



BEHAVIORAL HEALTH BOARD

of Mariposa County
Post Office Box 784
Mariposa, California 95338
(209) 966-3222

Minutes

November 5, 2025
12:30 p.m. – 1:30 p.m.

Mariposa County Health & Human Services ~ 5362 Lemee Lane Mariposa, CA 95338

Members Present: Jesse Salcedo, Paul Brickett, Rosemarie Smallcombe, Dana Hallett, Mike Charman (virtually)

Members Excused: Eva Adams

Members Absent: Olga Leonard

Guests Present: Sarah Matlock, Bryan Blew, Melina Winchester

Staff Present: Michael Wilson, Stacey Lynch, Laura Chase, Lindsey Guenthart

Confirmed Quorum: Yes

- I. **Call to Order and Roll Call:** Meeting was called to order at 12:32PM by Rosemarie Smallcombe, Chair. Roll call was taken by Lindsey Guenthart.
- II. **Approval of Meeting Minutes**
 - A. Draft Minutes of 9/3/2025 meeting (Attachment)
Paul Brickett notes clerical error on page two.
Paul made a motion to approve minutes. Jesse Salcedo seconded the motion. All members present voted "aye," none were opposed. Minutes for 9/3/2025 were approved.

- III. **Public Comments**
Rosemarie Read the following:

Persons wishing to address any agenda item or comment on any item not on the agenda may do so at this time. Any comments will be limited to 5 minutes per person. Please state your name and address (optional). For items not on the agenda, no action will be taken at this time. If it requires action, it will be referred to staff and/or placed on the next agenda.

There were none.

- IV. **Announcements:**
Potential board member Sarah Matlock introduces herself to the room
Rosemarie Smallcombe highlights the statutory requirements of the board in regard to membership, and is excited to welcome Ms. Matlock to the Behavioral Health Board.

- V. **Old Business**
 - A. Discussion and Direction Regarding Projects of Importance to the Behavioral Health Board. High-Impact Projects the BHB Can Lead (with County Partnership) (Attachment)

In compliance with the Americans with Disabilities Act, if special assistance is required to participate in this meeting, please contact Recording Secretary at 1-209-966-2000.

- Rosemarie suggests skipping this item and coming back it after audit presentation. No objections in the room.
- After QA presentation, Rosemarie recognizes that BHRS is scrutinized and monitored by the state. Also states that she feels that the board can trust that staff and partners are compliant with state and local policy and procedures.
- Jesse Salcedo asks if the contracts get read in their totality. Rosemarie replies stating that HHSA staff ensures that a client in contract services is making the changes necessary and goes through programs as ordered and intended.
- HHSA staff states that any contract over \$60,000 contractually must go to the BOS for approval, so those specific contracts do get read in their entirety. HHSA QA staff members also review all contracts that are BH related.
- Rosemarie states in respect to contracts, the board is aware that there are limited resources, facilities, beds etc for certain types of services. Some contracts are in places that potentially are not used in the fiscal year. HHSA staff responds, stating that they are obligated to have services available to clients even if we don't use them locally.
- Rosemarie discusses the integrated plan. HHSA staff states that they are required to do a mental health services plan every year. With the passage of prop1, it is transitioning to BHSA. Draft is due by March. BHSA Integrated plan has a host of additional requirements that MHSA didn't require. Final needs to be submitted by June to be available in July.
- Rosemarie asks the group how BHB can assist staff in a successful BHSA integrated plan. HHSA staff reminds group that per regulations, the BHB reviews and gives feedback.
- Rosemarie proposes that the BHB members be more directly engaged in the integrated plan.
- Dana Hallett asks how HHSA processes grievances. HHSA staff responds explaining the grievance process. During the recent audit there was no negative feedback on the process, only the timeframes that acknowledgement letters were sent out.
- HHSA staff states that BHB members can become more engaged by reading information as it comes out and bring questions back to the meeting to better understand. Paul responds, stating that the BHB currently doesn't get included until it is already completed.
- HHSA staff offer to get the draft to them between march and June deadlines. Surveys are going out that BHB members should fill out to help inform HHSA staff.
- HHSA staff suggest the board add a standing item to hear input from HHSA staff each meeting giving the BHB member familiarity to changes.
- Community member suggests a diagram of an org chart would help the BHB understand, the board agrees.

VI. **New Business**

A. Integrated Audit report.

Laura Chase from Health Services QA team presented to the group on the subject.

B. Behavioral Health Board location/day/time/length/onboarding discussion.

There were no comments on the topic.

C. Vote to recommend appointee Sarah Matlock to the Board of Supervisors to become a Behavioral Health Board member. (Attachment)

-Paul Brickett questions how Sarah Matlock got recruited to the board and believes she will be an asset. Sarah responds, stating that Dr. Keheley invited her to be a member.



BEHAVIORAL HEALTH BOARD

of Mariposa County
Post Office Box 784
Mariposa, California 95338
(209) 966-3222

-Jesse inquires if Sarah has a way to get youth more involved/recruited to attend BHB meetings. Sarah responds that she would be open and excited about adding youth involvement to the board.
-Paul made a motion to approve. Dana seconded the motion. All members present voted "aye," none were opposed. S. Matlock membership was approved to be recommended to BOS.

VII. Staff Reports Pertaining to Behavioral Health (maximum 5 minutes)

- A. Director of HHSA: none
- B. Director of Health Services: none
- C. Deputy Director of Behavioral Health: none
- D. Finances: none
- E. Quality Assurance: none

VIII. Adjournment Meeting adjourned at 1:32PM

Next Meeting: The next meeting will be held in the Mariposa County Health & Human Services Mariposa Conference Room and via teleconference, December 3, 2025 at 12:30 p.m. to 1:30 p.m.

Submitted,

L. Guenthart

Recording Secretary