



Mariposa County

The Planning Department
<http://www.mariposacounty.org/>



JEANETTA PHILLIPS
JACOB HAWLEY
KATHLEEN LEAVITT
LETHA GOGER
JAZZMYN GEGERE
CLAY RIVER

CHAIR
VICE-CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER

HISTORIC SITES AND RECORDS PRESERVATION COMMISSION ACTION SUMMARY MINUTES AUGUST 14, 2023

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Phillips at 10:03 a.m.

Present: Jeanetta Phillips, Jazzmyn Gegere, Jacob Hawley, Letha Goger, Clay River, Kathleen Leavitt (arrived @ 10:06 a.m.)

Excused: None

Staff: Polina Pivak, Steve Engfer, Hannah Harrison

Guest: Richard Westfall, Erica Wolfsen, Ben Goger, Cara Goger, etc.

2. Approval of Minutes

- a. Meeting of July 10, 2023

By a unanimous vote, the HSRPC approved the minutes of the July 10th, 2023, meeting with a motion by Hawley, and a second by Goger.

3. Public Comment on Non-Agenda Items

4. Review and Recommend for Action

- a. **Historic Design Review Application No. 2023-090:** Recommendation to the Planning Director on Exterior Modifications Located at 5041 Highway 140 (APN 013-182-002); Jennifer Kiser, applicant.

Pivak gave a presentation.

Engfer provided a correction to the recommended condition of approval in case a building permit is not required.

Goger made a motion stating that the Commission finds Historic Design Review Application No. 2023-090 in compliance with historic design review guidelines and recommends that the Planning Director move the application forward with the provision that prior to building permit issuance or commencing work that the Planning Director shall review the final plan set for compliance with the project as described in the application.

River seconded.

Leavitt stated that she is highly in favor of restoring the wood siding, but if that is not possible, she asked what the style of the stucco would look like. Pivak stated smooth-surface stucco, painted in the same color as the existing, would be the style.

Hawley asked whether restoration of the wood was truly possible.

Guest, Ben Goger, clarified that based on the inspection it seems possible, however it will not be known what the condition of the wood is until the vinyl is removed and work has begun.

Hawley asked whether the property owner prefers to restore the wood siding. Goger stated that the property owner would like to keep their options open, however is in favor of maintaining the historic integrity of the structure.

The motion was clarified.

Hawley made a friendly amendment to the original motion, stating that the Commission recommends and highly prefers restoration of the wood siding as the first choice option.

By a unanimous vote, the HSRPC approved the motion of Goger, amended by Hawley, and seconded by River, to recommend to the Planning Director that the application move forward with the project as presented with a preference towards restoration of the wood siding, and provision that the Planning Director review the final plan set prior to commencing work and return to the Commission with a project update

- b. **Historic Design Review Application No. 2023-097:** Recommendation to the Planning Director on New Signage and Exterior Modifications Located at 5038 Highway 140 (APN 013-181-016); Happy Goat Farm to Table, applicant.

Pivak gave a presentation.

Hawley made a motion for discussion, which was seconded by Leavitt.

Hawley asked if the new sign will be the same size as the existing Sugar Pine sign. Pivak was uncertain of the size of the Sugar Pine sign, but believes it to be larger than the proposed sign.

Hawley and Phillips asked for clarification regarding the type of material used for the sign. Pivak pointed out the different types of material for each sign feature.

Phillips expressed concern regarding the durability of the sign foam material. Hawley stated that a provision could be made for maintenance. Pivak and Engfer affirmed.

By a unanimous vote, the HSRPC approved a motion by Hawley, and a second by Leavitt, to recommend to the

Planning Director to approve the application as presented.

5. Discussion and Possible Action

- a. Discussion and Action to Adopt HSRPC Work Plan for Future Recommendation to the Board of Supervisors

Pivak introduced the item.

By the following vote, the HSRPC approved a motion by Leavitt, a second by Goger, to establish an ad-hoc committee to complete the edits to the work plan and return to the commission for discussion:

RESULT (5-1)

Aye: Phillips, Goger, Leavitt, Hawley, Gegere

No: River

Pivak clarified that 3 members are permitted on an ad-hoc committee. Engfer explained the process to establish an ad-hoc committee and role of the committee.

Hawley recommended that Leavitt and Phillips be appointed to the committee.

Leavitt offered someone else the position.

River recommended that Gegere be nominated to the committee.

By a unanimous vote, the HSRPC approved a motion by Leavitt, and a second by Hawley, to appoint Gegere, Goger, and Phillips to the ad-hoc committee.

Engfer directed staff to prepare bullet points from the discussion for ad-hoc committee consideration and tabled approval of the work plan.

River recommended that in Objective 1, Task 3 the word "consider" be changed to "include," Objective 2 be reinstated, and comply with Section 106.

i. Consider Potential Action to Establish Ad-Hoc Committee

- b. Review, Discuss, and Adopt Ad-Hoc Committee Edits to Gold Rush Design Review Guidelines

Pivak introduced the item. Pivak passed out an email from Goger with additional Gold Rush Design Review Guidelines.

By a unanimous vote, the HSPRC approved a motion by Leavitt, and a second by Hawley, to table the discussion and adoption of the ad-hoc committee edits to the Gold Rush Design Review Guidelines until the ad-hoc committee has had the opportunity to meet again and finalize the edits.

Goger recommended that the HSRPC obtain tribal consultation for the document. River affirmed. Pivak stated that review by the Southern Sierra Miwuk Nation would occur after HSRPC approval. Engfer outlined the approval process further: then the Guidelines would return to the HSRPC for review and be finally approved by the Board of Supervisors.

6. Informational Items

- a. Robert's Rules of Order

Pivak introduced the item.

Engfer provided a recommendation for a future walk-through of Robert's Rules.

The HSRPC directed staff to present a training on Robert's Rules.

- b. Advisory Council on Historic Preservation Climate Change and Historic Preservation Policy Statement

Pivak introduced the item. Letha provided background information on the item. River affirmed the importance of reviewing County historic preservation policy for compliance with the statement.

- c. Certified Local Government Program

Pivak introduced the item. Yellow highlight indicates items that might take more time to achieve, while pink highlight indicates items that could be relatively easy to achieve. Pivak explained the benefits of becoming a Certified Local Government.

Goger stated that the General Plan directs the County to consider the appropriateness of the Certified Local Government program. Phillip stated that the Mills Act would also be a valuable opportunity for funding for the County.

Item was tabled for future discussion.

- i. Consider Potential Action to Establish Ad-Hoc Committee

7. Future Agenda Items

The HSRPC directed staff to put Robert's Rules training and the Certified Local Government discussion on the next agenda.

8. Adjournment

There being no further business, the HSRPC unanimously approved the motion by Hawley and second by Phillips to adjourn the meeting at 11:38 a.m.

Respectfully submitted,

Polina Pivak, Planner II