

MARIPOSA COUNTY

Code Compliance Advisory Committee (CCAC)

MEETING #47 FINAL MINUTES (Approved at 12/20/24)

DATE: August 9, 2024

TIME: 1:00 - 4:00 PM

LOCATION: Board of Supervisors Chambers, 2nd Floor
5100 Bullion Street, Mariposa CA 95338

1. Call to Order and Roll Call. Welcome.

Rob Fox, Chair, opened the meeting at 1:04pm and announced there was a quorum. Fox reviewed the CCAC role, in collaboration with Staff and the Board of Supervisors, and in the spirit of collaboration, the meetings benefit all Mariposa County residents.

Members Present: Robert Fox, Ken Melton, Colleen Rhodes, Kris Casto, Gabe Edwards, Shelley Cummings

Public Present: Al Golub

Members Excused: None

County Staff Present: Steve Engfer (Planning Director), Miles Menetrey (Supervisor), Bart Conner (Code Compliance Technician)

2. Public Comment on Non-Agenda Items: For items within the jurisdiction of the Code Compliance Advisory Committee and not on today's agenda. No action will be taken on non-agenda items.
**No public comment noted.

3. Minutes:

- a. Review and Approve Draft Minutes from the meeting #46, July 12, 2024.

Cummings asked that a minor revision be made in regard to Paragraph 2 (Public Comment) with the addition of comments proposed by community member Lydia Clary, specifically as to the discussion of the Enterprise Fund, permit processes and over-the-county process to be researched and implemented.

*By motion of Casto, seconded by Rhodes, the Code Compliance Advisory Committee approved amending Section 3(a) of the draft minutes of the July 12, 2024 meeting.
6 ayes, 0 nays, 0 excused. Motion passed.*

4. Discussion and Action regarding Meeting Days and Times:

- a. Schedule for 2nd Friday of the Month. 1-4 or 2-4pm or Alternative days and times.

Discussion of Committee regarding length of meeting and efficiency of meeting. Casto commented in favor of 1-4pm meeting time; Cummings, Edwards, Fox, Melton and Rhodes commented in favor of 2-4pm meeting time.

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By motion of Rhodes, seconded by Melton, the Code Compliance Advisory Committee approved setting all future meeting schedules to the 2nd Friday of the Month, 2-4pm. 6 ayes, 0 nays, 0 excused. Motion passed.

5. Continued Discussion regarding Board of Supervisors Direction on the Code Compliance Program – Amnesty Program – Committee Comments for the Amnesty Program, Abatement and Fee Waivers.

Detailed review by Committee of Director Engfer’s May 14, 2024 Code Compliance Program Recommendations Memorandum. Director Engfer to make revisions based on discussion; Rhodes offered to assist Staff in re-write.

Step 1 - Amnesty Program - “Mariposa Pathway to Compliance 2024”

Paragraph 1 - add language “and/or other identified qualifying properties.”

Paragraph 2(a)(ii) - Type(s) of violations

Paragraph 2(a)(iii) - revision that this paragraph becomes subsection (b) and reads “Optional six-month extension(s) based on review at the end of month five and the direction of the BOS, or Staff.”

Paragraph 2(a)(iv) - becomes subsection ©

Paragraph 2(1) becomes Paragraph 3

Paragraph 2(2) becomes Paragraph 4 - Rhodes offered to assist staff in revision of this paragraph for legality, etc.

Paragraph 2(3) becomes Paragraph 5

Paragraph 2(3) *which contained a typographical error on the original Memorandum - should be paragraph 2(4)* - Paragraph 2(4) becomes Paragraph 6;
Subsection (vi) should be revised to read: Acknowledgment of waiving of violation fees and fines.
Subsection (viii) should be revised to read: Acknowledgment that Mariposa County building code standards apply.

Paragraph 4 becomes Paragraph and re-alignment of new subsections (a)(b)(c)(d) - lengthy discussion regarding Correspondence and Public Engagement and further discussion that Fines and Fees be addressed definitively one time in program.

Paragraph 4(3) becomes Paragraph 8 and should read: “Response to Registrants to include a revised policy for improvements built without permits (BWOP).”

Paragraph 4(4)(c)(d)(e) moved to new Paragraph 7.

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Paragraph 4(4)(f) - discussion by Edwards in that this paragraph is an important topic when he joined the Committee 2.5 years ago; discussion to remove and communicate fee schedule.

Paragraph 4(g)(h)(i) realigned to (e)(f)(g)

Cummings noted that the attached Memorandum by Corrina Miranda RE: Status Fees Waiver of Issuance Fees & Other Updates was missing the date of the Memorandum.

6. Case Prioritization Update - Director Engfer briefed on this agenda item. Conner reviewed open cases and prioritization of cases. In his 7 months with Mariposa County, Conner has successfully closed 75 cases; the largest group of cases are BWOPS; unsafe structures = 28 cases; junk = 55 cases; cannabis = 75 cases; TOTT = 33 cases.

7. Information Regarding County application of State ADU Law. Director Enger briefed on this agenda item and clarified that it cannot be used as vacation rentals.

8. Future agenda items:

- 1) Final Review of Step #1 - Amnesty Program
- 2) Prioritization of Goals and Objectives
- 3) Permit/Over-the-Counter permit processes per Item #2, Meeting #46
- 4) Carry-over of prior agenda items

9. Adjourn

By Motion of Edwards, seconded by Melton, the Code Compliance Advisory Committee meeting adjourned at 4:15p.m. 6 ayes, 0 nays, 0 excused. Motion passed.

Minutes prepared and submitted by Shelley Cummings, Committee Secretary.