



**In-Home Supportive Services
Public Authority Advisory Committee
of Mariposa County
Post Office Box 99
Mariposa, CA 95338
(209) 966-2000**

MINUTES

Monday, June 13th, 2022

Video Conference

Members Present: Dana Hallett, Eva Adams, Laura Conger & Mary Wilson

Members Absent: N/A

Union Representative(s): Luis Bautista

Staff Present: Janet Gass & Jason Allen

Board Of Supervisors (BOS) Liaison(s): Rosemarie Smallcombe

Guest(s): N/A

Recording Secretary: Jason Allen

Call to Order and Introductions: Seeing a quorum, the regular meeting of the In-Home Supportive Services Advisory Committee was called to order at 1:32PM by Chair Dana Hallett. The Committee proceeded to consider the agenda and the following actions were taken or direction given:

1. Public Comments:

- a. Jason mentioned that we should schedule an in-person meeting to try and regroup and clearly identify the main scope of this committee. With COVID-19 numbers rising, the ideal time to meet in-person will be assessed over the next few meetings.

2. Resolution:

- a. A resolution proclaiming a local emergency, ratifying the proclamation of a state of emergency by the Governor of the State of California on March 4th, 2020 regarding an outbreak of respiratory illness due to a novel coronavirus (a disease now known as Covid-19), and authorizing remote teleconference meetings of the Mariposa County In-Home Supportive Services Advisory Committee for the period of June 13th, 2022 – July 13th, 2022 pursuant to Brown Act provisions.
 - i. By unanimous vote, the committee approved the motion of Mary, with a second by Eva, to approve authorizing remote teleconference meetings of the Mariposa County In-Home Supportive Services Advisory Committee for the period of June 13th, 2022 – July 13th, 2022.

3. Approval of June 13th, 2022, Agenda:

- a. By unanimous vote the committee approved the motion of Mary, with a second by Eva, to approve the June 13th, 2022, agenda.

4. Approval of May 9th, 2022, Minutes: **(Attachment A)**

- a. By unanimous vote the committee approved the motion of Mary, with a second by Eva, to approve the May 9th, 2022, minutes.

5. UDWA - Union Status Update:

- a. A food distribution event took place in Mariposa on 6/8/22.

6. Old Business:

- a. No comments were made.

7. New Business:

- a. No comments were made.

8. Committee Goals:

- a. Continue recruitment and fill the remaining 3 vacancies on the roster.

9. Committee Concerns:

- a. Eva mentioned the process of matching recipients to providers and would like to see a mandatory survey to gather the needs of recipients and providers to help with matching them in a more thorough manner.
- b. Janet mentioned that this is already covered under the recruitment process for registry providers.
- c. Eva asked if it is normal for direct deposit to take 7-10 days to process, per Janet if you do not submit the timeslip by 12AM on the last day of the

week, it will be held until the next day and be queued. Direct deposit should be less than 10 days.

10. Updates:

a. BOS Update - Rosemarie Smallcombe:

i. CalAIM presentation Update:

1. Rosemarie reached out to Baljit, who will be available to present at the July meeting. Jason will work on scheduling.

ii. The Request for Proposal (RFP) transition plan on Americans with Disabilities Act (ADA) has been approved. Public Works has released the RFP and received 3 proposals for review. Some comments have been returned. The next step is to talk to consultants and send an item to the BOS to request approval on a contract for the plan. Rosemarie will make sure the proposal is made available to this committee for review before it is sent to the board. Rosemarie will have Matt Hespenheide attend the next meeting to answer any questions this committee may have.

b. Governor's Master Plan on Aging:

i. Currently encouraging open discussion on how services are being delivered and how they may be improved or how access may be made simpler.

ii. California Department of Aging and Disability is partnering with research organizations to identify advanced age and disability-based research.

1. Two meetings are scheduled for 2022, one on Friday, 7/15/22 from 10AM-12PM & another on Monday, 10/17/22 from 10AM - 12PM. Rosemarie will send the information on how to attend to Jason who will share out with the rest of the committee.

iii. Americans With Disabilities Act (ADA) Contractor Work Plan:

1. No update.

c. Agency and Branch Updates:

i. Christy – IHSS:

1. Absent.

ii. Janet – Public Authority:

1. Things are currently status quo.
2. The Mariposa IHSS team is fully staffed.

11. Financial Update: Coming in July.

12. Next Scheduled Meeting Date:

- a. July 11th, 2022.

13. Adjournment:

- a. There being no further business, the meeting was adjourned by chair Dana Hallett at 1:55 PM.