



**Board of Directors Regular Meeting Agenda
September 29th, 2021 | 3:00PM – 5:00PM**

Attachment A

Join Zoom Meeting

<https://us06web.zoom.us/j/89154076597?pwd=d2d0OFBFSnJrN2JtNmZSMVNLUFxUT09>

Meeting ID: 891 5407 6597

Passcode: 794269

One tap mobile

+16699006833,,89154076597#,,,,*794269# US (San Jose)

+13462487799,,89154076597#,,,,*794269# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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On March 18, 2020, Governor Gavin Newsom issued Executive Order N-29-20 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which includes a waiver of Brown Act provisions requiring physical presence of the Board of or the public in light of the COVID-19 pandemic.

The County of Calaveras hereby provides notice that as a result of the declared federal, state, and local health emergencies, and in light of the Governor's order, **this CMCAA Board meeting will not be physically open to the public**. You may observe the meeting and address the Board via email or telephonically as dictated below. Consistent with the Executive Order, Board members may elect to attend the meeting telephonically and to participate in the meeting to the same extent as if they were physically present.

Based on guidance from the California Governor's Office and Department of Public Health, as well as the County Health Officer, in order to minimize the potential spread of the COVID-19 virus, please do the following:

If you wish to make a public comment, submit your comment via email to the Executive Director @ sjohnston@co.calaveras.ca.us no later than 4:00pm on the Friday prior to the Board meeting. Please clearly indicate which agenda item number your comment pertains to, or if it is a general public comment. Comments are limited to 300 words or fewer. If your comment meets the foregoing criteria, it will be read into the record during the meeting.

Alternatively, you may comment by calling (209) 754-6054 and relaying your message to the Executive Director or by leaving a voicemail of no more than 300 words no later than 4:00 pm on the Friday prior to the Board meeting. You must specify which item your comment pertains to or if it is for general public comment. The Executive Director will then read it into the record during the **Regular Meeting September 29th, 2021 @ 3pm**.

1. **Call to Order and Roll Call of Board Members Organizational Standard 5.5 - (Board Chair)**
2. **Community Action Promise – (Pledge)**
Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.
3. **Approval of Agenda (Action Item) - Attachment A**
 - a. Any and all off-agenda items must be approved by the Board of Directors (Pursuant to Government Code 54954.2).
4. **Public Matters Not on the Agenda-(Discussion Only)**
 - b. Discussion items only. No action to be taken. Any person may address the Board of Directors at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board of Directors meeting. Please note: There is a five (5) minute limit per topic. Any and all off-agenda items must be approved by the Board of Directors (pursuant to Government Code 54954.2).

NEW BUSINESS

5. **Approval of June 30th, 2021 Board Meeting Minutes (Action Item) - Attachment B**
6. **Fiscal Report-Organizational Standard 8.7 (Action Item) – Staci Johnston Attachment C**
 - CARES 20F-3645
 - CARES 20F-3645 Discretionary
 - CSBG 21F-4006
 - CSBG 21F-4407 Discretionary
7. **CSBG Grant Compliance Organizational Standard 3.1, 4.2, 9.3 (Information Only) – Staci Johnston/Lucy Hernandez**
 - 2022-2023 CAP Submission/Certification Attachment D
 - 2021 Organizational Standards – Submitted and Accepted Attachment E
 - 2020 CSD Annual Report – Close Out Letter 20F-3006 (Jan 2020-May 31,2021) Attachment F
 - 2021 CSD Desk Review – CSD requested copy of CMCAA Subcontractor Monitoring Policy. Lucy Hernandez submitted to CSD. We are still in the Desk Review process and will update the CMCAA Board once completed.
 - 2020 CSD Agency Feedback Letter/Factsheet Attachment G
8. **CMCAA Task Force Report- Organizational Standard 5.9 (Information Only) Attachment H**
 - **CSBG Task Force:**
 - **Operation Comfort & CARE Organizational Standard 2.1 (Information Only) – Staci Johnston**
 - **Grace Fund (Information Only) Organizational Standard 2.2 – Staci Johnston**
 - **Marketing Task Force (Information Only) - Tara Schiff**
 - **Bylaw/JPA Task Force (Information Only) – Kathi Toepel**

9. **2022 CSBG 22F-5006 Board Resolution Organizational Standard 8.9 (Action Item) – Staci Johnston**
Attachment I
 - **CSBG 22F-5006 Planning Letter and Allocation (Information only) *Attachment J*– Staci Johnston**
2022 CSBG 22F-5006 CMCAA Contract Allocation - \$267,779
10. **Executive Director’s Report – (Information Only) Staci Johnston** *Attachment K*
11. **Board Governance & Ethics Training- Mandatory Organizational Standard 5.8, 7.9 (Information Only) – Staci Johnston/Lucy Hernandez**
 - **November 2021 –**
12. **2022 Strategic Planning/Board Retreat - Organizational Standard 6.1, 6.2, 6.3, 7.9 (Information Only)– Staci Johnston/Lucy Hernandez**
 - **March 23rd-25th, 2022 – Monterey Plaza Hotel**
13. **CMCAA Rural Non-Profit Summit Organizational Standard 2.1, 2.2 (Information Only) – Staci Johnston**
14. **CMCAA Board Vacancies Organizational Standard 5.1 (Information Only) – Staci Johnston**
Attachment L
 - **Low-Income Sector (2)**

OLD BUSINESS

- No agenda items

FUTURE ITEMS (Informational & Discussion Item)

15. **Next CMCAA Regular Board of Directors meeting December 1st, 2021 (Virtual via zoom) - from 3:00 PM to 5:00 PM (in-person TBA)**
16. **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the CMCAA Executive Director (209) 754-6054
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