

MARIPOSA COUNTY

Code Compliance Advisory Committee

MEETING #16 FINAL MINUTES

Approved on 11/16/22

DATE: October 5, 2022
TIME: 2:00 - 4:00 PM
LOCATION: Board of Supervisors Chambers, 2nd Floor
5100 Bullion Street, Mariposa CA

1. Call to Order and Welcome at 2:10 P.M. by Chair Woblesky

CCAC Members Present: Lydia Clary, Robert Fox, Nancy Kemp, Colleen Rhodes (*left at 2:50 p.m.*), Karen Smith, and Karen Woblesky.

CCAC Members Excused: Eileen Collins and Gabe Edwards

County Staff Present: Deb Willis (Building Department), Corrina Miranda (Code Compliance) and Sarah Williams (Planning).

Public Members Present: Al Golub, Adam McLane, and Ken Melton.

2. Approve Edited Minutes of CCAC Meeting #13, 8/17/2022

Motion by Fox to approve the edited minutes as presented.

Second by Smith.

Motion passed. 5 ayes. Clary abstained.

3. Approve Minutes of CCAC Meeting #14, 9/7/2022

McLane commented that he was a public member present, not a county staff member.

Motion by Smith to approve the minutes as amended, showing Adam McLane as member of public.

Second by Fox.

Motion passed. 5 ayes. Clary abstained.

4. Approve Minutes of CCAC Meeting #15, 9/21/2022

Kemp noted that bulleted list of items under number 6 doesn't include much justification for the CCAC's recommended actions.

Williams recommended continuing minutes to the next meeting. Members Kemp and Smith will review the audio of the last minutes and provide additional items discussed to support the CCAC's recommendations.

Woblesky stated she would like to rearrange agenda items, so Agenda Item 10 could be considered first.

10. Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the committee. No action will be taken by the CCAC.

Woblesky asked Williams to present the process when the CCAC makes a recommendation, including amendments to County Code Chapter 18.05 for Post Disaster Recovery.

Williams described the process for developing the CCAC's recommendations in a draft resolution. The item is scheduled for the Board meeting on Tuesday, October 11th as a regular agenda item. The packet for the that meeting should be available by the end of the day tomorrow (on Thursday, October 6th). CCAC members can attend that meeting.

Williams stated that when an advisory committee makes a recommendation, it is staff's responsibility to prepare and present the item to the decision makers. The decision makers can approve the item as presented, modify the item, or take no action on the item (deny the item). The form for the agenda preparation requires identification of alternative actions and consequences of negative action.

Williams stated that if the CCAC wants a recommendation to come back to the group before it is scheduled for Board action, that request needs to be made as part of the recommendation.

Fox asked about negative action. Williams said an item could be taken back to the Board but the CCAC should consider the deliberation of the Board and the vote.

5. Discussion/Possible Action: CCAC Recommendations to Edit Communication and Education Plan by CCAC Members Smith and Kemp

Discussion included the following:

- Request for CCAC comments on presentation
- Presentation needs to include how item responds to CCAC's responsibility.
- Item also responds to County's strategic plan and transparency, communication with public and stakeholders, and effectively informing the public and press about county programs.
- Flowchart layout
- Involvement of the County's PIO
- Use of ARPA funding for part time or temporary PIO for code compliance.
- Need to know if County's PIO can devote time to code compliance.
- Establish objectives for recommendations; don't need to establish details in recommendations
- Need process for communications

(Member Rhodes left meeting during this discussion)

6. Discussion/Possible Action: CCAC Priority Recommendations and Determine Next Steps for Initial Code Compliance Recommendations

The CCAC discussed the draft:

- 4 main compliance problems
- Additional items for list in updated Mariposa County Ordinance
- Any items in violation list
- Accessibility of information and permits
- Expand definition of tiny homes
- Amnesty program for code compliance
- Abatement program, including nuisance abatement
- Transparent communications program
- Program for tiny homes and housing options including container homes, Boxabl homes
- Costs for homes / home construction
- Existing homes
- Daniel Fitzpatrick
- ADUs
- Community activities – safe and healthy living (includes ARPA funding)

CCAC discussed more specific prioritization and need to get ordinances right before amnesty program.

7. Discussion/Possible Action: Free Landfill Days Update by CCAC Member Rhodes

Item will be rescheduled to next meeting.

8. Possible Action to Elect CCAC Vice-Chair and Secretary

Item will be rescheduled to next meeting. Woblesky encouraged members to consider taking one of these positions.

9. Discussion/Possible Action: Future CCAC Agenda Items. Next CCAC Meeting is scheduled for October 19, 2022. (Meeting #17)

- Free Landfill Days (Rhodes)
- Vehicle Abatement (Edwards)
- Elections

11. Adjourn

Motion by Fox to adjourn the meeting at 3:59 P.M.

Second by Smith.

Motion passed. 5 ayes.