Calaveras-Mariposa Community Action Agency
Helping People. Changing Lives.

DRAFT Attachment A

Board of Directors Regular Meeting
September 19, 2022 | 3:00PM – 5:00PM

Join Zoom Meeting
https://us06web.zoom.us/j/85403727116?pwd=bFNBM1pPMTJHbldkQldZSjgzYnprdz09

Meeting ID: 854 0372 7116
Passcode: 501345
One tap mobile
+16694449171,,85403727116#,,,,*501345# US
+16699006833,,85403727116#,,,,*501345# US (San Jose)

Dial by your location
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 386 347 5053 US
+1 564 217 2000 US
+1 646 931 3860 US
Meeting ID: 854 0372 7116
Passcode: 501345
Find your local number: https://us06web.zoom.us/u/kbuFzdwlIV

1. **Call to Order and Roll Call of Board Members Organizational Standard 5.5 –** Sherri Reusche

2. **Community Action Promise – (Pledge)**
   Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

3. **Approval of Agenda (Action Item) -** *Attachment A*
   a. Any and all off-agenda items must be approved by the Board of Directors (Pursuant to Government Code 54954.2).

4. **Public Matters Not on the Agenda-(Discussion Only)**
   b. Discussion items only. No action to be taken. Any person may address the Board of Directors at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board of Directors meeting. Please note: There is a five (5) minute limit per topic. Any and all off-agenda items must be approved by the Board of Directors (pursuant to Government Code 54954.2).

NEW BUSINESS

5. **Approval of CMCAA Board Meeting Minutes (Action Item) –** Sherri Reusche
   - **February 2022 – Regular Board Meeting** *Attachment B*
   - **April 2022 – Special Board Meeting** *Attachment C*

6. **CMCAA Fiscal Report:**
   CMCAA Finance Committee: Sherri Reusche
   Fiscal Report-Organizational Standard 8.7 (Action Item) – Loren Skrimager *Attachment D (1-5)*
   - CARES 20F-3645 (1)
   - CARES 20F-3645 Discretionary (2)
   - CSBG 21F-4006 (3)
   - CSBG 21F-4407 Discretionary (4)
   - CSBG 22F-5006 Regular (5)

   July Finance Committee Meeting Minutes – *Attachment E*

7. **CSBG Grant Compliance Organizational Standard 3.1, 4.2, 9.3 (Information Only) –**
   Staci Johnston/Lucy Hernandez
   - Calaveras County Single Audit 2021- Provided as *Attachment F Calaveras County Single Audit posted on county website 8/3/2022* https://auditor.calaverasgov.us/Reports
   - 2021 CSD Single Audit Review/Audit – *Attachment G*
   - 2022 CSD Monitoring Review/Audit May 17th & May 19th – *Attachment H*
   - 2021 Annual Report 6/30/22 –
     - 2021 CSBG Annual Report - *Attachment I*
     - 2021 CSBG CARES Annual Report - *Attachment J*
   - 2022 Organizational Standards – Report of 2022 Submission

8. **CMCAA Task Force Report- Organizational Standard 5.9 (Information Only)**
   - **CSBG Task Force**
     - **Operation Comfort & CARE Organizational Standard 2.1 (Information Only)** – Staci Johnston
   - **Marketing Task Force (Information Only)** - Tara Schiff
   - **Bylaw/JPA Task Force (Information Only)** – Staci Johnston

9. **3-Year CMCAA Strategic Plan Adoption of Strategic Plan Goals, and Mission & Vision Statement- Organizational Standard 6.1, 6.2, 6.3, 7.9 (Action Item) –** Lucy Hernandez
   - Results from CMCAA Strategic Planning Board Survey

10. **Executive Director's Report – (Information Only)** Staci Johnston *Attachment K*

11. **CMCAA Board Vacancies Organizational Standard 5.1 (Action Item) –** Staci Johnston
    Attachment L(1-3)

- *Due to the impact of COVID-19, CSD acknowledges the increased difficulty experienced by agencies attempting to recruit board /council members during the pandemic. Board vacancies occurring during the period from March 2020 through December 2022, will be documented in this report but no new corrective action designation (Observation or Finding) will be assigned. Agencies will be required to submit updates as detailed in the corrective action section below. Starting with the 2023 monitoring session, CSD will return to the regular board/council vacancy monitoring practices. To the extent possible, CSD encourages agencies to engage in recruitment activities to fill vacancies during this period.
- **Low-Income Sector (2) – Calaveras, Mariposa**

12. **CMCAA Board Member Roster (Action Item) –** Staci Johnston *Attachment M*
    - **Mariposa County Board of Supervisors Representative Wayne Forsythe**

13. **Calaveras County LIHEAP/Weatherization (Information Only) –** Sherri Reusche
    Meeting with Amy Woodward, Mariposa County Housing Specialist, Cori Allen Calaveras County HHSA Director, Staci Johnston, Lucy Hernandez CMCAA Consultant and Sherri Reusche Board Chair to discuss next steps in LIHEAP/Weatherization for Calaveras County.

14. **2022 Annual Training/Conference (Information Only) –** Staci Johnston
    - **NCAP New York**, Staci Johnston, Loren Skrimager, Sherri Reusche(Chair), Tara Schiff (Vice Chair/Low Income Rep)
    - **California Welfare Director's Association –** Staci Johnston
    - **CalCAPA – November 1st – 5th, San Diego,** Staci Johnston, Sherri Reusche, Toni LaFazia, (MC**)**

15. **Community Needs Assessment and Community Action Plan (CAP) 2024/25 (Information Only) Organizational Standard 2.1,2.2** Staci Johnston

16. **Results Oriented Management Agency (ROMA) (Information Only)-** Staci Johnston/Lucy Hernandez

17. **CSBG 22F-5006 Discretionary Contract – $31,000 (Information Only) –** Staci Johnston
    Disaster Response/Resilience, Capacity Building/Training, Software/Database
    Strengthsfinder Training and, Strengths Based Leadership Training – Community/County Partners

18. **2023 CSBG Contract (Information Only) –** Staci Johnston
    - **CSBG Funding Task Force – Rural Representation**

OLD BUSINESS

- No agenda items

FUTURE ITEMS (Informational & Discussion Item)

19. **Next CMCAA Regular Board of Directors Meeting In-Person: TBD**

20. **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the CMCAA Executive Director (209) 754-6054