

Historic Sites and Records Preservation Commission

MEETING MINUTES- FINAL

(Approved on 2/13/23)

DATE: Monday, JANUARY 9, 2022

TIME: 10:00 a.m.

LOCATION: Government Center Upper Floor
Board of Supervisors Chambers
5100 Bullion Street, Mariposa
See call information on previous page.

1. Call to Order and Roll Call

Seeing a quorum, Phillips called the regular meeting of the Historic Sites and Records Preservation Commission to order at: 10:03 a.m.

Present: Jeanetta Phillips, Jacob Hawley, Kathleen Leavitt

Excused: Burt Collins

Staff: Steve Engfer, Polina Pivak

Members of the Public: Abby Miller, Marshall Long

- *Please note COVID-19 Resolution No. 2022-09 was approved at the previous HSRPC meeting on December 12, 2022, and is applicable until January 11, 2023, therefore no new resolution is required to conduct a hybrid meeting.*

2. Approval of Minutes:

- a. Meeting of October 17, 2022: Approved by Technical Approval due to member resignation.
- b. Meeting of December 12, 2022: Approval of minutes tabled until next meeting due to lack of quorum.

Note: Kathleen Leavitt cannot vote.

3. Public Comment on Non-agenda items (for discussion only, no action), including persons wishing to speak on any item of interest within the subject matter or jurisdiction of the Commission that is not on the agenda. The following people spoke:

No Comments.

4. Discussion on Joint Meeting held on December 12, 2022, with the Creative Placemaking Strategy Advisory Committee (CPSAC).

Hawley, Phillips, and Engfer clarified the misunderstanding from the previous meeting and stated that the HSRPC did have the right to advise on the Mariposa Gateway Elements Project.

Engfer restated the purpose of the December 12th meeting for input, the technical difficulties from the meeting, nature of joint meetings, and nuances of formal commission authority. Engfer reiterated the intention of the CPSAC to share the Gateway Elements Project and

stated that the project is part of a broader set of art projects in the community. Engfer clarified the role of Caltrans in the Project.

Phillips agrees that the structure of the meeting could have been improved upon but has the impression that CPSAC did not care for HSRPC input on the project and were looking to present their project to the group.

Hawley agreed, however restated that was not the intention of the CPSAC. Hawley reiterated Engfer's earlier comment that the discussion with CPSAC should be structured as a workshop next time.

5. Presentation and Discussion Regarding HSRPC Authorities and Responsibilities; the Revised County Committee/Commission Policy (BOS Resolution 2022-637); and Future Workplan.

Pivak and Engfer gave a presentation on HSRPC authority and responsibilities.

Hawley asked about the methodology of surveying and registering historic sites and resources.

Engfer explained the process of surveying and levels of historic and cultural resource review.

Phillips stated the need to update the inventories of historic sites and resources.

Long asked if there was funding available for the HSRPC to conduct an update of the historic site survey. Phillips said there is no funding available.

Long encouraged the HSRPC to be more proactive in updating and preserving existing historic resources and to request funding from the Board of Supervisors.

Leavitt asked how historic site nomination functions. Engfer explained the levels of nomination and process for nomination.

Hawley asked if there was a map of historic properties in Mariposa County. Engfer stated that there is a map for the Town Planning Areas of Coulterville and Mariposa, and that a map could be made for designated sites Countywide.

The group discussed the process for updating the inventory of historic resources in the County.

Engfer presented on formal meeting decorum and procedures.

Engfer transitioned into discussing the future workplan by stating the need to update the Mariposa County Historic Design Review Guidelines due to the document's inaccuracy and dated nature.

The group repeated the need to remain proactive in updating the Historic Resource Inventory request funding from the Board of Supervisors to possibly hire extra-help to update the inventory.

Hawley expressed the need to meet the deadlines for the adoption of By-Laws and submittal

of the HSRPC Annual Report for 2022 per BOS Resolution 2022-637.

Phillips requested that the re-election of officers is an action item on next month's HSRPC agenda.

Hawley motioned to adjourn the meeting. Leavitt seconded. Motion passed.

- 6. Adjourn:** There being no further business, the meeting was adjourned by Phillips at:11:07 a.m.

Minutes submitted by,

Polina Pivak, Planner