



# Mariposa County Department of Public Works

Roads – Parks & Recreation – Facilities - Airport  
Engineering – Surveying – Transportation – Utility Operations  
Fleet Maintenance – Solid Waste - Cemeteries

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*Team, Service, Stewardship*

## AIRPORT ADVISORY COMMITTEE MINUTES September 8, 2021

**NO QUORUM**

**Members Present** Ruth Sellers, Rick Leinheuser, Pat Skogen

**BOS Liaisons Present:** Miles Menetrey

**County Staff Present:** Gary Brown

**Guest:** Gary Friesen, Wendy Brown, Tony Borreson

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**1. Call to order and Introductions: 3:06 pm**

**2. Public Comment: None**

**3. Approval of Minutes: For July - None, no quorum**

**4. Discussion & Action Items:**

a. Discussion of Board of Supervisors meeting on August 17, 2021 regarding Discussion and Direction to Clarify the AAC purpose. Rick the Airport Manager is the Operator of the Airport. AAC The Clerk of the Board speaks of past resignations from the committee. Ruth Sellers wants to know who put this on BOS Agenda. Ruth Sellers wants to clarify that this was not directed at her personally. Ruth Sellers emailed Rene La Roche who is the Clerk of the Board regarding the item and questioned who and why was it decided to bring item to the BOS. Miles mentions the contention between the PW Director and the committee in past years. Rick Leinheuser attended the BOS meeting. Operations of the airport, need clarity between the Master Plan and Operations. This BOS Meeting was for Discussion and suggestions only. Tony brings up that the most recent consultant advised PW not to give up managing the airport which would have the overall decision making of the airport. There will be clarification on the new contract which includes the financial part of the operation that Tony Borreson has been discussing with the Interim Public Works Director Shannon Hansen. Tony Borreson wants to know who will pay for utilities. The new

contract is currently being negotiated. The item was discussion and direction only and will go back to the BOS for approval after details are examined.

b. Discussion of the BOS meeting August 17, 2021 regarding Discussion and Direction on the Development of a New Policy Specifying Guidelines for all Country Committees, Commissions and Boards. It spoke of sunset rules of committees and activities.

c. Plan to present AAC Meeting Report to BOS after each meeting. Supervisor Menetrey suggests the committee speak during Public Comment or the Department head report. Ruth Sellers doesn't see the point of reporting meeting up to supervisors after each committee meeting. Tony Borreson suggests an Annual or Semi-Annual report from the committee to the BOS.

## **5. Reports & Updates:**

a. Safety. Tony Borreson has no new safety issues to report but speaks of the oil issues for disposal. Tony Borreson located a vendor to take the oil. Supervisor Menetrey offers to call ESJPA which is part of RCRC to ask them to put pressure for a solution for recycling oil which is hazardous wasted due to led content. Ruth Sellers asks about AWOS system, Tony states the system is functional at this time.

b. Public Works Update. County Engineer Gary Brown reports that there is Covid 19 grant that will pay for the of cost of an agreement to have a software company that will update weather conditions every 20 minutes. The AWOS system can't be replaced for at least 2 years. Gary Brown reports that crack seal at the hangars are in need of repair more that he realized after doing an inspection of the hangar area. To receive a Federal Funding Grant or Covid-19 Grant the application needs to be done correctly. Crack sealing funding is an issue. Drainage is an issue at the airport due to possible underground springs. Runway crack seal will go to the BOS for the purpose of going out to bid for qualifications to design the repair of runway cracks. These repairs will be up to \$200,000 and will hopefully be completed by the end of next summer. Signage and lighting at the airport will need to be updated. Gary Brown talks of the Roads Department to update the signage and charge the airport for those updates. The lighting is much more difficult to accomplish the updates. An RFQ will need to be put out. Gary Brown did research found another Master Plan by Mead Hunt. That Master Plan had hangars all over the airport, Gary Brown doesn't agree with some of the location suggested especially near the taxiway and would like to do a new airport Layout Plan.

## **6.**

a. **Next Meeting October 13, 2021**

b. Future Agenda Items

## **7. Meeting Adjournment: 4:35 pm**

Note: July 21 & August 11 minutes will need to be approved at December meeting