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The Planning Department



FINAL MINUTES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

APRIL 14th, 2025 (Approved 5/12/25)

TIME: 10:00 A.M.

**LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA**

1. Call to Order and Roll Call:

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley 10:01 A.M.

Present: Jacob Hawley, Richard Westfall, Clay River, Letha Goger, Jazzmyn Gegere

Planning Staff: Polina Pivak

Excused: Kathleen Leavitt, Jeanetta Phillips

Guests: Joshua Standon

2. Public Comment on Non-Agenda Items:

- Guest, Joshua Standon, asked about the status of a Historic Design Review Application. Pivak said it would be on next month's agenda.
- River provided an update on the Bureau of Indian Affairs, which has a new representative. The Tribe voted to take a new track for federal recognition. It'll take up to two years.

3. Approval of Minutes

a. February 10th, 2025 Meeting

By a unanimous vote, the HSRPC approved the minutes of the February 10th, 2025, meeting as written, with a motion by River, and second by Goger.

b. March 10th, 2025 Meeting

By a unanimous vote, the HSRPC approved the minutes of the March 10th, 2025, meeting as corrected, with a motion by Goger, and a second by River.

Gegere abstained.

Corrections:

- Page 2, Item B: Goger suggested that Pivak "connect" with Danielle, the Clerk of the Board, on the situation.
 - Work within the committee is on hold until Records Retention Policy

“and records retention schedule” is adopted by the BOS.

4. Committee Business

a. HSRPC Project Updates:

I. Records Preservation Program

- Discussion and Potential Recommendation on Agreement for Mariposa County and National Park Service Map Loan Agreement

Pivak presented the documents associated with the discussion item. Hawley stated that he saw copies of some maps and they look good.

Pivak requested that the HSRPC review the attached documents and provide feedback to Pivak before the next meeting regarding any concerns. Goger stated that she is concerned about the inconsistency on map names between the Assessor's Office inventory and the Request for Property. Goger suggested that the group have a discussion with Vince Kehoe, the Assessor/Recorder, on this matter.

Pivak stated that there is not currently a meeting scheduled for the Records Preservation Stakeholder group due to work being on hold, as discussed at the previous HSRPC meeting.

II. Historic Design Review Overlay (HDRO) Outreach Campaign

Pivak will schedule a meeting with the ad-hoc committee members.

III. Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant

Pivak submitted the NHPA/NEPA documentation to the grantors. They are still waiting to hear back. The fire station wall in Coulterville and retaining wall at 5th and 6th street parking lot in Mariposa are the two potential mural locations. Pivak needs to finalize the agreement with owners of the parking lot. The next step is to discuss the draft Request for Proposals (RFP) with the ad-hoc committee.

Goger asked whether the Mariposa Town Planning Area Historic Design Review District code section will be updated with the ongoing Development Code Update project. Pivak stated that this section of code is not currently being considered by the project. It will need to be worked on the future. Part of this project would be to ensure that the internal historic resource database is updated. River gave an example of River Rock Inn tree that needs to be included in the inventory.

Pivak stated that the accuracy of the Historic Resource Information sheets and inventory is an issue. This needs to be organized and refined, however staffing is an issue. There is currently backlog in processing Planning Department applications, which is the current priority. Many of these will be reviewed by HSRPC for the May agenda.

IV. Certified Local Government (CLG)

No update.

V. Historic Resource Inventory Database

No update.

5. Future Agenda Items: None.

6. Adjournment

There being no further business, the regular meeting of the HSRPC was adjourned at 10:41 AM.

Respectfully submitted by Richard Westfall, Secretary for Historic Sites & Records Preservation Commission.