

Board Members: Chair – Sherri Reusche Vice Chair – Tara Schiff Secretary – Kathi Toepel Amanda Folendorf Wayne Forsythe Patricia Guzman Teresa Johnson Rhonda McDonald Jeanetta Phillips Rosemarie Smallcombe Ben Stopper Dave Thoeny	 Regular Meeting Board Meeting December 15, 2022 10AM – 1PM Black Oak Casino Conference Center 19400 Tuolumne Rd N, Tuolumne, CA 95379	Calaveras County HHSA Director: Cori Allen Mariposa County HHSA Director: Joe Lynch CMCAA Executive Director: Staci Johnston Office: 209-754-6054 Website: www.cmcaa.calaverasgov.us
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Board of Directors Regular Meeting Agenda

1. **Call to Order and Roll Call of Board Members Organizational Standard 5.5** – Sherri Reusche
2. **Community Action Promise – (Pledge)**
Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
3. **Approval of Agenda (Action Item) – Sherri Reusche Pg. 1-3**
 - a. Any and all off-agenda items must be approved by the Board of Directors (Pursuant to Government Code 54954.2).
4. **Public Matters Not on the Agenda- (Discussion Only)**
 - b. Discussion items only. No action to be taken. Any person may address the Board of Directors at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board of Directors meeting. Please note: There is a five (5) minute limit per topic. Any and all off-agenda items must be approved by the Board of Directors (pursuant to Government Code 54954.2).

NEW BUSINESS

5. **Executive Director's Report Organizational Standard 5.9 (Information Only) – Staci Johnston Pg. 4-7**
6. **Approval of September 19th, 2022 Board Meeting Minutes (Action Item) – Sherri Reusche Pg. 8-11**

7. Fiscal Report-Organizational Standard 8.7 (Action Item) – Loren Skrimager Pg. 12-14

- 20F-3645 CARES Contract
- 22F-5006 CSBG Contract
- 22F-5006 CSBG Disc. Contract

Finance Committee: Sherri Reusche

December Finance Committee Meeting 12/6/22

Present: Sherri Reusche, Kathi Toepel

Absent: Jeanetta Phillips

8. CMCAA Committee/Task Force Report- Organizational Standard 2.1, 5.9 (Information Only)

- **CSBG Task Force:**
 - **Operation Comfort & CARE (Information Only)** – Staci Johnston
- **Community Outreach Task Force (Information Only)** - Tara Schiff
- **Bylaw/JPA Task Force (Information Only)** – Staci Johnston

9. 2023 Community Services Block Grant (CSBG) Contract 23F-4006 Organizational Standard 8.9 (Action Item) – Sherri Reusche Pg. 15-16

- Adopt 2023 CSBG Resolution - \$293,704

10. Board Items Acknowledgement of Receipt Organizational Standard 5.4, 5.6, 5.7, 5.8 – (Information Only) Sherri Reusche

- Governance & Ethics Training
- Bylaws
- Conflict of Interest
- Form 700

11. 2023 Strategic Plan - Organizational Standard 6.1, 6.2, 6.3, 7.9 (Action Item) – Lucy Hernandez
https://www.canva.com/design/DAFJfLiGHcQ/7cTY7f91UnmjOIedlDndxQ/edit?utm_content=DAFJfLiGHcQ&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

12. 2023 Community Needs Assessment – Organizational Standard 3.1, 3.2, 3.3, 3.4, 3.5 (Information Only) – Staci Johnston

- **California Community Economic Development Association (CCEDA)**
 - McIntyre & St. Clair

13. Calaveras County LIHEAP/Weatherization (Information Only) – Staci Johnston/Cori Allen

14. 2023 CMCAA Officers Organizational Standard 5.4, 5.6, 5.7, 5.8 (Action Item) – Teresa Johnson/Staci Johnston

- Chair
- Vice Chair
- Secretary/Treasurer

15. 2023 Task Force/Committee Selection (Action Item)- Staci Johnston

- CSBG Task Force

- Finance Committee
- Community Outreach Task Force
- Bylaw/JPA Task Force

16. 2022 CMCAA Meeting Schedule Organizational Standard 5.5 (Action Item) – Pg. 17 Sherri Reusche

17. Authorize the CMCAA Board to extend Assembly Bill(AB)361 allowing for virtual meetings due to local health and safety protocols to allow business to continue in a safe manner. Crucially, AB 361 still remains effective until Jan. 1, 2024, and local agencies may continue to make or renew remote meeting findings under that law as appropriate. (Action Item) – Sherri Reusche

OLD BUSINESS

- No agenda items

FUTURE ITEMS (Informational & Discussion Item)

18. Staci Johnston Evaluation March 2023 Organizational Standard 7.4, 7.6 (Information Only) – Sherri Reusche

**19. Next CMCAA Regular Board of Directors Meeting March 29, 2023
3:00 PM to 5:00 PM –**

20. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the CMCAA Executive Director
(209) 754-6054



Executive Director Report – Staci Johnston
Date Period: July 2022 – December 2022

Mission

CMCAA will improve the lives of our low-income residents by developing and supporting community resources that promote health, safety, and economic self-sufficiency for our mountain communities.

NEWS AND UPDATES

☑ Personnel: Organizational Standard 7.9

- Staci Johnston – CSBG Funding Task Force (Rural Representation)
- Staci Johnston - California Welfare Directors Association(CWDA) Annual Conference – October 2022
- Staci Johnston – CalCAPA ACT Committee
- Staci Johnston – Presenter at the 2022 CalCAPA Annual Conference; ‘Power of Partnerships’
- Staci Johnston – Cornell University
 - Diversity & Inclusion – November 2022
 - Increasing Engagement – November/December 2022
 - Counteracting Unconscious Bias – December 2022

State of the Agency Update: Organizational Standard 8.4

- CMCAA Board vacancies filled
- CMCAA – Moving office location Jan. 1, 2023
- CSD LIHEAP Communication David Scribner– Calaveras County
- CSD Agency Spotlight – CMCAA Highlighted for ‘You Matter’ Backpack Project
- CSD Community Needs Assessment (CNA) – CMCAA highlighted as a great model for other, rural/public CAA’s to mirror.

CMCAA Development and Trainings for Staff, Board Members and Community Partners:

Organizational Standard 7.9

- **National Community Action Partnership (NCAP) Pre-Conference – Aug 2022**
 - **WIPFLI** – Internal Control/Contract Oversight Training (Staci Johnston & Loren Scrimager)
- **National Community Action Partnership Annual Conference - August 2022**
 - Staci Johnston
 - Sherri Reusce
 - Tara Schiff
 - Loren Scrimager (Fiscal)

- **CalCAPA 2022 Annual Conference** – October 2022
 - Staci Johnston
 - Sherri Reusche
 - Rhonda McDonald
 - Kyrié Byker (Contracts/Compliance)
- **Cornell University**
 - Diversity & Inclusion – November 2022
 - Increasing Engagement – November/December 2022
 - Counteracting Unconscious Bias – December 2022

☒ **Forecast or Looking Ahead:** Organizational Standard 2.2

- 2023-2025 Strategic Plan Implementation
- 2024-2025 Community Needs Assessment (CAN) Jan. 2023 - May 2023
 - California Community Economic Development Association (CCEDA)
- 2024-2025 Community Action Plan (CAP)
 - Lucy Hernandez
- JPA Revision
- Bylaw Revision
- LIHEAP/Weatherization

☒ **Programs and Engagement:** Organizational Standard 1.1, 2.1, 2.2, 2.3, 5.9, 6.1, 7.9

- **Operation Comfort & Care Program** – Calaveras/Mariposa
As a direct response to the 2020 Covid-19 Pandemic, Operation Comfort & Care provides non-food essential supplies to those impacted. CMCAA serves low-income and vulnerable individuals, seniors, homeless, veterans, families and youth through a variety of community partnerships.
- **Calaveras County Housing** – Housing Services Support/Technical Assistance
- **Mariposa County Child Care Task Force** – Serve in partnership with community leaders/organizations to bring solutions that address the lack of childcare in our rural communities.
- **Mariposa County HHSA** – Disaster Response Housing/Support
- **Calaveras County Cooling Centers**- Provide support/supplies/staffing
- **Mariposa County Local Assistance Center**- Provide support/supplies/staffing
- **2022 CalCAPA Annual Conference** – Staci Johnston Power of Partnerships (Break-Out Session Presenter)
- **Calaveras County Office of Emergency Services** – Create COAD in partnership with Red Cross and Calaveras County Chamber of Commerce. Strengthen the response to disasters in Calaveras County.
- **Calaveras County Chamber of Commerce** – Lunch & Learn
 - How to Open Your Business
 - How to Market Your Business

BUDGET AND FUNDING

☒ **CSD notices, communication or requests:**

- CSD Quarterly Coordination Meeting
- CSBG Annual Report Webinar
- 2024/2025 CAN/CAP
- 2023 Contract Webinar
- CSD CARES Expenditure Data – CMCAA Fully Expended
- CSBG Notice of Acceptance - Funding Task Force Recommendation for 2023 Allocation

- 2022 CSBG Funding Task Force Letter of Appreciation

☒ **Any strategic planning goals or CAP planning priorities that align with budget or funding opportunities.** Organizational Standard 6.5

❖ **GOAL 1: Capacity Building**

Improve the lives of our low-income population by increasing internal capacity to sustain, develop, and promote programs, services, and initiatives

- ❖ Increase internal agency capacity through technology, staffing, and software
- ❖ Build capacity within sub-contractors to deliver effective services through training, data collection, reporting, and collaboration among local partners
- ❖ Develop board capacity through training and involvement in building community partnerships
- ❖ Fully-engaged and participating board members
- ❖ Technical assistance to support staff and board governance to maximize compliance
- ❖ Evaluate the performance of sub-contractors and outcomes based on CSD requirements

❖ **GOAL 3: Funding Sustainability**

Improve the lives of our low-income population through effective administration, leveraging of resources and sustainable funding

- ❖ Increase funding through research and partnerships
- ❖ Encourage and remain fiscally sustainable for administrative, operations and program(s) delivery
- ❖ Leverage funding to better serve the community
- ❖ Identify discretionary funding for agency capacity building
- ❖ Seek non-traditional funding sources and adding efforts with county-wide partners

❖ **2022/2023 CAP Plan Priorities: Housing is identified as one of the greatest unmet need in both Calaveras and Mariposa Counties.**

- ❖ Following a strategic approach in alignment with the CMCAA Strategic Plan and CAP Plan priorities, the agency during 2022 focused on funding Housing as the primary service to offer in both counties.
- ❖ In 2020, 2021 and 2022, CMCAA funded housing staff in both counties. By utilizing existing Housing Staff in both counties to build housing capacity and supporting staff under CSBG. Staff time is now leveraged with additional/other housing funding sources to increase housing programs. Both counties are now leveraging multiple programs/resources to reduce homelessness or at risk of becoming homelessness.
- ❖ Housing staff receive CAA/CSBG trainings to ensure reporting & outcomes are met. The target population is at-risk or homeless populations in addition to landlords being engaged in the community. In addition to regular CSBG supported activities, CMCAA provided support to the CSBG CARES Rental & Mortgage Assistance Program in both counties in an effort to help those who have been impacted by Covid.

CURRENT FUNDING AND FUNDING AWARDS

☒ **Current Grant(s):** Organizational Standard 8.7

- 22F-5006 CSBG Contract \$271,324 (Jan 2022 – May 2023)
- 22F-5006 CSBG Discretionary Contract \$31,000 (June 2022 – May 2023)
- 23F-4006 CSBG Contract \$293,704 (Jan 2023- May 2024)

FISCAL ANALYSIS

☒ Fiscal assessment to-date: Organizational Standard 8.7

- 20F-3645 CSBG CARES Contract – Fully Expended
- 22F-5006 CSBG Contract – 55.74%
- 22F-5006 CSBG Discretionary – 31.60%
- 23F-4006 CSBG Contract – 0%

COLLABORATIVES, TRAININGS AND MEETINGS

☒ Provide collaboratives, trainings attended and meetings attended that impact CAA scope-of-work
 Organizational Standard 2.1, 2.2, 2.3,

- **CalCAPA** – Annual Conference and Training Committee (ACT)
- **Area 12 Agency on Aging** – Meeting with ED, Kristin Millhoff, to discuss opportunities for future partnerships/collaborations
- **Calaveras County HHSA Re-Imagination** – Active participation in Agency planning
- **Calaveras County HHSA Monday Morning Huddle** – Active participation in Agency planning, fiscal updates, program updates/needs.
- **CMCAA Board** Member/HHSA Meetings (Calaveras/Mariposa)
- **CMCAA Website/IT Meeting** – Meeting (Tara Schiff, Staci Johnston, Kelly Stefanick) to discuss proposed changes/support for CMCAA
- **Calaveras County Housing Stability Partnership** - Creation of Housing Resource Partnership, UC Davis Community Engagement Project. (Ongoing)
- **Calaveras County HHSA** – Strength Based Leadership
- **CSD Quarterly Meeting** – Meeting to receive important information from CSD, Association Reports, Monitoring Updates, Director's Report, and other valuable information within the CAA Network (Calaveras/Mariposa)
- **CSBG Funding Task Force** - 2022 CSBG Funding Task Force will provide input as CSD works to update CSBG allocation formulas per updated U.S. Census data
- **Calaveras County Child Care** – Meeting with childcare providers, professionals, and organizations who can work collaboratively to identify solutions to the dire need of childcare services in Calaveras County.
- **Calaveras County Pregnancy Center** – Establish partnership, learn about the needs facing low-income, homeless women who need care/support.
- **CAPLAW** – Meeting to provide guidance on CMCAA JPA revision.
- **Operation Comfort & Care**- Meeting with local Faith based organizations, community organizations, grocery stores, etc. to assist with program/supply distribution. (Calaveras/Mariposa)
- **Lucy Hernandez Consulting:** Ongoing CMCAA Administrative and Program support in order to execute and remain compliant with all CSBG contracts, CARES contracts, Organizational Standards, reporting requirements. (Calaveras/Mariposa)
- **Central Sierra Continuum of Care (CSCoC):** Continued participation as board member and committee member (Calaveras/Mariposa)
- **LIHEAP/Weatherization** – Continued discussion/planning on serving Calaveras County
- **Calaveras County Cooling Center(s)**- Provide support via supplies/staffing during times of emergency



Board of Directors Regular Meeting Minutes
September 19, 2022 | 3:00PM – 5:00PM

Join Zoom Meeting

<https://us06web.zoom.us/j/85403727116?pwd=bFNBM1pPMTJHbldkQldZSigzYnprdz09>

1. Call to Order and Roll Call of Board Members Organizational Standard 5.5 – 3:01pm Sherri Reusche

Members Present: Sherri Reusche, Kathi Toepel, Rosemarie Smallcombe, Wayne Forsythe, Jeanetta Phillips, Tara Schiff, Amanda Folendorf, Ben Stopper, Dave Thoeny

Members Not Present: Teresa Johnson

Staff Present: Staci Johnston, Loren Skrimager

Consultant: Lucy Hernandez

Partners: Baljit Hundai Mariposa County HHSA

2. Community Action Promise – (Pledge) Jeanetta Phillips

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

3. Approval of Agenda (Action Item) – Motion to approve by Rosemarie Smallcombe, Seconded by Tara Schiff. All Ayes, Motion Passed

4. Public Matters Not on the Agenda-(Discussion Only) No Public Comment

NEW BUSINESS

5. Approval of CMCAA Board Meeting Minutes (Action Item) – Motion to approve by Kathi Toepel, Seconded by Jeanetta Phillips. 9 Ayes, 1 Abstain (Wayne Forsythe as he was not on the Board at the time of these meetings)

- **February 2022 – Regular Board Meeting**
- **April 2022 – Special Board Meeting**

6. CMCAA Fiscal Report: Loren Skrimager presented Fiscal Reports and updated that CARES and 2021 CSBG Contracts are fully expended.

CMCAA Finance Committee: Sherri Reusche

Fiscal Report-Organizational Standard 8.7 (Action Item) – Motion to approve Fiscal Reports by Rosemarie Smallcombe, Seconded by Wayne Forsythe. All Ayes, 1 Abstain (Kathi Toepel)

- CARES 20F-3645
- CARES 20F-3645 Discretionary
- CSBG 21F-4006

- CSBG 21F-4407 Discretionary
- CSBG 22F-5006 Regular

July Finance Committee Meeting Minutes – Sherri Reusche attended the Finance Committee Meeting and reviewed all fiscal reports. She was the only member present.

7. CSBG Grant Compliance Organizational Standard 3.1, 4.2, 9.3 (Information Only) –

Staci Johnston/Lucy Hernandez provided an in depth overview of the following items.

- Calaveras County Single Audit 2021- Provided as *Calaveras County Single Audit posted on county website 8/3/2022* <https://auditor.calaverasgov.us/Reports> Rosemarie expressed concerns about the Single Audit and the findings identified. Loren Skrimager, Lucy Hernandez and Staci Johnston clarified the findings were not related specifically to CMCAA(CSBG Contracts). The Single Audit is an audit for the entire County of Calaveras and all the programs held within the county.
- 2021 CSD Single Audit Review/Audit – All areas of concern from CSD have been and will be addressed in the next Single Audit. CSBG Contracts will be audited in their entirety to include any contract extension period beyond the county's normal fiscal cycle.
- 2022 CSD Monitoring Review/Audit May 17th & May 19th – CMCAA received a clear review with acknowledgment that we are working to fill the 2 vacant LI Board positions.
- 2021 Annual Report 6/30/22 – Lucy reported the submission of both reports
 - 2021 CSBG Annual Report -
 - 2021 CSBG CARES Annual Report -
- 2022 Organizational Standards – Report of 2022 Submission and receiving a score of 100%

8. CMCAA Task Force Report- Organizational Standard 5.9 (Information Only)

- **CSBG Task Force**
 - **Operation Comfort & CARE Organizational Standard 2.1 (Information Only)** – Staci Johnston
- **Marketing Task Force (Information Only)** - Tara Schiff reported we will be meeting to work on the CMCAA Website with Calaveras County IT and the desire to have a website presence in Mariposa County – We will be changing this task force to the Community Outreach Task Force moving forward.
- **Bylaw/JPA Task Force (Information Only)** – Staci Johnston reported the JPA revision is in its final phase and will review with Kyrié Byker this week to go over before bringing to the JPA Task Force for review. Next steps will be to bring back to the CMCAA Board for adoption and move to Calaveras County and Mariposa County BOS for approval. Goal for final approval before December 2022.

9. 3-Year CMCAA Strategic Plan Adoption of Strategic Plan Goals, and Mission & Vision Statement- Organizational Standard 6.1, 6.2, 6.3, 7.9 (Action Item) – Lucy Hernandez

Mission/Vision Statement – Ben Stopper Motioned to approve with edits, Kathi Toepel Seconded. All Ayes; Motion Passed.

Strategic Plan Goals – Dave Thoeny Motioned to approve, Wayne Forsythe Seconded. All Ayes, 1 Abstain (Kathi Toepel); Motion Passed

10. Executive Director's Report – (Information Only) Staci Johnston

11. CMCAA Board Vacancies Organizational Standard 5.1 (Action Item) – Staci Johnston presented three Letters of Interest from the LI Sector. Rosemarie Smallcombe Motioned to approve Rhonda McDonald for Calaveras County and Patricia Guzman for Mariposa County, Tara Schiff Seconded. All Ayes; Motion Passed.

12. CMCAA Board Member Roster (Action Item) – Staci Johnston presented the CMCAA Roster with the addition of Wayne Forsythe, Patricia Guzman and Rhonda McDonald as new CMCAA Board Members. Rosemarie Smallcombe Motioned to approve, Kathi Toepel Seconded. All Ayes; Motion Passed.

13. Calaveras County LIHEAP/Weatherization (Information Only) – Sherri Reusche reported a meeting with Cori Allen, Amy Woodward, Staci Johnston and Lucy Hernandez to discuss LIHEAP/Weatherization services in Calaveras County. Ben Stopper and Amanda Folendorf will reach out to Cori Allen and Auditor in an effort to gather information about the contract/agreement between Calaveras County and ATCAA.

14. 2022 Annual Training/Conference (Information Only) – Staci Johnston

- **NCAP New York**, Staci Johnston, Sherri Reusche(Chair), Tara Schiff (Vice Chair/Low Income Rep) reflected on the conference -
- **California Welfare Director's Association** – Staci Johnston will attend in October
- **CalCAPA – November 1st – 5th, San Diego**, Staci Johnston, Sherri Reusche, Toni LaFazia, and new Mariposa County Board Member Patricia Guzman if able to attend.

15. Community Needs Assessment and Community Action Plan (CAP) 2024/25 (Information Only) Organizational Standard 2.1,2.2 Lucy Hernandez informed the board that we will begin outreach in October.

16. Results Oriented Management Agency (ROMA) (Information Only)- Staci Johnston/Lucy Hernandez

17. CSBG 22F-5006 Discretionary Contract – \$31,000 (Information Only) – Staci Johnston
Disaster Response/Resilience, Capacity Building/Training, Software/Database
Strengthfinder Training and, Strengths Based Leadership Training – Community/County Partners

18. 2023 CSBG Contract (Information Only) – Staci Johnston reported her representation on the CSD/CSBG Task Force to represent rural communities

OLD BUSINESS

- No agenda items

FUTURE ITEMS (Informational & Discussion Item) –

- *Ben Stopper requested that we bring back the resolution to Authorize the CMCAA Board to extend Assembly Bill(AB)361 allowing for virtual meetings due to local health and safety protocols to allow business to continue in a safe manner.*
- *Ben Stopper inquired about an employee evaluation for Staci Johnston; Sherri Reusche stated the evaluation is done on an annual basis and recalled being done in the Spring of 2022. Staci's evaluation will be conducted prior to March 2023 meeting.*

19. Next CMCAA Regular Board of Directors Meeting In-Person: Staci Johnston will send a doodle poll to determine the next meeting. Meeting will be held at the MLJT site in Sonora.

20. Adjournment: 5:16

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the CMCAA Executive Director
(209) 754-6054

CMCAA 20F-3645 CSBG Fiscal Committee Report - 12/5/2022

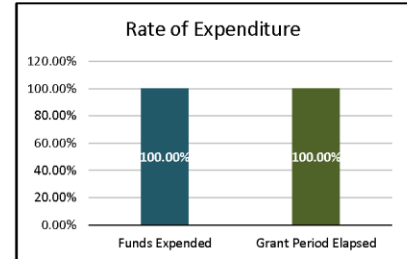
Administrative Costs

	Budget	YTD Expenses	Remainder	% Expended
Operating Expenses	\$0.00	\$0.00	\$0.00	#DIV/0!
Subtotal	\$0.00	\$0.00	\$0.00	#DIV/0!

Program Costs

	Budget	YTD Expenses	Remainder	% Expended
Salary & Wages	\$5,251.00	\$5,250.90	\$0.10	0.00%
Fringe Benefits	\$8,249.00	\$8,249.00	\$0.00	0.00%
Operating Expenses	\$230,783.00	\$230,783.00	\$0.00	100.00%
Equipment	\$5,000.00	\$5,000.00	\$0.00	100.00%
Subcontractor/Consultant Services	\$115,075.00	\$115,075.10	(\$0.10)	100.00%
Subtotal	\$364,358.00	\$364,358.00	\$0.00	100.00%

Total	\$364,358.00	\$364,358.00	\$0.00	100.00%
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Grant Period 3/27/2020 - 8/31/2022

100.00% Grant Period Elapsed

Subcontractor/Consultant	Budget
Mariposa County - Senior Center Soft.	\$13,292
Lucy Hernandez	\$36,196
UC Davis	\$25,804
Mariposa County - Mortgage Asst.	\$31,783
Z Staven (Gold Country Creative)	\$8,000
Total Budget:	\$115,075

CMCAA 22F-5006 CSBG Fiscal Committee Report - 12/05/2022

Administrative Costs

	Budget	YTD Expenses	Remainder	% Expended
Salaries & Wages	\$3,477.00	\$1,897.20	\$1,579.80	54.56%
Fringe Benefits	\$1,401.00	\$651.05	\$749.95	46.47%
Operating Expenses	\$10,825.00	\$9,801.13	\$1,023.87	90.54%
Out-of State Travel	\$0.00	\$0.00	\$0.00	0.00%
Contract/Consultant Services	\$1,500.00	\$0.00	\$1,500.00	0.00%
Other Costs	\$7,500.00	\$0.00	\$7,500.00	0.00%
Subtotal	\$24,703.00	\$12,349.38	\$12,353.62	49.99%

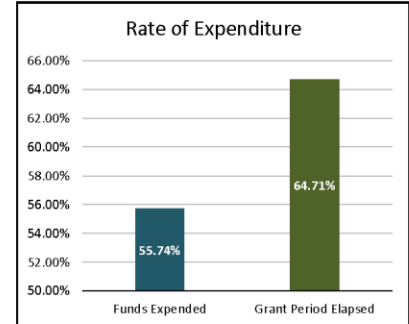
Program Costs

	Budget	YTD Expenses	Remainder	% Expended
Salary & Wages	\$103,898.00	\$69,691.28	\$34,206.72	67.08%
Fringe Benefits	\$37,723.00	\$19,052.24	\$18,670.76	50.51%
Operating Expenses	\$30,000.00	\$16,016.83	\$13,983.17	53.39%
Out-Of State Travel	\$20,000.00	\$16,069.99	\$3,930.01	0.00%
Subcontractor/Consultant Services	\$57,740.00	\$19,586.00	\$38,154.00	33.92%
Other Costs	\$0.00	\$0.00	\$0.00	0.00%
Subtotal	\$249,361.00	\$140,416.34	\$108,944.66	56.31%

Total	\$274,064.00	\$152,765.72	\$121,298.28	55.74%	Funds Expended
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Grant Period 01/01/2022 - 5/31/2022

64.71% Grant Period Elapsed

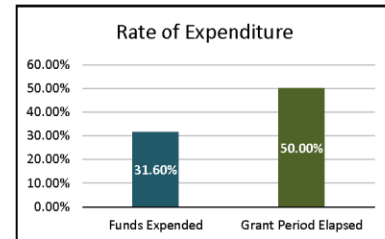


Subcontractor/Consultant	Budget
County Counsel	\$1,500
Housing Consultant	\$10,000
Mariposa County	\$30,000
Lucy Hernandez	\$17,740
Total Budget:	\$59,240

CMCAA 22F-5006 Discretionary CSBG Fiscal Committee Report - 12/05/2022

Program Costs

	Budget	YTD Expenses	Remainder	% Expended
Salary & Wages	-	-		
Fringe Benefits	-	-		
Operating Expenses	20,000.00	-	\$20,000.00	0.00%
Out-Of State Travel	-	-		
Subcontractor/Consultant Services	11,000.00	9,794.45	\$1,205.55	89.04%
Other Costs	-	-		
Subtotal	\$31,000.00	\$9,794.45	\$21,205.55	31.60%



Total	\$31,000.00	\$9,794.45	\$21,205.55	31.60%	Funds Expended
Grant Period 06/01/2022 - 5/31/2023					50.00% Grant Period Elapsed

Subcontractor/Consultant	Budget
Lucy Hernandez	\$11,000
Total Budget:	\$11,000

CALAVERAS-MARIPOSA COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS RESOLUTION NUMBER 2023-1
December 15, 2022

Resolution authorizing Executive Director to execute, administer and manage:

- 1. Agreement 23F-4006 with the State of California Department of Community Services and Development (CSD) for Community Services Block Grant (CSBG) funds in the amount of \$293,704 for the period of January 1, 2023 through May 31, 2024; and**
- 2. Subsequent amendments to Agreement 23F-4006.**

WHEREAS, the State of California Department of Community Services and Development (CSD) is the recipient of Community Services Block Grant (CSBG) funding from the Federal Government; and

WHEREAS, CSD has offered Community Services Block Grant (CSBG) Agreement 23F-4006 for the period of January 1, 2023 through May 31, 2024 in the amount of \$293,704 to the Calaveras Mariposa Community Action Agency (CMCAA); and

WHEREAS, CMCAA accepts Agreement 23F-4006 from CSD for the CSBG, and certifies that all uses of funds will be in compliance with CSD and CSBG regulations, guidelines, and contract provisions; and

WHEREAS, the Board of Directors is delegating full authority to the Executive Director to sign all necessary documents required to execute the agreement, in order to complete the contract and any amendments thereto; and in the Executive Directors absence, the Board Chairperson or the Vice Chairperson may sign any necessary documents.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of Calaveras Mariposa Community Action Agency hereby authorizes its Executive Director, the Chairperson, or Vice- Chairperson to apply for and enter into a CSD CSBG Agreement, including any amendments thereto, as well as any subcontracts approved by the Board related to said Agreement.

ON A MOTION by _____ seconded by _____ the foregoing resolution was duly passed and adopted by the Board of Directors of the Calaveras Mariposa Community Action Agency this 15th day of December, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAINED:

Sherri Reusche
Chair



Board of Directors

Meeting Schedule

2023

March 29, 2023	Virtual Meeting (Mariposa HHSA/CMCAA Office)
June 21, 2023	In-Person Meeting (Location TBD)
September 28, 2023	Virtual Meeting (Mariposa HHSA/CMCAA Office)
December 13, 2023	In-Person Meeting (Location TBD)

****Special Meetings will be held as needed**

For additional information, please contact:
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Persons needing accessibility assistance please contact CMCAA at (209) 754-6054 at least 24 hours in advance so arrangements may be made.