



**Board of Directors Meeting Agenda
March 31, 2021 | 3:00PM – 5:00PM**

Attachment A

Join Zoom Meeting

<https://zoom.us/j/94411821054?pwd=L3FFeHVRbTNLb09ISHh5MXZBOFdzUT09>

Meeting ID: 944 1182 1054

Passcode: 299283

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 944 1182 1054

Passcode: 299283

On March 18, 2020, Governor Gavin Newsom issued Executive Order N-29-20 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which includes a waiver of Brown Act provisions requiring physical presence of the Board of or the public in light of the COVID-19 pandemic.

The County of Calaveras hereby provides notice that as a result of the declared federal, state, and local health emergencies, and in light of the Governor's order, **this CMCAA Board meeting will not be physically open to the public**. You may observe the meeting and address the Board via email or telephonically as dictated below. Consistent with the Executive Order, Board members may elect to attend the meeting telephonically and to participate in the meeting to the same extent as if they were physically present.

Based on guidance from the California Governor's Office and Department of Public Health, as well as the County Health Officer, in order to minimize the potential spread of the COVID-19 virus, please do the following:

If you wish to make a public comment, submit your comment via email to the Executive Director @ sjohnston@co.calaveras.ca.us no later than 4:00pm on the Friday prior to the Board meeting. Please clearly indicate which agenda item number your comment pertains to, or if it is a general public comment. Comments are limited to 300 words or fewer. If your comment meets the foregoing criteria, it will be read into the record during the meeting.

Alternatively, you may comment by calling (209) 754-6054 and relaying your message to the Executive Director or by leaving a voicemail of no more than 300 words no later than 4:00 pm on the Friday prior to the Board meeting. You must specify which item your comment pertains to or if it is for general public comment. The Executive Director will then read it into the record during the **Regular Meeting March 31, 2021 @ 3pm**.

1. Call to Order and Roll Call of Board Members (Board Chair)

2. Community Action Promise – (Pledge)

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

3. Approval of Agenda (Action Item) - *Attachment A*

- a. Any and all off-agenda items must be approved by the Board of Directors (Pursuant to Government Code 54954.2).

4. Public Matters Not on the Agenda-(Discussion Only)

- b. Discussion items only. No action to be taken. Any person may address the Board of Directors at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board of Directors meeting. Please note: There is a five (5) minute limit per topic. Any and all off-agenda items must be approved by the Board of Directors (pursuant to Government Code 54954.2).

NEW BUSINESS

5. Approval of December 7, 2020 Special Board Meeting Minutes (Action Item) - *Attachment B*

6. Approval of September 14, 2020 Meeting Minutes (Action Item) – *Attachment C*

7. CMCAA Housing Presentation –

- Calaveras County Housing & Community Program Manager – Lee Kimball
- Mariposa County Health & Human Services Housing Specialist – Amy Woodward

8. Fiscal Report (Action Item) - Loren Skrimager *Attachment D*

- CSBG 20F-3006
- CSBG 20F-3006 Discretionary
- CARES 20F-3645
- CARES 20F-3645 Discretionary
- CSBG 21F-4006

9. Calaveras County Single Audit (Information Only) - Staci Johnston *Attachment E*

Link: https://auditor.calaverasgov.us/Portals/Auditor/Documents/Reports/Single_Audit/SA%202020.pdf?ver=NCBGenFCF-b53aJVI7Hfsg%3d%3d

10. CSD 2020 Desk Review Report (Informational Only) – Staci Johnston *Attachment F*

11. CMCAA Community Needs Assessment (Information Only) – Lucy Hernandez
12. CMCAA Board of Directors (Action Item) – Kathi Toepel
 - Officers
13. CMCAA Task Force Report- *Attachment G*
 - CSBG Task Force:
 - Operation Comfort & CARE (Informational Only) – Staci Johnston
 - Grace Fund (Information Only) – Staci Johnston
 - Marketing Task Force (Information Only) - Tara Schiff
 - Bylaw/JPA Task Force (Action Item) – Kathi Toepel
14. Request for Future Funding – Kathi Toepel
15. Executive Director's Report – (Informational & Discussion Item Only) Staci Johnston *Attachment H*
16. Executive Director Annual Review – (Action Item) Staci Johnston
17. CMCAA 2021 Meeting Schedule (Action Item) Staci Johnston – *Attachment I*

OLD BUSINESS

- No agenda items

FUTURE ITEMS (Informational & Discussion Item)

18. Strategic Plan 2023
19. Next CMCAA Regular Board of Directors meeting June 30, 2021 (Teleconference via zoom)
- from 3:00 PM to 5:00 PM
20. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the CMCAA Executive Director
(209) 754-6054