Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

ROSEMARIE SMALLCOMBE, CHAIR	**DISTRICT I**
DANETTE TOSO, VICE-CHAIR	**DISTRICT III**
SHANNON POE	**DISTRICT II**
JENNI KISER	**DISTRICT IV**
MILES MENETREY	**DISTRICT V**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
MAY 13, 2025

A. 9:00 AM Called to Order and Roll Call

Chair Smallcombe called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Jenni Kiser	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Smallcombe led the Pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Smallcombe read the consent note.

Public comment was received by Johnathan Noel/Resident, who spoke on CA. 2, questioning why the 4/5th vote items were placed on the consent agenda.

In response to Mr. Noel's question, Chair Smallcombe noted that items requiring a 4/5ths vote tended to be routine, and transferring funds from one department to another would not require discussion. She described the indigent defense costs and how they had been higher than expected. She noted how much she appreciated Mariposa Safe Families for being able to continue their work with less funding.

Kristina Keheley/Health and Human Services Director, in response to Supervisor Smallcombe's question on CA.8, noted the funding for the contract was both substance abuse prevention treatment dollars and

substance-use block grant dollars, and added that the substance-use block grant dollars had been cut. She noted this cut was at the federal level.

Jeremy Briese/Sheriff, in response to Supervisor Poe's question regarding CA.11, noted that the process for a non-profit to receive a donated vehicle from the County would start with conversations and interactions with the various service groups. He noted he had become aware of the program through the Probation Department when they worked with Mariposa Safe Families to repurpose a surplus van. He noted he worked with many different groups in the area, but one that was near and dear to his heart was the Southern Sierra Miwuk Nation. He noted the progress they had made over the last 40 years in pushing towards Federal recognition. He recognized the work they have done in our community and how far they have come as a valued community partner, especially in the area of fire prevention. Sheriff Briese added they were performing the steward work for the culture. Sheriff Briese noted that he spoke with Public Works and worked with them to move forward in obtaining the vehicle the organization needed to continue its work around the County.

Supervisor Poe noted the great job being done and how it was a travesty that the local Miwok Tribe was not nationally recognized. He noted he had looked into the reasoning a couple of years ago and mentioned the work Supervisor Menetrey had done to aid in the process.

Joe Lynch/County Administrative Officer, noted that there were typically 15–25 vehicles auctioned off each year. If a nonprofit was in need of a vehicle, they could reach out to him or public works to begin the process.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Indigent Defense Budget to Cover Significantly Higher Costs than Prior Year ($50,000) (4/5ths Vote Required)

CA3. **Administration**

Approve Two (2) Re-classifications in the Sheriff's Department of an Office Assistant Allocation to Senior Office Assistant and an Executive Assistant Allocation to an Administrative Analyst I/II, Effective May 1, 2025

CA4. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in April of 2025

CA5. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in April 2025

CA6. **Clerk of the Board**

Receive the List of Software as Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in April 2025

CA7. **Clerk of the Board**

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA8. **Health and Human Services Agency**

Approve First Amendment with Mariposa Safe Families, Inc. Decreasing the Amount by $50,000, for a New Amount Not to Exceed $257,820; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA9. **Health and Human Services Agency**

Approve the First Amendment to the Memorandum of Understanding (MOU) with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA10. **Health and Human Services Agency**

Approve an Agreement with Stericycle, Inc. to Provide Hazardous Drug Disposal Service; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA11. **Sheriff's Office**

Approve the Donation of Two (2) Surplus Mariposa County Fleet Vehicles, No Longer in Service, from the Sheriff's Office to the Southern Sierra Miwuk Nation’s Meh-Su Tribal Stewardship Crew, in Support of their Fire and Fuel Reduction Program

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Kari Kisela/Visitor Center/Chamber of Commerce noted that Where the Wild Things Play was taking Fall enrollments for children six weeks old to five years old. She noted the winners of the Butterfly Parade, and other events that would be held throughout the month.

Kristina Keheley announced they had been awarded $2.9 million for the North County Campus and had hit the ground running on the project. She noted that they anticipated the campus should be open by December 2026, mentioning it would be for Behavioral Health purposes specifically, but hoped it would ultimately become a mini Health and Human Services Agency (HHSA) for that part of the County.

Peter Halajian/ David Tangipa Field Representative noted he would be in Mariposa at the Chamber of Commerce building that day to answer questions and assist local residents with State Agency issues and concerns.

Jacob Hawley/Visitor Center updated the Board on visitation and noted the visitor center was down 2,000 people from this time last year. He noted they were taking a hit and hoped it would turn around. Mr. Hawley noted the survey results of those who entered the Visitor Center and mentioned he would send the latest data to the Board members. He noted the maps they provided were a great help to those who have issues with cell service in the area. He noted that Glacier Point Road was open, and they hoped to hear that Tioga Road would open soon as well.

G. Public Comment on Non-Agenda Items

No public comment was received.

H. Regular Agenda Items

1. **Board of Supervisors**

Receive a Presentation from the Northern County History Museum

Lynn Breshears/Northern Mariposa County History Center (NMCHC) President, and Erica Wolfsen/ NMCHC Vice-President, gave a PowerPoint presentation. No public comment was received.

Supervisor Poe noted it was one of his favorite places in North County, and Ms. Wolfsen was an incredible artist. He noted that the Coulterville area was rich in history, and the museum had a remarkable assortment of artifacts from all over the world, each of which had been very well-preserved. Supervisor Poe mentioned the hard work and success put into the annual Coyote Fest event in the Coulterville area. He offered his assistance if the museum needed assistance in identifying mining equipment.

RESULT: PRESENTATION HELD

2. **Board of Supervisors**

Receive a Presentation from the Area 12 Agency on Aging

Chair Smallcombe introduced the item.

Kristin Millhoff/Area 12/Executive Director gave a PowerPoint presentation. No public comment was received.

Supervisor Kiser noted that Area 12 had wonderful partners in Silver Sneakers and Mountain Yoga Studio, as both organizations made a significant difference in people's lives through the services they provided to the community through Area 12 programs.

Ms. Millhoff, in response to Supervisor Toso, noted their efforts to identify elder abuse, including, in the future, providing more presentations to the public once staffing issues have been resolved, and noted they would look into other ways to increase advocacy and awareness for elders and their families in need.

Sydney Forga/Health and Human Services Agency/Division Director of Human Services, in response to Chair Smallcombe, noted their Senior Fair the previous weekend and how it has gotten bigger each year. She noted that they would eventually expand the fairgrounds, as they currently had about 25 vendors, and each year that number increased. Ms. Forga noted that the event included everything from assisted living resources and compassionate care to many other services that would be applicable to seniors in the community. She noted they are always looking for more vendors and to expand on the issue of elder abuse.

Chair Smallcombe noted the scams that tend to target older members of the community and other issues they face. She noted the collaborative work between community partners and their efforts to address elder abuse issues. Chair Smallcombe noted the vulnerability of the elderly community and questioned if Area 12 had a count available of folks over 60 with disabilities in the county.

RESULT: PRESENTATION HELD

3. **Board of Supervisors**

Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance" (Supervisor Menetrey)

Chair Smallcombe announced the item had been withdrawn.

RESULT: WITHDRAWN

4. **County Counsel**

Discussion and Possible Direction Regarding General Liability Insurance Through Public Risk Innovation, Solutions, and Management (PRISM)

Walter Wall/County Counsel gave the staff report. No public comment was received.

Counsel Wall, in response to Supervisor Menetrey noted the liability would be for protection for any claim against the county, including personal injury, and any incident that would result in a payout against a claim. He noted there had been six claims so far this year, and five of those six had been denied. Counsel Wall noted the one-time costs associated with PRISM before they took over and noted the difference between the one-time payment and the deductible. He noted that in the last few years, payments made out for claims have totaled less than $400,000. Counsel Wall noted the high risk of being a self-insured county.

Supervisor Poe noted his experience in handling general liability contracts and claims and greatly appreciated the presentation provided. He also noted a couple of things that stood out to him. Supervisor Poe questioned what it would be like in five or ten years, as he did not see the rates going down. He inquired about the historical expenses for Mariposa's general liability, as he knew the county held the gold standard for liability losses. Supervisor Poe questioned if it would be possible for the county to self-insure eventually. He questioned what the analysis would be if, instead of paying the insurance premiums, he saved that money and paid for losses as they happened. He noted the profits insurance companies made and the possibility of the county being able to someday self-insure. He noted that an analysis could be conducted to explore

potential options for becoming self-insured and saving the money that would otherwise be spent on premiums each year.

Board discussion ensued.

DIRECTION: The Board directed Counsel to proceed with option two, increasing both the SIR and IMCD to $250,000 with an estimated low premium per year at $1,298,000 and a high estimated yearly premium at $1,353,000 for 2025/2026 and come back with a presentation on cost analysis of being self-insured versus continuing the contract with PRISM.

RESULT: DIRECTION GIVEN

5. **Clerk of the Board**

Discussion and Possible Action on Re-Appointing Six (6) Members and Appointing Four (4) New Members to the Wawona Town Planning Advisory Committee (WTPAC)

Danielle Bondshu/Clerk of the Board gave the staff report. No public comment was received.

In response to Supervisor Kiser, Ms. Bondshu noted she was working on the future committee's item and would bring it back once all the information needed has been gathered. She noted the other projects were also being worked on simultaneously. In response to Supervisor Menetrey, she noted that per the committee's policy, applicants must reapply to be reappointed, and one of the applications had to be denied due to nepotism. Ms. Bondshu, in response to Supervisor Toso, noted that the last time this committee met was April 4th, 2025.

Supervisor Smallcombe noted the difficulties the committee has had in achieving quorum due to its lack of members and found it necessary to move forward with approving the applications. She noted she did not believe this committee should be dissolved but instead redesigned, but that would be a discussion to continue at another time.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

6. **Clerk of the Board**

Discussion and Possible Direction on the Creation of a Committee to Work with Outside Partners to Plan the Nation's 250th Birthday (Supervisors Toso and Kiser)

Supervisor Toso gave the staff report and introduced Richard Westfall who spoke on the item. No public comment was received.

Richard Westfall/ Historian requested the Board create an adhoc committee to assist in the creation of the 250th birthday celebration of the United States. He noted they needed help from the Board of Supervisors to make the decision to create the countywide celebration. He noted the bicentennial committee from 1976. Mr. Westfall noted the celebration would be a joint effort by many different local organizations who take pride in their community and the history surrounding it. He noted this would be an event to celebrate all that

was good in Mariposa County and our Nation. He noted it was time to begin planning because it was just over a year away.

DIRECTION: The Board will move forward with creating an AdHoc Committee including Supervisor Kiser and Supervisor Toso along with outside partners to plan the 250th birthday of the United States of America.

RESULT: DIRECTION GIVEN

I. Board Information

Information received.

J. Closed Session

Chair Smallcombe read the closed session item. No public comment was received.

10:52 AM Chair Smallcombe recessed the Board into closed session.

1. **District Attorney**

CLOSED SESSION: Public Employee Performance Evaluation; Title: Appointed District Attorney

RESULT: CLOSED SESSION HELD

Report Out

2:00 PM Chair Smallcombe reconvened the Board meeting and reported that the performance evaluation was given.

K. 2:00 PM Reconvene

1. **Clerk of the Board**

PUBLIC HEARING: Consider Applicants for Appointment to Fill the Unexpired Term of the Mariposa County Assessor/Recorder, Effective June 7th, 2025

2:01 PM Chair Smallcombe opened the public hearing. Supervisor Kiser recused herself from the process because a family member was an applicant.

Danielle Bondshu/Clerk of the Board gave the staff report and went through the adopted procedure for filling an elected position.

Public comment was received by Kristie Mitchell/Resident, who noted she was there to give her support for Jenifer Canter. She noted she left out an important detail in the letter she had written, and that was Ms. Canter's ability to lead. She noted her ability to be a department head as she had a rare ability to hold others to high standards. Ms. Mitchell noted Ms. Canter knew how to balance day-to-day essential tasks while staying calm and clear-headed. She noted she showed up to solve problems and kept her team focused. She noted there would not be a more efficient and responsible person for the position. Ms. Mitchell noted Ms. Canter would improve the experience of property owners, and she would be there to move the office forward. She referenced all the letters submitted on behalf of Ms. Canter and noted others had seen her lead

and showed up when she was needed. She noted she had no doubt Ms. Canter would serve the Board and the community.

Ron Rhodes/Resident/Member of the Airport Advisory Committee noted he was there in support of Ms. Canter. He noted she was a great neighbor and was also the treasurer of their homeowner's association (HOA), adding it had been a very smooth transition when she took over. He noted she was always out working on the road and making everything better for the area. Mr. Rhodes noted his experience with Canter while she was working in the assessor's office and added she was not just any typical county employee.

Frank Sandi/Resident noted he had moved here 40 years ago, and for about 10 years, he had been interested in a specific property, and when he was able to make it happen, he had met Ms. Canter. He noted at the time she held the listing, and she had been very helpful in answering his questions honestly and had great communication. He noted she was one of the most wonderful people he had met, and he would not be where he was if it had not been for her honesty.

Kelly Kotakis /Resident noted she was there to speak on behalf of Ms. Canter from a buyer's perspective. She noted she had lived in the area for two years after having arrived from another state. She noted she found Ms. Canter because of research she had done, and she had found her to be very capable. She noted that after meeting with her in person she trusted her and could not say enough good things about her. She noted that they had worked together with the seller, and she had been very open and pleased with how the agent had operated. Ms. Kotakis congratulated Ms. Canter on being voted Mariposa Gazette's Agent of the year.

Rosalyn Allison/Resident noted she was there as a friend and colleague of Ms. Canter and was there to speak about her in the highest regard. She noted she had written a letter to the Board but left out the depth of knowledge Ms. Canter had about real estate. She noted Ms. Canter spent years navigating property data and information to help others make the most important decisions of their lives. She noted Ms. Canter worked around the clock for her clients. Ms. Allison noted Ms. Canter knew what it meant to commit herself to the work without the guarantee of a paycheck at the end. Ms. Allison noted she brought an unwavering commitment to service and that was the attitude Mariposa County deserved. She noted she was organized and deeply respectful of the public trust, adding that Ms. Canter showed great professionalism. She noted she was confident that Ms. Canter would bring compassion and clarity to the role.

Susan Hunter/Auditor-Appraiser noted she was there to express her support for both Tami Guenthart and Chris Sarmiento as they both had a wealth of historical knowledge and commitment to fostering learning and growth. She noted she had witnessed both of them answering questions from constituents during difficult times, and both were very helpful in taking the time to help them understand. She noted they also foster a learning and team environment in the office, and they were always so helpful when anyone else had questions; they would stop their own work to assist others. Ms. Hunter noted both applicants were committed to the team.

Catherine Kong/Assessor-Recorder Office Manager noted they were at a critical time in their office and, along with preparing for the tax roll, they are currently assessing all real and personal property. She noted that, personally, she would like to continue with the team they currently had, as they wanted someone to be committed to their department, and she believed Ms. Guenthart and Mr. Sarmiento were those people. She noted that anytime she had questions, they were there to assist and were great educators, and she valued their knowledge.

Miranda Arce/Resident noted it was very rare to see her in public speaking, but she was there because of how passionate she was about Ms. Canter. She noted her work with Ms. Canter and how her moral compass

was unmatched, with a heart for service, which was important to have in this world. She was happy to be there to show her support for her.

Morgan Williams/Resident noted that she was there to voice her support for Ms. Canter, as she had the opportunity to work with her while obtaining her real estate license. She noted she really goes above and beyond for her clients, and she believed to her core it was a privilege to work with her. Ms. Williams noted she was very eager to share her knowledge with others and Ms. Canter's work ethic and experience made her an invaluable candidate for the position.

Rebecca Hatcher/Resident noted she had also submitted a letter of support but wanted to mention that, as a real estate broker who had the pleasure of working with Ms. Canter, she could tell you the job of a real estate agent was to juggle and lead and that was no small feat. She noted that it took leadership and passion, both qualities Ms. Canter possessed. Ms. Hatcher noted that Ms. Canter was willing to step away from her career because of her love for the County. She noted her volunteer work, how great a mom she was, and the work she did for the community.

Chair Smallcombe closed public comment and noted they would move into the candidate statements. Statements were presented in the order in which applications were received.

Candidate Statements Begin

Tammi Guenthart/Applicant read her Candidate Statement.

Chris Sarmiento/Applicant read his Candidate Statement.

Jenifer Canter/Applicant read her Candidate Statement.

Chair Smallcombe brought it back to the Board to ask the candidates questions.

Ms. Guenthart, in response to Supervisor Menetrey, noted upcoming changes and mentioned that she currently had excellent staff members, but a few were retiring, and those positions would need to be filled. She noted that, other than that, the other big change would be the new computer system being implemented. In response to Supervisor Menetrey, she also noted that she did not envision changing the way the team currently operated, aside from promoting people if there was an opportunity to do so. She noted how COVID-19 did the department a favor because it allowed the staff to take classes and all the appraisers were now informed and held certifications, which she planned to continue doing. In response to Supervisor Menetrey, she noted the assessments were based off new construction along with the market value. She noted there were state rules, and they had received books from the state and handouts but were waiting for more information on all the new regulations regarding ADUs. Ms. Guenthart, in response to Supervisor Menetrey, noted that the Board of Equalization (BOE) provided guidelines on what the department could charge and how to value a property regarding an added ADU. In response to Supervisor Poe, she noted that her ideal boss would be someone who would help when needed, be available for questions, and take care of their employees. She noted they had great bosses in the past, and she would like to lead as they had done. In response to another question by Supervisor Poe, she replied that they worked for the public. In response to Chair Smallcombe, she described the department's transition to the megabyte system and the challenges faced and their optimism for the future. Ms. Guenthart noted they had not increased their staff levels in twenty years and were even down one, but they were doing more work than they had in the past. Also, in response to Chair Smallcombe, she noted that their department had not been contacted by the Planning Department in regard to the development code. In response to Supervisor Toso, she noted there would be a bigger workload because she would want to keep assisting with her current duties.

Mr. Sarmiento, in response to Supervisor Menetrey, noted he would not be making many changes but would like to have more help with the new computer systems. He noted there was a lot going on with Megabyte and would like to see that system utilized more to streamline workflows. Additionally, in response to Supervisor Menetrey, he noted that he would like the public to have more access to technologies, allowing them to access their documents and make payments online. He noted that, regarding ADUs, everything was done based on cost, but if the cost was too high, they would follow the state recommendations. In response to Supervisor Poe, Mr. Sarmiento noted he would delegate responsibilities and described how he was currently cross-training employees for more efficiency, and responded that his staff worked for the public. In response to Supervisor Toso, he mentioned he currently had a large workload, but with the newly hired Auditor-Appraiser, whom he was currently training, would assist with that. He also responded to a question from Supervisor Toso, noting that he had worked with Williamson Act properties when they were transferred. In response to Chair Smallcombe, he noted he wanted to follow in the footsteps of Mr. Kehoe by continuing to make everything digital, noting that everything is paper and the margin of error when things are done by hand. He noted he wanted to continue to get staff on board processing everything digitally. Also, in response to Chair Smallcombe, he noted getting feedback from his staff was very helpful as they are the ones doing the work. He noted the communication he had with the lead trainer or Megabyte and the help provided to get the point to streamline the workload. He mentioned the initial conversion was the largest challenge.

Ms. Canter responded to Supervisor Menetrey by saying that there was nothing she would change in the department. She noted she would take over what Mr. Kehoe was doing. She noted that she would handle commercial transfers and, depending on the workload, pick up wherever needed. She noted that she believed the current staff did a great job, and her role would be to be available to the public and serve as an advocate for taxpayers. She mentioned everything was run by the revenue and taxation codes and the BOE guidance was law, which was important to be interpreted correctly. In responding to Supervisor Menetrey's questions, she noted that the number of people who prefer to come in person to have their questions addressed and be personally guided through processes. She noted that she had worked with many different counties, and having access to information online was helpful. Modernizing the office with credit card processing would be a great step forward. Ms. Canter noted her knowledge of handling ADUs and shared ideas on how to improve the process in the future to make it more efficient. In response to Supervisor Poe, she noted she brought a wealth of knowledge and public support. She noted she would be running in the 2026 Election. In response to the question about who Sheriff Briese worked for, she said he worked for the public. In response to Supervisor Toso, she said she would no longer be a realtor. She noted that this office essentially had a new leader every four years, so it was set up to continually run through turnover. However, she would take on whatever was needed to avoid a lapse. Ms. Canter noted that when she worked there in the past, the office was understaffed, which placed a significant burden on everyone. Therefore, a working assessor was vital to the department. In response to a question from Chair Smallcombe, she replied that her main responsibility was to educate. She noted she would love to see the clerks become appraisers. Regarding technology, she noted the benefits of using social media.

Board discussion ensued.

Chair Smallcombe reopened public comment

Ms. Guenthart noted she would consider running in the 2026 election.

Mr. Sarmiento noted he would consider running in the 2026 election.

Ms. Canter noted Ms. Guenthart and Mr. Sarmiento's letters of support were from the institution, and she was championed by the people.

Public comment was closed, and board discussion ensued.

Danielle Bondshu passed out paper ballots to each board member and instructed them to write their vote. Ms. Bondshu collected the ballots and herself, and the Deputy Clerk of the Board tallied the results. The result was handed to Chair Smallcombe, who read out the applicant with the most votes, followed by Ms. Bondshu, who read out each individual vote; Supervisor Poe, Ms. Guenthart, Supervisor Toso, Ms. Guenthart, Chair Smallcombe, Ms. Guenthart, and Supervisor Menetrey, Mr. Sarmiento. Chair Smallcombe then called for a motion to approve Ms. Guenthart as the next Assessor-Recorder, effective June 7th, 2025.

3:34 PM Chair Smallcombe closed the public hearing.

APPOINTMENT: By unanimous vote, the Board of Supervisors appointed Tammi Guenthart as the Assessor-Recorder to fill the remaining unexpired term of former Assessor-Recorder Vince Kehoe effective June 7th, 2025.

RESULT:	**Adopted**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe
RECUSED:	District IV Supervisor Kiser

3:34 PM Chair Smallcombe recessed the Board for a brief break and reconvened at **3:39 PM**

2. **Planning**

Accept the Conceptual Plans for the Hatchery/Resilience Hub on Phase IV of the Mariposa Creek Parkway and Closeout the Pacific Gas and Electric (PG&E) Resilience Hub Grant

Will Fassett/Community Design and Development Planner II, Ben Goger/Senior Planner, and Travis Chappell/Senior Urban Designer, SERA Architects, via telephone, presented a PowerPoint Presentation. No public comment was received.

Mr. Goger, in response to Supervisor Poe, noted they would seek private development and industries to maintain the property. He noted Public Works would maintain the parkway portion and public parks. He noted that each design had two different price tags, one being $16.6 million and the other $20.1 million.

Mr. Fassett, in response to Supervisor Poe, noted that Tuolumne County initiated its grant process in 2012 and completed the project in 2022. He noted the funds for this grant were already in the State budget, and the grant process would take about seven years, and the building process another five years.

Supervisor Poe noted that creating this grant and the work that would follow would eventually take away from other priority projects.

Joe Lynch noted there was a strong push in the County years ago to go after grant funds, but they have offset county time. He noted the difficulty of getting grant funds when projects are just a potential. He noted this project is a culmination of years of work. He noted this team saw what would be needed in the future. Mr. Lynch noted Dr. Keheley at HHSA went and got grants they knew they would need for the office in North

County. He noted the importance of engaging the community with what the town will look like, specifically, not just potentially. He emphasized the importance of applying knowledge to projects that can move forward. He noted he believed the plan was fantastic but would need a lot more coordination with other departments such as Public Works. Mr. Lynch noted that grants were great projects, but really terrible for using them to pay for staff. He added if the grant went away, then those positions would no longer be able to remain.

Board discussion ensued.

DIRECTION GIVEN: The Board directed staff to move forward with submitting the designs to continue the grant process.

RESULT: DIRECTION GIVEN

L. Adjournment

4:35 PM Chair Smallcombe adjourned the meeting in memory of Marcia Stein and Patricia Williford

Respectfully submitted,

Deanna Stickles
Deputy Clerk of the Board II

Danielle Bondshu
Clerk of the Board

Rosemarie Smallcombe
Chair, Board of Supervisors

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-173

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Kristina Keheley, Health and Human Services Agency Director

RE: Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

---

RECOMMENDATION AND JUSTIFICATION

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County.

California Government Code 8698, 8698.1 and 8698.2 allows for the governing body of a city or county to declare a shelter crisis. A shelter crisis declaration relaxes standards for building occupancy, limits liability and provides a legal basis for the use of certain facilities designated by the County as a shelter for the duration of the crisis.

In order to declare the shelter crisis, the County made findings at a public meeting and adopted Resolution 18-518 that (1) a significant number of persons within the county's jurisdiction are without the ability to obtain shelter; and (2) the situation has resulted in a threat to the health and safety of those persons.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On November 5, 2018, the Board of Supervisors adopted Resolution 18-518 declaring the existence of a Shelter Crisis Local Emergency in Mariposa County to allow Mariposa County to proceed with temporary homeless shelter solutions to meet the needs of our homeless community members.

Recognizing the prevalence of homelessness in California and the health and safety risks facing homeless persons, California law authorizes counties to declare a "shelter crisis" and avail themselves to attendant protections and powers. Specifically, upon declaring a "shelter crisis":

- A county may allow persons unable to obtain housing to occupy designated public facilities during the duration of the emergency (public facilities include parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained by the county);
- A county is immune from liability for ordinary negligence in the provision of emergency housing for all conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing; and
- The provisions of any state or local law or regulation prescribing standards of housing, health, and safety are suspended to the extent that strict compliance would prevent, hinder, or delay the mitigation of the effects of the crisis.

If the County desires to construct and operate an emergency homeless shelter, it is recommended that

the County Board of Supervisors first declare a “shelter crisis” in order to avail itself of the associated powers and liability protections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not continue the local emergency and the County may not be eligible for possible State or Federal assistance, or proceed with temporary homeless shelter solutions.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-174

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Approve Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Indigent Defense Budget to Cover Significantly Higher Costs than Prior Year ($50,000) (4/5ths Vote Required)

RECOMMENDATION AND JUSTIFICATION

Approve Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Indigent Defense Budget to Cover Significantly Higher Costs than Prior Year ($50,000) (4/5ths Vote Required).

Indigent Defense expenses have been significant this year. There are a couple of big cases, the minimum hourly rate has gone up, and the lawyers on contract are increasingly unable to litigate cases because of conflicts. For all of these reasons, we are increasing the budget to ensure that we can pay bills through the end of FY25.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Resolution 24-268: Adopt a Resolution Adopting the 2024-25 Fiscal Year Budget and Authorizing Certain Actions in Order to Implement the Fiscal Year 2024-25 (FY25) Budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Mariposa County will run out of money to pay Indigent Defense expenses. Budget actions are processed regularly at the end of the fiscal year when expenses do not perfectly align with the budget.

FINANCIAL IMPACT

This will reduce the contingency fund by $50,000.

ATTACHMENTS

1. **Budget Action Form - Signed**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Jenni Kiser
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
1001	100	92001	Contingency Designation			50,000
1001	206	60318	Legal Services		50,000	
				TOTALS	50,000	50,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR: 24/25

DEPARTMENT HEAD SIGNATURE DATE 5/6/2025

AUDITOR SIGNATURE DATE

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DATE

APPROVED BY RES NO. CLERK DATE

DEPARTMENT ADMINISTRATION

AUDITOR'S USE ONLY
BA #

Budget Action Form Revised 07/01/2024

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-175

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Approve Two (2) Re-classifications in the Sheriff's Department of an Office Assistant Allocation to Senior Office Assistant and an Executive Assistant Allocation to an Administrative Analyst I/II, Effective May 1, 2025

RECOMMENDATION AND JUSTIFICATION

Approve Two (2) Re-classifications in the Sheriff's Department of an Office Assistant Allocation to Senior Office Assistant and an Executive Assistant Allocation to an Administrative Analyst I/II, Effective May 1, 2025.

The reclassification process involves documenting and analyzing the responsibilities, duties, knowledge, skills, and abilities associated with a position to determine if the core functions of the position are suitable for the classification. In this case, one of the requests was a reclassification determination, and the second request was a determination of eligibility for promotion qualifications, which also resulted in a reclassification. The following are the current position allocations and the allocation after reclassification, along with their respective salary ranges.

- Office Assistant I/II ($34,342.880 to $44,470.400) to Senior Office Assistant ($45,562.400 to $55,386.240)
- Executive Assistant ($63,096.800 to $76,697.920) to Administrative Analyst I/II ($67,830.880 to $92,651.520)

As a result of the changes listed above, the financial impact of the recommended re-classifications for the remainder of this fiscal year (May and June of FY 24/25), which includes the total (including benefits and parole taxes) marginal salary differences of approximately $4,068. Lastly, the Service Employees International Union (SEIU) and Mariposa County Managerial/Confidential Organization (MCMCO) have been notified of the proposed changes. Attached are both of the determination letters. The SOA_Redacted letter shows the analysis of the position's current duties and the determination of the most appropriate classification. The AA_Recacted determination letter assesses the incumbent's qualifications for promotion while also assessing the duties of the current role. Both individuals are qualified for the recommended allocation changes based on a full analysis of the incumbent's past and current employment history and education.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Position re-classification may occur on an annual cycle, typically before the fiscal year and occasionally

as necessary. Re-classification guidelines are covered in the *Mariposa Job Classification Plan* and each respective employee union. In addition, recommendations for re-classifications have also occurred as suggested findings from organization or salary surveys.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve; Modify and/or revise based on the Supervisor's direction.

FINANCIAL IMPACT

The allocation changes will not require a budget change due to savings from other budgeted vacant positions in their respective departments. These changes will impact the Year 25/26 budget.

ATTACHMENTS

1. **SOA_Redacted**
2. **Administrative Analyst I-II**
3. **Senior Office Assistant**
4. **AA_Redacted**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Mariposa County
Joe Lynch
County Administrative Officer

4988 Bullion Street, Suite B
P.O. Box 1917
Mariposa, CA 95338
(209) 742-1379
jlynch@mariposacounty.org

TO: Sheriff Briese, **********and **********
FROM: Chris Ferbrache, Senior Administrative Analyst, Human Resources
DATE: March, 24st, 2025
SUBJECT: Qualification Determination for **********

********** has been an Office Assistant I with the Mariposa Sheriff's Department since September 15th, 2022. **********'s essential duties are listed in the attached Position Description Questionnaire (PDQ). The following paragraphs will provide the analysis of 1) an out-of-class analysis and 2) a reclassification analysis.

The *Mariposa County Job Classification Plan* defines out of class as "…an absence in a budgeted position where an incumbent is out on leave or to cover a position that is expected to be vacant for six months or less…" *(Mariposa County Job Classification Plan page 29).* Additionally, the Service Employees International Union (SEIU) 2023-2025 MOU similarly defines out-of-class regarding the temporary nature and a vacant position as follows, "Employees who are assigned out-of-class work on a temporary basis due to vacation, illness, or other short-term leaves…" *(SEIU, § 11.1 Out-of-Class Work).*

Considering the factors above, in addition to the lack of a clearly defined abrupt assumption of a "substantial amount of the higher level position's responsibility," reclassification of the role to a higher classification is the appropriate course of action without out-of-class compensation as the responsibilities did not occur as an abrupt assumption of another's duties *(Mariposa County Job Classification Plan, page 30).*

Moving on to the reclassification analysis, the findings show a higher degree of specialized skills than the traditional Office Assistant I/II. The following classification above the Office Assistant I/II, the Senior Office Assistant, differs in that the Senior Office Assistant performs the most complex clerical work requiring increased knowledge within the program or process. Upon reviewing the PDQ, it is apparent that the following duties include knowledge and ability beyond the routine clerical level. The following is a summary of tasks and functions that require a higher level of knowledge and abilities than that of an Office Assistant I/II,

> *Public Records Act requests: responsibilities include processing requests to ensure legal compliance, which includes determining if the request is within the Sheriff's Office's jurisdiction and following steps to obtain required information within the required time frame. Requests involving juveniles include obtaining information from the Superior Court. Must understand and abide by multiple regulatory requirements and laws.*
>
> *Accounts Payable processing: Responsibilities include maintaining vendor accounts, tax forms, and payments. Duties also include managing the purchasing approval process.*

Supplier Procurement and Inventory Management: Manages inventory and supplies and coordinates with vendors to maintain adequate department inventory levels while seeking cost-effective methods of meeting department needs.

Primary Point of Contact for Community, Media, and Government Agencies: As the primary point of contact for the public, the incumbent assists with a wide range of public inquiries. Services include processing Livescan fingerprinting, Concealed Carry Weapons (CCW) Permits, civil processing, public assemblage permits, and others.

All of the aforementioned responsibilities involve decision-making, which requires a degree of specialized knowledge above what can be described as routine clerical. Many of these tasks are congruent with *"specialized and unique job knowledge and skills not typically found across County departments for the preponderance of time."* (Senior Office Assistant classification, Mariposa County)

Considering whether the incumbent's functions, knowledge, and abilities match those of an Office Technician (OT), it is apparent that the similarities are infrequent and may occur as indirect aspects of the Senior Office Assistant's functions. Examples of the OT include a broader range of administrative support that requires greater independence with less defined duties. Examples of OT functions, knowledge, and abilities include researching (with a broader scope), preparing items for the Board of Supervisors meetings, assisting clerical staff, and making procedural recommendations for efficiency.

Due to the analysis above, reclassifying the position to Senior Office Assistant most clearly aligns with its current essential functions, knowledge, skills, and abilities. Reclassification would necessitate revising the incumbent's Office Assistant I—Step 2 rate of $17.33 to Senior Office Assistant, Step 1, at $21.905 per hour.

Sincerely,

Chris Ferbrache
Senior Administrative Analyst, Human Resources

Enclosed:

- Position Description Questionnaire for **********
- Senior Office Assistant classification
- Office Assistant I/II classification

ADMINISTRATIVE ANALYST I/II

DEFINITION

Under general direction, to perform a wide variety of administrative and analytical support duties, generally for a deputy department head or higher; to direct and manage assigned special projects and programs such as the County's economic development/community development function, grant writing and grants and contracts management/administration, financial analysis and budget development, human resources, community engagement, strategic communications and public relations, and/or dealing with housing issues; to coordinate activities and input on assigned projects from County management, staff, the community, and other organizations; to provide professional support in other assignments as needed to meet the mission of the organization; and, may provide direct and/or indirect supervision to lower level personnel. The work mainly involves the gathering and interpretation of data/information, development of options, making recommendations, and reporting data dealing with complex problems, including those programs that deal with financial analysis, budget development and accounting, community/business involvement/outreach, strategic communications and public relations, grants and contracts management/administration, human resources, program management, and surveys/studies.

DISTINGUISHING CHARACTERISTICS

Administrative Analyst I/II is a flexibly-staffed class series. Positions allocated to the I/II levels are normally filled at the I level. Advancement from the I to the II level is at the discretion of the appointing authority, provided that the following criteria are met: (1) the minimum qualifications and time-in-grade requirements, (2) demonstration of the ability to independently perform the full scope of the assigned duties, and (3) assignment and performance of the duties of the advanced journey level as defined in the Distinguishing Characteristics of the Administrative Analyst II below.

Administrative Analyst I is the journey level class and serves as the entry into the series. It provides experienced administrative support at the professional level in one or more support areas that may include general, professional support on projects related to budget, finance, personnel/human resources, contracts and grants, procurement, economic development, public outreach, or other assignments; compiles and analyzes data; participates in design and implementation of systems, procedures and programs.

Administrative Analyst II is the advanced journey level in the series, which is responsible for technical assignments requiring focused experience in one or more specialized subject areas, rather than general municipal administration and analytical support. This level is responsible for performing the full range of specialized and technical duties in such areas as economic development, housing, personnel/human resources management, financial analysis and budget development, contract management/administration, grant writing and management/administration, community engagement, strategic communications and public relations, and other identified technical support activities to the County. Incumbents in these positions are assigned significant responsibilities at the advanced level that require, depending

upon the area assigned, specialized knowledge, skills, experience, and the ability to exercise independent judgment in the performance of their duties.

Administrative Analyst I/II is distinguished from Senior Administrative Analyst by the higher level of complexity and difficulty of the assigned work and/or the number of staff supervised by the Senior level. While Administrative Analyst I/II may supervise and perform complex work, the Senior Administrative Analyst typically provides direct supervision to a larger staff and is assigned significant responsibilities at the expert level that require, depending upon the area assigned, highly specialized knowledge, skills, and/or experience.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from a department head or a higher level professional or management position.

May exercise supervision over assigned staff.

EXAMPLES OF ESSENTIAL FUNCTIONS

Performs a variety of administrative and analytical support functions for upper management or on a County-wide basis, including developing administrative policies and procedures and reviewing legislation at the federal/state/local levels.

Participates on a variety of committees, commissions, and boards; prepares and presents staff reports and other necessary correspondence.

Participates in the implementation and administration of various programs and projects for upper management and may personally handle specialized projects that include economic development support, human resources, financial analysis and budget development, grant writing and grants and contracts management/administration, housing, records management, communications, etc.; provides input and feedback on programs.

Leads, coordinates, and manages civic engagement activities and projects; conducts outreach and develops surveys and/or other methods of getting community and/or business input; summarizes and reports results.

Works with state and federal agencies to obtain project funding or for funding accountability and compliance.

When assigned economic development support responsibilities, works with outside agencies to develop economic goals, objectives, and policies; prepares and maintains demographic, market, and real property databases; conducts market feasibility studies; responds to inquiries concerning industrial and commercial development opportunities; and, assists businesses with site location process.

When assigned to the housing development function, the incumbent will provide assistance in developing strategy that support affordable and fair housing goals.

Prepares applications for financing, tax credits, and grants; administers federal and state grant programs such as CDBG.

Assists in the design and development of the County's or departments marketing and promotional programs.

Researches, compiles, and analyzes information from various sources; prepares reports and recommendations; makes presentations to upper management and the Board of Supervisors.

When assigned the human resources function, performs a wide variety of personnel functions, including the coordination of employee recruitments, establishment and updating of job classifications, facilitation of training programs and opportunities, compensation issues and surveys, etc.

Participates in County-wide labor negotiations, as appropriate.

Directs and/or participates in the department budget process.

Interprets, explains, and sometimes develops County policies and standards for management, members of the public, and the business community; provides information about economic development matters and business advocacy services; may serve as the key contact with business owners, developers, and members of the public regarding specific programs and projects.

When assigned to financial analysis and budget development, the incumbent, under general direction, performs a wide variety of accountable, professional, administrative staff assignments; administers a wide variety of interdepartmental and County-wide financial and accounting projects, processes, and programs including budget implementation, coordination, revision, review, evaluation and monitoring; creates complex financial forecasts and analyses; prepares for and participates in outside audits; monitors and provides enterprise fund analysis and financial forecasts, and organizes and prepares Board reports.

May direct the work activities of assigned staff; prioritizes and coordinates work assignments and reviews work for accuracy.

Conducts training needs assessment at an organizational level to obtain information to determine training programs/subjects needed for all levels of employees; develops and conducts workshops and training sessions on a variety of topics.

When assigned the grant writing and grants and contracts management/administration function, the incumbent will coordinate and oversee the grant application and management process for all Mariposa County grants, including identifying potential new funding sources, writing grants, and

collaborating on grant applications with various County units and community organization for the purpose of securing funding to maintain and enhance services and/or programs.

Coordinates, collaborates, and works closely with upper management on assigned projects; provides input and feedback as appropriate.

Works closely with other County departments, such as the Auditor's Office; collaborates with other agencies on cross-functional projects.

Establishes and maintains positive working relationships with representatives of community organizations, media contacts, state and local agencies and associations, County management, staff, and the general public.

May perform Public Information Officer duties in the Emergency Operations Center during disasters.

Performs related duties as assigned.

EMPLOYMENT STANDARDS

***Note**: The level and scope of the knowledge, skills, and abilities listed in this section are related to the job duties as defined under Distinguishing Characteristics.*

Knowledge of:

Principles and practices of public administration.

Principles and practices of economic development.

Applicable federal, State, local laws, and codes regulating affordable housing development projects.

Principles and practices of local government accounting, municipal budgeting, financial analysis and forecasting.

Methods of research, program analysis, report preparation, and data analysis/statistics.

Strategic communications and public relations techniques.

Social media platforms.

Practices, techniques, and procedures of grant writing and administration.

Principles and practices of public personnel administration.

Principles and procedures of recordkeeping and records management.

Principles and practices of program development and administration.

Modern office procedures, methods, and equipment, including computers.

Pertinent federal, state, and local laws, codes, and regulations.

Computer applications, including common packages for spreadsheets, databases, word processing, and presentation software.

Supervisory practices and principles.

Ability to:
Organize and direct the work of assigned staff.

Understand the organization and operation of County departments and of outside agencies as necessary to assume assigned responsibilities.

Interpret and apply administrative and departmental policies and procedures.

Analyze complex financial data, reports, studies, and financial records.

Work independently in the absence of supervision.

Perform responsible and difficult administrative work involving the use of independent judgment and personal initiative.

Research, analyze, and evaluate programs, policies, and procedures.

Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.

Operate a variety of office equipment and computer software in the performance of assigned duties and responsibilities.

Interpret, apply, and explain County policies and procedures, federal, state, and local regulations and guidelines related to assigned area of responsibility, such as economic development or housing development.

Prepare effective and complete staff reports and make presentations.

Exercise tact, initiative, discretion, and good judgment within general policy, procedural and legal guidelines.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with County officials, managers and staff, developers, civic groups, various agency representatives, media personnel, and the public.

Exemplify an effective customer service attitude with the public, officials, and co-workers.

Effectively act as a project manager for various community development, outreach, housing, and/or economic development activities.

TYPICAL WORKING CONDITIONS

Work is performed in a normal office environment.

TYPICAL PHYSICAL REQUIREMENTS

Requires the ability to sit at a desk for long periods of time and intermittently walk, stand, stoop, kneel, crouch and reach while performing office duties: lift and/or move light weights; use hands to finger, handle or feel objects, tools or controls. Must be able to maintain effective audio, visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment. Must be able to use a telephone to communicate verbally and a keyboard to communicate through written means, to review information and enter/retrieve data, to see and read characters on a computer screen.

MINIMUM QUALIFICATIONS

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience and Education:

Administrative Analyst I

1. A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, economics, human resources management, finance, planning, communications, or a closely related field **and** two years of increasingly responsible professional experience in economic development, grants programs, human resources, budget development, financial analysis, strategic communications and public relations or other professional field as may be needed in a local government environment.
   -OR-
2. Four years as an Administrative Technician or Staff Services Analyst II with Mariposa County, and 60 semester units from an accredited college or university in public or business administration or a closely related field.

Administrative Analyst II

1. Two years of full-time experience as an Administrative Analyst I with the County of Mariposa.
   -OR-

2. A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, economics, human resources management, finance, planning, communications, or a closely related field **and** four years of increasingly responsible professional experience in economic development, grants programs, human resources, budget development, financial analysis, strategic communications and public relations, or other professional field as may be needed in a local government environment.

(**Note**: the specific type of education and experience required is dependent upon the position being recruited for.)

Additional Requirements:

Possession of a valid California driver's license. Under certain circumstances, Human Resources may accept a valid driver's license from another State if applicant acknowledges his/her intent to acquire a California Driver License within three months by signing an acknowledgement form.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Creation date: 06/16 (B/S Res. 16-273)
Revision date: 11/18 (B/S Res. 18-562); 8/21 (B/S Res. 21-480)

SENIOR OFFICE ASSISTANT

DEFINITION

To perform a variety of the more specialized and complex clerical duties in support of office operations and activities; to direct and monitor the work of others in a lead capacity as assigned; and to perform related duties and responsibilities as required.

DISTINGUISHING CHARACTERISTICS

The Senior Office Assistant differs from the Office Assistant in that the Senior Office Assistant performs the most complex clerical work, and/or exercises lead responsibilities over lower level classifications, and/or must possess specialized and unique job knowledge and skills not typically found across County departments for the preponderance of time.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from assigned supervisory / management staff.

Exercises lead direction over lower-level clerical classifications.

EXAMPLES OF ESSENTIAL FUNCTIONS

Performs the more specialized and complex clerical duties in support of the operations and activities of assigned office and committees/commissions/councils as assigned.

Provides assistance with fiscal operations of the department, including but not limited to collecting and recording various fees, fines or other monies, preparing deposits, assisting with budget preparation and monitoring, and preparing financial reports as required.

Assists in researching, preparing and assembling documents related to the activities of the Board of Supervisors, Planning Commission, and other committees, commissions, and councils as assigned.

Provides information and assistance to County staff, other agency personnel, and the public, requiring the use of judgment and the interpretation of policies, procedures or rules; assists in coordinating office activities with those of other departments and agencies as necessary.

Researches and compiles information from a variety of sources for the completion of forms or preparation of reports.

Prepares contracts by assembling required information including scope of work, timelines, budget information, deliverables, and selection and evaluation criteria using standard formats and templates.

Enters and retrieves computer data; generates computer reports and/or spreadsheets.

May train and provide work direction for assigned clerical personnel; offers advice and assistance as needed.

May provide clerical support for commissions, councils and committees as assigned.

Types or word processes, prepares, processes, copies, files, distributes and/or transmits various records, reports, forms, correspondence, permits, applications, licenses, and other documents; may compose routine reports and correspondence.

Proofreads and checks typed and other materials for accuracy, completeness and compliance with departmental policies and regulations.

Answers the telephone and provides information and assistance to callers or forwards calls to appropriate staff person; takes messages as necessary; greets and assists office visitors; may use a two-way radio to communicate with field personnel.

Performs routine clerical support work as required, including but not limited to scheduling meetings and appointments, establishing and maintaining files, copying documents, filing / retrieving files, sending and receiving faxes, collating documents, maintaining lists and logs, processing daily mail, and ordering supplies, etc.

EMPLOYMENT STANDARDS

Knowledge of:

Pertinent federal, state and local laws, codes, ordinances and regulations.

County and department organization, policies and procedures.

Modern office practices and technology, including record-keeping and filing systems, receptionist / telephone techniques, business letter and report writing, and the use of computers for word and data processing, including the preparation of spreadsheets.

Methods of preparing and processing various records, reports, forms and other documents peculiar to assigned department or program.

Basic principles of training and leadership.

Basic business arithmetic.

Basic financial record-keeping and reporting methods.

English usage, spelling, grammar and punctuation.

Safe work practices.

Ability to:

Understand, interpret and apply pertinent federal, state and local laws, rules and regulations, and County / department policies and procedures.

Perform specialized and moderately complex clerical duties in assigned unit.

Organize work, set priorities, meet critical deadlines and follow up on assignments with a minimum of direction; exercise sound, independent judgment and initiative within established guidelines.

Provide effective training and leadership as assigned.

Communicate clearly and concisely, both orally and in writing.

Understand and execute written and oral instructions.

Compose routine correspondence and reports independently or from brief instructions.

Research and compile a variety of information and materials.

Establish and maintain effective record-keeping systems and files.

Maintain the security and confidentiality of specified records, information and files.

Learn and understand legal requirements for posting and noticing activities of committees, commissions, and/or councils as assigned.

Learn and understand basic parliamentary procedures.

Use computers effectively for word and data processing and records management.

Safely operate office equipment.

Type or word process accurately at a rate required for successful job performance.

Perform required mathematical computations with accuracy.

Perform work effectively despite frequent interruptions and the pressure of deadlines.

Establish and maintain effective working relationships with those contacted in the course of work.

Respond appropriately, effectively and promptly to the needs of internal and external customers.

TYPICAL WORKING CONDITIONS

Work is performed in a normal office environment.

TYPICAL PHYSICAL REQUIREMENTS

Requires the ability to sit at a desk for long periods of time and intermittently walk, stand, stoop, kneel, crouch and reach while performing office duties; lift and/or move light weights; use hands to finger, handle or feel objects, tools or controls. Must be able to maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating office equipment. Must be able to use a telephone to communicate verbally and a keyboard to communicate through written means, to review information and enter/retrieve data, to see and read characters on a computer screen.

MINIMUM QUALIFICATIONS

Experience:

Three years of increasingly responsible clerical experience, or two years as an Office Assistant II in Mariposa County.

Education:

High school diploma or GED equivalent, preferably including classes in typing, bookkeeping and related subjects.

Additional Requirements:

Possession of a valid California driver's license. Under certain circumstances, the Human Resources Director may accept a valid driver's license from another state if applicant acknowledges his/her intent to acquire a California driver's license within three months by signing an acknowledgement form.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Creation Date: 12/03 (03-466)
Revision Date: 02/06 (B/S Res. 06-73); 10/17 (B/S Res. 17-676)

Mariposa County
Joe Lynch
County Administrative Officer

4988 Bullion Street, Suite B
P.O. Box 1917
Mariposa, CA 95338
(209) 742-1379
jlynch@mariposacounty.org

TO: Sheriff Briese, **********
FROM: Chris Ferbrache, Senior Administrative Analyst, Human Resources
DATE: March 21, 2025
SUBJECT: Determination of Qualifications for **********

Human Resources received a request from the Sheriff's Department to determine if ********** is qualified for an Administrative Analyst II position. The documents relied on during this analysis are an application from **********, an email exchange between Chris Ferbrache and **********, and the Office Technician (OT), Executive Assistant (EA), Administrative Technician (AT), and Administrative Analyst (AA) classifications.

**********'s work experience with the County is lengthy, consisting of seven years and four months as an Office Technician and three years as an Executive Assistant, both in the Sheriff's Department. Other non-county experience considered in this analysis consists of six years as a Customer Service Representative for a local bank. A cursory review of the aforementioned experience shows ********** is qualified for an AT position. ********** is qualified at the AT level via the following:

> *Current status as a permanent Mariposa County employee and at least three years in an advanced clerical Mariposa County classification.*

**********'s more than seven years as an OT, which is considered advanced clerical, meets this requirement. Moving on the next step to consider is if ********** is qualified for the AA classification. The AA classification's minimum qualifications are as follows:

MINIMUM QUALIFICATIONS

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience and Education:

Administrative Analyst I

1. A **Bachelor's degree** from an accredited college or university with major course work in public administration, business administration, economics, human resources management, finance, planning, communications, or a closely related field and ***two years*** of increasingly responsible professional experience in economic development, grants programs, human resources, budget development, financial analysis, strategic communications and public relations or other professional field as may be needed in a local government environment.

-OR-

2. **Four years** as an Administrative Technician or Staff Services Analyst II with Mariposa County, and ***60 semester units*** from an accredited college or university in public or business administration or a closely related field.

Administrative Analyst II:

1. ***Two years*** of full-time experience as an Administrative Analyst I with the County of Mariposa.

-OR-

2. A ***Bachelor's degree*** from an accredited college or university with major course work in public administration, business administration, economics, human resources management, finance, planning, communications, or a closely related field and ***four years*** of increasingly responsible professional experience in economic development, grants programs, human resources, budget development, financial analysis, strategic communications and public relations, or other professional field as may be needed in a local government environment.

A few items to note: The minimum AA-I qualifications are difficult to meet without a bachelor's degree unless one is promoted via one of the accepted promotion pathways. In this case, individuals with 60 college units and four years as AT are considered qualified. However, this classification has been revised per resolution 23-531 to allow greater flexibility in interpreting education and experience patterns indicated by the inclusion of the following language:

> *"any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:"(language derived from res. 23-351).*

As described in the amendment, this language allows for increased flexibility in seeking alternative experience and education patterns that satisfy the classification requirements. Such flexibility increases the potential for individuals to qualify without college if the individual's experience is substantially related to the functions, abilities, and knowledge that capture the *core* of the AA classification.

Experience is weighted by its relative similarity to the AA classification; all combined experience must be equal or nearly equal to six years[1]. *Note: A high quantity of non-technical experience will not meet this requirement for the AA I/II classification. Experience must be at least an advanced clerical level, including experience above the OT level, and provide a reasonable argument that the experience and years meet the minimum requirements.*

[1] The specified experence patterns are; 1) Two years of experence and four years of education; 2) Four years of experence and two years of education. With the inclusion of the substution language, a third experence and education pattern is avaliable; 3) Six years of experence.

**********'s experence as an OT consists of seven years and four months, which involved the following duties and responsibilities:

> *CIVIL CLERK/LEVY OFFICER - Process Civil paperwork. Deposit funds received from civil processing, disburse checks to Attorneys, and transfer County funds to the County Treasurer. Work closely with Attorneys for an extended period of time on real property levies, auction the property.*
>
> *ASSISTANT CORONER- Help family members with final arrangements, work with Yosemite National Park Rangers and Stanislaus County Coroner's Office, collect medical records, work with department staff on scene, and complete death certificates. OTHER-Audit Sheriff's Office employee time cards and approve them. Keep track and process ECS forms for all step increases, longevity, POST increases, and new hires. Answer phones and make appointments for the Sheriff and Administrative staff.*

In summary, **********'s time as an OT required substantial responsibility, critical thinking, and problem-solving. Next, assessing the three years as an EA it is clear both the responsibilities, authority, and non-routine nature of the responsibilities have increased accordingly:

> *ASSISTANT CORONER- Finalize all deaths & death investigations by collaborating with Sheriff's Office Deputy Coroners and Yosemite National Park Rangers. Establish and maintain a professional relationship with the Medical Examiners Office to determine cause of death. Create death certificates, often investigating next of kin. Work as a family liaison to inform next of kin of cause of death and instruct them on how to proceed.*
>
> *PUBLIC ADMINISTRATOR- Provide professional estate management services to county residents who pass away without an executor or family member to manage their affairs. Take charge of administering the estates, managing assets, debts, and obligations while maintaining confidentiality and adhering to governmental policies. Develop and manage public programs and policies related to death investigation and estate administration.*
>
> *GRANT WRITING / ADMINISTRATING-Apply for grants, submit financial reporting, ensuring compliance with grant guidelines, program monitoring and overseeing project implementation. CIVIL PROGRAM*
>
> *ADMINISTATOR- Manage money received for civil service, balance accounts in civil serve and quick-books, process checks, prepare financial reporting to the Auditor's Office.*
>
> *OTHER- Review and approve employee time cards for all Sheriff's Office staff to ensure accurate compensation. Process ECS forms to ensure proper payroll distribution. Supervise employees assigned to the Assistant Coroner/Public Administrator's office, providing leadership, guidance, and oversight. Monitor staff performance and address any operational challenges to ensure smooth and effective service delivery.*

When the totality of the experience provided is evaluated, I can confidently determine ********** meets the qualifications specified at the Administrative Analyst-I level of the Administrative Analyst I/II classification. This determination is partly due to the latitude afforded by considering alternative experience and education patterns as qualifying allowed by means of the *substitution clause*.[2]

Taking this one step further, considering if ********** meets the qualifications of the II level, it is apparent **********'s experience does not meet the AA II level, which includes an eight-year experience and education pattern *(See footnote #2 for an example of the experience and education pattern for the AA-I).* Moreover, to be qualified for the AA-II, only considering experience would require other experience with a more specific analytical focus or experience in the mid-to-upper business/management/technical area of expertise.

In summary, ********** is qualified for an Administrative Analyst I position due to a combination of duties performed over a significant period. These duties are similar (enough) to those performed under the AA classification largely due to the level of responsibility and authority above that expected by the classification title alone. These "higher" level duties include critical thinking, problem-solving, working independently, public relations techniques, research, property administration, grant management, etc. In addition, many of these duties are carried out under a significant degree of authority and personal responsibility for the work products.

Sincerely,

Chris Ferbrache
Senior Administrative Analyst, Human Resources

Enclosed:

- ********** Application
- Email Clarification Questions between Chris Ferbrache and **********
- Administrative Analyst Classifiaiton
- Administrative Technician Classification
- Office Technician Classification
- Executive Assistant Classification

[2] *This determination is supported by providing a weighted factor representing how similar ********** experience is to the AA classification's knowledge, functions, and abilities. Applying a weight of 80% to the EA and 50% to the OT experiences results in approximately six years of equivalent experience, (3 * .8 = 2.4, 7.33 * .5 = 3.66 → (2.4 + 3.66) = 6.06). While the prior figures are estimates, they support and explain the factor equalivancy method used for alternative experience and education patterns, which support the final determination. Due to the unique higher level experence aforded at the Sheriff's Office this incumbant qualifies wihout education. Without such experence it would be difficult to qualify.*

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in April of 2025

RECOMMENDATION AND JUSTIFICATION

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in April of 2025.

Per Resolution 05-400, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of CAO Executed Agreements each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the contracts that the CAO has authorized.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

1. CAO Approved Agreements 5-13-25

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Jenni Kiser
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

BOARD REPORT ON CAO EXECUTED CONTRACTS

Board Agenda Item for May 13th 2025

Contractor	Amount	Term	Service	Department
CDW	$16,500	4/142025 - 6/30/2025	Firewall Mitigation	Admin - IT
Peckham & McKenney	$18,000	3/5/2025 - 12/31/2025	Developmental Services Director Recruitment	Admin
Interwest Consulting Group	$40,000	4/8/2025 - 4/8/2027	Professional Services Agreement	Building
Tim O'Laughlin, a Professional Law Corporation	$60,000	3/31/2025 - 4/1/2026	Legal Services	County Counsel
Hadrik Mahant	$26,244	4/18/2025 - until completion	County Contract Services	Planning
JB Anderson Land Use Planning, Inc.	$57,000	11/8/2024 - 6/30/2025	Amendment for On Call Contract Planning Services	Planning
The Freeman Family 1991 Revocable Trust	$35,901	7/1/2024 - 6/30/2025	Rental of ACO Building	SO
Sally Gill - Business Office	$31,050	4/1/2025 - 6/30/2027	Buisness Office Lease Agreement	SO

APA= Assistant Purchasing Agent (Department Head)

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in April 2025

RECOMMENDATION AND JUSTIFICATION

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in April 2025.

Per Resolution 05-400, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of Department Head Executed Agreements each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the contracts that the Department Heads have authorized as Assistant Purchasing Agents.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

1. **Department Head Approved Agreements 5-13-25**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Jenni Kiser
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Department Head Approved Agrement

Board Agenda Item for (May 13th 2025)

Contractor	Amount	Term	Service	Department
Kofile	$15,459	5/25/2023 - until completion	Preservation and Imaging Project	Assessor-Recorder
Mountain Top Media	$9,600	4/15/2025 - 4/14/2026	Sound System Service	Clerk of the Board
Renne Public Law Group	$10,000	3/26/2025 - 3/25/2026	Legal Services	County Counsel
Mariposa Safe Families	$1,700	3/1/2025 - 6/30/2025	Training Services	HHSA
Scott's Cleaning Service	$895	4/1/2025 - 6/30/2025	RV Cleaning Including Carpet	HHSA
Teledata Services Company	$2,000	3/15/2025 - 5/15/2025	Technical Services	HHSA
Tait Environmental Services, Inc.	$12,000	6/1/2024 - 3/31/2025	Consultation	HHSA
Fulce Engineering, Inc.	$2,800	4/15/2025 - 12/1/2025	Engineering Services at 10304 Fiske Road	HHSA
Steven L. Meisner	$19,968	7/1/2025 - 6/30/2026	Lease 5121 Jones Street	HHSA
BK Remington DBA: Yosemite Glass & Window	$933	4/1/2025 - 8/1/2025	Glass/Window - Installation	HHSA
Celeste Freeman	$1,250	4/3/2025 - 6/30/2025	Reading Workshop for Library Literacy Program	Library
MariPress Web Designs/Jon Wurl	$2,500	4/3/2025 - 6/30/2025	Library Literacy Program Tech Services	Library
Mariposa Museum & History Center	$19,008	6/1/2025 - 9/30/2025	Student Docent Program - Summer Work Program	Probation
Aqua Source, Inc.	$2,703	4/7/2025 - 6/30/2025	El Portal Drain Cover Replacement	PW
US Cutter	$2,921	5/1/2025 - 5/1/2026	Sign Shop Plotter Printer Software	PW
George Reed Inc.	$24,408	12/17/2024 - 3/14/2025	Gate, Street Light Base Cover, Wheel Stops	PW
S & S Electric	$2,592	2/28/2025 - 6/30/2025	Electrical Services for Locker Room	SO

United Ceilings	$4,600	12/1/2024 - 11/30/2025	Suspended Ceiling Installation	SO
Petretti Construction	$11,587	4/1/2025 - 6/30/2026	Additional Office Space at the Jail	SO
The CrisCom Company	$18,000	4/1/2025 - 6/30/2025	MOU Headquarters	SO
APCO Automated Frequency Coordination	$10,000	4/1/2025 - 3/31/2026	FCC Radio Station Licensing	SO
APA= Assistant Purchasing Agent (Department Head)				

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive the List of Software as Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in April 2025

RECOMMENDATION AND JUSTIFICATION

Receive the List of Software as Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in April 2025.

Per Resolution 22-116 Section 5.2.1.4, the Board is to receive a monthly informational item with a synopsis of agreements entered into for that particular month.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board receives a synopsis of Software as a Service License Agreements executed each month.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will be unaware of the Software Agreements that the CAO has authorized as the Purchasing Agent.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

1. **Software as a Licence Report 5-13-2025**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Jenni Kiser
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Software Report

Board Agenda Item for May 13th 2025

Contractor	Amount	Term	Service	Department
Thomson Reuters	$12,349	5/31/2025 - 5/31/2026	Westlaw 2025-2026 Subscriptions for the Library	Library

APA= Assistant Purchasing Agent (Department Head)

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

RECOMMENDATION AND JUSTIFICATION

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2.

BACKGROUND AND HISTORY OF BOARD ACTIONS

A Committee Policy was adopted by Resolution 22-115.

Per Section 10.2 of this policy it is required that all committees provide adopted minutes to the Clerk of the Board within thirty days of each meeting. For committees that meet quarterly or less frequently, draft minutes shall be submitted to the Clerk of the Board within thirty days of each meeting. In turn, the Clerk of the Board shall prepare an informational agenda item to submit the minutes to the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board will not receive the minutes and the committees and Clerk of the Board will be out of compliance of Mariposa County Resolution 22-115.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

1. **4-11-25 IHSS Advisory Committee Meeting - Minutes**
2. **240531 Wawona TPC Final Minutes**
3. **240918 Merced River Trail Minutes FINAL**
4. **250113 HSRPC Minutes - FINAL**
5. **250210 HSRPC Minutes FINAL**
6. **250219 MPAC FINAL Minutes**
7. **250310 HSRPC Minutes FINAL**
8. **250321 PC-FINAL MINUTES PACKET**
9. **SSTAC Meeting Minutes 10-30-24 - Approved**
10. **Alliance- 6(2)_02_2025_Financial_Statements_For_Board**

11. **Alliance - 9A_March_2025_Board_Meeting_Minutes_Final (2)**
12. **240717 Merced River Trail Minutes FINAL - TECHNICAL APPROVAL**
13. **250414 Merced River Trail Minutes Draft - Edited by SC & WF**
14. **250404 PC Minutes FINAL**
15. **January 25 2025 Minutes Final**
16. **October 26 2024 Minutes Final**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

In-Home Supportive Services

Public Authority Advisory Committee

of Mariposa County

Post Office Box 99

Mariposa, CA 95338

(209) 966-2000

MINUTES (DRAFT)

Friday, April 11th, 2025

Members Present: Dana Hallett, Darlene Miles, Eva Adams, Mary Dempsey, Mary Wilson & Terrylie DeBeck

Members Absent: N/A

Union Representative(s): N/A

Staff Present: Janet Gass, Jason Allen & Jesse Bullis.

Board Of Supervisors (BOS) Liaison(s): Rosemarie Smallcombe

Guest(s): N/A

Recording Secretary: Jason Allen

Call to Order and Introductions: Seeing a quorum, the regular meeting of the In-Home Supportive Services Advisory Committee was called to order at 1:35PM by

chair Dana Hallett. The Committee proceeded to consider the agenda, and the following actions were taken or direction given:

1. Public Comments:
    a. N/A
2. Approvals:
    a. April 11th, 2025 Agenda:
        i. By unanimous vote, the committee approved the motion of Mary W., with a second by Eva, to approve the April 11th., 2025 Agenda.
    b. March 21st., 2025 Minutes:
        i. By unanimous vote, the committee approved the motion of Mary W., with a second by Eva, to approve the March 21st., 2025 Minutes.
3. UDWA - Union Status Update:
    a. Flyers on AB 283, Freedom Foundation, Statewide Bargaining and timesheet trainings were shared on behalf of Gracie Lepper.
4. New Business:
    a. N/A
5. Board of Supervisors / Agency and Branch Updates:
    a. Rosemarie Smallcombe - Board of Supervisors (BOS):
        i. The California Department of Social Services (CDSS) has released the In-Home Supportive Services (IHSS) Statewide Collective Bargaining:

Report to the Legislature. The Budget Act of 2023 required CDSS to prepare an analysis of the costs and benefits of transitioning IHSS collective bargaining from the counties to the state. The required workgroup met throughout 2024 and included representatives from the California State Association of Counties (CSAC), the County Welfare Directors Association (CWDA), the California Association of Public Authorities (CAPA), IHSS provider unions and IHSS consumers. CSAC has drafted a summary of the CDSS report ehich includes information on report findings, county input, and next steps. Rosemarie shared an email with links to the legislature and a summary of the CDSS report that will be shared with all members.

ii. Regarding county level budget discussions several presentations have been given. The county has been working on identifying what the changes at the federal level will mean for individual counties. The May Revise presentation will be explaining what was/will be passed.

b. Janet – Public Authority (PA):

i. Public Authority is implementing the walk in hours schedule discussed in the last meeting as of 4/15/25. Letters were sent to providers, includes the days and hours, info on how to contact the PA and how to find help through the online portal or the provider help line.

c. Jesse – IHSS Social Worker Supervisor:

    i. New applications for IHSS services have been higher than average.

    ii. Recently completed interviews for the new social worker I/II, will be making the job offer soon.

6. Quarterly Stats Update:

    a. Due in July 2025.

7. Next Scheduled Meeting Date: May 9th, 2025.

8. Adjournment: @ 3:00 PM

Mariposa County

http://www.mariposacounty.org/
PLANNING DEPARTMENT

FINAL MINUTES OF THE WAWONA TOWN PLANNING ADVISORY COMMITTEE

May 31, 2024 (Approved 4/4/25)

A. 9:04 AM Called to Order and Roll Call

Chair Eugene Spindler established a quorum via roll call. Members present included Tony Christianson, Marty Cerles, Roger Soulanille, Edward Mee and Alton J. Brown.

Members excused: Ken Kehrer, Chuck Jones, Richard Jacobson, Gale Banks, Paul Koubek and Gary Wuchner.

County Staff in attendance: Supervisor Rosemarie Smallcombe, District 1 Planning Commissioner, Art Baggett, Planning Director, Steve Engfer and Office Technician, Sophea Craighead.

The Public and National Park Service Staff introduced themselves.

B. Public Comment on Non-Agenda Items

Persons wishing to speak on any item of interest within the subject matter or jurisdiction of the Wawona Town Planning Advisory Committee that is not on the agenda.

Public Comment received by Pat (resident), regarding the enforcement of code compliance issues within the Wawona Town Planning area. Supervisor Smallcombe advised that a similar topic is on the agenda under discussion and possible action, the committee can address this topic at that time.

C. Introductions

1. Michael W. Vantzelfden, PE, PMP, Facilities Division Chief, Yosemite National Park

2. Greg Farley, PE, Fish Camp resident, formerly with California Department of Water Resources and Fresno and Madera Counties

District 1 Supervisor Smallcombe, introduced and provided background information on Michael Vantzelfeden (present at the meeting) and Greg Farley (not present at the meeting).

D. Presentations

1. Receive a Brief Overview of State Water Resources Control Board policies by District 1 Planning Commissioner Art Baggett

Smallcombe provided a brief recap regarding the water board presentation by Sean Maguire at the April 5, 2024 meeting and noted that Planning Commissioner, Art Baggett will touch on some of the topics brought up by Maguire. She then turned the floor over to Commissioner Baggett to present the Overview of State Water Resources Control Board policies.

Baggett shared that the State Board's policy was to have a resilience system consisting of groundwater, recycled water and surface water. A combined system that will be more sustainable with multiple water sources for domestic use.

Per Baggett, the current option was to come up with the conjunctive use policy. He explained that it's a preferred state policy that uses ground water diversion during the dry years and uses surface water diversion during the wet years to maximize storage, and by doing so will eliminate dams and water tanks as the groundwater basin was there to store water.

Supervisor Smallcombe provided an update regarding the Wawona community's idea of creating their own water district.

Then clarifying questions for Baggett were asked regarding water rights that turned into a discussion.

2. Receive a Presentation by Dr. James Borchers on his study. Ground-Water Resources and Water-Supply Alternatives in the Wawona Area of Yosemite National Park

Smallcombe introduced James (Jim) Borchers, who conducted the hydrogeology study in the Wawona area. He presented an overview of the alternative water supply with a PowerPoint presentation. He spoke about the following tools that were used to determine the groundwater resources and water supply alternatives in the Wawona area:

- Fracture trace mapping
- Surface geophysics
- Well inventory (85)
- Water pressure measurement
- Pumping test to determine well yield
- Shallow or deep groundwater

Clarifying questions were asked regarding water at the Wawona meadow, the ditch at the golf course, and the deep well.

3. Receive a Presentation by James Stahl on Wawona Wastewater and Water Infrastructure

James (Jim) Stahl presented the Wawona Water & Wastewater infrastructure analysis and recommendations with a PowerPoint presentation. He shared that there are 55 to 60 septic tanks still in operation, even though there is a wastewater treatment plant in Wawona. He expressed that this needed to be explored to protect groundwater; especially, if groundwater will be used as a supplement to our river supply. He further noted that in the NPS proposed MOU condition regarding the wastewater treatment system, the residents do not have an issue

connecting to the wastewater treatment system and the NPS hookup system, but residents do have an issue connecting to the NPS water service. In conclusion, to protect the overall water quality, the quality of the river and aquatic habitat, more residents should be connected to the wastewater treatment system.

Joe Meyers (National Park Service) agreed with Stahl and stated that the NPS has been accepting and granting requests for residents to connect to the wastewater treatment system.

4. Discussion of next steps to address Wawona community needs for water service lead by Rosemarie Smallcombe District 1 Supervisor

Clarifying questions were asked and a discussion occurred regarding water storage and the Wawona NPS MOU (language regarding water and sewer). A collective assessment, referred to as "The Planning Study" will be conducted to gather information on how many residents are on septic. How many have a well. Those that are currently connected and those who want to be connected to the NPS sewer system.

Then the committee discussed water quality and increased water usage. Joe Meyers addressed and confirmed that they are not accepting applications for access to water service at this time.

The following items are to be researched and addressed:

- Water usage data
- Development of undeveloped parcels
- NPS Water system
- Riparian rights
- Water rights to Biledo Springs
- How much water do we need?
- How much water do we need including the undeveloped plots?
- Find funding

Baggett provided the website to obtain water rights information: www.waterboards.ca.gov

E. Approval of Minutes

1. Approve Minutes for October 6, 2023 WT PAC Meeting

On motion by Roger Soulanille, seconded by Ed Mee, the draft minutes of October 6, 2023 was approved unanimously.

Result: Approved

F. Discussion and Possible Action

1. Review and Recommend Approval of the Wawona Town Planning Advisory Committee's Annual Report to Mariposa's Board of Supervisors

After discussion, the following were suggested amendments to the WTPAC Annual Report:

- Page 4, remove #1 that states" Additional Goals and Objectives Requested by Wawona Area Private Property Owner Advocates (WAPPOA):" and replace with "To

continue to represent the interest of the private property owners, WTPAC reached out to Wawona Area Private Property Owner Advocates (WAPPOA) and were given the following list of objectives."

- Page 4, remove the last bullet that states, "Assure WTPAC participation in all planning and related discussions/negotiations between Mariposa County and the NPS impacting private property in Wawona" because it's a duplicate.

- To include in the MOU inclusive in all related sub agreement.

- Page 3, add a second bullet to state;, "To insure that the Wawona community is represented in the approval of the MOU between the National Park Service and the County of Mariposa."

On *motion by Alton Brown, seconded by Marty Cerles, the Wawona Town Planning Advisory Committee's approved as amended the draft Annual Report unanimously.*

Result: Approved As Amended.

2. Elect New Officers – Chair, Vice-Chair and Secretary

The Chair noted that the election for Chair, Vice-Chair and Secretary was completed in fall and this item will be brought back at the next meeting.

G. Information Updates

1. Supervisor District 1:

Smallcombe asked which location was preferred (the Redwoods or the Community Center) for their meeting location. The committee agreed for the future meetings to be held at the Community Center.

Chair Spindler announced that Commissioner Baggett and the Wawona District Ranger left the meeting.

2. Planning Commissioner District 1: None.

3. Wawona District Ranger: None.

H. Future Agenda Items

1. The MOU Between Yosemite National Park and Mariposa County
2. Update on Contract with Recology
3. Pine Needle Pick Up
4. Elect New Officers

I. Adjournment

After an unanimously approved motion, the committee adjourned at 2:04 PM.

Respectfully Submitted by,

Sophea Craighead
Office Technician

Gene Spindler
Chair, WTPAC

MARIPOSA COUNTY
Merced River Trail Community Working Group

MEETING MINUTES
(Approved 4/14/25)

DATE: **September 18, 2024**
TIME: **12:00 PM**
LOCATION: **Board of Supervisors Chamber**
5100 BULLION STREET, MARIPOSA, CA

1. CALL TO ORDER: Martin called the meeting to order at 12:02PM.

Members Present: Michael Martin, Kristina Rylands, Wendy Brown
Ex-Officio Members Present: Rosemarie Smallcombe (ex officio)
Members of the Public: Steve Dahlem
Members Absent: Miles Menetrey (ex officio), Bill King, Jeff Jenkins
Staff: Will Fassett, Hannah Harrison

2. APPROVAL OF MINUTES FROM THE May 28th 2024 & July 17 2024 Meetings

There were three ayes and the minutes for May 28, 2024 were approved. Brown, Rylands, and Martin approved the minutes. The July 17, 2024 minutes were not approved because not enough members were present who participated in the July meeting.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS
4. MERCED RIVER TRAIL UPDATES
5. COMMITTEE BUSINESS

a. **Discussion and Possible Recommendation to the Board to Sign Letter to BLM for North Fork Bridge**

Fassett introduced the item and said that the item before the group is to recommend that the letter in support of the construction of the North Fork Bridge be sent to the Board to be signed.

Martin summarized the terms of the re-licensing agreement and emphasized that "We want to them to make [BLM] aware of [our support] and that we're behind it."

Smallcombe asked, "What can we offer to BLM? Is it just – you should be aware?" She shared that it would be preferable to state clearly what the County can offer as a partner. She said the Board would want to know what that assistance could look like.

Fassett said that he didn't know of County resources available to contribute to the project.

Smallcombe also asked that, when the item be brought to the Board, that we describe clearly how does it fits into our larger vision and make it clear to what extent the County will contribute.

Fassett said that the letter represents more of a statement and that Mariposa County residents are supportive of the project.

Smallcombe responded that the County values and appreciates its partnership with BLM and other agencies and we want to communicate with them as partners. She said that we want to frame our communications with the question, "How do we build and maintain relationships?"

Harrison said that we could bring this item back once there is greater clarification on whether the Ferguson slide rock shed received funding in October from the California Transportation Commission. Brown asked for clarification about the CTC funding and Smallcombe described the funding situation with the rock shed project.

Brown asked for clarification on whether the bridge is solely for pedestrian and bike trail use only. Brown said that there are many California backcountry horsemen who would be available to do trail work on the Merced River Trail. She pointed to the July minutes where it is stated that the trail is for "bike and pedestrian use"

Martin referenced the FERC EIR which states that the North Fork Bridge and the Sherlock Creek bridges will be constructed for pedestrian and bike use. He said that the EIR had no reference to whether the trail was for equestrians. He said that trail use restrictions are decided by landowner. Martin suggested that Brown ask BLM.

Discussion and Possible Recommendation to the Board to Hire Outside Legal Counsel to Review Historic Rights-of-Way Along Merced River Trail

Fassett introduced the subject. He said that the item asks whether the group desires to recommend to the Board hiring outside counsel to conduct the research necessary to pursue perfecting right of ways through Millers Gulch and other private holdings.

Martin said that perfection of the trail right of way is vital to the success of the trail. He added that, without it, the trail would not be the Merced River Trail, but it would have to detour around the private property line.

Smallcombe emphasized that the Board wants to understand what they would get and what it would cost if outside counsel was hired. Smallcombe requested a scope of work. Fassett responded that an attorney was recommended, and a quote was provided. Smallcombe said that, when brought to the Board, an item like this would ordinarily be a discussion and direction item with "a not to exceed amount" for the scope of work. She emphasized that we need to know what we would get for X amount of money.

Dahlem asked why the item is just limited to Millers Gulch when there are many properties that need an easement perfected. Martin said that there are 17 or 18 total properties. He said that Millers Gulch is unique in that Incline Road may not exist on Millers Gulch, while on the other private holdings Incline Road is an existing road.

Dahlem emphasized that it is important for the Board to understand the full project cost. He said the quote is just to do an initial evaluation of doing a quiet title action and not the litigation costs for Millers Gulch and the 17 or 18 other parcels. Dahlem said the Board needs to understand the full cost to perfect and litigate rights-of-way for all of these properties. He said the Board would have to confront the sentiments, real or perceived, of this action. Smallcombe said that it would be important for outside counsel to also weigh liability and risk for the identified hazards on the site.

Brown asked whether the other private properties have contamination issues related to mining? Martin said there are three mines that he is aware of above Millers Gulch. He listed those mines and their ownership status. He mentioned that all have potential for risk of hazardous materials and could affect the railroad right-of-way. US EPA in Redding, CA is allowing the cleanup of a privately-owned abandoned mine under the superfund. He said this could have implications for the Merced River properties.

Harrison asked for direction from the group on how to proceed given the challenges presented.

Smallcombe asked "Is it your intent to use Millers Gulch property as a case in point? If the Board's answer is 'We don't want to pay to go through the process or take on liability,' is the alternative to seek another route and go up higher on the ridge? I'm trying to understand what the question to the Board would be." She said that there should be enough specific pieces for the Board to take the request into consideration. She mentioned that Supervisors are concerned about taking on environmental liability.

Dahlem asked that there be a total project cost for pursuing possible litigation. Fassett asked "How can you estimate the litigation if these issues ultimately go to court?" Dahlem replied that he frequently receives estimated litigation budgets and that an estimate can be produced for contested and uncontested cases. He added that it is challenging, but doable to make these estimates.

Harrison said we could provide different options to the Board for consideration and multiple suggestions for options were discussed.

Harrison said the alignment of Highway 140 and the delays on the Ferguson rockshed are major barriers to this project. Smallcombe said that she is in communication with Caltrans on this – whether the California Transportation Commission is going to approve $300 million dollars for this fiscal year for the rockshed. She said this decision is likely to come in November and December.

Martin asks if the rockshed is not allocated funding what would happen. He emphasized that it has always been presumed that the trail would go through there.

Smallcombe said that Caltrans has done an exhaustive analysis of their options. The only viable option given the potential for litigation is the rockshed. If they don't get the funding, then it's back to the drawing board. Forest Service allowed this construction as a one-time exception, so it would lead to new challenges if the rockshed were not funded.

Rylands asked a question about potential options and wondered if there were no right of way through Miller Gulch if it would then be a deal breaker for the trail. She asked, "Would this be dead on arrival if there's an assumption of litigation?"

Dahlem says there's a certainty of litigation. Dahlem suggested that it would be a large and significant cost and an alternative funding source might be necessary to identify. He said, "Everyone knows that the current County financial

situation," and he mentioned that he is retiring in December and won't have the capacity to pursue this project in the meantime.

The group discussed the EPA report and its implications on possible easements and rights of way. Martin said, "As a citizen of Mariposa, I don't want the County to assume a liability."

Fassett said, to pursue the EPA brownfield remediation funds, you would need to have site control. It's a requirement of the grant. He asked again how the Committee should proceed.

Smallcombe said The Board is going to have to make a priorities-based decision – "Do we want to continue to expend staff time and resources? Do we want to prioritize other projects at this time?"

Rylands asked, "Is there a way to look at another subset of the trail?" She wondered if there was an opportunity to pursue a more short-term, achievable objective.

Smallcombe said that originally the vision put forward was the Merced to Mono trail. If that's the vision, it's end-to-end. She asked if there are other ways to achieve the group's objectives? That's a conversation that you could have with the Board. If there's some other possibilities, then the Board consider it.

Fassett asked if a focus on the North Fork Bridge would be significant enough for the group to continue?

Martin said that the two bridges as described in the MID FERC re-licensing are important elements of the Trail. It's important that the County and other NGOs support that effort. The bridge upholds the vision of a Merced-to-Yosemite bike path trail.

Smallcombe asked, "What is the probability that [BLM]] will have money for a bridge?" She suggested bringing an item to the Board, but with Jeff Horn's (BLM) input. She said if the group is asking the Board whether there should be a focus on completing this section, then input from Jeff needs to be put alongside the information from the Merced Irrigation District (MID) agreement.

Rylands said if the North Fork Bridge is off the table and Missouri Gulch is off the table—those are both major threats to completion of this project. Harrison said if continue to have unfavorable conditions/decisions, then we'll have to reconsider our objectives.

Rylands said as a 30+ year resident of Mariposa, that completing the Bagby to Briceburg section of the trail would be a significant step in creating a world-class recreational opportunity.

No action was taken on this item and the group said they would re-visit it at the next meeting.

b. **Scheduling of Board Recommendations**

6. FUTURE AGENDA ITEMS

BLM Bridge Discussion. Smallcombe suggested that we reach out to Art Baggett to potentially ask for a rough-order-magnitude estimate for the cost.

Harrison asked that people spread the word about openings on the Committee.

Talk about next steps for the Committee

7. ADJOURNMENT

ADJOURN: Martin adjourned the meeting at 1:30 PM.

Minutes Prepared by: Will Fassett

http://www.mariposacounty.org/
The Planning Department

FINAL MINUTES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

January 13th, 2025

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:02 A.M.

Commission members in attendance: Jacob Hawley, Jeanetta Phillips, Jazzmyn Gegere, Rich Westfall, Kathleen Leavitt
Excused: Clay River, Letha Goger
Planning Staff: Polina Pivak

2. Public Comment on Non-Agenda Items: No public comment

3. Approval of Minutes

a. **December 8th, 2024 Meeting**

With a motion by Jeanetta Phillips, seconded by Kathleen Leavitt*, the Commission approved the draft minutes of December 8th, 2024, as presented. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused.*

4. Committee Business

a. **Election of Commission Officers**

- **Chair**

  With a nomination by Jeanetta Phillips, seconded by Kathleen Leavitt*, the Commission unanimously approved Jacob Hawley as Chair of HSRPC for 2025. 5 ayes, 0 nays, 0 abstained*

- **Vice-Chair**

  With a nomination by Kathleen Leavitt*, seconded by Jazzmyn Gegere, the Commission unanimously approved Jeanetta Phillips as Vice-Chair of HSRPC for 2025. 5 ayes, 0 nays, 0 abstained*

- **Secretary**

  With a nomination by Jacob Hawley, seconded by Kathleen Leavitt*, the Commission unanimously approved Richard Westfall as Secretary of HSRPC for 2025. 5 ayes, 0 nays, 0 abstained*

b. **Discussion and Potential Direction Regarding Historic Design Review Overlay Outreach**

Polina presented a flyer that explained the Historic Design Review Overlay (HDRO) zoning layer. The goal to get the information out to the community.
Kathleen suggested including verbiage to make it clear that existing structures are included and that the maps should be made larger.
Polina suggested that the map be moved to a second page and enlarged for printing purposes.
Jazzmyn suggested third paragraph be put into bullet points. Move fourth paragraph to the second paragraph space.
HSRPC directed direct staff to proceed with outreach to the community using the HDRO flyer including the edits that were discussed.

Jeanetta Phillips spoke about the need to get information out. Commissioners should hand out the flyer in addition to the Planning Department. Jacob to put flyer on visitor's center counter and recommended that other government agencies should also have on their counters. Flyer should also be sent out to Chamber membership list.

c. **HSRPC Project Updates:**

I. Records Preservation Program: Each department is continuing to create an inventory of their historic records. Polina to send out an email with progress on the National Park Service and Assessor's Office map preservation project once she receives an update.

II. Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant

- Action to Select Commissioners for Our Town Grant Ad-Hoc Committee.

Pivak explained that three members are needed for the committee. Chair Jacob Hawley appointed Jazzmyn Gegere, Jacob Hawley and Rich Westfall. The first ad-hoc meeting is tentatively planned to follow the next HSRPC meeting on 2/10.

III. Certified Local Government (CLG): No updates

IV. HSRPC Work Plan: No updates

V. Historic Resource Inventory Database: No updates

5. Informational Items

Jacob reminded the committee that when HSRPC terms are up commissioners need to re-apply. 2025 Jacob Hawley, Kathleen Leavitt and Janetta Phillips need to re-apply. Jazzmyn Gegere and Richard Westfall up in 2027.

6. Future Agenda Items: None discussed

7. Adjournment

There being no further business, the meeting of the HSRPC was adjourned by Chair Jacob Hawley at 10:28 A.M.

Respectfully Submitted by Richard Westfall, Secretary for Historic Site & Records Preservation Commission.

http://www.mariposacounty.org/
The Planning Department

FINAL MINUTES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

FEBRUARY 10th, 2025 (Approved 4/14/25)

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

1. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley at 10:01 A.M.

Commission members in attendance:
Jacob Hawley, Jeanetta Phillips, Letha Goger, Jazzmyn Gegere, Richard Westfall, Clay River
Excused: Kathleen Leavitt
Planning Staff: Polina Pivak, Steve Engfer
Guests: Paul Rogers, Director of YNP Museum; Vince Kehoe, County Assessor- Recorder; Shannon Hansen , Public Works Director; Miles Menetrey, County Supervisor District 5; Joan Zierott, Public Works

2. Public Comment on Non-Agenda Items

There was no public comment.

3. Approval of Minutes

a. **January 13th, 2025 Meeting**

With a motion by Jazzmyn Gegere, seconded by Jeanetta Phillips, the Commission approved the draft minutes of January 13th, 2025, with corrections. Motion passed unanimously. 4 ayes, 0 nays, 1 excused. Clay River and Letha Goger abstained.

Corrections:
Spelling of Leavitt, Gegere, Jeanetta

4. Committee Business

a. Discussion and Update on Ongoing National Park Service/Assessor's Office Map Preservation Project

The National Park Service (NPS) took possession of maps in December. All maps have been flattened. 12 maps were treated by conservation staff. Flattened and treated maps were scanned and uploaded to the local drive. Maps are securely stored in temperature and humidity-controlled facilities in El Portal. The

next step is to load the digital files onto a database to be publicly available on NPS web site in about 6 months. Metadata information is to be given to the Assessor-Recorder for County use.
Vince Kehoe complemented the NPS staff on their professionalism and excellent work.
Letha Goger stated that she is happy to see this moving forward. She asked if the commission can see the metadata, tracking, and inventory for the project before project goes further?
Paul Rogers said a report can be forwarded. There are maps that still need to be preserved. There is currently no team to complete further conservation work.
Paul Rogers wants to do geo-referencing for the digital files and continue conservation. Polina reminded Paul that county staff are available if they can be of assistance to the project. Pivak asked if the loan agreement addendum item will be addressed. Kehoe and Pivak agreed to speak further about the addendum request.
Letha Goger said that there seems to be a need to obtain funding to allow the project to continue. Paul Rogers said they need help to apply and receive grants.

b. Discussion on Any Issues Impeding Council Effectiveness and Goals and Objectives for Next Year for Preparation of the 2024 Annual Report to the Board of Supervisors

Pivak asked for input from the Commission on the 2024 Annual Report to the Board of Supervisors (BOS). Goger mentioned that a lack of staff time to work on projects would be important to mention as an issue. Jeanetta Phillips mentioned violations of Historic Design Review Overlay standards. River added that a lack of tribal involvement in preservation is also an issue. A well-orchestrated outreach and education effort on the HSRPC's purpose and the Historic Design Review Overlay would be an important goal for the coming year.
Letha Goger stated that the database for historical resources still needs to be completed, in addition to registration of historically significant properties. Jacob Hawley stated that HSRPC needs to reach out to clubs and social media for community engagement. Clay River said that it would be important to work with the Southern Sierra Miwuk and Mariposa Town Planning Area Task Force. HSRPC agreed that continued work on the Our Town grant and seeking more grant funding for preservation is an important objective.
Jeanetta Phillips asked about the HSRPC sunset date and that she would like to see the commission not have an end date. Engfer stated that the Board of Supervisors is evaluating all committees and that a sunset date is standard.
Jeanetta Phillips asked why there is a delay in reappointments. Pivak and Engfer stated that BOS is putting a hold on all committees until their complete their evaluation and that commission members may continue to serve in the meantime.

c. **HSRPC Project Updates:**

I. Records Preservation Program: The ad-hoc committee will be meeting in the next few weeks. The group is still waiting on information from all departments on their inventory of historic records.

II. Historic Design Review Overlay Outreach Campaign: The County Public Information Officer posted the flyer on County social media. Polina Pivak revised the HSRPC website. The plan will be to repost a simplified flyer and direct the public to the website. Jazzmyn Gegere if the County does community outreach or events that could disseminate the information on the Historic Design Review Overlay. Polina Pivak agreed that in-person engagement is most effective, and that staff would investigate this. Letha Goger stated that an ad-hoc committee needs to be formed to create concrete messaging.

III. **Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant:** No Update.

IV. **Certified Local Government (CLG):** No Update.

V. **HSRPC Work Plan:** No Update.

VI. **Historic Resource Inventory Database:** No Update.

5. Informational Items

a. Historic Design Review Application No. 2024-022 for Mariposa Downtown Improvement Project – Conformance Memorandum

Engfer presented the project that is attached to the agenda packet. There were minor changes to the original project that were administratively found to conform to the original approval.
Letha Goger and Jacob Hawley complimented the final result. Letha Goger stated that she appreciated the updates being brought before the Commission.
Shannon Hanson working with PG& E for lighting, which would be the final part of the project.

6. Future Agenda Items:

HSRPC requested that the following items be added to the next agenda:

- Review and discussion of tribal proclamation.
- Discussion of Commission "sunset date" and BOS action on committee dissolution.
- Create outreach ad-hoc committee and intended messaging.
- Update on Our Town grant.
- Update on records preservation.

7. Adjournment

There being no further business, the meeting of the HSRPC was adjourned by Chair Jacob Hawley at 11:22 A.M.

Respectfully Submitted by Richard Westfall, Secretary for Historic Site & Records Preservation Commission.

Mariposa County

http://www.mariposacounty.org/

GARY FRANCISCO	**CHAIR**
HEATHER HUPPE	**VICE-CHAIR**
ADAM FERGUSON	**SECRETARY**
CAROLINE McGRATH	**MEMBER**
CANDY O'DONEL-BROWNE	**MEMBER**
EILEEN COLLINS	**MEMBER**
CHARLES LAMMERS	**MEMBER**
ANGELA HEISS	**MEMBER**
NANCY PARKE	**MEMBER**

DRAFT MINUTES OF THE MIDPINES PLANNING ADVISORY COMMITTEE

FEBRUARY 19th, 2025 (Approved 4/9/25)

TIME: 6:00 P.M.
LOCATION: JUNE BUG CAFE
6979B HIGHWAY 140
MIDPINES, CA 95345

MEMBERS OF THE PUBLIC WHO WISH TO PARTICIPATE IN THE MEETING ARE INVITED TO DO SO BY SUBMITTING WRITTEN COMMENTS (INSTRUCTIONS FOLLOW) OR BY JOINING THE MEETING IN-PERSON.

WRITTEN COMMENTS: Written comments may be submitted via U.S. Postal Service, email or may be dropped off at the Planning Advisory Committee you are commenting to and indicate which "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGNEDA ITEM" that you are commenting on.

1. Mail - Send written communication to:

Mariposa County Planning Department
PO Box 2039
Mariposa, CA 95338

2. Email - Send an email to the planningdept@mariposacounty.org

3. Drop Off - Written Communication can be dropped off at:

Mariposa County Planning Department
5100 Bullion Street, 1st Floor
Mariposa, CA 95338

No matter which of these formats you choose to use for written communication (Mail, Email or Drop Off) please know that in order to ensure distribution to the Committee prior to their consideration of the agenda, and in order for your written comments to be placed into the record it must be received no later than 8:00 a.m. on the day of the meeting.

In compliance with the American Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board's Office.

A. Call to Order and Roll Call

Seeing a quorum, the regular meeting of the Midpines Planning Advisory Committee (MPAC) was called to order by Chair Francisco at 6:03 PM.
Present: Gary Francisco, Adam Ferguson, Eileen Collins, Heather Huppe, Nancy Parke, Charles Lammers, Rosemarie Smallcombe (Supervisor), Angela Heiss, Caroline McGrath
Excused: Candy O'Donel-Browne, Art Baggett (Planning Commissioner)
Staff: Polina Pivak, Steve Engfer
Guest: Janette Gamble

B. Approval of Minutes

1. November 13th, 2024

   By a unanimous vote, the MPAC approved a motion by McGrath, with a second by Huppe, to accept the minutes with corrections with three (3) abstentions by Collins, Ferguson, and Francisco

   Corrections:
   Oak Fire Update, Pg 4: "Signed an agreement with the National Park Service on August 29th, 2024, to cross-deputize law enforcement within the Park and the County," not "Shared Resource Agreement."
   Committee Structure Discussion, Pg 4: MPAC did not actually agree and make decision to adopt informal structure.
   Ferguson is not secretary for MPAC.

C. Public Comment on Non-Agenda Items

Collins announced an affordable reforestation and wildfire risk reduction program with the California Forest Improvement Program through the California Environmental Quality Act, in case any members were interested in participating. Participants must at least have 20+ acres.

Francisco informed the MPAC that the Yosemite Area Regional Transit Service (YARTS) runs on a schedule where during the specific times of the day certain stops in Midpines are not scheduled stops and must be requested. The website has the most up-to-date and accurate information.

D. Discussion of Potential Additional Uses for the Midpines County Park

Erin Hazelwood was not present. Huppe presented the item. Hazelwood was interested in establishing more trails to and around the Midpines County Park. Huppe stated that it would be important to make the park more accessible by clearing vegetation. Some community members are also interested in creating better access to the park.
Heiss stated in the past there were plans to create a "Bear Creek Trail" that connect to the Merced River Trail by the Friends of Bear Creek group, but the plans failed due to trouble negotiating access. Heiss stated that some partners had even signed agreements to maintain the trail.
Francisco stated that the County purchased the property north of the park to expand. The Friends of Bear Creek had been interested in establishing the park as a trailhead. A

feasibility study had also been conducted to determine whether a non-motorized horse, pedestrian, and bike trail connecting to the Merced River Trail and Stockton Creek Preserve would be possible. The trail would have been possible but difficult to establish, especially through the Midpines area. This led the Friends of Bear Creek to hold off on further progress.

Guest, Janette Gamble, also recommended using the adjacent County property as a dog park, especially since the trail would be difficult to create. Francisco stated the area could also be a nature preserve or an exercise trail. Francisco stated that there is an informal trail that exists on the property. Lammers stated that he was unaware of a trail, but recommended marking the trail and contacting Bill King with Mariposa Trails to clear the trail. Lammers offered to contact Mariposa Trails.

Pivak showed the group a map of the adjacent County property to the MPAC on the County GIS map.

Francisco recommended continuing the item and reviewing a map of the park at a later meeting.

Smallcombe stated that this would fall under the purview of the Parks and Recreation Committee and would check with the committee about the potential of pursuing this project.

E. Committee Business

1. Election of Officers

a. Chair

Francisco stated that after serving as Chair for 11 years he would like to pass on the responsibility to another committee member.
Heiss nominated Ferguson, but Ferguson declined.
Lammers nominated Huppe, which was seconded by McGrath. Huppe accepted the nomination. Huppe was elected as Chair of MPAC unanimously.

b. Vice-Chair

McGrath nominated Lammers as Vice-Chair, which was seconded by Heiss. Lammers accepted the nominations. Lammers was elected as Vice-Chair of MPAC unanimously.

c. Secretary

Lammers nominated Ferguson as Secretary, which was seconded by McGrath. Ferguson accepted the nomination. Ferguson was elected as Secretary of MPAC unanimously.

2. Discussion and Possible Action on Adjusting MPAC Meeting Frequency and or Committee Dissolution, and Potential Action to Approve 2025 MPAC Meeting Dates

Francisco changed the order of discussion, by addressing committee dissolution first. MPAC was established by the Board of Supervisors through Resolution No. 2010-159 and therefore is under their authority for potential dissolution. The charge of MPAC was to create a Midpines Community Plan, establish implementation measures for the plan, and to make recommendations to the Planning Commission and Board of Supervisors on planning-related projects. Dissolution would mean there would be no structured input on Planning projects. Francisco does not believe that seeking individual input is as effective. Francisco stated maybe there is a potential to lessen the burden of the MPAC on County staff.

Lammers agreed with Francisco and added that the MPAC is an important voice in the community. Maybe meeting frequency could be adjusted to quarterly, MPAC could have their own secretary, and "Planning" could be dropped from the name.

Heiss asked if Lammers recommends keeping the same structure, such as having board-appointed members. Lammers affirmed.

Huppe stated that she is not sure that MPAC is a representative voice of the community, since members are board-appointed. McGrath stated that it is difficult for community members to participate. Huppe stated that the Brown Act and a Board of Supervisors formality is not necessary if there is a steering committee that puts together agendas, runs the meeting, and there is attendance by the district Supervisor.

Collins asked what kind of impact that MPAC could have as only an "Advisory Committee." Smallcombe stated that regardless of the name, it would be the District Supervisor's responsibility to listen to input. Smallcombe added that it is difficult to justify the use of County staff time when there is not a specific item on the Board of Supervisors agenda that needs to be addressed by the MPAC. Like many other committees, MPAC consists primarily of activity reports and updates on items of community interest, rather than formal recommendations to the Board of Supervisors on specific issues. Smallcombe is still responsible for soliciting community input regardless of MPAC's existence.

Heiss asked whether MPAC should be maintained to weigh in on potential projects, like the KOA/Terramor Pre-Application. Smallcombe stated input will be sought regardless due to high community interest. Public hearings will be required as part of the Planning process. A specific committee is not required to gather input for a Board of Supervisor's decision.

Francisco asked whether the burden can be lightened. Smallcombe stated that staff is required to run a committee when it is Board-appointed. Smallcombe stated MPAC is not a burden, but the problem is the committee is restricted to a specific structure that may not serve the current need, which is to disseminate and gather information. There is not currently a MPAC purpose that overlaps with the agenda or interest of the Board

of Supervisors, other than the draft Midpines Community Plan. The MPAC continued to discuss potential outcomes of outreach if and when a development is proposed in Midpines and whether the MPAC should be responsible for implementing the Community Plan.

Ferguson asked what would occur if the draft Midpines Community Plan would be rejected. Engfer stated that this is not likely due to the Plan requiring discretionary review of any development proposed in Midpines. Ferguson asked how El Portal runs their community meetings, since El Portal dissolved their board-appointed committee. Smallcombe stated that a meeting facilitator sends out meeting information to a distribution list and interested participants send discussion items to Smallcombe. Lammers stated that the structure might not work in Midpines, because there is not a comprehensive distribution list. McGrath stated that this could be created. Smallcombe added that staff is not necessary for community meetings, but can be brought in as necessary on specific items. There might be more participation if community members can more easily request discussion items of interest.

Guest, Janette Gamble, added that it would be important to have some sort of community meeting to continue discussions of community interest. MPAC continued to discuss the importance of MPAC's existence to advocate on behalf of the greater community and important issues.

Lammers made a motion that MPAC continues as a board-appointed committee.

Lammers added that without being a board-appointed committee there is not a formality to the committee.

Lammers amended the motion to state that the MPAC continues as a committee, but not necessarily as board-appointed. Ferguson seconded.

Parke reminded MPAC that any type of structure to the committee is possible, including rules for committee membership. McGrath stated that building a distribution list will also be possible with effort by committee members. Huppe recommended splitting the vote into two different topics and addressing whether the committee will be board-appointed is not necessary.

The MPAC approved a motion by Lammers, with a second by Ferguson, for MPAC to continue as a non-board-appointed committee.

Aye: Parke, Ferguson, Heiss, McGrath, Collins, Huppe
Naye: Francisco, Lammers
Excused: O'Donel Browne

6-2-1

The MPAC approved a motion by Heiss, and a second by Collins, to meet quarterly.

Aye: Parke, Ferguson, Heiss, Francisco, Collins, McGrath
Naye: Lammers, Huppe
Excused: O'Donel-Browne

6-2-1

By a unanimous vote, the MPAC approved a motion by Lammers, second by Huppe, to follow a calendar quarterly schedule with the next meeting being on April 9th. The following meetings would be July 9th and October 8th.

3. Discussion on Any Issues Impeding Council Effectiveness and Goals and Objectives for Next Year for Preparation of the 2024 Annual Report to the Board of Supervisors.

Pivak reminded MPAC of this item. Smallcombe stated that the report would not be necessary since MPAC will not be continuing as a board-appointed committee.

E. Updates and Activity Reports

1. Community Plan Draft Update
   Collins asked when the Midpines Community Plan would be going to the Board of Supervisors for adoption. Engfer responded in May.

2. Muir Lodge Site Update
   Smallcombe stated that she would contact Bart Conner for an update and provide the group with information. Unlawful detainment is an option to remove the squatters on the property.

3. Oak Fire – Update, Evacuation Routes, and Lessons Learned
   None.

4. KOA/Terrramor Update
   None.

5. Whispering Pines/Bear Creek Cabins Update
   There has been a request to disconnect power to address the ongoing code compliance case.

6. Oak Road Bridge Project Update
   Smallcombe contacted the property owner across from the bridge and the owner was open to a discussion about realigning the bridge closer to his property and away from Nancy Parke's property. This could be an option for improving the Oak Bridge.

7. CALTRANS Project/Study Update

Smallcombe has contacted Gregoria Ponce at Caltrans but has not received an update.

8. Planning Commissioner Update
   Engfer stated that the Planning Commission will be advancing a portion of the Development Code articles this coming Friday, which will go to the Board of Supervisors at a later date.

9. Supervisor Update
   Smallcombe stated the Board of Supervisors is currently seeking a Development Services Director, who will manage the Environmental Health, Planning Department, and Building Department, per the new structure implemented by the recommendations of the Guidehouse Organizational Study.

F. Future Agenda Items

The MPAC will continue the activity reports and updates as a non-board-appointed committee and will propose new items as needed.

G. Adjournment

There being no further business, Chair Francisco adjourned the meeting at 8:39 PM.

http://www.mariposacounty.org/
The Planning Department

FINAL MINTUES OF THE HISTORIC SITES AND RECORDS PRESERVATION COMMISSION

MARCH 10th, 2025 (Approved 4/14/25)

TIME: 10:00 A.M.
LOCATION: GOVERNMENT CENTER UPPER FLOOR
BOARD OF SUPERVISORS CHAMBERS
5100 BULLION STREET, MARIPOSA

1. Call to Order and Roll Call:

Seeing a quorum, the regular meeting of the Historic Sites and Records Preservation Commission (HSRPC) was called to order by Chair Jacob Hawley 10:01 A.M.
Present: Jacob Hawley, Jeanetta Phillips, Richard Westfall, Clay River, Letha Goger
Planning Staff: Polina Pivak, Marcia Burton, Sophea Craighead
Excused: Jazzmyn Gegere, Kathleen Leavitt
Guests: None

2. Public Comment on Non-Agenda Items: None

3. Approval of Minutes

a. February 10th, 2025 Meeting

Please note, approval of the minutes has been tabled to the next meeting on April 14th, 2025, and the minutes are not included in this agenda packet.

4. Committee Business

a. Discussion and Potential Action to Approve the 2024 Annual Report to the Board of Supervisors

Discussion on the draft 2024 Annual report is continued from the February HSRPC meeting. It was suggested that the following be added: the previous work on revising the Gold Rush Design Review Guidelines, clarify collaboration with the Mariposa Town Planning Area Task Force and Southern Sierra Miwuk to be separate and within the jurisdiction of the Commission.
Jeanetta Phillips moved to postpone the report until the next meeting. Letha Goger seconded. Pivak mentioned that the report is due on April 1, 2025, and has to be approved at this meeting. Jeanetta Phillips withdrew motion.
With a motion by Letha Goger, seconded by Clay River, the HSRPC approved the report with revisions. Motion passed unanimously. 5 ayes, 0 nays, 0 abstained, 2 excused.

Polina Pivak asked that any changes be sent to her before April 1, 2025.

b. HSRPC Project Updates:

I. Records Preservation Program

- National Park Service/Assessor's Office Map Preservation Project Update

Polina Pivak stated that the National Park Service (NPS) cannot add the requested addendum to loan agreement without withdrawing the agreement and approving a new loan agreement with the Board of Supervisors (BOS). Paul Rogers, YNP, said addendum items were complied with as discussed but they are not attached to the loan agreement. Staff and HSRPC were told agreement would not be finalized without addendum, however it was approved by the BOS in October 2024. Letha Goger suggested Polina connect with Danielle, Clerk of the Board, on the situation. Jacob Hawley asked Polina to invite Paul Rogers to speak to the HSRPC to explain the issue. Letha asked to include Vince Kehoe, Assessor-Recorder.
Letha Goger suggested Polina Pivak send a memo explaining the situation, including what HSRPC asked to be added to the agreement and whether NPS is complying with the standards. Clay River stated that language should be included that allows the County to retrieve maps if necessary.

Letha reminded the group that we are a Commission. A Commission is formed to oversee public trust. It is entrusted to preserve historic records, buildings, resources, etc. The Commission is concerned about this issue.

Records Preservation Stakeholder Ad Hoc Committee-
Work within the committee is on hold until Records Retention Policy and records retention schedule is adopted by the BOS.
Polina Pivak has started working on the details of the shared historic records inventory. Polina is working with the Museum to get a formal, detailed inventory of items under their care.

II. Historic Design Review Overlay (HDRO) Outreach Campaign

- Potential Action to Create Ad-Hoc Committee for HDRO Outreach Campaign

No new posts were made after the original flyer was posted on County social media. With a motion by Letha Goger, seconded by Jeanetta Phillips, the Commission voted to create an ad-hoc committee to prepare a plan for strategic outreach and education in the community. Motion passed unanimously. 5 ayes, 0 nays, 2 excused.
Jeanetta Phillips, Letha Goger and Jacob Hawley volunteered to serve on the ad-hoc committee.

III. Gold Rush Design Review Guidelines/National Endowment for the Arts Our Town Grant

The ad-hoc committee discussed the purpose of the committee and selected a

potential site for the temporary art project. The proposed site is the parking lot between 5th and 6th streets.
The idea for the project is to use panels that are attached the fence or retaining wall in the parking lot. There is a potential for asking students from the local schools to paint the panels. The parking lot is private, but is leased by the County, so there will need to be formal agreements with the property owners.
Jeanetta Phillips reminded the Commission that the final art piece and location needs to be brought to HSRPC before it is finalized.

IV. Certified Local Government (CLG)
No update.

V. HSRPC Work Plan
No update.

VI. Historic Resource Inventory Database
No update.

5. Informational Items

a. Update on Board of Supervisors Discussion on Board-appointed Committee Dissolutions

Polina Pivak reported that the HSRPC is not on the list of committees to be reviewed for dissolution. The Board of Supervisors is not reappointing members of committees and commissions currently, but current members can continue to serve.

b. Future Courthouse Remodel Projects:

- AT&T Re-Wiring – This project was deemed exempt from Historic Design Review because the wiring project will be using pre-existing holes and therefore will have no impact on the historic integrity of the structure.
- ADA Counter Project – Waiting for formal project submittal and CEQA study.
- Security System Project - Waiting for formal project submittal and CEQA study.

County staff met preliminarily with Public Works and the Courthouse on the above projects. There has been no further action.

6. Future Agenda Items: None.

7. Adjournment

There being no further business, the regular meeting of the HSRPC was adjourned at 11:02 AM.

Respectfully submitted by Richard Westfall, Secretary for Historic Sites & Records Preservation Commission.

Mariposa County

Mariposa County MINUTES of the Planning Commission
http://www.mariposacounty.org/

ART BAGGETT, CHAIR	**DISTRICT I**
WARREN GRAY	**DISTRICT IV**
MICK HERMAN	**DISTRICT II**
DENI SMITH, VICE CHAIR	**DISTRICT III**
JOHN MCCAMMAN	**DISTRICT V**

PLANNING COMMISSION
FINAL ACTION SUMMARY MINUTES
MARCH 21, 2025

A. Call to Order and Roll Call

Chair Baggett called the meeting to order at 9:00 A.M.

Attendee Name	Title	Status	Arrived
Art Baggett	District I	Present	9:00 AM
Warren Gray	District II	Present	9:00 AM
Mick Herman	District III	Excused	0:00 AM
Deni Smith	District IV	Present	9:00 AM
John McCamman	District V	Present	9:00 AM

B. Pledge of Allegiance

Commissioner Gray led the pledge.

C. Public Comment on Non-Agenda Items

Persons wishing to speak on any item of interest within the subject matter or jurisdiction of the Commission that is not on the agenda.

There was no public comment received.

D. Approval of Minutes

1. Planning Commission - Regular Meeting - February 21, 2025

Baggett noted that the direction for no setbacks on easement was not recorded in the minutes and asked for that it be included.

By motion of Commissioner McCamman, seconded by Commissioner Smith, the Planning Commission approved the minutes of February 21, 2025, as amended. Motion passed.

RESULTS: APPROVED AS AMENDED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: None.
EXCUSED: Commissioner Herman.

After reconvening from recess, the commission reverted to Item D, to rescind their motion to amend the February 21, 2025 minutes as the commission provided their consensus for no setbacks on easement at the January 10, 2025 meeting.

Commissioner Smith and McCamman removed their motion to approve the draft minutes to include the no setbacks on easement and made a new motion to approve the draft minutes as presented.

By motion of Commissioner Smith, seconded by Commissioner McCamman, the Planning Commission approved the minutes of February 21, 2025 as presented. Motion Passed.

RESULTS: APPROVED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: None.
EXCUSED: Commissioner Herman.

E. Public Hearing

1. PUBLIC HEARING: Consider a Resolution to Adopt a Mitigated Negative Declaration (SCH 2025020540) and approving Conditional Use Permit Application No. 2023-078 with findings, conditions and mitigation measures. Applicant-Happy Goat, Inc. Assessor Parcel No. APN 012-041-002; Site Address: 5030 CYA Road, Mariposa, CA.

Planning Director, Steve Engfer, introduced the Happy Goat Project and presented the project along with a PowerPoint presentation.

Engfer noted that public comments were received after the agenda packet was published that had been provided to the commission and was available for the public at the back table and stressed that the public comments received will be memorialized.

Applicant representative, Jessie Fouch (Co-Founder of Happy Goat), who spoke about their mission as a non-profit organization that donated their produce to other non-profit organizations in Mariposa County. He then addressed comments that were provided by the public regarding water usage and compost.

Clarifying questions were asked by Baggett and McCamman regarding parcel size, water tank systems, and agricultural by rights.

Engfer clarified that the requirements for the operational standards for the conditional use permit must adhere to the standards in Title 17, as there are levels of regulations to maintain the conditional use permit, such as: noise monitory, dust control, fire suppression, roads, and providing the annual reporting.

Public comments were received by:

Johnathan (resident) suggested that the applicant consider creating a one-way lane to enter and exit the property, especially for emergency vehicles ease of access. He then expressed concerns about the quality of the drinking water provided at the events.

Jean Schmidt (adjacent property owner), who was in support of the project expressed her concerns regarding the noise level being an issue and asked for clarification regarding whether it's a 50 or 55 decibel limit and if this decibel is at the property line or maintained at the site. She then asked for confirmation regarding whether the permit could be revoked from nuisance complaints, and if the easement would be used as an entrance for events.

Daniel Wilson (adjacent property owner), in opposition to the project expressed his concerns and shared his negative experiences with the project site and asked for the commissioners to consider strengthening the conditions of the conditional use permit that provided protection for neighboring property at least within 3000 yards, a 3 year probation period, and a 6 month evaluation, but most importantly asked the commissioners to consider the neighboring properties.

Johnathan (resident), who was in support of the project, asked the applicant to consider donating compost to home gardeners and provided positive feedback regarding Happy Goat's contributions to Mariposa County.

Mike Prusa (Bear Valley resident), he was not for or against this project. He wanted to share his opinion regarding the procedures and processes of the government system and noted that this conditional use permit should have been addressed in a civil proceeding.

Harry Strawbridge (neighbor), expressed that originally, he had concerns regarding the noise level but after meeting with the Planning Director, he feels confident that under current management and ownership there shouldn't be an issue, and noted that Happy Goat has been positive for the community and the neighborhood.

By motion of Commissioner Smith, seconded by Commissioner McCamman, the Planning Commission approved a resolution to adopt a Mitigated Negative Declaration (SCH2025020540) and approved the Conditional Use Permit Application No. 2023-078 with findings, conditions and mitigation measures. Application - Happy Goat, Inc. with APN: 012-041-002 as presented. Motion passed.

RESULTS: ADOPTED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: None.
EXCUSED: Commissioner Herman.

Baggett called for recess at 10:45 A.M. and reconvened at 10: 59 A.M.

Before moving on to Item F (Discussion and Action) the commission reverted to D.1. (Approval of Minutes) to rescind their motion to amend the February 21, 2025 minutes.

F. Discussion and Action

1. Discussion and Preliminary Action on the Draft Development Code Update, Articles 2, 3 & 9

Engfer introduced Former Planning Director, Sarah Williams, and Senior Planner, Ben Goger, and then provided an overview of the code organization and noted that the commission will be addressing articles 2, 3, and 9. Then described the proposed amendments to Articles 2, 3, and 9.

The commission recommended the following amendments to Article 2 (Zones, Allowable Uses, and Standards):

On page 394, McCamman noted a typo Under "Employee Housing, Large (7 to 15 persons) and the permit Requirements that should be a "Conditional Use Permit (CUP)" instead of "Administrative Use Permit (AUP)".

The commission did not provide any recommendations to amend Article 2 pertaining to Agricultural.

On page 400, B. Zone Purpose Statements under 17.12.010 – Purpose of Residential Zones, Baggett noted that the residential zones, Mountain General, Mountain Home and Mountain Transitional relative to development constraints and advancements that might change the size should be discussed before the General Plan.

On page 401,Residential Zones Table 2-3, "Employee Housing, Large (7 to 15 persons) and "Employee Housing, Small (6 or less persons)", Baggett asked for clarification whether the above was based on the size of persons or bedrooms size. Goger clarified that it was any permit regulated by persons based on the two different new provisions pertaining to employee housing that are new state standards. Baggett suggested eliminating the term "Small" and replace with "Employee housing, small and large". Engfer acknowledged and noted that staff will double-check on the state law to confirm the request conforms with the requirements.

On page 401, McCamman asked for clarification as the table showed that an administrative use permit was required for home enterprises. Engfer noted that the "Administrative Use Permit" was an error and should be "Allowed by Right (P)" per the direction from the commission previously given.

On page 402, McCamman noted that the permit requirement for "Rural Home Industry" was permitted under other county ordinances.

On Page 402, a discussion occurred regarding Workforce Housing. McCamman requested that staff make the permit requirements from "Conditional Use Permit" to permitted "Allowed by Right" across the board. Engfer noted that additional provisions recommended by the commission was for staff to generate workforce housing provisions that will need to be aligned with the permitted recommendation and will need to double-check with the state provisions. Then McCamman expressed his concerns regarding the definition of workforce housing with reference to park model home units in areas with small parcels that could overtake the county as it's not a restricted permit and there should be a control exercise set in place. The commission did not provide direction other than to flag this item to bring back to the commission.

On Page 402, Recreational Vehicle Parks, Extended Stay (longer than 30-day), Baggett directed to add Conditional Use Permits to Mountain General (MG) and Mountain Transition (MT) in addition to Mountain Home (MH) and Rural Residential (RR).

McCamman asked if the joint meeting with the Agricultural Advisory Committee had been scheduled. Engfer noted that staff chose to implement the current zoning prior to scheduling the joint meeting. Baggett proposed the joint meeting be held in May, June or July 2025.

Smith suggested including references to the column in Table 2-4 "Other Additional Regulations" to direct the public to other regulations pertaining to front setbacks requirements for residential structures non ADU's.

On page 423, Open Watershed Overlay Zone (OW), a discussion occurred regarding the stormwater runoff. Baggett proposed to lower the parcel size to five-acre Mountain Home standard based on the technological mitigation of stormwater. McCamman suggested including the language under the density section within the watershed overlay applied to a single-family residence per 20 acres and less appropriate mitigation if technological solution can be demonstrated. Engfer noted that there's language under Item 3, modification that could be considered. Williams will bring back to the commission the final draft.

Public comment received by Ken Melton (resident), spoke about the following:

- Conditional Use Permits and Administrative Permits should be reviewed for legal issues.
- Page 211, Under land Use Park Model Home, based on the definitions from the State of California that the Park Model Home is incorrect and should be Park Trailer.

Baggett agreed with Melton and will direct staff to make that change.

- Page 212, Table 2-4, expressed that with today's technology to meet all the health requirements the septic system and well should be allowed and not prohibited on five acres.
- Page 214, Table 2-4, suggested 35 ft. setbacks.
- Zoned Mountain Home, asked for clarification regarding how many residential structures could be built on a 20-acre parcel that's 5-acre zoning as it's not clear in the General Plan.

The Commission noted that this item has been flagged for the General Plan.

- Page 221, setbacks, suggested that the setbacks be reviewed for commensurate to ensure that the county isn't encroaching on people's property.

Baggett proposed to table Article 3 - setbacks discussion to the next meeting.

- Page 222, top of the page, Frontage on Maintained Roads, asked for clarification regarding all structures shall meet County Road standards and noted that it should be rated by the intended usage of the commercial building.
- Article 2 revisions, Park Trailer Homes, expressed that the proposal to amend the land use for park trailer homes to be lived in is great but expressed concerns regarding the acreage requirements, length of stay, and the permit requirements.

Commissioner Smith left the meeting at 12:33 P.M.

Russ Marks, Public Works, provided clarification on the road standards per Melton's public comment.

District 2 Supervisors Shannan Poe, noted that he deals extensively with mining rights on public lands (Bureau of Land Management (BLM) Administered or USFS Administered Public Lands), asked where the county gained authority over a federal mining claim on public lands that required a permit through the county, with inspections and bonds. He then questioned why the county was trying to adopt this.?

In response to Poe's question, Williams stated that the county does not have any authority to regulate mining on federal lands and that this does not or would not apply to mining on Forest Service lands. There is a resolution that staff will bring back for the Planning Commission, maybe in the Board's consideration that the county entered into a long time ago with the BLM. That gives some authority on a case-by-case basis for the county implementing reclamation requirements for permits that are issued for mining on BLM lands.

Poe referenced page 345 and asked for clarification regarding language that states "no person shall conduct surface mining operations unless a permit, a reclamation plan and financial assurances which is a bond for reclamation, have been first approved by the county. The provisions in this chapter shall apply to all lands within the county, both public and private".

A discussion occurred between staff and Poe. Poe expressed that he is deeply concern about the mining section in the Development Code Update and suggested meeting with staff and county counsel to review. Williams stated that it was her understanding that the current law required that individual to have a reclamation plan and asked for time so staff can look to state law for that provision.

Baggett stated that Article 3 will be brought back to the next meeting.

G. Planning Commissioner Reports

McCamman will be excused May 16, 2025 and asked to not bring Article 3 back on this date.
Baggett will be excused June 20th and August 22nd, 2025.
Engfer will be excused June 2nd but the Housing Elements can proceed in his absence.

Baggett noted that the September meetings will be problematic and suggested changing the dates to September 16th and 26th, 2025.

H. Future Agenda Items

- Proposed new PC meeting schedule
- Continue Article 3 & 9
- Time Extension Application
- North County – General Plan Zoning Amendments
- Workforce Housing
- Park Trailer Provision
- Joint Meeting with the AAC – proposed meeting dates: May 2nd or July 11th

I. Adjournment

There being no further business, the meeting was adjourned at 1:01 P.M.

Respectfully submitted,

ART BAGGETT, Chair
Mariposa County Planning Commission

SOPHEA CRAIGHEAD, Secretary
Mariposa County Planning Commission

Note: Full audio recordings of the minutes are available from the Planning Department by request or online: Agendas & Minutes | Mariposa County, CA - Official Website



Items that came in after the Agenda and packet was prepared and publicly posted.

RESPONSE TO COMMENTS ON HAPPY GOAT CEQA INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (SCH # 2025020540)

Planning Commission Meeting of March 21, 2025.
Agenda Item E. 1 Conditional Use Permit (CUP) No. 2023-078

RESPONSE TO COMMENTS THAT WERE RECEIVED AFTER PUBLICATION OF THE PLANNING COMMISSION AGENDA PACKET:

Written comments on the California Environmental Quality Act (CEQA) Happy Goat Initial Study/Mitigated Negative Declaration (IS/MND) are reproduced along with responses to those comments. Some comments received prior to the publication of the Planning Commission agenda packet were included in the published packet. These comments were not received in time to include in the agenda packet for the Planning Commission which was uploaded for publication on March 14, 2025. The IS/MND and was circulated locally and through the State Clearinghouse (SCH) for a review by state agencies under SCH #2025020540. The 30-day review period for the document ran from February 14, 2025 through March 17, 2025. To assist in referencing comments and responses, the following code system was used:

- Each letter or oral comment is lettered (i.e., Comment A) and each comment within each letter or oral comment is numbered (i.e. comment A-1, comment A-2).

The table below lists the written comments on the Happy Goat IS/MND that were submitted to Mariposa County. The assigned comment number, comment date, commenter, and affiliation, if presented in the comment or if representing a public agency, are listed.

Response Code	Signatory	Affiliation	Date Received
A	Leana Tolentino, Associate Transportation Planner	Caltrans Division of Aeronautics	March 17, 2025
B	Jonathan Oshalim, Chief	Caltrans Office of Rural Planning, District 10	March 17, 2025
C	Janet Bibby	Resident	March 18, 2025
D	Robert and Jeanne Schmidt	Resident	March 14, 2025
E	Harry Strawbridge and Jennifer Latta	Resident	March 14, 2025

California Department of Transportation

DIVISION OF AERONAUTICS - M.S. #40
1120 N STREET
P. O. BOX 942874
SACRAMENTO, CA 94274-0001
PHONE (916) 654-4959
FAX (916) 653-9531
TTY 711
www.dot.ca.gov

March 17, 2025

Steve Engfer
Planning Director
County of Mariposa
5100 Bullion Street
Mariposa, CA 95338

Electronically Sent <sengfer@mariposacounty.org>

Re: SCH #2025020540 – Conditional Use Permit No. 2023-078

Dear Steve Engfer:

The California Department of Transportation (Caltrans), Division of Aeronautics (Division) has reviewed the Mitigated Negative Declaration (MND) of Conditional Use Permit No. 2023-078. One of the goals of the Division is to assist cities, counties, and Airport Land Use Commissions (ALUC) or their equivalent, to understand and comply with the State Aeronautics Act pursuant to the California Public Utilities Code (PUC), Section 21001 et seq. Caltrans encourages collaboration with our partners in the planning process and thanks you for including the Division of Aeronautics in the review of the MND.

In accordance with CEQA, Public Resources Code Section 21096, the California Airport Land Use Planning Handbook (Handbook) must be utilized as a resource in the preparation of environmental documents for projects within the Airport Influence Area (AIA) as identified in the Airport Land Use Compatibility Plan (ALUCP) for the specific airport that the project is located near. If such a plan has not been adopted, then the area within two miles of the airport will be considered the AIA. The Handbook is a resource for all public use airports and is available online at: https://dot.ca.gov/-/media/dot-media/programs/aeronautics/documents/californiaairportlanduseplanninghandbook-a11y.pdf

A-1

Safety Compatibility Policies

The Project site is approximately 600 feet northeast of the Mariposa-Yosemite Airport and is within Safety Zone B of the Mariposa-Yosemite Airport Comprehensive Land Use Plan (MACLUP). Therefore, it must adhere to the safety criteria and restrictions defined in the MACLUP, adopted by the ALUC pursuant to PUC Section 21674 and is subject to review authority by the ALUC.

A-2

The proposed Project consists of school field trips, workshops, special events, live music, and mobile catering. The MACLUP states that specifically excluded land uses for Safety Zone B include uses intended as a place for the general public to gather. Therefore, the Division has concerns that this project is not compatible with the MACLUP.

Moreover, the Division has additional concerns as the Project falls within Safety Zones 2 (Inner Approach/Departure Zone) and 3 (Inner Turning Zone) according to the Handbook generic Safety Zones. Per the Handbook, group recreational uses are prohibited in Safety Zones 2 which has a high risk level and 3 which has a moderate to high risk level. A majority of the project's development takes place within Safety Zone 6 (Traffic Pattern Zone) according to the Handbook generic Safety Zones. Per the Handbook, outdoor stadiums and similar uses with very high intensities should be avoided in Safety Zone 6, which has a low risk level.

A-2

Increase in Density/Intensities

The Project stipulates that it contains increased density development and introduces new safety concerns that may be incompatible with the MACLUP and that are not in accordance with the guidance in the Handbook. The purpose of the Handbook is to prevent the creation of new incompatible land uses near airports, the MACLUP's purpose would be the same for the Mariposa-Yosemite Airport. To ensure compatibility between the Project, the Handbook, and the MACLUP, we recommend implementing mitigation measures such as ensuring increased density development takes place outside of Safety Zones 2 & 3 (per the Handbook) and Safety Zone B (per the MACLUP). Per the MACLUP, any land use with a population density greater than 50 persons per acre is not allowed in Safety Zone B.

A-3

Additionally, the Handbook states Safety Zone 2's maximum nonresidential intensity shall not exceed 40 average number of people per gross acre and 80 people per gross single acre. Safety Zone 3's maximum nonresidential intensity shall not exceed 70 average number of people per gross acre and 210 people per gross single acre. A majority of the Project's development takes place in Safety Zone 6 (per the Handbook), and Safety Zone 6's maximum nonresidential intensity shall not exceed 200 average number of people per gross acre and 800 people per gross single acre. Ongoing coordination between the City, developers, and the ALUC is essential to align future projects with the MACLUP and Handbook guidance and ensure a balanced approach to growth.

Closing Statements

An ALUCP is mandated to prevent the creation of new incompatible land uses near airports, thus minimizing noise nuisance and safety hazards around airports while promoting orderly development.

A-4

It is the responsibility of the ALUC to follow the guidance of the Handbook and use their ALUCPs to assess potential risks to people and property in areas within the vicinity of an airport and to promote the orderly development of air transportation while protecting the public health, safety, and welfare.

These comments reflect the areas of review by Caltrans Division of Aeronautics with respect to airport-related noise, safety, and land use planning issues. Thank you for the opportunity to review and comment. If you have any questions, please contact me by email at leana.tolentino@dot.ca.gov.

A-4

Sincerely,

Leana Tolentino

Leana Tolentino
Associate Transportation Planner
Division of Aeronautics

c: State Clearing House <state.clearinghouse@opr.ca.gov>
Matthew Friedman, Chief Office of Aviation Planning, <matthew.friedman@dot.ca.gov>
Nirupama Stalin, Senior Transportation Planner <Nirupama.stalin@dot.ca.gov>

Response to Letter A

Commenter: Leana Tolentino, Associate Transportation Planner, Caltrans Division of Aeronautics

Date: March 17, 2025

Response A-1:
The commenter provides an introduction and reference to the California Airport Land Use Planning Handbook (Handbook) and that the Handbook must be utilized as a resource in the preparation of environmental documents for projects with the Airport Influence Area (AIA) as identified in the Airport Land Use Compatibility Plan (ALUCP). The commenter provides a link to download the Handbook. No response is required.

Response A-2:
The commenter states that the Project site is approximately 600-feet northeast of the Mariposa-Yosemite Airport and is within Safety Zone B of the Mariposa-Yosemite Airport Comprehensive Land Use Plan (MACLUP) and raises concerns related to the consistency with the safety criteria and restrictions defined in the MACLUP. The commenter further states that specifically excluded land uses for Safety Zone B include uses intended as a place for the general public to gather.

The commenter raises additional concerns related to compatibility with the Handbook. The commenter states that the Project falls within Safety Zone 2 (Inner Approach/Departure Zone) and 3 (Inner Turning Zone) and that group recreational uses are prohibited in Safety Zones 2 and 3. Further, the commenter states that the majority of the project's development takes place within Safety Zone 6 (Traffic Pattern Zone) and that outdoor stadiums and similar uses within very high intensities should be avoided in Safety Zone 6.

As illustrated in the Project Plans (Figure 2 and full plans attached as Appendix L) of the Happy Goat IS/MND, the majority of the Project site is located outside of Zone B of the MACLUP, including the Project development/activity area. There are no Project improvements or recreational uses/activities proposed within the site that are located within Zone B of the MACLUP. Additionally and as detailed in Section B.9, *Hazards and Hazardous Materials*, the Proposed Project's structural coverage is less than 50% of the total land area and no more than 50 people per acre will gather in locations of the portion of the Project site that is within Zone B of the MACLUP, in compliance with the safety criteria and restrictions defined in the MACLUP. Further, no improvements are proposed within Zone A or C of the MACLUP.

The Proposed Project is consistent with the Basic Compatibility Policies of areas within Safety Zone 6 as detailed on Page 4-25 of the Handbook. The Proposed Project does not propose a outdoor stadium or similar uses with very high intensities. The Proposed Project includes daily public farm tours, bi-weekly outdoor education schools, and occasional special events and workshops. Up to 175 guests are anticipated on a daily basis, and up to 300 guests during special events.

Response A-3:
The commenter recommends implementing a mitigation measure such as ensuring increased density development takes place outside of Safety Zone 2 & 3 (per the Handbook) and Safety Zone B (per the MACLUP). The commenter further states that any land use with a population density greater than 50 persons per acre is not allowed in Safety Zone B.

Additionally, the commenter states that the majority of the Project's development takes place in Safety Zone 6 and the maximum nonresidential intensity shall not exceed 200 average number of people per gross acre and 800 people per gross single acre.

As noted above, the Project's development/activity area is located outside of Zone B of the MACLUP and there are no structures or uses for gathering of people within Zone B (or within Zone A or C). Additionally, no more than 50 people per acre are anticipated to gather within Zone B due to limited activities within that area (i.e., the solid waste dumpster, composting and private staging areas are located within this area per the Site Plan (see Figure 2 of the Happy Goat IS/MND). Therefore, mitigation measures are not required.

As stated in the Project Description of the Happy Goat IS/MND, the Proposed Project covers approximately 29acres of the 250-acre parcel. As noted above, up to 175 guests are anticipated on a daily basis, and up to 300 guests during special events. It is anticipated that the Proposed Project would not exceed the maximum nonresidential intensity requirements per the Handbook.

An implementing mitigation measure as suggested by the commenter is not required as the Project's development/activity area is outside of Zone B per the MACLUP and is consistent with the Basic Compatibility Policies of Safety Zone 6 per the Handbook.

Response A-4:
The commenter provides closing statements in the letter, including the responsibilities of the ALUCP. These comments are noted, and no response is necessary.

CALIFORNIA STATE TRANSPORTATION AGENCY GAVIN NEWSOM, GOVERNOR

California Department of Transportation

OFFICE OF THE DISTRICT 10 PLANNING
P.O. BOX 2048 | STOCKTON, CA 95201
(209) 948-7325 | FAX (209) 948-7164 TTY 711
www.dot.ca.gov

March 17, 2025

Ms. Kaitlyn Casner
Planner III
Mariposa County
Planning Department
5100 Buillion Street
Mariposa, CA 95338

MPA-49-PM 22.236
Initial Study (IS)
SCH #2025020540
Eco Extreme Holdings, LLC

Ms. Casner,

The California Department of Transportation (Caltrans) appreciates the opportunity to review and comment on the Initial Study (IS) No. 2023-078 located at 5030 CYA Road with APN 012-041-002 and land use designation Mountain General and Mountain Transition. The proposed project is for a Special Events Facility including daily public farm tours, biweekly outdoor educational schools, and occasional special events and workshops. The bi-weekly outdoor education schools would include up to 50 guests per group. Up to 175 guests are anticipated on a daily basis, and up to 300 guests during special events. The Project site is improved with a 6,912 square feet barn, six (6) greenhouses, a 5,880 square feet goat/work barn. The total square footage of all permanent structures on the 29-acre project site would be approximately 30,952 square feet.

Caltrans has the following comments:

Environmental

- If there are any construction related activities that will encroach into Caltrans Right of Way (ROW) as a result of the project, the project proponent must apply for an Encroachment Permit with the Caltrans District 10 (D-10) Encroachment Permit Office. All California Environmental Quality Act (CEQA) documentation, such as the final Initial Study (IS), with supporting technical studies, must be submitted with the Encroachment Permit Application. These studies may include an analysis of potential impacts to any cultural sites, historic properties, biological resources, hazardous waste/materials, scenic highways, and/or other environmental resources within Caltrans Right of Way, at the project site(s). Evidence of consultation with local Native American tribes and interested parties

B-1

will need to be presented within the technical documents for approval of encroachment in the Caltrans ROW. B-1

- If any previously unknown cultural resources are discovered during construction in Caltrans ROW, all work must stop within a 100-foot radius of the discovery. The Caltrans D-10 Environmental Office must be notified immediately. The Caltrans Professionally Qualified Staff (PQS) will investigate the discovery. No work shall resume within the 100-foot radius until authorized by the Caltrans PQS. B-2
- If there are mature trees within and/or near Caltrans ROW that could provide suitable nesting habitat and if work will occur between February 1 and September 30 of any year, a pre-construction bird survey must be conducted by a qualified biologist prior to the start of any construction related activities in Caltrans ROW. If an active nest is observed, a protective buffer must be established around the nest per CDFW guidelines. No work is allowed within the protective buffer limits until the young have fledged and until authorized by the Caltrans District 10 Environmental Office. Results of the pre-construction bird survey(s) must be provided to the Caltrans District 10 Environmental Office prior to the start of construction. B-3
- If there are impacts to water resources within Caltrans ROW, Caltrans will need to review the correspondence with the permitting authorities (California Department of Fish and Wildlife [CDFW], United States Army Corps of Engineers (USACE), Regional Water Quality Control Board (RWQBC) and/or be provided copies of any required permits prior to the start of any construction in Caltrans ROW. If there are impacts to any special status species, critical habitat, or Essential Fish Habitat that exist within Caltrans ROW, evidence of consultation with the California Department of Fish and Wildlife (CDFW), U.S. Fish & Wildlife Service (USFWS), and/or National Oceanic and Atmospheric Administration (NOAA) National Marine Fisheries Service shall be provided to Caltrans with the Encroachment Permit application. B-4
- The Draft IS states that there is suitable habitat present for multiple State and Federal special-status species. If the project has potential to impact or affect any State or Federally listed species, then Caltrans will want to see correspondence from CDFW and/or USFWS submitted with the Encroachment Permit Application. The IS states that the project has potential to impact California Tiger Salamander (CTS), therefore, the project proponent must obtain appropriate State and Federal permits/approvals from CDFW and USFWS. B-5

Active Transportation

- Caltrans recommends considering the inclusion of pull-thru parking spaces for RVs, buses, coaches, or trucks with trailers.
- Please consider the installation of bicycle racks within the development to accommodate active transportation and e-bikes.

B-6

Systems Planning

- The Fire Hazard Mitigation Plan (FHMP) section 4.2 - Road and Access - Emergency Event states, "All proposed roads include a 24' wide gravel surface with a 1' shoulder on either side." Although this might be adequate for automobiles to pull over on the shoulder to allow emergency vehicles to pass, this, may not be adequate for vehicles to turn around for other emergencies like stalled vehicles or any type of vehicular accident within the vicinity.
- Caltrans recommends a wider access facility of 30' with two 12' wide lanes and 6' shoulder (3'ft on each side) rather than the proposed 24' as indicated. Providing the increased access space would more adequately ensure safety measures and benefit all users including visitors, employees bicyclists and pedestrians.
- Increasing the access to a 30' wide lane will help to not impede additional traffic that may be impacted on Mt. Bullion Cutoff Road and State Route 49.

B-7

Travel Forecasting and Complete Streets

- In the Trip Generation Memorandum for the Happy Goat Farm Project, it was assumed that there will be approximately 175 visitors a day with a max allowable guest of 300 people. Also, there is an assumption that there will be 4 persons per vehicle. Can you provide a reference on how you concluded with 175 visitors per day resulting in 88 total trips? Were these trips calculated through the ITE Trip Generation Manual?

B-8

Traffic Operations

- It is difficult to tell where the actual limit line is for the vehicle sight distance on page 243 of the California Environmental Quality Act Initial Study. West of the project driveway is a hill which appears to not have adequate vehicle sight distance.
  - Do you have field pictures that verifies that it meets the required sight distance?
  - Please provide these pictures for our review.
- The proposed driveway at CYA Road is not up to Caltrans standards.
  - This road will need to be upgraded to required Caltrans standards.
- There will need to be a left turn for vehicles/buses entering the facility as a refuge lane due to the higher number of vehicles.

B-9

All future development for the project location will require further review by Caltrans. If you have any questions or would like to discuss these comments, please contact Lloyd Clark at (209) 986-9802 (Email: Lloyd.Clark@dot.ca.gov) or me at (209) 986-5762 (email:) Jonathan.Oshalim@dot.ca.gov.

B-10

Sincerely,

Jonathan Oshalim

Jonathan Oshalim, Chief
Office of Rural Planning

"Improving lives and communities through transportation."

Response to Letter A

Commenter: Jonathan Oshalim, Chief, Caltrans Office of Rural Planning, Caltrans District 10

Date: March 17, 2025

Response B-1:
The commenter provides information related to the requirements for a Caltrans Encroachment Permit. This comment is noted, and no response is necessary.

Response B-2:
The commenter states that if any unknown cultural resources are discovered during construction in Caltrans ROW, all work must stop within a 100-foot radius of the discovery. The commenter further requires that Caltrans D-10 Environmental Office be notified of the discovery. These comments are noted, and no response is necessary.

Response B-3:
The commenter provides information related to suitable nesting habitat and requirements for a pre-construction bird survey for work within and/or near Caltrans ROW. These comments are noted, and no response is necessary.

Response B-4:
The commenter requests that, if there are impacts to water resources within Caltrans ROW, that Caltrans will need to review the correspondence with permitting authorities. These comments are noted, and no response is necessary.

Response B-5:
The commenter references the Happy Goat IS/MND related to the potential impacts to multiple State and Federal special-status species and that requests that Caltrans see correspondence from CDFW and/or USFWS submitted with the encroachment permit. These comments are noted, and no response is necessary.

Response B-6:
The commenter recommends that the Project include pull-thru parking spaces for RVs, buses, coaches, or trucks with trailers and to consider the installation of bicycle racks within the development to accommodate active transportation and e-bikes. These comments are noted, and no response is necessary.

Response B-7:
The commenter references the Fire Hazard Mitigation Plan (FHMP) Section 4.2, *Road and Access* which states that all roadways include a 24’ wide gravel surface with a 1’ shoulder on each side. The commenter raises concerns that this roadway width may not be adequate for emergency vehicles to turn around in emergencies such as stalled vehicles or any type of vehicular accident

within the vicinity. The commenter recommends a wider access facility of 30' with two 12' wide lanes and a 6' shoulder (3' on each side) rather than the proposed 24' as indicated.

The Proposed Project includes a 24' wide internal access roadway as detailed in the FHMP, exceeding the Mariposa County Rural Section Class II DWG R-2 Standard Detail and Mariposa County Fire Department standards for access roads. Specifically, Mariposa County Fire Department requires access roads to mee the Fire Code, including a minimum width of 20', minimum 13'6" of vertical clearance, be of an all-weather surface and meet the compaction needs of fire equipment. Caltrans recommended road width is noted.

Response B-8:
The commenter references the Trip Generation Memorandum prepared by Wood Rodgers, dated December 8, 2023, and that there is an assumption that there will be 4 persons per vehicle and asks for a reference on how the Trip Generation Memorandum concluded that with 175 visitors per day would result in 88 total trips. The commenter further questions whether the ITE Trip Generation Manual was utilized.

The Trip Generation Memorandum prepared by Wood Rodgers assumed the maximum number of trips based on the estimated daily number of attendees as detailed in the Project Description. However, the events would occur throughout the day within the Project's hours of operation of 9:00 AM and 10:00 PM and activities would not occur at the same time. Based on the proposed activities/events proposed, the Trip Generation Memorandum anticipated a high level of carpooling (including but not limited to school buses and vans) and as such, an occupancy of 4 persons per vehicle.

Pursuant to Section 17.108.220, *Special Event Facilities*, the business owner is required to comply with all requirements of the Operational Standards (Section 17.108.220(D)) and all established Conditions of Approval for the Proposed Project. Included in the Operational Standards is requiring the Proposed Project to meet Adequate Capacity requirements of the Mariposa County General Plan for the access road, including State Fire Regulations. Consistency with this requirement, including other Operational Standards, is monitored yearly via an Annual Report submitted to the Mariposa County Planning Department (Section 17.108.220(G)).

Response B-9:
The commenter references the Corner Sight Distance for CYA Road at SR 49, prepared by Wood Rodgers as part of the Trip Generation Memorandum and raises concerns related to the sight distance to the west and that a hill may obscure the vehicle sight distance. Additionally, the commenter states that the proposed driveway at CYA Road is not up to Caltrans standards and would need to be improved.

As illustrated in the Corner Sight Distance for CYA Road at SR 49 in the Trip Generation Memorandum (Attachment B), the left-turn from stop sight distance is estimated to be 662' and the right-turn from stop is estimated to be 574'. The driveway at CYA Road and the Subject Property access road is required to adhere to Mariposa County Standards and Mariposa County Fire Department requirements.

If work is conducted within the Caltrans right-of-way, an Encroachment Permit from Caltrans will be required, as noted in preceding comments provided by Caltrans.

Response B-10:
The commenter provides a closing statement to the letter. No response is necessary.

Janet Bibby
3636 State Highway 140
Catheys Valley, CA 95306

RECEIVED
MAR 18 2025
Mariposa County Planning Department

March 17, 2025

Mariposa County Planning Department
Post Office Box 2039
Mariposa, CA 95338

RE: Conditional Use Permit (CUP) Application Number 2023-078
Happy Goat, LLC, Applicant
Formal Public Comment/Public Hearing

Dear Mariposa Planning Director and Staff
and Honorable Planning Commissioners:

Please consider the following concerns, during your review of CUP Application Number 2023-078, which is a commercial level event center by applicant's definition (goatnasium, weddings, greenhouse, culinary classes, educational site with visiting students and tourists, workshops, etc.).

In order to fit this intense scale of use within this rural location, mitigation measures must be required and a close review of whether this use is compatible with existing roads, circulation, dark skies, noise and the established residential uses, while maintaining public health and safety. You will always hear it will create jobs, bring tourists, but a careful mitigated project will result in a sustainable upfront project with limited impacts to neighborhoods while maintaining the County's General Plan goals and objectives. C-1

We find ourselves just now reviewing a site with approximately 8 structures and 20 water tanks, roads to accommodate commercial activities, and this project is just now coming before the Planning Commission for a Conditional Use Permit review. Each established improvement, is being interlinked and tied to this project. This did not happen by accident and development will be used collectively and should be reviewed collectively, including all permanent and temporary improvements.

Contained within the Proposed Mitigated Negative Declaration, Page 4, Item 7.e.1, states, "Prior to the issuance of a grading or building permit for any structure or improvements within the project site, the septic system and associated leach field(s) shall be approved for septic disposal by the Mariposa County Environmental Health Unit and installed by the project proponent prior to operation of any Conditional Use permit project activities". **Keep in mind we already have 8 plus structures (including 2 barns), 20 water tanks, and interior roads and with visitation that has already transpired with events/tours on site.** C-2

Prior to the Happy Goat project, this parcel consisted of bare agriculture open-space. With rural impacts to neighboring roads, environment, and residential dwellings. So, we are going from open-space to an event center.

Therefore, safety impacts to the CYA Road ingress and egress, will be additionally increased by limited sight distance, traffic flow, and the existing blind curve with an accident history. Again, parcel went from bare land and an intermittent traffic flow, to the proposed use to be a full-fledged event center accommodating 175 people every day, including buses, RV's and up to 300 people during special large events like weddings, retreats, etc. We all know at a wedding everyone arrives about the same time, this is true for tours, etc. Highway 49 North or the entrance onto the CYA Road, historically does not accommodate this level of daily use. Historically, this part of Highway 49 North has had several accidents, with the limited use that currently exists. C-3

Seasonal creek impacts and roads traversing across property should include Fish and Wildlife review. Seasonal creeks lead to a main waterway drainage. Setbacks from all creeks and existing residential uses, should be carefully reviewed and mitigated for pesticides, leach fields, and runoffs. It is imperative that parcels that are not commercially zoned, but are permitted at a commercial level of use, co-exist for all. C-4

The emergency egress road, as well as the main entrance, should be required to be maintained for all-seasons, with CalFire fire code widths, turnarounds and pullouts. In addition, said emergency exit should go through a review by CalTrans for encroachment purposes, as it will be accommodating up to 300 people. A dedicated easement should be required as owners change and if this road is a condition, it must be dedicated and recorded for this purpose and level of use. C-5

This event center, and all its facilities, should have greater setbacks and natural screening for the co-existence of neighboring residential owners. This parcel has never accommodated a commercial level event center. Mariposa County should be careful as to ensure property owner's uses co-exist, in that the Mariposa General Plan has been relied upon for residential property owners' rural feel, peace and enjoyment, health and safety, and the proximity of right to agriculture operations. The General Plan set aside specific properties for commercial zoning and uses, and this parcel was not anticipated or designated as commercial. C-6

Dumpster and composting location should be moved as a condition. The location of the proposed dumpster and composting will negatively impact full-time residents traveling the CYA Road, as well as the neighboring property owner, visitors, etc. For a project that does not generate complaints, the compost/trash dumpster should be relocated somewhere else on the 29 acres, so that it does not become an attractive nuisance for pests, wildlife, etc. It is somewhat difficult to rationalize the composting/trash site selected out of 29 acres, just happened to be within 500 feet of the adjacent residence? C-7

The Airport Safety Zone, references no more than 50 people per acre will gather in compliance with Safety Zone B. However, the daily visitors are estimated to be at 175 daily and up to 300 for corporate retreats, weddings, trade gatherings, outdoor music, car shows, and community Harvest Festival. All events that customarily have a central cluster of visitors housed or located in a concentrated attraction area, including the parking lot. There should also be a mitigation measure that addresses visitation limitations, when the general public is invited but to also ensure site never exceeds the visitor limits or the Airport Safety Zone limitations. Again, people cluster where the entertainment is. C-8

Outdoor music every day, is better suited on commercially zoned property, unless special mitigations can be implemented as to not devalue neighboring properties or becoming a noise nuisance. C-9

ADA parking spaces are listed as two (2) spaces. We all know just driving around Mariposa, two (2) spaces will not be sufficient. Mariposa County has a very high per capita disabled vehicle operator classification, and additional ADA spaces are necessary. C-10

Within the CEQA/Negative Declaration review, it mentions that the interlinking water tanks should be treated as a water system. Therefore, it should be reviewed and comments received by CalFire, Environmental Health, etc. accordingly. C-11

The Conditional Use Permit staff report, page 9, references a pilot Tony Boreson. The questions is whether said pilot is providing information as an uninterested pilot or a member of the non-profit organization, governing board member or investor? This is important, as it gives weight to the information being submitted. C-12

The proposed secondary emergency access road should be brought up to standard with a dedicated recorded easement and encroachment permit by CalTrans. In addition, the emergency access road should be maintained in accordance with CalFire requirements with necessary improved turnarounds/pullouts and to accommodate larger vehicles. C-13

Retreats are cited as a proposed use. Where will the over-night stay be for retreats? Within the documentation it indicates no over-night stay is permitted for event centers in rural areas. However, parking space size and references to retreats bring to question where will the over-night stay for visitors occur, especially during peak seasons? C-14

As Mariposa attempts to add tourism attractions across the countryside, it is imperative that zoning and land use and the overall expectations relying on the General Plan is not lost. You will always hear jobs, jobs, and tourism. However, it is imperative that Mariposa County ensures that varying land uses co-exist or the attraction to Mariposa will be lost. Neighborhood disputes surface or increase and the County taxpayer is left with the unmet demands on services. C-15

Thank you for your public service!

Respectfully submitted,

Janet Bibby
Resident of Mariposa County

Response to Letter C

Commenter: Janet Bibby, Resident of Mariposa County

Date: March 18, 2025

Response C-1:
The commenter provides an introduction to the letter. No response is necessary.

Response C-2:
The commenter references Mitigation Measure 7.e.1 related to the Proposed Project's septic system and associated leach field(s) and approval by the Mariposa County Environmental Health Unit prior to operation of any Conditional Use Permit project activities. No response is necessary.

Response C-3:
The commenter raises concerns related to the safety impacts to CYA Road ingress and egress and Highway 49 North.

A Trip Generation Memorandum prepared by Wood Rodgers for the Project made conservative assumptions related to employee and customer trips. Specifically, the Trip Generation Memorandum assumed that all Project employees would arrive in the morning during AM Peak Hour and leave during PM Peak Hour, resulting in 2 trips per employee per day. The Proposed Project's use of group tours/field trips, and daily activities would result in 175 visitors per day or 88 daily trips. Visitors would primarily arrive in the morning or afternoon and would stay several hours during the experience. The Trip Generation Memorandum included an access evaluation of the corner sight distance and truck turns at the CYA Road & Highway 49 intersection.

The corner sight distance was evaluated based on the Caltrans Highway Design Manual (HDM) and concluded that the minimum corner sight distance for vehicles making a right-turn from stop is 574 feet and the minimum corner sight distance for vehicles making a left-turn from stop is 662 feet. The Trip Generation Memorandum includes Attachment B that illustrates the actual and minimum required corner sight distance for the intersection and as shown in the attachment, the actual corner sight distance at the CYA Road and Highway 49 intersection meets or exceeds Caltrans requirements. Additionally, the Trip Generation Memorandum analyzed truck turning movements for the CYA Road and Highway 49 intersection as illustrated in Attachment C. The attachment illustrates the ingress and egress turn templates for the intersection using a 40-foot Single Unit (SU-40) Truck design vehicle. As shown, the CYA Road and Highway 49 intersection would accommodate the largest design vehicle anticipated to visit the Project site. The Trip Generation Memorandum concluded no improvements were needed to CYA Road and Highway 49 based on the number of vehicle trips generated by the Project.

Response C-4:
The commenter raised concerns regarding the seasonal creek impacts. Further, the commenter states that roads traversing the property should include Fish and Wildlife review.

The Property owner previously received approval from the California Department of Fish and Wildlife for road culvert crossing work (Lake and Streambed Alteration Agreement, CDFW – EPIMS-MAR-4725-R4).

Response C-5
The commenter states that the emergency egress road, as well as the main entrance, be maintained for all seasons and be built to Fire Code standards for widths, turnarounds, and pullouts. Additionally, the commenter suggests that the emergency exit requires an Encroachment Permit from Caltrans.

All access roads, including the emergency egress road, are required to adhere to Mariposa County and Mariposa County Fire Department Standards, including consistency with Fire Code with regards to lane width, fire apparatus turnarounds, etc. The Proposed Project will be required to obtain an Encroachment Permit from Caltrans for any work within the Caltrans right-of-way.

Response C-6
The commenter suggests a greater setback and natural screening for the Proposed Project.

As detailed in the Project Description, Special Event Facilities are allowed in the Mountain Home, Mountain Transition, Mountain General, and General Forest zoning districts. The subject property is split-zoned. The majority of the 249.24-acre project site is in the Mountain General Zone with the remainder in the Mountain Transition Zone. The parcel is in the Natural Resources land use classification within the proposed expanded Mariposa Town Planning Study Area and is located in the Mariposa-Yosemite Airport Overlay Zone. The Proposed Project covers approximately 29acres of the parcel. The Project site is improved with a 108' x 65' "big barn", 6 greenhouses, and a 70' x 84' goat barn. The only permanent structure being proposed under the Proposed Project is the container bathrooms facility.

Response C-7
The commenter raises concerns related to the location of the dumpster and composting location on the property.

As shown on the Site Plan (Figure 2 of the IS/MND), the dumpster, recycling, and composting uses are located at the southwestern corner of the Project site near the intersection of the site's access road and CYA Road. The composting pile is part of the Special Events facility application due to its inclusion in the Site Plan and it is specifically mentioned in the Solid Waste Management Plan. As noted in the Staff Report, Planning Staff is recommending that the Planning Commission adopt a Condition of Approval for the Special Events Facility to move the composting use to an area on the Project site that eliminates the potential odor nuisance to any neighboring properties. Specifically, Condition of Approval No. 19 (Attachment D of the Planning Commission Staff Report) requires the composting use be relocated to an area on the Project site that does not result in an odor nuisance to any neighboring property.

Response C-8
The commenter raises concerns related to the Airport Safety Zone and the intensity of the use.

Refer to the preceding responses to Caltrans Division of Aeronautics (Comment Letter A).

Response C-9
The commenter raises concerns related to outdoor music and that outdoor music would be better suited on commercially zoned property, unless special mitigation can be implemented so as to not devalue neighboring properties or become a nuisance.

Pursuant to the Mariposa County General Plan, the applicable noise level standard for the Proposed Project is 50 dB Leq.

An Acoustical Analysis, dated January 29, 2024, was prepared by WJV Acoustics (Appendix A of the IS/MND) and analyzed the Project Related Noise Levels, including amplified music and speech. As detailed in the Acoustical Analysis, WJV Acoustics measured noise levels at the project site while music was being amplified through a speaker system supplied by a live musician located at the Event Area (location is illustrated on the Site Plan). WJV Acoustics found that the noise levels measured at the closest rural residential property lines did not exceed the County's applicable daytime noise level standard of 50 dB Leq.

Pursuant to Section 17.108.220, *Special Event Facilities*, the business owner is required to comply with all requirements of the Operational Standards (Section 17.108.220(D)) and all established Conditions of Approval for the Proposed Project, including meeting the County Noise Standards (Section 17.108.220(D)(2). Annual reporting is required (Section 17.108.220(G)) to confirm that all applicable Operational Standards are adhered to.

Response C-10
The commenter suggests that additional ADA parking spaces are provided for the Proposed Project. The Proposed Project includes 92 off-street parking spaces with dimensions of 20' x 10'. Additionally, 2 ADA parking spaces are provided adjacent to the existing "big barn" and parking area "C" for a total of 4 ADA parking spaces, consistent with Mariposa County Zoning Code. This comment is noted.

Response C-11
The commenter references the IS/MND and the water tanks on the property and that it should be treated as a water system.

The Proposed Project is required via Condition of Approval No. 18, to contact the State Water Resources Control Board – Division of Drinking Water to determine if a drinking water permit is needed from that agency.

Response C-12
The commenter raised concerns related to the contact the Project Proponent had with Tony Boreson, a pilot at the Mariposa-Yosemite Airport regarding the helicopter flight path. This comment is noted.

Response C-13
The commenter suggests that the proposed secondary emergency access road be constructed to CAL FIRE requirements and that an Encroachment Permit be required by Caltrans. The emergency access road is required to adhere to Mariposa County and Mariposa County Fire Department standards. Additionally, if any work is completed within the Caltrans right-of-way, an Encroachment Permit from Caltrans would be required.

Response C-14
The commenter asks whether the Proposed Project would include overnight stays.

As noted in the Staff Report, no overnight lodging or camping is allowed under the proposed Conditional Use Permit.

Response C-15
The commenter provides closing comments to the letter. No response is necessary.

March 14, 2025

To: Steve Engfer, Director, MPA Co Planning Dept
Kaitlyn Casner, Planner III

Subject: Comments on Conditional Use Permit (CUP) No. 2023-078
Happy Goat, Inc.
ECO Extreme Holdings, LLC
5030 CYA Road
APN 012-041-002

Dear Ladies & Gentlemen,

As homeowners adjacent to the Happy Goat farm, we are writing to express our objections to some aspects of Happy Goat's request for a conditional use permit, and to request that requirements be added to the permit (if it is approved) to address these concerns. We would like to state that in general we support the project and appreciate the contribution Happy Goat has made to our community, subject to our comments below. D-1

Noise.

Our property was purchased in 2005 with the understanding that the surrounding property would maintain its current zoning. Given this, there were anticipated types and levels of noise to be tolerated in accordance with the current zoning. This project potentially creates a significant amount of continually recurring, non-natural noise which we deem to be significantly detrimental to our comfort and general welfare. This noise would be caused by music and amplified voices arising from the uses noted in the CEQA Initial Study provided on the county's website, on page 3 in the Live Music paragraph:

a. Daily music played on the terraces
b. Amplified music at the Rose Garden
c. Amplified music from the big barn during Special Events

D-2

Having to hear other people's music occasionally -- such as might occur when a neighbor has a party or event or plays loud music when working outside -- is expected in a residential environment. However, having to hear music and amplified voices every day or even just every weekend is another story and is not acceptable to us. The county has received several complaints from people concerned about the beeping caused by commercial vehicles backing up at the landfill (if the biomass plant were to be built). The noise

expected from Happy Goat's music and special events would be substantially more noticeable than the beeping sounds and could be continuous for multiple hours.

Please note that on page 6 of the Acoustical Analysis report, it states

"On October 24, 2023 WJVA staff measured noise levels at the project site while music was being amplified through a speaker system supplied by a live musician, located at the Event Area. According to the musician and applicant, amplified noise levels during the simulated event were comparable to that which would be experienced during a special event."

No testing appears to have been done to determine the noise level if all three of the music locations had music and/or amplified voices (speaking into a microphone with an attached amplifier or speaker) playing at the same time. The report does not indicate the dB level of the tested sound at the origination source – WJVA's report only noted the dB level as measured at the property perimeter. The applicant self-reported that the level was "*comparable to that which would be experienced during a special event*" but no testing was done to determine if that level was what was typical for the anticipated events such as the Harvest Festival or a wedding. Additionally, the test was only conducted at one location within the project. The other locations may project sound differently than the tested location, especially if the tests were conducted inside the big barn instead of outside at the rose garden or on the terraces.

D-3

Our research indicates that the typical dB level for music from a wedding usually ranges between 95 to 105 dB especially if there is a live band, and when music is played outdoors for such an event, the dB level can be even higher. For comparison, consider that a chainsaw runs at about 100 dB. It is hard to believe that this level of sound would not be heard from our adjacent properties. Even if the dB were as low as 50 at the property line, Imagine having to hear this type of sound for possibly up to four hours straight during every Special Event or as frequently as daily from the terraces or rose garden. The noise is not natural and interferes considerably with the quiet enjoyment of our properties. Therefore, we do not believe that limiting sound at the property line to only 50 dB is acceptable and request that instead, the sound should not be audible at the property line.

Additionally, we would like to ask that the conditional use permit specify additional requirements such as:

a) Happy Goat must take measures to ensure that its customers, employees, and music vendors maintain sound levels in compliance with the permit.
b) Amplified music or amplified voices may not occur at more than one location of the property at a time if this would result in the sound being heard beyond the property line.

c) The duration of music and amplified voice may not exceed 3 hours from the start of the noise to the end.
d) No more than one music/amplified voice event on the overall property may occur per day.
e) Consistent with what the applicant has noted in the Special Events paragraph on page 2 of the CEQA report, which states that Special Events would occur up to once a month, we are asking that this be codified such that Special Events are limited to no more than once a month, unless the event did not have any music or amplified voice.

D-3

Traffic

A second large concern we have has to do with access to the property. Our property has an easement which may allow passage to the northern end of the Happy Goat property. We strongly object to having that easement used for any type of commercial traffic from any of the proposed activities on the farm, other than what would normally be anticipated for occasional general agricultural use such as grazing or farming.

D-3

Thank you for your consideration of these points.

Sincerely,

Robert and Jeanne Schmidt
5321 and 5319 West Whitlock Road
Mariposa, CA 95338

Response to Letter D

Commenter: Robert and Jeanne Schmidt

Date: March 14, 2025

Response D-1:
The commenter provides an introduction to the letter. No response is necessary.

Response D-2:
The commenter raises concerns related to noise impacts of the Proposed Project and requests that additional Conditions of Approval be placed on the Proposed Project.

Pursuant to the Mariposa County General Plan, the applicable noise level standard for the Proposed Project is 50 dB Leq.

An Acoustical Analysis, dated January 29, 2024, was prepared by WJV Acoustics (Appendix A of the IS/MND) and analyzed the Project Related Noise Levels, including amplified music and speech. As detailed in the Acoustical Analysis, WJV Acoustics measured noise levels at the project site while music was being amplified through a speaker system supplied by a live musician located at the Event Area (location is illustrated on the Site Plan). WJV Acoustics found that the noise levels measured at the closest rural residential property lines did not exceed the County's applicable daytime noise level standard of 50 dB Leq. The noise measurements were taken at 2 locations as illustrated on Figure 2, *Project Vicinity and Noise Monitoring Site Locations*.

Pursuant to Section 17.108.220, *Special Event Facilities*, the business owner is required to comply with all requirements of the Operational Standards (Section 17.108.220(D)) and all established Conditions of Approval for the Proposed Project, including meeting the County Noise Standards (Section 17.108.220(D)(2). Annual reporting is required (Section 17.108.220(G)) to confirm that all applicable Operational Standards are adhered to.

Additionally, Condition of Approval No. 21 requires that prior to the operation of any Special Events Facility use involving amplified sound, the required operational plan must include a noise monitoring program that includes but not limited to noise monitoring locations, methodology (including devices to be used for monitoring) and a noise monitoring log in order to verify the noise generated by Special Events maintains conformance with the WJV Acoustical analysis. Prior to commencement, the Planning Department will review and approve the noise monitoring program.

Response D-3
The commenter raises concerns related to use of an existing easement that allows access to the northern end of the subject Property. These comments are noted.

Steve Engfer

From: Harry Strawbridge <harry51@sbcglobal.net>
Sent: Friday, March 14, 2025 4:55 PM
To: Steve Engfer
Subject: Happy Goat CUP

You don't often get email from harry51@sbcglobal.net. Learn why this is important

March 14, 2025

Re: CUP #2023-078 for Happy Goat, Inc.

From: Harry Strawbridge and Jennifer Latta

5329 W. Whitlock Rd., Mariposa, CA

Preface:

From the Introduction to Mariposa County Zoning Code, Title 17: *"The Zoning Ordinance which follows, was designed to minimize land use conflicts and public nuisances. The Ordinance uses property development standards, or conditions, to control the possible public nuisance(s) created by adjacent uses. If a commercial use were to be permitted next to a residential property, adequate conditions must be imposed on the commercial use so that it does not become a public nuisance to the residential properties. Conditions which regulate the hours of operation, the type of commercial uses, the access and amount of noise, to name a few, could all be imposed on the commercial use. These are all conditions which are required to keep the commercial use from becoming a "public nuisance" to the surrounding residences. A public nuisance is created when a neighborhood, community, or any considerable number of persons, are adversely affected."*

From Title17, Sec.17.72.040: *"The Planning Commission shall determine whether or not the establishment, maintenance, or operation of the conditional use applied for will, under the circumstances of the particular case, be detrimental to the health, safety, morals, comfort, and general welfare of the persons residing or working in the neighborhood of such proposed use, or whether it will be injurious or detrimental to property and improvements in the neighborhood or the general welfare of the county. If the Planning Commission finds that the aforementioned conditions will not result from the particular use applied for and the use is consistent with the Mariposa County General Plan and any applicable specific plan, it may grant the use permit."*

E-1

1

Salient points:

(1) Zoning exists to preclude land use conflicts, and prevent the creation of "public nuisances", defined as a use which adversely affects a neighborhood, community, or any considerable number of persons.

(2) The use cannot be detrimental to the comfort and general welfare of the people in the neighborhood, or to the property and improvements in the neighborhood.

E-1

Concern: Noise.

Applicant proposes daily outdoor live music performances at several locations, and live music indoors during special events. Proposed operating hours are 9:00 am to 10:00 pm daily. The applicant's acoustic test reported the sound level to be 50db at the property lines.

Unreported are several important factors:

(1) What was the db level at the source of the test music?

(2) How far was it from the source to the property line recording location(s)?

(3) At how many locations were db levels recorded, and what were those locations?

(4) Was the wind blowing at the time of the test? If so, at what velocity, and in what direction?

Each of these factors could make a significant difference in the realistic efficacy of the acoustic test, and more importantly, to the actual perceived noise level at any of the various neighboring properties, regardless of what the db measurement was at the moment of testing.

E-2

Additionally, the natural inference from the information available in the Initial Study is that live music performed outdoors is planned daily until 10.00 pm. This is entirely too late. Many of us follow the old maxim, "early to bed, early to rise." If I go to bed at 8 o'clock on a summer evening with the windows open and I hear music, the Planning Commission will have failed in their assigned mission to prevent detriment of my comfort and general welfare.

We believe, and suspect that most of the neighbors would agree, that any audible music, announcing, or other noise from weddings, parties, etc., or noise otherwise currently unusual in the area, is an unacceptable violation of our right to the quiet enjoyment of our property, particularly after dark.

The solution to those issues is very simple and straightforward: Mitigating conditions must be put in place to ensure that music, etc., is inaudible beyond applicant's property lines, again, particularly after dark. Loud music must be contained within a soundproof building such that it is not audible beyond applicant's property lines. Outdoor music must be

restricted to a volume level that does not carry beyond applicant's property lines. Anything less would clearly be a detriment to the neighbor's comfort, and constitute a public nuisance as defined under Title 17. E-2

We encourage the Planning Commission to seriously consider the above, and take effective, enforceable measures to fulfill their obligation to protect the concerns, comfort and general welfare of those who may be adversely affected by the proposed CUP. E-3

Sincerely,

Harry Strawbridge and Jennifer Latta

Response to Letter E

Commenter: Harry Strawbridge and Jennifer Latta

Date: March 14, 2025

Response E-1:
The commenter provides language from the Mariposa County Municipal Code as a preface to the comments on the Proposed Project. No response is necessary.

Response E-2
The commenter raises concerns related to noise impacts of the Proposed Project.

Please refer to the preceding response regarding noise. Solutions provided in the letter are noted.

Response E-3
The commenter provides a closing statement in the letter. No response is necessary.

RESPONSE TO COMMENTS ON HAPPY GOAT CEQA INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (SCH # 2025020540)

Planning Commission Meeting of March 21, 2025.
Agenda Item E. 1 Conditional Use Permit (CUP) No. 2023-078

RESPONSE TO COMMENTS THAT WERE RECEIVED AFTER PUBLICATION OF THE PLANNING COMMISSION AGENDA PACKET:

Additional comments were received from Mr. Daniel Wilson, adjacent property owner on March 19, 2025. Staff met with Mr. Daniel Wilson and Supervisor Toso. These comments were not received in time to include in the agenda packet for the Planning Commission which was uploaded for publication on March 14, 2025. The IS/MND and was circulated locally and through the State Clearinghouse (SCH) for a review by state agencies under SCH #2025020540. The 30-day review period for the document ran from February 14, 2025 through March 17, 2025. To assist in referencing comments and responses, the following code system was used:

Staff received the comments and those are memorialized in the following.

Comments and Response.
Concerns communicated by Mr. Wilson:

1. Issues regarding the build out of the existing agricultural uses and operation over the course of the last couple years (+/-):
    a. General Environmental Issues/Concerns
    b. Animal issues (dogs and goats on, or near his property).
    c. Erosion issues run-on to his property causing flooding
    d. Air – dust form composing operation and related staging area activities near his property
    e. Traffic- increase of traffic. Road is near to his property, causing noise and dust
    f. Nuisance Activities- weed eating approximately 5 am to 7:30 am near his property
    g. Noise- concrete trucks and delivery of materials during construction activities of the existing barns, roads and site infrastructure. Hours of the activities ranged outside of a 7 am to 10 pm timeframe.
    h. Concerns that the requests he made regarding the issues to the site operation staff were not being addressed.

2. Concerns regarding the potential approval of the CUP for special events uses, given the existing agricultural use operations and past practices issues he witnessed and was impacted by in regard to the preceding issues in item 1.

Staff Response:

The past activities and issues and concerns raised are noted.
A list of the previous Building and Grading permits issued for the past activities including the CDFW Streambed alteration agreement are referenced in the staff report.

Code Compliance Staff met with Mr. Wilson as did did the Envirnmental Health Unit staff in relation to the composing operation.

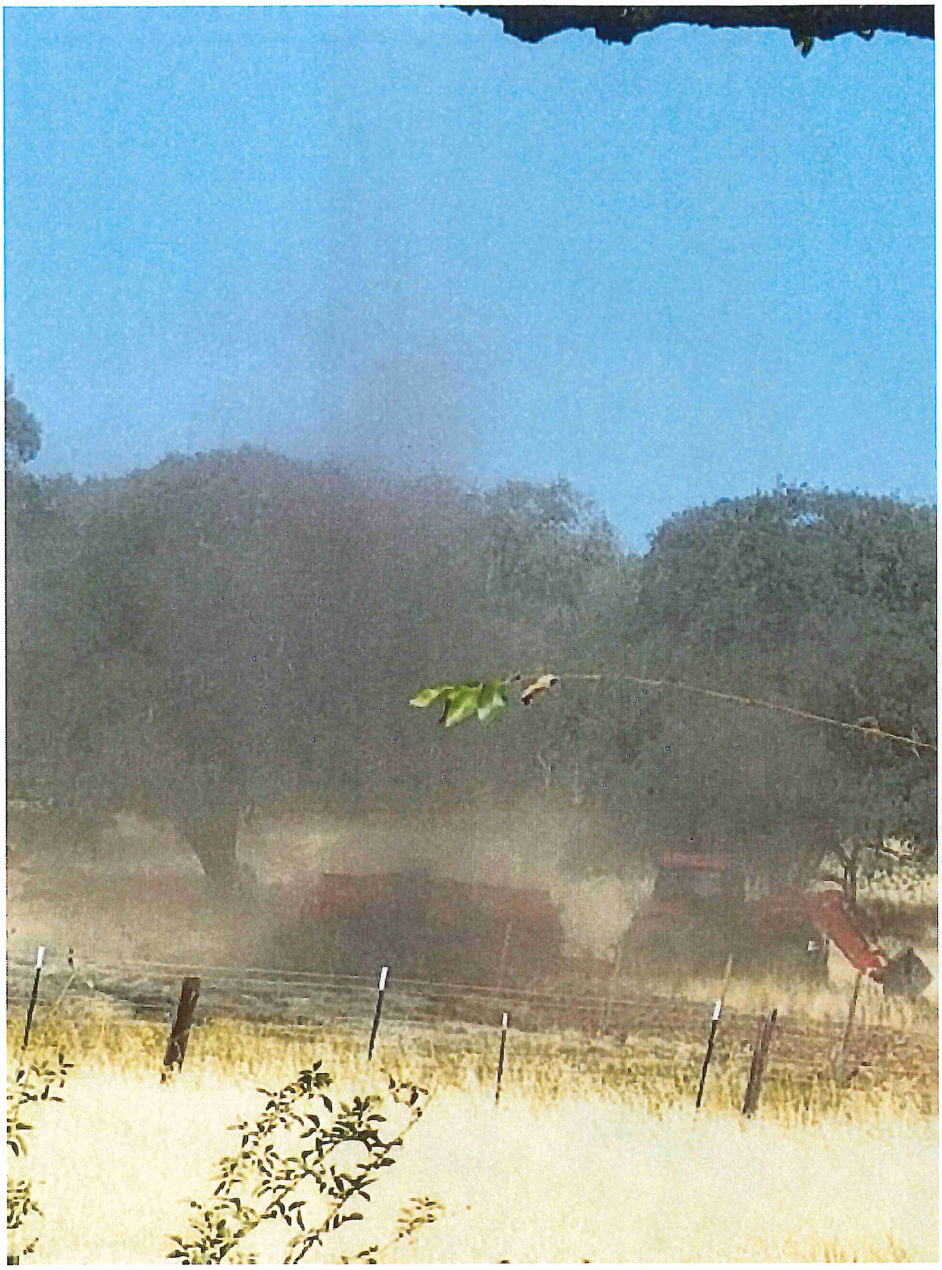
Conditions of approval require relocation of the composting operation to address Mr. Wilson's concerns and in accordance with the Special Event Facility title 17 Code provisions.

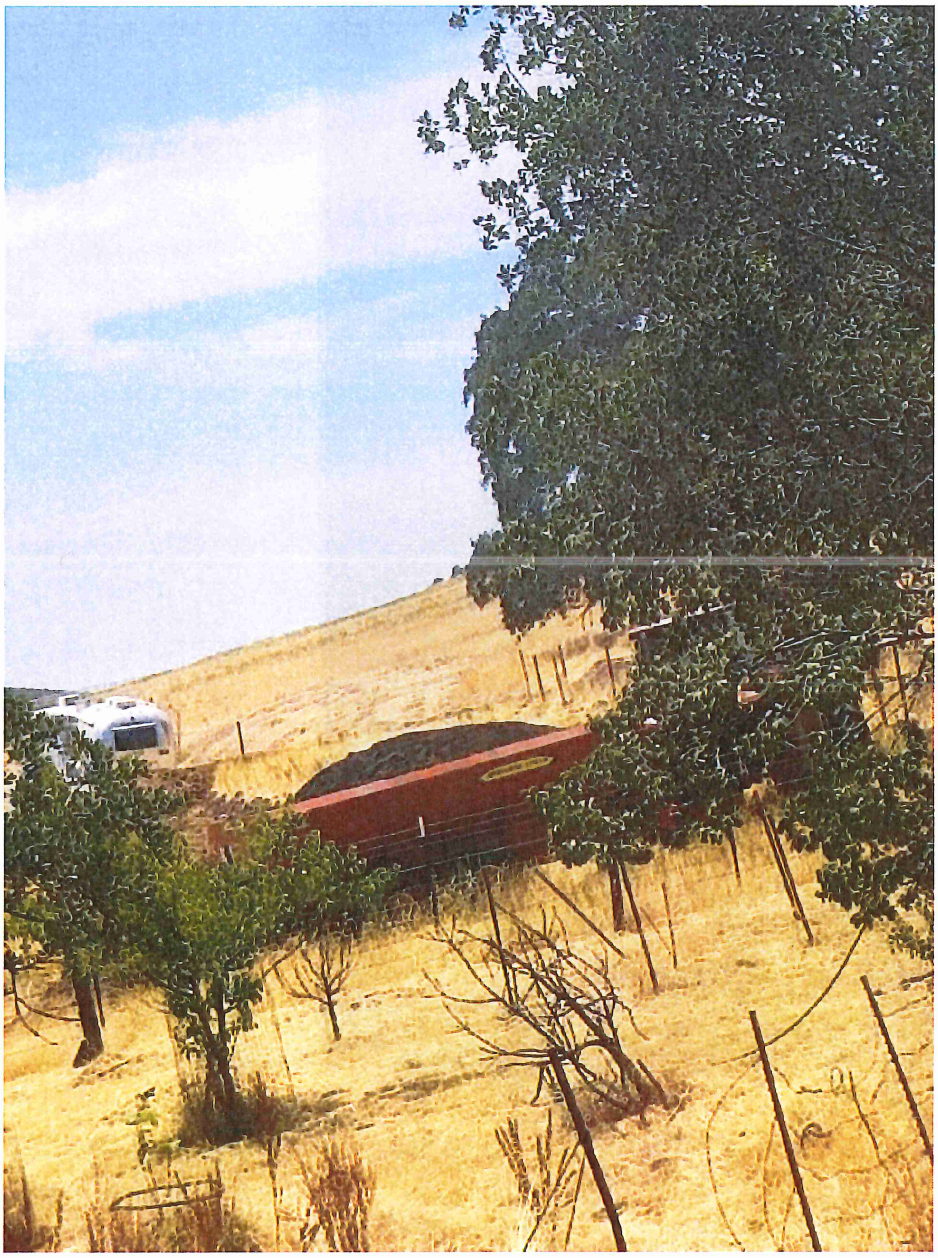
See responses to previous comments regarding erosion, noise, dust, odors traffic and nuisance activities.

Additionally, in response to concerns raised and As shown on the Site Plan (Figure 2 of the IS/MND), the dumpster, recycling, and composting uses are located at the southwestern corner of the Project site near the intersection of the site's access road and CYA Road. The composting pile is part of the Special Events facility application due to its inclusion in the Site Plan and it is specifically mentioned in the Solid Waste Management Plan. As noted in the Staff Report, Planning Staff is recommending that the Planning Commission adopt a Condition of Approval for the Special Events Facility to move the composting use to an area on the Project site that eliminates the potential odor nuisance to any neighboring properties. Specifically, Condition of Approval No. 19 (Attachment D of the Planning Commission Staff Report) requires the composting use be relocated to an area on the Project site that does not result in an odor nuisance to any neighboring property.

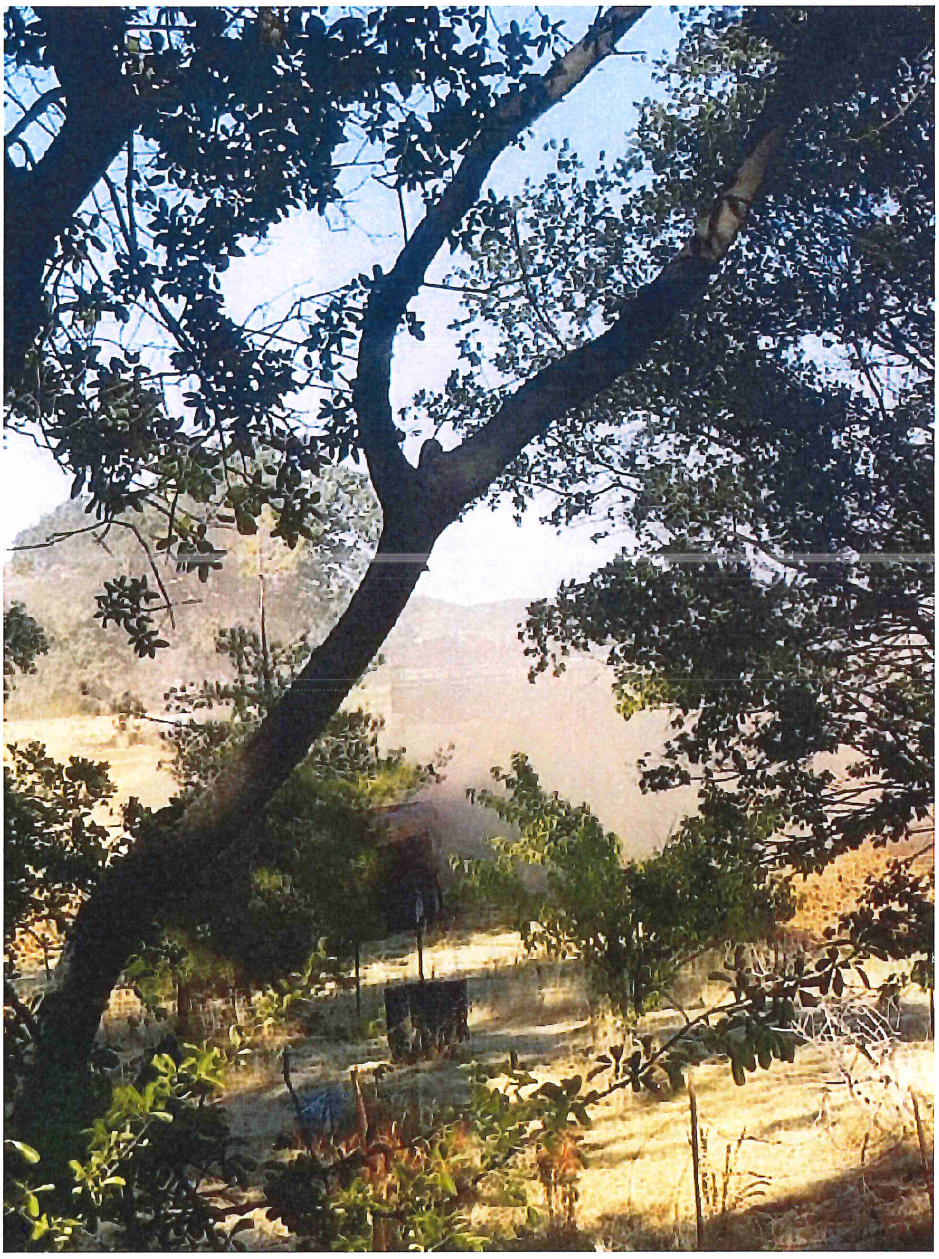
Additionally, if the CUP is approved, pursuant to Section 17.108.220, *Special Event Facilities,* the business owner is required to comply with all requirements of the Operational Standards (Section 17.108.220(D)) and all established Conditions of Approval for the Proposed Project, including meeting the County Noise Standards, dust odor, lighting and similar standards must be adhered to for the life of the project. Annual reporting is required (Section 17.108.220(G)) to confirm that all applicable Operational Standards are adhered to.

The following are pictures from Mr. Wilson pictures regarding the past activities for the project record.

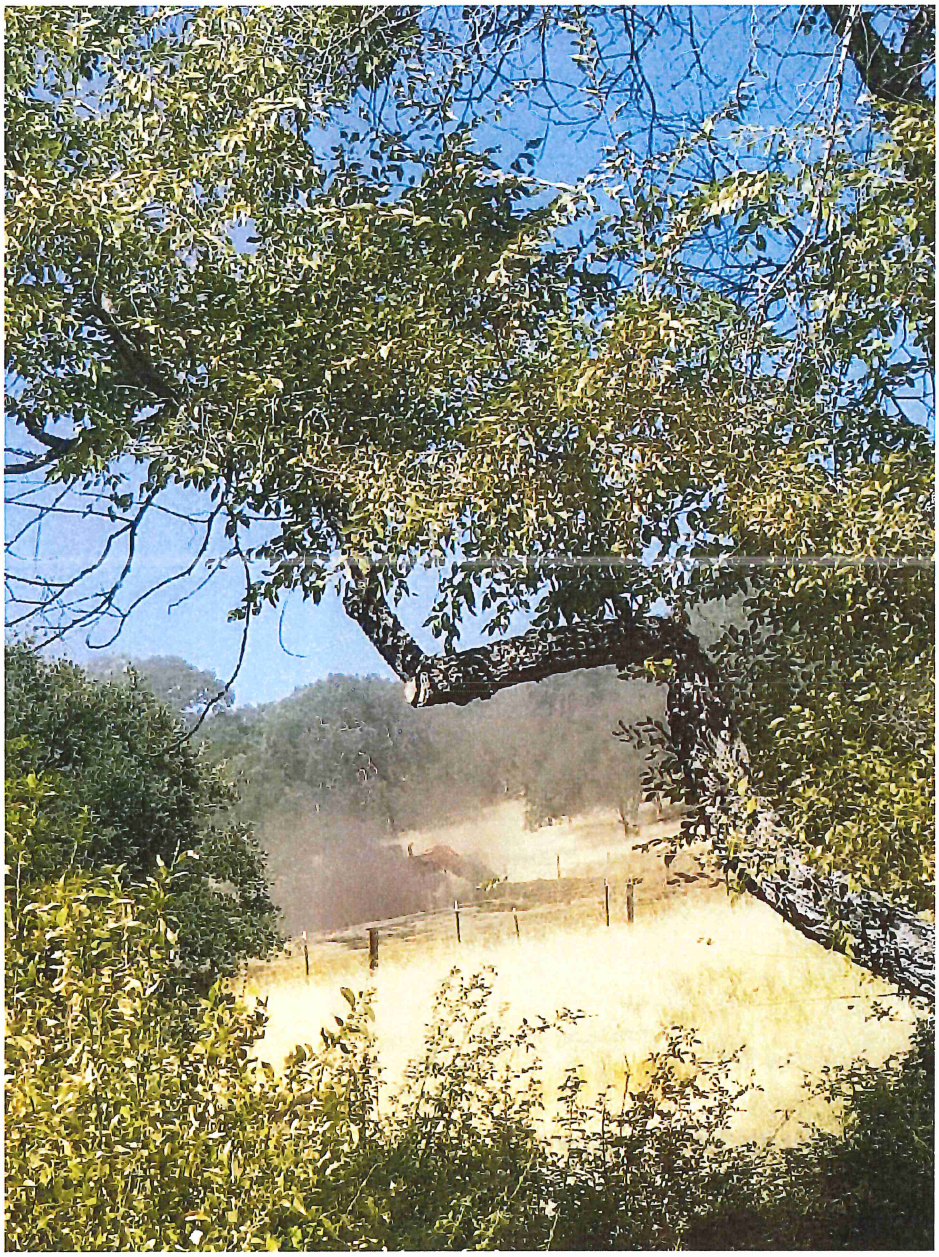


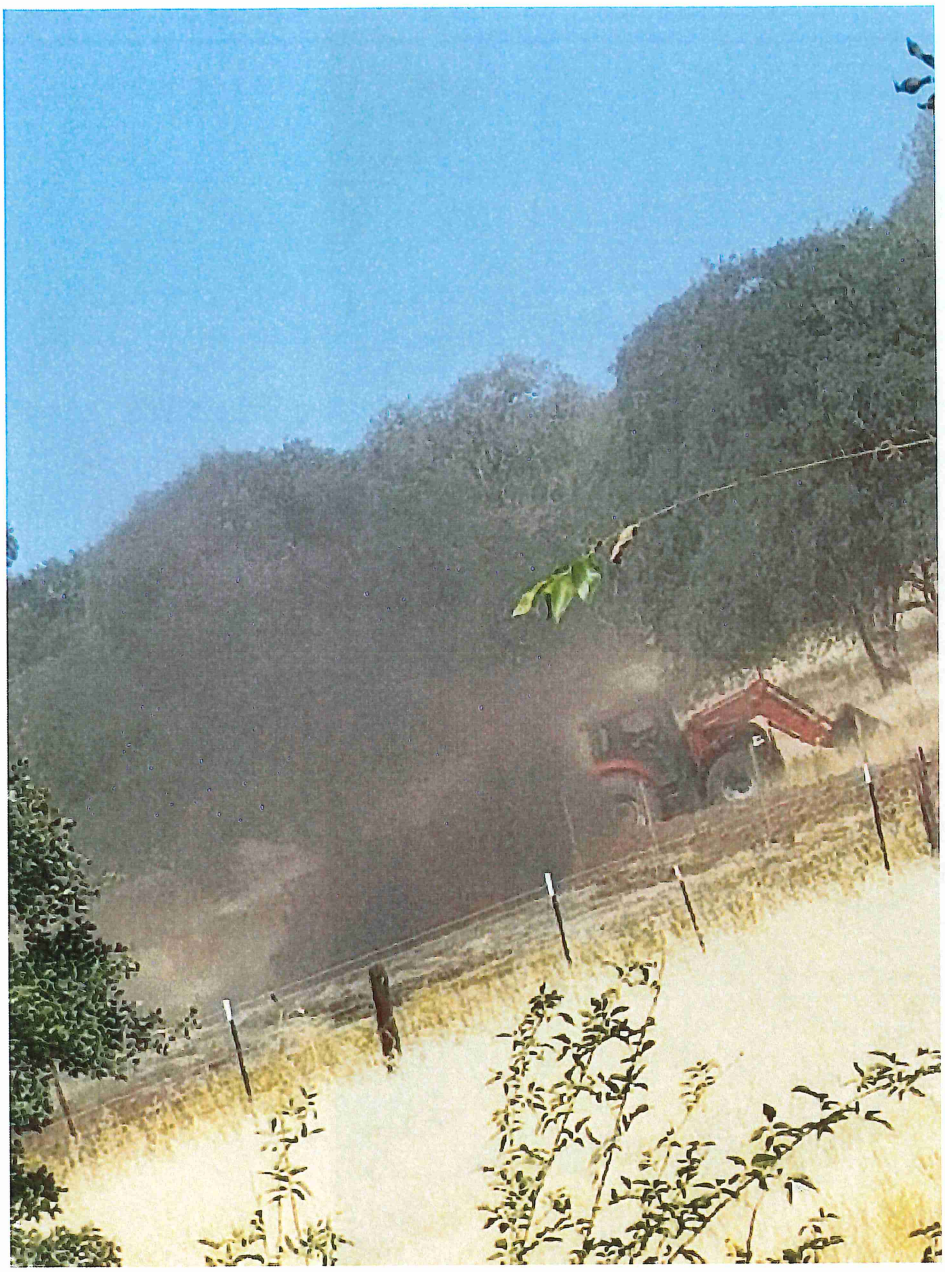








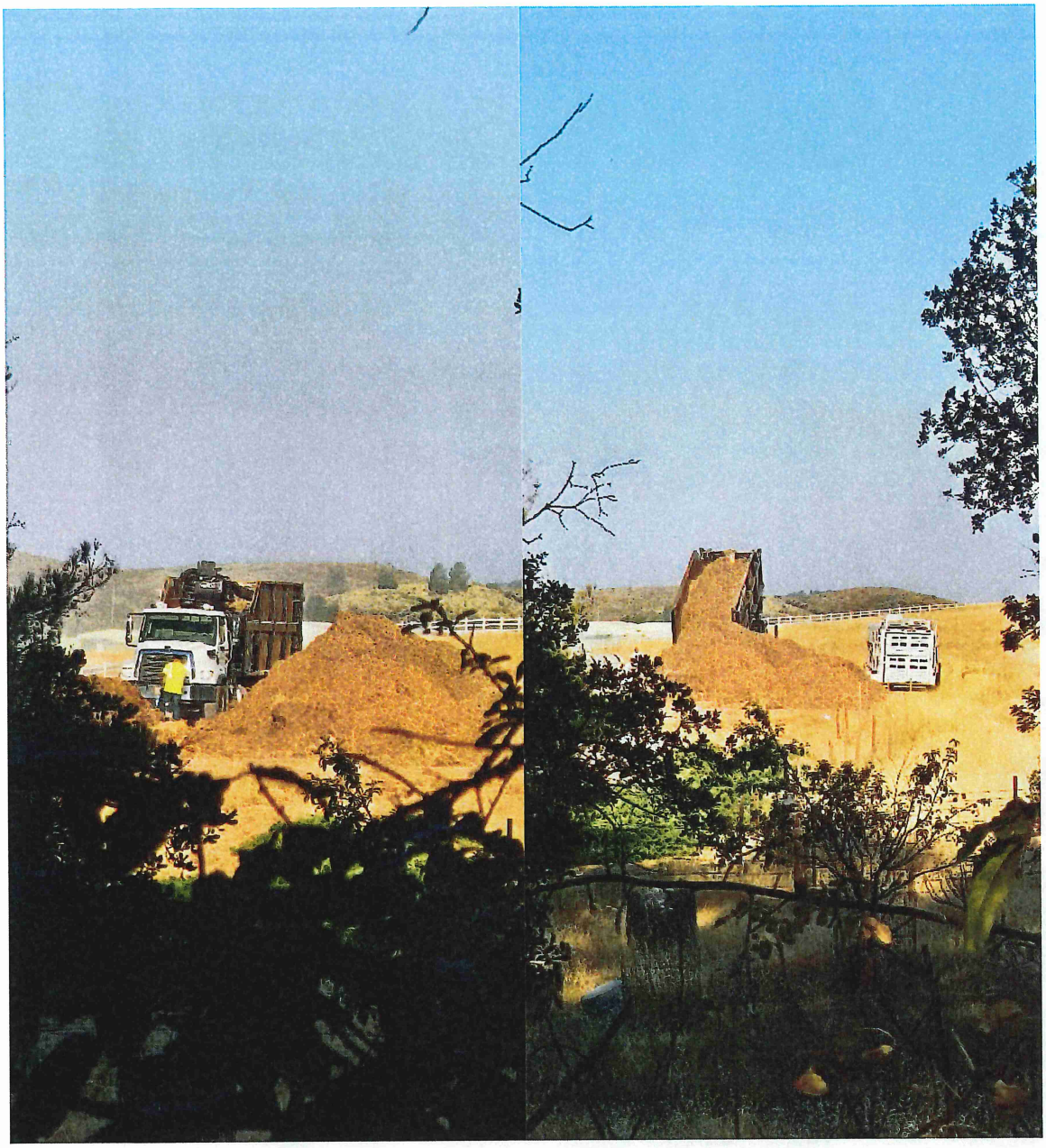


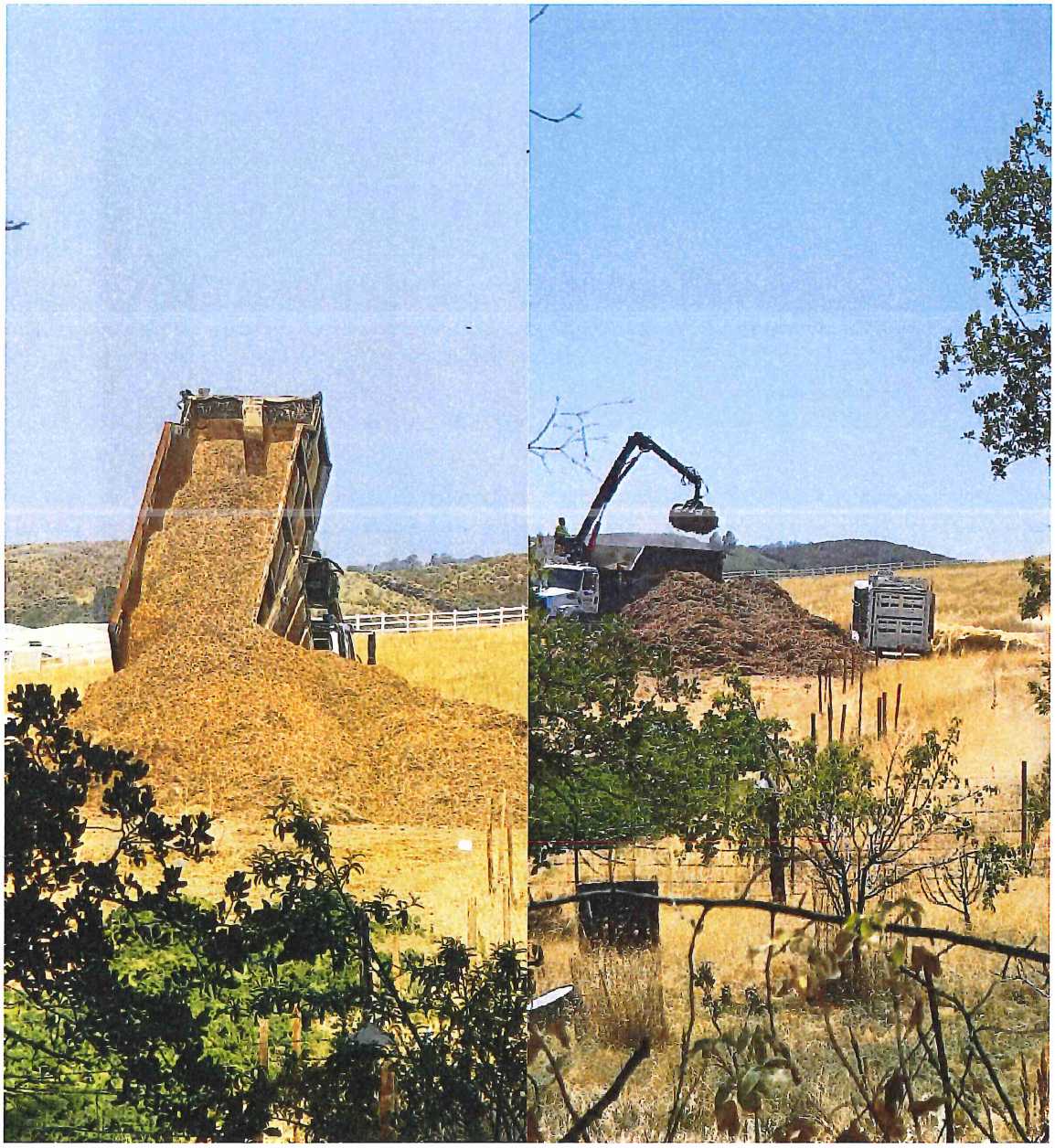














Conditional Use Permit No. 2023-078

Special Event Facility- Happy Goat

Planning Commission Public Hearing

March 21, 2025

Project Consideration and Action

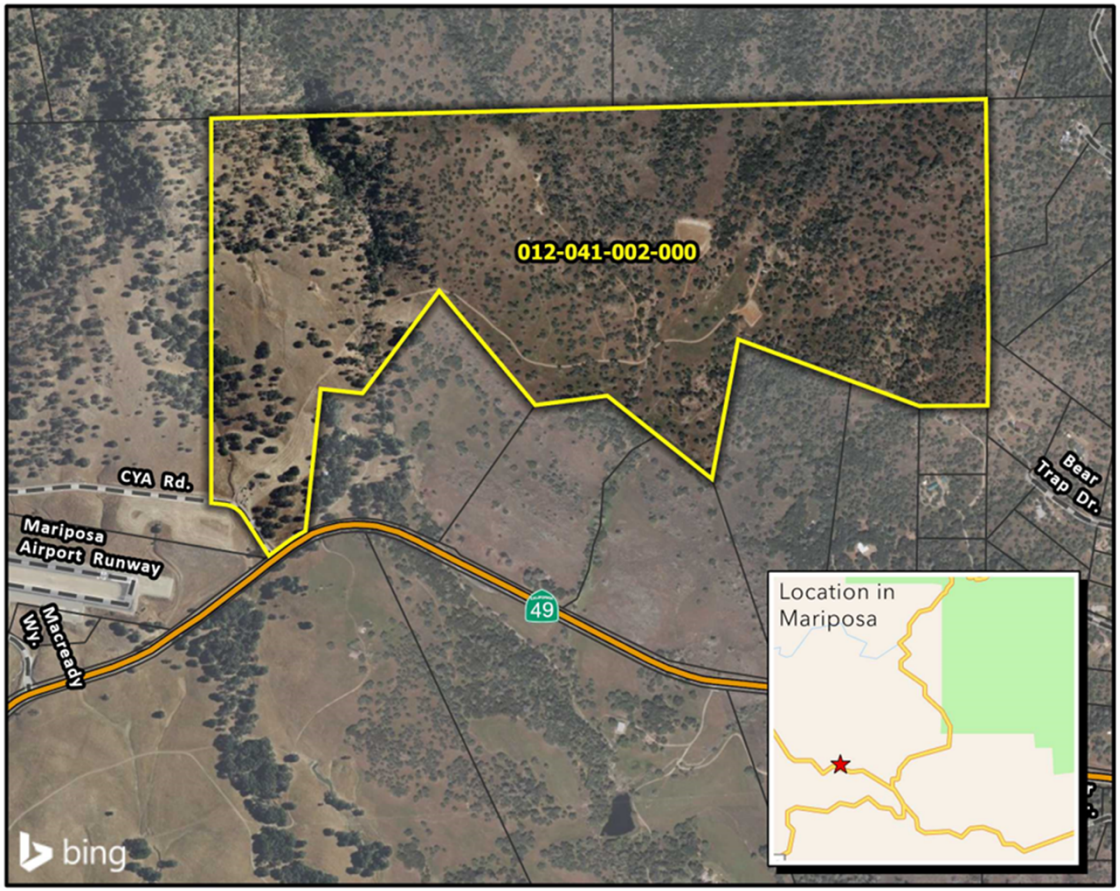
Applicant: Happy Goat, Inc.

Project Background

- The project site is located at 5030 CYA Road
- **APN 012-041-002**

- General Plan Land Use
  - Mariposa Town Planning Study Area
- Zoning
  - Mountain General , Mountain Transition
  - Airport Overlay
- Current on-site uses
  - Agricultural Uses - Happy Goat Farm

Mariposa County Planning Department
Project Vicinity Map



0 500 1,000 Feet

1:12,000

Site
Assessor's Parcels

PROJECT TYPE: CONDITIONAL USE PERMIT 2023-078

APPLICANT: ECO EXTREME HOLDINGS, LLC

APN: 012-041-002-000

SITE ADDRESS: 5030 CYA ROAD, MARIPOSA, CALIFORNIA 95338

Coordinate System: NAD 1983 State Plane California III FIPS 0403 Feet

Map Date: Thursday, June 15, 2023

Data Source: Mariposa County Planning Department GIS; Assessor's Parcel Map Update: 01/2023

Map Credit: BEN OGREN, Sr. GIS Specialist

Mariposa County Planning Department
PO BOX 2039 5100 Bullion Street
Mariposa, California 95338-2039
209.966.5151 FAX 209.742.5024
mariposaplanning@mariposacounty.org
http://www.mariposacounty.org/planning



Location in Mariposa County

Mariposa County makes no warranty regarding the accuracy of the GIS or the analysis and conclusions resulting from using our GIS data.

C:\Users\bogren\Documents\ArcGIS\Projects\Conditional Use Permit 2023-078\Conditional Use Permit 2023-078.aprx

Project Description

Proposed Special Events Facility

To Facilitate a visitor experience at their regenerative farm located on an approximately 250-acre parcel

The Proposed Project covers approximately twenty-nine (29) acres of the site.

The property is split zoned – with the majority being Mountain General and the remaining area being Mountain Transition with a land use designation of Natural Resources, within the proposed expanded Mariposa Town Planning Study Area.

The parcel is also within the Airport Overlay.

Project Description

The following existing facilities proposed to be available for access by guests during Special Events:

Existing structures:

- 6,912 sq. ft. “big barn”;
- Six (6) greenhouses located on an approximately 18,000 square foot pad
- 5,880 sq. ft. goat/work barn
- pens and corrals containing livestock, including a “goatnasium.”
- 92 off-street parking spaces with dimensions of 20’ x 10’.

Project Description

- Proposed Structure/s
- Restroom Facilities
- Container bathrooms totaling 160 sq. ft.; two (2) of the restrooms would be standard size with one (1) restroom being ADA accessible.

- Total square footage of structures on the project for use during Special Events will be approximately 31,000 sq. ft.

Project Description - Uses

- Daily public farm tours
- Bi-weekly outdoor education schools totaling 50 guests per group with up to 175 guests anticipated on a daily basis;
- Special Events occurring up to once a month with up to 300 guests.
- Workshops such as culinary workshops to occur in the “big barn.”

Project Description - Uses

- Live music occurring on the terraces on a daily basis; within the “big barn” structure during Special Events
- Mobile food vendors serving guests during proposed daily activities, workshops and Special Events. Vendors to be located on existing concrete pads and flat areas near the existing terraces on the site.
- Temporary bar near the terraces
- Composting

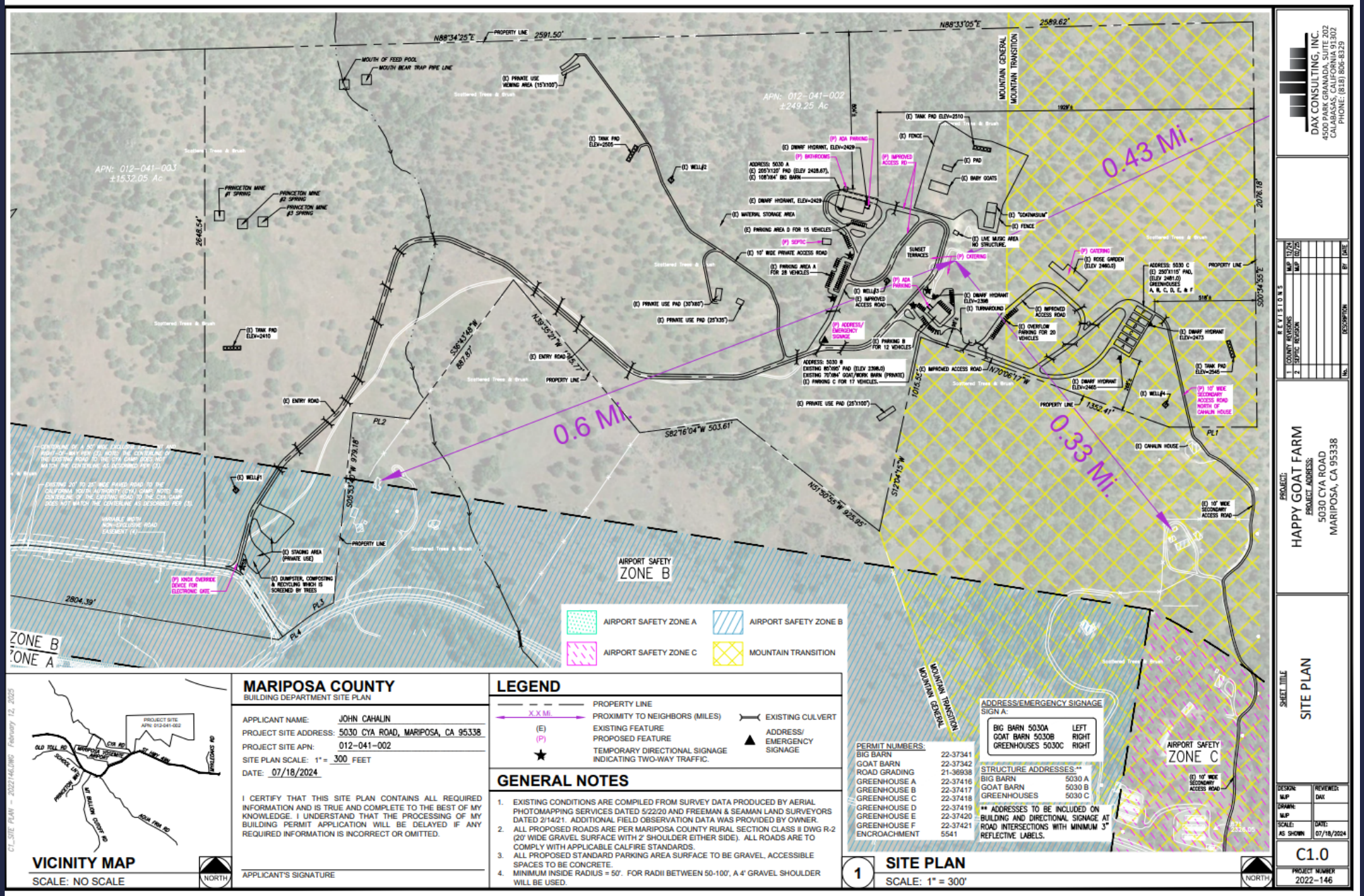
Project Description -

- 17 total employees operating on two shifts
- First shift totaling 15 employees on-site from 7:00 a.m. to 4:00 p.m.,
- Second shift totaling five (5) employees on-site from 4:00 to 10:00 p.m. (Employee numbers and shift hours are allowed to be adjusted as the project demand warrants.)
- • Operational hours to be 9:00 a.m. to 10:00 p.m.

Project – CUP Required-

- Based on the proposed project a CUP application was required pursuant to:
- Mariposa County Zoning Ordinance Section 17.108.220 Special Event Facilities
-

Project Site Plan




AM10:56 SEP/11/2024


AM10:39 SEP/11/2024






AM10:46 SEP/11/2024


AM10:48 SEP/11/2024


AM10:56 SEP/11/2024


AM10:56 SEP/11/2024






PREDATOR
3500





















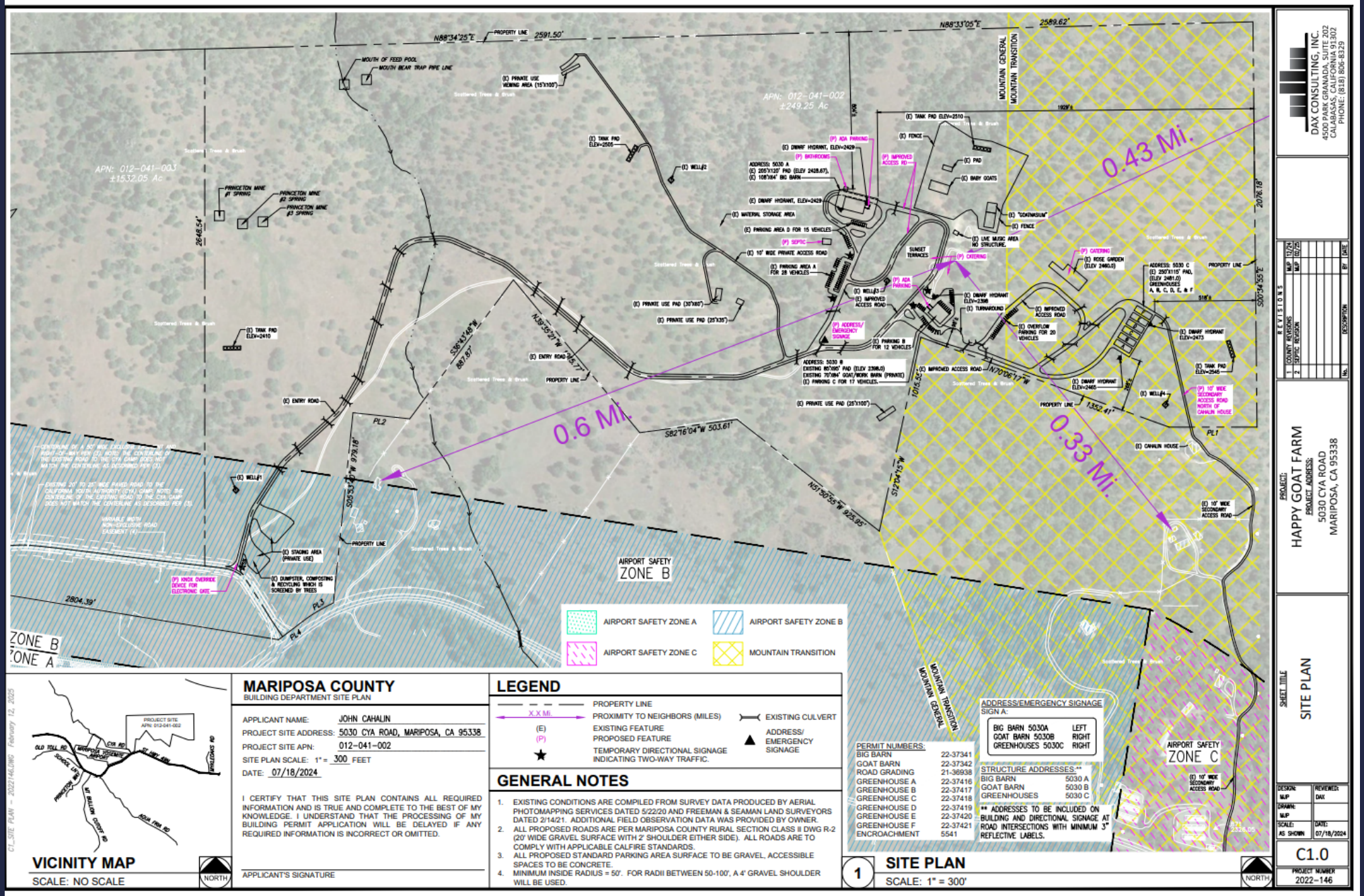
Project – Evaluation

- Please note:

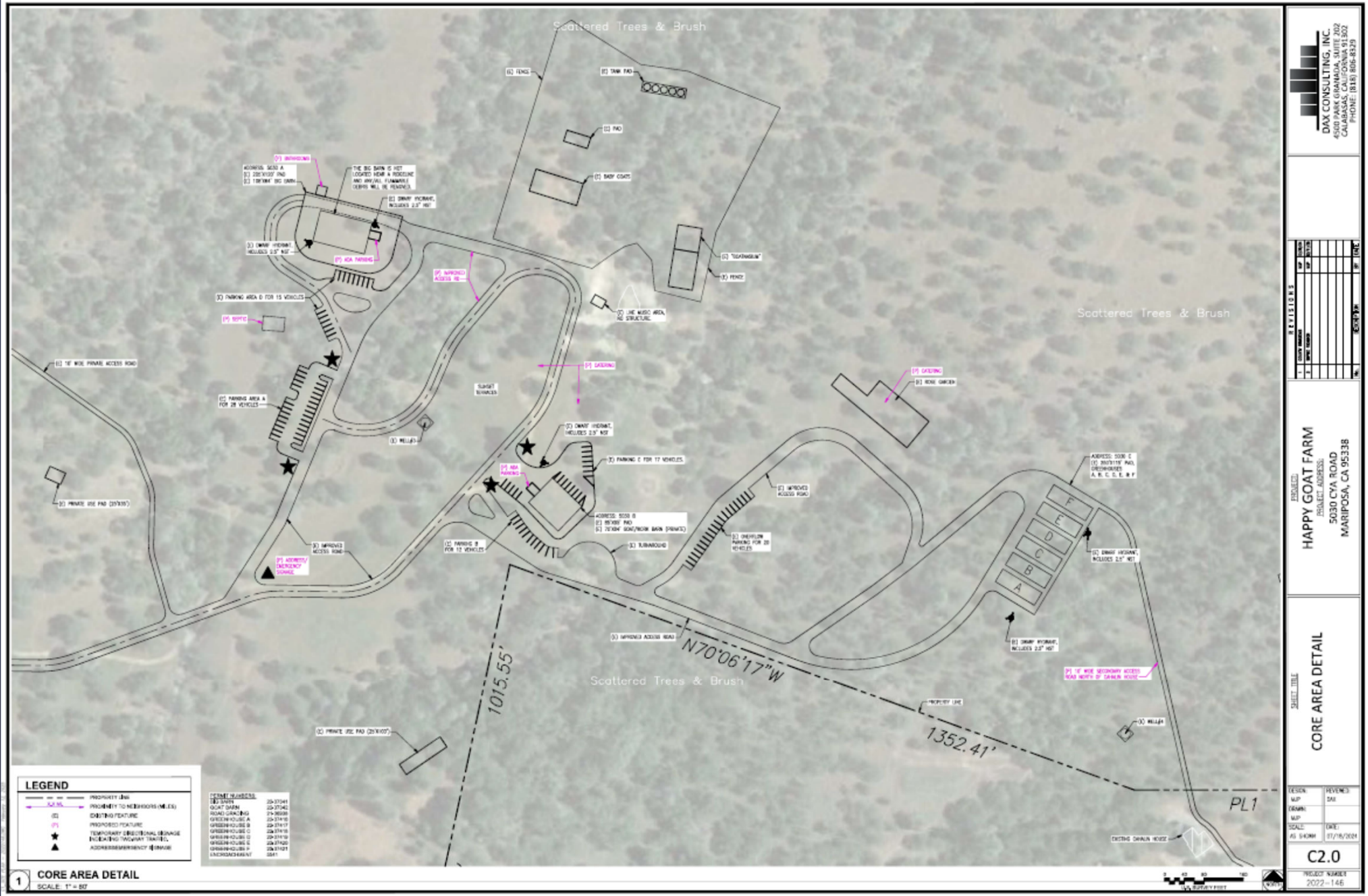
- In order to avoid duplication in the agenda packet; this presentation slide will open links to the Staff Report and Initial Study that is published as a part of this packet.

FINALS\250321 CUP 2023 078 Happy Goat Staff Report Final.pdf

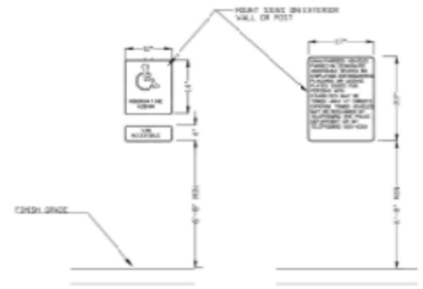
Project Site Plan



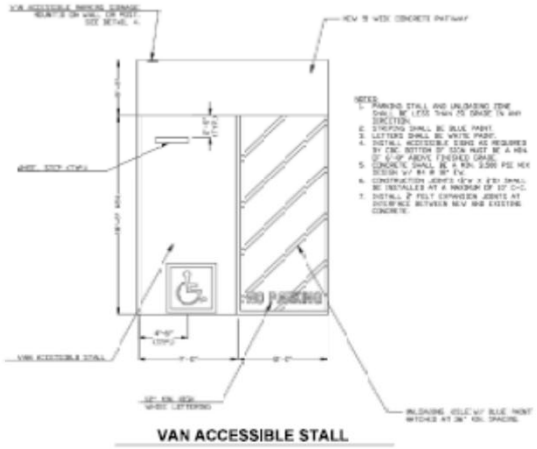
Project Site Plan - Parking & Circulation



Project Site Plan - Parking & Circulation



ACCESSIBLE PARKING SIGNAGE



VAN ACCESSIBLE STALL

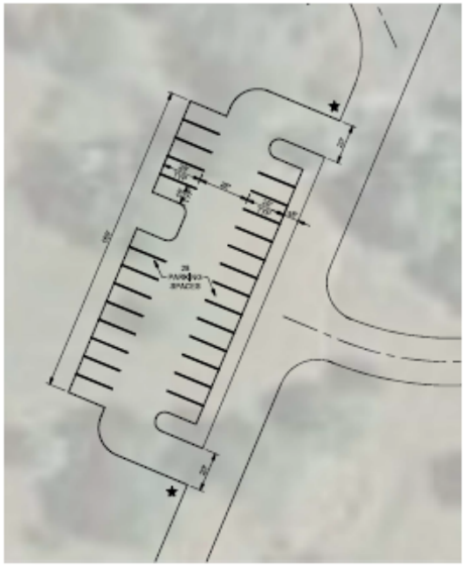
4 ACCESSIBLE PARKING DETAILS
SCALE: NOT TO SCALE



5 OVERFLOW PARKING AREA
SCALE: 1" = 30'



3 PARKING AREA D
SCALE: 1" = 30'



2 PARKING AREA A
SCALE: 1" = 30'



1 PARKING AREA B AND C
SCALE: 1" = 30'

DAX CONSULTING, INC.
4500 PARK GRANADA, SUITE 202
CALABASAS, CALIFORNIA 91302
PHONE: (818) 806-8329

REVISIONS

PROJECT:
HAPPY GOAT FARM
PROJECT ADDRESS:
5030 CYA ROAD
MARIPOSA, CA 95338

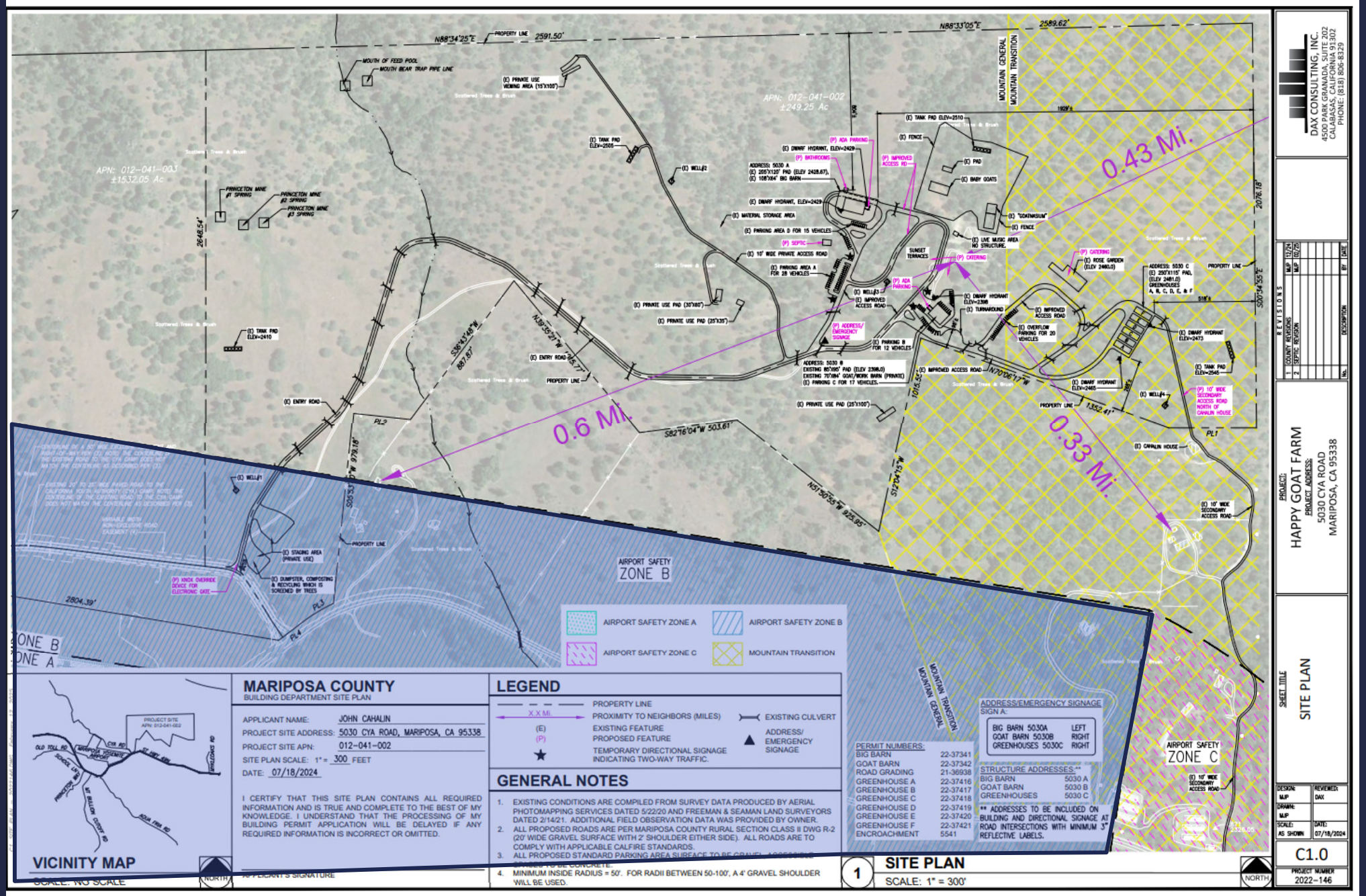
SHEET TITLE
PARKING AREA DETAIL

DESIGN:	REVIEWED:
MJP	DAX
DRAWN:	
MJP	
SCALE:	DATE:
AS SHOWN	07/16/2024

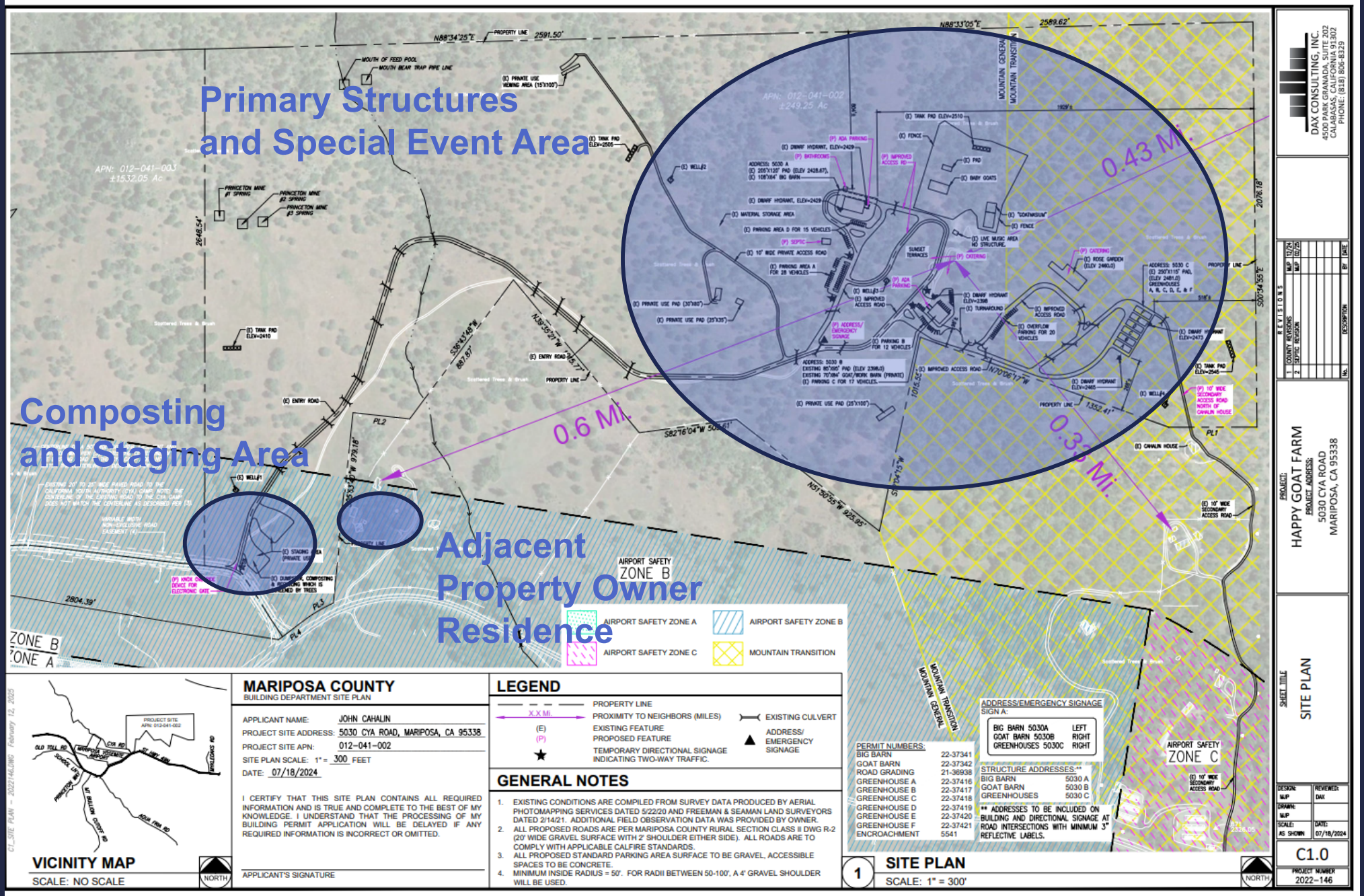
C3.0

PROJECT NUMBER
2022-146

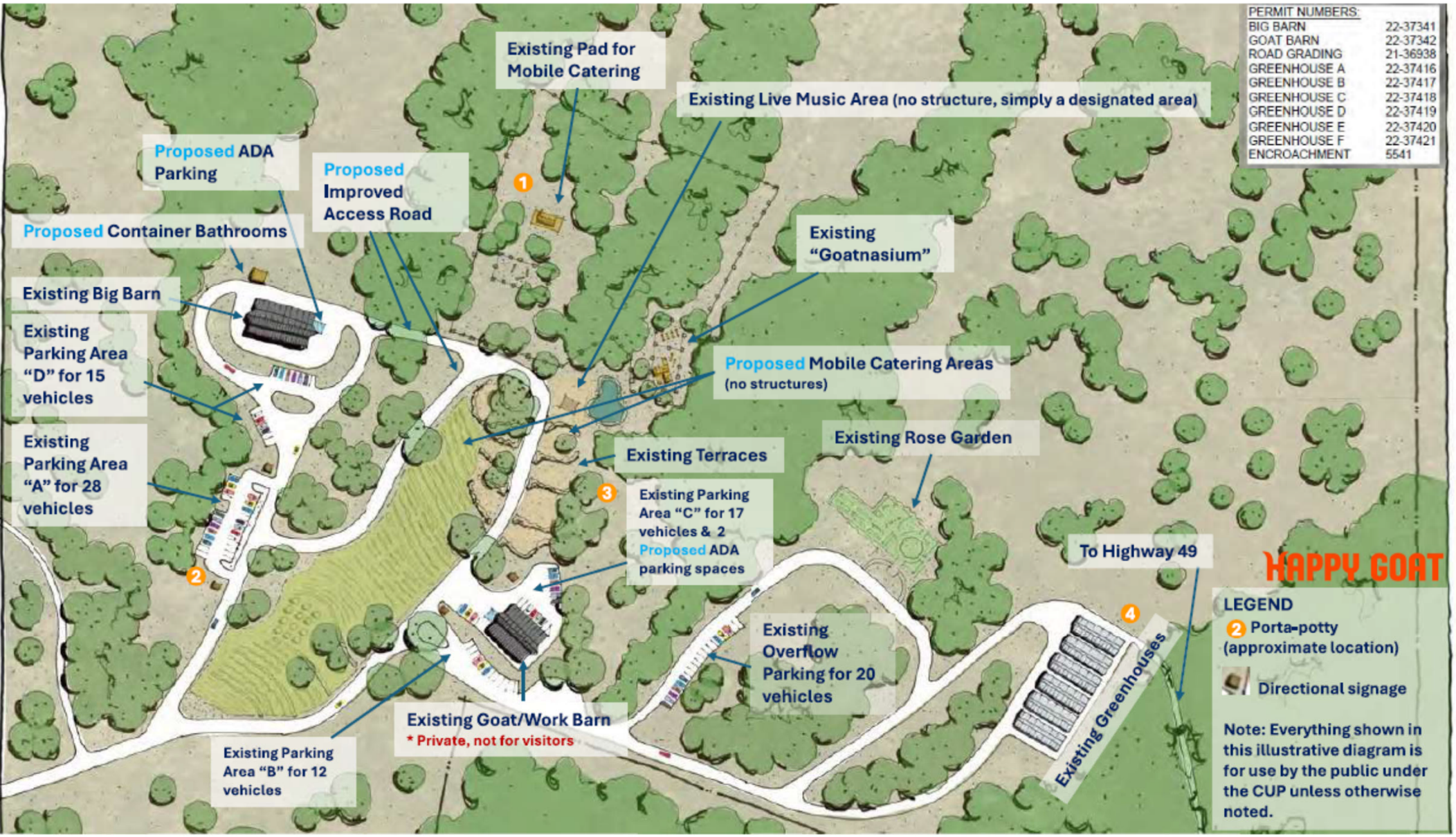
Project Site Plan - Airport Overlay



Project Site Plan- Project Features



Project Site Plan- Project Features



Project Evaluation – Agency Review

Departments and agencies involved in the review conducted the evaluation pursuant to the approved Project and its conditions of approval, and/or mitigation measures as required:

- California Department of Fish and Wildlife
- CALTRANS Traffic and Operations and Office of Aviation
- Mariposa County Air Pollution Control District
- Mariposa County Public Works Department
- CALFIRE
- Mariposa County Fire Department
- Mariposa County Building Department
- Mariposa County Health and Human Services Agency, Public Health, Environmental Health Unit
- Mariposa County Planning Department
- California Water Resources Control Board Department of Drinking Water

Project Evaluation –Public Notice

- Public Noticing was prepared and published as follows:

- **Gazette Ad: February 20, 2025**
- **Mailed Notice: February 13, 2025**
  - **600-foot mailed notice**
- **Posted Notice: February 13, 2025**

Project Evaluation –Public Comments

- Written Public Comments were received from the following prior to the publication of the Planning Commission Agenda packet :
- State Water Resources Control Board – Division of Drinking Water
- Caltrans – Office of Aviation Planning
- Sue Overstreet
- Jeff Knobles (sp)
- Kelly White & Michael Pieper

- Verbal Comments Received From – Harry Strawbridge

Staff Response to these comments were included in the Staff Report

Project Evaluation –Public Comments

- Public Comments were received after publication of the Planning Commission Agenda packet :

Response Code	Signatory	Affiliation	Date Received
A	Leana Tolentino, Associate Transportation Planner	Caltrans Division of Aeronautics	March 17, 2025
B	Jonathan Oshalim, Chief	Caltrans Office of Rural Planning, District 10	March 17, 2025
C	Janet Bibby	Resident	March 18, 2025
D	Robert and Jeanne Schmidt	Resident	March 14, 2025
E	Harry Strawbridge and Jennifer Latta	Resident	March 14, 2025
F	Daniel Wilson	Adjacent property owner	March 19, 2025

Staff Response to these comments were included in the Staff Report; And as provided to the Planning Commission prior to the hearing, also available today in hardcopy

Project-Environmental Review

- The project was evaluated pursuant to CEQA and an Initial Study and Mitigated negative Declaration was prepared.

Project-Environmental Review

The project was evaluated pursuant to CEQA. An Initial Study and Mitigated Negative Declaration were prepared.

- Land Use and Forest Resources
- Biological Resources
- Cultural Resources
- Transportation and Circulation
- Air Quality
- Greenhouse Gas Emissions
- Noise
- Geology, Soils, and Seismicity
- Hydrology and Water Quality
- Utilities/Public Services
- Hazards and Hazardous Materials
- Visual Resources
- Cumulative Impacts

Project-Environmental Review

- Mitigation Measures are proposed
  - Biological Resources
  - Cultural Resources
  - Sewage Disposal System/Septic

Conclusion and Recommendation

Staff recommends the Planning Commission:

- Adopt a Resolution:

- Adopting a Mitigated Negative Declaration;
  and
- Approving Conditional Use Permit Application No. 2023-078 with findings, conditions and mitigation measures.

Mariposa County Local Transportation Commission

Commissioners
District 1…….Rosemarie Smallcombe
District 2……..Shannon Poe
District 3…….Danette Toso
District 4……Wayne Forsythe
District 5…….Miles Menetrey

Shannon Hansen, Director of
Public Works & Transportation
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

Social Services Transportation Advisory Council

October 30, 2024

Government Center Building – Board Hearing Room

In Attendance: Erick Hanneman – HHSA - Transit
Jeannie Morvay-Clayton – Public Works - Transportation Planning
Rachel Nabors - HHSA – Transit
Tina McLaughlin - HHSA

1. SSTAC Meeting called to order by Jeannie Morvay-Clayton at 10:02 AM.
2. Introductions and a Determination of a Quorum were made.
3. SSTAC currently has five vacancies.
4. Notice of Meeting and Notice of Vacancies advertised in the local newspaper, letters mailed out to SSTAC interested parties mailing list, notices published on county websites and posted at county buildings.
5. Rachel Nabors moved to accept Draft minutes from April 24, 2024, Erick Hanneman seconded the motion with all members in concurrence.
6. Erick Hanneman gave the group an update on the new transit routing and ride reservation system. Software is onboard and hardware is in the process of procurement. There will be apps for phones and computers for drivers. Transit will still accept call-in requests for rides and provide assistance with scheduling.

Riders will have the capability to load E-passes on their phones and 3B passes. The low income or medical passes are available if a person qualifies for services through HHSA.

The form for new clients through county employees & community partners can help identify people who qualify for 3B passes.

Heritage House no longer has funding for a fixed route in town. Although Transit had discussed adding an in-town fixed route, the one provided by Heritage House was not well used.

Transit has been going to Fresno, Merced and North County daily and is working on a better way to seek medical reimbursements for rides that are covered by insurance plans.

Transit is also looking to add more employees but noted that even with a reduced staff they have been able to accomplish a considerable shortening of the wait time for rides.

Plans are already in motion to increase shopping in Mariposa town area for residence in November and December for additional opportunities for holiday shopping.

7. SSTAC Meeting adjourned at 10:44 AM. Next meeting will be April 2025 date/time TBD.

Meeting Minutes for October 30, 2024, approved with a vote of 4 ayes and 1 abstaining at the April 23, 2025 Meeting.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Balance Sheet
For The Second Month Ending February 28, 2025
(In $000s)

Assets	
Cash	$154,914
Restricted Cash	304
Short Term Investments	1,048,995
Receivables	484,905
Prepaid Expenses	4,360
Other Current Assets	2,458
Total Current Assets	**$1,695,936**
Building, Land, Furniture & Equipment	
Capital Assets	$83,302
Accumulated Depreciation	(47,971)
CIP	965
Lease Receivable	4,133
Subscription Asset net Accum Depr	10,510
Total Non-Current Assets	**50,939**
Total Assets	**$1,746,875**
Liabilities	
Accounts Payable	$383,231
IBNR/Claims Payable	365,546
Provider Incentives Payable	52,712
Other Current Liabilities	10,406
Due to State	1,273
Total Current Liabilities	**$813,167**
Subscription Liabilities	8,687
Deferred Inflow of Resources	3,899
Total Long-Term Liabilities	**$12,586**
Fund Balance	
Fund Balance - Prior	$892,866
Retained Earnings - CY	28,256
Total Fund Balance	**921,121**
Total Liabilities & Fund Balance	**$1,746,875**
Additional Information	
Total Fund Balance	**$921,121**
Board Designated Reserves Target	494,055
Strategic Reserve (DSNP)	56,700
Medi-Cal Capacity Grant Program (MCGP)*	135,883
Value Based Payments	46,100
Provider Supplemental Payments	150,744
Total Reserves	**883,481**
Total Operating Reserve	**$37,640**

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Income Statement - Actual vs. Budget
For The Second Month Ending February 28, 2025
(In $000s)

	MTD Actual	MTD Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
Member Months	*446,213*	*438,827*	*7,386*	*1.7%*	*890,655*	*877,659*	*12,996*	*1.5%*
Capitation Revenue								
Capitation Revenue Medi-Cal	$189,404	$173,409	$15,994	9.2%	$375,815	$346,815	$29,000	8.4%
Premiums Commercial	470	422	48	11.3%	939	847	92	10.8%
Total Operating Revenue	**$189,873**	**$173,831**	**$16,042**	**9.2%**	**$376,754**	**$347,662**	**$29,092**	**8.4%**
Medical Expenses								
Inpatient Services (Hospital)	$48,132	$46,115	($2,017)	-4.4%	$96,972	$92,829	($4,144)	-4.5%
Inpatient Services (LTC)	11,462	16,625	5,163	31.1%	30,023	33,466	3,443	10.3%
Physician Services	37,452	41,796	4,344	10.4%	74,134	84,136	10,001	11.9%
Outpatient Facility	18,671	17,857	(813)	-4.6%	37,766	35,947	(1,819)	-5.1%
ECM	11,710	8,872	(2,838)	-32.0%	24,999	17,859	(7,140)	-40.0%
Community Supports	5,655	3,274	(2,381)	-72.7%	11,322	6,591	(4,731)	-71.8%
Behavioral Health	5,699	6,677	978	14.6%	13,866	13,440	(426)	-3.2%
Other Medical**	22,917	20,925	(1,993)	-9.5%	50,646	42,121	(8,525)	-20.2%
Total Medical Expenses	**$161,696**	**$162,141**	**$445**	**0.3%**	**$339,728**	**$326,388**	**($13,340)**	**-4.1%**
Gross Margin	**$28,177**	**$11,690**	**$16,487**	**100.0%**	**$37,026**	**$21,274**	**$15,752**	**74.0%**
Administrative Expenses								
Salaries	$6,154	$6,105	($49)	-0.8%	$13,355	$12,855	($500)	-3.9%
Professional Fees	444	485	41	8.4%	857	916	58	6.4%
Purchased Services	1,135	1,066	(69)	-6.5%	2,076	2,063	(14)	-0.7%
Supplies & Other	1,140	670	(469)	-70.0%	2,286	1,381	(905)	-65.5%
Occupancy	139	116	(23)	-20.0%	278	248	(29)	-11.8%
Depreciation/Amortization	218	586	368	62.7%	438	1,169	731	62.6%
Total Administrative Expenses	**$9,230**	**$9,028**	**($202)**	**-2.2%**	**$19,290**	**$18,632**	**($658)**	**-3.5%**
Operating Income	**$18,946**	**$2,662**	**$16,285**	**100.0%**	**$17,736**	**$2,642**	**$15,093**	**100.0%**
Non-Op Income/(Expense)								
Interest	$3,795	$4,104	($310)	-7.5%	$8,171	$8,425	($254)	-3.0%
Gain/(Loss) on Investments	5,566	750	4,816	100.0%	5,974	1,500	4,474	100.0%
Bank & Investment Fees	(22)	(62)	40	64.3%	(60)	(123)	63	51.0%
Other Revenues	165	178	(13)	-7.4%	320	356	(36)	-10.2%
Grants	(1,787)	(2,667)	879	33.0%	(3,884)	(5,333)	1,449	27.2%
Total Non-Op Income/(Expense)	**7,716**	**2,304**	**5,412**	**100.0%**	**$10,520**	**$4,824**	**$5,696**	**100.0%**
Net Income/(Loss)	**$26,662**	**$4,966**	**$21,696**	**100.0%**	**$28,256**	**$7,466**	**$20,789**	**100.0%**
MLR	*85.2%*	*93.3%*			*90.2%*	*93.9%*		
ALR	*4.9%*	*5.2%*			*5.1%*	*5.4%*		
Operating Income	*10.0%*	*1.5%*			*4.7%*	*0.8%*		
Net Income %	*14.0%*	*2.9%*			*7.5%*	*2.1%*		

**Other Medical includes Pharmacy and IHSS.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Income Statement - Actual vs. Budget
For The Second Month Ending February 28, 2025
(In PMPM)

	MTD Actual	MTD Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
Member Months	*446,213*	*438,827*	*7,386*	*1.7%*	*890,655*	*877,659*	*12,996*	*1.5%*
Capitation Revenue								
Capitation Revenue Medi-Cal	$424.47	$395.17	$29.30	7.4%	$421.95	$395.16	$26.79	6.8%
Premiums Commercial	1.05	0.96	0.09	9.5%	1.05	0.97	0.09	9.2%
Total Operating Revenue	**$425.52**	**$396.13**	**$29.39**	**7.4%**	**$423.01**	**$396.12**	**$26.88**	**6.8%**
Medical Expenses								
Inpatient Services (Hospital)	$107.87	$105.09	($2.78)	-2.6%	$108.88	$105.77	($3.11)	-2.9%
Inpatient Services (LTC)	25.69	37.89	12.20	32.2%	33.71	38.13	4.42	11.6%
Physician Services	83.93	95.25	11.31	11.9%	83.24	95.86	12.63	13.2%
Outpatient Facility	41.84	40.69	(1.15)	-2.8%	42.40	40.96	(1.44)	-3.5%
ECM	26.24	20.22	(6.03)	-29.8%	28.07	20.35	(7.72)	-37.9%
Community Supports	12.67	7.46	(5.21)	-69.8%	12.71	7.51	(5.20)	-69.3%
Behavioral Health	12.77	15.21	2.44	16.1%	15.57	15.31	(0.25)	-1.7%
Other Medical**	51.36	47.68	(3.68)	-7.7%	56.86	47.99	(8.87)	-18.5%
Total Medical Expenses	**$362.38**	**$369.49**	**$7.11**	**1.9%**	**$381.44**	**$371.88**	**($9.55)**	**-2.6%**
Gross Margin	**$63.15**	**$26.64**	**$36.51**	**100.0%**	**$41.57**	**$24.24**	**$17.33**	**71.5%**
Administrative Expenses								
Salaries	$13.79	$13.91	$0.12	0.9%	$14.99	$14.65	($0.35)	-2.4%
Professional Fees	1.00	1.10	0.11	9.9%	0.96	1.04	0.08	7.7%
Purchased Services	2.54	2.43	(0.11)	-4.7%	2.33	2.35	0.02	0.8%
Supplies & Other	2.55	1.53	(1.03)	-67.2%	2.57	1.57	(0.99)	-63.1%
Occupancy	0.31	0.26	(0.05)	-18.0%	0.31	0.28	(0.03)	-10.1%
Depreciation/Amortization	0.49	1.34	0.85	63.4%	0.49	1.33	0.84	63.1%
Total Administrative Expenses	**$20.69**	**$20.57**	**($0.11)**	**-0.5%**	**$21.66**	**$21.23**	**($0.43)**	**-2.0%**
Operating Income	**$42.46**	**$6.07**	**$36.39**	**100.0%**	**$19.91**	**$3.01**	**$16.90**	**100.0%**

**Other Medical includes Pharmacy and IHSS.

CENTRAL CALIFORNIA ALLIANCE FOR HEALTH
Statement of Cash Flow
For The Second Month Ending February 28, 2025
(In $000s)

	MTD	YTD
Net Income	$26,662	$28,256
Items not requiring the use of cash: Depreciation	239	478
Adjustments to reconcile Net Income to Net Cash provided by operating activities:		
Changes to Assets:		
Restricted Cash	0	0
Receivables	(20,352)	(60,662)
Prepaid Expenses	15	(1,035)
Current Assets	(522)	1,401
Subscription Asset net Accum Depr	0	0
Net Changes to Assets	**(20,859)**	**(60,296)**
Changes to Payables:		
Accounts Payable	(61,755)	(204)
Other Current Liabilities	435	(1,115)
Incurred But Not Reported Claims/Claims Payable	1,185	(111,646)
Provider Incentives Payable	4,664	9,253
Due to State	(11,913)	(15,397)
Subscription Liabilities	0	0
Net Changes to Payables	**(67,385)**	**(119,110)**
Net Cash Provided by (Used in) Operating Activities	**(61,343)**	**(150,672)**
Change in Investments	(8,696)	(10,320)
Other Equipment Acquisitions	(240)	(333)
Net Cash Provided by (Used in) Investing Activities	**(8,937)**	**(10,652)**
Deferred Inflow of Resources	0	0
Net Cash Provided by (Used in) Financing Activities	**0**	**0**
Net Increase (Decrease) in Cash & Cash Equivalents	**(70,279)**	**(161,324)**
Cash & Cash Equivalents at Beginning of Period	**225,193**	**316,238**
Cash & Cash Equivalents at February 28, 2025	**$154,914**	**$154,914**

SANTA CRUZ – MONTEREY – MERCED – SAN BENITO – MARIPOSA MANAGED MEDICAL CARE COMMISSION

Meeting Minutes

Wednesday, March 26, 2025
3:00 p.m. – 5:00 p.m.

In Santa Cruz County:
Central California Alliance for Health
1600 Green Hills Road, Suite 101, Scotts Valley, California
In Monterey County:
Central California Alliance for Health
950 East Blanco Road, Suite 101, Salinas, California
In Merced County:
Central California Alliance for Health
530 West 16th Street, Suite B, Merced, California
In San Benito County:
San Benito County Health and Human Services Agency
1111 San Felipe Road, Suite 205, Hollister, CA
In Mariposa County:
Mariposa County Health and Human Services
5362 Lemee Lane, Mariposa, California

Commissioners Present:

Ms. Leslie Abasta-Cummings,	At Large Health Care Provider Representative
Ms. Anita Aguirre,	At Large Health Care Provider Representative
Dr. Ralph Armstrong,	At Large Health Care Provider Representative
Ms. Tracey Belton,	County Health and Human Services Agency Director
Ms. Dorothy Bizzini,	Public Representative
Dr. Maximiliano Cuevas,	Health Care Provider Representative
Ms. Kim De Serpa	County Board of Supervisors
Ms. Janna Espinoza,	Public Representative
Mr. Mark Hendrickson	Assistant County Executive Officer
Dr. Donaldo Hernandez,	Health Care Provider Representative
Ms. Elsa Jimenez,	County Director of Health Services
Dr. Kristina Keheley	Interim Health and Human Services Agency Director
Mr. Michael Molesky,	Public Representative
Dr. James Rabago,	Health Care Provider Representative

Dr. Allen Radner,	At Large Health Care Provider Representative
Ms. Wendy Root Askew	County Board of Supervisors

,

Commissioners Absent:

Ms. Mónica Morales,	County Health Services Agency Director
Supervisor Josh Pedrozo,	County Board of Supervisors

Staff Present:

Mr. Michael Schrader,	Chief Executive Officer
Mr. Scott Fortner,	Chief Administrative Officer
Dr. Omar Guzman,	Chief Health Equity Officer
Ms. Jenifer Mandella,	Chief Compliance Officer
Ms. Lisa Ba,	Chief Financial Officer
Ms. Van Wong,	Chief Operating Officer
Ms. Anne Brereton,	Deputy County Counsel, Monterey County
Ms. Hayley Tut,	Interim Clerk of the Board
Ms. Danita Carlson,	Government Relations Director

1. Call to Order by Chair Jimenez.

Commission Chairperson Jimenez called the meeting to order at 3:00 p.m.

Roll call was taken and a quorum was present.

There were no supplements or deletions to the agenda.

Chair Jimenez welcomed new board members Mark Hendrickson, Assistant County Executive Officer for the County of Merced and Kimberley De Serpa, the new Second District Supervisor in Santa Cruz County.

Chair Jimenez shared that the annual evaluation process for the CEO, Michael Schrader, will include an email to Commissioners from the Chief Administrator Officer, Scott Fortner, which will include Michael's self-assessment, Alliance performance metrics, and an online survey for Commissioners to provide their assessment of the CEO. Commissioners are reminded to review the materials and complete the survey by the date specified in Scott's email. The survey results will be shared with the board prior to the April meeting, where the CEO's evaluation will be finalized in a closed session. She emphasized that it is very important for all Commissioners to participate in the evaluation process to ensure comprehensive feedback. Commissioners are encouraged to ask Scott for any clarification if needed.

[Commissioner Rabago arrived at this time: 3:05 p.m.]

2. Oral Communications.

Chair Jimenez opened the floor for any members of the public to address the Commission on items not listed on the agenda.

Doug Peterson, CEO of Aggrigator, visited Salinas to address concerns about statements in the board packet. He claimed the statements alleged that Aggrigator delivered medically tailored meals to ineligible members, which he said harmed his business's reputation.

3. Comments and announcements by Commission members.

Chair Jimenez opened the floor for Commissioners to make comments.

Commissioner Molesky thanked the staff for their professionalism and tireless work during the COVID pandemic and expressed support for their future efforts.

[Commissioner De Serpa arrived at this time: 3:09 p.m.]

4. Comments and announcements by Chief Executive Officer.

Michael Schrader highlighted the items on the consent agenda, including the Voluntary Rate

Range IGT for calendar year 2024, modified policies and procedures, and the bill list for the 2025 state legislative session. He provided an overview of the regular agenda items, including Community outreach efforts, Federal Medicaid policy developments, and the Chief Compliance Officer's routine report. On the information section of the agenda, the Community Impact Report was highlighted which will be broadly shared with Alliance stakeholders and hard copies will be brought to the April board meeting. Mr. Schrader mentioned the upcoming half-day retreat in Merced on April 23, which would include updates on Federal Medicaid policy, a review Alliance's primary initiatives, and the CEO performance evaluation. He reminded Commissioners to submit their annual Form 700 by April 1st and to contact Hayley Tut for any assistance.

Consent Agenda Items: (5. – 12C.): 3:17 p.m.

Chair Jimenez opened the floor for approval of Consent Agenda items noting that we would need to vote on consent item 8 separately due to possible conflicts of interest. Consent agenda items 5 through 12C were reviewed.

MOTION: Commissioner Molesky moved to approve Consent Agenda items 5 through 7 and 9 through 12C, seconded by Commissioner Bizzini.

ACTION: The motion passed with the following vote:

Ayes: Commissioners Abasta-Cummings, Aguirre, Armstrong, Askew, Belton, Cuevas, De Serpa, Espinoza, Hendrickson, Hernandez, Jimenez, Keheley, Rabago and Radner.

Noes: None.

Absent: Commissioners Morales and Pedrozo.

Abstain: None.

Chair Jimenez opened the floor for approval of Consent Agenda item 8.

MOTION: Commissioner Cuevas moved to approve Consent Agenda items 8, seconded by Commissioner Bizzini.

ACTION: The motion passed with the following vote:

Ayes:	Commissioners Abasta-Cummings, Aguirre, Armstrong, Askew, Belton, Espinoza, Hernandez, Jimenez, Keheley, Molesky, and Rabago.
Noes:	None.
Absent:	Commissioners Morales and Pedrozo.
Abstain:	Commissioners De Serpa, Hendrickson, and Radner.

Regular Agenda Items: (13. – 15.): 3:20 p.m.

.

13. Discuss Community Presence and Communication (3:20 – 4:00 p.m.)

Ms. Linda Gorman, Marketing and Communications Director and Ms. Ronita Margain, Community Engagement Director, presented on the Alliance's community presence strategies and communication tactics, highlighting outreach events, stakeholder development, and targeted communication efforts.

Ms. Margain discussed the Alliance's participation in over 130 community events, including health fairs, cultural celebrations, and emergency response tabling, to engage with members and provide health services and education.

Ms. Margain highlighted the development of partnerships with local providers, community-based organizations, and businesses through relational meetings and community presentations, fostering new relationships and retaining existing ones.

Ms. Gorman explained the integrated communications plan to support Health Equity goals, including well checks, back-to-school campaigns, and vaccine campaigns, using various channels such as social media, newsletters, and text messaging.

Plans for the future include expanding the Public Information Officer roundtable to additional counties, increasing community presence through volunteer opportunities, and continuing targeted and timely communications to members and stakeholders.

14. Discuss Federal Policy Proposals and consider approving 2025 Policy Priorities (4:00 – 4:55 p.m.)

Mr**.** Michael Schrader, Chief Executive Officer, reviewed and discussed federal policy priorities, including potential cuts to Medicaid and the impact on the state budget, and recommended approving the Alliance's 2025 policy priorities.

Mr. Schrader explained the federal budget reconciliation process, highlighting the potential $880 billion in Medicaid cuts over 10 years,

Mr. Schrader detailed several of the potential reductions to Medicaid funding being considered by the Energy and Commerce Committee, including per capita caps, equalizing payments for able-bodied adults, limiting provider taxes, and implementing work requirements.

Mr. Schrader discussed the potential impact of federal cuts on the state budget, noting that California is already facing a tough budget year with a $6.2 billion overrun in Medi-Cal spending including higher than expected pharmacy costs.

Mr. Schrader outlined the advocacy efforts underway at the federal and state levels, including coalition letters to the California congressional delegation and the Energy and Commerce Committee, and meetings with key state representatives and congressional members.

Chair Jimenez opened the floor for approval of staff recommendation for approval of the Alliance's 2025 policy priorities.

MOTION:	Commissioner Cuevas moved to approve the 2025 Policy Priorities seconded by Commissioner Hernandez.
ACTION:	The motion passed with the following vote:
Ayes:	Commissioners Abasta-Cummings, Aguirre, Askew, Armstrong, Belton, Bizzini, De Serpa, Espinoza, Hendrickson, Jimenez, Keheley, Molesky, Rabago and Radner.
Noes:	None.
Absent:	Commissioners Morales and Pedrozo
Abstain:	None.

15. Consider Approving the Alliance's legal and regulatory Compliance Program Report for Q3-4 2024 (4:55 p.m.)

Due to time constraints, this topic was postponed and Ms. Jenifer Mandella will present at a future meeting.

The Commission adjourned its regular meeting of March 26, 2025, at 4:57 p.m. to the regular meeting of April 23, 2025, at 3:00 p.m. in person at El Capitan Hotel, Merced, CA.

Respectfully submitted,

Ms. Hayley Tut
Interim Clerk of the Board

Minutes were supported by AI-generated content.

MARIPOSA COUNTY
Merced River Trail Community Working Group

FINAL MEETING MINUTES
(Technical Approval)

DATE: **July 17, 2024**
TIME: **12:00 PM**
LOCATION: **Development Services Conference Room**
5100 BULLION STREET, MARIPOSA, CA

1. CALL TO ORDER: Martin called the meeting to order at 12:05PM.

Members Present: Michael Martin, Kristina Rylands, Bill King, Jeff Jenkins
Members Absent: Susie Clark, Rosemarie Smallcombe (ex officio), Miles Menetrey (ex officio)
Staff: Will Fassett

2. APPROVAL OF MINUTES FROM THE May 28th, 2024 Meeting
Unable to approve the minutes because we didn't have the quorum from the previous meeting.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

Bill King asked the question of what to do with the Merced River Trail Committee. He suggested that the group would have more flexibility and ability to do more if it were separate from the County as a Committee. King proposed that instead we have a Friends of the Merced River Non-Profit. That group could build public support by holding events, partnering with existing non-profits and partners, and pursuing funding. King stated that, for BLM staff to take the North Fork Bridge project seriously, they need to see a Department Head or someone from the County pushing the bridge as opposed to the committee. This discussion was tabled for a later agenda item.

Kristina Rylands shared that the Upper Merced River Watershed Council was thrilled to be the recipient of $300,000 ($100,000/year) grant through the Bureau of Reclamation to implement their four-year watershed workplan. This document formed the basis of their grant proposal. Without the funding, the

UMRWC would have returned to being an all-volunteer group. The grant will fund an AmeriCorps volunteer (SNAP Program) and a half-time position to do the work.

4. MERCED RIVER TRAIL UPDATES

a. Draft EIR for Lake McClure Recreation Facilities

Martin said that MID put out a notice of intent to submit a final ER/EIS that was developed in the FERC process and supplement their original submission with additional information. There's a separate EIR for the MID's recreation plan. The Recreation Plan EIR is missing commitments that were agreed upon during FERC negotiations.

The committee agreed that the best course of action is to request clarity in their descriptions, to ask about the missing components, and to tie that to the FERC document.

Martin mentioned that, in the County agreement with MID, there is an is a commitment to not oppose anything related to the FERC permit, so it may not be appropriate for the County to sign a letter of comment. Committee members agreed that they would draft a letter and have individual organizations sign. Martin said it was decided that the Sierra Freepackers would not be pursued as a signatory because the trail is envisioned as a pedestrian and bike trail only. King offered to draft the letter and distribute it to committee members.

Jenkins asked how we should address the BLM's bridge commitment over the North Fork. Martin said that the bridge does not need to be a major construction. Martin said he would be satisfied with wire crossed with a harness.

b. Incline Road Campgrounds

Brown said that the Incline Road campgrounds are closed and was curious about whether they were planning to re-open. She said that there was a dumpster that was overflowing from trash at the end of the road and mentioned that there was overgrowth of vegetation into the road. Martin said some of the tables and benches have been torn up and burned. King said that David Greenwood may have additional information too. King contacted a Forest Service representative who said that the Dirt Flat and Dry Gulch campgrounds will be worked on in the winter 2024-25. King said that it is the same contractor who is working on Jerseydale Campground.

c. **Bear Creek Trail Background Discussion**

Fassett said that he was interested in researching more about Bear Creek Trail. Rylands said she also had been looking into researching old records. Martin suggested that we reach out to Angie Heiss. King said that Mikey may have had documents related to the project. Martin said that the Caltrans District VI and had figured out that, along the public highway ROW, they could snake a portion of the trail. The proposed plan included crossing the road. Fassett said he would contact Mikey and Angie.

d. **Ad Hoc Committee**

Fassett said that there was no update yet on the Millers Gulch property discussion. The Committee has provided information to County Counsel, including the name of a land use lawyer and the background on the Miller Gulch property.

5. COMMITTEE BUSINESS

The committee returned to the topic of the future of the Advisory Committee. Martin said if you get a bunch of people together you get action. The only hesitation is that it can get unwieldy. When you get everyone focused on one item, it creates energy and gets a lot done. He expressed support for trying to create a Friends Association.

King said that the Vision Plan talks about a Conservancy. He said that his organization doesn't have the capacity to take on this project in its entirety, but it could be a collaborative effort between different non-profits. Brown suggested that a future group should be careful about the name because Friends of the River is an existing group.

Jenkins suggested that we revisit this at the next meeting and commented that informal gatherings on the trail, having docents, facilitating hikes/informal discussions could be important functions of a sub-group of the Committee.

King suggested that a group could be formed to do clean-up events and day hikes, as Jenkins suggested, to build excitement and develop interest around a Conservancy/Friends group. Rylands said that a lot of the content in the Vision Plan is aligned with existing work of the Upper Merced River Watershed Council. Rylands emphasized the importance of determining the priorities of the current Advisory Committee. She asked, "How can we highlight the work on the MRT and embed that in the things that are already happening?" She offered

the example of CalWild, which was already funded – and is part of the Vision Plan.

Jenkins said the Committee's priorities are clear and are the items discussed: MID recreation agreement as it relates to the trail and Millers Gulch and other access bottlenecks. Martin concurred that the bottlenecks are an urgent issue.

6. FUTURE AGENDA ITEMS

Bridge over the North Fork letter to BLM and recommendation to the Board

7. ADJOURNMENT

ADJOURN: Martin adjourned the meeting at 1:30PM.

Minutes Prepared by: Will Fassett

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at 209-966-5151.

MARIPOSA COUNTY
Merced River Trail Community Working Group

FINAL MEETING MINUTES
(Technical Approval)

DATE: **April 14, 2025**
TIME: **12:00 PM**
LOCATION: **Development Services Conference Room**
5100 BULLION STREET, MARIPOSA, CA

1. CALL TO ORDER: Martin called the meeting to order at 11:31AM.

Members Present: Michael Martin, Kristina Rylands, Wendy Brown
Ex-Officio Members Present: Rosemarie Smallcombe (ex officio), Miles Menetrey (ex officio)
Members of the Public: None
Members Absent: Bill King, Jeff Jenkins
Staff: Will Fassett, Hannah Harrison, Clerk of the Board, Danielle Bondshu

2. APPROVAL OF MINUTES FROM THE September 18, 2024 Meeting

There were three ayes and the minutes for September 18, 2024 Meeting were approved. First motion Kristina Rylands. Martin seconded. Brown, Rylands, and Martin approved the minutes. July 17, 2024 meeting recording will need to be sent out and approval can happen for the next meeting.

3. COMMITTEE BUSINESS
1. Receive Information Regarding Planning Advisory Committees Possible Dissolution from Clerk of the Board, Danielle Bondshu

In January, the Board directed Bondshu to meet with all the committees regarding a possible dissolution. The idea was to speak to the committees. The Board is interested in hearing why the Planning Advisory Committees feel they should continue or, alternatively, why they should dissolve. Bondshu will bring forth to the Board feedback from each committee.

Martin said that the Merced River Trail is a really significant addition to the recreational benefits of Mariposa County and, in the process, this committee advised the staff and the Board. The group successfully presented the Vision Plan to the Board. He said, in the interim, there have been additional actions that have occurred as the project develops, adding it is a very complex trail project. Martin then described the history of the Trail and described the committee's role, providing significant input to the Board. He continued: The Vision Plan is simply the vision and now we are tasked with completing the Trail. There are a number of issues that are still unresolved. Sufficive to say that the trail needs more work. I'm working on behalf on my own NGO. I'm a consultant to the Southern Sierra Miwuk Nation, and there is continued support amongst our constituency to make the trail project real and bike/hike/ride from Bagby to Yosemite National Park. That's the vision that was expressed in the plan. There's also an additional component connecting Bagby connecting the Exchequer Dam and Mcswain Dam downstream. That work needs to be done with the public and agencies.

Brown asked if the trails above the River Trail along the canyon had been looked at. Martin expressed that those trails are up there and were well traveled in their time. The road between El Portal and the Valley was an original trail.

Brown said that additional stakeholder engagement is needed and that there's so many unfinished things that need to continue. She said, I see both sides – I see the roadblocks and difficulties in moving forward with the trail. Brown asked about the Master Plan: "We don't have one?" She asked if we need a Master Plan.

Smallcombe said that within the Vision Plan – it talks about the difference between a Vision Plan and a Master Plan. The Master Plan is a much more technical document that would likely be based on input from federal agencies and County staff. It's about how we collectively might go about this. A Master Plan is something very different – it would likely entail participation by agencies that are concerned about what happens in the River Canyon.

Brown said that it seems like the federal agencies are very busy and its hard to reel them in and get their involvement on the project.

Smallcombe said that she's been going through documentation – she said it seems unlikely that other agencies will allocate resources without the County having control. Forest Service has indicated this. Smallcombe spoke with County Counsel about the 16 parcels that would require some form of legal agreement. Dahlem felt he did not have the knowledge in-house to proceed to figure out how to gain "control" of these properties. County Counsel's initial

recommendation is that we consider bringing an item to the Board and ask to direct staff to look for funding and contract with outside consultant to do a feasibility staff. County Counsel has a key role to play in picking up where Steve Dahlem left off. A possible contract for a feasibility study is something that could be explored. The Board needs to have that all laid out before they can provide direction to staff. Smallcombe likes the idea of feasibility study – what are the assumptions that recommendations those are based on?

Brown said that --- since we have discussed hiring a consultant – a real estate lawyer could help us establish a prescriptive easement through the historic railway grade through there. Our committee could pursue prescriptive easement. Martin said that when the railway was built --- they had no right-of-way.

Brown said that there could be an easement through "irrevocable easements …created by long-term public use as determined by the State (5-25 years)." This is one of the options that could be pursued, said Martin, if the landowner doesn't want to allow the easement. Martin said that all of that is captured by County Counsel's recommendation. Martin said that the buck stops with the Board on this decisionmaking.

Brown asked about what the Miller Gulch property ownership. Martin said that they own both sides of the River. Brown read off the purpose and functions document of the Committee. These included: Recommendations and periodic assessment.

Bondshu said that purpose and functions don't need to be met for the Vommittee need to be resolved. With the difficulties/standstill that we're currently at, she said, it may be feasible to dissolve the Committee until we have more movement.

Martin said that there's the difficulty in the canyon issue, but there's also future plans in the FERC license for the development of a concept trail from Bagby virtually all the way to Merced. For the protection of Mariposa County, the Board of Supervisors and the County need to participate in that. He said, we could just meet as concerned citizens. We have a lot of public interest on this Trail. Dissolving the committee might facilitate more communication with the people who care about it.

Bondshu asked if Committee members were on board with the committee being dissolved, and Brown and Martin said they would be.

Brown asked about the right-of-way work and contacted the landowners. Smallcombe said that we need to go back to the Vision Plan and Master Plan. Master Plan is when we would go through all the details and which organization is most well-positioned. We never got there. The group continued a conversation about the FERC relicensing agreement.

Harrison and Brown discussed the Purpose and Function of the Plan. Harrison clarified elements of the Vision Plan.

Rylands asked if the committee is dissolved, "What would be the next steps?" It sounds like we would go from this vision plan to a feasibility study. Smallcombe said that it's up to the Board and it's always a question of what resources are available in terms of expertise and money. If we lay out everything that we think they should know – including potential liability – that needs to be described. She said, my hope is that this concept of a feasibility study would have some legs. Maybe it's $20K or $30K we could maybe identify it? Smallcombe said that Planning Department staff could be tasked to look for grant funding to do a feasibility study. It depends on what information County Counsel can gather and other information he thinks the Board would have. To some extent, it's a function of what the Board says and what's possible from there. In terms of the Committee, it becomes a question – if we can go forward with the Feasibility Study – maybe the next step is to form a group that would develop a Master Plan.

Fassett asked what the nature of the Feasibility study would be. Smallcombe said that this would cover Miller's Gulch and the right-of-way through the properties.

Martin asked if an additional item would be the trail around El Portal/Forestra. There are a lot of items that are left dangling. He thinks some group needs to participate in how the future goes. The County has the potential resource benefits – a trail – that would be beneficial to the County.

The group returned to the discussion of Miller's Gulch. Martin said that hazardous waste remediation always costs more than the estimates. Smallcombe said that we're not playing fair with the Committee if we cannot financially or legally support the project at this time. Smallcombe said that a key assumption could be removed from this with a feasibility study. Right now, there is no clear direction from the Board on this.

Fassett expressed that he understood the need of expert opinion, but he has trouble seeing around the landownership issue. He questioned why a feasibility study would be needed if we already know the conclusion.

Harrison asked if we want to go to the Board to ask if we want direction to ask the Board for a feasibility study. Smallcombe said, an item could ask the Board for (1) direction on the private parcels; (2) position of the Board on Vince's memo; and (3) guidance to investigate if action could be taken against old insurance policies for remediation of toxic substances. Did they have insurance policies? There may also be other pieces of information that would have to be pulled together and brought to the Board.

Martin said that Montrose Chemical, as manufacturer of DDT went bankrupt, but they carried insurance, and those policies paid out after the company was disintegrated. Several of the claims went to the insurance companies and claims were paid out. Smallcombe said that she wasn't sure how feasible that would be in this situation.

Martin said that other issues on in the Vision Plan need to be addressed: bridge at North Fork and crossing at Sherlock Creek. If BLM builds a footbridge at the North Fork then the main fork bridge at Sherlock Creek. Martin said that this is something he believes the County should be involved with.

Smallcombe said that a feasibility study would help lay out all the facts. Rylands asked about the timeframe. Martin said that the 401 certification has not started. Martin said that it gives more time for BLM/community. Martin said that there would be inexpensive ways to construct the pedestrian bridge over the North Fork.

Bondshu confirmed with the group that they were comfortable with dissolution, and there was no one who objected.

Harrison asked if we should put together an item for Discussion & Direction to the Board for how to move forward. Smallcombe said that County Counsel would be involved.

Rylands asked what should be done with Vision Plan. She asked, if there were such significant roadblocks, why the project was pursued. She questioned, ""If these issues were so significant, how were they not discussed more in-depth in the vision process."

Smallcombe said that how and what we pursue in terms of funding has been a topic of discussion with Joe Lynch. Our excellent staff brings in a lot of funding. It's not always clear to me if the Board understands how that vision fits into the County and what it means for ongoing commitment of resources. Joe Lynch is looking at that. Smallcombe said that at least two board meetings

and Supervisor Forsythe brought up the liability of the Miller's Gulch property. She said, she's committed to the idea that each committee should be talking to the Board every year at least – so that the committees are making the Board aware of obstacles and opportunities (i.e., are there too much risk here or are there opportunities; should we continue?).

Rylands said that we're already accomplishing some of the objectives in the Vision Plan within the Upper Merced River Watershed Council.

Harrison said that the Vision Plan was never meant to be just implemented by the County.

Smallcombe said the County might be able to contribute expertise if the group takes on another form.

Bondshu said that the group could act now to dissolve the Committee. Smallcombe said that she would recommend that we dissolve now, so that we can have a possible majority of members go to the Watershed Council meeting. She said that would be important so as to not lose all the work that's been done.

Martin expressed that the group should make that decision today.

2. Potential Action to Recommend Committee Dissolution

Rylands made a motion to make a recommendation to the Board to dissolve the Merced River Committee. Martin seconded the motion and all said "aye."

4. MERCED RIVER TRAIL UPDATES

a. Caltrans Rock Shed

Harrison said that this is a standing item because we recognize the importance of the Rock Shed to the trail. Construction is going to start this summer. There's a meeting on Thursday at the Bug Hostel hosted by Caltrans. And then there's a meeting in El Portal on April 24. Smallcombe said there has not been an official allocation for the $300 million for the project. Brown asked why they had to take the rock to the dump. Smallcombe said that the County has a requirement for daily cover, and so the deal that they signed, with Myers & Wadworth was that it would be brought to the landfill and crushed to meet a certain size standard. If we had not done that, we would have purchased some sort of soil. Harrison asked what they are doing with that material. She said there are projects on the Creek Parkway that could benefit from having some of the crushed rock – they are going to coordinate. Rylands asked if this project is dovetailing with the mini-slide and remediation work that needs to be done

there. Smallcombe said that there is still some work to be done on the pavement but that that slide is done. The tallus is 3-quarter inch or less.

Menetrey said that there's always the opportunity to come to the Board during public comment and update. Martin said he would commit to letting the Board know when there are important trail items coming forward.

5. COMMITTEE BUSINESS (Cont.)

a. Reading of letter from Sierra Freepackers

Brown said that she's been a member of the backcountry horse group for many years. Brown said that she wanted to know why the proposed footbridges wouldn't include equestrian use. They have a great partnership with Sierra National Forest – mostly in Goat Meadow and Fish Camp area. She said she's all about sharing trails. She said if we don't share them, then we will lose them. She said that the letter was drafted to go on the record. Brown said that she wanted to make sure that we're inclusive. We were riding along Silver Bar, they passed a local e-bike tour and they asked how we could share safely on the trails and trail etiquette. Brown said that she's been here for over fifty years and wants to keep trails open for 50 more years.

Smallcombe said, in the 1990s, a there was a Bicycle, Pedestrian, and Facilities Plan. In the Recreation & Resiliency Plan, there are references to equestrian use in Cathey's Valley. Smallcombe asked how are we looking for funding to implement those plans.

Smallcombe suggested there should be a public hearing to identify what to pursue. Fassett talked about how the process currently works.

b. Presentation on State Water Resources Control Board 401 Certification for the Merced Irrigation Districts 401 Certification for the Merced River and Merced Falls Hydroelectric Projects by Committee Chair, Michael Martin

Martin said Merced Irrigiation District opposed the licensed conditions (hundreds of pages of response). They asked the Board to deny the application without prejudice to restart the clock for another year. The dispute is basically over water and fish and how much water to divert and when. They are now going to try to do a voluntary agreement – which would create habitat without compromising their current unstainable diversions. The federal government is not very happy with that approach. The NGOs all dislike that approach as well – that's where we stand. Martin will be involved in a response next year.

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT

ADJOURN: Martin adjourned the meeting at 1:02PM.

Minutes Prepared by: Will Fassett

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at 209-966-5151.

Mariposa County

Mariposa County MINUTES of the Planning Commission
http://www.mariposacounty.org/

ART BAGGETT, CHAIR	**DISTRICT I**
WARREN GRAY	**DISTRICT IV**
MICK HERMAN	**DISTRICT II**
DENI SMITH, VICE CHAIR	**DISTRICT III**
JOHN MCCAMMAN	**DISTRICT V**

PLANNING COMMISSION
FINAL ACTION SUMMARY MINUTES (APPROVED 5/2/25)
APRIL 4, 2025

A. Call to Order and Roll Call

Chair Baggett called the meeting to order at 9:00 A.M.

Attendee Name	Title	Status	Arrived
Art Baggett	District I	Present	9:00 AM
Warren Gray	District II	Present	9:00 AM
Mick Herman	District III	Present	9:00 AM
Deni Smith	District IV	Present	9:00 AM
John McCamman	District V	Present	9:00 AM

B. Pledge of Allegiance

Commissioner Herman led the pledge.

C. Public Comment on Non-Agenda Items

Persons wishing to speak on any item of interest within the subject matter or jurisdiction of the Commission that is not on the agenda.

Planning Director, Steve Engfer, announced that Polina Pivak, was promoted to Senior Planner for the Planning Department.

D. Approval of Minutes

1. **Planning**

   Approve the March 21, 2025 Planning Commission Minutes

By motion of Commissioner McCamman, seconded by Commissioner Smith, the Planning Commission approved the minutes of March 21, 2025, as presented. Motion passed.

RESULTS: APPROVED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: Commissioner Herman.
EXCUSED: None.

E. Public Hearing

1. **Planning**

Adopt a resolution approving Time Extension 2024-122 with findings, including a finding that the previously adopted Mitigated Negative Declaration for MS No. 2009-052 satisfies the requirement for environmental review pursuant to the California Environmental Quality Act (CEQA) and the action is exempt from further environmental review; Applicant JCS Capital Resources LLC - William R. Stuart; APN: 016-110-049 located at 2748 Highway 140, Catheys Valley, CA

Engfer introduced William Stuart (applicant representative) who was in attendance. Engfer then presented the project with a PowerPoint presentation noting that the applicant was requesting a 6-year time extension to complete the conditions of approval required before final map recording. No project changes were proposed, and staff recommended that the commission adopt a resolution to approve the time extension application.

Public comment was received by William Stuart (applicant representative), who provided additional information in support of the project pertaining to housing needs in Catheys Valley, CA.

By motion of Commissioner Herman, seconded by Commissioner McCamman, the Planning Commission adopted a resolution approving Time Extension 2024-122 with findings, including a finding that the previously adopted Mitigated Negative Declaration for MS No. 2009-052 satisfies the requirement for environmental review pursuant to the California Environmental Quality Act (CEQA) and the action is exempt from further environmental review; Applicant JCS Capital Resources LLC - William R. Stuart: APN: 016-110-049 located at 2748 Highway 140, Catheys Valley, CA as presented. Motion passed.

RESULTS: ADOPTED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Herman, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: None.
EXCUSED: None.

2. **Planning**

A resolution recommending that the Board of Supervisors: Adopt a resolution adopting a Mitigated Negative Declaration and approving General Plan/Area Plan Amendment Application No. 2024-100; Conditional Use Permit Application No. 2024-101 and Major Design Review Application No. 2024-102 with findings, conditions, mitigation measures, and mitigation monitoring program, and Adopt ordinances amending the Land Use Diagram in the Coulterville Town Planning Area Town Plan, to change the Single Family Residential 2.5-acre land use classification within APN 002-220-001 to the Highway Service Commercial classification; and amend the text of Section VI(A)(1) of the Coulterville Town Plan to add Special Occupancy Parks as defined in the State Health and Safety Code as a conditional uses in the Highway Service Commercial land use classification pursuant to General

Plan/Area Plan Amendment Application No. 2024-100 for applicant, Topos Ventures LLC. The project site is located at 10407 Highway 49, Coulterville, CA

Engfer introduced Nico Turek (Topos Ventures LLC – applicant representative) who was in attendance. Engfer then presented the project with a PowerPoint presentation.

Engfer noted that public comments were received from Danielle Bradshaw and The Department of Toxic Substance Control after the Planning Commission Agenda Packet was published and those comments were provided to the Commission, and copies were available at the back table.

Public comment was received from Nico Turek (Topos Ventures LLC – Applicant Representative), who provided company background information, and asked the commission if they had any questions regarding their purpose and goals for the proposed project in Coulterville, CA.

Public comment was received by Ken Melton (resident), who spoke about the State of California's definition for Park Trailers and Park Model. Melton recommended that the term "Park Model" be corrected to "Park Trailer".

By motion of Commissioner Gray, seconded by Commissioner Smith, the commission adopted a resolution recommending that the Board of Supervisors adopt a Mitigated Negative Declaration and approving General Plan/Area Plan Amendment Application No. 2024-100; Conditional Use Permit Application No. 2024-101 and Major Design Review Application No. 2024-102 with findings, conditions, mitigation measures, and mitigation monitoring program, and Adopt ordinances amending the Land Use Diagram in the Coulterville Town Planning Area Town Plan, to change the Single Family Residential 2.5-acre land use classification within APN 002-220-001 to the Highway Service Commercial classification; and amend the text of Section VI(A)(1) of the Coulterville Town Plan to add Special Occupancy Parks as defined in the State Health and Safety Code as a conditional uses in the Highway Service Commercial land use classification pursuant to General Plan/Area Plan Amendment Application No. 2024-100 for applicant, Topos Ventures LLC. The project site is located at 10407 Highway 49, Coulterville, CA as presented. Motion passed.

RESULTS: ADOPTED
AYES: Commissioner Baggett, Commissioner Gray, Commissioner Herman, Commissioner Smith, Commissioner McCamman.
NOES: None.
ABSTAIN: None.
EXCUSED: None.

Baggett called for recess at 9:52 A.M. and reconvened at 10:02 A.M.

F. Discussion and Actions

1. **Planning**

Continued Discussion and Preliminary Action on the Draft Development Code Update, Articles 2, 3 & 9

The Commission continued the Article 2 (Zones, Allowable Uses, and Development Standards) discussion from the March 21, 2025 meeting:

The following public comments were received by Ken Melton (resident):

- Melton noted that after reviewing the March 21, 2025 minutes he did not see where his recommendations were approved by the Commission regarding the Residential Zones development Standards on the septic systems requirements for 2.5 acres for Rural Residential parcels on page 296. Also, his recommendation for the non-residential setbacks requirements to be 35 feet were not addressed and asked for clarification.

The Commission concurred to keep the non-residential structure setbacks requirements as 25 feet.

- Page 306, Commercial Zones Development Standards: Item A, Frontage on Maintained Road – Melton questioned the definition of what the county road standards are and noted that the current county road standards do not meet current applicable standards, and the statement should be revised.

Russ Marks (Public Works) stated that because of the streets and highways codes and the current county improvement standards there's a Road Commissioner Policy for Development, and that the county road must be deemed to meet the capacity of the project. Therefore, any county road that has inadequate capacity will keep development from happening, but it can be mitigated through the County Road Augmentation Plan. He then noted that the current dead-end road lengths standard prevents development on substandard county roads and agreed with Melton that the statement could be modified.

The consensus from the Commission was to include the term "current" to county road standards.

- Melton then spoke about Item B - Viewsheds/Open Space and Item C - Structure Design, Landscaping and Scenic Environment on page 306. Meton compared the two processes to a conditional use permit and noted that there's not a set of rules in place for an applicant to refer to prior to applying for an application.
- Page 306, 17.14.050 – Additional Regulations, A. Additional Development Standards Regulations, a. Setback from Residential Zones, Melton suggested that 1. Vehicle Parking should be removed because he did not agree that vehicle parking should be prohibited within the setback areas of a residential zone parcel.

The consensus from the Commission was to incorporate a variance language into 1. Vehicle Parking.

The following directions were provided by the commission to Article 3 – Regulations Applicable to All Zones:

Page 340, Section F, Uses Prohibited in Setback Areas.
The consensus from the Commission was to remove F2, Stables or pens used for raising or keeping animals on parcels smaller than two and a half (2.5) acres from Section F.

Page 345, Accessory Structures in Residential General Plan Land Use Designations, Item B3 – Storage Structures, including cargo containers, located on parcels larger than two and a half (2.5) acres shall be screened form view from public rights-of-way. **Gray directed staff to eliminate the parcel size requirements to Item B3**.

Sarah Williams (Former Planning Director) noted that the direction from Gray will need to be amended in the General Plan as well.

Public comment received by Ken Melton (resident), reminded the commission to consider public health and safety when discussing codes and regulating public pertaining to storage containers. He then noted that

there are no building codes for storage containers and suggested that the Commission proposed a recommendation to the State to amend the limit size in building codes.

The consensus from the Commission was to eliminate Item B2 – Mobile homes, recreational vehicles, truck trailers, or cargo containers may not be used as storage structures on parcels less than two and half(2.5) acres in size. Keep Item B3 – Storage structures, including cargo containers, located on parcels larger than two and a half (2.5) acres shall be screened from view from public rights-of-way, but eliminate the 2.5 acre requirement from Item B3, and amend the General Plan.

Gray mentioned that he would like to see a change made to increase the size limit for storage buildings for agricultural purposes.

Staff will review building codes for allowances, what the requirements are for zoning and setbacks, and if it's State or County requirements to bring back to the commission for consideration.

Page 346, 17.34.030, Fences and Walls Standards, Item C – Prohibited Fence and Wall Materials.
The consensus from the commission was to eliminate number 3, Roofing Materials.

Page 352, Parking Standards, Item J3, Stacked Parking Spaces. Baggett suggested making stacked parking spaces as permitted and not limited, especially for bed and breakfast that should be treated the same as a vacation rental.

The consensus from the Commission was to strike out "for individual vacation rental facilities but are not appropriate for bed and breakfast inns" to state "Stacked or tandem parking spaces my be allowed.

Page 351, Item C, Calculation of Space Required, **Herman noted that "not including restrooms" should be removed and that restrooms should be included in the Gross Floor Area.**

Baggett called for recess at 11:24 A.M. and reconvened at 11:30 A.M.

Page 356, Paving and Surface Areas, Item A and B, Baggett suggested amending the language to something more modern as the State's preference was to have pervious, not pavement or concrete surfaces.

Gray noted that there may be an issue with ADA requirements.

Engfer acknowledged that staff heard Baggett's comment on updating the language pertinent to available services that might be in existence and utilized in the industry, such as permeable pavers.

The following public comment was received by Ken Melton (resident):

- Page 351, Item D, Parking Space Reduction, he questioned if it's necessary to put a limit of three spaces depending on the project in the statement, as the 10% should be adequate.

The Commission concurred with Melton that 10 percent was adequate.

The consensus from the Commission was to eliminate "but not to exceed three spaces" from the statement. The revised statement should state "to reduce the number of parking spaces required up to 10 percent".

- Page 356, Paving and Surface Access, Item A, Melton asked for confirmation that the commission directed that the statement "Any portion of the parking area not paved shall be landscaped" be removed.

The consensus from the commission was to remove the statement suggested by Melton, "Any portion of the parking area not paved shall be landscaped".

Public comment received by Russ Marks (Public Works), responded to Political Signs on page 371, he noted that political signs cannot be on county property and must be removed from public roadways within a certain timeframe under county code Title 10 or Title 12.

Baggett directed staff to include language from Title 10 or Title 12 to Item 5 pertaining to the removal of Political Signs timeframe and to include whether this is State or County Code requirement.

A discussion occurred regarding Page 372, 17.40.0100, Public Nuisance Abatement, and Violation.

Public comment received by Russ Marks (Public Works), disagreed with the statement in Item 1 "Any signs located must be removed" and suggested that "For public safety, a vacant building address sign should stay in place" should be included in the Item 1 statement.

Baggett concurred with Marks and directed staff to include an exception to address sign.

Public comment received by Ken Melton (residents), spoke about Abatement or Conformance When Required, Item B1, expressed that if the sign was legally approved then the sign should stay. Melton provided different scenarios that could have caused damages to a sign and expressed that the sign should not be required to meet current standards if replaced.

The Commission concurred with Melton regarding an existing sign that can be repaired or restored to the standards of the provisions that were legally established.

The consensus from the Commission was to eliminate Item B2 – The sign is damaged by any cause resulting in replacement or repair costs equal to or greater than fifty (50) percent of its replacement value at the time the damage occurs, as determined by the Building Official.

Williams provided an update regarding the discussion during public comment received at the March 21, 2025 meeting about the county implementing reclamation requirements for permits that are issued for mining on Bureau of Land Management (BLM). Williams noted that the only provision would be the Mariposa County's MOU with the Bureau of Land Management. She further explained that if a request came from BLM then the county can process a reclamation plan and highlighted that it's not the permit itself to allow the mining but the reclamation plan.

Page 389, 17.46. 030 - Outdoor Light and Glare, Baggett directed staff to remove the second sentence "The standards shall also apply to all existing and proposed vacation rental applications and bed and breakfast uses and application" from Item A, Applicability.
Baggett noted to flag outdoor lighting inspections pertaining to Vacation Rentals and Bed & Breakfast to combine with the Housing Section.

Baggett proposed that a Lighting Plan should be submitted as part of a new commercial or resort commercial development that requires a site plan.

The following public comment was received by Ken Melton:

- Page 374, 17.42.010, expressed that there's a conflict regarding the statement in Item A and Item B2. Melton noted that Item A was referring to residents of Mariposa County but Item B2 referred to the Conditional Use Permit for commercial developments. Williams made the change on the spot.
- Page 336, 17.30.30, Item B – Minimum Parcel Size, Melton noted that the General Plan is not regulatory and is being used often referring to the General Plan Standards and noted that "Other standards contained in the General Plan" should be removed from the sentence.
- Page 336, item C – Modification Proposals, Melton noted that in the first sentence stating "One or more parcels where one or more of the parcels does not meet minimum parcel size " was unclear.

The following directions were provided by the commission to Article 9 – Definitions:

Baggett questioned why there are five definitions for easement on page 401 and noted that only the first easement "the right of a person, the public at-large, a government agency, or a public utility company to use public or private land owned by another for a specific purpose "was needed and suggested eliminating the following easements: Easement, Access or Road, Easement, Drainage, and Easement, Slope.

The following public comment received by Ken Melton (resident):

- Page 339, Residential Care Facilities, he noted that the statement was poorly written and shared the state's definition for residential care facilities "California residential Care facility is defined as a facility providing 24-hour non-medical care for people needing personal services"

The consensus from the Commission was to replace the current statement and replace with the state's definition for residential care facilities.

- Page 409, 17.60.160 Parcels Coverage, Melton suggested eliminating "structure(s)."

Baggett noted that the commission will come back to address parcel Coverage.

- Page 414, Primary Surface, Melton noted that this shouldn't be a part of the Parcel definitions.

Staff will review the cross reference for consistency for Primary Surface with regards to the airport and bring it back to the commission.

The Commission directed staff to review the definitions for all Airport related items to bring back to the Commission.

- Page 421, Street Private, Street Public, Melton noted that he looked for the cross reference as noted on page 421 for Street and could not find the cross reference. The term in the cross-reference is "Road, Private".

Staff noted that they will make sure that the cross references are accurate.

Senior Planner, Ben Goger provided an update regarding new legislation pertaining to AB 2339, AB 139, and AB 101. He noted that AB 139 and AB 101 had to do with emergency shelters and staff will incorporate that language in definitions.

G. Commissioner Reports

A discussion occurred between the Commission and Staff regarding the future Planning Commission meeting dates and agenda items.

Engfer noted that the Housing Elements Draft Review will be brought to the Commission at the May 2, 2025 meeting.

April 18, 2025 meeting- cancelled.

May 16, 2025 was rescheduled to May 30, 2025.

McCamman noted that he wanted to address the agritourism topic with the Agricultural Advisory Committee and suggested a joint meeting on May 30, 2025 or June 6, 2025.

H. Information Items

Commissioner McCamman asked for an update for Title 1 pertaining to Enforcement.

Engfer shared that language has been developed and that there will be another opportunity for a second joint meeting with the Code Compliance Advisory Committee.

Williams provided an update from the Interim Building Director, Corrina Miranda, regarding the minimum 120 square footage structure size that establishes the requirement for a building permit.

I. Future Agenda Items

- May 2, 2025 Finish Title 17- Housing Elements Draft Review
- May 30, 2025 New Meeting Date – Title 16
- June 6, 2025 Joint Meeting with the Agricultural Advisory Committee
- Joint Meeting with the Code Compliance Advisory Committee – Date TBD

J. Adjournment

There being no further business, the meeting was adjourned at 1:02 P.M.

Respectfully submitted,

ART BAGGETT, Chair
Mariposa County Planning Commission

SOPHEA CRAIGHEAD, Secretary
Mariposa County Planning Commission

Note: Full audio recordings of the minutes are available from the Planning Department by request or online: Agendas & Minutes | Mariposa County, CA - Official Website

Fish Camp Planning Advisory Council
Final Minutes (Approved 5/3/25)
9:30 a.m., Saturday, January 25, 2025

1. **Call to Order and Roll Call** **Chair Baxter**

Members Present: Robert Bassett, Greg Baxter, Jeff Cerioni, James Christian, William Reinhart, Margaret Rolfe and Greg Royse
Members Absent: Brett Archer, Greg Farley

2. Welcome Guests **Chair Baxter**
Guests introduced themselves.

3. Approval of Draft Minutes
Minutes of the draft minutes of the October 26, 2024, were approved. Move: Royce moved, Bassett second. Rolfe abstained.

4. Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the council: None.

5. Committee Business

a. Election of FCPAC Officers, Chair, Vice-Chair, and Secretary for the 2025 Year. Discussion was had regarding appointing a new Secretary, no one volunteered. Therefore, Rolfe moved Bassett second to reelect slate as whole. Approved.

b. Discussion on Any Issues Impeding Council Effectiveness and Goals and Objectives for Next Year for Preparation of the 2024 Annual Report to the Board of Supervisors. Biggest issue is getting minutes out in a timely manner. Secretary Rolfe will endeavor to due better.

6. Discussion on Traffic Control, Property Protection, and Updates to Mariposa County Code 10.08.020 Stopping, Parking, or Standing Prohibited Where. Reinhart reported: The issue is with people not following signs, traffic hazards, public hazards, private properties. Biggest challenge is people challenging the SCOPE members. SCOPE is civilian and a presence, but have no authority. Must retreat if they are challenged. They want to provide SCOPE with the authority to write parking tickets, but cannot if there's no signage. They need the property owner to tell SCOPE to ask person to leave. If they don't, or leave and come back, then it's trespassing. Need sign that says "Posted: No Trespassing," (Not just "No Trespassing"). People have no regard for signage, private property, etc.

Motion to County: We would like to amend Mariposa County Code 10.08.020 to provide the following amendment to Paragraph 24:

24. On the east and west sides of State Highway 41 within the State Highway right-of-way in the community of Fish Camp from Jackson Road to **PINE Street** from November 1 to **May 1** annually.

And Add the following paragraphs to Mariposa County Code 10.08.020 :

25. On either side of the road entire length of road on White Chief Mountain Road from November 1 through May 1 annually.
26. On either side of the road on Vine Street from November 1 through May 1 annually.
27. On either side of the road on Fairveiw Street from November 1 through May 1 annually.
28. On either side of the road on Cedar from November 1 through May 1 annually.
29. On either side of the road on Fir from November 1 through May 1 annually.

Rolfe moved, Christian seconded, motion approved.

Barry Green asked: Whether we can add additional snow play signs at the General Store and at the Post Office to alert people that snow play turnoff is at Raymond Road. Heidi from Forrest Service: She would also like to see a sign at the turn off on Mt. Raymond Road. Park Service has first 1200 feet of Mt. Raymond Road, and then Forrest Service is at the top. Heidi will look into getting signage on their stretch. Adam Wimberly said on behalf of Caltrans, he'd been asking for 12 years. Reinhart will speak with Dina at Post Office and Donovan at the store re: civic effort rather than official signage.

7. Discussion on Handling and Disposition of Refuse Collected at Saturday Collection in Fish Camp. Reinhart presented: What happens to the trash we collect. It's up to us as the last consumer and handling of the trash to do the proper separation of the recyclables. There is no sorting after it leaves us, so it's up to us to sort. Concern is to limit the amount of waste going to the land fill.

8. **Ex Officio Reports:**

a. USFS, District Ranger **Daniel Tune, absent**

Heidi Edgecomb presented and asked if there were any questions. Discussion was held regarding the reservation system. Other than certain weekends in February for the Horsetail Falls event, they don't know if a reservation system will be used for balance of year. Reinhart: Even with reservations, traffic is backed up through Fish Camp. When we are at anticipated high traffic, how many gates are manned? Answer: Back up happens regardless. Park Services try to maintain maximum staffing for peak hours 10-2pm. They've had trouble staffing. They don't have enough permanent employees. They have trouble hiring seasonal employees.

b. CAL FIRE & Engine Co. 33 **Chris Bernard, absent**

Reinhart: Mariposa County Fire Department assistant Chief Ward has retired. County and Cal Fire is working on the promotion. All Mariposa County equipment that was part of the task force was sent to Southern California to assist through a rental program (lucrative to County), it has now been returned to our County. Since our last meeting, County equipment responded to 5 medical calls and 2 motor vehicle accident, one was an overturn that required an extractions. We are very well covered in Fish Camp when we call for help.

Glendenning: Does Mariposa County have evacuation zones? Reinhart will ask Monty if there are any maps and will also inquire as to the evacuation plan for Camp Green Meadows, because they currently are not on any plan.

c. Sheriff's Department **Sheriff Jeremy Briese, absent**

Reinhart: Other than a doorbell tampering, there's haven't been any issues.

d. NPS District Ranger **Heidi Edgecomb**

Presented above.

e. Caltrans **Hwy 41 Supervisor Bart Zahourek, absent**

Guest asked if the section east of the bridge should be an official right turn lane. Per Adam Wimberly: East of bridge is not an official right turn on their maps, it's just a paved shoulder. Signs shouldn't be an issue, Fish Camp needs signs. He doesn't believe there's any issues from Caltrans perspective. Discussed snow and road conditions: Brine is being used, very small amount of salt with water, used sparingly on certain sections. Again discussed adding a sign at the snow play turn off. Caltrans has to go through a certain processes, but he'll see what work around he can do. State road ends 200-300 feet before National Park sign. Also, will work to sand the road to get them up to snow play.

f. Department of Public Works **Director Shannon Hansen, absent**

g. District I Supervisor **Rosemarie Smallcombe**

Chairwoman of the Board of Supervisors. She's absent today to celebrate her 40th wedding anniversary. Happy anniversary!!

h. District I Planning Commissioner **Art Baggett**

Sarah Hughes offered to respond to any questions.

8. Firewise Report **Tim McGinty**

Completed 98%of the evaluations. They will move forward with the application, and

entering all required data into the application. First, a spreadsheet is created. The spreadsheet creation is very involved. How many houses have cleared their lots, how many have trees over hanging, etc. No one address is called out; it's all about percentages. Once application is submitted, the State will respond with what either needs to be fixed, and also a requirement of time to be spent per property. Goal is to have process completed by end of July 2025. Once approved, wants signage that Fish Camp is a Firewise community.

10. **Future Agenda Items.** None.

11. **Next Scheduled Meetings**
May 3, 2025.

12. **Adjournment** 10:32 a.m.

Fish Camp Planning Advisory Council
Final Minutes
9:30 a.m., Saturday, October 26, 2024

1. **Call to Order and Roll Call** **Chair Baxter**

Members Present: Brett Archer, Greg Baxter, Jeff Cerioni, James Christian, Greg Farley, William Reinhart, Margaret Rolfe and Greg Royse
Members Absent: Robert Bassett, excused.

2. Welcome Guests **Chair Baxter**
Guests introduced themselves.

3. Approval of Draft Minutes
Minutes of the draft minutes of the July 27, 2024, were approved as presented.
Move: Brett Archer, Cerioni second. Rolfe abstained.

4. Persons wishing to speak on a matter not on the agenda, but within the jurisdiction of the council: None.

5. Recess for Development Code Update Workshop **Art Baggett**

Workshops have been held in various parts of the County on various dates to update the Mariposa County Development Code. After the workshops, County will start voting on various changes, updates, etc. The last update was 7 years ago, per Steven Engfer. County's goal is the receive input from community to be included in planning commission's consideration. County is encouraging community engagement. High level overview Schedule of workshops have changed, community members can check the County's website for current dates. Reviewing proposed changes and reasoning:

A. Implementation of State law - ensure minimum zoning compliance.
B. Where applicable, include more by-rights uses.
C. Create standards that are flexible and accommodate shifts in the economy.
D. Encourage housing production.
E. Remove onerous standards and provisions that are confusing and not enforceable.
F. Maintain and enhance the regulations for home-based businesses.
G. Consistency with the General Plan.

A very thorough slide show presentation was made, which outlined the biggest proposed changes to the Development Code. A lengthy discussion was then had, with various members of the community presenting their concerns and questions.

Karen Glendenning: Asked about resort commercial zoning in Mariposa County, and the removal of over 50 potential housing units removed from FC due to change in residential zoning to resort commercial.

Jeff: Parking standards are that only 1 space required for ADUs. Anywhere housing is allowed, ADUs must be allowed per State law. They also cannot enforce setback requirements on ADUs.

Pat Rolfe: Asked about insurance incentives for ADU. Supervisor Smallcombe: Best path for reduced rates is Firewise recognition.

Tim Casagrande: Asked about the flood plane maps. Engfer: County doesn't participate with FEMA for flood planes. However, in Wawona, there is an overlay map of the flood planes.

Lynn Morrison: Asked if there was any language re: construction cleanup. Engfer: There are existing rules for nuisance, cleanup, etc. Issue is property has been in essence, abandoned. Engfer: Part of building process should be review the final construction. They will review from commission on enforcement side. Supervisor Smallcombe: The issue of vegetation reduction has been on their radar. They will need to work on how to implement enforcement. Once they get Firewise, they can then focus on the absentee owners for enforcement.

On the phone: Barry Perkins: Wawona resident. Was hoping someone from National Park Services was at meeting so they would work with us. Bagget: The Park and the Conservancy are engaged. Thanking for the meetings.

Rich Apple: He sent letter re: dark skies. It is in their plan to follow International Dark Skys rules and will make sure they're in the plan.

Chuck Jones, Wawona: Complementing Chuck Perkins on his lighting.

Lynn Morrison: ADUs - will there by more language re: dark skies and ADUs. Yes.

Colleen Murray: Is there a relationship with ADU and soils, sewage, etc. Engfer: They are evaluated and have site inspections. Colleen Murray: Should B&B be allowed to launder at their property. Engfer: There's no rules as to where they wash their sheets. Rather, the inspection is the size of the septic system versus bedroom numbers. That should be a specific plan issue rather than County wide.

Colleen Murray: Is there an element for pedestrian safety? Response: No. Fish Camp should look at their own level.

Karen Glendenning: Active transportation plan shows a crosswalk at Summit Road; and a sidewalk/crosswalk at White Chief Mountain Road.

Engfer: Go to the website and follow the workshops schedules. They really want everyone's input to help everyone's grandchildren. They want it to be far reaching.

Polina Pivak: The Regional Housing Need Assessment requires only two affordable housing units per Countywide.

Reconvene regular meeting.

6. Silvertip Project Update — Polina Pivak

The Highway 41 expansion and encroachment permit still on hold due to review of cultural issue. On site grading permit issued, will work on that during the fall, weather permitting.

7. Ex Officio Reports:

a. USFS, District Ranger — Daniel Tune, absent

Ranger Tune was not present, but it was reported he has a long history in our community. Ranger Tune was District Ranger Sierra National Forrest - Bass Lake Ranger District. They have been awarded 5 million grant to address fire hazards around Fish Camp and Highway 41 into the park. They will report back as to what they will be looking at for fuel reduction.

b. CAL FIRE & Engine Co. 33 — Chris Bernard, absent

Chief Ward was presented. Stated there are no real updates. They still have their fire brigade here. They are working with a joint plan with Yosemite National Park re: securing automatic aid agreements with Fish Camp and Wawona.

c. Sheriff's Department — Sheriff Jeremy Briese, absent

d. NPS District Ranger — Heidi Edgecomb, absent

e. Caltrans — Hwy 41 Supervisor Bart Zahourek, absent

f. Department of Public Works — Director Shannon Hansen, absent

g. District I Supervisor **Rosemarie Smallcombe**

Supervisor Smallcombe provided updates throughout meeting, and appear where appropriate within the Minutes.

h. District I Planning Commissioner **Art Baggett**

Commissioner Baggett provided updates throughout meeting, and appear where appropriate within the Minutes.

8. Firewise Report

Tim McGinty reported: They have more properties to be evaluated. He will get together with Reinhart, Mountain Ranch (Royce) and Tenaya. Once they've been completed, the spreadsheet will be updated and then application presented to the State. McGinty explained how the evaluations are conducted. Vacant lots have different standards than lots with structures. For every house, there's a commitment of 1 hour per year of hardening. So as a community, what do we want to do with the vacant lots? Supervisor Smallcombe asked about boundaries for the Firewise plan. For example, a commercial entity cannot pursue Firewise recognition on their own. We need to either include them, or don't, but they cannot do it on their own. Foresta has been certified Firewise. One person has been able to move from Fair Plan and an insurance reduction. However, insurance only updates their database twice a year, so there's lag time between certification and the insurance carrier obtaining knowledge.

9. Snow Removal Update

Tim McGinty reported: Harter/Thunderidge is continuing snow removal for County; invoices for driveways have gone out. Invoices should be paid by November 1, 2024. Tim will start setting poles end of November, beginning of December.

10. Informational Item

Steven Engfer will provide contact information for the County to report derelict and abandoned properties.

11. Future Agenda Items

Will Reinhart asked: There are designated no parking areas in Fish Camp, he'd like to see a map for Scope enforcement. Plus, he'd like to see actual signs. For waste management - is there downstream separation.

12. Next Scheduled Meetings

January 25, 2025
TBD: April 19, 2025 or April 26, 2025?

13. Adjournment 11:32 a.m.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-176

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Kristina Keheley, Health and Human Services Agency Director

RE: Approve First Amendment with Mariposa Safe Families, Inc. Decreasing the Amount by $50,000, for a New Amount Not to Exceed $257,820; and Authorize the Board of Supervisors Chair to Sign the Amendment

---

RECOMMENDATION AND JUSTIFICATION

Approve First Amendment with Mariposa Safe Families, Inc. Decreasing the Amount by $50,000, for a New Amount Not to Exceed $257,820; and Authorize the Board of Supervisors Chair to Sign the Amendment.

$153,910 was spent in the fiscal year 2024-2025, leaving a balance of $103,910 for Prevention in the fiscal year 2025-2026

Mariposa Safe Families has provided excellent services at the high school and in the community, and Health and Human Services Agency staff recommend that the County enter into another Agreement with this organization for substance abuse prevention activities.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The current agreement was approved on July 16, 2024, by Resolution No. 2024-310.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The services of this agency would not be available to conduct alcohol and other drug prevention activities for Mariposa County youth and adults.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Mariposa Safe Families 2024-2026 A01**
2. **Mariposa Safe Families 2024-2026**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Jenni Kiser

AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

FIRST AMENDMENT TO AGREEMENT FOR PREVENTION SERVICES

THIS FIRST AMENDMENT TO AGREEMENT FOR PREVENTION SERVICES, is made and entered into this _____ day of _____2025, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "County," and Mariposa Safe Families, Inc., hereinafter referred to as "Contractor."

WHEREAS, County and Contractor have heretofore entered into an Agreement dated July 1, 2024, wherein Contractor agreed to provide prevention services; and

WHEREAS, County and Contractor desire to amend said Agreement to change the compensation to be provided to Contractor;

NOW THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. Paragraph 3, "COMPENSATION," and Exhibit "C" are hereby amended to provide that the total compensation paid to Contractor will decrease to the not to exceed amount of $257,820.00.

Except as herein amended, the Agreement dated July 1, 2024, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.

COUNTY OF MARIPOSA

_____
Rosemarie Smallcombe, Chair
Board of Supervisors

CONTRACTOR

_____
Megan Atkinson, Executive Director
Mariposa Safe Families, Inc.

COUNTERSIGNED:
(Government Code §25103)

_____
Danielle Bondshu
Clerk of the Board

APPROVED AS TO FORM:

_____
Walter Wall
County Counsel

Form Revision Date: 02-26-24

Exhibit C
COST PROPOSAL

MARIPOSA SAFE FAMILIES
Substance Use Prevention Treatment
Proposed Annual Budget:
July 01, 2025-June 30, 2026

Description:	Cost:
Personnel Costs: Staff costs and fringe benefits for the following positions: • One .25 FTE Executive Director at 10 hrs. per week X 52 weeks • One .75 FTE Youth Coordinator Supervisor at 30 hrs. per week X 52 weeks • One .35 FTE Youth Coordinator at 15 hrs. per week X 52 weeks MSF staff will do the following: Attend Program Related Meetings and Trainings; Tracking of staff use of time and other data; Community relations; Marketing of SUPT programs; Fiscal Management of Program Expenses; Reporting and data entry into PPSDS; Oversight of SUPT related programs; Ensuring full compliance of scope of work, other. Recruitment and oversight of youth for the Youth Advisory Group (YAG); Community Relations for YAG; Conduct presentations to community groups or other agencies on YAG; Provide supervision to youth enrolled in youth programs; Attend trainings related to youth programs; Development of PSA's and other marketing. Organize, coordinate, and assist in program implementation; provide and/or arrange trainings; Prepare and present presentations to community members, school staff, and partners on substance abuse prevention; Collection of data, statistics, and other relevant information; Lead on the "After School Matters" program, assist with youth led projects, other.	$78,000.00
Insurance/Liabilities: Workman's compensation, Liability Insurance, Directors', and Officers' Insurance, other liabilities, other.	$4,000.00
Office Related Expenses: Office related expenses to include but not be limited to: MSF Office Rent; Storage unit rent, Paper, Ink, Pens, Copier/printer fees for SUPT related reporting and marketing, Office Supplies, Advertisement, and Marketing; Quickbooks costs and fees; Video Maker, Utilities-Telephone; Internet; Propane, other.	$17,670.00
Program Related Expenses: Program related expenses to include but not be limited to: Mileage and Travel; Crafting and art Supplies; Games; YEC items; Outdoor Activity Supplies; Field Trip Costs, Training Costs, Facility Rental; Guest Speakers; Food supplies, other.	$4,240.00

MARIPOSA SAFE FAMILIES
Substance Use Prevention Treatment
Annual Budget:
July 01, 2025-June 30, 2026

Description:	Cost:
Personnel Costs: Staff costs and fringe benefits for the following positions: • One .25 FTE Executive Director at 10 hrs. per week X 52 weeks • One .75 FTE Youth Coordinator Supervisor at 30 hrs. per week X 52 weeks • One .35 FTE Youth Coordinator at 15 hrs. per week X 52 weeks MSF staff will do the following: Attend Program Related Meetings and Trainings; Tracking of staff use of time and other data; Community relations; Marketing of SAPT programs; Fiscal Management of Program Expenses; Reporting and data entry into PPSDS; Oversight of SAPT related programs; Ensuring full compliance of scope of work, other. Recruitment and oversight of youth for the Youth Advisory Group (YAG); Community Relations for YAG; Conduct presentations to community groups or other agencies on YAG; Provide supervision to youth enrolled in youth programs; Attend trainings related to youth programs; Development of PSA's and other marketing. Organize, coordinate, and assist in program implementation; provide and/or arrange trainings; Prepare and present presentations to community members, school staff, and partners on substance abuse prevention; Collection of data, statistics, and other relevant information; Lead on the "After School Matters" program, assist with youth led projects, other.	$78,000.00
Insurance/Liabilities: Workman's compensation, Liability Insurance, Directors', and Officers' Insurance, other liabilities, other.	$4,000.00
Office Related Expenses: Office related expenses to include but not be limited to: MSF Office Rent; Storage unit rent, Paper, Ink, Pens, Copier/printer fees for SAPT related reporting and marketing, Office Supplies, Advertisement, and Marketing; Quickbooks costs and fees; Video Maker, Utilities-Telephone; Internet; Propane, other.	$17,670.00
Program Related Expenses: Program related expenses to include but not be limited to: Mileage and Travel; Crafting and art Supplies; Games; YEC items; Outdoor Activity Supplies; Field Trip Costs, Training Costs, Facility Rental; Guest Speakers; Food supplies, other.	$4,240.00
TOTAL:	**$103,910.00**

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-310

MEETING:	July 16, 2024
TO:	The Board of Supervisors
FROM:	Kristina Keheley, Interim Health and Human Services Agency Director
RE:	Approve an Agreement with Mariposa Safe Families, Inc. in the Amount of $307,820 for Prevention Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Mariposa Safe Families, Inc. in the Amount of $307,820 for Prevention Services; and Authorize the Board of Supervisors Chair to Sign the Agreement.

Mariposa Safe Families has provided excellent services at the high school and in the community, and Health and Human Services Agency staff recommend that the County enter into another Agreement with this organization for substance abuse prevention activities.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The current agreement was approved on July 11, 2023, by Resolution No. 2023-364.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The services of this agency would not be available to conduct alcohol and other drug prevention activities for Mariposa County youth and adults.

FINANCIAL IMPACT

There is no impact to the County General Fund.

ATTACHMENTS

1. **Mariposa Safe Families 2025-2026**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Rosemarie Smallcombe

DS
C

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

AGREEMENT FOR PREVENTION SERVICES

THIS AGREEMENT ("Agreement") is made and entered into this 17th day of July, 2024, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as "County," and Mariposa Safe Families, Inc. hereinafter referred to as "Contractor," pursuant to the following terms and conditions.

W I T N E S S E T H:

1. TERM

The term of this Agreement shall be for a period of TWO (2) years, commencing on July 1, 2024, through and including June 30, 2026.

2. SERVICES

Contractor shall perform substance use prevention services as described in Exhibit A, "Scope of Work," and Exhibit B, "Substance Use Block Grant (SUBG) Requirements which are attached hereto and incorporated herein by reference. Contractor shall provide all staffing and materials necessary to perform the Scope of Work.

3. COMPENSATION

The maximum compensation payable to Contractor under this Agreement is $307,820 for the entire term of the agreement, $153,910 for the initial term and $153,910 for each extension period, as set forth in Exhibit C, "Cost Proposal," which is attached hereto and incorporated herein by reference. County shall pay Contractor within thirty (30) days of receipt of an approved invoice.

4. INSURANCE

Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

(1) Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

(2) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than $1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than $1,000,000 per accident for bodily injury or disease.

(4) Professional Liability (Errors and Omissions): Insurance appropriate to Contractor's profession, with a limit of no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to County.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

(1) Additional Insured Status: County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 forms if a later edition is used).

(2) Primary Coverage: For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance with respect to Contractor's negligent performance of the services as respects County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

(3) Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with at least thirty (30) calendar days' notice to County.

(4) Waiver of Subrogation: Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not County has received a waiver of subrogation endorsement from the insurer.

(5) Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by County. County may require Contractor to

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

(6) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to County.

(7) Verification of Coverage: Contractor shall furnish County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

(8) Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that County is an additional insured on insurance required from subcontractors.

(9) Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. HOLD HARMLESS/INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall release, hold harmless, defend at its own expense, and indemnify County, its officers, employees, agents, and volunteers, from and against any and all claims, losses, damages, lawsuits, liabilities and expenses, including but not limited to reasonable attorneys' fees, including but not limited to those attributable to bodily injury, sickness, disease, death or injury to or destruction of property, including the loss therefrom, which arises out of or is in any way connected with the performance of this Agreement (collectively "Liabilities") to the extent caused by Contractor or its officers, agents or employees, except where such Liabilities are caused by the sole negligence or willful misconduct of County.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venturer or partner of County. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

7. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of County, Contractor shall indemnify, defend, and hold harmless County for the

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County.

8. STATE AND FEDERAL TAXES

As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

a. County will not withhold FICA (Social Security) from Contractor's payments;

b. County will not make state or federal unemployment insurance contributions on behalf of Contractor;

c. County will not withhold state or federal income tax from payment to Contractor;

d. County will not make disability insurance contributions on behalf of Contractor;

e. County will not obtain workers' compensation insurance on behalf of Contractor.

9. AUDITS AND INSPECTIONS

Contractor shall at any time during business hours, and as often as County may deem necessary, make available to County for examination all of its records and data with respect to the matters covered by this Agreement. Contractor shall, upon the request of County, permit County to audit and inspect all of such records and data necessary to ensure Contractor's compliance with the terms of this Agreement. If compensation to be paid by County under this Agreement exceeds Ten Thousand Dollars ($10,000), Contractor shall be subject to the examination and audit of the California State Auditor, as provided in Government Code section 8546.7, for a period of three (3) years after final payment under this Agreement. This section survives the termination of this Agreement.

10. ASSIGNMENT

It is understood and agreed that this Agreement contemplates personal performance by Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of Contractor under this Agreement will be permitted only with the express written consent of County.

11. NOTICE

Any and all notices, reports or other communications to be given to County or Contractor shall be given to the persons representing the respective parties at the following addresses:

CONTRACTOR:
Mariposa Safe Families, Inc.
P.O. Box 545
Mariposa, CA 95338

COUNTY:
County of Mariposa
5362 Lemee Lane
P.O. Box 99
Mariposa, CA 95338

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

12. COMPLIANCE

Contractor shall comply with all federal, state and local laws, codes, ordinances and regulations applicable to Contractor's performance under this Agreement, including, but not limited to, laws related to prevailing wages. Specifically, Contractor shall not engage in unlawful employment discrimination, including, but not limited to, discrimination based upon a person's race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation, as prohibited by state or federal law.

13. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

14. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed by both parties. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

15. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

16. TERMINATION AND RIGHTS UPON TERMINATION

A. This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination as set forth in Exhibit C.

B. Either party may terminate this Agreement for convenience upon [INSERT TIMEFRAME] calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination, as set forth in Exhibit C.

C. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, County, at its option, may terminate this Agreement by giving written notification to Contractor. The termination date shall be the effective date of the notice. For the purposes of this subsection, default or material breach of this Agreement shall include,

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

but not be limited to, any of the following: failure to perform required services in a timely manner, willful destruction of County property, dishonesty, or theft.

17. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

18. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any such action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney's fees.

It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Mariposa, State of California.

19. CAPTIONS

The captions of this Agreement are for convenience and reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

20. NUMBER AND GENDER

In this Agreement, the neutral gender includes the feminine and masculine, the singular includes the plural, and the word "person" includes corporations, partnerships, firms or associations, wherever the context so requires.

21. MANDATORY AND PERMISSIVE

"Shall" is mandatory. "May" is permissive.

22. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

23. COUNTERPARTS/ELECTRONIC, FACSIMILE, AND PDF SIGNATURES

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA"), Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA, as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

24. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

25. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

26. AUTHORITY

Each party and each party's signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to this Agreement shall comply with all requirements of law, including capacity and authority to amend or modify this Agreement.

27. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

28. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other party.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

29. WARRANTY

County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that all work shall be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

30. FUNDING AVAILABILITY

It is mutually agreed that if the County budget of the current fiscal year and/or any subsequent fiscal year covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall terminate and be of no further force and effect upon the day notice is provided by County to Contractor of such event. Upon termination of this Agreement, County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement except for services rendered prior to such termination and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. County budget decisions are subject to the discretion of the Board of Supervisors.

If funding for any fiscal year is reduced or deleted by the County budget for purposes of this Agreement, the County shall have the option to either cancel this Agreement with no liability occurring to the County, except County must reimburse Contractor for services rendered prior to such reduction or modification of the County budget or offer an amendment to this Agreement to Contractor to reflect the reduced amount.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

COUNTY OF MARIPOSA

DocuSigned by:
Miles S Menetrey
B43EC70C19BE446...

Miles, Menetrey, Chair
Board of Supervisors

CONTRACTOR

DocuSigned by:
Megan Atkinson
46904B2B4BB7460...

Megan Atkinson, Executive Director
Mariposa Safe Families, Inc.

COUNTERSIGNED:
(Government Code §25103)

DocuSigned by:
Danielle Bondshu
7CA008A502E44EB...

Danielle Bondshu
Clerk of the Board

APPROVED AS TO FORM:

DocuSigned by:
Steven W Dahlem
F6A416F06B394BE...

Steven W. Dahlem
County Counsel

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

Exhibit A
SCOPE OF WORK

Mariposa County Behavioral Health and Human Services, through the Behavioral Health division (MCBHRS), will contract with Mariposa Safe Families, Inc. to implement Mariposa County Prevention programs and the Friday Night Live and Club Live programs.

1. Contractor shall provide services in accordance with the goals and objectives outlined in the Mariposa County Behavioral Health Strategic Prevention Plan (SPP). All activities claimed shall be as outlined in the SPP.
2. By May 31st , of each fiscal year, Contractor will work with the county designated prevention coordinator to review, update, and amend the Mariposa County SUD Strategic Prevention Planning Goals/Objectives. Revisions will be submitted in writing no later than May 31st of each fiscal year to Mariposa County Behavioral Health and Recovery Services (MCBHRS). These revisions will be incorporated into the ongoing version of the Mariposa County Strategic Prevention Plan (SPP) and submitted to the Department of Health Care Services (DHCS) for further review and approval. Contractor agrees to continue to work with MCBHRS and DHCS to review and amend the plan annually.
3. Contractor shall submit a written evaluation of progress covering the period July 1, 2024 through June 30, 2025 by July 31, 2025 and July 1, 2025 through June 30, 2026 by July 31, 2026. Contractor will continue to use the California Healthy Kids Survey, the Youth Development Survey as evaluation tools and any additional tools or surveys deemed relevant.
4. Contractor shall facilitate the continuation of a Youth Advisory Group with input from community partners, including Native American Youth.
5. Contractor shall support the Youth Advisory Group in development of education campaign and messages in the community and at the middle school level. This Youth Advisory Group shall support identification of youth led projects in partnership with community partners.
6. Contractor shall facilitate the Youth Advisory Group in developing afterschool activities for youth of middle and high school ages no less than twice weekly.
7. Contractor will report out in the Mariposa Abuse Prevention Coalition, Community Corrections Partnership and Behavioral Health Board as well as continue working with existing community groups in a prevention network as outlined in the SPP.
8. Contractor will meet with High School Administrators to develop a workplan within the first quarter of this contract. This plan is to be submitted to MCBHRS within the first quarter of this contract. This workplan shall identify gaps in staff knowledge, information, attitudes and practices that affect school climate. In addition, evidence-based strategies to improve school climate around substance use will be identified and implemented. These sessions shall be conducted no less than quarterly with school staff.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

9. Contractor will continue to facilitate Friday Night Live activities and in accordance with the requirements of the California Friday Night Live Partnership guidelines for Friday Night Live Programs. Engaging in programing that meets the FNL Youth Development Standards of Practice, Operating Principles and Core Components.
10. Contractor will meet the Member in Good Standing (MIGs) as determined by DHCS in conjunction with the California FNL Partnership. Contractor will develop a monthly report of compliance or work toward compliance of the MIGs.
11. Contractor will continue to facilitate Club Live activities in accordance with the requirements of the California Friday Night Live Partnership guidelines for Friday Night Live programs. All Friday Night Live and Club Live Programs will be fully implemented within the first quarter of this contract.
12. Contractor agrees to enter required data elements into Primary Prevention database, depicting monthly service data for each of the prevention programs. The data will include activities conducted, numbers of youth seen, correctly completed reporting forms, and other data as required by DHCS, for the purpose of verifying data entry. Data will be entered by Contractor no later than the 10th of the month for the previous month's data. (i.e. submit October report by November 10th). Any delays in providing monthly data may result in delay or withholding of payment by MCBHRS.
13. Contractor agrees to provide monthly narrative reports to MCBHRS in accordance with Substance Use Prevention and Treatment (SUPT) no later than the 10th of the month.
14. Contractor agrees to provide monthly fiscal reports/invoices to MCBHRS for the purpose of reimbursement, no later than the 10th of the month.
15. Contractor agrees to meet with the prevention coordinator no less than 1 time monthly for contract monitoring and programmatic progress.
16. Contractor will coordinate attendance at State or regional trainings with MCBHRS.
17. Contractor shall be provided any county-assigned free training slots.
18. Contractor will work with youth to hold an annual Youth Empowerment Conference. Contractor will report updates on the progress of the conference, guest speakers, budget, and provide attendance and demographic data to MCBHRS in monthly meetings and upon request. The Youth Empowerment Conference will aim to include 100 youth from Mariposa County. Within thirty (30) days after the conference, Contractor will meet with MCBHRS to conduct an after-action review of the Youth Empowerment Conference.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

Exhibit B
SUBG Requirements

Contractor will provide and maintain the following items documenting compliance with SUBG grant funding:

- Contractor will demonstrate that under the laws of the United States and the State of California, incorporated into this Contract, Contractor will not unlawfully discriminate against any person in service delivery or hiring process.
- Contractor will develop policy and procedures on the expenditure of SUBG funds, including prohibition on expenditures for land, construction and permanent improvements to buildings; to not use SUBG funds to satisfy requirements for the expenditure of nonfederal funds; to not provide financial assistance to any entity other than a public or nonprofit public entity; to not expend funds to provide hypodermic needles or syringes.
- Contractor shall develop and maintain policies and procedures regarding confidentiality and access to reasonable accommodations for people with disabilities. Contractor agrees to train staff in the CLAS standards and implement the CLAS standards. Contractor agrees to attend all cultural competence trainings provided by MCBHRS annually.
- Contractor shall arrange for language assistance, if needed, ensuring that minors are not utilized as interpreters.
- Contractor shall implement the Mariposa County Behavioral Health Strategic Prevention Plan 2020-2025 across all populations identified in the plan and present in Mariposa County
- Contractor shall regularly assess services to determine whether the tribal communities and organizations populations is being reached to and collaborate with Tribal representatives to identify quality, effectiveness and accessibility of services available to the American Indian/Alaskan Native population withing the County geographic area.
- In accordance with the provisions of the Hatch Act (5 U.S.C 1501-1508 and 7324-7328), no funds provided, nor personnel employed under this Agreement, shall be in any way or any extent engaged in the conduct of political activities.
- Contractor will comply with all applicable provisions of the Dymally-Alatorre Bilingual Services Act and provide materials to explain services available to the public as well as providing language interpretation services.
- Contractor services covered by contract shall comply with the Trafficking Victims Protection Act of 2000 (USC, Title 22, Chapter 89, Section 7104).
- Contractor shall comply with maintaining confidentiality in connection with prevention related activities as outlined in 42 CFR Part 2.
- Contractor will comply with the Byrd Anti-Lobbying Amendment and disclose to DHCS any lobbying with non-Federal funds that take place in connection with obtaining a Federal award (31 USC 1352). Contractor shall ensure that individuals in need of Intravenous Drug Use (IVDU) treatment shall be encouraged to undergo AOD treatment (42 USC 300x-23 (45 CFR 96.126(e))
- If Contractor provides youth treatment services, Contractor will follow the guidelines in Document 1V, “Youth Treatment all Guidelines,” in developing and implementing youth treatment programs funded under this contract, until new Youth Treatment

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

Guidelines are established and adopted. No formal amendment of this Contract is required for new guidelines to be incorporated into this Contract.

- If Contractor provides treatment sessions, Contractor will participate in the County Behavioral Health Director's Association of California.
- Contractor will comply with all Federal Law Requirements listed below:
    1. Title VI of the Civil Rights Act of 1964, Section 2000d, as amended, prohibiting discrimination based on race, color, or national origin in federally-funded programs.
    2. Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.) prohibiting discrimination on the basis of race, color, religion, sex, handicap, familial status or national origin in the sale or rental of housing.
    3. Age Discrimination Act of 1975 (45 CFR Part 90), as amended 42 USC Sections 6101 —6107), which prohibits discrimination on the basis of age.
    4. Age Discrimination in Employment Act (29 CFR Part 1625).
    5. Title I of the Americans with Disabilities Act (29 CFR Part 1630) prohibiting discrimination against the disabled in employment.
    6. Title II of the Americans with Disabilities Act (28 CFR Part 35) prohibiting discrimination against the disabled by public entities.
    7. Title III of the Americans with Disabilities Act (28 CFR Part 36) regarding access.
    8. Section 504 of the Rehabilitation Act of 1973, as amended (29 USC Section 794), prohibiting discrimination on the basis of individuals with disabilities.
    9. Executive Order 11246 (42 USC 2000(e) et seq. and 41 CFR Part 60) regarding nondiscrimination in employment under federal contracts and construction contracts greater than $10,000 funded by federal financial assistance.
    10. Executive Order 13166 (67 FR 41455) to improve access to federal services for those with limited English proficiency.
    11. The Drug Abuse Office and Treatment Act of 1972, as amended, relating to nondiscrimination on the basis of drug abuse.
    12. Confidentiality of Alcohol and Drug Abuse Patient Records (42 CFR Part 2, Subparts A-E).
    13. CONTRACTOR shall provide services to all eligible persons in accordance with state and federal statutes and regulations and assure in the planning for the provision of services that clients are provided educational materials or other resources for the provision of services.
- Contractor will comply with all of the State Law Requirements listed below:
    1. Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (2 CCR 7285.0 et seq.).
    2. Title 2, Division 3, Article 9.5 of the Government Code, commencing with Section 11135.
    3. Title 9, Division 4, Chapter 8 of the CCR, commencing with Section 13000.
    4. No state or federal funds shall be used by the CONTRACTOR or its subcontractors for sectarian worship, instruction, or proselytization. No state funds shall be used by the CONTRACTOR or its subcontractors to provide direct, immediate, or substantial support to any religious activity.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

5. Noncompliance with the requirements of nondiscrimination in services shall constitute grounds for DHCS to withhold payments under this Contract or terminate all, or any type, of funding provided hereunder.
6. CONTRACTOR, if providing treatment, shall participate in the County Behavioral Health Director's Association of California. CONTRACTOR shall attend meetings, special meetings called by DHCS director and represent the program for the purpose of a relationship with DHCS with respect to policies, standards and administration for AOD abuse services.
7. CONTRACTOR, if providing treatment, shall provide timely access to care and services in accordance with CFR 42 (§ 422.112 Access to services) and ensure state standards, taking into account the urgency of the need for services.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

Exhibit C

Cost Proposal

MARIPOSA SAFE FAMILIES
Substance Use Prevention Treatment

Proposed Annual Budget:
July 01, 2024-June 30, 2025
July 01, 2025-June 30, 2026

Description:

Cost:

Personnel Costs: Staff costs and fringe benefits for the following positions: • One .25 FTE Executive Director at 10 hrs. per week X 52 weeks • One .75 FTE Youth Coordinator Supervisor at 30 hrs. per week X 52 weeks • One .35 FTE Youth Coordinator at 15 hrs. per week X 52 weeks MSF staff will do the following: Attend Program Related Meetings and Trainings; Tracking of staff use of time and other data; Community relations; Marketing of SUPT programs; Fiscal Management of Program Expenses; Reporting and data entry into PPSDS; Oversight of SUPT related programs; Ensuring full compliance of scope of work, other. Recruitment and oversight of youth for the Youth Advisory Group (YAG); Community Relations for YAG; Conduct presentations to community groups or other agencies on YAG; Provide supervision to youth enrolled in youth programs; Attend trainings related to youth programs; Development of PSA's and other marketing. Organize, coordinate, and assist in program implementation; provide and/or arrange trainings; Prepare and present presentations to community members, school staff, and partners on substance abuse prevention; Collection of data, statistics, and other relevant information; Lead on the "After School Matters" program, assist with youth led projects, other.	$78,000.00
Insurance/Liabilities: Workman's compensation, Liability Insurance, Directors', and Officers' Insurance, other liabilities, other.	$4,000.00
Office Related Expenses: Office related expenses to include but not be limited to: MSF Office Rent; Storage unit rent, Paper, Ink, Pens, Copier/printer fees for SUPT related reporting and marketing, Office Supplies, Advertisement, and Marketing; Quickbooks costs and fees; Video Maker, Utilities-Telephone; Internet; Propane, other.	$17,670.00
Program Related Expenses: Program related expenses to include but not be limited to: Mileage and Travel; Crafting and art Supplies; Games; YEC items; Outdoor Activity Supplies; Field Trip Costs, Training Costs, Facility Rental; Guest Speakers; Food supplies, other.	$4,240.00

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

2024-2025 Youth Empowerment Conference
Proposed Annual Budget:
July 01, 2024-June 30, 2025
July 01, 2025-June 30, 2026

Description:

Cost:

Personnel Costs: Staff costs and fringe benefits for the following positions: • One .05 FTE Executive Director at 2 hrs. per week X 52 weeks • One .15 FTE Youth Coordinator Supervisor at 2 hrs. per week X 52 weeks • One .35 FTE Youth Coordinator at 15 hrs. per week X 52 weeks MSF staff salary to implement the following: Attend Program Related Meetings for Youth Summit Planning and Implementation; Tracking of staff/volunteer use of time; Seek donations for Youth Summit; Community relations; Marketing; Fiscal Management of Program Expenses; Reporting and data entry into ECCO; Oversight of SUPT related programs; Ensuring full compliance of scope of work, seek donations; implement guidelines for YS; organize and implement Youth Conference, engage community agencies/organizations and other organizations such as MADD in all activities; Oversee youth organized projects and programs; Work collaboratively with youth and advisors for Youth Summit; Training of Advisors/Youth Leaders; Recruitment of youth and partners; other.	$26,624.00
Insurance/Liabilities: Workman's compensation; Liability Insurance; Directors' and Officers' Insurance; Event Insurance Coverage; other liabilities.	$1,100.00
Program Related Expenses: Supplies for Youth Summit and youth engagement/empowerment activities - Guest speakers; summit materials; summit location associated rental fees; program identifiers; activity supplies; promotions; contracts for YS; PSA's for marketing of summit and activities, supplies, other.	$7,376.00
Food/Beverages: Food and beverages for youth conference (Summit)	$10,000.00
Equipment: Equipment for youth summit implementation	$1,000.00
Office Expenses and Supplies: MSF rental fees, utilities, phone, copier/printer costs for promotion material, office supplies – paper, ink, etc., other.	$3,900.00
TOTAL SUBG=	$50,000.00
SUPT and SUBG TOTAL=	**$153,910.00**

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Certificate Department
Mindful Insurance Solutions, Inc 2043 Anderson RD Suite C Davis CA 95616	PHONE (A/C, No, Ext): 877-233-4437 Ext. 5 FAX (A/C, No): E-MAIL ADDRESS: certificates@mindfulins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : x_NIAC -Nonprofits Insurance Alliance of CA	AMB#011845
INSURER B : Nonprofits Insurance Alliance	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Mariposa Safe Families, Inc.
P.O. Box 545
4983 8th Street
Mariposa CA 95338

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		2024-15147	1/1/2024	1/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			2024-15147	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $			2023-15147-UMB	1/1/2024	1/1/2025	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
A	Directors & Officers			2024-15147-DO-NPO	1/1/2024	1/1/2025	Limit: $1,000,000 / 2,000,000	
A	Improper Sexual Conduct and Physical Abuse			2024-15147	1/1/2024	1/1/2025	Limit: $1,000,000 / 2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The County of Mariposa, it's officials, employees, and volunteers are included as Additional Insured with respect to general and auto liability. Insurance is primary and noncontributory, and waiver of subrogation applies, when required in written contract per policy provisions, conditions, and exclusions.
This Policy '2024-15147' has Other Coverage 'Social Service Professional ' With Limit '1,000,000 / 1,000,000'. Carrier: 'NIAC -Nonprofits Insurance Alliance of CA', Effective Date: '01/01/2024', Expiration Date: '01/01/2025'.
This Policy '2024-15147' has Other Coverage 'Social Service Professional ' With Limit '1,000,000 / 1,000,000'. Carrier: 'NIAC -Nonprofits Insurance Alliance of CA', Effective Date: '01/01/2024', Expiration Date: '01/01/2025'.

CERTIFICATE HOLDER

County of Mariposa
PO Box 905
Mariposa CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2014 ACORD CORPORATION. All rights reserved.

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Mindful Insurance Solutions, Inc	Mariposa Safe Families, Inc. P.O. Box 545 4983 8th Street Mariposa, CA, 95338
POLICY NUMBER 2024-15147	
CARRIER / **NAIC CODE** x_NIAC -Nonprofits Insurance Alliance of CA / AMB#011845	**EFFECTIVE DATE:** 1/1/2024

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

© 2008 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Docusign Envelope ID: 38C3FB7D-42F5-45AB-AE37-EB67048146D5

CERTHOLDER COPY

NF

STATE COMPENSATION INSURANCE FUND

P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 01-01-2024

GROUP:
POLICY NUMBER: **1810166-2024**
CERTIFICATE ID: **2**
CERTIFICATE EXPIRES: **01-01-2025**
01-01-2024/01-01-2025

MARIPOSA COUNTY, HEALTH & HUMAN SVCS **NF**
PO BOX 99
MARIPOSA CA 95338-0099

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon **10** days advance written notice to the employer.

We will also give you **10** days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: $1,000,000 PER OCCURRENCE.

EMPLOYER

MARIPOSA SAFE FAMILIES, INC (A NON PROFIT PUBLIC BENEFIT CORP) DBA: MARIPOSA SAFE FAMILIES, INC **NF**
PO BOX 545
MARIPOSA CA 95338

[KMB,CN]

(REV.7-2014)

PRINTED : 05-23-2024

DocuSign

Certificate Of Completion

Envelope Id: 38C3FB7D42F545ABAE37EB67048146D5
Status: Completed
Subject: Complete with Docusign: 24-310 - HHSA -1457 - Mariposa Safe Families 2025-2026-V4 7-16-24.pdf
Source Envelope:
Document Pages: 19
Signatures: 4
Certificate Pages: 5
Initials: 1
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Mariposa Clerk of the Board
5100 Bullion St FL 2
Mariposa, CA 95338
COBagreements@mariposacounty.org
IP Address: 64.118.100.36

Record Tracking

Status: Original
7/17/2024 12:10:13 PM
Holder: Mariposa Clerk of the Board
COBagreements@mariposacounty.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: County of Mariposa
Location: DocuSign

Signer Events	Signature	Timestamp
Steven W Dahlem sdahlem@mariposacounty.org County Counsel Security Level: Email, Account Authentication (None)	DocuSigned by: Steven W Dahlem F6A416F06B394BF... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 7/17/2024 12:12:26 PM Viewed: 7/17/2024 1:27:49 PM Signed: 7/17/2024 1:27:55 PM
Electronic Record and Signature Disclosure: Accepted: 12/28/2022 3:42:40 PM ID: 168bcdc6-bde7-4f01-885a-c1872fec5bc7		
Miles S Menetrey mmenetrey@mariposacounty.org Mariposa County Board Chair County of Mariposa Security Level: Email, Account Authentication (None)	DocuSigned by: Miles S Menetrey B43EC70C19BE446... Signature Adoption: Pre-selected Style Using IP Address: 104.28.85.93 Signed using mobile	Sent: 7/17/2024 1:27:56 PM Viewed: 7/17/2024 3:09:45 PM Signed: 7/17/2024 3:10:00 PM
Electronic Record and Signature Disclosure: Accepted: 2/16/2023 5:48:07 PM ID: 190c885b-38bf-47d2-91f4-909adbc5aa30		
Danielle Bondshu dbondshu@mariposacounty.org Security Level: Email, Account Authentication (None)	DocuSigned by: Danielle Bondshu 7CA008A502E44EB... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 7/17/2024 3:10:02 PM Viewed: 7/17/2024 4:06:02 PM Signed: 7/17/2024 4:06:07 PM
Electronic Record and Signature Disclosure: Accepted: 1/4/2023 2:37:06 PM ID: 5252ab10-8bee-4985-bdc8-3daabc1d1971		
Megan Atkinson matkinson@mariposasafefamilies.org Interim Executive Director Security Level: Email, Account Authentication (None)	DocuSigned by: Megan Atkinson 46904B2B4BB7460... Signature Adoption: Pre-selected Style Using IP Address: 64.118.115.98	Sent: 7/17/2024 4:06:09 PM Viewed: 7/17/2024 4:09:42 PM Signed: 7/17/2024 4:10:45 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 4/20/2023 2:57:24 PM ID: 967d6a1d-3b94-40c5-af8c-a6dfbc17640e		
Contracts HHSA contractshhsa@mariposacounty.org Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 76.9.79.149	Sent: 7/17/2024 4:10:47 PM Viewed: 7/17/2024 5:12:34 PM Signed: 7/17/2024 5:12:49 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/17/2024 12:12:26 PM
Certified Delivered	Security Checked	7/17/2024 5:12:34 PM
Signing Complete	Security Checked	7/17/2024 5:12:49 PM
Completed	Security Checked	7/17/2024 5:12:49 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Mariposa (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Mariposa:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jbond@mariposacounty.org

To advise County of Mariposa of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jbond@mariposacounty.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Mariposa

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jbond@mariposacounty.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Mariposa

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jbond@mariposacounty.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Mariposa as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Mariposa during the course of your relationship with County of Mariposa.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-177

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Kristina Keheley, Health and Human Services Agency Director

RE: Approve the First Amendment to the Memorandum of Understanding (MOU) with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the Amendment

---

RECOMMENDATION AND JUSTIFICATION

Approve the First Amendment to the Memorandum of Understanding (MOU) with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the Amendment.

Kaiser Foundation Health Plan, Inc. (MCP) and Mariposa County Behavioral Health and Recovery Services (MHP) must adopt policies and procedures for coordinating members' access to care and services that incorporate all the specific requirements set forth in this MOU and ensure Medically Necessary, Non-specialty Mental Health Services (NSMHS) and Specialty Mental Health Services (SMHS) provided concurrently are coordinated and non-duplicative. This MOU is to ensure that Medi-Cal beneficiaries enrolled in MCP who are served by MHP ("Members") are able to access and/or receive mental health services in a coordinated manner.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The current agreement was executed on August 13, 2024, through Resolution Number 2024-347.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If this agreement is not approved, Behavioral Health would not be in compliance under the Medi-Cal Managed Care Contract.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Kaiser Foundation Health A01 - V1**
2. **SMHS Kaiser Permenante 2025**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**

MOVER: District III Supervisor Danette Toso

SECONDER: District IV Supervisor Jenni Kiser

AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MEMORANDUM OF UNDERSTANDING

COVER PAGE

First Amendment Memorandum of Understanding between Kaiser Foundation Health Plan, Inc. and Mariposa County Behavioral Health

This Memorandum of Understanding ("MOU") is entered into by Kaiser Foundation Health Plan, Inc. ("MCP**"**) and Mariposa County Behavioral Health and Recovery Services ("MHP"), effective as of the date of execution ("Effective Date"). MHP, MCP, and MCP's relevant Subcontractors and/or Downstream Subcontractors may be referred to herein as a "Party" and collectively as "Parties."

WHEREAS, the Parties are required to enter into this MOU, a binding and enforceable contractual agreement under the Medi-Cal Managed Care Contract Exhibit A, Attachment III, All Plan Letters ("APL*"*) 18-015, 22-005, 22-006, 22-028, and MHP is required to enter into this MOU pursuant to Cal. Code Regs. tit. 9 § 1810.370, MHP Contract, Exhibit A, Attachment 10, Behavioral Health Information Notice ("BHIN") 23-056 and any subsequently issued superseding BHINs, to ensure that Medi-Cal beneficiaries enrolled in MCP who are served by MHP ("Members") are able to access and/or receive mental health services in a coordinated manner from MCP and MHP;

WHEREAS, the Parties desire to ensure that Members receive MHP services in a coordinated manner and to provide a process to continuously evaluate the quality of the care coordination provided; and

WHEREAS, the Parties understand and agree that any Member information and data shared to facilitate referrals, coordinate care, or to meet any of the obligations set forth in this MOU must be shared in accordance with all applicable federal and State statutes and regulations, including, without limitation, 42 Code of Federal Regulations Part 2.

In consideration of mutual agreements and promises hereinafter, the Parties agree as follows:

1. **Definitions.** Capitalized terms have the meaning ascribed by MCP's Medi-Cal Managed Care Contract with the California Department of Health Care Services ("DHCS"), unless otherwise defined herein. The Medi-Cal Managed Care Contract is available on the DHCS webpage at www.dhcs.ca.gov.
    a. "MCP Responsible Person" means the person designated by MCP to oversee MCP coordination and communication with MHP and ensure MCP's compliance with this MOU as described in Section 4 of this MOU.
    b. "MCP-MHP Liaison" means MCP's designated point of contact responsible for acting as the liaison between MCP and MHP as described in Section 4 of this MOU. The MCP-MHP Liaison must ensure the appropriate communication and care coordination is ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MCP Responsible Person and/or MCP compliance officer as appropriate.

c. “MHP Responsible Person” means the person designated by MHP to oversee coordination and communication with MCP and ensure MHP’s compliance with this MOU as described in Section 5 of this MOU.
d. “MHP Liaison” means MHP’s designated point of contact responsible for acting as the liaison between MCP and MHP as described in Section 5 of this MOU. The MHP Liaison should ensure the appropriate communication and care coordination are ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MHP Responsible Person and/or MHP compliance officer as appropriate.
e. “Network Provider” as it pertains to MCP, has the same meaning as described by the MCP’s Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.
f. “Subcontractor” as it pertains to MCP, has the same meaning ascribed by the MCP’s Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.
g. “Downstream Subcontractor” as it pertains to MCP, has the same meaning ascribed by the MCP’s Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, means a subcontractor of a MHP Subcontractor.

2. **Term.** This MOU is in effect as of the Effective Date and continues for a term of five years or as amended in accordance with Section 14.f of this MOU.
3. **Services Covered by This MOU.** This MOU governs the coordination between MCP and MHP for Non-specialty Mental Health Services (“NSMHS”) covered by MCP and further described in APL 22-006, and Specialty Mental Health Services (“SMHS”) covered by MHP and further described in APL 22-003, APL 22-005, and BHIN 21-073, and any subsequently issued superseding APLs or BHINs, executed contract amendments, or other relevant guidance. The population eligible for NSMHS and SMHS set forth in APL 22-006 and BHIN 21-073 is the population served under this MOU.
4. **MCP Obligations.**
    a. **Provision of Covered Services.** MCP is responsible for authorizing Medically Necessary Covered Services, including NSMHS, ensuring MCP’s Network Providers coordinate care for Members as provided in the applicable Medi-Cal Managed Care Contract, and coordinating care from other providers of carve-out programs, services, and benefits.
    b. **Oversight Responsibility.** The MOU Coordinator, the designated MCP Responsible Person listed in Exhibit A of this MOU, is responsible for overseeing MCP’s compliance with this MOU. The MCP Responsible Person must:
        i. meet at least quarterly with MHP, as required by Section 9 of this MOU;

ii. report on MCP's compliance with the MOU to MCP's compliance officer no less frequently than quarterly. MCP's compliance officer is responsible for MOU compliance oversight reports as part of MCP's compliance program and must address any compliance deficiencies in accordance with MCP's compliance program policies;
iii. ensure there is a sufficient staff at MCP who support compliance with and management of this MOU;
iv. ensure the appropriate levels of MCP leadership (i.e., person with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MHP are invited to participate in the MOU engagements, as appropriate;
v. ensure training and education regarding MOU provisions are conducted annually for MCP's employees responsible for carrying out activities under this MOU, and as applicable for Subcontractors, Downstream Subcontractors, and Network Providers; and
vi. serve, or may designate a person at MCP to serve, as the MCPMHP Liaison, the point of contact and liaison with MHP. The MCP-MHP Liaison is listed in Exhibit A of this MOU. MCP must notify MHP of any changes to the MCP-MHP Liaison in writing as soon as reasonably practical but no later than the date of change and must notify DHCS within 5 Working Days of the change.

c. **Compliance by Subcontractors, Downstream Subcontractors, and Network Providers.** MCP must require and ensure that its Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

5. MHP Obligations.

a. **Provision of Specialty Mental Health Services.** MHP is responsible for providing or arranging for the provision of SMHS.
b. **Oversight Responsibility.** The Deputy Director of Behavioral Health and Recovery Services & Local Mental Health Director, the designated MHP Responsible Person, listed on Exhibit B of this MOU, is responsible for overseeing MHP's compliance with this MOU. The MHP Responsible Person serves, or may designate a person to serve, as the designated MHP Liaison, the point of contact and liaison with MCP. The MHP Liaison is listed on Exhibit B of this MOU. The MHP Liaison may be the same person as the MHP Responsible Person. MHP must notify MCP of changes to the MHP Liaison as soon as reasonably practical but no later than the date of change. The MHP Responsible Person must:
    i. meet at least quarterly with MCP, as required by Section 9 of this MOU;
    ii. report on MHP's compliance with the MOU to MHP's compliance officer no less frequently than quarterly. MHP's compliance officer

is responsible for MOU compliance oversight and reports as part of MHP's compliance program and must address any compliance deficiencies in accordance with MHP's compliance program policies;

iii. ensure there is sufficient staff at MHP to support compliance with and management of this MOU;

iv. ensure the appropriate levels of MHP leadership (i.e., persons with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MCP are invited to participate in the MOU engagements, as appropriate;

v. ensure training and education regarding MOU provisions are conducted annually to MHP's employees responsible for carrying out activities under this MOU, and as applicable for Subcontractors, Downstream Subcontractors, and Network providers; and

c. **Compliance by Subcontractors, Downstream Subcontractors, and Network Providers.** MHP must require and ensure that its Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

6. Training and Education.

a. To ensure compliance with this MOU, the Parties must provide training and orientation for their employees who for carry out activities under this MOU and, as applicable, Network Providers, Subcontractors, and Downstream Subcontractors who assist MCP with carrying out MCP's responsibilities under this MOU. The training must include information on MOU requirements, what services are provided or arranged for by each Party, and the policies and procedures outlined in this MOU. For persons or entities performing responsibilities as of the Effective Date, the Parties must provide this training within 60 working days of the Effective Date. Thereafter, the Parties must provide this training prior to any such person or entity performing responsibilities under this MOU and to all such persons or entities at least annually thereafter. The Parties must require its Subcontractors and Downstream Subcontractors to provide training on relevant MOU requirements and MHP services to their contracted providers.

b. In accordance with health education standards required by the Medi-Cal Managed Care Contract, the Parties must provide Members and Providers with educational materials related to accessing Covered Services, including for services provided by MHP.

c. The Parties each must provide the other Party, Members, and Network Providers with training and/or educational materials on how MCP Covered Services and MHP services may be accessed, including during nonbusiness hours.

7. **Screening, Assessment, and Referrals.**
    a. **Screening and Assessment.** The Parties must develop and establish policies and procedures that address how Members must be screened and assessed for mental health services, including administering the applicable Screening and Transition of Care Tools for Medi-Cal Mental Health Services as set forth in APL 22-028 and BHIN 22-065.
        i. MCP and MHP must use the required screening tools for Members who are not currently receiving mental health services, except when a Member contacts the mental health provider directly to seek mental health services.
        ii. MCP and MHP must use the required Transition of Care Tool to facilitate transitions of care for Members when their service needs change.
        iii. The policies and procedures must incorporate agreed-upon and/or required timeframes; list specific responsible parties by title or department; and include any other elements required by DHCS for the mandated statewide Adult Screening Tool for adults aged 21 and older, Youth Screening Tool for youth under age 21, and Transition of Care Tool, for adults aged 21 and older and youth under age 21, as well as the following requirements:
            1. The process by which MCP and MHP must conduct mental health screenings for Members who are not currently receiving mental health services when they contact MCP or MHP to seek mental health services. MCP and MHP must refer such Members to the appropriate delivery system using the Adult or Youth Screening Tool for Medi-Cal Mental Health Services based on their screening result.
            2. The process by which MCP and MHP must ensure that Members receiving mental health services from one delivery system receive timely and coordinated care when their existing services are being transitioned to another delivery system or when services are being added to their existing mental health treatment from another delivery system in accordance with APL 22-028 and BHIN 22-065.
    b. **Referrals.** The Parties must work collaboratively to develop and establish policies and procedures that ensure that Members are referred to the appropriate MHP services and MCP Covered Services**.**
        i. The Parties must adopt a “no wrong door” referral process for Members and work collaboratively to ensure that Members may access services through multiple pathways and are not turned away based on which pathway they rely on, including, but not limited to, adhering to all applicable No Wrong Door for Mental Health Services Policy requirements described in APL 22-005 and BHIN 22-011. The

Parties must refer Members using a patient-centered, shared decision-making process.

ii. The Parties must develop and implement policies and procedures addressing the process by which MCP and MHP coordinate referrals based on the completed Adult or Youth Screening Tool in accordance with APL 22-028 and BHIN 22065, including:
    1. The process by which MHP and MCP transition Members to the other delivery system.
    2. The process by which Members who decline screening are assessed.
    3. The process by which MCP:
        a. Accepts referrals from MHP for assessment, and the mechanisms of communicating such acceptance and that a timely assessment has been made available to the Member.
        b. Provides referrals to MHP for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of referral and that a timely assessment has been made available to the Member by MHP.
        c. Provides a referral to an MHP Network Provider (if processes agreed upon with MHP), and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MHP.
    4. The process by which MHP:
        a. Accepts referrals from MCP for assessment, and the mechanisms for communicating such acceptance and that a timely assessment has been made available to the Member.
        b. Provides referrals to MCP for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MCP.
        c. Provides a referral to an MCP Network Mental Health Provider (if processes agreed upon with MCP), and the mechanisms of confirming the MCP Network Mental Health Provider accepted the referral and that a timely assessment has been made available to the Member by MCP.

d. Provides a referral to MCP when the screening indicates that a Member under age 21 would benefit from a pediatrician/Primary Care Physician ("PCP") visit.

5. The process by which MCP and MHP coordinate referrals using the Transition of Care Tool in accordance with APL 22-028 and BHIN 22-065.
6. The process by which MCP (and/or its Network Providers):
    a. Accepts referrals from MHP, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
    b. Provides referrals to MHP and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a provider who accepts their care and that services have been made available to the Member.
    c. Provides a referral to an MHP Network Provider (if processes have been agreed upon with MHP), and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a provider who accepts their care and that services have been made available to the Member.
    d. MCP must coordinate with MHP to facilitate transitions between MCP and MHP delivery systems and across different providers, including guiding referrals for Members receiving NSMHS to transition to an SMHS provider and vice versa, and the new provider accepts the referral and provides care to the Member.
7. The process by which MHP (and/or its Network Providers):
    a. Accepts referrals from MCP, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
    b. Provides referrals to MCP, and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who

accepts their care and that services have been made available to the Member.

c. Provides a referral to an MCP Network Provider (if processes have been agreed upon with MCP), and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.

iii. MHP must refer Members to MCP for MCP's Covered Services, as well as any Community Supports services or care management programs for which Members may qualify, such as Enhanced Care Management ("ECM"), Complex Care Management ("CCM"), or Community Supports. However, if MHP is also an ECM Provider, MHP provides ECM services pursuant to a separate agreement between MCP and MHP for ECM services; this MOU does not govern MHP's provision of ECM.

iv. MCP must have a process for referring eligible Members for substance use disorder ("SUD") services to a Drug Medi-Cal-certified program or a Drug Medi-Cal Organized Delivery System ("DMC-ODS") program in accordance with the Medi-Cal Managed Care Contract.

Closed Loop Referrals. *By January July 1, 2025, or later date as determined by DHCS, the Parties must develop a process to implement DHCS guidance regarding closed loop referrals to applicable Community Supports, ECM benefits, and/or community-based resources, as referenced in the CalAIM Population Health Management Policy Guide,[1] APL 22-024, or any subsequent version of the APL, and as set forth by DHCS through APL, or other, similar guidance. The Parties must work collaboratively to develop and implement a process to ensure that MCP and MHP comply with the applicable provisions of closed loop referrals guidance within 90 Working Days of issuance of this guidance. The Parties must establish a system that tracks cross-system referrals and meets all requirements as set forth by DHCS through an APL or other, similar guidance.]*

8. Care Coordination and Collaboration.

a. **Care Coordination.**

i. The Parties must adopt policies and procedures for coordinating Members' access to care and services that incorporate all the specific requirements set forth in this MOU and ensure Medically

Necessary NSMHS and SMHS provided concurrently are coordinated and non-duplicative.

ii. The Parties must discuss and address individual care coordination issues or barriers to care coordination efforts at least quarterly.

iii. The Parties must establish policies and procedures to maintain collaboration with each other and to identify strategies to monitor and assess the effectiveness of this MOU. The policies and procedures must ensure coordination of inpatient and outpatient medical and mental health care for all Members enrolled in MCP and receiving SMHS through MHP, and must comply with federal and State law, regulations, and guidance, including Cal. Welf. & Inst. Code Section 5328.

iv. The Parties must establish and implement policies and procedures that align for coordinating Members' care that address:

1. The specific point of contact from each Party, if someone other than each Party's Responsible Person, to act as the liaison between Parties and be responsible for initiating, providing, and maintaining ongoing care coordination for all Members under this MOU;
2. A process for coordinating care for individuals who meet access criteria for and are concurrently receiving NSMHS and SMHS consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011 to ensure the care is clinically appropriate and non-duplicative and considers the Member's established therapeutic relationships;
3. A process for coordinating the delivery of medically necessary Covered Services with the Member's PCP, including, without limitation, transportation services, home health services, and other Medically Necessary Covered Services for eligible Members;
4. Permitting Members to concurrently receive NSMHS and SMHS when clinically appropriate, coordinated, and not duplicative consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011.
5. A process for ensuring that Members and Network Providers can coordinate coverage of Covered Services and carved-out services outlined by this MOU outside normal business hours, as well as providing or arranging for 24/7 emergency access to admission to psychiatric inpatient hospital.

v. **Transitional Care.**

1. The Parties must establish policies and procedures and develop a process describing how MCP and MHP will coordinate transitional care services for Members. A "transitional care service" is defined as the transfer of a Member from one setting or level of care to another, including, but not limited to, discharges from hospitals, institutions, and other acute care facilities and skilled nursing facilities to home or community-based settings,[1] or transitions from outpatient therapy to intensive outpatient therapy. For Members who are admitted to an acute psychiatric hospital, psychiatric health facility, adult residential, or crisis residential stay, including, but not limited to, Short-Term Residential Therapeutic Programs and Psychiatric Residential Treatment Facilities, where MHP is the primary payer, MHPs are primarily responsible for coordination of the Member upon discharge. In collaboration with MHP, MCP is responsible for ensuring transitional care coordination as required by Population Health Management,[2] including, but not limited to:
    a. Tracking when Members are admitted, discharged, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities) in accordance with Section 11(a)(iii) of this MOU.
    b. Approving prior authorizations and coordinating services where MCP is the primary payer (e.g., home services, long-term services and supports for dual-eligible Members);
    c. Ensuring the completion of a discharge risk assessment and developing a discharge planning document;
    d. Assessing Members for any additional care management programs or services for which they may qualify, such as ECM, CCM, or Community Supports and enrolling the Member in the program as appropriate;

[1] Expectations for transitional care are defined in the PHM Policy Program Guide: https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf

[2] Expectations for transitional care are defined in the PHM Policy Program Guide: https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf; *see also* PHM Roadmap and Strategy: https://www.dhcs.ca.gov/CalAIM/Documents/Final-Population-HealthManagement-Strategy-and-Roadmap.pdf

e. Notifying existing CCM Care Managers of any admission if the Member is already enrolled in ECM or CCM; and
f. Assigning or contracting with a care manager to coordinate with behavioral health or county care coordinators for each eligible Member to ensure physical health follow up needs are met as outlined by the Population Health Management Policy Guide.

2. The Parties must include a process for updating and overseeing the implementation of the discharge planning documents as required for Members transitioning to or from MCP or MHP services.
3. For inpatient mental health treatment provided by MHP or for inpatient hospital admissions or emergency department visits known to MCP, the process must include the specific method to notify each Party within 24 hours of admission and discharge and the method of notification used to arrange for and coordinate appropriate follow-up services.
4. The Parties must have policies and procedures for addressing changes in a Member's medical or mental health condition when transferring between inpatient psychiatric service and inpatient medical services, including direct transfers.

vi. **Clinical Consultation.**

1. The Parties must establish policies and procedures for MCP and MHP to provide clinical consultations to each other regarding a Member's mental illness, including consultation on diagnosis, treatment, and medications.
2. The Parties must establish policies and procedures for reviewing and updating a Member's problem list, as clinically indicated (e.g., following crisis intervention or hospitalization), including when the care plan or problem list must be updated, and coordinating with outpatient mental health Network Providers.

vii. **Enhanced Care Management.**

1. Delivery of the ECM benefit for individuals who meet ECM Population of Focus definitions (including, but not limited to, the Individuals with Severe Mental Illness and Children Populations of Focus) must be consistent with DHCS guidance regarding ECM, including:
    a. That MCP prioritize assigning a Member to an SMHS Provider as the ECM Provider if the Member receives SMHS from that Provider and that Provider is a contracted ECM Provider, unless the Member has

expressed a different preference or MCP identifies a more appropriate ECM Provider given the Member's individual needs and health conditions;

b. That the Parties implement a process for avoiding duplication of services for individuals receiving ECM with SMHS Targeted Case

c. Management ("TCM"), Intensive Care Coordination ("ICC"), and/or Full-Service Partnership ("FSP") services as set forth in the CalAIM ECM Policy Guide, as revised or superseded from time to time, and coordination activities.

viii. **Community Supports.**

1. Coordination must be established with applicable Community Supports providers under contract with MCP, including:
    a. The identified point of contact, from each Party to act as the liaison to oversee initiating, providing, and maintaining ongoing coordination as mutually agreed upon in MCP and MHP protocols;
    b. Identification of the Community Supports covered by MCP; and
    c. A process specifying how MHP will make referrals for Members eligible for or receiving Community Supports.

ix. **Eating Disorder Services.**

1. MHP is responsible for the SMHS components of eating disorder treatment and MCP is responsible for the physical health components of eating disorder treatment and NSMHS, including, but not limited to, those in APL 22-003 and BHIN 22-009, and any subsequently issued superseding APLs or BHINs, and must develop a process to ensure such treatment is provided to eligible Members, specifically:
    a. MHP must provide for medically necessary psychiatric inpatient hospitalization and outpatient SMHS.
    b. MCP must also provide or arrange for NSMHS for Members requiring eating disorder services.
2. For partial hospitalization and residential eating disorder programs, MHP is responsible for medically necessary SMHS components, while MCP is responsible for the medically necessary physical health components.
    a. MCP is responsible for the physical health components of eating disorder treatment, including emergency room services, and inpatient hospitalization for Members with physical health conditions, including those who require hospitalization due to physical

complications of an eating disorder and who do not meet criteria for psychiatric hospitalization.

x. **Prescription Drugs.**

1. The Parties must establish policies and procedures to coordinate prescription drug, laboratory, radiological, and radioisotope service procedures. The joint policies and procedures must include:
    a. MHP is obligated to provide the names and qualification of prescribing physicians to MCP.
    b. MCP is obligated to provide MCP's procedures for obtaining authorization of prescribed drugs and laboratory services, including a list of available pharmacies and laboratories.

9. Quarterly Meetings.

a. The Parties must meet as frequently as necessary to ensure proper oversight of this MOU but not less frequently than quarterly to address care coordination, Quality Improvement ("QI") activities, QI outcomes, systemic and case specific concerns, and communication with others within their organizations about such activities. These meetings may be conducted virtually.

b. Within 30 Working Days after each quarterly meeting, the Parties must each post on its website the date and time the quarterly meeting occurred, and, as applicable, distribute to meeting participants a summary of any follow-up action items or changes to processes that are necessary to fulfill the Parties' obligations under the Medi-Cal Managed Care Contract, the MHP Contract, and this MOU.

c. The Parties must invite the other Party's Responsible Person and appropriate program executives to participate in quarterly meetings to ensure appropriate committee representation, including local presence, to discuss and address care coordination and MOU-related issues. The Parties' Subcontractors and Downstream Subcontractors should be permitted to participate in these meetings, as appropriate.

d. The Parties must report to DHCS updates from quarterly meetings in a manner and frequency specified by DHCS.

e. **Local Representation.** MCP must participate, as appropriate, in meetings or engagements to which MCP is invited by MHP, such as local county meetings, local community forums, and MHP engagements, to collaborate with MHP in equity strategy and wellness and prevention activities.

10. Quality Improvement. The Parties must develop QI activities specifically for the oversight of the requirements of this MOU, including, without limitation, any applicable performance measures and QI initiatives, including those to prevent duplication of services, as well as reports that track referrals, Member engagement, and service utilization. Such QI activities must include processes to

monitor the extent to which Members are able to access mental health services across SMHS and NSMHS, and Covered Service utilization. The Parties must document these QI activities in policies and procedures.

11. **Data Sharing and Confidentiality.** The Parties must establish and implement policies and procedures to ensure that the minimum necessary Member information and data for accomplishing the goals of this MOU are exchanged timely and maintained securely and confidentially and in compliance with the requirements set forth below to the extent permitted under applicable State and federal law. The Parties will share protected health information ("PHI") for the purposes of medical and behavioral health care coordination pursuant to Cal. Code Regs. tit. 9, Section 1810.370(a)(3), and to the fullest extent permitted under the Health Insurance Portability and Accountability Act and its implementing regulations, as amended ("HIPAA") and 42 Code Federal Regulations Part 2, and other State and federal privacy laws. For additional guidance, the Parties should refer to the CalAIM Data Sharing Authorization Guidance.[3]
    a. **Data Exchange.** Except where prohibited by law or regulation, MCP and MHP must share the minimum necessary data and information to facilitate referrals and coordinate care under this MOU. The Parties must have policies and procedures for supporting the timely and frequent exchange of Member information and data, including behavioral health and physical health data; for ensuring the confidentiality of exchanged information and data; and, if necessary, for obtaining Member consent, when required. The minimum necessary information and data elements to be shared as agreed upon by the Parties, are set forth in Exhibit C of this MOU. To the extent permitted under applicable law, the Parties must share, at a minimum, Member demographic information, behavioral and physical health information, diagnoses, assessments, medications prescribed, laboratory results, referrals/discharges to/from inpatient or crisis services and known changes in condition that may adversely impact the Member's health and/or welfare. The Parties must annually review and, if appropriate, update Exhibit C of this MOU to facilitate sharing of information and data. MHP and MCP must establish policies and procedures to implement the following with regard to information sharing:
        i. A process for timely exchanging information about Members eligible for ECM, regardless of whether the Specialty Mental Health provider is serving as an ECM provider;
        ii. A process for MHP to send regular, frequent batches of referrals to ECM and Community Supports to MCP in as close to real time as possible;

[3] CalAIM Data Sharing Authorization Guidance VERSION 2.0 June 2023 available at: https://www.dhcs.ca.gov/Documents/MCQMD/CalAIM-Data-Sharing-Authorization-Guidance-Version-2Draft-Public-Comment.pdf.

iii. A process for MHP to send admission, discharge, and transfer data to MCP when Members are admitted to, discharged from, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities), and for MCP to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3);

iv. A process to implement mechanisms to alert the other Party of behavioral health crises (e.g., MHP alerts MCP of Members' uses of mobile health, psych inpatient, and crisis stabilization and MCP alerts MHP of Members' visits to emergency departments and hospitals); and

v. A process for MCP to send admission, discharge, and transfer data to MHP when Members are admitted to, discharged from, or transferred from facilities contracted by MCP (e.g., emergency department, inpatient hospitals, nursing facilities), and for MHP to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3).

b. **Behavioral Health Quality Improvement Program**. If MHP is participating in the Behavioral Health Quality Improvement Program, then MCP and MHP are encouraged to execute a DSA. If MHP and MCP have not executed a DSA, MHP must sign a Participation Agreement to onboard with a Health Information Exchange that has signed the California Data Use and Reciprocal Support Agreement and joined the California Trusted Exchange Network.

c. **Interoperability.** MCP and MHP must make available to Members their electronic health information held by MCP pursuant to 42 Code of Federal Regulations Section 438.10 and in accordance with APL 22-026 or any subsequent version of the APL. MCP must make available an application programming interface that makes complete and accurate Network Provider directory information available through a public-facing digital endpoint on MCP's and MHP's respective websites pursuant to 42 Code of Federal Regulations Sections 438.242(b) and 438.10(h).

12. Dispute Resolution.

a. The Parties must agree to dispute resolution procedures such that in the event of any dispute or difference of opinion regarding the Party responsible for service coverage arising out of or relating to this MOU, the Parties must attempt, in good faith, to promptly resolve the dispute mutually between themselves. The Parties must document the agreed-upon dispute resolution procedures in policies and procedures. Pending resolution of any such dispute, MCP and MHP must continue without delay to carry out all

responsibilities under this MOU unless the MOU is terminated. If the dispute cannot be resolved within 15 Working Days of initiating such negotiations, either Party may pursue its available legal and equitable remedies under California law. Disputes between MCP and DMC-ODS that cannot be resolved in a good faith attempt between the Parties must be forwarded by MCP and/or DMC-ODS to DHCS.

b. Disputes between MCP and MHP that cannot be resolved in a good faith attempt between the Parties must be forwarded to DHCS via a written "Request for Resolution" by either MHP or MCP within three business days after failure to resolve the dispute, consistent with the procedure defined in Cal. Code Regs. tit. 9, § 1850.505, "Resolutions of Disputes between MHPs and Medi-Cal Managed Care Plans" and APL 21-013. Any decision rendered by DHCS regarding a dispute between MCP and MHP concerning provision of Covered Services is not subject to the dispute procedures set forth in the Primary Operations Contract Exhibit E, Section 1.21 (Contractor's Dispute Resolution Requirements);
c. A dispute between MHP and MCP must not delay the provision of medically necessary SMHS, physical health care services, or related prescription drugs and laboratory, radiological, or radioisotope services to beneficiaries as required by Cal. Code Regs. tit. 9, § 1850.525;
d. Until the dispute is resolved, the following must apply:
    i. The Parties may agree to an arrangement satisfactory to both Parties regarding how the services under dispute will be provided; or
    ii. When the dispute concerns MCP's contention that MHP is required to deliver SMHS to a Member either because the Member's condition would not be responsive to physical health care-based treatment or because MHP has incorrectly determined the Member's diagnosis to be a diagnosis not covered by MHP, MCP must manage the care of the Member under the terms of its contract with the State until the dispute is resolved. MHP must identify and provide MCP with the name and telephone number of a psychiatrist or other qualified licensed mental health professional available to provide clinical consultation, including consultation on medications to MCP provider responsible for the Member's care; or
    iii. When the dispute concerns MHP's contention that MCP is required to deliver physical health care-based treatment of a mental illness, or to deliver prescription drugs or laboratory, radiological, or radioisotope services required to diagnose or treat the mental illness, MHP is responsible for providing or arranging and paying for those services until the dispute is resolved.
e. if decisions rendered by DHCS find MCP is financially liable for services, MCP must comply with the requirements in Cal. Code Regs. tit. 9, § 1850.530.

f. The Parties may agree to an expedited dispute resolution process if a Member has not received a disputed service(s) and the Parties determine that the routine dispute resolution process timeframe would result in serious jeopardy to the Member's life, health, or ability to attain, maintain, or regain maximum function. Under this expedited process, the Parties will have one Working Day after identification of a dispute to attempt to resolve the dispute at the plan level. All terms and requirements established in APL 21-013 and BHIN 21-034 apply to disputes between MCP and MHP where the Parties cannot agree on the appropriate place of care. Nothing in this MOU or provision must constitute a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, State, and federal law.

g. MHP must designate a person or process to receive notice of actions, denials, or deferrals from MCP, and to provide any additional information requested in the deferral notice as necessary for a medical necessity determination.

h. MCP must monitor and track the number of disputes with MHP where the Parties cannot agree on an appropriate place of care and, upon request, must report all such disputes to DHCS.

i. Once MHP receives a deferral from MCP, MHP must respond by the close of the business day following the day the deferral notice is received, consistent with Cal. Welf. & Inst. Code § 14715.

j. Nothing in this MOU or provision constitutes a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, State, or federal law.

13. **Equal Treatment.** Nothing in this MOU is intended to benefit or prioritize Members over persons served by MHP who are not Members. Pursuant to Title VI, 42 United States Code Section 2000d, et seq., MHP cannot provide any service, financial aid, or other benefit, to an individual which is different, or is provided in a different manner, from that provided to others provided by MHP.

14. **General.**

a. **MOU Posting.** MCP and MHP must each post this executed MOU on its website.

b. **Documentation Requirements.** MCP and MHP must retain all documents demonstrating compliance with this MOU for at least 10 years as required by the Medi-Cal Managed Care Contract and the MHP Contract. If DHCS requests a review of any existing MOU, the Party that received the request must submit the requested MOU to DHCS within 10 Working Days of receipt of the request.

c. **Notice.** Any notice required or desired to be given pursuant to or in connection with this MOU must be given in writing, addressed to the noticed Party at the Notice Address set forth below the signature lines of this MOU.

Notices must be (i) delivered in person to the Notice Address; (ii) delivered by messenger or overnight delivery service to the Notice Address; (iii) sent by regular United States mail, certified, return receipt requested, postage prepaid, to the Notice Address; or (iv) sent by email, with a copy sent by regular United States mail to the Notice Address. Notices given by in-person delivery, messenger, or overnight delivery service are deemed given upon actual delivery at the Notice Address. Notices given by email are deemed given the day following the day the email was sent. Notices given by regular United States mail, certified, return receipt requested, postage prepaid, are deemed given on the date of delivery indicated on the return receipt. The Parties may change their addresses for purposes of receiving notice hereunder by giving notice of such change to each other in the manner provided for herein.

d. **Delegation.** MCP and MHP may delegate its obligations under this MOU to a Fully Delegated Subcontractor or Partially Delegated Subcontractor as permitted under the Medi-Cal Managed Care Contract, provided that such Fully Delegated Subcontractor or Partially Delegated Subcontractor is made a Party to this MOU. Further, the Parties may enter into Subcontractor Agreements or Downstream Subcontractor Agreements that relate directly or indirectly to the performance of the Parties' obligations under this MOU. Other than in these circumstances, the Parties cannot delegate the obligations and duties contained in this MOU.
e. **Annual Review.** MCP and MHP must conduct an annual review of this MOU to determine whether any modifications, amendments, updates, or renewals of responsibilities and obligations outlined within are required. MCP and MHP must provide DHCS evidence of the annual review of this MOU as well as copies of any MOUs modified or renewed as a result.
f. **Amendment.** This MOU may only be amended or modified by the Parties through a writing executed by the Parties. However, this MOU is deemed automatically amended or modified to incorporate any provisions amended or modified in the Medi-Cal Managed Care Contract, the MHP Contract, and subsequently issued superseding APLs, BHINs, or guidance, or as required by applicable law or any applicable guidance issued by a State or federal oversight entity.
g. **Governance.** This MOU is governed by and construed in accordance with the laws of the State of California.
h. **Independent Contractors.** No provision of this MOU is intended to create, nor is any provision deemed or construed to create any relationship between MHP and MCP other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this MOU. Neither MHP nor MCP, nor any of their respective contractors, employees, agents, or representatives, is construed to be the contractor, employee, agent, or representative of the other.

i. **Counterpart Execution.** This MOU may be executed in counterparts signed electronically, and sent via PDF, each of which is deemed an original, but all of which, when taken together, constitute one and the same instrument.

j. **Superseding MOU.** This MOU constitutes the final and entire agreement between the Parties and supersedes any and all prior oral or written agreements, negotiations, or understandings between the Parties that conflict with the provisions set forth in this MOU. It is expressly understood and agreed that any prior written or oral agreement between the Parties pertaining to the subject matter herein is hereby terminated by mutual agreement of the Parties.

(Remainder of this page intentionally left blank)

The Parties represent that they have authority to enter into this MOU on behalf of their respective entities and have executed this MOU as of the Effective Date.

Kaiser Foundation Health Plan, Inc. (MCP)

Signature:
Name: Celia Williams
Title: Executive Director, Medicaid Care Delivery and Operations
Notice Address:
393 E. Walnut St.
Pasadena, CA 91188

Notice Electronic Delivery:
KPMOU@kp.org

Mariposa County Behavioral Health (MHP)

Signature:
Name: Rosemarie Smallcombe, Chair
Title: Board of Supervisors

APPROVED AS TO FORM:

Walter Wall
County Counsel

COUNTERSIGNED
(Government Code §25103)

Danielle Bondshu
Clerk of the Board

Exhibits A & B

MCP-Agency Liaisons

Liaisons	**Kaiser Foundation Health Plan, Inc.**
MCP Responsible Person	Regional Director, MOU Implementation
MCP Agency Liaison	MOU Coordinator

MHP Agency Liaisons

Liaisons	**Mariposa County Behavioral Health**
MHP Agency Responsible Person	**Name:** Sheila Baker **Title:** Deputy Director of Behavioral Health and Recovery Services & Local Mental Health Director **Contact:** sbaker@mariposacounty.org
MHP Agency Liaison	**Name:** Laura Glenn **Title:** Administrative Analyst – Mental Health Quality Assurance Supervisor **Contact:** lglenn@mariposacounty.org

Exhibit C

Data Elements

To the extent permitted under applicable law, the Parties must share, at a minimum, Member demographic information, behavioral and physical health information, diagnoses, assessments, medications prescribed, laboratory results, referrals/discharges to/from inpatient or crisis services and known changes in condition that may adversely impact the Member's health and/or welfare.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2024-347

MEETING:	August 13, 2024
TO:	The Board of Supervisors
FROM:	Kristina Keheley, Interim Health and Human Services Agency Director
RE:	Approve a Memorandum of Understanding (MOU), with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the MOU

RECOMMENDATION AND JUSTIFICATION

Approve a Memorandum of Understanding (MOU), with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the MOU.

Kaiser Foundation Health Plan, Inc. (MCP) and Mariposa County Behavioral Health and Recovery Services (MHP) must adopt policies and procedures for coordinating members' access to care and services that incorporate all the specific requirements set forth in this MOU and ensure Medically Necessary, Non-specialty Mental Health Services (NSMHS) and Specialty Mental Health Services (SMHS) provided concurrently are coordinated and non-duplicative. This MOU is to ensure that Medi-Cal beneficiaries enrolled in MCP who are served by MHP ("Members") are able to access and/or receive mental health services in a coordinated manner.

BACKGROUND AND HISTORY OF BOARD ACTIONS

This is a new agreement with Kaiser Foundation Health Plan

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If this agreement is not approved, Behavioral Health would not be in compliance under the Medi-Cal Managed Care Contract.

FINANCIAL IMPACT

There is no impact on the County General Fund.

ATTACHMENTS

1. **Kaiser Foundation Helath Plan, Inc. (MOU) - 2025**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

DS
C

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

MEMORANDUM OF UNDERSTANDING

COVER PAGE

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

Memorandum of Understanding between Kaiser Foundation Health Plan, Inc. and Mariposa County Behavioral Health

This Memorandum of Understanding ("MOU") is entered into by Kaiser Foundation Health Plan, Inc. ("MCP**"**) and Mariposa County Behavioral Health and Recovery Services ("MHP"), effective as of the date of execution ("Effective Date"). MHP, MCP, and MCP's relevant Subcontractors and/or Downstream Subcontractors may be referred to herein as a "Party" and collectively as "Parties."

WHEREAS, the Parties are required to enter into this MOU, a binding and enforceable contractual agreement under the Medi-Cal Managed Care Contract Exhibit A, Attachment III, All Plan Letters ("APL*"*) 18-015, 22-005, 22-006, 22-028, and MHP is required to enter into this MOU pursuant to Cal. Code Regs. tit. 9 § 1810.370, MHP Contract, Exhibit A, Attachment 10, Behavioral Health Information Notice ("BHIN") 23-056 and any subsequently issued superseding BHINs, to ensure that Medi-Cal beneficiaries enrolled in MCP who are served by MHP ("Members") are able to access and/or receive mental health services in a coordinated manner from MCP and MHP;

WHEREAS, the Parties desire to ensure that Members receive MHP services in a coordinated manner and to provide a process to continuously evaluate the quality of the care coordination provided; and

WHEREAS, the Parties understand and agree that any Member information and data shared to facilitate referrals, coordinate care, or to meet any of the obligations set forth in this MOU must be shared in accordance with all applicable federal and state statutes and regulations, including, without limitation, 42 Code of Federal Regulations Part 2.

In consideration of mutual agreements and promises hereinafter, the Parties agree as follows:

1. **Definitions.** Capitalized terms have the meaning ascribed by MCP's Medi-Cal Managed Care Contract with the California Department of Health Care Services ("DHCS"), unless otherwise defined herein. The Medi-Cal Managed Care Contract is available on the DHCS webpage at www.dhcs.ca.gov.
    a. "MCP Responsible Person" means the person designated by MCP to oversee MCP coordination and communication with MHP and ensure MCP's compliance with this MOU as described in Section 4 of this MOU.
    b. "MCP-MHP Liaison" means MCP's designated point of contact responsible for acting as the liaison between MCP and MHP as described in Section 4 of this MOU. The MCP-MHP Liaison must ensure the appropriate communication and care coordination is ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MCP Responsible Person and/or MCP compliance officer as appropriate.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

c. "MHP Responsible Person" means the person designated by MHP to oversee coordination and communication with MCP and ensure MHP's compliance with this MOU as described in Section 5 of this MOU.
d. "MHP Liaison" means MHP's designated point of contact responsible for acting as the liaison between MCP and MHP as described in Section 5 of this MOU. The MHP Liaison should ensure the appropriate communication and care coordination are ongoing between the Parties, facilitate quarterly meetings in accordance with Section 9 of this MOU, and provide updates to the MHP Responsible Person and/or MHP compliance officer as appropriate.
e. "Network Provider" as it pertains to MCP, has the same meaning as described by the MCP's Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.
f. "Subcontractor" as it pertains to MCP, has the same meaning ascribed by the MCP's Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, has the same meaning ascribed by the MHP Contract with the DHCS.
g. "Downstream Subcontractor" as it pertains to MCP, has the same meaning ascribed by the MCP's Medi-Cal Managed Care Contract with the DHCS; and as it pertains to MHP, means a subcontractor of a MHP Subcontractor.

2. **Term.** This MOU is in effect as of the Effective Date and continues for a term of five years or as amended in accordance with Section 14.f of this MOU.
3. **Services Covered by This MOU.** This MOU governs the coordination between MCP and MHP for Non-specialty Mental Health Services ("NSMHS") covered by MCP and further described in APL 22-006, and Specialty Mental Health Services ("SMHS") covered by MHP and further described in APL 22-003, APL 22-005, and BHIN 21-073, and any subsequently issued superseding APLs or BHINs, executed contract amendments, or other relevant guidance. The population eligible for NSMHS and SMHS set forth in APL 22-006 and BHIN 21-073 is the population served under this MOU.
4. **MCP Obligations.**
    a. **Provision of Covered Services.** MCP is responsible for authorizing Medically Necessary Covered Services, including NSMHS, ensuring MCP's Network Providers coordinate care for Members as provided in the applicable Medi-Cal Managed Care Contract, and coordinating care from other providers of carve-out programs, services, and benefits.
    b. **Oversight Responsibility.** The MOU Coordinator, the designated MCP Responsible Person listed in Exhibit A of this MOU, is responsible for overseeing MCP's compliance with this MOU. The MCP Responsible Person must:
        i. meet at least quarterly with MHP, as required by Section 9 of this MOU;

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

ii. report on MCP's compliance with the MOU to MCP's compliance officer no less frequently than quarterly. MCP's compliance officer is responsible for MOU compliance oversight reports as part of MCP's compliance program and must address any compliance deficiencies in accordance with MCP's compliance program policies;

iii. ensure there is a sufficient staff at MCP who support compliance with and management of this MOU;

iv. ensure the appropriate levels of MCP leadership (i.e., person with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MHP are invited to participate in the MOU engagements, as appropriate;

v. serve, or may designate a person at MCP to serve, as the MCPMHP Liaison, the point of contact and liaison with MHP. The MCP-MHP Liaison is listed in Exhibit A of this MOU. MCP must notify MHP of any changes to the MCP-MHP Liaison in writing as soon as reasonably practical but no later than the date of change and must notify DHCS within 5 Working Days of the change.

c. **Compliance by Subcontractors, Downstream Subcontractors, and Network Providers.** MCP must require and ensure that its Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

5. MHP Obligations.

a. **Provision of Specialty Mental Health Services.** MHP is responsible for providing or arranging for the provision of SMHS.

b. **Oversight Responsibility.** The Deputy Director of Behavioral Health and Recovery Services & Local Mental Health Director, the designated MHP Responsible Person, listed on Exhibit B of this MOU, is responsible for overseeing MHP's compliance with this MOU. The MHP Responsible Person serves, or may designate a person to serve, as the designated MHP Liaison, the point of contact and liaison with MCP. The MHP Liaison is listed on Exhibit B of this MOU. The MHP Liaison may be the same person as the MHP Responsible Person. MHP must notify MCP of changes to the MHP Liaison as soon as reasonably practical but no later than the date of change. The MHP Responsible Person must:

i. meet at least quarterly with MCP, as required by Section 9 of this MOU;

ii. report on MHP's compliance with the MOU to MHP's compliance officer no less frequently than quarterly. MHP's compliance officer is responsible for MOU compliance oversight and reports as part of MHP's compliance program and must address any compliance deficiencies in accordance with MHP's compliance program policies;

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

iii. ensure there is sufficient staff at MHP to support compliance with and management of this MOU;
iv. ensure the appropriate levels of MHP leadership (i.e., persons with decision-making authority) are involved in implementation and oversight of the MOU engagements and ensure the appropriate levels of leadership from MCP are invited to participate in the MOU engagements, as appropriate;
v. ensure training and education regarding MOU provisions are conducted annually to MHP's employees responsible for carrying out activities under this MOU, and as applicable for Subcontractors, Downstream Subcontractors, and Network providers; and

c. **Compliance by Subcontractors, Downstream Subcontractors, and Network Providers.** MHP must require and ensure that its Subcontractors, Downstream Subcontractors, and Network Providers, as applicable, comply with all applicable provisions of this MOU.

6. Training and Education.

a. To ensure compliance with this MOU, the Parties must provide training and orientation for their employees who for carry out activities under this MOU and, as applicable, Network Providers, Subcontractors, and Downstream Subcontractors who assist MCP with carrying out MCP's responsibilities under this MOU. The training must include information on MOU requirements, what services are provided or arranged for by each Party, and the policies and procedures outlined in this MOU. For persons or entities performing responsibilities as of the Effective Date, the Parties must provide this training within 60 working days of the Effective Date. Thereafter, the Parties must provide this training prior to any such person or entity performing responsibilities under this MOU and to all such persons or entities at least annually thereafter. The Parties must require its Subcontractors and Downstream Subcontractors to provide training on relevant MOU requirements and MHP services to their contracted providers.
b. In accordance with health education standards required by the Medi-Cal Managed Care Contract, the Parties must provide Members and Providers with educational materials related to accessing Covered Services, including for services provided by MHP.
c. The Parties each must provide the other Party, Members, and Network Providers with training and/or educational materials on how MCP Covered Services and MHP services may be accessed, including during nonbusiness hours.

7. Screening, Assessment, and Referrals.

a. **Screening and Assessment.** The Parties must develop and establish policies and procedures that address how Members must be screened and assessed for mental health services, including administering the applicable

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

Screening and Transition of Care Tools for Medi-Cal Mental Health Services as set forth in APL 22-028 and BHIN 22-065.

i. MCP and MHP must use the required screening tools for Members who are not currently receiving mental health services, except when a Member contacts the mental health provider directly to seek mental health services.

ii. MCP and MHP must use the required Transition of Care Tool to facilitate transitions of care for Members when their service needs change.

iii. The policies and procedures must incorporate agreed-upon and/or required timeframes; list specific responsible parties by title or department; and include any other elements required by DHCS for the mandated statewide Adult Screening Tool for adults aged 21 and older, Youth Screening Tool for youth under age 21, and Transition of Care Tool, for adults aged 21 and older and youth under age 21, as well as the following requirements:

1. The process by which MCP and MHP must conduct mental health screenings for Members who are not currently receiving mental health services when they contact MCP or MHP to seek mental health services. MCP and MHP must refer such Members to the appropriate delivery system using the Adult or Youth Screening Tool for Medi-Cal Mental Health Services based on their screening result.
2. The process by which MCP and MHP must ensure that Members receiving mental health services from one delivery system receive timely and coordinated care when their existing services are being transitioned to another delivery system or when services are being added to their existing mental health treatment from another delivery system in accordance with APL 22-028 and BHIN 22-065.

b. **Referrals.** The Parties must work collaboratively to develop and establish policies and procedures that ensure that Members are referred to the appropriate MHP services and MCP Covered Services**.**

i. The Parties must adopt a “no wrong door” referral process for Members and work collaboratively to ensure that Members may access services through multiple pathways and are not turned away based on which pathway they rely on, including, but not limited to, adhering to all applicable No Wrong Door for Mental Health Services Policy requirements described in APL 22-005 and BHIN 22-011. The Parties must refer Members using a patient-centered, shared decision-making process.

ii. The Parties must develop and implement policies and procedures addressing the process by which MCP and MHP coordinate referrals

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

based on the completed Adult or Youth Screening Tool in accordance with APL 22-028 and BHIN 22065, including:

1. The process by which MHP and MCP transition Members to the other delivery system.
2. The process by which Members who decline screening are assessed.
3. The process by which MCP:
    a. Accepts referrals from MHP for assessment, and the mechanisms of communicating such acceptance and that a timely assessment has been made available to the Member.
    b. Provides referrals to MHP for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of referral and that a timely assessment has been made available to the Member by MHP.
    c. Provides a referral to an MHP Network Provider (if processes agreed upon with MHP), and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MHP.
4. The process by which MHP:
    a. Accepts referrals from MCP for assessment, and the mechanisms for communicating such acceptance and that a timely assessment has been made available to the Member.
    b. Provides referrals to MCP for assessment, and the mechanisms of sharing the completed screening tool and confirming acceptance of the referral and that a timely assessment has been made available to the Member by MCP.
    c. Provides a referral to an MCP Network Mental Health Provider (if processes agreed upon with MCP), and the mechanisms of confirming the MCP Network Mental Health Provider accepted the referral and that a timely assessment has been made available to the Member by MCP.
    d. Provides a referral to MCP when the screening indicates that a Member under age 21 would benefit from a pediatrician/Primary Care Physician (“PCP”) visit.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

5. The process by which MCP and MHP coordinate referrals using the Transition of Care Tool in accordance with APL 22-028 and BHIN 22-065.
6. The process by which MCP (and/or its Network Providers):
    a. Accepts referrals from MHP, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
    b. Provides referrals to MHP and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a provider who accepts their care and that services have been made available to the Member.
    c. Provides a referral to an MHP Network Provider (if processes have been agreed upon with MHP), and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a provider who accepts their care and that services have been made available to the Member.
    d. MCP must coordinate with MHP to facilitate transitions between MCP and MHP delivery systems and across different providers, including guiding referrals for Members receiving NSMHS to transition to an SMHS provider and vice versa, and the new provider accepts the referral and provides care to the Member.
7. The process by which MHP (and/or its Network Providers):
    a. Accepts referrals from MCP, and the mechanisms of communicating such acceptance, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
    b. Provides referrals to MCP, and the mechanisms of sharing the completed transition tool and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.
    c. Provides a referral to an MCP Network Provider (if processes have been agreed upon with MCP), and the mechanisms of sharing the completed transition tool

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

and confirming acceptance of the referral, including that the Member has been connected with a Network Provider who accepts their care and that services have been made available to the Member.

iii. MHP must refer Members to MCP for MCP's Covered Services, as well as any Community Supports services or care management programs for which Members may qualify, such as Enhanced Care Management ("ECM"), Complex Care Management ("CCM"), or Community Supports. However, if MHP is also an ECM Provider, MHP provides ECM services pursuant to a separate agreement between MCP and MHP for ECM services; this MOU does not govern MHP's provision of ECM.

iv. MCP must have a process for referring eligible Members for substance use disorder ("SUD") services to a Drug Medi-Cal-certified program or a Drug Medi-Cal Organized Delivery System ("DMC-ODS") program in accordance with the Medi-Cal Managed Care Contract.

8. Care Coordination and Collaboration.

a. **Care Coordination.**

i. The Parties must adopt policies and procedures for coordinating Members' access to care and services that incorporate all the specific requirements set forth in this MOU and ensure Medically Necessary NSMHS and SMHS provided concurrently are coordinated and non-duplicative.

ii. The Parties must discuss and address individual care coordination issues or barriers to care coordination efforts at least quarterly.

iii. The Parties must establish policies and procedures to maintain collaboration with each other and to identify strategies to monitor and assess the effectiveness of this MOU. The policies and procedures must ensure coordination of inpatient and outpatient medical and mental health care for all Members enrolled in MCP and receiving SMHS through MHP, and must comply with federal and State law, regulations, and guidance, including Cal. Welf. & Inst. Code Section 5328.

iv. The Parties must establish and implement policies and procedures that align for coordinating Members' care that address:

1. The specific point of contact from each Party, if someone other than each Party's Responsible Person, to act as the liaison between Parties and be responsible for initiating, providing, and maintaining ongoing care coordination for all Members under this MOU;

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

2. A process for coordinating care for individuals who meet access criteria for and are concurrently receiving NSMHS and SMHS consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011 to ensure the care is clinically appropriate and non-duplicative and considers the Member's established therapeutic relationships;
3. A process for coordinating the delivery of medically necessary Covered Services with the Member's PCP, including, without limitation, transportation services, home health services, and other Medically Necessary Covered Services for eligible Members;
4. Permitting Members to concurrently receive NSMHS and SMHS when clinically appropriate, coordinated, and not duplicative consistent with the No Wrong Door for Mental Health Services Policy described in APL 22-005 and BHIN 22-011.
5. A process for ensuring that Members and Network Providers can coordinate coverage of Covered Services and carved-out services outlined by this MOU outside normal business hours, as well as providing or arranging for 24/7 emergency access to admission to psychiatric inpatient hospital.

v. **Transitional Care.**

1. The Parties must establish policies and procedures and develop a process describing how MCP and MHP will coordinate transitional care services for Members. A "transitional care service" is defined as the transfer of a Member from one setting or level of care to another, including, but not limited to, discharges from hospitals, institutions, and other acute care facilities and skilled nursing facilities to home or community-based settings,[1] or transitions from outpatient therapy to intensive outpatient therapy. For Members who are admitted to an acute psychiatric hospital, psychiatric health facility, adult residential, or crisis residential stay, including, but not limited to, Short-Term Residential Therapeutic Programs and Psychiatric Residential Treatment Facilities, where MHP is the primary payer, MHPs are primarily responsible for coordination of the Member upon discharge. In collaboration with MHP, MCP is responsible for ensuring

[1] Expectations for transitional care are defined in the PHM Policy Program Guide: https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

transitional care coordination as required by Population Health Management,[2] including, but not limited to:

a. Tracking when Members are admitted, discharged, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities) in accordance with Section 11(a)(iii) of this MOU.
b. Approving prior authorizations and coordinating services where MCP is the primary payer (e.g., home services, long-term services and supports for dual-eligible Members);
c. Ensuring the completion of a discharge risk assessment and developing a discharge planning document;
d. Assessing Members for any additional care management programs or services for which they may qualify, such as ECM, CCM, or Community Supports and enrolling the Member in the program as appropriate;
e. Notifying existing CCM Care Managers of any admission if the Member is already enrolled in ECM or CCM; and
f. Assigning or contracting with a care manager to coordinate with behavioral health or county care coordinators for each eligible Member to ensure physical health follow up needs are met as outlined by the Population Health Management Policy Guide.

2. The Parties must include a process for updating and overseeing the implementation of the discharge planning documents as required for Members transitioning to or from MCP or MHP services.
3. For inpatient mental health treatment provided by MHP or for inpatient hospital admissions or emergency department visits known to MCP, the process must include the specific method to notify each Party within 24 hours of admission and discharge and the method of notification used to arrange for and coordinate appropriate follow-up services.
4. The Parties must have policies and procedures for addressing changes in a Member's medical or mental health condition

[2] Expectations for transitional care are defined in the PHM Policy Program Guide: https://www.dhcs.ca.gov/CalAIM/Documents/2023-PHM-Program-Guide-a11y.pdf; *see also* PHM Roadmap and Strategy: https://www.dhcs.ca.gov/CalAIM/Documents/Final-Population-HealthManagement-Strategy-and-Roadmap.pdf

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

when transferring between inpatient psychiatric service and inpatient medical services, including direct transfers.

vi. **Clinical Consultation.**

1. The Parties must establish policies and procedures for MCP and MHP to provide clinical consultations to each other regarding a Member's mental illness, including consultation on diagnosis, treatment, and medications.
2. The Parties must establish policies and procedures for reviewing and updating a Member's problem list, as clinically indicated (e.g., following crisis intervention or hospitalization), including when the care plan or problem list must be updated, and coordinating with outpatient mental health Network Providers.

vii. **Enhanced Care Management.**

1. Delivery of the ECM benefit for individuals who meet ECM Population of Focus definitions (including, but not limited to, the Individuals with Severe Mental Illness and Children Populations of Focus) must be consistent with DHCS guidance regarding ECM, including:
    a. That MCP prioritize assigning a Member to an SMHS Provider as the ECM Provider if the Member receives SMHS from that Provider and that Provider is a contracted ECM Provider, unless the Member has expressed a different preference or MCP identifies a more appropriate ECM Provider given the Member's individual needs and health conditions;
    b. That the Parties implement a process for avoiding duplication of services for individuals receiving ECM with SMHS Targeted Case
    c. Management ("TCM"), Intensive Care Coordination ("ICC"), and/or Full-Service Partnership ("FSP") services as set forth in the CalAIM ECM Policy Guide, as revised or superseded from time to time, and coordination activities.

viii. **Community Supports.**

1. Coordination must be established with applicable Community Supports providers under contract with MCP, including:
    a. The identified point of contact, from each Party to act as the liaison to oversee initiating, providing, and maintaining ongoing coordination as mutually agreed upon in MCP and MHP protocols;
    b. Identification of the Community Supports covered by MCP; and

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

c. A process specifying how MHP will make referrals for Members eligible for or receiving Community Supports.

ix. **Eating Disorder Services.**

1. MHP is responsible for the SMHS components of eating disorder treatment and MCP is responsible for the physical health components of eating disorder treatment and NSMHS, including, but not limited to, those in APL 22-003 and BHIN 22-009, and any subsequently issued superseding APLs or BHINs, and must develop a process to ensure such treatment is provided to eligible Members, specifically:
    a. MHP must provide for medically necessary psychiatric inpatient hospitalization and outpatient SMHS.
    b. MCP must also provide or arrange for NSMHS for Members requiring eating disorder services.
2. For partial hospitalization and residential eating disorder programs, MHP is responsible for medically necessary SMHS components, while MCP is responsible for the medically necessary physical health components.
    a. MCP is responsible for the physical health components of eating disorder treatment, including emergency room services, and inpatient hospitalization for Members with physical health conditions, including those who require hospitalization due to physical complications of an eating disorder and who do not meet criteria for psychiatric hospitalization.

x. **Prescription Drugs.**

1. The Parties must establish policies and procedures to coordinate prescription drug, laboratory, radiological, and radioisotope service procedures. The joint policies and procedures must include:
    a. MHP is obligated to provide the names and qualification of prescribing physicians to MCP.
    b. MCP is obligated to provide MCP's procedures for obtaining authorization of prescribed drugs and laboratory services, including a list of available pharmacies and laboratories.

9. Quarterly Meetings.

a. The Parties must meet as frequently as necessary to ensure proper oversight of this MOU but not less frequently than quarterly to address care coordination, Quality Improvement ("QI") activities, QI outcomes, systemic and case specific concerns, and communication with others within their organizations about such activities. These meetings may be conducted virtually.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

b. Within 30 Working Days after each quarterly meeting, the Parties must each post on its website the date and time the quarterly meeting occurred, and, as applicable, distribute to meeting participants a summary of any follow-up action items or changes to processes that are necessary to fulfill the Parties' obligations under the Medi-Cal Managed Care Contract, the MHP Contract, and this MOU.
c. The Parties must invite the other Party's Responsible Person and appropriate program executives to participate in quarterly meetings to ensure appropriate committee representation, including local presence, to discuss and address care coordination and MOU-related issues. The Parties' Subcontractors and Downstream Subcontractors should be permitted to participate in these meetings, as appropriate.
d. The Parties must report to DHCS updates from quarterly meetings in a manner and frequency specified by DHCS.
e. **Local Representation.** MCP must participate, as appropriate, in meetings or engagements to which MCP is invited by MHP, such as local county meetings, local community forums, and MHP engagements, to collaborate with MHP in equity strategy and wellness and prevention activities.

10. **Quality Improvement.** The Parties must develop QI activities specifically for the oversight of the requirements of this MOU, including, without limitation, any applicable performance measures and QI initiatives, including those to prevent duplication of services, as well as reports that track referrals, Member engagement, and service utilization. Such QI activities must include processes to monitor the extent to which Members are able to access mental health services across SMHS and NSMHS, and Covered Service utilization. The Parties must document these QI activities in policies and procedures.

11. **Data Sharing and Confidentiality.** The Parties must establish and implement policies and procedures to ensure that the minimum necessary Member information and data for accomplishing the goals of this MOU are exchanged timely and maintained securely and confidentially and in compliance with the requirements set forth below to the extent permitted under applicable state and federal law. The Parties will share protected health information ("PHI") for the purposes of medical and behavioral health care coordination pursuant to Cal. Code Regs. tit. 9, Section 1810.370(a)(3), and to the fullest extent permitted under the Health Insurance Portability and Accountability Act and its implementing regulations, as amended ("HIPAA") and 42 Code Federal Regulations Part 2, and other State and federal privacy laws. For additional guidance, the Parties should refer to the CalAIM Data Sharing Authorization Guidance.[3]

[3] CalAIM Data Sharing Authorization Guidance VERSION 2.0 June 2023 available at: https://www.dhcs.ca.gov/Documents/MCQMD/CalAIM-Data-Sharing-Authorization-Guidance-Version-2Draft-Public-Comment.pdf.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

a. **Data Exchange.** Except where prohibited by law or regulation, MCP and MHP must share the minimum necessary data and information to facilitate referrals and coordinate care under this MOU. The Parties must have policies and procedures for supporting the timely and frequent exchange of Member information and data, including behavioral health and physical health data; for ensuring the confidentiality of exchanged information and data; and, if necessary, for obtaining Member consent, when required. The minimum necessary information and data elements to be shared as agreed upon by the Parties, are set forth in Exhibit C of this MOU. To the extent permitted under applicable law, the Parties must share, at a minimum, Member demographic information, behavioral and physical health information, diagnoses, assessments, medications prescribed, laboratory results, referrals/discharges to/from inpatient or crisis services and known changes in condition that may adversely impact the Member's health and/or welfare. The Parties must annually review and, if appropriate, update Exhibit C of this MOU to facilitate sharing of information and data. MHP and MCP must establish policies and procedures to implement the following with regard to information sharing:
    i. A process for timely exchanging information about Members eligible for ECM, regardless of whether the Specialty Mental Health provider is serving as an ECM provider;
    ii. A process for MHP to send regular, frequent batches of referrals to ECM and Community Supports to MCP in as close to real time as possible;
    iii. A process for MHP to send admission, discharge, and transfer data to MCP when Members are admitted to, discharged from, or transferred from facilities contracted by MHP (e.g., psychiatric inpatient hospitals, psychiatric health facilities, residential mental health facilities), and for MCP to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3);
    iv. A process to implement mechanisms to alert the other Party of behavioral health crises (e.g., MHP alerts MCP of Members' uses of mobile health, psych inpatient, and crisis stabilization and MCP alerts MHP of Members' visits to emergency departments and hospitals); and
    v. A process for MCP to send admission, discharge, and transfer data to MHP when Members are admitted to, discharged from, or transferred from facilities contracted by MCP (e.g., emergency department, inpatient hospitals, nursing facilities), and for MHP to receive this data. This process may incorporate notification requirements as described in Section 8(a)(v)(3).

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

b. **Behavioral Health Quality Improvement Program**. If MHP is participating in the Behavioral Health Quality Improvement Program, then MCP and MHP are encouraged to execute a DSA. If MHP and MCP have not executed a DSA, MHP must sign a Participation Agreement to onboard with a Health Information Exchange that has signed the California Data Use and Reciprocal Support Agreement and joined the California Trusted Exchange Network.
c. **Interoperability.** MCP and MHP must make available to Members their electronic health information held by MCP pursuant to 42 Code of Federal Regulations Section 438.10 and in accordance with APL 22-026 or any subsequent version of the APL. MCP must make available an application programming interface that makes complete and accurate Network Provider directory information available through a public-facing digital endpoint on MCP's and MHP's respective websites pursuant to 42 Code of Federal Regulations Sections 438.242(b) and 438.10(h).

12. Dispute Resolution.

a. The Parties must agree to dispute resolution procedures such that in the event of any dispute or difference of opinion regarding the Party responsible for service coverage arising out of or relating to this MOU, the Parties must attempt, in good faith, to promptly resolve the dispute mutually between themselves. The Parties must document the agreed-upon dispute resolution procedures in policies and procedures. Pending resolution of any such dispute, MCP and MHP must continue without delay to carry out all responsibilities under this MOU unless the MOU is terminated. If the dispute cannot be resolved within 15 Working Days of initiating such negotiations, either Party may pursue its available legal and equitable remedies under California law. Disputes between MCP and DMC-ODS that cannot be resolved in a good faith attempt between the Parties must be forwarded by MCP and/or DMC-ODS to DHCS.
b. Disputes between MCP and MHP that cannot be resolved in a good faith attempt between the Parties must be forwarded to DHCS via a written "Request for Resolution" by either MHP or MCP within three business days after failure to resolve the dispute, consistent with the procedure defined in Cal. Code Regs. tit. 9, § 1850.505, "Resolutions of Disputes between MHPs and Medi-Cal Managed Care Plans" and APL 21-013. Any decision rendered by DHCS regarding a dispute between MCP and MHP concerning provision of Covered Services is not subject to the dispute procedures set forth in the Primary Operations Contract Exhibit E, Section 1.21 (Contractor's Dispute Resolution Requirements);
c. A dispute between MHP and MCP must not delay the provision of medically necessary SMHS, physical health care services, or related prescription

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

drugs and laboratory, radiological, or radioisotope services to beneficiaries as required by Cal. Code Regs. tit. 9, § 1850.525;

d. Until the dispute is resolved, the following must apply:
    i. The Parties may agree to an arrangement satisfactory to both Parties regarding how the services under dispute will be provided; or
    ii. When the dispute concerns MCP's contention that MHP is required to deliver SMHS to a Member either because the Member's condition would not be responsive to physical health care-based treatment or because MHP has incorrectly determined the Member's diagnosis to be a diagnosis not covered by MHP, MCP must manage the care of the Member under the terms of its contract with the State until the dispute is resolved. MHP must identify and provide MCP with the name and telephone number of a psychiatrist or other qualified licensed mental health professional available to provide clinical consultation, including consultation on medications to MCP provider responsible for the Member's care; or
    iii. When the dispute concerns MHP's contention that MCP is required to deliver physical health care-based treatment of a mental illness, or to deliver prescription drugs or laboratory, radiological, or radioisotope services required to diagnose or treat the mental illness, MHP is responsible for providing or arranging and paying for those services until the dispute is resolved.
e. if decisions rendered by DHCS find MCP is financially liable for services, MCP must comply with the requirements in Cal. Code Regs. tit. 9, § 1850.530.
f. The Parties may agree to an expedited dispute resolution process if a Member has not received a disputed service(s) and the Parties determine that the routine dispute resolution process timeframe would result in serious jeopardy to the Member's life, health, or ability to attain, maintain, or regain maximum function. Under this expedited process, the Parties will have one Working Day after identification of a dispute to attempt to resolve the dispute at the plan level. All terms and requirements established in APL 21-013 and BHIN 21-034 apply to disputes between MCP and MHP where the Parties cannot agree on the appropriate place of care. Nothing in this MOU or provision must constitute a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, state, and federal law.
g. MHP must designate a person or process to receive notice of actions, denials, or deferrals from MCP, and to provide any additional information requested in the deferral notice as necessary for a medical necessity determination.

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

h. MCP must monitor and track the number of disputes with MHP where the Parties cannot agree on an appropriate place of care and, upon request, must report all such disputes to DHCS.
i. Once MHP receives a deferral from MCP, MHP must respond by the close of the business day following the day the deferral notice is received, consistent with Cal. Welf. & Inst. Code § 14715.
j. Nothing in this MOU or provision constitutes a waiver of any of the government claim filing requirements set forth in Title I, Division 3.6, of the California Government Code or as otherwise set forth in local, State, or federal law.

13. **Equal Treatment.** Nothing in this MOU is intended to benefit or prioritize Members over persons served by MHP who are not Members. Pursuant to Title VI, 42 United States Code Section 2000d, et seq., MHP cannot provide any service, financial aid, or other benefit, to an individual which is different, or is provided in a different manner, from that provided to others provided by MHP.
14. **General.**
    a. **MOU Posting.** MCP and MHP must each post this executed MOU on its website.
    b. **Documentation Requirements.** MCP and MHP must retain all documents demonstrating compliance with this MOU for at least 10 years as required by the Medi-Cal Managed Care Contract and the MHP Contract. If DHCS requests a review of any existing MOU, the Party that received the request must submit the requested MOU to DHCS within 10 Working Days of receipt of the request.
    c. **Notice.** Any notice required or desired to be given pursuant to or in connection with this MOU must be given in writing, addressed to the noticed Party at the Notice Address set forth below the signature lines of this MOU. Notices must be (i) delivered in person to the Notice Address; (ii) delivered by messenger or overnight delivery service to the Notice Address; (iii) sent by regular United States mail, certified, return receipt requested, postage prepaid, to the Notice Address; or (iv) sent by email, with a copy sent by regular United States mail to the Notice Address. Notices given by in-person delivery, messenger, or overnight delivery service are deemed given upon actual delivery at the Notice Address. Notices given by email are deemed given the day following the day the email was sent. Notices given by regular United States mail, certified, return receipt requested, postage prepaid, are deemed given on the date of delivery indicated on the return receipt. The Parties may change their addresses for purposes of receiving notice hereunder by giving notice of such change to each other in the manner provided for herein.
    d. **Delegation.** MCP and MHP may delegate its obligations under this MOU to a Fully Delegated Subcontractor or Partially Delegated Subcontractor as permitted under the Medi-Cal Managed Care Contract, provided that such

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

Fully Delegated Subcontractor or Partially Delegated Subcontractor is made a Party to this MOU. Further, the Parties may enter into Subcontractor Agreements or Downstream Subcontractor Agreements that relate directly or indirectly to the performance of the Parties' obligations under this MOU. Other than in these circumstances, the Parties cannot delegate the obligations and duties contained in this MOU.

e. **Annual Review.** MCP and MHP must conduct an annual review of this MOU to determine whether any modifications, amendments, updates, or renewals of responsibilities and obligations outlined within are required. MCP and MHP must provide DHCS evidence of the annual review of this MOU as well as copies of any MOUs modified or renewed as a result.
f. **Amendment.** This MOU may only be amended or modified by the Parties through a writing executed by the Parties. However, this MOU is deemed automatically amended or modified to incorporate any provisions amended or modified in the Medi-Cal Managed Care Contract, the MHP Contract, and subsequently issued superseding APLs, BHINs, or guidance, or as required by applicable law or any applicable guidance issued by a State or federal oversight entity.
g. **Governance.** This MOU is governed by and construed in accordance with the laws of the state of California.
h. **Independent Contractors.** No provision of this MOU is intended to create, nor is any provision deemed or construed to create any relationship between MHP and MCP other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this MOU. Neither MHP nor MCP, nor any of their respective contractors, employees, agents, or representatives, is construed to be the contractor, employee, agent, or representative of the other.
i. **Counterpart Execution.** This MOU may be executed in counterparts signed electronically, and sent via PDF, each of which is deemed an original, but all of which, when taken together, constitute one and the same instrument.
j. **Superseding MOU.** This MOU constitutes the final and entire agreement between the Parties and supersedes any and all prior oral or written agreements, negotiations, or understandings between the Parties that conflict with the provisions set forth in this MOU. It is expressly understood and agreed that any prior written or oral agreement between the Parties pertaining to the subject matter herein is hereby terminated by mutual agreement of the Parties.

(Remainder of this page intentionally left blank)

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

The Parties represent that they have authority to enter into this MOU on behalf of their respective entities and have executed this MOU as of the Effective Date.

Kaiser Foundation Health Plan, Inc. (MCP)

DocuSigned by:
Signature: Celia Williams
D004C83C3B9C4E0...
Name: Celia Williams
Title: Executive Director, Medicaid Care Delivery and Operations
Notice Address:
393 E. Walnut St.
Pasadena, CA 91188

Notice Electronic Delivery:
KPMOU@kp.org

Mariposa County Behavioral Health (MHP)

DocuSigned by:
Signature: Miles S Menetrey
B43EC70C19BE446...
Name: Miles Menetrey, Chair
Title: Board of Supervisors

APPROVED AS TO FORM:
DocuSigned by:
Steven W Dahlem
F6A416F05B394BE...
Steven W. Dahlem
County Counsel

COUNTERSIGNED
(Government Code §25103)

DocuSigned by:
Danielle Bondshu
7CA868A582E44EB...
Danielle Bondshu
Clerk of the Board

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

Exhibits A & B

MCP-Agency Liaisons

Liaisons	**Kaiser Foundation Health Plan, Inc.**
MCP Responsible Person	MOU Coordinator
MCP Agency Liaison	MOU Liaison

MHP Agency Liaisons

Liaisons	**Mariposa County Behavioral Health**
MHP Agency Responsible Person	**Name:** Sheila Baker **Title:** Deputy Director of Behavioral Health and Recovery Services & Local Mental Health Director **Contact:** sbaker@mariposacounty.org
MHP Agency Liaison	**Name:** Laura Glenn **Title:** Administrative Analyst – Mental Health Quality Assurance Supervisor **Contact:** lglenn@mariposacounty.org

Docusign Envelope ID: 4AC1A688-D163-4BD7-AC71-9A7A74B7B8C1

Exhibit C

Data Elements

To the extent permitted under applicable law, the Parties must share, at a minimum, Member demographic information, behavioral and physical health information, diagnoses, assessments, medications prescribed, laboratory results, referrals/discharges to/from inpatient or crisis services and known changes in condition that may adversely impact the Member's health and/or welfare.

DocuSign

Certificate Of Completion

Envelope Id: 4AC1A688D1634BD7AC719A7A74B7B8C1 Status: Completed

Subject: Complete with Docusign: 24-347 - HHSA - 1481 - Kaiser Foundation Helath Plan, Inc. (MOU) - 2025.pdf

Source Envelope:

Document Pages: 23 Signatures: 4 Envelope Originator:

Certificate Pages: 5 Initials: 1 Mariposa Clerk of the Board

AutoNav: Enabled 5100 Bullion St FL 2

EnvelopeId Stamping: Enabled Mariposa, CA 95338

Time Zone: (UTC-08:00) Pacific Time (US & Canada) COBagreements@mariposacounty.org

IP Address: 64.118.100.36

Record Tracking

Status: Original Holder: Mariposa Clerk of the Board Location: DocuSign

8/14/2024 9:29:38 AM COBagreements@mariposacounty.org

Security Appliance Status: Connected Pool: StateLocal

Storage Appliance Status: Connected Pool: County of Mariposa Location: DocuSign

Signer Events	Signature	Timestamp
Steven W Dahlem sdahlem@mariposacounty.org County Counsel Security Level: Email, Account Authentication (None)	DocuSigned by: Steven W Dahlem F6A416F06B394BF... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 8/14/2024 9:31:58 AM Viewed: 8/14/2024 9:33:57 AM Signed: 8/14/2024 9:34:05 AM
Electronic Record and Signature Disclosure: Accepted: 12/28/2022 3:42:40 PM ID: 168bcdc6-bde7-4f01-885a-c1872fec5bc7		
Miles S Menetrey mmenetrey@mariposacounty.org Mariposa County Board Chair County of Mariposa Security Level: Email, Account Authentication (None)	DocuSigned by: Miles S Menetrey B43EC70C19BE446... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 8/14/2024 9:34:07 AM Viewed: 8/14/2024 9:40:50 AM Signed: 8/14/2024 9:41:03 AM
Electronic Record and Signature Disclosure: Accepted: 2/16/2023 5:48:07 PM ID: 190c885b-38bf-47d2-91f4-909adbc5aa30		
Danielle Bondshu dbondshu@mariposacounty.org Security Level: Email, Account Authentication (None)	DocuSigned by: Danielle Bondshu 7CA008A502E44EB... Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 8/14/2024 9:41:05 AM Viewed: 8/14/2024 9:46:14 AM Signed: 8/14/2024 9:46:22 AM
Electronic Record and Signature Disclosure: Accepted: 1/4/2023 2:37:06 PM ID: 5252ab10-8bee-4985-bdc8-3daabc1d1971		
Celia Williams celia.m.williams@kp.org Security Level: Email, Account Authentication (None)	DocuSigned by: Celia Williams D004C83C3B9C4E0... Signature Adoption: Pre-selected Style Using IP Address: 163.116.248.99	Sent: 8/14/2024 9:46:24 AM Viewed: 8/14/2024 11:17:56 AM Signed: 8/19/2024 3:24:07 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 8/14/2024 11:17:56 AM ID: 20b6ca2f-9495-4490-93d6-074c07f8ac06		
Contracts HHSA contractshhsa@mariposacounty.org Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 64.118.100.36	Sent: 8/19/2024 3:24:09 PM Viewed: 8/19/2024 3:24:30 PM Signed: 8/19/2024 3:24:40 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/14/2024 9:31:58 AM
Certified Delivered	Security Checked	8/19/2024 3:24:30 PM
Signing Complete	Security Checked	8/19/2024 3:24:40 PM
Completed	Security Checked	8/19/2024 3:24:40 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Mariposa (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Mariposa:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jbond@mariposacounty.org

To advise County of Mariposa of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jbond@mariposacounty.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Mariposa

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jbond@mariposacounty.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Mariposa

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jbond@mariposacounty.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Mariposa as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Mariposa during the course of your relationship with County of Mariposa.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-178

MEETING:	May 13, 2025
TO:	The Board of Supervisors
FROM:	Kristina Keheley, Health and Human Services Agency Director
RE:	Approve an Agreement with Stericycle, Inc. to Provide Hazardous Drug Disposal Service; and Authorize the Board of Supervisors Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Stericycle, Inc. to Provide Hazardous Drug Disposal Service; and Authorize the Board of Supervisors Chair to Sign the Agreement.

Stericycle, Inc. specializes in providing drug disposal services for smaller healthcare facilities and will collaborate with the Health Services division within the County of Mariposa Health and Human Services Agency (HHSA) to implement a program for designated work sites that require such services.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors approved the most current agreement on December 17, 2019 through Resolution Number 2029-726.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Failure to approve the agreement would make it extremely difficult for HHSA to meet federal, state, and local regulations regarding environmental health.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Stericycle, Inc., 2025 - Ongoing

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Stericycle®
We protect what matters.

Account/Site #__-__
Generator ID #__

Service Agreement
Effective Date 11/01/2024 between Stericycle, Inc. and County of Mariposa

Service Address

Customer/Company Name: County of Mariposa
Address 1: 5300 Highway 49 N
Address 2:
City / State / Zip: Mariposa, CA, 95338
Phone: 209-966-3689
Fax:
Email: lbello@mariposacounty.org

Billing Information (if different):

Billing Contact/Company Name:
Address 1:
Address 2:
City / State / Zip:
Phone:
Fax:
Email:

	Services Included are Checked Below (Reference Attachment "Service Descriptions" for details)	Allotted Annual Containers	Allotted Annual Stops	Additional Stop Charge	Additional Container / Overweight / Envelope Charge	Monthly Service Fee
☒	Biohazardous Regulated Medical Waste Disposal Service Level: Steri-Safe OSHA Compliance Program	21	13 Stops	$75	Current container rate plus 10%	$ 346.87
☐	Stericycle Reusable Sharps Program (Only available with purchase of "Biohazardous Regulated Medical Waste Disposal" services)	0 KRB2 (box 6 - 2gl unit)	0	-	Current container rate plus 10%	$ 0
		_ Select Container Type	0	-		$ 0
		_ Select Container Type	0	-		$ 0
		_ Select Container Type	0	-		$ 0
☐	Incineration Service (Allotted stops may occur at the same time as the allotted Biohazardous Regulated Medical Waste stops)	0	0	$ 75	$100	$ 0
☒	Pharmaceutical Waste Disposal Drug Disposal Service	5	2	$700	$200	$ 201.00
☐	CsRx Controlled Substance Wastage Service (Only available with purchase of "HDDS" services)	0	-	-	1 Gal. CsRx Container Every 16 weeks	$ 0
☐	Steri-Safe HIPAA Compliance Solutions	-	-	-	-	$ 0

		Box Type (WA Only)	*Price per Box	Price per Stop	Min. Boxes per Pickup	Frequency	**Minimum Pickup Fee
☐	Biohazardous Regulated Medical Waste Disposal - Transactional *Additional Comments:*	Select Container Type	$ 0	$ 0	0	Oncall	$ 0

** Price per Box:* ***WA only*** *= Based on WUTC Tariff pricing Hours of operation S* 9-5 *M* 9-5 *T* 9-5 *W* 9-5 *T* 9-5 *F* 9-5 *S* 9-5
*** Minimum Pickup Fee:* ***WA only*** *= $10.00 minimum monthly fee.* ***Transactional*** *= (min. 0 box(es) agreed to by customer + stop charge)*

Monthly Service Fees $ 566.23
Billing Schedule: Monthly
Additional Taxes And Surcharge May Apply

IN WITNESS WHEREOF, this Agreement has been duly executed on the day, month and year written below.

**The offer will expire 10/30/2024*

Stericycle, Inc.:

Name:
Title:
Date:
Signature:

Customer:

Customer/Company Name: County of Mariposa
Name:
Title:
Date:
Signature:

By signing above I acknowledge that I am the Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by these terms and conditions and comply with the applicable Stericycle Waste Acceptance Policy, both of which are integral parts of this Agreement.

TERMS AND CONDITIONS Account/Site #__-__

Stericycle, Inc., a Delaware corporation, with offices at 2355 Waukegan Rd., Bannockburn, IL 60015 (collectively, "Stericycle"), and County of Mariposa with offices at 5300 Highway 49 N, Mariposa, CA, 95338 ("Customer"), hereby enter into and agree as provided in this Services Agreement (the "Agreement") dated as of the First day of November, 20 24 (the "Effective Date).

1. **Services.** (a) Stericycle will provide Customer the services set forth on page 1 of this Agreement (the "Services") which are incorporated herein and made a part of this Agreement. (b) The current versions of the applicable Stericycle Waste Acceptance Policies ("WAPs") are attached and made a part of this Agreement. Stericycle may periodically update the WAPs and the current versions are posted at https://www.stericycle.com/en-us/about-us/policies-positions. Customer shall comply with the WAP applicable to the Services. (c) Customer shall be liable for and shall indemnify, defend and hold harmless Stericycle from and against all demands, claims, actions, losses, damages, and expenses, including reasonable attorney fees, resulting from any Non-Conforming Waste (as defined in the WAP) or Customer's failure to properly store, package, label, or segregate waste in connection with the Services. (d) During the Term, Stericycle shall be the exclusive provider of the Services to Customer at all of its locations, and Customer shall use no other provider for the Services, whether at the service location(s) set forth herein or at any other current or future location(s) of Customer. (e) Stericycle may bill additional charges for each non-compliant container (including overweight containers (50lbs per standard container); containers holding Non-Conforming Waste; and containers where the waste is improperly segregated or packaged) provided by Customer.

2. **Term of this Agreement.** (a) The initial term of this Agreement (the "Initial Term") will begin on the Effective Date set forth above and continue for 60 months. This Agreement will automatically renew for successive terms of the same duration (each, an "Extension Term"), unless either party gives the other party at least 60 days' written notice, prior to the renewal date, of its request to terminate this Agreement. The Initial Term and each Extension Term, if any, are collectively referred to as the "Term ".(b) Upon the expiration or termination of this Agreement, Customer shall pay Stericycle all amounts due for services and products provided prior to the expiration or termination (and any other amounts due to Stericycle, which may include a final pickup fee). (c) Stericycle shall have the right to retrieve its Equipment (defined below) from Customer wherever located.

3. **Pricing.** Customer shall pay to Stericycle the service fees and surcharges as set forth on page 1 (collectively "Service Fees"). (a) Stericycle reserves the right, in its sole discretion, to increase the amount of each Service Fee by up to seven percent (7%) annually on the anniversary of the Effective Date. (b) Additionally, Stericycle reserves the right to adjust or add a surcharge from time to time. Stericycle will provide notice of any new surcharges to Customer, which notice may be included on an invoice. (c) Notwithstanding any provision to the contrary, for Customers with transactional pricing models, Customer shall pay the No Waste Charge if Customer declines or cancels a scheduled service or if Customer's location is closed during a scheduled service. Customer shall pay the Minimum Pickup Charge for service where the total container and stop fees are less than the Minimum Pickup Charge. (d) For Customers with subscription-based pricing models, for services rendered beyond the stated quantities, the total charge will increase based on the amount of units serviced at the applicable additional container rate, extra material unit rate or the current Stericycle standard list price. (e) Customer agrees to pay ancillary charges according to the then-current Schedule of Ancillary Charges at www.stericycle.com ("Schedule"), which is incorporated by reference as if fully set forth herein and is subject to change from time to time in Stericycle's discretion. Stericycle has instituted a per invoice fuel surcharge to manage the impact of diesel fuel price fluctuations. The fuel surcharge is based on the U.S. 'On Highway' Diesel Price Index, a table outlining the Fuel Surcharge can be found at www.stericycle.com.

4. **Payment Terms.** (a) Customer shall pay in full each Stericycle invoice within 30 days of the date of such invoice by ACH or other agreed upon means. Any invoiced amounts not received by Stericycle within that timeframe will be subject to a late fee of 1.5% per month (or the maximum amount allowed by law). Customer shall reimburse Stericycle for all costs that it incurs in collecting overdue amounts from Customer. Stericycle may, with notice, suspend services until any overdue amounts (plus interest charges and collection fees, if any) are paid. Customer shall also pay all taxes imposed by any governmental authority with respect to the purchase of any services and products hereunder, including all sales, use, excise, occupation, franchise and similar taxes and tax-like fees and charges (but excluding all taxes on Stericycle's net income). Stericycle will cooperate with Customer to determine the applicability of exemption certificates, if any, that Customer provides in a timely manner to Stericycle. (b) Stericycle shall submit invoices to Customer in accordance with Stericycle's standard billing process. Stericycle shall not be required to adopt Customer's billing process or to use Customer's preferred billing portal. If Stericycle agrees to depart from its standard billing process (which is entirely within Stericycle's discretion), such agreement may be made provided that: (i) Customer agrees to pay a billing surcharge; (ii) Customer reimburses Stericycle for all fees or other costs payable for the use of Customer's portal; and/or (iii) Customer agrees to any other reasonable requirements of Stericycle related to the use of non-standard billing processes.

5. **Equipment.** Customer shall have the care, custody and control of any containers and other equipment owned by Stericycle and placed at Customer's premises ("Equipment") and accepts responsibility and liability for the Equipment and its contents. Any damage or loss to such Equipment, other than normal wear and tear, will be charged to Customer at full replacement value.

6. **Termination.** Either party may terminate this Agreement, in whole or in part, upon written notice to the other party if the other party breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days following receipt of written notice of such breach. Documented service or performance deficiencies by Stericycle or nonpayment by Customer of amounts rightfully owed to Stericycle or Customer's failure to comply with Stericycle polices related to the Services shall constitute a material breach. Either party may terminate this Agreement for convenience by giving the other party at least sixty (60) days' notice, however, if Customer terminates this Agreement for convenience, Customer shall be required to promptly pay Stericycle (a) all unpaid invoices and any late charges thereon; and (b) as liquidated damages and not as a penalty, an amount equal to 50% of Customer's average monthly charge multiplied by the number of months (including any partial months) remaining until the expiration date of the Term.

7. **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS AGREEMENT, STERICYCLE WILL NOT BE LIABLE TO CUSTOMER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING LOST PROFITS, FINES, CIVIL PENALTIES, GOODWILL, DATA, THE COST OF REPLACEMENT GOODS OR SERVICES, OR OTHER INTANGIBLE LOSSES) ARISING FROM OR RELATED TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO STERICYCLE'S BREACH OR ALLEGED BREACH OF THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF STERICYCLE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. STERICYCLE'S AGGREGATE LIABILITY, IF ANY, IS LIMITED TO THE AMOUNT OF SERVICE FEES RECEIVED BY STERICYCLE FROM CUSTOMER UNDER THE AGREEMENT DURING THE PRECEDING TWELVE (12) MONTH PERIOD PRIOR TO THE ALLEGED LIABILITY.

8. **Compliance Materials; Confidentiality.** To the extent that Stericycle provides Customer with electronic or printed materials ("Compliance Materials"), it provides these subject to a limited license to Customer to use Compliance Materials for its own, non-commercial use. Stericycle may revoke this license at any time. Customer may not copy or distribute Compliance Materials or use or republish Compliance Materials for or to any third party or audience. Customer agrees to return all Compliance Materials to Stericycle at Customer's expense at the expiration or termination of this Agreement. Stericycle may charge Customer a fee for failure to return Compliance Materials. Customer agrees to not disclose to any third parties Stericycle pricing, policies and procedures. Stericycle will keep confidential all Customer confidential information provided to Stericycle in connection with this Agreement and will use the same solely for the purposes provided in this Agreement. As used herein, "confidential information" means any information provided to Stericycle in confidence that relates to Customer's property, business and/or affairs, other than (i) information that is or has become publicly available due to disclosure by Customer or by a third party having a legal right to make such disclosure and (ii) information previously known to Stericycle free of any obligation to keep it confidential prior to receipt of the same from Customer.

9. **Compliance with Laws**. Each party shall comply with all laws, rules and regulations applicable to its performance hereunder, including anti-corruption and economic and trade sanctions laws. Stericycle and Customer shall keep adequate books, records and documentation as required by applicable laws, rules, and regulations pertaining to the storage or handling of wastes and the Services hereunder.

10. **Excuse of Performance.** Neither party will be responsible if its performance of any act(s) required hereunder (other than the payment of any amounts due) is interrupted or delayed due to any reason beyond its reasonable control.

11. **Governing Law & Dispute Resolution/Agreement to Arbitrate/Class Waiver.** Except as otherwise set forth herein, this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to the conflict of law provisions. Any dispute or issue or controversy arising in connection with or relating to this Agreement in any way whatsoever or between the parties ("Disputes") that the parties are unable to resolve informally or through mediation or other means shall solely and exclusively be resolved by binding and final arbitration before the American Arbitration Association ("AAA") in arbitration governed by the Federal Arbitration Act (as the parties acknowledge that the services provided involve interstate commerce) and by means of AAA's Commercial Arbitration Rules and Mediation Procedures (as amended and effective September 1, 2022) ("AAA's Rules"). To the extent that AAA's Rules are subsequently amended, the parties agree that AAA's Rules will be utilized as they existed on September 1, 2022, unless the parties agree otherwise. Expenses of the arbitration (including compensation of the arbitrator) shall at all times be borne equally by the parties, and administrative expenses shall be borne in the manner specified in Rule R-55 of AAA's Rules. The parties will, however, bear their own legal fees. All issues of arbitrability will be decided exclusively by the arbitrator.

All Disputes will be determined on an individual, non-class basis, and in no event shall class arbitration be allowed or utilized nor shall the claims of any other party be consolidated with the claims of any Customer in any arbitration conducted under this provision. To the extent permissible under governing law, Customer further agrees to not participate as a party or absent class member in any class action or other representative proceeding. The exclusive jurisdiction and forum for resolution of any Dispute shall be by arbitration, which shall take place in the state where Customer is located at the closest AAA office.

12. **Waste Brokers.** Stericycle reserves the right to deal solely with the Customer and not with any third party agents of the Customer for all purposes relating to this Agreement. Customer represents and warrants to Stericycle that it is the waste generator and is acting for its own account and not through a broker or agent. Stericycle shall be entitled to terminate this agreement and seek all available legal remedies, including but not limited to liquidated damages, in the amount set forth herein for Customer's breach of this representation and warranty.

13. **No Fine. No Fee. OSHA Guarantee Requirements.** With regard to Steri·Safe℠ Compliance Solutions, Stericycle will reimburse any Customer who subscribes to a Preferred or Platinum Level Program for any civil penalty or portion thereof contained in a citation issued by the U.S. Occupational Safety and Health Administration (OSHA) for a violation of the bloodborne pathogens standard at 29 C.F.R. § 1910.1030 or of a state standard that is identical to the federal bloodborne pathogens standard. Stericycle's obligation to reimburse Customer under this Section 13 is contingent upon: (1) at the time that Customer received the citation, Customer must be subscribed to a Preferred or Platinum Level Program and must not be delinquent on any payments due; (2) the citation must concern Customer's actions or omissions during the period that the Customer was a subscriber to a Preferred or Platinum Level Program; (3) Customer having fully followed each recommendation and instruction included in the Preferred or Platinum Level Program as related to compliance with the bloodborne pathogens standard (whether expressed orally by employees or agents of Stericycle or as set forth in any Compliance Materials); (4) the citation must not relate to actions or omissions for which Customer had previously received a citation; (5) Customer notifying Stericycle as soon as possible after receiving the citation and promptly providing all information and materials requested by Stericycle related to such citation; (6) allowing Stericycle to fully participate in (and, upon request, take control of any aspects of) any defense of the citation; (7) obtaining Stericycle's prior approval of any settlement related to the citation; and (8) Customer paying any civil penalty due in a timely manner and providing acceptable proof of such payment to Stericycle. Stericycle's reimbursement responsibility is limited to civil penalties for actions or omissions during the period that Customer was subscribed to a Preferred or Platinum Level Program. Stericycle shall not have any reimbursement responsibility for any civil penalties due for any period after the date that the citation is received. Customer's failure to perform any of its obligations in this Section to Stericycle's satisfaction shall absolve Stericycle of its reimbursement responsibilities. For purposes of clarity, Stericycle's reimbursement obligations are for the applicable civil penalty only, and Stericycle shall not be responsible for any costs or expenses of any kind that Customer may incur as a result of receiving such citation or any action taken to bring Customer into compliance.

14. **Miscellaneous.** (a) This Agreement constitutes the entire agreement between the parties relating to the subject matter of this Agreement and supersedes any prior agreements and arrangements between the parties. (b) This Agreement may be modified only by a written amendment signed by an authorized representative of each party. (c) This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns, legal representatives and heirs; provided, however, that Customer may not assign its rights or delegate its obligations under this Agreement without the prior written consent of Stericycle. (d) Stericycle's relationship with Customer is that of an independent contractor, and nothing in this Agreement shall be construed to designate Stericycle as an employee, agent or partner of or a joint venture with Customer. (e) The failure of either party to insist upon the performance of any provision hereof, or to exercise any right granted under any provision hereof, will not be construed as waiving that provision or any other provision, and the provision will continue in full force and effect. All waivers must be in writing and signed by the party waiving its rights. (f) No term or condition contained in a Customer purchase order, invoice acknowledgment, or any other document from Customer shall be binding upon Stericycle unless agreed to by Stericycle in writing. (g) Each provision of this Agreement must be interpreted in a way that is valid under applicable law. If any provision is held invalid, the rest of the Agreement will remain in full force and effect. (h) Stericycle will perform the Services in a professional, workmanlike manner, consistent with applicable industry standards. In the event that the Services do not conform to this warranty and Customer notifies Stericycle of such within ten (10) business days of receipt of non-conforming Services, Stericycle's exclusive obligation (and Customer's exclusive remedy) will be for Stericycle to re-perform such Services at no additional cost to Customer. EXCEPT FOR THE FOREGOING, STERICYCLE MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, BY STATUTE OR OTHERWISE, AND STERICYCLE SPECIFICALLY DISCLAIMS ANY OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, OR EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF QUALITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE OR ANY WARRANTY AS TO THE SERVICES OR STERICYCLE'S PERFORMANCE HEREIN.

Service Descriptions

BIOHAZARDOUS REGULATED MEDICAL WASTE DISPOSAL

- Safe, compliant collection, transport, and treatment of regulated medical waste.
- Access to DOT and biohazardous training on MyStericycle.com, our convenient online customer portal.

RELATED SERVICES:

Secure pick-up of Fixer/Developer – Photo Processing Disposal Service

- Treatment and disposal of x-ray fixer/developer containing silver or hydroquinone.
- This service is available in CA and parts of CT, MA, NH, RI, VT, NJ and NY.

Secure pick-up of Pathological/Trace Chemotherapy Disposal Service

- Treatment and disposal of infectious waste or discarded items that have been contaminated by trace amounts of chemotherapeutic, cytotropic or antineoplastic pharmaceuticals.

Regulated Medical Waste – Transactional

- Containers, manifests, collection, transport, treatment and disposal of all regulated medical waste (except non-conforming waste) on an on-call basis.

STERICYCLE REUSABLE SHARPS PROGRAM

- Our Sharps Management Service utilizes reusable sharps containers to streamline the collection and disposal of sharps in your facility. A Stericycle driver will pick up your packaged, full sharps containers and provide clean ones for continued use.
- Each reusable container can be utilized up to 600 times. Our service reduces plastic going into landfills and helps avoid utilizing natural resources to create new containers.
- Easy-to-use container design allows for single-handed disposal of sharps. The container base is transparent making it easy to see the fill line and prevent overfilling to reduce needlestick injuries.

COMPLIANCE SOLUTIONS

Steri-Safe℠ OSHA Compliance Solutions

- Award-winning bloodborne pathogens training*, available online in English and Spanish. Our Online Training Center provides tracking and reporting.
- Simple, automated Safety Plan Builder to help you stay compliant and access to over 10 million Safety Data Sheets to easily create a customized online binder.
- Preferred level services include annual on-site training, mock OSHA inspection and a dedicated Healthcare Compliance Educator. We also provide a No Fine. No Fail. OSHA Guarantee.
- Enjoy a 10% discount on Healthcare Products.

Steri-Safe℠ HIPAA Compliance Solutions

- Critical training including HIPAA privacy, security and social media.
- Easy-to-use HIPAA privacy and security risk assessments.
- Preferred level services include annual on-site HIPAA privacy and security gap analysis and trainings.

**2016 Bronze Telly Award for our bloodborne pathogens training in the category of Non-Broadcast Productions – Health and Wellness.*

Stericycle®
We protect what matters.

Steri-Safe℠ Platinum OSHA Compliance Solutions

- Annual On-Site Training and Mock-OSHA Inspections delivered by your dedicated Compliance Field Educator
- Quarterly Check-Ins that can be used to create required safety plans, SDS Binders, and address issues identified in the Mock-OSHA Inspection
- No-Fine. No Fail. OSHA Guarantee
- "White-Glove" Concierge Onboarding and Personal Online Walkthrough
- Access to Award-Winning Online Blood Borne Pathogens training, with easy-to-use tracking and completion metrics.
- Simple automated safety plan builder and SDS library with access to over 10 Million SDS's.

PHARMACEUTICAL WASTE DISPOSAL

Drug Disposal Service

- Treatment and disposal of non-hazardous pharmaceutical waste. This includes pharmaceutical and over-the-counter drug products that do not fall under the definition of hazardous pharmaceutical waste.
- Environmentally friendly solutions to protect your communities and waterways.

Hazardous Drug Disposal Service

- Treatment and disposal of pharmaceuticals that either exhibit characteristics that make them a hazardous waste or that are specifically listed as a hazardous waste by EPA or state authorities.
- We provide you with a Pharmaceutical Waste Identification Checklist.

Seal&Send℠ Controlled Substance Envelopes

- Seal&Send controlled substance mailback envelopes are for use only by patients/end-users;
- 50 envelopes per location annually.

CsRx® Controlled Substance Waste Service

- This solution is designed to help small hospitals and non-acute care facilities prevent diversion when disposing of controlled substances in the form of tablets, capsules, liquids and patches.
- Mitigates the risk of diversion when disposing of controlled substance waste in your facilities.
- This solution provides peace of mind that your controlled substance waste will be processed with total security and compliance.

SHRED-IT® SECURE INFORMATION DESTRUCTION

- Paper shredding, secure document and hard drive destruction tailored to your needs.
- End-to-end chain of custody and certificate of document destruction after every use.

© 2023 Stericycle, Inc. All rights reserved.

Stericycle®
We protect what matters.

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-179

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Approve the Donation of Two (2) Surplus Mariposa County Fleet Vehicles, No Longer in Service, from the Sheriff's Office to the Southern Sierra Miwuk Nation's Meh-Su Tribal Stewardship Crew, in Support of their Fire and Fuel Reduction Program

---

RECOMMENDATION AND JUSTIFICATION

Approve the Donation of Two (2) Surplus Mariposa County Fleet Vehicles, No Longer in Service, from the Sheriff's Office to the Southern Sierra Miwuk Nation's Meh-Su Tribal Stewardship Crew, in Support of their Fire and Fuel Reduction Program.

The Sheriff's Office currently has two work vehicles in the County fleet that have timed out and are no longer in active use. These vehicles, while no longer suitable for law enforcement service, remain in good working condition and can be repurposed to serve critical community needs.

The Southern Sierra Miwuk Nation (SSMN), through their Meh-Su Tribal Stewardship Crew, offers culturally-informed land stewardship services throughout the region. Their work includes fuels and vegetation management, ecological restoration, and the use of cultural and prescribed fire practices, services that align with and enhance local wildfire resilience and landscape health efforts.

The Meh-Su Crew is currently under contract for several fuels reduction and wildfire preparedness projects in partnership with the Mariposa County Fire Safe Council (MCFAC) and other local collaborators. However, the Crew lacks access to tribally-owned work vehicles, which presents several logistical and safety challenges. Currently, individual crew members must use their personal vehicles to access remote project sites and haul equipment, including a heavy-duty chipper.

Donation of these two surplus fleet vehicles will provide vital transportation and hauling capacity to support the Meh-Su Tribal Stewardship Crew's expanding role in the region. This contribution strengthens an important partnership with the SSMN and directly supports workforce development, tribal capacity building, and wildfire preparedness in Mariposa County. The use of these vehicles by the Crew will benefit the entire community by advancing proactive land management and fire risk reduction in culturally and ecologically meaningful ways.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors has approved donation of items in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Failure to approve the donation of these surplus vehicles would limit the operational capacity of the Southern Sierra Miwuk Nation's Meh-Su Tribal Stewardship Crew, impeding their ability to fully participate in local wildfire resilience and fuel reduction efforts. This may reduce the efficiency and reach of the Crew's services, delay the implementation of critical fire prevention projects, and potentially jeopardize current and future partnerships with the Mariposa Fire Safe Council and other local organizations. More broadly, not supporting this request could represent a missed opportunity to deepen tribal-government collaboration and invest in culturally-informed, community-driven stewardship that benefits the entire county.

FINANCIAL IMPACT

No fiscal impact to the County. Vehicles are currently designated as surplus and scheduled for disposal.

ATTACHMENTS

1. **Fleet Surplus Truck Information**
2. **BOS Letter - Mehsu work trucks**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Sheriff

From: sheriff@mariposacounty.org
Subject: FW: SO Trucks

SO-120, 2009 Ford F-150 4x4 Supercab Pickup, V-8 Gas, GOLD, VIN# 1FTPX14V09FB08618, approx. 130k miles, Estimated market value: $5,000
SO-506, 2011 Ford F-250 4x4 Supercab Pickup, V-8 Diesel, WHITE, VIN# 1FT7X2BT3BEA68747, approx. 150k miles, Estimated market value: $10,000

Have a great day,

Brad Jouett
Fleet Maintenance Manager / Public Works
Phone 209-742-1141
Email bjouett@mariposacounty.org
Web www.mariposacounty.org

AMERICAN INDIAN COUNCIL
OF MARIPOSA COUNTY

SOUTHERN SIERRA MIWUK NATION
P.O. Box 186 · Mariposa, California 95338
SouthernSierraMiwukNation.org

Chairperson
Sandra Chapman

Vice Chairperson
Waylon Coats

Secretary
Tara Fouch-Moore

Treasurer
Tisina Parker

Director At Large
Danette Johnson

April 28, 2025

Mariposa County Board of Supervisors
5100 Bullion St.
Mariposa, CA 95338

Dear County Supervisors,

Həəyəko, michəksəsəə! (Greetings!) I'm writing from the Southern Sierra Miwuk Nation to request your favorable consideration of a proposed donation of two work trucks by the Mariposa County Sheriff's Department. This generous donation would supply the Southern Sierra Miwuk Nation's Meh-Su Tribal Stewardship Crew with much needed transportation and hauling vehicles in support of our fire and fuels programming.

Founded in December 2024, the Meh-Su Tribal Stewardship Crew is a tribal conservation corps of the Southern Sierra Miwuk Nation, doing business under the tribe's 501(c)3 nonprofit American Indian Council of Mariposa County (AICMC). We partner with agencies and nonprofits to offer wholistic culturally-informed stewardship services, including fuels & vegetation management, restoration, and cultural & prescribed fire.

This crew is currently under contract for several local fuels reduction and wildfire resilience projects, in partnership with the Mariposa Firesafe Council and other MCFAC partners. However, without tribally-owned work vehicles, crew members must use their own vehicles to travel to remote locations as well as haul an industry grade chipper. Furthermore, some crew members have their own transportation issues and have to make alternate arrangements to get to work sites.

These two work truck donations will be instrumental in supporting this workforce development program, increasing tribal capacity to pursue fuels management projects, and expand the SSMN's role in landscape health and wildfire resilience to the benefit of the entire community.

Thank you so much for considering this donation.

Sincerely,

Tara Fouch-Moore
Council Secretary & Director of Landscape Stewardship
Southern Sierra Miwuk Nation
American Indian Council of Mariposa County, Inc

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Handouts Received During Departmental/Partner Presentations on May 13th, 2025

RECOMMENDATION AND JUSTIFICATION

Handouts Received During Departmental/Partner Presentations on May 13th, 2025
- Network at Night Chamber Event from Kari Kisela

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board can often receive handouts during Board meetings.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

None. It is required to include any handouts received during the meeting as part of the official record.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Chamber Handout**

MARIPOSA
COUNTY CHAMBER OF COMMERCE

NETWORK @ NIGHT

Build Connections With Us

THURSDAY, MAY 15, 2025
STARTS AT 5:00PM

5151 Buillon Street, Mariposa, CA

hosted by...

SIERRA TEL

Proudly serving Mariposa County for 130 years!



Chamber Businesses are encouraged to bring flyers, brochures and business cards to display on our local merchants table.

Drinks provided by

MARIPOSA
COUNTY CHAMBER OF COMMERCE

Catering by

SOUFFLÉ
CAKES & CATERING

Raffle in partnership with

Coast HARDWARE
Mariposa, CA
Ace Hardware Best

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Rosemarie Smallcombe, District I Supervisor

RE: Receive a Presentation from the Northern County History Museum

---

RECOMMENDATION AND JUSTIFICATION

Receive a Presentation from the Northern County History Museum.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has received reports from the Northern County History Museum in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not receive the presentation, and miss the opportunity to learn about the recent events and accomplishments of the Northern County History Museum.

FINANCIAL IMPACT

None

ATTACHMENTS

1. BOS REPORT

NORTHERN MARIPOSA COUNTY HISTORY CENTER

FY26 GRANT REQUEST

Presented by NMCHC President Lynn Breshears and Vice-President Erica Wolfsen

The Northern Mariposa County History Center preserves the history of Coulterville, Greeley Hill and Don Pedro, with a focus on compelling stories surrounding artifacts over 100 years old.

Open to the public since 1983, we are a 501c3 charitable organization that is staffed by dedicated volunteers and funded by grants, donations, fundraiser events, and gift shop sales.

Features include: gold panning and gold-rush era mining equipment, train, vehicle barn, folk school classes and demonstrations, Miwok artifacts, and Mastodon tooth with hands on "dig" for kids. Admission is always free and trained docents are ready to answer your questions.



Poppies on the front slope



Visitors from England



Good will ambassadors from Vietnam



Clamper visit

NMCHC 2024 - 2025 Goals

Kickstart the Yosemite Motherlode Folk School



Everyone is welcome to try!



Spring activities



Stabelizing a silk Knights of Pythius banner.



Cordial gin bottle from London

Artifact Conservation

Clean and assess donated artifacts

Clean and assess artifacts from ‘The Dig’

Organize, restore, photograph and catalog important historial artifacts

Digitalize important historical materials



The HIstory Center in 1897



Hanging out in front of the hotel

OTHER IMPROVEMENTS THAT ARE COMPLETED OR UNDERWAY

* New software - IT support, Tech Soup for QB conversion, Catalogit program fees
* Replacement of irrigation system
* HVAC improvement
* Pest control
* Outdoor landscape maintenance
* Office and restroom door replacement
* New gutters and partial roof replacement



Stains on the wall and floor from leaks, new drainage

NMCHC Goals for 2025 - 2026



Coyote cuties

Support the Coyote Fest

and Folk School

with expanded advertising

and new features.



Drop spindle class

Geology Exhibit

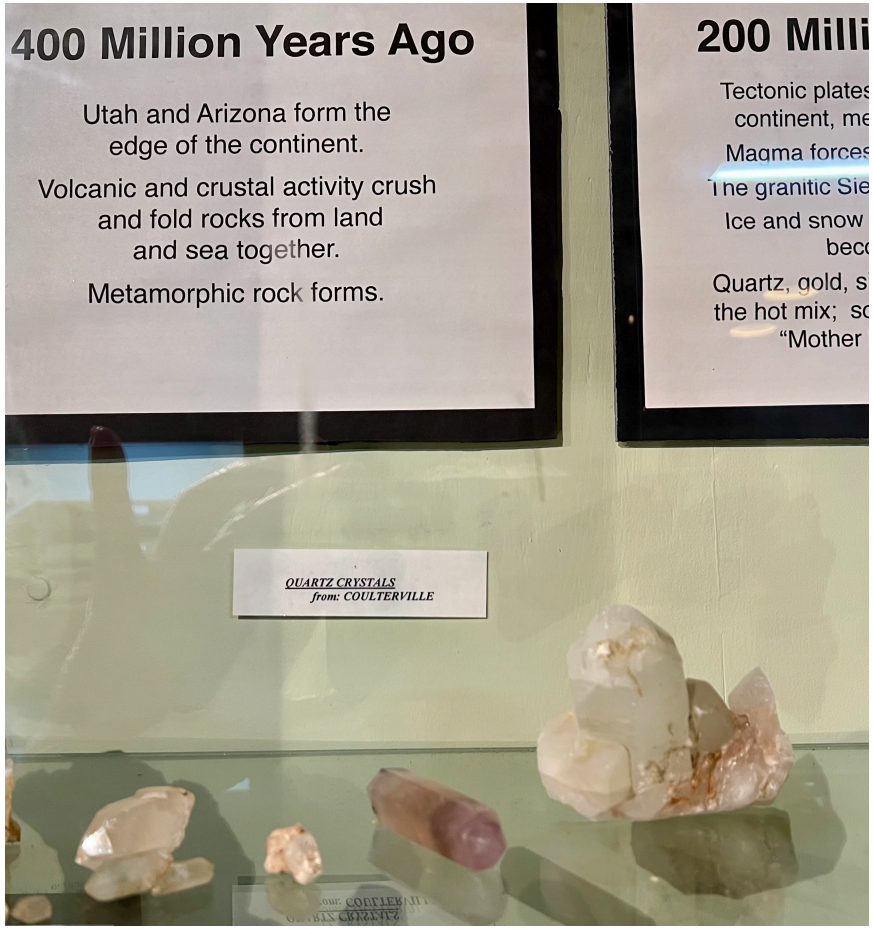
* Professional Pedestals

* Improved lighting

* Move to more prominent location

* New and better signage

* Addition of more impressive local minerals



Part of current geology exhibit

Early Settlers Exhibit

* Revamp early settlers exhibit through improved lighting and signage

* Add and restore photos from more early Coulterville residents



Chinese silk shoes



French demijohns for storing wine

Vehicle Barn

* Organize and clean the vehicle barn

* Arrange the exhibits for all round viewing

* Correct the slope in back of the barn to prevent flooding

* Order new signs and create an informational pamphlet

* Arrange for trash hauling



Signage on the old vehicles is barely vivisable



A surrey with a tringe on top



Stamp mill and other rusty treasures

Outdoor Exhibits

* Signage for the mining and farming equipment

* Pamphlet with further information

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Rosemarie Smallcombe, District I Supervisor

RE: Receive a Presentation from the Area 12 Agency on Aging

RECOMMENDATION AND JUSTIFICATION

Receive a Presentation from the Area 12 Agency on Aging.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Area 12 Agency on Aging has given presentations in the past to the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not receive the presentation and miss the opportunity to hear about the Area 12 Agency on Aging's operations.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Agency Overview 2025 - Mar



Area 12
Agency on Aging
Your Senior Resource Connection





AREA 12 AGENCY ON AGING

Agency Overview 2025

INTRODUCTION

Area 12 Agency on Aging staff:

Kristin Millhoff, Executive Director

Alpine, Amador, Calaveras, Mariposa and Tuolumne Counties

INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

AGENCY PROFILE

The Area 12 Agency on Aging (A12AA) was established in 1987 as a five county Joint Powers Agency.

The A12AA is responsible for providing funds, through an impartial Request for Proposal process, to community senior service providers who exhibit a high standard of program excellence.

As an advocate for older adults, the Area 12 Agency on Aging strives to ensure opportunities for independence and the highest quality of life to all Area 12 residents age 60+.

The Agency is part of an aging network which includes 33 Area Agencies on Aging in California and 675 nationwide.

INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

Key Functions

Administration

A12AA is responsible for administering programs to older adults under the leadership and direction of the State agency, and for ensuring those programs follow guidelines established by the OAA, Older Californians Act, and California Code of Regulations.

Leadership

A12AA partners with community-based organizations to improve and expand local service systems for older adults and their caregivers.

Advocacy

A12AA advocates for positive policy and legislative changes at the local, state, and federal levels.

INTRODUCTION
AGENCY PROFILE
OLDER AMERICANS ACT
DIRECT PROGRAMS
SERVICE PROVIDERS
POPULATION
INVESTMENT
SUMMARY

OLDER AMERICANS ACT

Older Americans Act (OAA)

- The Older Americans Act of 1965 was the first federal level initiative aimed at providing comprehensive services for older adults.
- Title III Grants provide funding for supportive services, transportation, information & referral, family caregiver support, health promotion, disease prevention and nutrition programs such as Meals-on-Wheels and congregate meals.



INTRODUCTION
AGENCY PROFILE
OLDER AMERICANS ACT
DIRECT PROGRAMS
SERVICE PROVIDERS
POPULATION
INVESTMENT
SUMMARY

DIRECT PROGRAMS

Supportive Services

- Homemaker, Personal Care, Chore and Minor Home Repair

Aging & Disability Resource Connection

Family Caregiver Support Program

Multipurpose Senior Services Program

Health Promotion (Exercise Programs)

Aging in Place

Information & Assistance



INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

SERVICE PROVIDERS

CONTRACTED PROVIDER PROGRAMS (FY24-25)

Mariposa County:

Mariposa County HHSA, Adult & Aging Services –

- Home Delivered Meals
- Congregate Dining
- Transportation

Catholic Charities –

- Ombudsman
- Elder Abuse Prevention



INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

POPULATION

Senior Population age 60+

County	2025*
Alpine	481
Amador	14,992
Calaveras	17,657
Mariposa	6,947
Tuolumne	19,491
TOTAL	59,568

*CDA Department of Finance 2025 estimates

INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

MARIPOSA COUNTY INVESTMENT

FY 2023-2024	Mariposa County Match Funds			$39,495
Contracted Services	**Units of Service**	**Funding**	**Clients Served**	
Congregate Meals HHSA	9,689	$93,014	481	
Home Delivered Meals HHSA	6,576	$55,896	98	
Transportation HHSA	3,901	$97,525	178	
Nutrition Intergenerational***		$12,698	300	
Direct Services – A12AA				
MSSP Care Mgt. Program ADRC / Info & Assistance	466 80	$60,455	12 80	
FCSP, Support Services* Aging in Place	77 5	$2,406 $630	10 2	
Exercise Programs	606	$6,239	44	

$328,863

Total dollars provided to Mariposa County

For every $1 match the County provided, residents received $8.30 in services.

*Chore, Homemaker, Minor Home Repairs, Personal Care, Family Caregiver Support Prog

**HICAP saved 60 consumers $151,671 ***Nutritional Intergenerational included in Funding total

SUMMARY

Area 12 Agency on Aging
Your Senior Resource Connection

INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

Our Agency is familiar with the issues and concerns individuals experience as they age.

We assist older adults and caregivers by providing and linking clients to the critical services and community resources they need.

We are committed to delivering services in the best way possible to the consumers in a sustainable way.

We continue to better understand our aging population in each community to ensure the resources are used effectively and ensure older adults have the freedom to choose to age in place.

Aging is something we all experience. To age with dignity and to have the freedom of choice to be empowered to positively impact our own aging process are values we support.

SUMMARY

Area 12 Agency on Aging contact information

209-532-6272

www.area12.org

Thank you

INTRODUCTION

AGENCY PROFILE

OLDER AMERICANS ACT

DIRECT PROGRAMS

SERVICE PROVIDERS

POPULATION

INVESTMENT

SUMMARY

MARIPOSA COUNTY

Board of Supervisors

Ordinance

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Rosemarie Smallcombe, District I Supervisor

RE: Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance" (Supervisor Menetrey)

RECOMMENDATION AND JUSTIFICATION

Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance" (Supervisor Menetrey).

The Board of Supervisors desires to amend Chapters 6.08 and 6.16 of the Mariposa County Code and expand the ability of the Animal Control Officers to respond to threats to public safety. These critical amendments will clarify the animal control officers' authority and create a new section to provide permits for multiple pet households.

The recommended changes will update the original ordinance chapters to enhance public peace, promote responsible pet ownership, and ensure a fair and enforceable process for addressing the following areas:

6.08.100 Impoundment - Changes "shall" to "may", giving the Animal Control Officer discretion in dealing with when to impound. Adds "Any animal that poses an immediate threat to public safety" as a category of animal that may be impounded.
6.08.141 Pound Operations Spaying and Neutering of Cats and Dogs - Adds the requirement of a written agreement that the animal will be spayed or neutered within 30 days for the release any impounded animal that has not been spayed or neutered. The addition is made to comply with Food and Agriculture Code 30520.
6.08.150 Seizing and Impounding Dogs - adds animal that poses an immediate threat of serious bodily injury or death as category of animal that may be impounded.
6.08.230 Animal Control Designated - adds paragraph clarifying authority of Animal Control Officer consistent with Penal Code sections 836.5 and 830.9.
6.08.260 Owner Responsibilities - adds subsection making it a violation to feed feral cats without assuming responsibility of spaying or neutering those cats. While feeding feral cats may be viewed as compassionate, it also enables the procreation of new generations of cats and the proliferation of feral cat population, increasing, not decreasing, the number of feral cats that need to be fed.
6.08.265 Multiple Pet Permit - Adds a new requirement for a multiple pet permit for any single dwelling that maintains 10 or more dogs.
6.08.300.050 Registration of Vicious/Dangerous Dogs - Removes tattoo as a method to identify a dog

that has been declared dangerous or vicious by the court. Microchip is the current technology for identification.
6.16.020 Barking Dog(s) Declared Public Nuisance Notice to Owners - adds new requirement for two written complaints from separate neighboring households before Animal Control Officer notifies dog owner to control the dog's barking.
6.16.030 Complaint Process-Enforcement - Adds requirement that Animal Control Officer observe unprovoked barking for 20 consecutive minutes before issuing citation to dog owner.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board often makes updates to the County Code to address citizens' concerns. This matter was presented to the Board on February 18, 2025. After receiving comments from public members, the board asked staff to return with a new first reading of the ordinance. This first reading incorporates revisions made as a result of public comments.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, and the county code will remain status quo.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **ACO Ordinance**
2. **Summary of Proposed Amendment ACO**
3. **Public Comment - Colleen Rhodes**

MARIPOSA COUNTY ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 6.08 ENTITLED "ANIMAL CONTROL" AND 6.16 ENTITLED "BARKING DOGS-PUBLIC NUISANCE" OF MARIPOSA COUNTY CODE

WHEREAS, the Board of Supervisors desire to amend Chapters 6.08 and 6.16 of the Mariposa County Code; and

WHEREAS, the Board of Supervisors desires to expand the ability of the Animal Control Officers to respond to threats to public safety; and

WHEREAS, this amendment will clarify the authority of the Animal Control Officers; and

WHEREAS, the Board of Supervisors desires to create a new section to provide for the permits for multiple pet households.

NOW, THEREFORE, the Board of Supervisors of Mariposa County, a Political subdivision of the State of California, does ordain as follows:

SECTION I: Sections 6.08.100, 6.08.141, 6.08.150, 6.08.230, 6.08.260, 6.08.265 and 6.08.300.050 of Chapter 6.08 of Mariposa County Code are hereby amended to read as follows:

6.08.100 Impoundment-When

The Animal Control Officer *may* impound:

A. Any dog or domestic animal, including livestock, running at large in the county.

B. Any unlicensed dog which is not exempt.

C. Any dog or domestic animal which has been declared by a court of competent jurisdiction to constitute a public nuisance or has caused injury to person or damage to property.

D. Abandoned dogs or other domestic animals.

E. *Any animal that poses an immediate threat to public safety.*

6.08.141 Pound-Operation-Spaying and Neutering of Cats and Dogs

A. No public pound, Society for Prevention of Cruelty to Animals shelter, or humane shelter shall sell or give away any dog or cat that has not been spayed or neutered, unless *the animal shelter does both of the following:*

1. Receives a deposit for spaying or neutering the animal~~. has been tendered to the pound or shelter.~~ The deposit shall be in the amount determined by the pound or shelter to be comparable to the lowest fee charged by veterinarians in the locale but shall not exceed ~~thirty dollars ($30.00) for cats and forty dollars ($40.00) for dogs~~. *forty dollars ($40.00) for cats and seventy-five dollars ($75.00) for dogs. (F&A CODE 30520 d(2).* A veterinarian shall perform the operation. If a female cat and her kittens or a female dog and her puppies are sold or given away to one individual, only a single deposit shall be required. The pound or shelter may make appropriate arrangements for the spaying or neutering of the cat or dog or may return the deposit

to the person purchasing or receiving the cat or dog upon presentation of a written statement or receipt from the veterinarian or clinic that the animal has been spayed or neutered. The deposit may also include the amount necessary to recover any additional costs under this section.

2. Requires a written agreement, executed by the recipient, acknowledging that the cat or dog is not spayed or neutered, and the recipient agrees in writing to be responsible for ensuring the cat or dog will be spayed or neutered within thirty (30) days after the agreement is signed.

B. All cats and dogs over six (6) months of age at the time they are sold or given away by the pound or shelter shall be spayed or neutered within ~~sixty (60) days~~ *thirty (30) days* or the deposit shall be deemed unclaimed. All cats or dogs six (6) months or younger at the time they are sold or given away by the pound or shelter shall be spayed or neutered within ~~six (6) months~~ *three (3) months*, or the deposit shall be deemed unclaimed.

C. Any deposit not claimed under subsection A(*1)* shall be used only for the following purposes:

1. A public education program to prevent overpopulation of dogs or cats.
2. A program to spay or neuter dogs and cats.
3. A follow-up program to assure that animals sold or given away by the pound or shelter are spayed or neutered.
4. Any additional costs incurred under this section.

D. Public pounds, society for the prevention of cruelty to animal's shelters, and humane shelters may enter into cooperative agreements with each other and with veterinarians in carrying out this section.

6.08.150 Seizing and Impounding Dogs

The animal control officer may impound an animal *that poses an immediate threat of serious bodily injury, death, or that is* in violation of section 6.08.260 of this chapter. If the animal control officer observes an animal which is in violation of section 6.08.260 return to the private property of the animal's owner or the person who has the right to control or possess the animal a citation may be issued in lieu of impoundment. If the animal is impounded a notice shall be posted on the front door of the living unit of the owner or the person who has the right to control or possess the animal stating that the animal has been impounded, where the animal is being held, the name, address, and telephone number of the animal control officer to be contacted regarding release of the animal and an indication of the ultimate disposition of the animal if no action to regain it is taken within a specified period of time by its owner or by the person who has a right to control or possess the animal.

6.08.230 Animal Control-Designated

There shall be a animal control officer of Mariposa county who shall be employed by the sheriff-coroner's office. The duties of the animal control officer shall be as outlined in this chapter, and as may be set from time to time by resolution of the board, and as may be prescribed by the laws of the state. The county sheriff's office is authorized to collect license fees. The animal control

officer shall enforce the provisions of this chapter and of applicable sections of the state law; and is empowered to issue citations for violations of them. The sheriff may designate any or all Mariposa County peace officers to perform the function of the animal control officer as the sheriff deems necessary.

Animal Control Officers, as defined by Section 6.08.010 subsection (G), are responsible for the regulation and the enforcement of this Chapter relating to the care and control of animals within the County. Officers shall have the authority to enforce any State or County laws, regulations, ordinances, or rules, relating to the care and control of animals. In the performance of his or her duties, Officers shall have the authority and immunities of public officers, as set forth in the California Penal Code, sections 836.5 and 830.9.

6.08.260 Owner Responsibilities

A. It shall be a violation of this chapter by a dog owner for an owner's dogs to:

1. Run at large on any private property or where any livestock or domestic fowl are kept without the permission of the property owner.
2. Be in a county park, county recreation area, school or school grounds, unless the dog is on a leash.
3. Run at large in a public street, trailer park or campground.
4. Injure a person or damage or destroy property.
5. it shall be a violation of this chapter for any person to abandon a dog or other animal in the county.

B. It shall be a violation of this chapter for any person to:

1. Feed feral cats without assuming responsibility for the spay or neuter of those cats unless the feeding of feral cats is with the intent to trap for spay or neuter or to relinquish to Animal Control.

6.08.265 Multiple Pet Permit

It shall be a violation of this chapter to keep, harbor, possess or maintain in a single dwelling or business unit more than ten dogs over six months of age.

A. Permit required.

1. Multiple pet permit. No more than ten dogs over six months of age may be kept, harbored, possessed or maintained in a single dwelling or business unit without a multiple pet permit.

2. Exemptions. The following are exempt from the requirement of obtaining a Multiple Pet Permit: Licensed boarding facilities, veterinary clinics, rescue/adoption facilities registered as 501(c)(3) organizations, agricultural producers actively engaged in raising and managing 10 or more head of livestock for the production of meat, milk, or other livestock products.

B. Permit application.

1. The application for multiple pet permit shall include a written application to the Animal Control Officer.

2. The Animal Control Officer has authority to develop and maintain permit application and report forms and take any other necessary action to effectuate the purposes of this section.

3. An application for multiple pet permit shall list each dog to be included and show:

a. Facilities exist at the location to adequately secure, feed, house and maintain the animals.

b. Possession and maintenance of the animals at the location has not resulted in and is not likely to result in the animals being subjected to neglect, suffering, cruelty or abuse.

c. A current rabies certificate and a current county license for dogs.

C. Decision

1. Inspection; notification. Before approving an application, the Animal Control Officer shall inspect the premises within thirty days of the application date.

2. Approval and conditions. The Animal Control Officer may approve the permit subject to reasonable conditions.

3. Term of permit; renewal. The permit is valid for one year. A multiple pet permit may be renewed without site review upon the filing of a complete application, unless Mariposa County Animal Control has received a substantiated complaint concerning the permitted location within the last year.

D. Violation

1. Any dog not included on the multiple pet permit application may be subject to impound.

6.08.300.050 Registration of Vicious/Dangerous Dogs

Any dog found to be vicious or dangerous by a court of competent jurisdiction shall be registered with the sheriff's office. All such dogs shall be registered within ten (10) days of the effective date of the finding. The sheriff's office shall establish a registration fee not to exceed $25.00.

Furthermore, the keeping of a registered dog shall be subject to the following conditions:

A. Number and Identification. The owner or keeper shall have the licensing number assigned to such dog, or such other identification number as the sheriff's office shall determine~~., tattooed by a licensed veterinarian on the dog's upper inner lip, inner thigh or elsewhere as directed by the sheriff's office~~. The sheriff's office may require other methods of identification, e.g., installation of a microchip by a licensed veterinarian. ~~For the purposes of this section, "tattoo" shall be defined as any permanent numbering of a dog by means of indelible or permanent ink with the number designated by the sheriff's office or any other permanent method of tattooing acceptable to the sheriff's office.~~

B. Display of Sign. The owner or keeper shall display a sign on his or her premises warning that there is a vicious/dangerous dog on the premises. The sign shall be visible and capable of

being read from the fronting street or public highway. ~~The sign shall be prepared by the county and paid for by the owner or keeper of the animal.~~

C. Confinement Indoors. No registered dog may be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit such building on its own volition except to a secured enclosure. In addition, no such dog may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the dog from exiting the structure.

D. Confinement Outdoors. When outside, all registered dogs shall be confined in a secure enclosure, except when necessary to obtain veterinary care or to comply with commands or directions of a county official. All such enclosures must be adequately lighted and ventilated and kept in a clean sanitary condition.

Whenever necessity requires a registered dog to be outside of the enclosure, the dog shall be securely muzzled if it is vicious, and restrained with a chain having a minimum tensile strength of 300 pounds and not exceeding three feet in length, with handgrip, and shall be under the direct control and supervision of the owner or keeper of the dog.

E. A registered dog shall not be returned to an owner or keeper unless the owner or keeper shows county proof of liability insurance covering the registered dog.

F. For purposes of this section, the following definitions of "vicious" and "dangerous" shall apply:

1. Vicious Dog: Any dog which (1) kills a person; (2) inflicts serious wounds to a person, including multiple bites, or serious disfigurement, serious impairment of health, or serious impairment of any bodily function; (3) continues to exhibit the behavior which resulted in a previous finding by a court that it is a dangerous dog provided that its owner or keeper has been given notice of that finding; or (4) which has been found vicious by a court of competent jurisdiction.

2. Dangerous Dog: Any dog which (1) causes a wound to any person without provocation on public or private property; (2) while off the property of its owner or keeper, has killed or injured a domestic animal *or livestock*; (3) attacks any person; or (4) has been declared dangerous by a court of competent jurisdiction.

SECTION II: Sections 6.16.020 and 6.16.939 of Chapter 6.16 of Mariposa County Code are hereby amended to reads as follows:

6.16.020 Barking Dog(s)-Declared Public Nuisance-Notice to Owners

The dog(s) referred to in the section above are hereby declared a public nuisance, as defined in Penal Code Section 370. Upon written complaint to the animal control officer of ~~one (1)~~ *two (2)* or more persons residing *at separate residences* in the immediate neighborhood that a dog which habitually barks, howls, or yelps is being kept by any person in the county, the animal control officer shall notify the person who owns, or keeps, or has control of the dog that a complaint has been received and the person shall take whatever additional steps the animal control officer deems necessary to alleviate the howling, yelping or barking.

6.16.030 Complaint Process-Enforcement

A. It shall be a violation of this chapter by a dog owner for an owner's dog to howl, yelp, or bark unprovoked for twenty consecutive minutes. A citation may be issued to the dog owner if the

Animal Control Officer observes an owner's dog howling, yelping, or barking unprovoked for more than twenty (20) consecutive minutes.

B. If the person alleged to be keeping a dog and/or dogs as set forth in section 6.16.010 above does not take the steps required of him/her by the animal control officer to alleviate the howling, yelping, or barking of his/her dog(s), the animal control officer shall refer the complainant to the office of the district attorney to sign a formal complaint for violation of this section. The district attorney may then bring an action in the superior court to abate the nuisance (dog(s) pursuant to Code of Civil Procedure section 731.

SECTION III: This ordinance shall become effective thirty (30) days after final passage pursuant to Government Code 25123.

PASSED AND ADOPTED by the Board of Supervisors of Mariposa County this day of _____, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

_____
ROSEMAIRE SMALLCOMBE, Chair
Board of Supervisors

ATTEST:

_____
DANIELLE BONDSHU
Clerk of the Board

APPROVED AS TO FORM:

_____
WALTER W. WALL
County Counsel

MARIPOSA COUNTY BOARD OF SUPERVISORS
SUMMARY OF PROPOSED ORDINANCE AMENDING CHAPTER 6.08 ENTITLED “ANIMAL CONTROL” AND 6.16 ENTITLED “BARKING DOGS-PUBLIC NUISANCE”

Notice is hereby given that on Tuesday, June 10, 2025, at 9:00 a.m., or as soon thereafter as the matter may be heard, at its regularly scheduled meeting, the Mariposa County Board of Supervisors will consider the adoption of an ordinance to amend chapter 6.08 entitled “Animal Control” and 6.16 entitled “Barking Dogs-Public Nuisance” of mariposa county code (the Ordinance Amendment). This is to expand the ability of the Animal Control Officers to respond to threats to public safety. These critical amendments will clarify the animal control officers' authority and create a new section to provide permits for multiple pet households. The recommended changes will update the original ordinance chapters to enhance public peace, promote responsible pet ownership, and ensure a fair and enforceable process.

A certified copy of the full text of the ordinance is posted for public review in the Office of the Clerk of the Board of Supervisors at 5100 Bullion Street, Mariposa, California, and is available for public inspection and copying in that office in accordance with the California Public Records Act, Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1.

4.3.

Outlook

Fw: Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance.""

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 8:45 AM
To Malena Palmer <MPalmer@mariposacounty.org>

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Colleen Rhodes <clr25@icloud.com>
Sent: Monday, May 12, 2025 10:05 PM
To: Danielle Bondshu <dbondshu@mariposacounty.org>; Board Clerk <board-clerk@mariposacounty.org>; Rosemarie Smallcombe <rsmallcombe@mariposacounty.org>; Miles Menetrey <mmenetrey@mariposacounty.org>; Shannon Poe <spoe@mariposacounty.org>; Danette Toso <dtoso@mariposacounty.org>; Jennifer Kiser <jkiser@mariposacounty.org>
Cc: Colleen Rhodes <clr25@icloud.com>
Subject: Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance.""

Board of Supervisors May 13, 2025, Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance."" – OPPOSITION STATEMENT

Dear Board of Supervisors,

Since proposed changes to the Animal Control code came before this Board in February, I have been awaiting their correction, resubmission, and reconsideration. Prior to that, I had eagerly anticipated the first draft in hopes that it would help solve problems all too many of us have experienced. Not only have I lost loved animals to a dog pack attack, but several of my friends throughout the county have suffered similar losses and heartbreak.

Unfortunately, although corrections have been made to the February draft, they are not sufficient to meet the community's and my concerns. The provisions I hoped to see added that would make us a safer county are not included. Instead, other provisions are included that would over-regulate our lives for questionable public policy ends.

As a result of these concerns, I have no choice but to oppose the adoption of the proposed changes to Title 6 included in agenda item 3.

The most succinct statement of my opposition is that I oppose the following:

1. The feral cat feeding prohibitions in proposed section 6.08.260 B.
2. The Multiple Pet Permit provisions in proposed section 6.08.265.
3. The failure to address and correct the confusion and contradictions among definitions of misdemeanors and infractions in sections 6.08.280, 6.08.300.40, and 1.20.010.
4. The failure to include protections for The Right to Agricultural Activity

For those who want more meat on these bones, the following is some detail about my opposition to this version of the proposed Animal Control code changes.

-

The feral cat feeding prohibitions in proposed section 6.08.260 B

The feral cat prohibitions are written in a way that does not accomplish what is intended. Here is my example illustrating just one situation in which a person (me) would be criminalized for doing something that causes no harm. I occasionally feed a feral cat. That cat is already neutered and occupies a territory where he is the only regular feline resident.

The new 6.08.260 B provides that *"It shall be a violation of this chapter for any person to: 1. Feed feral cats without assuming responsibility for the spay or neuter of those cats unless the feeding of feral cats is with the intent to trap for spay or neuter or to relinquish to Animal Control."*

Nothing about my feeding this already-neutered cat involves "assuming responsibility for the spay or neuter" or "is with the intent to trap for spay or neuter or to relinquish to Animal Control." So, technically, according to the words of the proposed code, my entirely benign act would be criminal under this new section.

In addition to criminalizing my act of kindness, this new feral cat section would put Mariposa County in the forefront of jurisdictions that over-regulate their citizens regarding feeding feral cats. I say this because I have done several searches for information as to any other jurisdiction, no matter how small, no matter how large, that has a similar law. I have not been able to find a single one, not one city, county, state, or federal law that prohibits feeding a feral cat. Overregulation has always been contrary to Mariposa County's beliefs and practices. Let's not change that now.

Adopting this feral cat provision does not advance any legitimate public policy. I oppose it.

The Multiple Pet Permit provisions in proposed section 6.08.265

The Multiple Pet Permit would regulate a single dwelling or business unit that *"kept, harbored, possessed or maintained" "more than ten dogs over six months of age."*

The questions that immediately arise are – What is the policy goal of such a provision? Why aren't there similar concerns about "a single dwelling or business unit" that has nine or ten dogs? Is there a tipping point reached when one dwelling or unit amasses eleven dogs? Are there legitimate goals? Who would be expected to apply for such a permit? Who would be unlikely to apply? These questions beg for answers.

The permit application process entails a significant incursion into private property. Fourth Amendment rights, which the permit process demands be voluntarily relinquished — not just once but every year during renewal of the application — are generally closely guarded. There needs to be a significant public benefit to balance the sacrifice that would be required of the permit applicant.

Because there is no discussion in the cover memorandum or elsewhere in the documents submitted of these important public policy considerations, I oppose these proposed code changes.

The failure to address and correct the confusion and contradictions among definitions of misdemeanors and infractions in sections 6.08.280, 6.08.300.40, and 1.20.010

When I wrote in February in opposition to the first draft of these proposed codes, I stated the following:
The proposed changes to 6.08.300.050 are minor and appear to be justified. But I'm perplexed as to why the opportunity was not taken to restructure Chapter 6.08 and to move Vicious/Dangerous Dogs to its own chapter, perhaps 6.10, which currently is not in use. I make this recommendation because, as mentioned above, the existing 6.08.280 states that "Violation of any of the provisions of this chapter shall constitute an infraction." The chapter includes all of 6.08. And yet, violations of 6.08.300 are characterized as misdemeanors. As now written, 6.08 contradicts itself.

Nothing was done to address these very important and necessary corrections, therefore, I remain opposed to the Board taking any action to approve the changes as proposed.

The failure to include protections for The Right to Agricultural Activity

Finally we arrive at Chapter 6.16, which is perhaps the most important area of concern to me. Protections of our local "Right to Farm" are not at all evident in these sections. They need to be codified in this chapter.

Protections for Livestock Guardian Dogs and other agricultural working dogs are implied in existing Mariposa County Code Chapter 18.04 Right To Agricultural Activity. Some of the protections are included in section 18.04.010, which defines "Agricultural land" as "all that real property within the boundaries of Mariposa county currently used for agricultural activities or operations or upon which agricultural activities or operations may in the future be established." The definition encompasses more than just the Agricultural Exclusive Zone (AEZ). Section 18.04.030, which defines "Nuisance" states that "No existing or future agricultural activity, operation, or facility or appurtenances thereof, conducted or maintained for commercial purposes, and in a manner consistent with proper and accepted customs, standards, and practices and with all chapters of the Mariposa County Code, as established and followed by similar agricultural operations, shall be or become a nuisance, public or private, pursuant to the Mariposa County Code, after the same has been in operation for more than one year if it was not a nuisance at the time it began. The provisions of this section shall not apply whenever a nuisance results from agricultural operations inconsistent with accepted customs, standards, and practices or contrary to local, state, or federal ordinances, laws, and regulations."

It is the last phrase that causes great concern because it says essentially that "The provisions of this section shall not apply whenever a nuisance results from agricultural operations … contrary to local … ordinances …." It appears to be essential that the "Right To Agricultural Activity" be incorporated explicitly into Chapter 6.16.

For all these reasons, I oppose adoption of this proposed ordinance. Thank you for your consideration of my concerns.

Colleen Rhodes

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Walter Wall, District Attorney

RE: Discussion and Possible Direction Regarding General Liability Insurance Through Public Risk Innovation, Solutions, and Management (PRISM)

RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Direction Regarding General Liability Insurance Through Public Risk Innovation, Solutions, and Management (PRISM).

It is County Counsel's opinion that the County is well-positioned to raise its Self-Insured Retention (SIR) rate to $250,000 and take on additional risk by paying an Individual Member Corridor Deductible (IMCD) at $250,000.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The County Administrative Officer requested an analysis by County Counsel regarding the amount of general liability premium to see if there was a way to reduce the cost to the County. The general liability premium has increased from $400,000 to $1,700,000 over a four-year period. During that four-year period, the amount of the County's liability payouts was very low. To that end, County Counsel inquired of PRISM regarding the effect of increasing our SIR and IMCD. Public Risk Innovation, Solutions, and Management (PRISM) has informed the County that we have two options to lower our premiums through our captive insurance broker, Alliant, and these two options are attached. County Counsel is recommending option 2.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The County continues to pay an ever-increasing general insurance premium rate.

FINANCIAL IMPACT

The County saves around $391,000 in premium paid during the upcoming fiscal year.

ATTACHMENTS

1. MARIP_2526_GL1_SIR_IMCD_Indication_04082025

Self-Insured Retention (SIR) Estimate
General Liability 1
Mariposa County

The 2025/26 SIR and IMCD options below have been provided at your request and utilize the same allocation methodology as expiring. These premiums reflect your entity's losses evaluated as of 6/30/2024 and your estimated 2025/26 payroll provided in the 2025/26 Renewal Applications. These SIR and IMCD options include actuarially developed pool rates and estimated rate increases to the 2024/25 excess layer rates. It is still early in the renewal process and excess layer rates for 2025/26 are not yet known. In the Estimated 24/25 column, you will find your entity's estimated premium for the current program year at the requested retention option. The "Current SIR" row reflects your entity's current premium at its current retention compared to the most recent version of budget estimates.

Current GL1 Participation

Current Premium:	$1,528,766	24/25 Estimated Payroll:	$44,249,826
Current SIR:	$150,000	25/26 Estimated Payroll:	$41,036,041
Current IMCD:	$0		

Requested SIR Options for 2025/26

SIR Options	SIR	IMCD	Est. 24/25 Premium	Est. 25/26 Premium - LOW	Est. 25/26 Premium - HIGH	Within Staff Authority
Current SIR	$150,000	$0	$1,528,766	$1,689,000	$1,744,000	N/A
Option 1	$250,000	$0	$1,350,000	$1,498,000	$1,553,000	Yes
Option 2	$250,000	$250,000	$1,169,000	$1,298,000	$1,353,000	No

Approval of SIR changes resulting in a lower SIR or an SIR more than double the previous year's SIR are not within staff authority and require approval from the Underwriting Committee. If you are interesting in a SIR change that is outside of staff's authority for the upcoming renewal, please let staff know so we may add it to the next upcoming Underwriting Committee agenda for approval.

Approval of IMCD's that are more than the previous year's SIR are not within staff authority and require approval from the Underwriting Committee. Additionally, the Underwriting Committee recently delegated at their 12/6/2023 meeting that any SIR option > $1M requires approval from the Underwriting Committee. If you are interested in an SIR and/or IMCD change that is outside of staff's authority for the upcoming renewal, please let staff know so we may add it to the next upcoming Underwriting Committee agenda for approval.

Please consult with your actuary and their self-funding recommendations to evaluate the best SIR fit for your entity. If you have any questions these estimates please reach out to PRISM Underwriting Staff at 916-850-7300 or underwriting@prismrisk.gov.

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Discussion and Possible Action on Re-Appointing Six (6) Members and Appointing Four (4) New Members to the Wawona Town Planning Advisory Committee (WTPAC)

RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Action on Re-Appointing Six (6) Members and Appointing Four (4) New Members to the Wawona Town Planning Advisory Committee (WTPAC).

After the January 21st, 2025, discussion on committees, the Clerk of the Board was contacted by a department asking about new applications. The Clerk of the Board asked that new applications be held on committees up for possible dissolution to save staff time and money. It did not seem feasible to appoint members for a year or more long terms when we were unsure what would happen to their designation.

At the April 4th, 2025, WTPAC meeting, they asked that the County move forward with appointing the new applicants.

Staff would like to discuss whether the Board would like to continue appointing applicants to committees whose status is still being reviewed.

If the Board chooses to appoint and reappoint members, the following members would be appointed/reappointed with terms expiring February 28th, 2027:

<u>New Appointment</u>

- Charlotte Gibb
- Federico Peinado
- Juliana McGaugh
- Liv Eskola

<u>Denied for Nepotism</u>

- Gary Gibb

<u>Re-Appointment</u>

- Tony Christianson
- Richard Jacobson
- Edward Mee
- Ken Kehrer
- Marty Cerles
- Alton J. Brown

Did not turn in an application for re-appointment:

- Chuck Jones
- Eugene Spindler

We received a total of 5 applications. However, one was the spouse of another applicant, and per the Committee's Policy Nepotism clause (section 7), those relationships on a committee are not permitted. They were contacted, and staff allowed them to decide who would move forward on the committee.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On January 21st, 2025, the Board directed the Clerk of the Board to meet with committees on the possible dissolution list to discuss their recommendations on either dissolving or continuing, and if so, why? The Clerk of the Board has been meeting with committees and has met with the WTPAC.

The Board routinely appoints new members to committees.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not appoint new members; the committee will remain with six vacancies.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Richard Jacobson-4-24-25-Application_Redacted**
2. **Tony Christianson-42925-Application_Redacted**
3. **Charlotte Gibb - 1-30-25 - Application_Redacted**
4. **Charlotte Gibb - 1-30-25 - Resume_Redacted**
5. **Edward Mee - 042825- Application_Redacted**
6. **Federico Peinado - 2-4-25 - Application_Redacted**
7. **Juliana McGaugh - 3-4-25 - Application & Resume_Redacted**
8. **Ken Kehrer-042528-Application_Redacted**
9. **Liv Eskola - 1-31-25 - Application_Redacted**
10. **Marty Cerles - 04-24-25- Application_Redacted**
11. **Alton Brown - 050625- Application_Redacted**
12. **Public Comment - Katy Jacobson**

Request Type: Committee Application
Request ID Number: 1264
Date Submitted: 4/22/2025
Date Closed: (open)
Date Printed: 4/24/2025 8:04:19 AM

Request Location:

RECEIVED
APR 24 2025
BOARD OF SUPERVISORS

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
4/22/2025 7:41:09 PM (anonymous)	Your Request ID Number is 1264.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Richard
Last Name Jacobson
Supervisorial District in which you Reside 1
Length of your Residency in the county 44
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired
Employer's Name
Employer's Address
Day Telephone Number
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee Continue working on issues important to Wawona property owners.
Please list prior/current appointments to other Boards/Commissions/Committees WTPAC 1 term
List any information regarding experience, training and/or education that you feel qualifies you for this position 1 term on WTPAC; knowledge of issues facing Wawona property owners based upon 44 years in the area
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Whenever set
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper

document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

RECEIVED
APR 29 2025
BOARD OF SUPERVISORS

Request Type: Committee Application
Request ID Number: 1269
Date Submitted: 4/28/2025
Date Closed: (open)
Date Printed: 4/29/2025 8:27:17 AM

Request Location:

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
4/28/2025 9:06:55 PM (anonymous)	Your Request ID Number is 1269.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Tony
Last Name Christianson, PhD
Supervisorial District in which you Reside 1
Length of your Residency in the county 35 years
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Engineer
Employer's Name Self
Employer's Address
Day Telephone Number
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee Continuation of appointment
Please list prior/current appointments to other Boards/Commissions/Committees Served on WTPAC committee more than 10 years
List any information regarding experience, training and/or education that you feel qualifies you for this position
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) as needed
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,

2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

Request Type: Committee Application
Request ID Number: 1235
Date Submitted: 1/30/2025
Date Closed: (open)
Date Printed: 1/30/2025 9:08:09 AM

Request Location:

Submitter Information: [redacted] Wawona, CA 95389

RECEIVED
JAN 30 2025
BOARD OF SUPERVISORS

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
1/30/2025 7:46:04 AM (anonymous)	Your Request ID Number is 1235.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Charlotte
Last Name Gibb
Supervisorial District in which you Reside 5
Length of your Residency in the county 5 years
Mailing Address [redacted] Wawona, CA 95389
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Employed
Employer's Name Self
Employer's Address
Day Telephone Number
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee I am eager to serve as a committee member on the Wawona Town Planning Advisory Committee (WTPAC) because I am deeply invested in the future of our community. My lifelong passion for Yosemite, both as a dedicated advocate and as a represented artist at The Ansel Adams Gallery in Yosemite Village, has given me an appreciation of the complexities of living in a town completely surrounded by a national park. In 2020, my husband and I purchased land in Wawona, and we are currently building our family home—a long-term commitment that reflects our dedication to this community.

Wawona faces unique challenges due to its relationship with the National Park Service, and I believe these require thoughtful, engaged leadership. Having attended many WTPAC meetings in the past, I have been frustrated by frequent cancellations due to a lack of quorum and the lack of meaningful progress by the leadership, with the same unresolved issues persisting from meeting to meeting. The committee desperately needs fresh energy and new members willing to push for action and meaningful engagement with Mariposa County. I am ready to step up and serve because Wawona needs strong representation and a committee that actively works toward real solutions. Our voices need to be heard, and I am committed to ensuring that happens.
Please list prior/current appointments to other Boards/Commissions/Committees Yosemite Renaissance, founded in 1984 by the

Yosemite Art Guild, a consortium of local Yosemite landscape artists.
List any information regarding experience, training and/or education that you feel qualifies you for this position Qualifications
• Business Leadership – Owned and operated a successful graphic design and advertising agency for over 20 years, managing complex projects, coordinating with diverse stakeholders, and developing creative solutions.
• Strategic Planning & Operations – Played a key role in helping my husband build a successful software company for over 35 years, gaining experience in business development, operations, and long-term strategic planning.
• Problem-Solving & Collaboration – Skilled in analyzing challenges, fostering collaboration, and driving projects forward with efficiency and accountability.
• Commitment to Wawona – A long-term investment in the community, currently building a family home here and dedicated to addressing the town's unique challenges through active leadership.
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume Charlotte Gibb CV (Curriculum Vitae).pdf
Please attach Supplemental questions, if any.
Time(s) you have available to attend meetings (days, evening, etc.) Flexible
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

CHARLOTTE GIBB

[redacted] Wawona, Yosemite National Park, CA 95389 [redacted]

RECEIVED
JAN 30 2025
BOARD OF SUPERVISORS

1963 Born, Redding, California

Education

1987 Bachelor of Arts, Graphic Design, Academy of Art University, San Francisco, CA
1984 Journalism/Photojournalism, Shasta College, Redding, CA

Solo Exhibitions

2024 "Winter's Lullaby, Spring's Prelude, The Ansel Adams Gallery, Yosemite National Park
2022 "Sierra Overture," The Ansel Adams Gallery, Yosemite National Park
2017 Viewpoint Photographic Arts Center, Sacramento, CA, "Mother Earth"
2014 Camera West, Walnut Creek, CA, "Western Landscape Impressions"
2014 Diablo Rock, Concord, CA, "Rock"
2013 Vino Locale, Palo Alto, CA, "Landscapes of California and the Pacific Northwest"

Group Exhibitions

2021 "Many Happy Returns", The Ansel Adams Gallery, Yosemite National Park, three pieces
2021 Yosemite Renaissance 36, Juried Exhibit, one piece
2020 Yosemite Renaissance 35, Juried Exhibit, one piece
2018 Yosemite Renaissance Artist in Residence, Gallery 5, Oakhurst, CA, "Transitions: Winter into Spring," seven pieces
2018 Yosemite Renaissance 33, Juried Exhibit, two pieces
2018 Carnegie Arts Center, Turlock, CA, "Valley Focus," Juried Exhibit, one piece
2017 Yosemite Renaissance 32, Juried Exhibit, one piece
2016 The Ansel Adams Gallery, Yosemite National Park, "The Great Certainty: Photographs Commemorating 100 Years of National Park Service Stewardship," Juried Exhibit, one piece
2016 Yosemite Renaissance 31, Juried Exhibit, two pieces
2016 Black Box Gallery, Portland, OR, "Landscape: Photography Now," Juried Exhibit, one piece
2015 Yosemite Renaissance 30, Juried Exhibit, two pieces

Awards

2022 17th Annual Spider Awards
Honorable Mention in Wildlife Category — "Bullet"
Nominee in Nature Category — "The Great Fountain Geyser"
2021 14th Annual International Color Awards
Nominee Abstract Category — "Reflect"
Nominee in Nature Category — "El Capitan Emerges"
Nominee in Nature — "Good Morning, Yosemite!"
Nominee in Nature Category — "Last Sunset"
2021 Yosemite Renaissance 36
Honorable Mention — "The Valley Beckons"
2020 15th Annual International Spider Awards
Nominee, Professional Nature Category — "The Valley Beckons" and "After the Storm"
2020 13th Annual International Color Awards
Honorable Mention, Professional People Category — "A Walk in the Snow"
Nominee, Professional People Category — "The Musicians"

Nominees, Professional Nature Category — “Aspen Happy,” “Bridalveil After The Rain,” “Bridalveil Fall Winter Into Spring,” and “Room 504”

2019 12th Annual International Color Awards,
First Place, Professional Nature Category— “Autumn Aglow”
Honorable Mentions, Professional Nature Category —“Aspens and the Blue Light,” and “Sentinels”
Honorable Mention, Professional Wildlife Category — “Morning Slumber”
Nominee, Professional Nature Category — “Morning Has Broken”

2019 14th Annual International Spider Awards,
Honorable Mentions, Professional Nature Category — “Touch” and “Fallen”
Honorable Mention, Professional Aerial Category — “Going Up”
Honorable Mention, Professional People Category — “The Musicians”
Nominee, Professional Fine Art Category — “Human-Nature”

2018 Monochrome Awards International Black and White Photography,
First Place and Nature Photographer of the Year — "When The Forest Stirs"
Honorable Mentions, Professional Landscape Category — ”Ahwahnee Meadow Cottonwoods," "Black Yosemite," and "Yosemite Snowstorm”

2018 Epson Pano Awards,
Silver Award, Open Nature Category — “Canyonlands Storm”
Bronze Award, Open Nature Category — “Mt. Shasta Sunrise"

2018 11th Annual International Color Awards,
Honorable Mention, Professional Nature category — ”Portal"

2018 Yosemite Renaissance 33
Honorable Mention — ”When the Forest Stirs”

2018 Valley Focus, Carnegie Arts Center
Award of Excellence — ”Sandhill Crane Pastoral”

2017 12th Annual International Black and White Spider Awards
Nominee, Professional Nature Category — “Stand Together.”

2017 Top 101 International Landscape Photographs — “Enchanted Forest"

2016 Yosemite Renaissance 31
First Place — “Sentinels."

2015 10th Annual International Black and White Spider Awards,
Nominees, Professional Nature Category — ”Balance,” "Into The Light," and "Winter's Bone"

2015 USA Landscape Photographer of the Year
Overall Highly Commended — “Black Oaks and Snowy Mist,” “Pines Reflected in the Merced River,” “Path Through The Redwoods,” and “Twin Giants”

2015 Yosemite Renaissance 30, Cash Award — “Aspens & The Blue Light,"

2014 USA Landscape Photographer of the Year
Highly Commended — "Black Oaks & Granite," "Aspens & The Blue Light”

Bibliography

- Interview, The Landscape Photography Show
- Interview, Understanding Photography Show
- Documentary film series, “Charlotte Gibb: The Intimate Landscapes of Yosemite,” by Nick Taylor for *Luminous Landscapes,* 2019.
- Interview, F8: Photographer’s Perspective Podcast, 2019
- Interview, *f*-stop Collaborate & Listen Podcast, 2018
- Interview, *OnLandscape*, June, 2017
- Interview, *Terra-Quantum,* January 14, 2017
- Deborah Hughes, “Endframe: ‘Bridal Veil’ by Charlotte Gibb," *OnLandscape*, Issue 101, October 13, 2015.

Published

- Elements Magazine, author “How It Was Shot,” Special Fall Issue, September 2024
- Medium Format Magazine, author “Taking the Leap from FF 35mm to Medium Format,” January 2023 Issue

- Elements Magazine, author "Making It to the Wall," Issue 21, November 2022
- Get Intimate: Making A Personal Statement With Intimate Landscapes, author, Mother Nature Publishing, April 2020
- Landscape Photography Magazine, author "The Intimate Landscape," Issue 74, April, 2017
- Blog, "Stories, Photography Tips, and other Musings," www.charlottegibbblog.com
- Nature Photographers Network, contributing author, naturephotographers.network/
- Visual Wilderness, regular contributing author, www.visualwilderness.com
- Landscape Photography Magazine, Issue 48, February 2015, "Featured Artist"
- Cover, California State Parks, *Annual Report, 2013*

Related Experience

2024 Juror, Yosemite Renaissance 40
2024 Presenter, instructor Out Of Chicago, Big Sur
2024 Presenter, instructor Out Of Chicago, Grand Tetons
2023 Juror, The International Natural Landscape Photography Awards
2023 Presenter, instructor Out of Chicago, Oregon
2022 Juror, Yosemite Renaissance 37
2021 Out of Chicago LIVE! Instructor and presenter
2021 Judge, Georgia Nature Photographers Association "In The Footsteps of Ansel Adams" competition
2020 Workshop instructor co-presenter with Michael Frye, Out of Chicago In-Depth
2020 Presenter, Out of Chicago LIVE!
2020 Key Note Speaker and workshop leader, Out of Yosemite Conference
2020 Presenter Visual Wilderness live online conference
2019 Key Note Speaker, Georgia Nature Photographer's Association Annual Conference
2019 Presenter, Canon Live Learning Center, Costa Mesa
2018 Presenter and workshop leader, Moab Photography Symposium
2018 & 2019 Judge, InFocus Photography Competition, Sonora County
2016 Judge, USA Landscape Photographer of the Year Competition

Request Type: Committee Application
Request ID Number: 1268
Date Submitted: 4/27/2025
Date Closed: (open)
Date Printed: 4/28/2025 8:23:48 AM

Request Location: RECEIVED
APR 28 2025
BOARD OF SUPERVISORS

Submitter Information: [redacted] Wawona, CA 95389

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
4/27/2025 4:03:53 PM (anonymous)	Your Request ID Number is 1268.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Edward
Last Name Mee
Supervisorial District in which you Reside 1
Length of your Residency in the county 25 years
Mailing Address [redacted] Wawona, CA 95389
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired, working part time.
Employer's Name
Employer's Address
Day Telephone Number [redacted]
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee I was born in Yosemite Valley. My ancestors (Peter Gordon) came to Mariposa County in 1849. We have resided Mariposa or Yosemite ever since. I have a long history of dedication to Wawona as a resident. employee of the Park concessionaire, NPS Ranger and property owner.
Please list prior/current appointments to other Boards/Commissions/Committees Currently the Chairperson of the WTPAC. Committee member since 2001.
Prior Commissioner and Chair of Mariposa LAFCO.
List any information regarding experience, training and/or education that you feel qualifies you for this position
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Almost all of the time.
Do you have transportation? No

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to,

display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
not checked

RECEIVED
FEB 04 2025
BOARD OF SUPERVISORS

Request Type: Committee Application
Request ID Number: 1240
Date Submitted: 2/3/2025
Date Closed: (open)
Date Printed: 2/4/2025 9:32:04 AM

Request Location:

Submitter Information: [redacted] Santa Barbara, CA, US

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
2/3/2025 6:37:52 PM (anonymous)	Your Request ID Number is 1240.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Federico
Last Name Peinado
Supervisorial District in which you Reside 1
Length of your Residency in the county CA
Mailing Address [redacted] Santa Barbara, CA, US
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired professor
Employer's Name Santa Barbara City College
Employer's Address 721 Cliff Drive
Day Telephone Number [redacted]
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee I want to make sure decisions regarding Wawona are well represented by Wawona community members.
Please list prior/current appointments to other Boards/Commissions/Committees Redwoods in Yosemite Board
List any information regarding experience, training and/or education that you feel qualifies you for this position I have been a member of countless committees in the college where I taught for 32 years.
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume Federico Peinado Resume.pdf
Please attach Supplemental questions, if any.
Time(s) you have available to attend meetings (days, evening, etc.) 10-4
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:

1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
not checked

Request Type: Committee Application
Request ID Number: 1253
Date Submitted: 3/3/2025
Date Closed: (open)
Date Printed: 3/4/2025 8:14:03 AM

Request Location:

Submitter Information: [redacted] Wawona Ca 95389

RECEIVED
MAR 04 2025
BOARD OF SUPERVISORS

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
3/3/2025 6:50:22 PM (anonymous)	Your Request ID Number is 1253.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Juliana
Last Name McGaugh
Supervisorial District in which you Reside 1
Length of your Residency in the county 5 years
Mailing Address [redacted] Wawona Ca 95389
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Full time, Year round
Employer's Name Aramark Yosemite Hospitality
Employer's Address 8312 Wawona Rd, Wawona Ca 95389
Day Telephone Number [redacted]
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee I have been a resident of Wawona for the past five years. I feel strongly about the community and individuals that make up that community. Wawona has a longstanding history of advocacy and respite. I believe it plays an integral role in creating that respite for Mariposa County and Yosemite National Park.
Please list prior/current appointments to other Boards/Commissions/Committees
List any information regarding experience, training and/or education that you feel qualifies you for this position I volunteer with the parks service, I am on the negotiating (bargaining) team for the Unite Here local 19 labor union and I have worked as an interpretive naturalist in Yosemite. I believe my work with the labor union and as a naturalist has given me a unique perspective on how communities can live in this environment in a cohesive manner.
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume Juliana Resume2024.pdf
Please attach Supplemental questions, if any.
Time(s) you have available to attend meetings (days, evening, etc.) My availability is flexible, with advanced notice I could make anytime or day work.
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

JULIANA MCGAUGH

559-203-8484
julianamcgaugh8@icloud.com
Wawona, CA 95389

PROFESSIONAL SUMMARY

I am a results-oriented hospitality professional with a focus on maximizing staff performance and guest satisfaction. I believe that true hospitality needs to begin with how we treat one another as employees and then extends to the guests. I am a decisive problem-solver, skillful in anticipating issues and proactively addressing FOH and BOH challenges.

SKILLS

Goal-oriented	Staff training and development	Tour planning
Labor and food cost control	Guest-oriented	Full service restaurant and bar background
Diverse beverage knowledge	Event planning knowledge	Interpersonal Skills
Operations Management	Schedule Coordination	Employee Retention
Event Planning		

EXPERIENCE

Interpretive Guide and Naturalist
Yosemite Hospitality, Yosemite, Ca, Apr 2023 - Mar 2024

- Assisted with cataloging new acquisitions into museum's inventory system.
- Supported marketing efforts by helping create promotional materials for upcoming programs or events.
- Conducted guided tours of Yosemite's natural resources for groups and individuals.
- Collaborated with curatorial staff to develop educational programs for children and adults.
- Conducted research on artifacts, artists, or historical events related to museum's collection.

Server
Yosemite Hospitality, Yosemite, Ca, Mar 2022 - Mar 2023

- Retain menu additions, changes, and limited offerings and answered questions regarding dietary restrictions and nutrition information.
- Supported bussers with table-cleaning during high-volume shifts.
- Adhered to all safety, sanitization, and food handling guidelines and regulations.
- Offered information on new menu items, seasonal and daily specials, and pairings.
- Followed safety, sanitization and food handling guidelines.
- Trained new servers in company policies, guest service standards and best practices.
- Informed customers of ingredients and allergens to support sensible menu choices.
- Demonstrated hospitality and guest service while greeting tables.

Front Desk Lead
Wawona Hotel, Wawona, CA, Jun 2020 - Mar 2022

- Welcomed patrons to front desk and engaged in friendly conversations while conducting check-in process.
- Greeted incoming guests warmly, issued room keys and shared information on policies and amenities.
- Received incoming calls and coordinated with hotel staff to fulfill requests and resolve issues.
- Enhanced guest satisfaction by answering inquiries about business operations and policies, resolving concerns and developing creative solutions to guest concerns.
- Coordinated with internal departments to handle wide range of guest needs.
- Collaborated with housekeeping and maintenance staff to address and mitigate facility issues.
- Stayed current on local attractions and special events to help guests with entertainment options.

Lead Housekeeper
Redwoods Yosemite, Wawona, CA, Jun 2020 - Jun 2021

- Maintained performance by assigning daily work tasks to employees.
- Followed manufacturer instructions for using chemicals and equipment to avoid burns, injuries and workplace accidents.
- Submitted repair requests to maintenance team to reduce operating costs and improve energy-saving strategy.
- Laundered sheets and removed stains to restore linens to pristine condition.
- Addressed guest and managment concerns regarding housekeeping issues and resolved problems promptly.
- Trained new employees on proper cleaning techniques and procedures.

Principle Bartender
Pacific Standard Time, Chicago, IL, Mar 2018 - Apr 2019

- Managed bar area, cocktail design and menu and handled inventory, regulation compliance and customer relationships.
- Recommended food and drinks to patrons based on preference, pairings and special promotions.
- Balanced daily registers and generated sales reports for management.
- Implemented special events to boost guest numbers and profits.
- Stayed up-to-date on latest cocktail trends, bar equipment and sanitation standards.
- Maintained knowledge of bar and menu options to prepare drinks and make food recommendations.
- Ordered inventory to meet expected demand with adequate stock.
- Planned and updated menus to accommodate guest preferences.
- Produced and balanced daily and weekly sales reports.
- Promoted warm, fun atmosphere for guests and team members.
- Lowered liquor costs by training bar staff on precision pouring and waste reduction.
- Maintained detailed inventory of bar supplies and stocked work areas.

- Ordered and maintained inventory of bar products, alcohol, soft drinks and supplies to drive high volume of sales.
- Engaged guests with friendly conversation to build bar loyalty and encourage repeat business.

Beverage Director
Henry's, Chicago, IL, Mar 2017 - Oct 2018

- Coached bartenders and servers on pairings, spirits, beer and wine.
- Designed specialized drink menu with classic and innovative drinks and nonalcoholic cocktails.
- Analyzed sales data to identify trends, improve product offerings, and increase profitability.
- Set daily and weekly cleaning and equipment maintenance schedules.
- Invented monthly drink specials based on alcohol inventory and season.
- Attracted, recruited and trained new employees.
- Maintained operations in full compliance with alcohol service standards and legal requirements to prevent incidents of overserving or underage drinking.
- Consistently maintained high levels of cleanliness, organization, storage, and sanitation of food and beverage products to ensure quality.
- Trained front-of-house staff on restaurant policies and procedures, guest service techniques and communication skills to promote positive experiences.
- Mentored front of house personnel on company policies customer service techniques and professional communication.
- Preserved excellent levels of internal and external guest service.
- Resolved problems or concerns to satisfaction of involved parties.
- Trained bar staff on proper mixing techniques, guest service skills, and safety procedures.
- Conducted regular inventory audits to prevent theft or loss.

Head Bartender
Frontier, Chicago, United States, United States, Aug 2016 - Feb 2018

- Recommended food and drinks to patrons based on preference, pairings and special promotions.
- Managed inventory of liquor, beer, wine, and other bar-related items by conducting regular stock checks.
- Talked easily with patrons to build rapport and earn repeat business.
- Balanced tills, handled cash, processed credit card payment batches and prepared bank deposits.
- Created rapport with new and returning patrons to foster guest satisfaction.
- Balanced efficiency with exceptional service to manage guests in high-volume environment.
- Promoted warm, fun atmosphere for guests and team members.
- Created a weekly "bartender book club" training for staff which rotated between spirits and wine.

Dining Room Captain
Bad Hunter, Chicago, IL, Aug 2016 - Jan 2017

- I was responsible for maintaining and creating an exceptional hospitality driven experience for all guests, including but not limited to navigating them through the menu, coursing, cocktail/wine pairings and overall guest satisfaction.
- Assisted host stand to maintain a steady flow for reservations while accommodating walk ins.
- Maintained cleanliness of dining area, ensuring compliance with health and safety regulations.
- Collaborate and guide all front of house staff with rotating tasting menus and wine pairings.
- Addressed concerns or complaints quickly and provided training on guest recovery.
- Improved front-of-house efficiency and team performance by monitoring wait staff activities and coaching on techniques.
- Managed and supervised team of waitstaff to ensure efficient service during peak hours.
- Participated in weekly meetings with management staff discussing operational improvements, employee performance issues, or other concerns related to restaurant functioning.

Special Events Coordinator

Murphy & Sons Irish Bistro, Chicago, IL, Apr 2016 - Jan 2018

- Organized event facility, food and beverage selections and audio-visual arrangements.
- Oversaw event logistics, venue scheduling and accommodations.
- Planned, coordinated and executed weddings and special events.
- Maintained close communication with clients to mitigate service issues.
- Negotiated contracts with vendors and suppliers to secure best prices and services for events.
- Boosted client satisfaction through administration of on-site service requests and event logistics management.
- Coordinated vendors, timelines and budgets for events.
- Directed event production in collaboration with sponsors, hosts and internal teams.
- Organized corporate luncheons, dinners, conferences and special events.
- Directed onsite staff during events to ensure smooth execution of planned activities.
- Monitored event costs to accurately manage budget and expenses.

Head Bartender

Paramount Room, Chicago, IL, Aug 2014 - Dec 2016

- Delivered exceptional bar service for special events such as weddings, business conferences and society receptions.
- Managed bar area, cocktail design and menu and handled inventory, regulation compliance and customer relationships.
- Recommended food and drinks to patrons based on preference, pairings and special promotions.
- Implemented special events to boost customer numbers and profits.
- Ordered and maintained inventory of bar products, alcohol, soft drinks and supplies to drive high volume of sales.
- Designed and implemented new cocktails to drive guest interest and sales numbers.

- Managed high volume bar patrons and assisted restaurant servers with diverse needs.
- Planned and updated menus to accommodate guest preferences.
- Enhanced sales and profit through improved management approaches and enhanced employee training on sales techniques.

EDUCATION

Certified Sommelier
Southern Wine And Spirits, Chicago, IL, Aug 2018

Associate in Arts (A.A.): General Education
Fresno City College, Fresno, CA

RECEIVED
APR 28 2025
BOARD OF SUPERVISORS

Request Type: Committee Application
Request ID Number: 1267
Date Submitted: 4/26/2025
Date Closed: (open)
Date Printed: 4/28/2025 8:24:14 AM

Request Location:

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
4/26/2025 4:25:51 PM (anonymous)	Your Request ID Number is 1267.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Ken
Last Name Kehrer
Supervisorial District in which you Reside 1
Length of your Residency in the county 50+ years
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Home Phone
Are you Over 18 Years of Age Yes
Employment Status retired
Employer's Name
Employer's Address
Day Telephone Number [redacted]
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee I care for and am concerned for the future of the community of Wawona. I hope to help craft recommendations on how to balance the direction of Wawona, the 300 pound gorilla (NPS) and maintaining so sense of the real community that Wawona used to be before short term rentals took over.
Substantial increase in traffic, water, sewage, short term rentals, light and noise pollution are all issues Wawona faces.....which means Mariposa County faces.
Please list prior/current appointments to other Boards/Commissions/Committees WTPAC past 3 years...Chair of Wayne Community Health Center Board of Directors for 6 years....Chair of the NPS Rocky Mountain Region Chief Rangers....Chair of the NPS Alaska Region Chief Rangers
List any information regarding experience, training and/or education that you feel qualifies you for this position I';m very well versed in Wawona History going back to the early 30';s having married into a Wawona Heritage family. Listening to my wife';s grandmother talk about the ebb and flow of NPS acceptance and harassment likely gives me a unique perspective newer members wouldn';t have. Having made a career with the NPS I know how the agency works.
Do you, or any member of your immediate family, work for the County of

Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Most meetings and meeting times.....although the early April meeting has been hard to get to in the past....fortunately, we';ve talked some of setting up a more workable meeting schedule for all
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

Request Type: Committee Application
Request ID Number: 1238
Date Submitted: 1/31/2025
Date Closed: (open)
Date Printed: 1/31/2025 1:53:41 PM

Request Location:

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

RECEIVED
JAN 31 2025
BOARD OF SUPERVISORS

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
1/31/2025 12:40:08 PM (anonymous)	Your Request ID Number is 1238.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Liv
Last Name Eskola
Supervisorial District in which you Reside 1
Length of your Residency in the county 77
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired
Employer's Name n/a
Employer's Address n/a
Day Telephone Number
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee As a long time resident at Wawona, I want to participate in WTPAC decisions and responsibilities.
Please list prior/current appointments to other Boards/Commissions/Committees Prior service on WAPPOA governing board in 2000
List any information regarding experience, training and/or education that you feel qualifies you for this position Understanding and participating in WAPPOA, Wawona history since its inception in 1984 approx.
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) Available at all times for meetings
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

RECEIVED
APR 24 2025
BOARD OF SUPERVISORS

Request Type: Committee Application
Request ID Number: 1265
Date Submitted: 4/23/2025
Date Closed: (open)
Date Printed: 4/24/2025 8:03:38 AM

Request Location:

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
4/23/2025 10:42:24 AM (anonymous)	Your Request ID Number is 1265.

Name of Board, Commission or Committee for which you are applying Wawona Town Planning Advisory Committee
First Name Marty
Last Name Cerles
Supervisorial District in which you Reside 1
Length of your Residency in the county 71
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status Retired
Employer's Name
Employer's Address
Day Telephone Number
Cell Phone Number
Please explain why you wish to serve on this Board/Commission/Committee Currently on the WTPAC committee and a Board member on WAPPOA (Wawona Area Private Property Owners Advocates). Lifelong property owner in Wawona (2694 Spelt Road) and former Board member of the Redwoods. I know I can be a valuable member of WTPAC with my past experience in Wawona and my other involvements with local governments.
Please list prior/current appointments to other Boards/Commissions/Committees Over ten years on the San Francisco Redevelopment Agency for the Mid Market and Sixth Street Corridors. Current member of WTPAC.
List any information regarding experience, training and/or education that you feel qualifies you for this position Past Board member of several non-profits in San Francisco dealing with Business and Housing Development in the City. Past President of the Pacifica Hotel Business Improvement District and Board member on the Pacifica Chamber of Commerce. Past President of the San Mateo Convention and Visitors Bureau.
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume Cerles Resume.docx
Please attach Supplemental questions, if any.

Time(s) you have available to attend meetings (days, evening, etc.) I can be available when needed but request meetings be held the Friday before the WAPPOA General Meetings in Wawona. However, being retired, I can be flexible.
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
I agree

Request Type: Committee Application
Request ID Number: 1271
Date Submitted: 5/6/2025
Date Closed: (open)
Date Printed: 5/6/2025 4:45:36 PM

Request Location: RECEIVED
MAY 06 2025
BOARD OF SUPERVISORS

Submitter Information: [redacted]

Priority: Normal
Assigned To: Unassigned

Phone: (none specified)
Email: [redacted]

Date/Person	Comments
5/6/2025 4:42:07 PM (anonymous)	Your Request ID Number is 1271.

Name of Board, Commission or Committee for which you are applying ~~Agricultural Advisory Committee~~ WTPAC
First Name alton
Last Name brown
Supervisorial District in which you Reside 1
Length of your Residency in the county 3 16 1963
Mailing Address [redacted]
Email Address: [redacted]
Preferred Contact Method Cell Phone
Are you Over 18 Years of Age Yes
Employment Status retired
Employer's Name n/a
Employer's Address n/a
Day Telephone Number n/a
Cell Phone Number [redacted]
Please explain why you wish to serve on this Board/Commission/Committee We have owned family property, at [redacted] Wawona Way, since 1975. The property is for family use only. There has been a Family membership in WAPPOA from the start, and a member for 5 years. I am a current member of the WTPAC board, and an active interest in the Wawona community.
Please list prior/current appointments to other Boards/Commissions/Committees
List any information regarding experience, training and/or education that you feel qualifies you for this position
Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No
If Yes, please explain
Please attach your Resume No file was uploaded
Please attach Supplemental questions, if any. No file was uploaded
Time(s) you have available to attend meetings (days, evening, etc.) This would depend on the date and time when called.
Do you have transportation? Yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

By checking the "I agree" box below, you agree and acknowledge that:
1) your application will not be signed in the sense of a traditional paper document,
2) by signing in the alternate manner below, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3) you may still be required to provide a traditional signature at a later date.

(If you would prefer to fill out a paper form, please contact the Clerk of the Board's Office at (209) 966-3222.)
not checked

Outlook

H.5

Public Comment Submission

From No Reply <noreply@civicplus.com>
Date Mon 5/12/2025 4:30 PM
To Board Clerk <board-clerk@mariposacounty.org>

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

Submitted by: Katy Jacobson
Email Address: [redacted]

Commented on event: https://mariposacoca.portal.civicclerk.com/event/771/overview
If you are having trouble viewing the URL above, cut and paste the string into your browser window.

User comment: May 13, 2025, Regular Agenda report H.5: Discussion and Possible Action on Re-Appointing Six (6) Members and Appointing Four (4) New Members to the Wawona Town Plan Advisory Committee fails to disclose to the public and the Board information needed for Board consideration of the item: • Community response---When elimination of WTPAC and other committees was placed on the Board's regular January 21, 2025 agenda---with a two day notice, Wawona provided 37 written comments, 2 in person and one by phone. Subsequently there was a record turnout at the April 4, 2025 WTPAC meeting requesting WTPAC be preserved and new members be appointed. • National Park Service position-- Does the NPS want the Superintendent of Yosemite bombarded with communication when there is an issue in Wawona? WTPAC's role is to provide for essential engagement and communication between Yosemite National Park and Wawona because the federal government (as a dual sovereign) exercises County authorities, provides county services and administers County regulations. Appointing members to vacancies assures a quorum for meetings. • Why is this action placed on regular agenda—Appointing members to vacant positions on advisory committees is a ministerial action. There is no disclosure in the report as to any harm or burden if a newly appointed WTPAC member serves a shortened term. Why would this be a reason to vote against appointments to the Committee?

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	May 13, 2025
TO:	The Board of Supervisors
FROM:	Rosemarie Smallcombe, District I Supervisor
RE:	Discussion and Possible Direction on the Creation of a Committee to Work with Outside Partners to Plan the Nation's 250th Birthday (Supervisors Toso and Kiser)

RECOMMENDATION AND JUSTIFICATION

Discussion and Possible Direction on the Creation of a Committee to Work with Outside Partners to Plan the Nation's 250th Birthday (Supervisors Toso and Kiser)

July 4th, 2026, will be the United States' 250th Birthday, or Semiquincentennial. U.S. Congress has established a Semiquincentennial Commission to begin planning for next year's birthday celebration.

If the Board wishes to create such a committee, two routes can be taken:

1) Create a formal committee/task force with bylaws and a sunset date. Members could be from local groups as well as at-large members (much like the way the Mariposa County Fire Advisory Committee is set up). They would be responsible for planning and bringing recommended events, educational opportunities, a parade, and a budget for the event.

2) Create an Ad Hoc committee of two Board of Supervisors members. Those members could contact the various groups within the County to assist in planning. They would be responsible for reporting the progress to the Board.

BACKGROUND AND HISTORY OF BOARD ACTIONS

In the mid-seventies, the County had a Bicentennial Committee that developed and completed bicentennial projects.

The only resolution found for such a committee was Resolution 1976-134, which recognized the Chair and members of the committee.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not create an ad-hoc committee or committee/commission; local groups may plan without the County's involvement.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Resolution_1976-134**
2. **MCFAC Creation - Resolution_2019-303**
3. **Westfall - BOS letter 250th April 20**

BOARD OF SUPERVISORS - COUNTY OF MARIPOSA

RESOLUTION NO. 76-134

WHEREAS, John W. Allen, was appointed Chairman of the Bicentennial Committee, and

WHEREAS, the citizens and community of Mariposa County benefited in many ways from the knowledge, professional expertise and dedication he and the committee demonstrated in the development and completion of the many Bicentennial projects which made us all more aware of our great heritage.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Mariposa and the citizens they represent wish to commend and express their deep appreciation to John W. Allen and the Bicentennial Committee for the devotion they demonstrated and their fine performance of this project to completion.

PASSED AND ADOPTED, by the Board of Supervisors of the County of Mariposa, this 28th day of December, 1976, by the following vote:

AYES: Clark, Dalton, Long, Moffitt, Richardson

NOES: None

ABSENT: None

NOT VOTING: None

WILLIAM H. MOFFITT, Chairman
Board of Supervisors

ATTEST:

ELLEN BRONSON, County Clerk and
ex officio Clerk of the Board

MARIPOSA COUNTY

Fire · 209-966-4330

RESOLUTION - ACTION REQUESTED 2019-303

MEETING: June 4, 2019

TO: The Board of Supervisors

FROM: Mike Van Loben Sels, Acting Fire Chief

RE: Establish the Mariposa County Fire Advisory Committee

RECOMMENDATION AND JUSTIFICATION:
Adopt a Resolution establishing the Mariposa County Fire Advisory Committee (MCFAC).

The Board of Supervisors directed staff to convene an ad-hoc fire advisory group at the end of calendar year 2018 with the intent to consider a needed update to the Countywide Community Wildfire Protection Plan (CCWPP) as well as other related overarching fire issues.

Subsequently, the ad-hoc fire advisory group meetings occurred and the group concluded that an ongoing arrangement for a fire advisory committee was clearly needed to assist in the work on various tasks including the important CCWPP update and ongoing maintenance of the plan. (The group also assisted in preparation of the recently awarded grant for the CCWPP update received by the Firesafe Council.) The MCFAC formation is recommended by the ad-hoc group and this is supported by staff.

The MCFAC would take a holistic approach in considering and making recommendations on important topics such as pre-fire coordination, fire prevention education, fire risk reduction and resource resiliency to both the County Fire Chief and Board of Supervisors.

Currently the County does not have a specific stakeholder coordinating committee to make recommendations to the County Fire Chief and Board of Supervisors. This committee will move forward expeditiously to participate in the forthcoming CCWPP update and address other related fire issues.

The formation of the MCFAC is an excellent way to incorporate key stakeholder input on important and relevant issues while ensuring focused dialogue among the key stakeholders with the expertise needed to make informed, holistic and achievable recommendations.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Resolution - Action Requested 2019-303

The Board of Supervisors requested staff to convene an ad-hoc committee to consider the Countywide Fire Prevention Plan in fall of 2018.

Board Direction on October 2, 2018 Board direction to County Fire to bring forward additional information regarding the CCWPP and fire related issues.

December 11, 2018 the Board of Supervisors adopted Resolution No. 2018-601 approving a letter of support to the Mariposa County Firesafe Council for the submittal of the grant to update the CCWPP.

(Subsequently Ad-hoc committee meetings occurred and CCWPP grant application submitted and awarded to MCFSC.)

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action will result in less stakeholder dialogue in the future development of County fire related work including the CCWPP and not enable some potential important recommendations to inform key decision making to occur in a collaborative way.

ATTACHMENTS:
Draft BOS Resolution Establishing the Mariposa County Fire Advisory Committee (DOC)

RESULT: **ADOPTED AS AMENDED [UNANIMOUS]**
MOVER: Merlin Jones, District II Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey

STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS

Resolution
No. 2019-303

WHEREAS, pursuant to Mariposa County Code Chapter 2.96, entitled Mariposa County Fire Department, the Board established the Fire Department and Fire Chief; and

WHEREAS, the Board directed the Fire Department to form an ad-hoc committee in the fall of 2018 to consider an update to the Countywide Community Wildfire Protection Plan (CCWPP) and other related overarching fire issues; and

WHEREAS, the County Fire Department convened the fire ad-hoc committee to consider the CCWPP plan and other relevant issues; and

WHEREAS, the ad-hoc fire advisory committee concluded that an ongoing arrangement for a fire advisory committee was needed to assist in the work on various tasks including the important CCWPP update, ongoing maintenance of the plan and to insure stakeholder collaboration on all relevant fire related issues; and

WHEREAS, in conjunction with the review of the CCWPP the ad-hoc committee also assisted the Mariposa County Fire Safe Council in preparation of the Community Wildfire Prevention Grant to CALFIRE for the update of the CCWPP; and

WHEREAS, on December 11, 2018 the Board of Supervisors adopted Resolution No. 2018-601 approving a letter of support to the Mariposa County Firesafe Council for the submittal of the grant to update the CCWPP; and

WHEREAS, by Resolution No. 2018-601, the Board recognized the importance of updating the CCWPP and potential inclusion within the Strategic Fire Plan of the MMU; and

WHEREAS, the Community Wildfire Prevention Grant was subsequently awarded for the update of the CCWPP; and

WHEREAS, the ad-hoc committee recommended that the Board of Supervisors establish the Mariposa County Fire Advisory Committee as key to insuring the involved agencies and partners benefit from the CCWPP cohesive work plan and related fire programs and to continue the important work to which partners and public will benefit.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of the County of Mariposa does hereby establish the Mariposa County Fire Advisory Committee (MCFAC) as an advisory body to the Board of Supervisors with purpose, functions, and procedures as described in Exhibit A attached hereto and incorporated herein.

ON MOTION BY Supervisor Jones, seconded by Supervisor Long, this resolution is duly passed and adopted on June 4, 2019 by the following vote:

AYES: SMALLCOMBE, JONES LONG, CANN, MENETREY

NOES: NONE

EXCUSED: NONE

ABSTAIN: NONE

Miles Menetrey, Chair
Mariposa County Board of Supervisors

Attest:

René LaRoche
Clerk of the Board of Supervisors

Approved as to Form:

Steven W. Dahlem
County Counsel

EXHIBIT A

BOARD OF SUPERVISORS Resolution No. 2019-
Mariposa County Fire Advisory Committee

BOARD OF SUPERVISORS Resolution No. 2019-
Mariposa County Fire Advisory Committee

1. Purpose and Functions

The purpose and functions of the Fire Advisory Committee (MCFAC) shall be as follows:

a. Formulate, design, implement and participate in stakeholder engagement to ensure full participation by the committee in the establishment of recommendations for fire related issues to the Board of Supervisors, which will facilitate the implementation and ongoing maintenance of the Countywide Community Wildfire Protection Plan (CCWPP) and other needed fire plans, strategies, goals and documents;

b. Identify, evaluate and recommend the implementation of feasible fire related projects, programs, and policies pertinent to the County and stakeholders;

c. Incorporate a holistic approach in considering and making recommendations on important topics such as pre-fire coordination, fire prevention education, fire risk reduction and resource resiliency to both the County Fire Chief and Board of Supervisors;

d. Support the work of staff and others in the conduct of fact finding and data gathering necessary to (1) identify existing fire related resources and opportunities, (2) recommend projects, programs, and policies needed to efficiently implement the County's fire-related activities, plans and program goals, and (3) ultimately realize the recommendations contained in the Board of Supervisors approved fire codes, polices and relevant plans; and

e. Provide periodic assessment, evaluation of, and feedback to the Board of Supervisors regarding the success of Mariposa County Fire and Fire Advisory Committee efforts.

2. Membership

The Mariposa County Fire Advisory Committee (MCFAC) shall be established with thirteen (13) voting members as follows:

a. Representatives should be selected from or represent the following groups in Mariposa County:

- CALFIRE
- Mariposa County Fire Safe Council
- Mariposa County Resource Conservation District
- United States Forest Service

- Bureau of Land Management
- Mariposa County Planning Department
- Mariposa County Public Works Department
- American Indian Council of Mariposa County
- Yosemite National Park
- Mariposa County Sheriff (OES)
- SouthWest InterFace Team (SWIFT)
- Two (2) Public Members

b. The committee may call upon representatives of other organizations and the general public as resources on certain topics related to fire such as resiliency, land management, economic development, and resource conservation; and

c. Two (2) Ex-Officio (non-voting) members from the Board of Supervisors.

3. Term and Manner of Appointment

a. Appointments to the MCFAC shall be made by the Board of Supervisors based on the joint recommendation of the Fire Chief or designee and MCFAC.

b. All terms shall expire two (2) years from the date of appointment.

c. The Board of Supervisors may remove at any time and without cause any member of the MCFAC.

4. Participation By Member Required, Vacancy

a. If any member of the Advisory Committee is absent (unexcused) for two (2) consecutively scheduled meetings, then that member may be removed from the MCFAC by the Board of Supervisors, and the Board of Supervisors shall fill the vacancy for the unexpired term.

b. The Board of Supervisors shall fill any vacancy in the MCFAC membership for the unexpired term.

5. Selection of Officers

At its first meeting, the MCFAC shall elect a chair, vice chair, and secretary to serve a term of one (1) year or until the successor of each is appointed.

6. Duties of Officers

The chair shall preside at all meetings of the MCFAC and shall perform all of the duties necessary or incidental to the office, including approval of the agenda topics for the meeting. The vice chair is chair in the absence or inability of the chair to act. The secretary shall maintain notes and prepare minutes for the approval of the MCFAC.

7. Meetings and Quorum

a. The MCFAC shall hold its first meeting at the call of the County Fire Chief or designee. The MCFAC shall establish a meeting schedule deemed necessary by the MCFAC to accomplish its purpose.

b. A quorum shall be a majority of those appointed as voting members. A quorum is required to transact any MCFAC business at a regular meeting or special meeting.

c. Notice of MCFAC meetings shall be posted and published not less than 72 hours prior to the date of the meeting at the following locations:

(1) The Mariposa County Website at the following locations: Planning, Economic Development; and

(2) The meeting location.

d. The Fire Chief or designee may supplement required notification in any manner deemed appropriate for the content of the proposed agenda.

e. Meetings of the MCFAC shall be subject to the provisions of the California Open Meeting Law (Brown Act).

8. Administration and Support

a. County staff shall provide support to the MCFAC. The County Fire Chief or designee shall be the lead member of County staff responsible for supporting the MCFAC. The County Fire Chief or designee shall be empowered to call upon appropriate departments to provide information required to assist the MCFAC in carrying out its designated responsibilities.

b. The County Fire Chief or designee shall be responsible for meeting notices, preparation and distribution of meeting support materials, and coordinating the meeting arrangements.

c. In the event that the MCFAC does not appoint a secretary, the County Fire Chief or designee shall be responsible for recording the meetings, archival storage of electronic recordings, and preparation and publication of minutes for MCFAC approval.

April 26, 2025

Dear Mariposa County Board of Supervisors,

I would like to suggest that the BOS form an official ad hoc committee to organize Mariposa County's celebrations of the 250th anniversary of the United States of America. Our semi quincentennial.

My vision of this committee would be made up of representatives of the county's civic organizations and the BOS.

Re: Lion's Club, Rotary, Chamber of Commerce, Masons, Odd Fellows, Mariposa Museum and History Center, Sherrif's Foundation, Friends of the Fairgrounds, Cathey's Valley Historical Society, Hornitos Historical Society, Friends of the Library, JCF Hospital Foundation to name a few.

*The White House has established a Task Force.

*The anniversary is a time to honor the contributions of all Americans.

* The anniversary is a time to point out the contributions of Mariposa and her citizens.

*The anniversary is a time to consider how to make history relevant to more people,

This is an important celebration for our nation. Planning should start ASAP. I would like to offer my help and participation.

*The anniversary is a time to consider how to create common ground and ways to make the country a better place.

Mariposa County had a similar task force for the bicentennial. Their efforts can be used as a blueprint to begin the planning process.

Thank you,

Richard Westfall

[redacted]

Catheys Valley, CA 95306

[redacted]@sti.,net

209-[redacted]

MARIPOSA COUNTY

Board of Supervisors

Information Item

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Michael McAfee, District Attorney

RE: **CLOSED SESSION:** Public Employee Performance Evaluation; Title: Appointed District Attorney

---

RECOMMENDATION AND JUSTIFICATION

CLOSED SESSION: Public Employee Performance Evaluation; Title: Appointed District Attorney.

[ ] CONFERENCE WITH LEGAL COUNSEL:

[ ] Existing Litigation:
[ ] Disclosure will jeopardize existing settlement negotiations.

[ ] Anticipated Litigation
[ ] Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] Initiating of litigation pursuant to subdivision (c) of Government Code section 54956.9.
Number of cases to be discussed:

[ ] CONFERENCE WITH COUNTY LABOR NEGOTIATOR
Name of Employee Organization:
Name of County Designated Representative:
Title(s) of unrepresented individuals with whom negotiations are being conducted:

[ ] PUBLIC EMPLOYEE EMPLOYMENT TITLE OR POSITION TO BE FILLED:
(Government Code Section 54957 (b) (1))

[X] PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Position of employee under review: Appointed District Attorney (Government Code Section 54954.5)

[ ] PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54954.5)

[ ] CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Description of real property:
Agency negotiator:
Closed session will concern: ( ) price; ( ) terms of lease/purchase.

[ ] THREAT TO PUBLIC SERVICE FACILITIES
Name of the law enforcement agency involved:
Title of officer of a law enforcement agency:

[ ] LICENSE/PERMIT DETERMINATION
License or Permit applied for:
Number of license or permit applicants:
Name of applicant(s):

BACKGROUND AND HISTORY OF BOARD ACTIONS

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

N/A

FINANCIAL IMPACT

N/A

ATTACHMENTS

None

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-180

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: **PUBLIC HEARING:** Consider Applicants for Appointment to Fill the Unexpired Term of the Mariposa County Assessor/Recorder, Effective June 7th, 2025

RECOMMENDATION AND JUSTIFICATION

PUBLIC HEARING: Consider Applicants for Appointment to Fill the Unexpired Term of the Mariposa County Assessor/Recorder, Effective June 7th, 2025

Applications were added in order by date received*

On December 4th, 2025, Vincent Kehoe/Assessor-Recorder submitted his letter announcing his retirement as of June 6th, 2025. Mr. Kehoe was elected to his second term in 2022 and was serving a 4-year term. The individual appointed to this position will fill his unexpired term until December 31st, 2026.

Under Government Code section 25304 of California state law, unexpired terms of elected officials are to be filled by the Board of Supervisors.

Under the Board's approved process to fill vacancies in elected offices (Resolution 2020-619), the procedure to fill the vacancy requires several steps. The first step of the process was accomplished on February 18th, 2025, when the Board approved the Application Packet, set the Application deadline, and scheduled two public hearings. Since then, the Clerk of the Board has prepared the application packet and sent out the press release.

Three applications were received by the deadline of April 30, 2025. Because of that, the Board has the latitude to make its final appointment today. However, if the Board needs additional time for any reason, it may continue the matter to the second public hearing scheduled for May 13th, 2025.

Consequently, the Board is now being asked to conduct a public hearing to consider the applicants for the position of Assessor/Recorder. The relevant procedure from the Board's approved Process to Fill Vacancies of Elected Offices is attached to guide the process.

BACKGROUND AND HISTORY OF BOARD ACTIONS

February 18th, 2025: Approval of the application process for the Assessor Recorder
January 7th, 2025: Appointment of Michael McAfee to the Office of District Attorney.

October 15th, 2024: Approval of the application process for District Attorney
October 8th, 2024: Appointment of Walter Wall to the Office of County Counsel, effective January 1st, 2024. Leaving a vacancy in the office of District Attorney.
December 15th, 2020: Jeremy Briese appointed Sheriff-Coroner-Public Administrator
October 13th, 2020 (Resolution 2020-619): Approval of Policy Defining the Process to Fill Vacancies of Elected Offices, Other Than Superior Court Judge or Board of Supervisors Member
December 18th, 2028: Vince Kehoe appointed as the Assessor/Recorder.
November 7th, 2017: Luis Mercado appointed Auditor.
May 2nd, 2017: Brent Joseph appointed Assessor/Recorder.
August 21st, 2012: Tom Cooke appointed District Attorney.
September 28th, 2010: Doug Binnewies appointed Sheriff-Coroner-Public Administrator.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board does not appoint a replacement, the office of Assessor/Recorder will remain unfilled.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Tammie Guenthart - Redacted Version**
2. **Christopher Sarmiento - Redacted Version**
3. **Jennifer Canter - Redacted Version**
4. **Comment - Assessor Item - Stagner**
5. **Tucker - Comment Received After Publication_Redacted**
6. **Public Comment - Cathy Foraker**
7. **Public Comment - Randy Brower**
8. **Public Comment -Foraker**
9. **Buck - letter of support_Redacted**
10. **Kiser - Letter of Support_Redacted**
11. **Smith - Letter of Support**
12. **Jines - Letter of Suprt - Canter_Redacted**
13. **Dayhoff - Letter of Support for Jenifer Canter_Redacted**
14. **Stark - Letter of Support_Redacted**
15. **Natural Enviornmentss - Ltr for Guenthart**
16. **Paige - Letter of Support_Redacted**
17. **Public Comment -Jeannine Andre**
18. **Public Comment - Rhonda Scherf**
19. **Kehoe - Comment Letter**
20. **Public Comment - Colleen Rhodes**
21. **Public Comment - Jennifer Allard**
22. **Public Comment - Rose Brochini**
23. **Public Comment - Jenifer Canter**
24. **Public Comment - Kelly L Kotakis**
25. **Public Comment - Ron Rohde**
26. **Public Comment - Melissa Truchsess**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe
ABSTAIN:	District IV Supervisor Jenni Kiser

RECEIVED

APR 17 2025

BOARD OF SUPERVISORS

COUNTY OF MARIPOSA
APPLICATION FORM FOR APPOINTMENT TO THE ELECTIVE OFFICE OF ASSESSOR-RECORDER

(For Official Use Only)

INSTRUCTIONS: *The Application for Appointment of the Elective Office of the Assessor-Recorder is composed of the sections below. All parts must be submitted in order for the application to be considered complete.*

Guenthart	Tammie	
Last Name	*First Name*	*Middle Initial*

Application Requirements:

The following must be attached to this form in order for your application to be considered complete:

☐	Part I:	Contact information (form provided)
☐	Part II:	Certifications (form provided)
☐	Part III:	Education Verification (form provided)
☐	Part IV:	A current résumé containing, as a minimum, all employment for the previous five years.
☐	Part V:	A written Statement of Qualifications for the position (500 words maximum)
☐	Part VI:	A written statement explaining your reasons for wishing to be appointed to the position.
☐	Part VII:	Three (3) Letters of Reference/Recommendation
☐	Part VIII:	Any additional information that the Board may request during the Board item approving the Application Form

I, Tammie Guenthart, as a candidate for the appointment of the County of Mariposa Assessor-Recorder, declare that all information provided on this form by me, including all attachments, is true and correct. If requested, I agree to provide written responses to any questions.

I have received the application packet and have read and understand the Board of Supervisors Policy specifying the "Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member."

I understand that finalists will be subject to a full background investigation, and that the selected candidate will be required to pass the County's standard medical examination and must file a Form 700 for the state within thirty calendar days of taking office.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 1 (*Date*) day of April (*Month*), 2025 (*Year*), at Mariposa (*City/Town*), California.

Tammie Guenthart

Applicant's Signature

Please submit the completed application to the address below by **5 p.m., on April 30th, 2025**. Please note that the application must be *received* prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
dbondshu@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

PART I. Contact Information

Please print.

Last Name	First Name	Middle Initial
Guenthart	Tammie	

[redacted]

Please list your residence addresses for the past five years:

From	To	Street Address	City	State	Zip
1992	pres.	Same as above			

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 1 day of April, 2025, at Mariposa, California.

Tammie Guenthart
Applicant's Signature

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part II. Certifications

Please print.

Guenthart	Tammie	
Last Name	*First Name*	*Middle Initial*

[redacted]

As a candidate for appointment to the position of Mariposa County Assessor-Recorder, I declare the following:

☑ YES ☐ NO I am a registered voter of the County of Mariposa.

☑ YES ☐ NO I am a citizen of the United States and a resident of the State of California.

☐ YES ☑ NO I have not been convicted of a crime that disqualifies me from holding elected office.
If no, please explain (attach additional sheets, if necessary):

_____

_____

☑ YES ☐ NO I meet all legal qualifications to run for election to this position. (If in doubt, check with the County Elections office.)

☑ YES ☐ NO I am able to formally assume the position at a time and place to be negotiated with the Board of Supervisors.

☐ YES ☑ NO I am not involved in outside activities that may be in conflict with the functions and responsibilities of this position.
If no, please explain (attach additional sheets, if necessary):

_____

_____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 1 day of April, 2025, at Mariposa, California.

Tammie Guenthart
Applicant's Signature

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part III. Education

Please print.

Guenthart	Tammie	
Last Name	*First Name*	*Middle Initial*

Please list your educational experience:

Name of College or University	Degree Obtained	Date Graduated
Merced J.C.	transcript attached	

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 1 day of April, 2025, at Mariposa, California.

Tammie Guenthart
Applicant's Signature

Merced College
WebAdvisor
by Datatel

Menu | FAQ | Log Out

Transcript

[redacted] Tammie Guenthart

Course/Section and Title	Grade	Credits	CEUs	Repeat	Term
1 PRIOR-CRED Prior Tot Crt 54	CR	8.00		☐	1986P
2 PE-12F Rec Volleyball	C	1.00		☐	1987S
3 CRIM-02 Intro Admin Just	A	3.00		☐	1995F
4 ENGL-A Bas Comp & Read	A	4.00		☐	1995F
5 PSYCH-01A Intro Psychology	A	3.00		☐	1995F
6 CE-41AAJB Coop Ed Adm Just	A	3.00		☐	1995F
7 CORR-30 Probation/Parole	A	3.00		☐	1996S
8 POLSC-01 Amer Politic Sys	B	3.00		☐	1998S
9 MGMT-50G Dec Mkg/Prob Sol	CR	0.50		☐	1998F
10 REAL-42 6166 Real Estate Principles	A	3.00		☐	2005F
11 REAL-46 6369 Real Estate Appraisal	A	3.00		☐	2006S
12 ACTG-51 6111 Applied Accounting	A	4.00		☐	2006F
13 BUS-18A 6103 Business Law	A	4.00		☐	2007S
14 REAL-45 6167 Real Estate Finance				☐	2007F

Total Earned Credits	42.50
Total Grade Points	150.00
Cumulative GPA	3.571

Tammie Guenthart

Assessor/Recorder

Phone Number
Email
Address Mariposa, CA 95338

Extensive experience at Mariposa County Assessor/Recorders Office, excelling in property valuation and assessment techniques. Proven ability to lead and mentor appraisal teams, ensuring quality outcomes. Expert in communicating complex tax assessments effectively to clients while maintaining compliance with evolving regulations. Committed to elevating appraisal standards and fostering team development.

SKILLS

- Assessment technique
- Identifying and resolving dynamic problems
- Attention to Detail
- Articulate subject matter expert
- Property valuation
- Public Relations
- Active listener

EXPERIENCE

Assistant Assessor/Recorder
Mariposa County, Mariposa, CA — *Jul 2023 - Present*

- Monitor the quality of assessment processes and outcomes through regular auditing activities, providing feedback where necessary.
- Maintain training records for employees, schedule classes and tests.
- Provide guidance and advice to appraisers on best practice approaches to assessing properties.
- Determined taxability of properties, using methods such as field inspection, structural measurement, calculation, sales analysis, market trend studies and income and expense analysis.
- Verify legal descriptions of properties utilizing county records.
- Knowledge of; property values, depreciation, replacement costs, value comparisons of similar properties and income potential, etc.
- Effectively communicate with the public addressing a variety of concerns and questions.

Appraiser III
Mariposa County, Mariposa, CA — *Apr 2020 - Jul 2023*

- Training coordinator.
- Attended continued professional development courses to stay current on relevant legislation and evolving generally accepted practices and procedures such as the recent PROP 19.
- Reviewed information about the transfers of property for accuracy, checking basic information on buyers, sellers, and sales prices and making corrections as necessary.
- Address a variety of questions and concerns form the public and staff.

Appraiser I/II
Mariposa County, Mariposa, CA — *Sep 2007 - Apr 2020*

- Conducted real estate appraisals on a variety of residential and commercial properties using accepted appraisal methods and techniques.
- Visited properties being appraised for inspection purposes; took photographs for documentation purpose.

- Attended continuing education courses to stay current on relevant legislation impacting the appraisal profession.
- Inspected properties, considered factors such as market value, location, and building, and replacement costs to determine appraisal value.
- Photographed exteriors of properties to assist in estimating property value, substantiating findings, and completing appraisal reports.
- Explained assessed values to property owners.

Assessor/Recorder Clerk
Mariposa County, Mariposa, CA *Oct 2004 - Sep 2007*

- Verified that property matched legal descriptions.
- Processed property transfers.
- Performed specialized duties in recording, preparing and maintaining legal documents including vital statistics, assessment rolls, master property records and personal property records.
- Input various assessments and property market values and perform related duties and responsibilities as required.

EDUCATION

Real Estate
Merced JC, Merced **GPA 3.6**

Relevant Coursework

- Real Estate Principles
- Applied Accounting
- Real Estate Finance
- Real Estate Appraisal
- Business Law

CERTIFICATIONS

- Advanced Certified Property Tax Appraiser
- Course 52 Valuation of Restricted Lands
- Course 3 Residential Appraisal Procedures
- Course 2B Replacement Cost Est. Comm & Ind Structures
- Course 7 Appraisal of Agriculture Properties
- Course 5 Income Approach to Value
- Course 2A Replacement Cost Est. Residential Structures
- Course 1 Intro to Appraising for Property Tax

Tamme Guenthart

Statement of Qualifications

My name is Tammie Guenthart, and I am deeply honored to be considered for the position of Assessor/Recorder for Mariposa County. With nearly three decades of dedicated service in the Assessor/Recorder's Office, I bring a wealth of institutional knowledge, hands-on experience, and proven leadership that uniquely qualifies me for this role.

Over the past 29 years, I have developed a comprehensive understanding of property valuation, appraisal techniques, and the operational functions of our department. My career has progressed from an Assessment/Recording Clerk to Appraiser I/II, Appraiser III, and currently Assistant Assessor/Recorder. This trajectory reflects not only my professional growth but also my deep commitment to the mission and integrity of the office.

In my current leadership role, I oversee assessment processes, coordinate training initiatives, review the work of our appraisers, and provide mentorship and guidance to staff. I am proud to be the only individual in the department who has held every position within the office—a perspective that gives me a holistic understanding of our team's functions and the critical role each member plays in our success.

My strengths lie in my ability to interpret and apply complex regulations, ensure accuracy and compliance in all property assessments, and maintain a high standard of service to the public. I am particularly proud of my communication skills, especially in working with residents to explain intricate tax assessments and address concerns with clarity and empathy.

I am passionate about continuing to serve the residents of Mariposa County and supporting our outstanding team. I am confident that my background in property assessment, regulatory compliance, staff development, and public service will enable me to lead the department with integrity, efficiency, and transparency.

Thank you for considering my application. I look forward to the opportunity to further serve our county with dedication and excellence.

Warm regards

Tammie Guenthart

Statement of Intent

Reason to be Assessor/Recorder

My name is Tammie Guenthart, I am honored to express my interest in serving as the Assessor/Recorder for Mariposa County. I am excited about the opportunity to continue working as a team leader for my community. After 29 years with Mariposa County, this community isn't just where I work, it's my home. I take great pride in knowing the work we do directly impacts the lives of our neighbors. Being considered for this leadership role is more than a career move; it's a chance to continue giving back to a place I care deeply about.

I've been fortunate to grow with this department, from entry-level to leadership. I've helped train and mentor many of the incredible professionals on our team. I want to ensure our office continues to be a place of growth, respect, and service excellence. I have a valuable and rare prospective having served in every role within the department. I want this job because I understand, on a practical level, what's needed for each position to thrive. That kind of insight doesn't come from the outside; it comes from years of being in the trenches, side by side with the team.

Some of the most rewarding moments in my career have come from helping others grow. I believe leadership is about creating a culture where people feel valued and equipped to succeed. I want this role to keep doing that, not just for our department but for the county as a whole. I've seen how important fair and accurate assessments are, not only for county revenue but for the trust and confidence of our residents. I want this role, because I believe I can continue upholding that standard while navigating the increasing complexities of legislation and property valuation.

We're in a time of continuous change, with new regulations, technologies and public expectations. I want to provide stable, informed and compassionate leadership so our department can adapt effectively while keeping the people of Mariposa at the center of what we do.

Thank you for considering me for the position. It would be a privilege to serve as Assessor/Recorder, and it will allow me to continue making a meaningful contribution to the office.

Thank you for considering my application.

Mariposa County Assessor-Recorder

Assessor (209) 966-2332
Recorder (209) 966-5719

April 16, 2025

Ms. Rosemarie Smallcombe, Chair
Mariposa County Board of Supervisors
P.O. Box 784
5100 Bullion Street
Mariposa, CA 95338

Dear Chair Smallcombe and Fellow Supervisors,

I am very pleased to endorse and support Tammie Guenthart as she applies for the position of Mariposa County Assessor-Recorder. I have 100% trust and confidence in her ability to faithfully execute the duties of this job.

Tammie is the most knowledgeable person regarding both the Assessment and Recording functions of this combined department. For over 20 years she has worked her way up and been promoted at every level from Assessment-Recording Clerk through all the steps as an Appraiser to her current position as an Advanced Certified Appraiser and Assistant Assessor-Recorder. I know of no one else but Tammie that has held every job in this combined department with so many years of uninterrupted dedicated service.

Appraising real estate for tax assessment purposes for a government entity such as Mariposa County is serious business. It is intellectually challenging – every appraisal is different. Appraisers are trained to be impartial and to let the market data indicate value. In many ways what we do as property tax appraisers is care for and execute duties of a sacred trust that the people of Mariposa County have entrusted to us.

From experience I know that Tammie takes this public trust very seriously and strives to provide fair assessments for property owners and taxpayers. She uses sound professional judgement and does not insert personal opinion into her appraisals.

Many, many times when I or the rest of the staff are confronted with questions of appraisal procedure and valuation or there are issues about title transfers on deeds and matters related to document recording, we say, "We better ask Tammie…" and more often than not, she has the solution.

Tammie was instrumental in assisting me when I came into the department, so I know from personal experience that she is a great teacher with wealth of knowledge. She doesn't know it, but I learn something from her every day.

It is no secret that the conversion in 2020 of assessment data from the old AS400 system to the Megabyte Property Tax Management System created problems. Since the implementation of Megabyte, Tammie has been involved in every part of the unraveling of old processes and establishing new procedures we needed to move forward. Tammie has the responsibility as Chief Appraiser to double check the work of five other appraisers before it is considered final and entered into Megabyte. She takes the time to make sure that our appraisers understand why appraisals may need to be adjusted.

Tammie's experience in this department spans the tenure of at least four Mariposa County Assessor-Recorders. She has seen the ins and outs of the job every day. She knows what it takes to do the job and has the experience and integrity to be an excellent Assessor-Recorder.

It is my opinion that Tammie Guenthart is the best candidate for the position of Mariposa County Assessor- Recorder.

Please contact me if you have any questions or need additional information.

Sincerely,



Vincent P. Kehoe
Assessor-Recorder

[redacted]

Mariposa County Board of Supervisors
P.O. Box 784
Mariposa, CA 95338

RE: Letter of Recommendation for Tammie Guenthart

Honorable Supervisors,

I would like to express my support for Tammie Guenthart, Assistant Assessor-Recorder, as she is seeking the position of Assessor-Recorder.

Tammie has worked for Mariposa County since January of 1996. She's worked in the Assessor-Recorder's Office since October of 2004; she was initially hired as a clerk. Tammie was promoted to an Appraiser position in September 2007. Since then, she's worked her way up the professional ladder to her current Assistant Assessor-Recorder position.

I worked directly with Tammie for 18 years. We primarily worked together on agricultural issues, in particular, the Williamson Act program. However, we also worked together regarding other issues involving both departments. I observed Tammie to be knowledgeable, articulate, fair and reasonable.

Tammie is very qualified for appointment to the Assessor-Recorder position. She has worked in this office for decades and is intimately familiar with the requirements of the position. She's worked under three different Assessor-Recorders, and knows what works in this position. She understands the importance of working cooperatively with property and business owners in the County. She knows how to represent county government in both a professional and compassionate way. Community members and employees can and do trust her. She is a leader who demonstrates common sense.

Finally, Tammie grew up in the community and raised her own family in the community. She is committed to the community both professionally and personally. She will serve the county in a way that reflects this commitment.

Please consider this letter of recommendation for Tammie Guenthart, as you are taking action to fill the vacancy created by Vince Kehoe's retirement. The future of the Assessor-Recorder's Office is very important, and her transition to this position will be seamless.

Thank you for your consideration of my recommendation.

Sincerely,

Sarah Williams
Retired Mariposa County Planning Director

February 3, 2025

Danielle Bondshu, Clerk of the Board
5100 Bullion St, 2nd Floor
P O Box 784
Mariposa Ca 95338

Dear Mariposa County Board of Supervisors' Members:

I am writing to recommend that you appoint Tammie Guenthart to finish the current term of Assessor-Recorder upon the upcoming retirement of the Honorable Vince Kehoe.

I had the pleasure and honor of working with Ms. Guenthart at the Assessor-Recorder's Office for many years. As her immediate supervisor for several of those years I had the opportunity to check her work and see first hand her excellent grasp of her duties and ability to communicate with her co-workers and the public. She is well liked and respected by all of the staff.

Her skills, hard work, dedication, and integrity led to her advancement from an Assessment-Recording Clerk position to her current Assistant Assessor-Recorder position.

The Board has previously recognized the value of appointing a department head from within the office, both with the appointment of the Honorable Becky Crafts, and with my appointment. Ms. Guenthart offers a seamless continuity of knowledge and familiarity of the department's tasks and responsibilities. Her understanding of interactions with other county departments will also serve her well. The office and the public will benefit from her appointment.

I have full faith and conviction that Ms. Guenthart will execute the duties of the office with the utmost professionalism and fairness. I cannot conceive of anyone else being more qualified to assume the role of Mariposa County Assessor-Recorder. Tammie Guenthart has my full confidence and support, and I urge you to appoint her to fulfill the remaining term of Assessor-Recorder.

Respectfully submitted,

Brent L. Joseph
Mariposa County Assessor-Recorder, Retired

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

TAMMIE GUENTHART

who has duly qualified as a

CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and exercise the authority as conferred thereby



Witness Our Hand and Seal

This 21st Day of March 2008

EXECUTIVE DIRECTOR

Certificate No. 10337

BOE-747-PT (5-98) *This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization*

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

Tammie Guenthart

who has duly qualified as a

ADVANCED CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and
exercise the authority as conferred thereby

This 8th Day of May 2023

YVETTE M. STOWERS
Executive Director

CERTIFICATE NO. 10337

BOE-747-APT (5-22) This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization.

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

HAS SUCCESSFULLY COMPLETED

COURSE 2B, INDUSTRIAL/COMMERCIAL COST APPROACH

GIVEN AT MADERA, CALIFORNIA – NOVEMBER 17 - 21, 2008

Instructor
Jack Mowbray

Chief
Dean R. Kinnee

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

HAS SUCCESSFULLY COMPLETED

COURSE 3, RESIDENTIAL APPRAISAL PROCEDURES

GIVEN AT VISALIA, CALIFORNIA – JANUARY 22 - 25, 2018

Lois Campbell

Instructor
Lois Campbell

David Yeung

Chief
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

HAS SUCCESSFULLY COMPLETED

COURSE 2A, REPLACEMENT COST ESTIMATING OF RESIDENTIAL STRUCTURES

GIVEN AT SACRAMENTO, CALIFORNIA – OCTOBER 15 - 18, 2019

Instructor
Lois Campbell

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

HAS SUCCESSFULLY COMPLETED

COURSE 5, INCOME APPROACH TO VALUE

GIVEN AT SACRAMENTO, CALIFORNIA – DECEMBER 9 - 13, 2019

Jack Mowbray

Instructor
Jack Mowbray

David Yeung

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

HAS SUCCESSFULLY COMPLETED

COURSE 52, VALUATION OF RESTRICTED (OPEN-SPACE) LANDS

GIVEN VIA MICROSOFT TEAMS, CALIFORNIA – JULY 19 - 22, 2021

Instructor
Michael Saunders

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

TAMMIE GUENTHART

PASSED THE COURSE EXAMINATION FOR

COURSE 7, APPRAISAL OF AGRICULTURAL PROPERTY

April 24 – 28, 2023

Reno Ursal

Instructor
Reno Ursal

David Yeung

Deputy Director
David Yeung

Last Name: GUENTHART **First Name: TAMMIE** **Middle Name:** [redacted]

Completion Date	Courses Taken	Location	Grade	Hours Earned
2024-2025				
9/5/2024	EXEMPTIONS: PROPERTY EXEMPTIONS AND THE LAW	ZOOM	Passed	3
10/18/2024	2024 FALL ORGANIZATION OF CHIEF APPRAISERS CONFERENC	BASS LAKE	Passed	12
				Total Hours: 15
2023-2024				
8/29/2023	CAASA SUPPLEMENTALS	WEBINAR	Passed	3
11/2/2023	CAASA MISCELLANEOUS EXLUSIONS	WEBINAR	Passed	3
12/7/2023	DISASTER RELIEF	WEBINAR	Passed	3
1/9/2024	ADVANCED JOINT TENANCY	WEBINAR	Passed	3
1/18/2024	PRESENTING APPEALS	WEBINAR	Passed	3
3/19/2024	ASSESSOR ROLL CORRECTIONS AND ASSESSOR REAL PROPE	MADERA	Passed	3
				Total Hours: 18
2022-2023				
10/28/2022	COURSE 120, INVESTMENT MATHEMATICS & FINANCIAL CALCU	MICROSOFT TEAMS	Failed	29
12/15/2022	PROP 19 - BASE YEAR VALUE TRANSFERS	ONLINE	Passed	3
1/19/2023	DEATH AND TAXES	ZOOM	Passed	3
2/23/2023	LOW INCOME HOUSING EXEMPTION	WEBEX	Passed	3
3/16/2023	PROPOSITION 19	WEBINAR	Passed	3
4/28/2023	COURSE 7, APPRAISAL OF AGRICULTURAL PROPERTY	MICROSOFT TEAMS	Passed	31
				Total Hours: 72
2021-2022				
7/22/2021	COURSE 52, VALUATION OF RESTRICTED LANDS	MICROSOFT TEAMS	Passed	24
10/14/2021	PROP 19 - BASE YEAR VALUE TRANSFERS	ZOOM	Passed	3
1/27/2022	READING R & T CODES	ZOOM	Passed	3
3/11/2022	ORGANIZATION OF CHIEF APPRAISERS 2022 SPRING CONFERE	BASS LAKE	Passed	10
4/20/2022	ASSESSOR USER GROUP VIRTUAL CONFERENCE	ZOOM	Passed	4
4/21/2022	ASSESSOR WILLIAMSON ACT / TREES & VINES CLASS	ZOOM	Passed	5
				Total Hours: 49
2020-2021				
8/5/2020	2020 NCAA FALL CONFERENCE 8/5/2020 ASSESSOR STAFF ROL	ZOOM	Passed	3
4/27/2021	ASSESSOR USER GROUP VIRTUAL CONFERENCE	ZOOM	Passed	4
4/28/2021	ASSESSOR WILLIAMSON ACT / TREES & VINES CLASS	WEBINAR	Passed	5

Last Name: GUENTHART **First Name: TAMMIE** **Middle Name:** [redacted]

Completion Date	Courses Taken	Location	Grade	Hours Earned
2020-2021				
				Total Hours: 12
2019-2020				
7/10/2019	APPRAISAL PROCESS SELF-STUDY TRAINING SESSION	MARIPOSA	Passed	12
7/31/2019	ASSESSMENT OF VESSELS SELF STUDY TRAINING SESSION	MARIPOSA	Passed	10
9/26/2019	RESIDENTIAL BUILDING COSTS SELF STUDY TRAINING SESSIO	MARIPOSA	Passed	5
10/4/2019	ORGANIZATION OF CHIEF APPRAISERS 2019 FALL CONFERENC	INYO	Passed	11
10/18/2019	COURSE 2A, REPLACEMENT COST ESTIMATING OF RESIDENTI/	SACRAMENTO	Passed	24
12/13/2019	COURSE 5, INCOME APPROACH TO VALUE	SACRAMENTO	Passed	32
				Total Hours: 94
2018-2019				
	No training was completed during this fiscal year			0
				Total Hours: 0
2017-2018				
1/25/2018	COURSE 3, RESIDENTIAL APPRAISAL PROCEDURES	VISALIA	Passed	24
				Total Hours: 24
2016-2017				
7/27/2016	BASIC APPRAISAL SELF-STUDY TRAINING SESSION	MARIPOSA	Passed	12
10/28/2016	MANUFACTURED HOMES AND PARKS SELF-STUDY TRAINING S	MARIPOSA	Passed	12
				Total Hours: 24
2015-2016				
12/10/2015	NEW CONSTRUCTION WORKSHOP	MADERA	Passed	6
				Total Hours: 6
2014-2015				
9/17/2014	ASSESSMENT OF GENERAL AIRCRAFT SELF-STUDY TRAINING S	MARIPOSA	Passed	6
10/23/2014	APPEALS PROCESS SELF-STUDY TRAINING SESSION	MARIPOSA	Passed	12
10/27/2014	ASSESSMENT OF NEWLY CONSTRUCTED PROPERTY SELF-STU	MARIPOSA	Passed	16
10/29/2014	OPEN SPACE PROPERTIES SELF-STUDY TRAINING SESSION	MARIPOSA	Passed	16
11/30/2014	SELF PACED ONLINE LEARNING SESSION - TIME VALUE OF MO	VARIOUS	Passed	8
12/12/2014	COURSE 5, INCOME APPROACH TO VALUE	MARTINEZ	Failed	29

Last Name: GUENTHART **First Name: TAMMIE** **Middle Name:** [redacted]

Completion Date	Courses Taken	Location	Grade	Hours Earned
2014-2015				
				Total Hours: 87
2013-2014				
	No training was completed during this fiscal year			0
				Total Hours: 0
2012-2013				
7/10/2012	ACTIVE SOLAR ENERGY SYSTEM NEW CONSTRUCTION EXCLU:	MARIPOSA	Passed	4
7/19/2012	BASIC AGRICULTURAL WORKSHOP SELF-STUDY TRAINING SES	MARIPOSA	Passed	16
4/23/2013	2013 CENTRAL-SOUITHERN CAA CONFERENCE 4/23/2013 AM SE	BASS LAKE	Passed	2
4/23/2013	2013 CENTRAL-SOUTHERN CAA CONFERENCE 4/23/2013 PM SE	BASS LAKE	Passed	2
4/24/2013	2013 CENTRAL-SOUTHERN CAA CONFERENCE 4/24/2013 AM SE	BASS LAKE	Passed	2
4/24/2013	2013 CENTRAL-SOUTHERN CAA CONFERENCE STANDARD/LEG	BASS LAKE	Passed	1
				Total Hours: 27
2011-2012				
	No training was completed during this fiscal year			0
				Total Hours: 0
2010-2011				
	No training was completed during this fiscal year			0
				Total Hours: 0
2009-2010				
5/13/2010	PARCEL QUEST TRAINING	MARIPOSA	Passed	2
				Total Hours: 2
2008-2009				
9/23/2008	APPRAISAL OF MINERAL PROPERTIES WORKSHOP	MADERA	Passed	12
11/21/2008	COURSE 2B, REPLACEMENT COST ESTIMATING OF COMMERCI	MADERA	Passed	31
				Total Hours: 43
2007-2008				
3/21/2008	COURSE 1, INTRODUCTION TO APPRAISING FOR PROPERTY TA	SACRAMENTO	Passed	30
				Total Hours: 30

COUNTY OF MARIPOSA
APPLICATION FORM FOR APPOINTMENT TO THE ELECTIVE OFFICE OF ASSESSOR-RECORDER

RECEIVED
APR 29 2025
BOARD OF SUPERVISORS

(For Official Use Only)

INSTRUCTIONS: *The Application for Appointment of the Elective Office of the Assessor-Recorder is composed of the sections below. All parts must be submitted in order for the application to be considered complete.*

SARMIENTO	CHRISTOPHER	C
Last Name	*First Name*	*Middle Initial*

Application Requirements:

The following must be attached to this form in order for your application to be considered complete:

☐	Part I:	Contact information (form provided)
☐	Part II:	Certifications (form provided)
☐	Part III:	Education Verification (form provided)
☐	Part IV:	A current résumé containing, as a minimum, all employment for the previous five years.
☐	Part V:	A written Statement of Qualifications for the position (500 words maximum)
☐	Part VI:	A written statement explaining your reasons for wishing to be appointed to the position.
☐	Part VII:	Three (3) Letters of Reference/Recommendation
☐	Part VIII:	Any additional information that the Board may request during the Board item approving the Application Form

I, CHRISTOPHER SARMIENTO, as a candidate for the appointment of the County of Mariposa Assessor-Recorder, declare that all information provided on this form by me, including all attachments, is true and correct. If requested, I agree to provide written responses to any questions.

I have received the application packet and have read and understand the Board of Supervisors Policy specifying the "Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member."

I understand that finalists will be subject to a full background investigation, and that the selected candidate will be required to pass the County's standard medical examination and must file a Form 700 for the state within thirty calendar days of taking office.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 25TH day of APRIL, 2025, at MARIPOSA, California.

Date *Month* *Year* *City/Town*

Applicant's Signature

Please submit the completed application to the address below by **5 p.m., on April 30th, 2025**. Please note that the application must be *received* prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
dbondshu@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

PART I. Contact Information

Please print.

SARMIENTO	CHRISTOPHER	C
Last Name	*First Name*	*Middle Initial*

[redacted]	MARIPOSA	CA	95338
Current Street Address	*City*	*State*	*Zip*

[redacted] *Home Phone #* [redacted] *Business Phone #* *Email* [redacted]

Please list your residence addresses for the past five years:

From	*To*	*Street Address*	*City*	*State*	*Zip*
4/2017	PRESENT	[redacted]	MARIPOSA	CA	95338

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 25TH day of APRIL, 2025, at MARIPOSA, California.

Applicant's Signature

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part II. Certifications

Please print.

SARMIENTO	CHRISTOPHER	C
Last Name	*First Name*	*Middle Initial*

[redacted]	MARIPOSA	CA	95338
Current Street Address	*City*	*State*	*Zip*

[redacted]		[redacted]
Home Phone #	*Business Phone #*	*Email Address*

As a candidate for appointment to the position of Mariposa County Assessor-Recorder, I declare the following:

☒ YES ☐ NO I am a registered voter of the County of Mariposa.

☒ YES ☐ NO I am a citizen of the United States and a resident of the State of California.

☒ YES ☐ NO I have not been convicted of a crime that disqualifies me from holding elected office.
If no, please explain (attach additional sheets, if necessary):

_____

_____

☒ YES ☐ NO I meet all legal qualifications to run for election to this position. (If in doubt, check with the County Elections office.)

☒ YES ☐ NO I am able to formally assume the position at a time and place to be negotiated with the Board of Supervisors.

☒ YES ☐ NO I am not involved in outside activities that may be in conflict with the functions and responsibilities of this position.
If no, please explain (attach additional sheets, if necessary):

_____

_____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 25TH day of APRIL, 2025, at MARIPOSA, California.

_____
Applicant's Signature

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part III. Education

Please print.

SARMIENTO	CHRISTOPHER	C
Last Name	*First Name*	*Middle Initial*

Please list your educational experience:

Name of College or University	Degree Obtained	Date Graduated
UNIVERSITY OF PHOENIX	ASSOCIATES DEGREE INFORMATION TECHNOLOGY	4/13/16

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 25TH day of APRIL, 2025, at MARIPOSA California.

Applicant's Signature

CHRISTOPHER SARMIENTO

APPOINTMENT OF THE UNEXPIRED TERM OF THE ELECTED MARIPOSA COUNTY ASSESSOR-RECORDER

[redacted] ▪ [redacted] ▪ Mariposa, CA 95338

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, CA 95338

Dear Mariposa County Board of Supervisors,

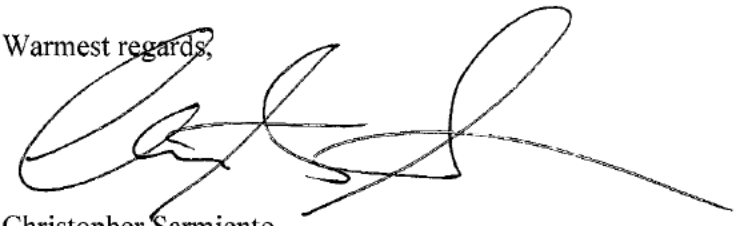
This letter is to express my interest in serving the unexpired term of the elected Mariposa County Assessor-Recorder. The primary responsibility of a county assessor is to determine the fair market value of all property within their county, ensuring accurate property tax calculations. The county assessor also implements existing tax laws and regulations as well as managing staff, managing budgets, and ensuring efficient operation. I am positive that my past career experiences, current position and continuing education have prepared me to fulfill the vacancy of the Mariposa County Assessor-Recorder.

Beyond my appraisal and technological expertise, I have developed strong teamwork and communication abilities, which have been crucial in working effectively within the Assessor-Recorder's office and with other departments. I am enthusiastic about the opportunity to leverage these skills for the betterment of Mariposa County.

If appointed as the Mariposa County Assessor-Recorder I will diligently continue with the modernization of the department as well as collaborate with other department heads to make the public's experience with the County of Mariposa an effective and efficient one. I will also ensure accurate and equitable property tax calculations while adhering to the California Revenue and Taxation Code and the California State Board of Equalization Property Tax Rules.

In reviewing my resume and statement of qualifications, I am hopeful that you will agree that I am the type of competent and competitive candidate you seek to serve the unexpired term of the elected Assessor-Recorder.

Warmest regards,



Christopher Sarmiento
Senior Appraiser

CHRISTOPHER C. SARMIENTO

PROFESSIONAL SUMMARY

Bringing strong analytical skills and meticulous eye for detail, capable of performing accurate property evaluations and assessments. Proficient in market research, data analysis, and report preparation, ensuring precise and thorough appraisals. Dependable in adhering to California Revenue and Taxation Code and State Board of Equalization Property Tax Rules, maintaining high levels of accuracy and integrity in all tasks. Seeking the appointment to serve the unexpired term of the elected Mariposa County Assessor Recorder.

EXPERIENCE

Appraiser III

July 2023 - Present | Mariposa County, Mariposa, CA

- Conduct real estate appraisals on a variety of residential, commercial, possessory interest, timber preserve, and agricultural properties using accepted appraisal methods and techniques.
- Conduct market valuations on business personal property, aircraft, and vessels.
- Attend continuing education courses to stay current on relevant legislation impacting the appraisal profession.
- Analyzed financial documents such as tax records, title deeds, leases, income statements, balance sheets to estimate value of property.
- Inspected properties, considered factors such as market value, location, and building, and replacement costs to determine appraisal value.
- Inspect new construction and major improvements to existing structures to determine values.
- Review and verify accuracy of staff appraisals.
- Property tax software administrator.

Appraiser I/II

April 2020 - July 2023 | Mariposa County, Mariposa, CA

- Conduct real estate appraisals on a variety of residential, commercial, possessory interest, timber preserve, and agricultural properties using accepted appraisal methods and techniques.
- Conduct market valuations on business personal property, aircraft, and vessels.
- Attend continuing education courses to stay current on relevant legislation impacting the appraisal profession.
- Inspected properties, considered factors such as market value, location, and building, and replacement costs to determine appraisal value.

CONTACT

[redacted]

[redacted]

Mariposa, CA 95338

SKILLS

- Residential Appraisals
- New Construction Appraisals
- Business Personal Property Assessments
- Commercial Income Appraisals
- Possessory Interest Appraisals
- Williamson Act Property Tax Appraisals
- Timber Preserve Property Tax Appraisals
- Vessel Valuations
- Aircraft Valuations
- Megabyte Administrator

- Inspect new construction and major improvements to existing structures to determine values.
- Review and verify accuracy of staff appraisals.
- Property tax software administrator.

Appraiser I/II Extra-Help
December 2019 - April 2020 | Mariposa County, Mariposa, CA

- Conduct real estate appraisals on a variety of residential, commercial, possessory interest, timber preserve, and agricultural properties using accepted appraisal methods and techniques.
- Attend continuing education courses to stay current on relevant legislation impacting the appraisal profession.
- Inspected properties, considered factors such as market value, location, and building, and replacement costs to determine appraisal value.
- Inspect new construction and major improvements to existing structures to determine values.

Construction Worker
March 2015 - June 2018 | ONS Builders, Crockett, CA

- General Residential and Commercial Construction including framing, insulation, plumbing, electrical, flooring, concrete, and finish work.
- Supervise sub-contractor leads and company employees
- Coordinate with customers on how to assess issues and create a scope of work
- Inspect work making sure it is to code

Journeyman Firestop Technician
June 2013 - February 2015 | Temper Insulation, San Francisco, CA

- Review plans to determine scope of work
- Installing fire stop materials per fire ratings of building systems
- Train and oversee apprentice work
- Insulate and fire caulk plumbing and ducting pipes

Project Land Surveyor / Civil Engineering Technician
August 2006 - November 2008 | Isakson and Associates Inc., Walnut Creek, CA

- Create and draft Record of Surveys, American Land Title Association (A.LT.A.), Boundary and As-built Surveys, Plats, Parcel and Final Maps.
- Create and draft Tentative Maps, Grading and Improvement Plans.
- Upload and download field crew data collector files.
- Develop survey control networks.
- Dictate Legal Descriptions of Property.
- Redline maps for CAD drafter to redraft.
- Compile survey data to create topographic and boundary exhibits for future land development.
- Researching previous survey evidence; plats, deeds, monument records, and physical evidence to obtain data needed for all survey and plat work.
- Coordinate process with other civil engineers, clients, and other project managers.

Project Land Surveyor / Civil Engineering Technician
November 2001 - August 2005 | Carlson, Barbee and Gibson Inc., San Ramon, CA

- Create and draft Record of Surveys, American Land Title Association (A.LT.A.), Boundary and As- built Surveys, Plats, Parcel and Final Maps.
- Create and draft Tentative Maps, Grading and Improvement Plans.
- Upload and download field crew data collector files.
- Develop survey control networks.
- Dictate Legal Descriptions of Property.
- Redline maps for CAD drafter to redraft.
- Compile survey data to create topographic and boundary exhibits for future land development.
- Researching previous survey evidence; plats, deeds, monument records, and physical evidence to obtain data needed for all survey and plat work.
- Coordinate process with other civil engineers, clients, and other project managers.
- Train and oversee interns on day to day operations.

Process Engineering Technician
January 1999 - January 2001 | Harris Corp., Melbourne and Palm Bay, FL

- Program and operate SMT pick and place robots, x-ray machine and circuit board cleaning machine.
- Maintain and troubleshoot all production machines.
- Create and update production processes.
- Researched new technologies that could be applied to existing processes.

EDUCATION

Bachelor of Science (B.S.) in Technological Entrepreneurship and Management
Arizona State University, Tempe, AZ, US

Associate in Arts (A.A.) in Information Technology
April 2016
University of Phoenix, Phoenix, AZ, US

CERTIFICATIONS

- California State Board of Equalization Certified Property Tax Appraiser
- California State Board of Equalization Advanced Certified Property Tax Appraiser
- CSAC Credentialed California County Senior Executive

Christopher Sarmiento
[redacted]

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, CA 95338

RE: Appointment of the Unexpired Term of The Elected Mariposa County Assessor-Recorder

Dear Mariposa County Board of Supervisors:

I am submitting my Statement of Qualifications to serve the unexpired term of the elected Mariposa County Assessor-Recorder. With a career spanning over two decades in construction, engineering, and property appraisal, I bring a diverse skill set and deep commitment to ensuring fair, accurate, and transparent property assessments for our community.

My experience includes five years as a Certified Property Tax Appraiser, during which I achieved Advanced Certification and specialized in appraising a wide range of properties, including residential, agricultural, business properties, timber preserves, and possessory interests. I value all aircraft, hangar, and vessel assessments, train staff on new construction appraisals, and address complex and problematic assessments. My role as a Senior Appraiser has allowed me to work closely with the Assistant Assessor and Assessor to review staff work, provide mentorship, and maintain the highest standards of accuracy and professionalism.

Before transitioning to property tax appraisal, I gained eight years of experience in civil engineering and land surveying, focusing on land development, and over 20 years of experience in general construction and remodeling. These roles have given me a practical and detailed understanding of property improvements, land use, and valuation—critical elements in ensuring equitable assessments.

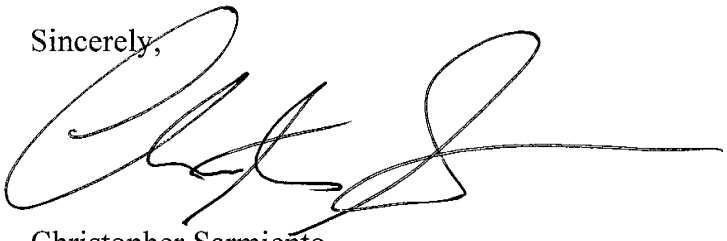
My qualification is further bolstered by a strong educational foundation, with an associate's degree in information technology. This credential, combined with my technical expertise, has allowed me to play a leading role in modernizing the Assessor's Office. For example, as a Megabyte Systems software administrator, I successfully led the conversion of business property data into the new system. I have also served as a department liaison for implementing the Tyler Permitting Software, working closely with department heads to develop new policies, procedures, and workflows. My participation in all the technological advancements the county is making reflects my dedication to innovation and operational efficiency.

In addition, I have completed extensive training through the California Board of Equalization (BOE), earning certifications in residential appraisal procedures, agricultural property appraisals, income approaches to value, and valuation of restricted (open-space) lands, among others. This training ensures that I am well-prepared to handle even the most complex valuation scenarios.

Mariposa County deserves an Assessor who understands the nuances of property valuation, prioritizes fairness, adheres to the California Revenue and Taxation Code and the California Revenue and Taxation Code and the California State Board of Equalization Property Tax Rules, and is committed to improving operations through technology and collaboration. My diverse background in engineering, construction, property appraisal, and technology implementation uniquely position me to fulfill this role. I am confident that my skills and experience align perfectly with the responsibilities of the Assessor-Recorder and I would be honored to serve our community in this capacity.

Thank you for considering my application.

Sincerely,



Christopher Sarmiento
Senior Appraiser

Mariposa County Assessor-Recorder

Assessor (209) 966-2332
Recorder (209) 966-5719

April 25, 2025

Ms. Rosemarie Smallcombe, Chair
Mariposa County Board of Supervisors
P.O. Box 784
5100 Bullion Street
Mariposa, CA 95338

Dear Chair Smallcombe and Fellow Supervisors,

I am pleased to write this letter of support for Christopher Sarmiento as he applies for the position of Mariposa County Assessor-Recorder.

When Chris was hired as an Extra Help Appraiser in the Fall 2019 he proved his value so quickly that we knew that we wanted to hire him as a permanent Appraiser. He has been an asset since his very first day of the job.

Before becoming a permanent employee in April 2020, Chris had already qualified 30 days earlier for the Certified Property Tax Appraiser certificate – the State Board of Equalization (BOE) allows new employees a year to complete the course work and pass the examination for this certificate. Within three years, in 2023, he qualified as an Advanced Certified Property Tax Appraiser – which is the minimum time allowed by the BOE. Many appraisers take 10 or more years to rise to this level of certification.

In 2024 he completed the coursework sponsored by the Institute for Excellence in California Government to become a Credentialed California County Senior Executive. On his own volition Chris has taken and successfully passed BOE advanced appraisal classes amounting to hundreds of hours of coursework. He continues to take advanced appraisal coursework offered by the BOE.

As Senior Appraiser his responsibilities include the appraisal of property transfers and new construction within and adjacent to Yosemite National Park, the annual appraisal of over 2,700 business property statements, our Possessory Interests (private uses on government lands), plus the annual assessments of all boats and airplanes. He is instrumental in training new employees and reviewing assessments of new construction.

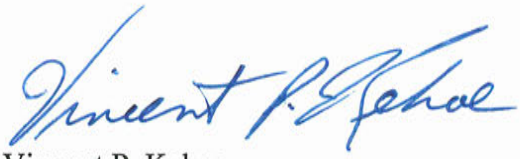
With his advanced computer skills, Chris was invaluable in guiding us through many challenges when we converted our appraisal files from the old AS400 system to the new Megabyte Property Tax Management System and continues to guide us to this day. I don't know what we would have done without his technical expertise.

In short, Chris has always given far more than required. Without being asked, he goes above and beyond to make sure the office runs smoothly. His contributions to our daily workflow are numerous.

Chris would be an asset to the County as our Assessor-Recorder. I am sure that he would do a great job.

Please contact me if you have any questions or need additional information.

Sincerely,



Vincent P. Kehoe
Assessor-Recorder

Courtney Progner Morrow
Treasurer – Tax Collector and
County Clerk

Treasurer (209) 966-2830 - Tax Collector (209) 966-2621 - County Clerk / Registrar of Voters (209) 966-2007 - Fax (209) 966-6496

February 3, 2025

Mariposa County Board of Supervisors
P.O. Box 784
Mariposa, CA 95338

To Whom it May Concern;

I am reaching out to recommend Chris Sarmiento for consideration as Mariposa County's Assessor/Recorder. In my role as Treasurer, Tax Collector & County Clerk for Mariposa County, I have had the privilege of collaborating with Chris in his current position of Appraiser III on several occasions, and I am confident that his education and experience have prepared him for the Assessor/Recorder role.

Chris appears well-respected by his co-workers and current supervisors. In our interactions, he has proven to be effectively communicative and easy to work with. Additionally, such collaborations have also demonstrated his vast background knowledge of his department.

What sets Chris apart is his specialized knowledge and training, including formal education in Information Technology and Technological Entrepreneurship and Management and numerous State Board of Equalization certificates spanning topics from Appraisal of Agricultural Property to Residential Appraisal Procedures. In addition, Chris is also a Certified and Advanced Certified Property Tax Appraiser.

Beyond educational accomplishments, Chris has served in the Assessor/Recorders office as an Appraiser III for more than 5 years. During that time, he has spent time collaborating with county department heads on the implementation of new technology and software, partnering with the Assistant Assessor/Recorder to review staff performance and providing training on Business Property Appraising and New Construction

I am confident that Chris will bring the same knowledge, skill, and positive energy to the Assessor/Recorder position that he has exhibited in the department thus far. Chris has my recommendation, and I believe his contributions will provide the tools needed to successfully serve as Mariposa County's Assessor/Recorder.

Should you have any question or require further information, please do not hesitate to contact me. Thank you.

Sincerely,

cpmorrow

Courtney Progner Morrow
Treasurer, Tax Collector & County Clerk
County of Mariposa

Building Department

Corrina Miranda
Interim Building Director

5100 Bullion Street
PO Box 1268
Mariposa, CA 95338
209-966-3934 FAX 209-742-5024
www.mariposacounty.org

CMiranda@mariposacounty.org

April 23, 2025

Mariposa County Board of Supervisors
5100 Bullion Street, Second Floor
Mariposa, CA 95338

Regarding: Letter of Recommendation Chris Sarmiento

Dear Board of Supervisors,

I am delighted to write this letter of recommendation for Chris Sarmiento as a candidate for the position of Interim Assessor/Recorder for Mariposa County. Since starting with Mariposa County, Chris has demonstrated exceptional leadership skills and possesses a keen analytical mind, traits that are crucial for effectively managing the responsibilities associated with this role.

With many years of experience, Chris brings a wealth of knowledge that I believe will greatly enhance the operations of Mariposa County. His track record speaks volumes about his ability to optimize processes and improve departmental efficiency. For instance, Chris has led several initiatives that have not only streamlined workflows but also significantly improved interdepartmental collaboration. His ability to bridge communication gaps between teams has fostered a spirit of cooperation that has transformed how departments interact with one another.

One of Chris's notable strengths is his forward-thinking approach to technology. He recognizes the critical need for a robust digital platform that not only facilitates efficient operations but also ensures the preservation and protection of legacy documents. His vision for a modernized assessment and recording process aligns with the county's goals of enhancing accessibility and improving service delivery to residents.

Chris is not only skilled in his profession but also a genuinely pleasant person to work with. He tackles challenges with a calm attitude and is always receptive to feedback, making collaboration easy and productive. His integrity and commitment to excellence are well appreciated by both colleagues and stakeholders.

Letter of Recommendation
Chris Sarmiento
April 23, 2025

I am confident that Chris Sarmiento would excel as the Interim Assessor/Recorder and make significant contributions to Mariposa County's administration. I fully support his candidacy and look forward to his positive impact on the community.

Respectfully,



Corrina M. Miranda
Interim Building Director
Mariposa County

Mariposa County Assessor-Recorder

P.O. Box 35
Mariposa, CA 95338
(209) 966-2332

April 15, 2025

To the Mariposa County Board of Supervisors,

I am pleased to write this letter of recommendation for Christopher Sarmiento as a candidate to fill the unexpired term of the elected Assessor-Recorder. Chris started at the Assessor-Recorder Office six years ago as extra-help employee and now he has become a vital colleague.

In the last five years, he went from being an Appraiser I to the lead appraiser for all the assessments that included boats/vessels, aircraft, business property, and possessory interest, in addition to property assessment without any hesitation. We were able to transition smoothly during our "system conversion" to a new program because of his strength and knowledge in computer programming. Since 2021, he worked extensively on preparing the annual property tax roll with the office manager.

His knowledge and understanding of property assessment helps run the department smoothly. He communicates effectively with the staff and helps us with any questions and concerns. I admire that he advocates continuous education and training for the staff. He consistently takes the lead in various projects/committees within our department and for other departments. Chris is an asset to the County of Mariposa, and it will be a pleasure to have him as the replacement for the Assessor-Recorder.

Sincerely,

Catherine Kong

Catherine Kong
Mariposa County Assessor-Recorder Office Manager

Letter of Recommendation

April 24, 2025

Dear Members of the Mariposa County Board of Supervisors,

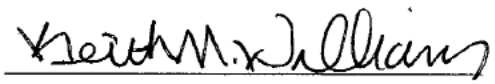
My name is Keith M. Williams, retired Treasurer, Tax Collector, County Clerk. I am proud to recommend Chris Sarmiento, whom I have known for six years, for the position of Mariposa County Assessor.

During my time working with Chris, on the installation of the new tax system, I witnessed his technological acumen, his ability to collaborate and work well with others, and his leadership skills.

Chris was eager to take on the challenges associated with a new system, and he conquered all those challenges. I unequivocally recommend Chris for the position of Mariposa County Assessor. I am confident Chris will be a great fit.

Please feel free to contact me if you should require any further information.

Respectfully,



Keith M. Williams

[redacted]

Letter of Recommendation

To the Mariposa County Board of Supervisors,

I am writing this Letter of Support for Chris Sarmiento to encourage the Board of Supervisors to appoint him as the Interim County Assessor. He started as a Certified Appraiser with the Mariposa County Assessor-Recorder's Office and over the past 5 years has advanced to Senior Appraiser and is now an Advanced Certified Property Tax Appraiser. Chris had a wide breadth of knowledge before coming to the Assessor-Recorder's Office which allowed him to advance quickly within the department. He has experience in civil engineering, general construction and land surveying with a focus on property development. This background has given him the skills needed to evaluate and prepare high quality property assessments.

Chris was instrumental in the implementation, conversion and training of the Megabyte Software. He has assisted in the roll turnover every year since the conversion to Megabyte. He has become a tremendous asset to the department with his willingness to step in and facilitate any needs of the department. This has given him comprehensive knowledge and exposure to the functions within the Assessor-Recorder's Office. His areas of responsibility include valuation of new construction, aircraft, vessels, business property, timber preserve and possessory interests, as well as working with the Assistant Assessor and Assessor to review staff work and handle any problematic appraisals.

The experience and knowledge he possesses is impressive but the thing that made the biggest impression on me is his positive attitude and customer service skills. Chris is always patient, understanding and courteous to the public and his fellow co-workers. He is a team player that always puts the County's interests first. I encourage you to appoint Chris to serve as the Interim County Assessor.

Respectfully,



Perca Dahlem

(Retired Assessor-Recorder Office Manager)

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

Christopher Sarmiento

who has duly qualified as a

ADVANCED CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and
exercise the authority as conferred thereby

This 16th Day of March 2023

Yvette M Stowers

YVETTE M. STOWERS
Executive Director

CERTIFICATE NO. 12231

BOE-747-APT (5-22) This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization.

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

CHRISTOPHER SARMIENTO

who has duly qualified as a

CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and exercise the authority as conferred thereby

Witness Our Hand and Seal

This 16th Day of March 2020

BF Fleming

EXECUTIVE DIRECTOR

Certificate No. 12231

BOE-747-APT (5-98) *This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization.*

CSAC William "Bill" Chiat

Institute for Excellence in County Government

Institute Credential

THIS IS TO CERTIFY THAT

Chris Sarmiento

HAS COMPLETED THE REQUIREMENTS
AND IS HEREBY RECOGNIZED AS A

Credentialed California County Senior Executive

Presented on
August 13, 2024
Mariposa County, CA

Inyo County Supervisor Jeff Griffiths
President, California Counties Foundation

Paul Danczyk
Chief Operating Officer
California Counties Foundation

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

PASSED THE COURSE EXAMINATION FOR

COURSE 9, APPRAISAL OF POSSESSORY INTEREST

March 17 – 21, 2025

Reno Ursal

Instructor

Reno Ursal

David Yeung

Deputy Director

David Yeung

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

AUDITS SELF-STUDY TRAINING SESSION

AUGUST 29, 2024

Diana Linehan

Diana Linehan
Facilitator

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER C. SARMIENTO

PASSED THE COURSE EXAMINATION FOR

COURSE 56, ADVANCED SALES COMPARISON AND INCOME CAPITALIZATION APPROACHES

MARCH 5, 2024

David Yeung

Deputy Director
David Yeung



CALIFORNIA ORGANIZATION OF BUSINESS CHIEFS

Fall 2023 Conference, Lake Tahoe, CA

Certificate of attendance for: Chris Sarmiento

Mariposa County

SBE Certificate Number: 12231

September 21-September 22, 2023 12 Hours of Continuing Education Credit, State Board of Equalization

This Certificate attests that the person named above was in attendance and is eligible for the hours awarded above.

John Sleeman, COBC President

Date: September 22, 2023

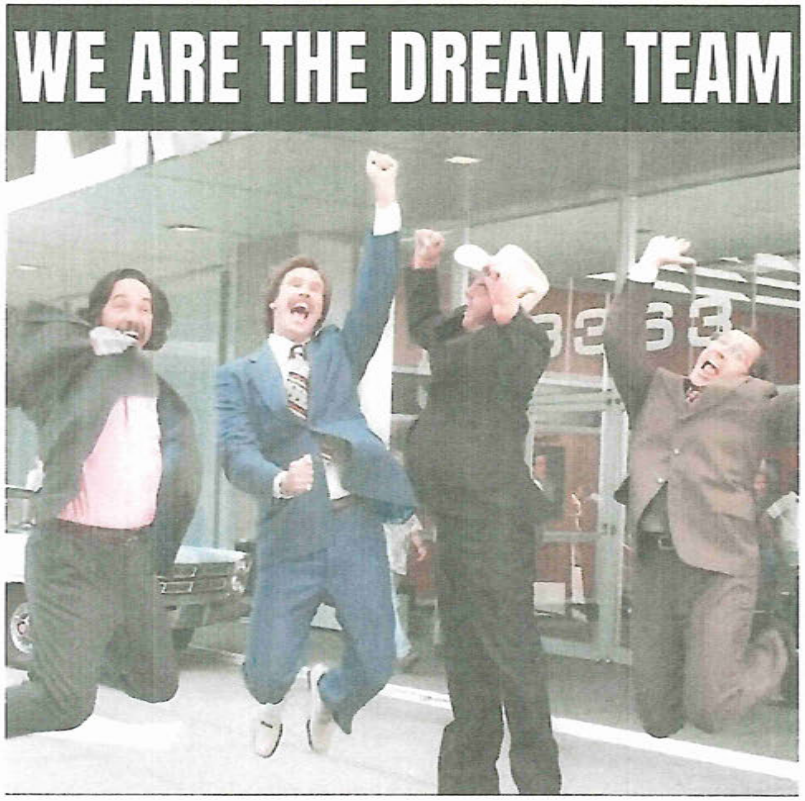
UNSUNG HERO

AWARD

Chris Sarmiento

July 26, 2023

"Though the office was closed during the pandemic, the Assessor-Recorder staff continued to accept and record documents needed to close real estate transactions, process new property appraisals and register vital record certificates. "



"Even during the recent snowstorms and flooding the A/R staff was in daily contact with title companies to apprise them of the county-wide closures. These are some of the county's unsung heroes who toil in anonymity each day."

DALLIN KIMBLE

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

PASSED THE COURSE EXAMINATION FOR

COURSE 7, APPRAISAL OF AGRICULTURAL PROPERTY

April 24 – 28, 2023

Reno Ursal

Instructor
Reno Ursal

David Yeung

Deputy Director
David Yeung

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

PASSED THE COURSE EXAMINATION FOR

COURSE 120, INVESMENT MATHEMATICS & FINANCIAL CALCULATORS

OCTOBER 24 - 28, 2022

Wendy Patterson

Instructor
Wendy Patterson

David Yeung

Deputy Director
David Yeung

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY – ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

PASSED THE COURSE EXAMINATION FOR

COURSE 52, VALUATION OF RESTRICTED LANDS

SEPTEMBER 19 – 22, 2022

Michael Dean Saunders

Instructor
Michael Dean Saunders

David Yeung

Deputy Director
David Yeung

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

COURSE 2A, REPLACEMENT COST ESTIMATING OF RESIDENTIAL STRUCTURES

GIVEN VIA MICROSOFT TEAMS – DECEMBER 13 - 16, 2021

Lois Campbell

Instructor
Lois Campbell

David Yeung

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

COURSE 5, INCOME APPROACH TO VALUE

GIVEN VIA MICROSOFT TEAMS – NOVEMBER 1 - 5, 2021

Instructor
James McCarthy

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

COURSE 3, RESIDENTIAL APPRAISAL PROCEDURES

GIVEN VIA MICROSOFT TEAMS , CALIFORNIA – MAY 10 - 13, 2021

Lois Campbell

Instructor
Lois Campbell

David Yeung

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

TIME VALUE OF MONEY – SIX FUNCTIONS OF A DOLLAR (USING AH 505)

SELF-PACED ONLINE LEARNING SESSION

COMPLETED APRIL 28, 2021

Dawn A. Berridge
Facilitator

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

PROPTX 311 - APPRAISAL OF MACHINERY AND EQUIPMENT

GIVEN ONLINE THROUGH AMERICAN RIVER COLLEGE, AUGUST 21 – SEPTEMBER 28, 2020

Barry Frazier

Instructor
Barry Frazier

David Yeung

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

VALUATION OF PERSONAL PROPERTY AND FIXTURES USING AH 581

SELF-PACED ONLINE LEARNING SESSION

COMPLETED SEPTEMBER 25, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

ACTIVE SOLAR ENERGY SYSTEM NEW CONSTRUCTION EXCLUSION SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA – APRIL 10, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

RESIDENTIAL BUILDING COSTS SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA – FEBRUARY 29, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

California State **Board** *of* **Equalization**

Property Tax Department — County-Assessed Properties Division

Hosted by:

SACRAMENTO STATE
COLLEGE OF CONTINUING EDUCATION

Certificate of Completion

is awarded to

Christopher Sarmiento

For completion of training in the

Basic Appraisal Online Course

28 February 2020

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

CHRISTOPHER SARMIENTO

HAS SUCCESSFULLY COMPLETED

BASIC APPRAISAL SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA – JANUARY 19, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

University of Phoenix

Upon the recommendation of the Faculty,
University of Phoenix does hereby confer upon

Christopher Curtis Sarmiento

the degree of

Associate of Arts

with all the rights, honors and privileges thereunto appertaining.

In witness whereof, the seal of the University and the signatures as authorized by the Board of Trustees, University of Phoenix, are hereunto affixed,

this thirtieth day of April, in the year two thousand sixteen.

University of Phoenix

Chairman, Board of Trustees

President

Authentisign ID: D7EFCCA5-5D24-F011-8B3D-00224822F75A

COUNTY OF MARIPOSA
APPLICATION FORM FOR APPOINTMENT TO THE ELECTIVE OFFICE OF ASSESSOR-RECORDER

(For Official Use Only)

RECEIVED
APR 30 2025
BOARD OF SUPERVISORS

INSTRUCTIONS: *The Application for Appointment of the Elective Office of the Assessor-Recorder is composed of the sections below. All parts must be submitted in order for the application to be considered complete.*

Canter	Jenifer	Z
Last Name	*First Name*	*Middle Initial*

Application Requirements:

The following must be attached to this form in order for your application to be considered complete:

☑	Part I:	Contact information (form provided)
☑	Part II:	Certifications (form provided)
☑	Part III:	Education Verification (form provided)
☑	Part IV:	A current résumé containing, as a minimum, all employment for the previous five years.
☑	Part V:	A written Statement of Qualifications for the position (500 words maximum)
☑	Part VI:	A written statement explaining your reasons for wishing to be appointed to the position.
☑	Part VII:	Three (3) Letters of Reference/Recommendation
☐	Part VIII:	Any additional information that the Board may request during the Board item approving the Application Form

I, Jenifer Canter, as a candidate for the appointment of the County of Mariposa Assessor-Recorder, declare that all information provided on this form by me, including all attachments, is true and correct. If requested, I agree to provide written responses to any questions.

I have received the application packet and have read and understand the Board of Supervisors Policy specifying the "Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member."

I understand that finalists will be subject to a full background investigation, and that the selected candidate will be required to pass the County's standard medical examination and must file a Form 700 for the state within thirty calendar days of taking office.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 30th *Date* day of April *Month*, 2025 *Year*, at Mariposa *City/Town*, California.

Applicant's Signature

Please submit the completed application to the address below by **5 p.m., on April 30th, 2025**. Please note that the application must be *received* prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
dbondshu@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

PART I. Contact Information

Please print.

Canter	Jenifer	Z
Last Name	*First Name*	*Middle Initial*

[redacted]	Mariposa	CA	95338
Current Street Address	*City*	*State*	*Zip*

[redacted]	[redacted]	[redacted]
Home Phone #	*Business Phone #*	*Email Address*

Please list your residence addresses for the past five years:

From	To	Street Address	City	State	Zip
2011	Present	[redacted]	Mariposa	CA	95338

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 30th day of April, 2025, at Mariposa, California.

Applicant's Signature

Authentisign ID: D1EF0CA5-5D24-F011-8B3D-0022482ZF75A

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part II. Certifications

Please print.

Canter	Jenifer	Z
Last Name	*First Name*	*Middle Initial*

[redacted]	Mariposa	CA	95338
Current Street Address	*City*	*State*	*Zip*

[redacted]	[redacted]
Home Phone # *Business Phone #*	*Email Address*

As a candidate for appointment to the position of Mariposa County Assessor-Recorder, I declare the following:

☒ YES ☐ NO I am a registered voter of the County of Mariposa.

☒ YES ☐ NO I am a citizen of the United States and a resident of the State of California.

☒ YES ☐ NO I have not been convicted of a crime that disqualifies me from holding elected office.
If no, please explain (attach additional sheets, if necessary):

☒ YES ☐ NO I meet all legal qualifications to run for election to this position. (If in doubt, check with the County Elections office.)

☒ YES ☐ NO I am able to formally assume the position at a time and place to be negotiated with the Board of Supervisors.

☐ YES ☒ NO I am not involved in outside activities that may be in conflict with the functions and responsibilities of this position.
If no, please explain (attach additional sheets, if necessary):

If appointed I will no longer sell real estate nor perform foreclosure auctions and/or postings of public notice

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 30th day of April, 2025, at Mariposa, California.

Jenifer Canter
Applicant's Signature

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE ASSESSOR-RECORDER

Part III. Education

Please print.

Canter	Jenifer	Z
Last Name	*First Name*	*Middle Initial*

Please list your educational experience:

Name of College or University	Degree Obtained	Date Graduated
Board of Equalization	see attached certificates, studies in Property Tax Assessment	
Cosumnes River College	see attached transcript, studies in Business & Real Estate	
Sacramento City College	see attached transcript, studies in Business & Real Estate	
American River College	see attached transcript, studies in Business & Real Estate	

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 30th day of April, 2025, at Mariposa, California.

Applicant's Signature

Jenifer Canter

[redacted]

OBJECTIVE

To serve as the appointed Mariposa County Assessor-Recorder by leveraging my deep appraisal expertise, public service ethic, and leadership style to maintain transparency, support taxpayers, and enhance departmental operations.

PROFESSIONAL EXPERIENCE

Licensed Real Estate Agent
Self-Employed – Mariposa, CA
May 2022 – Present

- Created valuation reports using MLS tools, tax data, and legal document review.
- Evaluated vacation rental income using profit and loss statements for property valuation.
- Established and managed business budget, client pipeline, and marketing plan.
- Voted Best Real Estate Agent of 2025 by community vote through Mariposa Gazette

Appraiser II
Mariposa County Assessor-Recorder's Office – Mariposa, CA
March 2014 – May 2022; May 2023 – Present

- Performed complex property appraisals including commercial, rural, Williamson Act, possessory interest, and new construction.
- Coordinated end-of-year appraisal workload redistribution to meet roll closure deadlines.
- Recommended and implemented Excel tool streamlining possessory interest valuations.
- Created office training manual and trained two new hires on assessment procedures.
- Delivered public presentations after wildfires, educating taxpayers on temporary property tax relief.
- Represented the department at Mariposa High School Career Day on careers and tax education.
- Regularly sketched floor plans in Apex from building permit blueprints for accurate assessments.
- Interpreted plot maps during land splits and lot line adjustments to ensure proper assessment.
- Reviewed legal documents including deeds, maps, and CC&Rs to complete accurate ownership transfers.
- Acted as recorder, processing and verifying documents per Recorder's Document Reference and Indexing Manual standards.
- Supported appeals by preparing market data and value defense reports.
- Served on County ergonomics team, fitting workstations for staff across departments.
- Proposed coding solutions during Megabyte system rollout to ensure assessment accuracy.

Loan Officer & Processor Supervisor
DHI Mortgage - Sacramento, Ca
2004 – 2008

- Oversaw two processors and coordinated loan closings under fast-paced volume.
- Reviewed financials, appraisals, and title reports to assess borrower eligibility.

COMMUNITY SERVICE

Secretary, Board of Directors
Manna House – Mariposa, CA

- Managed board communications and worked closely on budget development and oversight.

TECHNICAL SKILLS

Megabyte Property System, Microsoft Excel, Google Workspace, Apex Sketch, MLS Platforms, Sales Comp Tools, Recorder's Document Reference and Indexing Manual, Plot Maps, Deeds & Legal Descriptions

CERTIFICATIONS & LICENSES

Advanced Certified Appraiser, California State Board of Equalization
Licensed Real Estate Salesperson, California Department of Real Estate

KEY COMPETENCIES

Property Appraisal | Public Service | Workflow Strategy | Assessment Appeals | Budget Oversight
Staff Training | Document Recording | Community Outreach | Technology Implementation

Statement of Qualifications

I bring over 18 years of cumulative experience in property assessment, valuation, lending and real estate law, making me uniquely qualified to serve as Mariposa County Assessor-Recorder. My career includes eight years of dedicated service within the Mariposa County Assessor-Recorder's Office, where I served as an Appraiser II and earned the designation of Advanced Certified Property Tax Appraiser through the California State Board of Equalization. I also hold an active California Real Estate Salesperson License and have completed coursework in real estate, business, and economics.

I've completed specialized training through the Board of Equalization, earning certificates in:

- Advanced Certified Property Tax Appraiser
- Advanced Sales Comparison & Income Capitalization Approaches
- Appraisal of Machinery and Equipment
- Valuation of Personal Property and Fixtures
- Valuation of Restricted (Open-Space) Lands (Williamson Act)
- Income Approach to Value
- Time Value of Money
- Replacement Cost Estimating of Residential Structures
- Residential Appraisal Procedures
- Change in Ownership – Partitions
- Active Solar Energy System New Construction Exclusion
- Overview of California Property Tax
- Certified Property Tax Appraiser

During my time in the Assessor-Recorder's Office, I conducted complex appraisals on a wide variety of property types, including residential, commercial, Williamson Act properties, and possessory interest properties. To support the Assessor in assessment appeals, I compiled and analyzed data to be presented to the Board. I was responsible for identifying exemptions, processing property transfers, new construction, and splits—core duties that reflect the day-to-day responsibilities of the Assessor role. I also created a department training manual, supported the onboarding of new staff, and led a year-end redistribution effort to ensure the timely closure of the tax roll- a project that required coordination, foresight, and accountability.

I have also acted as recorder within the Assessor-Recorder's Office, using the Recorders' Document Reference & Indexing Manual to ensure documents met legal requirements. My background reviewing legal and financial documents, such as deeds, subdivision maps, and mining claims, directly supports the duties of the Recorder. In addition, I served on the County's ergonomics team, collaborating across departments to enhance workplace safety—demonstrating my commitment to countywide service and interdepartmental cooperation.

As a real estate agent since 2022, I continue to work with legal documents such as deeds, CC&Rs, and property descriptions, while helping clients understand the financial and tax implications of real estate transactions. My ongoing experience in the private sector has enhanced my communication skills and deepened my understanding of property ownership and public records from a taxpayer's perspective—an asset for bridging public service with community needs.

I possess the legally required qualifications for this appointment: I am a registered voter in Mariposa County, a resident of California, a United States citizen, and I have achieved a property tax appraisal certificate.

With a deep understanding of the technical, legal, and interpersonal aspects of both the Assessor and Recorder functions, I am confident in my ability to lead the office with integrity, accuracy, and respect for the public. I am committed to maintaining reliable public records, ensuring equitable assessments, and providing courteous and efficient service to our community.

Written Statement of Interest

Jenifer Canter, Candidate for Appointment – Mariposa County Assessor-Recorder

It is with great respect for this community and deep gratitude for the opportunities it has given me that I submit my interest in being appointed to complete the current term of Mariposa County Assessor-Recorder. Having served in the Assessor's Office for eight years and now working as a licensed real estate agent, I bring both practical expertise and a unique public-facing perspective to the position—one shaped by years of navigating property assessment, tax laws, recording standards, and community concerns.

This is more than a job opportunity to me. It is a chance to step into the role of public servant—a role I've already embraced through years of volunteerism, public education, and active engagement in our local organizations. I intend to run in the 2026 election for this office, and I see this appointment not simply as a stepping stone, but as a continuation of my service to the people of Mariposa County.

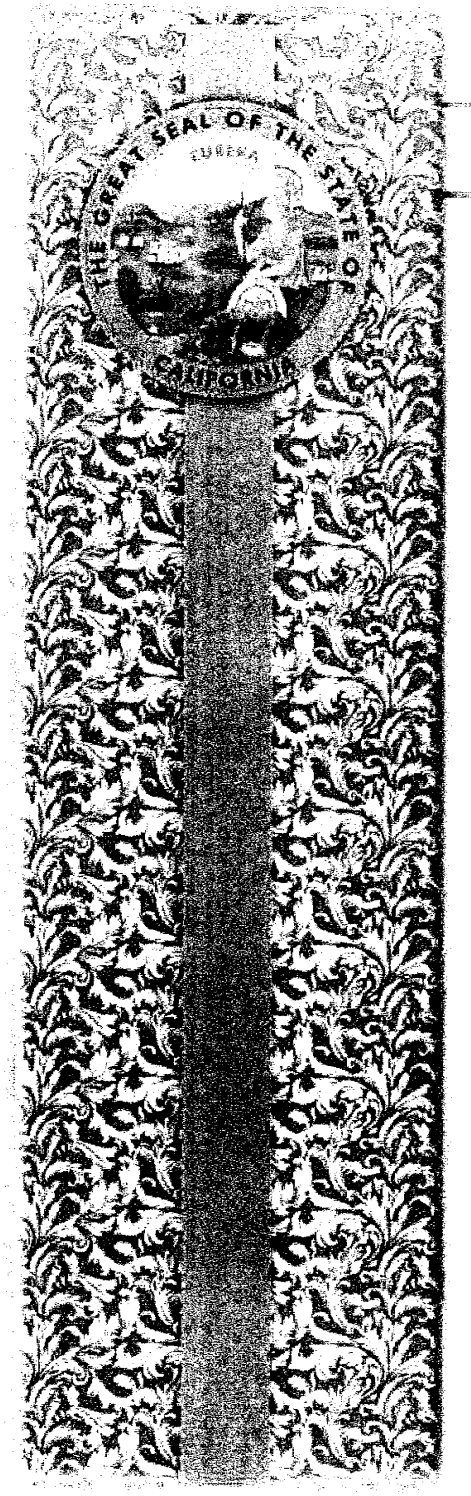
Professionally, I am fully qualified through my education, certifications, and hands-on experience in both appraisal and document recording. But what truly defines my candidacy is the trust I've earned in the community. I've spent the last two decades growing my roots here—raising a family, coaching youth sports with my husband, volunteering with organizations like Soroptimist International of Mariposa, and serving on the board of Mariposa County Little League for eight years, including as Board Secretary. I am currently Secretary and an active member of the Manna House, where I help ensure no one in our community goes hungry—a cause especially close to my heart as a former recipient of Manna House support as a child.

My commitment to accessibility, education, and advocacy drives everything I do. Whether through organizing high school presentations about property tax careers or providing guidance to clients navigating complex county systems, I work to demystify public processes and ensure fair access to services. I believe the role of Assessor-Recorder is not only administrative—it is representative. It is a voice for the taxpayers, a steward of public records, and a champion of clarity, consistency, and fairness.

The fact that I was named Best Real Estate Agent in the Mariposa Gazette's 2025 People's Choice Awards speaks to the trust the public places in me. Though the appointment process is not a public vote, I trust that the Board of Supervisors will reflect the community's interests and values in making their decision. I welcome the opportunity to serve not just with technical skill, but with heart, history, and humility.

Thank you for your consideration.

Warm regards,
Jenifer Canter



State of California

Department of Real Estate

Real Estate Salesperson License

Jenifer Ziemer Canter

BROKER AFFILIATION

JMS REALTORS LTD
575 E ALLUVIAL ST #101
FRESNO, CA 93720

Real Estate Commissioner

Identification Number: **02159274** *Issued:* **May 02, 2022** *Expires:* **January 02, 2026**

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

JENNIFER CANTER

who has duly qualified as an

ADVANCED CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and exercise the authority as conferred thereby

STATE BOARD OF EQUALIZATION · EUREKA · STATE OF CALIFORNIA ·

Witness Our Hand and Seal

This 9th Day of November 2021

EXECUTIVE DIRECTOR

Certificate No. 11737

BOE-747-APT (5-98) *This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization.*

- Is no longer performing the duties of an appraiser for property tax purposes in an Assessor's office or at the Board.

Once a person is no longer employed by an Assessor or the Board as an appraiser, that individual is prohibited from stating or implying that he or she is a certified property tax appraiser or holds an appraiser certificate issued by the Board. Further, the certificate may not be displayed or referred to in an advertisement or on business cards of appraisers seeking fees for their services. However, a former employee may state that the Board had formerly certified him or her as an appraiser for property tax purposes while employed by an Assessor or the Board.

If the Board demands the return of a certificate that has been suspended or invalidated, the former appraiser must comply with the request from the Board.

Change in Employment Status

When an appraiser has a change in employment status with a County Assessor's office or at the Board—where they are no longer an active appraiser (terminated, retired, deceased, inactive, leave of absence)—that information must be sent to the Board using form BOE-743-A, *Report of Property Appraisers' Change in Employment Status*. This change will be entered in the Board's training database.

Re-employment of Permanently Certified Appraisers

A previously certified appraiser can have his or her appraiser certificate reinstated after leaving the employment of an Assessor or the Board if he or she:

- Becomes re-employed as an appraiser in an Assessor's Office;
- Becomes re-employed as an appraiser at the Board; or
- Becomes elected or appointed to the Office of Assessor.[23]

The appraiser certificate becomes *active* upon the Board's receipt of a notice of re-employment on form BOE-743-A. The form must list the current employer, the date of current employment, the name of the prior employer, and the appraiser certification number if known.

Assessors' offices and the Board occasionally employ or re-employ *retired* appraisers for special projects or during peak work periods. In such circumstances, the appraiser certificate will be considered *active* upon the Board's receipt of written notice that the appraiser will be employed as of a specific date. Form BOE-743-A should also be used in these instances. Retired appraisers re-entering the workforce must also comply with the annual training hour requirements in order to maintain their certification.

Contract Appraisers

A *contract appraiser* is a non-employee appraiser who contracts to perform appraisal work for an Assessor. A contract appraiser must hold a valid appraiser certificate in order to perform appraisal work in an Assessor's office.

[23] Rule 283(c).

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

COURSE 56, ADVANCED SALES COMPARISON & INCOME CAPITALIZATION APPROACHES

GIVEN VIA MICROSOFT TEAMS – SEPTEMBER 27 – OCTTOBER 1, 2021

Instructor
James McCarthy

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

COURSE 52, VALUATION OF RESTRICTED (OPEN-SPACE) LANDS

GIVEN VIA MICROSOFT TEAMS, CALIFORNIA – JULY 19 - 22, 2021

Instructor
Michael Saunders

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

PROPTX 311 - APPRAISAL OF MACHINERY AND EQUIPMENT

GIVEN ONLINE THROUGH AMERICAN RIVER COLLEGE, AUGUST 21 – SEPTEMBER 28, 2020

Barry Frazier

Instructor
Barry Frazier

David Yeung

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

VALUATION OF PERSONAL PROPERTY AND FIXTURES USING AH 581

SELF-PACED ONLINE LEARNING SESSION

COMPLETED SEPTEMBER 25, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

COURSE 5, INCOME APPROACH TO VALUE

GIVEN AT SACRAMENTO, CALIFORNIA – DECEMBER 9 - 13, 2019

Instructor
Jack Mowbray

Deputy Director
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

COURSE 2A, REPLACEMENT COST ESTIMATING OF RESIDENTIAL STRUCTURES

GIVEN AT VISALIA, CALIFORNIA – OCTOBER 16 - 19, 2017

Instructor
Lois Campbell

Chief
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

ACTIVE SOLAR ENERGY SYSTEM NEW CONSTRUCTION EXCLUSION SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA – APRIL 6, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

COURSE 3, RESIDENTIAL APPRAISAL PROCEDURES

GIVEN AT BAKERSFIELD, CALIFORNIA – JANUARY 14 - 17, 2019

Jack Mowbray

Instructor
Jack Mowbray

David Yeung

Chief
David Yeung

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

TIME VALUE OF MONEY – SIX FUNCTIONS OF A DOLLAR (USING AH 505)

SELF-PACED ONLINE LEARNING SESSION

COMPLETED JANUARY 11, 2019

Dawn A. Berridge
Facilitator

BOE-742-B REV. 2 (1-07)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

OVERVIEW OF CALIFORNIA PROPERTY TAX SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA — APRIL 7, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

CALIFORNIA STATE BOARD OF EQUALIZATION

COUNTY-ASSESSED PROPERTIES DIVISION

CERTIFICATE OF TRAINING

THIS IS TO CERTIFY THAT

JENIFER CANTER

HAS SUCCESSFULLY COMPLETED

CHANGE IN OWNERSHIP-PARTITIONS SELF-STUDY TRAINING SESSION

GIVEN AT MARIPOSA, CALIFORNIA — APRIL 15, 2020

Dawn A. Berridge
Facilitator

BOE-742-B REV. 1 (12-98)

CALIFORNIA STATE BOARD OF EQUALIZATION

Hereby issues this notification pursuant to Article 8,
Chapter 3 of Part 2 of Division 1, section 670 of the Revenue and Taxation Code to:

JENIFER CANTER

who has duly qualified as an

CERTIFIED PROPERTY TAX APPRAISER

in the State of California and is entitled to perform the duties and exercise the authority as conferred thereby

Witness Our Hand and Seal

This 26th Day of August 2017

EXECUTIVE DIRECTOR

Certificate No. 11737

BOE-747-APT (5-98) *This certificate is the property of the State of California, and in the event of its suspension or invalidation for any reason, it must, upon demand, be returned to the State Board of Equalization.*

JENIFER CANTER
[redacted]

==========F O L D H E R E==========

==========F O L D H E R E==========

1K3740176
JENIFER CANTER
Copies: 01
[redacted]

Name : Jenifer Canter
SSN : [redacted]
Student ID [redacted]
Birthdate

Cosumnes River College Official Transcript
8401 Center Parkway
Sacramento, CA 95823

Transcript not official without seal and signature

(Registrar)

Print Date: 10/27/2021

----------Beginning of CRC Record----------

Fall 2013

Plan: Business - General Major

Course		Description	Attempted	Earned	Grade	Points
BUS	300	Introduction to Business	3.000	3.000	A	12.000
RE	300	Calif Real Estate Principles	3.000	3.000	A	12.000

			Attempted	Earned	GPA Units	Points
Term GPA	4.000	Term Totals	6.000	6.000	6.000	24.000
Cum GPA	4.000	Cum Totals	6.000	6.000	6.000	24.000

Progress TERM PCT : 0% CUM PCT : 0%
Academic Standing: Good Standing

Spring 2014

Plan: Business - General Major

Course		Description	Attempted	Earned	Grade	Points
ANTH	310	Cultural Anthropology	3.000	3.000	D	3.000
BUS	320	Concept/Personal Finance	3.000	3.000	D	3.000
NUTRI	300	Nutrition	3.000	3.000	C	6.000

			Attempted	Earned	GPA Units	Points
Term GPA	1.333	Term Totals	9.000	9.000	9.000	12.000
Cum GPA	2.400	Cum Totals	15.000	15.000	15.000	36.000

Progress TERM PCT : 0% CUM PCT : 0%
Academic Standing: Good Standing

Fall 2014

Plan: Business - General Major

Course		Description	Attempted	Earned	Grade	Points
BIT	100	Intro International Bldg Code	3.000	0.000	W	0.000
BUS	105	Business Mathematics	3.000	0.000	W	0.000

			Attempted	Earned	GPA Units	Points
Term GPA	0.000	Term Totals	0.000	0.000	0.000	0.000
Cum GPA	2.400	Cum Totals	15.000	15.000	15.000	36.000

Progress TERM PCT : 100% CUM PCT : 29%
Academic Standing: Good Standing

Spring 2021

Plan: Business Administration for Transfer AS-T Major

Course		Description	Attempted	Earned	Grade	Points
SOC	305	Critical Think in Soc Science	3.000	3.000	B	9.000

			Attempted	Earned	GPA Units	Points
Term GPA	3.000	Term Totals	3.000	3.000	3.000	9.000
Cum GPA	2.500	Cum Totals	18.000	18.000	18.000	45.000

Progress TERM PCT : 0% CUM PCT : 25%
Academic Standing: Good Standing

			Attempted	Earned	GPA Units	Points
CRC Career Totals Cum GPA:	2.500	Cum Totals	18.000	18.000	18.000	45.000

End of Cosumnes River College Official Transcript

VERIFY THIS DOCUMENT'S AUTHENTICITY INSTANTLY! *See security features built into this paper on reverse side.*

JENIFER CANTER
[redacted]

==========F O L D H E R E==========

==========F O L D H E R E==========

1K3740510
JENIFER CANTER
Copies: 01
[redacted]

OFFICIAL DOCUMENT IS PRINTED ON RED GRADIENT PAPER WITH A HEAT SENSITIVE SPOT ON REVERSE SIDE.

Sacramento City College Official Transcript

3835 Freeport Blvd
Sacramento, CA 95822

Name : Canter,Jenifer Ziemer
SSN : [redacted]
Student ID: [redacted]
Birthdate : [redacted]

Transcript not official without seal and signature

(Registrar)

Print Date: 10/27/2021

----------Beginning of SCC Record----------

Fall 2000

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
ECE	18	MUSIC FOR CHILDREN	3.000	0.000	W	0.000
MATH	53	INTERMEDIATE ALGEBRA	5.000	0.000	F	0.000
Repeated:		Course & Grades Discounted by Repeating				
PSYC	25	HUMAN SEXUALITY	3.000	0.000	F	0.000

			Attempted	Earned	GPA Units	Points
Term GPA	0.000	Term Totals	3.000	0.000	3.000	0.000
			Attempted	Earned	GPA Units	Points
Cum GPA	0.000	Cum Totals	3.000	0.000	3.000	0.000

Academic Standing: Good Standing

Fall 2014

Plan: Business, General Major

Course		Description	Attempted	Earned	Grade	Points
RE	310	Real Estate Practice	3.000	3.000	A	12.000

			Attempted	Earned	GPA Units	Points
Term GPA	4.000	Term Totals	3.000	3.000	3.000	12.000
			Attempted	Earned	GPA Units	Points
Cum GPA	2.000	Cum Totals	6.000	3.000	6.000	12.000

Progress TERM PCT : 0% CUM PCT : 33%
Academic Standing: Good Standing

SCC Career Totals

			Attempted	Earned	GPA Units	Points
Cum GPA:	2.000	Cum Totals	6.000	3.000	6.000	12.000

End of Sacramento City College Official Transcript

JENIFER CANTER
[redacted]

==========F O L D H E R E==========

==========F O L D H E R E==========

1K3740059
JENIFER CANTER
Copies: 01
[redacted]

OFFICIAL DOCUMENT IS PRINTED ON GREEN GRADIENT PAPER WITH A HEAT SENSITIVE SPOT ON REVERSE SIDE.

American River College Official Transcript

4700 College Oak Drive
Sacramento, CA 95841

Name : Jenifer Canter
SSN : [redacted]
Student ID: [redacted]
Birthdate : [redacted]

Transcript not official without seal and signature

(Registrar)

Print Date: 10/28/2021

---------Beginning of ARC Record---------

Fall 1999

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
ECE	34	CHILD DEVELOPMENT	3.000	3.000	B	9.000
ENGL	1A	COLLEGE COMPOSITION	3.000	0.000	W	0.000
GEOL	8	EARTH SCIENCE	3.000	0.000	F	0.000
Repeated:		Course & Grades Discounted by Repeating				
MATH	51	ELEMENTARY ALGEBRA	3.000	3.000	B	9.000

			Attempted	Earned	GPA Units	Points
Term GPA	3.000	Term Totals	6.000	6.000	6.000	18.000
Cum GPA	3.000	Cum Totals	6.000	6.000	6.000	18.000

Academic Standing: Good Standing

Spring 2000

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
ANTH	12	MAGIC/WITCHCRFT /REL	3.000	3.000	C	6.000
ENGL	1A	COLLEGE COMPOSITION	3.000	0.000	W	0.000
MATH	53	INTERMEDIATE ALGEBRA	3.000	0.000	D	0.000
Repeated:		Course & Grades Discounted by Repeating				
PER	49	SPEC STUDIES/PE REC	1.000	0.000	F	0.000
PSYC	1	GENERAL PRINCIPLES	3.000	3.000	C	6.000

			Attempted	Earned	GPA Units	Points
Term GPA	1.714	Term Totals	7.000	6.000	7.000	12.000
Cum GPA	2.308	Cum Totals	13.000	12.000	13.000	30.000

Progress TERM PCT : 30% CUM PCT : 27%
Academic Standing: Good Standing

Spring 2001

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
BIOL	5	SURVEY OF BIOLOGY	4.000	4.000	B	12.000
HCD	12	LIFE AND CAREER PLNG	1.000	0.000	F	0.000
MATH	53	INTERMEDIATE ALGEBRA	3.000	0.000	W	0.000

			Attempted	Earned	GPA Units	Points
Term GPA	2.400	Term Totals	5.000	4.000	5.000	12.000
Cum GPA	2.333	Cum Totals	18.000	16.000	18.000	42.000

Academic Standing: Good Standing

Fall 2001

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
BIOL	15	INTRO TO MARINE ENVI	4.000	4.000	B	12.000
HIST	17	HISTORY OF THE U S	3.000	3.000	B	9.000
MATH	53	INTERMEDIATE ALGEBRA	5.000	0.000	F	0.000
Repeated:		Repeated Course				
PS	1	INTRO TO PHYS SCI	3.000	0.000	F	0.000

			Attempted	Earned	GPA Units	Points
Term GPA	1.400	Term Totals	15.000	7.000	15.000	21.000
Cum GPA	1.909	Cum Totals	33.000	23.000	33.000	63.000

Academic Standing: Academic Probation 1

VERIFY THIS DOCUMENT'S AUTHENTICITY INSTANTLY! *See security features built into this paper on reverse side.*

OFFICIAL DOCUMENT IS PRINTED ON GREEN GRADIENT PAPER WITH A HEAT SENSITIVE SPOT ON REVERSE SIDE.

American River College Official Transcript

4700 College Oak Drive
Sacramento, CA 95841

Name : Jenifer Canter
SSN : [redacted]
Student ID: [redacted]
Birthdate : [redacted]

Transcript not official without seal and signature

(Registrar)

Print Date: 10/28/2021

Spring 2002

Plan: Undecided Major

Course		Description	Attempted	Earned	Grade	Points
SPEE	15	GROUP DISCUSSION	3.000	0.000	W	0.000

		Attempted	Earned	GPA Units	Points
Term GPA	0.000 Term Totals	0.000	0.000	0.000	0.000
Cum GPA	1.909 Cum Totals	33.000	23.000	33.000	63.000

Progress TERM PCT : 100% CUM PCT : 25%
Academic Standing: Academic Probation 2

Spring 2015

Plan: General Business Major

Course		Description	Attempted	Earned	Grade	Points
PROPTX	310	Intro Appraising for Prop Tax	1.500	1.500	A	6.000
PROPTX	311	Appraisal Machinery/Equipment	1.500	0.000	W	0.000
RE	330	Legal Aspects of Real Estate	3.000	3.000	A	12.000

		Attempted	Earned	GPA Units	Points
Term GPA	4.000 Term Totals	4.500	4.500	4.500	18.000
Cum GPA	2.160 Cum Totals	37.500	27.500	37.500	81.000

Progress TERM PCT : 25% CUM PCT : 25%
Academic Standing: Good Standing

Fall 2016

Plan: General Business Major

Course		Description	Attempted	Earned	Grade	Points
ECON	302	Principles of Macroeconomics	3.000	0.000	W	0.000

		Attempted	Earned	GPA Units	Points
Term GPA	0.000 Term Totals	0.000	0.000	0.000	0.000
Cum GPA	2.160 Cum Totals	37.500	27.500	37.500	81.000

Progress TERM PCT : 100% CUM PCT : 29%
Academic Standing: Good Standing

Fall 2020

Plan: Business Administration for Transfer AS-T Major

Course		Description	Attempted	Earned	Grade	Points
ECON	302	Principles of Macroeconomics	3.000	3.000	B	9.000
PROPTX	311	Appraisal Machinery/Equipment	1.500	1.500	A	6.000
SPEECH	301	Public Speaking	3.000	3.000	A	12.000

		Attempted	Earned	GPA Units	Points
Term GPA	3.600 Term Totals	7.500	7.500	7.500	27.000
Cum GPA	2.400 Cum Totals	45.000	35.000	45.000	108.000

Progress TERM PCT : 0% CUM PCT : 26%
Academic Standing: Good Standing

Spring 2021

Plan: Business Administration for Transfer AS-T Major

Course		Description	Attempted	Earned	Grade	Points
ACCT	301	Financial Accounting	4.000	0.000	F	0.000
BUS	340	Business Law	3.000	0.000	W	0.000
CISA	315	Intro Electronic Spreadsheets	2.000	0.000	W	0.000
GEOL	305	Earth Science	3.000	3.000	B	9.000
Repeated:		Repeated Course				

		Attempted	Earned	GPA Units	Points
Term GPA	1.286 Term Totals	7.000	3.000	7.000	9.000
Cum GPA	2.250 Cum Totals	52.000	38.000	52.000	117.000

Progress TERM PCT : 42% CUM PCT : 29%
Academic Standing: Good Standing

VERIFY THIS DOCUMENT'S AUTHENTICITY INSTANTLY! See security features built into this paper on reverse side.

OFFICIAL DOCUMENT IS PRINTED ON GREEN GRADIENT PAPER WITH A HEAT SENSITIVE SPOT ON REVERSE SIDE.

American River College Official Transcript
4700 College Oak Drive
Sacramento, CA 95841

Name : Jenifer Canter
SSN : [redacted]
Student ID: [redacted]
Birthdate : [redacted]

Transcript not official without seal and signature

(Registrar)

Print Date: 10/28/2021

ARC Career Totals Cum GPA:	2.250	Cum Totals	52.000	38.000	52.000	117.000

End of American River College Official Transcript

VERIFY THIS DOCUMENT'S AUTHENTICITY INSTANTLY! *See security features built into this paper on reverse side.*

Bogusch-Perkins, Jenifer [redacted] January 08 2020

[redacted]

High School: Mariposa County High School 1999

IGETC	CSU GE	CID	Course Number	Course Title	Grade	Units Attempted	Units Completed	Grade Points	GPA	Footnote Code	Location
Spring 2003											
			ENGL-41	College-Level Readin	B	2.00	2.00	6.00			531
			ENGL-41L	College-Level Readin	A	1.00	1.00	4.00			531
1A	A2	ENGL 02	ENGL-01A	Composition & Readin	W	(3.00)	05/02/03				531
3A	C1	ART 04	ART-02	Art History: Renaiss	B	3.00	3.00	9.00			531
5B	B2		GENB-10	Introduction to Gene	C	3.00	3.00	6.00			531
	SEMESTER TOTALS			WINP: 3.00		9.00	9.00	25.00	2.778		
	CUMULATIVE TOTALS			WINP: 3.00		9.00	9.00	25.00	2.778		
	Good Standing										
Fall 2003											
			PHED-13D	Fitness Through Aqua	W	(1.00)	09/30/03				531
5A	B1	CHEM 101	CHEM-02A	Introductory Chemist	W	(4.00)	11/13/03				531
5C	B3										
5B	B2		BIOL-20	Microbiology	W	(4.00)	11/21/03				531
5C	B3										
	SEMESTER TOTALS			WINP: 9.00		0.00	0.00	0.00	0.000		
	CUMULATIVE TOTALS			WINP: 12.00		9.00	9.00	25.00	2.778		
	1 Progress										
	DEGREE APPLICABLE SUMMARY			WINP: 12.00		9.00	9.00	25.00	2.778		
	CSU TRANSFER UNIT SUMMARY			WINP: 12.00		9.00	9.00	25.00	2.778		
	UC TRANSFER UNIT SUMMARY			WINP: 12.00		6.00	6.00	15.00	2.500		

April 23, 2025

To Whom It May Concern,

I am pleased to offer my wholehearted recommendation for Jenifer Canter for the position of Assessor-Recorder for Mariposa County. Jenifer worked as one of my Realtors at Twiss Realty, and during our time together, I came to deeply value her professionalism, attention to detail, and exceptional communication skills.

In every transaction she handled, Jenifer demonstrated a strong grasp of the real estate process and a meticulous approach to documentation and compliance. Her ability to navigate complex details with accuracy and care set her apart and gave both clients and colleagues confidence in her work.

What truly stood out about Jenifer was her ability to communicate clearly and thoughtfully with everyone involved—from clients and vendors to county offices and fellow agents. Her calm, respectful demeanor and collaborative nature made her a tremendous asset to our brokerage and a trusted representative of our brand.

I have no doubt that Jenifer would bring the same level of integrity, diligence, and professionalism to the Assessor-Recorder's office. Mariposa County would be fortunate to have someone with her capabilities and work ethic serving in this important role.

Please don't hesitate to reach out if you would like further insight into Jenifer's qualifications.

Sincerely,



Courtney Twiss
Broker, Lic. #01808727
Twiss Realty Group, Brokered by eXp Realty Luxury

Office of the Sheriff-Coroner
Public Administrator

Jeremy R. Briese
Sheriff-Coroner-Public Administrator

Kevin M. Packard
Undersheriff

April 22, 2025

Reference: Letter of support For Jennifer Canter

To Whom It May Concern,

It is with great pleasure that I write this letter of support for Jennifer Canter, whom I have had the privilege of knowing both personally and professionally for over twenty-five years. A proud Mariposa County native and MCHS Grizzly graduate, Jennifer has consistently demonstrated her deep commitment to the community of Mariposa.

Throughout her career, Jennifer has worked diligently in a variety of roles, gaining experience in appraising, assessing, and recording duties. Much of her expertise was developed through hands-on work with Mariposa County, where she served the public with professionalism and care. Furthering her knowledge and skills, Jennifer earned her real estate license and has become a successful realtor, serving not only Mariposa but neighboring counties as well.

I have had the opportunity to watch Jennifer grow in her professional journey, always maintaining a positive attitude and a solution-based mindset. She approaches her work with a spirit of collaboration, consistently contributing to a team-oriented environment.

Beyond her professional accomplishments, Jennifer is deeply dedicated to her family, friends, and community. She volunteers her time with local civic groups, previously with Soroptimist and, for the past four years, the Mana House. Her support of local sports, particularly the Mariposa baseball program, further highlights her commitment to enriching the lives of those around her.

Jennifer contains qualities such as honesty, integrity, fairness, and leadership. She is known and respected for her welcoming demeanor, open-mindedness, and genuine respect for all individuals. It is both an honor and a privilege to call Jennifer a friend and to support her in her aspiration to serve as a professional partner for Mariposa County.

I support Jennifer Canter for the position of Assessor/Recorder. I am confident she will represent Mariposa County with dedication, professionalism, and a positive vision for the future.

Jeremy R. Briese

Sheriff-Coroner-Public Administrator-Director of Emergency Services Mariposa County

P.O. BOX 276 **Mariposa, CA 95338** **209/966-3615** **FAX 209/742-5090**

Gmail [redacted]

Letter

1 message

Becky [redacted] Fri, Apr 18, 2025 at 10:34 AM

April 17, 2025

Mariposa County Board of Supervisors

5100 Bullion Street
Mariposa, CA 95338

Dear Members of the Board of Supervisors,

It is with great enthusiasm that I recommend Jenifer Canter for appointment to the position of Mariposa County Assessor-Recorder. I had the privilege of working closely with Jenifer for several years during her time with the Assessor-Recorder's Office, and I can say without hesitation that she brings not only a wealth of technical experience but also an unmatched warmth, professionalism, and dedication to public service.

Jenifer has always approached her work with a deep sense of responsibility and a genuine desire to be helpful. Whether assisting a first-time homeowner confused about supplemental tax bills or working with colleagues across departments to coordinate complex property record issues, Jenifer consistently showed patience, empathy, and respect. Her approachable nature made her a go-to person for both the public and staff members alike. People felt comfortable asking her questions, confident they would receive a thoughtful and accurate response.

One of the things I most admire about Jenifer is her ability to translate complicated processes into language the average person can understand. She doesn't speak in jargon or brush off concerns—she listens carefully, answers thoroughly, and always makes people feel heard. That kind of communication builds trust, which is absolutely essential in a public-facing role like Assessor-Recorder.

Internally, Jenifer contributed greatly to building a culture of collaboration. She worked effectively with both appraisal and recording staff, and her easygoing, professional demeanor helped foster a positive working environment. Even during busy or high-pressure times—such as closing the roll or fielding post-disaster inquiries—Jenifer maintained her composure and focus, offering steady leadership and support to her team.

Since leaving the department and working as a real estate agent, Jenifer has continued to interact with property owners and county departments daily. Her perspective now bridges both sides of the public service counter, which gives her unique insight into how the Assessor-Recorder's Office can continue to serve the community effectively.

In my opinion, Jenifer is exactly the kind of leader the office and the community can count on—knowledgeable, relatable, ethical, and service-oriented. I fully support her application and trust she

will lead with the same commitment and care she's shown throughout her career.

Sincerely,

Becky Deem
Former Asst. Assessor-Recorder, Mariposa County Assessor-Recorder's Office

Kierstin Wight
Chief Business Officer
Mariposa County Unified School District/County Office of Education
P.O. Box 8
Mariposa, CA 95338
[redacted]

April 21, 2025

To Whom It May Concern,

I am writing to express my enthusiastic recommendation for Mrs. Jenifer Canter as she seeks appointment to the position of Mariposa County Assessor-Recorder.

I have had the privilege of knowing and working with Mrs. Canter for 6 years, and in that time, I have come to know her as a dedicated, principled, and highly capable professional. Her extensive knowledge of property assessment and public records administration, combined with her unwavering integrity and tireless work ethic, make her exceptionally well-suited for this role.

Jenifer brings a rare balance of technical expertise and genuine compassion for the community she serves. Whether overseeing complex property assessments, navigating regulatory requirements, or working directly with residents and stakeholders, she consistently demonstrates fairness, transparency, and professionalism. She understands the intricacies of county systems and takes pride in ensuring accuracy, accountability, and public trust in every aspect of her work.

Beyond her qualifications, Jenifer is an exceptional listener and collaborator. She builds strong relationships across our county and she approaches every challenge with determination. Her leadership style is grounded in service — always willing to help and improve systems and outcomes for the people of Mariposa County.

It is without reservation that I support Mrs. Canter's appointment as Assessor-Recorder. She has the experience, character, and vision needed to excel in this role and to continue serving our county with distinction.

Please feel free to contact me should you require any additional information.

Sincerely,

Kierstin Wight

4/24/2025

Pamela Beery
[redacted]
Mariposa, CA 95338

[redacted]

To whom it may concern

I am writing to provide a recommendation for Jenifer Canter for the appointment of the expired term of Assessor-Recorder. I have had the privilege of knowing Jenifer since 2009 and can confidently say she is a person of great integrity and exceptional character.

Throughout our time together, I have had the opportunity to work with Jenifer at Yosemite Bank. We shared a passion for the lending side of the bank. Many times, I used her as a sounding board and think tank for the industry. Unfortunately, it was not a good time in our economy, or I believe Jenifer would have been brought on in that area of our business.

We share a ministry working at Manna House for the last 2 years. Manna House is a local ministry where we serve together to feed the community. Here Jenifer dedicates her time both as a board member and volunteer, working shifts giving to the needy in our community.

The past 4 years we have enjoyed Little League together in many different positions, her sons bring out the best in Jenifer.

Lastly, we have attended Bible Studies together, giving me a personal insight to her faith and commitment to being the hands and feet of Jesus that will surely show in her work ethic and fair management of employees.

I have always been impressed by her professionalism, dedication and strong desire to better herself. Jenifer is a reliable and trustworthy individual who consistently goes above and beyond to ensure the task meets the highest standard.

Without hesitation, I recommend Jenifer for Assessor- Recorder. I believe her skills and qualities will make her an asset in the County.

Please feel free to reach out to me if you need further information.

Sincerely,

Pamela Beery

To Whom It May Concern,

It's not every day that someone so deeply rooted in a community steps up to serve it in an even greater capacity, and that's exactly what Jenifer Canter is doing by running for Assessor-Recorder in Mariposa County. As a lifelong friend of Jenifer's, I can say with complete confidence that she is the kind of dedicated, knowledgeable, and community-minded person we need in that role.

Jenifer's professional background speaks volumes. She's built a successful career as a real estate agent, gaining a deep understanding of property values and land use, skills that are directly relevant to the work of the Assessor-Recorder's office. On top of that, she's no stranger to the office itself, having spent several years working there and gaining valuable, hands-on experience with the systems, processes, and people that make it run.

But Jenifer isn't just qualified on paper, she's spent her life investing in this community. A proud graduate of Mariposa County High School, Jenifer chose to come back to Mariposa to raise her family, a decision that shows just how much this place means to her. She and her husband, a Sergeant with the Sheriff's Office, are raising two wonderful boys who attend local schools and are active in youth activities throughout the area.

Jenifer has always been someone who shows up. Whether it's volunteering at school events, supporting local youth programs, or serving on the Little League board for several years, she's never been one to sit on the sidelines. Her involvement isn't just a checkbox, it's a reflection of her heart for this community and her desire to make it the best it can be for generations to come.

I've known Jenifer my whole life, and I've always admired her work ethic, integrity, and steady leadership. She's a listener, a problem-solver, and someone who leads by example. I have no doubt that, as Assessor-Recorder, she'll bring that same thoughtful, honest, and community-first mindset to the job every single day.

Mariposa deserves a leader who not only understands the job but also understands the people. Jenifer Canter is that person, and I hope you'll join me in supporting her.

Sincerely,

Kristie L. Mitchell
Senior Administrative Analyst / Public Information Officer
Mariposa County Sheriff's Office

April 27, 2025

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, California 95338

Laurie Kinslow
[redacted]
Mariposa CA 95338
[redacted]

Re: Jenifer Canter

I write to you today on behalf of Jenifer Canter, an applicant for the position of Assessor/Recorder for the County of Mariposa

I have known and worked with Jenifer at Manna House of Mariposa County for six years. I found her to have great organizational skills and strong leadership skills. She works well with others. She is a person of great integrity and responsibility.

At Manna House we worked together on fundraising projects and the yearly budget. We focused on our duty to be good stewards of the funds received. We were especially proud of our ability to get the most out of a limited budget.

I believe Jenifer would be a great asset to the County of Mariposa.

Laurie Kinslow

Laurie Kinslow

REALTY
CONCEPTS

THE FAMILY COMPANY

April 17th, 2025

To Whom It May Concern,

I am whole-heartedly recommending Jenifer Canter for the position of the Mariposa County Assessor-Recorder. Jenifer has the working knowledge and experience to excel in this role, but her intangible traits are what make her a highly suitable individual for this position.

My experience with Jenifer began when I began my career as a Realtor in 2019, when Jenifer was working in the Mariposa County Assessor-Recorder's office. When conducting research on prospective properties for home buyers and sellers that I represented, Jenifer not only provided property information clearly and promptly, but she also educated me on intricacies in regards to property research, which helped me better serve my client's interests. Jenifer's educational approach to providing information stuck with me, and I knew from my first interaction with her that I could lean on her expertise when it came to interpreting property information on file.

Jenifer joined Twiss Realty in 2022 as a Realtor, and at that time, we became colleagues. Her background in the Assessor-Recorder's office was valuable to all of us in the office, and her past experience benefitted her greatly when she began her real estate sales career. Upon working with Jenifer directly on transactions, I was able to witness her genuine care and thorough approach to due diligence on behalf of the clients she represented. She hit the ground running in our industry, immediately establishing herself as a full-time agent amongst dozens of seasoned agents in our market. This is no small feat, and it's a testament to Jenifer's level of dedication to representing the interests of those she serves. She was voted Mariposa County's Best Real Estate Agent this year, to no surprise of those that work closely with her.

Jenifer's resume speaks for itself, but her character and dedication to those she impacts make her the right individual to represent our county as Assessor-Recorder. If you would like any clarification about my recommendation, feel free to call me at [redacted] or email me at [redacted]

Sincerely,

Richard Ballinger

April 30, 2025

To Whom It May Concern,

It is with great pleasure that I write this letter of recommendation for Jenifer Canter. I have served as the Chief Title Officer at Inter-County Title Co. for approximately 20 years, and during this time, I have had the opportunity to work with Mrs. Canter in various capacities across numerous real estate transactions. Our professional relationship dates back to her tenure with the County as an Assessor/Appraiser and has continued through her successful career as a Real Estate Agent.

Having known Mrs. Canter for nearly 35 years, I can confidently attest to her professionalism, integrity, and respectful demeanor. Her extensive knowledge of the County of Mariposa and her hands-on experience in real estate make her exceptionally well-qualified. I believe she would be a valuable asset and a strong fit for any organization seeking a dedicated and knowledgeable professional.

Please feel free to contact me should you require any additional information.

Sincerely,

Steven Lobaugh,
Vice-President and Chief Title Officer
Inter-County Title Co.
Tuolumne-Mariposa Division

REALTY
CONCEPTS

THE FAMILY COMPANY

April 18, 2025

To Whom It May Concern,

I am writing to offer my enthusiastic recommendation for Jenifer Canter as a candidate for the position of Mariposa County Assessor-Recorder. I have had the pleasure of knowing Jenifer for approximately fifteen years, beginning when she and her family returned to Mariposa. Over the years, I have come to know her both personally and professionally and can confidently speak to her character, work ethic, and dedication to our community.

My first professional interactions with Jenifer were through her role in the Assessor-Recorder's office. As a Realtor, I frequently contacted her with inquiries regarding property characteristics, and I was always impressed by her extensive knowledge, professionalism, and attention to detail. She consistently went above and beyond to provide accurate, thorough information, reflecting her strong commitment to public service.

In 2022, Jenifer and I became colleagues when she joined the same real estate brokerage. I was quickly impressed by how swiftly and skillfully she transitioned into the role of a real estate agent. Her dedication to learning, growing, and excelling in her profession was evident from the start. She approached each challenge with determination and quickly became a valued and respected member of our team.

Beyond her professional accomplishments, Jenifer is a devoted community member. Her commitment to her clients, her brokerage, her family, and to Mariposa County is unwavering. She actively volunteers her time and energy to better the community we all cherish, and she is always eager to expand her knowledge and generously share what she learns with others.

Jenifer is a person of integrity, dedication, and genuine care for those she serves. I am confident that her broad experience, deep understanding of the Assessor-Recorder's office, and unwavering commitment to this community make her an exceptional candidate for this role.

Sincerely,

Rosalyn Allison
Real Estate Agent with Realty Concepts
[redacted]

Morgan Williams
Real Estate Advisor
Realty Concepts
4/28/2025

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, CA 95338s

Dear Members of the Board,

I'm pleased to write this letter in support of Jenifer Canter's applications for the position of Mariposa County Assessor-Recorder. I've had the opportunity to work alongside Jenifer for several years, first at Twiss Realty and now at Realty Concepts, and I can confidently say she would be an outstanding choice for this role.

Jenifer is one of the hardest working agents I've had the pleasure to work with. She holds herself to extremely high standards, always putting ethics, professionalism, and people first. Whether working with clients or colleagues, she consistently goes above and beyond to deliver exceptional results, all while maintaining a strong commitment to doing what's right. Jenifer is committed to continuous learning and growth, and she's quick to share her knowledge and experience to help others succeed as well.

Beyond her work ethic, what really stands out about Jenifer is how much she genuinely cares about our community. She is passionate about Mariposa County and is always looking for ways to contribute and make a difference.

I believe Jenifer's skills, integrity, and deep dedication to serving others make her an excellent fit for the Assessor-Recorder position. I strongly recommend her for this appointment and am confident she will be a tremendous asset to Mariposa County.

Please feel free to reach out if you have any questions.

Sincerely,

Morgan Williams


From:

Wesley E. Smith



To:

Mariposa County Board of Supervisors

5100 Bullion Street

Mariposa, CA. 95338

Re:

Letter of Recommendation

Jennifer Canter for the position of Assessor & Recorder

Distinguished Board Members,

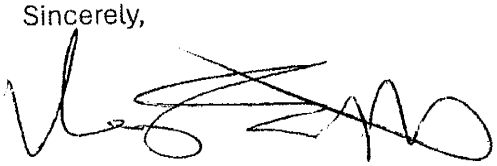
I am pleased to write this letter of recommendation for Jennifer Canter, who has worked under my supervision early in her employment career at Soares Bootjack Market and Deli. During this period and in the years to follow, I have come to know Jennifer as an exceptional individual full of talent, dedication, and professionalism. In her role with the company, she consistently demonstrated attention to detail, understanding of the company's overall vision, the importance of recognizing the customers' needs, and the value of teamwork.

Through Jennifer's work product, it was clear she was analytical, creative, and positively impacted the customers and her co-workers. Jennifer possesses strong interpersonal skills and has continued a lifetime of learning related to the position of Assessor & Recorder. Furthermore, Jennifer has an impressive ability to adapt to new challenges, demonstrating a remarkable work ethic, even in high-pressure situations. She handles feedback with grace and uses it as an opportunity for growth, continuously striving to improve her skills and contributions.

I firmly believe that Jennifer will excel in the role of Assessor & Recorder based on her unique blend of talents and unwavering commitment to excellence that will undoubtedly make a significant difference as the Department Head of the Assessor & Recorder Office. Jennifer has purposely exposed herself professionally to all aspects of the position of Assessor & Recorder and has worked her way through the functions of the Assessor & Recorder office during her time as an employee in the office. She has obtained advanced training in the field of appraisal and has obtained a real estate license.

Please feel free to contact me by phone or email if you require any further information or insights regarding Jennifer. I wholeheartedly recommend her for the position of Assessor & Recorder for Mariposa County, as I am confident that she will be a valuable asset to the County of Mariposa and its citizens.

Sincerely,



Wesley E. Smith

Mariposa County Resident

April 29, 2025

To Whom It May Concern,

It is with great pleasure that I write a letter of recommendation for Jenifer Canter. I have known Jenifer for nearly four years and in that time, I have known her to be trustworthy, kind and forthcoming with honest feedback when deep conversations have taken place. I treasure the advice that Jenifer has given during times of need and look forward to each interaction I am able to have with her.

Jenifer has shown tremendous character over the course of our friendship and I am inspired by her altruism that she shows others in its most pure form. Jenifer TRULY wants to help others and does not expect anything in return. Her breadth of knowledge is openly shared with others when it is needed and she goes out of her way to continue to assist others in times of need, in both personal and professional settings. Jenifer is a "service above self" type of individual and would be a tremendous asset to our county in the role of Assessor-Recorder.

I would highly recommend Jenifer Canter for Mariposa County Assessor-Recorder as she is equipped with many skills in the real estate industry, financial circuit and beyond. The skills she has, the tenacity she exudes and the willingness to learn set Jenifer apart from her peers and will help her to move our county forward in a robust way.

Should you have any further questions regarding Jenifer, I would be happy to elaborate on her character. I can be reached at [redacted] by email.

Sincerely,

Erin Vereschagin

April 17, 2025

Mariposa County Board of Supervisors
5100 Bullion St
Mariposa, CA 95338

To The Mariposa County Board of Supervisors:

I am writing to recommend Jenifer Canter for the position of Assessor Recorder. I have had the pleasure of knowing Jenifer for over 30 years. We have been friends since the day we met way back in Middle School. I have seen her flourish in all her career paths and in life in general.

Jenifer is hard working and very dedicated. She is helpful and displays strong moral character. She is involved in the community in many ways and has volunteered on the Little League Board and with the Manna House. She has always demonstrated a high level of professionalism, integrity and responsibility in her work. Because of her ethics, strong communication skills and knowledge she has been very successful as a real estate agent.

I am confident that Jenifer's skills and abilities make her an excellent candidate for the position as Assessor Recorder. I highly recommend her for employment.

Sincerely,

JBaker

Jenny Baker

Christina Packard
TOSA-VP Mariposa Elementary School
5044 Jones St.
Mariposa, CA 95338

04/18/2025

To Whom It May Concern:

I am writing to wholeheartedly recommend Jenifer Canter for a position of Appointment to Assessor Recorder within Mariposa County. I have had the pleasure of knowing Jenifer for over ten years. I have come to know her as a dedicated, dependable, and highly capable person and professional.

Jenifer consistently demonstrates a strong work ethic, attention to detail, and a sincere commitment to her community. Whether managing her family's busy schedule, volunteering on the local Little League Board, collaborating with others, or engaging with her real estate clients, she approaches every responsibility with professionalism and integrity.

One of her most notable strengths is communication and problem-solving, which makes her particularly effective in team-oriented and service-driven environments. Jenifer has worked for the Assessor's office in the past and has eight years as Advanced Certified Property Tax Appraiser.

In addition to her professional qualifications, Jenifer is also a person of strong character—honest, respectful, and genuinely committed to serving others. I am confident that she will be an asset to any team and will contribute positively to Mariposa County's mission.

Please feel free to contact me at [redacted] or [redacted] if you would like further insight into Jenifers qualifications or character.

Sincerely,

Christina Packard

Rebecca Soto
[redacted]

April 29, 2025
Mariposa County Board of Supervisors

Dear Board of Supervisors,

I'm writing to share my strong support for **Jenifer Canter** to be appointed as **Mariposa County Assessor-Recorder**. I've had the pleasure of knowing her for 4 years and can testify to her integrity and commitment to this community. As I know about her background and qualifications, I truly believe she would be an outstanding choice to lead this office.

Jenifer brings over 18 years of combined experience in property assessment, real estate, lending, and law—eight of which were spent working directly in the Mariposa County Assessor-Recorder's Office. During that time, she served as an Appraiser II, earning the **Advanced Certified Property Tax Appraiser** designation through the State Board of Equalization. Her commitment to excellence helped train new staff, create a department manual, and she played a key role in closing the tax roll on time—no small task.

Jenifer has a **California Real Estate Salesperson License** and currently works in the real estate field, giving her insight into the assessor and recorder roles from both sides of the counter. She is experienced with everything from appraising complex properties—including Williamson Act land, commercial buildings, and machinery—to reviewing legal documents like deeds and subdivision maps.

What really stands out is her commitment to serving Mariposa. She cares deeply about this community and understands the responsibility that comes with managing fair assessments and accurate public records. Her experience and involvement with community organizations, children's sports leagues and local schools highlights her dedication to the future of Mariposa.

I know Jenifer has the knowledge, experience, and mindset needed to do this job well—and to serve the people of Mariposa County with integrity and professionalism. I am honored to recommend her to you.

Thanks for your time and consideration.

Sincerely,

Rebecca Soto

Rebecca Soto

4/29/2025

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, CA 95338

Dear Members of the Board,

I am happily writing this letter to give my recommendation for Jenifer Canter for appointment to the position of Mariposa County Assessor-Recorder. I have had the pleasure of knowing Jenifer personally for about 30 years now and professionally for many years. I have continually been impressed by her integrity, work ethic, and deep commitment to our community.

Jenifer has always been a warm, outgoing, and trustworthy person. From the time we were young, she's shown a natural ability to make people feel welcome and valued. She's the kind of person who goes out of her way to help others, whether it's volunteering in the community or being there for someone in a time of need. Her kindness and reliability are qualities that have never wavered, and they speak volumes about her character.

In addition to her personal qualities, Jenifer has demonstrated a consistent and deep commitment to public service—both through her years working in the Assessor-Recorder's Office and now as a trusted real estate professional. Her volunteer work and professional experience reflect her approachable and caring nature, as well as her dedication to helping others navigate complex processes. She is knowledgeable, organized, and genuinely passionate about making property tax matters clear and accessible to the public—traits that are essential for this role. I believe she will carry out the duties of the Assessor-Recorder with the integrity, attention to detail, and impartiality that Mariposa County residents deserve.

I wholeheartedly support Jenifer's appointment and believe she will serve with professionalism, fairness, and a genuine desire to do what is right for our community.

Sincerely,
Amber Edwards
Amber Edwards Photography
[redacted]



5255 HWY 49 N. MARIPOSA
40282 HWY 41 STE. 8, OAKHURST
209.966.KEYS
559.641.KEYS

Rebecca Hatcher
Broker, Yosemite Realty
[redacted]

To Whom It May Concern,

I am honored to write this letter of recommendation for Jennifer Canter as she seeks the position of Mariposa County Assessor. I have had the pleasure of knowing Jennifer for many years as both a colleague and a friend. I was her manager when she first earned her real estate license at a previous brokerage, and during that time, I witnessed firsthand her incredible work ethic, intelligence, and commitment to excellence.

Jennifer's background in the Assessor's Office, combined with her extensive real estate knowledge, gives her a deep and practical understanding of property valuation and local processes and experience that is invaluable for this position. Her professionalism, attention to detail, and integrity make her exceptionally well-suited to serve our community in this important role.

Beyond her professional qualifications, Jennifer's dedication to her family is one of her most inspiring qualities. As a mother, she embodies patience, compassion, adaptability, and strength, all traits that translate seamlessly into leadership and public service. She approaches every challenge with thoughtfulness and determination, always striving to do what is best not only for her family but also for the community she cares so deeply about.

Jennifer's longstanding involvement in Mariposa County, her professional expertise, and her strong character make her an outstanding candidate for Mariposa County Assessor. I offer my highest and most confident recommendation in support of her candidacy.

Sincerely,

Rebecca Hatcher

Brian Finnegan

[redacted]

April 18, 2025

To Whom It May Concern,

I am pleased to provide this letter of reference for **Jennifer Canter** in support of her application for the position of County Tax Assessor. I have had the privilege of knowing Jennifer for many years, and I can confidently say that her extensive experience, professionalism, and deep understanding of finance and property assessment make her an outstanding candidate for this role.

Jennifer's background spans several areas of the financial and real estate industries, equipping her with the knowledge and expertise required for the responsibilities of a County Tax Assessor. She has worked as a loan officer and bank teller, which has given her valuable insight into financial transactions, lending practices, and customer service. Her time in the assessor's office provided firsthand experience in property valuations and local taxation procedures, enabling her to understand the complexities of the role she is now pursuing.

Additionally, Jennifer's work as a real estate agent has given her exceptional knowledge of market trends, property values, and appraisal methods. Her expertise in property appraisals makes her highly qualified to assess tax valuations with fairness and accuracy. Her ability to analyze financial data and property assessments, coupled with her attention to detail and commitment to integrity, ensures that she will serve the county and its residents effectively.

Beyond her professional qualifications, Jennifer is a dedicated, ethical, and hardworking individual. Jennifer is a respected member of our community. Her strong communication skills and ability to work collaboratively make her an ideal candidate for this position. She is not only knowledgeable but also passionate about ensuring fair tax assessments for her community.

I wholeheartedly recommend **Jennifer Canter** for the position of County Tax Assessor. She possesses the skills, experience, and integrity necessary to excel in this role. Please feel free to contact me at [redacted] or at [redacted] if you require any further information from me.

Thank you for your attention,

Brian Finnegan

Jerseydale Ranch and Circle 9 Ranch, Mariposa

Jamie Canter
Office Assistant
Mariposa County Sheriff's Office
5099 Old Hwy N
Mariposa, CA 95338
[redacted]

April 17, 2025

To Whom It May Concern,

I am honored to write this letter of recommendation for Jenifer Canter in support of her application for the position of County Assessor-Recorder. I have had the pleasure of knowing Jenifer for 25 years and I can say without hesitation that she brings the integrity, experience, and dedication required to excel in this vital public office.

Jenifer Canter possesses a rare combination of technical expertise and a deep understanding of our community's needs. Her knowledge of property assessment, public records, and regulatory compliance is thorough, and she has always demonstrated a commitment to fairness, transparency, and accuracy. Whether working with homeowners, businesses, or government agencies, she has an approach with every interaction with professionalism, empathy, and an unwavering commitment to public service.

Beyond technical skill, Jenifer is an exceptional communicator and a natural leader. She has successfully managed complex projects, streamlined office operations, and introduced data-driven strategies that improved both efficiency and accessibility. She has the ability to balance accuracy with compassion and has earned them the trust of colleagues and constituents alike.

In short, Jenifer Canter is precisely the kind of person we need in positions of civic responsibility—principled, capable, and genuinely invested in the well-being of our county. I give my highest recommendation and full support for her candidacy as County Assessor-Recorder.

Please feel free to contact me at [redacted] should you require any further information.

Sincerely,
Jamie Canter

California's oldest weekly newspaper of continuous publication

Mariposa Weekly Gazette. And MINER

The key to success

Jenifer Canter happy to be back in her element of real estate

March 20, 2025

By MADISON KIRKPATRICK
Staff Writer



Jenifer Canter is shown with her "Best Realtor" certificate in her Realty Concepts office. Photo by Madison Kirkpatrick

For Jenifer Canter, it has always been about helping people.

And those same people took notice of her nature, awarding her with "Best Realtor" in the *Mariposa Gazette* Readers' Choice Awards.

Canter has been employed at Realty Concepts in Mariposa since it opened in 2024, having started the office with fellow realtors Rosalyn Allison, Miranda Arce and Morgan Williams.

All four women came from Twiss Realty, owned by Courtney Twiss.

There are many realtors in Mariposa and the distinction of "Best Realtor" is one that is heavily sought after.

"I was in awe," Canter said of receiving the award.

Last year, she sent an email to all of her clients with the voting link, asking them to vote for her and also sharing other suggestions.

Her brokerage won the award, but she did not win Best Realtor.

This year, however, she forgot about the awards and did not have the chance to send out any emails.

When she learned she had won, she asked her husband Mike how he thought it may have happened. She has helped many clients over the years, but not all of them live in Mariposa.

She got her start in financing and real estate in 2004, working as a loan officer in Sacramento. She witnessed the "boom and bust" of the 2008 recession, which was difficult.

That recession, however, inspired her and Mike to relocate back to Mariposa and she truly believes everything happens for a reason.

She worked at a bank for a few years and eventually became a property tax appraiser at the county assessor/recorder office in 2014.

"I was happy to be back in my element."

2022 was one of the more exciting years for her as she wanted to take a chance in real estate sales.

Sales was the "last piece of the puzzle" in her career.

Canter called herself a lifelong learner, noting she graduated in 1999 and has been taking courses since then.

For the assessor/recorder appraiser job, she was required to take continuing education through the board of equalization.

She also has a background in business administration and real estate classes, so she was able to go straight into the test, which she passed on her first try.

She spoke about the importance of surrounding oneself with people who do not gatekeep.

When she began her role at Twiss Realty, Twiss was a great teacher and the best in the business. Canter also trained with Rebecca Hatcher.

Selling real estate is much different than what is taught in the licensure process, so it is key to have good teachers.

"Choose your brokerage wisely," she said.

She also credited Allison for her help in getting her set up with Zillow leads, which "was huge" in helping her get experience.

Canter formed a good relationship with Oakhurst lender Karina Bulow-Brown and said she is a great person who is very into education. "She gives you guidance."

On the day of the interview with the *Gazette,* Canter and Bulow Brown were working with one of the latter's clients who had been engaged with her for a decade.

For Bulow-Brown, it was only about being an advocate.

Canter has been blessed with good people throughout her journey.

She is also very involved in the community, formerly sitting on the Mariposa County Little League board and being on the Manna House board for the past four years.

For her, it is huge to be involved in the community. She was a past recipient of Manna House services as her mother worked to get back on her feet.

Now that she can give back, she is excited to do so. It is important and makes her feel good, she said.

Giving back through Manna House "comes from the heart" and aligns with her philosophy.

The best part of her job is the flexibility of her schedule, noting she is able to fly at a moment's notice and "I like being on the go."

It is also special to help people achieve their dream of ownership as a home is something tangible. Ownership is nice because people can control what they have.

She enjoys Realty

Concepts because the business is very supportive, but also allows for autonomy. The business now employs a physical broker, offering a personal touch to the experience.

The philosophy of the company is to work hard and be nice to people, which Canter acknowledged is how everything should be. Some places are overly focused on profits and the bottom line, but hers is not.

Bulow-Brown recently said Canter was very focused on a "no pressure" approach and was not just about getting the sale.

Canter thanked those who voted for her, trusted her and recognizing that she tries to go above and beyond in her job.

She may not have sold the most properties and is not the most seasoned realtor, but she believes she won because she is people oriented.

"I am honored and humbled and in awe." With so many realtors to choose from, she is always happy when they come to her.

Related Stories by Mariposa Gazette

Go To The Local News Section



The 'concept' of real estate

It's a new name and a refurbished building, but the faces are familiar. Realty Concepts opened its doors recently in...



Painting the town ... in style

Randy Jarrett prides himself on the good customer service of his company and his commitment to growing his trade. Jarrett's...



Readers' Choice votes are counted

The results are now in. Readers of the Mariposa Gazette have cast their votes in the annual Readers' Choice Awards,...

Load More

This site uses Akismet to reduce spam. Learn how your comment data is processed.

Outlook

Assessor-Recorder Candidate Jenifer Canter

From Jennifer Stagner <janedoe109876@icloud.com>
Date Thu 5/8/2025 9:33 AM
To Miles Menetrey <mmenetrey@mariposacounty.org>; Danielle Bondshu <dbondshu@mariposacounty.org>

[You don't often get email from janedoe109876@icloud.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Hello Mr. Menetrey and Ms. Bondshu,

I am writing on behalf of myself and Kenji Hickman, as property owners at 5154 Allred Road. It is my understanding that you both can take comments for those of us who cannot be there in person Tuesday.

In our experience with Jenifer Canter in her current position, she does an exceptional job at both the administrative and the interpersonal aspects of her job. As a previously licensed real estate agent in Hawaii, I know just how difficult it is to do both. Kenji, as a heavy equipment operator-engineer, also knows a great deal about the technical aspects of building and property issues. However, between the two of us, we still can't match her depth and breadth of knowledge! We both turn to Jenifer when we have a problem or question, because she is a true professional as well as a genuinely helpful person. We truly appreciate her continued service, long after the transaction has ended.

I am also a California public high school Government teacher. Consequently, I have spent many years teaching about the qualities that make a good leader, and we converse about relevant topics at great length. In our opinion, Kenji and I both believe that Jenifer Canter is a top-notch candidate for this position. Her prior experience in the Assessor's office, along with her "servant-leadership" mindset, will make her an unparalleled addition to your County Leadership team. Thank you for your time!

Kind regards,
Jennifer Stagner and Kenji Hickman

Outlook

Assesor -Recorder election

From Sarah Tucker [redacted]@gmail.com>
Date Fri 5/9/2025 11:07 AM
To Danielle Bondshu <dbondshu@mariposacounty.org>

You don't often get email from [redacted]@gmail.com. Learn why this is important

Hello, my name is Sarah Tucker. I'm a resident of mariposa. Im writing to urge you to please elect Jennifer Canter as our next Assesor Recorder for mariposa county!
Jennifer has years of experience and will do an excellent job! She is the obvious choice.
Thank you for your time.

Sincerely,
Sarah

K. 1.

Outlook

hiring of Interim Assessor-Recorder

From Cathy Foraker <cforaker@mariposacounty.org>
Date Mon 5/12/2025 10:59 AM
To Board Clerk <board-clerk@mariposacounty.org>

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

Good Morning ,

I just wanted to take a moment to impart a few thoughts on the hiring of the Interim Assessor-Recorder. I feel the best options for this office would clearly be a smooth transition to Tammie Guenthart. Since Vince Kehoe decided to leave his post prior to the most important part of the Assessor-Recorder job , rolling the County Roll, consistency and experience would provide that. Tammie has shown such invaluable commitment, knowledge-based experience and professionalism while serving this county for 29 years (and this office for 21). Her dedication to this community is held in very high regard with many Mariposa residence and county employees as well. She learned from and worked under one of the most well-respected Assessor-Recorders, Becky Crafts. Tammie is a very well-respected community member with many years of continued community service. She is more than deserved of this appointment.

Thank you!

Cathy Foraker
Mariposa County
Assessor-Recorder Clerk
4982 10th Street
Mariposa, CA 95338
209-966-2332

K. 1.

Dear Mariposa County Board of Supervisors,

My name is Randy Brower, and I am writing this letter of recommendation in support of Tammie Guenthart for the position of Mariposa County Assessor/Recorder.

I have had the privilege of knowing Tammie since she was 15 years old, and over the past five decades of running Randy Brower Construction here in Mariposa County, I have witnessed firsthand her professionalism, wisdom, and expertise in the Assessor/Recorder's Office. Throughout my career, and prior to my retirement, I have consistently relied on Tammie for clarity, context, and her thorough understanding of a wide range of matters. Whether it was recording deeds, interpreting maps and site plans, assigning property addresses, or addressing numerous other questions, Tammie was always the person I turned to for accurate and reliable assistance.

Tammie's 29 years of service to Mariposa County—including 21 years in the Assessor/Recorder's Office—speak volumes about her dedication and commitment to the office and the community. Starting as an Assessment Recording Clerk and working her way up to her current role as the Assistant Assessor/Recorder, Tammie's career is a testament to her hard work, professionalism, and expertise.

Her long tenure and the respect she has earned within the Assessor/Recorder's Office are clear indicators of her ability to lead and manage the responsibilities of the position. I have full confidence that Tammie will continue to serve the people of Mariposa County with the same dedication and integrity she has displayed throughout her career.

Thank you for considering my strong recommendation for Tammie Guenthart as the next Mariposa County Assessor/Recorder.

Sincerely,

Randy Brower
Owner, Randy Brower Construction

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

K. 1

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

NATURAL ENVIRONMENTS, INC.

. . . a design and construction company
Lic# 792682

May 12, 2025

To Whom It May Concern:

I am writing this letter of recommendation for Tammie Guenthart for the Interim Assessor-Recorder position. Tammie has worked in the Assessor's office for 21 years and has shown tremendous dedication and commitment to her role in that office. She possesses strong values, a positive attitude, and a willingness to help others.

In addition, Tammie is well respected by her peers and colleagues. She works well with other departments and community members. I am fully confident that Tammie can make a positive impact as a leader in the Interim Assessor-Recorder position.

Respectfully submitted,

Matt Foraker
Office Manager
Natural Environments Inc

PHONE: 209-742-7004 P O BOX 1938 MARIPOSA, CALIFORNIA 95338 FAX: 209-742-7014

Outlook

Canter recommendation for Assessor

From [redacted]
Date Mon 5/12/2025 10:39 AM
To Miles Menetrey <mmenetrey@mariposacounty.org>; Danielle Bondshu <dbondshu@mariposacounty.org>
Cc [redacted]

You don't often get email from [redacted] Learn why this is important

Mariposa County Board of Supervisors May 12th, 2025

Reff: Jenifer Canter recommendation for County Assessor.

Dear Members of the Board

Good morning. My name is Dennis Buck, most of you know me, a couple may not, so a brief background to my qualifications to offer this referral for Jenifer as Assessor.
I'm a welding & manufacturing business owner of more than 45 years here in Mariposa, went to high school here, raised my family here and served as a volunteer fireman on the MCFD for 25 years, and at the same time was a Captain on the MPUD-FD for 22 years until it's closing.
I've known Jenifer since she was about 5 years old and even more so now, as we've been close neighbors roughly 12 years. I've watched her unwavering dedication to her family, raising her two boys and that same type of dedication in her work.
I remember when she was an appraiser at the Assessor's office and her dedication then to that position, her professional demeanor with the public and no nonsense, let's get this done and do it right attitude.
Her list of accomplishments and credentials for this position is quite impressive, and I truly do believe she would be a perfect fit for the position. I'm confident that Jenifer would bring all that is needed to exceed your expectations of what this important position requires.
She's steadfast in her commitment to be her best no matter the endeavor, and I can say without any doubt that her commitment to excellence, exists in everything she does.
In the past, the County Sherriff's department has reached out to me on two different occasions for hiring position references. Those two referrals were for now long time Sgt. Wesley Smith and Sgt. Mike Canter (Jenifer's husband).
Although as Board members you haven't requested my referral for Jenifer, I offer it to you without hesitation and freely because I feel Mrs. Canter is a choice worthy of my highest recommendation and your sincerest consideration.
As the Sheriff's Department twice considered my references with most positive outcomes, I sincerely hope you will do the same.
Thank you for your time and consideration,
Sincerely yours,
Dennis Buck
Mariposa

Sent from my Verizon, Samsung Galaxy smartphone

Outlook

Assessor/Recorder Public Comment

From Pete Kiser [redacted]@gmail.com>
Date Mon 5/12/2025 7:51 AM
To Danielle Bondshu <dbondshu@mariposacounty.org>

You don't often get email from [redacted]mail.com. Learn why this is important

To the Mariposa County Board of Supervisors,

My name is Pete Kiser, and I am a local business owner, commercial property owner, and homeowner in Mariposa County. I am writing to express my strong recommendation for Tammie Guenthart as your choice for Assessor/Recorder.

Over the years, I have had the opportunity to work with Tammie on a variety of property and business tax-related questions. She has consistently been professional, knowledgeable, and incredibly helpful. Her ability to explain complex information with clarity and patience has been invaluable, both to myself and many others in our community who rely on the Assessor/Recorder's Office for accurate, timely assistance.

Tammie's years of experience and deep understanding of the department's operations make her an ideal candidate to step into leadership. She has long been a steady presence in the office—offering support to her colleagues, engaging respectfully with the public, and upholding the values of transparency and service that our county depends on.

In any well-run organization, a thoughtful succession plan is key to maintaining continuity and morale. Promoting from within not only honors the commitment of long-serving employees, but also ensures that institutional knowledge is retained. Tammie embodies that continuity. She has earned the trust of her peers and the community through her consistent dedication and integrity.

I hope you will give Tammie Guenthart your full consideration for this important role. She is ready to lead with competence, stability, and the same commitment she's shown throughout her career with the County.

Sincerely,

Pete Kiser

Sent from my iPhone

May 11, 2025

Mariposa County
Board of Supervisors

I am writing this Letter of Support for Tammie Guenthart to encourage the Board to appoint her as the Interim County Assessor. She has been an employee of our county for over 25 years with more than 20 of those years in the Assessor/Recorders Office. With her experience and institutional knowledge as well as being a long-time resident of the community she would be an asset to that office until the position can be filled by election.

Over the years I have worked with Tammie on numerous projects from lot line adjustments, to both minor and major land divisions. She is by far the best at understanding the maps and researching the history of the parcels. Whenever an issue arises that nobody can figure out or make sense of, she is always the "go to" person. There is no one else with the historical knowledge that she possesses.

I believe it would be in the best interest of the members of our community to have Tammie serve as the Interim County Assessor. The wisdom she has to share and pass on in the department is invaluable. I encourage you to elect Tammie to serve as the Interim County Assessor.

Respectfully,



Deni Smith

K.1

Outlook

Jennifer Cantor

From Juli Jines [redacted]
Date Sun 5/11/2025 4:09 PM
To Danielle Bondshu <dbondshu@mariposacounty.org>

You don't often get email from [redacted].com. Learn why this is important

To Whom It May Concern,

I am honored to write this letter in support of **Jennifer Cantor**'s candidacy for Assessor Recorder of **Mariposa, California**. I have had the pleasure of knowing and working with Jennifer as a business associate for the past three years, and I can confidently say that she brings the integrity, dili gence, and attention to detail that this role demands.

Jennifer has consistently demonstrated a strong commitment to transparency, fairness, and public se rvice. Her deep understanding of property records, assessment procedures, and the needs of our co mmunity makes her uniquely qualified for this position. More importantly, Jennifer approaches every task with professionalism and a genuine dedication to serving the people of Mariposa.

I believe Jennifer Cantor will be a trustworthy and capable Assessor Recorder, and I wholeheartedly support her election.

Sincerely,
Juli Jines
Business Associate
[redacted]

Alan Dayhoff
Dayhoff Cabinets
[redacted]
Mariposa, CA 95338
[redacted]@sti.net
209[redacted]

May 11, 2025

To The Board of Mariposa County Supervisors,

I am writing to express my enthusiastic support for Jenifer Canter in her candidacy for County Assessor-Recorder. I have had the privilege of observing Jenifer's work and commitment to public service over the years, and I can say without hesitation that she is exceptionally qualified to hold this vital office.

Jenifer brings to the role not only a deep understanding of the assessor-recorder's responsibilities but also a firm dedication to fairness, transparency, and innovation. Her background in public administration, combined with a proven track record of community engagement and leadership, sets her apart as the ideal candidate to modernize and strengthen the office for the benefit of all residents.

Throughout her career, Jenifer has consistently demonstrated her ability to handle complex systems with clarity and integrity. She is a strong advocate for accessible government and equitable treatment for property owners and taxpayers alike. Her vision for a more efficient, technologically updated assessor-recorder's office is both forward-thinking and grounded in practical experience.

In an era when trust in local institutions is more important than ever, Jenifer Canter stands out as someone who will bring accountability, accuracy, and compassion to the work of public recordkeeping and property assessment. I wholeheartedly endorse her candidacy and urge voters to support her in this important election.

Sincerely,
Alan Dayhoff
Alan Dayhoff
Owner of Dayhoff Cabinets

Outlook

Assessor/Recorder Public Comment

From Cynthia Stark [redacted]
Date Mon 5/12/2025 12:40 PM
To Danielle Bondshu <dbondshu@mariposacounty.org>

You don't often get email from [redacted]. Learn why this is important

Dear Board of Supervisors,

I'm writing as a longtime Mariposa resident and homeowner to share my full support for Tammie Guenthart as your next Assessor/Recorder.

Over the years, I've had several reasons to reach out to the Assessor's Office, and every time, Tammie has been one of the most helpful and approachable people I've encountered. She takes time to explain things clearly, she knows her stuff, and she's always treated me and everyone I've seen her interact with with respect and kindness.

What stands out most is her consistency. She's been a dependable part of that office for a long time, and that kind of steady presence really matters. When you walk into a public office, it's comforting to see someone who not only knows the job but also genuinely cares about the people they're serving.

I truly believe Tammie is the right person to take on the leadership role. She brings experience, stability, and heart and that combination is exactly what the office needs moving forward.

Thank you for considering her.

Sincerely,
Cynthia Stark
Mariposa County Resident & Homeowner

NATURAL ENVIRONMENTS, INC.
. . . a design and construction company
Lic# 792682

May 12, 2025

To Whom It May Concern:

I am writing this letter of recommendation for Tammie Guenthart for the Interim Assessor-Recorder position. Tammie has worked in the Assessor's office for 21 years and has shown tremendous dedication and commitment to her role in that office. She possesses strong values, a positive attitude, and a willingness to help others.

In addition, Tammie is well respected by her peers and colleagues. She works well with other departments and community members. I am fully confident that Tammie can make a positive impact as a leader in the Interim Assessor-Recorder position.

Respectfully submitted,

Matt Foraker
Office Manager
Natural Environments Inc

PHONE: 209-742-7004 P O BOX 1938 MARIPOSA, CALIFORNIA 95338 FAX: 209-742-7014

Outlook

Assessor-Recorder appointment Tomorrow RECOMENDATION

From [redacted]
Date Mon 5/12/2025 2:04 PM
To Danielle Bondshu <dbondshu@mariposacounty.org>

[You don't often get email from [redacted]sti.net. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

I just want to give a recommendation for The Assessor-Recorder appointment tomorrow. Jenifer Canter is the perfect person for the job. I have known her & her family for years. She is highly intelligent and has a wonderful personality! She would be an asset to our community in this position. Thank You, Jan Paige

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS
K. 1.

Outlook

Fw: Jenifer Canter for Assessor-Recorder

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Mon 5/12/2025 4:22 PM
To Malena Palmer <MPalmer@mariposacounty.org>; Deanna Stickles <dstickles@mariposacounty.org>

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Jeannine [redacted]gneenie@gmail.com>
Sent: Monday, May 12, 2025 3:52 PM
To: Danielle Bondshu <dbondshu@mariposacounty.org>
Subject: Jenifer Canter for Assessor-Recorder

[You don't often get email from gneenie@gmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Hello,

I am emailing in support of Jenifer Canter as Assessor-Recored for 2026.

I have known Jenifer for many years. Her son was in my preschool and Jenifer served on the preschool board. I know her to be extremely sharp, reliable and focused as well as an all around great person.

I hope you choose her for the position. Thank you so much for considering my email,

Jeannine Andre
Sent from my iPhone

K.1.

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

Outlook

Fw: Appointment of Assessor/Recorder

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Mon 5/12/2025 4:22 PM
To Deanna Stickles <dstickles@mariposacounty.org>; Malena Palmer <MPalmer@mariposacounty.org>

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From:
Sent: Monday, May 12, 2025 3:16 PM
To: Danielle Bondshu <dbondshu@mariposacounty.org>
Subject: Appointment of Assessor/Recorder

[You don't often get email from earn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Good Afternoon Ms. Bondshu:

Please provide this email to the Board of Supervisors for the meeting on Tuesday, May 13, 2025 relative to the appointment for the Assessor/Recorder position.

I am unable to attend the meeting and therefore would like this letter to serve as my support for appointing Jenifer Canter to the position of Assessor/Recorder. Ms. Canter has the knowledge, experience, and the community's best interest at heart. I believe that she would be an asset to the County of Mariposa in this position.

Best regards,

Rhonda Scherf

K.1

Mariposa County Assessor-Recorder

Assessor (209) 966-2332
Recorder (209) 966-5719

May 12, 2025

RECEIVED
MAY 12 2025
BOARD OF SUPERVISORS

Ms. Rosemarie Smallcombe, Chair
Mariposa County Board of Supervisors
5100 Bullion St.
PO Box 784
Mariposa, CA 95338

Re: Information regarding possible appointees to the elective office of Assessor-Recorder

Dear Chair Smallcombe,

Two of my current employees have applied for the position of Mariposa County Assessor-Recorder that I intend to vacate on June 6, 2025. Those applicants are Tammie Guenthart and Christopher Sarmiento, both of whom are eminently qualified and have my full support.

There is another applicant, Jenifer Canter, that is one of my former employees. In her application materials she made claims about her experience in my office. As the Assessor-Recorder I have the unpleasant task of setting the record straight regarding her claims about her time as an employee in my office.

- In the "Professional Experience" section of her resume under the Appraiser II block she claims that she is still employed by my office: "May 2023 – Present". She is not now an employee of the Assessor-Recorder, having left the office in 2022 and has not worked for us since.
- She claims to have performed complex appraisals. This she may have done but such work is a required of every appraiser in the office. Properties in Mariposa are atypical compared to most other counties and our staff does complex appraisals daily.
- Jenifer assisted me in a few commercial appraisals but she was never assigned to complete commercial appraisals as part of her regular duties and I do not believe that she ever completed a commercial appraisal from beginning to end on her own. I completed all commercial appraisals while she was employed in our office.
- She may have taken part in the mailing of bi-annual notices for the 800+ Williamson Act parcels when she was an Assessment-Recording Clerk, but since the passing of former Assessor Becky Crafts in 2017 our Assistant Assessor-Recorder Tammie Guenthart has had the full responsibility for all Williamson Act assessments.

- It is true that Jenifer was responsible for assessments of possessory interests, primarily government housing in Yosemite National Park, and she did recommend changing the way those assessments were performed. However, I specifically instructed her to not implement any untried and unapproved changes to those assessments but to complete the assessments in the established manner that had been in use for years. Unfortunately, she changed the assessment protocol without permission, but it was not discovered until after she left the office. All those Yosemite possessory interests had to be recalculated, corrected and reentered into the system by Christopher Sarmiento.
- She states that she "Acted as recorder processing and verifying documents…" but fails to say that she was employed for a number of years as an Assessment-Recording Clerk and those duties were and still are part of the day-to-day duties of the job.
- In her resume section on Certifications and Licenses Jenifer purports to being an Advanced Certified Appraiser, which technically is not the case. The State Board of Equalization (BOE) is very specific that such claims may only be made when an individual is currently employed as an appraiser in a County Assessor's office. The actual certificate itself is property of the BOE which must be surrendered upon their request. I am not aware that she is employed in the office of any County Assessor so she is not now certified. The BOE has a recertification process that must be followed.

  It should be noted that both Tammie Guenthart and Christopher Sarmiento are Advanced Certified Property Tax Appraisers in good standing with the BOE.

In closing, I would not consider her application for vacant positions in my office.

Sincerely,

Vincent P. Kehoe
Assessor-Recorder

4.3.

Outlook

Fw: Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance.""

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 8:45 AM
To Malena Palmer <MPalmer@mariposacounty.org>

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Colleen Rhodes <clr25@icloud.com>
Sent: Monday, May 12, 2025 10:05 PM
To: Danielle Bondshu <dbondshu@mariposacounty.org>; Board Clerk <board-clerk@mariposacounty.org>; Rosemarie Smallcombe <rsmallcombe@mariposacounty.org>; Miles Menetrey <mmenetrey@mariposacounty.org>; Shannon Poe <spoe@mariposacounty.org>; Danette Toso <dtoso@mariposacounty.org>; Jennifer Kiser <jkiser@mariposacounty.org>
Cc: Colleen Rhodes <clr25@icloud.com>
Subject: Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance.""

Board of Supervisors May 13, 2025, Agenda Item 3, "Waive the First Reading and Introduce an Ordinance Amending Chapters 6.08 and 6.16 of Mariposa County Code Titled "Animal Control" and "Barking Dogs-Public Nuisance."" – OPPOSITION STATEMENT

Dear Board of Supervisors,

Since proposed changes to the Animal Control code came before this Board in February, I have been awaiting their correction, resubmission, and reconsideration. Prior to that, I had eagerly anticipated the first draft in hopes that it would help solve problems all too many of us have experienced. Not only have I lost loved animals to a dog pack attack, but several of my friends throughout the county have suffered similar losses and heartbreak.

Unfortunately, although corrections have been made to the February draft, they are not sufficient to meet the community's and my concerns. The provisions I hoped to see added that would make us a safer county are not included. Instead, other provisions are included that would over-regulate our lives for questionable public policy ends.

As a result of these concerns, I have no choice but to oppose the adoption of the proposed changes to Title 6 included in agenda item 3.

The most succinct statement of my opposition is that I oppose the following:

1. The feral cat feeding prohibitions in proposed section 6.08.260 B.
2. The Multiple Pet Permit provisions in proposed section 6.08.265.
3. The failure to address and correct the confusion and contradictions among definitions of misdemeanors and infractions in sections 6.08.280, 6.08.300.40, and 1.20.010.
4. The failure to include protections for The Right to Agricultural Activity

For those who want more meat on these bones, the following is some detail about my opposition to this version of the proposed Animal Control code changes.

-

The feral cat feeding prohibitions in proposed section 6.08.260 B

The feral cat prohibitions are written in a way that does not accomplish what is intended. Here is my example illustrating just one situation in which a person (me) would be criminalized for doing something that causes no harm. I occasionally feed a feral cat. That cat is already neutered and occupies a territory where he is the only regular feline resident.

The new 6.08.260 B provides that *"It shall be a violation of this chapter for any person to: 1. Feed feral cats without assuming responsibility for the spay or neuter of those cats unless the feeding of feral cats is with the intent to trap for spay or neuter or to relinquish to Animal Control."*

Nothing about my feeding this already-neutered cat involves "assuming responsibility for the spay or neuter" or "is with the intent to trap for spay or neuter or to relinquish to Animal Control." So, technically, according to the words of the proposed code, my entirely benign act would be criminal under this new section.

In addition to criminalizing my act of kindness, this new feral cat section would put Mariposa County in the forefront of jurisdictions that over-regulate their citizens regarding feeding feral cats. I say this because I have done several searches for information as to any other jurisdiction, no matter how small, no matter how large, that has a similar law. I have not been able to find a single one, not one city, county, state, or federal law that prohibits feeding a feral cat. Overregulation has always been contrary to Mariposa County's beliefs and practices. Let's not change that now.

Adopting this feral cat provision does not advance any legitimate public policy. I oppose it.

The Multiple Pet Permit provisions in proposed section 6.08.265

The Multiple Pet Permit would regulate a single dwelling or business unit that *"kept, harbored, possessed or maintained" "more than ten dogs over six months of age."*

The questions that immediately arise are – What is the policy goal of such a provision? Why aren't there similar concerns about "a single dwelling or business unit" that has nine or ten dogs? Is there a tipping point reached when one dwelling or unit amasses eleven dogs? Are there legitimate goals? Who would be expected to apply for such a permit? Who would be unlikely to apply? These questions beg for answers.

The permit application process entails a significant incursion into private property. Fourth Amendment rights, which the permit process demands be voluntarily relinquished — not just once but every year during renewal of the application — are generally closely guarded. There needs to be a significant public benefit to balance the sacrifice that would be required of the permit applicant.

Because there is no discussion in the cover memorandum or elsewhere in the documents submitted of these important public policy considerations, I oppose these proposed code changes.

The failure to address and correct the confusion and contradictions among definitions of misdemeanors and infractions in sections 6.08.280, 6.08.300.40, and 1.20.010

When I wrote in February in opposition to the first draft of these proposed codes, I stated the following:
The proposed changes to 6.08.300.050 are minor and appear to be justified. But I'm perplexed as to why the opportunity was not taken to restructure Chapter 6.08 and to move Vicious/Dangerous Dogs to its own chapter, perhaps 6.10, which currently is not in use. I make this recommendation because, as mentioned above, the existing 6.08.280 states that "Violation of any of the provisions of this chapter shall constitute an infraction." The chapter includes all of 6.08. And yet, violations of 6.08.300 are characterized as misdemeanors. As now written, 6.08 contradicts itself.

Nothing was done to address these very important and necessary corrections, therefore, I remain opposed to the Board taking any action to approve the changes as proposed.

The failure to include protections for The Right to Agricultural Activity

Finally we arrive at Chapter 6.16, which is perhaps the most important area of concern to me. Protections of our local "Right to Farm" are not at all evident in these sections. They need to be codified in this chapter.

Protections for Livestock Guardian Dogs and other agricultural working dogs are implied in existing Mariposa County Code Chapter 18.04 Right To Agricultural Activity. Some of the protections are included in section 18.04.010, which defines "Agricultural land" as "all that real property within the boundaries of Mariposa county currently used for agricultural activities or operations or upon which agricultural activities or operations may in the future be established." The definition encompasses more than just the Agricultural Exclusive Zone (AEZ). Section 18.04.030, which defines "Nuisance" states that "No existing or future agricultural activity, operation, or facility or appurtenances thereof, conducted or maintained for commercial purposes, and in a manner consistent with proper and accepted customs, standards, and practices and with all chapters of the Mariposa County Code, as established and followed by similar agricultural operations, shall be or become a nuisance, public or private, pursuant to the Mariposa County Code, after the same has been in operation for more than one year if it was not a nuisance at the time it began. The provisions of this section shall not apply whenever a nuisance results from agricultural operations inconsistent with accepted customs, standards, and practices or contrary to local, state, or federal ordinances, laws, and regulations."

It is the last phrase that causes great concern because it says essentially that "The provisions of this section shall not apply whenever a nuisance results from agricultural operations … contrary to local … ordinances …." It appears to be essential that the "Right To Agricultural Activity" be incorporated explicitly into Chapter 6.16.

For all these reasons, I oppose adoption of this proposed ordinance. Thank you for your consideration of my concerns.

Colleen Rhodes

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

K.1.

Dear Members of the Board,

I am honored to offer my strong recommendation for Tammie Guenthart for the position of Assessor-Recorder.

Tammie currently serves as the Assistant Assessor-Recorder, a role in which she has demonstrated unwavering dedication, integrity, and a deep understanding of the responsibilities entrusted to the office. Her extensive experience within the department uniquely positions her to step into the role of Assessor-Recorder with both continuity and leadership.

Throughout her tenure, Tammie has exemplified exceptional leadership, a collaborative approach, and a steadfast commitment to public service. Her professionalism, insight, and passion for serving the community make her exceptionally well-qualified for this appointment.

I fully support Tammie Guenthart's appointment and am confident that she will continue to serve with distinction, transparency, and excellence.

Sincerely,

Jennifer Allard

Community member

Outlook

K. I.

Fw: Jenifer Canter for Mariposa County Assessor/Recorder

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 1:00 PM
To Malena Palmer <MPalmer@mariposacounty.org>; Deanna Stickles <dstickles@mariposacounty.org>

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Rose Brochini [redacted]
Sent: Tuesday, May 13, 2025 11:13 AM
To: Danielle Bondshu <dbondshu@mariposacounty.org>
Subject: Jenifer Canter for Mariposa County Assessor/Recorder

You don't often get email from rose_brochini@yahoo.com. Learn why this is important

Hello Danielle,

I have had the privilege to work with Jenifer Canter as both a buyer and seller of real estate. Her vast knowledge, expertise, professionalism, and strong communication skills are just some of the qualities that convince me she would be excellent in the position of Assessor-Recorder for Mariposa County. During my time working with her, I felt confident that I was in good hands. With Jenifer as the new Assessor-Recorder for Mariposa County, I think the community can feel in good hands as well. It would be an honor to see her thrive in this role, as she has thrived in every other role she's held.

Thank you for your consideration on voting for Jenifer Canter as Mariposa County's next Assessor-Recorder.

Sincerely,
Rose Brochini

Sent from Yahoo Mail for iPhone

Outlook

K. I.

Fw: Request to have Kehoe Comment Letter removed on grounds of defamation of character by former employer

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 1:11 PM
To Malena Palmer <MPalmer@mariposacounty.org>; Deanna Stickles <dstickles@mariposacounty.org>

please process this.

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Jenifer Canter [redacted]
Sent: Tuesday, May 13, 2025 12:16 PM
To: Danielle Bondshu [redacted] Rosemarie Smallcombe [redacted] Shannon Poe [redacted]; Danette Toso [redacted]; Miles Menetrey [redacted]
Cc: Joe Lynch [redacted]
Subject: Request to have Kehoe Comment Letter removed on grounds of defamation of character by former employer

You don't often get email from jzcanter@gmail.com. Learn why this is important

Dear Board Members and Clerk of the Board Bondshu,
The letter submitted by Vincent Kehoe to the agenda packet for today's public hearing contains very serious accusations that are unwarranted. This letter attempts to discredit my work experience in the Assessor Recorder's office. I was employed in the Assessor-Recorder's Office for 5 years prior to Vincent taking office.
While it is true that there is a complete typo in the area of professional experience where my dates of employment are clearly stated as March 2014-May 2022 and where on this resume I failed to catch and delete the erroneous dates of May 2023-Present. It is clear in my Statement of Qualifications and in my Statement of Interest that I never intended to imply that I currently work in the Assessor-Recorder's Office.
In his second bullet point he attempts to discredit and downplay my experience in performing complex appraisals. Without a review of the thousands of appraisals I have performed while employed as Property Tax Appraiser, the certifications through training achieved are a clear testament to my experience beyond the typical property tax appraisal process.
In his third bullet point he attempts to discredit my experience in performing commercial appraisals. I do not recall how many I performed during my employment at the Assessor's Office but prior to Vince joining our office in 2019, Brent Joseph was exposing me to the process. I was formally trained by the Board Of Equalization (BOE) on the Income Approach to Value in 2019 which is the process we use for valuing commercial properties. I have record showing that I completed a commercial appraisal in Nov of 2019.
In his forth bullet point he attempts to discredit my experience in performing Williamson Act assessments. Though it is true that it was never my assigned responsibility to process WACT valuations, I was cross trained and capable as well as certified through the BOE to accurately perform such appraisals. Tammie Guenthart and I were actually trained in the same session through the BOE.
In his fifth bullet point he claims that I specifically acted without permission in the preparation of the possessory interest valuations. Vince was well aware of the Excel tool and did not instruct me not to utilize it. My work on the PIs was overseen by both him and Perca. If he decided to change the valuations after I left the office in May of 2022, it was not because of any wrongdoing on my part that he ever expressed to me. For him to claim so now is purely an attempt to discredit me as I seek this appointment.
In his sixth bullet point he attempts to discredit my experience in acting as recorder for the office. Yes, it was a day to day duty of my job and so it stands as my experience. I make no claim other than that I know what is needed in order to consider a document legally recordable.
In his seventh bullet point he accuses me of claiming to currently be an Advanced Certified Property Tax Appraiser. It is a designation that I achieved and it is a simple process to have it reinstated. In my application packet, pg 11, I included a print out of the process that clearly states how to reinstate my certification once reemployed.
In his closing statement he shares that he would not hire me to his office. To that I would like to share that I only ever received positive Annual Performance Reviews, even from him.
This appointment to Assessor-Recorder is not simply a job I am applying for. The position of Assessor-Recorder is an elected position chosen by the public and I have made it very clear that I plan on running in 2026.
Please remove his letter of reproach of my character and qualifications/experience.
With all due respect,
Jenifer Canter

K. 1.

Outlook

Fw: My personal recommendation for Jenifer Canter for Assessor/Recorder

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 1:00 PM
To Malena Palmer <MPalmer@mariposacounty.org>; Deanna Stickles <dstickles@mariposacounty.org>

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: Kelly Kotakis <[redacted]>
Sent: Tuesday, May 13, 2025 11:25 AM
To: Danielle Bondshu <dbondshu@mariposacounty.org>
Subject: My personal recommendation for Jenifer Canter for Assessor/Recorder

You don't often get email from [redacted]:om. Learn why this is important

To whom it concerns in Mariposa County,

I am writing this as a personal recommendation from the experience I have had in working with Jenifer Canter.Jenifer is running for the upcoming position of Mariposa County Assessor/Recorder and I stand in full support of her.
I truly believe in her qualifications, and character that she would be the right person for the job that the county needs.

Please allow me to tell you a little about why I believe this to be so...
I moved from another state to Mariposa, CA in 2023 not knowing anyone here except one person.
After 2 years here, I decided to make Mariposa my "forever home" but, where to find MY home?
As a retired Public Library employee (clear across the country), I worked several different positions, but my favorite job was at the Reference desk in learning how to research things properly, while working with patrons.

That being said... I started my search looking for a house. As a newly single woman, the process could be a little daunting. Thankfully, I found Jenifer Canter!
Not only is Jenifer a "Local" and knows the area extremely well, she is very qualified as a Realtor/Agent, but had previously worked as an Advanced Certified Property Tax Appraiser for the County as well. I did my due diligence, and after meeting Jenifer I knew she was the right fit for me.
Working with Jenifer was a very positive experience. Buying a house can be stressful but she made it much easier with her "can do" attitude, and very strong work ethic.
Not only is Jenifer professional, and very knowledgeable, she made me feel very comfortable...like I was with an old friend. She put me at ease and helped calm much of my anxiety about the whole home buying process.

As a Mariposa resident, and now Homeowner/taxpayer, I have every confidence in recommending Jenifer Canter. I believe she will be the right person for the job as the next Mariposa County Assessor/Recorder.

Thank you for the opportunity to voice my opinion.

Kelly L Kotakis
Mariposa, CA

K. 1.

Outlook

Fw: Support for Jennifer Cantor for Assessor Recorder

From Danielle Bondshu <dbondshu@mariposacounty.org>
Date Tue 5/13/2025 1:00 PM
To Deanna Stickles <dstickles@mariposacounty.org>; Malena Palmer <MPalmer@mariposacounty.org>

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

Respectfully,

Danielle Bondshu
Clerk of the Board
209-742-1249

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

From: ron rohde <
Sent: Tuesday, May 13, 2025 11:27 AM
To: Danielle Bondshu <dbondshu@mariposacounty.org>
Subject: Support for Jennifer Cantor for Assessor Recorder

Hi Danielle,

I am Ron Rohde. I serve on the Aircraft Advisory Committee. You and I have interacted at AAC meetings.

I whole heartedly support Jennifer Cantor for Assessor Recorder. I have known Jennifer as a neighbor, as the accountant/treasurer of our Valley View Road Association, and in her professional capacity as an employee of the Assessor office.

When I it became my turn to take over the Road Association accountant position from Jennifer, I found the books all in excellent order. Jennifer made the hand-off very smooth, and I very much appreciated her help in bringing me up to speed.

Jennifer is a great neighbor. She is always very friendly. She works very hard with all of us on our sometimes grueling and always exhausting road maintenance days. Somehow the job seems to go faster and the work feels lighter with her there out under the hot sun with us. Jennifer's input at our

association meetings is always helpful and positive.

I first met Jennifer in her professional capacity with the Assessor Office when she came out to my home in person for an assessment inspection. That was right after I had bought my home. Jennifer made me feel welcome to the county and the Valley View community. She was very professional, very pleasant, and answered all my questions clearly and cheerfully. Jennifer left me with an impression of competence and that our county assessor office was being well run.

I strongly request your support for Jennifer Cantor for the position of Assessor Recorder.

Ron Rohde
Mariposa Resident
Valley View Road Association Treasurer/Accountant
Mariposa Airport Advisory Committee member

K. 1.

RECEIVED
MAY 13 2025
BOARD OF SUPERVISORS

Melissa Truchsess

Public School Administrator

[redacted]

Date: May 13, 2025

To Mariposa County Board of Supervisors,

I am writing to offer my strongest recommendation for **Jennifer Canter** as a candidate for the position of **Assessor-Recorder of Mariposa County**. Jennifer has long been a dedicated public servant and respected real estate professional whose contributions to our community have been both meaningful and lasting.

Jennifer's background uniquely qualifies her for this leadership role. As a current realtor, she brings a comprehensive understanding of property values, market trends, and the real-world implications of assessment decisions. Her prior experience working within the Mariposa County Assessor's Office gives her a practical and detailed knowledge of the inner workings of the department she now seeks to lead.

Beyond her professional qualifications, Jennifer has continually demonstrated her dedication to the well-being of Mariposa County. She is deeply engaged with our community and understands the diverse needs of our residents. Her leadership style is collaborative and transparent—qualities essential for building trust and ensuring equitable assessments across the county.

I am confident that Jennifer Canter will bring not only her expertise but also a spirit of public service and accountability to the position of Head Assessor. I encourage you to give her application the strongest possible consideration.

Should you need any further information, please do not hesitate to contact me.

Sincerely,
Melissa Truchsess

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED

MEETING: May 13, 2025

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Accept the Conceptual Plans for the Hatchery/Resilience Hub on Phase IV of the Mariposa Creek Parkway and Closeout the Pacific Gas and Electric (PG&E) Resilience Hub Grant

---

RECOMMENDATION AND JUSTIFICATION

Accept the Conceptual Plans for the Hatchery/Resilience Hub on Phase IV of the Mariposa Creek Parkway and Closeout the Pacific Gas and Electric (PG&E) Resilience Hub Grant.

The County received a PG&E grant in November 2023 to complete conceptual designs for a Resilience Hub along Phase IV of the Creek Parkway. The designs build off the board-approved Mariposa Creek Parkway Phase IV Special Plan, which envisioned a Community Resilience Hub as a "civic hub that benefits the Mariposa community daily. From hosting local non-profits that advocate for resiliency in their daily work to space for community events and gatherings."

SERA Architects, who were contracted for the conceptual designs, will present two options for the Resilience Hub: Anchor Village and Switchback. The proposed designs include multiple possible uses for the hub, including space for community events, offices for the community's resilience-focused organizations, space for summer camp activities, and more. The potential designs were developed following multiple rounds of meetings with local stakeholders and public meetings in 2024. A public survey, with over 100 community responses, was also conducted (the results are attached).

The stakeholder groups who helped inform initial design alternatives included Mariposa County Fire, Resource Conservation District, Fire Safe Council, Sierra Foothill Conservancy, Southern Sierra Miwuk Nation, Mariposa Arts Council, Upper Merced River Watershed Council, Mariposa County Sherriff's Office, and Health and Human Services. At two public meetings in November 2024, Mariposa County Planning Department staff, along with representatives from SERA Architects, presented four initial design possibilities for the Resilience Hub. Through community feedback, the two designs (Anchor Village and Switchback) were further developed.

The Mariposa County Community Resilience Hub is envisioned to be located on Mariposa County-owned land within Phase IV of the Mariposa Creek Parkway. Mariposa County purchased the 187 acres that comprise the project area in 2020 to achieve a range of community-supported objectives, including the continuation of the Mariposa Creek Parkway, establishing a connected trail network, developing housing, reducing wildfire risk, and enhancing economic and recreation opportunities for Mariposa residents and visitors.

BACKGROUND AND HISTORY OF BOARD ACTIONS

June 4, 2024 - Adopted a Resolution Approving an Agreement with SERA Architects in the Amount of $100,000 for the Conceptual Design Project

November 7, 2023 - Adopted a Resolution Accepting PG&E Funds for the Conceptual Design of a Resilience Hub along Phase IV of the Mariposa Creek Parkway

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the designs are not accepted, the County will be unable to close out its grant obligations with PG&E.

FINANCIAL IMPACT

There is no financial impact to accepting the conceptual designs.

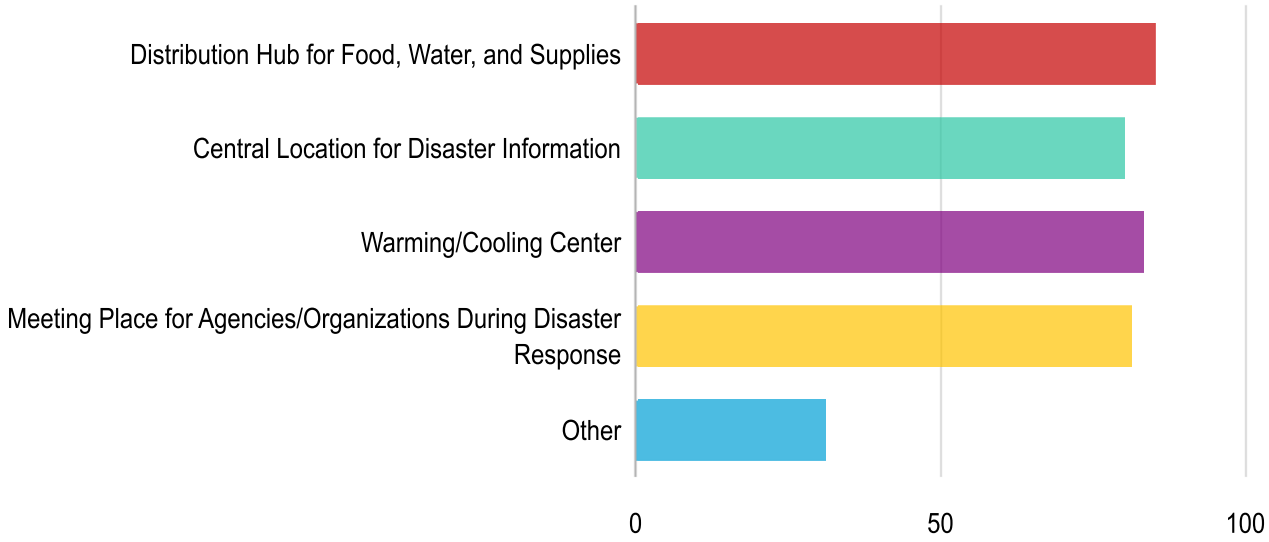
ATTACHMENTS

1. **Mariposa County Resilience Hub Conceptual Design Survey Results**
2. **Board Presentation - Resilience Hub**

Mariposa County Resilience Hub Conceptual Design Survey

Resilience Hub Functions

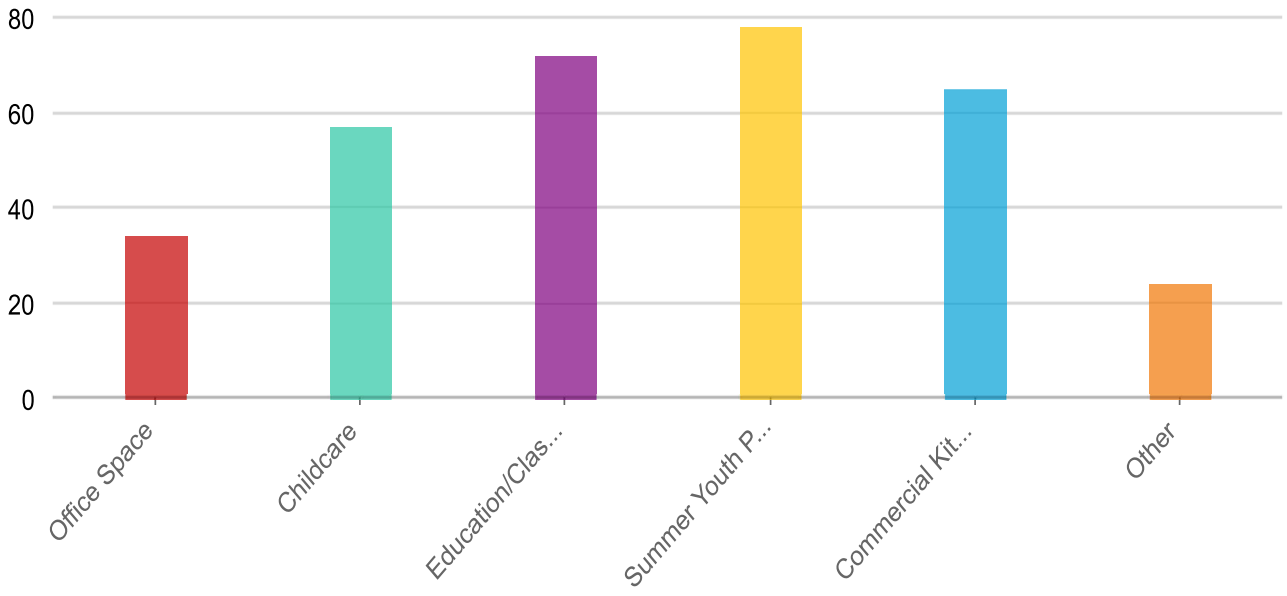
Resilience Hub Emergency Functions *



Answers	Count	Percentage
Distribution Hub for Food, Water, and Supplies	85	77.98%
Central Location for Disaster Information	80	73.39%
Warming/Cooling Center	83	76.15%
Meeting Place for Agencies/Organizations During Disaster Response	81	74.31%
Other	31	28.44%

Answered: 109 Skipped: 0

Resilience Hub Day-to-Day Functions *



Answers	Count	Percentage
Office Space	34	31.19%
Childcare	57	52.29%
Education/Classroom Space	72	66.06%
Summer Youth Programming	78	71.56%
Commercial Kitchen Space	65	59.63%
Other	24	22.02%

Answered: 109 Skipped: 0

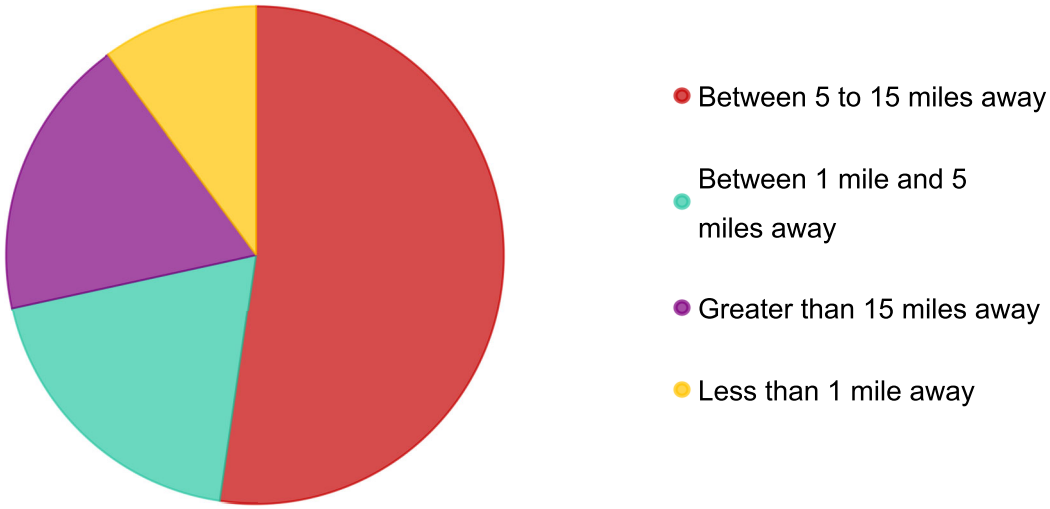
What do you think are the most important functions (day-to-day and/or emergency… *



Word	Count
community	33
space	30
emergency	29
youth	20
place	20
center	15
summer	13
day	13
people	10
resources	10
information	10
activities	9
meeting	8
Mariposa	8

Resilience Hub Location

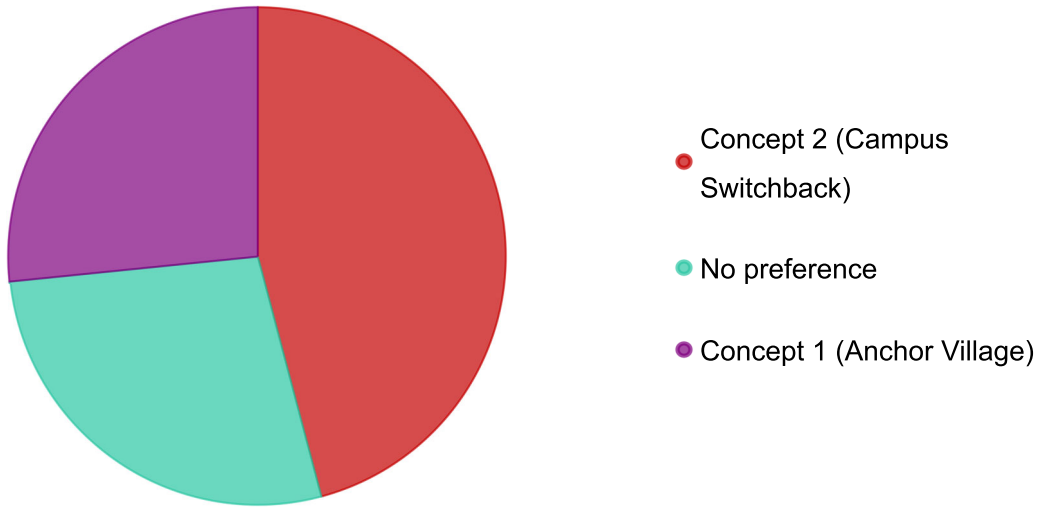
How far away would you estimate that you live from the proposed site in… *



Answers	Count	Percentage
Between 5 to 15 miles away	57	52.29%
Between 1 mile and 5 miles away	21	19.27%
Greater than 15 miles away	20	18.35%
Less than 1 mile away	11	10.09%

Answered: 109 Skipped: 0

Based on the proposed locations shown above, do you have a preferenc… *



Answers	Count	Percentage
Concept 2 (Campus Switchback)	50	45.87%
No preference	30	27.52%
Concept 1 (Anchor Village)	29	26.61%

Answered: 109 Skipped: 0

If you had a preference, please explain why.



Response	Count
Traffic for large events. Folks living further down would not have to worry about speeding past kids to get to event space.	1
This is a flood area, why would we use grant funds for emergencies in an area that is prone to floodin g? There needs to be more public outreach and say on how these funds can be spent, and the best w ay to spend them for our community.	1
The placement of the buildings is irrelevant to me. What I absolutely hate is the street that is going to be put in in front of the apartments. It seems like added unnecessary danger for children who live at C reekside Terrace. I realize that neither plan takes that into account which I think is a mistake.	1
The meeting place looks a little more. Private for residence and also the visitors coming to the meetin g.	1
The further the resilience hub be away from housing would be less noise disturbance to its residents.	1
The buildings on the river if they’re gonna be used for day-to-day use so it would be nice to have that view day to day, not just in emergencies	1
That creek is an issue. I like concept 2 because it appears to be further uphill from the creek.	1
Some of it would be farther from the creek and flood area.	1
Seems to have a little more privacy from Creekside Terrace.	1
Seems more logical to have the resilience hub closer to the entrance in concept 1	1
Seems like it has more outdoor usable area	1
Seemed to be a better layout.	1
Pushing the center to one end lends itself to possible further expansion depending to topography. Also pushing the center to one end allows for those that have housing to not have the center in the middle of the housing area.	1
Place the housing closer to each other so it is easier to share playground and external features plus m akes it easy to police.	1
Parking during emergencies will be bottlenecked in concept 1.	1
parking and hub less intrusive for housing.	1

Parking accessibility for older folks and the open parking lot can be an extension space for any needs of the resilience hub	1
Not obstructing any potential views from housing already there/ planned.	1
Not neede. And not a good spot. Wouldn't feel safe leaving a vehicle parked there or allowing my kids in the area.	1
None of the above. Placed so close to the apartments where the Sheriffs Dept. spends quite a bit of ti me.	1
No preference, however, that area floods consistently. Will that issue be fixed?	1
No preference	1
Neither works as the proposed road insectio design does not reflect the on ground build ability, the fro ntier Rd should be a T intersection.	1
Need more time and info to decide.	1
N/A.	1
More privacy for residential development. Streamlined access to facilities.	1
More growth and expansion ability. Concept 1 buildings are surrounded by other buildings. Concept 2 has free area behind it.	1
Makes current and future housing feel more connected, provides quicker access into hub from parking lot during an emergency.	1
Like that the resilience hub is closer to the Fournier/Antone intersection. Makes it feel more walkable.	1
Less prone to flooding	1
Less buildings on our creek. Please treat that creek with respect. I see all kinds of advertisement for t he return of the creek and its plants, but on this side of the road you are trashing the creek. don't add more people to this area!! this was once a beautiful, natural area.	1
Keeps housing together in opt 2	1
It’s easier to get to. You don’t have to drive through a residential area to get to the emergency shelter.	1
It seems like the campus switchback would be less disruptive for the apartments in the case of the hu b hosting events and the having the building at the end would be safer if there will be kids outside at a day camp in the summer.	1

It might be good to separate the facility from the Creekside Terrace community for the benefit of the residents as well as the functionality of the Center. If I were sending my child to childcare there, I would also prefer a modest separation from the apartments.	1
It looks like less pedestrian crossing on the new road with the campus design	1
I would pick another area all together. There are many who don’t believe this area is safe.	1
I think these new community buildings would be better placed away from the Creek, which can flood. You should probably consider flood prevention for the new housing too.	1
I think that this is an extremely poor site and that this facility should be coated on the Field of Dreams site which offers much better access.	1
I think it's a bad idea to build in a creek bed area where there is a possibility of flooding.	1
I think it’s better to not have to drive through residential to get to the businesses. I like having them separated a bit for privacy/safety. I do however think the garden should be in between the two so it can be a place of unity	1
I think having the center at the end it has more potential for landscaping and natural environment around the center adding appeal for events. Plus it seems less intrusive for any residences than in the center of the residential housing buildings	1
I think campus switchback is more ideal, the idea of the hub being directly across from the apartments is uncomfortable in my opinion.	1
I prefer that the housing is closer for walkability, I also prefer that the hub has a central area between each building, rather than being directly side-by-side.	1
I like the second concept cause it sits away from the apartments and is more separate.	1
I like the mix of a civic structure with housing instead of concentrating all the housing in one place.	1
I like the location of the gardens.	1
I like it to be in the middle of the housing project	1
I hate this idea and plan entirely its not even a purpose we need	1
I had no idea the plans included such buildings and parking lots please keep this area as natural as possible and if there needs to be buildings and parking lots utilize the vacant lot where the frosty used to be . Keeping the original ideas of having a concrete pathway for people and bike riders to have a pathway through town and informational plaques and sitting areas for tourist would be my choice	1

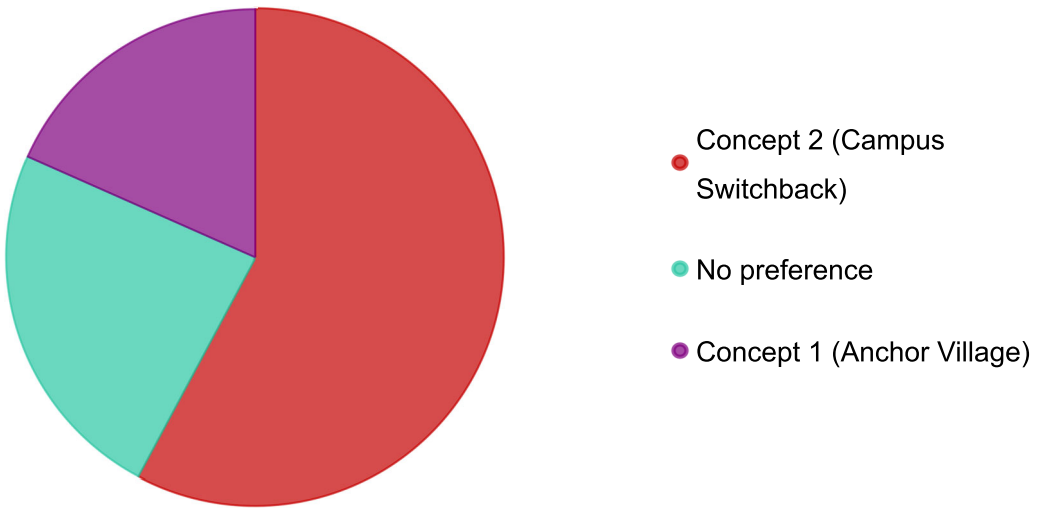
I am assuming that the campus switchback location would situate the resilience center at a slightly elevated area of the site, which is why I chose it.	1
I always think about emission impacts to living areas. Many low income people have secondary health issues. Asthma and COPD are two common illnesses that impact under-resourced communities at higher rates. If a center was closer to the area of entry into the location, that would be better. While EVs will eventually take the place of internal combustion, there is also safety issues with children living so close to a potentially high use area. For these reasons, I think it is nicer to have the additional units placed at the end to facilitate a more secure and peaceful existence - especially for children living there.	1
Housing is more spread out. Closer and denser housing can create more conflicts and disturbances.	1
give the hub some separation & group housing together	1
Easier access to the resilience hub, greater privacy for residential development.	1
Don't have preference because we don't need this...	1
Delineation from housing	1
Consolidates parking for the center away from residential and reduces impact on residents in the event of events or large community needs at the site.	1
Concept 2 keeps housing adjacent to the existing Creekside Apts and allows for greater future expansion for the community buildings at the west end of the plans.	1
Concept 1 ensures that any residential development can be away from the action that the Resilience Hub will bring and centralizes the location of the Resilience Hub for easy access by the rest of the community.	1
community garden is included in concept 1	1
Closest for handicap access, which is clearly NOT provided for by either design. Both designs are incompetent.	1
Centralized hub.	1
Central to the surrounding housing and not as close to the trees (in the event of fire). Seems safer and more community oriented than sticking it at the end. I would want to know more about the potential environmental impact of both designs, and will attend the meeting on April 2nd to learn more	1
Campus switchback separates activities (and any inconvenient disruptions) further away from residential use. Negative of course is the increased traffic through the residential area.	1

Both plans are an impact on the Mariposa Creek and increase traffic in an area that provides habitat f or bird and other animals.	1
Both are in a floodplain #2 may be the lesser of two evils. Will the buildings be on stilts? How do you g et there when it's flooded?	1
Bigger space for community garden.	1
Better flow	1
Are you not worried about flooding? Not super familiar with the property, but the creek is right there an d we've had so many bridges get washed out over the last few years. It would be a bit much for it to g et cut off by flood waters mid emergency. Wasn't Creekside Apartments cut off by flooding once alread y?	1
Anchor village model would allow for the services to be more accessible while keeping housing more private.	1

Answered: 71 Skipped: 38

Resilience Hub Designs

Based on the design renderings shown above, do you have a preference… *

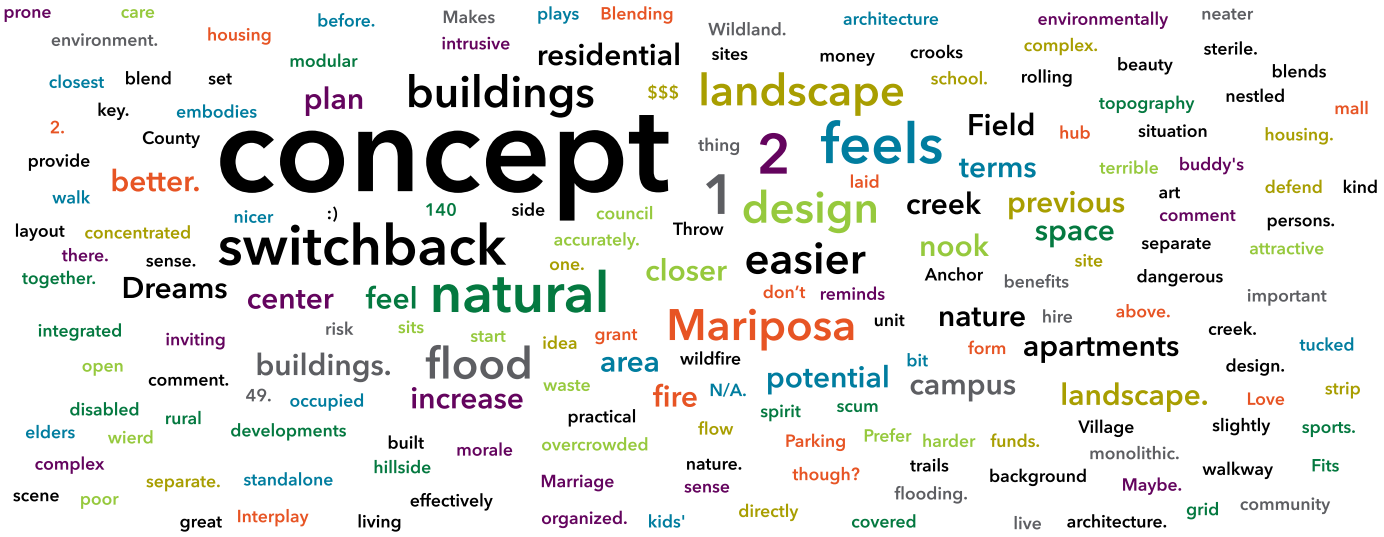


Answers	Count	Percentage
Concept 2 (Campus Switchback)	63	57.8%

No preference	26	23.85%
Concept 1 (Anchor Village)	20	18.35%

Answered: 109 Skipped: 0

If you had a preference, please explain why.



Response	Count
Throw this plan away terrible idea we don't need this	1
This design feels more practical in terms of wildfire risk, and less intrusive in terms of the natural lands cape	1
The switchback is a more natural feel and embodies the spirit of Mariposa County more accurately. W hile the more concentrated hub of the Anchor Village could have its benefits, it reminds me a bit too m uch of a modular unit at an overcrowded school.	1
The switchback form feels more set off as its own separate thing and more inviting looking	1
The creek would be non natural after all the buildings are occupied and the scum art council would get more $$$ for more grant money that they don't need the crooks would only hire own buddy's	1
Seems easier to walk to and buildings are closer together.	1
See previous comment. I feel either would be a waste of funds.	1

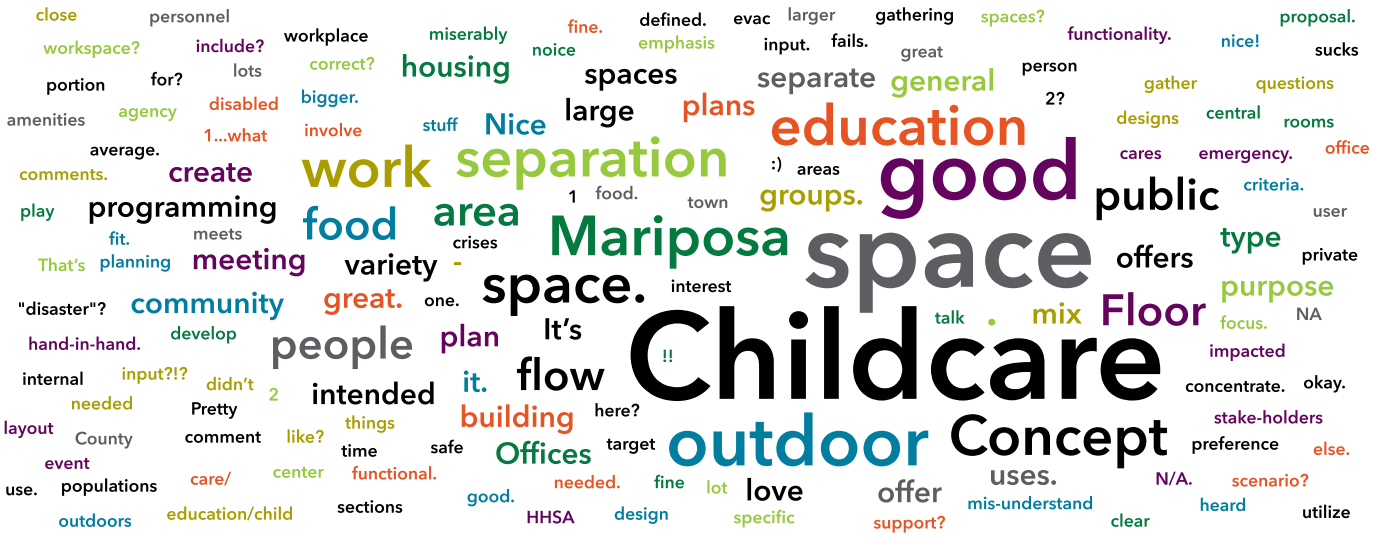
See above.	1
see above	1
Second design is placed near what could be more dangerous in fire situation as it is closer to Wildland.	1
Same as previous comment	1
Same as before.	1
Same as before, better to have the residential developments off to the side	1
Prefer the flow of the plan of 2 over 1	1
Parking	1
Not built on the creek.	1
Nature is important for morale	1
N/A.	1
More integrated with nature. May be harder to defend from fire though?	1
More a rolling campus design. Less monolithic.	1
Marriage of the architecture and natural topography would provide a much more attractive complex. Blending with the beauty of Mariposa is key.	1
Makes sense to have the center tucked up to the hillside, where the trails start and to be away from housing.	1
Love the background	1
Looks slightly further from potential flooding. Maybe.	1
Looks much nicer	1
Looks more rural	1
Looks more nestled in a space and not just open and directly across other housing	1
Looks less sterile. Needs to blend in more with the environment.	1
Looks better environmentally	1

It's the closest for disabled persons.	1
It sits away from the apartments	1
It seems more like a little nook than a strip mall	1
It looks to me that the switchback concept blends in more effectively with the landscape.	1
It looks neater and more organized. The standalone covered walkway is wierd	1
It is more separate.	1
Interplay between nature and architecture.	1
I think overall the layout is better.	1
I think our community needs a Field of Dreams complex for kids' sports.	1
I still think both sites are a poor choice given the availability of the Field of Dreams site	1
I like the looks of this one a little better	1
I like the landscape of concept 2. It is what we are, mountainous. While concept 1 is great for those liv ing in the apartments it does nothing for those of us that do not live there.	1
I like the emersed buildings.	1
I like how the campus switchback plays with the concept of elevation and feels more interestingly com posed within the landscape.	1
Fits scene better	1
Easier to get to from the two main roads	1
Don't care for either one.	1
Consistency	1
Concept 2 suits the location, and Mariposa itself, so much better	1
Concept 1 is pretty and where it's situated and laid out seems to make sense. Concept 2 feels like buil dings scattered kind of randomly in the landscape and it doesn't look as friendly to walkers/isn't as wel coming.	1
But to be honest. Off 140 out of town By treats would be more ideal. Or by cemetery on 49.	1

Both concepts increase water runoff into the creek area and increase flood activity in the already flood prone area	1
Better desing	1
At least the 2nd design has a little movement.	1
At first I was thinking concept 1, but after seeing the renderings the way concept 2 looks seems better.	1
As previously mentioned, there seems to be easier access to the space that accommodates the poten tial for higher traffic without disturbing the residential areas.	1
Although both look gorgeous, I still think tucking in families and elders into a safer nook is the best str ucture. I am sure the planners and engineers address flooding possibilities for all buildings. If there wa s a major flood, I would rather the center vs family residences be inconvenienced.	1
Already stated... NEED PGE to use funds on more robust electrical grid	1
A little less invasive.	1
:)	1

Answered: 59 Skipped: 50

What do you like about the proposed programming and floor plan?



Response	Count
Nothing	2
You didn’t involve the public, only interest groups.	1
With other areas and building to use in town that is already impacted, why are we planning to develop here?	1
We need this in Mariposa	1
To much emphasis on things not needed. In a crises people only want a safe space,and food. Who really cares about all the other stuff !! No one.	1
This offers a lot of variety of uses.	1
This looks like it's only concept 1 what would concept 2 look like?	1
This floor plan is clearly for Concept 1...what about Concept 2?	1
the variety of uses	1
The separation of the work space is nice so they can concentrate. The food being by education is also great because they can go hand-in-hand.	1
The outdoor space. Which needs to be bigger.	1
So we didn't talk with the public to get their input. They are the ones this is for correct? Why should they have input?!?	1
Seems functional.	1
Pretty average.	1
Okay if it meets the stake-holders criteria.	1
Offices are away from noice from childcare area	1
Nothing, I'm not a public or private agency with designs for more space. I'm a disabled person who is the intended target user during any emergency. The design miserably fails.	1
No specific comments. Looks fine.	1
No preference	1

No comment	1
NA	1
N/A.	1
Maybe I mis-understand the purpose - this doesn't look like there's any central gathering spaces? Where are people going to gather in this scenario? How are people going to flow through it in a "disaster"?	1
Looks okay.	1
Looks like it offers lots of functionality. Flow seems good.	1
Looks great.	1
Large rooms for education, could be used for evac center as well	1
just questions, what is building support? Who and what is the workplace for? Not seeing the outdoor amenities and what would that include?	1
it's nice!	1
It’s ok	1
It’s not clear to me what portion would offer meeting space for community groups. That’s needed more than anything else.	1
It sucks	1
It looks really good - I like the separation between sections	1
I work for Mariposa County HHSA and have not heard or seen anything about this proposal. Who would utilize the workspace? What type of education/child care/ outdoor programming would there be, and what populations would it serve? I believe that internal personnel and the general population of Mariposa deserves more information on what is the intended purpose of this project.	1
I think the separation and layout is logical. The childcare is near the outdoors for breaks and play time, but also away from the work space for focus. The classes and food space are close intermediary.	1
I think it's a good mix of the types of needs in the facility. I do wonder how the childcare component will work, as Mariposa already currently has a shortage of childcare workers.	1
I really like the floor plans for the different buildings, functional and balanced	1

I love the book ends of office and childcare so that the regularly used spaces are well separated and d efined. I really like the separate modules in general to simultaneously create defined space and separ ate functions.	1
I love it	1
I like the distribution of functions within the structure, I think it is well-organized and proportional to us e.	1
I like that the outdoor area is adjacent to the childcare area. I like that there is a large area to provide educational space.	1
I like that the facility will offer childcare to local parents.	1
I like how much is being focused on education	1
I like all the education spaces and the outdoor space . Cool that it has food too .	1
I honestly don't have strong opinions on the layout. I don't have much experience in what this looks lik e in practice.	1
I feel neutral about it.	1
I appreciate the appropriate separation of the various uses. It also looks as though walls could be rem oved to create a larger space, flexing with the needs of the community. Children next to green space. Offices in their own wing away from the community meeting use and kitchen. Really great. Nice to inc orporate the kitchens, which can do double duty as a commercial kitchen for small chefs/food produce rs and for catering for meetings.	1
Housing housing	1
Good mix of beneficial programming	1
Good flow through.	1
Floor plan looks good, It would depend on the type of event as to weather it would be a good fit.	1
Either of the plans look fine, my biggest concern is the location	1
Efficient, I like it.	1
Convenience	1
Childcare is available. Separately areas.	1

Childcare	1
:)	1
.	1

Answered: 59 Skipped: 50

What would you like to look differently about the proposed programming and floor…



Response	Count
We need a functional indoor gathering space for communication and coordination. This is too compart mentalized.	1
Unknown	1
This looks like it's only concept 1 what would concept 2 look like?	1
There's an urgent need for commercial kitchen space in Mariposa, how is that not included here?	1
The outdoor area, in the is format, will likely be overtaken by the child area and adults should have full access too. Men should be able to use the space without looking creepy around a child play area	1
Smoking area	1
See above	1

Plan seems sort of closed off. Doesn't look like there is any entry or central gathering area.	1
Parking and road accessibility need to be a priority. Both designed require crossing a street to access the facilities.	1
Nothing so far, as long as the size of the rooms make sense for the function and furniture within it so it s not too cramped.	1
Nothing at this time.	1
Nothing about the foor plan. Would love to ensure ample storage inside all areas.	1
Nothing	1
Not sure.	1
Not enough details to see any flaws. Hope there are plenty of bathrooms and a couple of shower roo ms included.	1
No preference	1
No complaints	1
No comment	1
Needs a Ballroom/Stage Performance space with a sound booth. Permanent seating not required	1
NA	1
N/A.	1
more covered, outdoor space	1
Maybe have the outdoor programming space a little further away from the childcare section. It's good t o have it close so they children can easily access it, but having it directly adjacent could limit its usage by other groups.	1
Larger outdoor area at end of complex. Road access on either side would be optimum.	1
Keep it as an Emergency Center with limited job vocational cooking classes.	1
Just would like to make sure that the space is adaptable and can flex with the needs of the communit y, such as removable walls. Hoping that there is an eco design concept to ensure the cost over the lon g term is more sustainable (ie carpet squares vs full carpets).	1

It's unclear to me how large the rooms are, and what capacity each room has for occupancy. I think a central large room for hosting community events, meetings, etc. would be great, with a capacity of at l east 200 people.	1
it's nice	1
It is unclear to me what the 'outdoor amenities are and where they are located. Shade would be impor tant for outdoor summer programming, or with wet weather conditions.	1
Information center	1
In the education section it would be nice to have movable walls to shrink or enlarge the space as need ed for the activity or event. And make sure to have big windows that look out at the river!	1
I would like to see the education/meeting spaces (Pink) have movable walls so they can be made into a larger space if needed.	1
I would like it in an area that already contains county buildings.	1
I wish there was more outdoor community spaces	1
I think there could be space designated for recreation.	1
I suppose it's great that the food is adjacent to the road, but not sure if there is a doorway directly from the walking path. I think it would be useful to allow access into specific food courts in the case that not everything else is open at the same time.	1
I don't understand what the office spaces will be used for or why, seems like more community focused space would be better	1
How is this a large event space?	1
Haven't really studied what you are trying to accomplish with either of these plans, but they sure do no t enhance the beauty of our creek.	1
Get rid of all that stuff and just have a space for food/drink .The rest should be totally open ,no offices, nothing else just a safe space for families / people. In an emergency do I want to br ' educated, worry about 'offices ' or anything else ??? NO . What a typical bureaucratic waste of money and decisions.	1
Don't need it.	1
Closer parking adjacent to access for emergency service.	1
Boot it out of existence	1

Bigger outdoor area.	1
Big rooms needed for community meeting space	1
Appears to be a lot of work space. Would there be permanent staffing here?	1
An outdoor eating area near to food designated areas. Some food truck stalls. Where would the coolin g / heating center be? A generator station or pad.	1
A space large enough to have an evacuation /shelter area. Gym size	1
A large gym space for sports	1
A gym	1
:)	1

Answered: 51 Skipped: 58

Do you have any additional thoughts or comments you would like to share about th…



Response	Count
No.	4
No	4
See above	2

You should have included the Chamber of Commerce.	1
Why do you ask as by the framing of the questions it appears that you already have your minds made up without mentioning ongoing maintenance costs and full time staffing if you turn this into a everyday operational facility.	1
Why are you builds in a flood plain area?? Why are you putting so many people in a rural, and what is supposed to be, neighborhood??The population is now so condensed into one area. this was once a natural area with cultural meaning to our local tribes. How can you be paving it over??	1
Too many bureaucratic decisions, that arent needed or warranted.	1
This is exciting to see	1
Think MY previous answers are enough....	1
The County should focus on improving basic services before expanding and creating additional faciliti es to maintain.	1
several of the stakeholders are tax funded groups. they have no stake in it, tax prayers do..... and if th ey have the money for this they are over charging us... and if they intend to pay by raising money from tax payers .. I'm against that!	1
Poorly designed, not meeting proposed emergency uses. Clearly designed to meet non emergency us e instead.	1
Please make it look modern, but also incorporate nature into the design. Let there be lots of fire safe l andscaping, rocks, and local art. Incorporate safe walking paths - something this town needs more of	1
Place for adults to gather outside	1
On one side of the creekway project we are planting native plants and on this side we're removing not only the plants but in an area that has a spring that provides water for the native plants.	1
Okay, weird idea, but maybe incorporate food forest concepts into the landscaping?	1
Not interested. See no use for it.	1
Not at this moment.	1
Nope	1
No preference	1
N/A.	1

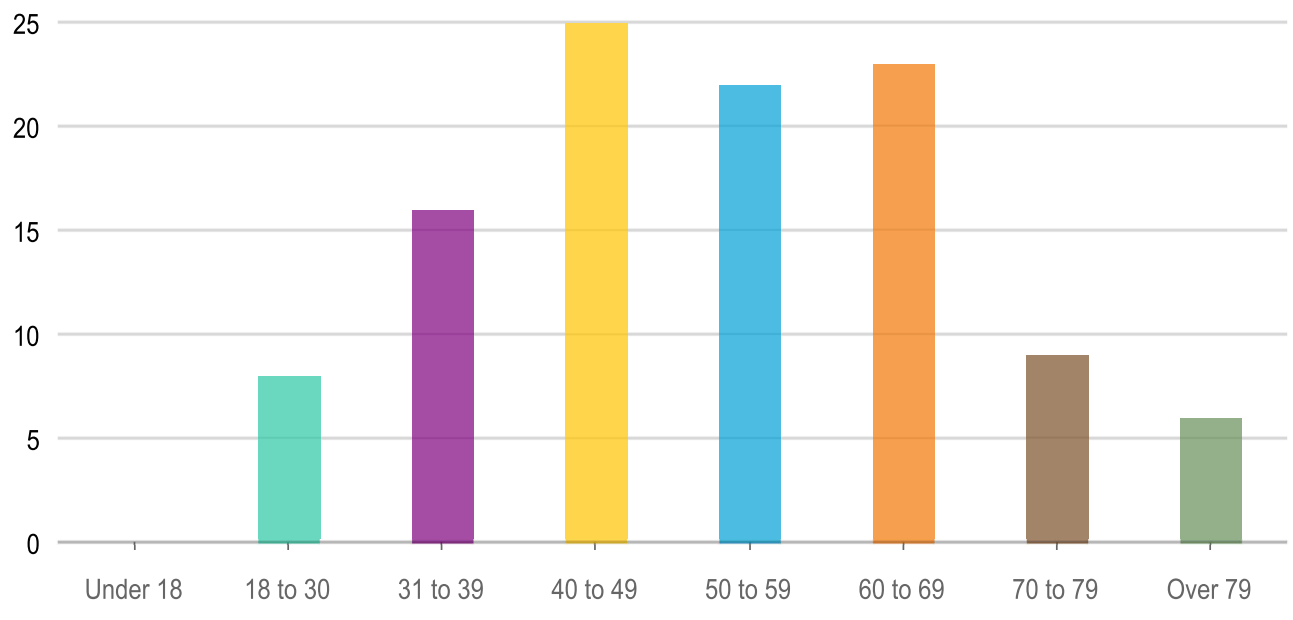
I would have expected an auditorium. Currently, the only large space is at the high school. The government center has some public meetings space. But, no large space. And, If it's supposed to have an emergency preparedness function. Shouldn't Office of Emergency Services and Red Cross have some dedicated office space? What is the night lighting plan. Mariposa is noted for it's night skies. I would like to keep that.	1
I would be nice to read more about this concept. Where's the narrative and background?	1
I want Mariposa to grow, but in sustainable year round employment and educational opportunities for young people. I do appreciate all the effort and work into these conceptual designs. I would love to see the existing Fairgrounds and other County buildings renovated and utilized first. Thank you.	1
I think our community really needs a community center, that serves not only as a recreational center but also a place for art exhibits, lectures, workshops, etc. I work at the library and we do host a number of events like this, but limited space is often a concern. If that can be a part of this plan, I think it would be a benefit to all, in addition to the obvious need for a centralized emergency center.	1
I think it will be very important to better understand how the design integrates into the space to ensure that it is a smooth transition between residential and higher-impact uses. I would love to see more outdoor spaces that serve the community and nearby residential. I would like to see a lower impact from parking.	1
I think a building set up as an event venue (food service and large meeting space with restrooms) more as a standalone would be great ...	1
I love that solar is being integrated into the design. It appears that there will be large windows taking in the east sun, limiting solar gain in the summer but maximizing it in winter. Hoping that other eco-designs are incorporated. Also hoping, since this will be a muster area, that there can be minor pet facilities included - i.e. a dog park, external potable water availability to fill bowls, perhaps some flexible external structure that can convert to small pet support during times of crisis/disaster. People love their pets and will want to be close to them.	1
I just hope there’s an idea for a community garden, one that is a decent size and fenced in.	1
I don't have feedback about the programming and floor plan. Just that I don't think this building is needed. Mariposa is already so tight on space and I believe that there are other multiple agencies that provide the services needed. We need to focus on bettering what we do have.	1
Hoping security is being considered in terms of the childcare and education spaces. Things like simple exits in different areas even behind fire code, as well as ways for educators and event coordinators to control ins and outs.	1
hopefully, flexibility is integrated into the workspaces	1

Great idea.	1
Everything nowadays is built 'efficiently' but loses character, community, and charm. Mariposa is a beautiful historic town. It would be great to incorporate any ornate features and architecture to honor Mariposas charm and history, as well as color to bring the monochrome and sleek design some life! It is after all, a community resilience hub.	1
Even more outdoor space would be cool	1
Could be used for blood drives, vax clinics. Include local transportation?	1
As I said before, we do not need this. Instead, we need a field of dreams for kids' sports.	1
Allowing PGE to do PR by building a glamour project while robbing customers with their rates and causing insurance rates to skyrocket from their negoigence is a bad move. I would recommend walking away from this project altogether.	1
Again the location is the biggest concern. I know of it does end up there, myself along with other parents won't utilize this facility because of issues with the apartments and the residents.	1
Add an additional outside space instead of centralizing it and moving child noice into work place.	1
:)	1

Answered: 48 Skipped: 61

Additional Information

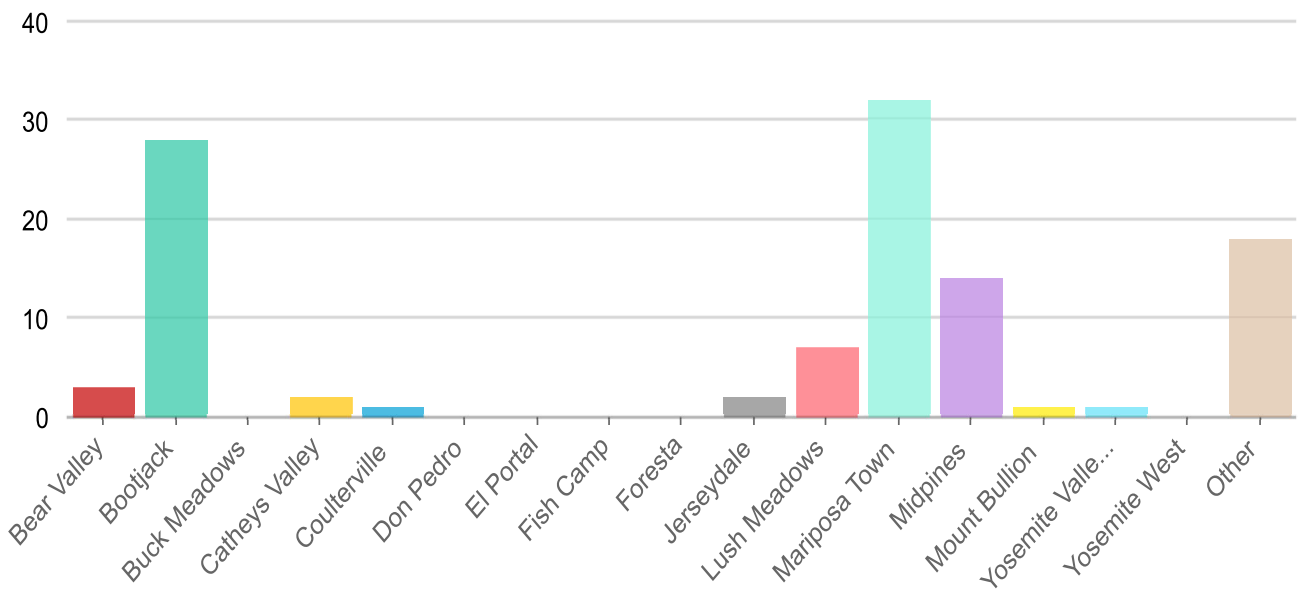
What is your age? *



Answers	Count	Percentage
Under 18	0	0%
18 to 30	8	7.34%
31 to 39	16	14.68%
40 to 49	25	22.94%
50 to 59	22	20.18%
60 to 69	23	21.1%
70 to 79	9	8.26%
Over 79	6	5.5%

Answered: 109 Skipped: 0

What community do you live in? *



Answers	Count	Percentage
Bear Valley	3	2.75%
Bootjack	28	25.69%

Buck Meadows	0	0%
Catheys Valley	2	1.83%
Coulterville	1	0.92%
Don Pedro	0	0%
El Portal	0	0%
Fish Camp	0	0%
Foresta	0	0%
Jerseydale	2	1.83%
Lush Meadows	7	6.42%
Mariposa Town	32	29.36%
Midpines	14	12.84%
Mount Bullion	1	0.92%
Yosemite Valley	1	0.92%
Yosemite West	0	0%
Other	18	16.51%

Answered: 109 Skipped: 0

- **Do you want to share your name and email for a notification about upcoming public…**



Mariposa County (CA)

The Hatchery Community Resilience Hub

13 May 2025

SERA

PROVOST& PRITCHARD

FR

Why Are We Here Today?

The Hatchery Community Resilience Hub

Looking for the Board of Supervisors to accept the Concept Designs of the The Hatchery Community Resilience Hub project and provide direction to County Staff on advancing the process through future grant applications.

What the project has provided:

- Site Survey & Existing Conditions Documentation
- Stakeholder & Community Engagement
- Concept Design of Two Development Scenarios
  - Resilient Hub Architecture
  - Site Land Use
  - Infrastructure
- Initial Costing

What is a Resilience Hub?

Mariposa Community Resilience Hub

Community resilience centers or resilience hubs provide critical services during emergencies while serving as a year-round space for events, community gatherings, educational programs and more.



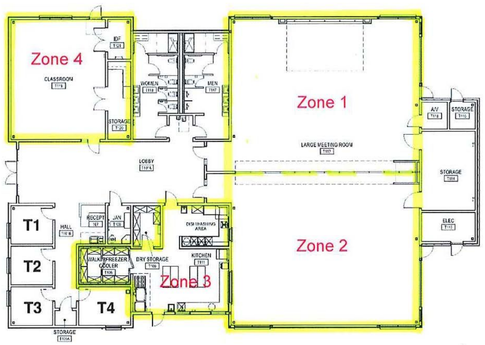
These are possible and are popping up in neighboring counties to support community resilience.

Project Example:

Groveland Community Resilience Center

- Grant funded (National Disaster Resilience Comp Grant and Neighborhood Stabilization Program)
- Program: Meeting Room (Dividable), AV, Electrical, Storage, Classroom, Kitchen, Walk-In Freezer, Dry Storage, Dry Cleaning, Private Offices, Reception, Lobby, Multi-Person Wash Closets.





TUOLUMNE & GROVELAND COMMUNITY RESILIENCE CENTERS

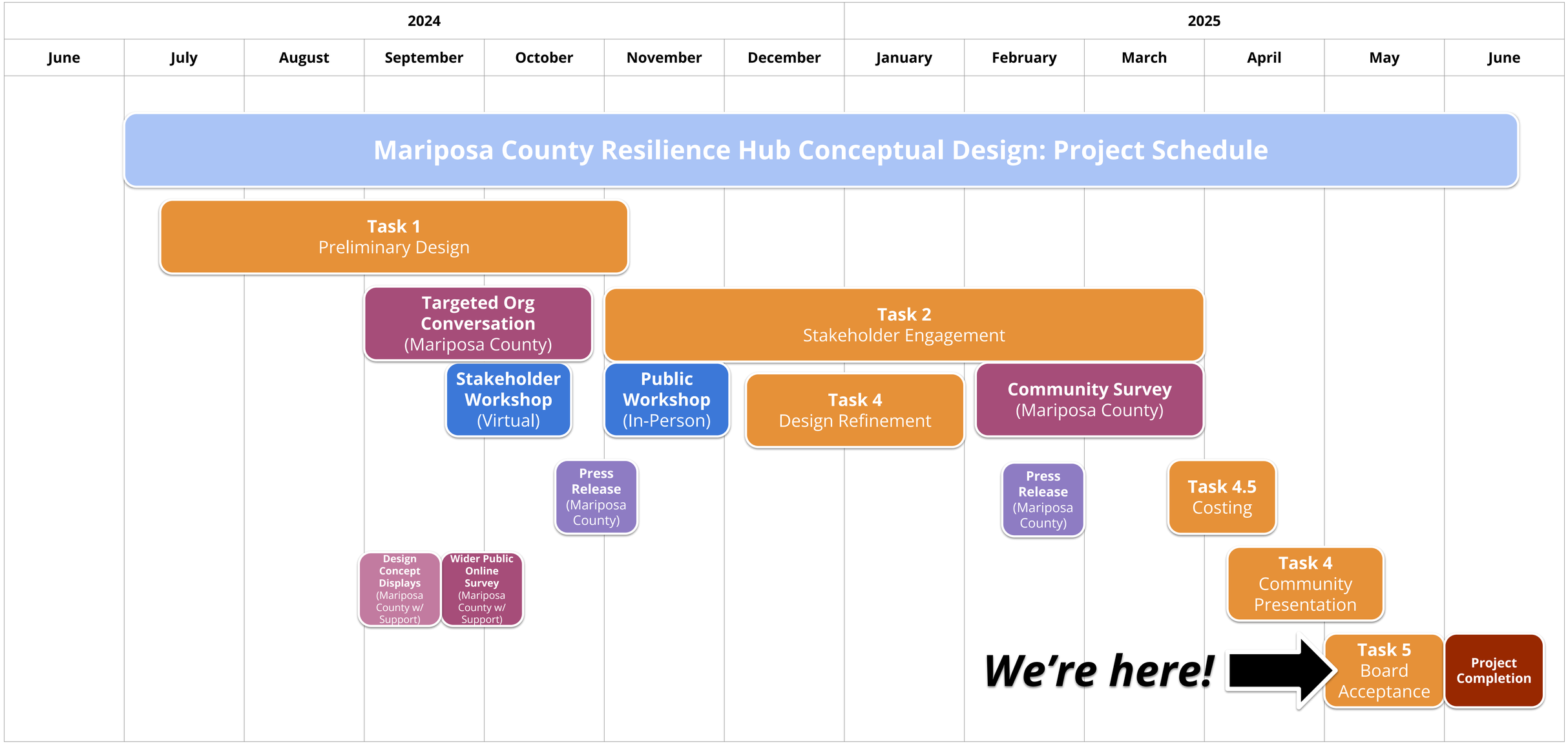
Project Background: PG&E Grant

The Hatchery Community Resilience Hub

- **Mariposa County was awarded a $100,000 grant from PG&E's Resilience Hubs Program in November 2023.**
- **The Program helps communities design and build local resilience hubs.** These projects can provide a physical space or set of resources that supports community resilience—such as access to power, shelter, and information—to climate-driven extreme weather events, including wildfires, as well as future Public Safety Power Shutoff (PSPS) events. Once developed, the hubs can also be accessed year-round to build and sustain community adaptive capacity in a trusted location.
- **The grant ends in Spring 2025.** Mariposa County's grant funds the conceptual design of a Resilience Hub on Phase IV of Mariposa Creek Parkway and a land survey for the project site.

Process & Timeline

The Hatchery Community Resilience Hub



Location & Phase IV Special Plan

The Hatchery Community Resilience Hub



Location & Phase IV Special Plan

The Hatchery Community Resilience Hub

The Hatchey Community Resilience Hub ('The Hatchery') will serve multiple community needs, while acting as a critical resource during emergencies.

Project Impact:

- Economic development.
- Site development opportunity for additional residential.
- Integrated with the Mariposa Creek Parkway; mixed-use trail , flood mitigation, and enhanced habitat.
- Accommodate large community gatherings, educational programs (e.g., summer programs), and recreational activities.
- Provide essential resources and support during emergencies.
- Workspace for multiple Community resiliency 501c3 organizations.
- Education facilities for activities for up to 240 students and larger community events.
- Childcare programming serving up to thirty children.
- The food dining and kitchen facilities will serve the needs of the day-to-day users of the facility, but is sized and finished to serve a larger population during stressors
- Community amenities such as garden, amphitheater, covered outdoor space, pavilion, play areas, rotating art and educational exhibits.
- Design prioritizes accessibility, especially for seniors, enhances security, and ensures durability.



Community Engagement

The Hatchery Community Resilience Hub

Initial Stakeholders



- County Fire, HHSA, Sheriff, Fire Safe Council, SFC, RCD, Southern Sierra Miwuk Nation, Arts Council, Watershed Council.
- Review of Phase IV Special Plan and Hatchey Concept.
- Establish the project goals and requirements for a hub;
- Day-to-day and Seasonal Users; Local NGOs, Summer Camp.
- Initial space type and capacity needs.

Public Work Sessions



- Focus on Co-working & Community Center Programming
- Review and assessment of 4 architectural concepts on two different locations on the site
  - Relationships to Mariposa Creek and Creekside Terrace
- Strong preference for integrating into the landscape via ‘Switchback’ Concept and activation of the ‘Village’ Concept.

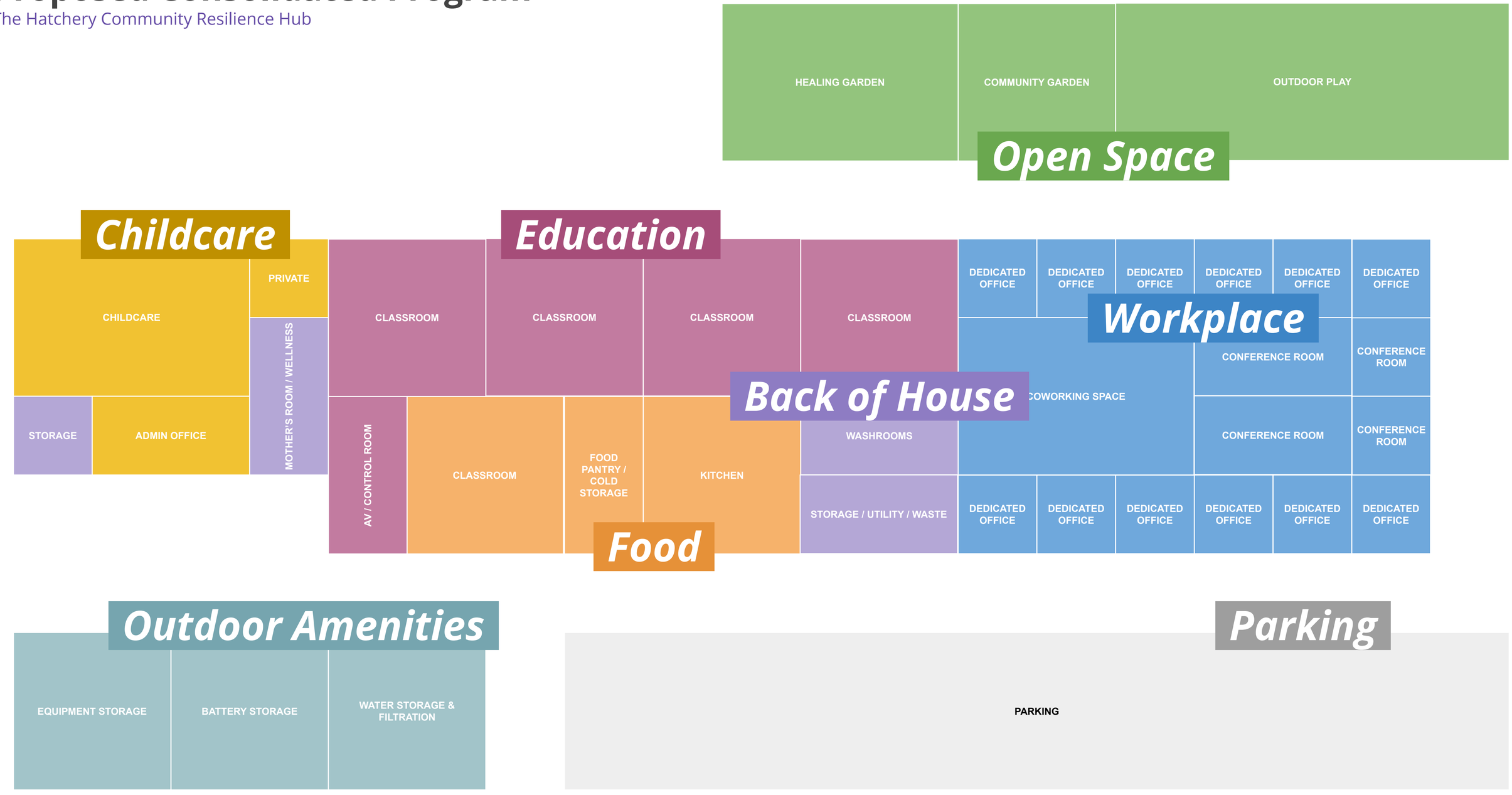
Public Comment



- Community Survey with over 100 responders between February and April 2025
- 60% have a preference for the Switchback design
- Reported high need for supply distribution, coordination / information, and warming / cooling.
- Strong support for summer youth program, education, kitchen, and childcare.

Proposed Consolidated Program

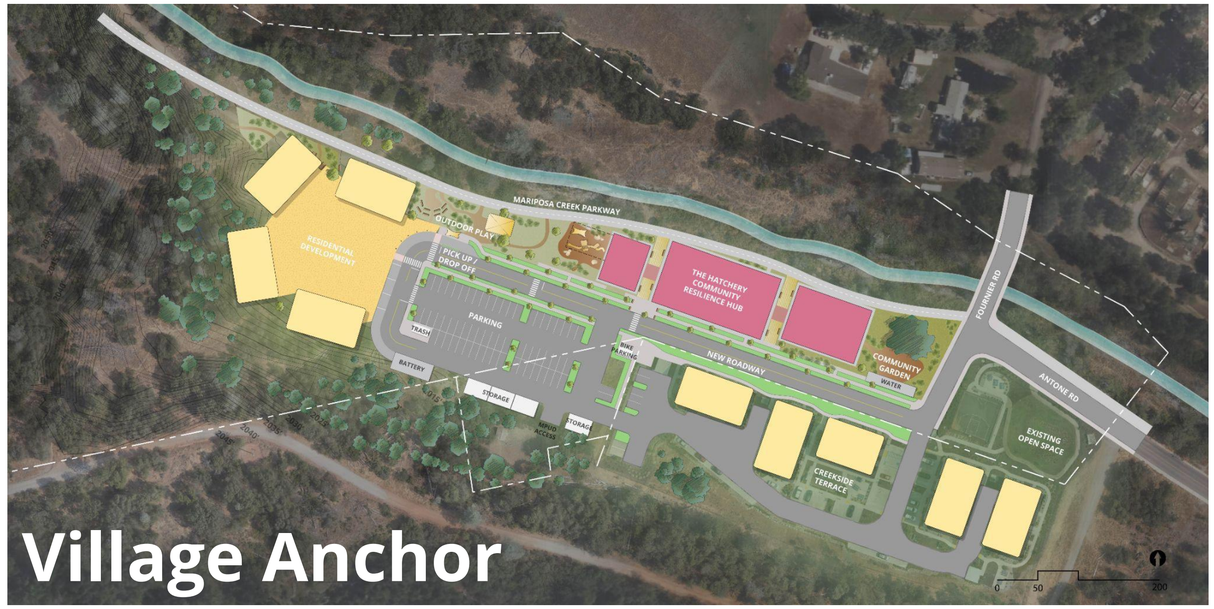
The Hatchery Community Resilience Hub



Site Development

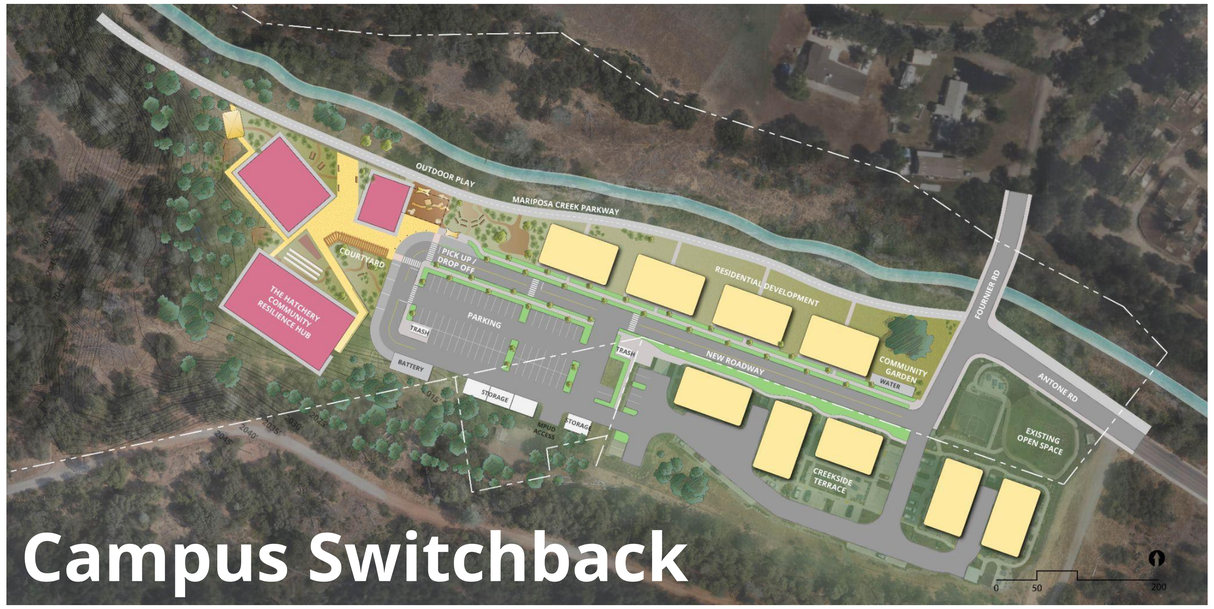
The Hatchery Community Resilience Hub

In order to maintain site development flexibility and explore both community-preferred concepts, the process simultaneously advanced two concepts with different land use allocations and architectural compositions:



Village Anchor

- Resilience hub anchors the Antone & Fournier intersection and activates the community with additional daytime uses.
- Residential is clustered into the hillside into its own neighborhood.



Campus Switchback

- Resilience hub is terraced into the hillside and forms a campus.
- Residential builds off the existing Creekside Terrace and may share residential amenities.

Village Anchor

The Hatchery Community Resilience Hub



Village Anchor

The Hatchery Community Resilience Hub









Campus Switchback

The Hatchery Community Resilience Hub



Village Anchor

The Hatchery Community Resilience Hub



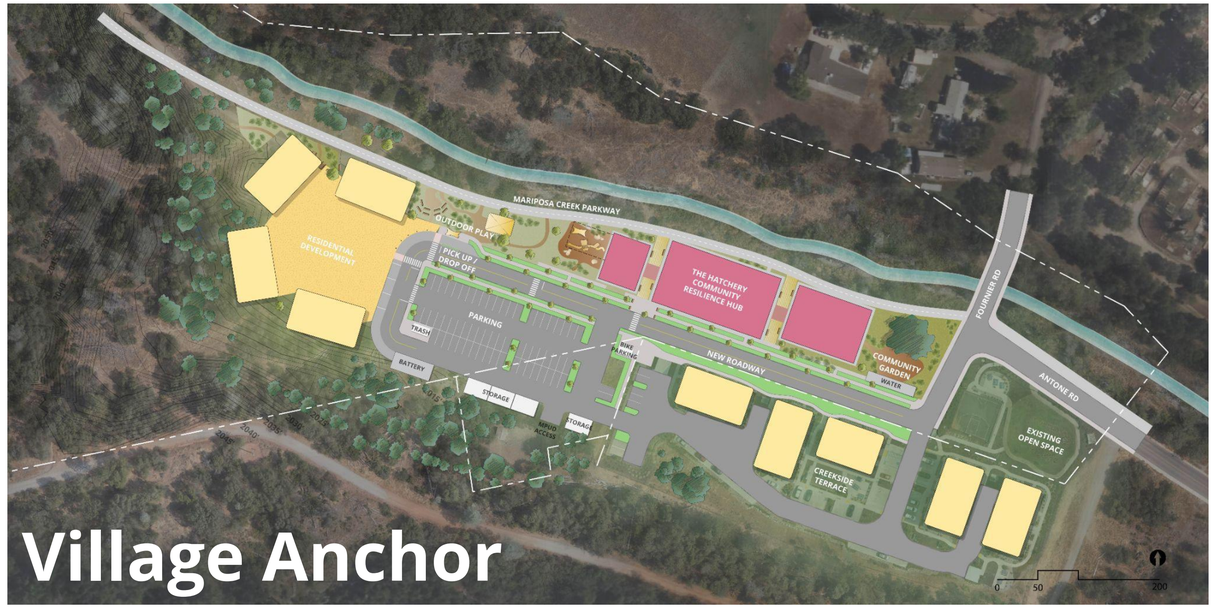




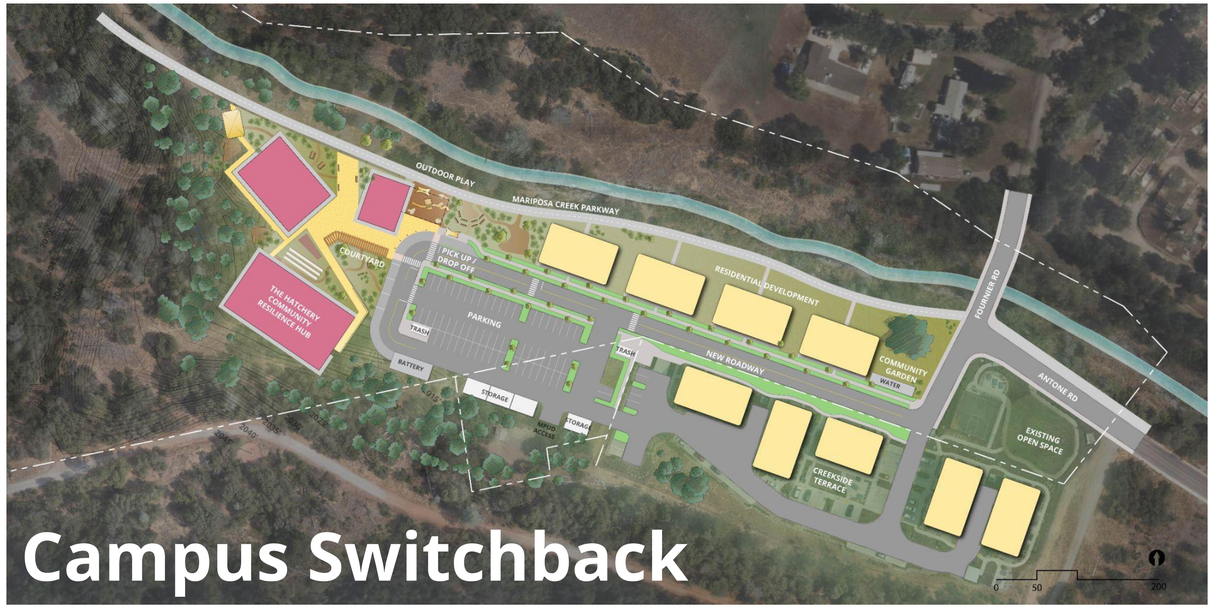


Cost

The Hatchery Community Resilience Hub



Village Anchor



Campus Switchback

The Hatchery Community Resilience Hub Estimated Cost

Village Anchor $20.1m

Campus Switchback $16.6m

Building	$13.0m - $16.5m
Site Infrastructure	$2.8m
Site Improvements	$0.8m
Total	$16.6m - $20.1m

Where We Stand

The Hatchery Community Resilience Hub

Action today: Board of Supervisors to accept the Concept Designs of the The Hatchery Community Resilience Hub project and provide direction to County Staff on advancing the process through future grant applications.

Community Question: **What is the most important function?**



~60% of the community response was in support of the Campus Switchback Concept