



FINAL MINUTES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

FEBRUARY 10th, 2025 (Approved 4/14/25)

TIME: 10:00 A.M.

**LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA**

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:01 A.M.

Commission members in attendance:

Jacob Hawley, Jeanetta Phillips, Letha Goger, Jazzmyn Gegere, Richard Westfall, Clay River

Excused: Kathleen Leavitt

Planning Staff: Polina Pivak, Steve Engfer

Guests: Paul Rogers, Director of YNP Museum; Vince Kehoe, County Assessor- Recorder; Shannon Hansen , Public Works Director; Miles Menetrey, County Supervisor District 5; Joan Zierott, Public Works

2. Public Comment on Non-Agenda Items

There was no public comment.

3. Approval of Minutes

a. January 13th, 2025 Meeting

With a motion by Jazzmyn Gegere, seconded by Jeanetta Phillips, the Commission approved the draft minutes of January 13th, 2025, with corrections. Motion passed unanimously. 4 ayes, 0 nays, 1 excused. Clay River and Letha Goger abstained.

Corrections:

Spelling of Leavitt, Gegere, Jeanetta

4. Committee Business

- a. Discussion and Update on Ongoing National Park Service/Assessor's Office Map Preservation Project**

The National Park Service (NPS) took possession of maps in December. All maps have been flattened. 12 maps were treated by conservation staff. Flattened and treated maps were scanned and uploaded to the local drive. Maps are securely stored in temperature and humidity-controlled facilities in El Portal. The

next step is to load the digital files onto a database to be publicly available on NPS web site in about 6 months. Metadata information is to be given to the Assessor-Recorder for County use.

Vince Kehoe complemented the NPS staff on their professionalism and excellent work.

Letha Goger stated that she is happy to see this moving forward. She asked if the commission can see the metadata, tracking, and inventory for the project before project goes further?

Paul Rogers said a report can be forwarded. There are maps that still need to be preserved. There is currently no team to complete further conservation work.

Paul Rogers wants to do geo-referencing for the digital files and continue conservation. Polina reminded Paul that county staff are available if they can be of assistance to the project. Pivak asked if the loan agreement addendum item will be addressed. Kehoe and Pivak agreed to speak further about the addendum request.

Letha Goger said that there seems to be a need to obtain funding to allow the project to continue. Paul Rogers said they need help to apply and receive grants.

b. Discussion on Any Issues Impeding Council Effectiveness and Goals and Objectives for Next Year for Preparation of the 2024 Annual Report to the Board of Supervisors

Pivak asked for input from the Commission on the 2024 Annual Report to the Board of Supervisors (BOS). Goger mentioned that a lack of staff time to work on projects would be important to mention as an issue. Jeanetta Phillips mentioned violations of Historic Design Review Overlay standards. River added that a lack of tribal involvement in preservation is also an issue. A well-orchestrated outreach and education effort on the HSRPC's purpose and the Historic Design Review Overlay would be an important goal for the coming year.

Letha Goger stated that the database for historical resources still needs to be completed, in addition to registration of historically significant properties. Jacob Hawley stated that HSRPC needs to reach out to clubs and social media for community engagement. Clay River said that it would be important to work with the Southern Sierra Miwuk and Mariposa Town Planning Area Task Force. HSRPC agreed that continued work on the Our Town grant and seeking more grant funding for preservation is an important objective. Jeanetta Phillips asked about the HSRPC sunset date and that she would like to see the commission not have an end date. Engfer stated that the Board of Supervisors is evaluating all committees and that a sunset date is standard.

Jeanetta Phillips asked why there is a delay in reappointments. Pivak and Engfer stated that BOS is putting a hold on all committees until their complete their evaluation and that commission members may continue to serve in the meantime.

c. **HSRPC Project Updates:**

- I. **Records Preservation Program:** The ad-hoc committee will be meeting in the next few weeks. The group is still waiting on information from all departments on their inventory of historic records.
- II. **Historic Design Review Overlay Outreach Campaign:** The County Public Information Officer posted the flyer on County social media. Polina Pivak revised the HSRPC website. The plan will be to repost a simplified flyer and direct the public to the website. Jazzmyn Gegere if the County does community outreach or events that could disseminate the information on the Historic Design Review Overlay. Polina Pivak agreed that in-person engagement is most effective, and that staff would investigate this. Letha Goger stated that an ad-hoc committee needs to be formed to create concrete messaging.

- III. **Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant:** No Update.
- IV. **Certified Local Government (CLG):** No Update.
- V. **HSRPC Work Plan:** No Update.
- VI. **Historic Resource Inventory Database:** No Update.

5. Informational Items

- a. Historic Design Review Application No. 2024-022 for Mariposa Downtown Improvement Project – Conformance Memorandum

Engfer presented the project that is attached to the agenda packet. There were minor changes to the original project that were administratively found to conform to the original approval.

Letha Goger and Jacob Hawley complimented the final result. Letha Goger stated that she appreciated the updates being brought before the Commission.

Shannon Hanson working with PG& E for lighting, which would be the final part of the project.

6. Future Agenda Items:

HSRPC requested that the following items be added to the next agenda:

- Review and discussion of tribal proclamation.
- Discussion of Commission “sunset date” and BOS action on committee dissolution.
- Create outreach ad-hoc committee and intended messaging.
- Update on Our Town grant.
- Update on records preservation.

7. Adjournment

There being no further business, the meeting of the HSRPC was adjourned by Chair Jacob Hawley at 11:22 A.M.

Respectfully Submitted by Richard Westfall, Secretary for Historic Site & Records Preservation Commission.