



MARIPOSA COUNTY

P.O. Box 784 Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
<http://www.mariposacounty.org/>



MARSHALL LONG, CHAIR
ROSEMARIE SMALLCOMBE, VICE-CHAIR
TOM SWEENEY
WAYNE FORSYTHE
MILES MENETREY

DISTRICT III
DISTRICT I
DISTRICT II
DISTRICT IV
DISTRICT V

ACTION SUMMARY MINUTES

April 27, 2021

A. 9:00 AM Called to Order and Roll Call

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Tom Sweeney	District II Supervisors	Present	9:00 AM
Marshall Long	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Long led the Pledge.

C. Introductions

Supervisor Forsythe introduced Danielle Wardale-Bondshu/Deputy Clerk of the Board II and announced her pregnancy.

D. Approval of Consent Agenda (Items designated by "CA")

No public input.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Miles Menetrey, District V Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

CA1. **Health and Human Services** **RES-2021-223**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Health and Human Services** **RES-2021-224**

Resolution Continuing the Public Health Local Emergency Due to the COVID-19 Pandemic

CA3. Sheriff's Office RES-2021-225

Resolution Continuing the Local Emergency Due to the COVID-19 Global Pandemic

CA4. Sheriff's Office RES-2021-226

Resolution Continuing the Local Emergency Due to the 2021 Mono Wind Event

CA5. Sheriff's Office RES-2021-227

Resolution Continuing the Local Emergency Due to the 2021 Meteorological "Atmospheric River" Event

CA6. Administration/Human Resources RES-2021-228

Approve Amendments to the Victim/Witness Coordinator Job Description; Change the Title to Victim/Witness Services Supervisor; and Designate the Position as a Mariposa County Managerial and Confidential Organization (MCMCO) Classification

CA7. Board of Supervisors

Approve the Minutes of Tuesday, April 6, 2021

CA8. Board of Supervisors

Approve the Minutes of Tuesday, April 13, 2021

CA9. County Counsel RES-2021-229

Approve a 3-Year Agreement with LexisNexis to Provide Access to On-Line Legal Research; and Authorize the County Counsel to Sign the Agreement

CA10. Health and Human Services RES-2021-230

Adopt a Resolution Accepting the Transitional Housing Program Allocation; and Authorize the Health and Human Services Agency Director to Execute Any Documents Necessary to Accept the Award (Subject to Review by County Counsel as to Legal Form)

CA11. HHS/Employment and Community Services RES-2021-231

Approve an Agreement with Mother Lode Job Training (MLJT) to Provide Employment Placement Services for Individuals in the Subsidized Employment Program in an Amount Not to Exceed \$100,000; and Authorize the Board of Supervisors Chair to Sign the Agreement

E. Departmental Presentation

Eric Sergienko/Health Officer advised that there will be a mass vaccination clinic in El Portal on Thursday. He also noted that they will again be implementing the Johnson and Johnson vaccine since the CDC Advisory Committee did a review of the Johnson & Johnson vaccine and did not determine that the 15 cases of deep vein thrombosis that occurred among the 15.1 million vaccinations was caused by the vaccine. Dr. Sergienko also discussed the surge in cases and advised everyone to be

mindful of continuing to wear a mask when in public, to stay home when sick, and be aware that gatherings still pose a risk. He also noted that of the new county cases, 19 out of the 20 had been unvaccinated, and the one who had been vaccinated was only one day past his first Moderna shot. Board discussion ensued regarding the proliferation of the British variant in the State, speculation as to what the President may do with mask requirements, super spreader events in other states, the shift in the demographic of cases to 20 to 50 year old populations, and the effectiveness of the vaccines against the variants.

Shannon Gadd/Health and Human Services Agency Director provided an update regarding the individuals residing beside the creek, noting that roughly ten individuals have been residing there but, after extensive outreach and collaboration among multiple agencies, there are now only four remaining beside the creek and they have plans of where they would go.

Mike Healy/Public Works Director advised that residents should expect delays on Darrah Road Bridge as work commences. He also noted that the orange fencing along the highways is to protect environmental or culturally sensitive areas. Mr. Healy also reminded that his department is accepting applications for summer jobs; and he noted that his department is working with Dr. Sergienko on ways to safely allow the usual summer events to occur. Mr. Healy also extended thanks to the FFA for the recent dinner that they put on; and discussed the traffic that may be experienced on Highway 49 South.

Matthew Matthiessen/John C. Fremont Healthcare District CEO noted that they continue to be proud partners on providing vaccine clinics to county residents. He also announced that clinic services will be resumed in Greeley Hill on Monday, May 3rd, after a ribbon cutting ceremony at 10:00 AM, and noted that Robin Frye has agreed to return as the provider. He also advised that they will be holding their annual Women's Dinner at the Fairgrounds on May 20th; noted that everyone is invited but that seating is limited to 80 people; and advised that those wishing to attend can reserve a spot by calling Therese Williams at the district. Mr. Matthiessen also announced that the Ewing Wing has once again received a five-star rating which is the best possible rating.

Steve Ward/Cal Fire - Mariposa County Fire announced that Battalion Chief John Morgan has been promoted to Assistant Fire Chief in one of the programs within the State Fire Marshall office and that he reports to his new position on May 17th. Chief Ward advised that he is currently working on a plan for a temporary substitute for the capacities that Chief Morgan addresses. He also advised, for transparency, that it is promotional season and he also applied for a position and has been interviewed but is still waiting to hear back. Chief Ward also noted that on the Cal Fire side, burn permits will again be required statewide as of May 1st.

Mike Healy noted his appreciation of Chief Morgan, and extended congratulations on the promotion on behalf of himself and all of the department heads.

F. Public Comment on Non-Agenda Items

None.

Recess Board of Supervisors

9:37 AM Chair Long recessed the Board of Supervisors, followed by the Clerk of the Board reading the Government Code announcement.

G. LOCAL TRANSPORTATION COMMISSION

9:37 AM Chair Long convened the Local Transportation Commission (LTC) with all members present.

Public Comment Period

None.

LTC Regular Agenda

1. Public Works LTC-2021-14

Adopt a Resolution Approving the Application and Necessary Documents Pertaining to the Federal Transit Administration (FTA) Section 5311 Program (Operating Assistance) Funds; and Authorize the Local Transportation Commission Executive Director to Sign the Application and Necessary Documents to Implement the Section 5311 Grant (Subject to Approval as to Form by County Counsel)

Mike Healy/LTC Executive Director gave the staff report. No public input.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Wayne Forsythe, District IV Supervisor

SECONDER: Tom Sweeney, District II Supervisors

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

2. Auditor (ID # 11678)

Receive the Final Reports for Transit and Local Transportation Commission Audits for the Fiscal Year 2019-2020

Luis Mercado/County Auditor gave a PowerPoint presentation that provided an overview of the audit. He also noted a correction to page 95 of the independent auditor's report. No public input. Board clarification was sought regarding the OPEB decrease, and the difference in figures between CAMS and the General Ledger. Mike Healy advised that they just received delivery of two buses with handicap equipment, but that they will wait to send the old buses to auction pending a shakeout period for the new ones.

CORRECTION:

The year-ended date noted in the independent auditors report issued by Smith & Newell, which starts on packet page 95, should be June 30, 2020, rather than June 30, 2019.

RESULT: INFORMATION RECEIVED

Adjourn LTC

10:06 AM Chair Long adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:06 AM Chair Long reconvened the Board of Supervisors meeting.

H. Regular Agenda Items

1. Health and Human Services RES-2021-232

Approve an Agreement with Collaborative Safety, LLC for Training Services in an Amount Not to Exceed \$110,100; and Authorize the Board of Supervisors Chair to Sign the Agreement

Shannon Gadd gave the staff report and showed a video from www.casey.org/safety-science-child-welfare/ and introduced Scott Modell and Noel Hengelbrok of Collaborative Safety, LLC who gave a report telephonically. Board discussion ensued. No public input.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Tom Sweeney, District II Supervisors

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

Recessed

10:34 AM Chair Long recessed the meeting for a brief break and reconvened at 10:39 AM.

2. Probation RES-2021-235

Accept Recommendations of Juvenile Justice Coordinating Council Sub-Committee Regarding the Local Plan and Budget for Local Justice Involved Youth as a Result of SB 823 Directing the Closure of the California Department of Juvenile Justice (DJJ)

Pete Judy/Chief Probation Officer gave the staff report. No public input.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Wayne Forsythe, District IV Supervisor

SECONDER: Miles Menetrey, District V Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

3. Treasurer-Tax Collector-County Clerk RES-2021-233

Approve the Note Purchase Contract, the Mariposa County Note 2021 (\$1,100,000), and a Letter of Representations for the Sale of the Note to the County Treasurer for the Enterprise Resource Planning (ERP) System Conversion Costs; and Authorize the Board of Supervisors Chair to Sign All Documents Pertaining to the Financing Thereof (Subject to Approval as to Legal Form by County Counsel)

Keith Williams/Treasurer - Tax Collector - County Clerk gave the staff report,

advising that this is like the note that we used to refinance the Public Health building, but has a different payment schedule on it. No public input.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

4. Administration RES-2021-234

Approve an Agreement to Sell \$2,992,327 in California Public Utility Commission (CPUC) Rule 20A Pacific Gas and Electric (PG&E) Credits to the Town of Los Altos Hills for the Amount of \$1,346,547; and Authorize the Board of Supervisors Chair to Sign the Agreement

Dallin Kimble/County Administrative Officer gave the staff report. Supervisor Long required confirmation that this is not money but, rather, credits to use for projects undergrounding utilities, and that we have no projects right now where we could use them. Mr. Kimble affirmed, noting that they did look at the Downtown Revitalization and the Creekside Terrace projects. No public input.

Supervisor Menetrey requested confirmation that the CAO will bring an item back to the Board to decide what to do with the funds if we get them. Mr. Kimble confirmed.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Miles Menetrey, District V Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

5. Board of Supervisors (ID # 11664)

Discussion and Direction Regarding the Department Head Performance Evaluation Process (Supervisor Sweeney)

Supervisor Sweeney gave the staff report, noting that he has seen a variety of materials for the department head evaluations and suggested a structured approach. He noted that it would not be implemented during this current evaluation period, and suggested that the Board could establish objectives for each department for the next appraisal which would focus on elements of the strategic plan, and that the department heads could meet with the Board liaisons to help them work on that, while the department heads would be tasked with keeping track of, and reporting on, their accomplishments throughout the year. Supervisor Sweeney also suggested that 360 reviews might be part of the process, as well. No public input. Board discussion ensued regarding the process.

DIRECTION:

The Board will ask the department heads during their evaluation if they would like a more robust, more structured evaluation. After all evaluations have been completed, the Board will revisit the 2010 policy to see if any changes are necessary.

RESULT: DIRECTION GIVEN**I. Items removed from Consent Agenda**

None.

J. Closed Session**1. Board of Supervisors (ID # 11548)**

CLOSED SESSION: Public Employee Performance Evaluation; Position of Employee Under Review: Planning Director

No public input.

RESULT: CLOSED SESSION HELD

Recess

11:49 AM Chair Long moved the Board into Closed Session.

K. 2:00 PM Reconvene***Report Out***

Chair Long reported that Information was Received during Closed Session.

1. Administration (ID # 11660)

Receive Fiscal Year 2021-22 Budget Requests from Administration, Agricultural Commissioner, UC Cooperative Extension, Assessor, Auditor, Building, Child Support Services, Clerk of the Board, County Counsel, District Attorney, and Treasurer Departments

Dallin Kimble provided a PowerPoint overview regarding the Budget Process. Leigh Westerlund/Assistant County Administrative Officer presented the requested budgets for Administration. Monica Nielson/Senior Agricultural and Standards Inspector presented the requested budget for the Agricultural Commissioner/Sealer of Weights and Measures. Vince Kehoe/Assessor - Recorder presented the requested budget for his department. Luis Mercado/Auditor presented the requested budget for his department. No public comment on the budgets discussed to this point.

Mike Kinslow/Building Director presented the requested budget for his department. Dallin Kimble submitted the requested budget for Child Support Services. René LaRoche/Clerk of the Board submitted the budget for the Board of Supervisors noting that, while not reflected in the written budget request, additional funding is also requested for the 2021 redistricting process. Steven W. Dahlem/County Counsel presented the requested budget for his department, noting that he is requesting the return of the legal secretary position. Walter Wall/District Attorney presented the requested budget for his department. Keith Williams/Treasurer - Tax Collector - County Clerk presented the requested budget for his departments, noting that he wants to restore the position that was vacant going into the COVID-19 pandemic.

4:06 PM Chair Long recessed the meeting for a brief break and reconvened at 4:13 PM.

Fadzayi Mashiri gave the report for the UC Cooperative Extension telephonically. No public input.

RESULT: INFORMATION RECEIVED

L. Board Information

Supervisor Smallcombe announced upcoming vaccination clinics in El Portal.

Supervisor Forsythe noted that he has submitted a written report covering April 20 - 27, 2021.

1. **Clerk of the Board of Supervisors (ID # 11756)**

Reports and Handouts from the Board Information Portion of the April 27, 2020 Meeting

RESULT: INFORMATION RECEIVED

M. Adjournment

4:36 PM Chair Long adjourned the meeting in memory of Debra Beth Smith, and Judy Van Winkle.

Respectfully submitted,

René LaRoche
Clerk of the Board

Marshall Long
Chair, Board of Supervisors