MARIPOSA COUNTY

P.O. Box 784 Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

ROSEMARIE SMALLCOMBE, CHAIR	**DISTRICT I**
MILES MENETREY, VICE-CHAIR	**DISTRICT V**
TOM SWEENEY	**DISTRICT II**
MARSHALL LONG	**DISTRICT IV**
WAYNE FORSYTHE	**DISTRICT IV**

ACTION SUMMARY MINUTES

March 1, 2022

A. 9:00 AM Call to Order and Roll Call

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Remote	
Tom Sweeney	District II Supervisor	Present	
Marshall Long	District III Supervisor	Present	
Wayne Forsythe	District IV Supervisor	Present	
Miles Menetrey	District V Supervisor	Present	

B. Pledge of Allegiance

Chair Smallcombe led the Pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

No public comment. Supervisor Menetrey asked that CA.5 be pulled for a separate vote and CA.7 be pulled for discussion. Supervisor Long commented on CA.8 noting that these committees are here to do the right thing for the public. In response to a question from Supervisor Sweeney, Kristie Mitchell/Sheriff's Office Point of Information Officer stated in regards to CA.10 that monies have not been budgeted but it is for in kind services.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Marshall Long, District III Supervisor

SECONDER: Tom Sweeney, District II Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

CA1. **Health and Human Services** **RES-2022-139**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Health and Human Services** **RES-2022-140**

Resolution Continuing the Public Health Local Emergency Due to the COVID-19 Pandemic

CA3. **Sheriff's Office** **RES-2022-141**

Resolution Continuing the Local Emergency Due to the COVID-19 Global Pandemic

CA4. **Agricultural Commissioner** **RES-2022-142**

Approve the First Amendment for the Exotic Pest Detection Trapping Agreement No. 20-0157 for FY 2020/2021 and 2021/2022 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Amendment

5. Item considered separately

CA6. **Board of Supervisors**

Approve the Minutes of Tuesday, February 8, 2022

7. Item considered separately

CA8. **Planning** **2022-16**

Re-Appoint Jeanetta Phillips, Ruth Sellers and Kathleen Leavitt to the Historic Sites and Records Preservation Commission for Terms to Expire February 28, 2025

CA9. **Planning** **RES-2022-143**

Approve Road Name Application No. 2019-185; "Sierra Meadows Lane", Applicants: Reza Abrahimzadeh and Susan Zaker

CA10. **Sheriff's Office** **RES-2022-144**

Adopt a Resolution Authorizing the Mariposa County Sheriff to Apply for the California State Parks and Recreation Off Highway Vehicle Grant Fund Program; and Authorize the Sheriff to Sign the Grant Application and Any Documents Pertaining to This Grant (Subject to Approval as to Legal Form by County Counsel)

E. Items removed from Consent Agenda

1. **Tuesday, February 01, 2022**
2. **Building RES-2022-145**

Approve an Increase in Extra-Help Hours from 1,200 Hours to 1,300 Hours for the Extra Help Development Services Technician (DST) Position to Provide Front Counter Assistance Until a Permanent DST is Allocated and Hired

Debbie Willis/Interim Building Director gave the staff report, noting that the extra helps hours are being gone through quickly. The addition of 100 more hours would add roughly three to four more weeks of assistance. Joe Lynch/Assistant County Administrative Officer and Human Resources stated that typically the items from 999 straight to 1300 hours. The previous item was 999 to 1200 which should have been 1300 from the start. No public comment. Discussion ensued.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Miles Menetrey, District V Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

F. Departmental Presentation

Eric Sergienko/County Health Officer gave an update on the current state of COVID-19 in Mariposa County beginning with the news that local positive case numbers are declining. CDC has introduced a COVID data tracker which not only monitors case rates but also hospitalization rates which places Counties into three tiers High, Medium and Low. Mariposa County was in the medium level with a 14% hospitalization rate. Under the medium tier, masking is recommended. The Govern will be rescinding emergency orders which gave staffing waivers to schools and hospitals which will lead to a teacher and hospital staffing shortage. Masking guidance was changed from required to strongly recommended for the State of California. This put it back to community action, which makes it an individual's decision by determining their risk factors. Masking requirements for schools will be lifted on March 11th, 2022

Steve Ward/Mariposa County Fire Chief County Fire Equipment gave an update on vehicle replacement stating a call was received that the Type 3 Fire Engine almost completed with a planned final inspection in July. Chief Ward stated the fuel reduction equipment was ordered and should be on project come winter of 2022. Fire season is upon us, and Cal Fire will transition to fully staffed by April 4th. Chief Ward noted there has already been three fires in Greeley Hill within a week. Regarding a question asked by Supervisor Smallcombe, Chief Ward stated that the Fuel reduction Equipment project list will be made available to the public, however, the prioritization will be at the discretion of Cal Fire.

Johnathan Farrington/Tourism Bureau gave an update regarding a

meeting with National Park Service to discuss concerns of the gateway communities. NPS has had a lack of involvement with the communities when it comes to policies. They want the park service to consult with communities before they move to a permanent reservation system. The system that was implemented in the summer caused economic impacts. 16,000 weekly passes were given out. International visitors are having issues with the reservation system. Gateway communities' economy depends on the visitors entering the park. The limitation can upset the tourism ecosystem for California.

Jacob Holly/ Mariposa Visitors Center gave an update on upcoming events. The 73rd annual Hornitos Enchilada feed will be held March 5th, 2022, at 2:00 PM. Mr. Holly gave an update on how many visitors have been into the visitor center, noting visitation is rising quickly with roughly 32 people a day. Mr. Holly added to Mr. Farrington's discussion on the Park Service Reservation System, noting many people are asking about the reservation system.

Keri Kisela/Mariposa County Chamber of Commerce stated the Merchant meeting is every 1st Thursday of the month at 8:15 at Happy Burger.

G. Public Comment on Non-Agenda Items

Lori/member of the audience asked the Board if there was any progress with the Sheriff's Office on commercial marijuana grows as she was accosted and threatened by a marijuana grower who has several grows, in the lobby of the Government Center at a previous meeting. Chair Smallcombe stated that the Sheriff would be bringing a presentation to the Board in the near future.

H. Regular Agenda Items

1. **Planning RES-2022-146**

Approve Agreement for Right of Entry and Hold Harmless with the Transition Mountain Properties Ownership Group to Acquire High-Resolution Aerial Imagery in Support of the Merced River Trail; and Authorize the Board of Supervisors Chair to Sign the Agreement

Mikey Goralink/Community Design and Development Planner gave the staff report. No public comment. Discussion ensued.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Marshall Long, District III Supervisor

SECONDER: Tom Sweeney, District II Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

2. **Administration/Human Resources RES-2022-147**

Approve an Amendment to the Department Director Clerk of the Board and Deputy Clerk of the Board I/II Job Descriptions to Allow Consideration of a Broader Combination of Education and Experience

Joe Lynch/Assistant CAO-Human Resources gave the staff report. No

public comment. Discussion ensued.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Marshall Long, District III Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

I. Closed Session

1. **Administration/Human Resources (ID # 12687)**

CLOSED SESSION: Public Employee Position to be Filled [Government Code Section 54957(B)(1)]-Building Director

No public comment received.

RESULT: **CLOSED SESSION HELD**

2. **Administration/Human Resources (ID # 12688)**

CLOSED SESSION: Public Employee Position to be Filled [Government Code Section 54957(B)(1)]- Health and Human Services Agency Director

No public comment received.

RESULT: **CLOSED SESSION HELD**

Report Out

2:00 PM Chair Smallcombe reported the information was received and direction was given for both closed session items.

J. 2:00 PM Reconvene

1. **Sheriff's Office (ID # 12652)**

Receive a Presentation from the Sheriff's Office Regarding Their 2021 Annual Report and Statistics

Jeremy Briese/ Sheriff gave a presentation and began with a video. The video was a call for service that took place on December 31st, 2021 - January 1st,2022. This video was shown as a reminder that having staff and back up is important. Public comment was received from an unknown gentleman and Steve Ward/Cal Fire and Mariposa County Fire Chief. Discussion ensued on the value of the work being done. Kudos were given from the Board to the Sheriff's Department.

RESULT: **INFORMATION RECEIVED**

K. Board Information

Information received.

L. Adjournment

2:50 PM Chair Smallcombe adjourned the meeting in memory of John Glen Forsythe.

Respectfully submitted,

Danielle Bondshu

Deputy Clerk of the Board II

Rosemarie Smallcombe

Chair, Board of Supervisors

MARIPOSA COUNTY

Health and Human Services · (209) 966-2000

RESOLUTION - ACTION REQUESTED 2022-139

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Joe Lynch, Health & Human Services Agency Director

RE: Continue a Shelter Crisis Local Emergency in Mariposa County

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RECOMMENDATION AND JUSTIFICATION:
Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County.

California Government Code 8698, 8698.1 and 8698.2 allows for the governing body of a city or county to declare a shelter crisis. A shelter crisis declaration relaxes standards for building occupancy, limits liability and provides a legal basis for the use of certain facilities designated by the County as a shelter for the duration of the crisis.

In order to declare the shelter crisis, the County made findings at a public meeting and adopted Resolution 18-518 that (1) a significant number of persons within the county's jurisdiction are without the ability to obtain shelter; and (2) the situation has resulted in a threat to the health and safety of those persons.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On November 5, 2018, the Board of Supervisors adopted Resolution 18-518 declaring the existence of a Shelter Crisis Local Emergency in Mariposa County to allow Mariposa County to proceed with temporary homeless shelter solutions to meet the needs of our homeless community members.

Recognizing the prevalence of homelessness in California and the health and safety risks facing homeless persons, California law authorizes counties to declare a "shelter crisis" and avail themselves to attendant protections and powers. Specifically, upon declaring a "shelter crisis":

- A county may allow persons unable to obtain housing to occupy designated public facilities during the duration of the emergency (public facilities include parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained by the county);
- A county is immune from liability for ordinary negligence in the provision of emergency housing for all conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing; and

- The provisions of any state or local law or regulation prescribing standards of housing, health, and safety are suspended to the extent that strict compliance would prevent, hinder, or delay the mitigation of the effects of the crisis.

If the County desires to construct and operate an emergency homeless shelter, it is recommended that the County Board of Supervisors first declare a "shelter crisis" in order to avail itself of the associated powers and liability protections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not continue the local emergency and the County may not be eligible for possible State or Federal assistance, or proceed with temporary homeless shelter solutions.

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

MARIPOSA COUNTY

Health and Human Services · (209) 966-2000

RESOLUTION - ACTION REQUESTED 2022-140

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Joe Lynch, Health & Human Services Agency Director

RE: Continue the COVID-19 Public Health Local Emergency

RECOMMENDATION AND JUSTIFICATION:
Resolution Continuing the Public Health Local Emergency Due to the COVID-19 Pandemic.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On March 13, 2020, Mariposa County Public Health Officer, Dr. Eric Sergienko declared a local public health emergency in response to the COVID-19 Pandemic. On March 17th, 2020 the Mariposa County Board of Supervisors adopted a Resolution ratifying a Local Health Emergency.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not continue the local emergency and the County will not be eligible for possible State or Federal disaster assistance.

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

REF ID# 12696

MARIPOSA COUNTY

Sheriff's Office · 209 966-3615

RESOLUTION - ACTION REQUESTED 2022-141

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Continue the Local Emergency Due to COVID-19

RECOMMENDATION AND JUSTIFICATION:

Resolution Continuing the Local Emergency Due to the COVID-19 Global Pandemic.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

March 24, 2020: The Board ratified the March 17, 2020 Local Emergency Proclamation Due to the COVID-19 Global Pandemic. Additionally, the Board has ratified similar proclamations in the past during other emergencies.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board does not continue the proclamation, the County will not be eligible for possible State or Federal disaster assistance.

FINANCIAL IMPACT:

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RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

REF ID# 12604

MARIPOSA COUNTY

Agricultural Commissioner · (209) 966-2075

RESOLUTION - ACTION REQUESTED 2022-142

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Monica Nielsen, Agricultural Commissioner

RE: Amendment for Pest Detection Agreement 20-0157, Res 2021-254

RECOMMENDATION AND JUSTIFICATION:
Approve the First Amendment for the Exotic Pest Detection Trapping Agreement No. 20-0157 for FY 2020/2021 and 2021/2022 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Amendment.

The current agreement for FY 2020/2021 and FY 2021/2022 agreement was a total of $63,235 the amendment to the Pest Detection Trapping agreement would increase the revenue $3,643 to $66,878.

The exotic pest detection trapping is transitioning to Cal-Trap, a computer application-based trapping program. The increased revenue will cover the purchase of required IPads and Cal-Trap training for staff.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The 2020/2021 and 2021/2022 Exotic Pest Detection Trapping Agreement No. 20-0157 was approved on May 11, 2021, Resolution 2021-254.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Not approving this these amendments, subvention funds will not be received for the Exotic Pest Detection Trapping program to defray the funds expended for training and the purchase of two IPads for FY 2021/2022.

FINANCIAL IMPACT:
The amendment would adjust the FY 2021/2022 subvention amount for the Exotic Pest Detection Trapping Program Agreement increasing revenue $3,643 for a total of $35,590.

ATTACHMENTS:
Pest Detection Part 1 Amendment 02 16 22(PDF)
Pest Detection Revised Exhibit B-1 (003) (PDF)

REF ID# 12694

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT - AMENDMENT

SCO ID: 8570-200157-A1

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 25 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
20-0157	1	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTOR NAME
COUNTY OF MARIPOSA

2. The term of this Agreement is:

START DATE
July 1, 2020

THROUGH END DATE
June 30, 2022

3. The maximum amount of this Agreement after this Amendment is:
$66,878.00 Sixty-Six Thousand Eight Hundred Seventy-Eight Dollars and No Cents

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Section three (3) Is here by amended to increase the funding by $3,643.00. The new contract total, formerly $63,235.00, will hereby not exceed $66,878.00.
Please see Exhibit B-1(25 Pages)

This amendment is necessary to continue the Cal Trap services in the County of Mariposa.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
COUNTY OF MARIPOSA

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
PO BOX 905	MARIPOSA	CA	95338

PRINTED NAME OF PERSON SIGNING	TITLE

CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1220 N STREET, ROOM 120	SACRAMENTO	CA	95814

PRINTED NAME OF PERSON SIGNING	TITLE
MONICA AGUIRRE	STAFF SERVICES MANAGER I

CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)
	DGS Ltr 28.9

Attachment: Pest Detection Part 1 Amendment 02 16 22 (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2020-21 Pest Detection Trapping Exotic Fruit Fly (FF) Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas -DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	4.00	100.00	400.00
				Subtotal:	400.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$16.89	400.00	$6,756.00
				Subtotal:	$6,756.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.0000%	$6,756.00	$608.00
				Subtotal:	$608.00
				DETECTION STAFF SUBTOTAL:	$7,364.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	1.00	12.00	12.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	2.00	12.00	24.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I (trainee)	6.00	7.00	42.00
				Subtotal:	78.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$54.59	12.00	$655.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$39.27	24.00	$942.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I (trainee)	$26.63	42.00	$1,118.00
				Subtotal:	$2,715.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$655.00	$216.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$942.00	$264.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I (trainee)	48.0000%	$1,118.00	$537.00
				Subtotal:	$1,017.00
				NON-DETECTION STAFF SUBTOTAL:	$3,732.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$9,471.00	$1,625.00	$2,774.00
TOTAL PERSONNEL COST :			$13,870.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Office Supplies, water, baby wipes etc	$300.00
	TOTAL SUPPLY COST:	$300.00

C. SUBCONTRACTOR

	TITLE	HOURLY RATE	HOURS	COST
1				$0.00
			TOTAL SUBCONTRACTOR COST:	$0.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	6.00	530.00	$0.575	$1,829.00

STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	$0.285	$0.00

NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL: $1,829.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00

TOTAL SUPPLY COST: $0.00

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection FF Trapping Cost: $15,999.00

FY: 2020-2021 Pest Detection Trapping Total Cost: $28,662.00

FF, GM, JB Cost: $28,357.00

CalTrap Cost: $305.00

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2020-21 Pest Detection Trapping Gypsy Moth (GM) Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	4.80	64.00	307.00
				Subtotal:	307.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$16.89	307.00	$5,185.00
				Subtotal:	$5,185.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.0000%	$5,185.00	$467.00
				Subtotal:	$467.00
				DETECTION STAFF SUBTOTAL:	$5,652.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.75	9.00	7.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	1.50	12.00	18.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	3.33	7.00	23.00
				Subtotal:	48.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$54.59	7.00	$382.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$39.27	18.00	$707.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$26.63	23.00	$612.00
				Subtotal:	$1,701.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$382.00	$126.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$707.00	$198.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$612.00	$294.00
				Subtotal:	$618.00
				NON-DETECTION STAFF SUBTOTAL:	$2,319.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$6,886.00	$1,085.00	$1,993.00
TOTAL PERSONNEL COST:			$9,964.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Office Supplies, water, baby wipes etc	$115.00
	TOTAL SUPPLY COST:	$115.00

C. SUBCONTRACTOR

		TITLE	HOURLY RATE	HOURS	COST
1					$0.00
				TOTAL SUBCONTRACTOR COST:	$0.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	3.50	250.00	$0.575	$503.00

STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	$0.285	$0.00

NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL: $503.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00

TOTAL SUPPLY COST: $0.00

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection GM Trapping Cost: $10,582.00

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2020-21 Pest Detection Trapping Japanese Beetle (JB) Financial Plan

1/22/20

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Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	0.44	64.00	28.00
				Subtotal:	28.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$16.89	28.00	$473.00
				Subtotal:	$473.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.0000%	$473.00	$43.00
				Subtotal:	$43.00
				DETECTION STAFF SUBTOTAL:	$516.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.25	12.00	3.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	0.75	6.00	5.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	1.25	6.00	8.00
				Subtotal:	16.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$54.59	3.00	$164.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$39.27	5.00	$196.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$26.63	8.00	$213.00
				Subtotal:	$573.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$164.00	$54.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$196.00	$55.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$213.00	$102.00
				Subtotal:	$211.00
				NON-DETECTION STAFF SUBTOTAL:	$784.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$1,046.00	$254.00	$325.00
		TOTAL PERSONNEL COST :	$1,625.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Office Supplies, water, baby wipes etc	$50.00
	TOTAL SUPPLY COST:	$50.00

C. SUBCONTRACTOR

	TITLE	HOURLY RATE	HOURS	COST
1				$0.00
			TOTAL SUBCONTRACTOR COST:	$0.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	3.50	50.00	$0.575	$101.00

STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	$0.285	$0.00

NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL: $101.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00

TOTAL SUPPLY COST: **$0.00**

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection JB Trapping Cost: $1,776.00

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2020-21 CalTrap Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
Orange = instructions.

A. CALTRAP

DATA CONVERSION MANUAL ENTRY	NO. OF SITES*	COST PER SITE	COST
	0.00	$1.4000	$0.00

DATA CONVERSION BULK UPLOAD	NO. OF SITES*	COST PER SITE	COST
	0.00	$0.6323	$0.00

IPAD	NO. OF DEVICES	COST PER DEVICE**	COST
	0.00	$0.00	$0.00

IPAD ACCESSORIES	NO. OF DEVICES	COST PER DEVICE**	COST
	0.00	$0.00	$0.00

DATA PLAN	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES	COST
	$61.00	5.00	1.00	$305.00

INSURANCE/WARRANTY (OPTIONAL)	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES	COST
	$0.00	0.00	0.00	$0.00

CalTrap Cost:	$305.00

* When requesting reimbursement, this is the number of sites successfully uploaded to CalTrap with confirmation from the database administrator.
** This is total cost to include tax and fees. Reimbursement based on actual invoice.

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: MARIPOSA

Fiscal Year: 2020-2021

TRAPPING HOURS/YEAR WORKSHEET

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas -DO NOT MODIFY!

TRAPPING SEASON for CORE PROGRAM

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF												
MP												
CP garden												
CP rural												
CP rural res												
OF												
ML												
GM												
JB												

weekly servicings biweekly servicings monthly servicings

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
MF	35	x	13.00	=	455
MP		x	26.00	=	0
CP garden		x		=	0
CP rural		x	6.00	=	0
CP rural res		x		=	0
OF		x	13.00	=	0
ML		x	10.83	=	0
GM	175	x	6.50	=	1,138
JB	16	x	6.50	=	104
				Total:	1,697

NOTE: serv/year*: Insert figure from Servicings per Year sheet, 66_223A.

FF TOTAL:	455 (A)	÷	1.25 (B)	=	364.00 (C)	x1.1(10%)	400.40 (D)
GM TOTAL:	1,138 (A)	÷	4.08 (B)	=	278.92 (C)	x1.1(10%)	306.81 (D)
JB TOTAL:	104 (A)	÷	4.08 (B)	=	25.49 (C)	x1.1(10%)	28.04 (D)

A = Servicings/year/trap - calculated electronically.
B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

1/22/20
Form 66-223

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2020-21 Pest Detection Trapping Other 1 Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas -DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	5.67	6.00	34.00
				Subtotal:	34.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$26.53	34.00	$902.00
				Subtotal:	$902.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$902.00	$433.00
				Subtotal:	$433.00
				DETECTION STAFF SUBTOTAL:	$1,335.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.25	6.00	2.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	1.25	6.00	8.00
				Subtotal:	10.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$54.59	2.00	$109.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$39.27	8.00	$314.00
				Subtotal:	$423.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$109.00	$36.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$314.00	$88.00
				Subtotal:	$124.00
				NON-DETECTION STAFF SUBTOTAL:	$547.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$1,325.00	$557.00	$471.00
		TOTAL PERSONNEL COST :	$2,353.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Water, office supplies, baby wipes, etc.	$100.00
	TOTAL SUPPLY COST:	$100.00

C. SUBCONTRACTOR

		TITLE	HOURLY RATE	HOURS	COST
1					$0.00
				TOTAL SUBCONTRACTOR COST:	$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	6.00	50.00	$0.575	$173.00

STATE VEHICLES	NO. OF USAGE	MILEAGE PER VEHICLE	COST PER

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

	MONTHS	PER MONTH	MILE^2	COST
0.00	0.00	0.00	$0.285	$0.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

	NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL: $173.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00

TOTAL SUPPLY COST: $0.00

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection Other 1 Cost: $2,626.00

FY: 2020-2021 Pest Detection Total Other Cost: $2,626.00

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: MARIPOSA

Fiscal Year: 2020-2021

TRAPPING HOURS/YEAR WORKSHEET

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
KAPRA BEETLE												

weekly servicings biweekly servicings monthly servicings

Trap Type	# of traps/sites	x	serv/year*	=	serv/year/trap
KAPRA BEETLE	3	x	13.00	=	39
				Total:	39

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

KB	39	÷	1.25	=	31.20	x1.1(10%)	34.32
	(A)		(B)		(C)		(D)

A = Servicings/year/trap - calculated electronically from cells H41 through H51. Formula may be edited to group traps.
B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

1/22/20
Form 66-223

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2021-22 Pest Detection Trapping Exotic Fruit Fly (FF) Financial Plan

1/22/

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - **DO NOT MODIFY!**
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	4.00	100.00	400.0
				Subtotal:	**400.0**

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$17.40	400.00	$6,960.0
				Subtotal:	**$6,960.0**

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.5000%	$6,960.00	$661.0
				Subtotal:	**$661.0**
				DETECTION STAFF SUBTOTAL:	**$7,621.0**

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	1.00	12.00	12.0
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	0.50	40.00	20.0
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	0.75	60.00	45.0
				Subtotal:	**77.0**

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$56.87	12.00	$682.0
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$37.75	20.00	$755.0
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$27.95	45.00	$1,258.0
				Subtotal:	**$2,695.0**

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$682.00	$225.0
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$755.00	$211.0
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$1,258.00	$604.0
				Subtotal:	**$1,040.0**
				NON-DETECTION STAFF SUBTOTAL:	**$3,735.0**

		SALARIES	BENEFITS	OVERHEAD COST
25.00	% Overhead (Not to exceed 25%)	$9,655.00	$1,701.00	$2,839.0
			TOTAL PERSONNEL COST :	**$14,195.0**

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COS
1	Office Supplies, water, baby wipes etc	$300.0
	TOTAL SUPPLY COST:	**$300.0**

C. SUBCONTRACTOR

	TITLE	HOURLY RATE	HOURS	COS
1				$0.0
			TOTAL SUBCONTRACTOR COST:	**$0.0**

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	6.00	530.00	$0.575	$1,829.0

STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	$0.285	$0.0

NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
0.00	0.00	0.00	0.00	$0.285	$0.0

VEHICLE COST TOTAL: $1,829.0

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COS
1		$0.(

TOTAL SUPPLY COST: **$0.(**

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, e
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection FF Trapping Cost: **$16,324.0**

FY: 2021-2022 Pest Detection Trapping Total Cost: ~~**$29,193.0**~~ **$32,836.0**

FF, GM, JB Cost: **$28,888.(**

CalTrap Cost: ~~**$305.(**~~ **$3,948.(**

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2021-22 Pest Detection Trapping Gypsy Moth (GM) Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	4.80	64.00	307.00
				Subtotal:	307.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$17.40	307.00	$5,342.00
				Subtotal:	$5,342.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.5000%	$5,342.00	$507.00
				Subtotal:	$507.00
				DETECTION STAFF SUBTOTAL:	$5,849.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.75	9.00	7.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	0.75	12.00	9.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	0.75	42.00	32.00
				Subtotal:	48.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$56.87	7.00	$398.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$37.75	9.00	$340.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$27.95	32.00	$894.00
				Subtotal:	$1,632.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$398.00	$131.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$340.00	$95.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$894.00	$429.00
				Subtotal:	$655.00
				NON-DETECTION STAFF SUBTOTAL:	$2,287.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$6,974.00	$1,162.00	$2,034.00
		TOTAL PERSONNEL COST :	$10,170.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Office Supplies, water, baby wipes etc	$115.00
	TOTAL SUPPLY COST:	$115.00

C. SUBCONTRACTOR

		TITLE	HOURLY RATE	HOURS	COST
1					$0.00
				TOTAL SUBCONTRACTOR COST:	$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	3.50	250.00	$0.575	$503.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

	STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	$0.285	$0.00

	NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL:	$503.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00
	TOTAL SUPPLY COST:	$0.00

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection GM Trapping Cost:	**$10,788.00**

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2021-22 Pest Detection Trapping Japanese Beetle (JB) Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Mercy Zelazo	Agricultural Field Assistant	0.44	64.00	28.00
				Subtotal:	28.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Mercy Zelazo	Agricultural Field Assistant	$17.40	28.00	$487.00
				Subtotal:	$487.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Mercy Zelazo	Agricultural Field Assistant	9.5000%	$487.00	$46.00
				Subtotal:	$46.00
				DETECTION STAFF SUBTOTAL:	$533.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.25	12.00	3.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	0.50	12.00	6.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	1.25	5.00	6.00
				Subtotal:	15.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$56.87	3.00	$171.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$37.75	6.00	$227.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$27.95	6.00	$168.00
				Subtotal:	$566.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$171.00	$56.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$227.00	$64.00
3	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$168.00	$81.00
				Subtotal:	$201.00
				NON-DETECTION STAFF SUBTOTAL:	$767.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$1,053.00	$247.00	$325.00
		TOTAL PERSONNEL COST :	$1,625.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Office Supplies, water, baby wipes etc	$50.00
	TOTAL SUPPLY COST:	$50.00

C. SUBCONTRACTOR

		TITLE	HOURLY RATE	HOURS	COST
1					$0.00
				TOTAL SUBCONTRACTOR COST:	$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	3.50	50.00	$0.575	$101.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

	STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	$0.285	$0.00

	NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL: $101.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00

TOTAL SUPPLY COST: **$0.00**

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection JB Trapping Cost: $1,776.00

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA **COUNTY DEPARTMENT OF AGRICULTURE**

FY 2021-22 CalTrap Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas -**DO NOT MODIFY!**
Orange = instructions.

A. CALTRAP

DATA CONVERSION MANUAL ENTRY	NO. OF SITES*	COST PER SITE	COST
	0.00	$1.4000	$0.00

DATA CONVERSION BULK UPLOAD	NO. OF SITES*	COST PER SITE	COST
	0.00	$0.6323	$0.00

IPAD	NO. OF DEVICES	COST PER DEVICE**	COST
	~~0.00~~ **2.00**	~~$0.00~~ **$479.00**	~~$0.00~~ **$958.00**

IPAD ACCESSORIES	NO. OF DEVICES	COST PER DEVICE**	COST
	~~0.00~~ **2.00**	~~$0.00~~ **$30.00**	~~$0.00~~ **$60.00**

DATA PLAN	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES		COST
	$61.00	5.00	1.00		$305.00

INSURANCE/WARRANTY (OPTIONAL)	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES		COST
	$0.00	0.00	0.00		$0.00

FY20/22 Total Personnel Services Cost: **$2,625.00**

CalTrap Cost: ~~**$305.00**~~ **$3,948.0**

* When requesting reimbursement, this is the number of sites successfully uploaded to CalTrap with confirmation from the database administrator.
** This is total cost to include tax and fees. Reimbursement based on actual invoice.

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: MARIPOSA

Fiscal Year: 2021-2022

TRAPPING HOURS/YEAR WORKSHEET

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!

TRAPPING SEASON for CORE PROGRAM

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF												
MP												
CP garden												
CP rural												
CP rural res.												
OF												
ML												
GM												
JB												

weekly servicings biweekly servicings monthly servicings

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
MF	35	x	13.00	=	455
MP		x	26.00	=	0
CP garden		x		=	0
CP rural		x	6.00	=	0
CP rural res.		x		=	0
OF		x	13.00	=	0
ML		x	10.83	=	0
GM	175	x	6.50	=	1,138
JB	16	x	6.50	=	104
				Total:	1,697

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A.

FF TOTAL:	455 (A)	÷	1.25 (B)	=	364.00 (C)	x1.1(10%)	400.40 (D)
GM TOTAL:	1,138 (A)	÷	4.08 (B)	=	278.92 (C)	x1.1(10%)	306.81 (D)
JB TOTAL:	104 (A)	÷	4.08 (B)	=	25.49 (C)	x1.1(10%)	28.04 (D)

A = Servicings/year/trap - calculated electronically.
B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

1/22/20
Form 66-223

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY DEPARTMENT OF AGRICULTURE

FY 2021-22 Pest Detection Trapping Other 1 Financial Plan

1/22/20

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas -DO NOT MODIFY!
Orange = instructions.

A. PERSONNEL[1]

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	5.67	6.00	34.00
				Subtotal:	34.00

2. SALARIES - Detection Trappers

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	$27.95	34.00	$950.00
				Subtotal:	$950.00

3. BENEFITS - Detection Trappers

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Agricultural & Standards Inspector I	Agricultural & Standards Inspector I	48.0000%	$950.00	$456.00
				Subtotal:	$456.00

DETECTION STAFF SUBTOTAL: $1,406.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	Ag Commissoner	Ag Commissoner	0.25	6.00	2.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	1.25	6.00	8.00
3			0.00	0.00	0.00
				Subtotal:	10.00

5. SALARIES - Non-Detection Staff

			HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	Ag Commissoner	Ag Commissoner	$56.87	2.00	$114.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	$37.75	8.00	$302.00
3			$0.00	0.00	$0.00
				Subtotal:	$416.00

6. BENEFITS - Non-Detection Staff

			BENEFIT RATE (%)	SALARY	BENEFIT COST
1	Ag Commissoner	Ag Commissoner	33.0000%	$114.00	$38.00
2	Sr. Agricultural & Standards Inspector	Sr. Agricultural & Standards Inspector	28.0000%	$302.00	$85.00
3			0.0000%	$0.00	$0.00
				Subtotal:	$123.00

NON-DETECTION STAFF SUBTOTAL: $539.00

	SALARIES	BENEFITS	OVERHEAD COST
25.00 % Overhead (Not to exceed 25%)	$1,366.00	$579.00	$486.00

TOTAL PERSONNEL COST : $2,431.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

	Description	COST
1	Water, office supplies, baby wipes, etc.	$150.00

TOTAL SUPPLY COST: $150.00

C. SUBCONTRACTOR

	TITLE	HOURLY RATE	HOURS	COST
1				$0.00

TOTAL SUBCONTRACTOR COST: $0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
1.00	6.00	50.00	$0.575	$173.00

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

	STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	$0.285	$0.00

	NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE[2]	COST
	0.00	0.00	0.00	0.00	$0.285	$0.00

VEHICLE COST TOTAL:	$173.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

	Description	COST
1		$0.00
	TOTAL SUPPLY COST:	$0.00

[1]Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.
[2]Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

Pest Detection Other 1 Cost:	$2,754.00
FY: 2020-2021 Pest Detection Total Other Cost:	**$2,754.00**

COMMENTS:

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: MARIPOSA

Fiscal Year: 2021-2022

TRAPPING HOURS/YEAR WORKSHEET

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
KAPRA BEETLE												

weekly servicings biweekly servicings monthly servicings

Trap Type	# of traps/sites	x	serv/year*	=	serv/year/trap
KAPRA BEETLE	3	x	13.00	=	39
				Total:	39

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

KB	39	÷	1.25	=	31.20	x1.1(10%)	34.32
	(A)		(B)		(C)		(D)

A = Servicings/year/trap - calculated electronically from cells H41 through H51. Formula may be edited to group traps.
B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

1/22/20
Form 66-223

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

County CalTrap Additional Costs Financial Plan
FY 2021/2022
July 1, 2021 - June 30, 2022

County: Mariposa

FY 2021-2022 CalTrap Additional Financial Plan				
Personnel Services*				
				Billable Hours
TRAINING				
Personnel Training Hours				**40**
Data Conversion Hours				
Personnel Data Conversion Hours *(if not billing for manual or bulk entry)*				**4**
			Total Personnel Hours:	**44**
			Subtotal Personnel Cost:	**$2,099.80**
			Overhead: 25%	**$524.95**
			FY20/22 Total Personnel Services Cost:	**$2,625.00**
Data Conversion Costs *(if not by Billing Personnel Hours)*				
		NO. OF SITES**	**COST PER SITE**	**COST**
Data Conversion Manual Entry		0	$1.40000	**$0.00**
Data Conversion Bulk Upload		0	$0.6323	**$0.00**
			Total Data Conversion Cost:	**$0.00**
Operating Expenses				
		NO. OF ITEMS	**COST PER ITEM*****	**COST**
Additional iPad(s)		2	$479.00	**$958.00**
Additional iPad Accessories		2	$30.00	**$60.00**
	COST PER MONTH	**NO. OF USAGE MONTHS**	**NO. OF DEVICES**	**COST**
Data Plan	$0.00	0	2	**$0.00**
Insurance/Warranty (Optional)	$0.00	0	2	**$0.00**
			Total Operating Expense Cost:	**$1,018.00**

FY 2021/22 Total CalTrap Additional Cost:	**$3,643.00**

Total cost is rounded to the nearest dollar

** When requesting reimbursement, this is the number of sites successfully uploaded to CalTrap with confirmation from the database administrator.

*** This is the total cost to include tax and fees. Reimbursement based on actual invoice.

*COMMENT: Staff time spent receiving training, providing training, attending meetings, conference calls related to CalTrap training. Time allocated for data entry and data conversion if not billed by site or bulk upload.

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

County CalTrap Additional Costs Financial Plan
FY 2021/2022
July 1, 2021 - June 30, 2022

County: Mariposa

Personnel Training and Personnel Data Conversion Costs					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Positions Training *					
Agricultural Commissioner	$56.87	$18.77	$75.64	16.00	$1,210.24
Agricultural Inspector I	$27.95	$13.42	$41.37	12.00	$496.44
Agricultural Field Assistant	$17.40	$1.57	$18.97	12.00	$227.64
			Training Total:	**40**	**$1,934.32**
Positions Converting Data to CalTrap **					
Agricultural Inspector I	$27.95	$13.42	$41.37	4.00	$165.48
			Data Conversion Total:	**4**	**$165.48**
				Total Personnel Cost:	**$2,099.80**

* Staff time spent receiving training, providing training, attending meetings, conference calls ALL related to CalTrap training.

**Time allocated for data entry and data conversion if not billed by site or bulk upload.

COMMENTS: Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

Attachment: Pest Detection Revised Exhibit B-1 (003) (RES-2022-142 : Amendment for Pest Detection Agreement 20-0157, Res 2021-254)

MARIPOSA COUNTY

P.O. Box 784 Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MARSHALL LONG, CHAIR	**DISTRICT III**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
TOM SWEENEY	**DISTRICT II**
WAYNE FORSYTHE	**DISTRICT IV**
MILES MENETREY	**DISTRICT V**

ACTION SUMMARY MINUTES

February 8, 2022

A. 9:01 AM Called to Order and Roll Call

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:01 AM
Tom Sweeney	District II Supervisor	Present	9:01 AM
Marshall Long	District III Supervisor	Present	9:01 AM
Wayne Forsythe	District IV Supervisor	Present	9:01 AM
Miles Menetrey	District V Supervisor	Present	9:01 AM

B. Pledge of Allegiance

Chair Smallcombe led the Pledge.

C. Introductions

Pete Judy/Chief Probation Officer introduced Kareli Gomez, the newest Deputy Probation Officer.

D. Approval of Consent Agenda (Items designated by "CA")

No public comment. Regarding CA4, Supervisors Long, Sweeney and Menetrey referenced the two new positions that were approved two weeks ago and inquired if this is meant to be only a stop gap measure or whether it will be ongoing, and whether there is any effort to get the Graviton people onsite. Dallin Kimble/County Administrative Officer (CAO) called on Leigh Westerlund who has been acting as the Project Manager. Ms. Westerlund noted that this is just for post-implementation support. Discussion ensued regarding the date on the routing sheet. The Clerk of the Board clarified that the routing sheet is used by her office only for internal purposes. Board discussion ensued regarding the current status and functionality of the system. Supervisor Long inquired if the contract will be needed in perpetuity? Ms. Westerlund noted that she cannot say for certain because she doesn't know who will be hired and what skills they will have. Supervisor Menetrey and Ms. Westerlund discussed the process to log issues and whether there is daily communication with Graviton. In response to Supervisor Forsythe's inquiry regarding percentage of completion, Ms.

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

Westerlund advised that the implementation is, perhaps, 80% completed, with 20% being the remaining receivables that have not yet been touched at all. Ms. Westerlund advised that they are struggling most in the Performance module, and she discussed some of the issues there. Supervisor Smallcombe requested that a separate item return to allow the Board to have a targeted conversation on the subject. Supervisor Smallcombe also discussed the need to have defined procedures, and she inquired as to who is developing those. Ms. Westerlund noted that she would love to bring an item back and to specifically talk about the business processes outside of the system and a general update.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Marshall Long, District III Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

CA1. **Health and Human Services** **RES-2022-94**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Health and Human Services** **RES-2022-95**

Resolution Continuing the Local Emergency Due to the COVID-19 Public Health Emergency

CA3. **Sheriff's Office** **RES-2022-96**

Resolution Continuing the Local Emergency Due to the COVID-19 Global Pandemic

CA4. **Administration** **RES-2022-97**

Approve Amendment to Managed Services Agreement with Graviton Consulting Services for Additional Managed Services Support for the Oracle Enterprise Resource Planning (ERP), Increasing the Amount by $36,000, to a New Amount Not to Exceed $85,500; Authorize the Board of Supervisors Chair to Sign the Amendment; and Approve Budget Action Recognizing Higher Than Anticipated Transient Occupancy Taxes in the General Fund and Reducing General Funds to Cover the ERP Software Implementation Agreement ($36,000) 4/5ths Vote Required

CA5. **Health and Human Services** **RES-2022-98**

Approve an Increase in Extra-Help Hours from 999 Hours to 1,300 Hours for a Staff Services Analyst I Extra-Help Position in the Health & Human Services Agency Behavioral Health Branch

CA6. **Health and Human Services** **RES-2022-99**

Approve Membership Certification for the Mariposa County Local Child Care Planning Council; and Authorize the Board of Supervisors Chair to Sign the Certification

CA7. **HHS/Behavioral Health & Recovery Services** **RES-2022-100**

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

Approve Agreement with Sierra Health Foundation to Function as Sub-Contractor for Medication Assisted Treatment (MAT) SOR 2 Coronavirus Telehealth Project; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA8. **HHS/Behavioral Health & Recovery Services RES-2022-101**

Approve Acceptance of Behavioral Health County and Tribal Planning Grant Funding from the California Department of Health Care Services in the Amount Not to Exceed $150,000; and Authorize the Acting Director of Health and Human Services Agency (HHSA) to Implement the Associated Activities

CA9. **HHS/Community Services 2022-7**

Re-Appoint Eva Adams and Mary Wilson to the In-Home Supportive Services Advisory Committee for Four-Year Terms Expiring February 8, 2026

CA10. **HHS/Community Services 2022-8**

Appoint Donald Fox to an At-Large Position with a Term Expiring February 8, 2026; and Appoint Dayla Reagan-Buell to District 1 Position for the Remainder of an Unexpired Term Ending January 2, 2023 to the Mariposa County Commission on Aging

CA11. **HHS/Social Services RES-2022-102**

Approve Certification, Instructions and Funding Conditions to Accept $387,049.00 for the CalWORKs Housing Support Program (HSP) through the California Department of Social Services; and Authorize the Acting Health and Human Services Agency Director to Sign the Certification Document 4/5ths Vote Required

E. Departmental Presentation

Eric Sergienko/Health Officer discussed the decreasing COVID-19 case rates being seen in the county and region. He advised that they are also seeing a reduction in health care demand, and that even transferring patients has become easier. Dr. Sergienko also noted that the Governor announced yesterday that the masking order that was modified on 15th of December and extended on the 15th of January will be allowed to lapse on the 15th of February and that they will revert to the previous order which does not require any masking in public places for those who are vaccinated. He also discussed the Board's direction relative to masking in County buildings until the County reaches what would have been the moderate rate; and he encouraged everyone to wear a mask and get vaccinated or boosted. Supervisor Menetrey and Dr. Sergienko discussed the effects of natural immunity. Supervisor Forsythe and Dr. Sergienko discussed the statistics derived from regular testing.

René LaRoche/Clerk of the Board referenced Board direction in August of 2021 requiring development of a committee policy and advised that the policy has now been developed and is scheduled to come before the Board next week. She also announced that she has accepted another position in Sacramento as the CALAFCO Executive Director and that she will be leaving the County after this month. She thanked the Board and public for their support, and she requested that there be no formal farewell.

Dallin Kimble/County Administrative Officer extended thanks to René for her

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

dedication to the County.

Eric Sergienko noted that René has been awesome to work with and has been a fantastic resource who will be missed.

Pete Judy noted that the County will miss René. He noted that he always tells his officers that you want a high level of performance and trust, and that the County got that with René.

Jeremy Briese extended thanks to the Clerk of the Board and discussed all of the help that she gave him when he became the Undersheriff because it was a huge learning curve.

Steve Ward expressed his appreciation and thanks to the Clerk of the Board for all of the support she has given him as he has worked to figure out how to do everything.

Joe Lynch noted that he started with the County five years ago, and that the Clerk of the Board has been fantastic at keeping everyone in line.

Shannon Hansen discussed the assistance that René has provided to her and Public Works over the course of the last six months, and extended thanks for everything that she did.

Jacob Hawley/Visitor Center Manager extended congratulations to the Clerk of the Board. He then reported on the Visitor Center's numbers, noting that they are getting close to pre-pandemic levels.

F. Public Comment on Non-Agenda Items

Lorraine Freeman discussed items considered during the last Code Compliance Advisory Committee (CCAC) meeting and advised of her support or concerns regarding various issues that the CCAC considered.

G. Regular Agenda Items

1. **Administration/Human Resources RES-2022-103**

Appoint Shannon Hansen as the County's Public Works Director, Effective February 8, 2022, at an Annual Salary of $153,622.05 Per Year

Joe Lynch/Assistant County Administrative Officer, Human Resources - Acting Health and Human Services Agency (HHSA) Director gave the staff report, noting a correction to the position title. During public comment, Dallin Kimble, Steve Ward/CALFIRE - Mariposa County Fire Chief, Jeremy Briese/Sheriff - Coroner - Public Administrator, and Pete Judy spoke in support of the appointment. Supervisors Long, Forsythe, and Smallcombe spoke in support of the appointment.

CORRECTION:
Change the position title from Public Works Director to Director of Public Works and Transportation.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Miles Menetrey, District V Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Smallcombe, Sweeney, Long, Forsythe, Menetrey

2. **Public Works RES-2022-114**

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

Accept the Emergency Repair Work on White Rock Road as Complete; and Terminate the Emergency Action Pursuant to Public Contract Code Section 22050 (C) (3) 4/5ths Vote Required

RESULT: WITHDRAWN AND RESCHEDULED Next: 2/15/2022 9:00 AM

3. **Health and Human Services (ID # 12451)**

Receive a Presentation Regarding the Status, Implementation, and Roll-Out of System of Care (SOC) Within the Health and Human Services Agency and Between Our Local Community Partners

Joe Lynch/Acting HHSA Director introduced Eric Sergienko to give the report.

10:16 AM Chair Smallcombe recessed the meeting for a brief break to allow set up of the presentation and reconvened at 10:23 AM

Dr. Sergienko provided a PowerPoint presentation regarding the System of Care. No public comment. Board discussion ensued.

RESULT: PRESENTATION MADE

H. Items removed from Consent Agenda

None.

I. Closed Session

1. **County Counsel (ID # 12594)**

CLOSED SESSION: Conference with Legal Counsel: Anticipated Litigation; Significant Exposure to Litigation Pursuant to Subdivision (B) of Government Code Section 54956.9. Number of Cases to be Discussed: 1

No public input.

RESULT: CLOSED SESSION HELD

2. **Administration/Human Resources (ID # 12634)**

CLOSED SESSION: Public Employment, Title or Position to be Filled: (Government Code Section 54957 (B) (1)); Clerk of the Board

No public input.

RESULT: CLOSED SESSION HELD

3. **Administration/Human Resources (ID # 12589)**

CLOSED SESSION: Public Employment, Title or Position to be Filled: (Government Code Section 54957 (B) (1)); Building Department Director

No public input.

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

RESULT: CLOSED SESSION HELD

Recess

10:49 AM Chair Smallcombe moved the meeting into Closed Session.

J. Board Information

The Board opted to skip this section.

Reconvene and Report Out

4:17 PM Chair Smallcombe reported that in regard to the first Closed Session regarding anticipated litigation, the Board took unanimous action to reject Claim 22-1. She also noted that Information was Received, and Direction was Given during the other two Closed Sessions.

K. Adjournment

4:19 PM Chair Smallcombe adjourned the meeting in memory of Marilyn Theresa Johnson, Thomas Anthony Lyden, and Don Haag.

Respectfully submitted,

René LaRoche
Clerk of the Board

Rosemarie Smallcombe
Chair, Board of Supervisors

Minutes Acceptance: Minutes of Feb 8, 2022 9:00 AM (Approval of Consent Agenda (Items designated by "CA"))

MARIPOSA COUNTY

Planning · 209-966-5151

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: PAC Re-Appointments (Historic Sites & Records Preservation Commission)

RECOMMENDATION AND JUSTIFICATION:
Re-Appoint Jeanetta Phillips, Ruth Sellers and Kathleen Leavitt to the Historic Sites and Records Preservation Commission for Terms to Expire February 28, 2025.

All have expressed interest in continuing to serve on this Commission.

There is currently 1 vacancy; the notice was recently updated.

Appointments, term expirations and vacancies have been advertised according to the Maddy Act.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Phillips was originally appointed May 8, 2007
Sellers was originally appointed February 8, 2018
Leavitt was originally appointed March 15, 2005

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
This Commission meets monthly. Without membership appointments being made, the commission may not have adequate representation and it can be more difficult to get a quorum.

ATTACHMENTS:
Vacancy Notice (PDF)

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

Mariposa County

SARAH WILLIAMS
Planning Director

5100 Bullion Street
P.O. Box 2039
Mariposa, CA 95338
209-966-5151 FAX 209-742-5024
swilliams@mariposacounty.org
www.mariposacounty.org

NOTICE OF VACANCY ON THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

One At Large vacancy currently exists on the Historic Sites and Records Preservation Commission.

The purpose of this Commission is to perform duties and responsibilities as set forth in Section 2.90.060 of the Mariposa County Code, including but not limited to:

- Maintaining a system for survey and inventory of historic properties.
- Overseeing the compiling, recording, and updating of information on cultural and historic resources within the county.
- Maintaining the official "Mariposa County List of Buildings or Structures, Sites and other Historical Resources with Special Historical or Architectural Significance".
- Publication of procedural rules for registering historic properties which are identified in the county historic and cultural resources survey program in the National Register of Historic Places in accordance with the requirements of the National Historic Preservation Act, section 101(c)(2).
- Reviewing all discretionary private development projects which may impact an historic or archaeological site in the county upon referral from the board of supervisors, planning commission, or a county department head.
- Reviewing all public projects undertaken by the county or other government agency which may impact an historic or archaeological site upon referral from the board of supervisors or a county department head.
- Reviewing county policies and ordinances which regulate or affect historic or archaeological sites and may make recommendations to the board on historic site preservation policies and ordinances.
- Review new names proposed for roads in the county-maintained system for historical significance and may make recommendations to the board of supervisors on the proposed road name.
- Evaluation of county records for measures to preserve such historical records.
- Recommendations to the board of supervisors measures designed to preserve and/or restore the integrity of historic buildings, structures, sites, and other historical resources.

Refer to Ordnance 1157 for complete description of duties and responsibilities.

The Commission is an advisory group to the Mariposa County Board of Supervisors. Appointment terms are for three years and expire the last day of February. Members shall have a demonstrated interest and/or knowledge of Mariposa County History and/or historic preservation.

Persons interested in serving on the Committee should complete an application which can be obtained at either the Mariposa County Planning Department or the Clerk of the Board's Office or can be found on-line at: http://www.mariposacounty.org/DocumentCenter/View/39675/Committees-Application---blank-fillable?bidId= . Completed applications need to be sent to the Rene LaRoche, Clerk of the Board, by mail at P. O. Box 784, Mariposa, CA 95338, or email: rlaroche@mariposacounty.org

Posting Locations for this notice:
Mariposa History Center
Northern Mariposa County History Center
Mariposa County Library
Mariposa County Planning
Mariposa County Clerk
Mariposa County Courthouse
www.mariposacounty.org/planning

Re-Notice Date:1/27/22

Deadline for Submission: Until filled

Attachment: Vacancy Notice (2022-16 : PAC Re-Appointments (Historic Sites & Records Preservation Commission))

MARIPOSA COUNTY

Planning · 209-966-5151

RESOLUTION - ACTION REQUESTED 2022-143

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Road Name Application No. 2021-185; Abrahimzadeh

RECOMMENDATION ACTION AND JUSTIFICATION:
Approve Road Name Application No. 2021-185; "Sierra Meadows Lane", Applicants: Reza Abrahimzadeh and Susan Zaker.

Naming of the road is a Planning Commission condition of approval for the property owner's Land Division Application No. 2019-125, which is a 3-parcel land division that was approved on June 12, 2020. The road name is consistent with the road naming requirements of County Resolution No. 92-541.

There were six (6) parcel owners notified regarding the road name request that may be affected by the naming of the access easement road (other than the applicant's parcel). Two (2) responded to the request. In instances where non-response occurs, such as in this case, County Resolution No. 92-541 requires evidence that sufficient notification was provided (certified return mail receipts). The applicant provided the required receipts.

Public Works determined that the proposed "Sierra Meadows Lane" is not a duplication of an existing road.

If the road name application is approved, the approval is to be effective as of the date of parcel map recordation.

BACKGROUND AND HISTORY OF BOARD ACTIONS"
The Board adopted Resolution No. 92-541 in 1992 establishing criteria for naming non-County roads. In accordance with this resolution, road names are to be developed around some historical, botanical, zoological or geological significance as they directly relate to Mariposa County. Road names can't be a duplicate of or similar to other named roads. All property owners served by the road must be notified. When roads serve multiple property owners, the Board of Supervisors is the approval authority for a road name application. If it is shown that a majority of the property owners served by a road cannot reach an agreement on a proposed name, then the property owner served by the road may request that the Board of Supervisors name the road.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

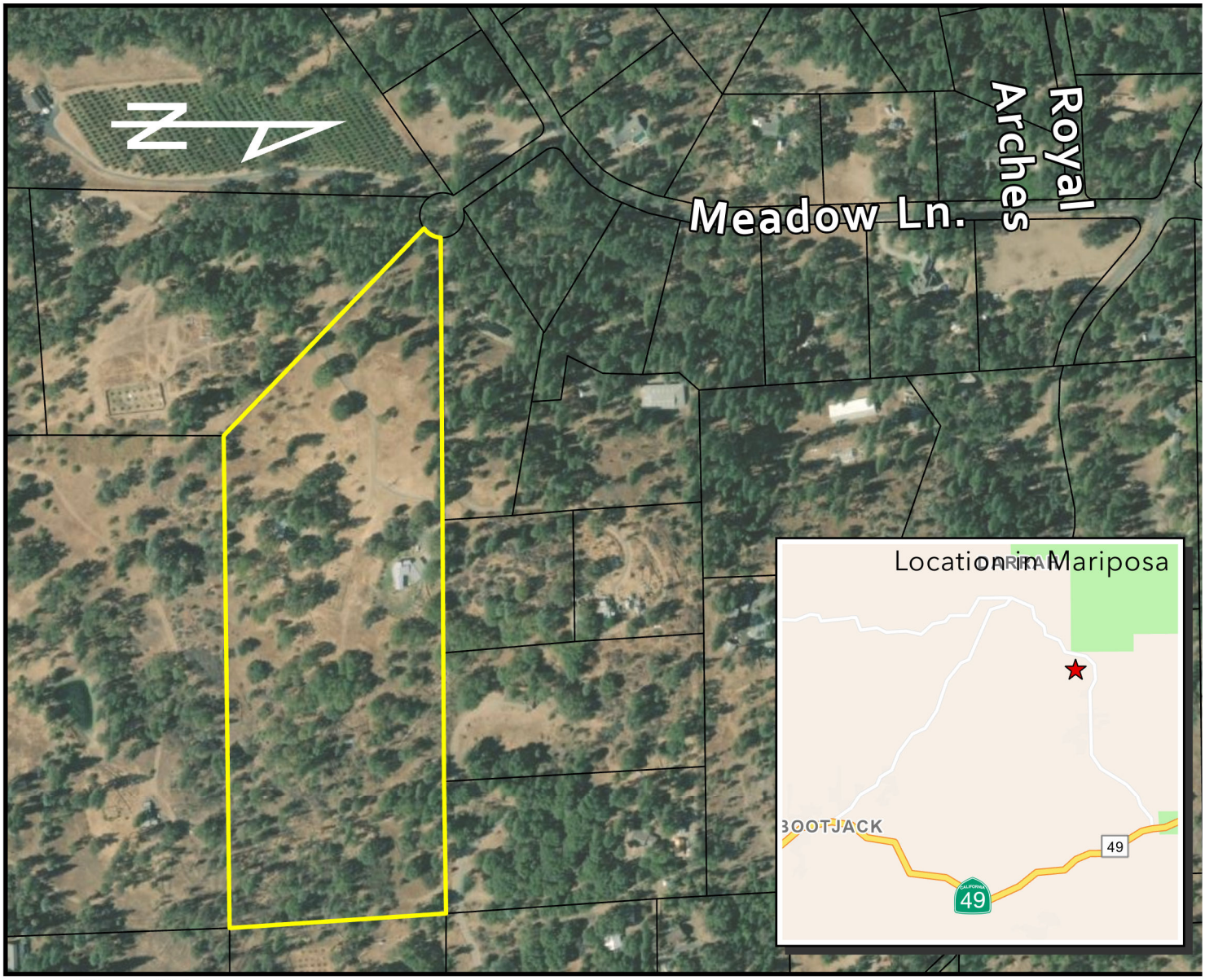
Alternatives:
Approve a different road name, which is consistent with Resolution No. 92-541.

Consequences of Negative Action:
A road name is a Planning Commission condition of approval of Land Division Application No. 2019-125. If the Board does not approve the application and the road remains unnamed, then the recording of the parcel map would be delayed.

ATTACHMENTS:
Vicinity Map (PDF)
Approved Tentative Parcel Map(PDF)
Road Name Application Submittal Documents (PDF)
Parcel Notification Exhibit (PDF)
Mariposa County Resolution No 92-541 (PDF)
Presentation (PDF)

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

Mariposa County Planning Department
Project Vicinity Map



0 200 400 Feet

1:4,876

Site

Assessor's Parcels

PROJECT TYPE: Other 2021-185

APPLICANT: REZA ABRAHIMZADEH & SUSAN ZAKER

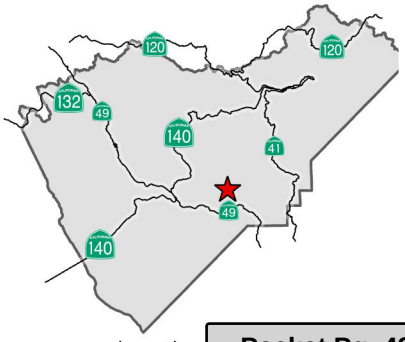
APN's: 015-090-0060

SITE ADDRESS: 5565 MEADOW LANE, MARIPOSA

Coordinate System: NAD 1983 State Plane California III FIPS 0403 Feet
Date: Tuesday, November 02, 2021
Data Source: Mariposa County Planning Department GIS;
Assessor's Parcel Map Update: 02/2020

Map Credit: BEN OGREN, Sr. GIS Specialist

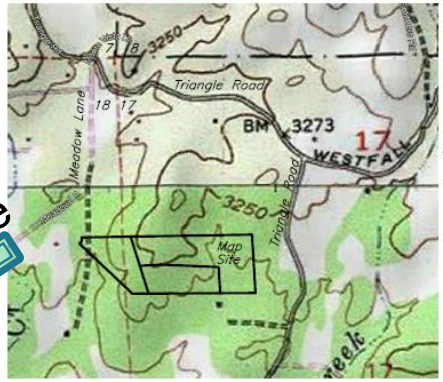
Mariposa County Planning Department
PO BOX 2039 5100 Bullion Street
Mariposa, California 95338-2039
209.966.5151 FAX 209.742.5024
mariposaplanning@mariposacounty.org
http://www.mariposacounty.org/planning



Mariposa County makes no warranty regarding the accuracy of the GIS or the analysis and conclusions resulting from using our GIS data.

Attachment: Vicinity Map (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

VICINITY MAP
T.5S., R.20E., M.D.M.



NOTES:

1. Contours are for pictorial purposes only.
2. Contours determined by U.S.G.S. Quad maps and field reconnaissance.
3. Average elevation of parcels: 3150' above sea level.
4. Arrowed lines indicate direction and approximate percent of slope.
5. Domestic water supply: Individual wells.
6. Sewage Disposal: Individual septic systems.
7. No grading is proposed for building sites at this time.
8. —p— Approximate location of powerlines.
9. Distances, acreages, contours and the location of improvements shown are approximate and/or tentative.
10. Source of Map Data: Assessor's Maps, recorded maps, deeds and survey data.
11. —s— Approximate location of leach field.

① 70'x70' +/– house
② 24'x60' mobile home w/ porch
③ 20'x20' shed
④ 22'x40' barn
⑤ 12'x26' house w/ porch
⑥ 4'x8' well house
⑦ 10'x10' shed

REVISED
TENTATIVE PARCEL MAP

For
REZA ABRAHIMZADEH & SUSAN ZAKER
5565 MEADOW LANE
MARIPOSA, CA 95338
(209) 742–5367

BEING A DIVISION OF LOT 6 OF LUSHMEADOWS FAR SUBDIVISION SITUATED IN A PORTION OF THE NW 1 OF SECTION 17 AND A PORTION OF THE NE 1/4 OF SECTION 18, T.5S., R.20E., M.D.M.

MARIPOSA COUNTY — CALIFORNIA
JANUARY 2020 — SCALE: 1" = 100'

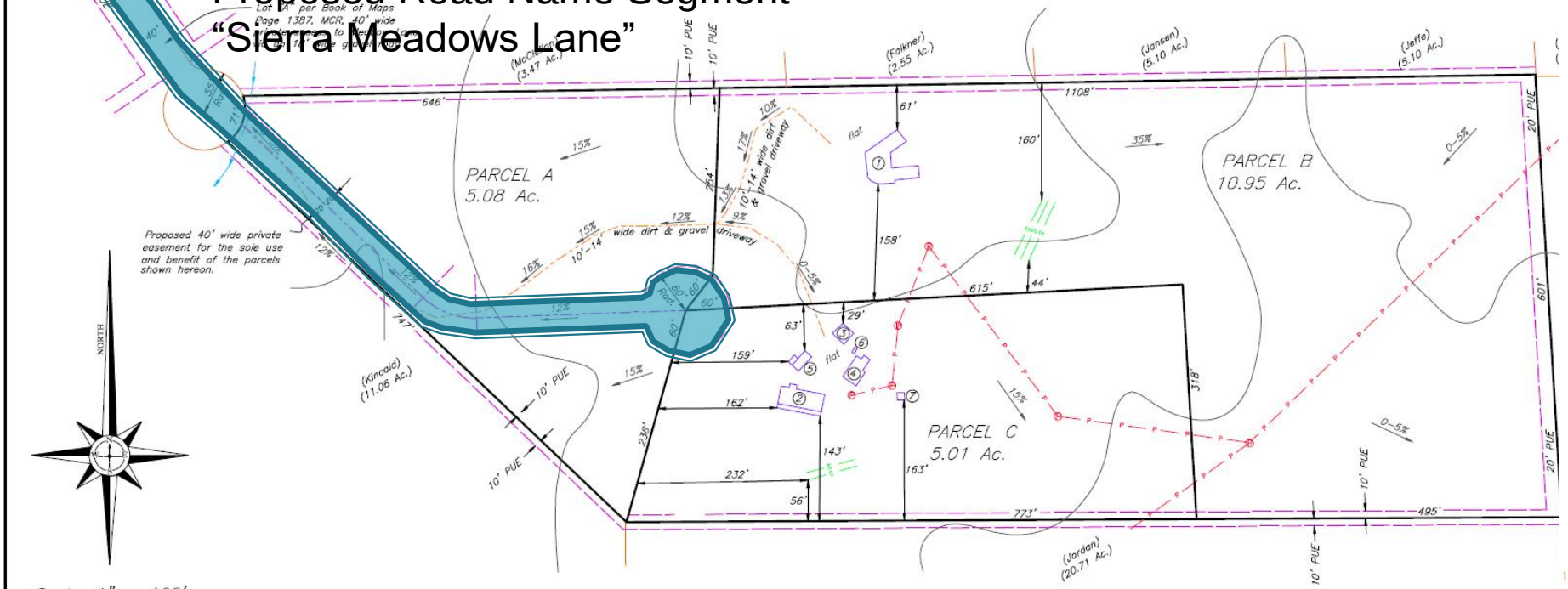
TOTAL SUBDIVIDED AREA: 21.04 +/– Ac.

PARCEL A: 5.08 Ac. +/–
PARCEL B: 10.95 Ac. +/–
PARCEL C: 5.01 Ac. +/–

PREPARED BY: _____
Richard A. Seaman, L.S. 5339

Meadow Lane

Proposed Road Name Segment
"Sierra Meadows Lane"



FREEMAN & SEAMAN LAND SURVEYORS
P.O. Box 1305
Mariposa, CA 95338
(209) 966–3926

Attachment: Approved Tentative Parcel Map (RES-2022-143 : Road Name Application No.

200501

RECEIVED
OCT 13 2021
Mariposa County Planning Department

ROAD NAME APPLICATION AND GENERAL INFORMATION

Mariposa County Planning Department
5100 Bullion Street, P.O. Box 2039
Mariposa, CA 95338
Telephone (209) 966-5151 FAX (209) 742-5024
www.mariposacounty.org planningdept@mariposacounty.org

RECEIVED
NOV 2 2021
Mariposa County Planning Department

FOR OFFICE USE ONLY

Date Submitted 10/13/21 Received By SSE

Fees Paid $ 380.00 11/2/21 Receipt No 326110 Received By jmc

Application No 2021-185 Application Complete

Final Action Date

Applicant Reza Abrahimzadeh & Susan Zaker

Address 5565 Meadow Ln, Unit A

Telephone H. (209) 742-5367 C. (949) 294-8450 E-Mail Address Reza.Abrahimzadeh@gmail.com

PROPOSED ROAD NAME (please list a first, second and third choice of road name)

1st choice Sierra Meadows

2nd choice Meadows Haven

3rd choice Meadow Brook

Is this application being submitted to comply with a condition for a Land Division Application? ☑ YES ☐ NO
If yes, please indicate the Land Division Application Number 2019-125

EXPLAIN THE MEANING AND REASON FOR CHOOSING THE PROPOSED ROAD NAME
(as it relates to the Mariposa County Road Naming Policy):

In proposing the above road names the main objective is for the new name to be associated with Meadow Lane and the Lushmeadows general area & location.

Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

200501

REQUIRED SIGNATURE(S)

Affidavit

I/we, the undersigned (Property Owner and Applicant), agree to defend, indemnify, and hold harmless the County and its agents, officers and employees from any claim, action or proceeding against the County arising from the Property Owner and Applicant project.

I/we declare under the penalty of perjury that the statements and information submitted in this application are in all respects true and correct to the best of my/our knowledge.

I/we acknowledge that I/we have read and understand the information contained in the application package relating to the submittal and processing of this application.

I/we understand that the processing of the application will be delayed if any required information is incorrect, omitted, or illegible.

I/we declare that if an entity listed below is a Partnership, Limited Liability Corporation, Corporation or Trust the signer(s) below certifies that he/she is authorized by that entity to apply and sign the application attached herewithin.

Property Owner *(printed name):*	**2nd Property Owner** *(printed name):*	**Applicant** *(printed name):*
REZA ABRAHIMZADEH	SUSAN ZAKER	REZA ABRAHIMZADEH
Property Owner *(signature):*	**2nd Property Owner** *(signature):*	**Applicant** *(signature):*
Reza Abrahimzadeh		Reza Abrahimzadeh
Date: 10/5/21	Date: 10/5/21	Date: 10/5/21

If there are more than two property owners, additional copies of this page shall be provided.

IMPORTANT: This page must be signed by all property owners and any authorized applicant.

IMPORTANT: Please note that if the property owner/s is/are authorizing someone other than themselves to act as the applicant or agent, the next page must also be signed.

IMPORTANT: Failure to have all necessary signatures will DELAY the commencement of processing the application. The application will be returned to the applicant to provide all necessary signatures.

Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

200501

Number of properties served by the road in question 7.

In accordance with the adopted policy on street/road names, property owners who own a majority of the parcels having access to the road must approve the road name under consideration. The spaces below are provided for the signature of property owners who either approve or disapprove of the name. Owners of undeveloped parcels must be included. Separate letters may also provide signatures. Please be advised that naming an existing unnamed road will change your physical street address and mailing address if your mail is delivered to your street address.

Approve	Disapprove	Printed Name	Signed Name	Assessor's Parcel Number
☑	☐	REZA ABRAHIMZADEH	Rd	015-090-001
☑	☐	Barbara Udvary	signed page attached	015-060-015
☑	☐	Carol Knipper	" " "	015-060-011
☐	☐	Kenneth & Terry Kincaid	No Response	015-090-014
☐	☐	Robert & Norita McClellan, TR	" "	015-060-083
☐	☐	David Bailey & Dara Tiel	" "	015-090-027
☐	☐	Erika Falkner, TR	" "	015-060-014
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Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

Please print your name(s) and sign and provide up to 3 Road names under your signatures. Please RETURN only this page in the stamped envelop enclosed.

200501

Number of properties served by the road in question 7.

In accordance with the adopted policy on street/road names, property owners who own a majority of the parcels having access to the road must approve the road name under consideration. The spaces below are provided for the signature of property owners who either approve or disapprove of the name. Owners of undeveloped parcels must be included. Separate letters may also provide signatures. Please be advised that naming an existing unnamed road will change your physical street address and mailing address if your mail is delivered to your street address.

Approve	Disapprove	Printed Name	Signed Name	Assessor's Parcel Number
☐	☐	Barbara Udvary		
☑	☐	Sierra Meadows		
☐	☐	Sierra Mt. Way		
☐	☐	SierraMeadow		
☐	☐			
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Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

Please print your name(s) and sign and provide up to 3 road names under your signature. Please RETURN only this page in the stamped envelope enclosed.

200501

Number of properties served by the road in question 7.

In accordance with the adopted policy on street/road names, property owners who own a majority of the parcels having access to the road must approve the road name under consideration. The spaces below are provided for the signature of property owners who either approve or disapprove of the name. Owners of undeveloped parcels must be included. Separate letters may also provide signatures. Please be advised that naming an existing unnamed road will change your physical street address and mailing address if your mail is delivered to your street address.

Approve	Disapprove	Printed Name	Signed Name	Assessor's Parcel Number
☐	☐	Carol Kupper	Carol Kupper	
☐	☐			
☐	☐	[illegible]		
☐	☐	Meadow Haven Lane		
☐	☐	Orchard Meadow Lane		
☐	☐	Meadow Vista Lane		
☐	☐			
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Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Carol Knipper
5555 Meadow LN
Mariposa CA 95338

9590 9402 6715 1060 6429 45

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8493

COMPLETE THIS SECTION ON DELIVERY

Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) Andy Pimy | C. Date of Delivery 7-31

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Barbara Udvary
5561 Meadow Ln
Mariposa, CA 95338

9590 9402 6715 1060 6429 52

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8509

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) [illegible] | C. Date of Delivery 7-31

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Kenneth & Terry Kincaid
5561 Meadow Ln.
Mariposa CA 95338

9590 9402 6715 1060 6429 21

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8523

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by (Printed Name) Andy Pimy | C. Date of Delivery 7-31

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

ENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Robert & Norita McClellon Trust
17343 N Evans Rd.
Dos Palos CA 93620

9590 9402 6715 1060 6429 14

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8530

COMPLETE THIS SECTION ON DELIVERY

Signature
X Robert McClellon ☐ Agent ☐ Addressee

B. Received by (Printed Name) ROBERT McClellon | C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

ENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

David Bailey + Dana Tiel
1048 Epps LN
Sweet Home OR 97386

9590 9402 6715 1060 6429 38

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8752

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X James F. O'Neil ☐ Agent ☐ Addressee

B. Received by (Printed Name) | C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

ENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Erika Falkner, TR
40922 Camero pl
Fremont, CA 94539-

9590 9402 6715 1060 6429 07

2. Article Number (Transfer from service label)

7020 1290 0000 6777 8516

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X E. Falkner ☐ Agent ☐ Addressee

B. Received by (Printed Name) | C. Date of Delivery 8/12/21

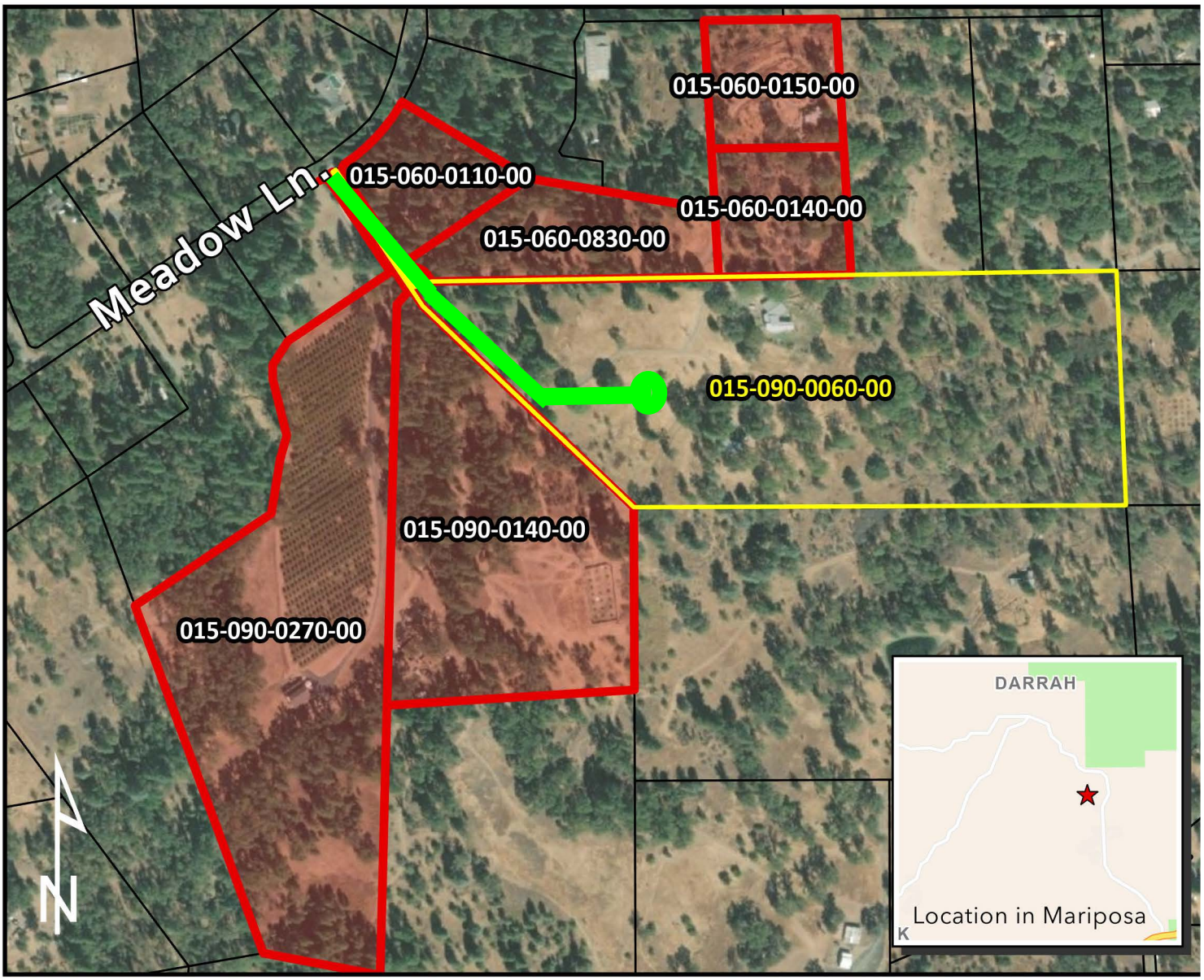
D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

Attachment: Road Name Application Submittal Documents (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

PARCEL NOTIFICATION EXHIBIT



PROJECT TYPE: ROAD NAME 2021-185

APPLICANT: REZA ABRAHIMZADEH & SUSAN ZAKER

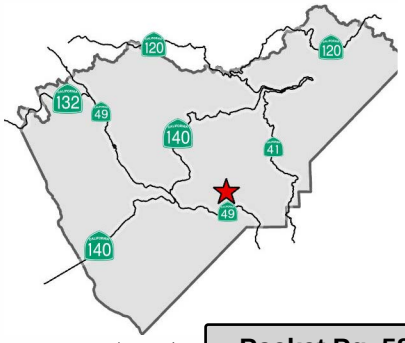
APN's: 015-090-0060

SITE ADDRESS: 5565 MEADOW LANE, MARIPOSA

Site
Parcels Notified
Proposed Road Name Segment

Coordinate System: NAD 1983 State Plane California III FIPS 0403 Feet
Date: Wednesday, February 16, 2022
Data Source: Mariposa County Planning Department GIS;
Assessor's Parcel Map Update: 02/2020

Map Credit: BEN OGREN, Sr. GIS Specialist



Mariposa County Planning Department
PO BOX 2039 5100 Bullion Street
Mariposa, California 95338-2039
209.966.5151 FAX 209.742.5024
mariposaplanning@mariposacounty.org
http://www.mariposacounty.org/planning

Mariposa County makes no warranty regarding the accuracy of the GIS or the analysis and conclusions resulting from using our GIS data.

Attachment: Parcel Notification Exhibit (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

MARIPOSA COUNTY RESOLUTION NO. 92-541

A RESOLUTION MODIFYING THE PROCEDURE FOR THE NAMING OF NON-COUNTY ROADS

BE IT RESOLVED, that the Mariposa County Board of Supervisors hereby adopts the following policy for the naming of non-county roads:

A. This resolution sets forth the procedures for naming unnamed non-county roads which provide primary access to two or more parcels.

B. Standards for the naming of all non-county roads are established as follows:

1. Road names shall be developed around some historical, botanical, zoological or geological significance as they directly relate to Mariposa County.
2. Roads shall not be named after any numbers or letters, except as they may pertain to Number 1, above. First names of historically significant people shall not be used unless in conjunction with the last name.
3. Where road names have already been established, proposed extensions of said roads shall keep continuit with the existing name(s).
4. The name of the road shall not be a duplication of a name already established for any other County road or non-County road in the County.

C. The procedure for naming roads in conjunction with tentative subdivision maps shall be as follows:

1. Prior to the recordation of a subdivision map, the project applicant, or a representative, shall submit a

Attachment: Mariposa County Resolution No 92-541 (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

name or names of all roads within the division if such roads meet the criteria of A above.

2. Where the road is newly created by the subdivision, proposed names shall be at the discretion of the applicant, providing the name is consistent with Paragraph B as determined by the Planning Director.

3. On non-County roads which are in existence prior to the submittal of the subdivision, it shall be the applicant's responsibility to contact all property owners having access off of the road in writing and provide verification of such notification to the Planning Department. Prior to acceptance of the application by the Planning Director, the applicant shall obtain written approval of the proposed name by a majority of the property owners served by the road. If the applicants can provide documented evidence that the property owners have been contacted, but failed to respond within twenty-one (21) days of the receipt of the request, then those non-responding property owners shall not be included in computing the majority of the property owners served by a road under consideration for naming. Sufficient evidence is considered to be an executed certified mail receipt. Once a complete applicaton is submitted, it shall be scheduled for action by the Board of Supervisors with a recommendation by the Planning Department. If it is shown that a majority of the property owners served by

Attachment: Mariposa County Resolution No 92-541 (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

a road cannot reach an agreement on a proposed name, then a property owner served by the road may request that the Board of Supervisors name the road.

D. The procedure for naming existing unnamed roads (not in conjunction with a subdivision) shall be as follows:

1. Any individual, or group of individuals, may submit a name for an unnamed road, so long as that person, or persons, own property which fronts on or has driveway access from the road to be named.

2. A complete application form and a map showing the location of the road to be named shall be submitted to the Planning Department. A complete application shall include written verification that all property owners having direct access to the subject road, have been notified of the proposed name and that a majority of the property owners have agreed in writing to the proposed name. Evidence of notification shall be provided in accordance with Paragraph C 3.

3. Upon submittal of the complete application to the Planning Department, the Planning Department shall review the application and forward a recommendation fo approval to the Board of Supervisors if it complies with Section B contained herein.

E. Road Signs:

Within 60 days from the approval of the road name, a sign complying with the County Improvement Standards (Section 11.5D and Standard Drawing R-23 and R-29) shall be

Attachment: Mariposa County Resolution No 92-541 (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

installed at all intersections with other officially named roads. For roads named in conjunction with a subdivision, it shall be the applicant's responsibility to install such signs in accordance with the Mariposa County Improvement Standards. For roads that are not associated with a development project, the road signs will be installed by the County.

BE IT FURTHER RESOLVED, that this Resolution shall become effective November 1, 1992 and hereby replaces and rescinds previous resolutions regarding the naming of non-county roads.

PASSED AND ADOPTED by the Mariposa County Board of Supervisors this 13th day of October, 1992 by the following vote:

AYES: BAGGETT, PUNTE, ERICKSON, RADANOVICH, TABER

NOES: NONE

ABSTAINED: NONE

EXCUSED: NONE

SALLY S. PUNTE, Chairperson
Mariposa County Board of Supervisors

ATTEST:

MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

JEFFREY GREEN, County Counsel

Attachment: Mariposa County Resolution No 92-541 (RES-2022-143 : Road Name Application No. 2021-185; Abrahimzadeh)

Road Name Application No. 2021-185

Applicants: Reza Abrahimzadeh and Susan Zaker

Address: 5565 Meadow Lane (APN 015-090-006), Mariposa

Board of Supervisors Meeting – March 1, 2022

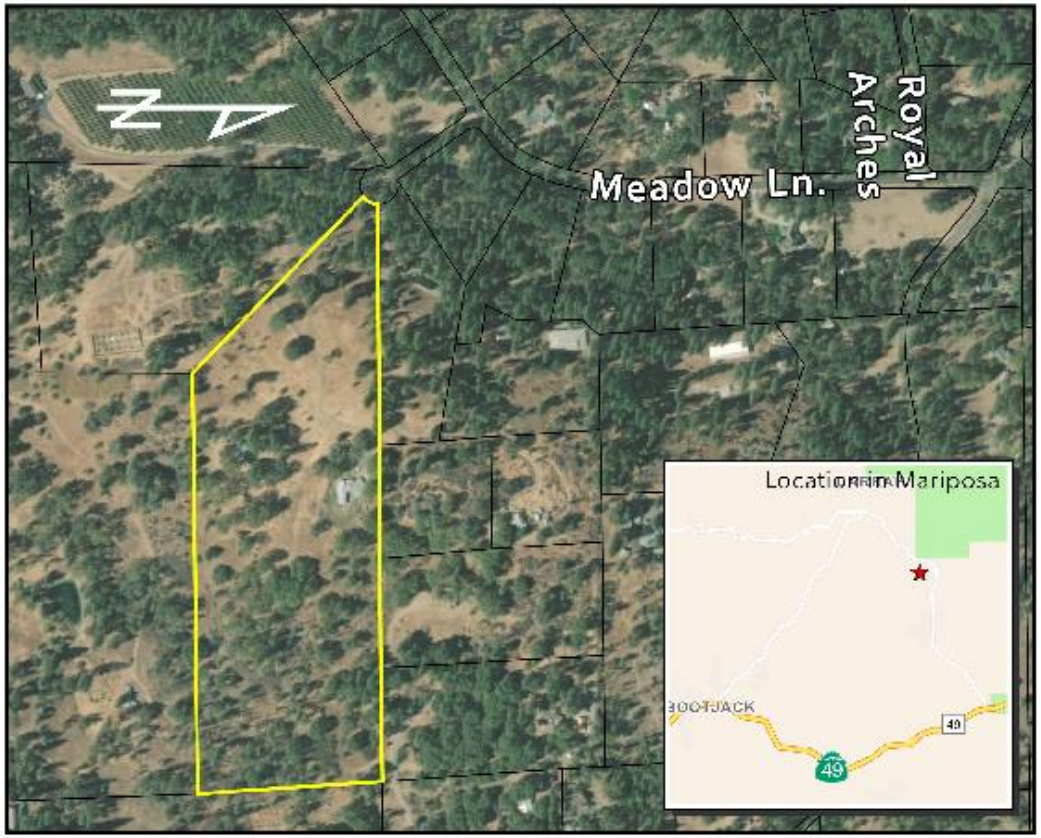
Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

General Information

- Zoning/Land Use: Mountain Home
- Road name request was required due to a condition of approval of Land Division Application No. 2019-125
  - A 3-parcel land division approved by the Planning Commission on June 12, 2020.

Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

Mariposa County Planning Department
Project Vicinity Map



Site
Assessor's Parcels

PROJECT TYPE: Other 2021-185
APPLICANT: REZA ABRAHIMZADEH & SUSAN ZAKER
APN's: 015-090-0060
SITE ADDRESS: 5565 MEADOW LANE, MARIPOSA

Mariposa County Planning Department
PO BOX 2039 5100 Bullion Street
Mariposa, California 95338-2039
209.966.5151 FAX 209.742.5024
mariposaplanning@mariposacounty.org
http://www.mariposacounty.org/planning

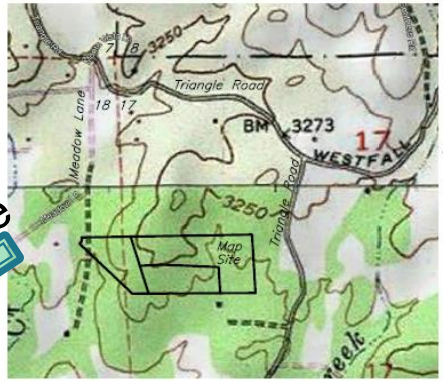
Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

Request Approval

- Road Name:
  - **"Sierra Meadows Lane"**
- Requires conformance to County Resolution No. 92-541

Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

VICINITY MAP
T.5S., R.20E., M.D.M.



NOTES:

1. Contours are for pictorial purposes only.
2. Contours determined by U.S.G.S. Quad maps and field reconnaissance.
3. Average elevation of parcels: 3150' above sea level.
4. Arrowed lines indicate direction and approximate percent of slope.
5. Domestic water supply: Individual wells.
6. Sewage Disposal: Individual septic systems.
7. No grading is proposed for building sites at this time.
8. —p— Approximate location of powerlines.
9. Distances, acreages, contours and the location of improvements shown are approximate and/or tentative.
10. Source of Map Data: Assessor's Maps, recorded maps, deeds and survey data.
11. —s— Approximate location of leach field.

① 70'x70' +/– house
② 24'x60' mobile home w/ porch
③ 20'x20' shed
④ 22'x40' barn
⑤ 12'x26' house w/ porch
⑥ 4'x8' well house
⑦ 10'x10' shed

REVISED
TENTATIVE PARCEL MAP

For
REZA ABRAHIMZADEH & SUSAN ZAKER
5565 MEADOW LANE
MARIPOSA, CA 95338
(209) 742–5367

BEING A DIVISION OF LOT 6 OF LUSHMEADOWS FAR SUBDIVISION SITUATED IN A PORTION OF THE NW 1 OF SECTION 17 AND A PORTION OF THE NE 1/4 OF SECTION 18, T.5S., R.20E., M.D.M.

MARIPOSA COUNTY — CALIFORNIA
JANUARY 2020 — SCALE: 1" = 100'

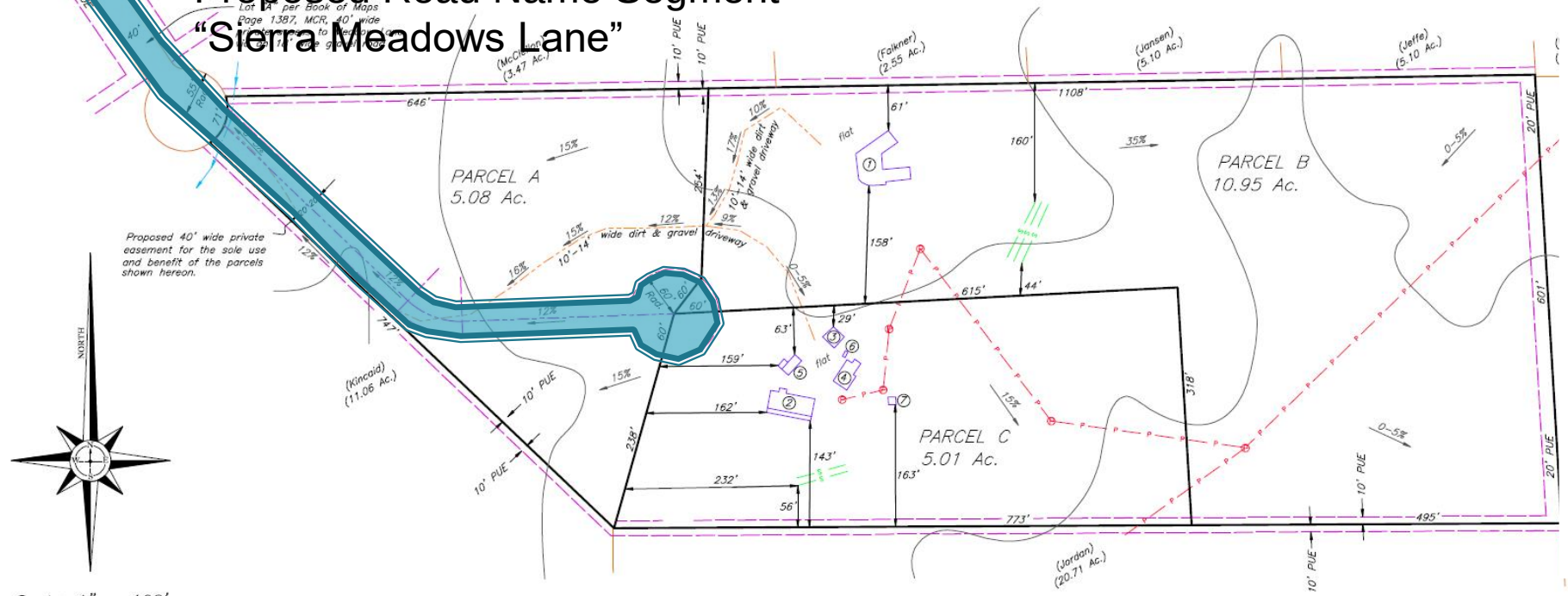
TOTAL SUBDIVIDED AREA: 21.04 +/– Ac.

PARCEL A: 5.08 Ac. +/–
PARCEL B: 10.95 Ac. +/–
PARCEL C: 5.01 Ac. +/–

PREPARED BY: _____
Richard A. Seaman, L.S. 5339

Meadow Lane

Proposed Road Name Segment
"Sierra Meadows Lane"



FREEMAN & SEAMAN LAND SURVEYORS
P.O. Box 1305
Mariposa, CA 95338
(209) 966–3926

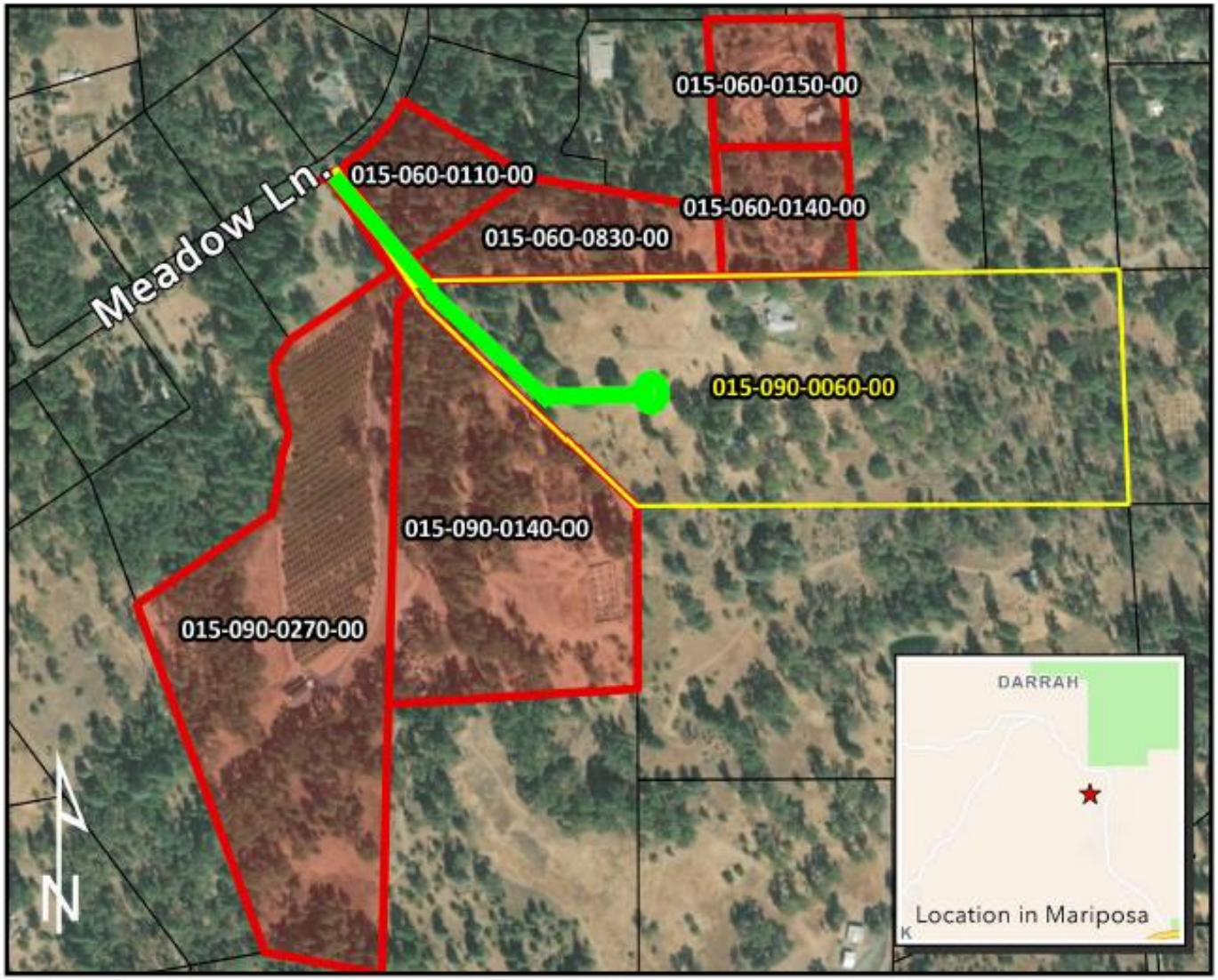
Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

Request Approval– Sierra Meadows Lane

- *Request conforms to County Resolution No. 92-541*
- Sierra Meadows Lane – is a botanical and geographic reference fitting in the context of Lushmeadows subdivision
- Public Works determined Sierra Meadows Lane is not a duplicative road name
- (6) affected parcel owners were notified (evidence –certified return mail receipts) (2 responded)

Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

PARCEL NOTIFICATION EXHIBIT



PROJECT TYPE: ROAD NAME 2021-185

APPLICANT: REZA ABRAHIMZADEH & SUSAN ZAKER

APN's: 015-090-0060

SITE ADDRESS: 5565 MEADOW LANE, MARIPOSA

Coordinate System: NAD 1983 State Plane California III FIPS 0403 Feet

Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

Recommendation

- Approve Road Name Application No. 2019-185; "Sierra Meadows Lane," Reza Abrahimzadeh and Susan Zaker, Applicants

Attachment: Presentation (RES-2022-143 : Road Name Application No. 2021-185;

MARIPOSA COUNTY

Sheriff's Office · 209 966-3615

RESOLUTION - ACTION REQUESTED 2022-144

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV

RECOMMENDATION AND JUSTIFICATION:
Adopt a Resolution Authorizing the Mariposa County Sheriff to Apply for the California State Parks and Recreation Off Highway Vehicle Grant Fund Program; and Authorize the Sheriff to Sign the Grant Application and Any Documents pertaining to this Grant (Subject to Approval as to Legal Form by County Counsel).

The approximate total amount requested in the application is $100,000

This grant does require 25% match funds which will come from personnel costs already budgeted in fiscal year 23

This Financial Aid opportunity will be used for the Off-Highway Vehicle Enforcement and Education.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Mariposa County Board of Supervisors has approved similar requests in past years.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Should this authority not be granted the County and the Department will miss out on this funding opportunity and will impact the general fund.

FINANCIAL IMPACT:
To receive a grant for approximatly $100,000 from the California State Parks and Recreation OHV program
01/11/22 001-0000-309-1600 · Transfers In $248,432.15

ATTACHMENTS:
Resolution (PDF)
Sample Application (PDF)

REF ID# 12662

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

GOVERNING BODY RESOLUTION

RESOLUTION NUMBER: _____

RESOLUTION OF THE: _____
(Title of Applicant's Governing Body)

APPROVING THE APPLICANT TO APPLY FOR GRANT FUNDS FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval to receive grant funding from the Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

NOW, THEREFORE, BE IT RESOLVED that the _____ hereby:
(Applicant's Governing Body)

1. Approves the receiving of grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement Program; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
8. Appoints the (designated position) _____ as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Approved and Adopted on the _____ day of _____, 20 _____. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by _____
(Applicant's Governing Body)

following a roll call vote:

Ayes: _____

Noes: _____

Absent: _____

➤ _____
(Clerk)

Attachment: Resolution (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Application Preview

Agency Information

1. **Agency Information**
   a. Agency Name
   b. Organizational Unit
   c. Address
   d. Address 2
   e. City State Zip
   f. Federal ID Number Reference No.
   g. Agency fiscal year (beginning month and day)
   h. Agency Type

- ☐ City
- ☐ County
- ☐ U.S. Forest Service
- ☐ U.S. Forest Service - Patrol District
- ☐ U.S. Bureau of Land Management
- ☐ Federal Agency
- ☐ Federally or State Recognized Native American Tribe
- ☐ Educational Institution
- ☐ Nonprofit Organization - 501(c)(3) status only
- ☐ State Agency
- ☐ District
- ☐ Certified Community Conservation Corps

2. **Project Information**
   a. Project Name
   b. Is implementing agency same as Agency ☐ Yes ☐ No
   c. Implementing Agency Name
   Address
   City State Zip
   Phone Fax
   d. Project Start Date End Date
   e. Amount of Funds Requested Project Cost

Project Request(s) Summary

#	Project Type	Project Title	Grant Request	Match	Total Project Cost

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

3. Contact Information

Identify the Applicant's two-tiered chain of command. The Authorized Representative is the person having the ultimate approval and signature authority with regard to the Grant or Cooperative Agreement (e.g., BLM - Field Office or District Manager, USFS - Forest Supervisor, Local Agency - Parks Director, Sheriff).

The Project Administrator is the person performing the overall implementation, fiscal coordination, and overseeing the implementation of the Grant or Cooperative Agreement. The Project Administrator also serves as the primary contact person for the Project.

NOTE: The two people shall not be the same.

a. Contact Type
Name
Title
Mailing Address
City State Zip Code
Telephone Fax
E-mail Address

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Location Map

A. Location Map

- Click on 'Show Documents' located in the upper right-hand corner of the screen to access the Location Map.
- Once the Location Map displays, click on the 'Applicant's Location' box and enter your agency's name in the box (deleting 'Applicant's Location'). Then click on the arrow and drag the arrow to point to your agency's general location.
- Save the Location Map to your desktop or other appropriate location, then click the 'Browse…' button to attach the Location Map and enter a title in the 'Attachment Title' field (e.g., Location Map FY 2018/2019).

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Equipment Inventory

A. Equipment Inventory

"Equipment" means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $5,000 (e.g., five identical assets which cost $1,000 each, for a total of $5,000, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires.

4970.05.1.(h) All Applicants shall complete the Equipment Inventory (Rev. 1/22) (refer to Appendix, incorporated by reference) that includes an inventory of all Equipment and trailers acquired with funds from this Grants program and still in use.

Has your agency acquired any Equipment from this Grants program that is still in use? ○ Yes ○ No
(This question applies to Equipment purchased with Grant funds and/or claimed as match.)

#	Item Description	Make	Model	Model Year	Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number

Habitat Management Program (HMP)

PART 1 - HABITAT MANAGEMENT PROGRAM (HMP)

All Applicants submitting Projects involving Ground Disturbing Activities are subject to Habitat Management Program (HMP) requirements. The HMP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application contain any risk factors to special-status species and/or sensitive habitats shall submit only HMP Part 1. Applicants who cannot certify that the proposed activities listed in the Application do not contain any risk factors to special-status species and/or sensitive habitats shall submit HMP Parts 1 and 2 in accordance with 14 CCR Section 4970.06.2.

1. Do any of proposed Projects involve Ground Disturbing Activities? ○ Yes ○ No
(If you checked YES, complete Question # 2. If you checked NO, stop here)

2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, contain any risk factors to special-status species and/or sensitive habitats? ○ Yes ○ No
(If you checked YES, complete Item #2. If you checked NO, stop here).

ITEM #2

Discuss the research and justification used to certify that the proposed Project does not contain any risk factors to special status species and/or sensitive habitats. To demonstrate that all special status species and sensitive habitat have been considered for evaluation within the HMP, Applicants are encouraged to attach a California Department of Fish and Wildlife (CDFW) California Natural Diversity Database (CNDDB), United States Fish and Wildlife Service (USFWS) Information Planning and Consultation (IPaC), and USFWS National Wetland Inventory (NWI) record search for the proposed Project Area. The record searches ought to cover an appropriate buffer surrounding your proposed Project footprint(s).

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Habitat Management Program (HMP)

PART 2 - DETERMINE THE NEED FOR FULL HABITAT MANAGEMENT PROGRAM (HMP)

1. *Do any of your proposed projects involve Ground Disturbing Activities? (If you checked YES, complete #2. If you checked NO, stop here.) ○ Yes ○ No

2. Did the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, in areas open to legal OHV Recreation including the OHV Recreation directly facilitated by these activities, contain any risk factors to special-status species and/or sensitive habitats? (If you checked YES, stop here. If you checked NO, complete HMP Part 2 on the next page). ○ Yes ○ No

PART 2 - HABITAT MANAGEMENT PROGRAM (HMP)

Click on 'Show Documents' located in the upper right-hand corner of the screen to access the template to use for the Habitat Management Program (HMP) (Reference: Regulations (Rev. 1/22), Section 4970.06.2 and Appendix).

Once the HMP template displays, save the HMP template to your desktop or other appropriate location to enter the appropriate data requested.

When you have completed entering the requested data in the HMP template, click the Upload Attachment icon then click 'Browse…' button to attach the HMP and enter a title in the 'Attachment Title' field (e.g., HMP 2022).

Attachment Title	Attachment

PART 2 - HABITAT MANAGEMENT PROGRAM (HMP) - Additional attachments (large size)

To upload large files over 25 MB, please click on the blue up arrow image. This will open up an popup window to upload attachment.
Click the 'Browse…' button to attach the HMP and click on Save to save attachment.
Once the attachment popup window is closed, click on Save button on the main screen.

i. Attachment 1

ii. Attachment 2

iii. Attachment 3

iv. Attachment 4

v. Attachment 5

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Public Review Process

A. Public Notification Efforts

Applicants shall undertake a public review process of their Application (Reference, 2022 Regulations (Rev. 1/22), Section 4970.05(e)).

APPLICANT SHALL NOTIFY THE PUBLIC of the opportunity to review and comment on the Preliminary Application NO LATER THAN THE FIRST TUESDAY FOLLOWING THE FIRST MONDAY IN MARCH. The notice shall include instructions for accessing the Division Website (www.ohv.parks.ca.gov) for Application review and public comments. Public notification efforts shall include at least one of the following:

- Notice mailed and/or emailed to those persons the Applicant determines most likely to have an interest in or be affected by the Application, and to those who have requested notice,
- Publication on Applicant's website,
- Publicaton in local newspaper,
- News release,
- Public meeting or hearing conducted by the Applicant.

Public comments shall be submitted to the Applicant and the OHMVR Division.

Public comments shall be submitted no later than the first Monday in April.

(Check all that apply)

- ☐ Notice to interested person(s) (Enter date in mm/dd/yyyy format)
- ☐ Published on Applicant's website (Enter date in mm/dd/yyyy format)
- ☐ Published in local newspaper (Enter date in mm/dd/yyyy format)
- ☐ News release issued (Enter date in mm/dd/yyyy format)
- ☐ Public meeting(s)/hearing(s) held either in-person or virtual. (Enter date in mm/dd/yyyy format)

B. Public Comments

To be completed AFTER the Preliminary Application / Public Review period ends.

Briefly summarize public comments received that are relevant to each project or the Grant Application as a whole.

Response is limited to 5,000 characters.

C. Application Development as a result of Public Comments

To be completed AFTER the Preliminary Application / Public Review period ends.

a. Were changes made to the Application as a result of public comments? (If selected YES, complete item b. If selected NO, stop here.) ○ Yes ○ No

b. Describe how public comments affected the Application

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Certifications

1. Applicant Certifications

A. General Conditions

ALL Applicants EXCEPT those applying SOLELY FOR LAW ENFORCEMENT shall complete the Applicant Certifications (Reference 2022 Regulations (Rev. 1/22), Section 4970.05(i)).

A. ☐ The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions:

1. If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being met.
2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

B. Programmatic Conditions

B. **The Applicant must describe the following programmatic conditions:**

1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:

2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:

C. Fee Collection

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

D. Compliance with PRC 5090.50(b)(1)(C)

Projects within the O&M category that affect lands identified as inventoried roadless areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C). ○ Yes ○ No

2. Governing Body Resolution

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

All city, county, and district Applicants shall submit a governing body resolution providing approval to apply for grant funding from the OHV Trust Fund (Reference 2022 Regulations (Rev. 1/22), Section 4970.05(l)).

For a sample Governing Body Resolution, click on 'Show Documents' located in the upper right-hand corner of the screen to access the Appendix (See page 22 of 91).

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Certification – Required Documents

1. Written Permission with Land Manager

An Applicant applying for a Grant involving activities on any public lands not managed by the Applicant shall include written permission from the Land Manager authorizing the Applicant to conduct the proposed Project and a description of how the Project fits with the land management goals of the area (Reference 2022 Regulations (Rev. 1/22), Section 4970.05(k)).

(1) The written permission must be on the Land Manager's letterhead and signed by the authorized representative of the Land Manager.

(2) The written permission shall contain a current signature and date. The date of required letter must not be more than six (6) months prior to the beginning of the Grants Cycle for that Project in which the Project will be applied for and no later than the preliminary Application submission date.

(3) The written permission must specifically identify the proposed Project(s) and a description of how the Project(s) fits with the land management goals of the area.

Click the "Upload Attachment" icon and then click on the 'Browse…' button to attach the written permission from the Land Manager document and enter a title in the 'Attachment Title' field (e.g., Written Permission 2013-2014).

Attachment Title	Attachment

2. Verification of Nonprofit 501(c)(3) Status

Nonprofit organizations shall provide documentation, in the form of an Internal Revenue Service (IRS) letter of determination or publication on the official IRS website, verifying current IRC, Section 501(c)(3) status (Reference 2022 Regulations (Rev. 1/22), Section 4970.05.2(a)).

Click the "Upload Attachment" icon and then click on the 'Browse…' button to attach the IRS document and enter a title in the 'Attachment Title' field (e.g., IRS 501(c)(3) Status 2013-2014).

Attachment Title	Attachment

3. Nonprofit's IRS Form 990 or equivalent

Nonprofit organizations shall provide IRS From 990 (or something to the equivalent) from the previous year.

Click the "Upload Attachment" icon and then click on the 'Browse…' button to attach the IRS document and enter a title in the 'Attachment Title' field (e.g., IRS Form 990 2014-2015).

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Attachment Title	Attachment

4. Nonprofit Certification

Click the "Upload Attachment" icon and then click on the 'Browse…' button to attach the Nonprofit Certification document and enter a title in the 'Attachment Title' field.

Attachment Title	Attachment

SAMPLE

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Evaluation Criteria

1. OHV Visitor Opportunity Summary - Q 1. (ONLY for Applicants WITH legal OHV riding opportunities)

1 OHV Visitor Opportunity Summary (Page 1) - Q 1. (ONLY for Applicants WITH legal OHV riding opportunity)

Each Application, EXCEPT those applying SOLELY for LAW ENFORCEMENT AND/OR EDUCATION AND SAFETY projects shall answer General Criteria (Reference: Regulations (Rev. 1/22), Section 4970.14).
The general criteria items are to be answered for the entire area managed by the Applicant on which OHV Recreation is allowed. Non-Land Manager Applicants who are required to complete the general criteria shall cooperate with the Land Manager to obtain the information necessary to complete the general criteria section of the Application. It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other factual documentation with citations referenced when requested.

The Applicant and/or Land Manager currently has legal OHV riding opportunities?: ○ Yes ○ No
(Check the one most appropriate)

"Yes" responses - Applicant shall respond to ALL items EXCEPT for 14

"No" responses - Applicant shall ONLY respond to items 11, 12, 13, and 14

a. Data Period: Identify the most recent twelve month period for which the Land Manager has accurate OHV Opportunity and visitation data:

Starting (Month/Year) (mm/yyyy format):

Ending (Month/Year) (mm/yyyy format):

b. Off-Highway Vehicle Opportunity Ratio (OHV Opportunity Ratio). Respond relative to the twelve month data period identified in item 1a:

i. Months of OHV Opportunity (OHV Months). Enter the number of months during the data period that OHV Opportunity was available:

ii. Total miles of routes available for OHV Recreation:

iii. Total acres of open riding available for OHV Recreation:

iv. OHV Visitation (visitor days):
Every visitor that spends a day or a portion thereof engaged in OHV Recreation in legal riding areas is considered one visitor day.
Use the most recently published, official, publically available, completed document that indicates OHV visitation data.

v. Ratio of OHV Visitation/OHV Opportunity:
OHV visitation / (acres of open area+ miles of routes) = OHV ratio
(Note: This field will auto-populate):

1 OHV Visitor Opportunity Summary (Page 2) - Q 1. (ONLY for Applicants WITH legal OHV riding opportunity)

c. Provide name and date of reference document that supports the responses to items 1a and 1b on the previous page:

d. Visitor Opportunity Ratio (V/O Ratio) = OHV Ratio x OHV Months / 12 (Note: This field will be calculated by the system and auto-populate.)

Visitor Opportunity Ratio (V/O Ratio) Score:
(Note: The score will be determined once all Applicants' scores have been compared.)

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2. Quality of OHV Opportunity - Q 2. (ONLY for Applicants WITH legal OHV riding opportunities)

Quality of OHV Opportunity

Check all that apply to the Land Manager's OHV program:

- ☐ Map, printed or digital, with OHV Recreation opportunities clearly shown is available for distribution at no cost (2 points)
- ☐ Map with OHV Recreation opportunities clearly shown is available on the Land Manager's website (2 points)
- ☐ Map indicates relative difficulty of each OHV trail (2 points)
- ☐ Map indicates appropriate OHV use type (ATV, dirt bike, 4x4, OSV, etc.) (2 points)
- ☐ At least fifty percent of the staging areas include support facilities (restrooms, picnic tables, trash cans, shade structures) (2 points)
- ☐ Majority of trail intersections are signed with information such as: trail names, directional signs, relative difficulty, mileage to next feature (2 points)

3. Variety of OHV Opportunity - Q 3. (ONLY for Applicants WITH legal OHV riding opportunities)

a. Skill levels (e.g., beginner, intermediate, advanced) indicated by publicly available maps or signage marking trails with relative difficulty:

(Check the one most appropriate for the Land Manager's OHV program)

- ○ 3 or more skill levels (5 points)
- ○ 2 skill levels (3 points)
- ○ 1 skill level (1 point)

b. Type of OHV Opportunity (ATV, dirt bike, 4x4, OSV, RUV, Sand Rail/Dune Buggy):

(Check the one most appropriate for the Land Manager's OHV program)

- ○ Opportunities for 3 or more vehicle types (6 points)
- ○ Opportunities for 2 vehicle types (3 points)
- ○ Opportunity for only 1 vehicle type (1 point)

4. Agency Contribution - Q 4. (ONLY for Applicants WITH legal OHV riding opportunities)

Total cost of OHV Program for Land Manager's most recent complete fiscal year including grant funds and agency operational budget.

% Funded by OHV Trust Fund (do not include in-lieu funds):

(Check the one most appropriate)

- ○ No OHV Trust Funds were used (6 points)
- ○ 10% or less of the program cost was from OHV Trust Fund (4 points)
- ○ 11% to 25% of the program cost was from OHV Trust Fund (3 points)
- ○ 26% to 50% of the program cost was from OHV Trust Fund (1 point)
- ○ More than 50% of the program cost was from OHV Trust Fund (No points)

Provide name and date of reference document:

5. Project Performance - Q 5. (ONLY for Applicants WITH legal OHV riding opportunities)

At any time in the last two complete calendar years prior to the current Grant Cycle, has the Applicant been out of Good Standing with the Division?

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(Check the one most appropriate)

- ○ No (10 points)
- ○ Yes (No points)
- ○ First time Applicants or Applicants without active projects in the last two complete calendar years. (5 points)

6. Previous Year Performance - Q 6. (FOR DIVISION USE ONLY)

In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit.

FOR DIVISION USE ONLY (Check the one most appropriate)

- ○ In the previous year the Applicant has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)
- ○ First time Applicants and past Applicants with no active Grant Projects within the last two years (2 points)
- ○ In the previous year the Applicant has not been responsive (No points)

7. Prevention of OHV trespass - Q 7. (ONLY for Applicants WITH legal OHV riding opportunities)

7. Prevention of OHV trespass - Fence (Page 1) - Q 7. (ONLY for Applicants WITH legal OHV riding opportunities)

a. Is site a completely fenced facility such that OHV trespass into neighboring properties and/or closed areas is prevented?

(Check the one most appropriate)

- ○ No (answer items b and c)
- ○ Yes (10 points, explain and then skip to item 8)

Provide a detailed explanation for the "Yes" response:

7. Prevention of OHV trespass - Patrol (Page 2) - Q 7. (ONLY for Applicants WITH legal OHV riding opportunities)

b. The majority of OHV Opportunity areas are patrolled:

(Check the one most appropriate)

- ○ At least 5 days per week (5 points)
- ○ At least once per week (3 points)
- ○ At least once per month (1 point)
- ○ Less than once per month (No points)

Provide a detailed explanation for the statement that was checked (e.g., frequency of patrol, patrol personnel, percent of lands covered by patrols):

7. Prevention of OHV trespass - Measures (Page 3) - Q 7. (ONLY for Applicants WITH legal OHV riding opportunities)

c. Measures to prevent OHV trespass into neighboring properties and/or closed areas:

(Check all that apply)

- ☐ Barriers and/or signing are used to prevent OHV trespass into neighboring properties and/or closed areas (3 points)
- ☐ Education programs, maps and/or brochures provided to the public address OHV trespass, including respect for private property (2 points)

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Provide a detailed explanation for each statement that was checked:

8. Natural and Cultural Resources - Q 8. (ONLY for Applicants WITH legal OHV riding opportunities)

8. Natural and Cultural Resources (Page 1) - Q 8. (ONLY for Applicants WITH legal OHV riding opportunities)

a. Is the Land Manager's OHV area a completely fenced track facility with little or no native vegetation?

(Check the one most appropriate)

- ○ No (answer item b)
- ○ Yes (5 points, explain and then skip to item 9)

Provide a detailed explanation for the "Yes" response:

8. Natural and Cultural Resources (Page 2) - Q 8. (ONLY for Applicants WITH legal OHV riding opportunities)

b. Resource Management Information System

Does the Land Manager maintain a management information system managed by qualified environmental staff that identifies and monitors the impacts of the OHV activity and contains at least the following:

- Ongoing survey/inventory of species;
- Ongoing survey/inventory of archeological sites;
- Biological monitoring that measures changes in populations;
- Components that evaluate the effects of OHV Recreation and related activity on the species;
- Recommendations for improvement in species management;
- Strategies to respond to changing conditions that affect the survival or reproduction of species?

- ○ No (No points)
- ○ Yes (5 points)

Provide a detailed explanation for the "Yes" response:

9. Soil Management - Q 9. (ONLY for Applicants WITH legal OHV riding opportunities)

9. Soil Management (Page 1) - Q 9. (ONLY for Applicants WITH legal OHV riding opportunities)

a. The Applicant and/or Land Manager has developed a systematic methodology for evaluating soil conditions of its OHV Opportunities that is consistent with the 2008 Soil Standard?

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

Provide a detailed explanation for the "Yes" response:

b. The Applicant and/or Land Manager has developed methods to address soil issues?

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

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Provide a detailed explanation for the "Yes" response:

9. Soil Management (Page 2) - Q 9. (ONLY for Applicants WITH legal OHV riding opportunities)

c. The Applicant and/or Land Manager performs soil monitoring:

(Check the one most appropriate)

- ○ Monthly (3 points)
- ○ After major rain events (2 points)
- ○ Annually or not applicable (No points)

10. Sound Level Testing - Q 10. (ONLY for Applicants WITH legal OHV riding opportunities)

The Applicant and/or Land Manager conducts, or causes to be conducted, sound level testing on individual off-highway motor vehicles:

(Check the one most appropriate)

- ○ On most (50% or more) holidays and weekends (4 points)
- ○ At least 25% but less than 50% of holidays and weekends (2 points)
- ○ Less than 25% of holidays and weekends (No points)

Provide a detailed description of the sound testing program:

11. OHV Education - Q 11. (For ALL Applicants)

11. OHV Education (Page 1) - Q 11. (For ALL Applicants)

a. Education materials available onsite:

(Check all that apply)

- ☐ Free literature is provided to visitors describing safe and responsible OHV recreational practices. (5 points)
- ☐ Bulletin boards, signs or kiosks, at the majority of staging areas, trailheads, or other areas where the public gathers provide information concerning safe and responsible OHV Recreation. (5 points)
- ☐ Applicant or Land Manager provides no educational materials. (No points)

Provide a detailed explanation of Applicant and/or Land Manager's onsite education efforts relative to item a.:

b. Applicant provides hosted onsite formal programs, educational talks, school field trips, etc. to the public to educate them on safe and responsible OHV recreational practices. Count only organized, scheduled events; do not include routine visitor contacts:

(Check the one most appropriate)

- ○ 50 or more per year (3 points)
- ○ 20 to 49 times per year (2 points)
- ○ 5 to 19 times per year (1 point)
- ○ Less than 5 times per year (No points)

Provide a detailed explanation of Applicant's onsite education efforts relative to item b:

11. OHV Education (Page 2) - Q 11. (For ALL Applicants)

c. When Facility is open, staff are onsite and available at trailheads, trails, visitor centers and/or entrance stations to provide information on safe and responsible OHV use:

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(Check the one most appropriate)

- ○ Daily (5 points)
- ○ On all weekends (4 points)
- ○ On the majority of weekends (2 points)
- ○ On major holidays (1 point)
- ○ None of the above (No points)

d. ATV Safety Institute, Motorcycle Safety Foundation, and/or Recreational Off-Highway Vehicle Association approved training courses are provided to the public:

(Check the one most appropriate)

- ○ At least 30 times per year (5 points)
- ○ 18-29 times per year (3 points)
- ○ 4-17 times per year (1 point)
- ○ Less than 4 times per year (No points)

Provide a detailed explanation of Land Manager's onsite education efforts relative to item d.:

12. Website - Q 12. (For ALL Applicants)

a. OHV outreach efforts are accomplished through the Applicant or Land Manager's website:

(Check the one most appropriate)

- ○ No (skip to question 13)
- ○ Yes (provide URL address and answer item b)

Provide URL address:

b. The Applicant or Land Manager's website contains the following OHV related items:

(Check all that apply) - Scoring: 1 point each up to a maximum of 5 points.

- ☐ Map to location
- ☐ Hours of operation
- ☐ Safety information
- ☐ Visitor facilities
- ☐ Contact information
- ☐ News releases
- ☐ Information on responsible riding
- ☐ Map of Facilities
- ☐ Fee schedule
- ☐ Seasonal restrictions
- ☐ Link to Division Website
- ☐ Law enforcement contact information

13. OHV Outreach - Q 13. (For ALL Applicants)

Check all forms of OHV outreach the Applicant utilizes:

Scoring: 1 point each up to a maximum of 3 points.

- ☐ Billboards
- ☐ CDs and/or DVDs
- ☐ Community meetings
- ☐ OHV dealers
- ☐ Fairs
- ☐ News releases
- ☐ Social media
- ☐ Television
- ☐ Parades
- ☐ Radio
- ☐ Programs at schools
- ☐ Other (specify)

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14. Sustaining OHV Recreation - Q 14. (ONLY for Applicants with NO legal OHV riding opportunities)

This is the last question; click the 'Close' button to return to the Grant Application Entry screen.

The Applicant or Land Manager sustains OHV Recreation in the following ways:

(Check all that apply)

- ☐ Has engaged in collaborative processes with agencies that manage OHV Opportunities (5 points)
- ☐ Has established an OHV Commission or stakeholder group dedicated to sustaining OHV Opportunities (5 points)
- ☐ Has adopted a general plan, management plan, ordinance, or resolution supporting OHV Recreation (10 points)
- ☐ Has secured land to be developed for OHV Recreation (10 points)
- ☐ Has created a special fund to set aside funding to sustain OHV Recreation (10 points)

Provide a detailed explanation for each statement checked:

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Acquisition

Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.10.4(d)(1)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.10.4(d)(2) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.10.4(d)(2)

List of Project Deliverables - 4970.10.4(d)(2)(A)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Provide a list of Project Deliverables the Applicant proposes to undertake

1. When a Project request is for funding both CEQA and/or NEPA requirements and an Acquisition, the Project shall be undertaken and funded in two phases. ○ Yes ○ No

   If Yes, list the CEQA/NEPA activities (Phase 1). If No, write N/A below.

Phase 2, if applicable. If not, fill out like regular Acquisition Project.

#	Title	Project Deliverable Description
1.	Acquisition of OHV Recreation specific area (parcel number(s) and acres)	
2.	Developing, biding and execution of contract to complete real estate transaction	
3.	Securing all necessary approvals and/or permits and	

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	licenses required	
4.	Lease of 25 years or more	
5.	Purchase of right-of-way or easement	
6.	Purchase of land in fee title	
7.	Purchase of an option	
8.	Other (unique to Acquisition)	
9.	Other (unique to Acquisition)	
10.	Other (unique to Acquisition)	
11.	Other (unique to Acquisition)	
12.	Other (unique to Acquisition)	

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How the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area - 4970.10.4(d)(2)(B)

Describe how the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area:

Response is limited to 5,000 characters.

Identification of the needs the Project will address - 4970.10.4(d)(2)(C)

Identify the needs the Project will address:

Response is limited to 5,000 characters.

Location of the land to be Acquired - 4970.10.4(d)(2)(D)

Provide the location of the land to be acquired:

Response is limited to 5,000 characters.

Total Acreage to be Acquired - 4970.10.4(d)(2)(E)

Provide the total acreage to be acquired:

Response is limited to 5,000 characters.

Easements Affecting the Property - 4970.10.4(d)(2)(F)

Describe the easements affecting the property:

Response is limited to 5,000 characters.

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Number of Parcels - 4970.10.4(d)(2)(G)

Provide the number of parcels:

Response is limited to 5,000 characters.

The location(s) of existing OHV Opportunities in and around the acquisition property and how the Project will affect or relate to that existing OHV Recreation - 4970.10.4(d)(2)(H)

Provide the location(s) of existing OHV Opportunities in and around the acquisition property and how the Project will affect or relate to that existing OHV Recreation:

Response is limited to 5,000 characters.

Estimated Cost of Land to be Acquired. The estimate shall be based on a competitive market analysis provided by a real estate professional to substantiate the value of the property - 4970.10.4(d)(2)(I)

Provide the total estimated cost of land to be acquired. The estimate shall be based on a competitive market analysis provided by a real estate professional to substantiate the value of the property:

Response is limited to 5,000 characters.

Status of Due Diligence - 4970.10.4(d)(2)(J)

Provide the status of Due Diligence:

Response is limited to 5,000 characters.

Acquisition Plan - 4970.10.4(d)(3)

Acquisition Timeline - 4970.10.4(d)(3)(A)

Acquisition timeline, which shows the steps and timeline for completing the Project, including the preparation and delivery of any reports to be prepared with the funds as a Deliverable

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Ability to Accomplish Acquisition - 4970.10.4(d)(3)(B)

Discussion of the Applicant's ability to accomplish the acquisition Project. The Applicant shall demonstrate the ability to complete the acquisition within the proposed Applicant's timeline.

Response is limited to 5,000 characters.

Due Diligence Undertaken - 4970.10.4(d)(3)(C)

The Due Diligence undertaken, or to be undertaken, to determine the property is usable for its intended purpose (e.g., Preliminary Title Report and underlying documents under Schedule B, zoning information, Phase 1 Environmental Site Assessment, biotic assessment)

Response is limited to 5,000 characters.

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01	☐ State Senate 02	☐ State Senate 03	☐ State Senate 04
☐ State Senate 05	☐ State Senate 06	☐ State Senate 07	☐ State Senate 08
☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12

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☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18
☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ ☐ ☐ ☐ ☐ ☐

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Alameda	Alpine	Amador	Butte	Calaveras	Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

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Additional Documentation

1. Project-Specific Maps

A map(s) identifying the specific roads, trails, areas, and/or related Facilities to be acquired under the Project. The map(s) shall contain enough detail to provide someone unfamiliar with the area the ability to locate the site.

Attachment Title	Attachment

2. Assessors Parcel Maps

Assessors Parcel maps, including Assessor Parcel Number (APN), of each parcel to be purchased.

Attachment Title	Attachment

3. Optional Project-Specific Application Documents

If Applicants deem it helpful to support their specific Project Application, they may submit up to two (2) pages of Project-specific photos.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Project Cost Estimate

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1.	**Staff**						
	Instructions : Indicate any and all staff expected to perform duties/work for the Project, by job title or classification. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Staff', and enter in the appropriate 'job title or classification' in the blank data entry field.						
	1. Staff [ ]						
2.	**Contracts**						
	Instructions : Indicate any and all contracts for services . Specify what service the contract is for. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Contracts', and enter 'a brief description' in the blank data entry field.						
	1. Contracts [ ]						
3.	**Materials / Supplies**						
	Instructions : Indicate the types of materials/supplies to be purchased and used on the Project. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Materials/Supplies', and enter 'a brief description' in the blank data entry field.						
	1. Materials / Supplies [ ]						
4.	**Equipment Use Expenses**						
	Instructions : Costs associated with Equipment used for a Project will be paid on a use basis in accordance with the Applicant's local fair market rental rates, but shall never exceed the Grantee's actual cost. The Grantee may not charge a use fee for vehicles or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance costs. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use Expenses', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
	Instructions : "Indirect Costs" means expenses incurred for the management and administration of a project (e.g., utility costs, accounting services, contract administration, postage, management personnel, telephone bills, etc.) Total Indirect Costs may not exceed 15% of the total direct Grant Request expenses. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Indirect Costs', and enter 'Indirect Costs' in the blank data entry field.						
	1. Indirect Costs [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Packet Pg. 102
Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)
D.10.b

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete ITEM #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete ITEM # 3d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. If checked YES, stop here. If checked NO, complete ITEM # 3e. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations.

Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 25% (Match minimum) (No points)

2. Natural and Cultural Resources - Q 2a., 2b., & 2c.

2. Natural and Cultural Resources - Species (Page 1) - Q 2.

a. Species

Enter the number of special-status species that are known to occur in the Project Area:

Number of special-status species:

(Check the one most appropriate)

- ○ No special-status species occur in Project Area (5 points)
- ○ One to five special-status species occur in Project Area (3 points)
- ○ Six to ten special-status species in Project Area (2 points)
- ○ More than ten special-status species occur in Project Area (No points)
- ○ Analysis has not been completed/unknown (No points)

Provide name and date of reference document that supports the selection:

b. Natural and Cultural Resources - Habitat (Page 2) - Q 2.

b. Habitat

Potential Effects on special-status species habitat.

Special-status species habitat is known to occur in the Project Area: ○ Yes ○ No
(Check the one most appropriate)

If "Yes", enter the number of special-status species habitat that is known to occur in the Project Area:

(Check the one most appropriate)

- ○ No special-status species habitat is known to occur in the Project Area (5 points)
- ○ Habitat for one to five special-status species is known to occur in Project Area (3 points)
- ○ Habitat for six to ten special-status species is known to occur in Project Area (2 points)
- ○ Habitat for more than ten special-status species is known to occur in Project Area (No Points)
- ○ Analysis has not been completed/unknown (No points)

Provide name and date of reference document that supports the selection:

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

c. Cultural Resources (Page 3) - Q 2.

c. Cultural Resources

Does the Project contain cultural resources?

- ○ No (10 points)
- ○ Yes

(If "Yes", check the most appropriate below)

- ☐ Project would provide additional protection to cultural sites. Provide a detailed explanation that supports this selection (5 points)
- ☐ Identified cultural sites in the Project Area will not be affected (3 points)
- ☐ Project impacts to cultural sites will be mitigated (No points)
- ☐ Analysis has not been completed/unknown (No points)

Provide name and date of reference document that supports the selection:

3. Benefit to OHV Recreation - Q 3.

3. Project will benefit the Applicant's OHV Recreation program by:

(Check all that apply) - Scoring: Maximum of 14 points

- ☐ Restore or maintain connectivity of trail system by acquiring linkage/in-holdings (10 points)
- ☐ Providing additional OHV Opportunity (2 points)
- ☐ Expanding the types of vehicles that can use the OHV Opportunity (2 points)
- ☐ Protecting private property and land owners adjacent to the proposed acquisition from high levels of sound, trespass, and property damage (2 points)
- ☐ Resolving conflict related to OHV Recreation (2 points)

Provide a detailed explanation for each statement that was checked:

4. Primary Funding Source - Q 4.

4. Primary funding source for future development of the acquired property and operation and maintenance of developed area will be:

(Check the one most appropriate)

- ○ Applicant's operational budget. Applicant will not apply for future OHV grants (5 points)
- ○ Combination of OHV Trust Funds and operational budget (3 points)
- ○ Other grant funding (2 points)
- ○ OHV Trust Funds (No points)

Provide a detailed explanation for selection:

5. Motorized Access - Q 5.

5. The Project provides motorized trails, roads and/or open area access to the following nonmotorized recreation opportunities:

(Check all that apply) - Scoring: 2 points each, up to a maximum of 6 points

- ☐ Camping
- ☐ Birding
- ☐ Hiking
- ☐ Equestrian trails

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

SAMPLE

☐ Fishing
☐ Hunting
☐ Rock Climbing
☐ Other (specify)

Provide a detailed explanation for each statement that was checked:

6. Public Input - Q 6.

6. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

☐ The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)

☐ The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application.

Note: For any meeting held virtually, the Applicant must notify the Division prior to virtual meeting by email at OHV.Grants@parks.ca.gov.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Development

Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.10.2(d)(1)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.10.2(d)(2) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.10.2(d)(2)

List of Project Deliverables - 4970.10.2(d)(2)(A)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Provide a list of Project Deliverables the Applicant proposes to undertake

1. When a Project request is for funding both CEQA and/or NEPA requirements and actual Development activities, the Project shall be undertaken and funded in two phases. ○ Yes ○ No

   If Yes, list the CEQA/NEPA activities (Phase 1). If No, write N/A below.

Phase 2, if applicable. If not, fill out like regular Development Project.

#	Title	Project Deliverable Description
1.	Development Activities	
2.	Environmental/Cultural Requirements	
3.	Other (unique to Development)	

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

SAMPLE

4.	Other (unique to Development)	
5.	Other (unique to Development)	
6.	Other (unique to Development)	
7.	Other (unique to Development)	
8.	Other (unique to Development)	
9.	Other (unique to Development)	
10.	Other (unique to Development)	
11.	Other (unique to Development)	
12.	Other (unique to Development)	

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

How the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area - 4970.10.2(d)(2)(B)

Describe how the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area:

Response is limited to 5,000 characters.

Size of the proposed development - 4970.10.2(d)(2)(C)

Provide the size of the proposed development:

Response is limited to 5,000 characters.

Timeline for Project Completion - 4970.10.2(d)(2)(D)

Attach a timeline for the Project completion:

Attachment Title	Attachment

The location(s) of existing OHV Opportunities in and around the Development and how the Project will affect or relate to those opportunities - 4970.10.2(d)(2)(E)

Provide the location(s) of existing OHV Opportunities in and around the Development and how the Project will affect or relate to those opportunities:

Response is limited to 5,000 characters.

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01 ☐ State Senate 02 ☐ State Senate 03 ☐ State Senate 04

☐ State Senate 05 ☐ State Senate 06 ☐ State Senate 07 ☐ State Senate 08

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

SAMPLE

☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Additional Documentation

1. Conceptual Drawings and Site Plans

Provide conceptual drawings of the site depicting proposed improvements and the location of those improvements. If the Project includes construction of a building, indicate floor plans and square footage.

Attachment Title	Attachment

2. Land Tenure Certification

Local agencies shall certify to the OHMVR Division that they have adequate tenure to, and site control of, the properties to be improved. Tenure includes:

(A) Ownership,

(B) Lease,

(C) Easement, and

(D) Joint powers (or similar agreement).

Attachment Title	Attachment

3. Project Specific Maps

Project-specific maps shall include:

A map(s) containing enough detail to provide someone unfamiliar with the area the ability to locate the site. Map(s) shall show existing Facilities and proposed Facilities as part of this Project or other existing plans

Attachment Title	Attachment

4. Optional Project-Specific Application Documents

If Applicants deem it helpful to support their specific Project Application, they may submit up to two (2) pages of Project-specific photos.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Project Cost Estimate

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SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
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	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete ITEM #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete ITEM # 3d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. If checked YES, stop here. If checked NO, complete ITEM # 3e. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations. Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 1 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

All Applicants submitting Projects involving Ground Disturbing Activities shall submit a Soil Conservation Plan that clearly identifies what proposed Project(s) will be addressed and how the Soil Conservation Standard will be achieved for each proposed Project. The Soil Conservation Plan must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability, shall submit the Soil Conservation Plan form only. Applicants who cannot certify that the proposed activities listed in the Application will have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities or generate soil loss that exceeds restorability shall submit the Soil Conservation Plan form and a Soil Conservation Plan (refer to 14 CCR Section 4970.06.3).

Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability shall submit SCP Parts 1 and 2.

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES complete SCP Form Item #2. If you checked NO, stop here). ○ Yes ○ No

SCP Form Item #2

Discuss the analysis and justification used to certify that the proposed Project, or OHV Recreation activity, does not have the potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 2 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Did the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES, stop here. If you checked NO, complete the Soil Conservation Plan on the next page). ○ Yes ○ No

PART 2 - SOIL CONSERVATION PLAN

In order to qualify for consideration of its Application, all Applicants submitting proposed Project(s) involving Ground Disturbing Activity shall submit a Soil Conservation Plan that clearly identifies what proposed Project(s) will be addressed and how the Soil Conservation Standard will be achieved for each proposed Project. The Soil Conservation Plan shall encompass all Project Areas for every Project with Ground Disturbing Activities for which funding is requested (Reference 2022 Regulations (Rev. 1/22), Section 4970.06.3).

Click on 'Show Documents' located in the upper right-hand corner of the screen to access the Soil Conservation Plan Checklist and the Soil Conservation Standards and Guidelines.

When you have completed a Soil Conservation Plan for the proposed Project(s) involving Ground Disturbing Activity, click the 'Browse…' button to attach the plan and enter a title in the 'Attachment Title' field (e.g., Soil Conservation Plan 2013-2014).

Attachment Title	Attachment

PART 2 - SOIL CONSERVATION PLAN - Additional attachments (large size)

To upload large files over 25 MB, please click on the blue up arrow image. This will open up an popup window to upload attachment.
Click the 'Browse…' button to attach the HMP and click on Save to save attachment.
Once the attachment popup window is closed, click on Save button on the main screen.

i. Attachment 1

ii. Attachment 2

iii. Attachment 3

iv. Attachment 4

v. Attachment 5

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1 Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 25% (Match minimum) (No points)

2 Natural and Cultural Resources - Q 2a., 2b., & 2c.

2. Natural and Cultural Resources - Species (Page 1) - Q 2.

a. Species

Enter the number of special-status species that are known to occur in the Project Area.

Number of special-status species:

(Check the one most appropriate)

- ○ No Special-status species occur in Project Area (5 points)
- ○ One to five special-status species occur in Project Area (3 points)
- ○ Six to ten special-status species in Project Area (2 points)
- ○ More than ten special-status species occur in Project Area (No points)
- ○ Analysis has not been completed/unknown (No points)

Provide name and date of Reference document that supports the selection:

b. Natural and Cultural Resources - Habitat (Page 2) - Q 2.

b. Habitat

Potential effects on special-status species habitat.

Special-status species habitat is known to occur in the Project Area: ○ Yes ○ No
(Check the one most appropriate)

If "Yes", enter the number of special-status species habitat that is known to occur in the Project Area:

(Check the one most appropriate)

- ○ No special-status species habitat is known to occur in the Project Area (5 points)
- ○ Habitat for one to five special-status species is known to occur in Project Area (3 points)
- ○ Habitat for six to ten special-status species is known to occur in Project Area (2 points)
- ○ Habitat for more than ten special-status species is known to occur in Project Area (No Points)
- ○ Analysis has not been completed/unknown (No points)

Provide name and date of Reference document that supports the selection:

SAMPLE

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c. Cultural Resources (Page 3) - Q 2.

c. Cultural Resources

Does the Project contain cultural resources?

- ○ No (10 points)
- ○ Yes

Type of Cultural Resources

(If "Yes", check the most appropriate below)

- ☐ Project would provide additional protection to cultural sites. Provide a detailed explanation that supports this selection (5 points)
- ☐ Identified cultural sites in the Project Area will not be affected (3 points)
- ☐ Project impacts to cultural sites will be mitigated (No points)
- ☐ Analysis has not been completed/unknown (No points)

Provide name and date of Reference document that supports the selection:

3 Riparian/Wetland Issues - Q 3.

3. Does the Project Area contain riparian/wetland issues?

(Check the one most appropriate)

- ○ No (10 points)
- ○ Yes

The Project utilizes the following techniques to prevent damage to or restore riparian/wetland areas:

(If "Yes", check all that apply and provide a detailed explanation that support the selection)

(Check all that apply)

- ☐ Re-routes to divert trails away from riparian/wetlands areas (2 points)
- ☐ Well-documented evaluation and monitoring strategies (Provide name and date of reference document) (2 points)
- ☐ Provide bridges instead of wet crossings (2 points)
- ☐ Provide sanitary facilities (2 points)
- ☐ Restrict public vehicular access in riparian/wetland areas by placing physical barriers (e.g., gates, fences, bollard, boulders) (2 points)

4 Diversified Use - Q 4.

4. The Project is designed to provide for diversified OHV use:

(Check all that apply) - Scoring: 1 point each, up to a maximum of 6 points

- ☐ ATV
- ☐ 4X4
- ☐ Motorcycle
- ☐ Recreation Utility Vehicle (RUV)/Side-by-Side
- ☐ Snowmobile
- ☐ Dune buggy, rail

Provide a detailed explanation of how each vehicle type will benefit from this Project:

SAMPLE

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5 Publicly Reviewed Plan - Q 5.

5. Is there a publicly reviewed and adopted plan and/or environmental document that supports the need for the Project?

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

Provide name and date of plan:

6 Recycled Materials - Q 6.

6. At least 50% of the construction materials used for the Project contain recycled content, such as:

- Materials diverted from landfills
- Recycled plastic lumber
- Fly ash content concrete

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

Provide a detailed explanation for the "Yes" response:

7 Sustainable Technologies - Q 7.

7. At least 50% of the Project uses sustainable technologies, such as:

- Alternative fuel vehicles and equipment
- Repaving with permeable asphalt
- Renewable energy sources (e.g., solar, wind)
- Low volatile organic compound emission materials (e.g., paint, sealants, carpet)
- Practices that meet U.S. Green Building Council LEED Silver standard
- Low-flow plumbing fixtures
- Water efficient landscaping

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

Provide a detailed explanation for the "Yes" response:

8 Sustain Existing OHV Recreation - Q 8.

8. The Project is designed to sustain existing OHV Recreation:

(Check the one most appropriate)

- ○ Project directly improves or sustains existing OHV Opportunity (3 points)
- ○ Project improves support facilities associated with existing OHV Opportunity (2 points)

SAMPLE

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- Project involves construction of a facility associated with new OHV Opportunity (No points)
- None of the above (No points)

Provide a detailed explanation to support selection:

9 Motorized Access - Q 9.

9. The Project improves or creates a new trail that provide motorized access to the following non-motorized recreation opportunities (Respond ONLY if Development Project involves road(s) or trail(s)):

(Check all that apply) - Scoring: 2 points each, up to a maximum of 6 points

- Camping
- Hiking
- Fishing
- Hunting
- Birding
- Equestrian trails
- Rock Climbing
- Other (specify)

Provide a detailed explanation for each statement that was checked:

10 Public Input - Q 10.

10. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)
- The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at OHV.Grants@parks.ca.gov.

11 Utilization of Partnerships - Q 11.

11. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application.

(Check the one most appropriate)

- 4 or more (4 points)
- 2 to 3 (2 points)
- 1 (1 point)
- None (No points)

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SAMPLE

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

12 Primary Funding Source - Q 12.

12. Primary funding source for all future operational costs associated with the Project will be:

(Check the one most appropriate)

- ○ Applicant's operational budget. Applicant will not apply for future OHV grants (5 points)
- ○ Combination of OHV Trust Funds and operational budget (3 points)
- ○ OHV Trust Funds (No points)

Provide a detailed explanation:

13 Offsite Impacts - Q 13.

13. Offsite impacts relative to the Project Area have been addressed:

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes

(If "Yes", check all that apply and provide a detailed explanation how they have been addressed) - Scoring: 1 point each, up to a maximum of 5 points.

- ☐ Sound
- ☐ Fugitive Dust
- ☐ Runoff
- ☐ Erosion
- ☐ Traffic
- ☐ Wildlife
- ☐ Other

Provide a detailed explanation for a 'Yes' response:

SAMPLE

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Ground Operations

Background - Provide a brief description of the Applicant or Land Manger's organization/program (e.g., location and types of recreation available) - 4970.10.1(d)(1)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.10.1(d)(2) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.10.1(d)(2)

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

List of Project Deliverables - 4970.10.1(d)(2)(A)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Provide a list of Project Deliverables the Applicant proposes to undertake

#	Title	Project Deliverable Description
1.	Trail/Road Maintenance	
2.	Track Maintenance	
3.	Open Area Maintenance	
4.	Facility Maintenance/Improvements	
5.	Signing	

SAMPLE

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D.10.b

6.	Fencing/Barriers	
7.	Environmental/Cultural Requirements	
8.	Public Outreach/Visitor Services	
9.	Winter Activities – Only for areas specific to where winter OHV recreation occurs. Note: All activities within State funded OSV grooming contract areas are prohibited)	
10.	Other (unique to Ground Operations)	
11.	Other (unique to Ground Operations)	

SAMPLE

12.	Other (unique to Ground Operations)	

SAMPLE

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D.10.b

How the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area - 4970.10.1(d)(2)(B)

Describe how the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area:

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Describe the size of the specific Project Area(s) in acres and/or miles - 4970.10.1(d)(2)(C)

Describe the size of the apecific Project Area(s) in acres and/or miles

Response is limited to 5,000 characters.

The locations and descriptions of existing OHV Opportunities in and around the Project Area - 4970.10.1(d)(2)(D)

Provide the locations and descriptions of existing OHV Opportunities in and around the Project Area:

Response is limited to 5,000 characters.

Rerouting Requirements - 4970.10.1(d)(3)

Rerouting - 4970.10.1(d)(3)

Necessary rerouting of roads and trails to address operational concerns requires submission of a Project timeline, conceptual drawings and site plans. See Section 4970.10.2(d)(3) for instructions.

(a) Does your project involve rerouting of any roads and trails? ☐ Yes ☐ No

If response to question (a) is 'Yes', a Project timeline, conceptual drawings and site plans are required (See 'Attachments' tab at the top of the screen)

If response to question (a) is 'No', skip details related to rerouting

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01	☐ State Senate 02	☐ State Senate 03	☐ State Senate 04
☐ State Senate 05	☐ State Senate 06	☐ State Senate 07	☐ State Senate 08
☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

California State Assembly Districts

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18
☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48

SAMPLE

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- ☐ Congressional District 49
- ☐ Congressional District 50
- ☐ Congressional District 51
- ☐ Congressional District 52
- ☐ Congressional District 53

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Additional Documentation

1. **Project Timeline (Required if project includes necessary rerouting)**

Attachment Title	Attachment

2. **Conceptual Drawings and Site Plans (Required if project includes necessary rerouting)**

Attachment Title	Attachment

3 **Project-Specific Maps**

The project-specific map(s) shall include the location of trails and other Facilities along with related OHV Opportunities, or other lands being served by the facilities.

Attachment Title	Attachment

4. **Optional Project-Specific Application Documents**

If Applicants deem it helpful to support their specific Project Application, they may submit up to two (2) pages of Project-specific photos

Attachment Title	Attachment

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Project Cost Estimate

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1.	**Staff**						
	Instructions : Indicate any and all staff expected to perform duties/work for the Project, by job title or classification. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Staff', and enter in the appropriate 'job title or classification' in the blank data entry field.						
	1. Staff [ ]						
2.	**Contracts**						
	Instructions : Indicate any and all contracts for services . Specify what service the contract is for. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Contracts', and enter 'a brief description' in the blank data entry field.						
	1. Contracts [ ]						
3.	**Materials / Supplies**						
	Instructions : Indicate the types of materials/supplies to be purchased and used on the Project. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Materials/Supplies', and enter 'a brief description' in the blank data entry field.						
	1. Materials / Supplies [ ]						
4.	**Equipment Use Expenses**						
	Instructions : Costs associated with Equipment used for a Project will be paid on a use basis in accordance with the Applicant's local fair market rental rates, but shall never exceed the Grantee's actual cost. The Grantee may not charge a use fee for vehicles or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance costs. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use Expenses', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
	Instructions : "Indirect Costs" means expenses incurred for the management and administration of a project (e.g., utility costs, accounting services, contract administration, postage, management personnel, telephone bills, etc.) Total Indirect Costs may not exceed 15% of the total direct Grant Request expenses. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Indirect Costs', and enter 'Indirect Costs' in the blank data entry field.						
	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete ITEM #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete ITEM # 3d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. If checked YES, stop here. If checked NO, complete ITEM # 3e. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

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Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

SAMPLE

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations. Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 1 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

All Applicants submitting Projects involving Ground Disturbing Activities shall submit a Soil Conservation Plan (SCP) that achieves the Soil Conservation Standard with regard to the proposed Project(s). The SCP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application in areas open to legal OHV Recreation have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability, shall submit SCP Part 1.

Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability shall submit SCP Parts 1 and 2.

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES complete SCP Form Item #2. If you checked NO, stop here). ○ Yes ○ No

SCP Form Item #2

Discuss the analysis and justification used to certify that the proposed Project, or OHV Recreation activity, does not have the potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 2 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Did the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES, stop here. If you checked NO, complete the Soil Conservation Plan on the next page). ○ Yes ○ No

PART 2 - SOIL CONSERVATION PLAN

In order to qualify for consideration of its Application, all Applicants submitting proposed Project(s) involving Ground Disturbing Activity shall submit a Soil Conservation Plan that clearly identifies what proposed Project(s) will be addressed and how the Soil Conservation Standard will be achieved for each proposed Project. The Soil Conservation Plan shall encompass all Project Areas for every Project with Ground Disturbing Activities for which funding is requested (Reference 2022 Regulations (Rev. 1/22), Section 4970.06.3).

Click on 'Show Documents' located in the upper right-hand corner of the screen to access the Soil Conservation Plan Checklist and the Soil Conservation Standards and Guidelines.

When you have completed a Soil Conservation Plan for the proposed Project(s) involving Ground Disturbing Activity, click the 'Browse…' button to attach the plan and enter a title in the 'Attachment Title' field (e.g., Soil Conservation Plan 2022).

Attachment Title	Attachment

PART 2 - SOIL CONSERVATION PLAN - Additional attachments (large size)

To upload large files over 25 MB, please click on the blue up arrow image. This will open up an popup window to upload attachment.
Click the 'Browse…' button to attach the HMP and click on Save to save attachment.
Once the attachment popup window is closed, click on Save button on the main screen.

i. Attachment 1

ii. Attachment 2

iii. Attachment 3

iv. Attachment 4

v. Attachment 5

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 25% (Match minimum) (No points)

2. Failure to Complete - Q 2.

2. Failure to complete the Project will result in:

(Check all that apply) - Scoring: Maximum of 8 points

- ☐ Loss of OHV Opportunity (6 points)
- ☐ Negative impact to cultural sites (2 points)
- ☐ Damage to special-status species or other sensitive habitat (2 points)
- ☐ Potential trespass (2 points)
- ☐ Additional damage to Facilities (1 point)

Provide a detailed explanation for each statement that was checked:

3. Sustain OHV Opportunity - Q 3.

3. The Project will sustain OHV Opportunity by:

(Check all that apply)

- ☐ Maintaining trails that provide for multi-use (ATV, Dirt Bikes, 4x4, etc.) (5 points)
- ☐ Installing or repairing erosion control features (3 points)
- ☐ Providing traffic control and/or educational signage (3 points)
- ☐ Maintaining trail or road tread for single vehicle use (1 point)
- ☐ Providing varied levels of riding difficulty (1 point)

Provide a detailed explanation for each statement that was checked:

4. Public Input - Q 4.

4. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- ☐ The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)
- ☐ The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at OHV.Grants@parks.ca.gov.

5. Utilization of Partnerships - Q 5.

5. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application.

(Check the one most appropriate)

- ○ 4 or more (4 points)
- ○ 2 to 3 (2 points)
- ○ 1 (1 point)
- ○ None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner(s) will participate in the Project:

6. Impact to Natural and Cultural Resources - Q 6.

6. The Project will avoid and/or minimize impact to natural and cultural resources by:

(Check all that apply) - Scoring: Maximum of 7 points

- ☐ Controlling OHV use (i.e. signage, route delineation, etc.) (1 point)
- ☐ Protecting water quality (1 point)
- ☐ Providing an alternative to wet crossings where appropriate (1 point)
- ☐ Protecting special-status species (1 point)
- ☐ Re-routing trails to divert away from riparian/wetlands areas (1 point)
- ☐ Providing sanitary facilities (1 point)
- ☐ Protecting cultural site(s) (1 point)
- ☐ Site is completely fenced and has no impacts to natural and cultural resources (7 points)

Provide a detailed explanation for each statement that was checked:

7. Recycled Materials - Q 7.

7. The Project incorporates recycled materials by utilizing:

(Check all that apply)

- ☐ Barrier materials which include recycled content or materials obtained onsite (1 point)
- ☐ Signs, sign posts or education kiosks which use products with recycled content (1 point)
- ☐ Erosion control features which use materials with recycled content or materials obtained onsite (1 point)
- ☐ Paper used for trail maps which includes recycled content (1 point)

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☐ Other products with recycled content (Specify) (1 point)

8. Motorized Access - Q 8.

8. The Project improves and/or maintains facilities that provide motorized access to the following non-motorized recreation opportunities (Respond ONLY if Ground Operations Project involves trail maintenance).

(Check all that apply) - Scoring: 2 points each, up to a maximum of 6 points

☐ Camping
☐ Hiking
☐ Fishing
☐ Hunting
☐ Birding
☐ Equestrian trails
☐ Rock Climbing
☐ Other (specify)

SAMPLE

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Law Enforcement

ITEM 1. Proposed Project

Describe the proposed enforcement Project including the geographical area served, educational outreach, and circumstances unique to the Applicant.

Response is limited to 5,000 characters.

ITEM 2. Project Coverage

Describe the number of miles, acreage or square miles patrolled

Response is limited to 5,000 characters.

ITEM 3. Describe the frequency of the patrols

Response is limited to 5,000 characters.

ITEM 4. Deployment of Personnel

How many officers will be deployed for the purposes of the proposed Project?

Response is limited to 5,000 characters.

District and County Information

A. California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01	☐ State Senate 02	☐ State Senate 03	☐ State Senate 04
☐ State Senate 05	☐ State Senate 06	☐ State Senate 07	☐ State Senate 08

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

B. California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

C. California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18

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☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

D. County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

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LE Certification

Law Enforcement - Page 1

1. Identify areas with high priority law enforcement needs because of public safety, cultural resources, and sensitive environmental habitats, including wilderness areas and areas of critical environmental concerns:

2. Describe how the proposed Project relates to OHV Recreation and will sustain OHV Recreation, motorized off-highway access to non-motorized recreation, or OHV Opportunities associated with the Project Area:

3. Describe the Applicant's formal or informal cooperation with other law enforcement agencies:

Law Enforcement - Page 2

4. Does the Applicant recover a portion of the law enforcement costs directly associated with privately sponsored OHV events where sponsors have obtained a local permit? ○ Yes ○ No

   Explain:

5. The Applicant agrees to implement a public education program that includes information on safety programs available in the area and how to report OHV violations? ○ Yes ○ No

6. Describe the Applicant's OHV law enforcement training program including how the training program educates personnel to address OHV safety and natural and cultural resource protection:

Law Enforcement - Page 3

7. Is the proposed project in accordance with local or federal plans and the OHMVR Division Strategic Plan? ○ Yes ○ No

8. LOCAL AGENCIES ONLY - Describe the Applicant's policies and/or agreements regarding enforcement on federal land:

9. COUNTIES ONLY - Describe how the OHV in-lieu of tax funds are being used and whether the use of these fees complements the Applicant's project:

Law Enforcement - Page 4

10. APPLICANTS WHO MANAGE OHV RECREATION FACILITIES – Describe how your organization is meeting its operation and maintenance needs:

11. The Applicant agrees to enforce the registration of OHVs and the other provision of Division 16.5 commencing with Section 38000 of the vehicle code and to enforce other applicable laws regarding the operation of OHVs? ○ Yes ○ No

SAMPLE

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Project Cost Estimate

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	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
	Instructions : "Indirect Costs" means expenses incurred for the management and administration of a project (e.g., utility costs, accounting services, contract administration, postage, management personnel, telephone bills, etc.) Total Indirect Costs may not exceed 15% of the total direct Grant Request expenses. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Indirect Costs', and enter 'Indirect Costs' in the blank data entry field.						
	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete item #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete letter d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitivé habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations. Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Planning

Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.10.3(d)(1)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.10.3(d) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.10.3(d)

List of Project Deliverables - 4970.10.3(d)(2)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Provide a list of Project Deliverables the Applicant proposes to undertake

#	Title	Project Deliverable Description
1.	Identifying trails or other Facilities for OHV Recreation, including inventories and mapping of roads, trails, and areas	
2.	Developing, biding and execution of contract to complete identified item by a third party	
3.	Securing all necessary approvals and/or permits required, if applicable	
4.	Developing a plan to protect and conserve soils, water,	

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

	plants, animals, and/or Cultural or other natural resources affected by OHV Recreation	
5.	Completion of all required reports as defined in plan	
6.	Preparing an OHV component of a recreation management plan, OHV Plan, or the OHV portion of a general plan	
7.	Other (unique to Planning)	
8.	Other (unique to Planning)	
9.	Other (unique to Planning)	
10.	Other (unique to Planning)	
11.	Other (unique to Planning)	
12.	Other (unique to Planning)	

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

How the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area - 4970.10.3(d)(3)

Describe how the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area:

Response is limited to 5,000 characters.

A statement of the activity(ies) the Applicant proposes to undertake - 4970.10.3(d)(4)

List the statement of activity(ies) you propose to undertake.

A list of all reports, interim or final, or other documents to be produced - 4970.10.3(d)(5)

Provide a list of reports, interim or final, or other documents to be produced:

Response is limited to 5,000 characters.

A timeline for completion of all planning activities - 4970.10.3(d)(6)

Provide a timeline for completion of all planning activities

Attachment Title	Attachment

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01	☐ State Senate 02	☐ State Senate 03	☐ State Senate 04
☐ State Senate 05	☐ State Senate 06	☐ State Senate 07	☐ State Senate 08
☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

☐ State Senate 37 ☐ State Senate 38 ☐ State Senate 39 ☐ State Senate 40

California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18
☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Additional Documentation

1. Optional Project-Specific Application Documents

If Applicants deem it helpful to support their specific Project Application, they may submit up to two (2) pages of Project-specific photos.

Attachment Title	Attachment

2. Optional Project-specific Maps

If Applicants deem it helpful to support their specific Project Application, they may submit Project-specific map(s).

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Project Cost Estimate

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1.	**Staff**						
	Instructions : Indicate any and all staff expected to perform duties/work for the Project, by job title or classification. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Staff', and enter in the appropriate 'job title or classification' in the blank data entry field.						
	1. Staff [ ]						
2.	**Contracts**						
	Instructions : Indicate any and all contracts for services . Specify what service the contract is for. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Contracts', and enter 'a brief description' in the blank data entry field.						
	1. Contracts [ ]						
3.	**Materials / Supplies**						
	Instructions : Indicate the types of materials/supplies to be purchased and used on the Project. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Materials/Supplies', and enter 'a brief description' in the blank data entry field.						
	1. Materials / Supplies [ ]						
4.	**Equipment Use Expenses**						
	Instructions : Costs associated with Equipment used for a Project will be paid on a use basis in accordance with the Applicant's local fair market rental rates, but shall never exceed the Grantee's actual cost. The Grantee may not charge a use fee for vehicles or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance costs. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use Expenses', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
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	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete ITEM #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete ITEM #3d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. If checked YES, stop here. If checked NO, complete ITEM # 3e. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

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ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

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Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

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If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

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ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations. Response is limited to 5,000 characters.

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Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 25% (Match minimum) (No points)

2. Planning Project - Q 2.

A Planning Project (Page 1) - Q 2.

2. The Planning Project will address the following:

(Check all that apply)

- ☐ Potential effects of OHV Recreation on special-status species habitats
- ☐ Potential effects of OHV Recreation on cultural resources
- ☐ Potential effects of OHV Recreation on soil conditions
- ☐ Potential effects of OHV Recreation on water quality
- ☐ Potentail effects of OHV Recreation on other recreation uses
- ☐ Potential effects of OHV Recreation on adjacent lands
- ☐ Potential impact to relationships between OHV Recreation and local residents
- ☐ Toxic or hazardous materials within a Project Area or adjacent property that may impact OHV Recreation
- ☐ Potential offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff)
- ☐ Trail issues such as traffic patterns, trails closures, appropriate uses, etc.

B. Planning Project (Page 2) - Q 2.

Provide a detailed explanation for each statement that was checked:

(Check the one most appropriate)

- ○ 6 or more items checked (4 points)
- ○ 4 to 5 items checked (3 points)
- ○ 2 to 3 items checked (2 points)
- ○ 1 or no items checked (No points)

3. Motorized Access - Q 3.

3. The Project is intended to lead to improved facilities that provide motorized access to the following nonmotorized recreation opportunities (Respond ONLY if Planning Project involves road(s) or trails(s)):

(Check all that apply) - Scoring: 2 points each, up to a maximum of 6 points

- ☐ Camping
- ☐ Birding

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

- ☐ Hiking
- ☐ Fishing
- ☐ Hunting
- ☐ Equestrian trails
- ☐ Rock Climbing
- ☐ Other (specify)

Provide a detailed explanation for each statement that was checked:

4. Public Input - Q 4.

4. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- ☐ The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)
- ☐ The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at OHV.Grants@parks.ca.gov.

5. Stakeholder Input - Q 5.

5. If the Project were approved, the planning process will incorporate stakeholder input for the entirety of the Project performance period:

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

If "Yes" list each stakeholder separately and explain how stakeholders' input will be beneficial to the Project:

6. Utilization of Partnerships - Q 6.

6. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application.

(Check the one most appropriate)

- ○ 4 or more (4 points)
- ○ 2 to 3 (2 points)
- ○ 1 (1 point)
- ○ None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

SAMPLE

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7. Sustain OHV Opportunity - Q 7.

7. The Planning Project sustains OHV Opportunity in the following manner:

(Check all that apply)

- ☐ Project will develop management plans for existing OHV Opportunity (6 points)
- ☐ Project will complete environmental review for an OHV Development Project (5 points)
- ☐ Project supports development of OHV Opportunities within 60 miles of incorporated city (5 points)
- ☐ Project will develop a system of designated OHV routes within an existing OHV Opportunity (4 points)

Provide a detailed explanation for each statement that was checked:

8. Creation of a new OHV Opportunity - Q 8.

8. If successful, would the Project lead to the creation of a new OHV Opportunity within the jurisdiction of a Land Manager that does not currently provide OHV Opportunity?

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (20 points)

Provide a detailed explanation for the "Yes" response:

SAMPLE

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Restoration

Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.11(f)(A)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.11(f)(1) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.11(f)(1)

List of Project Deliverables - 4970.11(f)(1)(B)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Provide a list of Project Deliverables the Applicant proposes to undertake

1. When a Project request is for funding both CEQA and/or NEPA requirements and actual work on the ground, the Project shall be undertaken and funded in two phases. ○ Yes ○ No

   If Yes, list the CEQA/NEPA activities (Phase 1). If No, write N/A below.

Phase 2, if applicable. If not, fill out like regular Restoration Project.

#	Title	Project Deliverable Description
1.	Active Restoration Activities (earth moving)	
2.	Monitoring/Patrol	
3.	Signage	

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SAMPLE

4.	Fencing/Barriers	
5.	Public Outreach/Visitor Services	
6.	Scientific and Cultural Studies relating to OHV Recreation and its impacts	
7.	Restoration Planning	
8.	Other (unique to Restoration)	
9.	Other (unique to Restoration)	
10.	Other (unique to Restoration)	
11.	Other (unique to Restoration)	
12.	Other (unique to Restoration)	

SAMPLE

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Describe how the proposed Project relates to OHV Recreation and how OHV Recreation caused the damage - 4970.11(f)(1)(C)

Describe how the proposed Project relates to OHV Recreation and how OHV Recreation caused the damage:

Response is limited to 5,000 characters.

Describe the size of the specific Project Area(s) in acres and/or miles - 4970.11(f)(1)(D)

Provide the size of the specific Project Area(s) in acres and/or miles:

Response is limited to 5,000 characters.

Monitoring and Methodology - 4970.11(f)(1)(E)

Except for scientific and cultural studies or planning Projects, describe the monitoring that will be implemented, including the methodology that will be used to determine the successful outcome of the Restoration Project:

List of Reports - 4970.11(f)(1)(F)

If the Project involves planning for Restoration, provide a list of all reports, interim or final, or other documents to be produced:

Response is limited to 5,000 characters.

Goals, Objectives and Methodology / Peer Reviews - 4970.11(f)(1)(G)

SAMPLE

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Restoration Projects involving scientific and cultural studies shall include in the description:

(i) Goals, objectives, and methodologies to be employed, and

(ii) Peer reviews conducted by at least three (3) qualified experts from the scientific discipline or field related to the proposed Project

Response is limited to 5,000 characters.

Plan for Protection of Restored Area - 4970.11(f)(1)(H)

Except for scientific and cultural studies or planning Projects, describe a plan to insure the restored area will be protected. This may include law enforcement patrols to prevent intrusion into the Project Area, signs, barriers, or other proactive measures to prevent damage to restored lands:

Response is limited to 5,000 characters.

Soil Control Efforts - 4970.11(f)(1)(I)

Except for scientific and cultural studies or planning Projects, erosion control efforts that will be utilized to prevent erosion or sedimentation that significantly affects resource values beyond the Project Area.

Response is limited to 5,000 characters.

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

☐ State Senate 01	☐ State Senate 02	☐ State Senate 03	☐ State Senate 04
☐ State Senate 05	☐ State Senate 06	☐ State Senate 07	☐ State Senate 08
☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32

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☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03
☐ State Assembly 04	☐ State Assembly 05	☐ State Assembly 06
☐ State Assembly 07	☐ State Assembly 08	☐ State Assembly 09
☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15
☐ State Assembly 16	☐ State Assembly 17	☐ State Assembly 18
☐ State Assembly 19	☐ State Assembly 20	☐ State Assembly 21
☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27
☐ State Assembly 28	☐ State Assembly 29	☐ State Assembly 30
☐ State Assembly 31	☐ State Assembly 32	☐ State Assembly 33
☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39
☐ State Assembly 40	☐ State Assembly 41	☐ State Assembly 42
☐ State Assembly 43	☐ State Assembly 44	☐ State Assembly 45
☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51
☐ State Assembly 52	☐ State Assembly 53	☐ State Assembly 54
☐ State Assembly 55	☐ State Assembly 56	☐ State Assembly 57
☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63
☐ State Assembly 64	☐ State Assembly 65	☐ State Assembly 66
☐ State Assembly 67	☐ State Assembly 68	☐ State Assembly 69
☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75
☐ State Assembly 76	☐ State Assembly 77	☐ State Assembly 78
☐ State Assembly 79	☐ State Assembly 80	

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15

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☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18
☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Additional Documentation

1. Project-Specific Maps

Project-specific maps shall include:

A map(s) containing enough detail to provide someone unfamiliar with the area the ability to locate the site(s). The map(s) shall contain the Global Positioning System (GPS) coordinates for the project site(s).

Attachment Title	Attachment

2. Project-Specific Photos

Project-specific photos shall include:

'Before' photos of the site(s) to be restored. Photos are limited to five (5) pages. 'After' photos are required Deliverables for Restoration Projects which include on-the-ground work.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Project Cost Estimate

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1.	**Staff**						
	Instructions : Indicate any and all staff expected to perform duties/work for the Project, by job title or classification. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Staff', and enter in the appropriate 'job title or classification' in the blank data entry field.						
	1. Staff [ ]						
2.	**Contracts**						
	Instructions : Indicate any and all contracts for services . Specify what service the contract is for. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Contracts', and enter 'a brief description' in the blank data entry field.						
	1. Contracts [ ]						
3.	**Materials / Supplies**						
	Instructions : Indicate the types of materials/supplies to be purchased and used on the Project. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Materials/Supplies', and enter 'a brief description' in the blank data entry field.						
	1. Materials / Supplies [ ]						
4.	**Equipment Use Expenses**						
	Instructions : Costs associated with Equipment used for a Project will be paid on a use basis in accordance with the Applicant's local fair market rental rates, but shall never exceed the Grantee's actual cost. The Grantee may not charge a use fee for vehicles or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance costs. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use Expenses', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
	Instructions : "Indirect Costs" means expenses incurred for the management and administration of a project (e.g., utility costs, accounting services, contract administration, postage, management personnel, telephone bills, etc.) Total Indirect Costs may not exceed 15% of the total direct Grant Request expenses. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Indirect Costs', and enter 'Indirect Costs' in the blank data entry field.						
	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

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D.10.b

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete ITEM #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete ITEM # 3d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. If checked YES, stop here. If checked NO, complete ITEM # 3e. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations. Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 1 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

All Applicants submitting Projects involving Ground Disturbing Activities shall submit a Soil Conservation Plan that clearly identifies what proposed Project(s) will be addressed and how the Soil Conservation Standard will be achieved for each proposed Project. The Soil Conservation Plan must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability, shall submit the Soil Conservation Plan form only. Applicants who cannot certify that the proposed activities listed in the Application will have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities or generate soil loss that exceeds restorability shall submit the Soil Conservation Plan form and a Soil Conservation Plan (refer to 14 CCR Section 4970.06.3).

Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability shall submit SCP Parts 1 and 2.

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES complete SCP Form Item #2. If you checked NO, stop here). ○ Yes ○ No

SCP Form Item #2

Discuss the analysis and justification used to certify that the proposed Project, or OHV Recreation activity, does not have the potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Soil Conservation

PART 2 - DETERMINE THE NEED FOR FULL SOIL CONSERVATION PLAN (SCP)

1. Do any of proposed Projects involve Ground Disturbing Activities? (If you checked YES, complete # Question 2. If you checked NO, stop here). ○ Yes ○ No

2. Did the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? (If you checked YES, stop here. If you checked NO, complete the Soil Conservation Plan on the next page). ○ Yes ○ No

PART 2 - SOIL CONSERVATION PLAN

In order to qualify for consideration of its Application, all Applicants submitting proposed Project(s) involving Ground Disturbing Activity shall submit a Soil Conservation Plan that clearly identifies what proposed Project(s) will be addressed and how the Soil Conservation Standard will be achieved for each proposed Project. The Soil Conservation Plan shall encompass all Project Areas for every Project with Ground Disturbing Activities for which funding is requested (Reference 2022 Regulations (Rev. 1/22), Section 4970.06.3).

Click on 'Show Documents' located in the upper right-hand corner of the screen to access the Soil Conservation Plan Checklist and the Soil Conservation Standards and Guidelines.

When you have completed a Soil Conservation Plan for the proposed Project(s) involving Ground Disturbing Activity, click the 'Browse...' button to attach the plan and enter a title in the 'Attachment Title' field (e.g., Soil Conservation Plan 2013-2014).

Attachment Title	Attachment

PART 2 - SOIL CONSERVATION PLAN - Additional attachments (large size)

To upload large files over 25 MB, please click on the blue up arrow image. This will open up an popup window to upload attachment.
Click the 'Browse...' button to attach the HMP and click on Save to save attachment.
Once the attachment popup window is closed, click on Save button on the main screen.

i. Attachment 1

ii. Attachment 2

iii. Attachment 3

iv. Attachment 4

v. Attachment 5

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 11% - 25% (1 point)
- ○ 10% (Match minimum) (No points)

2. Natural and Cultural Resources - Q 2.

2. Cultural and Natural Resources that would be adversely impacted if the Project failed to be funded:

(Check all that apply)

- ☐ Archeological and historical resources identified in the California Register of Historical Resources or the National Register of Historic Places (3 points)
- ☐ Bodies of Water (e.g., stream, reservoir, canal, lake, etc.) (3 points)
- ☐ Soils- Potential for mass wasting (e.g., landslides, debris flow, excessive erosion, etc.) (2 points)
- ☐ Sensitive areas (e.g., Areas of Critical Environmental Concern, designated wilderness areas, wild and scenic rivers, etc.) (2 point each, up to a maximum of 6)
- ☐ Threatened and Endangered (T&E) listed species (2 point each, up to a maximum of 6)
- ☐ Other special-status species* (1 point each, up to a maximum of 3)
- ☐ Project is solely for Restoration Planning (No points)

Provide a detailed explanation regarding the type and severity of impacts that might occur relative to the item(s) checked above:

3. Reason for Project - Q 3.

3. The primary reason for the Project is:

(Check the one most appropriate)

- ○ Protect special-status species or cultural site (4 points)
- ○ Restore natural resource system damaged by OHV activity (4 points)
- ○ OHV activity in a closed area (3 points)
- ○ Alternative measures attempted, but failed (2 points)
- ○ Management decision (1 point)
- ○ Scientific and cultural studies (1 point)
- ○ Planning efforts associated with Restoration (1 point)

Provide a name and date of reference document that supports this Project:

SAMPLE

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4. Measures to Ensure Success - Q 4.

4. The Project makes use of the following elements to ensure successful implementation:

(Check all that apply)

- ☐ Site monitoring to prevent additional damage (2 points)
- ☐ Construction of barriers and other traffic control devices (2 points)
- ☐ Use of native plants and materials (2 points)
- ☐ Incorporation of universally recognized "Best Management Practices" (2 points)
- ☐ Educational signage (2 points)
- ☐ Identification of alternate OHV routes to ensure that OHV activities will not reoccur in restored area (2 points)
- ☐ Project is solely for Restoration Planning (No points)

Provide a detailed explanation for each statement that was checked above:

5. Publicly Reviewed Plan - Q 5.

5. Is there a publicly reviewed and adopted plan (e.g., wilderness designation, land management plan, route designation decision) that supports the need for the Restoration Project?

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (5 points)

Provide name and date of the plan that supports the Project:

6. Primary Funding Source - Q 6.

6. Primary funding source for all future operational costs associated with the Project will be:

(Check the one most appropriate)

- ○ Applicant's or Land Manager's operational budget. Applicant will not apply for future Grants (5 points)
- ○ Combination of OHV Trust Funds and operational budget (3 points)
- ○ OHV Trust Funds (No points)

Provide a detailed explanation for checked statement:

7. Public Input - Q 7.

7. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- ☐ The Applicant initiated and conducted publicly noticed meeting(s) with the general public to discuss Project (1 point)
- ☐ The Applicant held a meeting(s) with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

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Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at OHV.Grants@parks.ca.gov.

8. Utilization of Partnerships - Q 8.

8. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application.

(Check the one most appropriate)

- ○ 4 or more (4 points)
- ○ 2 to 3 (2 points)
- ○ 1 (1 point)
- ○ None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

9. Scientific and Cultural Studies - Q 9.

9. Scientific and cultural studies will: (Respond ONLY if Restoration Project involves scientific and/or cultural studies.)

(Check all that apply)

- ☐ Determine appropriate Restoration techniques (2 points)
- ☐ Examine potential effects of OHV Recreation on natural or cultural resources (2 points)
- ☐ Examine methods to ensure success of Restoration efforts (1 point)
- ☐ Lead to direct management action (1 point)

Provide a detailed explanation for each selection:

10. Underlying Problem - Q 10.

10. The underlying problem that resulted in the need for the Restoration Project has been effectively addressed and resolved (e.g., incursions are no longer occurring) prior to this Application:

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (3 points)

Provide a detailed explanation for the "Yes" response:

11. Size of Sensitive Habitats - Q 11.

11. The size of sensitive habitats (e.g., Areas of Critical Environmental Concern, designated wilderness areas, wild and scenic rivers, meadows, wetlands, etc.) which will be actively restored through the Project will be:

(Check the one most appropriate)

- ○ Greater than 10 acres within the Project Area (5 points)

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SAMPLE

- ○ 1 – 10 acres within the Project Area (3 points)
- ○ Less than 1 acre within the Project Area (1 point)
- ○ No sensitive habitat will be restored within the Project Area (No points)

12. Cause of Restoration activity - Q12

12 Is the majority of the restoration activity being performed in the Project Area caused by current legal/illegal OHV Recreation?

(Check the one most appropriate)

- ○ Yes (20 Points)
- ○ No (No points)

Provide a detailed explanation for the "Yes" response:

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Education & Safety

Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.13(f)(1)

Provide a brief description of the Applicant or Land Manager's organization/program (e.g. location and types of recreation available):

Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.13(f) Note: Do not add Project Deliverables in this box.

Please only provide a brief synopsis of what the Project entails. Project Deliverables shall be entered in the next section.

Project Description - 4970.13(f)

List of Project Deliverables - 4970.13(f)(2)

Breakdown each distinct Project Deliverable and what it will take to accomplish the Deliverable in the spaces below. This information should match what's in your Project Cost Estimate.

To find examples of Project Deliverables, see 'Show Documents'.

Project Type ○ Education Project ○ Safety Project

Provide a list of Project Deliverables the Applicant proposes to undertake

#	Title	Project Deliverable Description
1.	Classroom and/or field training (Not for staff nor volunteers) (OHV Education Applications Only)	
2.	Educational Outreach (OHV Education Applications Only)	
3.	Creating/Updating/Printing OHV related maps and/or educational brochures/guides (OHV Education Applications Only)	
4.	Creating/Updating/Printing of	

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

	OHV related trail and/or interpretive signs/panels (OHV Education Applications Only)	
5.	Voluntary Sound Testing (OHV Education Applications Only)	
6.	OHV First Responder Activities as related to OHV Recreation (OHV Safety Applications Only)	
7.	OHV Search and Rescue Activities as related to OHV Recreation (OHV Safety Applications Only)	
8.	First aid stations (OHV Safety Applications Only)	
9.	Other (unique to OHV Safety or OHV Education, depending on what type of Project)	
10.	Other (unique to OHV Safety or OHV Education, depending on what type of Project)	
11.	Other (unique to OHV Safety or OHV Education, depending on what type of Project)	
12.	Other (unique to OHV Safety or OHV Education, depending on what type of Project)	

SAMPLE

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Relation of Proposed Project to OHV Recreation - 4970.13(f)(3)

Describe how the proposed Project relates to OHV Recreation and will add to, enhance, or otherwise sustain OHV Recreation or OHV Opportunity in the Project Area:

Response is limited to 5,000 characters.

Identification of Needs - 4970.13(f)(4)

Identify of the needs the Project will address:

Response is limited to 5,000 characters.

Location of Training/Services - 4970.13(f)(5)

Provide the location where training/services will be conducted:

Response is limited to 5,000 characters.

OHV Safety, Environmental Responsibility, and Respect Private Property - 4970.13(f)(6) (Education Projects ONLY)

If the proposed Project contains an Education element, provide a description of how the Project teaches OHV safety, environmental responsibility, and respect for private property:

Response is limited to 5,000 characters.

District and County Information

California State Senate Districts

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Senate district(s).

- ☐ State Senate 01
- ☐ State Senate 02
- ☐ State Senate 03
- ☐ State Senate 04
- ☐ State Senate 05
- ☐ State Senate 06
- ☐ State Senate 07
- ☐ State Senate 08

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☐ State Senate 09	☐ State Senate 10	☐ State Senate 11	☐ State Senate 12
☐ State Senate 13	☐ State Senate 14	☐ State Senate 15	☐ State Senate 16
☐ State Senate 17	☐ State Senate 18	☐ State Senate 19	☐ State Senate 20
☐ State Senate 21	☐ State Senate 22	☐ State Senate 23	☐ State Senate 24
☐ State Senate 25	☐ State Senate 26	☐ State Senate 27	☐ State Senate 28
☐ State Senate 29	☐ State Senate 30	☐ State Senate 31	☐ State Senate 32
☐ State Senate 33	☐ State Senate 34	☐ State Senate 35	☐ State Senate 36
☐ State Senate 37	☐ State Senate 38	☐ State Senate 39	☐ State Senate 40

California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL (http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html) in your browser to determine the State Assembly district(s).

☐ State Assembly 01	☐ State Assembly 02	☐ State Assembly 03	☐ State Assembly 04
☐ State Assembly 05	☐ State Assembly 06	☐ State Assembly 07	☐ State Assembly 08
☐ State Assembly 09	☐ State Assembly 10	☐ State Assembly 11	☐ State Assembly 12
☐ State Assembly 13	☐ State Assembly 14	☐ State Assembly 15	☐ State Assembly 16
☐ State Assembly 17	☐ State Assembly 18	☐ State Assembly 19	☐ State Assembly 20
☐ State Assembly 21	☐ State Assembly 22	☐ State Assembly 23	☐ State Assembly 24
☐ State Assembly 25	☐ State Assembly 26	☐ State Assembly 27	☐ State Assembly 28
☐ State Assembly 29	☐ State Assembly 30	☐ State Assembly 31	☐ State Assembly 32
☐ State Assembly 33	☐ State Assembly 34	☐ State Assembly 35	☐ State Assembly 36
☐ State Assembly 37	☐ State Assembly 38	☐ State Assembly 39	☐ State Assembly 40
☐ State Assembly 41	☐ State Assembly 42	☐ State Assembly 43	☐ State Assembly 44
☐ State Assembly 45	☐ State Assembly 46	☐ State Assembly 47	☐ State Assembly 48
☐ State Assembly 49	☐ State Assembly 50	☐ State Assembly 51	☐ State Assembly 52
☐ State Assembly 53	☐ State Assembly 54	☐ State Assembly 55	☐ State Assembly 56
☐ State Assembly 57	☐ State Assembly 58	☐ State Assembly 59	☐ State Assembly 60
☐ State Assembly 61	☐ State Assembly 62	☐ State Assembly 63	☐ State Assembly 64
☐ State Assembly 65	☐ State Assembly 66	☐ State Assembly 67	☐ State Assembly 68
☐ State Assembly 69	☐ State Assembly 70	☐ State Assembly 71	☐ State Assembly 72
☐ State Assembly 73	☐ State Assembly 74	☐ State Assembly 75	☐ State Assembly 76
☐ State Assembly 77	☐ State Assembly 78	☐ State Assembly 79	☐ State Assembly 80

California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (https://www.govtrack.us/congress/members/CA) in your browser to determine the Congressional district(s).

☐ Congressional District 1	☐ Congressional District 2	☐ Congressional District 3
☐ Congressional District 4	☐ Congressional District 5	☐ Congressional District 6
☐ Congressional District 7	☐ Congressional District 8	☐ Congressional District 9
☐ Congressional District 10	☐ Congressional District 11	☐ Congressional District 12
☐ Congressional District 13	☐ Congressional District 14	☐ Congressional District 15
☐ Congressional District 16	☐ Congressional District 17	☐ Congressional District 18

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☐ Congressional District 19	☐ Congressional District 20	☐ Congressional District 21
☐ Congressional District 22	☐ Congressional District 23	☐ Congressional District 24
☐ Congressional District 25	☐ Congressional District 26	☐ Congressional District 27
☐ Congressional District 28	☐ Congressional District 29	☐ Congressional District 30
☐ Congressional District 31	☐ Congressional District 32	☐ Congressional District 33
☐ Congressional District 34	☐ Congressional District 35	☐ Congressional District 36
☐ Congressional District 37	☐ Congressional District 38	☐ Congressional District 39
☐ Congressional District 40	☐ Congressional District 41	☐ Congressional District 42
☐ Congressional District 43	☐ Congressional District 44	☐ Congressional District 45
☐ Congressional District 46	☐ Congressional District 47	☐ Congressional District 48
☐ Congressional District 49	☐ Congressional District 50	☐ Congressional District 51
☐ Congressional District 52	☐ Congressional District 53	

County

Select one or more of the California Counties where the proposed project activities will occur.

☐ Alameda	☐ Alpine	☐ Amador	☐ Butte	☐ Calaveras	☐ Colusa
☐ Contra Costa	☐ Del Norte	☐ El Dorado	☐ Fresno	☐ Glenn	☐ Humboldt
☐ Imperial	☐ Inyo	☐ Kern	☐ Kings	☐ Lake	☐ Lassen
☐ Los Angeles	☐ Madera	☐ Marin	☐ Mariposa	☐ Mendocino	☐ Merced
☐ Modoc	☐ Mono	☐ Monterey	☐ Napa	☐ Nevada	☐ Orange
☐ Placer	☐ Plumas	☐ Riverside	☐ Sacramento	☐ San Benito	☐ San Bernardino
☐ San Diego	☐ San Francisco	☐ San Joaquin	☐ San Luis Obispo	☐ San Mateo	☐ Santa Barbara
☐ Santa Clara	☐ Santa Cruz	☐ Shasta	☐ Sierra	☐ Siskiyou	☐ Solano
☐ Sonoma	☐ Stanislaus	☐ Sutter	☐ Tehama	☐ Trinity	☐ Tulare
☐ Tuolumne	☐ Ventura	☐ Yolo	☐ Yuba		

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Additional Documentation

1 Optional Project-Specific Application Documents

If Applicants deem it helpful to support their specific Project Application, they may submit up to two (2) pages of Project-specific photos.

Attachment Title	Attachment

2 Optional Project-specific Maps

If Applicants deem it helpful to support their specific Project Application, they may submit Project-specific map(s).

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Project Cost Estimate

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1.	**Staff**						
	Instructions : Indicate any and all staff expected to perform duties/work for the Project, by job title or classification. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Staff', and enter in the appropriate 'job title or classification' in the blank data entry field.						
	1. Staff [ ]						
2.	**Contracts**						
	Instructions : Indicate any and all contracts for services . Specify what service the contract is for. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Contracts', and enter 'a brief description' in the blank data entry field.						
	1. Contracts [ ]						
3.	**Materials / Supplies**						
	Instructions : Indicate the types of materials/supplies to be purchased and used on the Project. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Materials/Supplies', and enter 'a brief description' in the blank data entry field.						
	1. Materials / Supplies [ ]						
4.	**Equipment Use Expenses**						
	Instructions : Costs associated with Equipment used for a Project will be paid on a use basis in accordance with the Applicant's local fair market rental rates, but shall never exceed the Grantee's actual cost. The Grantee may not charge a use fee for vehicles or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance costs. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use Expenses', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Use Expenses [ ]						
5.	**Equipment Purchases**						
	Instructions : 'Equipment' means tangible property that has a normal useful life of at least one year and has a unit acquisition cost of at least $1,000 (e.g., four identical assets which cost $400 each, for a $1,600 total, would not meet the requirement). Equipment does not include expendable items such as personal safety gear, or tires. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Equipment Use', and enter 'a brief description' in the blank data entry field.						
	1. Equipment Purchases [ ]						

SAMPLE

6.	**Others**						
	Instructions : List items that do not fit into the previously mentioned categories. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Others', and enter 'a brief description' in the blank data entry field.						
	1. Others [ ]						
7.	**Indirect Costs**						
	Instructions : "Indirect Costs" means expenses incurred for the management and administration of a project (e.g., utility costs, accounting services, contract administration, postage, management personnel, telephone bills, etc.) Total Indirect Costs may not exceed 15% of the total direct Grant Request expenses. NOTE: Under 'Description' click the 'Drop Down Menu', select 'Indirect Costs', and enter 'Indirect Costs' in the blank data entry field.						
	1. Indirect Costs [ ]						
	2. Adjustments (Rounded) [ ]						
	Totals						

SAMPLE

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Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)
D.10.b

	Category	Total	Grant Req.	Match	Narrative
1.	Staff				
2.	Contracts				
3.	Materials / Supplies				
4.	Equipment Use Expenses				
5.	Equipment Purchases				
6.	Others				
7.	Indirect Costs				
	Totals				

SAMPLE

Packet Pg. 206
Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)
D.10.b

Environmental Review Data Sheet (ERDS)

ITEM 1 and ITEM 2

ITEM 1

a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete item #2. ○ Yes ○ No

ITEM 2

b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ○ Yes ○ No

ITEM 3 - Project under CEQA Guidelines Section 15378

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 13. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 5–13, the Applicant may refer to Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs), or similar standard measures described in ITEM 4, that will avoid adverse effects from the Applicant's activities.

c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete letter d. ○ Yes ○ No

d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. ○ Yes ○ No

e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 – 13.

ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)

Specify all standard measures (e.g., BMPs, established SOPs, or similar) within the Project description that have been incorporated into the Project description to avoid potential impacts to biological resources, cultural resources, or other resources evaluated in the ERDS.

Response is limited to 5,000 characters.

ITEM 5 - Evaluate the Impact of this Project

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluate the impact of this Project on wetlands, navigable waters, special-status species (including threatened and endangered species), and sensitive habitats. All Applicants must address all special-status species that have the potential to occur in the Project Area. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Applicants are encouraged to refer to the California Department of Fish and Wildlife California Natural Diversity Database (CNDDB) to identify special-status species that have a potential to occur within and surrounding the Project Area. If the applicant does not have a CNDDB subscription, contact your grant representative for assistance conducting this record search.

Applicants are encouraged to refer to the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) to identify special-status species, not captured by CNDDB, and USFWS designated critical habitats that have a potential to occur within and surrounding the Project Area.

Applicants are encouraged to refer to the USFWS National Wetlands Inventory (NWI) to identify wetlands or other waters within and surrounding the Project Area.

Response is limited to 5,000 characters.

ITEM 6 - Critical Habitat for Threatened and/or Endangered Species

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site? ○ Yes ○ No

ITEM 7 - Evaluate Cumulative Impacts from this Project

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate. Describe what analysis was completed as a part of the evaluation to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 8 - Significant effect on the environment

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil. Describe what analysis was completed as a part of the discussion to determine potential effects.

Response is limited to 5,000 characters.

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway. Describe what analysis was completed as part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 10 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? ○ Yes ○ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 11 - Substantial adverse impacts to historical or cultural resources

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 12 - Indirect Significant Impacts

Discuss the potential for the Project to cause indirect significant impacts, such as by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site.

Describe what analysis was completed as a part of the discussion to determine potential impacts.

Response is limited to 5,000 characters.

ITEM 13 - Baseline conditions

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Discuss if the approval of the proposed project would change the existing baseline conditions and/or change OHV facility operations.

Response is limited to 5,000 characters.

CEQA/NEPA Attachment

All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA. This analysis may be in the form of completed Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. In addition, the Applicant shall submit responses to the ERDS for each Project to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.

Attachment Title	Attachment

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

Evaluation Criteria

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

The Applicant is applying for the following type of Project: (Check the one most appropriate)

- ○ Education – Applicants shall only respond to items 1, 2, 4, 5, 6, 7, 8, 9, 10, and 11.
- ○ Safety – Applicants shall only respond to items 1, 2, 4, 5, 6 ,12, 13, 14, and 15.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is:

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ○ 76% or more (10 points)
- ○ 66% - 75% (7 points)
- ○ 51% - 65% (5 points)
- ○ 36% - 50% (4 points)
- ○ 26% - 35% (2 points)
- ○ 25% (Match minimum) (No points)

2. Project Performance - Q 2.

2. At any time in the last two complete calendar years prior to the current Grant cycle, has the Applicant been out of Good Standing with the Division?

(Check the one most appropriate)

- ○ No (10 points)
- ○ Yes (No points)
- ○ First time Applicants or Applicants without active projects in the last two complete calendar years. (5 points)

3. Previous Year's Performance - Q 3. (FOR DIVISION USE ONLY)

3. In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit.

(FOR DIVISION USE ONLY) (Check the one most appropriate)

- ○ In the previous year the Applicant has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)
- ○ First time Applicants and past Applicants with no active Grant Projects within the last two years (2 points)
- ○ In the previous year the Applicant has not been responsive (No points)

4. Utilization of Partnerships - Q 4.

4. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application.

(Check the one most appropriate)

- ○ 4 or more (4 points)
- ○ 2 to 3 (2 points)
- ○ 1 (1 point)
- ○ None (No points)

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

5. Types of OHV Recreation - Q 5.

5. The Project addresses the following types of OHV Recreation:

(Check all that apply) - Scoring: 1 point each, up to a maximum of 6 points

- ☐ ATV
- ☐ 4X4
- ☐ Motorcycle
- ☐ Recreation Utility Vehicle (RUV)/Side-by-Side
- ☐ Snowmobile
- ☐ Dune buggy, rail

Provide a detailed explanation of how each vehicle type will be addressed in this Project:

6. Public Input Prior to the Preliminary Application - Q 6.

6. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- ☐ The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)
- ☐ The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify the dates(s) of meetings, location(s), participants, how public was notified of meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholders to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at OHV.Grants@parks.ca.gov.

7. Incorporates Elements - Q 7. (Education Project ONLY)

7. Prior to Preliminary Application filing, the Project has incorporated the following clearly identifiable and/or measurable elements:

(Check all that apply)

- ☐ Process of researching issues and audience (2 points)
- ☐ Objectives and outcomes (2 points)
- ☐ Testing process to ensure outcomes are effective (2 points)
- ☐ Plan to implement the Project (2 points)
- ☐ Evaluation of the Project process (2 points)
- ☐ Evaluation and feedback received from Project participant (2 points)

Provide a detailed explanation for each statement that was checked:

8. Methods of Education - Q 8. (Education Project ONLY)

8. The Project will utilize the following methods of education:

(Check all that apply) - Scoring: 2 points each up to a maximum of 14 points

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

- ☐ Hands on learning
- ☐ Formal class setting
- ☐ Printed media (brochures, panels, billboards, flyers etc.)
- ☐ Internet classes
- ☐ Self-guided trails
- ☐ Other (Specify)
- ☐ Social media
- ☐ Outreach booths/Exhibits
- ☐ Interpretive talks, rides, events
- ☐ Audio/video programs
- ☐ Website (message, not classes)

Provide a detailed explanation for each statement that was checked:

9. Number of Times Exposed to Message - Q 9. (Education Project ONLY)

9. Total number of times individuals are directly exposed to the message through the Project's educational methods identified in Question 8:

(Check the one most appropriate)

- ○ Greater than 10,000 (4 points)
- ○ 1,000 to 10,000 (3 points)
- ○ 100 to 1,000 (2 points)
- ○ 20 to 100 (1 point)
- ○ 0 to 20 (No points)

Provide a detailed explanation for the quantity checked:

10. Average Time Exposed to Message - Q 10. (Education Project ONLY)

10. Average time a participant will have direct exposure to the Project's message or training through educational methods identified in Question 8:

(Check the one item of highest point value that applies)

- ○ Greater than 2 hours (4 points)
- ○ 1 hour to 2 hours (3 points)
- ○ 5 minutes to less than 1 hour (2 points)
- ○ 1 minute to less than 5 minutes (A Project for maps will fall under this category) (1 point)
- ○ Less than 1 minute (No points)

Provide a detailed explanation for the checked statement:

11. Project Provides ASI / MSF Training - Q 11. (Education Project ONLY)

11. The Project utilizes certified ATV Safety Institute Motorcycle Safety Foundation and/or Recreational Off-Highway Vehicle Association trainers to provide training:

(Check the one most appropriate)

- ○ No (No points)
- ○ Yes (2 points)

Provide a detailed explanation for the 'Yes' response:

12. Level of Personnel Trained / Search and Rescue Staff - Q 12. & 13. (Safety Project ONLY)

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

12. The majority of personnel utilized in the Project are trained to the following level:

(Check the one most appropriate)

- ○ Emergency Medical Technician level, or higher (5 points)
- ○ First Responder level (2 points)
- ○ First Aid and CPR (1 point)
- ○ No training (No points)

13. The Project involves search and rescue staff that is:

(Check the one most appropriate)

- ○ All volunteer (5 points)
- ○ A majority of volunteers with some paid staff (4 points)
- ○ Paid staff working regular hours (non-overtime) (2 points)
- ○ Paid staff working overtime shifts (No points)

14. Types of Training Personnel Possess - Q 14. (Safety Project ONLY)

14. The Project will have the majority of personnel trained in the following areas:

(Check all that apply) - Scoring: 2 points each, up to a maximum of 16 points

- ☐ Radio communication
- ☐ Avalanche rescue
- ☐ Swift water rescue
- ☐ Dog handling
- ☐ Rope skills
- ☐ Wilderness search and rescue
- ☐ Tracking skills
- ☐ Navigation training
- ☐ ATV certification
- ☐ Motorcycle certification
- ☐ 4 x 4/Off-Road training
- ☐ Other (Specify)

15. Experience Performing OHV Search and Rescue - Q 15. (Safety Project ONLY)

15. The Applicant has documented experience performing OHV search and rescue operations and providing medical aid to OHV operators. In the prior calendar year the Applicant has performed and documented:

(Check the one most appropriate)

- ○ 50 Medicals or search and rescue missions in support of OHV Recreation (8 points)
- ○ 30 Medicals or search and rescue missions in support of OHV Recreation (5 points)
- ○ 10 Medicals or search and rescue missions in support of OHV Recreation (3 points)
- ○ 0 Medicals or search and rescue missions in support of OHV Recreation (No points)

Provide a detailed explanation for the checked statement:

SAMPLE

Attachment: Sample Application (RES-2022-144 : Authorize the Sheriff to Apply for a Grant from the California State Parks and Recreation OHV)

MARIPOSA COUNTY

P.O. Box 784 Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MARSHALL LONG, CHAIR	**DISTRICT III**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
TOM SWEENEY	**DISTRICT II**
WAYNE FORSYTHE	**DISTRICT IV**
MILES MENETREY	**DISTRICT V**

ACTION SUMMARY MINUTES

February 1, 2022

A. 9:00 AM Called to Order and Roll Call

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Tom Sweeney	District II Supervisor	Present	9:00 AM
Marshall Long	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Excused	

B. Pledge of Allegiance

Chair Smallcombe led the Pledge.

C. Introductions

Pete Judy/Chief Probation Officer introduced Elizabeth Nickerson, his newest Probation Officer, and discussed her background.

D. Approval of Consent Agenda (Items designated by "CA")

During public comment, Bob Johns/County Veterans Service Officer, Julianne Simms, Bill Yaley, Joel Marks, Jeremiah Bean, and Kari Kisela spoke in support of CA4. Supervisors Long and Forsythe also spoke in support of CA4.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Wayne Forsythe, District IV Supervisor

SECONDER: Tom Sweeney, District II Supervisor

AYES: Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe

EXCUSED: Miles Menetrey

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

CA1. **Sheriff's Office RES-2022-62**

Resolution Continuing the Local Emergency Due to the COVID-19 Global Pandemic

CA2. **Administration RES-2022-63**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA3. **Administration RES-2022-64**

Resolution Continuing the Public Health Local Emergency Due to the COVID-19 Pandemic

CA4. **Administration RES-2022-65**

Approve a Lease Agreement with Keith M. Bertken Post 6042 Veterans for Foreign Wars of the United States for Health and Human Services Agency Office Space; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Administration RES-2022-66**

Approve a Certificate of Acceptance for a Quitclaim Deed at 2975 Bear Valley Road in Hornitos; and Authorize the Board of Supervisors Chair to Sign the Certificate

CA6. **Administration/Community Development RES-2022-67**

Select and Appoint Andrew Milman as "At Large" Member to the Connect Mariposa Advisory Board (CMAB) with Term Expiring February 1, 2023

CA7. **Administration/Community Development RES-2022-68**

Rescind Resolution 21-415 and Adopt a Resolution Approving an Application for Community Development Block Grant (CDBG) Funding to Fund a Resort Hotel & Conference Center Feasibility Study; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement and Any Amendments Pertaining to This Grant (Subject to Approval as to Legal Form by County Counsel)

CA8. **Administration/Community Development RES-2022-69**

Rescind Resolution 21-306 and Adopt a Resolution Approving Submission of a Grant Application to Fund a Childcare Feasibility Study; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement and Any Amendments Pertaining to This Grant (Subject to County Counsel Approval as to Legal Form)

CA9. Item Withdrawn

CA10. **Board of Supervisors RES-2022-70**

Approve a Letter of Support for Mariposa County Fire Safe Council's Submission of Fire Prevention Grant Application 21-FP-MMU-0143 for the Bullion Ridge Fuel Break Project; and Authorize the Board of Supervisors Chair to Sign the Letter (Board Chair)

CA11. **Board of Supervisors RES-2022-71**

Approve a Letter of Support for a Grant Application Submitted by the Mariposa County Fire Safe Council (FSC) for Mariposa Countywide Brush and Chip 21-

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

FP-MMU-0026; and Authorize the Board of Supervisors Chair to Sign the Letter (Board Chair)

CA12. **Board of Supervisors RES-2022-72**

Approve a Letter of Support for Mariposa County Resource Conservation District's Submission of a Grant Application for Mariposa County Fire Safe Roads - Highway 49 Project; and Authorize the Board of Supervisors Chair to Sign the Letter (Board Chair)

CA13. **Fire RES-2022-73**

Approve a Letter of Support for a Grant Application Submitted by the Mariposa County Fire Safe Council (FSC) for Mariposa Countywide Brush and Chip 21-FP-MMU-0026; and Authorize the Fire Chief to Sign the Letter

CA14. **Fire RES-2022-74**

Approve a Letter of Support for a Grant Application Submitted by the Mariposa County Fire Safe Council (FSC) for Mt. Bullion Ridge Fuel Break Project 21-FP-MMU-0143; and Authorize the Fire Chief to Sign the Letter

CA15. **Fire RES-2022-75**

Approve a Letter of Support for a Grant Application Submitted by the Mariposa County Resource Conservation District (RDC) for the Mariposa County Fire Safe Roads-Highway 49 Project 21-FP-MMU-0225; and Authorize the Fire Chief to Sign the Letter

CA16. **Fire RES-2022-76**

Approve a Letter of Support for a Grant Application Submitted by the Mariposa County Public Work Department 21-FP-MMU-0204 Mariposa County Roadside Fuel Reduction Equipment Purchase; and Authorize the Fire Chief to Sign the Letter

CA17. **Public Works RES-2022-77**

Approve Plans & Specifications for Construction of the Mariposa Pool Re-Plaster and Repairs Project; Authorize the Interim Public Works and Transportation Director to Advertise and Award the Project to the Lowest Responsible Bidder; Authorize the Board of Supervisors Chair to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel); and Approve Budget Action Recognizing Unanticipated Revenue from Grant Funds ($400,000) 4/5ths Vote Required

CA18. **Sheriff's Office RES-2022-78**

Approve Agreement Number 2022-26 with the United States Drug Enforcement Administration for Reimbursement for Marijuana and Drug Related Investigations; and Authorize the Sheriff to Sign the Agreement

E. Board Recognitions

1. **Board of Supervisors 2022-6**

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

Proclaim the Month of February 2022 as "American Heart Month", and February 4, 2022, as "Wear Red Day" (Board Chair)

Therese Williams/John C. Fremont Healthcare District (JCFHD) Public Information Officer introduced Rachel Gorham, Educational Coordinator, who provided a telephone report. During public comment, Baljit Gil spoke in support of the item.

Supervisor Smallcombe presented the Proclamation to Matthew Matthiessen/JCFHD CEO and staff.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

F. Departmental Presentation

Marlon Regisford/Caltrans District 10 Planning, Local Assistance and Environmental noted that they are tracking the recent state allocations for funding. Per Senate Bill 1, the California Transportation Commission allocated over 500 hundred million dollars for projects around the state to improve transportation infrastructure. Of that, 300 hundred million dollars was approved this week for funding through our State Highway Operations and Protections (SHOP) program which is, basically, to rehab and protect roads on the state highway program across the state. Mr. Regisford also noted that the federal funding that was recently approved by Congress is also being tracked by Caltrans to see what funding can be utilized for rural counties in District 10. He noted that they are also tracking funding for other programs that are coming up soon, specifically, the Active Transportation Program. Mr. Regisford noted that Mariposa County received two Active Transportation awards last round and advised that Caltrans is interested in applying for some projects around the area during this round. He also noted that, at this time, they are considering Groveland/Route 120 in Tuolumne County but are looking for opportunities in and around Mariposa County as well, and that they hope to advance the Mariposa Creek Parkway project, as well. Mr. Regisford further noted that Caltrans is also kicking off the District 10 Bicycle and Pedestrian Advisory Committee, and that its first meeting will be held on February 9, 2022, and they are looking for good participation from around the district. Mr. Regisford extended kudos to Mikey Goralnik as he's been supportive of this committee. Information dot.ca.gov click on District 10 in the upper left corner. Hope to introduce bicycle and pedestrian projects moving forward in alignment with our recent guidance which requires Caltrans to implement complete streets in all planning and design going forward. He also noted that they are looking at the Federal Bipartisan Infrastructure law to try to find funding for bridge projects all around the district. Mr. Regisford also discussed the Caltrans' Clean California Program, which is a big focus and discussed the grant program. The ask for today is if there are any areas where we can help support clean up the communities, let them know. Mr. Regisford also advised that they have identified a way to use Portland limestone cement to reduce their greenhouse gases in construction, and that they estimate that it will cut their emissions by 10% annually

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which will, hopefully, help them reach carbon neutrality by 2045.

Gregoria Ponce/Caltrans Office of Rural Planning reminded that the fiscal year 2022-2023 Draft Overall Work Program is due by March 1st for Caltrans review. She also advised that Caltrans has been working on the pedestrian project on Highway 140 which resumes in January. Ms. Ponce noted that changes at the intersections of 4th, 5th, 6th, 7th, 8th, 11th, and 12th streets will enhance safety for motorists and pedestrians, as well as improve mobility and accessibility by installing high visibility crosswalks, lighting, in-road warning lights, curb ramps and other features. She also advised that this will continue until Spring, 2022, and that construction will occur mostly at night but that there may be some periods of temporary lane closures to allow concrete to cure. Ms. Ponce requested that motorists take alternate routes whenever possible during these times.

Chair Smallcombe extended thanks for the updates.

Kari Kisella/Mariposa County Chamber of Commerce updated the Board on their social media efforts and noted that both their reach and engagement have increased by 50%.

Sarah Williams/Planning Director provided an overview of the January training for the Code Compliance Advisory Committee (CCAC). Ms. Williams also advised that the next CCAC meeting will be tomorrow when they are scheduled to discuss an amnesty program.

Brenda Sweeney/Chairperson of the Commission on Aging provided an annual update from the Commission.

Lizz Darcy/Health and Human Services Agency (HHSA) Public Information Officer reported that the 9th grade classrooms at Woodland elementary are closing, primarily due to operational concerns, and hope to open on Monday. She also advised that the Moderna vaccine was granted full approval for use by those 18-year-old and older and that it is now being called the Spike Vax, but that nothing has changed. Ms. Darcy also reported that Novovax submitted a request to the U.S. FDA for an Emergency Use Authorization, and that Pfizer is seeking an Emergency Use Authorization for Children 3 months of age or older. She also discussed the efficacy of vaccines and boosters and noted that clinics are held every Tuesday and Thursday. She also noted an upcoming clinic which will be held at the Sierra Foothill Charter School. Ms. Darcy also reported that there were 822 cases of COVID-19 in January and noted that previously it took us until September 2021 to reach 822 cases. Ms. Darcy also advised that they received word of another death.

Matthew Matthiessen/John C. Fremont Healthcare District CEO noted that it's exciting to hear the news on the new vaccines and encouraged everyone to get vaccinated and boosted. He also reminded that they have an Emergency Room team who can take care of covid or anything else. Mr. Matthiessen also reported that the Ewing Wing received another perfect score and retained its 5-star rating, and that it is one of only a handful of nursing homes in the country who have not had a single covid case. He also reported that the hospital has started doing breast biopsies so that people no longer must go out of town, and he advised that imaging services are now full time. Mr. Matthiessen also reminded that they still provide in-person visits two days a week in the northside communities.

Joe Lynch/Assistant County Administrative Officer noted that it was two years ago this week that Dr. Sergienko called together the first COVID meeting, and that there were only eight cases in the United States at the time. He also reported that the County has completed five months of COVID testing for employees and employee families, and that this week broke the record with 100 positive tests. Mr. Lynch also

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referenced the American Rescue Plan Act (ARPA) and advised that everything has been paid for with grants. He also extended kudos to the Public Health team for their efforts over the last two years.

G. Public Comment on Non-Agenda Items

No public comment.

H. Regular Agenda Items

1. **Public Works RES-2022-79**

Review Emergency Repair Work on White Rock Road as Required by Public Contract Code Section 22050(C)(1); and Adopt a Finding that There is a Need to Continue the Emergency Action Pursuant to Public Contract Code Section 22050 4/5ths Vote Required

Larry Harris/Deputy Public Works Director gave the staff report. No public input.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Tom Sweeney, District II Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

2. **Public Works RES-2022-80**

Accept Grant Award from the United States Department of Agriculture (USDA) for Community Compost and Food Waste Reduction Pilot Projects; Approve Grant Agreement; Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve a Budget Action Recognizing Unanticipated Revenue in the Solid Waste & Recycling Budget ($75,300) 4/5ths Vote Required

Larry Harris gave the staff report. No public comment. In response to Supervisor Smallcombe's inquiry, Mr. Harris elaborated on the dumpsters that will be used.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Tom Sweeney, District II Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

3. **Public Works RES-2022-81**

Adopt a Resolution Authorizing the Interim Director of Public Works and Transportation to Submit an Application for the California Climate Investments (CCI) Fire Prevention Grant through Cal Fire for Purchase and

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Maintenance of Equipment; and Authorize the Board of Supervisors Chair to Sign Any Agreements or Documents Pertaining to This Grant (Subject to Approval as to Legal Form by County Counsel)

Larry Harris gave the staff report, noting that our portion of this grant is for the purchase of equipment, the excavator and a mulcher or masticator to help us clear along roads. During public comment, Jonathan Noel inquired if we have qualified mechanics to perform the maintenance or will we need to hire more people. Larry Harris responded, noting that this will be new equipment and will have a warranty for at least the first year but that we have sufficient staff to manage. Supervisor Smallcombe encouraged discussion with Chief Ward and Melinda Barrett regarding requirements for evacuation routes under the Governor's California Wildfire and Forest Resilience Action Plan.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Wayne Forsythe, District IV Supervisor
SECONDER:	Tom Sweeney, District II Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

4. **Fire RES-2022-82**

Authorize the Mariposa County Fire Chief to Submit an Application for the California Climate Investments (CCI) Fire Prevention Grant through Cal Fire Up to $80,000.00 for the Purchase of Maintenance and Attachments for Fuel Reduction Equipment; and Authorize the Fire Chief to Sign Any Agreements or Documents Pertaining to This Grant (Subject to Approval as to Legal Form by County Counsel)

Steve Ward/CAL FIRE - County Fire Chief gave the staff report. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

5. **Fire RES-2022-83**

Approve Job Description for Reserve Firefighter I/II

Steve Ward gave the staff report, noting that this is a follow-up item from a December 23rd board discussion. He noted that, if approved, they will start working with Human Resources and the CAO to get this funded and move forward with it. No public comment.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

Recess

10:31 AM Chair Smallcombe recessed the meeting for a brief break and reconvened at 10:37 AM.

6. **Probation RES-2022-84**

Approve the Allocation of $2,250 from the Local Innovation Grant Funds to First 5 Mariposa for the Distribution of Child Identification Kits in Mariposa County; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

Pete Judy gave the staff report for this and the following six items by providing an overview of the local innovation grant program through the Community Corrections Partnership. He noted that this program is an opportunity to get funds into the community with few strings attached. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

7. **Probation RES-2022-85**

Approve the Allocation of $8,524 from the Local Innovation Account to Mariposa Youth Basketball League to Expand the Program to Include All K-8Th Grade Students in Mariposa County; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Wayne Forsythe, District IV Supervisor
SECONDER:	Marshall Long, District III Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

8. **Probation RES-2022-86**

Approve the Allocation of $88,000 from the Local Innovation Account to Mariposa County Arts Council to Build Community Capacity Around Creative Youth Development; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. Pete Judy noted that the Arts Council has received past grants and that they are really good at staying in contact, providing receipts, and are very thorough, with programs that have a lot of value.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tom Sweeney, District II Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

9. **Probation RES-2022-87**

Approve the Allocation of $9,521 from the Local Innovation Account to Alliance for Community Transformations for Website Design and Development for the Heritage House Program; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Tom Sweeney, District II Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

10. **Probation RES-2022-88**

Approve the Allocation of $5,687 from the Local Innovation Account to the Mariposa County Unified School District for the Mariposa County High School Math Contextualized in Construction Program; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Wayne Forsythe, District IV Supervisor
SECONDER:	Marshall Long, District III Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

11. **Probation RES-2022-89**

Approve the Allocation of $33,600 from the Local Innovation Account to Mariposa Safe Families, Inc. to Implement the Mothers Empowering Mothers Support Group; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. No public comment.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

12. **Probation RES-2022-90**

Approve the Allocation of $2,387 from the Local Innovation Account to the Mariposa County Unified School District's Monarch Academy for the Construction of Dog Houses for Needy Families; and Authorize the Board of Supervisor's Chair to Sign the Corresponding Agreement

No questions from the Board. No public comment. Pete Judy noted that this grant is a good example of ideas that they would not have thought of.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

I. Items removed from Consent Agenda

CA9. **Board of Supervisors**

Approve Minutes of Tuesday, January 04, 2022

J. Closed Session

1. **Administration/Human Resources (ID # 12596)**

CLOSED SESSION: Public Employee Discipline/Dismissal/Release

No public comment.

RESULT: CLOSED SESSION HELD

2. **Administration/Human Resources (ID # 12614)**

CLOSED SESSION: Public Employee Employment Title or Position to be

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

Filed: (Government Code Section 54957 (B) (1)); Director of Public Works and Transportation

No public comment.

RESULT: CLOSED SESSION HELD

3. **Administration/Human Resources (ID # 12597)**

CLOSED SESSION: Conference with County Labor Negotiator; Name of Employee Organization: Deputy Sheriffs' Association (DSA); Name of County Designated Representative: Richard C. Bolanos

No public comment.

RESULT: CLOSED SESSION HELD

4. **Administration/Human Resources (ID # 12598)**

CLOSED SESSION: Conference with County Labor Negotiator; Name of Employee Organization: Sheriffs' Management Association (SMA); Name of County Designated Representative: Richard C. Bolanos

No public comment.

RESULT: CLOSED SESSION HELD

Recess

10:55 AM Chair Smallcombe moved the meeting into Closed Session.

Reconvene

11:18 AM Chair Smallcombe reconvened the Board meeting in open session.

K. Board Information

Information received.

Recessed

11:32 AM Chair Smallcombe recessed the meeting for lunch.

L. 2:00 PM Reconvene

2:00 PM Chair Smallcombe reconvened the meeting and noted that there are two closed session items still remaining, and she advised that there is a hard stop at 3:00 PM for Closed Session. She again announced the Closed Sessions and took public comment but there was none on either item. Chair Smallcombe reordered the items so that L.2 on the agenda was considered first.

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

1. **Administration RES-2022-91**

Approve a Letter of Support for the Rural Regional Energy Network's (RuralREN) Motion to Become a Portfolio Administrator and the 2024-2031 RuralREN Strategic Business Plan Application; and Authorize the Board of Supervisors Chair to Sign the Letter

Dallin Kimble introduced Steve Frisch of the Sierra Business Council who gave the report telephonically. No public comment. In response to Supervisor Smallcombe's inquiry, Mr. Frisch discussed whether this program will interface with other programs like LIHEAP and the PACE program.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tom Sweeney, District II Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

2. **Administration RES-2022-92**

Approve an Agreement Accepting Responsibility for Fire and Related Emergency Response in the MPUD Service Territory, Residual Fire-Related Funds, and a Transfer of Fire-Related Property Including Fire Engines and the Fire Station and Property at 5273 Highway 49 North in Mariposa; and Authorize the Board of Supervisors Chair to Sign the Agreement

Dallin Kimble gave the staff report. No public comment. Board discussion ensued regarding the costs of building maintenance going forward, the additional steps needed to finalize this transfer, whether there will be additional workload and fleet costs, and the fire fee currently being collected by M.P.U.D. Sarah Williams/Planning Director and Local Agency Formation Commission (LAFCo) Executive Officer noted that if there is an interest in some kind of assessment, the County should not dissolve CSA 3 but, perhaps, expand it since that is the authority that allows collection of those fees. In response to Supervisor Long's inquiry, Ms. Williams noted that CSA 1-M could possibly be used instead. Further Board discussion ensued regarding the effects of this agreement on fire protection in Mariposa proper, as well as the need for further conversations about what kind of fire department is ultimately desired, how best to pay for it, and how best to engage with the community on the topic. The Board extended thanks to M.P.U.D. for their careful consideration of this issue.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Long, District III Supervisor
SECONDER:	Wayne Forsythe, District IV Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

3. **Administration/Human Resources RES-2022-93**

Appoint Assistant County Administrative Officer/ Human Resource Director Joe Lynch as Acting Health and Human Services Agency Director Effective February 3, 2022; and Approve a 10% Increase in Salary for the Term of This Appointment Effective March 3, 2022

Dallin Kimble gave the report. No public input. Supervisors Long, Forsythe, and Smallcombe discussed the appointment. Joe Lynch extended thanks for the appointment noting that he worked there for five years and that he understands their issues and projects.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Wayne Forsythe, District IV Supervisor
SECONDER:	Tom Sweeney, District II Supervisor
AYES:	Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe
EXCUSED:	Miles Menetrey

4. **Administration (ID # 12570)**

Discussion and Direction Regarding Possible Purchase of Property for Sale at 4975 12Th Street, 5114 Bullion Street, and APN 013-114-002

Dallin Kimble gave the staff report accompanied by a PowerPoint presentation. No public comment. Board discussion ensued regarding County space needs, the cost to purchase and rehabilitate the structure, the lack of a space needs assessment, a potential study of organizational structure, the impacts of remote working. Vince Kehoe/Assessor - Recorder recommended that the Board get the appraisal and then make their decision.

3:02 PM Chair Smallcombe recessed consideration of this item and moved the meeting back into Closed Session.

3:31 PM Chair Smallcombe reconvened the Board meeting and restarted the discussion on agenda item L.4.

Dallin Kimble clarified that what he is seeking is direction as to whether to proceed with the appraisal or not. Board discussion ensued around the need for a space needs assessment, the cost of the appraisal, whether the property is fit for residential conversion, other housing uses, and planning for the need for additional space for any future expansion of government.

DIRECTION:
The County Administrative Officer is authorized to seek the appraisal to better inform a future conversation on the topic.

RESULT: DIRECTION GIVEN

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

Report Out

3:43 PM Chair Smallcombe reported that during Closed Session number one, regarding Public Employee Discipline/Dismissal/Release, the Board voted 4-0 with Supervisor Menetrey excused, to accept the resignation of HHSA Director Shannon Gadd, effective February 3, 2022, and to provide Ms. Gadd with a three-month severance policy consistent with the Department Head Severance policy. Chair Smallcombe also reported that Information was Received and Direction was Given during the other three Closed Sessions.

M. Adjournment

3:45 PM Chair Smallcombe adjourned in memory of Craig Smith McDonald, Charlotte "Char" Wilson, and Robbi W. Burgess.

Respectfully submitted,

René LaRoche
Clerk of the Board

Rosemarie Smallcombe
Chair, Board of Supervisors

Minutes Acceptance: Minutes of Feb 1, 2022 9:00 AM (Items removed from Consent Agenda)

MARIPOSA COUNTY

Building · 209-966-3934

RESOLUTION - ACTION REQUESTED 2022-145

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Debra Willis, Sr. Development Services Coordinator

RE: Authorize an increase of Extra help hours beyond 999 hours

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RECOMMENDATION AND JUSTIFICATION:
Approve an Increase in Extra-Help Hours From 1,200 hours to 1,300 Hours for the Extra Help Development Services Technician (DST) position to provide front counter assistance until a permanent DST is allocated and hired.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
January 4, 2022 the Board approved an increase from 999 hours to 1,200 hours for the extra help DST. With the hiring of a new Building Director, an increase from 1,200 to 1,300 hours to allow the new Director to determine the allocation of part time or full time DST.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Alternative: Stay with current staff structure.
Consequences: 1. Allow the Building Department to take longer to complete the paperwork for permits. This would reduce the current service level to the public and slow all phases of the permit process significantly.
2. Pay the existing three Development Services Technicians significant amounts of overtime to accomplish the work. This will decrease the productivity of the Building Department as it will result in an undue workload burden.

FINANCIAL IMPACT:
Sufficient funding has been budgeted in the Extra-Help line item. There will be no impact to the General Fund.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Miles Menetrey, District V Supervisor
SECONDER: Wayne Forsythe, District IV Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

MARIPOSA COUNTY

Planning · 209-966-5151

RESOLUTION - ACTION REQUESTED 2022-146

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Merced River Trail/Miller Gulch Right to Enter for Aerial Imagery

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RECOMMENDATION AND JUSTIFICATION:
Approve Agreement for Right of Entry and Hold Harmless with the Transition Mountain Properties Ownership Group to Acquire High-Resolution Aerial Imagery in Support of the Merced River Trail; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The property owned and currently for sale by Transition Mountain Properties, Inc., located at APN 006-010-024, APN 006-020-001, and APN 006-020-007 has been of interest to the County for the purposes of the Merced River Trail for some time. These parcels, also known as the Miller Gulch site, are essential for providing public access throughout the Merced River canyon along the historic Yosemite Valley Railroad route. The property features steep topography that is presently difficult to access by foot.

The Mariposa County Sheriff's Office operates a drone that has the ability to capture high-resolution aerial imagery. This drone can provide relatively easy access to otherwise difficult to access areas of the site, and support ongoing reconnaissance and site investigation efforts, especially to confirm the existence, condition, and location of any historic trails that could support a connection between the former rail grade and the top of the Merced River Canyon, where existing US Forest Service roads are located. This aerial imagery acquisition effort would be a low-cost, high-value contribution to the current development of the Merced River Trail Vision Plan.

The County currently has a right to enter and hold harmless agreement with the property owners for other site investigation purposes. However, in order to conduct the aerial imagery acquisition, the Sheriff's Office requires a supplemental agreement which specifically pertains to the drone flight. The attached agreement is that supplement, and does not replace the existing agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board and LTC has taken a number of actions related to the Merced River Trail and Miller Gulch property acquisition, including:

Various other agreements for right to enter and hold harmless between the County and Transition Mountain Properties group
Ratify Letter Requesting Support for the Merced River Trail: RES 2020-101

Merced River Trail Right of Way Acquisition: LTC 2019-22
Merced River Trail Implementation Funding: LTC 2019-3
Merced River Trail Master Plan: LTC 2018-8

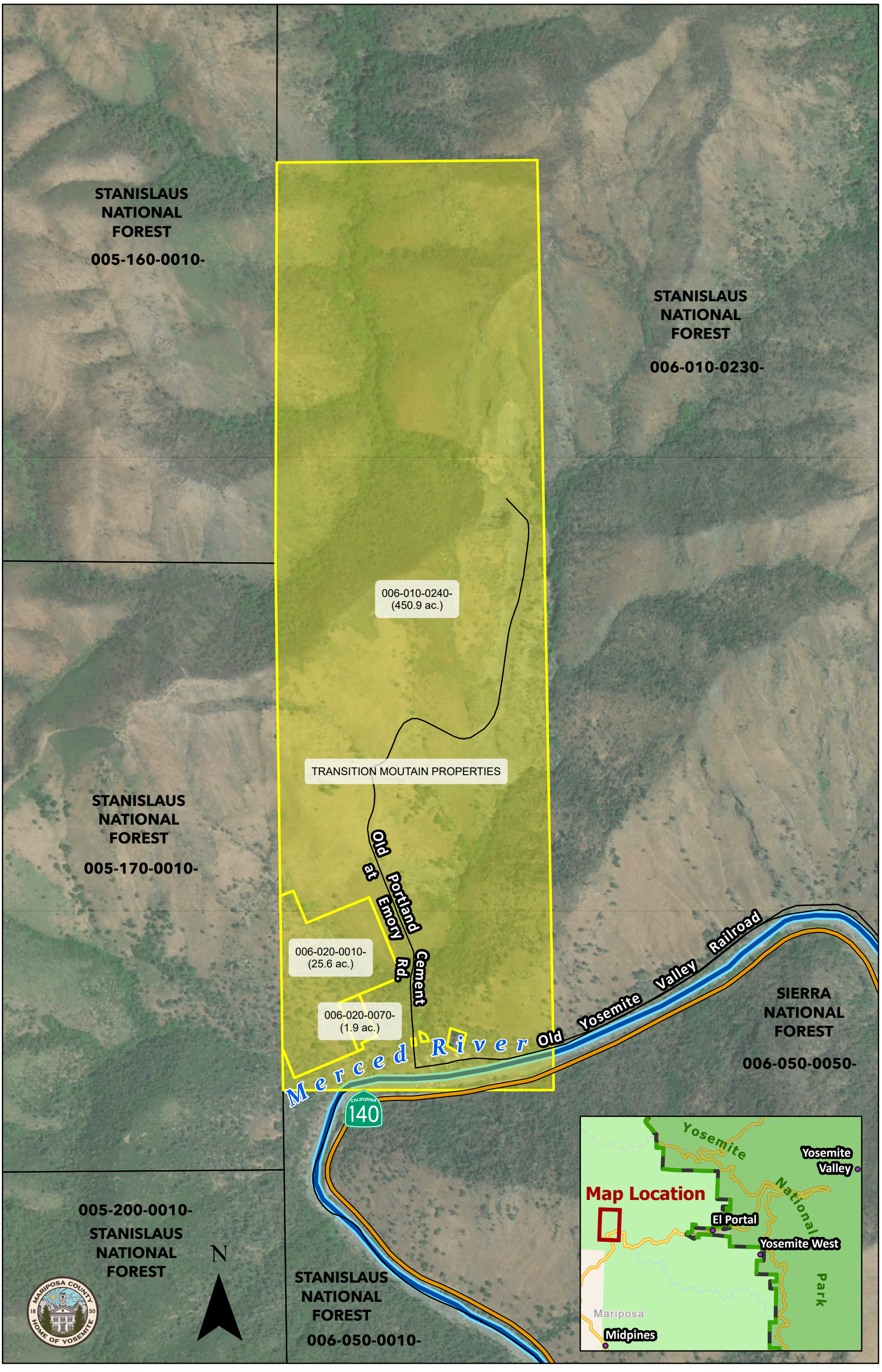
ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action will result in the county not being able to acquire high-resolution aerial imagery of the site.

FINANCIAL IMPACT:
None

ATTACHMENTS:
Vicinity Map - Miller Gulch Site (PDF)
220222 Agreement_SCAN (PDF)

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Tom Sweeney, District II Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

Miller Gulch Site



Attachment: Vicinity Map - Miller Gulch Site (RES-2022-146 : Merced River Trail/Miller Gulch Right to Enter for Aerial Imagery)

AGREEMENT FOR RIGHT OF ENTRY AND HOLD HARMLESS FOR AERIAL IMAGERY

THIS AGREEMENT ("Agreement") is made and entered into this ____ day of March, 2022, by and between the County of Mariposa, a political subdivision of the State of California, ("County") and Transition Mountain Properties, a partnership, ("Owner"), pursuant to the following terms and conditions.

Recitals

A. WHEREAS, Owner has listed for sale certain real property located at 8871 Highway 140, Mariposa CA 95338 identified as APN 006-010-0240, APN 006-020-001, and APN 006-020-007; and
B. WHEREAS, County desires to inform itself of the condition of the property before considering any purchase of the property by using a drone to acquire high-resolution aerial imagery of the site, especially to investigate the presence of any historic trails on the property;
C. WHEREAS, the parties desire to allow the County to enter the property for the purpose of using a drone to acquire high-resolution aerial imagery of the site;
D. WHEREAS the undersigned is authorized to represent the Transition Mountain Properties ownership group.

Now, therefore, the parties agree as follows:

RIGHT OF ENTRY

1. Owner, through its partners, grants to County the right to enter the property identified as APN 006-010-0240, APN 006-020-001, and APN 006-020-007 for the purpose of collecting high-resolution aerial imagery of the site via drone. Entry onto the property will be the minimum necessary to conduct these aerial imagery acquisitions, and the primary purpose of the imagery will be to investigate the presence of historic trails on the property which are presently difficult to access by other means. County personnel or its agents may need to enter at various times throughout the duration of the image acquisition effort, which will be 180 days from the date of authorization.

RELEASE, WAIVER OF DAMAGES AND HOLD HARMLESS

2. Pursuant to the provisions of Government Code Section 53069, County shall indemnify and hold harmless Owner, its agents, employees, and lessees or sub lessees occupying the premises from and against all liability, cost, and expenses for loss of damage to property and for injuries to or death of any person (including, but not limited to, the property and employees of each party hereto) proximately caused by reason of the uses authorized by this right of entry, or from County's breach of the provisions hereof.

3. Owner, through its partners, shall indemnify, defend, release and hold harmless, County, its successors, assigns, employees, officers, supervisors, elected and appointed officials, agents, special districts and their representatives in connection with any liability, expense, damages, costs, response, remediation, removal, fines, interest, charges, penalties, claims, suits, administrative, civil, or criminal proceedings, actions, defense costs or attorneys' or experts' fees and costs (collectively "Claims"), arising directly or indirectly out of the entry on the property and collection

Attachment: 220222 Agreement_SCAN [Revision 1] (RES-2022-146 : Merced River Trail/Miller Gulch Right to Enter for Aerial Imagery)

of the aerial imagery. This indemnity, defense, release and hold harmless obligations include, without limitation, any claims alleging diminution in value of the property resulting from the preparation, presentation, or publication of the aerial imagery. This indemnity, defense, release and hold harmless obligations include, without limitation, any claims resulting from pollution or environmental liability of any nature whatsoever including but not limited to any and all claims, expenses, damages, costs, response, remediation, removal, fines, interest, charges, penalties, lawsuits, administrative proceedings, actions, defense costs or attorneys' fees arising from or related to the threatened, actual or alleged disposal, discharge, dispersal, release or escape of any substance into or upon any person, thing or place including the land, soil, atmosphere, man-made structure and any above or below ground watercourse or body of water or under the Comprehensive Environmental Response, Compensation Liability Act 42 U.S.C. Section 9600, et seq. or the Carpenter Presley-Tanner Hazardous Substance Account Act, Health and Safety Code section 25300, et seq. or any rules or regulations thereunder or any related laws or their equivalents and are freely entered into notwithstanding the provisions of California Civil Code 1542, the rights under which are hereby waived, and which states: A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER, MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR. This entire Section 3 shall survive the termination of this Agreement.

4. Nothing is this agreement commits the County to Purchase the property.

5. This agreement may be executed in counterparts.

6. John West warrants that he is authorized to sign this agreement on behalf of Transition Mountain Properties owners group.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

COUNTY OF MARIPOSA

Rosemarie Smallcombe, Chair
Mariposa County Board of Supervisors

TRANSITION MOUNTAIN PROPERTIES

John West, Partner and Representative

ATTEST:

Tracy Gauthier
Deputy Clerk of the Board

APPROVED AS TO FORM:

Steven W. Dahlem
County Counsel

Attachment: 220222 Agreement_SCAN [Revision 1] (RES-2022-146 : Merced River Trail/Miller Gulch Right to Enter for Aerial Imagery)

MARIPOSA COUNTY

Administration/Human Resources · 966-3222

RESOLUTION - ACTION REQUESTED 2022-147

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Amend Department Director Clerk of the Board and Deputy Clerk of the Board I/II Job Descriptions

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RECOMMENDATION AND JUSTIFICATION:
Approve an Amendment to the Department Director Clerk of the Board and Deputy Clerk of the Board I/II Job Descriptions to Allow Consideration of a Broader Combination of Education and Experiences.

Mariposa County, like most employers, has experienced difficulty recruiting for various open positions. To allow for broader consideration of candidates, staff recommends amending the job descriptions of Clerk of the Board and Deputy Clerk of the Board I/II to include language permitting a more flexible combination of education and experience to meet minimum qualifications for the interview process. Any current certification requirements and all other elements of the job descriptions will remain unchanged.

Similar language has been added to several job descriptions already, including the Building Director and the Public Works and Transportation Director last year. In each case, expanding the flexibility in meeting minimum qualifications has resulted in larger candidate pools.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
From time to time the Board approves amendments to job descriptions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the change to the job descriptions as requested and continue with the current job descriptions, or amend as the Board desires and approve.

FINANCIAL IMPACT:
N/A

ATTACHMENTS:
Clerk of the Board -Track changes (PDF)
Deputy Clerk of the Board I-II-Track changes (PDF)

REF ID# 12669

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Wayne Forsythe, District IV Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey

County of Mariposa

CLERK OF THE BOARD

DEFINITION

To plan, coordinate, direct and supervise the operations of the Clerk of the Board Department and perform the statutory duties of the Clerk of the Board of Supervisors; to attend and record Board meetings; to supervise the preparation and distribution of agendas; to supervise the distribution of information and direction from each Board meeting; to supervise the maintenance of Board files and records; to supervise clerical staff; and to perform related duties and responsibilities as required.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Board of Supervisors and reports to the Chair of the Board. Appointed by and serves at the pleasure of the Board of Supervisors.

Exercises direct supervision over professional and clerical staff.

EXAMPLES OF ESSENTIAL FUNCTIONS

Develops and directs the implementation of goals, objectives, work standards and departmental policies and procedures; prepares and administers the department budget and the Assessment Appeals Board budget.

Provides complex and highly responsible administrative and clerical support that requires a thorough knowledge of County governmental operations, procedures, policies, rules, regulations, and appropriate State and legislative codes governing the activities of the Board of Supervisors.

Selects, trains, supervises and evaluates the performance of clerical staff as assigned; provides advice and assistance as needed; implements disciplinary action as necessary.

Attends, clerks, and records regular Board meetings, meetings when the Board convenes as other than the Board of Supervisors, committee meetings and Assessment Appeals Board hearings.

Supervises the calendaring of items for the Board's weekly agenda; reviews agenda and supporting materials with administrative personnel, Board Chair, and County Counsel for conformance with policies and required format.

Prepares agenda items for Board members; works with departments on the preparation of agenda items.

Supervises the preparation and distribution of agendas and packages for Board members, staff and the news media.

Supervises the distribution of information and direction from each Board meeting, including ordinances and resolutions, minutes, orders, memos, directives, certificates and correspondence.

Attachment: Clerk of the Board -Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of the Board

Supervises the preparation and maintenance of Board files and records, including general files, indices, tape recordings of proceedings, ordinances, resolutions, agreements and contracts.

Coordinates activities with those of other divisions, departments and agencies as appropriate; assists other departments with general support functions in order to ensure the fulfillment of the Board of Supervisors direction or policies.

Oversees the maintenance of committee and commissions membership lists; administers oaths of office, and prepares annual posting as required by law.

Coordinates the processing of annual reimbursements for Board and committee meetings.

Files and processes notices of appeals of decisions made by county officials.

Prepares public hearing notices for various hearings.

Maintains the Board's and the Clerk of the Board internet web pages, with an eye towards increasing public access to records.

Acts as emergency backup Administrator to the Technical Services Director for the County's website.

Acts as Administrator of the MinuteTraq meeting and document management system; provides technical support for same to users and departments as needed.

Processes applications for changed assessments as they are received; schedules hearings; prepares agenda and agenda packages, all necessary legislative forms, and minutes.

Researches past and current records as requested by Board members, other departments and the public; ensures that County staff and the public have access to all aspects of the legislative record in a timely manner.

Researches regulations, usually in collaboration with County Counsel, to support the legal process or official business of the Board of Supervisors, Special District Boards, and related bodies to assure compliance with laws, policies, and regulations.

Assists various departments and groups in using the Board chambers; arranges for meeting space for the Board when it convenes in a different location.

Serves as Executive Secretary/Clerk for the Mariposa County LAFCo under appointment by the LAFCo Executive Officer/Planning Director.

Performs general administrative and clerical work as required, including but not limited to preparing reports and correspondence, entering computer data and preparing spreadsheets and

Attachment: Clerk of the Board -Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of the Board

computer-generated reports, completing and processing forms, copying and filing documents, sending and receiving faxes, ordering supplies, processing mail, answering the telephone, etc.

EMPLOYMENT STANDARDS

Knowledge of:

Pertinent federal, state and local laws, codes, ordinances and regulations.

County organization, policies and procedures.

Organization, duties, powers, limitations, and authority of County governments and the office of the Clerk of the Board.

Principles and practices of staff supervision, training and performance evaluation.

Budget preparation and administration practices.

Modern office practices and technology, including filing systems, receptionist/telephone techniques, business letter and report writing, and the use of computers for word and data processing.

Basic business arithmetic.

English usage, spelling, grammar and punctuation.

Basic parliamentary procedures.

Legal requirements for filing, publishing, and processing various Board matters.

Knowledge of progressive practices in electronic document storage and retrieval.

Safe work practices.

Ability to:

Understand, interpret, analyze and apply pertinent federal, state and local laws, rules and regulations, policies and procedures.

Use initiative and sound, independent judgment within established guidelines.

Organize and set priorities for a variety of projects and multiple tasks in an efficient and effective manner.

Select, train, supervise and evaluate the performance of staff.

Attachment: Clerk of the Board -Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of the Board

Analyze problems, identify alternative solutions, determine consequences of proposed actions, and make and implement recommendations in support of goals.

Communicate clearly and concisely, both orally and in writing.

Understand and execute written and oral instructions.

Represent the County effectively in meetings with others.

Establish and maintain effective working relationships with those contacted in the course of work.

Respond appropriately, effectively and promptly to the needs of internal and external customers.

Establish and maintain complex and extensive record-keeping systems and files.

Research and organize pertinent historical and legal materials for Board issues.

Maintains the security and confidentiality of specified records, information and files.

Use computers effectively for word and data processing and records management.

Type or word process accurately at a rate required for successful job performance.

Record and transcribe dictation.

Perform mathematical computations with accuracy.

TYPICAL WORKING CONDITIONS

Work is performed in a normal office environment.

TYPICAL PHYSICAL REQUIREMENTS

Requires the ability to sit at a desk for long periods of time and intermittently walk, stand, stoop, kneel, crouch and reach while performing office duties; lift and/or move light weights; use hands to finger, handle or feel objects, tools or controls. Must be able to maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment. Must be able to use a telephone to communicate verbally and a keyboard to communicate through written means, to review information and enter/retrieve data, to see and read characters on a computer screen.

Attachment: Clerk of the Board -Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of the Board

MINIMUM QUALIFICATIONS

Any combination of experience and education that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Experience:
Five years of increasingly responsible clerical and administrative experience, preferably in local government, including two years of supervisory experience overseeing the activities of staff involved in preparing processing, and filing legal documents and/or official records.

Education:
High school diploma or GED equivalent. Completion of 60 units of college with coursework in business or public administration.

~~**Substitution:**~~
~~Additional qualifying experience may be substituted on a year for year basis for the required education.~~

Additional Requirements:
Possession of a valid California driver's license. Under certain circumstances, the Human Resources Director may accept a valid driver's license from another state if applicant acknowledges his/her intent to acquire a California driver's license within three months by signing an acknowledgement form.

Must pass a pre-employment physical.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Creation Date: 12/04 (B/S 04-545, 546)
Revision Date: 02/06 (B/S Res. 06-73); 08/12 (B/S 12-440); 11/14 (B/S 14-583)

Attachment: Clerk of the Board -Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of the Board

Attachment: Deputy Clerk of the Board I-II-Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of

County of Mariposa

DEPUTY CLERK OF THE BOARD I/II

DEFINITION

Under supervision (Deputy Clerk of the Board I) or general supervision (Deputy Clerk of the Board II), to provide specialized clerical duties in the Office of the Clerk of the Board, in support of the Board of Supervisors, Assessment Appeals Board and the County as well as complex, confidential secretarial and clerical support to the Clerk of the Board of Supervisors; to assist in the preparation of Board items, prepare Board agendas, and assist in documenting actions of the Board; to prepare and maintain various reports, records, correspondence and other documents for the Board; to serve in the absence of the Clerk of the Board; and to perform related duties and responsibilities as required.

DISTINGUISHING CHARACTERICS

Deputy Clerk of the Board I/II is a flexibly-staffed class series. Advancement from the I to the II level is at the discretion of the Clerk of the Board, provided that the following criteria are met: (1) the minimum qualifications and time-in-grade requirements, (2) demonstration of the ability to independently perform the full scope of the assigned duties, and (3) assignment and performance of the duties of the advanced journey level as defined in the Distinguishing Characteristics of the Deputy Clerk of the Board II below.

Deputy Clerk of the Board I is the entry level in the Deputy Clerk of the Board class series. Positions at this level usually perform most of the duties required of the position at the Deputy Clerk of the Board II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure of pattern. Exceptions or changes in procedures are explained in detail as they arise.

Deputy Clerk of the Board II is the full journey level in the Deputy Clerk of the Board class series. Positions at this level are distinguished from the Deputy Clerk of the Board I level by the performance of the full range of duties as assigned, working independently and exercising judgment and initiative. The Deputy Clerk of the Board II receives only occasional instruction or assistance as new or an unusual situation arise and is fully aware of all relevant regulations, as well as the operating procedures and policies of the department. This level also manages reviews, processes transcripts and other legal matters pertaining to official records on behalf of the Clerk of the Board as prescribed by regulatory code. Works closely with internal and external legal counsel on matters related to the production of official records in preparation of Superior Court proceedings. Responds to and resolves difficult and sensitive customer inquiries and complaints.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Clerk of the Board.

Deputy Clerk of the Board I exercises no supervision. Deputy Clerk of the Board II exercises lead direction over lower level classifications as assigned.

EXAMPLES OF ESSENTIAL FUNCTIONS

Performs specialized clerical duties in the Office of the Clerk of the Board, in support of the Board of Supervisors, Assessment Appeals Board and the County, as well as complex secretarial and clerical work involving the use of considerable independent judgment and the maintenance of a high degree of confidentiality.

Coordinates the preparation and distribution of Board meeting agendas with the Clerk of the Board, Board members, County management staff and others; receives and reviews agenda items to ensure all submittals are complete; prepares and distributes agendas and agenda packets.

Prepares and cleans up meeting room for Board meetings.

Prepares, distributes, indexes, files, and archives ordinances, resolutions, proclamations, certificates, and other documents resulting from Board actions.

Attends and clerks Board sessions; prepares minute orders; takes meeting minutes, and performs other statutorily mandated duties in the absence of the Clerk of the Board.

Types or word processes and edits a variety of drafts and finished documents; independently composes correspondence and related materials; coordinates the processing and/or distribution of various documents.

Researches and compiles a variety of information and data for report preparation and Board decision-making.

Receives and processes various applications and forms for Board action, including assessment appeals, agreements, etc.

Processes and files County committee appointments, resignations and postings.

Establishes and maintains complex files and records.

Prepares memorials and supporting correspondence.

Receives and screens office visitors and telephone calls; provides accurate information as requested and/or forwards calls to appropriate Board member or staff person; takes messages as needed.

Receives and responds to inquiries, requests for assistance and complaints from County staff, the public and others; explains Board policies and procedures as required.

Performs general clerical work as required, including but not limited to entering and retrieving computer data and preparing computer-generated reports, completing and processing forms, copying and filing documents, sending and receiving faxes, ordering supplies, processing mail, copying audiotapes, etc.

Attachment: Deputy Clerk of the Board I-II-Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of

EMPLOYMENT STANDARDS

***Note**: The level and scope of the knowledge, skills, and abilities listed in this section are related to the job duties as defined under Distinguishing Characteristics.*

Knowledge of:

Pertinent federal, state and local laws, codes, ordinances and regulations.

County organization, policies and procedures.

Modern office practices and technology, including record-keeping and filing systems, receptionist / telephone techniques, business letter and report writing, and the use of computers for word and data processing.

Basic business arithmetic.

English usage, spelling, grammar and punctuation.

Basic parliamentary procedures.

Legal requirements for filing, publishing and processing various Board matters.

Safe work practices.

Ability to:

Understand, interpret, analyze, and apply pertinent federal, state and local laws, rules and regulations, policies and procedures.

Organize work, set priorities, meet critical deadlines and follow up on assignments with a minimum of direction.

Employ good judgment and make sound decisions in accordance with established regulations, procedures, and policies.

Analyze and resolve office administration situations and problems.

Communicate clearly and concisely, both orally and in writing.

Understand and execute written and oral instructions.

Compose routine correspondence and reports independently or from brief instructions.

Process various documents in accordance with codes and requirements.

Research and compile a variety of information and materials.

Attachment: Deputy Clerk of the Board I-II-Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of

Establish and maintain effective working relationships with those contacted in the course of work.

Respond appropriately, effectively and promptly to the needs of internal and external customers.

Establish and maintain complex and extensive record-keeping systems and files.

Research and organize pertinent historical and legal materials for Board issues.

Maintain the security and confidentiality of specified records, information and files.

Use computers effectively for word and data processing and records management.

Type or word process accurately at a rate required for successful job performance.

Perform speed note-taking with accuracy.

Perform required mathematical computations with accuracy.

TYPICAL WORKING CONDITIONS

Work is performed in a normal office environment.

TYPICAL PHYSICAL REQUIREMENTS

Requires the ability to sit at a desk for long periods of time and intermittently walk, stand, stoop, kneel, crouch and reach while performing office duties; lift and/or move light weights; use hands to finger, handle or feel objects, tools or controls. Must be able to maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment. Must be able to use a telephone to communicate verbally and a keyboard to communicate through written means, to review information and enter/retrieve data, to see and read characters on a computer screen.

MINIMUM QUALIFICATIONS

Experience: Any combination of experience and education that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Deputy Clerk of the Board I
Four years of increasingly responsible, advanced-level secretarial or clerical administrative experience, preferably in local government.

Deputy Clerk of the Board II

Attachment: Deputy Clerk of the Board I-II-Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of

Four years of full-time experience as a Deputy Clerk of the Board I with the County of Mariposa, or the equivalent with another Agency.

Education: *(Both Deputy Clerk of the Board I and II)*
High school diploma or GED equivalent, supplemented by college-level or technical course work in secretarial studies, business and/or English composition.

Additional Requirements: *(Both Deputy Clerk of the Board I and II)*
Possession of a valid California driver's license. Under certain circumstances, the Human Resources Director may accept a valid driver's license from another State if applicant acknowledges his/her intent to acquire a California driver's license within three months by signing an acknowledgement form.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Creation Date: 12/03 (B/S 03-466)
Revision Date: 02/06(B/S Res. 06-73); 11/14 (B/S Res. 14-583); 02/17 (B/S Res. 17-48)

Attachment: Deputy Clerk of the Board I-II-Track changes (RES-2022-147 : Amend Department Director Clerk of the Board and Deputy Clerk of

MARIPOSA COUNTY

Administration/Human Resources · 966-3222

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Closed Session-BuildingDirector

[ ] **CONFERENCE WITH LEGAL COUNSEL**:

[ ] **Existing Litigation:**
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] **Anticipated Litigation**
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed: 1

[ ] **CONFERENCE WITH COUNTY LABOR NEGOTIATOR**
Name of Employee Organization:
Name of County Designated Representative:
Title(s) of unrepresented individuals with whom negotiations are being conducted:

[X] **PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:**
(Government Code Section 54957 (b) (1))
Building Director

[ ] **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Position of employee under review: (Government Code Section 54954.5)

[ ] **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** (Government Code Section 54954.5)

[ ] **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Description of real property:
Agency negotiator:
Closed session will concern: ( ) price; ( ) terms of lease/purchase.

[ ] **THREAT TO PUBLIC SERVICE FACILITIES**
Name of law enforcement agency involved:
Title of officer of law enforcement agency:

[ ] **LICENSE/PERMIT DETERMINATION**
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

Agenda Item - No Resolution Requested

RESULT: **CLOSED SESSION HELD**

MARIPOSA COUNTY

Administration/Human Resources · 966-3222

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Closed Session-Heath and Human Services Director

[ ] **CONFERENCE WITH LEGAL COUNSEL**:

[ ] **Existing Litigation:**
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] **Anticipated Litigation**
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed: 1

[ ] **CONFERENCE WITH COUNTY LABOR NEGOTIATOR**
Name of Employee Organization:
Name of County Designated Representative:
Title(s) of unrepresented individuals with whom negotiations are being conducted:

[X] **PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:**
(Government Code Section 54957 (b) (1))
Health and Human Services Agency Director

[ ] **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Position of employee under review: (Government Code Section 54954.5)

[ ] **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** (Government Code Section 54954.5)

[ ] **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Description of real property:
Agency negotiator:
Closed session will concern: ( ) price; ( ) terms of lease/purchase.

[ ] **THREAT TO PUBLIC SERVICE FACILITIES**
Name of law enforcement agency involved:
Title of officer of law enforcement agency:

[ ] **LICENSE/PERMIT DETERMINATION**
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

Agenda Item - No Resolution Requested

RESULT: **CLOSED SESSION HELD**

MARIPOSA COUNTY

Sheriff's Office · 209 966-3615

MEETING: March 1, 2022

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Sheriff's Office 2021 Annual Report

RECOMMENDATION AND JUSTIFICATION:
Receive a Presentation from the Sheriff's Office regarding their 2021 Annual Report and Statistics**.**

A Mariposa County Sheriff's Office in-depth look at the 2021 statistics.

BACKGROUND AND HISTORY:
The Board of Supervisors routinely receives annual report presentations from the departments and outside partners.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not receive the presentation and miss the opportunity to see what the Sheriff's Department accomplished in 2021.

ATTACHMENTS:
2021 Annual Report (PDF)

RESULT: INFORMATION RECEIVED

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

MARIPOSA COUNTY SHERIFF

ANNUAL REPORT

2021

JEREMY BRIESE
MARIPOSA SHERIFF
EST. 1850
COUNTY

"The best way to find yourself is to lose yourself in the service of others." – Mahatma Gandhi

MISSION STATEMENT

To Control, Prevent and Reduce crimes in our communities
while being Safe, Transparent & Professional.

VALUE STATEMENT

We respect and recognize the integrity and dignity of all individuals. We dedicate ourselves to the performance of our duty under the Constitution, God and the Public we serve.

VISION STATEMENT

The vision of the Mariposa County Sheriff's Office is:
To provide a quality service that ensures a safer environment for all residents and visitors, while recognizing, adapting and responding to the changing needs of our community.
To provide an atmosphere that fosters open communication, creativity and productivity among all employees.
To enhance our partnership with the community through involvement, accessibility and to promote healthy family and community values.

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

MESSAGE FROM THE SHERIFF

2021 was a year full of things the Mariposa County Sheriff's Office hasn't seen in very long time.

We started 2021 with my first week as your Sheriff. M staff and I made a laundry list of items including goa and ideas that I wanted to implement immediately aft taking office. This list included things that I knew wou benefit Mariposa County and help bring unity back to communities, unity that had divided us during 2020 a the COVID-19 pandemic.

Staffing certain areas of our county has always been issue for me. Insuring that our communities are prope staffed and our patrol staff are safe was the first thin did after taking my oath of office. I immediately increas our patrol staff in the Greeley Hill/ Coulterville/LaGran areas. **Fish Camp Assigned Deputy** During Peak tim added Resident SCOPE members increased patrol to t Snow Play Area- We heard the Fish Camp residents. F years they have been having issues with people comi to the snow play area. Add that to the amount of sno they received this year, I knew it was important to he them out. I had a deputy assigned to the area on weekends and holidays to help relieve some of that stress and to add an important law enforcement presence. **Internal Command Staff Team**- I created leadership team made up of all supervisors within th department. This team's job is to have open dialogue a brainstorm freely to help the office run better, smooth and to provide the best service to the public and the staff. They will evaluate things we are doing right an things that need improvement. **Rental Car program**- an effort to save money and streamline our fleet of ca we began been piloting an Enterprise Rental Car program. It is working so well we are continuing to ad cars to our fleet via this program. This will allow for us always have the most efficient cars and not having t maintain and service old cars that just are not cost effective.....

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

Message from the Sheriff cont

Reserve Unit Return- we spent and continue to spend a lot of time revising the once successful Reserve Unit. This is a unit made up of a minimum of Level 2 POSTed Peace Officers who would work part time. They would work in partnership with our full time Deputies, filling in shift, working as back u units, working community events like fairs, parades, sporting events, etc. I started my Deputy Sheriff career here as a Reserve Deputy. Community Partners- One of my big goals as your sheriff is to bring o the best Mariposa has to offer, not only to visitors but to our businesses to our residents and beyond One of the ways I want to achieve this is by bringing our community leadership together for the comm good. Working with the school district, other county offices, service groups, churches, business owner both the democratic and republican committees, Yosemite National Park, the chamber of commerce a other many other civic groups. I have had the opportunity to speak to several of these groups and loo forward to building Mariposa back to what it was before the pandemic and into the future.

January 2021 Mariposa County saw one of it's largest increases in COVID-19 counts, this affected staffing levels and our ability to bring people together. COVID-19 vaccines came available and much o my staff participated in the vaccine process with Public Health. Next came the Mono Wind event; a wi event so large it ripped roofs off houses and knocked out power to a large area of homes. Just days aft the Mono wind event came an aggressive winter storm / atmospheric river that brought one of the largest single storm snow totals our county has seen in years. This snow on top of the already stresse communities made for a very rough January. I needed a way to communicate with the public during a global pandemic. Everything has been shifted to digital platforms for the safety of the community. So w created "Inside the Office with Sheriff Briese"; is my attempt to be "available" to the people that I serv It's an internet based program where I give updates on all things going on in the Sheriff's Office. We ta about call volume, crime cases, projects, staffing, etc. and allow the public to ask me questions. All questions are unscripted and no topic is off limits. The community engagement has been an amazing addition to our operation.

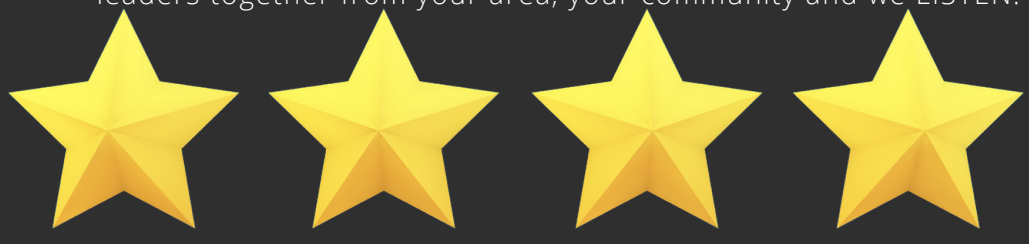
February- We had a missing Autistic Boy in a remote and rugged area of the county. Our Search and Rescue team was able to locate the boy and return him safe and sound to his family. Extremely low wa levels at Lake McClure yielded the remains of John Honesto a man missing from the 2018 floods was located in the lake near where he was last seen. We were finally able to bring closure to his family an friends.

March- The First annual report produced and presented to the board, this was a large undertaking bu one worth all the effort and energy as my need for the community to understand all that we do and wh all of those "stats" mean. Numbers on paper do not do justice to the time dedicated to our communit March was also full of scams, we had PG&E scams, COVID-19 scams, IRS scams, etc. we spent a lot o time educating our community on these scams and how to protect themselves from scammers. Anoth large snow storm occurred in March, yet again cutting power to almost the entire county and stretchi resources again. Football also returned to the infamous Gold Bowl after being delayed do to COVID-1 Our office has always supported the youth and we opened the game with full honors; lights sirens, hon guard etc. Easter was the first time in 2021 that we were able to participate in a community event. Mariposa Safe Families created a very safe environment for our youth.

April- The first of our notable cases; a murder/suicide in Yosemite West.

May- Fire season started early in May with three fires in very populated areas of the county.

June- we kicked off, Change Starts With Us; as 2021 progressed the divide within our community becam deeper and deeper. The amount of hate and disregard for our neighbors, fellow community members county government and friends was disturbing. Both mainstream and social media were chalk full of things to try and tear our community apart. In an effort to bring our communities back together as Mariposa County Strong, I launched the Change Starts With Us program. We began visiting communiti throughout Mariposa and talking about Kindness, acceptance, community & strength go along way an we wanted to be part of bringing that into the lives of our residents, businesses, visitors, law enforcement, county government and beyond. How do we do that, well we start a conversation. We bri leaders together from your area, your community and we LISTEN.



2021

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

Message from the Sheriff cont

July- started off day one busy; we had a very long search for an at risk missing teen. The teen was located and returned home to their family. As the temperatures rose in July so did crimes. A murder and attempted murder in a marijuana garden and a large fire occurring within days of each other. These large scale events required a lot of staff shifted from regular patrol shifts. Next we had a high speed pursuit with a juvenile that included multiple law enforcement agencies. A lighting storm that created several small fires throughout the higher elevation areas. And we ended the month of July with an uptick in Fentanyl related cases. We conducted our largest Marijuana operation to date. The two day operations utilized multiple agencies and hit 23 locations and eradicated 38,272 marijuana plants and 2,550 pounds of processed marijuana. Made 14 arrests and located 12 guns.

August- began with a great community event; National Night Out brought many of our local county agencies together to interact with the community in a positive way. Shortly after COVID-19 reared its ugly head again in Mariposa County and we were forced to close out doors to walk in services and move to appointments only. Days later the Gerrish / Chung family tragedy hit. This case spanned several months and hours and hours of time spent weeding through evidence and waiting for test results. A shooting in the town proper area of Mariposa came next. After a county wide search, the suspect was located and booked into the Mariposa County Jail. The loss of the iconic Lush Meadows store rounded out a very busy and hot August.

September-The return of the Mariposa County Fair in September brought with it a sense of normalcy for the community. I was able to interact with the community and it was great to feel the buzz in the air and see our community coming together. Detectives continued to work on the Gerrish / Chung case and our office was inundated with media requests.

October- in our office always includes Red Ribbon Week; a partnership with Mariposa Safe Families and our school districts. Red Ribbon Week is an alcohol, tobacco, and other drug and violence prevention awareness campaign. The cause of death for the Gerrish/Chung family was announced and we held our first large scale press conference sin 2015. While the announcement of the cause of death was announced, the investigation continued as we were waiting for more supporting evidence and the completion of test results. It was also the first time in months that our staff was able to swim to the surface and take a few breaths.

November- commenced with the US National Christmas Tree making an appearance in the town area of Mariposa. My staff worked on the planning of this event for several weeks leading up to the arrival of the tree. The Mariposa County Lions Club and Rotary Clubs were finally able to dedicated the Veterans Memorial placed at the court house and my staff and I were honored to be part of that presentation.

December- 2021 ended with a month of celebrations and a major snow storm that closed down the county government offices.

We did a lot and went through a lot during 2021 and most of it was done on a strained budget and with limited staff and resources. We were able to get eight of the 11 frozen positions filled which was a huge help for our patrol staff. I am proud of my staff and all the things we were able to accomplish and the services we were able to provide to our community through a very rough year. I look forward to only going up from here and providing the best Public Safety for the residents and visitors of Mariposa County.

2021

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

COMMAND STAFF

Undersheriff- Sterling Cramer

Started with the Sheriff's Office: 199
Undersheriff: 2020

Captain- Operations Kevin Packard

Started with the Sheriff's Office: 2007
Captain: 2020

Captain Sean Land

Started with the Sheriff's Office: 1996
Captain 2021

LIEUTENANT Jacob Bobman

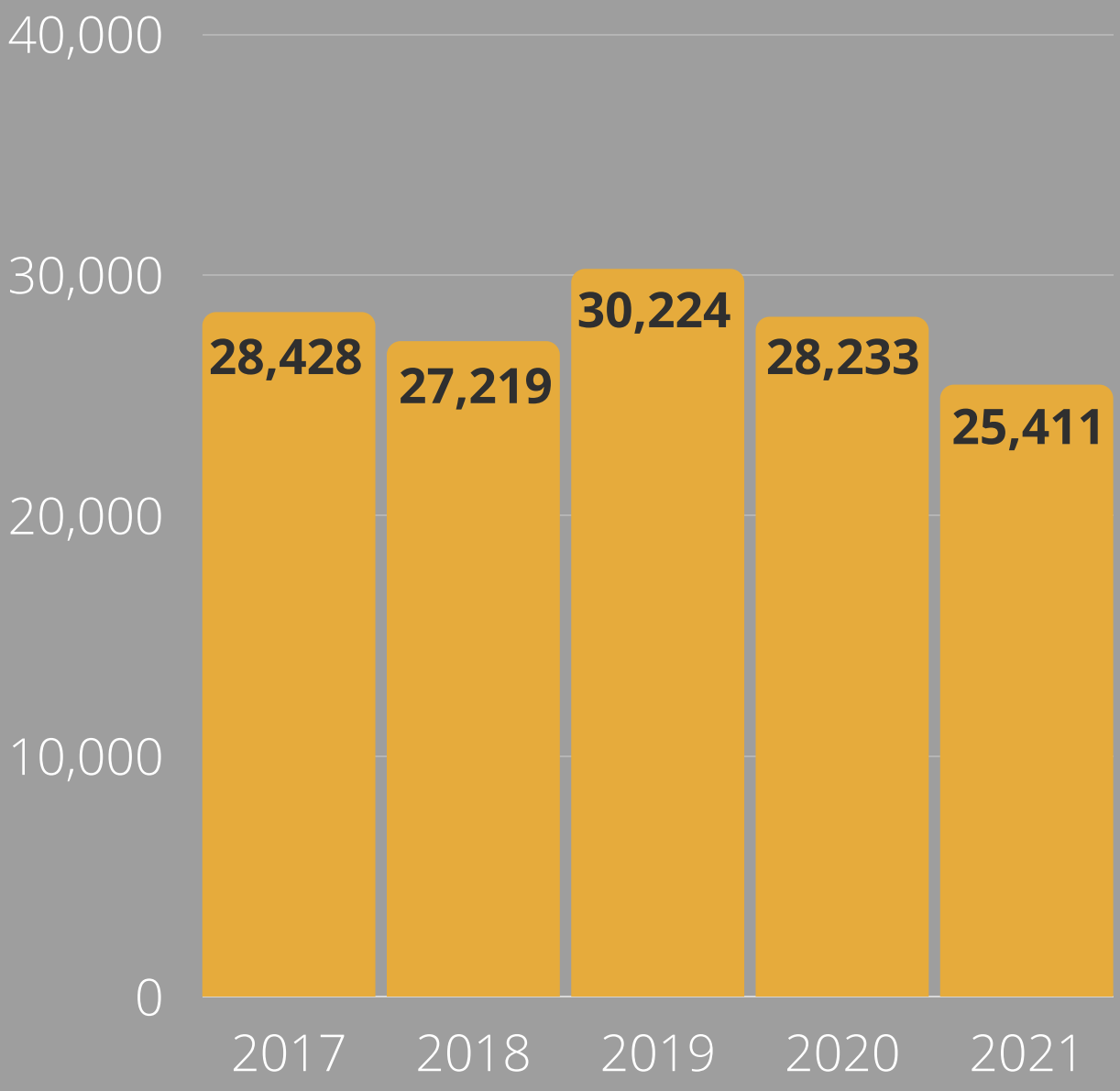
Started with the Sheriff's Office: 2007
Lieutenant 2021

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

Calls For Service

NOTE: Due to the forced reduction of some enforcement due to the COVID-19 Pandemic. Many statistics in the following report will be much lower than previous years.

These are the number of calls that come into the Emergency 911 Center. They can include requests for a Patrol Deputy, Animal Control Officers, Medical Aids, Civil Service or general calls for information.



Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

Operations Division

The Operation Division consists of the following units/teams:

- Patrol
- Investigations
- K-9
- Boating
- Sex Offender Monitoring
- Marijuana Enforcement Team MET
- Financial Crimes Investigators
- Field Training Officers
- Range / Training Team
- Honor Guard
- School Resource Officer
- Reserve Deputies
- Court Security/ Bailiff
- TRAC Team Collaboration
- Narcotics
- Special Response Team
- Search & Rescue
- Office of Emergency Services

2021

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

PATROL UNIT

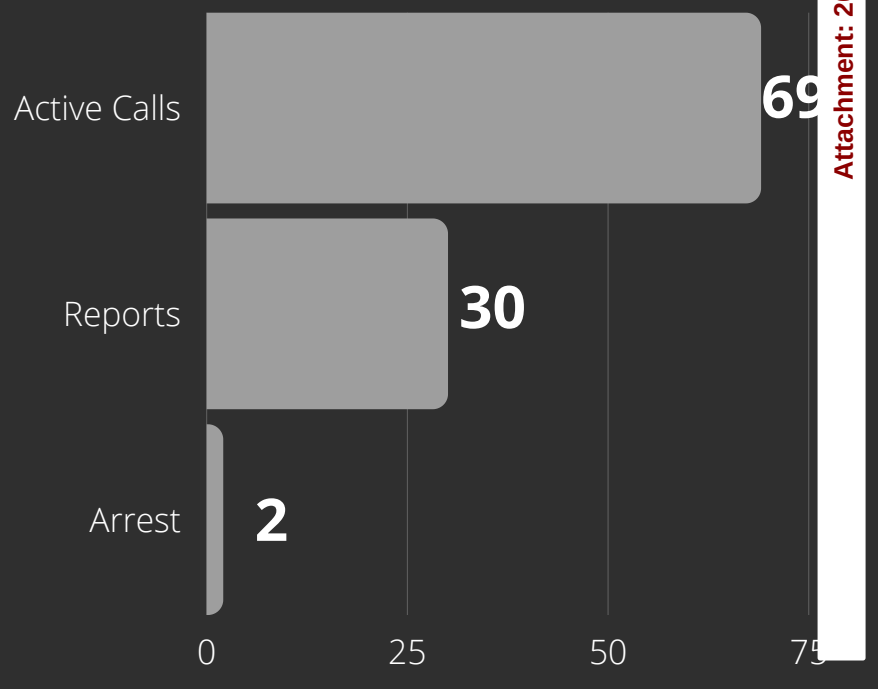
The Patrol Unit is the most visible unit of the Sheriff's Off
These are our marked patrol cars that patrol communitie
neighborhoods, respond to emergency calls, fires, medi
aids or general law enforcement request.

Patrol is the largest unit in the Operations Division. It
currently consists of 20 full time Deputy Sheriff's. The pa
unit is staffed 24 hours a day, 7 days a week, 365 days a y
There is NEVER a day, hour, minute or second not covere
the Patrol unit.

Mariposa County makes up 1463 square miles and can ra
in elevation from approximately 300 ft to over to 10,000
The Patrol Unit operates out of three stations: South Cou
located in the main Sheriff building in the town area o
Mariposa County; Station 1- located in the town area o
Greeley Hill; and Station 2- located in the La Grange Are

Patrol Deputies generally create two types of reports:
Information Reports- These reports are taken when
laws are broken and no crimes have occurred but the
information is taken for documentation purposes.
General Case Reports- These reports are taken when
crime occurs or more in depth information needs to b
taken. These reports are generally felony, misdemeanor
coroner investigation reports.

**During 2021, in a 24 hour period, a Patrol Shift or
average handled the following cases:**



Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

2021 Notable Cases

Victim of 2018 Flood Located:
John Honesto missing since the flood of 2018 was located near the area he was last seen in the creek

Murder/Suicide Yosemite West:
A couple vacationing in Yosemite West; the Girlfriend shot her boyfriend.

Summer of 2021:
Runaway/Missing Juvenile-Greeley Hill

Stumpfield Marijuana Garden Shooting/Homicide

Found Body- Coulterville

Two Suspicious Child Deaths

Shooting in Downtown Mariposa

Gerrish / Chung Family Deaths

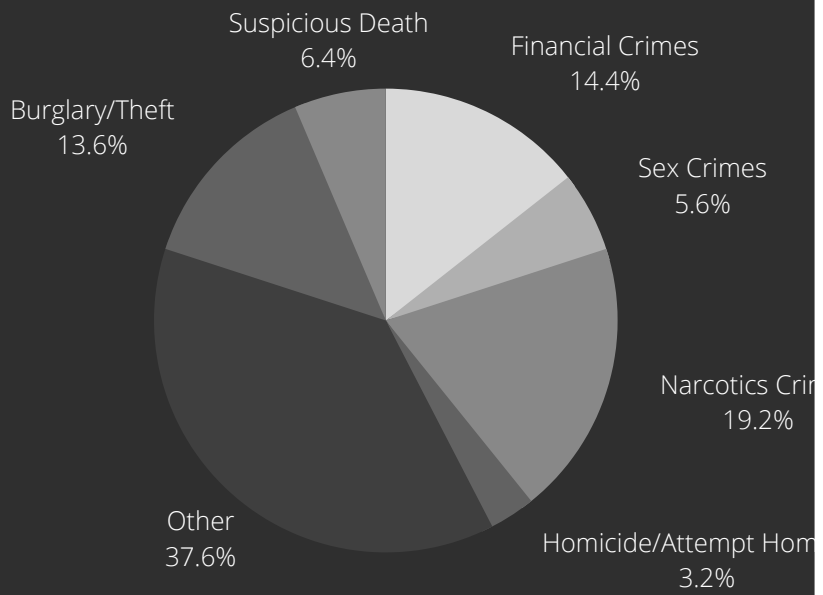
INVESTIGATIONS / DETECTIVES

The Detective Unit is made up of one Sergeant, four Detectives and a part-time Detective. Each Detective o average has a case load of 5-7 active cases and many mo "cold" cases.

This unit investigates complex crimes that are typically fel in nature. They include crimes like Homicide, Person & Property , Elder Abuse, Sex & Domestic Crimes, Narcoti and Financial Crimes. The Detective Unit typically takes t original crime report and goes much deeper, looking at angles of the case, even working with outside agencies Some cases can be worked in just a few days while othe can take as much as a year or more.

2021 kept the Investigations unit extremely busy. In total Investigations Unit saw a 177% increase in cases. The summer of 2021 several large multi-level cases simultaneously occurred within the same time period. Mariposa has not seen multiple homicide cases in a sing year since 2012. Two notable large multi-year embezzlement case investigations were completed afte nearly year long investigations. Narcotic case investigatio more than doubled as did financial crimes.

2021 Investigations



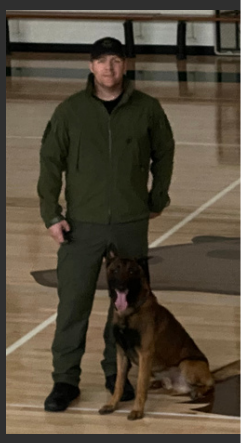
Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

K-9 UNIT

The K-9 Unit is made of of two Patrol Deputies, two K-
Deputies and one Sergeant. **K-9 Tango-** 6.5 year old
Belgian Malinois. Post certified in narcotic detection.
Trained in tracking, apprehension and evidence
detection.**K-9 Niko-**4 year old Belgian Malinois.
Trained in tracking, apprehension, bomb detection an
evidence location. Tango and Niko have completed ov
240 hours of training in 2021.

K-9 Units are used in many different areas of law
enforcement, everything from community events to
suspect apprehensions. To be a good K9 handler takes
immense amount of time and dedication to training ar
care of the dog. You must become an expert in readin
your dog's behavior changes on and off duty. You have
learn basic veterinary medicine and how to treat injuri
yourself.

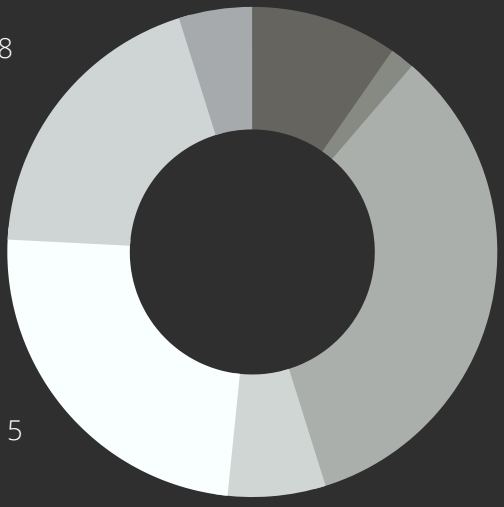
Tango and Niko are a great addition to our Law
Enforcement family, they provide safety to our Deputie
and to the public each and every day.



2021 K-9 Activity

No Contact Surrender = 15
9.7%

Building/Area Searches = 18
19.4%

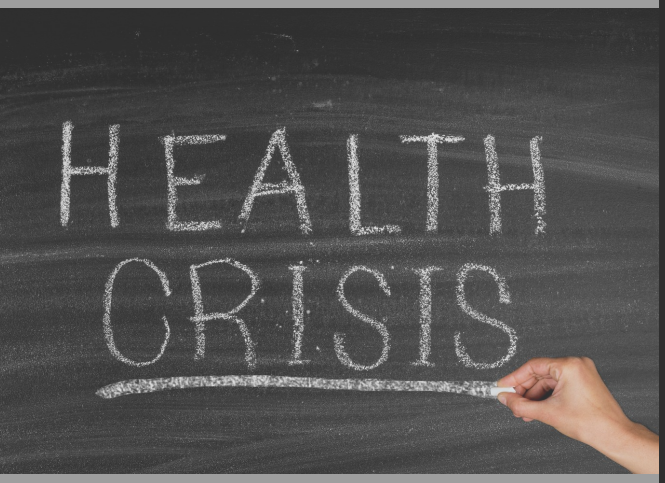


Narcotics Searches =3
33.9%

Assist / Search Warrants (Both Mariposa & Allied) = 5
24.2%

Tracking = 9
6.5%

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)



COLLABORATION WITH THE TRIAGE RESPONSE ASSESSMENT OF CRISIS TEAM

The Sheriff's Office has partnered with Mariposa Coun Behavioral Health when responding to a possible critic mental health issue. The Sheriff's Office was one of the f in the state to implement such a partnership.

In 2021 our office received over 100 calls for individua experiencing a health crisis. The TRAC team (Triage Response Assessment of Crisis) responds with the Sher Office Patrol Deputies in order to provide alternative services to the individual and assist first hand with the individual in crisis.

Custodial and Patrol Deputies train once a year with Behavioral Health professionals. This training covers strategies for dealing with situations where staff are potentially dealing with persons with mental health issu

"There have been several crisis calls to which the Maripo County Behavioral Health TRAC team, along with either patrol deputies or correctional staff at the county jail, ha responded for community members struggling with me health issues. The Sheriff's department has always worked with Behavior Health as one of our community partners, to meet th needs of the public and to ensure individuals that struggle with mental health issues rece the best continuity of care. Patrol deputies and correcti officers have always acted with professionalism and compassion. They are always willing to respond to assist with those individuals need a higher level of care regarding their mental heal Behavioral Health, and the TRAC team, are grateful for this innovative partnership that b meet the needs of all members of our community."

- Kyle Jenkins Social Worker
Supervisor II TRAC Team

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

OFFENDER MONITORING - 290 TEAM

The 290 Registrant Team monitors sex, arson and dru offenders that are required to register with the State. T team registers, monitors, and investigates sexual registration violations. The team oversees approximately registrants throughout the county. Registrants are requi to update their information two times a year and a hou check is conducted after each update to verify the information presented. Photographs are taken at eac update to verify the registrant is documented properly

MARIJUANA ENFORCEMENT TEAM (MET)

This team's primary focus is investigating large-scale marijuana operations within Mariposa County. This inclu indoor and outdoor cultivation operations on private property, public lands, and allotment lands. These investigations are usually associated with large-scale dr trafficking's organizations that originate in communitie outside of Mariposa County. The team consists of Patr Deputies, Detectives, Custodial Deputies, and Probatio Officers. In addition, they work closely with members of and Wildlife, Forest Service Agents, BLM Agents, CalCann Investigators, National Guard, and County Code Enforcement. In 2021, MET Team eradicated approxima 55,000 marijuana plants. Approximately 35 subjects ha been captured, arrested and/or charged. Approximately 12 firearms seized, as well as over 2,40 pounds of processed marijuana possessed for sales.

SCHOOL RESOURCE OFFICER

The School Resource Officer (SRO) is a grant funded position, utilizing tobacco tax monies, for one Deputy Sh f to provide school related law enforcement duties to a schools in the Mariposa County Unified School District. SRO works closely with school administration on truan issues, school & student safety, educational needs, toba o issues, etc.

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

TRAINING COORDINATOR

Sheriff's Office personnel undergo continued professio development and training in order to meet and exce state and federally mandated periodic requirements Certain training topics are covered locally by in-hous instructors, while other topics require specialty trainin delivery by outside subject matter experts.

The Sheriff's office currently conducts seven classes cert for instruction by the California Commission on Peac Officer Standards and Training (POST). Personnel comp refresher training in skills considered to be "perishabl every two years which includes: driver training, communication and defensive tactics. Firearms training done quarterly. Law enforcement training is constant evolving to best adapt to legal decisions, societal trend advancing technology and community needs.

FIELD TRAINING OFFICERS

Patrol Field Training Officer's (FTO) primary role is focu on training newly hired Deputy Sheriff's. In addition, the provides a supervisory role during shifts when designat by a Sergeant or when a Sergeant is unable to supervis shift. FTO's are expected to maintain current, expande understanding and knowledge of Federal, State and Lo laws, ordinances and the Mariposa County Sheriff's Off Policy and Procedures.

During **2021** Mariposa County Sheriff's Office FTO's trai **Seven** new Patrol Deputies. The trainee has to complet minimum of 400 hours to be considered for solo depu patrol.

FTO's generally conduct visits to the Academy to check i our employees as well as for recruiting purposes. This y due to Covid-19, FTO's did not make any Academy visit

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

OFFICE OF EMERGENCY SERVICES

The day-to-day operations of the Office of Emergency Services (OES) Unit is made up of one Sergeant and or Deputy. When activated they can be staffed with 10 or m e Sheriff's Office staff or staff from other Mariposa Coun departments. The OES Unit relies on the following objectives:

Preparedness- Preparedness is all about pre-planning a education. Our office prepares emergency and continge plans, ranging from evacuation plans to the County Wide Emergency Operations Plan. These plans help specify the roles and responsibilities of first responders and emerge management personnel during an incident.

Response- The Office of Emergency Services responds t emergencies ranging from wildland fires to storm events hazardous material incidents. We represent Mariposa County, assist first responders in accessing equipment a personnel, gather information and provide situational reports. At the scene, we are part of the decision-making process and provide guidance.

Recovery- After an emergency incident is resolved, affec residents and communities recover and rebuild and our office plays a large role in that process. We coordinate w the Federal Emergency Management Agency, (FEMA), an state, county and city agencies for funding and other needed resources. Our office assists with county infrastructure repair.

Mitigation- Mitigation is minimizing natural hazard risks putting in place projects or procedures that reduce or prevent future damages. Our office prepares the Local Hazard Mitigation Plan, a plan collaboratively crafted with other county agencies. It evaluates Mariposa County risk and potential hazards, whether natural or human-caused Prevention-Prevention refers to any measures we can ta individually, or as a whole, to be prepared for an emerge incident. For example, clearing brush and having defensi space around residences.

2021 required multiple emergency responses from th Mariposa County Office of Emergency Services. In Febru 2021, Mariposa County experienced the Mono Wind Ev and the Atmospheric Weather Event which both were proclaimed County Emergencies. This summer the River e burned through the Bailey Flats area towards the Chowc a River drainage causing multiple evacuations. The Emerge y Operations Center continued to assist with the county Covid-19 response to the Delta and Omicron variants throughout the year.

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

SPECIAL RESPONSE TEAM- SRT

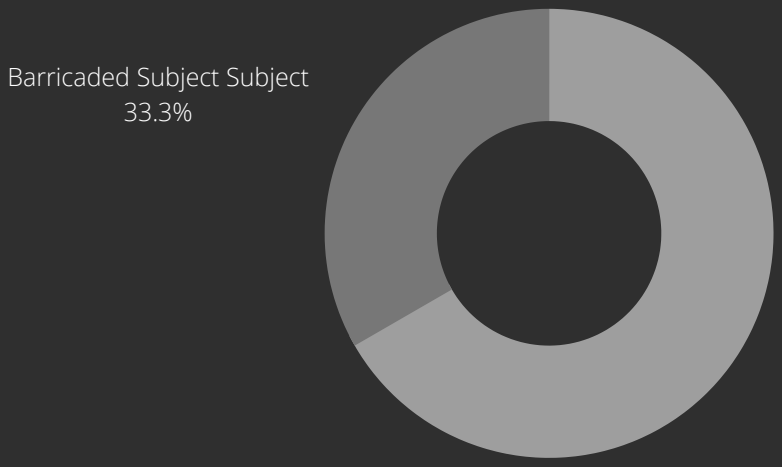
The Special Response Team or SRT is a specialized team highly trained staff that are committed to resolving situations using strategies and tactics that emphasize control, containment and negotiations with the goal o protecting life and the safety of the public.

The team consists of two SRT Sergeants and eight Deput

In addition to normal monthly Law Enforcement training, e SRT train between 90-100 hours a year.

SRT Activations

2021- Three Activations



Bravery is not the absence of fear but the action in the face of fear

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BOATING SAFETY

2021 Boating Stats

The 2021 boating year was met with many many obstacles. The continued COVID-19 pandemic forced many campground closures around the lakes. Water levels on the lakes and rivers was at an all time low, limiting the boating activities on the lakes. The surface area of water to enjoy was greatly impacted, creating a less than desirable recreation area. Even with those conditions the Boating Safety unit continued to patrol the waterways of Mariposa County. The 2021 boating statistics do not accurately reflect the hours spent on the lakes and rivers.

The Boating Safety Unit is made up of one Sergeant and t Deputies. Mariposa Sheriff Boating/Safety Deputies prim area of responsibility are:

- Lake McClure. Lake McClure is approximately 26 mil long with roughly about 80 miles of shoreline (approximately 7,000 surface acres) & six boat ramp McClure South ramp, McClure North ramp, Barret Co South ramp, Barret Cove, Horseshoe Bend and Bag (depends on water elevation).
- Lake McSwain- formed from the waters released from Exchequer Dam. Lake McSwain is approximately 6 m long and is a fishing lake with a maximum speed o 10MPH.
- Merced River- from Yosemite National Park to the headwaters of Lake McClure (enforce County Ordinan and investigate boating / rafting accidents).

The Boating Unit has five boats in their fleet. Four boats owned by the State, one boat is owned by the Sheriff's Off

- Three inboard/outboard aluminum hull boats
- One is a jet drive aluminum hull for shallow water/Di team operations.
- One 16ft flat bottom boat with an outboard jet drive extremely shallow waters and bodies of water that car be accessed by patrol boat. This boat can even be pu by a quad or side by side to remote areas.

Neat facts: Boating/Safety Deputies are mandated by t State of California to investigate any boating collisions th result in more than $500 damage and/or if a person is ki or injured and requires medical treatment beyond first a Boat Deputies attend special classes to reconstruct collisi on the water similar to the way CHP investigates crashes the roadways (minus the skid marks). Boat Deputies ar trained on how to investigate Boating Under the Influen cases with special field coordination tests as it is not poss at times to check balance etc. while on the water.

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

SEARCH & RESCUE (SAR)

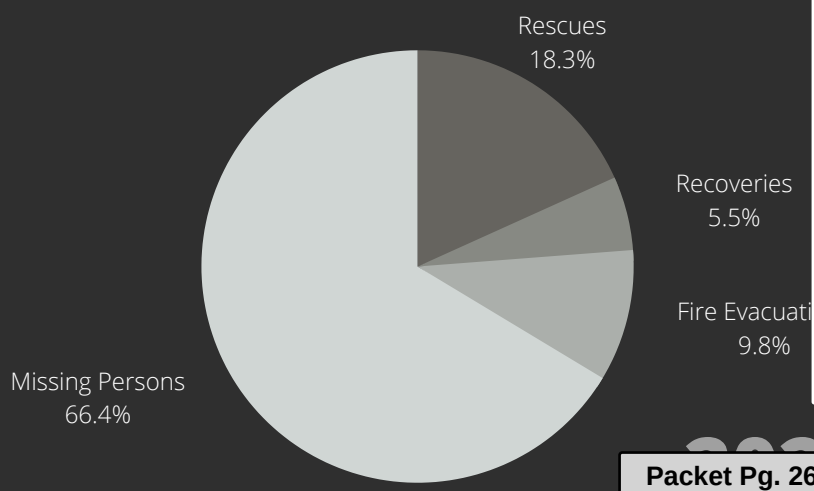
Ready to assist in any emergency, under various types conditions, the Search and Rescue Team is a highly train team consisting of one Sergeant and two Deputies wh manage the group of **volunteers**. Because the county diverse in terrain, members have the skills and knowled to rescue persons in the swift water of the local rivers, cliffs and mountains or in the back country of our Natio Forests. Parts of the Search and Rescue Team are also trained in Dive Rescue and High Angle Rescue. Many o the situations encountered by Search and Rescue requi personnel to have a strong emergency, medical and technical background. Search and Rescue members respond quickly to emergencies, epitomizing the meani of team work.

The SAR Team was activated 24 times over the 2021 ye They performed ten rescue operations, eight missing person searches, three fire evacuations, and two swift water body recoveries. Training is vital to Search and Rescue operations, volunteers racked up **3,039 hours** conducting trainings, maintaining equipment and performing community service.

2021 Notable Activations
Missing at risk 14 year old boy- Hunters Valley
Missing 13 year old girl - Greeley Hill
River Fire Evacuation Assist
Gerrish/ Chung Family Search & Assist

SAR Activations

Total Volunteer Hours - 3,774



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COURT SECURITY / BAILIFF

These Units are made up of one Deputy/Bailiff, five par time Reserve Deputies and one part-time Sheriff's Security Officer.

The Court Security Unit is responsible for the security of Mariposa County Court House, Judges, Prosecutors, Suspects, Witnesses, Defendants and anyone else enteri the courthouse. All people entering the Court House mu go through the metal detector screening process.

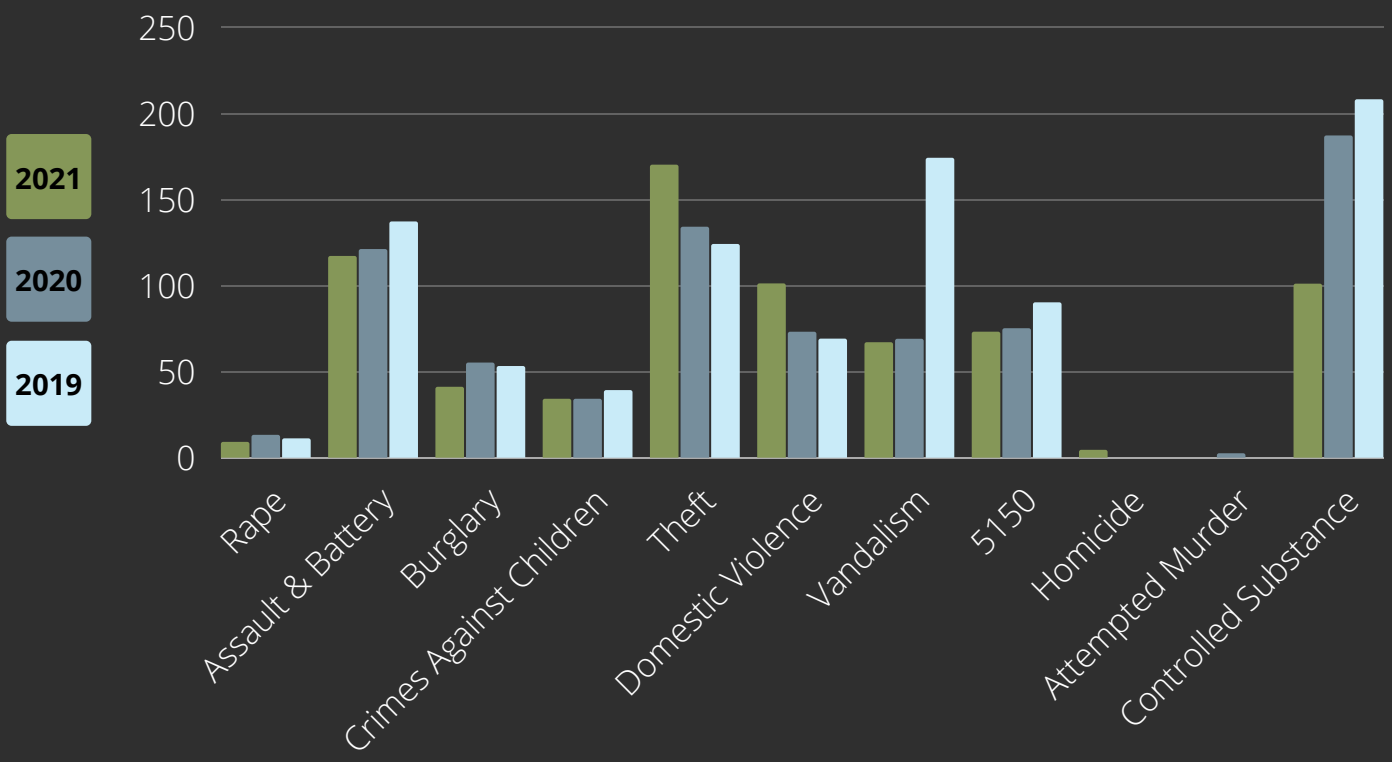
Offsite trials remained in high demand due to COVID-1 this posed a significant security risk as offsite locations request unique accommodations to establish a controlle environment like the Court House. This required additio staffing as well as pre-trial inspections.

HONOR GUARD TEAM

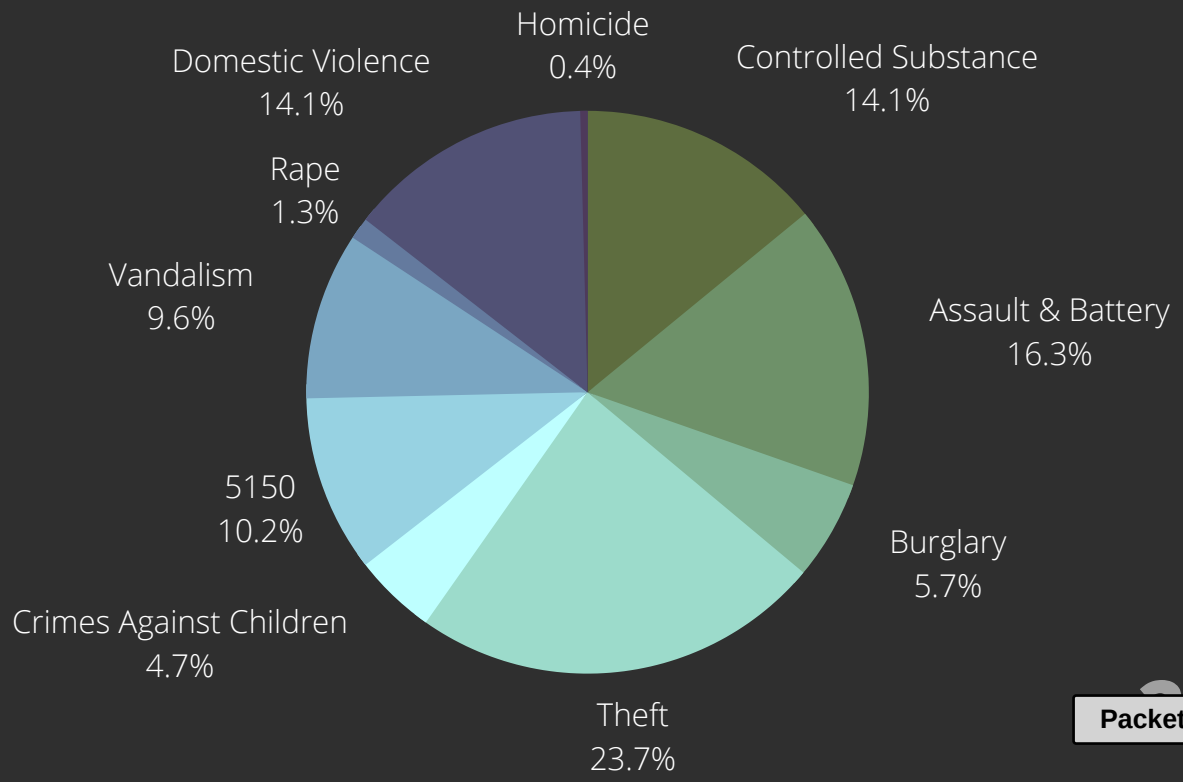
Our Honor Guard Team most often act as "guardians of colors" by displaying and escorting the United States an California state flags at official functions. They also provi funeral honors for fallen law enforcement officers and t guard monuments.

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

NOTABLE YEAR END OPERATIONS DIVISION STATS



CRIME	2021	2020	2019
Homicide	3		
Rape	9	13	11
Assault & Battery	117	121	137
Burglary	41	55	53
Crimes Against Children	34	34	39
Theft	170	134	124
Domestic Violence	101	73	69
Vandalism	67	69	174
5150	73	75	90
Attempted Murder	2	2	0
Controlled Substance	101	187	208



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Community Services Division

The Community Services Division consists of the following units/teams:

- Jail
- Evidence
- Coroner
- Dispatch
- Animal Control
- Personnel
- Records
- Purchasing
- SCOPE
- Building and Grounds

Attachment: 2021 Annual Report (12652 : Sheriff's Office 2021 Annual Report)

2021

ADULT DETENTION FACILITY

The Mariposa County Adult Detention Facility, often refer to as the County Jail, is a Type II facility. The facility can h up to 58 inmates at one time. The Jail must comply wi Title 15 and Title 24 requirements.

The Jail is made up of one Lieutenant, three Custodia Sergeants and seven male Custodial Deputies and seve female Custodial Deputies. Custodial Sergeants and Custodial Deputies are staffed in a strategic way to ensu we are following state mandated gender policies.

Custodial staff meticulously follow Title 15 requiremen which regulate the conditions of confinement as it rela to food, medical treatment, housing and discipline. Title regulated the minimum standards for the design and construction of the jail buildings.

The COVID-19 Pandemic protocols continued, Jail operations were modified for the safety of the inmates a staff. Inmate capacity was reduced from 58 to 27. Jail st were quick to change policies and procedures throughc the Jail setting. Every person going through the bookin process must do a rapid COVID-19 test and must compl a quarantine period prior to being released in to gener population. As of the printing of this Annual Report the has been no COVID-19 outbreaks at the Jail.

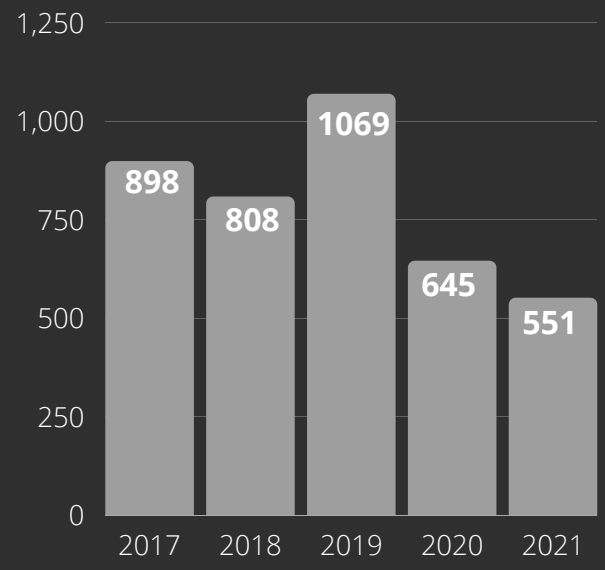
2021 Jail Accomplishments

- **Implementation of the tablet program-** Incarcerated individuals are able to use these tablets to access things like: GED Courses, Cognitive, Behavioral & Mental Health Therapy, Job Skills, College, Religious and Spiritualty, Health, Reading, ESL, Legal Topics and other Personal Development and Educational Materials.

- **Installation of exercise equipment-** Giving a more diversified options for physical activity.

- **Internal infrastructure upgrades-** Many parts of the jail have not been updated since it was built in 1994. In 2021 we began updating the laundry room. Installing more efficient industrial washer and dryers

Five Year Glance at Jail Bookings



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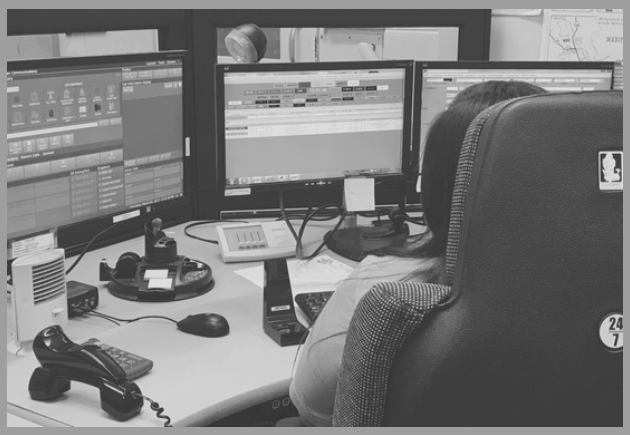
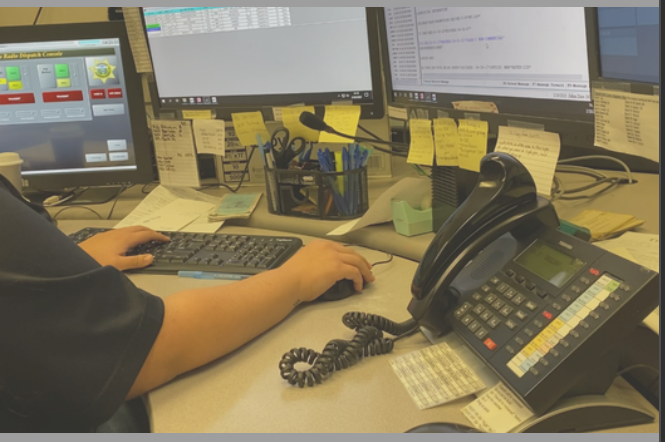
911 DISPATCH





Our Emergency 911 answering center is the answerin point for all 911 calls made in Mariposa County. Calle "Control" on the radio by all emergency personnel, they also responsible for all radio communications with al Sheriff's Office personnel. They provide important information to assist Deputy response to calls for servi and help ensure citizen and officer safety. Dispatchers a able to monitor movement of staff in the field, allowing th to dispatch the closest available Deputy to a call.

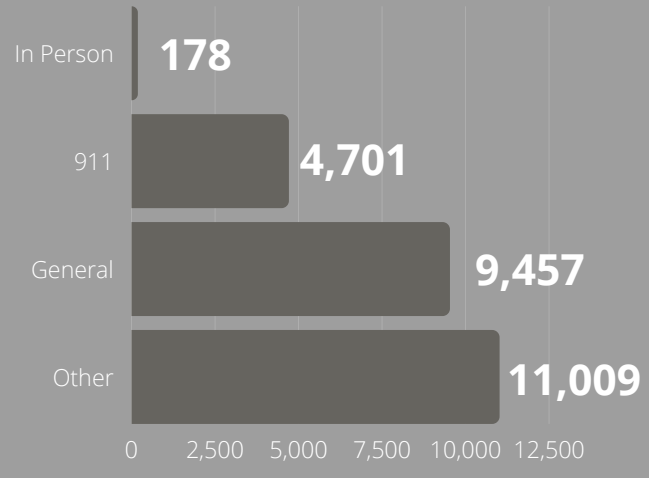
The Emergency 911 center is made up of Eight Dispatch and One Sergeant and is staffed 24/7/365.

Emergency call takers receive calls of all types; from weat and road conditions to emergency calls for help. Mos people are calling on their worst day. 911 Dispatchers a trained to handle each call in a way to get help to the ca quickly.

The Emergency 911 center has now been upgraded t accept emergency text messages. Residents can text 9 instead of calling, if they are unable to do so in the case an emergency. This technology is available to users fro their cell phones when speaking on the phone is not a option, or when it could put the caller in danger. Text-to- is an added resource for individuals who are deaf, hard hearing or have speech disabilities. The new 911 textin system will allow 911 dispatchers to reply via text or call reporting party directly. 911 text messages are routed to nearest or pre-determined 911 center to the phones location. Texts can immediately be transferred to the m appropriate first responder agency. Residents are encouraged to call, rather than text, whenever possible ensure that critical information can be relayed in the m efficient way possible.

2020 Emergency Call Highlights

Total Calls = 25,411



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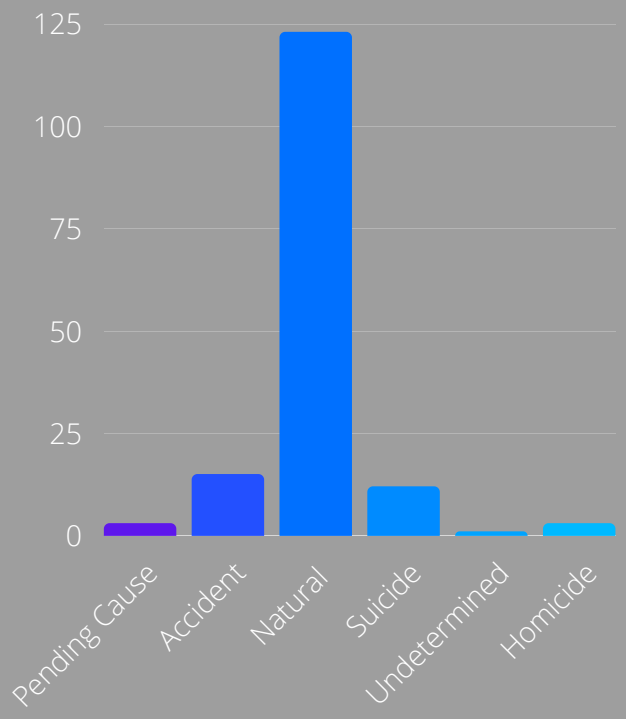
CORONER

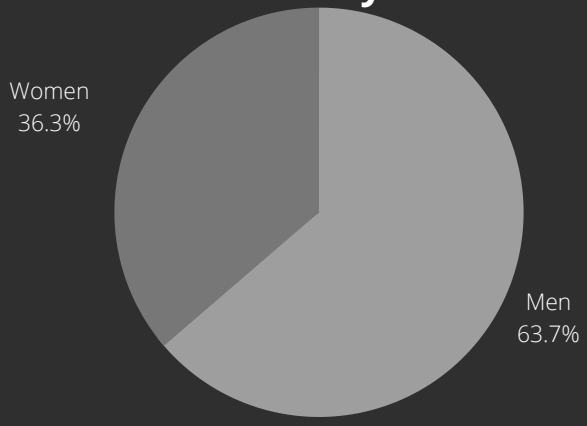
2021 Total Deaths- 157

Pending Cause- 3
Accident- 15
Homicide- 3
Natural (includes Dr. Sign)-123
Suicide- 12
Undetermined- 1

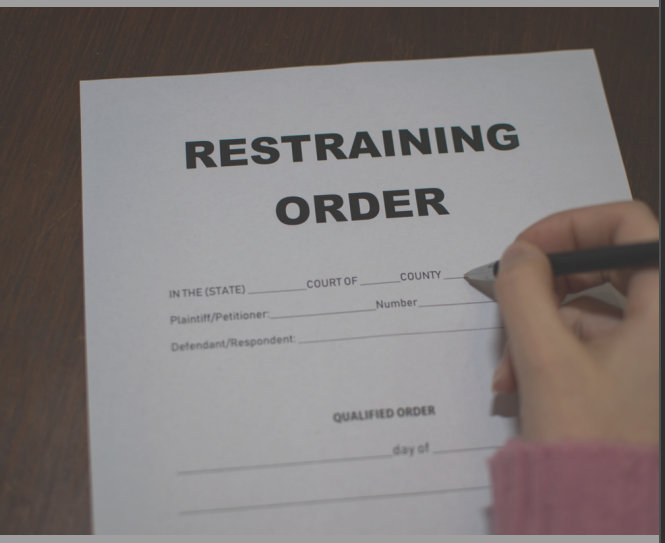


In Mariposa County, each Deputy Sheriff is also a Deputy Coroner. They are responsible for investigating the circumstances surrounding suspicious or unexpected deaths. They also work with the Mariposa County Sheriff's Office Assistant Coroner to locate next of kin, safeguard property and establish the identity if necessary. The Coroner unit is responsible for all deaths in Mariposa County, this does not include the deaths of Mariposa residents who die outside of Mariposa County.

2021 Deaths By Gender

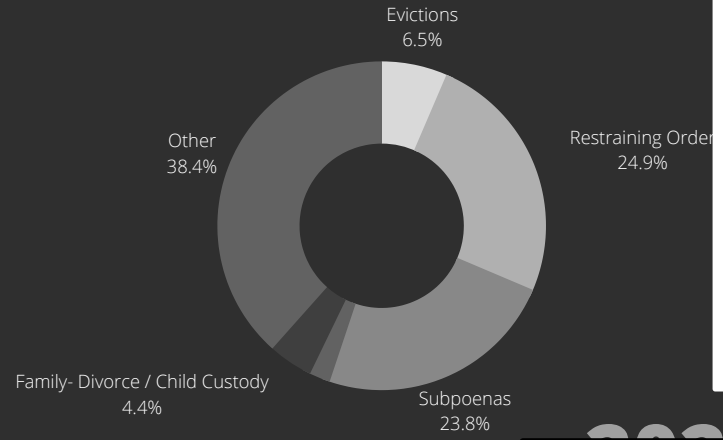


CIVIL



The Civil Unit is made up of two civil clerks who process all civil documents. The Civil Unit acts as the third/unbiased party while processing and serving any documents from one individual or entity to another. They serve restraining orders, subpoenas, wage garnishments, evictions and much more.

2021 Civil Service Stats
341 Requests for Service



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PROPERTY & EVIDENCE

The property and evidence Unit receives, records, store safeguards, loads, transports, verifies, releases and disburses evidence and property. Currently there are ov 20,000 pieces of evidence logged into evidence system Evidence in all Homicide cases must be kept forever.

Notable pieces of evidence- An apology letter written the suspect in a burglary to the victim. "Sorry I stole you stuff..."

SCOPE

The Sheriff's Community Organized Policing Effort (SCOP program is comprised of adult volunteers who assist wi the many administrative duties and non-enforcement related patrol functions. Members perform vacation hou checks, present crime prevention programs and condu high visibility patrols. These local citizens work with uniformed patrol officers to enhance the community awareness of positive law enforcement. SCOPE current has 48 members.

PROJECT LIFESAVER- TEAM

The Project Lifesaver (PLS) Program is a service provide to those with Autism, Alzheimer's, and Dementia who hav tendency to wander away from their caregiver or reside and become lost. Each person enrolled in the system i issued a wrist watch type device that emits radio signals t allow for tracking capabilities up to four miles, terrain permitting. There a currently 13 clients in the PLS progra

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POSSE

The Mariposa Sheriff's Posse is a volunteer group of dedicated members whose focus is to serve the commu on the behalf of the Sheriff's Department assisting in pu relations, education, emergency, and disaster services needed.

Currently there are two main teams within the Posse: Mounted Unit Team. Team members, as well as their mounts, have underwent training and certification processes. Typical assignments are providing education the community and assisting the department with provid a presence at special events and parades.

Team members may be assigned to any aspects of secur transportation, feed and care of large animals due to a f or other deemed emergency.

Our Posse members contribute their volunteer time, the of their horses and equipment in order to support thes efforts.

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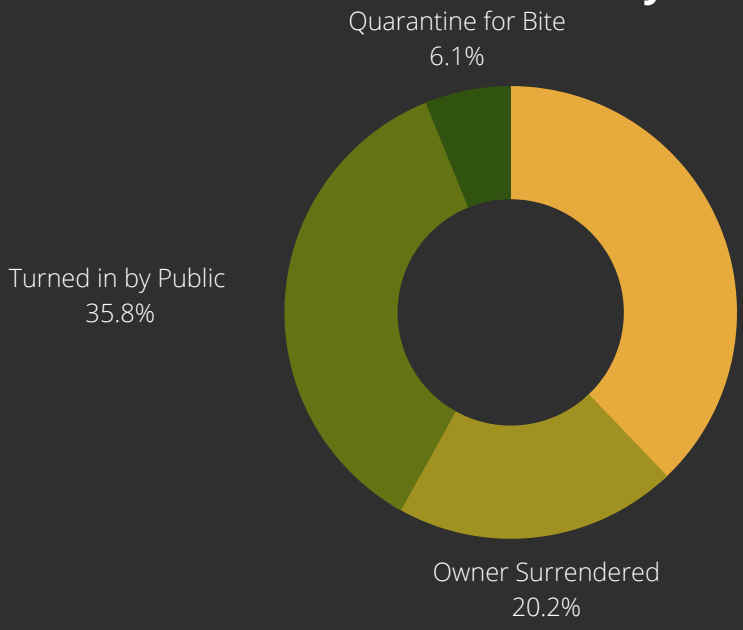
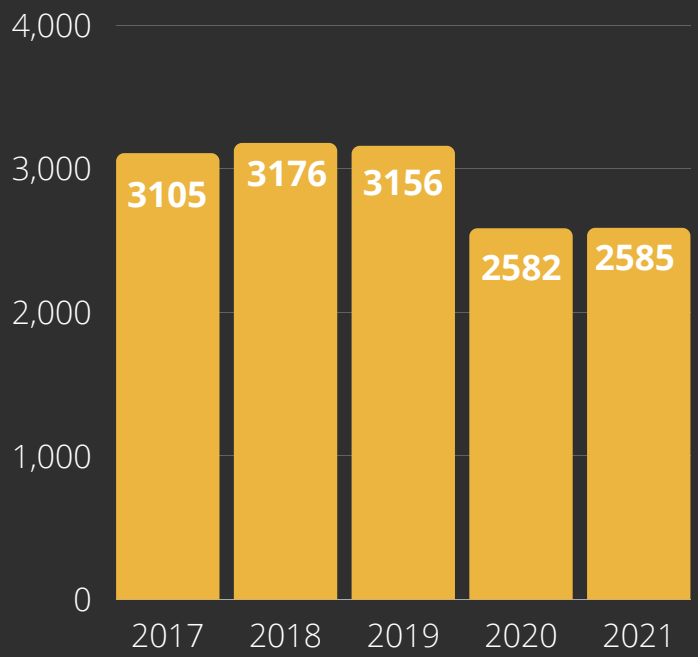
ANIMAL CONTROL

The Animal Control Unit is made up of three full time Officers. Animal Control Officers maintain public safety enforcing animal licensing laws and humane care regulations. A typical day in the life of an Animal Contro Officer consists of capturing and impounding dangerous stray animals, investigating cases of animal cruelty, enfor g licensing laws and other state, county laws and regulatio rescuing trapped animals, writing incident reports and providing humane care to animals under their supervisio

2021 Animal Control Facility Intake



5 Year Glance at Animal Control Calls



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PUBLIC ADMINISTRATOR

The Public Administrator is legally mandated by the Prob Code of the State of California to serve in a fiduciary capa to provide professional estate management services t county residents. Once the Public Administrator has be appointed as administrator to an estate, he/she has th same duties and functions as private administrators. Th are to:

- Protect the decedent's property from waste, loss or th
- Make appropriate burial arrangements.
- Conduct thorough investigations to discover all assets
- Ensure that the estate is administered according to th decedent's wishes.
- Pay decedent's bills and taxes.
- Locate persons entitled to inherit from the estate and ensure that these individuals receive their inheritance
-

The Public Administrator may be notified of a death by mortuaries, residential facilities, hospitals, or private citiz when someone dies, and the family of the decedent can be immediately located or are unable to administer th estate. The Superior Court is likely to assign the Public Administrator to an estate when there is risk of loss o misappropriation of estate assets. The Superior Court m also appoint the Public Administrator as administrato when an estate is contested by heirs.

The Mariposa County Public Administrator handles between 3-10 case per year.

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CHAPLAINCY UNIT

The Sheriff's Chaplaincy Unit was created to provide emotional and spiritual support to the Sheriffs Office sta public safety partners and the community. They are ma up of clergy volunteers who are ordained, licensed, or approved members of a religious organizations. All Sher Chaplains have completed Basic Chaplain Academy Train

Chaplains often assist deputies by working with individu families, or victims of crime during times of crisis or catastrophic events. Sheriff's Chaplains provide comfort support for victims of tragedies or crimes.

Chaplains participate in critical incident stress debriefin PTSD support, counseling, and peer advice to Sheriff's st Chaplains often ride along with deputies on patrol as th take calls for service.

We added a new Chaplain to our family in 2021. We no have a group of three that are ready at a moments notic serve and support.

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Photo Credit

Cover Photo: Deputy Weston Carroll

Additional Photos: Mariposa County Sheriff's Staff and Volunteers

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Twitter: @MariposaSheriff

Itunes or Google Play Store: Mariposa Sheriff App

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Emergency: 911
Non Emergency Phone: 209-966-3615

Email: Sheriff@mariposacounty.org