



**In-Home Supportive Services
Public Authority Advisory Committee
of Mariposa County
Post Office Box 99
Mariposa, CA 95338
(209) 966-2000**

MINUTES

Monday, December 13th, 2021

Video Conference

Members Present: Dana Hallett, Eva Adams & Mary Wilson

Members Absent: Not applicable

Union Representative: Absent

Staff Present: Christy McCarthy, Janet Gass, Jason Allen & Terri Peresan

BOS Liaisons: Rosemarie Smallcombe

Guest(s): Not applicable

Recording Secretary: Jason Allen

Call to Order and Introductions: Dana called the meeting to order at 1:35PM. Roll call completed.

1. Public Comments:

- a. Per Jason, Stacey Lynch has resigned due to conflicting obligations and will no longer be attending meetings effective immediately.

2. Approval of December 13, 2021 Agenda:

- a. Mary made a motion to approve. Eva seconded. Eva, Mary and Dana approved. Motion was carried.

3. Approval of November 8, 2021 Minutes: **(Attachment A)**

- a. Mary made a motion to approve. Eva seconded. Eva, Mary and Dana approved. Motion was carried.

4. Committee Policy Review:

a. Dana Hallett:

- i. This committee has a difficult time recruiting members and it would be ideal to avoid making the recruitment process more arduous.

b. Eva Adams:

- i. No comments were made.

c. Mary Wilson:

- i. No comments were made.

5. UDWA - Union Status Update:

- a. Not applicable.

6. Old Business:

- a. Not applicable.

7. New Business:

- a. Not applicable.

8. Committee Goals:

- a. Continue recruiting efforts and fill all member vacancies. Eva inquired about her son joining this committee. Per Dana, it would be considered nepotism and is against policy.

9. Committee Concerns:

- a. Not applicable.

10. Updates:

- a. BOS Update - Rosemarie Smallcombe:
 - i. Rosemarie attended the California State Association of Counties meeting in December.
 - ii. There is a new director overseeing the California Department on Aging. The previous director began the Hubs and Spokes initiative but that has been put on the back burner by the new director.
 - iii. New information from the new director will be shared by Rosemarie as it comes out.
 - iv. As of this meeting, Rosemarie has been unable to follow up with Matt Hespenheide the Americans With Disabilities Act (ADA) Coordinator about a Request for Proposal (RFP) or to attend one of this committee's meetings. Once Rosemarie gets the information

on the RFP she will send to Jason who will share out to the rest of the committee. Rosemarie will also invite Matt to this committee's January meeting.

- v. Rosemarie spoke to the clerk of the board about ADA language and rules to add to agendas going forward. Jason has received the information and will take care of this.

b. Governor's Master Plan on Aging:

- i. Not applicable.

c. Agency and Branch Updates:

- i. Per Christy, Mariposa In-Home Supportive Services received 11 new applications in October, 7 new applications in November, and 2 new applications in December. Currently, there are 269 active cases.
- ii. The yearly audit / review will be starting sometime in the middle of January 2022. The previous year's audit went well.
- iii. Per Janet, a good majority of new recipients are coming with a provider which is great as we do not have enough providers to cover all recipients.
- iv. Janet and Christy are working on a radio ad regarding the recruitment of registry providers. The ad is going to air on one of the local country music stations for a 60 second block of time. The content is still being worked on and it will be running for a one-month period. Christy will be having the Ad manager at the radio

station get involved. Dana and Eva offered to assist with this if needed. Dana inquired about how we would put out IHSS contact info, per Christy it will be the toll-free line.

11. Financial Update:

- a. Coming in February 2022

12. Next Scheduled Meeting Date:

- a. January 10, 2022

13. Adjournment:

- a. @ 1:56PM