

MARIPOSA COUNTY

Code Compliance Advisory Committee

MEETING ACTION MINUTES FINAL

Approved on 01/05/2022

DATE: December 1, 2021
TIME: 2:00 - 4:00 PM
LOCATION: Board of Supervisors Chambers, 2nd Floor
5100 Bullion Street, Mariposa CA

1. Call to Order: 2:04 PM Welcome

Members present: Nancy Kemp, Eileen Collins, David Breemer, Karen Smith, Karen Woblesky, Colleen Rhodes, Danette Toso, Lydia Clary. Members absent: Gabe Edwards.

Public: Barbara Cone, Kathleen Armstrong, Ken Melton, Al Golub, several others who were not identified.

Public on the Line: Lorraine Freeman and other individuals who did not identify themselves.

County Staff (Planning Department): Sarah Williams, Corrina Miranda, Carol Suggs.

2. Approve Minutes of 11/3/2021 Meeting

By motion of Collins, seconded by Smith, the CCAC approved the minutes of 11/3/21 as submitted Motion Moved.

RESULTS: ADOPTED [8 to 0]
AYES: (8) Breemer, Clary, Collins, Kemp, Rhodes, Smith, Toso, Woblesky

3. Discuss and Recommend Board of Supervisor's Approval of 12/1/2021 Amended Draft By-Laws for CCAC; action may include amendments to Draft By-Laws. Williams explained why additional amendments to the By-Laws were necessary, including the edits made by the Clerk of the Board.

By motion of Toso, seconded by Collins, the CCAC approved the amended By-Laws as presented and recommended that the Board of Supervisors adopt the By-Laws as presented. Motion Moved.

RESULTS: ADOPTED [8 to 0]

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AYES: (8) Breemer, Clary, Collins, Kemp, Rhodes, Smith, Toso, Woblesky

4. Discuss and Provide Direction to Staff Regarding Educational Program (CCAC Responsibility Topics). Agenda item was carried over from prior meeting.

Williams sought input from the CCAC as to what educational topics they want to pursue.

A discussion was held on a variety of potential topics:

- Administration Citation Process (perhaps review the Del Norte Code)
- Information on other Counties' Processes
- Presentations by Sheriff, District Attorney, County Counsel regarding their involvement in code compliance processes
- What happened during the public hearing process for the code amendments processed in 2020? What was the significant public opposition?
- Better understanding of current active cases
- Presentation by Environmental Health Unit
- Discussion of demographics of violations - age, finance, disability, etc.
- Marijuana - current local and state regulations
- Administrative Hearing Board
- Use of subcommittees

Members of the Public commented about items of concern and suggested possible ways to move forward and topics to review: Ken Melton, Kathleen Armstrong, Lorraine Freeman

Williams concluded that she felt she has been given enough direction regarding planning educational sessions to get this started.

5. Review and Discuss Summary Requirements of the Rosenberg's Rules of Order · Revised 2011 Simple Rules of Parliamentary Procedure for the 21st Century.

Williams provided a PowerPoint presentation.

6. Review Existing Code Compliance Process.

Miranda went over the current process diagrammed on the attachment and provided examples.

Discussion followed, including:

- summary abatement process (Mariposa County doesn't have this authority)
- resistance to compliance
- built without permit issues that go back to the 1990s
- property buyers who do not know they bought a property with an open compliance case
- vacation rentals seem to have issues crop up when they change ownership

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- currently can't collect fines without going to court
- education for the public
- importance of going through old case files to ensure status and validity
- problem properties discussed with other departments/agencies
- administrative fees
- hardship provisions

Public Comment on this item: none.

7. Review and Discuss Comparison of County Codes for Enforcement (including Administrative Citations) and Marijuana.

Williams went over the materials presented in the packet.

Discussion was held among staff and committee members regarding the Compassionate Use Act, CalCannabis and the county's compliance with State Law.

Members of the Public spoke: Melton felt that this committee is overreaching its authority and that the Board of Supervisors is handling marijuana issues; an unidentified caller also stated that the Board of Supervisors can handle this and felt that the committee was formed to find more humane solutions to code enforcement.

8. Update Regarding Board of Supervisors Recent Agenda Items Relating to Code Compliance; Direction May Be Given to Staff.

Williams noted that Supervisor Long and Supervisor Sweeney each brought items to the Board of Supervisors related to Marijuana and Code Compliance, respectfully. Planning will present to the Board on December 7 regarding current process and identifying sources that we can use today. When the agenda is published, she will send the committee a link.

9. Correspondence, including a) CCAC Approved Meeting Calendar and b) Presentation on Planning Agency/Local Government Structure. Williams noted that the calendar would be posted on the web.
10. Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the committee. No action will be taken by the CCAC. The public will also be given the opportunity to comment before or during the CCAC's consideration of the items that are on the agenda.

None.

11. There being no further business the meeting was adjourned at 4:00 p.m.