 1. This Phase 1 project involves no ground disturbing activities or alterations to existing structures; if the project scope of work changes to include these actions, additional environmental review will be required.

Phase 1 of this project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023- 01-001-01, Revision 1. Categorical Exclusion A4 (Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
- rbaile11 - 01/16/2024 20:53:57 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
a4	(a4) Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents. If any of these activities result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include but are not limited to: (a) Document mailings, publication and distribution, training and information programs, historical and cultural demonstrations, and public affairs actions. (b) Studies, reports, proposals, analyses, literature reviews; computer modeling; and non-intrusive intelligence gathering activities.	Yes
a7	(a7) The commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature. If any of these commitments result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include, but are not limited to: (a) Activities designed to support the improvement or upgrade management of natural resources, such as surveys for threatened and endangered species, wildlife and wildlife habitat, historic properties, and archeological sites; wetland delineations; timber stand examination; minimal water, air, waste, material and soil sampling; audits, photography, and interpretation. (b) Minimally-intrusive geological, geophysical, and geo-technical activities, including mapping and engineering surveys. (c) Conducting Facility Audits, Environmental Site Assessments and Environmental	Yes

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-5419-0003-CA (5419-979-003) (1)

Title: Mariposa Creek Way Hazardous Fuels Reduction

Catex Category Code	Description	Selected
	Baseline Surveys, and (d) Vulnerability, risk, and structural integrity assessments of infrastructure.	

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	The scope of work associated with this project would not cause emissions of criteria pollutants or their precursors. Therefore, the scope of work associated with this undertaking is exempt from a conformity determination under the General Conformity Rule. - rbaile11 - 01/16/2024 20:42:08 GMT
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	Phase 1 project is for planning-related activities, which does not involve potential impacts to the floodplain. See Attached Map. - rbaile11 - 01/16/2024 20:44:30 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	Phase 1 project is for planning-related activities, which does not involve potential impacts to wetlands. See Attached Map. - rbaile11 - 01/16/2024 20:44:56 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	No Low income or minority population in, near or affected by the project - Review concluded	This project has been determined to have limited or no potential to adversely affect minority or low -income populations according to Exemption VI.h (Planning-related activities) in Step 1 of the EO 12898 Interim Guidance, dated September 2023. FEMA has no further EO 12898 responsibilities with regard to these activities. - rbaile11 - 01/16/2024 20:45:19

FEDERAL EMERGENCY MANAGEMENT AGENCY

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-5419-0003-CA (5419-979-003) (1)

Title: Mariposa Creek Way Hazardous Fuels Reduction

Environmental Law/ Executive Order	Status	Description	Comment
			GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	A No Effect Memorandum has been prepared as it has been determined that the proposed actions would result in No Effect to federally listed species or designated critical habitat. Consultation with the US Fish and Wildlife Service and/or the National Marine Fisheries Service is not required. See attached No Effect Memorandum. - rbaile11 - 01/16/2024 20:39:50 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Not type of activity with potential to affect historic properties - Review concluded</br>	Pursuant to Stipulation I.A.7.f (Assistance provided for planning, studies, design and engineering costs that involve no commitment of resources other than staffing and associated funding) of the Programmatic Agreement among the Federal Emergency Management Agency (FEMA), the California State Historic Preservation Officer (SHPO) and the California Governor's Office of Emergency Services (Cal OES), signed October 29, 2019, FEMA has determined that the Undertaking as described will have no potential to effect historic properties. Thus, the Undertaking does not require SHPO review, and FEMA has no further Section 106 responsibilities in accordance with 36 CFR 800.3(a)(1). - rbaile11 - 01/16/2024 20:39:23 GMT

FEDERAL EMERGENCY MANAGEMENT AGENCY

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-5419-0003-CA (5419-979-003) (1)

Title: Mariposa Creek Way Hazardous Fuels Reduction

Environmental Law/ Executive Order	Status	Description	Comment
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Standard Mitigation Grant Program (HMGP) Conditions

FEMA Region IX, August, 2018

The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.

2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.

3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.

4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.

5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.

6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.

7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding $5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.

8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.

9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.

10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.

11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subpplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.

12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.

14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.

15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.

16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.

17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).

18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

    Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3643	350	45063	State Grant Revenue		(44,200)	
3643	350	46052	Federal Revenue		(141,440)	
3643	350	60301	General Professional Services		185,640	
					0	0

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

DEPT HEAD SIGNATURE [signature] DATE 3/28/24

APPROVED BY RES NO. CLERK DATE

DEPARTMENT Public Works - Engineering

AUDITOR'S USE ONLY
BA #

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	April 16, 2024
TO:	The Board of Supervisors
FROM:	Steve Engfer, Planning Director
RE:	Acknowledge the Service of the AmeriCorps NCCC Crew for Three Months of Work in Mariposa County

---

RECOMMENDATION AND JUSTIFICATION

Acknowledge the Service of the AmeriCorps NCCC Crew for Three Months of Work in Mariposa County

BACKGROUND AND HISTORY OF BOARD ACTIONS

Acknowledge the Service of the AmeriCorps NCCC Crew for Three Months of Work in Mariposa County

Mariposa County acknowledges the service of the AmeriCorps NCCC who worked for Mariposa-based nonprofit and partner organizations from January 9 to April 16. The crew was hosted by Mariposa County in partnership with University of California Cooperative Extension (UCCE) Master Gardeners, UCCE Fire Education, Mariposa Fire Safe Council, UC Merced Yosemite Field Station, Sierra Foothill Conservancy, Mariposa Trails, the Bureau of Land Management, and Camp Krem. The AmeriCorps members devoted a total of 2,880 person/hours for Mariposa County organizations.

The AmeriCorps members established a native plant demonstration area at the corner of HWY 49 and HWY 140; they cleared brush and chainsawed downed limbs and trees to create defensible space on four properties; they partnered on trail improvement projects; they assisted with restoration, habitat enhancement, and invasive species removal; they helped the Yosemite Field Station with maintenance of their research facilities; and more.

The AmeriCorps NCCC crew members are Colben Rodriguez, Jasa Sesay, Clem Gottschalk, Connor Hill, Gabriel Lutter-Gardella, Rin Fields, and Crew Childress.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Mariposa County would not have the opportunity to acknowledge the hard work and accomplishments of the AmeriCorps NCCC crew.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

None

VOTE RESULT

RESULT:	**(UNANIMOUS)**
MOVER:	None
SECONDER:	None
AYES:	None

MARIPOSA COUNTY

Board of Supervisors

Local Transportation Commission 2024-005

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Recognize Council Members' Debra Bacellos, Jordan Van Delden, and Kelly Taute for their Past Service on the Social Services Transportation Advisory Council; and Appoint Erick Hanneman as Social Service Transportation Provider and Rachel Nabors as Social Service Transportation Provider with a Three (3) Year Term Ending April 16, 2027

RECOMMENDATION AND JUSTIFICATION

Recognize Council Members' Debra Bacellos, Jordan Van Delden, and Kelly Taute for their Past Service on the Social Services Transportation Advisory Council; and Appoint Erick Hanneman as Social Service Transportation Provider and Rachel Nabors as Social Service Transportation Provider with a Three (3) Year Term Ending April 16, 2027.

With this action there will be 4 vacancies remaining on this council. Vacancies have been advertised according to the Maddy Act.

The SSTAC is a standing committee required by Section 99238 of the Public Utilities Code that annually participates in identifying transit needs, including Unmet Transit needs in Mariposa County.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Recognition of service, appointments, and re-appointments for SSTAC members have been brought before the Local Transportation Commission (LTC) updating the membership in the past. According to the Bylaws of the SSTAC, it is required that the LTC approve the appointments of all council members.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not approving the appointments and re-appointments of council members, could place the SSTAC in danger of non-compliance with Section 99238 of the Public Utilities Code.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

1. **Debra Barcellos - Thank You 4-16-24**
2. **Jordan Van Delden - Thank You 4-16-24**
3. **Kelly Taute - Thank You 4-16-24**
4. **Application Rachel Nabors 4-16-24**
5. **Application Erick Hanneman 4-16-24**
6. **Appointment Letter Erick Hanneman 4-16-24**

7. Appointment Letter Rachel Nabors 4-16-24

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Mariposa County Local Transportation Commission

Commissioners
District 1……...Rosemarie Smallcombe
District 2……....Shannon Poe
District 3……Danette Toso
District 4……...Wayne Forsythe
District 5……Miles Menetrey

Shannon Hansen
Executive Director, MCLTC
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

April 16, 2024

Debra Barcellos
Mariposa Heritage House
PO Box 32
Mariposa, CA 95338

Re: Social Services Transportation Advisory Council

Dear Ms. Barcellos:

The Local Transportation Commission would like to take this opportunity to thank you for serving as a member on the Social Services Transportation Advisory Council as Social Service Provider for Disabled Representative. It was a pleasure working with you, and we appreciate the dedication that you provided to the council. Your knowledge and contributions were an asset to the council. We wish you success in all your future endeavors.

Sincerely,

Wayne Forsythe, Chair
Local Transportation Commission

cc: Public Works Department, Transportation Planning file

Mariposa County Local Transportation Commission

Commissioners
District 1……...Rosemarie Smallcombe
District 2……....Shannon Poe
District 3……Danette Toso
District 4……...Wayne Forsythe
District 5……Miles Menetrey

Shannon Hansen
Executive Director, MCLTC
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

April 16, 2024

Jordan Van Delden
Mariposa County Health and Human Services
PO Box 99
Mariposa, CA 95338

Re: Social Services Transportation Advisory Council

Dear Mr. Van Delden:

The Local Transportation Commission would like to take this opportunity to thank you for serving as a member on the Social Services Transportation Advisory Council as Social Service Transportation Provider. It was a pleasure working with you, and we appreciate the dedication that you provided to the council. Your knowledge and contributions were an asset to the council. We wish you success in all your future endeavors.

Sincerely,

Wayne Forsythe, Chair
Local Transportation Commission

cc: Public Works Department, Transportation Planning file

Mariposa County Local Transportation Commission

Commissioners
District 1……...Rosemarie Smallcombe
District 2……....Shannon Poe
District 3……Danette Toso
District 4……...Wayne Forsythe
District 5……Miles Menetrey

Shannon Hansen
Executive Director, MCLTC
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

April 16, 2024

Kelly Taute
Mariposa County Health and Human Services
PO Box 99
Mariposa, CA 95338

Re: Social Services Transportation Advisory Council

Dear Ms. Taute:

The Local Transportation Commission would like to take this opportunity to thank you for serving as a member on the Social Services Transportation Advisory Council as Social Service Transportation Provider. It was a pleasure working with you, and we appreciate the dedication that you provided to the council. Your knowledge and contributions were an asset to the council. We wish you success in all your future endeavors.

Sincerely,

Wayne Forsythe, Chair
Local Transportation Commission

cc: Public Works Department, Transportation Planning file

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Social Services Transportation Advisory Council

Supervisorial District in which you Reside:

Length of Residency in the County: 18

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: Rachel

Last Name: Nabors

Mailing Address: PO Box 99, Mariposa, CA 95338

Email Address: rnabors@mariposacounty.org

Are you Over 18 Years of Age: yes

Employment Status: Full time

Employer's Name: Mariposa County

Employer's Address: 5362 Lemee Lane, Mariposa, CA 95338

Day Telephone Number: 209-742-0837

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
Work for Mariposa County Transportation currently

Please list prior/current appointments to other Boards/Commissions/Committees:
Mariposa County HHSA Mariposa Minds Matter

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

I have worked for Health and Human Services for three years and know what the agency values are and what Mariposa County expectations are. With working for Mariposa county transportation for a year I know what the department needs and what changes could better the department.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: '

Resumé Attached:	Time(s) you have available to attend meetings (days, evenings, etc.):	Do you have transportation?
	Monday-Friday 8am-5pm	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 11/6/2023 Signature: [signature]

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Social Services Transportation Advisory Council

Supervisorial District in which you Reside: —

Length of Residency in the County: —

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: Erica

Last Name: Hanneman

Mailing Address: PO Box 99, Mariposa, CA 95338

Email Address: ehanneman@mariposacounty.org

Are you Over 18 Years of Age: yes

Employment Status: Full time

Employer's Name: Mariposa County

Employer's Address: 5362 Lemee Lane, Mariposa, CA 95338

Day Telephone Number: 209-742-0934

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:

Work for Mariposa County Transportation currently.

Please list prior/current appointments to other Boards/Commissions/Committees:

Current:
- Mariposa County HHSA Safety Committee - Chair
- Mariposa County Safety Committee - Chair
- Mariposa County Safety Representative Committee
- Mariposa County Interagency Recycle Committee - Co Chair

Former:
- Mariposa County HHSA Wellness Committee
- Mariposa County HHSA Re-alignment Committee
- California State WIP Committee
- California State Air Infiltration Standards Committee

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

I'm currently the supervisor for the HHSA transportation department I have served and currently serve in multiple agency, county and state committees. I currently serve as the chair of 2 committees and I formed 1 committee.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: I work for the County of Mariposa. but it does not conflict with the duties of this Board.

Resumé Attached:	Time(s) you have available to attend meetings (days, evenings, etc.):	Do you have transportation?
	Monday–Friday 8:00am-5:00pm	Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 11-6-23 Signature:

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County Local Transportation Commission

Commissioners
District 1……...Rosemarie Smallcombe
District 2……....Shannon Poe
District 3……Danette Toso
District 4……...Wayne Forsythe
District 5……Miles Menetrey

Shannon Hansen
Executive Director, MCLTC
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

April 16, 2024

Erick Hanneman
Mariposa County Health and Human Services
PO Box 99
Mariposa, CA 95338

Re: Social Services Transportation Advisory Council

Dear Erick Hanneman:

I am pleased to inform you that at the regular meeting on April 16, 2024, the Local Transportation Commission took action and appointed you to the Social Services Transportation Advisory Council as Social Service Transportation Provider. Your term will expire on April 16, 2027. The department assigned to this Council is the Public Works Department, Transportation Planning Division.

Should you have any questions, please feel free to contact Public Works Department, Transportation Planning (209) 966-5356 or email Jeannie Morvay-Clayton at jclayton@mariposacounty.org for additional information.

Congratulations on your appointment. We appreciate your willingness to serve your community on this committee.

Sincerely,

Wayne Forsythe, Chair
Local Transportation Commission

cc: Public Works Department, Transportation Planning file

Mariposa County Local Transportation Commission

Commissioners
District 1……...Rosemarie Smallcombe
District 2……....Shannon Poe
District 3……Danette Toso
District 4……...Wayne Forsythe
District 5……Miles Menetrey

Shannon Hansen
Executive Director, MCLTC
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

April 16, 2024

Rachel Nabors
Mariposa County Health and Human Services
PO Box 99
Mariposa, CA 95338

Re: Social Services Transportation Advisory Council

Dear Rachel Nabors:

I am pleased to inform you that at the regular meeting on April 16, 2024, the Local Transportation Commission took action and appointed you to the Social Services Transportation Advisory Council as Social Service Transportation Provider. Your term will expire on April 16, 2027. The department assigned to this Council is the Public Works Department, Transportation Planning Division.

Should you have any questions, please feel free to contact Public Works Department, Transportation Planning (209) 966-5356 or email Jeannie Morvay-Clayton at jclayton@mariposacounty.org for additional information.

Congratulations on your appointment. We appreciate your willingness to serve your community on this committee.

Sincerely,

Wayne Forsythe, Chair
Local Transportation Commission

cc: Public Works Department, Transportation Planning file

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	April 16, 2024
TO:	The Board of Supervisors
FROM:	Shannon Hansen, Director of Public Works and Transportation
RE:	Receive a Presentation from Caltrans District 10 on Projects Within Mariposa County

---

RECOMMENDATION AND JUSTIFICATION

Receive a Presentation from Caltrans District 10 on Projects Within Mariposa County.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Caltrans often provides formal information to the Board of Supervisors about construction projects under their control within Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do hear the presentation and the Board will miss the opportunity to receive information on current projects.

FINANCIAL IMPACT

None

ATTACHMENTS

None

VOTE RESULT

RESULT:	**(UNANIMOUS)**
MOVER:	None
SECONDER:	None
AYES:	None

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-161

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Approve Sixth Amendment with Mintier Harnish Planning Consultants Increasing the Amount by $41,000 for a New Amount not to Exceed $358,995 for FY 2023-2024 for preparation of the Development Code; Authorize the Board of Supervisors Chair to Sign the Amendment.

RECOMMENDATION AND JUSTIFICATION

Approve Sixth Amendment with Mintier Harnish Planning Consultants Increasing the Amount by $41,000 for a New Amount not to Exceed $358,995 for FY 2023-2024 for preparation of the Development Code; Authorize the Board of Supervisors Chair to Sign the Amendment.

The firm Mintier Harnish Planning Consultants is currently under contract with Mariposa County to prepare updates to Mariposa County's Development Codes (for Zoning and Subdivisions) to implement the Mariposa County General Plan and state law.

Because this contract work would occur in more than one fiscal year, the original contract was structured so that costs for each fiscal year would be brought back to the Board of Supervisors on an annual basis. This ensures availability of funds for continued work on the project.

Allocated compensation for the original agreement for FY 2018-2019 was $75,000. $35,953.46 of the budgeted funds were used.
Allocated compensation for the second amendment for FY 2019-2020 was $160,000. $107,956.54 of the budgeted funds were used.
Allocated compensation for the third amendment for FY 2020-2021 was $120,000. $101,167.66 of the budgeted funds were used.
Allocated compensation for the fourth amendment for FY 2021-2022 was $100,000. $72,917.78 of the budgeted funds were used.
Allocated compensation for the fifth amendment for FY 2022-2023 was $50,000. To Date, none of the funds that were allocated this year have been billed.

The original estimated amount for this project was $263,076 (including a 10% contingency). That estimated amount did not include time for the work on the Title 1 amendments (although the additional work was added to the agreement). The original estimate was prefaced by an acknowledgment that, "Zoning and Subdivision Ordinance Updates can vary widely in requirements for County staff and Consultant time and costs." The consultant has indicated that this project is significantly more complicated than other similar projects (due to County's General Plan, town plan, area plan and Zoning Ordinance structure). The total amount spent to date (including for work on the

Title 1 amendments of 18,0) is $317,995.44.

To date, the $50,000 allocated for FY 2023-2024 has not been billed. The total cost to date of $317,995.44 (inclusive of the Title 1 code compliance amended scope work).

With this 6th amendment for FY 2023/2024 the amount would increase by $41,000 resultant total amount would be $358,995.
The amount of $41,000 would be covered by the adopted FY 2023/2024 budget of $50,000. Therefore, no budget action is required for this amendment.

For the completion of the project in FY 2024/2025 the amount would increase by $37,014.
Another amendment to the contract would be required for FY 2024/2025. And staff is recommending, as a part of the FY 2024/2025 budget process currently underway, that the remaining $37,014 be included in the County Planning Department Professional services budget request.

To complete the project, the total contracted amount would be $396,009.44.
The project was partially funded by grant funds SB2 Planning Grant Program, Contract number SB-PGP 13520 for $160,000.

Therefore, the County cost for the project would be $236,009, since the grant funds covered the remaining amount of $160,000.

See attached for amended agreement, project schedule, and presentation for additional information.

BACKGROUND AND HISTORY OF BOARD ACTIONS

March 26, 2019: Resolution No. 2019-161, Agreement with Mintier Harnish Planning Consultants for County of Mariposa Zoning and Subdivision Ordinance Update.
June 11, 2019: Resolution No. 2019-325, First Amendment with Mintier Harnish Planning Consultants to include administrative enforcement procedures in Title 1 within the scope of work.
August 6, 2019: Resolution No. 2019-455. Second Amendment with Mintier Harnish Planning Consultants to establish compensation for FY 2019-2020 work.
August 4, 2020: Resolution No. 2020-477. Third Amendment with Mintier Harnish Planning Consultants to establish compensation for FY 2020-2021 work.
July 27, 2021: Resolution No. 2021-441. Fourth Amendment with Mintier Harnish Planning Consultants to establish compensation for FY 2021-2022 work.
August 23, 2022: Resolution No. 2022-492 Fifth Amendment with Mintier Harnish Planning Consultants to establish compensation for FY 2022-23.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

No action would mean the project would not advance with the contractor.

FINANCIAL IMPACT

Budgeted for FY 2023/2024 in Planning. No budget action is required at this time since there is sufficient funds for the requested action.

ATTACHMENTS

1. **SIXTH Amendment to Agreement - Mintier Harnish**
2. **SCHEDULE**

3. Presentation PPT

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

SIXTH AMENDMENT TO AGREEMENT FOR ZONING AND SUBDIVISION ORDINANCES UPDATE

THIS SIXTH AMENDMENT TO AGREEMENT FOR ZONING AND SUBDIVISION ORDINANCES UPDATE is made and entered into this 16th day of April 2024, to be retroactively effective on the 1st day of July 2023, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "**County,**" and Mintier Harnish Planning Consultants, hereinafter referred to as "**Contractor.**"

WHEREAS, **County** and **Contractor** have heretofore entered into an Agreement dated the 26th day of March 2019 ("**Agreement**"), wherein **Contractor** agreed to provide professional planning consultant services to prepare updates to Mariposa County's Zoning and Subdivision Ordinances; and

WHEREAS, the Term of the **Agreement** in Paragraph 1 is established as the 31st day of December 2020; and

WHEREAS, Exhibits A and B of said **Agreement** specified a Scope of Work to be completed in Phases, a timeline for Phases with work to be completed within FY 2020-2021, and a Project Cost Estimate showing the total costs, with contingency, to be $263,076; and

WHEREAS, on the 11th day of June 2019, **County** and **Contractor** amended said **Agreement** to change the scope of work to be provided by **Contractor**, to include enforcement and nuisance abatement provisions in Title 1, County Code; this was titled "First Amendment to Agreement for Zoning and Subdivision Ordinances Update". No additional funding was allocated for this work; and

WHEREAS, on the 6th day of August 2019 (retroactively applicable to the 1st day of July 2019), **County** and **Contractor** amended said **Agreement** to identify the Compensation for the County's Fiscal Year (FY) 2019-2020 (July 1, 2019 – June 30, 2020); this was titled "Second Amendment to Agreement for Zoning and Subdivision Ordinance Update"; and

WHEREAS, on the 4th day of August 2020 (retroactively applicable to the 1st day of July 2020), **County** and **Contractor** amended said **Agreement** to identify the Compensation for the County's Fiscal Year (FY) 2020-2021 (July 1, 2020 – June 30, 2021); this was titled "Third Amendment to Agreement for Zoning and Subdivision Ordinance Update"; and

WHEREAS, on the 27th day of July 2021 (retroactively applicable to the 1st day of July 2021, **County and Contractor** amended said **Agreement** (as the "Fourth Amendment to Agreement for Zoning and Subdivision Ordinance Update"); and

WHEREAS, on the 23rd day of August 2022 (retroactively applicable to the 1st day of July 2022, **County and Contractor** amended said **Agreement** (as the "Fifth Amendment to Agreement for Zoning and Subdivision Ordinance Update"); and

WHEREAS, County and Contractor desire to again amend said **Agreement** (as the "Sixth Amendment to Agreement for Zoning and Subdivision Ordinance Update"):

1) to extend the term of work,
2) to set a maximum compensation for the work for the FY 2023-2024, and
3) to identify the Compensation for the County's Fiscal Year (FY) 2023-2024 July 1, 2023 – June 30, 2024).

NOW, THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. **Agreement**, Paragraph 1, "TERM". The term of this Agreement shall be amended to coincide with the end of the County's fiscal year, the 30th day of June 2025.

2. **Agreement**, Paragraph 3, "COMPENSATION". **Contractor** services performed during County FY 2023-2024 (July 1, 2023 – June 30, 2024) shall not exceed the amount of $41,000 (hereinafter referred to as "ZO/SO Update Funding Six").

3. **Agreement**, Exhibit B, "Project Cost Estimate" shall be modified as shown on the Attachment to this Sixth Amendment to Agreement. The maximum compensation for the work shall not exceed $358,995 for FY 2023-2024.

4. Pursuant to the Scope of Work (as contained in Exhibit A of the **Agreement** and as modified by the First Amendment to Agreement), ZO/SO Update Funding Six covers the Phases(s), Tasks(s), and level of effort as described in modified Exhibit B for FY 2023-2024 (attached) as well as any uncompleted Phase(s), Task(s), and level of effort for FY 2018-2019, FY 2019-2020, FY 2020-2021, FY 2021-2022, FY 2022-2023, FY 2023-2024.

Except as herein amended, the Agreement dated the 26th day of March 2019, the First Amendment dated the 11th day of June 2019, the Second Amendment dated the 6th day of August 2019, the Third Amendment dated the 4th day of August 2020, Fourth Amendment dated 27th of July 2021 and Fifth Amendment dated the 23rd day of August 2022 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.

COUNTY OF MARIPOSA:	**CONTRACTOR:**
Miles Menetrey, Chair Board of Supervisors	Jim Harnish, JD, Principal/Owner Mintier Harnish Planning Consultants
ATTEST:	**APPROVED AS TO FORM:**
Danielle Bondshu Clerk of the Board	Steven W. Dahlem County Counsel

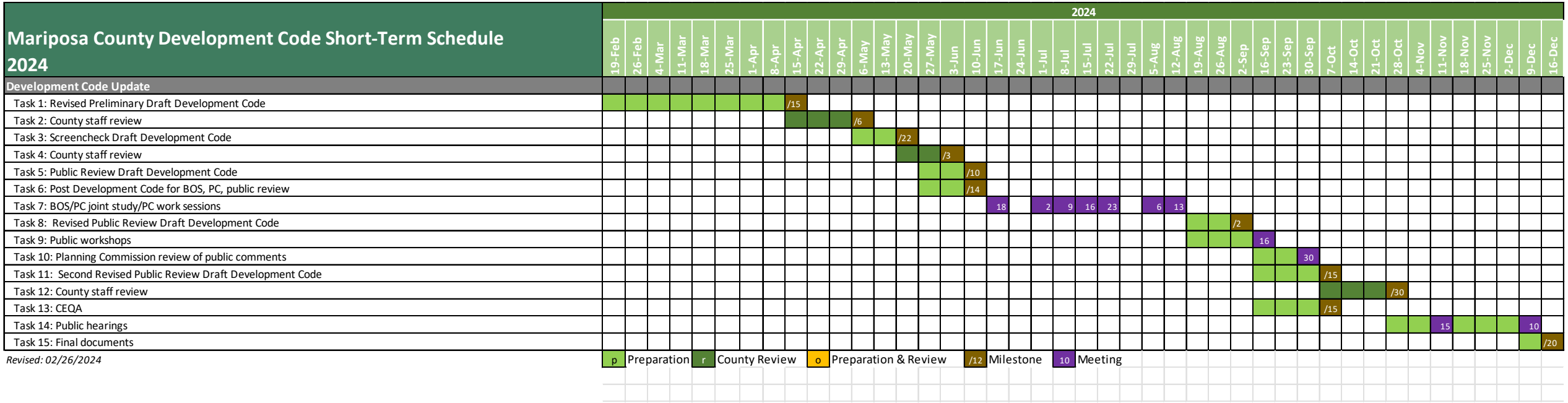
ATTACHMENT to
SIXTH AMENDMENT TO AGREEMENT

Amended Exhibit B

Mariposa County Zoning and Subdivision Ordinance Update

PHASES/TASKS	F/Y 18 - 19	F/Y 19 -20	F/Y 20-21	FY 21 - 22	FY 23-24 PROJECTED	FY 24-25 PROJECTED	TOTAL
PHASE 1: PROJECT INITIATION	$ 25,853.75	$ 13,245.00	$ 4,186.25	$ 3,060.00			$ 46,345.00
PHASE2: ZONING ORDINANCE	$ 1,480.00	$ 68,378.75	$ 92,698.75	$ 43,226.25			$ 205,783.75
PHASE 3: SUBDIVISION ORDINANCE	$ -		$ -	$ 19,330.00			$ 19,330.00
PHASE 4: REVISED PUBLIC REVIEW DRAFT ZONING AND SUBDIVISION ORDINANCE AND ZONING MAP	$ -		$ 420.00	$ -	$ 41,000.00	$ 13,060.00	$ 54,480.00
PHASE 5: CEQA COMPLIANCE	$ -		$ -	$ -		$ 4,320.00	$ 4,320.00
PHASE 6: PUBLIC REVIEW AND ADOPTION	$ -		$ -	$ -		$ 10,560.00	$ 10,560.00
PHASE 7: ADDITIONAL WORK - TITLE 1	$ 2,230.00	$ 15,807.50					$ 18,037.50
PROJECT MANAGEMENT	$ 4,265.00	$ 8,647.50	$ 3,561.25	$ 7,138.75	$ -	$ 7,280.00	$ 30,892.50
DIRECT COSTS	$ 2,124.71	$ 1,877.79	$ 301.41	$ 162.78		$ 1,794.00	$ 6,260.69
PROJECT TOTAL	**$ 35,953.46**	**$ 107,956.54**	**$ 101,167.66**	**$ 72,917.78**	**$ 41,000.00**	**$ 37,014.00**	**$ 396,009.44**

Mariposa County Development Code Short-Term Schedule 2024



Revised: 02/26/2024

Mariposa County Development Code Update

Board of Supervisors

Meeting #3

April 16, 2024















Purpose

1. Overview of the Development Code update process
2. What have we done?
3. Where are we in the update?
4. Next steps
5. Board discussion

Refresher of Who We Are



Jim Harnish
Project Advisor
Mintier Harnish



Brent Gibbons
Project Director
Mintier Harnish



Michael Gibbons
Project Manager
Mintier Harnish

1. Development Code Update Process



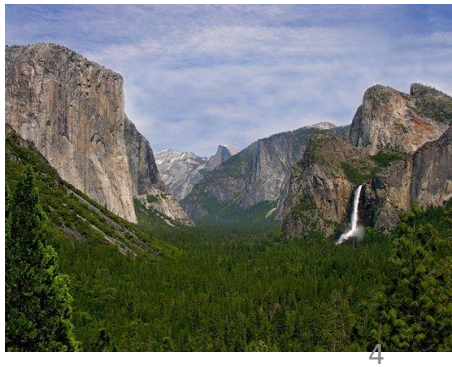






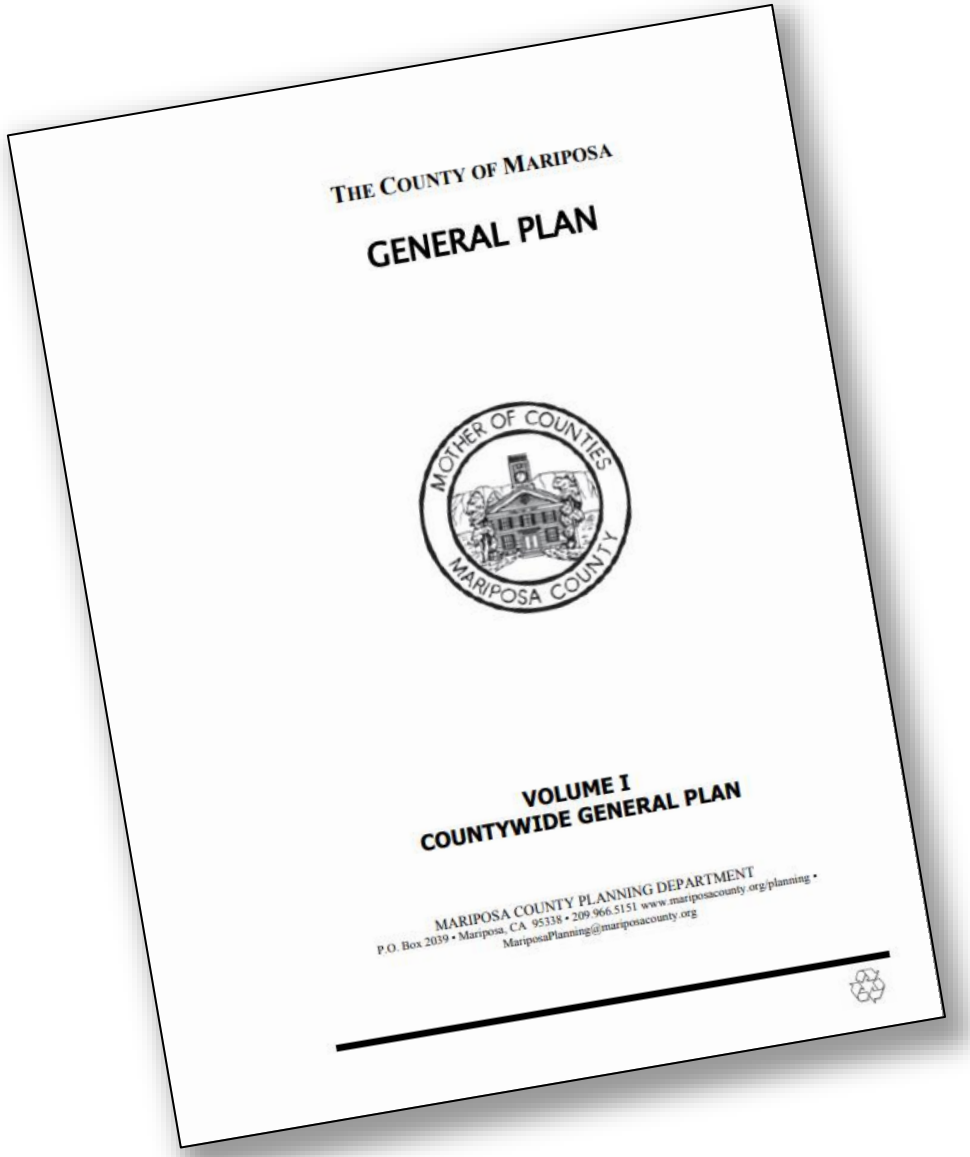






Why is Mariposa County updating its Ordinances?

1. Achieve General Plan consistency
2. Create a contemporary Zoning and Subdivision Ordinance that is easier to use and implement
3. Encourage and stimulate housing development
4. Reflect changes in State law (e.g., housing, signs, wireless)
5. Improve and fix things that vexed staff for years per staff's fix-it-list



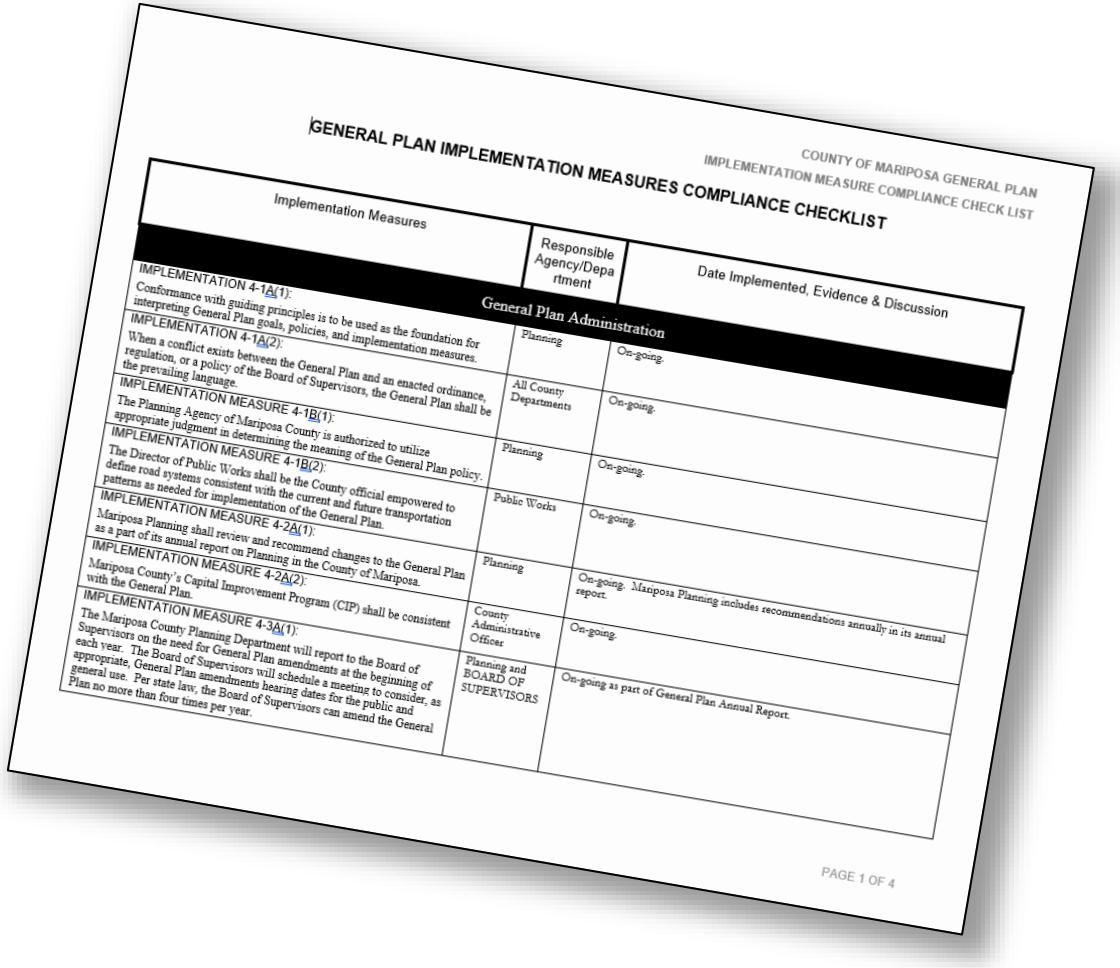
The Fix-it List and How it was Used

- Example:

  "Amendment to County Code home enterprise/rural home industry provisions to include exemptions for Cottage Food Industries."

- Example:

  "Land development regulations should respect the diversity of rural lifestyles allowing the right to use one's property."



COUNTY OF MARIPOSA GENERAL PLAN
IMPLEMENTATION MEASURE COMPLIANCE CHECK LIST

GENERAL PLAN IMPLEMENTATION MEASURES COMPLIANCE CHECKLIST

Implementation Measures	Responsible Agency/Department	Date Implemented, Evidence & Discussion
General Plan Administration		
IMPLEMENTATION 4-1A(1): Conformance with guiding principles is to be used as the foundation for interpreting General Plan goals, policies, and implementation measures.	Planning	On-going.
IMPLEMENTATION 4-1A(2): When a conflict exists between the General Plan and an enacted ordinance, regulation, or a policy of the Board of Supervisors, the General Plan shall be the prevailing language.	All County Departments	On-going.
IMPLEMENTATION MEASURE 4-1B(1): The Planning Agency of Mariposa County is authorized to utilize appropriate judgment in determining the meaning of the General Plan policy.	Planning	On-going.
IMPLEMENTATION MEASURE 4-1B(2): The Director of Public Works shall be the County official empowered to define road systems consistent with the current and future transportation patterns as needed for implementation of the General Plan.	Public Works	On-going.
IMPLEMENTATION MEASURE 4-2A(1): Mariposa Planning shall review and recommend changes to the General Plan as a part of its annual report on Planning in the County of Mariposa.	Planning	On-going. Mariposa Planning includes recommendations annually in its annual report.
IMPLEMENTATION MEASURE 4-2A(2): Mariposa County's Capital Improvement Program (CIP) shall be consistent with the General Plan.	County Administrative Officer	On-going.
IMPLEMENTATION MEASURE 4-3A(1): The Mariposa County Planning Department will report to the Board of Supervisors on the need for General Plan amendments at the beginning of each year. The Board of Supervisors will schedule a meeting to consider, as appropriate, General Plan amendments hearing dates for the public and general use. Per state law, the Board of Supervisors can amend the General Plan no more than four times per year.	Planning and BOARD OF SUPERVISORS	On-going as part of General Plan Annual Report.

PAGE 1 OF 4

Development Code Preparation Steps

- Administrative Draft
- Preliminary Draft
- Public Review Draft
- Commission and Board Review – Joint Study Session
- Revised Public Review Draft
- Adoption

Development Code Preparation Steps

- Administrative Draft
- Preliminary Draft

Staff Review

- Public Review Draft

Staff Review

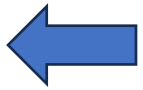
- Commission and Board Review – Joint Study Session
- Revised Public Review Draft

Staff Review

- Adoption

Development Code Preparation Steps

- Administrative Draft
- Preliminary Draft
- Public Review Draft



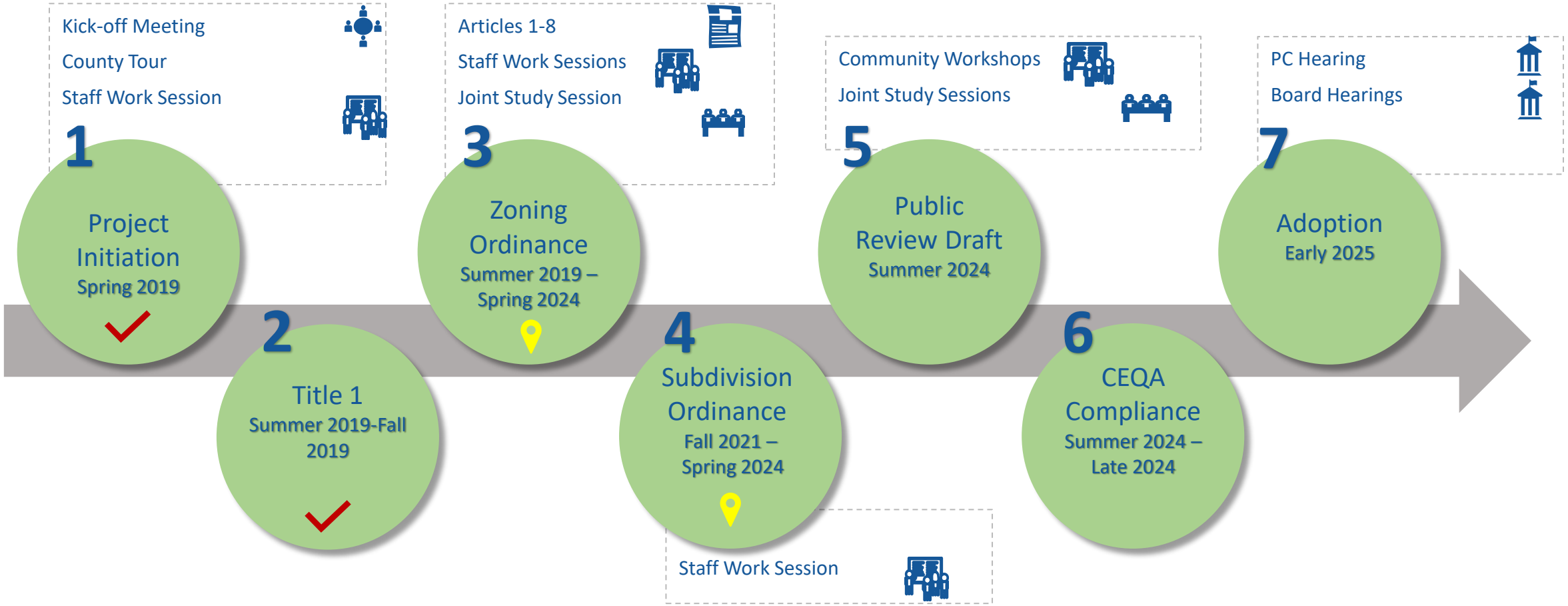
We are here.

- Commission and Board Review – Joint Study Session
- Revised Public Review Draft
- Adoption

Board Direction

- Implement State law
- Where applicable, include more by-right uses
- Create standards that are flexible and accommodate shifts in the economy
- Encourage housing production
- Remove onerous standards and provisions that are confusing and not enforceable
- Maintain and enhance the regulations for home-based businesses
- Consistency with the General Plan
- Address General Plan Strategic Implementation Plan Tasks 1. 5 and 1.6

Phases and Project Schedule



2. What have we done?



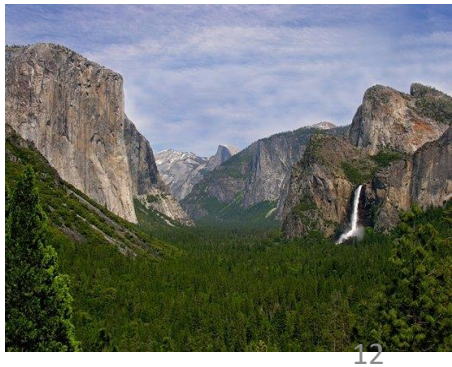












Approach

Approaching the Development Code

- County staff determined a combined Development Code was the best option for this Update. A Development Code combines both the Zoning and Subdivision Ordinances into a single section rather than in different sections of the County Code.
- County staff and the Consultant team prepared a revised Table of Contents for the updated Mariposa County Development Code.

Recognition of Issues and Opportunities

Outreach and the Development Code Foundation

- The Consultant team facilitated a series of stakeholder interviews in May 2019.
- County staff and the Consultant team facilitated a Board-Commission study session on July 25, 2019. As part of this trip, we also facilitated two County staff working sessions.
- After the interviews and study session, we finalized a fix-it list identifying needed changes to the Zoning and Subdivision Ordinances in the Development Code.
- County staff and the Consultant team facilitated a Planning Commission Study Session on September 25, 2020.

Recognition of Issues and Opportunities

Stakeholder Feedback

- Interviewed 17 participants
- Highlights:
  - Streamline the ordinances
  - Loosen the sign regulations for increased flexibility
  - Wildfire safety
  - Lack of housing types and affordabilities
  - Overall clarity and removal of jargon



Mariposa County Zoning and Subdivision Ordinances Update

Stakeholder Interview Summary Report

Section 1: Introduction and Purpose

On May 2 and 3, 2019, the Mariposa County Zoning and Subdivision Ordinances Update consultants conducted interviews with 16 key community and industry leaders, stakeholders, and County staff, to gather feedback on key issues and opportunities to guide the updates to the Ordinances. The input provided during these interviews provide a starting point for the consultants, County staff, Planning Commissioners, and Board of Supervisors to understand the key issues that need to be addressed during the Zoning and Subdivision Ordinances Update process.

This Report summarizes findings from the stakeholder interviews, and is organized into the following four sections:

- **Section 1: Introduction** – Provides an overview of the report purpose and organization.
- **Section 2: The Zoning and Subdivision Ordinances Update Process** – Summarizes the Zoning and Subdivision Ordinances Update work tasks and where we are in the schedule.
- **Section 3: Stakeholder Interview Summary and Observations** – Describes the key ideas and comments that emerged from the stakeholder interviews and is organized into five topics.
- **Section 4: Additional Stakeholder Discussion Topics** – Provides a bulleted overview of the remaining topics that stakeholders noted, but that did not fit in one of the five topic areas.

Section 2: The Zoning and Subdivision Ordinances Update Process

In April 2019, the County began the process of updating the Zoning and Subdivision Ordinances. The first step in the Update process included identifying issues that should be addressed as a part of interviewing stakeholders and County staff, as well as reviewing existing County planning documents. The other major steps in the Zoning and Subdivision Ordinance Update process include:

- Matrix Summary of Zoning Issues (July 2019)
- Draft Zoning and Subdivision Ordinance Format and Outline (July 2019)
- Zoning District Provisions (Fall 2019)
- General Development and Specific Use Standards (Winter 2019)
- Administrative Provisions (Winter 2020/Spring 2020)
- Preliminary Draft Zoning Code (Spring 2020)
- Public Review Draft Zoning Code (Summer 2020)
- Subdivision Ordinance and Zoning Map (Fall 2020)
- Community Workshops (Fall 2020)
- Revised Public Review Draft Zoning Code (Fall 2020/Winter 2020)
- Adoption (Winter 2020/Spring 2021)

1 | July 2019 Stakeholder Summary Report | MCZSO

ction 3: Stakeholder Interview Summary and Observations

esults of the stakeholder interviews are divided into the following five topic areas:

Housing
Fire Safety
ode Enforcement
reamlining the Ordinances
Regulations

consistent issues mentioned in the
e housing crisis. Mariposa County is an
place to visit because of its beautiful
pportunities, and proximity to
ark, one of the most heavily visited
United States. Many stakeholders
an extremely important part of
nd essentially supports the
occupancy tax, sales tax, and employment it generates. However, tourism also
on the county housing supply because the increasing demand for short-term
ced the supply of long-term rental housing opportunities. Yosemite
le attracting and retaining employees because they are not able to find
istance of the Park. There is already good support from the Board of
or workforce housing, including for employees working in Yosemite
rs mentioned using mini-homes or tiny homes as a solution to providing
workforce housing, while others felt it was only a passing fad.

"There is practically zero housing available within 60 minutes of [Yosemite National Park]."

ong
ghout
using

Finally, it is difficult to build affordably in Mariposa County. The difficulty partially stems from the terrain. While the mountain terrain makes the County a desirable place to live, the slope-density standards make some housing development cost-prohibitive. Higher-density and more by-right standards are needed to make more projects cost-effective and less risky, but this is difficult to do in a
ditionally, there is a shortage of skilled labor, which in turn
ofitable housing projects are typically middle- to high-end-
ge of the overall housing demand. There is, however, the
ounty. A few affordable projects have been successful,
ty to help locate developable sites with minimal
s.

ng underlying desire throughout the county to solve

Stakeholder Summary Report | MCZSO

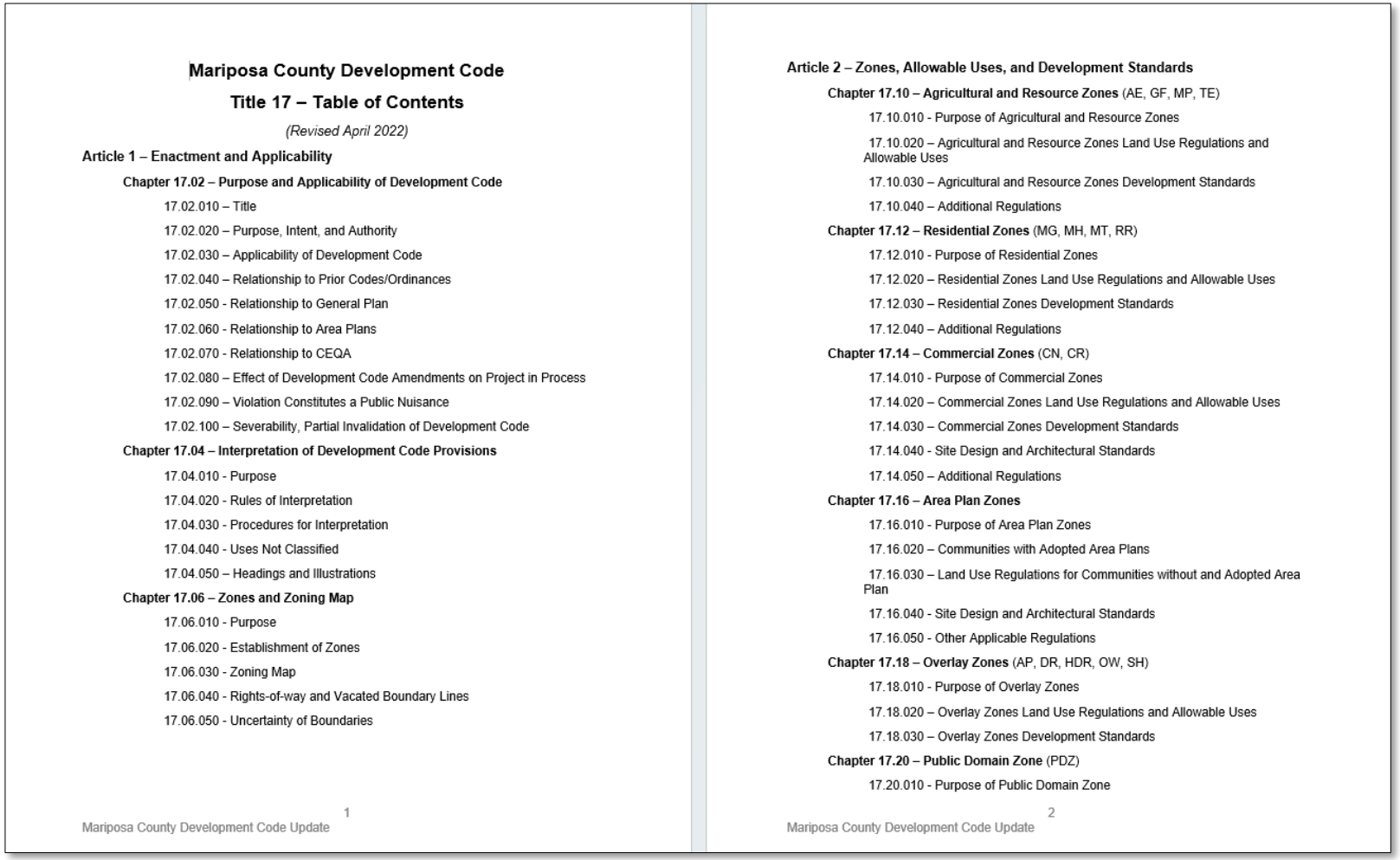
Update to Title 1

- Revised County Code Title 1, code enforcement and nuisance abatement provisions
- Changes intended to enable more effective administrative enforcement procedures, including:
  - The ability for staff to assess and enforce administrative penalties
  - Eliminate multiple appeals
  - Enhance corrective action enforcement

Organization

Organizing the Development Code

- Organized into nine parts (a.k.a. “articles”)
  - Grouped related provisions
  - Removed duplicative or conflicting sections
  - Organized to aid in useability (e.g., place most frequently accessed provisions first)



Mariposa County Development Code

Title 17 – Table of Contents

(Revised April 2022)

Article 1 – Enactment and Applicability

Chapter 17.02 – Purpose and Applicability of Development Code

17.02.010 – Title

17.02.020 – Purpose, Intent, and Authority

17.02.030 – Applicability of Development Code

17.02.040 – Relationship to Prior Codes/Ordinances

17.02.050 - Relationship to General Plan

17.02.060 - Relationship to Area Plans

17.02.070 - Relationship to CEQA

17.02.080 – Effect of Development Code Amendments on Project in Process

17.02.090 – Violation Constitutes a Public Nuisance

17.02.100 – Severability, Partial Invalidation of Development Code

Chapter 17.04 – Interpretation of Development Code Provisions

17.04.010 - Purpose

17.04.020 - Rules of Interpretation

17.04.030 - Procedures for Interpretation

17.04.040 - Uses Not Classified

17.04.050 – Headings and Illustrations

Chapter 17.06 – Zones and Zoning Map

17.06.010 - Purpose

17.06.020 - Establishment of Zones

17.06.030 - Zoning Map

17.06.040 - Rights-of-way and Vacated Boundary Lines

17.06.050 - Uncertainty of Boundaries

Article 2 – Zones, Allowable Uses, and Development Standards

Chapter 17.10 – Agricultural and Resource Zones (AE, GF, MP, TE)

17.10.010 - Purpose of Agricultural and Resource Zones

17.10.020 – Agricultural and Resource Zones Land Use Regulations and Allowable Uses

17.10.030 – Agricultural and Resource Zones Development Standards

17.10.040 – Additional Regulations

Chapter 17.12 – Residential Zones (MG, MH, MT, RR)

17.12.010 - Purpose of Residential Zones

17.12.020 – Residential Zones Land Use Regulations and Allowable Uses

17.12.030 – Residential Zones Development Standards

17.12.040 – Additional Regulations

Chapter 17.14 – Commercial Zones (CN, CR)

17.14.010 - Purpose of Commercial Zones

17.14.020 – Commercial Zones Land Use Regulations and Allowable Uses

17.14.030 – Commercial Zones Development Standards

17.14.040 - Site Design and Architectural Standards

17.14.050 – Additional Regulations

Chapter 17.16 – Area Plan Zones

17.16.010 - Purpose of Area Plan Zones

17.16.020 – Communities with Adopted Area Plans

17.16.030 – Land Use Regulations for Communities without and Adopted Area Plan

17.16.040 - Site Design and Architectural Standards

17.16.050 - Other Applicable Regulations

Chapter 17.18 – Overlay Zones (AP, DR, HDR, OW, SH)

17.18.010 - Purpose of Overlay Zones

17.18.020 – Overlay Zones Land Use Regulations and Allowable Uses

17.18.030 – Overlay Zones Development Standards

Chapter 17.20 – Public Domain Zone (PDZ)

17.20.010 - Purpose of Public Domain Zone

Article 1

Enactment and Applicability

- Article 1 covers:
  - Purpose and applicability of Development Code
  - Interpretation of Development Code provisions
  - Zoning designations and zoning map
  - Relationship to area plans, specific plans, and previous Code

Article 2

Zones, Allowable Uses, and Development Standards

- Article 2 covers:
  - Zoning district purpose and intent statements
  - Allowable land use tables
  - Development standards tables
  - Additional development standards and regulations

Article 2

Zones, Allowable Uses, and Development Standards

- Biggest changes in Article 2 include:
  - Updated and consolidated the allowable land uses and associated permit requirements to bring regulations into compliance with State law and the General Plan.
  - Revised and updated the County's land use definitions to be consistent with current best planning practice and State law.
  - Overall new format and organization including a tabular format to compare zones and standards.
  - Included the County’s area and community planning areas. Modified the terminology for consistency.

Article 2

Zones, Allowable Uses, and Development Standards

- Example tabular format and organization.

Table 2-3 Residential Zones Allowed Uses and Permit Requirements	Residential Zones Permit Requirements P Allowed by Right AUP Administrative Use Permit (Chapter 17.104) CUP Conditional Use Permit (Chapter 17.104) TUP Temporary Use Permit (Chapter 17.114) - Not allowed				
Land Use (see Article 9 for land use definitions).	MG	MH	MT	RR	Other Additional Regulations
Agricultural and Resource Uses					
Crop/Orchard/Vineyard Production	P	P	P	P	
Firewood Harvesting and Sales	P	P	P	P	
Mineral or Construction Material Processing	CUP	CUP	CUP	-	17.62.150 17.44
Mines, Quarries, and Gravel Pits	CUP	CUP	CUP	-	17.12.040(B)(1) 17.44
Small Scale Mining	AUP	AUP	AUP	-	17.62.290 17.44
Residential Uses					
Accessory Dwelling Units (ADU's)/Secondary Dwellings	P	P	P	P	17.62.020 17.62.280
Accessory Dwelling Units, Junior (JADU's)	P	P	P	P	
Accessory Structures	P	P	P	P	17.32
Bed and Breakfast Inns	P	P	P	P	17.62.060
Community Care Facility, Large (7 to 20 persons)	-	AUP	-	AUP	17.62.080
Community Care Facility, Small (6 or less persons)	P	P	P	P	17.62.080
Employee Housing, Large (7 to 15 persons)	AUP	AUP	AUP	AUP	
Employee Housing, Small (6 or less persons)	P	P	P	P	
Day Care Homes, Large (9-14)	AUP	AUP	AUP	AUP	
Day Care Homes, Small (8 or less)	P	P	P	P	
Home Enterprises	P	P	P	P	17.62.120

General Plan Land Use Classification	Development Feature (minimum unless otherwise indicated)	CN	CR	Other Additional Regulations
Interim Community Center	Parcel Area (Gross) Max.	20 acres	-	
	Parcel Area (Gross) Min.	2.5 acres	-	
	Allowable Density	One residential dwelling per commercial use	-	17.14.050(B)(3)(a)
	Structure Coverage (Max.)	35 percent	-	
Rural Economic/Resort	Parcel Area (Min.)	-	30 acres	
	Individual Parcel Area (Acres) (Min)	-	-	
	Allowable Density	-	1 dwelling unit per retail or commercial use	17.14.050(B)(3)(b)
	Structure Coverage (Max.)	-	35 percent	
	Developable Area (Acres) (Min.)	-	-	
Rural Economic/Commercial	Parcel Area (Gross) Max.	20 acres	20 acres	
	Individual Parcel Area (Acres) (Min)	2.5	2.5	
	Allowable Density	-	-	
	Structure Coverage (Max.)	35 percent	35 percent	
	Developable Area (Acres) (Min.)	-	-	
Rural Economic/Recreation	Parcel Area (Acres) (Min.)	-	15 acres	
	Individual Parcel Area (Acres) (Min)	-	15 acres	
	Allowable Density	-	-	
	Structure Coverage (Max.)	-	35 percent	
	Developable Area (Min.)	-	5 acres	
Setbacks and Height				
Front Setback (Min.)		25 ft. and 55 ft. from centerline of access easement		17.14.050
Side Setback (Min.)		25 ft. or 10 percent of parcel width, whichever is greater.		
Rear Setback (Min.)		25 ft. or 10 percent of parcel width, whichever is greater.		
Height (Max.)		35 ft.		

Article 3

Regulations Applicable to All Zones

- Article 3 covers general development standards, including:
  - Site planning and development standards (e.g., height and setback measurements)
  - Parking
  - Signs
  - Accessory Structures
  - Lighting
  - Landscaping
  - Fences and Walls

Article 3

Regulations Applicable to All Zones

- Biggest changes in Article 3 include:
  - Update sight distance triangle standards
  - New accessory structure standards
  - Updated existing parking standards to address current best planning practice
  - Updated sign standards to comply with changes in State and Federal law
  - Solid waste and recycling enclosure standards
  - Updated performance standards (lighting, noise, etc.) to bring into compliance with General Plan

Article 4

Standards for Specific Land Uses

- Article 4 covers specific lane use standards, including:
  - Accessory dwelling units
  - Agritourism
  - Alcoholic beverage sales
  - Home enterprises/rural home industries
  - Special event venues
  - Density bonus for affordable housing
  - Wireless telecommunication facilities

Article 4

Standards for Specific Land Uses

- Biggest changes in Article 4 include:
  - Updated accessory use standards to comply with General Plan
  - New adult-oriented business/entertainment use standards to comply with State law *(mandated)*
  - Updated and clarified rural home industries, home enterprises, and home occupations
  - Emergency shelter standards per State law *(mandated)*
  - Updated accessory dwelling unit (ADU) standards per State law *(mandated)*
  - Updated density bonus and affordable housing standards *(mandated)*
  - Updated wireless telecommunications standards per current best planning practice and State/Federal law changes *(mandated)*

Article 5

Subdivisions

- Article 5 comprises the subdivision regulations:
  - Tentative map filing and processing
  - Parcel maps and final maps processing
  - Subdivision design and improvements
  - Dedications, reservations, exactions, and exceptions
  - Enforcement of subdivision regulations

Article 5

Subdivisions

- Biggest changes to Article 5 include:
  - Map filing and processing procedures (e.g., extensions, application contents, post decision procedures)
  - Revised standard conditions of approval
  - Additional and clarified standards for lot line adjustments, parcel mergers, and planned developments
  - Subdivision, road, sanitary, and utility design

Article 6

Nonconforming Uses, Structures, and Parcels

- Article 6 covers nonconforming provisions, including:
  - General nonconforming provisions
  - Nonconforming uses
  - Nonconforming structures
  - Nonconforming parcels

Article 6

Nonconforming Uses, Structures, and Parcels

- Biggest changes to Article 6 include:
  - Clarified the continuation and maintenance standards for:
    - Nonconforming uses
    - Nonconforming structures
    - Nonconforming parcels

Articles 7 and 8

Administrative and Permit Processing

- Articles 7 and 8 cover the following topics:
  - Permit processing procedures
  - Site plan and design review
  - Amendments and appeals
  - Development agreements
  - Variances and modifications
  - Enforcement procedures
  - Public notices and hearings

Articles 7 and 8

Administrative and Permit Processing

- Biggest changes to Articles 7 and 8 include:
  - Revised public notices and hearings consistent with State law
  - Clarified language in amendment procedures
  - Created a new chapter which consolidates planning study area and area plan application and submittal procedures

Article 9

Definitions

- Article 9 includes definitions for land uses and terms
- All definitions were reviewed and refined as necessary to ensure State law compliance and clarity
- New land use definitions were drafted for new land uses
- Removed development standards out of definitions and relocated to applicable section in the Code

3. What are we doing right now?



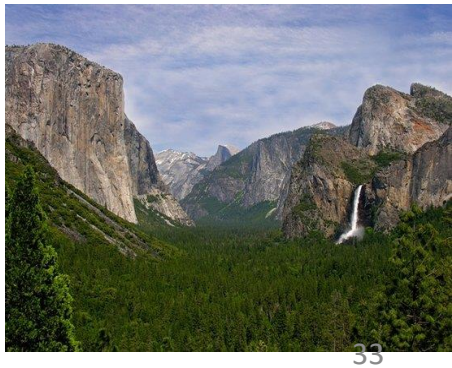












Where are we at?

- Received County staff comments and feedback on the Preliminary Draft Development Code
- Consultant team is reviewing County staff's comments/feedback
- Consultant team preparing revised Preliminary Drafts of all articles

4. Next steps



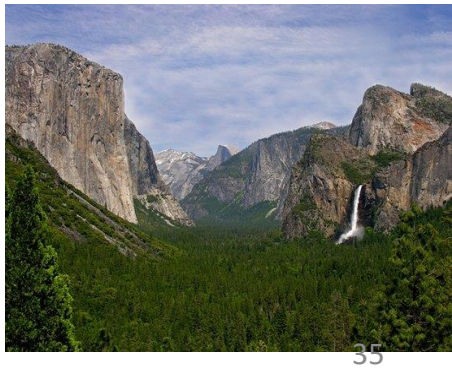












Next Steps

- Prepare Public Review Draft Development Code (Spring 2024)
- Joint study sessions (Summer 2024)
- Planning Commission review (Summer-Fall 2024)
- Community Workshops (Fall - Winter 2024)
- Prepare Revised Public Review Draft Development Code (Winter 2024)
- CEQA compliance (Winter 2024)
- Hearings and Adoption (early 2025)

5. Board Discussion



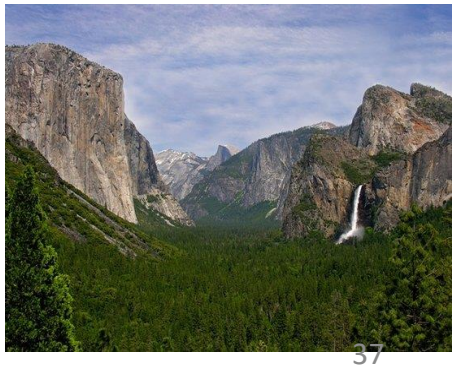












Thank You



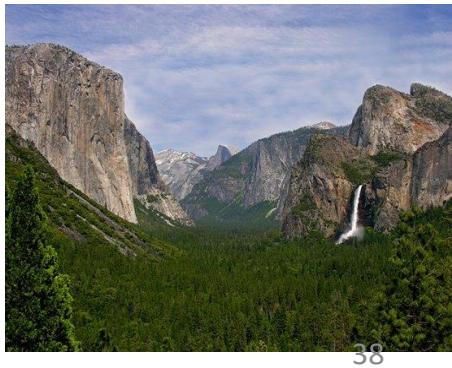












MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-162

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Approve the Financial Management Calendar for 2024, Setting Hard Deadlines for Legislative, Codified, and/or Policy Required Reports

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RECOMMENDATION AND JUSTIFICATION

Approve the Financial Management Calendar for 2024, Setting Hard Deadlines for Legislative, Codified, and/or Policy Required Reports.

On March 12th, 2024, the Board directed the Clerk of the Board to bring back a financial calendar to set hard deadlines for legislative, codified, and policy-related financial management reports.

The financial calendar includes the following reports:

- Quarterly Statement of Assets: Responsibility of the Auditor under Government Codes Section 26920.
- CAO and Auditor Approved Budget Action Report: Responsibility of the county administrative officer under the county budget and financial policy.
    - This report covers all budget actions approved by the CAO and Auditor for budget transfers between objects up to $50,000.
- Quarterly Report on Budget Performance to Actuals; Responsibility of the CAO under the County Budget and Financial Policy.
- Annual Statistical Report: Responsibility of the Board of Supervisor "cause to have prepared" under Government Code Section 25253. The County Auditor can produce the Yearly report every year in mid-February
- Certified List of Approved Bills: Responsibility of the County Auditor, County Clerk, and Clerk of the Board under County Code Section 3.16 (adopted in 1947).
    - The Clerk of the Board will look to the Board for possible direction on updating this County Ordinance and what the Board would like to see moving forward with this requirement.

The Clerk of the Board worked with County Administration and the County Auditor to create a calendar that is achievable for the parties involved,

BACKGROUND AND HISTORY OF BOARD ACTIONS

March 12th, 2024 - Supervisor Smallcombe brought forth a discussion and direction with written

requirements. The board directed the Clerk of the Board to bring back a financial calendar to see hard deadlines for the remainder of 2024 and every year in January.

February 6th, 2024—The board gave the following directions: The board directs the Administration and the Auditor to send out a Countywide email noting that all training or Oracle questions need to go to the administration. Supervisors Menetrey and Smallcombe are to come back with a written plan no later than mid-March on how to move forward."

January 9th, 2024 - The board engaged in a discussion in which they directed the Chair, Vice-Chair, County Administrative Officer, Assistant County Administrative Officers, and the Auditor and his staff to meet and make recommendations to the Board.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, and the Board will need to discuss another method of recieving the legislative, codified, and policy-related financial management reports to help manage and monitor the financial status of Mariposa County.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Proposed Financial Calendar 2024**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Financial Management Calendar 2024 (Proposed)					
FY Quarter	**Month**	**Meeting Date**	**Item Deadline 2024**	**Future Deadline Items**	**Responsibility of**
Third					
	Janaury				
		9th			
		16th			
				CAO and Auditor Approved Budget Action Report (if any)	County Administrative Officer
				Second Quarter - Quarterly Report on Budget Performance to Actuals	County Administrative Officer
				Certified Approved List of Bills (December)	Clerk of the Board, County Auditor, and County Clerk
	February				
		6th			
		13th			
		20th			
				Annual Statistical Report	County Auditor at the Direction of the BOS
				Second Quarter - Quarterly Statement of Assets	County Auditor
				CAO and Auditor Approved Budget Action Report (if any)	County Administrative Officer
				Certified Approved List of Bills (January)	Clerk of the Board, County Auditor, and County Clerk
	March				
		5th			
		12th			
		19th			

				CAO and Auditor Approved Budget Action Report (if any)	County Administrative Officer
				Certified Approved List of Bills (February)	Clerk of the Board, County Auditor, and County Clerk
Fourth					
	April			Third Quarter - Quarterly Report on Budget Performance to Actuals	County Administrative Officer
		9th		CAO and Auditor Approved Budget Action Report (if any)	County Administrative Officer
		16th			
		30th	Budget Recommendation (Special Meeting) - Day 1	Certified Approved List of Bills (March)	Clerk of the Board, County Auditor, and County Clerk
	May				
		1st	Budget Recommendation (Special Meeting) - Day 2		County Administrative Officer
		7th			
		14th			
		21st	Third Quarter - Quarterly Statement of Assets		County Auditor
			CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified List of Approved Bills (April)		Clerk of the Board, County Auditor, and County Clerk
	June				
		4th			
		11th	Budget Hearing (continues from day to day as needed)		County Administrative Officer

		18th	CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Final Budget Approval		County Administrative Officer
			Certified List of Approved Bills (May)		Clerk of the Board, County Auditor, and County Clerk
First					
	July				
		2nd	Fourth Quarter - Quarterly Report on Budget Performance to Actuals		County Administrative Officer
		9th			
		16th	CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified Approved List of Bills (June)		Clerk of the Board, County Auditor, and County Clerk
	August				
		6th			
		13th			
		20th	Fourth Quarter - Quarterly Statement of Assets		County Auditor
			CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified Approved List of Bills (July)		Clerk of the Board, County Auditor, and County Clerk
	September				
		3rd			
		10th			

		17th	CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified List of Approved Bills (August)		Clerk of the Board, County Auditor, and County Clerk
Second					
	October				
		1st	First Quarter - Quarterly Report on Budget Performance to Actuals		County Administrative Officer
		8th			
		15th	CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified List of Approved Bills (September)		Clerk of the Board, County Auditor, and County Clerk
	November				
		5th			
		12th	First Quarter - Quarterly Statement of Assets		County Auditor
			CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified List of Approved Bills (October)		Clerk of the Board, County Auditor, and County Clerk
	December		By December 1st - Budget Due to State Controller (Hard Bound to COB once printed)		County Auditor
		3rd			
		10th			

		17th	CAO and Auditor Approved Budget Action Report (if any)		County Administrative Officer
			Certified List of Approved Bills (November)		Clerk of the Board, County Auditor, and County Clerk

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: April 16, 2024

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RECOMMENDATION AND JUSTIFICATION

CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

[ ] CONFERENCE WITH LEGAL COUNSEL:

[ ] Existing Litigation:
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] Anticipated Litigation
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] CONFERENCE WITH COUNTY LABOR NEGOTIATOR
Name of Employee Organization:
Name of County Designated Representative:
Title(s) of unrepresented individuals with whom negotiations are being conducted:

[ ] PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:
(Government Code Section 54957 (b) (1))

[ ] PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position of employee under review: (Government Code Section 54954.5)

[ ] PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54954.5)

[X] CONFERENCE WITH COUNTY LABOR NEGOTIATOR
Name of Employee Organization(s): Mariposa County Managerial/Confidential Organization (MCMCO), Service Employees International Union (SEIU)
Name of County Designated Representative: Shelline Bennett
Title(s) of unrepresented individuals with whom negotiations are being conducted: N/A

[ ] THREAT TO PUBLIC SERVICE FACILITIES
Name of the law enforcement agency involved:
Title of officer of a law enforcement agency:

[ ] LICENSE/PERMIT DETERMINATION
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

BACKGROUND AND HISTORY OF BOARD ACTIONS

Not Applicable.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not Applicable.

FINANCIAL IMPACT

Not Applicable.

ATTACHMENTS

None