



Mariposa County Department of Public Works

Airport – Cemeteries – Engineering – Facilities
Fleet Maintenance – Parks & Rec – Plant Operations
Roads – Solid Waste – Surveyor – Transportation

4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356 office
(209) 966-2828 fax
www.mariposacounty.org

YOSEMITE WEST DISTRICT ADVISORY COMMITTEE

Minutes of June 9, 2022

Members Present: Tom Lambert, Art Cormier, Debra Kroon, Jeff Webb, Malcolm Neal, John Mock by phone

BOS Ex-Officio Present: Rosemarie Smallcombe, Supervisor District I

County Staff Present: Larry Harris, Deputy Director

Guests/Public: Ted Williams (phone) Katie Weber (phone)

1. Call to Order

Meeting called to order @ 2:04 PM by Chair Tom Lambert and Quorum Confirmed

2. Public Comment

Tom Lambert, Chair related an issue regarding a request from the Yosemite Conservancy for a location of the Compost Container.

3. Approval of Minutes

- a. Approve minutes from March 10, 2022, and April 21, 2022

March 10th minutes were not approved and returned to staff for additional edits to be resubmitted for approval and September 14, 2022, meeting.

April 21, 2022, Special Meeting Minutes were approved with corrections.

4. Updates and Reports

- a. Update on replacement of hydrant #16. (Harris) Completed

Larry Harris reported the completion of the replacement of hydrant 16.

b. Operations update – flow rates, maintenance issues (Harris)

Larry Harris reported on the plan by staff to reinstitute monitoring well production, static and drawdown water levels on a quarterly basis and provide reported data to the committee. Additional information was provided by Larry Harris on newly released guidance on the implementation of SB 552, Drought Planning for Small Water Suppliers and Rural Communities.

c. Financial update (Harris)

The most recent Yosemite West financial documents were provided by Larry Harris. A general discussion by members on the difficulty of reading and understanding the new Oracle financial system. Larry Harris explained that the new Oracle system is still working through issues as the County transfers over from the CAMM system. Larry Harris advised that Mike Pardi, Public Works Department Financial Manager will attend the next regularly scheduled meeting to better report on the actual revenue vs expense status of accounts.

This was also a concern expressed by a member of the public, Mr. Ted Williams, who was in attendance.

d. Update on the rate study and Prop 218 process (Harris)

Larry Harris provided an update on the status of the utility rate study in conjunction with Bartle Wells Associates (BWA). Updated financial revenue/expense documents will be provided to BWA next week as the next step in generating new proposed utility rates over the next few months.

Larry Harris also provided information on possible new funding for Yosemite West critical infrastructure projects related to the ARPA funding the County has received. Funding that will not require cost-share or taking on debt by the district. Staff will be informed over the next few weeks if these requested funds will be approved. Other potential infrastructure funding is also currently being perused by staff from additional sources.

e. Possible damage from RCD contractor (Harris)

Larry Harris reported that the Public Works engineering staff has been monitoring this project. It was noted that some curbing will need to be repaired as well as any other damage that is discovered. Melinda Barrett has been notified about the curbing. During an inspection today by Larry Harris no additional road damage was observed.

f. Update on possible grant fund for wastewater treatment system (Harris)

g. FY 21/22 budget status (Harris)

[This item is a duplicate topic of item “c” above]

h. FY 22/23 Budget request (Harris)

Larry Harris reported on the department's requests to the Board of Supervisors to fund additional utility staff beginning in the 2023 fiscal year. BOS and other County management are supportive of the request but are still working on finding the proper funding mechanisms. A final decision will not be made until the completion of the FY 22/23 BOS budget meeting on June 21st.

i. Status of Sewer Plant Clarifier Repairs (Harris)

This project has been added to the Public Works engineering division work plan. Some difficulty with determining the best way to address the sludge issue in the clarifier and the 10k holding tank needs to be resolved before repairs can be made to the clarifier.

j. Update from the Board of Directors on applications received and progress for new DAC member (Smallcombe)

Ms. Smallcombe noted that there were two applicants for the vacant DAC Member. Ms. Smallcombe will select from the two applicants, and provide that information to Public Works staff who will generate a board action for the BOS approval. A new member should be in place by the next regularly schedule YWDAC meeting in September.

Member of the public, Ted Williams asked if he was one of the two appellants and that was confirmed by Ms. Smallcombe. The other applicant's name was not noted.

k. Updates on any long-standing issues

1. Leach-field land purchase (PW Staff)

No updated information from the staff was available. Ms. Smallcombe did confirm however the process was still active.

2. Water rationing ordinances (ZOOM Meeting on June 2nd, re: SB552, Drought Planning for Small Water Suppliers and Rural Communities.

Larry Harris provided a little more information on SB552 as noted above in item "b" above, related to the June 2, 2022, Zoom meeting he and Dave Conway, Mariposa County Environmental Health Office attended. This program is focused on small water systems (less than 3,000 connections) and dependent on wells. The primary thrusts of the program include drought action plan development and establishing standing drought management task forces. More guidance is to be provided by the state on just what this looks like and how to accomplish it.

3. Tree removal near water tanks

This item was inserted by mistake. Should have been a topic related to overhanging trees on the roads. John Mock and Tom Lambert will send photos of the issue to Larry Harris.

5. Discussion and Action Items

a. Confirmed process and procedures for capturing meeting minutes

It was confirmed after that Public Works staff will be responsible for developing all draft meeting minutes. Draft minutes will be sent to the committee chair prior to the next meeting for review prior to sending to all members and noticing to the public.

Larry Harris noted that Public Work staff need to do a much better job developing meeting minutes to eliminate ongoing typo's, formatting, and syntax errors.

b. Trees overhanging the road on Black Oak (Lambert)

It was noted that Larry Harris had not been included in the original emails on this issue. John Mock said he would send Larry the information. Larry agreed to have staff investigate the issue.

6. Next Meeting

a. Suggested Agenda Items

General Discussion of EDUs and issues related to Yosemite West

Roads- Signage and Usage

Composting Container Location

Property Tax – Revenue for Roads – Historical Perspective

b. September 8, 2022

7. Meeting Adjournment

Time: @ 3:39 PM

Audio for this meeting can be heard on www.mariposacounty.org under Agendas & Minutes