



Mariposa County
Department of Public Works

Airport – Cemeteries – Engineering – Facilities
Fleet Maintenance – Parks & Rec – Plant Operations
Roads – Solid Waste – Surveyor – Transportation

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Mariposa, CA 95338
(209) 966-5356 office
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www.mariposacounty.org
Team, Service, Stewardship

**YOSEMITE WEST DISTRICT ADVISORY COMMITTEE
NOTICE OF MEETING AND AGENDA**

Date: Thursday, June 9, 2022
Time: 2:00 PM
Location: **In-Person Meeting**
Bassett Memorial Library
7971 Chilnualna Falls Rd, Wawona, CA
Remote Meeting Access
Dial-in
United States: +1 872-240-3212
Access Code: 612-485-181

1. Call to Order and Introductions

Public Comment

Persons wishing to speak on a matter not on today's agenda, but within the jurisdiction of the Committee are invited to do so now. However, no action or discussion may be taken by the Committee on any issue, not on today's noticed agenda. The public will be given the opportunity to comment before or during the Committee's consideration of items that are on the agenda.

2. Approval of Minutes

- a. Approve minutes from March 10, 2022, and April 21, 2022

3. Updates and Reports

- a. Update on replacement of hydrant #16. (Harris)
- b. Operations update – flow rates, maintenance issues (Harris)
- c. Financial update (Harris)
- d. Update on the rate study and Prop 218 process (Harris)
- e. Possible damage from RCD contractor (Harris)
- f. Update on possible grant fund for wastewater treatment system (Harris)
- g. FY 21/22 budget status (Harris)
- h. FY 22/23 Budget request (Harris)
- i. Status of Sewer Plant Clarifier Repairs (Harris)
- j. Update from the Board of Directors on applications received and progress for new DAC member (Smallcombe)
- k. Updates on any long-standing issues
 - 1. Leach-field land purchase (PW Staff)
 - 2. Water rationing ordinances
 - 3. Tree removal near water tanks

4. Discussion and Action Items

- a. Confirm process and procedures for capturing meeting minutes
- b. Trees overhanging the road on Black Oak (Lambert)

5. Next Meeting

- a. Suggested Agenda Items
- b. September 8, 2022

6. Meeting Adjournment

Time:



Mariposa County
Lineitem Worksheet - 408 - Plant Operations

408 Plant Operations

		Budget		Actual	
		Recommended			
		ded			
		Current			
		Adjusted			
		Budget			
		Year to Date			
		2021-2022			
		2020-2021			
		2019-2020			
Fund	Program	Account	2022-2023	2021-2022	2020-2021
3322	Yosemite West Maint District	49201 Reserve Utilization	142,468	-	-
3322	Yosemite West Maint District	R49000 Transfer In Revenues	142,468	-	-
3322	Yosemite West Maint District	Revenues Total Revenue	142,468	-	-
3322	Yosemite West Maint District	60103 Safety Equipment	500	500	-
3322	Yosemite West Maint District	60111 Training and Seminars	2,000	1,200	515
3322	Yosemite West Maint District	60131 Maintenance - Equipment	65,000	65,000	28,140
3322	Yosemite West Maint District	60155 Small Tools	500	500	-
3322	Yosemite West Maint District	60181 Medical and Laboratory Expenses	15,000	15,000	8,837
3322	Yosemite West Maint District	60213 Office Supplies	800	800	223
3322	Yosemite West Maint District	60301 General Professional Services	20,000	30,000	11,195
3322	Yosemite West Maint District	60351 Fees and Permits	2,500	1,800	1,851
3322	Yosemite West Maint District	60381 Publications and Legal Notices	100	100	10
3322	Yosemite West Maint District	60391 Rents and Leases - Equipment	1,500	1,000	0
3322	Yosemite West Maint District	60411 Telephone and Internet	300	300	240
3322	Yosemite West Maint District	60414 Electricity	75,000	75,000	46,322
3322	Yosemite West Maint District	60421 Equipment	5,000	5,000	0
3322	Yosemite West Maint District	60431 Software	4,500	1,000	3,709
3322	Yosemite West Maint District	60601 Labor Compensation Expense	100,000	100,000	338
3322	Yosemite West Maint District	E60000 Operating Expenses	292,700	297,100	110,207
3322	Yosemite West Maint District	80111 Transfer Out - General	142,468	100,842	247,121
3322	Yosemite West Maint District	80211 Departmental Overhead Transfer	9,000	12,517	0
3322	Yosemite West Maint District	80231 General Insurance	-	456	4,224
3322	Yosemite West Maint District	E80000 Transfers and Appropriations for Contingencies Expenses	151,468	13,073	336
3322	Yosemite West Maint District	91001 Reserve Designation	-	142,468	4,560
3322	Yosemite West Maint District	E90000 Appropriations for Reserves and Contingencies Expenses	-	142,468	-
3322	Yosemite West Maint District	Expenses Total Expense	444,168	452,641	251,681
3322	Yosemite West Maint District	MPC Budget Net Balance	391,700	452,641	251,681
3322	Yosemite West Maint District	60102 Food	50	50	96
3322	Yosemite West Maint District	60103 Safety Equipment	500	500	-
3322	Yosemite West Maint District	60111 Training and Seminars	2,000	1,200	1,325
3322	Yosemite West Maint District	60123 Mileage	-	-	0
3322	Yosemite West Maint District	60131 Maintenance - Equipment	30,000	30,000	15,616
3322	Yosemite West Maint District	60155 Small Tools	500	100	79
3322	Yosemite West Maint District	60181 Medical and Laboratory Expenses	6,000	2,500	2,787
3322	Yosemite West Maint District	60213 Office Supplies	600	600	555
3322	Yosemite West Maint District	60301 General Professional Services	20,000	20,000	17,261
3322	Yosemite West Maint District	60351 Fees and Permits	30,000	25,000	21,949
3322	Yosemite West Maint District	60381 Publications and Legal Notices	100	100	-



Lineitem Worksheet - 408 - Plant Operations

408 Plant Operations

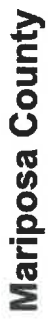
		Budget		Actual	
		Recommended			
		ded			
		Current			
		Adjusted			
		Budget			
		Year to Date			
		2021-2022		2020-2021	
		2019-2020			
Fund	Program	Account	Requested Budget 2022-2023	Recommended Budget 2021-2022	2019-2020
3322 Yosemite West Maint District	SEW Sewer Program	60391 Rents and Leases - Equipment	1,500	1,500	800
3322 Yosemite West Maint District	SEW Sewer Program	60411 Telephone and Internet	400	400	400
3322 Yosemite West Maint District	SEW Sewer Program	60414 Electricity	30,000	30,000	35,000
3322 Yosemite West Maint District	SEW Sewer Program	60421 Equipment	25,000	25,000	26,300
3322 Yosemite West Maint District	SEW Sewer Program	60431 Software	400	400	400
3322 Yosemite West Maint District	SEW Sewer Program	60801 Labor Compensation Expense	100,000	100,000	76,225
3322 Yosemite West Maint District	SEW Sewer Program	E60000 Operating Expenses	247,050	247,050	219,075
3322 Yosemite West Maint District	SEW Sewer Program	80111 Transfer Out - General	-	-	-
3322 Yosemite West Maint District	SEW Sewer Program	80211 Departmental Overhead Transfer	9,000	9,000	12,617
3322 Yosemite West Maint District	SEW Sewer Program	80231 General Insurance	-	-	348
3322 Yosemite West Maint District	SEW Sewer Program	E80000 Transfers and Appropriations for Contingencies Expenses	9,000	9,000	12,965
3322 Yosemite West Maint District	SEW Sewer Program	Expenses Total Expense	256,050	256,050	232,040
3322 Yosemite West Maint District	SEW Sewer Program	MPC Budget Net Balance	256,050	256,050	232,040
3322 Yosemite West Maint District	RMA Road Maintenance Program	49201 Reserve Utilization	-	-	0
3322 Yosemite West Maint District	RMA Road Maintenance Program	R49000 Transfer In Revenues	-	-	0
3322 Yosemite West Maint District	RMA Road Maintenance Program	Revenues Total Revenue	-	-	0
3322 Yosemite West Maint District	RMA Road Maintenance Program	60131 Maintenance - Equipment	40,000	40,000	30,000
3322 Yosemite West Maint District	RMA Road Maintenance Program	60132 Maintenance - Buildings and Improvements	2,500	2,500	500
3322 Yosemite West Maint District	RMA Road Maintenance Program	60201 Miscellaneous Expense	158,000	158,000	51,500
3322 Yosemite West Maint District	RMA Road Maintenance Program	60213 Office Supplies	600	600	600
3322 Yosemite West Maint District	RMA Road Maintenance Program	60301 General Professional Services	25,000	25,000	20,865
3322 Yosemite West Maint District	RMA Road Maintenance Program	60311 Transportation Services	30,000	30,000	15,000
3322 Yosemite West Maint District	RMA Road Maintenance Program	60351 Fees and Permits	-	-	250
3322 Yosemite West Maint District	RMA Road Maintenance Program	60371 Bank Fees	50	50	-
3322 Yosemite West Maint District	RMA Road Maintenance Program	60391 Rents and Leases - Equipment	1,500	1,500	400
3322 Yosemite West Maint District	RMA Road Maintenance Program	60431 Software	500	500	360
3322 Yosemite West Maint District	RMA Road Maintenance Program	60441 Fuel	6,311	6,311	4,000
3322 Yosemite West Maint District	RMA Road Maintenance Program	60601 Labor Compensation Expense	25,000	25,000	20,000
3322 Yosemite West Maint District	RMA Road Maintenance Program	E60000 Operating Expenses	289,461	289,461	143,275
3322 Yosemite West Maint District	RMA Road Maintenance Program	80211 Departmental Overhead Transfer	4,000	4,000	12,617
3322 Yosemite West Maint District	RMA Road Maintenance Program	80231 General Insurance	-	-	154
3322 Yosemite West Maint District	RMA Road Maintenance Program	E80000 Transfers and Appropriations for Contingencies Expenses	4,000	4,000	12,771
3322 Yosemite West Maint District	RMA Road Maintenance Program	91001 Reserve Designation	-	-	0
3322 Yosemite West Maint District	RMA Road Maintenance Program	E90000 Appropriations for Reserves and Contingencies Expenses	-	-	0
3322 Yosemite West Maint District	RMA Road Maintenance Program	Expenses Total Expense	293,461	293,461	156,046
3322 Yosemite West Maint District	RMA Road Maintenance Program	MPC Budget Net Balance	293,461	293,461	156,046
3322 Yosemite West Maint District	No Program	41104 Timber Tax	60	60	60
3322 Yosemite West Maint District	No Program	41111 Current Secured	215,000	215,000	215,000
3322 Yosemite West Maint District	No Program	41112 Current Unsecured	16,000	16,000	16,000
3322 Yosemite West Maint District	No Program	41113 Delinquent Secured	5,000	5,000	5,000
3322 Yosemite West Maint District	No Program	41114 Delinquent Unsecured	300	300	300
3322 Yosemite West Maint District	No Program	41115 Supplemental	3,000	3,000	3,000



Mariposa County
Lineitem Worksheet - 408 - Plant Operations

408 Plant Operations

		Budget		Actual			
Fund	Program	Account	Recommended		Current	Year to Date	
			Requested Budget	Adjusted Budget		2021-2022	2020-2021
3322	Yosemite West Maint District	R41000 Tax Revenues	239,360	239,360	185,663	265,768	263,133
3322	Yosemite West Maint District	44201 Interest From Investments	5,000	5,000	-	5,730	9,353
3322	Yosemite West Maint District	R44000 Interest Revenues	5,000	5,000	-	5,730	9,353
3322	Yosemite West Maint District	45213 Property Tax Relief Disaster - State	-	-	-	0	1,833
3322	Yosemite West Maint District	45216 Homeowners' Exemption - State	2,000	2,000	3,238	2,692	2,855
3322	Yosemite West Maint District	R45000 State Revenues	2,000	2,000	3,238	2,692	4,668
3322	Yosemite West Maint District	46073 PILT Payment In-Lieu of Taxes - Federal	-	-	-	13	14
3322	Yosemite West Maint District	R46000 Federal Revenues	-	-	-	13	14
3322	Yosemite West Maint District	47111 Water Utility Fees	125,000	125,000	116,978	(3,080)	264,181
3322	Yosemite West Maint District	47113 Sewer Utility Fees	75,000	75,000	69,737	(131,465)	323,941
3322	Yosemite West Maint District	47115 Road Maintenance Fees	28,320	28,320	16,897	34,872	43,528
3322	Yosemite West Maint District	47116 Delinquent Residential Water, Sewer and Road Fees	1,000	1,000	1,400	-	-
3322	Yosemite West Maint District	47117 Water and Sewer Standby Fees	5,780	5,780	0	55	5,941
3322	Yosemite West Maint District	47118 Delinquent Water, Sewer and Road Standby Fees	1,800	1,800	-	0	2,158
3322	Yosemite West Maint District	R47000 Fees For Service Revenues	236,900	236,900	203,668	(99,673)	639,749
3322	Yosemite West Maint District	48189 Miscellaneous Revenue Account	-	-	-	8,634	15,663
3322	Yosemite West Maint District	R48000 Miscellaneous Revenues	-	-	-	8,634	15,663
3322	Yosemite West Maint District	49999 Beginning Fund Balance	368,758	368,758	361,167	-	-
3322	Yosemite West Maint District	Revenues Total Revenue	852,018	852,018	840,727	195,016	932,600
3322	Yosemite West Maint District	60111 Training and Seminars	-	-	-	780	-
3322	Yosemite West Maint District	60131 Maintenance - Equipment	-	-	2,148	62,992	-
3322	Yosemite West Maint District	60132 Maintenance - Buildings and Improvements	-	-	-	2,663	-
3322	Yosemite West Maint District	60181 Medical and Laboratory Expenses	-	-	-	16,363	-
3322	Yosemite West Maint District	60201 Miscellaneous Expense	-	-	-	6,890	0
3322	Yosemite West Maint District	60213 Office Supplies	-	-	605	1,921	-
3322	Yosemite West Maint District	60301 General Professional Services	-	-	56	82,086	-
3322	Yosemite West Maint District	60311 Transportation Services	-	-	-	16,430	-
3322	Yosemite West Maint District	60351 Fees and Permits	-	-	2,297	25,036	-
3322	Yosemite West Maint District	60381 Publications and Legal Notices	-	-	-	6	-
3322	Yosemite West Maint District	60391 Rents and Leases - Equipment	-	-	388	699	-
3322	Yosemite West Maint District	60411 Telephone and Internet	-	-	280	520	-
3322	Yosemite West Maint District	60414 Electricity	-	-	4,044	110,338	-
3322	Yosemite West Maint District	60431 Software	-	-	-	1,478	-
3322	Yosemite West Maint District	60441 Fuel	-	-	3,620	3,503	-
3322	Yosemite West Maint District	60621 County Vehicle Expense	-	-	3,611	-	-
3322	Yosemite West Maint District	E60000 Operating Expenses	-	-	17,049	331,705	0
3322	Yosemite West Maint District	80111 Transfer Out - General	-	-	62,500	-	-
3322	Yosemite West Maint District	80211 Departmental Overhead Transfer	-	-	-	-	-
3322	Yosemite West Maint District	80231 General Insurance	807	807	-	15,228	-
3322	Yosemite West Maint District	E80000 Transfers and Appropriations for Contingencies Expenses	807	807	62,500	888	-
3322	Yosemite West Maint District	91001 Reserve Designation	-	-	(62,500)	16,116	-
3322	Yosemite West Maint District	E90000 Appropriations for Reserves and Contingencies Expenses	-	-	(62,500)	-	-



408 Plant Operations

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Mariposa County Department of Public Works

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Team, Service, Stewardship

YOSEMITE WEST DISTRICT ADVISORY COMMITTEE

Minutes of March 10, 2022

Members Present: Tom Lambert, John Mock, Art Cormier, Debra Kroon, Jeff Webb, Malcolm Neal

BOS Ex-Officio Present: Rosemarie Smallcombe, Supervisor District I

County Staff Present: Shannon Hansen, Director, Jean Dordan (phone), Larry Harris, Deputy Director

Guests/Public: Ted Williams (phone) Katy Weber (phone)

1. Call to Order and Introductions: 2:12 pm

Confirm Quorum

2. Public Comment:

Mr. Mock comments that construction workers have no place to park or receive deliveries, he suggests they use cones. Guest Ted Williams asks if there is any news of new water sources in Henness Ridge Area and asks if the county is still seeking a new water source. Supervisor Smallcombe will follow up with Joe Meyer of NPS regarding the Water Resources Control Board (WRCB).

3. Approval of Minutes:

September 9, 2021 (M) Art Cormier (S) Malcolm Neal with John Mock, with corrections

4. Updates and Reports:

a. Neal Misener resignation Mr. Tom Lamberts advises the committee that Mr. Neal Misener has resigned from the committee.

b.

Some residents have noticed green/copper residue, which is usually a PH issue, and is usually a Lowry issue. Both pumps went out, and repairs were made. Deputy Director Harris announces his acceptance of the position of Deputy Director of Public Works on a permanent basis. The water outage was due to a storm which was reported to the state and a boil water notice went into effect. Member John Mock asked when the last time a diver went into the tanks to do an inspection. Deputy Director Harris stated that he was not sure as to the date but noted that it had not been done in a long time.

c.

Update on the repair of hydrant #16. No new updates, the county is still looking for a contractor. Guest Katy Weber asked if the hydrants will be inspected and flushed. Deputy Director Harris states that hydrant flushing has not been done in any of the districts in a long period of time.

Operations updates:

Financial update Deputy Director Harris reviewed reports on flow rates. Financial reports will be sent in advance of meetings in the future. The land purchase is moving forward, it was asked what the total acres of the land acquisition will be. PW staff were not able to provide a specific number as to the size of the potential land acquisition.

Update on the rate study and Prop 218 process was provided by Deputy Director Harris.

Update on possible grant funds for wastewater treatment system repairs was provided by Deputy Director Harris may be available Mariposa Resource Conservation District (RCD) per Melinda Barrett. Deputy Director Harris also stated that Public Works Department is working on an additional staffing request to the Board of Supervisors for the Utility Division.

Status of tree-felling and removal project on the well-access road was provided by Deputy Director Harris. It was noted that there may be trees around water storage tank site needing removal.

Updates on any long-standing issues:

1. Spray-field land purchase (PW Staff) and use of Fund 755. The County Administrative Officer and County Counsel discussed the use of USDA funds that is subject to approval by the USDA. Supervisor Smallcombe advised that the county is still negotiating on the price of the property and has advised the committee that a survey and lot line adjustment will need to be done. The amount of acreage has changed several times.
2. YW bond refinancing initiative (Smallcombe) Shane Spicer withdrawals from the reassessment engineer analysis. Financial adviser, Joey McLiney & Associates is now assisting in locating state funds and grant fund opportunities. The \$22,000 for Spicer's

services will have to be paid by the district or the county. It may not be feasible to refinance. Supervisor Smallcombe will follow up with the Treasurer's office.

3. Water rationing ordinances. Supervisor Smallcombe advises that the County does not currently have the staff to work on an ordinance. Wawona & Fish Camp are now in a different district (Supervisor Smallcombe's District) Some of the residents are connected to NPS water with some privately owned systems. There are limits of water usage. Chair Tom Lambert states that EDU's can easily be manipulated by homeowners.

Discussion and Action Items:

a. Election of Officers – Currently the Chair is Tom Lambert, and the Vice Chair is Debra Kroon. There was a motion from Art Cormier for Tom Lambert to continue as Chair (M) Art Cormier (S) Malcolm Neal. There was a motion for Debra Kroon to continue as Vice Chair (M) Art Cormier (S) Jeff Webb. Tom Lambert is the currently secretary. John Mock offers to be the secretary (M) Debra Kroon (S) Art Cormier.

b. Discuss use of District funds for better conference phone and call-in line. Deputy Director Harris will talk with Director Shannon Hansen about a better audio system. Tom has a unit price of \$148.00.

6. **Next Meeting:** June 9, 2022

7. **Meeting Adjournment:** 3:44 pm



Mariposa County Department of Public Works

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YOSEMITE WEST DISTRICT ADVISORY COMMITTEE

SPECIAL MEETING

TELEPHONE CONFERENCE CALL

Minutes of April 21, 2022

Members Present: Tom Lambert, chair, Jeff Webb, Art Cormier, John Mock, Malcolm Neal, Debra Kroon

BOS Ex-Officio Present: Rosemarie Smallcombe

County Staff Present: Larry Harris

Guests/Public: None

1. Call to Order and Introductions:

9.06 am

2. Public Comment: None

3. Approval of Minutes: None

The Yosemite West Maintenance District Advisory Committee meeting was called to order at 9:09 am by Chair Tom Lambert. Lambert reviewed the history and background to the meeting, highlighting that despite years of discussion, the Committee had not ever received a final cost and therefore had never taken a vote. Lambert also noted that the proposed cost was far less than previously proposed costs.

Larry Harris provided background on the history of this project and noted that because of multiple extensions of the deadline from Cal OES for using the money and the final deadline coming up soon, the Director of Public Works Shannon Hansen needed to act quickly, which explains the reason this could not wait until the June meeting of the Committee.

Supervisor Smallcome added that Directory Hansen was concerned that if we did not sign a contract soon, the contractor would take other work and we would again miss a critical deadline and risk losing funds with no hope of another extension from Cal OES.

Member Debra Kroon motioned that we vote to approve the release of the funds. Member Jeff Webb seconded. During discussion, Member John Mock noted that there was a discrepancy between the fund number given in the agenda discussion item and questioned the proper way to phrase a motion given that discrepancy. During discussion the Committee decided to stipulate that the money come from whichever fund the Board of Directors and County financial officers deemed appropriate. Member Kroon accepted this as a "friendly amendment" to her motion and Member Webb reiterated his second.

The final motion states: **"We as the committee agree with and recommend the use of \$62,500 in Yosemite West District Funds from the fund deemed appropriate by the Board of Directors and county financial officers for the removal of trees along the well and wastewater treatment plant roads."**

Motion passed by unanimous vote of all members of the Committee.

7. Meeting Adjournment: 9.34 am