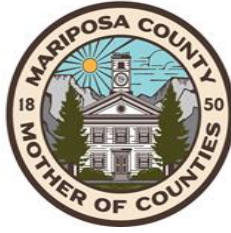


Mariposa County Local Transportation Commission



Commissioners

District 1..... Rosemarie Smallcombe
District 2.....Shannon Poe
District 3..... Danette Toso
District 4.....Jenni Kiser
District 5..... Miles Menetrey

Shannon Hansen, Director of
Public Works & Transportation
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

Local Transportation Commission (LTC) Technical Advisory Committee (TAC)

February 5, 2025

MEETING MINUTES

In Attendance: Danette Toso – Chair LTC
 Shannon Poe – Alt. Vice-Chair LTC
 Steve Engfer – Planning Director
 Shannon Hansen – Director of Public Works & Transportation
 Jeannie Morvay-Clayton – Transportation Planning

1. LTC-TAC Meeting was called to order by Danette Toso at 11:01 AM.
2. All committee members are in attendance with the exception of Lloyd Clark District 10 Liaison who was excused. Determination of a Quorum was made.
3. Motion to approve the Draft Meeting Minutes from December 4, 2024, was made by Shannon Hansen and seconded by Steve Engfer. Motion passed with all members voting Aye except Shannon Poe who was not in attendance at the December 4th meeting abstaining from the vote.
4. Review Draft OWP FY 2025-26 and Make Recommendations – This item was brought to the committee by Jeannie Morvay-Clayton to get feedback and guidance on the Draft Overall Work Program for FY 2025-26 before submitting it to Caltrans for their review.

Jeannie explained the necessity of the OWP, the importance of the plans and policies updated as part of the OWP work to allow the County to continue receiving State and Federal funds for Roads, Transit, and Capital Improvement Projects. Jeannie went on to explain the methodology involved in staggering the plan updates to allow staff to monitor those projects and use multiple fiscal year budgets to complete the projects, remain within budget, and be fiscally responsible with the Regional Planning Assistance (RPA) Funds.

Jeannie requested the committee members email any questions, additions, or corrections to her by February 7th for inclusion in the Draft OWP FY 2024-25.

5. Jeannie asked if there were any new items regarding Transportation Planning in Mariposa County to bring before the committee. Steve Engfer updated the committee with the progress on the Vehicle Miles Traveled (VMT) Policy and how it would help streamline the new development process.

Shannon Poe commented on the poor state of our County roads and how there should be a way to identify more budget funds for repair. Jeannie shared the role our Pavement Management Program (PMP) plays in identifying the condition of our paved roads. This information is then presented to the Board of Supervisors and can be used to justify increased budget funding for their repair or replacement. The PMP is updated every five years through the OWP using RPA Funds.

6. A motion to close the meeting was made by Danette Toso and seconded by Shannon Hansen. The meeting was adjourned at 11:34 AM. Next meeting will be September 2025 date and time to be determined.

Meeting Minutes for February 5, 2025, Adopted with a Vote of 4 Ayes and 1 abstaining on October 2, 2025