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The Planning Department



FINAL MINUTES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

MAY 12th, 2025

TIME: 10:00 A.M.

**LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA**

1. Call to Order and Roll Call:

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley 10:01 A.M.

Present: Jacob Hawley, Richard Westfall, Clay River, Letha Goger, Jazzmyn Gegere, Kathleen Leavitt

Planning Staff: Polina Pivak, Sarah Hughes, Shane Patterson

Excused: Jeanetta Phillips, Jazzmyn Gegere

Guests: Joshua Standen

2. Public Comment on Non-Agenda Items: None

3. Approval of Minutes

a. April 14th, 2025 Meeting

By a unanimous vote, the HSRPC approved the minutes of the April 14th, 2025, meeting as presented, with a motion by Letha Goger, a second by Clay River, and an abstention by Kathleen Leavitt.

4. Discussion and Recommendation

a. Historic Design Review Application No. PLAN-DIS-2025-00013: Recommendation to the Planning Director on Minor Remodel located at 5025 Highway 140, (APN 013-184-011); Joshua Standen, Applicant:

Presentation by Polina Pivak, Refer to Packet.

Discussion: Standen clarified that two (2) hooded light fixtures with low and soft lighting will be next to sign. Three (3) other light sconces to be installed by awning. The sign will be above the awning. Stucco to be repaired but finish will stay the same. Polina Pivak stated that with the clarification the lighting would be conforming to Historic Design Review Overlay standards.

The front of the structure will be white with black trim around windows and doors.

Letha asked who is the current owner. Polina Pivak said Happy Goat.

By a unanimous vote, HSRPC approved a motion by Letha Goger, and a second by Kathleen Leavitt, to recommend that the Planning Director approved the Historic Design Review Application No. PLAN-DIS-2025-00013 as clarified with the placement of lighting fixtures.

5. Committee Business

a. HSRPC Project Updates:

I. Records Preservation Program

- Discussion and Potential Recommendation on Agreement for Mariposa County and National Park Service Map Loan Agreement:

Sarah Hughes just returned to the Assessor/Recorder's Office. She will work on the issues within the agreement. Vince Kehoe and Sarah are meeting with the National Park Service this week. She will report back at the August meeting after the current tax season is complete. Jacob told Sarah that the inventory lists do not match. Sarah explained the National Park Service's numbering process, but she has many questions. Sarah will update the commission at a future meeting.

Letha Goger said inventory control is a major concern and goal. County control number needs to be on map as well as the control numbers that the National Park Service is using.

Sarah suggested she report at the August meeting. Polina Pivak to email updates in the meantime.

II. Historic Design Review Overlay (HDRO) Outreach Campaign:

Pivak reported that the Ad-Hoc Committee met. Preliminary goals are to visit local interest groups to explain the HSRPC and Historic Design Review Overlay. To develop flyers, presentation, etc.

Intention is to have citizens present to the public, not the county, to better relate issues.

Engage people to improve town signage/appearance. Create pride in our historic district.

III. Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant:

Polina Pivak stated that the Our Town Grant has been rescinded. County filed appeal to reverse the decision but has not heard back. The County will have to find other ways to continue the project. Jacob and Letha stated that we need to continue to work on goal. Work on the next steps of project with or without grant.

IV. Certified Local Government (CLG): No Update

V. Historic Resource Inventory Database: No Update

6. Future Agenda Items: Polina Pivak stated that there is one future design review application in process.

7. Adjournment

There being no further business, the regular meeting of the HSRPC was adjourned at 10:46 AM.

Respectfully submitted by, Richard Westfall, Secretary for HSRPC