



MARIPOSA COUNTY DEPARTMENT OF PUBLIC WORKS

Roads – Parks & Recreation – Facilities – Airport
Engineering – Surveying – Transportation – Utility Operations
Fleet Maintenance – Solid Waste - Cemeteries

TEAM, SERVICE, STEWARDSHIP

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YOSEMITE WEST DISTRICT ADVISORY COMMITTEE

ACTION SUMMARY MINUTES

June 8, 2023

10:00 am

1. 10:04 am Called to Order

Attendee Name	Title	Status	Arrived
Tom Lambert	Chair	Present	10:00 am
Debra Kroon	Vice Chair	Present	10:00 am
Malcolm Neal	Member	Present	10:00 am
Ted Williams	Member	Present	10:00 am
Art Comier	Member	Present	10:00 am
John Mock	Member	Present	10:00 am
Jeff Hornacek	Guest	Phone	10:00 am
John Luthey	Utilities Manager PWD	Present	10:00 am
Shannon Hansen	Director PWD	Present	10:00 am
Melinda Rice	Deputy Director PWD	Present	10:00 am
Sam Cerveny	Deputy Director PWD	Present	10:00 am

2. Introductions

3. Public Comment

4. Approval of Minutes

September 8, 2022 (M) John Mock (S) Malcom Neal. Debra Kroon Abstains.
May 25, 2022 (M) Debra Kroon (S) John Mock

5. Updates and Reports

a. Update on staff transitions over the past year

Director Hansen stated that many changes need to take place within the district. Shannon has been with the County for over 20 years. Deputy Director Sam Cerveny has been with the County since 2019. John Luthey has been with the County for 7 months and in the water and wastewater industry for 27 years. Melinda Rice has been with the County since 2015 in the Fiscal division.

b. Summary of recent emergency repairs and other extraordinary efforts and their costs (i.e. water line breakages, plowing, equipment failures, et cetera)

The invoices copies given to the committee were difficult to read. Road Repair done by George Reed cost of \$326,000. Mid Cal pipeline to repair the main and road was \$72,000 with a combined amount of \$400,000. \$42,000 was for the purchase of drinking water. The cost of all of this has been charged as emergency work to FEMA and CalOES.

John Luthey discussed the cause of the water line break and general maintenance issues of the water supply system. The replacement and preventative maintenance procedures of Pressure Reducing Valves (PRVs) was discussed.

c. Finance update, including normal reporting of status of account with a summary historical comparison if available.

Melinda Rice stated that the financials for current year are not up to date but has provided a history of finances and advises that information in Oracle is incorrect. Shannon stated that the financials will be addressed again in September. Ted Williams stated that figures given in the past don't match. The Assistant CAO will attend the next meeting to explain the financial figures, so the committee has a better understanding of the funds with revenues and expenditures. Ted Williams that the fund balance is important for the committee to know.

d. Update on IRWM grant and matching requirements.

Sam Cerveny stated that the grant's scheduled completion date is March 20, 2025. There are matching funds cited in the grant for land acquisition and other needs. However, the inclusion of matching funds was not mandated by the grantor but was offered voluntarily. The County has a new grant writer that will look for grant opportunities.

e. Operations update-flow rates, maintenance issues

John Luthey stated that there is no information on flow rates for January, February, and March due to a server failure in the SCADA System. The clarifier is not in service due to ice damage but will be up and running before winter. The Lowery unit PH level has been offline for over a month, this issue will be fixed within a week. Sludge removal RFP issued; a site walk is planned for next week. The land purchased will be utilized for a new leach line.

f. Update on land acquisition action from Board of Supervisors and any next steps

Sam Cervený stated the land purchase was just approved by the Board of Supervisors and can now move forward. Per Debra Kroon, it will be a short escrow. \$130,000 of ARPA funds will be used for the purchase.

6. Discussion Items

a. Committee input on lessons learned from 2023 winter/spring emergencies.

Tom Lambert praised the prompt response time and effective communication, which helps alleviate concerns among residents and owners regarding the progress of emergencies. Director Hansen emphasized that they are open to suggestions and encouraged everyone to feel free to get in touch.

b. Update on status of rate study and Prop 218 process and discussion of next steps

Melinda Rice stated that the 218 process is currently with the consultant which is Bartle and Wells and should get back to us soon. The committee should be part of the rate proposals.

7. Next Meeting

Next meeting scheduled for September 14, 2023 at 2:00 pm

8. Adjournment

Meeting adjourned at 11:21 am by Chair Tom Lambert

Respectfully submitted,

Jean Dordan
Executive Assistant