Mariposa County

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ROSEMARIE SMALLCOMBE, CHAIR	**DISTRICT I**
DANETTE TOSO, VICE-CHAIR	**DISTRICT III**
SHANNON POE	**DISTRICT II**
JENNI KISER	**DISTRICT IV**
MILES MENETREY	**DISTRICT V**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
JANUARY 7, 2025

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order and introduced the new District V Supervisor, Jenni Kiser.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Jenni Kiser	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey asked all to stand for the presentation of the colors from the Sheriff's Office Honor Guard and further noted to remain standing for the pledge of allegiance and the singing of the National Anthem.

Honor Guard and Anthem

The Honor Guard, Sergeant Josh Collins, Detective Caleb Collins, and Deputy Marquis Roberson presented the colors.

Jim Rhodes/Coulterville Veterans Foreign Wars (VFW) and Joe Marks/American Legion presented arms; Mr. Marks then led the pledge.

Scott Little/Local Singer sang the National Anthem.

C. Introductions

None.

D. Swearing in of New Officials

Judge Anita Starchman Bryant swore in Supervisors Miles Menetrey, Shannon Poe, and Jenni Kiser.

Recess for Refreshment Break

9:07 AM Chair Menetrey recessed for a refreshment break.

E. Selection of Chair and Vice-Chair

9:30 AM Chair Menetrey reconvened the meeting.

1. **Clerk of the Board**

Select a Member to Serve as Chair of the Board of Supervisors for the 2025 Calendar Year

Chair Menetrey introduced the item. No public comment was received.

SELECTION: Supervisor Rosemarie Smallcombe was selected as the 2025 Chair of the Board of Supervisors.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

2. **Clerk of the Board**

Select a Member to Serve as Vice-Chair of the Board of Supervisors for the 2025 Calendar Year

Chair Smallcombe switched places with former Chair Menetrey.

Chair Smallcombe introduced the item. No public comment was received.

SELECTION: Supervisor Danette Toso was selected as the 2025 Vice-Chair of the Board of Supervisors.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

F. Gavel Presentation

1. **Board of Supervisors**

Presentation of the Gavel Plaque to Supervisor Menetrey for Serving as the 2024 Board of Supervisors Chair (Board Chair)

Chair Smallcombe introduced the item. No Public comment was received.

Chair Smallcombe presented former Chair Menetrey with the gavel plaque.

RESULT: PRESENTATION HELD

G. Approval of Consent Agenda (Items designated by "CA")

Chair Smallcombe read the consent agenda note.

Public comment was received by Kaitlyn Wagoner/Mountain Crisis, who commented on CA. 3, noting there are eight total human trafficking victims in the year 2024. She also thanked the board for raising awareness of this topic.

Jeanne—Ann Pine/Resident had a question on CA.9. She noted that the County purchased the last available hangar and wondered why it was not purchasing this hangar.

Steven Engfer/Planning Director was encouraged by the support and thanked the Board for re-appointing three of the Planning Commissioners.

Monica Nielsen/Agricultural Commissioner, commented on CA. 2, noting the amendment to the agreement for pest detection. She noted the funds were not included in the budget but it would be included as a budget action at a later date.

In response to Ms. Pine, Shannon Hansen/Public Works Director noted that they had purchased the previous hangar with ARPA funds. She further noted they do not have the funds to purchase this one, and this is one of the original hangars and would not be a good investment to the County at this time.

Supervisor Menetrey commented on CA. 7, noting that John McCamman/Planning Commissioner District V, has been his Planning Commissioner for the last 8 years. He noted they are in the middle of some great work.

Supervisor Poe also commented on CA.7, giving a shout-out to Warren Gray/Planning Commissioner District II. He then commented on CA. 9, noting he profoundly respects Public Works. He noted that the county doesn't have a lot of money, and our roads are in really poor condition. He thanked her for not purchasing this older building and focusing on their infrastructure needs.

Chair Smallcombe commented on CA. 7, noting she wanted to put a fine point on that to encourage all to contact their Supervisor or their District Planning Commissioner to discuss the Development Code update. She also commented on CA. 11 and CA. 12. She gave a shout-out to our Sheriff's Office to expand the partnership with the park. She commented on CA. 12, noting that having a relationship with the School District is important.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Agricultural Commissioner**

Approve First Amendment to the Detection Trapping Agreement No. 24-0132-019-SF for FY 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA3. **Board of Supervisors**

Proclaim the Month of January 2025 as "Human Trafficking Awareness Month"

CA4. **Fire**

Approve an Agreement with Yosemite Fire and Security in the Amount of $480 a Year for Fire Alarm Inspection, Monitoring and Service; and Authorize the Fire Chief to Sign the Agreement

CA5. **Health and Human Services Agency**

Appoint Amanda Meek Krull to the Mariposa County Local Child Care Planning Council as a Member Representing Child Care Consumers with a Term Expiring December 17th, 2027; and Accept Resignation and Recognize the Service of Kelsey Murray on the Mariposa County Local Child Care Planning Council

CA6. **Planning**

Approve a Request for Proposal (RFP) for a Mariposa County Childcare Feasibility Study; Authorize the Planning Director to Post the RFP; Award the Agreement to the Lowest Responsible Bidder; and Authorize the Board of Supervisors Chair to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel)

CA7. **Planning**

Re-appoint Warren Gray as Planning Commissioner for District II, Deni Smith as Planning Commissioner for District IV, and John McCamman as Planning Commissioner for District V for Terms Coinciding with their District Supervisor

CA8. **Probation**

Approve a Two-Year Retroactive Memorandum of Understanding (MOU) with the Mariposa County Superior Court of California and the County of Mariposa for a Pretrial Release Program; and Authorize the Board Chair to Sign the Agreement

CA9. **Public Works**

Decline the Option to Purchase a Privately Owned Hanger Located on Ground Space #8 at the Mariposa - Yosemite Airport and Allow the Owner of the Hanger to Sell to an Interested Party

CA10. **Sheriff's Office**

Adopt a Resolution Authorizing the Mariposa County Sheriff to Apply for the California State Parks and Recreation Off Highway Vehicle Grant Fund Program; and Authorize the Sheriff to Sign the Grant

Application and any Documents Pertaining to this Grant (Subject to Approval as to Legal Form by County Counsel)

CA11. **Sheriff's Office**

Authorize the Sheriff to Accept the Designation of Sheriff Deputies to Act as Special Police Officers in Yosemite National Park and Sign the Letter of Designation

CA12. **Sheriff's Office**

Approve an Agreement with Mariposa County Unified School District in the Amount of $72,500 for School Resource Officer Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

H. Items removed from Consent Agenda

None.

I. Departmental Presentation

Monica Nielsen briefed the Board on the topic of the Bird Flu. She noted she had received a call from a resident that the Food and Drug Administration (FDA) was in Mariposa County checking backyard flocks, not commercial. She noted that was unusual, and she contacted the State Veterinarian and the FDA, who both noted they had no vets or inspectors in our area. She further noted that if they had, they would have shown credentials to the homeowner. She noted if the public has comments, to call her office at 209-966-2075. She further noted that if a resident is concerned about sick birds in their flock, call 1-866-922-2473. Supervisors gave kudos to Commissioner Nielsen for her follow-up on this issue.

Shannon Hansen noted they have hired an individual to run the County Airport. She confirmed they will do all the necessary checks to the Airport. She then presented a letter to the Clerk of the Board which was a layout of the transition of airport operations. Director Hansen sadly announced that the County Engineer would be leaving the County and moving back to Ventura. She noted it would be a great loss but they will be recruiting to fill the role.

Steve Engfer noted the permitting system is up. He reiterated that plans will still be accepted at the counters, but there is now the added bonus of individuals being able to apply from home online. He noted if assistance was needed, to contact the Planning, Building, or Environmental Health Departments, and they can assist them. He further noted that from January 13th through February 3rd, their offices would be closed so that the floors could be resealed and relocated to 5362 Lemee Lane, the Health and Human Services Agency. Director Engfer noted a joint Planning Commission and Code Compliance Advisory Committee meeting was to take place on the upcoming Friday. He noted they had contracted with JB Anderson to work on the CEQA-based projects.

Chris Bernard/Cal Fire/County Fire/Battalion Chief noted Chief Van Loben Sels left the Mariposa/Madera/Merced Unit to take on a larger position. He noted in the meantime Chris Trindade/Deputy Chief MMU would be the acting Chief.

Chief Trindade introduced himself, noting that Chief Van Loben Sels had taken on the challenge of becoming the Southern Region Chief, which meant he now oversaw 9 Cal Fire Units from Santa Clara to Calaveras

County down to the Mexican border. He noted he is acting as chief and intends to apply to be the Unit Chief for MMU.

J. Public Comment on Non-Agenda Items

Pete Judy/Former Chief Probation Officer, congratulated Supervisor Kiser. He noted he was reminded by a former statement about salaries across the Board. He noted that it is difficult for Department Heads to fill vacant positions due to salaries and benefits.

Joe Lynch/County Administrative Officer, in response to Pete Judy's comment, noted that on January 21st, an item would be brought for Department Head benefits, noting he plans to balance fiscal responsibility. He noted they do struggle with filling positions and are looking at ways to rectify some of the issues.

K. Board Recognitions

1. **Board of Supervisors**

   Approve and Present a Certificate of Appreciation to Cal Fire Assistant Chief Steven Ward for the Contributions he Made to the Mariposa County Fire Department

Chair Smallcombe introduced the item.

Public comment was received by Danielle Bondshu/Clerk of the Board, who noted he has always been “Uncle Steven” to her. She noted she would miss him coming into the office and making her and her staff laugh.

Patience Good/Fire Inspector, noted she and Chief Ward were hired simultaneously. She commented on how it was to come into a new department with a new boss, but noted that Mariposa County Fire was new as it was this day. She said the things Chief Ward had done had made an incredible difference. She stated she was grateful to have worked under him as he is a man who cares about you and your family. She noted, “You do your job because he does his job.”

Chris Trindade/Interim Unity Chief Cal Fire MMU, noted that although former Assistant Chief Ward wore a Cal Fire patch, he was very community-based. He noted that when he was put in as Deputy Chief, Chief Ward had to report to him, noting it was odd because, in the past, Chief Trindade had answered Chief Ward. He noted that Chief Ward always brought Mariposa County to the forefront, noting what had been done for County Fire. He noted that with Chief Ward’s new position with PG&E, he would be a great asset. He ended with the sentiment that he would be missed, especially as an effective communicator.

Doug Binnewies/Former Sheriff noted how much Mr. Ward meant to him and his family. He noted he had the opportunity to work with Mr. Wards father, which was a privilege. He noted Mr. Ward was a true professional and success-focused individual. He noted that, as the retied Sheriff/Coroner/Public Administrator/OES/County Fire Chief for over three years, there were high expectations from the public. He noted a comment once made by Chair Smallcombe: "Your product, the successful products, are because of robust relationships.” He noted that being the former sheriff, he had experienced one of the best “fish bowls” in the State of California. He noted agencies work so closely together on or off duty. He noted, “We put forward our individuals' day in and day out and see clearly.” He noted he tips his hat to the firefighters. He noted Mr. Ward doesn’t have an enemy, is well qualified, and is the most handsome person in the room. He further noted Mr. Wards ethics were right on point and cared deeply for his community and family. He

then noted Mr. Ward was once a volunteer firefighter and worked for Mercy Ambulance, County Fire, and Cal Fire. He noted he was proud to call him a friend and partner. He ended up noting that retirement isn't all it's dreamed of.

Kevin Packard/Undersheriff noted he can't top former Sheriff Binnewies speech. He congratulated Mr. Ward and noted he was a professional and value-added partner. He noted on behalf of the men and women of the Sheriff's Office, congratulations.

Joe Lynch noted Chief Ward is a man of many accomplishments. He noted he would be brief but appreciated Mr. Wards active mind as well as him being a rock, caring so much for this community. He congratulated him and his family on the next chapter and further noted he would be missed in Department Head meetings.

Steve Engfer noted he would miss Mr. Ward. He noted they worked hand in hand on the Mariposa County Fire Advisory Committee. He thanked him for all their conversations and efforts, ending his sentiment wishing Mr. Ward and his family blessings.

Supervisor Poe jokingly noted that he hoped anyone who came after him learned to put mink oil on their boots so they wouldn't squeak like Mr. Wards.

Supervisor Toso noted that she appreciated all he had done and that he had taught her so much about water tenders and fire engines. She wished him good luck.

Supervisor Menetrey noted that when he took office in 2017, they had been thick in the conversations of Cal Fire taking command and control. He noted there had been a lot of pushback. He noted they have been great leaders and jokingly noted how handsome Mr. Ward was. He then discussed the many contributions he had made to County Fire.

Chair Smallcombe commented on what Mr. Ward built for Mariposa County, noting the many hours spent. She commented on his patience and the excellence in which he communicated. She commented on how the world is revolving and keeping up with those changes is essential.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Chair Smallcombe presented Steven Ward with a certificate of appreciation.

L. Regular Agenda Items

1. **Planning**

Waive the Second Reading and Adopt an Ordinance Titled "Ordinance Amending the Zoning Map of Mariposa County" for Assessor Parcel Numbers (APNs) 014-290-020, 014-290-021, 014-300-027, 014-300-028, 014-300-029, 014-300-031, 014-300-032 and 014-300-034 from the Mountain Home Zone (MHZ) And/Or Mountain General Zone (MGZ) to the Agricultural Exclusive Zone (AEZ) Pursuant to General Plan/Zoning Amendment Application No. 2024-119, CFP Corporate Finance Partners LLC, Owner; Fredrik Rodenhuis (Applicant)

Steve Engfer introduced the item. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

2. **Administration**

Approve the Advanced Step Request for the District Attorney's Office for the Deputy District Attorney I to Step 5, Effective November 14, 2024

RESULT: WITHDRAWN

3. **Clerk of the Board**

Approve Fish and Wildlife Fees and Fine Project Request; and Approve Budget Action Transferring Funds from the Fish and Wildlife Fees and Fines Budget to the Agricultural Commissioners Budget ($10,000)(4/5th Vote Required)

10:40 AM Danielle Bondshu stepped away as Clerk and Deanna Stickles/Deputy Clerk of the Board II stepped in.

Ms. Bondshu gave the staff report alongside Ag Commissioner Nielson.

Public comment was received by Jonathan Noel/Resident, who asked where hunters can hunt these and how they propose to mitigate the issue.

Board discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

4. **Clerk of the Board**

Review and Select Board Member Representation on In-County Committees, Commissions, and Boards

Ms. Bondshu returned, and the Board took a 5-minute recess.

11:12 AM Danielle Bondshu/Clerk of the Board, stepped away to present and Deanna Stickles/Deputy Board Clerk took over as the Clerk.

Danielle Bondshu gave the staff report. No public comment. Board discussion ensued.

APPOINTMENT: The Board made the following appointments.

- ***Supervisor Kiser was appointed, and Supervisor Toso was reappointed to the Mariposa County Safety Committee for terms expiring January 7, 2026.***

- ***Supervisor Smallcombe was reappointed to the Mariposa First Five for a term expiring January 7, 2026.***
- ***Supervisor Poe was appointed, and Supervisor Menetrey was reappointed to the Solid Waste Committee.***
- ***Supervisor Smallcombe was reappointed to the Behavioral Health Board with a term expiring June 7, 2028.***
- ***Supervisor Kiser was appointed to the Local Agency Formation Commission (LAFCo) for a term expiring May 6, 2029.***

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

5. **Clerk of the Board**

Appoint Board Members as Contact Area Liaisons for 2025

Danielle Bondshu gave the staff report. No public comment. Board discussion ensued.

APPOINTMENTS: The Board took action to appoint the following:

- ***Supervisor Miles and Supervisor Kiser as the contact for the Chamber of Commerce***
- ***Supervisor Smallcombe as the contact for the Ferguson Project***
- ***Supervisor Poe and Supervisor Smallcombe as the contact for John C. Fremont Healthcare District***
- ***Supervisor Smallcombe as the contact for Mariposa County Unified School District***
- ***Supervisor Toso and Supervisor Kiser as the contact for Mariposa Public Utility District.***
- ***Supervisor Poe as the contact for the State Mineral Museum.***
- ***Supervisor Poe and Supervisor Smallcombe as the contact for Yosemite Gateway Partners.***
- ***Supervisor Poe and Supervisor Smallcombe as the contact for Yosemite National Park Service***

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

6. **Clerk of the Board**

Select and Approve Board Members as 2025 Agency Representatives

Danielle Bondshu gave the staff report. No public comment. Board discussion ensued.

APPOINTMENTS: The Board took action and made the following appointments:

- ***Supervisor Smallcombe as Representative and Supervisor Menetrey as Alternate for the Area Agency on Aging/PSA 12.***

- ***Supervisor Smallcombe and Supervisor Kiser as representatives; Supervisor Menetrey and Supervisor Toso as alternates for the Calaveras-Mariposa Community Action Agency.***
- ***Supervisor Smallcombe as the Representative for California Wildfire & Forset Resilience Task Force.***
- ***Supervisor Smallcombe as the Representative; Supervisor Menetrey as the Alternate for the Central Sierra Broadband Utility Zone Consortium.***
- ***Supervisor Smallcombe as Representative and Supervisor Poe as Alternate for the Central Sierra Economic Development District Committee (CSEDD).***
- ***Supervisor Menetrey as the representative; Supervisor Smallcombe as the alternate for County Medical Services Program (CMSP).***
- ***Supervisor Smallcombe as Representative for Foreign Trade Zone Advisory.***
- ***Supervisor Toso as Representative and Supervisor Kiser as alternate for the Job Connection Mariposa Governing Board (Mother Lode Job Training).***
- ***Supervisor Smallcombe as Representative and Supervisor Poe as alternate for the Joint Powers Authority of the Central Sierra Economic Development District (CSEDD).***
- ***Supervisor Poe as Representative and Supervisor Kiser as alternate for the Mountain Counties Air Basin.***
- ***Supervisor Menetrey as Representative and Supervisor Poe as Alternate for the Mountain Counties Medical Services Agency and Regional Advisory Board***
- ***Supervisor Menetrey as Representative and Supervisor Smallcombe, Toso, Poe and Kiser as alternatives for the National Association of Counties (NACO).***
- ***County Counsel as Representative and Assistant County Counsel for the alternate for PRISM.***
- ***Supervisor Menetrey as Representative and Supervisor Kiser as the alternate for the Rual County Representative of California (RCRC).***
- ***Supervisor Menetrey as Representative and Supervisor Kiser for the Golden State Connect Authority (GSCA).***
- ***Supervisor Menetrey as Representative and Supervisor Kiser for the Golden State Finance Authority (GSFA).***
- ***Supervisor Menetrey as Representative for Environmental Services JPA's for the Solid Waste (RCRC).***
- ***Supervisor Smallcombe as Representative for the Sierra Nevada Conservancy.***
- ***Supervisor Smallcombe as Representative for the San Joaquin Valley Regional Association of California Counties.***
- ***Supervisor Poe as Representative for the SouthWest InterFace Team (SWIFT).***
- ***Supervisor Smallcombe as Representative, Supervisor Menetrey as Second, Supervisor Poe, Supervisor Toso and Supervisor Kiser as Alternates for Yosemite Area Regional Transportation System (YARTS) JPA.***
- ***Supervisor Kiser as representative, Supervisor Toso as Second Board Representative, remaining Board Members to service as Alternates for the Yosemite/Mariposa County Tourism Bureau.***

RESULT: **Adopted (UNANIMOUS)**
MOVER: District V Supervisor Miles Menetrey
SECONDER: District II Supervisor Shannon Poe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

7. **Clerk of the Board**

Set the Board's 2025 Meeting Schedule

Danielle Bondshu gave the staff report. No Public Comment. Board Discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

8. **Clerk of the Board**

Approve the Minutes of July 9th, 16th, August 6th, 13th, 20th, September 3rd, 10th, 17th, 23rd, October 1st, 8th, 15th, November 5th, 12th, December 3rd, and 10th

Danielle Bondshu gave the staff report. No public comment was received.

RESULT:	**Adopted**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe
ABSTAIN:	District IV Supervisor Kiser

M. Board Information

Information received.

N. 2:00 PM Reconvene

1. **Clerk of the Board**

PUBLIC HEARING: Consider Applicant for Appointment to Fill the Unexpired Term of the Mariposa County District Attorney

Chair Smallcombe opened the public hearing at 2:00 PM.

Danielle Bondshu provided the staff report and went through the adopted procedure for filling an elected position.

Michael McAfee/Assistant District Attorney/Applicant was given three minutes to tell the Board why he should be selected as the appointed District Attorney. Mr. McAfee noted he first stood in front of this board in 2019 when he was introduced and has served the citizens of Mariposa since. He noted has been working as the Deputy District Attorney to District Attorney Walter Wall. He mentioned he is ready for this new chapter in his life and looks forward to his role to assist and be there for the citizens of this great community. He highlighted some of his achievements and further noted he is supported by his family, especially his wife, who was in the room. He further noted that some may not see he or his family around town, he noted he was awaiting today to fully relocate his family from Merced to Cathey's Valley where they have a home. He noted professionally he has a proven track record. He noted he has not had too many trials in Mariposa

County but the trials he has had, had good results. Mr. McAfee noted he would be a great choice and a great asset to the office. McAfee noted he has been on both sides of the isle, he understands what the job entails.

Public comment was received from Josh Keheley/County Chief investigator who wanted to express his support for Mr. McAfee. He noted when they first started working together , they did not get along but had worked out their differences and had since had a great working relationship. He noted one of the things he takes very seriously is preserving this county. He noted he believes Mr. McAfee is the person for this position. He requested for the Board to vote and confirm him.

Dr. Kristina Keheley/ Health and Human Services Agency Director expressed her support for Mr. McAfee. She noted he has been helpful and very supportive of HHSA. She encouraged the Board's affirmative vote for Mr. McAfee.

Each member of the Board proceeded to ask Mr. McAfee questions. Board deliberations ensued.

The Clerk of the Board gave each Supervisor a ballot and instructed them to write yes or no. The Clerk of the Board then collected the ballots and proceeded to count the votes, along with the Deputy Clerk of the Board, to confirm the tally.

Chair Smallcombe asked the Board for a consensus on the start date before reading the vote results.

APPOINTMENT: By unanimous vote, the Board of Supervisors appointed Michael McAfee as the District Attorney to fill two years of the remaining four-year term of former District Attorney Walter Wall, Effective January 7th, 2025.

RESULT:	**Adopted by Closed Ballot(UNANIMOUS)**
MOVER:	None - Vote tabulated by closed ballot per Res. 2020-619
SECONDER:	None - Vote tabulated by closed ballot per Res. 2020-619
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

O. Adjournment

2:35 PM Chair Smallcombe adjourned in memory of Patrick Tierney, Thomas Golden, Reynese Fiske, Tammy Funderburk, Robert John Darragh, William Pratt, Annette Shaw, and Kenneth Kincaid.

Respectfully submitted,

Deanna Stickles
Deputy Clerk of the Board

Danielle Bondshu
Clerk of the Board

Rosemarie Smallcombe
Chair, Board of Supervisors

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-1

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Select a Member to Serve as Chair of the Board of Supervisors for the 2025 Calendar Year

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RECOMMENDATION AND JUSTIFICATION

Select a Member to Serve as Chair of the Board of Supervisors for the 2025 Calendar Year.

California Government Code §25020 states: The members of the board of supervisors shall elect a chairman, who shall preside at all meetings of the board. If he is absent or unable to act, the members present shall select one of their numbers to act as chairman temporarily by an order entered on the board's records.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Every year, the Board selects a member to act as Chair for the upcoming year. Miles Menetrey was Chair in 2024, Miles Menetrey was Chair in 2023, Rosemarie Smallcombe was Chair in 2022, Marshall Long was Chair in 2021, Kevin Cann was Chair in 2020, Miles Menetrey was Chair in 2019, and Rosemarie Smallcombe was Chair in 2018.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board does not select a Chair for the year, a temporary one will need to be selected each time one is needed.

FINANCIAL IMPACT

None

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-2

MEETING:	January 7, 2025
TO:	The Board of Supervisors
FROM:	Danielle Bondshu, Clerk of the Board
RE:	Select a Member to Serve as Vice-Chair of the Board of Supervisors for the 2025 Calendar Year

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RECOMMENDATION AND JUSTIFICATION

Select a Member to Serve as Vice-Chair of the Board of Supervisors for the 2025 Calendar Year.

California Government Code §25020.1 States: Instead of selecting a temporary chairman whenever the chairman is absent or unable to act, the members of the board of supervisors may elect a vice chairman who shall preside at all meetings of the board when the chairman is absent or unable to act.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Every year, the Board selects a member to serve as Vice-Chair for the upcoming year. Rosemarie Smallcombe was Vice-Chair in 2024, Wayne Forsythe was Vice-Chair in 2023, Miles Menetrey was Vice-Chair in 2022, Rosemarie Smallcombe was Vice-Chair in 2021, Marshall Long was Vice-Chair in 2020, Kevin Cann was Vice-Chair in 2019, and Miles Menetrey was Vice-Chair in 2018

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board does not select a Vice-Chair for the year, a temporary one will need to be selected each time one is needed. Additionally, there will be no one to fill in for the Board Chair when needed, which may impact continuity of operations.

FINANCIAL IMPACT

None

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING:	January 7, 2025
TO:	The Board of Supervisors
FROM:	Danielle Bondshu, Clerk of the Board
RE:	Presentation of the Gavel Plaque to Supervisor Menetrey for Serving as the 2024 Board of Supervisors Chair (Board Chair)

RECOMMENDATION AND JUSTIFICATION

Presentation of the Gavel Plaque to Supervisor Menetrey for Serving as the 2024 Board of Supervisors Chair (Board Chair).

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board traditionally honors each retiring Chair.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

The Board would miss the opportunity to recognize a member for their service as Board Chair.

FINANCIAL IMPACT

None

ATTACHMENTS

None

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-3

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Kristina Keheley, Health and Human Services Agency Director

RE: Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

---

RECOMMENDATION AND JUSTIFICATION

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County.

California Government Code 8698, 8698.1 and 8698.2 allows for the governing body of a city or county to declare a shelter crisis. A shelter crisis declaration relaxes standards for building occupancy, limits liability and provides a legal basis for the use of certain facilities designated by the County as a shelter for the duration of the crisis.

In order to declare the shelter crisis, the County made findings at a public meeting and adopted Resolution 18-518 that (1) a significant number of persons within the county's jurisdiction are without the ability to obtain shelter; and (2) the situation has resulted in a threat to the health and safety of those persons.

BACKGROUND AND HISTORY OF BOARD ACTIONS

On November 5, 2018, the Board of Supervisors adopted Resolution 18-518 declaring the existence of a Shelter Crisis Local Emergency in Mariposa County to allow Mariposa County to proceed with temporary homeless shelter solutions to meet the needs of our homeless community members.

Recognizing the prevalence of homelessness in California and the health and safety risks facing homeless persons, California law authorizes counties to declare a "shelter crisis" and avail themselves to attendant protections and powers. Specifically, upon declaring a "shelter crisis":

- A county may allow persons unable to obtain housing to occupy designated public facilities during the duration of the emergency (public facilities include parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained by the county);
- A county is immune from liability for ordinary negligence in the provision of emergency housing for all conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing; and
- The provisions of any state or local law or regulation prescribing standards of housing, health, and safety are suspended to the extent that strict compliance would prevent, hinder, or delay the mitigation of the effects of the crisis.

If the County desires to construct and operate an emergency homeless shelter, it is recommended that

the County Board of Supervisors first declare a “shelter crisis” in order to avail itself of the associated powers and liability protections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not continue the local emergency and the County may not be eligible for possible State or Federal assistance, or proceed with temporary homeless shelter solutions.

FINANCIAL IMPACT

Not Applicable

ATTACHMENTS

None

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-4

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Monica Nielsen, Agricultural Commissioner

RE: Approve First Amendment to the Detection Trapping Agreement No. 24-0132-019-SF for FY 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve First Amendment to the Detection Trapping Agreement No. 24-0132-019-SF for FY 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement.

The pest detection trapping contract is an annual agreement that allocates State subvention funds to support the pest detection trapping program, covering a portion of the program's costs. This contract was initially established following the 1981 Mediterranean fruit fly (Medfly) infestation, in response to the increased need for additional traps beyond the original County commitment. This amendment adds $3,370 to the agreement, bringing the new total to $32,258. These additional subvention funds will specifically cover the costs associated with Khapra Beetle trapping and the utilization of the Cal-Trap program.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The agreement number 24-0132-019-SF was approved under Resolution 24-417. This agreement addresses core pest detection efforts, specifically targeting Mediterranean Fruit Fly, Spongy Moth, and Japanese Beetle trapping programs. For the fiscal year 2024/2025, the available subvention funding allocated for this agreement is $28,888.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve the first amendment to Agreement 24-0132-019-SF, subvention funds will not be received for the additional trapping program of Khapra Beetle or Cal Trap training and equipment to defray the funds expended in this mandated program for fiscal year 2024/2025.

FINANCIAL IMPACT

Increase the current subvention amount by $3,370 for a new total not to exceed to $32,258 for the Exotic Pest Detection Trapping Program Agreement. This $3,370 was not included in the FY 2024/2025 budget and will increase revenue received

ATTACHMENTS

1. **Pest Detect Amendment 1 Agreement 24-0132-019-SF**
2. **Executed Agreement Pest Dectection Core 24-0132-019-SF**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev.7/2024)

AMENDED COOPERATIVE AGREEMENT SIGNATURE PAGE	AGREEMENT NUMBER **24-0132-019-SF**
	AMENDMENT NUMBER **1**

1. This Agreement is entered into between the State Agency and the Recipient named below:
   STATE AGENCY'S NAME
   DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
   RECIPIENT'S NAME
   COUNTY OF MARIPOSA
2. The term of this Agreement is: July 1, 2024 through June 30, 2025
3. The maximum amount of this Agreement is: $32,258.00
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Paragraph three (3) of the Agreement is hereby amended to increase the Agreement by $3,370.00 for a new total not to exceed $32,258.00.

New financial plans for the increased amount are attached (5 Pages) and are hereby incorporated into the Agreement.

An updated Attachment C Commitment Form and Attachment G Budget and Survey Quick Guide are also attached (3 Pages) and hereby replace the ones in the original Agreement.

The additional funding was approved after the original Agreement was already processed and is now available to the county to fund additional Detection Trapping programs.

All other terms and conditions of this Agreement shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Name)*
COUNTY OF MARIPOSA

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
Post Office Box 905, Mariposa, CA 95338-0905

STATE OF CALIFORNIA

AGENCY NAME
DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

LB

California Department of Food and Agriculture
Pest Detection County Agreements
Additional Khapra Beetle Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

A. Personnel Services - Additional KB

	Billable Hours
Detection Trapping Hours *(Total hours pulled from the Personnel Work Sheet)*	**22.00**
Non-Detection Trapping Hours *(Total hours pulled from Personnel Cost Work Sheet)*	**9.00**
Total Hours:	**31.00**
Subtotal Personnel Cost:	**$1,555.71**
Overhead: 25%	**$388.93**
Total Personnel Cost:	**$1,944.64**

B. Supplies *(Itemized such as trapping poles, office & field supplies, etc.)*

Item 1	**$0.00**
Total Supplies Cost:	**$0.00**

C. Other Items of Expense *(Communications, IT Services, Subcontractor, etc.)*

Item 1	**$0.00**
Total Other Items of Expense Cost:	**$0.00**

D. Mileage

	# of Vehicles	Est. Miles	Mileage Rates	Total Mileage Cost
County Vehicles	1.0	350.0	0.670	**$234.50**
State Vehicles	0.0	0.0	0.000	**$0.00**
Rental Vehicles	0.0	0.0	0.000	**$0.00**
Total Mileage Cost:				**$234.50**

Total Additional KB Cost:	**$2,180.00**

Total Agreement Amount CDFA will reimburse for Additional KB Cost:	**$2,180.00**

California Department of Food and Agriculture
Pest Detection County Agreements
Additional Khapra Beetle Personnel Work Sheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

Personnel Costs - Additional KB					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Detection Positions					
Account Clerk	$22.23	$8.89	$31.12	3.00	$93.37
Agricultural Commissioner	$60.61	$21.21	$81.83	6.00	$490.97
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	7.00	$334.67
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	6.00	$204.48
			$0.00	0.00	$0.00
			$0.00	0.00	$0.00
			Detection Total:	**22.00**	**$1,123.49**
			THWS	**22.00**	
Non-Detection Positions					
Account Clerk	$22.23	$8.89	$31.12	6.00	$186.73
Agricultural Commissioner	$60.61	$21.21	$81.83	3.00	$245.49
Position Title 3	$0.00	$0.00	$0.00	0.00	$0.00
Position Title 4	$0.00	$0.00	$0.00	0.00	$0.00
			Non-Detection Total:	**9.00**	**$432.22**
				Total Additional Personnel Cost:	**$1,555.71**

Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENT: Non-Detection staff time spent processing specimens, second review of all traps, support, conference calls, meetings, public relations, etc. General management & clerical type duties, training, quality control, time keeping, invoicing, etc. Time alloted for data entry, traking gps coordinates, and weekly reporting.

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: **Mariposa**

Fiscal Year: **2024-2025**

TRAPPING HOURS/YEAR WORKSHEET

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Table 1

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF												
MP												
OF												
ML												
CP garden												
CP rural												
CP rural res.												
SM												
JB												
KB					1	1	1	1	1			

4 weekly servicings | 2 biweekly servicings | 1 monthly servicings

Table 2

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
MF		x		=	0.00
MP		x		=	0.00
OF		x		=	0.00
ML		x		=	0.00
CP garden		x		=	0.00
CP rural		x		=	0.00
CP rural res.		x		=	0.00
SM		x		=	0.00
JB		x		=	0.00
		x		=	0.00
KB	3.00	x	5.00	=	15.00
		x		=	0.00
		x		=	0.00
				Total:	15.00

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

Table 3

		Servicings/year /trap		Avg traps serve/hr		Hours/year		Hours/year plus 10%
FF	TOTAL:	0 (A)	÷	(B)	=	0 (C)	x1.1(10%	0.00 (D)
SM	TOTAL:	0 (A)	÷	(B)	=	0 (C)	x1.1(10%	0.00 (D)
JB	TOTAL:	0 (A)	÷	(B)	=	0 (C)	x1.1(10%	0.00 (D)
	TOTAL:	0	÷		=	0	x1.1(10%	0.00
KB	TOTAL:	15	÷	0.75	=	20.00	x1.1(10%	22.00
	TOTAL:	0	÷		=	0	x1.1(10%	0.00
	TOTAL:	0 (A)	÷	(B)	=	0 (C)	x1.1(10%	0.00 (D)

B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

California Department of Food and Agriculture
Pest Detection County Agreements
CalTrap Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

A. Personnel Services - CalTrap

	Billable Hours
Personnel Training Hours	**20.00**
Personnel Data Conversion Hours *(if not billing for manual or bulk entry)*	**0.00**
Total Hours:	**643.80**
Subtotal Personnel Cost:	**$663.80**
Overhead: 25%	**$165.95**
Total Personnel Cost:	**$829.75**

B. Data Conversion Costs *(if not billing Section A. Personnel Services hours)*

	NO. OF SITES*	COST PER SITE	COST
Data Conversion Manual Entry	0	$1.40000	**$0.00**
Data Conversion Bulk Upload	0	$0.6323	**$0.00**
Total Data Conversion Cost:			**$0.00**

C. Other Items of Expense

	NO. OF ITEMS	COST PER ITEM	COST
Additional iPad(s)	0	$0.00	**$0.00**
Additional iPad Accessories	0	$0.00	**$0.00**

	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES	COST
Data Plan	$60.00	6	1	**$360.00**
Insurance/Warranty (Optional)	$0.00	0	0	**$0.00**
Total Other Items of Expense Cost:				**$360.00**

Total CalTrap Cost:	**$1,190.00**
Total Agreement Amount CDFA will reimburse for CalTrap Cost:	**$1,190.00**

COMMENT: Staff time spent receiving training, providing training, attending meetings, conference calls related to CalTrap training. Time allocated for data entry and data conversion if not billed by site or bulk upload.

California Department of Food and Agriculture
Pest Detection County Agreements
CalTrap Personnel Worksheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

Personnel Costs - CalTrap					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Training Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	8.00	$163.92
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	6.00	$286.86
Account Clerk	$22.23	$9.94	$32.17	6.00	$193.02
Effective 08/08/2024 Part Time Extra Help Agricultural Field Assistant left Mariposa County. He was the only staff trained on how to use CalTrap for detection. New and other staff will need to be trained to use Cal Trap for detection.					
			Training Total:	**20.00**	**$643.80**
Converting Data to CalTrap Positions					
Position Title 1	$0.00	$0.00	$0.00	0.00	$0.00
			Data Conversion Total:	**0.00**	**$0.00**
				Total CalTrap Personnel Cost:	**$643.80**

COMMENTS: Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services

Attachment C

PEST DETECTION/EMERGENCY PROJECTS FY 2024 / 2025 COMMITMENT FORM

AGRICULTURAL COMMISSIONER	COUNTY
Monica L. Nielsen	Mariposa
DETECTION SPECIALIST	DATE
Bret Wice	9/30/2024

TRAPPING			Other COMMITMENT	Core and Additional COMMITMENT CORE	/	ADDITIONAL	TOTAL COMMITMENT
JACKSON TRAP - MEDFLY		MF	0	35	/	0	35
McPHAIL TRAP		MP	0	0	/	0	0
JACKSON TRAP - ORIENTAL FRUIT FLY		OF	0	0	/	0	0
JACKSON TRAP - MELON FLY		ML	0	0	/	0	0
CHAMP TRAP - Garden		CP	0	0	/	0	0
CHAMP TRAP - Rural		CP	0	0	/	0	0
CHAMP TRAP - Rural Residential		CP	0	0	/	0	0
SPONGY MOTH		SM	0	200	/	0	200
JAPANESE BEETLE		JB	0	16	/	0	16
Other Traps	KHAPRA BEETLE	KB	0	0	/	3	3
			0	0	/	0	0
			0	0	/	0	0
			0	0	/	0	0
			0	0	/	0	0
			0	0	/	0	0
#			0	0	/	0	0

SPECIAL TRAPPING CONSIDERATIONS:

60-221 (REV 5/22)

Budget and Survey Quick Guide

Pest Detection County Agreements

Budget summary guide of the fund source breakdown.

County: Mariposa

FY: 24/25

Total Agreement Amount CDFA will reimburse $ 32,258.00

Funding Sources	CORE Costs			Additional Costs	CalTrap Costs	Total	%
	Fruit Fly	Spongy Moth	Japanese Beetle				
Federal Funds	$ 9,910.00	$ 1,638.00	$ -			$ 11,548.00	35.80%
State Funds	$ 5,667.00	$ 10,154.00	$ 1,519.00			$ 17,340.00	53.75%
Unclaimed Gas Tax				$ 2,180.00	$ 1,190.00	$ 3,370.00	10.45%
Totals	**$ 15,577.00**	**$ 11,792.00**	**$ 1,519.00**	**$ 2,180.00**	**$ 1,190.00**	**$ 32,258.00**	**100%**

The **Total Agreement Amount CDFA will reimburse** for is the total cost CDFA may reimburse the counties. Any costs exceeding this total will not be paid.

The **Funding sources** give a summary of the funding costs CDFA uses to reimburse county monthly billing. Each fund source listed comes from separate pots of money. Once each fund source is exhausted, no more funds can be reimbursed through that specific fund source. Counties must not exceed the total individual costs listed above for each activity and fund source.

Budget and Survey Quick Guide
Pest Detection County Agreements
Survey Summary Guide: This form is to aid in billing and invoicing

County: Mariposa
FY: 24/25

Disclaimer: Refer to contract for full survey details. Does not include EFF, SM and JB Additional Extended Season Traps

Survey type	MF	MP	OF	ML	CP gard	CP rural	CP rural res.	Total EFF	SM	JB	KB
Core	35							**35**	**200**	**16**	
Additional											3
Other								**0**			
Total trap/site surveyed/Mo	35	0	0	0	0	0	0	35	200	16	3
Servicing/trap/Mo	2.17								**2.17**	**2.17**	1
Servicings/Mo	76	0	0	0	0	0	0	75.95	434	34.7	3

TRAPPING SEASON for CORE PROGRAM

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF					2	2	2	2	2	2		
MP												
OF												
ML												
CP garden												
CP rural												
CP rural res.												
SM						2	2	2	2			
JB						2	2	2	2			

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
KB					1	1	1	1	1			

4 weekly servicings | 2 biweekly servicings | 1 monthly servicings

RES. NO. 24-417

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev. 8/2024)

COOPERATIVE AGREEMENT SIGNATURE PAGE

AGREEMENT NUMBER
24-0132-019-SF

1. This Agreement is entered into between the State Agency and the Recipient named below:
   STATE AGENCY'S NAME
   CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
   RECIPIENT'S NAME
   COUNTY OF MARIPOSA

2. The Agreement Term is: July 1, 2024 through June 30, 2025

3. The maximum amount of this Agreement is: $28,888.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Prime Award Information Recipient and Project Information	2 Page(s)
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	2 Page(s)
Exhibit D: Federal Terms and Conditions	3 Page(s)

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Legal Name)*
COUNTY OF MARIPOSA

BY *(Authorized Signature)*	DATE SIGNED
✍ MS Menetrey	10/1/24

PRINTED NAME AND TITLE OF PERSON SIGNING
Miles Menetrey, Board of Supervisors, Chair

APPROVED AS TO FORM:
Steven W. Dahlem
STEVEN W. DAHLEM
COUNTY COUNSEL

ADDRESS
Post Office Box 905, Mariposa, CA 95338-0905

STATE OF CALIFORNIA

AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)*	DATE SIGNED
✍	

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

LB

EXHIBIT A

PRIME AWARD INFORMATION

Federal Agency:	USDA-APHIS-PPQ
Federal Award Identification Number:	AP24PPQFO000C116
Federal Award Date:	May 21, 2024
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.025 Plant and Animal Disease, Pest Control, and Animal Care
Amount Awarded to CDFA:	$400,000.00
Effective Dates for CDFA:	July 1, 2024 through June 30, 2025
Federal Award to State Agency is Research & Development (Yes/No)	No

Federal Agency:	USDA-APHIS-PPQ
Federal Award Identification Number:	AP24PPQFO000C006
Federal Award Date:	March 6, 2024
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.025 Plant and Animal Disease, Pest Control, and Animal Care
Amount Awarded to CDFA:	$15,000,000.00
Effective Dates for CDFA:	January 1, 2024 through December 31, 2024
Federal Award to State Agency is Research & Development (Yes/No)	No

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
   Grant recipient will perform exotic pest detection trapping to prevent the introduction and spread of an injurious insect that would threaten the economic importance of the agriculture food supply grown in California.

   Project Title: Detection Trapping

2. The Managers for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**	
Name:	Joanna Fisher	Name:	Monica Nielsen
Division/Branch:	PHPPS / Pest Detection, Emergecy Projects	Organization:	County of Mariposa
Address:	1220 N Street	Address:	Post Office Box 905
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Mariposa, CA 95338-0905
Phone:	916-202-0879	Phone:	209-742-1408
Email Address:	joanna.fisher@cdfa.ca.gov	Email Address:	agcomm@mariposacounty.org

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**	
Name:	Moosa Anwer	Name:	Monica Nielsen
Division/Branch:	PHPPS / Pest Detection, Emergecy Projects	Organization:	County of Mariposa
Address:	1220 N Street	Address:	PO Box 905
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Mariposa, CA 95338
Phone:	916-539-8300	Phone:	209-966-2075
Email Address:	moosa.anwer@cdfa.ca.gov	Email Address:	mnielsen@mariposacounty.org

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

4. **RECIPIENT: Please check appropriate box below:**
Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Approval**
   This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. **Agreement Execution**
   Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. **Assignment**
   This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. **Governing Law**
   This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. **State and Federal Law**
   It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. **Recipient Commitments**
   The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. **Performance and Assurances**
   The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. **Mutual Liability**
   Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. **Unenforceable Provision**
   In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provision*s* of the Fair Employment and Housing Act (Government Code section 12990 *et seq*.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq*.). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

A. CDFA may suspend payments;
B. CDFA may demand repayment of all funding;
C. Either party may terminate the Agreement
D. CDFA may debar Recipient; or
E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.

B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.

C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.

D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked “Final Invoice” thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.

B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on IRS’s website regardless of funding source/type.

C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources (CalHR). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration (GSA).

D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.

E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

FEDERAL TERMS AND CONDITIONS

The Recipient and recipients of any subawards under this award, agree to comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including but not limited to 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. For-profit organizations will be subject to 48 CFR Subpart 31. Recipients are responsible for identifying the federal regulations appropriate to their organization, consistently applying cost principles and ensuring contractors or consultants comply with applicable federal regulations.

1. Civil Rights

The Recipient must comply with civil rights and nondiscrimination standards pursuant to the following:

A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
F. Executive Order (EO) 11246; and
G. Americans with Disabilities Act, (PL 101-366).

2. Labor Standards

The Recipient must comply with labor standards pursuant to the following:

A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500-899;
B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
C. Contract Work Hours and Safety Standards Act, 40 USC 3701, as implemented at 29 CFR Part 5.

3. Environmental Standards

The Recipient must comply with environmental standards pursuant to the following:

A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (PL 91-190) and EO 11514 as implemented at 7 CFR Part 1b;
B. Notification of violating facilities pursuant to EO 11738;
C. Protection of wetlands pursuant to EO 11990;
D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 USC §§1451 *et seq*.);
F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176 (c) of the Clean Air Act of 1955, as amended (42 USC §§7401 *et seq*.);
G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-523); and,
H. Protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-205).

4. Drug-Free Environment

The Recipient must comply with drug-free environment standards pursuant to §5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421.

5. Restrictions on Lobbying and Political Activities

The Recipient must comply with lobbying restriction standards pursuant to the Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 2 CFR 418.

6. Officials Not to Benefit

The Recipient must ensure that no member of Congress be admitted to any share or part of this Agreement or to any benefit arising from it, in accordance with 41 USC 22.

7. Trafficking in Persons

The Recipient must comply with the provisions in 2 CFR Part 175, prohibiting trafficking in persons.

8. Intergovernmental Review

The Recipient must comply with intergovernmental review standards pursuant to the following:

A. Executive Order 12372, as implemented at 2 CFR 415; and
B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

9. Confidentiality

The Recipient must comply with confidentiality standards pursuant to the following:

A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 1; and
B. Privacy Act, 5 USC 552 (a).

10. Conservation in Procurement

The Recipient must comply with procurement standards pursuant to the Resource Conservation and Recovery Act, 42 USC 6962 and EO 12873, as implemented at 40 CFR Part 247.

11. Debarment, Suspension, Criminal or Civil Convictions

The Recipient and its principals must comply with debarment and suspension standards pursuant to the EO 12549, as implemented at 2 CFR 180 and 2 CFR 417.

The Recipient must provide immediate written notice to CDFA if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances and must require recipients of lower-tier covered transactions under this Agreement to similarly certify pursuant to EO 12549, as implemented by 2 CFR 180 and 2 CFR 417.

See www.sam.gov to determine debarment and suspension status.

12. Crimes and Prohibited Activities

The Recipient must comply with crimes and prohibited activities standards pursuant to the following:

A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
B. False Claims Act, 31 USC 3729; and
C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

13. Biosafety in Laboratories

The Recipient must comply with laboratory biosafety standards pursuant to the following the *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

14. Conflicts of Interest

The Recipient must comply with the conflict of interest standards pursuant to 2 CFR 400.2.

15. Inventions, Patents, Copyrights and Project Results

A. The Recipient must comply with invention and patent standards pursuant to the following:
   1. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401 (Bayh-Dole Act and the Technology Transfer Commercialization Act of 2000) to ensure that inventions made are used in a manner to promote free competition and enterprise without unduly encumbering future research and discovery.
   2. The Plant Variety Protection Act, 7 USC 2321 *et seq*.

B. The Recipient may retain title to any invention conceived of or first actually reduced to practice using Federal funds provided Recipient does the following:
   1. Reports all subject inventions to CDFA;
   2. Makes efforts to commercialize the subject invention through patent or licensing;
   3. Formally acknowledges the Federal government's support in all patents that arise from the subject invention; and
   4. Formally grants the Federal government and CDFA a limited use license to the subject invention.

C. The Recipient may copyright any publications, data, or other copyrightable works developed using Federal funds provided it provides the Federal government and CDFA a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the material, and agrees that the Federal government and CDFA may do so in cooperation with other public agencies.

D. The Recipient agrees that the results of this project may be published by the Federal government, CDFA or appropriate contractors or cooperators as mutually agreed.

16. Care and Use of Laboratory Animals

The Recipient must comply with the care and use of laboratory animal standards pursuant to the following:

A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR, Sub Chapter A, Parts 1-4; and
B. Marine Mammal Protection Act, 16 USC 1361-1407.

17. Fly America Act

The Recipient must comply with the Fly America Act (49 USC 40118) as implemented at 41 CFR 301-10.131 to 301-10.143.

18. Motor Vehicle Safety

The Recipient must comply with seat belt use standards pursuant to the following:

A. Highway Safety Act of 1966 as amended (23 USC 402-403);
B. Occupational Safety and Health Act of 1970 as amended (29 USC 668);
C. Federal Property and Administrative Services Act of 1949 as amended (40 USC §101 *et seq*.)
D. Increasing Seat Belt Use in the United States (EO 13043).
E. Federal Leadership on Reducing Text Messaging While Driving (EO 13513).

19. Records Retention and Accessibility

The Recipient and its contractors must comply with the procedures and requirements regarding record retention and accessibility as contained in 2 CFR 200.333 – 200.337.

20. All Other Federal Laws

The Recipient must comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SCOPE OF WORK

AGREEMENT SPECIFICATIONS FOR STATE-COUNTY INSECT PEST DETECTION TRAPPING

Fiscal Year 2024 - 2025

Effective Agreement Period: July 1, 2024 through June 30, 2025

Pest Detection County Agreement Attachments Index:

1. Attachment A - Financial Plans
2. Attachment B – Pest Detection Trapping Guidelines
3. Attachment C – Commitment Form 60-221
4. Attachment D – Quality Control Plant Protocols
5. Attachment E – PEIR Management Practices and Mitigation Measures for Trapping
6. Attachment F – Tiering Strategy Checklist (if applicable)
7. Attachment G – Budget and Survey Quick Guide
8. Attachment H – Invoice Template

I. The California Department of Food and Agriculture (CDFA) shall:

A. Provide the attachments for the Financial Plans, Commitment Form 60-221, Quality Control Plant Protocols, PEIR Management Practices and Mitigation Measures for Trapping, Tiering Strategy Checklist, Budget and Survey Quick Guide, and Invoice templates following CDFA form instructions.

B. Provide all fruit fly, spongy moth, and Japanese beetle traps, trap parts and lures.

C. Provide technical assistance and training to county agricultural commissioner personnel on the use of traps and detection procedures.

D. Assist with and review the county's trapping programs annually for the purpose of establishing and approving the Commitment Form 60-221 (Attachment C).

E. Provide county trappers with trapping guidelines.
- Provide the Insect Trapping Guide (ITG) at: www.cdfa.ca.gov/go/ITG.
- Provide county specific pest detection trapping guidelines (Attachment B), expanding on the ITG in this pest detection agreement.
- For additional activity guidelines, see: https://phpps.cdfa.ca.gov/PDEP/PDF/Detection2020-22/AdditionalCountySurveyTargets2023Final.pdf

F. Provide annual training programs for county trapping supervisors and trappers as needed.

G. Provide quality control (QC) of the county trapping program via inspections and QC plants. The CDFA will use the current county Quality Control Planting (QCP) protocol (Attachment D) to conduct inspections on county trapping programs. The QCP protocol is also available from the CDFA District Entomologist.

H. Contract an outside contractor who will dispose of Dibrom® treated wicks according to California Environmental Protection Agency (CalEPA) guidelines.

I. Provide training on management practices as they relate to the CDFA's Statewide Pest Prevention Program Final Programmatic Environmental Impact Report (PEIR) at least one week prior to any covered activity occurring.

J. Provide training in the use of CalTrap.

K. Provide reimbursement for CalTrap data conversion, iPads and accessories, data plans, and insurance.

L. Provide reimbursement of allowable expenses listed on the executed county cooperative agreement financial plans.

M. Provide guidance and clarification on the use of Report 1 from the online County Monthly Reporting (CMR) system.

II. The County Agricultural Commissioner shall:

A. Complete and submit financial plans (Attachment A), Commitment Form 60-221 (Attachment C), and Tiering Strategy Checklist (Attachment F, if applicable), following the CDFA form instructions. These documents must be submitted and approved by CDFA prior to payment of the first invoice.

B. Ensure the full county costs of the programs are provided on the financial plans. This is 100% of the county costs to complete the requested activities of this agreement. Please note that the full county costs will not necessarily be fully reimbursable by the CDFA. The total reimbursable cost by the CDFA is notated on the financial plans when submitted for execution. This information will also be provided to the counties for their records.

C. Hire and train county personnel as needed.

D. Provide and maintain county trapping vehicles.

E. Ensure that county supervisors and trapping personnel attend training provided by the CDFA District Entomologists.

F. Ensure that all trapping activities conform to the current version of the ITG.

1. Ensure that a copy of the current version of the ITG is kept in each county trapper's vehicle for reference.

2. Should there be a discrepancy between the Scope of Work or the enclosed Pest Detection Trapping Guidelines (Attachment B) and the ITG, the Scope of Work and Pest Detection Trapping Guidelines must supersede the ITG.

G. Place and service the specified number of each trap type as indicated on the Trapping Hours Worksheet and Commitment Form 60-221 (Attachment C).

H. Ensure that all traps are properly identified with a unique trap number and accurately reflect servicing, baiting, and rebaiting dates. The unique trap numbering system is based upon the Statewide Trapping Grid, referenced here http://maps.cdfa.ca.gov/TrapBooks/MapBookHelp.pdf for software needs, links to the Map Books and GIS layers, and contacts for assistance.

1. The naming convention for the grid system is alphanumeric. Columns are Alpha (A – UW) and rows are Numeric (001 – 656). The grid name is the combination of column and row names. Naming starts in the northwest corner of the state and runs through the southeast. The remainder of the trap number consists of the quint or subgrid, trap type, and an intra-quint or intra-subgrid designation if more than one trap of that type is present or it is otherwise needed to track a trap that moves between quints. For example, trap EV241-S-OF1 is in grid EV241, south quint, trap type is oriental fruit fly, and it is designated as number “1” OF trap within that quint.

2. Ensure that the unique trap number is placed properly on all traps, along with accurate placement, servicing, baiting, and rebaiting dates, as appropriate. Requirements for the various trap types are as follows.

   a. Jackson trap – full trap number and servicing and rebaiting dates on outside.
   b. Jackson trap insert – full trap number, placement date, and trapper’s initials on non-sticky side.
   c. Delta trap – full trap number, servicing and rebaiting dates, and trapper’s initials on outside.
   d. Japanese beetle trap – full trap number and servicing and rebaiting dates on calendar card in cup of trap.
   e. ChamP™ trap – full trap number, servicing dates, and trapper’s initials on the top fold.
   f. Yellow panel trap – full trap number, placement date, and trapper’s initials on white backside when placing; note servicing dates on outside non-sticky margins.
   g. McPhail trap – full trap number and servicing dates on calendar card.

I. Ensure that all sticky traps (i.e., Jackson, ChamP™, yellow panel, and SM) inspected and removed from the field shall be screened for suspects a second time at the trapping office by a supervisor or other qualified staff before disposal. This should occur daily, but in any event must be done within a week of removal from the field.

J. Ensure that all suspect sterilized fruit flies (non-QC plants) from areas where such flies are not being released are brought to the attention of the CDFA District Entomologist and sent to the Plant Pest Diagnostic Center (PPDC) in Sacramento with an accompanying Pest and Damage Record (PDR). The PPDC is located at:

CDFA – Plant Pest Diagnostic Center
3294 Meadowview Road
Sacramento, CA 95832

K. Ensure that all county commitment traps are placed, serviced, maintained, and removed following the state trapping guides and that all data collected from these traps also follows the state trapping guides.

L. All counties generating Dibrom® treated wicks from methyl eugenol and cue-lure baited traps shall possess a Hazardous Waste Permanent State (HWPS) ID Number issued by the CalEPA, Department of Toxic Substance Control (DTSC) and shall pocess a Certified Unified Program Agency (CUPA) permit from the applicable local CUPA agency. Counties will dispose of this hazardous waste using the PD/EP hazardous waste disposal contractor in accordance with CalEPA regulations and requirements.

M. Ensure that all activities are performed following the CDFA's management practices and any necessary mitigation measures as required and consistent with the CDFA's PEIR Management Practices and Mitigation Measures (Attachment E). A summarized list of pertinent practices and measures is attached. Complete the Tiering Strategy Checklist (Attachment F) prior to conducting trapping activities and mark any management practices and mitigation measures as required for each specific activity. The checklist, descriptions of the CDFA's management practices, and mitigation measures are found in PEIR Appendix C (PEIR, Appendix C, at http://www.cdfa.ca.gov/plant/peir/docs/final/Volume-3_Appendices_B-G.pdf), Mitigation Reporting Program at http://www.cdfa.ca.gov/plant/peir/docs/final/Volume-4_Appendices_H-P.pdf, and Findings of Fact at http://www.cdfa.ca.gov/plant/peir/docs/final/Findings-of-Fact-and-Overriding-Considerations.pdf. Complete the enclosed Tiering Strategy checklist templates for trapping for the core program by inserting Project Leader and County name where indicated by quote marks, and by inserting County number and name where indicated in the electronic file name. Submit each completed checklist along with the agreement. When the agreement ends, the County dates and signs a copy of each Tiering Strategy Checklist and sends that copy to the Invoice Team at cdfa.phpps_pdepb_county_invoices@cdfa.ca.gov.

N. Maintain a Daily Trapping Summary (DTS) Form 60-210 for each trapper. This form must be completed daily, signed by the individual who performed the work and submitted to the trapping supervisor. The current DTS (i.e., the DTS completed the day prior to a QC inspection) must be available for immediate review by the CDFA District Entomologist or designee conducting the QC inspection. All DTS forms must be kept on file by the county for the CDFA Audits Office for three years. This form is available from the District Entomologist.

O. Complete a monthly Report 1 through the online CMR, documenting all traps deployed, added, removed, and serviced during the month. A servicing is an inspection of the trap for the presence of the target pest. Relocations are considered trap servicings. Do not count trap relocations as “removed” and then “added.” The form must be filled out and submitted online prior to submitting the monthly invoice. The Report 1 is found at: https://secure.cdfa.ca.gov/egov/crs/login.aspx

P. Provide one set of trapping records for all traps. This set must be in the form of either the "Trap Book” or electronic records, shall indicate the exact trap location using a site map and all information regarding trap placement, servicing, baiting, relocation and removal.

Q. Attend trainings on the use of the CDFA’s CalTrap system. Participate in Data Conversion in one of three ways: 1) Manual data entry into the CalTrap system (login information will be provided upon confirmation that the county will be performing the data conversion); or 2) Bulk upload – enter data into an Excel spreadsheet; or 3) the CDFA will enter the data. Reference the CalTrap website at www.caltrap-info.com for additional information about the project.

    a. Participate in implementation of CalTrap when it becomes operational for your county. Counties that have completed the data conversion should plan for using CalTrap in Fiscal Year 2023-2024.

R. Maintain an inventory of known host sites either in the trap book or electronic records. The inventory shall be organized by square mile, contain the addresses of host properties traceable to the nearest cross street, and indicate all known hosts on that property. The inventory shall be updated yearly. CalTrap or the multiple trap card system will suffice for this inventory. This inventory must be available for the trapper to use in the field daily.

S. Allow the CDFA personnel and/or federal officers to perform QC inspections on all county trap lines, including any county commitment trap lines. Also, follow any recommendations to address problems revealed through quality control inspections.

T. Allow the CDFA personnel and/or federal officers to accompany trappers and/or supervisors in the field. This will be credited as field training for county personnel.

U. Submit an electronic invoice (Attachment H) monthly to the Invoice Team at cdfa.phpps_pdepb_county_invoices@cdfa.ca.gov. The counties must use the provided invoice.

1. Submit monthly invoices 30 days after the last date the work was completed.

2. Reimbursement of the monthly invoice will not occur unless the Report 1 is completed and submitted.

3. All invoice charges for reimbursement must match expenses listed on the executed county Financial Plans. All expenses listed on a monthly invoice, must be itemized, and kept for three years in county records in the event of an audit (federal or state). Any expense that is not listed in the Financial Plan is considered unauthorized and will not be reimbursed by the CDFA. A Budget and Survey Quick Guide (Attachment G) shows the total reimbursement cost CDFA must pay. Any cost over CDFA's reimbursable cost will not be paid. The Budget and Survey Quick Guide (Attachment G) can be used to assist in monthly invoicing.

4. The Invoice Template provided with the county cooperative agreement must be used and must contain the following:

   i. County name
   ii. Remit to address
   iii. Date of submittal
   iv. Invoice number
   v. Agreement name
   vi. Agreement number
   vii. Billing period
   viii. If revised, date revised invoice was submitted
   ix. The number of hours worked claimed on the invoice must match those documented on the Report 1.
   x. Invoices file names must follow the standard naming convention detailed below:

      County Name, Month of Service (ex: JUN, NOV, APR, FEB, etc.), Year of Service (last two digits 2023=23), Program Activity (ex: PD, ADD, CT, PD/ADD, PD/DELIM), Full Agreement #.

      Example: TulareJUN23PD20-1034-000-SF

5. Invoice amendments should be named using the same invoice naming convention, with the incorporation of 'REV' at the end. Amendments include invoice revisions due to adding/removing funds, adjusting any information in the invoice.

   Example: TulareJUN23PD20-1034-000-SF REV

6. All invoices, including invoice amendments, must be received within 120 days following the expiration date of the agreement. Invoices received more than 120 days after expiration of the agreement will not be paid.

7. Please submit the invoice as a PDF file, making sure the file does not have dark highlights. A low-resolution PDF file or dark highlights may make the numbers illegible and the invoice unacceptable to the CDFA Financial Services Branch. The invoice will be returned to the county for an updated invoice.

8. Payment will be made monthly, in arrears, upon receipt of the Report 1 and approval of the invoice.

9. Please note that the CDFA cannot reimburse for more than the total executed agreement amount. If funds have been exhausted, it is recommended to continue sending monthly invoices as this can be useful information for future county budget needs and cost allocations.

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Fruit Fly Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

A. Personnel Services - Fruit Fly (FF)

	Billable Hours
Detection Trapping Hours *(Total hours pulled from the Personnel Work Sheet)*	**500.47**
Non-Detection Trapping Hours *(Total hours pulled from Personnel Cost Work Sheet)*	**64.00**
Total Hours:	**564.47**
Subtotal Personnel Cost:	**$14,086.94**
Overhead: 25%	**$3,521.74**
Total Personnel Cost:	**$17,608.68**

B. Supplies *(Itemized such as trapping poles, office & field supplies, etc.)*

Water	**$10.00**
Total Supplies Cost:	**$10.00**

C. Other Items of Expense *(Communications, IT Services, Subcontractor, etc.)*

Cell Service for Ipad	**$360.00**
Total Other Items of Expense Cost:	**$360.00**

D. Mileage

	# of Vehicles	Est. Miles	Mileage Rates	Total Mileage Cost
County Vehicles	1.0	3,700.0	0.675	**$2,497.50**
State Vehicles	0.0	0.0	0.000	**$0.00**
Rental Vehicles	0.0	0.0	0.000	**$0.00**
			Total Mileage Cost:	**$2,497.50**

Total FF Cost:	**$20,477.00**

Total Agreement Amount CDFA will reimburse for Core FF Cost:	**$15,577.00**

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Fruit Fly Personnel Worksheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

Personnel Costs - Fruit Fly (FF)					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	445.47	$9,127.68
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	5.00	$239.05
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	5.00	$208.18
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	45.00	$1,533.61
			Detection Total:	**500.47**	**$11,108.52**
			THWS	**500.50**	
Non-Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	12.00	$245.88
Account Clerk	$22.23	$8.89	$31.12	10.00	$311.22
Agricultural Commissioner	$60.61	$21.21	$81.83	18.00	$1,472.92
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	4.00	$191.24
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	10.00	$416.36
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	10.00	$340.80
			Non-Detection Total:	**64.00**	**$2,978.42**
				Total FF Personnel Cost:	**$14,086.94**

The "Detection Total" hours must not exceed the total Hours/Year on the Trapping Hours/Year Work Sheet

Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENT: Non-Detection staff time spent processing specimens, second review of all traps, support, conference calls, meetings, public relations, etc. General management & clerical type duties, training, quality control, time keeping, invoicing, etc. Time alloted for data entry, traking gps coordinates, and weekly reporting.

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Japanese Beetle Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

A. Personnel Services - Japanese Beetle (JB)				
				Billable Hours
Detection Trapping Hours *(Total hours pulled from the Personnel Work Sheet)*				**43.60**
Non-Detection Trapping Hours *(Total hours pulled from Personnel Cost Work Sheet)*				**15.00**
			Total Hours:	**58.60**
			Subtotal Personnel Cost:	**$1,702.81**
			Overhead: 25%	**$425.70**
			Total Personnel Cost:	**$2,128.51**
B. Supplies *(Itemized such as trapping poles, office & field supplies, etc.)*				
				$0.00
			Total Supplies Cost:	**$0.00**
C. Other Items of Expense *(Communications, IT Services, Subcontractor, etc.)*				
				$0.00
			Total Other Items of Expense Cost:	**$0.00**
D. Mileage				
	# of Vehicles	**Est. Miles**	**Mileage Rates**	**Total Mileage Cost**
County Vehicles	1.0	540.0	0.675	**$364.50**
State Vehicles	0.0	0.0	0.000	**$0.00**
Rental Vehicles	0.0	0.0	0.000	**$0.00**
			Total Mileage Cost:	**$364.50**

Total JB Cost:	**$2,494.00**

Total Agreement Amount CDFA will reimburse for Core Japanese Beetle Cost:	**$1,519.00**

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Japanese Beetle Personnel Worksheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

Personnel Costs - Japanese Beetle (JB)					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	37.60	$770.42
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	3.00	$143.43
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	0.00	$0.00
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	3.00	$102.24
			Detection Total:	**43.60**	**$1,016.09**
			THWS	**43.60**	
Non-Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	4.00	$81.96
Account Clerk	$22.23	$8.89	$31.12	3.00	$93.37
Agricultural Commissioner	$60.61	$21.21	$81.83	5.00	$409.14
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	0.00	$0.00
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	0.00	$0.00
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	3.00	$102.24
			Non-Detection Total:	**15.00**	**$686.71**
				Total JB Personnel Cost:	**$1,702.81**

The "Detection Total" hours must not exceed the total Hours/Year on the Trapping Hours/Year Work Sheet

Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENT: Non-Detection staff time spent processing specimens, second review of all traps, support, conference calls, meetings, public relations, etc. General management & clerical type duties, training, quality control, time keeping, invoicing, etc. Time alloted for data entry, traking gps coordinates, and weekly reporting.

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Spongy Moth Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

A. Personnel Services - Spongy Moth (SM)

	Billable Hours
Detection Trapping Hours *(Total hours pulled from the Personnel Work Sheet)*	**544.97**
Non-Detection Trapping Hours *(Total hours pulled from Personnel Cost Work Sheet)*	**70.00**
Total Hours:	**614.97**
Subtotal Personnel Cost:	**$14,612.93**
Overhead: 25%	**$3,653.23**
Total Personnel Cost:	**$18,266.17**

B. Supplies *(Itemized such as trapping poles, office & field supplies, etc.)*

Item 1	**$0.00**
Total Supplies Cost:	**$0.00**

C. Other Items of Expense *(Communications, IT Services, Subcontractor, etc.)*

Item 1	**$0.00**
Total Other Items of Expense Cost:	**$0.00**

D. Mileage

	# of Vehicles	Est. Miles	Mileage Rates	Total Mileage Cost
County Vehicles	1.0	3,700.0	0.675	**$2,497.50**
State Vehicles	0.0	0.0	0.000	**$0.00**
Rental Vehicles	0.0	0.0	0.000	**$0.00**
Total Mileage Cost:				**$2,497.50**

Total SM Cost:	**$20,764.00**

Total Agreement Amount CDFA will reimburse for Core Spongy Moth Cost:	**$11,792.00**

Attachment A

California Department of Food and Agriculture
Pest Detection County Agreements
Core Spongy Moth Personnel Worksheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mariposa County

Personnel Costs - Spongy Moth (SM)					
Position Title	**Hourly Wage**	**Hourly Benefit Amount**	**Total Hourly Rate**	**Total Billable Hours to be Worked**	**Total Cost**
Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	524.97	$10,756.64
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	5.00	$239.05
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	5.00	$208.18
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	10.00	$340.80
			Detection Total:	**544.97**	**$11,544.67**
			THWS	**544.97**	
Non-Detection Positions					
Agricultural Field Assistant	$18.80	$1.69	$20.49	20.00	$409.80
Account Clerk	$22.23	$8.89	$31.12	12.00	$373.46
Agricultural Commissioner	$60.61	$21.21	$81.83	18.00	$1,472.92
Agricultural & Standards Inspector II	$34.15	$13.66	$47.81	4.00	$191.24
Agricultural & Standards Inspector I	$29.74	$11.90	$41.64	10.00	$416.36
Agricultural & Standards Tech I	$24.34	$9.74	$34.08	6.00	$204.48
			Non-Detection Total:	**70.00**	**$3,068.27**
				Total SM Personnel Cost:	**$14,612.93**

The "Detection Total" hours must not exceed the total Hours/Year on the Trapping Hours/Year Work Sheet (THWS).

Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENT: Non-Detection staff time spent processing specimens, second review of all traps, support, conference calls, meetings, public relations, etc. General management & clerical type duties, training, quality control, time keeping, invoicing, etc. Time alloted for data entry, traking gps coordinates, and weekly reporting.

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services
Pest Detection/Emergency Projects

County: **Mariposa**

Fiscal Year: **2024-2025**

TRAPPING HOURS/YEAR WORKSHEET

Table 1

Trap Type	TRAPPING SEASON for CORE PROGRAM											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF					2	2	2	2	2	2		
MP												
OF												
ML												
CP garden												
CP rural												
CP rural res.												
SM						2	2	2	2			
JB						2	2	2	2			
	4	weekly servicings			2	biweekly servicings			1	monthly servicings		

Table 2 A: EFF

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
MF	35.00	x	13.00	=	455.00
MP		x		=	0.00
OF		x		=	0.00
ML		x		=	0.00
CP garden		x		=	0.00
CP rural		x		=	0.00
CP rural res.		x		=	0.00
				Total:	455.00

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

Table 3 A: EFF

		Servicings/year /trap		Avg traps serve/hr		Hours/year		Hours/year plus 10%
FF	TOTAL:	455	÷	1.00	=	455.00	x1.1(10%	500.50
		(A)		(B)		(C)		(D)

Table 2 B: SM and JB

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
SM	200.00	x	8.67	=	1,734.00
JB	16.00	x	8.67	=	138.72
				Total:	1,872.72

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

Table 3 B: SM and JB

		Servicings/year		Avg traps serve/hr		Hours/year		Hours/year plus 10%
SM	TOTAL:	1,734	÷	3.50	=	495.43	x1.1(10%	544.97
		(A)		(B)		(C)		(D)
JB	TOTAL:	139	÷	3.50	=	39.63	x1.1(10%	43.60
		(A)		(B)		(C)		(D)

B = Average # of traps serviced per hour - figure entered by person completing work sheet.
C = Hours/year - calculated electronically.
D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

Attachment B

PEST DETECTION TRAPPING GUIDELINES (#2)

No McPhail, North District, 6 months

1. Place all traps, except spongy moth (SM) and Japanese beetle (JB) (see below), beginning on the season start date (versus two weeks prior to the season start date). Remove traps at the last servicing for the season so that all traps have been removed at the end of the season (versus the two weeks after the season).

2. Place SM and JB traps beginning on or prior to the season start date (normally June 1). Remove all SM and JB traps after August 31, unless a different time period has been agreed upon with the District Entomologist.

3. Ensure that Jackson Mediterranean fruit fly (Medfly) traps, baited with trimedlure, are serviced every 14 days from July 1 through October 31, and from date of placement in 2025 (May 1 or later) through June 30.

4. Ensure that ChamP™ or yellow panel traps, baited with ammonium bicarbonate or ammonium carbonate, respectively, in rural areas are serviced once each month and relocated at each service from July 1 through October 31, and from date of placement in 2025 (May 1 or later) through June 30.

5. Ensure that Jackson oriental fruit fly traps, baited with methyl eugenol, are serviced every 14 days from July 1 through October 31, and from date of placement in 2025 (May 1 or later) through June 30.

6. Ensure that Jackson melon fly traps, baited with cue-lure, are serviced every 14 days from July 1 through October 31, and from date of placement in 2025 (May 1 or later) through June 30.

7. Ensure that SM and JB traps are serviced every 14 days from July 1 through August 31, and from June 15 through June 30, 2025, unless determined otherwise by the CDFA District Entomologist and noted on the Trapping Hours Worksheet (THWS) and Commitment Form (60-221).

8. Place and service any other traps or conduct any surveys as included on the THWS and Commitment Form. Follow additional activity guidelines posted at: https://phpps.cdfa.ca.gov/PDEP/PDF/Detection2020-22/AdditionalCountySurveyTargets2023Final.pdf unless other arrangements are agreed upon with PD/EP.

State of California
Department of Food and Agriculture
Plant Health and Pest Prevention Services

Attachment C

PEST DETECTION/EMERGENCY PROJECTS FY 24/25

AGRICULTURAL COMMISSIONER	COUNTY
Monica L. Nielsen	Mariposa
DETECTION SPECIALIST	DATE
Bret Wice	5/9/2024

		Other COMMITMENT	Core COMMITMENT	TOTAL COMMITMENT
TRAPPING				
JACKSON TRAP - MEDFLY	MF	0	35	35
McPHAIL TRAP	MP	0	0	0
JACKSON TRAP - ORIENTAL FRUIT FLY	OF	0	0	0
JACKSON TRAP - MELON FLY	ML	0	0	0
CHAMP TRAP - Garden	CP	0	0	0
CHAMP TRAP - Rural	CP	0	0	0
CHAMP TRAP - Rural Residential	CP	0	0	0
SPONGY MOTH	SM	0	200	200
JAPANESE BEETLE	JB	0	16	16
Other Traps		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
#		0	0	0

SPECIAL TRAPPING CONSIDERATIONS:

60-221 (REV 5/22)

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
PEST DETECTION/EMERGENCY PROJECTS

PROTOCOL FOR CONDUCTING QUALITY CONTROL PLANTING OF DETECTION TRAPPING PROGRAMS

January 2020

Quality control planting (QCP) is a tool used by the California Department of Food and Agriculture (CDFA) to determine the trapper's ability to identify specific target insects that are placed inside traps in an actual trapping environment and to monitor compliance with protocols as outlined in the CDFA Insect Trapping Guide (ITG, https://www.cdfa.ca.gov/plant/PDEP/Insect_Trapping_Guide/index.html).

These guidelines may be revised. Should any revisions occur, County staff will be notified and provided revised guidelines prior to any changes taking effect.

Types of Plants

There are two types of plants: Training and General. Training plants are used to evaluate new trappers, and no more than two should occur per trapper for the duration of their employment. If two Training plants are given to the same trapper, the target pests and traps should be of different types (e.g., Medfly and Mexican fruit fly, Jackson and McPhail). All other plants are considered General plants, and are subject to the Missed Plant recommendations below.

Frequency

Frequent planting will ensure that all trappers have a variety of target insects planted in their traps over the course of the season. Planting may occur as often as monthly, especially for counties with five or more trappers. New trappers will be planted as soon as possible after they have started servicing traps, in order to identify and correct any issues as early as possible. All trappers in a program will be planted as equally as possible over the course of the season, so as not to unduly substantially bias planting towards one or more trappers.

Preparation

1. Seven target species are used in routine planting of detection and delimitation trap lines: Mediterranean fruit fly (MF), melon fly (ML), Mexican fruit fly (MX), oriental fruit fly (OF), spongy moth (SM), Japanese beetle (JB), and European grapevine moth (EGVM). Additional species may be used for specific projects.

2. Planting specimens are pre-marked as follows:

    a. Fruit flies are fluorescent-dyed at the rearing facilities, and have the right wing clipped at the tip under the direction of the District Entomologist. These flies have also been irradiated, so their reproductive organs will show signs of sterility.
    b. SMs and EGVMs display a red abdomen internally as the result of a red rearing diet.
    c. JBs have a mounting-pin hole through the sternum.

3. Trap type – QCP species correlation:

	TRAP	QCP
a.	McPhail, Multillure or ChamP	Any one of the target fly species: MF, ML, MX, OF
b.	Trimedlure Jackson	MF
c.	Cue-lure Jackson	ML
d.	Methyl eugenol Jackson	OF
e.	SM	SM
f.	JB	JB
g.	EGVM	EGVM

4. Only one specimen per trap will be planted.

5. Specimens which are the same species as that being released as part of a sterile release project will not be planted into traps either within the release area or within a one-mile buffer surrounding the release area.

6. All planting specimens will be in good condition, clearly showing distinguishing body parts.

7. Specimens are available to District Entomologists through the CDFA Statewide Trapping QC Coordinator or designee.

7. Upon receipt, the District Entomologist is responsible for their specimens' distribution, condition, proper reporting, and follow-up to any identified problems.

8. All specimens are stored in alcohol, with the exception of EGVM and SM, which are stored dry in a freezer.

9. Specimens are kept secured by being stored in locked cabinets, boxes, etc.

Planting Procedure

1. The District Entomologist, or designee, will notify the county trapping supervisor that planting will occur within a general timeframe. All involved parties shall maintain the confidential nature of this process and must not inform trappers that planting will be performed during that timeframe. Trapping supervisors and District Entomologists should promote the concepts that planting can be performed at any time during the trapping season and that trappers should always be on the alert for targeted insects, not only when they think planting is occurring.

2. Traps to be planted will be those scheduled to be serviced within three to four working days of the planting. This will reduce the possibility of plants being destroyed while in the traps.

3. Trap address will be verified and all other identifying descriptions of that trap will be checked for accuracy.

4. The planter shall carefully place the planted insect within the trap in a manner that will not damage the insect and that will allow for accurate identification by the trapper. Flies placed on sticky traps will be placed so that one wing adheres to the adhesive on the insert, and one or both wings should be in full view. SM and EGVM will be placed so that the tops of the wings are visible, and SM may be placed under the trap lip to ensure that

the entire trap is examined. Plants on dry traps will be placed on the sticky surface in full view, and not partially covered by debris or other larger insects. Plants will not be placed in traps which are compromised and not fully functional, such as sticky traps covered by debris or other larger insects, dried out McPhails, etc.

5. Immediately after placing an insect within a trap, the planter will complete the QC Plant Form (QCPF) at the location of the planting, double-checking to make sure that all relevant information is accurate. It is recommended that photos be taken of the trap and of the QC plant as documentation.

6. Sticky traps are required to be double-checked by someone other than the trapper prior to being discarded. Therefore, it is acceptable for QC plants to be placed onto sticky traps removed from the field for discard to determine the effectiveness of the second checker when double-checking those inserts. This procedure will only be performed by the District Entomologist or designee in the presence of the trapping supervisor. If the trapping supervisor serves as the second checker, the trapping supervisor's supervisor must be notified and participate, per the above procedure. For this type of plant, the QCPF is completed with the appropriate notations and "Discard" written in the Address column.

Reporting

At the end of each planting day, the planter will provide (via email, fax or in person) the completed QCPF to the county Agricultural Commissioner (or designee), the Statewide Trapping QC Coordinator, the QCP contact at PD/EP Headquarters, and the District Entomologist (if not the planter). The naming convention to be used for the report is: county number or state office initial as designated in the PDR system (e.g., Shasta County is 45, San Marcos PD/EP office is SM) - date [year (last 2 numbers) - month (2 numbers) - day) - planter's initials (e.g., rl for Ray Leclerc) – qcp (Quality Control Plant). As an example, 45200618rlqcp would be the QCP report for Shasta County on June 18, 2020 as performed by Ray Leclerc. For those counties, such as San Diego, which are partially trapped by the county and partially by one or more state offices, the county number will be used for county routes and the state office initial used for state routes.

Within two working days of the last date that planted insects should have been discovered and submitted, the trapping supervisor shall send a copy of the QCPF with the final status for each of the planted traps indicated to the District Entomologist. The District Entomologist will forward the QCPF to the Statewide Trapping QC Coordinator and to the QCP contact at PDEP Headquarters.

If any of the plants were missed, the Missed QC Plant Report shall be submitted by the trapping supervisor to the District Entomologist as soon as possible. The District Entomologist will send the information to the Statewide QC Coordinator and the QCP contact at PD/EP Headquarters within two working days of receiving all of the relevant information.

Statewide Trapping QC Coordinator:
Daren Harris
Daren.Harris@cdfa.ca.gov

QCP contact at PD/EP Headquarters:
Daren Harris
Daren.Harris@cdfa.ca.gov

Sample Submission

Routine QCP recoveries should not be sent to the CDFA Plant Pest Diagnostics Center (PPDC), provided that the trapping supervisor can confirm the presence of identifying QCP markings on the specimen (e.g., clipped wing, fluorescent dye, pin hole through the sternum, etc.) and the trap information matches that on the QCPF. Such recovered plants should be returned to the District Entomologist or designee, who will destroy them. It is critical that all recovered plants are returned for disposal.

In the event that the identity of the sample as a QCP is not 100% assured as outlined above, the trapping program will send the sample to the PPDC at the address below, accompanied by an electronic Pest and Damage Record (ePDR). Examples of less-than-100% assurance can include the presence of two specimens on one insert when the QCPF shows only one, the inability to confirm identifying QCP markings as described above, or discrepancy in the trap information. Such specimens shall be considered a possible wild suspect and should be submitted as a RUSH wild A-rated suspect would be submitted (see ITG). In addition, in the "Remarks" section of the ePDR, state the following: "Questionable QC Planted Insect". Include the reason for the uncertainty in this section (e.g., "Two specimens on insert, one specimen known to be a plant." or "possible plant but lacking any marked features – no clipped wing", etc.). Report any such specimens to the District Entomologist immediately.

Send suspects to: Entomology Lab
CDFA Plant Pest Diagnostics Center
3294 Meadowview Road
Sacramento, CA 95832-1448
Phone: 916-262-1100

Missed Plant

Any missed plants will require the trapping supervisor to visit the subject trap location as soon as possible to determine if the plant is still in the trap and if it is in recognizable condition. A trapper who misses a plant shall be immediately retrained in target pest identification by the trapping supervisor, and will be re-planted within two weeks of the retraining session. The re-plant of a missed training plant is considered a general plant; i.e., it is not a second training plant.

In the event that the missed plant is determined by the District Entomologist to not be the fault of the trapper (e.g., plant missing from trap or plant damaged beyond recognition), this situation will be noted on the QCPF as "MNFT" (Missed Not Fault of Trapper) in the "Status" column. MNFT specimens will not be reported on the Missed QC Plant Report and do not count towards employee evaluations.

Trappers will be recommended for removal from the trapping program if they miss non-training planted insects in the following numbers during a 12-month period, starting on the date of the first miss.

1. **Fruit Flies or EGVM: Three (in any combination)**

2. **SM or JB: Two, or one plus any other insect (in any combination)**

Consequences of missing plants from a sticky trap that was double-checked will be reviewed and evaluated on an individual basis.

Missed training plants and MNFTs will not be counted against a program's overall percent-recovered rating.

PEIR Management Practices (MP) and Mitigation Measures (MM) For Trapping

January 2022

MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities.

- Use dedicated specific equipment for specific products when appropriate.
- Ensure equipment is cleaned properly per the manufacturer's specifications and any pesticide label directions.

MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions.

- Comply with Pesticide label.
- Be aware of any regulations or internal procedures before application.
- Use appropriate application methods and rates.
- Mix and load chemicals in areas where spills can be contained. Limit mixing and loading in the field.

MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions.

- Rinse equipment according to manufacturer's label instructions.
- Discharge rinse water only in areas that are part of the application site or at a certified waste treatment facility.
- Dispose of surplus chemicals and containers according to label instructions.

MP-SPRAY-7: Follow appropriate product storage procedures.

- Ensure proper storage of all pesticides per label instructions.
- Ensure all pesticides removed from their original container are properly sealed for use within a service container.
- Seal all service containers within a tool box.
- Lock tool boxes when unattended.

MP-GROUND-3: Train personnel in proper use of pesticides.

- Conduct training for personnel in the safe and proper mixing, loading, and application of pesticides, in compliance with both federal and State pesticide regulations and the product label.

MP-HAZ-1: Implement a Spill Contingency Plan.

- Contain spill immediately to minimize the risk of further pesticide exposure to people, animals, and the environment.
- Be prepared to respond to pesticide spills.
- Provide clean-up of small spills (50 gallons or less) and properly dispose of residual materials.For larger spills notify the Chemical Transportation Emergency Center at 800-424-9300.
- Follow instructions for First Aid Measures as listed on the Material Safety Data Sheet.
- Call an ambulance in the event of a spill involving severe personal injury.
- Remove anyone exposed to pesticides to a safe location. If applicable, remove their clothing and wash contaminated skin with soap and water.
- Do not move a seriously injured person unless it is absolutely essential because of the risk of further injury.

- Do not leave injured or incapacitated persons until proper medical assistance arrives.
- Provide a pesticide label and/or material safety data sheet for medical personnel.
- For any spill incident, contact the California State Warning Center / Governor's Office of Emergency Services at 916-845-8911 or warning.center@oes.ca.gov.
- Call the fire department and notify department personnel of the presence of pesticides for a spill involving fire, if a fire hazard exists. Eliminate all sources of ignition (electric motors, gasoline engines, or smoking) to prevent fire or explosion.
- Contact the California Highway Patrol by calling 911 for a spill occurring on a highway.
- Call local police or the county sheriff for a spill occurring off-road.
- For minor spills of 50 gallons or less:
  - Wear rubber boots, coveralls, rubber gloves, and eye protection.
  - Confine the leak or spill to the smallest area possible by using natural terrain, soil, or absorbent material.
  - Shovel contaminated material into a leak-proof container.
  - Do not hose down the area.
  - Work carefully and safely; do not hurry.
  - Dispose contaminated material in the same manner as for excess pesticides or hazardous wastes.
- For major spills of 50 gallons or more:
  - Follow the steps listed for all above and include the additional number below.
  - If the spill is too big, or uncertainty exists as to the appropriate action, notify the Chemical Transportation Emergency Center at 800-424-9300.

MP-HAZ-2: Use a safety and cleanup materials checklist.

- Follow a checklist for safety and cleanup materials to accompany mixing-loading vehicles during treatment activities, which should include the following:
  - For Safety: a first-aid kit; a fire extinguisher (516, type A-B-C), and goggles.
  - For Clean-up: one shovel, large heavy-duty plastic bags, rubber boots, disposable coveralls, water, rubber gloves, a broom and dust pan, liquid detergent, several bags of "kitty litter" or other absorbent materials.

MP-HAZ-3: Implement decontamination.

- Decontaminate paved surfaces per site specific protocols and Accidental Release Measures on the Material Safety Data Sheet.
- Shovel contaminated material into a leak-proof metal drum for final disposal.

MP-HAZ-4: Follow appropriate disposal procedures.

- Dispose all materials that have been contaminated by spillage or exposed to large volumes of pesticides, including cloth, soil, and wood that cannot be decontaminated, in the same manner as done for excess pesticides.
- Store contaminated absorbent material and materials that cannot be

decontaminated in a leak-proof container and dispose the container at a Class I landfill.

Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure.

- Before conducting any activities under the Proposed Program, CDFA staff (or the entity conducting the activity) shall determine whether the potential exists for the activity, based on its characteristics and location, to result in exposure to existing sites of hazardous materials contamination.

Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site.

- If exposure to hazardous materials contamination is determined to be a possibility, before conducting the activity under the Proposed Program, CDFA staff (or the entity conducting the activity) shall search the EnviroStor database to identify any area that may be on sites containing known hazardous materials. If hazardous sites are encountered, CDFA shall coordinate with the property owners and/or site managers, and regulatory agencies with jurisdiction over these sites for proper protocols to follow to protect worker health and safety. At a minimum, these protocols shall ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.

Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks.

- In the event that during the activity, previously unknown hazardous materials not related to the Proposed Program are encountered that may pose a health risk to those implementing Proposed Program activities, all activities will stop and CDFA (or the entity conducting the activity) shall consult the landowner and appropriate agencies to determine the extent of the hazardous material and determine what safety protocols need to be implemented to continue Proposed Program activities. At a minimum, these protocols will ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.

Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices.

- CDFA shall continue to work with CDPR and CACs to conduct public information sessions in the local communities where Proposed Program chemical management activities are proposed to be conducted. The focus will be on educating residents whose properties are being treated or who live in proximity to areas being treated on MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. As necessary, sessions will be conducted or translated in a language understood by the target audience, such as Spanish.

Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides.

- CDFA shall continue training sessions for its staff and contractors

regarding safe pesticide handling and application.

- In addition, for quarantine areas, CDFA shall include materials in its compliance agreements with regulated entities (e.g., growers) with information for pesticide applicators and agricultural workers regarding MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. A regulated entity is defined as someone who has to comply with the quarantine requirements in order to move their products outside of the regulated area. This may include but not be limited to growers, nurseries, and commodity shippers. The compliance agreements will require that regulated entities distribute these materials to applicators and workers.
- As necessary, all materials will be presented in a language understood by the target audience, such as Spanish.

Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios.

- CDFA shall require Proposed Program staff and contractors to conduct chemical applications in a manner consistent with the Proposed Program's authorized chemical application scenarios, resulting in acceptable human health risk as described in Chapter 2, Proposed Program Description and the HHRA (Appendix B). Deviations from the authorized chemical application scenarios may be allowed if:
    - An evaluation is conducted pursuant to the CEQA Tiering Strategy (Appendix C), which concludes that the alternative scenario will not exceed the level of concern for any receptor; or
    - A certified industrial hygienist concludes that the alternative scenario will not result in risk exceeding the level of concern for any potential receptor, and the scenario is implemented by a licensed or certified applicator. This conclusion may be based on site-specific factors that minimize potential for exposure, absence of a particular receptor, use of additional or different PPE, or monitoring of the exposure, such as regular blood tests to ensure blood concentrations in the exposed individuals are below the risk threshold.
    - The results of the evaluation or hygienist's conclusions will be documented, along with any monitoring results.
    - CDFA will conduct training for its staff and contractors on these approaches. CDFA also will require adherence to these scenarios by including requirements in contractual agreements, such as compliance agreements (for quarantines), permits (e.g., for movement of certain materials outside quarantine areas), contracts (e.g., with CDFA contractors), or other similar means.

Attachment 1 - Tiering Strategy Checklist

Start Date:	July 1, 2024
Project Leader:	Monica Nielsen
Description of Activity:	Japanese beetle traps (contain Japonilure, phenethyl propionate, eugenol, and geraniol) hung in or near host plants during the prescribed trapping season. Residents notified at time of placement.
Activity Surroundings (Residential, agriculture, mixed use, other regulated entities):	Japanese beetle trapping conducted within the whole of "insert County name here" County. Property types are various (residential, agriculture, mixed use, undeveloped) and have Japanese beetle host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect Japanese beetle.
Is the activity described in the PEIR?	Yes	(If the Response is “Partially” or “No” skip to Part C) PEIR section 3.4.20

Part B

	Check Applicable Requirements
General Requirements	
Conduct activity as described in Chapters 2 and 3 of PEIR	✔
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine	

Activity Site Specific Review		
Database	**Date Reviewed**	**Mitigation If Any**
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	✔
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions	✔
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	
MP-SPRAY-5: Follow integrated pest management and drift reduction techniques	
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	✔
MP-SPRAY-7: Follow appropriate product storage procedures	✔
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	
MP-GROUND-3: Train personnel in proper use of pesticides	✔
MP-GROUND-4: Enforce runoff and drift prevention	
MP-HAZ-1: Implement a Spill Contingency Plan	✔
MP-HAZ-2: Use safety and cleanup materials checklist	✔
MP-HAZ-3: Implement decontamination	✔
MP-HAZ-4: Follow appropriate disposal procedures	✔
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFA will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✔
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✔
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✔
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✔
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✔
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✔
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
If a management practice that was not included in the PEIR is being considered, would it be equivalent or more effective to the management practice originally considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, if no go to Step 2)
Step 2	Attach supporting documentation for determination, and CEQA Addendum, as applicable	
Step 3	Attach tiered CEQA document, and identify additional requirements from that document	

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	Monica Nielsen
Signature*****:	
End Date:	June 30, 2025

*****This signature confirms that all applicable requirements identified on this checklist and related documentation has been properly implemented.

Attachment 1 - Tiering Strategy Checklist

Start Date:	July 1, 2024
Project Leader:	Monica Nielsen
Description of Activity:	Jackson traps (contain trimedlure, methyl eugenol and dibrom, or cue-lure and dibrom), McPhail traps (contain torula yeast), and ChamP or yellow panel traps (contain ammonium bicarbonate or carbonate) hung in or near host plants during the prescribed trapping season. Residents notified at time of placement.
Activity Surroundings (Residential, agriculture, mixed use, other regulated entities):	Exotic fruit fly trapping conducted within the whole of San Bernardino County. Property types are various (residential, agriculture, mixed use, undeveloped) and have fruit fly host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect exotic fruit flies.
Is the activity described in the PEIR?	Yes	(If the Response is "Partially" or "No" skip to Part C) PEIR section 3.4.16

Part B

	Check Applicable Requirements
General Requirements	
Conduct activity as described in Chapters 2 and 3 of PEIR	✔
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine	

Activity Site Specific Review		
Database	**Date Reviewed**	**Mitigation If Any**
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	✔
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions	✔
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	
MP-SPRAY-5: Follow integrated pest management and drift reduction techniques	
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	✔
MP-SPRAY-7: Follow appropriate product storage procedures	✔
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	
MP-GROUND-3: Train personnel in proper use of pesticides	✔
MP-GROUND-4: Enforce runoff and drift prevention	
MP-HAZ-1: Implement a Spill Contingency Plan	✔
MP-HAZ-2: Use safety and cleanup materials checklist	✔
MP-HAZ-3: Implement decontamination	✔
MP-HAZ-4: Follow appropriate disposal procedures	✔
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFA will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✔
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✔
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✔
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✔
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✔
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✔
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
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If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, if no go to Step 2)
Step 2	Attach supporting documentation for determination, and CEQA Addendum, as applicable	
Step 3	Attach tiered CEQA document, and identify additional requirements from that document	

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	Monica Nielsen
Signature*****:	
End Date:	June 30, 2025

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Attachment 1 - Tiering Strategy Checklist

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Activity Surroundings (Residential, agriculture, mixed use, other regulated entities):	Exotic fruit fly trapping conducted within the whole of San Bernardino County. Property types are various (residential, agriculture, mixed use, undeveloped) and have fruit fly host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect exotic fruit flies.
Is the activity described in the PEIR?	Yes	(If the Response is "Partially" or "No" skip to Part C) PEIR section 3.4.16

Part B

	Check Applicable Requirements
General Requirements	
Conduct activity as described in Chapters 2 and 3 of PEIR	✔
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine	
Activity Site Specific Review	

Database	Date Reviewed	Mitigation If Any
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
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MP-HAZ-1: Implement a Spill Contingency Plan	✔
MP-HAZ-2: Use safety and cleanup materials checklist	✔
MP-HAZ-3: Implement decontamination	✔
MP-HAZ-4: Follow appropriate disposal procedures	✔
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFA will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✔
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✔
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✔
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✔
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✔
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✔
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
If a management practice that was not included in the PEIR is being considered, would it be equivalent or more effective to the management practice originally considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, if no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, if no go to Step 2)
Step 2	Attach supporting documentation for determination, and CEQA Addendum, as applicable	
Step 3	Attach tiered CEQA document, and identify additional requirements from that document	

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	Monica Nielsen
Signature*:	
End Date:	June 30, 2025

*This signature confirms that all applicable requirements identified on this checklist and related documentation has been properly implemented.

Budget and Survey Quick Guide

Pest Detection County Agreements

Budget summary guide of the fund source breakdown.

County: Mariposa

FY: 24/25

Total Agreement Amount CDFA will reimbur	**$ 28,888.00**

Funding Sources	CORE Costs			Total	%
	Fruit Fly	Spongy Moth	Japanese Beetle		
Federal Funds	$ 9,910.00	$ 1,638.00	$ -	$ 11,548.00	39.98%
State Funds	$ 5,667.00	$ 10,154.00	$ 1,519.00	$ 17,340.00	60.02%
Totals	**$ 15,577.00**	**$ 11,792.00**	**$ 1,519.00**	**$ 28,888.00**	**100%**

The **Total Agreement Amount CDFA will reimburse** for is the total cost CDFA may reimburse the counties. Any costs exceeding this total will not be paid.

The **Funding sources** give a summary of the funding costs CDFA uses to reimburse county monthly billing. Each fund source listed comes from separate pots of money. Once each fund source is exhausted, no more funds can be reimbursed through that specific fund source. Counties must not exceed the total individual costs listed above for each activity and fund source.

Budget and Survey Quick Guide
Pest Detection County Agreements
Survey Summary Guide: This form is to aid in billing and invoicing

County: Mariposa
FY: 24/25

Disclaimer: Refer to contract for full survey details. Does not include EFF, SM and JB Additional Extended Season Traps

Survey type	MF	MP	OF	ML	CP gard	CP rural	CP rural res.	Total EFF	SM	JB
Core	35							**35**	**200**	**16**
Other								**0**		
Total trap/site surveyed/Mo	35	0	0	0	0	0	0	35	200	16
Servicing/trap/Mo	2.17								**2.17**	**2.17**
Servicings/Mo	76	0	0	0	0	0	0	75.95	434	34.7

TRAPPING SEASON for CORE PROGRAM

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF					2	2	2	2	2	2		
MP												
OF												
ML												
CP garden												
CP rural												
CP rural res.												
SM						2	2	2	2			
JB						2	2	2	2			
	4	weekly servicings				2	biweekly servicings				1	monthly servicings

COUNTY LETTERHEAD

Attachment H

Invoice Month/Year: _____

SUBMIT MONTHLY TO: cdfa.phpps_pdepb_county_invoices@cdfa.ca.gov

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
PLANT HEALTH AND PEST PREVENTION SERVICES
Pest Detection Emergency Projects Branch
1220 N STREET
SACRAMENTO CA 95814

REMIT PAYMENT TO: (County Address)

Accounting use only:

Agreement/Program Name:	
Agreement Number:	
Agreement Amount:	

For State Use Only

Accounting use only:

Date:		
County:		
Amount Billed to Date:		
Invoice #		
Revision Date:		
Billing Period:	**From:**	**To:**

CORE Costs

	Total Hours	**Total Costs**
Personnel Expenses		
Detection Activities	0.00	$ -
Non-Detection Activities	0.00	$ -
Indirect Rate	25%	$ -
Operating Expenses		$ -
Sub-Contracting Expenses		$ -
Mileage Expenses		$ -
Grand Total	**0.00**	**$ -**

PDEP County Agreements Required

Trap Activity	**%**	**Cost**
Core Cost		
Fruit Flies	0.000%	$0.00
SM	0.000%	$0.00
JB	0.000%	$0.00
	0.000%	$0.00
	0.000%	$0.00
Total	**0.000%**	**$0.00**

Mileage Expense Breakout	**Total Miles**	**Rate**	**Total Cost**
County Vehicles	0.00	0.000	$0.00
State Vehicles	0.00	0.000	$0.00
Rental Vehicles	0.00	0.000	$0.00
	Total Mileage Expenses:		**$0.00**

COMMENTS:

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Miles Menetrey, District V Supervisor

RE: Proclaim the Month of January 2025 as "Human Trafficking Awareness Month"

RECOMMENDATION AND JUSTIFICATION

Proclaim the Month of January 2025 as "Human Trafficking Awareness Month"

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has approved similar proclamations in the past. During the past few years, agencies have worked together to develop a community wide protocol for identifying and responding to Commercially Sexually Exploited Children (CSEC). This Proclamation serves to bring awareness to the issue of trafficking, as well as the community response to preventing and providing services to victims.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and miss the opportunity to draw attention to this important issue.

FINANCIAL IMPACT

None

ATTACHMENTS

1. HTAM Proclamation '25

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

The Mariposa County Board of Supervisors

Proclaims

The Month of January 2025

As

"Human Trafficking Awareness Month"

WHEREAS, human trafficking is the business of stealing freedom for profit. It is a multi-billion-dollar criminal industry that denies freedom to 28 million people worldwide; and

WHEREAS, U.S. Law defines human trafficking as use of force, fraud or coercion to compel a person into commercial sex acts or labor against their will. Victims range from men, women, and children of all ages. Sex trafficking alone generates an estimated $99 million per year. Of those who fall victim to trafficking, only one percent are rescued; and

WHEREAS, The United States is ranked as one of the worst countries globally for human trafficking. California consistently has the highest human trafficking rates than other U.S. States; and

WHEREAS, Traffickers target vulnerable people who have needs they can fill. Sometimes offering material support such as housing, money, clothing. Other times offer love, emotional support, and sense of belonging. Almost all victims know, trust and even love their traffickers; and

WHEREAS, according to statistics from National Human Trafficking Hotline, trafficking victims are often recruited by people they know, the top recruiters listed were family members/caregivers (33%), intimate partners (28%), and employers (22%). The top recruiting location was on the internet and/or dating websites with Facebook being the highest location; and

WHEREAS, in the latest statistic report from National Human Trafficking Hotline, California identified 2,045 victims of sex and labor trafficking that were involved in human trafficking cases, majority of victims were female; and

WHEREAS, Mountain Crisis Services from December 2023 to December 2024 assisted five victims of domestic violence with an added victimization of human trafficking either labor or sex; and

WHEREAS, Advocates from Mountain Crisis Services will be joining millions of Americans nationwide in raising awareness of human trafficking by acknowledging January as "Human Trafficking Awareness Month" and participating in "Human Trafficking Awareness Day" on January 11, 2025; and

NOW, THEREFORE, BE IT KNOWN that the Mariposa County Board of Supervisors, a political subdivision of the State of California, hereby proclaims the month of January 2025 as **"Human Trafficking Awareness Month"** and urges all citizens to educate themselves about all forms of modern slavery and the signs and consequences of human trafficking.

PASSED AND ADOPTED by the Board of Supervisors of Mariposa County this 7th day of January 2025, by unanimous vote.

_____
Rosemarie Smallcombe, District I Supervisor

_____
Jenni Kiser, District IV Supervisor

_____
Shannon Poe, District II Supervisor

_____
Miles Menetrey, District V Supervisor

_____
Danette Toso, District III Supervisor

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-5

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Steven Ward, Division Chief

RE: Approve an Agreement with Yosemite Fire and Security in the Amount of $480 a Year for Fire Alarm Inspection, Monitoring and Service; and Authorize the Fire Chief to Sign the Agreement

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RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Yosemite Fire and Security in the Amount of $480 a Year for Fire Alarm Inspection, Monitoring and Service; and Authorize the Fire Chief to Sign the Agreement.

This agreement is to allow for services to Mariposa County Fire Department to monitor and service the Fire Alarm system(s) within County Fire, but specifically, the Spring Hill Training Facility. This agreement has an automatic extension clause annually unless written notice is given to terminate the agreement. This will allow Fire to not have to repeat the approval process annually.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The board has approved this type of agreement in the past as it is routine monitoring and servicing of the alarm system to keep current with Fire Code regulations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and there will not be an agreement in place and not mechanism to pay for services rendered.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Yosemite Fire Contract**
2. **Yosemite Fire Routing Sheet**
3. **Screenshot 2024-12-10 082516**

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District II Supervisor Shannon Poe
SECONDER: District III Supervisor Danette Toso

AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Yosemite FIRE+SECURITY

Inspections & Service Agreement

Bill To:
Mariposa County Fire Department
P.O. Box 162
Mariposa, CA 95338
209-966-4330 phone
Email: kdiaz@mariposacounty.org
Date: 11-22-2024

Location: Mariposa County Fire Department
4802 Hwy 140
Mariposa, CA 95338

Fire Alarm All in One Agreement-CA
Kenneth Kirschenbaum, Esq., Tel. No. (516) 747-6700
KIRSCHENBAUM CONTRACTS © Copyright- 2-18-19

STANDARD FIRE ALARM INSPECTION AND SERVICE AGREEMENT

SALE AND INSTALLATION

YF&S INC (hereinafter referred to as "YOSEMITE" or "ALARM COMPANY") agrees to sell, install, and instruct Subscriber in the proper use of the Fire Alarm Equipment or System, at Subscriber's premises, and Subscriber agrees to buy, such system in accordance with this agreement, consisting of the following equipment: **See attached Schedule of Equipment and Services for included equipment, sale and installation charges.** Passcode to software remains the property of YOSEMITE. Software programmed by YOSEMITE is the intellectual property of YOSEMITE and any unauthorized use of same, including , works, is strictly prohibited and may violate Federal Copyright Laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. YOSEMITE's signs and decals remain the property of YOSEMITE and must be removed upon termination of this agreement.

☐ **Check if Communication System, consisting of software, radio, cellular or communication connective devices, remains the property of YOSEMITE.**

The agreed value of the Communication System (Customer Owned equipment)

☐ **Check if Fire Alarm System up to Code:**
Initial here_____ if fire alarm system is to be installed pursuant to filed plans and specifications filed by _____ filed with and approved by Authority Having Jurisdiction [AHJ].

☐ **Check if system includes Area of Refuge two-way communication system. If this service is included YOSEMITE will install, pursuant to filed and approved plans and specification with the Building Department, AHJ requirements for a two-way communication system which shall have a timed automatic telephone dial-out capability to a monitoring location or 911. The two-way communication system shall include both audible and visible signals unless otherwise directed by the AHJ. All references to the fire alarm system in this agreement shall include the Area of Refuge system.**

☐ **Check if system includes In-Building Wireless Communications Systems for Emergency Responders, Signal Boosters and Bi-Directional Amplifiers (BDA), which systems require testing and service. See Schedule of Equipment and Services to determine if this service includes wireless system design, surveys, radio equipment installation, testing, coordination and permits with AHJ. All references to the fire alarm system in this agreement shall include the In-Building Wireless Communications Systems for Emergency Responders.**

NOTICE: Unless a Fire Alarm System to Code is selected to be installed, YOSEMITE makes no representation that the fire alarm detection equipment meets local code, fire department or any Authority Having Jurisdiction [AHJ] requirements, and it is not YOSEMITE's responsibility to apply for any permits or fees in connection with such equipment. The law requires and YOSEMITE recommends that Subscriber install a Fire Alarm System to code with plans and specifications filed with AHJ, properly permitted, inspected and approved by AHJ. Subscriber represents that existing fire alarm system is approved by AHJ and that any repairs or replacement parts installed by YOSEMITE are not additional equipment which would require AHJ approval. YOSEMITE may in its sole discretion notify AHJ if YOSEMITE's services are to be terminated or have terminated or that the fire alarm system is not functioning and YOSEMITE is unable to provide monitoring or the fire alarm system is otherwise non-compliant with applicable fire codes.

CHECK BOX FOR APPROPRIATE SERVICES: Only services selected are included:
SERVICES AND RECURRING CHARGES: All charges are billed in advance and are plus tax, if applicable [select one option]:
Billing shall be: ☐ Monthly Quarter Annually ☐ Semi-Annually ■ Annually

■ **1. MONITORING CHARGES:**
Subscriber agrees to pay YOSEMITE the sum of $ 480 per site Annually for the monitoring of the FIRE ALARM system for the term of this agreement per site included in this proposal.

2. SERVICE CHARGES: (Select a or b)
☐ (a) Subscriber agrees to pay YOSEMITE on a per call basis. If this agreement provides for service on a per call basis, Subscriber agrees to pay YOSEMITE for all parts and labor at the time of service. **Subscriber to initial for per call service option: _____**

☐ (b) Subscriber agrees to pay YOSEMITE the sum of $_____ per month, for the term of this agreement for labor and material to service the fire alarm system for damage caused by ordinary wear and tear. Batteries, electrical surges, lightning damage, water, insects, vermin, software upgrades and repairs, communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense payable at time of service.

■ **3. INSPECTIONS: SYSTEMS TO BE INSPECTED: ■ LISTED BELOW** If this option is selected YOSEMITE will make 1 Inspections as listed below as described per NFPA code. Any additional inspections required by Authority Having Jurisdiction (AHJ) will be charged at $150.00 per hour which Subscriber

Yosemite FIRE+SECURITY

Inspections & Service Agreement

agrees to pay. Unless otherwise noted in the Schedule of Equipment and Services inspection will be performed to meet the minimum requirements of the applicable code or AHJ. YOSEMITE will notify Subscriber 3 days in advance of inspection date, and it is Subscriber's responsibility to reschedule or permit access. Testing at inspection insures only that accessible components are in proper working order at time of inspection unless otherwise reported to Subscriber at time of inspection. Inspection does not include repair. If sprinkler alarm or other device monitoring water flow is inspected, the inspection does not include inspection or testing of sufficiency of water supply, for which YOSEMITE has no responsibility or liability.

☐ **4. MONITORING CENTER CERTIFICATE:** Subscriber agrees to pay YOSEMITE the sum of $ ___Annually for the term of this agreement, for an Underwriters Laboratories Inc. (UL) Fire Alarm Certificate service. If this option is selected YOSEMITE will issue a UL Certificate for the fire alarm system. Subscriber acknowledges that UL is a separate AHJ that may want to inspect the fire alarm system. UL or the Local AHJ can require changes to the fire alarm system to keep the Certificate in force. Subscriber agrees to pay YOSEMITE for any inspections or required changes at YOSEMITE's then prevailing rates.

☐ **5. RUNNER SERVICE:** Subscriber agrees to pay YOSEMITE the sum of $_____per month for the term of this agreement, for UL Runner Response Service for up to _____ Runs per year. If this option is selected YOSEMITE's Runner upon notification from Monitoring Center of any alarm, supervisory or trouble signals, to the best of YOSEMITE's ability will respond to Subscriber's location within 1 hour for alarm and supervisory signals and 4 hours for trouble signals. Subscriber agrees to issue YOSEMITE 2 sets of all keys necessary for YOSEMITE to enter into all locked areas of Subscriber's location. Subscriber agrees to pay YOSEMITE for any additional Runs at YOSEMITE's then prevailing labor rate. Subscriber acknowledges that Runner Service is for response only and does not cover any work or repairs once YOSEMITE is on site.

☐ **IN LIEU OF SEPARATE RECURRING CHARGES IN PARAGRAPHS 1-5 ABOVE, SUBSCRIBER SHALL PAY $_____ PER MONTH WHICH INCLUDES ALL THE CHECKED SERVICES IN PARAGRAPHS 1-5.**

6. MONITORING SERVICES PROVIDED: Upon receipt of a fire alarm signal from Subscriber's fire alarm system, YOSEMITE or its designee Monitoring Center shall make every reasonable effort to notify Subscriber and the appropriate municipal fire department and comply with AHJ dispatch procedures. Only Subscriber will be notified of fire trouble, fire supervisory or other off normal signals as soon as may be practical. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to fire departments are not monitored by personnel of YOSEMITE or its Monitoring Center and YOSEMITE does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals which are transmitted over telephone lines, wire, air waves, internet, Managed Facilities Voice Networks, VOIP, or other modes of communication pass through communication networks wholly beyond the control of YOSEMITE and are not maintained by YOSEMITE except YOSEMITE may own the radio network and YOSEMITE shall not be responsible for any failure which prevents transmission signals or data from reaching the Monitoring Center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the communication equipment. The fire alarm system and communication pathway may not function during a power failure or not maintain functionality for a 24 hour period as required by NFPA-72 for fire alarm systems and Subscriber is responsible for verifying operation of the communication pathway with the communications pathway provider. Subscriber agrees to furnish YOSEMITE with a written Call List of names and telephone numbers of persons Subscriber wishes to receive notification of fire alarm signals. Unless otherwise provided in the Call List YOSEMITE will make a reasonable effort to contact the first person reached or notified on the list either via telephone call, text or email message. No more than one call to the list shall be required and any form of notification provided for herein, including leaving a message on an answering machine, shall be deemed reasonable compliance with YOSEMITE's notification obligation. All changes and revisions to the account information shall be supplied to YOSEMITE in writing. Subscriber authorizes YOSEMITE to access the control panel and/or communicator to input or delete data and programming. If Subscriber requests YOSEMITE to reprogram system functions remotely, Subscriber shall pay YOSEMITE $150.00 for each such service, and any change in programming requires a full physical test of all fire alarm components pursuant to NFPA 72 and AHJ requirements which testing shall be at Subscriber's expense at YOSEMITE's customary charges. YOSEMITE may, without prior notice, suspend or terminate its services in event of Subscriber's default in performance of this agreement or in event Monitoring Center's facility or communication network is nonoperational or Subscriber's system is sending excessive false alarms. Monitoring Center is authorized to record and maintain all data, voice and alarm communications and shall be the exclusive owner of such property. If AHJ requires a technician to be sent to Subscriber's premises after a fire alarm is dispatched, or if Runner service exceeds maximum Runs per year, Subscriber agrees to pay $225.00 per call

7. TERM OF AGREEMENT / RENEWALS: This agreement shall renew month to month after year (1) dated 6-8-2024 to 6-7-2025 supersedes 2023-2024 agreement thereafter under the same terms and conditions, unless either party gives written notice to the other by certified mail, return receipt requested, of their intention not to renew the agreement at least 30 days prior to the expiration of any term. Termination shall comply with local law. Unless otherwise specified herein, all recurring charges for 1-5 services shall commence on the first day of the month next succeeding the date hereof, all payments being due on the first day of the month.

8. INCREASES OF MONTHLY CHARGE: After the expiration of one year from the date hereof YOSEMITE shall be permitted from time to time to increase the monthly charges by an amount not to exceed nine percent each year and Subscriber agrees to pay such increase as invoiced.

9. ALARM EQUIPMENT REMAINS PERSONAL PROPERTY: All equipment and material installed by YOSEMITE shall remain Subscriber's personal property and shall not be considered or deemed a fixture, or an addition to, alteration, conversion, improvement, modernization, remodeling, repair or replacement of any part of the realty, and Subscriber shall not permit the attachment thereto of any apparatus not furnished by YOSEMITE.

10. EQUIPMENT LIMITED WARRANTY: In the event that any part of the equipment becomes defective, YOSEMITE agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of ninety (90) days from the date of installation. YOSEMITE reserves the option to either replace or repair the equipment, and reserves the right to substitute materials of equal quality at time of replacement, or to use reconditioned parts in fulfillment of this warranty. YOSEMITE's warranty does not include damage caused by electric, plumbing or construction, nor damage by lightning, electrical surge, or misuse. YOSEMITE is not the manufacturer of the equipment and other than YOSEMITE's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. **Except as set forth in this agreement, YOSEMITE makes no express warranties as to any matter whatsoever, including but not limited to, unless prohibited by law, the condition of the equipment, its merchantability, or its fitness for any particular purpose, and YOSEMITE shall not be liable for consequential damages. YOSEMITE does not represent nor warrant that the equipment may not be compromised or circumvented, or that the system will prevent any loss by fire, smoke or water or otherwise; or that the system will in all cases provide the protection for which it is installed. YOSEMITE expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose.** The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than YOSEMITE. YOSEMITE shall not be liable for consequential damages. Subscriber acknowledges that any affirmation of fact or promise made by YOSEMITE shall not be deemed to create an express warranty unless included in this agreement in writing; that Subscriber is not relying on YOSEMITE's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that YOSEMITE has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for YOSEMITE's breach of this agreement or negligence to any degree under this

agreement is to require YOSEMITE to repair or replace, at YOSEMITE's option, any equipment which is non-operational. Some states do not allow the exclusion or limitation of consequential or incidental damages, or a limitation on the duration of implied warranties, so the above limitations or exclusions may not apply to you. The warranty gives you specific legal rights and you may also have other rights which may vary from state to state. Fire Alarms are required to be approved by AHJ and may require plans and specifications designed, signed and submitted by a licensed architect or professional engineer, which must be engaged by Subscriber. If YOSEMITE is installing a Fire Alarm System to code installation must be approved by the AHJ. This Limited Warranty is independent of and in addition to repair service contracted under paragraph 2b of this agreement.

11. DELAY IN DELIVERY / INSTALLATION / RISK OF LOSS OF MATERIAL: YOSEMITE shall not be liable for any damage or loss sustained by Subscriber as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including YOSEMITE's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of YOSEMITE, YOSEMITE shall have such additional time for performance as may be reasonably necessary under the circumstances. Subscriber agrees to pay YOSEMITE the sum of $1,000 per day for each business day the work is re-scheduled or delayed by Subscriber or others engaged by Subscriber through no fault of YOSEMITE on less than 24 hour notice to YOSEMITE. If installation is delayed for more than one year from date hereof through no fault of YOSEMITE, Subscriber agrees to pay an additional 5% of the contract Purchase Price upon installation. Subscriber assumes all risk of loss of material once delivered to the job site. YOSEMITE is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in YOSEMITE's sole discretion for the installation and service of the equipment, and YOSEMITE shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the equipment, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the equipment under the terms of this agreement.

12. REPAIR SERVICE: The parties agree that the equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to notify YOSEMITE if any equipment is in need of repair. YOSEMITE shall not be required to service the equipment unless it has received notice from Subscriber, and upon such notice, YOSEMITE shall, during the warranty period or if service has been contracted under paragraph 2b of this agreement, service the equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 9 a.m. and 5 p.m.

13. SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE: Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, circuit breaker and dedicated electrical feed, internet connection, high speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by YOSEMITE.

14. SUBSCRIBER RESPONSIBLE FOR FALSE ALARMS / PERMIT FEES / NON-SOLICITATION / ADDITIONAL COSTS / OTHER LICENSED TRADES / CO AND ECB VIOLATIONS / AND EXPERT WITNESS FEES: Subscriber is responsible for all alarm permits and permit fees, agrees to file for and maintain any permits required by applicable law and AHJ and indemnify or reimburse YOSEMITE for any fees or fines relating to permits, code compliance or false alarms. YOSEMITE shall have no liability for permit fees, false alarms, false alarm fines, fire response, any damage to personal or real property or personal injury caused by fire department response to alarm, whether false alarm or otherwise, or the refusal of the fire department to respond. In the event of termination of fire response by the fire department this agreement shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. Should YOSEMITE be required by existing or hereafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay YOSEMITE for such service or material. To the extent not prohibited by **California Business and Professions Code Section 16600,** Subscriber agrees that it will not solicit for employment for itself, or any other entity, or employ, in any capacity, any employee of YOSEMITE assigned by YOSEMITE to perform any service for or on behalf of Subscriber. In the event of Subscriber's violation of this provision, in addition to injunctive relief, YOSEMITE shall recover from Subscriber an amount equal to such employee's salary based on the average three months preceding employee's termination of employment with YOSEMITE, times twelve, together with YOSEMITE's counsel and expert witness fees. Subscriber is responsible for engaging licensed trades to perform any work which YOSEMITE is not licensed to perform interconnecting the fire alarm to HVAC, elevators, appliances and other electronic and mechanical systems. It is Subscriber's responsibility to obtain a Certificate of Occupancy for the intended use of the premises affected by the fire alarm or obtain a Letter of No Objection from the AHJ if a Certificate of Occupancy is not available. It is Subscriber's sole responsibility to cure any building or Environmental Control Board violations. In the event Subscriber or any third party subpoenas or summons YOSEMITE requiring any services or appearances, Subscriber agrees to pay YOSEMITE $150 per hour for such services and appearances. Subscriber shall reimburse YOSEMITE for any Monitoring Center charges for excessive signals.

15. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS: Subscriber agrees to and shall defend, advance expenses for litigation and arbitration, including investigation, legal and expert witness fees, indemnify and hold harmless YOSEMITE, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Subscriber, including reasonable attorneys' fees and losses asserted against and alleged to be caused by YOSEMITE's performance, negligent performance, or failure to perform any obligation under or in furtherance of this agreement. Parties agree that there are no third-party beneficiaries of this agreement. Subscriber on its behalf and any insurance carrier waives any right of subrogation Subscriber's insurance carrier may otherwise have against YOSEMITE or YOSEMITE's subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of YOSEMITE, which shall not unreasonably be withheld. YOSEMITE shall have the right to assign this agreement to a company licensed to perform the services and shall be relieved of any obligations created herein upon such assignment.

16. EXCULPATORY CLAUSE: YOSEMITE and Subscriber agree that YOSEMITE is not an insurer and no insurance coverage is offered herein. The fire alarm and YOSEMITE's services are designed to detect and reduce certain risks of loss, though YOSEMITE does not guarantee that no loss or damage will occur. YOSEMITE is not assuming liability, and, therefore, shall not be liable to Subscriber or any other third party for any loss, economic or non-economic, in contract or tort, data corruption or inability to retrieve data, personal injury or property damage sustained by Subscriber as a result of equipment failure, human error, fire, smoke, water or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by YOSEMITE's breach of contract, negligent performance to any degree in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty, except for intentional willful misconduct. Subscriber releases YOSEMITE from any claims for contribution, indemnity or subrogation.

17. INSURANCE / ALLOCATION OF RISK: Subscriber shall maintain a policy of Comprehensive General Liability and Property Insurance for liability, casualty, fire, theft, and property damage under which Subscriber is named as insured and YOSEMITE is named as additional insured and which shall cover any loss or damage YOSEMITE's services are intended to detect to one hundred percent of the insurable value or potential risk. The parties intend that the Subscriber assume all potential risk and damage that may arise by reason of failure of the equipment, system or YOSEMITE's services and that Subscriber will look to its own insurance carrier for any loss or assume the risk of loss. YOSEMITE shall not be responsible for any portion of any loss or damage which is recovered or recoverable by Subscriber from insurance covering such loss or damage or for such loss or damage against which Subscriber is indemnified or insured. Subscriber and all those claiming rights under Subscriber waive all rights against YOSEMITE and its subcontractors for loss or damages caused by perils intended to be detected by YOSEMITE's services or covered by insurance to be obtained by Subscriber, except such rights as Subscriber or others may have to the proceeds of insurance.

18. LIMITATION OF LIABILITY: SUBSCRIBER AGREES THAT SHOULD THERE ARISE ANY LIABILITY ON THE PART OF YOSEMITE AS A RESULT OF YOSEMITE'S BREACH OF CONTRACT, NEGLIGENT PERFORMANCE TO ANY DEGREE OR NEGLIGENT FAILURE TO PERFORM ANY OF

Yosemite FIRE+SECURITY

Inspections & Service Agreement

YOSEMITE'S OBLIGATIONS PURSUANT TO THIS AGREEMENT OR ANY OTHER LEGAL DUTY, EQUIPMENT FAILURE, HUMAN ERROR, OR STRICT PRODUCTS LIABILITY, WHETHER ECONOMIC OR NON-ECONOMIC, IN CONTRACT OR IN TORT, THAT YOSEMITE'S LIABILITY SHALL BE LIMITED TO THE SUM OF $250.00 OR 6 TIMES THE MONTHLY PAYMENT FOR SERVICES BEING PROVIDED AT TIME OF LOSS, WHICHEVER IS GREATER. IF SUBSCRIBER WISHES TO INCREASE YOSEMITE'S AMOUNT OF LIMITATION OF LIABILITY, SUBSCRIBER MAY, AS A MATTER OF RIGHT, AT ANY TIME, BY ENTERING INTO A SUPPLEMENTAL AGREEMENT, OBTAIN A HIGHER LIMIT BY PAYING AN ANNUAL PAYMENT CONSONANT WITH YOSEMITE'S INCREASED LIABILITY. THIS SHALL NOT BE CONSTRUED AS INSURANCE COVERAGE.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS EXCULPATORY CLAUSE, INDEMNITY, INSURANCE, ALLOCATION OF RISK AND LIMITATION OF LIABILITY PROVISIONS.

19. LEGAL ACTION / ARBITRATION / SECURITY INTEREST / BREACH / LIQUIDATED DAMAGES / AGREEMENT TO BINDING ARBITRATION: The parties agree that due to the nature of the services to be provided by YOSEMITE, the payments to be made by the Subscriber for the term of this agreement form an integral part of YOSEMITE's anticipated profits; that in the event of Subscriber's default it would be difficult if not impossible to fix YOSEMITE's actual damages. Therefore, in the event Subscriber defaults in any payment or charges to be paid to YOSEMITE, Subscriber shall be immediately liable for any unpaid installation and invoiced charges plus 80% of the balance of all payments for the entire term of this agreement as LIQUIDATED DAMAGES.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS A LIQUIDATED DAMAGE CLAUSE.

Additionally, in the event YOSEMITE retained ownership of the communication system and Subscriber breaches this agreement YOSEMITE may, at its option, either remove its Communication System or deem same sold to Subscriber for 80% the amount specified as the agreed value of the communication system. YOSEMITE may, without prior notice, suspend or terminate its services in event of Subscriber's default in performance of this agreement and shall be permitted to terminate all its services under this agreement and deactivate the System without relieving Subscriber of any obligation herein and may notify AHJ of termination. All actions or proceedings by either party must be based on the provisions of this agreement. Any other action that Subscriber may have or bring against YOSEMITE in respect to services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement. In order to secure all indebtedness or liability of Subscriber to YOSEMITE, Subscriber hereby grants YOSEMITE a security interest in all of Subscriber's equipment, inventory and proceeds thereof, accounts receivables and cash on hand and YOSEMITE may execute and file UCC-1 statement. The prevailing party in any litigation or arbitration is entitled to recover its reasonable legal fees from the other party. The parties waive trial by jury in any action between them unless prohibited by law. In any action commenced by YOSEMITE against Subscriber, Subscriber shall not be permitted to interpose any counterclaim. SUBSCRIBER AGREES THAT SUBSCRIBER MAY BRING CLAIMS AGAINST YOSEMITE ONLY IN SUBSCRIBER'S INDIVIDUAL CAPACITY, AND NOT AS A CLASS ACTION PLAINTIFF OR CLASS ACTION MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. ANY DISPUTE BETWEEN THE PARTIES OR ARISING OUT OF THIS AGREEMENT, INCLUDING ISSUES OF ARBITRABILITY, SHALL, AT THE OPTION OF ANY PARTY, BE DETERMINED BY BINDING AND FINAL ARBITRATION BEFORE A SINGLE ARBITRATOR ADMINISTERED BY ARBITRATION SERVICES INC., ITS SUCCESSORS OR ASSIGNS, UNDER ITS ARBITRATION RULES AT WWW.ARBITRATIONSERVICESINC.COM AND THE FEDERAL ARBITRATION ACT, EXCEPT THAT NO PUNITIVE OR CONSEQUENTIAL DAMAGES MAY BE AWARDED. The arbitrator shall be bound by the terms of this agreement and is authorized to conduct proceedings by telephone, video, submission of papers or in-person hearing. By agreeing to this arbitration provision you are waiving your right to a trial before a judge or jury, waiving your right to appeal the arbitration award and waiving your right to participate in a class action. Any action between the parties must be commenced within one year of the accrual of the cause of action or shall be barred. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address in this agreement or another address provided by the party in writing to the party making service. The parties submit to the jurisdiction and laws of California, except for arbitration which is governed by the FAA and agree that any litigation or arbitration between the parties may be commenced and maintained in the county where YOSEMITE's principal place of business is located or Nassau County, New York.

SUBSCRIBER ACKNOWLEDGES THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE DISPUTES AND THAT ARBITRATION IS BINDING AND FINAL AND THAT SUBSCRIBER IS WAIVING SUBSCRIBER'S RIGHT TO TRIAL IN A COURT OF LAW AND OTHER RIGHTS.

20. YOSEMITE'S RIGHT TO SUBCONTRACT SPECIAL SERVICES: Subscriber agrees that YOSEMITE is authorized and permitted to subcontract any services to be provided by YOSEMITE to third parties who may be independent of YOSEMITE, and that YOSEMITE shall not be liable for any loss or damage sustained by Subscriber by reason of fire or any other cause whatsoever caused by the negligence of third parties and that Subscriber appoints YOSEMITE to act as Subscriber's agent with respect to such third parties, except that YOSEMITE shall not obligate Subscriber to make any payments to such third parties. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to YOSEMITE's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and Monitoring Center of YOSEMITE.

21. MOLD, OBSTACLES AND HAZARDOUS CONDITIONS / FIRE STOP BREACH: Subscriber shall notify YOSEMITE in writing of any undisclosed, concealed or hidden conditions in any area where installation is planned, and Subscriber shall be responsible for removal of such conditions. In the event YOSEMITE discovers the presence of suspected asbestos or other hazardous material YOSEMITE shall stop all work immediately and notify Subscriber. It shall be Subscriber's sole obligation to remove such conditions from the premises, and if the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Subscriber agrees to compensate YOSEMITE for any additional expenses caused by the delay but not less than $1000.00 per day until work can resume. If YOSEMITE, in its sole discretion, determines that continuing the work poses a risk to YOSEMITE or its employees or agents, YOSEMITE may elect to terminate this agreement on 3-day notice to Subscriber and Subscriber shall compensate YOSEMITE for all services rendered and material provided to date of termination. YOSEMITE shall be entitled to remove all its equipment and uninstalled equipment and material from the job site. Under no circumstances shall YOSEMITE be liable to Subscriber for any damage caused by mold or hazardous conditions or remediation thereof. YOSEMITE shall have no liability for any breach of fire stops or for inspection or certification of integrity of fire stops in the premises.

22. FULL AGREEMENT / SEVERABILITY: This agreement along with the Schedule of Equipment and Services constitutes the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this Agreement. Subscriber hereby waives all rights and remedies, at law or in equity, arising, or which may arise, as the result of Subscriber's reliance on such representation, assertion, guarantee, warranty, collateral agreement or other assurance. To the extent this agreement is inconsistent with any other document or agreement, whether executed prior to, concurrently with or subsequent to this agreement the terms of this agreement shall govern. This agreement shall run concurrently with and shall not terminate or supersede any existing agreement between the parties unless specified herein. Should any provision of this agreement be deemed void, the remaining parts shall be enforceable.

PROPOSITION 65 WARNING: Equipment and packaging may contain components containing chemicals known to The State of California to cause cancer, birth defects or other reproductive harm.

Inspections & Service Agreement

SUBSCRIBER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AND SCHEDULE OF EQUIPMENT AND SERVICES AT TIME OF EXECUTION. READ THEM BEFORE YOU SIGN THIS AGREEMENT.

Customer:

Print Name	Date
Signature	Title

Print Name	Date
Signature	Title

The following services to be provided are listed below as followed

A. **Monitoring of each of the listed Sites**

Sites included in this proposal are as follows-

1. 4802 Hwy 140 Mariposa, CA 95338

Note: Customer representative will assist Yosemite Fire & Security to access to all areas of the facilities if necessary at time of inspection without delay.

DOCUMENTATION

Upon completion of each inspection and test, a signed Inspection and Test Report listing actual devices checked will be forwarded to Customer. Hard copies will be kept at the job site and at our office in the local hard drive.

SERVICE NOT INCLUDED IN THIS PROPOSAL

1. This proposal does not include the cost of labor and parts needed to complete required repairs. Any parts or labor needed to complete repairs will be provided to the customer as required to fix and or repair the deficiency(s).

TOTAL INVESTMENT SYSTEMS TESTING AND INSPECTIONS PROGRAM

Total Cost of **Monitoring:** $480.00 Annually (Sites listed above in "Monitoring" Appendix "A")

PO BOX 1493 North Fork Ca. 93643
559-868-4100 CSLB #1051121 C-10 & C-16

Yosemite FIRE+SECURITY
Inspections & Service Agreement

Total Cost of Agreement **$480.00Annually (Includes monitoring)**

The Charge for the services to rendered hereunder will be billed, payable in full net 30 days after invoice.
This agreement shall remain in effect for 1 year and shall automatically renew each year after unless terminated by either party upon thirty (30) days prior written notification.

Thank you for allowing Yosemite Fire & Security to provide you with these services. If you have any questions or concerns, please feel free to contact us at the phone number listed below, we will be happy to assist.

Sincerely,

Ryan E. Hansen

Yosemite FIRE+SECURITY USA

Thank you for using Yosemite Fire & Security. Be Safe!

Electronic & LV Sales/Clean Agent Gas Suppression Designer
27955 Yosemite Springs Pkwy
Coarsegold Ca. 93614
CSLB#1051121 C-10 C-16
559-760-4423 cell

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YOSEFIR-01 NITHEESHAMALON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E02096	CONTACT NAME: Patricia Marroquin	
DiBuduo & DeFendis Insurance Brokers, LLC 6873 N. West Ave, Ste 101 Fresno, CA 93711	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: patricia.marroquin@dibu.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Everest Indemnity Insurance Company	10851
INSURED Yosemite Fire & Security 40459 Hwy 41 Ste 1 Oakhurst, CA 93644	INSURER B : Infinity Select Insurance Company	20260
	INSURER C : State Compensation Insurance Fund	35076
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	51GLO15681241	4/2/2024	4/2/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X	X	50008809601	5/15/2024	5/15/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			51E0003889241	4/2/2024	4/2/2025	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	929560324	4/2/2024	4/2/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The County of Mariposa, its officials & volunteers are named as additional insureds with respects to General Liability per form ECG20597 0509 attached per written contract. Primary and Non-Contributory wording applies to General Liability per form ECG24520 0805 attached and to Auto Liability per form 500PNCV01 attached per written contract. Waiver of Subrogation applies to General Liability per form CG2404 1219 attached and to Workers Compensation per form 10217 0714 attached per written contract. Auto Additional Insured and Waiver of Subrogation applies per forms to follow, as issued by the insurance carrier.

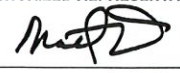
CERTIFICATE HOLDER

County of Mariposa
4802 Hwy 140
Mariposa, CA 95338

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – LESSOR OF LEASED EQUIPMENT – AUTOMATIC STATUS WHEN REQUIRED IN LEASE AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II - Who Is An Insured is amended to include as an additional insured any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

B. The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

C. The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

D. With respect to the insurance afforded to an additional insured, the following exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.
2. Any "occurrence" which takes place after the equipment lease expires.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDMENT – OTHER INSURANCE (PRIMARY NONCONTRIBUTORY)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Condition 4. Other Insurance of **SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

a. Primary Insurance

This insurance is primary except when **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below, except that we will not seek contribution from any party with whom you have agreed in a written contract or agreement that this insurance will be primary and noncontributory, if the written contract or agreement was made prior to the subject "occurrence" or offense.

b. Excess Insurance

This insurance is excess over:

(1) Any of the other insurance, whether primary, excess, contingent or on any other basis:

(a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(b) That is Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(c) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner; or

(d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **I** – Coverage **A** – Bodily Injury And Property Damage Liability.

(2) Any other primary insurance available to you covering liability for damages arising out of the premises or operations, or the products and completed operations, for which you have been added as an additional insured by attachment of an endorsement.

When this insurance is excess, we will have no duty under Coverages **A** or **B** to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 24 04 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
Any person or organization whom you are required to provide with a waiver of subrogation on this policy because of a written agreement if the written agreement is: - Currently in effect or becoming effective during the term of this policy; and - Executed prior to the occurrence or loss;
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

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KEMPER Auto
COMMERCIAL

Kemper Auto Commercial
11700 Great Oaks Way, Suite 450
Alpharetta, GA 30022
Underwritten by: Infinity Select Insurance Company

Customer Service: (800) 722-3391
Claims Service: (800) 334-1661

PRIMARY AND NONCONTRIBUTORY ENDORSEMENT

Copy To	Policy ID Number	Expiration Date
Yosemite Fire & Security PO BOX 1493 NORTH FORK, CA 93643	50008809601	05/15/2025 12:01 a.m.
	Named Insured	
	Yosemite Fire & Security	
	This endorsement is attached to and forms a part of the listed policy. The following endorsement applies only if Form Number 500PNCV01 appears on your Declarations Page.	

This endorsement modifies the insurance provided under your COMMERCIAL AUTO POLICY.

PART A – LIABILITY COVERAGE OTHER INSURANCE – PART A ONLY

The following is added to this section:

The coverage afforded under **your** Commercial Auto Policy is primary to and will not seek contribution from any other insurance available to an additional insured under **your** policy provided that:

a. **You** have agreed in writing in a contract or agreement that the coverage afforded under **your** Commercial Auto Policy would be primary and would not seek contribution from any other insurance available to such additional insured; and
b. Such additional insured is a named insured under such other insurance.

ALL OTHER TERMS, LIMITS, CONDITIONS, AND PROVISIONS OF THE POLICY REMAIN UNCHANGED.

AGREEMENT ROUTING SHEET

To: *Deanna Stickles and Malena Palmer* Dept.: *Clerk of the Board* Date: 12/9/2024

From: Kathey Diaz Agreement with: Yosemite Fire & Security

Section 1: TYPE OF PROCESSING REQUESTED: *(Complete all Section 1 fields.)*

1) **Is this a digital signature request?** Yes ☑ No ☐ *(If No, please provide two original copies signed by the vendor.)*

2) **Is this the standard County Agreement Form?** Yes ☐ No ☑ *If No, please answer the following question:*

a. Has this non-standard agreement been vetted by County Counsel? Yes ☑ No ☐
(If Yes, provide approval to COB via email. If No, see the instructions below.
Non-standard agreements will NOT be processed without County Counsel's approval.)

3) **Is the Certificate of Insurance attached?** Yes ☑ No ☐ *If No, **DO NOT** submit until COI is received and attached.*

Section 2: VENDOR AND AGREEMENT TYPE *(Complete all Section 2 fields.)*

Vendor Signator & Title: Ryan Hansen/Owner *(Name of person signing the agreement and their title)*
Vendor Email: rhansen@yosemitefire.com *(Email of signee)*

For: Fire Alarm Inspection & Service *(Provide a brief description of the service provided or product purchased, i.e. "Police service dog training," "Annual Senior Health Fair," etc.)*
Term: 6/8/24 to 6/7/25 *(Enter beginning "to" end. 3 years or less for DH or CAO agreements.)*

Is this an Amendment to an Agreement? Yes ☐ No ■
(If Yes, attach copies of all prior amendments, AS WELL AS THE INITIAL AGREEMENT.)
Total amendments cannot extend the term beyond five years.

Is this an Agreement for goods, supplies, or services? Yes ■ No ☐
(If Yes, attach copies of the required competitive solicitations per the Purchasing Policy.)
<$3,000 – No solicitation required; ***$3,000-$9,999*** – Informal solicitation, two quotes; ***$10,000-$60,000*** - Informal solicitation, three or more quotes
DO NOT submit the agreement without the solicitations attached if required.

Section 3: PURCHASING AUTHORIZATION *(Complete the appropriate Section 3 field.)*

☑ **BOARD ACTION** CC ID # or Res No.: _____ Scheduled Date: _____

☐ **PURCHASING CODE (CAO or Department Heads - County Code Chapter 3.08):**

☐ $_____ **DEPARTMENT HEADS, <= $20,000** (MCC Section 3.08.050):
(May not purchase or lease real property or storage space without the Purchasing Agent's approval.)

☐ $_____ **CAO as Purchasing Agent, <= $60,000** (MCC Section 3.08.090):
(Amount limited to what is budgeted.)

☐ **INDEMNIFICATION AGREEMENTS (Res. 05-117 and 04-346)** $_____

The below fall under the Signature Authority Policy and/or the Purchasing Policy

☐ **INTERDEPARTMENTAL AGREEMENTS** $ _____

☐ **MEMORANDUM OF UNDERSTANDING (MOU)** *No Cost* $ _____

☐ **CODE COMPLIANCE AGREEMENT** $ _____

☐ **SOFTWARE AS A SERVICE or OTHER SUBSCRIPTIONS or LICENSES** $ _____

***See next page for submitting instructions**

Digital Signatures Authorized (Res. 20-496): 08-11-2020; Signature Authority Policy (Res. 22-116): 02-15-22; Purchasing Policy Authorized (Res.22-462): 08-16-2022: Revised (Res. 23-642) 12-05-2023
Form Revision Date: 09-25-2024

From: Steve Dahlem <sdahlem@mariposacounty.org>
Sent: Monday, December 09, 2024 6:45 PM
To: Kathey Diaz <kdiaz@mariposacounty.org>
Cc: Kevin Briggs <kbriggs@mariposacounty.org>; Rhonda Scherf <rscherf@mariposacounty.org>; Nicole Shagner <NShagner@mariposacounty.org>
Subject: Re: Yosemite Fire & Security 2024-2025

Please upload this into CivicClerk and we can approve it there. The vetting is only required for COB routed agreements.

Steven W. Dahlem
County Counsel/Risk Manager
Tel: (209) 966-3222
Fax: (209) 966-5147
sdahlem@mariposacounty.org

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Kristina Keheley, Health and Human Services Agency Director

RE: Appoint Amanda Meek Krull to the Mariposa County Local Child Care Planning Council as a Member Representing Child Care Consumers with a Term Expiring December 17th, 2027; and Accept Resignation and Recognize the Service of Kelsey Murray on the Mariposa County Local Child Care Planning Council

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RECOMMENDATION AND JUSTIFICATION

Appoint Amanda Meek Krull to the Mariposa County Local Child Care Planning Council as a Member Representing Child Care Consumers with a Term Expiring December 17th, 2027; and Accept Resignation and Recognize the Service of Kelsey Murray on the Mariposa County Local Child Care Planning Council.

BACKGROUND AND HISTORY OF BOARD ACTIONS

According to the by-laws, the Local Child Care Planning Council shall consist of no more than twenty (20) members with representation from various economic, social and occupational groups. This committee has ten (10) voting members and ten (10) alternates. Two (2) Child Care Providers, Two (2) Community Representatives, Two (2) Public Agency Representatives and Two (2) Additional Representatives, appointed at the Discretion of the Appointing Bodies. The Board shall appoint one (1) member from each of the membership categories listed above for a total of five (5) members. The Superintendent shall appoint one (1) member from each of the membership categories listed above for a total of five (5) members.

The term of office is three (3) years from the date of appointment. The purpose of the Mariposa County Local Child Care Planning Council is to serve as a forum to address the child care needs of all families and for all child care programs, both subsidized and non-subsidized in Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and Mariposa County Local Child Care Planning Council (LCCPC) will not have a member representing Child Care Consumers or Child Care Providers.

FINANCIAL IMPACT

Not Applicable

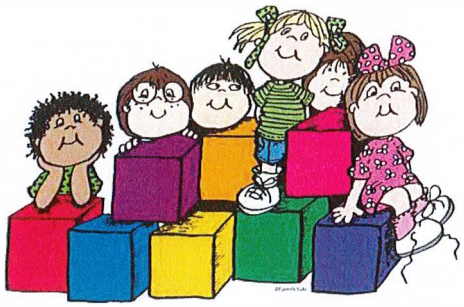
ATTACHMENTS

1. **Amanda Meek Krull Application**

2. K. MURRAY Email

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser



Mariposa
Local Child Care Planning Council

P.O. Box 1162
Mariposa, CA 95338
(209) 966-6299

APPLICATION FOR MARIPOSA COUNTY
LOCAL CHILD CARE PLANNING COUNCIL MEMBERSHIP

NAME: Amanda (Meet) Krull DATE: 10/15/2024

ADDRESS _____ PHONE: 209 742-0910

COUNTY: Mariposa

1. Which of the following 5 categories do you qualify to represent?

Community
~~Public Agency~~
Child Care Provider
Child Care Consumer
Other _____

2. What is your experience in relation to children, families and/or child care?
WTW (child care referrals for CalWORKs families) as lead and sup. I utilized childcare navigation when my children were in need.

3. Are you available to attend meetings on the 3rd Monday of each month at 1:00?

☒ Yes ☐ No

4. Have you worked with community organizations in the past? If so, which ones?
Health & Human Services

5. What specific areas of expertise can you share with the Council?
I have worked closely with ICES for yrs. assisting our com. members in locating and securing providers

Signature

10/15/2024
Date

Meeting Today

kelsey wilkinson <kelsey.wilkinson42@hotmail.com>

Mon 8/19/2024 7:21 AM

To:achamberslpc@gmail.com <achamberslpc@gmail.com>

Hi Amber,
I wanted to reach out before our meeting today. My landlord is putting our house up for sale and me and my family have had to relocate pretty quickly to Merced. With this new move I just won't be able to make it to the meetings. I'm so sorry to put you in a bind. This came as a big surprise to us and it all moved extremely quickly. I'm so sorry again, I wish you guys the very best.
-Kelsey

Get Outlook for Android

Meeting Today

kelsey wilkinson

Mon 8/19/2024 7:21 AM

To: Amber Chambers

Hi Amber,

I wanted to reach out before our meeting today. My landlord is putting our house up for sale and me and my family have had to relocate pretty quickly to Merced. With this new move I just won't be able to make it to the meetings. I'm so sorry to put you in a bind. This came as a big surprise to us and it all moved extremely quickly. I'm so sorry again, I wish you guys the very best.

-Kelsey

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-6

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Approve a Request for Proposal (RFP) for a Mariposa County Childcare Feasibility Study; Authorize the Planning Director to Post the RFP; Award the Agreement to the Lowest Responsible Bidder; and Authorize the Board of Supervisors Chair to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel)

RECOMMENDATION AND JUSTIFICATION

Approve a Request for Proposal (RFP) for a Mariposa County Childcare Feasibility Study; Authorize the Planning Director to Post the RFP; Award the Agreement to the Lowest Responsible Bidder; and Authorize the Board of Supervisors Chair to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel).

Like many other communities, Mariposa County has experienced a shortage of childcare options that constrains some workers from participation in the workforce. This item, with the support of a Community Development Block Grant (CDBG), would approve the scope of work for a study intended to help our community find solutions to our local childcare shortage.

The primary purpose of the Mariposa County Childcare Feasibility Study is to provide a comprehensive report on the County's childcare needs and barriers, while also identifying a viable childcare framework to meet the need. More specifically, this report will include an overview and analysis of the County's childcare market, including a complete inventory of current childcare businesses and licensed daycare providers; an evaluation of childcare needs and gaps in services; and the development of strategies to meet the childcare need that fits within the County's unique rural character, including specific details on strategies, operating models, and financial requirements.

This study is an action step in the County's 2019 Community Needs Assessment. "High-quality, affordable, consistent, conveniently-located childcare" was identified among the greatest unmet childcare needs within the Assessment.

An approved RFP will be advertised on the County's website and shared directly with known consultants able and eligible to complete the work. Please see the attached document for the full RFP.

BACKGROUND AND HISTORY OF BOARD ACTIONS

RES 2021-306 - The Board of Supervisors voted to Adopt a Resolution Approving Submission of a Grant Application to Fund a Childcare Feasibility Study; and Authorize the Board of Supervisors Chair to Sign

the Grant Agreement and Any Amendments Pertaining to this Grant (Subject to County Counsel Approval as to Legal Form).

RES 2022-669 - The Board of Supervisors voted to Approve the Request for Proposals (RFP) to Conduct a Childcare Feasibility Study. Since this approval, there has not been a selection process due to multiple changes in County staff assigned to the project. Staff has conducted an engagement session with community stakeholders to refine the RFP and re-evaluate the goals of the study.

Additionally, a Childcare Needs Assessment was conducted in 2019 and a Childcare Feasibility Study was last completed in 2009.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and the County will not be able to conduct the Childcare Feasibility Study as awarded if RFP is not approved.

Amend the RFP or direct staff to amend the RFP. The amended RFP will be used to find a qualified contractor and complete the study.

FINANCIAL IMPACT

If the RFP is approved, the project will be funded by an awarded $75,000 CDBG grant.

ATTACHMENTS

1. Childcare Feasibility Study RFP

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Mariposa County Planning Department

REQUEST FOR PROPOSALS

Mariposa County Childcare Feasibility Study

January 16, 2025

Mariposa County Planning Department
PO Box 2039
5100 Bullion Street
Mariposa, CA 95338
209-966-5151

Mariposa County Board of Supervisors

SUPERVISORS

Rosemarie Smallcombe	Supervisor, District 1
Shannon Poe	Supervisor, District 2
Danette Toso	Supervisor, District 3
Jennifer Kiser	Supervisor, District 4
Miles Menetrey	Supervisor, District 5

Planning Department Staff

Steve Engfer, Director
Polina Pivak, Housing and Community Development Specialist

REQUEST FOR PROPOSALS

Mariposa County Childcare Feasibility Study

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I. Project Overview

A. Description

Mariposa County seeks proposals from qualified consultants to conduct a Childcare Feasibility Study to assess the current state and future potential of childcare services in our community. The primary purpose of the Mariposa County Childcare Feasibility Study is to provide a comprehensive report on the County's childcare needs and barriers, while also identifying a viable childcare framework to meet the need. More specifically, this report will include an overview and analysis of the County's childcare market, including a complete inventory of current childcare businesses and licensed daycare providers; an evaluation of childcare needs and gaps in services; and the development of strategies to meet the childcare need that fits within the County's unique rural character.

Overall, the project will encompass the following activities:

- Updating and collecting quantitative data associated with Mariposa County's childcare needs and market.
- Engaging with key stakeholders and Mariposa community members to collect qualitative data on Mariposa County's childcare need, market, and potential solutions.
- Evaluating the collected information to provide a best course of action to address the childcare need, including a detailed plan for implementation, workforce development, and funding.
- Preparing and presenting a final feasibility study report that includes the information above to relevant stakeholders and the County Board of Supervisors.

This project is funded by a grant from the Community Development Block Grant (CDBG) Economic Development program, based on a need for an updated childcare feasibility study as indicated in the County's 2019 Needs Assessment, which is described in further detail below. The study should build upon previous assessments, including the 2009 Mariposa County Childcare Feasibility Study and the 2019 Childcare Needs Assessment, and provide updated recommendations that reflect evolving needs and challenges.

B. Background

The County of Mariposa was founded in 1850 and is located in the Sierra Nevada foothills in central California. Home to Yosemite National Park (YNP), tourism is the primary economic driver, in an otherwise small, rural economy with no incorporated towns or cities. According to the 2020 U.S. Census, Mariposa County has a population of approximately 17,131 within an area of 1,463 square miles (3,789 km^2). The government and tourism industries are the largest in the county, followed by education and health services. Much of the land is used exclusively for agriculture or is public land.

The economy is comprised of primarily small businesses, with 71% of the businesses identified as microenterprises, with 4 employees or less. With a large number of employees also being sole proprietors (e.g. self-employed), childcare is even more of a challenge and demand. Almost half (47%) of the workforce is employed by the service industry. Since the service industry requires unorthodox work schedules, such as late nights and early mornings, non-traditional childcare hours are also desired.

Approximately 35% of households earn less than $35,000/year, according to the U.S. Census Bureau 2021 American Community Survey 5-Year Estimates, while 23% of households earn more than $100,000, indicating a variety of incomes in the County, which makes childcare difficult for some to

afford and easier for others.

Seventeen percent (17%) of Mariposa County residents are under eighteen (18) years of age. Of these, as many as two thousand children under the age of twelve (12) need care from someone other than their parent(s) or guardian(s) for at least a portion of the day. Pre-pandemic, Mariposa County had approximately 406 childcare slots available across the County. Of those, 53 slots were with preschool programs that only offer half-day programs on days when public schools are in session. Another 40 childcare slots are located either inside Yosemite National Park or just outside the boundary and serve employees of the National Park Service or related contractors. The remaining 313 childcare slots were provided by family home childcare providers with varying levels of experience and space to provide services. Although, there seems to be a relatively high number of childcare slots in the County, these slots serve limited age groups and follow a specific schedule that may not meet the needs of all parents in the County.

The lack of options has a long-term effect on economic development opportunities and workforce productivity. Single-parent families or families with multiple wage earners depend on childcare to go to work. Much of the workforce in Mariposa County have multiple jobs or work in industries, such as hospitality or law enforcement, that require weekend and overnight childcare options, which can be a challenge for providers and even friends and family. The challenge is made more difficult in the context of a 14.9% poverty rate that indicates many workers' limited ability to pay for services.

This data and previous childcare assessments indicate a need for quality childcare that meets the unique needs of our rural community. Additionally, this need has been affected by a national and local childcare crisis perpetuated by the COVID-19 pandemic and available childcare resources, which requires further study. To help fund the feasibility study, the Mariposa County Board of Supervisors approved a CDBG grant application in Spring 2021, and the County received the award in the Fall of 2021.

Since this project was funded, there have been several transitions within County government. To ensure that the scope is still relevant, County staff conducted an engagement session with childcare stakeholders and found that while it is clear that the need for childcare is high, a subsequent assessment would be valuable. The stakeholders indicated that the study should address any changes that have occurred since the previous childcare assessments (described in further detail below), the impact of state-required T-K for all jurisdictions, barriers and constraints for childcare providers, the impact of a lack of childcare on workforce productivity, the best strategies to meet childcare needs, such as establishing a childcare cooperative for the largest employers in the County or expanding upon existing childcare facilities, and linking this study to Mariposa County’s Community Health Improvement Plan (CHIP).

County staff also feel it is relevant to evaluate the ongoing planning effort for a Mariposa County Community Resilience Hub when considering the expansion of existing childcare facilities. PG&E is currently funding the conceptual design for the Resilience Hub within the Mariposa Town Planning Area, which would serve the needs of the community in emergency response, childcare, and professional office and event space in connection with the Mariposa Creek Parkway. This project is described in further detail below.

In addition, it may be valuable to consider how other rural areas have addressed a lack of resources associated with childcare and the demographic in the County with the highest childcare need as it relates to income, location, and current funding availability, including descriptions of various financial/operating models for childcare services that have been most successful.

II. Related Projects and Information

The Mariposa County Childcare Feasibility Study has been identified as a priority for the community to retain employees, sustain businesses, and improve overall quality of life. The study is intended to update and expand upon previous childcare studies completed in Mariposa County. The following projects provide significant context and shape the scope of the project. These initiatives should be addressed in a successful response to this RFP. The full document for each project is located in the appendix, if applicable.

2009 Childcare Feasibility Study

The Local Child Care Planning Council conducted a Mariposa County Child Care Feasibility Study in 2009, which recognized that there is a high need for childcare in Mariposa County. Further, although there seems to be enough childcare slots in the County, many childcare needs are met through friends and family caretakers due to affordability, schedule availability, and age group providers of existing childcare services. Finally, while this study concluded that a childcare center within the town of Mariposa would not be financially feasible, there is an existing childcare facility, Where the Wild Things Play, that was established in 2021 and is operating successfully.

2019 Childcare Needs Assessment

A needs assessment survey conducted in the Fall of 2019 by First 5 Mariposa, in conjunction with the Mariposa County Health and Human Services Department, found a critical need for quality childcare services available outside of regular school and work hours. Respondents to the survey who have primary care of a child(ren) were asked to indicate on a 4-point scale whether people you know in your community have unmet needs in any of the identified areas. A four-way tie showed that the greatest unmet childcare needs are high-quality childcare, affordable childcare, consistent, routine childcare, and childcare that is conveniently located.

2023 Mariposa County Nonresidential Market Study

This study was completed by Economic and Planning Systems, Inc., and provides the County's most recent economic data.

2025 Community Health Improvement Plan (CHIP)

Sponsored by the Mariposa County Health and Human Services Agency, the 2025 Community Health Improvement Plan (CHIP), which has not yet been formally published to the public, considered the results of the 2024 Community Health Assessment (CHA) and provided a few priority areas that need to be addressed to improve the health of Mariposa County, including access to quality care and transportation; affordable housing; and improving child and adolescent health. This plan provides an overview of the challenges in Mariposa County related to quality of life, which includes the aforementioned childcare challenges and impacts, as well as overall childhood welfare. This plan will be made public in early 2025, but the appendix includes the 2024 CHA and the previous 2019 CHIP for consideration.

Ongoing Mariposa County Community Resilience Hub Concept Design Project

This project is currently ongoing and is expected to be completed in the Spring of 2025. The primary project deliverable is a conceptual design and cost estimates for a resilience hub within the Town Planning Area of Mariposa. The space is to be designed to serve multiple uses that aid in overall community resilience, including disaster response, workspaces, recreational opportunities, and childcare.

III. Anticipated Workflow and Deliverables

The project is anticipated to follow the following workflow and deliverables below. The exact timeline for the project is somewhat flexible and can be adjusted based on project needs, but the project must be completed by October 5, 2025. The Mariposa County Community Design and Development Team will be directly integrated into the project as a local resource. The Scope of Work will include:

Project Tasks

- Inventory of Current Childcare/Daycare Facilities - Retrieve from ICES – determine how many childcare facilities are currently operating in the County.
- Demographic Profile of Families with Childcare Need – clearly identify the childcare demand in Mariposa County based on number of children, ages of children, income of eligible clients, primary work locations, and other indicators.
- Childcare Demand Projections deducted by evaluating the before-mentioned tasks, establishing a focus area for the study, and assessing the effects of a lack of childcare on workforce productivity.
- Engaging with key stakeholders and Mariposa community members to understand the nuances of Mariposa County's childcare need, market, and potential solutions.
- Evaluating Potential Childcare Opportunities and Workforce Development, such as a potential integration with the ongoing planning for a Mariposa County Resilience Hub, employer-coordinated childcare, or other new businesses created to address the childcare need, including a description of various financial/operating models for childcare services.
- Identify the current Incentives for Childcare/Daycare Providers and suggest additional possible incentives.
- Identify and report the current State Requirements for Childcare/Daycare Providers thereby establishing the requirements for a qualified workforce.
- A review of potential funding sources.

Deliverables

- A feasibility study report summarizing data changes since the 2009 Childcare Feasibility Study and an analysis of how to best address the need.
- A full inventory of local and licensed childcare/daycare providers.
- A roadmap for implementing the best possible solution to meeting the need for childcare, including specific details on strategies, operating models, and financial requirements.

IV. Submittals

The Planning Department is currently seeking proposals from an interested consultant or consultant teams. Responses should be limited to specific discussion of the elements outlined in this RFP. The intent of this RFP is to encourage responses from teams that have successfully produced similar or compellingly related projects in the past. The organization of the proposal should be the following:

1. Transmittal Letter

The transmittal letter should include the name, title, address, phone number, and original signature of an individual with authority to negotiate on behalf of and to contractually bind the consultant(s) firm, and who may be contacted during the period of proposal evaluation. Only one transmittal letter need be prepared to accompany all copies of the technical and cost proposals.

2. Table of Contents

A listing of the major sections in the proposal and the associated page numbers.

3. Introduction

Please share your understanding of the role and relationships of the client team, and express your awareness of the project's issues, opportunities, and potential impacts.

4. Qualifications

Please provide 1-3 related (and completed) projects which your team believes qualifies you for this project. For each project, please describe:

- The project's initial goals and parameters
- The course of action undertaken to deliver the project, including a community engagement strategy. The project's current state of implementation and results
- Any innovative project components related to the project deliverables
- Project references and contact information
- Any additional relevant information about the project that you would like to share with the review committee.

5. Proposal Document

Please prepare a proposal document for our review team. While there is no expectation of length or page number, we would this proposal to include:

- An explanation of your proposed course of action and methodology for completing this project. Reference any applicable documents and processes in Part II: Related Projects and Information as needed.
- An itemized description of the proposed project schedule, milestones, and the end products to be produced.
- A time and services proposal or budget that indicates the anticipated cost of the steps in your proposed course of action. Where possible, please detail specific responsibilities of the lead consultant and other key personnel (if applicable).

6. Project Staff:

Please describe the qualifications and experience of each professional who will participate in the project, including a resume for each member of the project team. A project manager must be designated, and an organizational chart showing the manager and all project staff (if applicable) proposed who will provide services must be included.

All proposals must be **received** no later than **5:00 pm on February 20, 2025** at the Mariposa County Planning Department. Please provide one (1) digital copy by email to Polina Pivak, ppivak@mariposacounty.org, in advance of the above deadline.

All submissions received prior to the date and time specified above for receipt may be withdrawn or modified by written request of the proposer. Modifications must be received in writing, and in the same type of media as the original proposal, prior to the date and time specified for receipt of proposals. Unfortunately, late submissions will not be accepted. All submissions, whether selected or rejected, shall become the property of the Mariposa County. By submitting a proposal, the proposer certifies that his or her name or firm's name, as well as that of proposer subcontractors, does not appear on the Comptroller General's list of ineligible contractors for federally assisted projects.

V. Review Process

All submittals will be evaluated by a review team consisting of professionals in the childcare, social services, and planning fields. The review team members will evaluate the selected submissions, and score them based on the following criteria:

- Familiarity with the childcare industry, especially in rural areas, and the type of issues and problems associated with the project;
- Feasibility and effectiveness of proposal to meet the project's goals and objectives;
- Relevance, quality, and impact of past work;
- Specific qualifications and technical competence of the personnel to be assigned to this contract;
- And budget and fee structure.

After proposals have been evaluated, the highest scoring teams may be asked to interview via videoconference at a later date. Based on proposals and, if needed, interviews, a preferred consultant team will be selected. Following selection, negotiations shall be conducted with the most qualified proposer. If Mariposa County cannot successfully negotiate an agreement with the most qualified proposer, Mariposa County will negotiate with the next most qualified proposer until a contract can be awarded. The Board of Supervisors will then approve the contract. Anticipated project schedule is below (subject to change).

February 20, 2025 at 5:00 PM: Closing Date and Time for Receipt of Proposals
Late February 2025: Conduct interviews if needed
Early March 2025: Preferred consultant selected
Mid-March 2025: Contract Award
October 5, 2025: Latest possible date of project completion

VI. Project Contact

Please direct any questions to Polina Pivak, Housing and Community Development Specialist, Mariposa County Planning Department. Questions will be answered periodically throughout the bid period and the answers will be posted for all interested parties on the County's bid page.

Polina Pivak, Housing and Community Development Specialist
5100 Bullion Street; PO Box 2039
Mariposa, CA 95338–2039
209-742-1220 • FAX 209-742-5024
ppivak@mariposacounty.org

VII. General Conditions

A. Limitations

This Request for Proposals (RFP) does not commit Mariposa County to award a contract, to pay any costs incurred in the preparation of the proposal in response to this request, or to procure or contract for services or supplies. Mariposa County may:

- Reject any and all proposals or waive any irregularity or information in any proposal or in the RFP procedure;
- Determine the suitability of the materials and/or services to be rendered;
- Withdraw this RFP at any time without prior notice; and
- Modify the RFP schedule described above.

B. Award

Mariposa County may ask RFP finalists to make oral presentations. Finalists may be required to participate in negotiations and submit revisions of their proposals resulting from negotiations. Mariposa County also reserves the right to award the contract without discussion or interviews, based upon the initial proposals. Selection will be based solely upon demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required.

C. RFP Addendum

Any changes to the RFP requirements will be made by written addenda by Mariposa County and will be considered part of the RFP. Upon issuance, such addenda will be incorporated in the RFP documents and shall prevail over inconsistent provisions of earlier issued documentation.

D. Verbal Agreement or Conversation

No prior, current, or post award verbal conversations or agreement(s) with any officer, agent, or employee of Mariposa County shall affect or modify any terms or obligations of the RFP, or any contract resulting from this RFP.

E. Pre-contractual Expense

Mariposa County shall not be liable for any pre-contractual expenses incurred by any proposer or selected contractor.

F. Signature

The proposal shall provide the following information: name, title, address, and telephone number of the

individual with authority to bind the company and also who may be contacted during the period of proposal evaluation. The proposal shall be signed by an official authorized to bind the Consultant(s) and shall contain a statement to the effect that the proposal is a firm offer for at least a ninety (90) day period.

G. Term

The term of the contract will be from the date of execution of the contract to project completion. **The project shall be completed prior to October 5, 2025.**

H. Fiscal Out Clause

The Agreement may be terminated at the end of any fiscal year, June 30, without further liability other than payment incurred during such fiscal year, should funds not be appropriated by Mariposa County to continue services for which the agreement was intended.

I. Insurance

The successful firm shall provide evidence of Professional Errors and Omissions Insurance and general commercial liability insurance in amounts not less than $1,000,000 per occurrence. Insurance shall name Mariposa County as an additional insured.

J. Contract Arrangements

The proposer is expected to execute a contract similar to Mariposa County's Professional Services Agreement, which meets the requirements of MAP-21.

1) It is the policy of the County and our state and federal partners that minority- and women-owned business enterprises (hereby referred to as DBE's), shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds. DBE certified consultants are encouraged to submit proposals. Mariposa County will not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract on the basis of race, color, sex, or national origin.

2) Obligation: The recipient or its contractor agrees to ensure that DBE's have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all recipients or contractors shall take all necessary and reasonable steps to ensure that DBE's have the maximum opportunity to compete for and perform contracts. A discussion of the consultant(s) program for use of DBE's in the performance of this work, including the following:

    - the names and addresses of DBE firms that will participate;
    - the description of the work each named firm will perform; and
    - the dollar amount of participation by each DBE firm

3) Equal Employment Opportunity: In connection with the performance of the contract, the contractor shall not discriminate against any employee or applicant for employment because of race, color, age, creed, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Each proposal, to be considered responsive, must

    include:

- A copy of the consultant(s) affirmative action policy (applicable for firms with 50 or more employees);

- Title VI of the Civil Rights Act of 1964: The contractor agrees to comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (49 USC 2000d) and the regulations of the U.S. Department of Transportation issued thereunder in 49 CFR Part 21; and

- Conflict of Interest: Firms submitting proposals in response to this RFP must disclose to Mariposa County any actual, apparent, or potential conflicts of interest that may exist relative to the services to be provided under Agreement for consulting services to be awarded pursuant to this RFP. If this firm has no conflict of interest, a statement to that effect shall be included in the proposal.

K. Public Record

All proposals, protests, and information submitted in response to this solicitation will become the property of the County and will be considered public records. As such, they may be subject to public review.

Any contract arising from this RFP will be a public record.

The County is not seeking proprietary information and will not assert any privileges that may exist on behalf of proposer.

Submission of any materials in response to this RFP constitutes:

- Consent to the County's release of such materials under the Public Records Act without notice to the person or entity submitting the materials; and
- Waiver of all claims against the County and/or its officers, agents, or employees that the County violated a proposer's right to privacy, disclosed trade secrets, or caused any damage by allowing the proposal or materials to be inspected; and
- Agreement to indemnify and hold harmless the County for release of such information under the Public Records Act; and
- Acknowledgment that the County will not assert any privileges that may exist on behalf of the person or entity submitting the materials.

Child Care Center Feasibility Study

Mariposa County

November 2009

Prepared by Chevon Kothari, Jill Harry, and Megan Rogers, Consultants,
for the Mariposa County Local Child Care Planning Council
"Promoting and supporting a community-wide effort
that results in a child care system that meets the needs of our children."

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LCP Mission and Goals

Mission

On behalf of Mariposa children, the Local Child Care Planning Council is dedicated to promoting and supporting a community-wide effort that results in a child care system that meets the needs of all our children.

Goals

The Local Child Care Planning Council Will:

- Promote and enhance public awareness of child care issues.
- Develop a variety of child care choices.
- Work to improve the quality of child care in Mariposa County.
- Recognize child care providers in a formal way.

Age Ranges Defined

Throughout this document four different age ranges of children are labeled and referenced. The age ranges for infants and preschoolers vary depending on whether the children are in a family care home or a child care center that serves a single age group (infants only or preschoolers only), or whether they are in a center that serves a combination of ages and includes a toddler component, as illustrated below.

FAMILY CARE AND SINGLE AGE-GROUP CHILD CARE CENTERS	CHILD CARE CENTERS THAT INCLUDE A TODDLER COMPONENT
Infants Birth to 23 months of age	Infants Birth to 17 months of age
	Toddlers 18 to 30 or 36 months of age, depending on developmental readiness
Preschoolers 2 years to 5 years of age	Preschoolers 30 or 36 months of age, depending on developmental readiness, to 5 years of age
School-age Children 5 years to 12 years, 11 months of age	School-age Children 5 years to 12 years, 11 months of age

Members of the Mariposa Local Child Care Planning Council

MEMBERS		ALTERNATES
	-Child Care Provider Representatives-	
Susan Johnson Child Care Provider	Margaret Essary Head Start Teacher	Marie Pretzer Child Care Provider
	-Community Representatives-	
Gwen Nitta Mother Lode Job Training	Alan Wright Parent	Gussie Kidd NET Representative
	-Child Care Consumer Representatives-	
Amber Chambers Infant/Child Enrichment Services (ICES)	Vanessa Holt Mariposa Safe Families	Janet Gass Mariposa County Department of Human Services
	-Public Agency Representatives-	
Debbie Smith Mariposa County Department of Human Services	Marna Klinkhammer Mariposa County Department of Public Health	Rebecca Maietto Mariposa County Department of Human Services
	-Additional Representatives-	
Nancy Damm Mariposa County Unified School District	Carla Shelton First 5 Mariposa County	Pat Fithian Mariposa County Unified School District
	-Staff-	
[Open position] Executive Director/Coordinator P.O. Box 1162 Mariposa, CA 95338 (209) 966-6299		Lydia Woolsey Staff/Interim Coordinator P.O. Box 1162 Mariposa, CA 95338 (209) 966-6299

Introduction

The following sections explain who the feasibility study was done for, its purpose and components, and a brief summary of conclusions.

Purpose of the Local Child Care Planning Council

The primary purpose of the Mariposa County Local Child Care Planning Council (LCP), as defined by state statutes and regulations, is to bring together all the resources of our communities to identify, assess, and prioritize the early care and education needs within Mariposa County and to develop plans to address these needs. A secondary purpose is to act as an advocate to ensure that all children of Mariposa County have these needs met.

Purpose of the Feasibility Study

From May to September 2009, the LCP conducted a child care feasibility study to determine the following:

- Is there a need for a child care center in the town of Mariposa?
- Could a child care center in the town of Mariposa meet identified unmet child care needs?
- What are the regulatory agencies' requirements that must be considered in developing a child care center?
- If the need for a child care center does exist, is it economically feasible?

Components of the Feasibility Study

In order to answer the above four questions, the following research was conducted:

- *Child Care Needs Survey:* A child care needs survey, designed to supplement the child care needs survey conducted for the LCP 2009 Needs Assessment, was distributed to families throughout Mariposa County.
- *Family Child Care Home Provider Survey:* Existing family child care providers and preschools were surveyed to better ascertain existing child care services in the county.
- *Focus Groups and Case Studies:* A focus group with local providers was conducted. Interviews were conducted with local providers, a former town of Mariposa child care center director, Infant Child Enrichment Services (ICES) staff, UC Merced's Child Care Center director, the proprietor and director of Acorn Tree Child Care Center (Oakhurst, CA), and Acorn Preschool's program director, who was previously the director of the Associated Students Children's Center & Child Development Lab at Chico State University. A California Department of Social Services, Community Care Licensing Division licensing analyst was also consulted.
- *Research on Child Care Centers and Regulatory Agencies:* Research was conducted on laws and regulations outlined in Title 22, The California Department of Social Services, Community Care Licensing Division, Manual of Policies and Procedures for Child Care Centers, and the portions of Title 5 from The California Department of Education, P-16, Policy and

Information Branch, Child Development Division, specific to Child Care and Development Programs. In addition, research regarding funding of child care, federal and state subsidized programs, as well as state and national information regarding child care centers was conducted.

Conclusions

Based on the analysis of all components of this feasibility study, it is concluded that while a child care center in the town of Mariposa would benefit many families and expand existing child care options, currently it is not feasible for a child care center to be financially self-sustaining in the community. The significant start-up and ongoing costs involved in operating such a facility, the limited fees Mariposa families are willing or able to pay, and the difficulty in securing alternative funding sources in the current fiscal climate, all contribute to this current assessment.

Despite the challenges of operating such a facility currently in Mariposa, the research team did feel there would be many benefits to the community if such a facility could be created and operated in the future. Expansion of options for quality child care for local families in need of it, the location of care close to many of the employers in the community, and the benefits to the economy of creating more jobs at the center and allowing more families to return to work with the expansion of child care options, are just a few of the benefits that could be realized.

The remainder of this document explains the basis of these conclusions and offers alternative recommendations.

Section I: Community Information

The first step of the study was to research the demographics of the Mariposa County community and the types of child care currently available.

Mariposa County Profile

Mariposa County is a small, rural county located in the western foothills of the Sierra Nevada Mountains in Central California. Nearly half of the 1,451 square miles of the eastern part of the County is home to Yosemite National Park, two national forests, and the U.S. Department of Land Management.

The U.S. Census 2008 estimates 17,976 people, 7,347 occupied households, and 4,995 families reside in the county. There are approximately twelve people per square mile, as compared to the state average of 217 people per square mile. The town of Mariposa, which is the county seat, has the largest population density with about 1,700 people. A large percentage of the county's population resides within a 10 mile radius of the town of Mariposa. Four other areas of the county have more wide spread populations, and each has its own distinct cultural identity. These communities are Cathey's Valley (pop. 1,370), Coulterville-Greeley Hill (pop. 2,355), El Portal-Yosemite National Park (pop. 1,556), and La Grange-Lake Don Pedro (pop. 2,043).

Mariposa's economy depends heavily on the tourist industry. Accordingly many jobs are seasonal, low paying with irregular and rotating work schedules. Service jobs, including tourism and retail, provide 42.4% of the jobs in Mariposa County. The 2000 per capita income rate for the county was $18,190. Mariposa's 2009 estimated median household income is $38,757, compared to California's median household income of $55,450. Males have a median income 18% higher than females.

The counties unemployment rates have reached historical highs due to the economic recession of the past two years, but are now declining. According to the California Economic Development Department, unemployment rates in Mariposa County have slowly decreased from 12.9% in January 2009 to 9.5% in August 2009. However, this is an increase from the average unemployment rates of 6.06% during 2007, and 7.68% during 2008.

U.S. Census 2007 estimates about 10.5% of families and 14.8% of individuals of Mariposa County are below the federal poverty level. *Children Now 2007* reports 17% of the children in Mariposa County live in poverty, compared with the state percentage of 19%. According to 2009 reports from the Mariposa County Human Services Department, the number of families and children applying for financial subsidies, such as food stamps, has increased dramatically over the past year.[1]

There are approximately 3,492 women in the labor force: 74% work 35 or more hours per week. Of these women, 19% work non-traditional hours, 5% work from home, and 12.1% have a child under the age of 6.

[1] Human Services Report, Mariposa County, 2009.

Of the 7,347 households in the County, 25.6% had children under the age of 18 living in them, 55.8% were married couples living together, 8.0% had a female householder with no husband present, and 32.1% were non-families (i.e., roommates). 1,880 families had children. 28% of families with children were headed by a single parent, 10.5% of the single parents had a child under the age of 6. The average family size was 2.86.

Despite child populations declining between 2000 and 2007, the 2008 U.S. Census projection for California State populations showed the population of children between the ages 0 and 13 years of age once again on the rise.[2] The U.S. Census projects that the number of children in California will continue to rise in future years. The following table illustrates Mariposa County child population changes from 2000 to 2006.

Mariposa County Child Population Estimates

	2000	**2006**
Children 0-13	2,704	2,206
0-2	275	306
3-4	479	401
5-13	1,950	1,499
Children 0-13 with parents in the workforce[3]	**1,594**	**1,300**[4]
0-2	180	147
3-4	259	212
5-13	1,155	941

Nature of the Child Care Industry

The U.S. Department of Labor, National Bureau of Labor Statistics provides a glimpse at the nature of the child care industry from a national perspective[5]. Obtaining affordable, quality child care, especially for children under age 5, is a major concern for many parents, particularly in recent years with the rise in families with two working parents. As the need for child care has increased in the last decade, the child care services industry began to fill the need of non-relative child care.

According to the Department of Labor, two main types of child care make up the child care services industry. Formal *child care centers* include preschools, child care centers, and Head Start centers (federally funded, designed to provide disadvantaged children with social, educational, and health

[2] U.S. Census Bureau, Population Division, Interim State Population Projections, 2005.
[3] This is the number of families where either two parents are working, or single head of household is working.
[4] Estimate based on 2000 Census Data.
[5] National Bureau of Labor Statistics. Child Day Care Services. www.bls.gov/oco/cg/cgs032.htm

services). *Family child care home providers* care for children in their own home for a fee and are the majority of self-employed workers in this industry. (Family child care home providers do not include persons who provide unpaid care in their homes for the children of relatives or friends or occasional babysitters. Also, child care workers who work in the child's home, such as nannies, are included primarily in the private household industry, not this industry.)

Nationwide, the industry consists of establishments that provide care for infants, toddlers, preschool children, or older children in before- and after-school programs. The for-profit part of this industry includes centers that operate independently or as part of a local or national company. Nonprofit child care organizations may provide services in religious institutions, YMCAs and other social and recreation centers, colleges, public schools, social service agencies, and worksites ranging from factories to office complexes.

The significant points provided by the National Bureau of Labor Statistics about the industry are:

- Preschool teachers, teacher assistants, and child care workers account for almost 8 out of 10 *wage and salary jobs* in the child care industry. (Family child care home providers are self-employed, and are not part of this statistic.)
- About 42% of all child care workers have a high school degree or less. (This is the total industry-wide, which includes child care center employees and family child care home providers.)
- There are frequent job openings because dissatisfaction with benefits, pay, and/or stressful working conditions causes many to leave the industry.

The hours of child care workers vary. Unscheduled overtime, traffic jams, and other types of emergencies can cause parents or guardians to be late. Many centers are open 12 or more hours a day and cannot close until all of the children are picked up by their parents or guardians. Nearly 18% of full-time employees in the child care services industry work more than 40 hours per week. The industry also offers many opportunities for part-time work: more than 26% of all employees worked part time in 2006.

Jobs in child care are found across the country, mirroring the distribution of the population. However, child care centers are less common in rural areas, where there are fewer children to support a separate facility.

The median age of child care providers is 38, compared with 44 for all workers. About 21% of all child care providers are 24 years or younger as opposed to about 14% for all industries. About 6% of these workers are below the age of 20, reflecting the minimal training requirements for many child care positions.

Wage and salary jobs in the child care services industry are projected to grow on a national level about 34% over the 2006 to 2016 time period, compared with the 11% employment growth projected for all industries combined. The rising demand for child care services driving industry growth reflects in part demographic trends. Over the same period, the number of children under age 5 is expected to increase at a faster rate than in previous years and many of them will continue to be raised in households with two working parents or a single working parent. Furthermore, growing numbers of parents will hold jobs that require work during weekends, evenings, and late nights. As a

result, demand will grow significantly for child care programs that can provide care during not only traditional weekday hours, but nontraditional hours as well. In addition, school-age children, who generally require child care only before and after school, increasingly are being cared for in centers.

Center-based care should continue to expand its share of the industry because an increasing number of parents prefer its more formal setting and believe that it provides a better foundation for children before they begin traditional schooling. However, family child care home providers will continue to remain an important source of care for many young children because some parents prefer the more personal attention that such a setting can provide. Demand for child care centers and preschool teachers to staff them could increase even further if more states implement preschool programs for 3- and 4-year-old children, which some states have begun and others are planning to start. Legislation requiring more welfare recipients to work also could contribute to growing demand for child care services.

In 2006, hourly earnings of non-supervisory workers in the child care services industry averaged $10.53, much less than the average of $16.76 throughout private industry. On a weekly basis, earnings in child care services averaged only $316 in 2006, compared with the average of $568 in private industry. Weekly earnings reflect, in part, the large number of part-time jobs in the industry.

Employee benefits in child care services often are minimal. A substantial number of child care centers offer no healthcare benefits to any teaching staff. Reduced care fees for workers' children, however, are a common benefit. Wage levels and employee benefits depend in part on the type of center. Nonprofit and religiously affiliated centers generally pay higher wages and offer more generous benefits than do for-profit establishments.

As for the work environment, child care can be physically and emotionally taxing, as workers constantly stand, walk, bend, stoop and lift to attend to each child's needs, interests, and problems. Child care workers must be constantly alert, anticipate and prevent trouble, deal effectively with disruptive children, and provide fair, but firm, discipline.

Many child care workers become dissatisfied with their jobs' stressful conditions, low pay, and lack of benefits and eventually leave.

Existing Child Care Options in Mariposa County

Presently, the Mariposa child care industry consists of family child care home providers, part-time child care centers in the form of preschools, and before- and after-school care. There are no full-time child care centers in the county.

Family Child Care Homes

As of August 2009, there were 30 licensed family child care home providers in Mariposa County. Of these, 18 were small family child care homes (capacity of 6 or 8 children, the former if they have been in business less than a year or do not wish to apply for the increase after a year in business) and

12 were large family child care homes (capacity of 12 or 14 children). At least 2 of the providers were not actively providing child care services and did not have any children in care.

Preschools

There are seven licensed and two licensed-exempt preschools located in the county.[6] The seven licensed preschools offer part-time care, while the two license-exempt preschools offer full-time care. The nine preschools are:

- Mariposa County Head Start - licensed, capacity: 20 x 2 sessions (40), ages 3 – 4.9.
- First 5 Building Blocks Greeley Hill - licensed, capacity: 24, enrollment limit 18; ages 2 – 5.
- First 5 Building Blocks Lake Don Pedro - licensed, capacity: 24, enrollment limit 18; ages 2 – 5.
- First 5 Cathey's Valley - licensed, capacity: 16; ages 3 - 5.
- Acorn Co-Operative Preschool "Sprouts" – licensed, capacity: 22; ages 3 - 6.
- Mariposa Kiwanis Preschool Academy - licensed, capacity: 19, ages 2 – 6.
- Mariposa Cooperative Preschool – licensed, capacity: 20, ages 2.5 - 6.
- El Portal Child Development Center – license-exempt, capacity: 21, ages 4 mo - 12.
- Yosemite Child Development Center – license-exempt, capacity: 22, ages 4 mo - 12.

After School Care for School-Age Children

There are four license-exempt after-school programs, two license-exempt before- and after-school programs, and one licensed before- and after-school program operating in Mariposa County. The four license-exempt after-school programs are run by Mariposa County Unified School District (MCUSD).[7] MCUSD serves approximately 170 students through the district's low-cost or no-cost after-school education programs at Mariposa Elementary School, Greeley Hill School, Mariposa Middle School, and beginning in 2009 Woodland Elementary School. Within the federal land boundaries of Yosemite National Park, Yosemite Child Development Center and El Portal Child Development Center operate a fee-based licensed-exempt before- and after-school program that serves an additional 30 children. Almost Like Home Before- and After School Center is licensed to serve 21 school-aged children. However, since the start of the MCUSD after-school program at Woodland Elementary School in 2009, Almost Like Home has had decreased enrollment.

Total Slots Available in Existing Child Care Options

In 2007, the California Resource and Referral Network (CRRN) estimated 383 licensed child care slots in Mariposa County. In addition, they reported that licensed care was available for 29% of the 1,300 children ages 0 to 13 with parents in the labor force.[8] They noted that some families will choose to use child care provided by family and friends. The 2009 data reported in this study shows approximately 473 licensed child care slots, some of which are limited to part-time. The difference is primarily because five new preschools have been added since the CRRN's statistics were calculated in 2007. The preschools in Mariposa County are all part-time, meeting half days, three to five days per week, many with no classes during the summer. Therefore, their use as a child care provider for

[6] Acorn Co-operative Preschool's "Acorn" program, which serves up to 30 children, was not included in this statistic since it is not a licensed preschool. A qualifying adult must stay with the children during the preschool hours.

[7] Before – and after-school programs offered through school systems are regulated by the California Department of Education and are license-exempt.

[8] Children and Child Care in Mariposa County, California Child Care Portfolio, Resource and Referral Network, 2007.

parents employed more than part-time is limited and these families must supplement with additional child care if full day care is needed. Based on the above preschool and family child care home data, it is estimated that there is at least part-time licensed care available to approximately 36% of children ages 0 to 13 with parents in the county's labor force. According to survey data collection, 42% of parents don't use child care, and 36% of parents use family and friends.

The following table illustrates the total number of child care slots available in child care centers (preschools), family child care homes, and before- and after-school and after-school programs in Mariposa County.

CHILD CARE		LICENSED PRE-SCHOOLS	LICENSE-EXEMPT PRE-SCHOOLS	LICENSED FAMILY CHILD CARE HOMES[9]	BEFORE- AND AFTER-SCHOOL PROGRAMS
		#	#	#	#
	Total number of sites	**7**	**2**	**30**	**7**
SLOTS	**Total number of slots**	**165**	**43**	**308**	**221**
SLOTS	Infant Slots (age 0 to 2)	0	8		0
SLOTS	Preschool Slots (age 2 or 3 to 6)	165	35		0
SLOTS	School-age slots (age 7 to 13)				221
SCHEDULES[10]	Both Full-time and part-time slots	-	43	273	-
SCHEDULES[10]	Only full-time slots	-	-	35	-
SCHEDULES[10]	Only part-time slots	165	-	-	221

In the next section, we examine whether the child care options and slots available are meeting the needs of Mariposa County families.

[9] Breakdown by age is not available for family child care homes. They typically take a variety of ages.
[10] Data Source: The California Child Care Portfolio 2007.

Section II: Survey Data

This section includes a summary of the 2009 Child Care Needs Assessment, presents updated child care resource and referral request data, and details the 2009 supplemental community child care needs survey data and the family child care home provider survey data.

Summary of the 2009 Child Care Needs Assessment

From spring of 2008 to spring 2009, the Mariposa County Local Child Care Planning Council conducted an assessment of child care needs in Mariposa County. This needs assessment was completed in accordance with the requirements of Educational Code § 8499.5.

The 2009 Needs Assessment was completed using a variety of tools, including surveys from parents/primary caregivers and providers, as well as key informant interviews and focus groups with professionals, child care providers, and parents.

One conclusion from the- 2009 Needs Assessment was that although simply looking at the *numbers* (families needing child care vs. number of existing child care slots in the county) revealed that there is enough child care available to meet the needs of the community, the numbers do not tell the entire story. Many of the licensed child care slots in the county are not filled. On the other hand, many families indicate their specific child care needs are not being met or that there were barriers to them accessing affordable, quality child care.

Some of the key areas where the assessment indicated unmet child care needs include: families needing care during alternative hours (weekend, evenings and early mornings); families needing occasional care through "drop-in" availability (in other words needing it here or there, rather than committing to a regular schedule); and families needing care for children ages 0 to 2.

The two most frequently reported barriers that families experience with regards to child care were affordability, followed by hours and days care is offered. Type of care offered was a moderate barrier for just less than a quarter of the families. Priorities for choosing child care, as identified by survey participants, were quality of care, followed by cost of care.

The 2009 Needs Assessment indicated the following:

- Quality is the most important factor identified by parents when choosing a child care provider. Quality child care promotes vitality and growth of children and the local community.

- Licensed family child care homes are not at capacity. In April 2009, 79% of licensed family child care homes reported having openings. This is a change from one year prior to the assessment, when licensed family child care homes had less availability.

- There is a large demand for preschools. The majority of preschools in southern Mariposa County have a waiting list.

- Efforts should be made to increase child care resources for specific ages, specific populations, and varied geographic locations (i.e. caregivers of infants, Spanish-speaking providers in El Portal, providers with specialized training to care for children with special needs).

    - A large number of mothers with children ages 0 to 2 work non-traditional hours (52%); they are an increasing population; there are limited licensed slots in family child care homes for this age group. This age group is more costly to serve due to the 1:4 caregivers to infant ratio required by state licensing.
    - Parents of children with special needs have a hard time finding child care.

- Given that 19% of women in the labor force work alternative working schedules and requests through Infant Child Enrichment Services (ICES) for alternative hour child care have increased 41%, activities to increase alternative hour (including drop-in) child care should be undertaken.

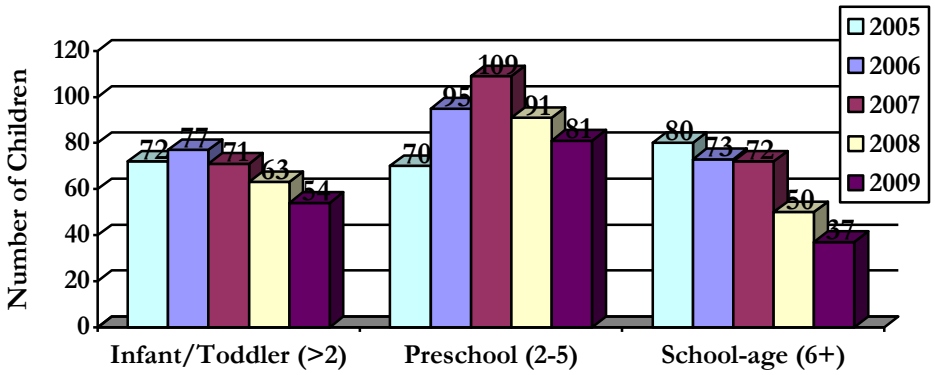
In the spring of 2008, parents were divided on whether or not they would use a child care center in Mariposa (No, 32.1%; Maybe 23.9%; Probably, 17.2%; Yes 18.7%; No response 8.1%). There was a similar response to whether parents would use drop-in care in Mariposa (No, 29.9%; Maybe 26.9%; Probably, 16.4%; Yes 18.7%; No response 8.1%)

Infant Child Enrichment Services (ICES) Resource & Referral Information

The 2009 Needs Assessment included Infant Child Enrichment Services (ICES) child care referral request data from July 2005 to July 2008. Data from the July 2008 to July 2009 fiscal year has been added to this feasibility study to provide additional trend data for child care requests in Mariposa County.

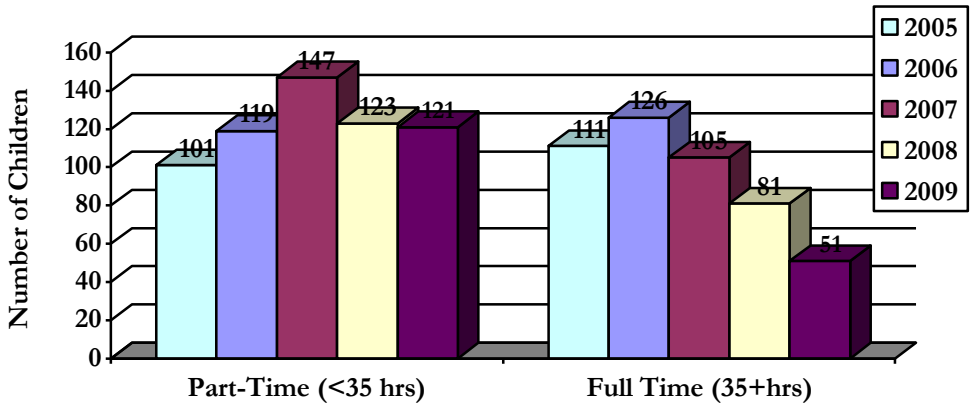
Number of ICES Child Care Referral Requests by Child Age
The 2009 Needs Assessment identified an overall increase in child care requests for preschool-age children, while requests for infant/toddler and school-age children decreased between 2005 and 2008. Child care requests for ICES' 2008-2009 fiscal year shows that this general trend is continuing, with more parents requesting child care for preschool-age children since 2005. However, there has been a steady decline in child care requests for all three age categories since 2007.

Over the past year, child care requests for infant/toddler care have decreased 14.3%; requests for preschool-age children have decreased 11.0%; and requests for school-age children have decreased 26%. Parents of preschool-age children continue to be the largest consumers of child care. This is illustrated in the following graph:



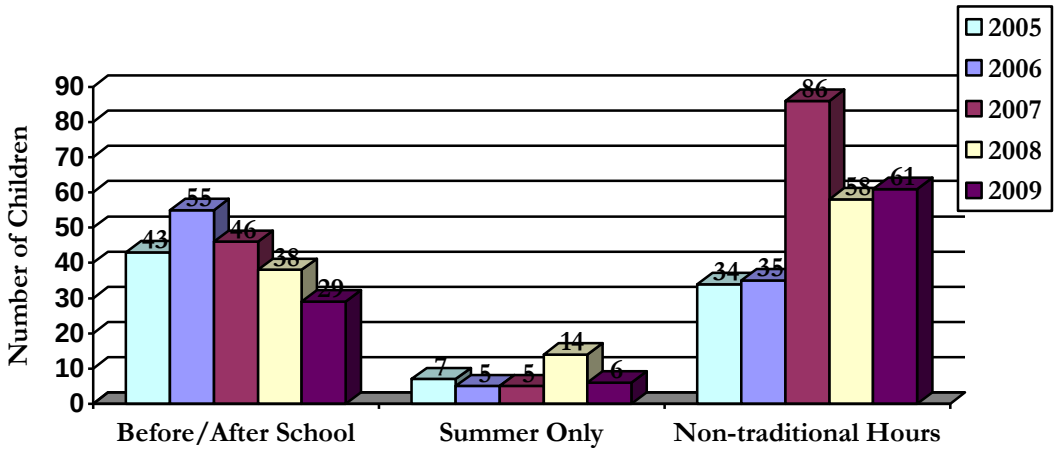
Schedule of Child Care Requested from ICES

Parents continue to seek more part-time child care. Over the past year, requests for part-time child care have remained fairly consistent, decreasing only 1.6%, while full-time requests have decreased 33.3%, over the same time period. This is illustrated in the following graph:



Non-Standard Hours Child Care Requested from ICES

Request for child care during non-traditional hours also continues to rise, although not as drastically as in prior years. Over the past year child care requests for non-traditional hours has risen 4.9%. Both, summer care requests and before- and after-school care requests have decreased, as shown here:



Summary and Next Steps

While much information was gleaned from the 2009 Needs Assessment, it did raise some questions regarding changing child care needs and how those needs could best be met. Numbers-wise, the assessment revealed that there is enough child care to meet the needs of the community, however, the numbers did not tell the entire story. Many of the child care slots in the county are not filled, and many families indicated their specific child care needs, such as alternative hours care, drop-in availability, and/or infant care, are not being met. Some families indicated there are barriers to them accessing affordable, quality child care.

The following section details the next steps taken in finding out more information regarding how to meet Mariposa County families' child care needs.

Child Care Needs Survey Results

In 2009, supplemental child care needs data was collected for this feasibility study to expand on the child care needs survey data collected by the LPC in the summer of 2008. Due to the questions raised by the data gathered in the previous survey, and also the drastic economic changes that have occurred over the past year, it was determined that current information on parent's child care needs was necessary to provide an accurate assessment of the feasibility of a child care center in Mariposa.

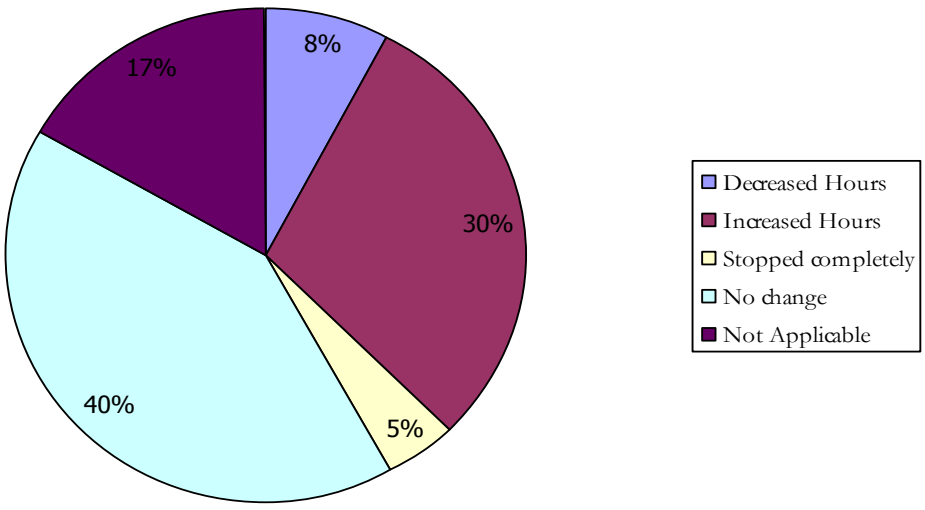
Current child care needs data was collected through a self-report survey, which was distributed from June to September 2009. In an attempt to capture a representative sample of the county's child care needs, and interest in a child care center in the town of Mariposa, from all geographical regions, socio-economic levels, and ethnic backgrounds in Mariposa County, surveys were distributed at various community agencies and schools throughout the county. One hundred-sixty-five surveys were returned and included in the final analyses. Appendix A includes a complete list of the distribution sites and details the survey questions and results.

The majority of respondents identified themselves as parents (92.7%), while some identified themselves as grandparents (non-guardian) (5.5%). For ease of reporting, all respondents will be called "parents" throughout the remainder of this document. Most of the parents lived closest to the Mariposa and Woodland areas of the county. Consistent with national trends, parents with children ages 3 to 5 reported the highest need for child care (44.1%), followed by parents of children ages 6 to 13 (39.5%) and parents of infants (28.9%).

The majority of parents, 70.1%, were employed in some capacity: 44% were employed full-time; 20% were employed part-time; and 6.7% were self-employed. 23% of parents choose to stay at home and care for their child(ren).

Changes in Child Care Needs

Over the past year, the majority of parents reported no change in their child care needs (40%). Interestingly, 30% of parents have actually had an increase in child care hours needed. Only 13% of parents experienced either a decreased need for child care, or have stopped using child care altogether. The changes in child care needs are demonstrated in the graph below:

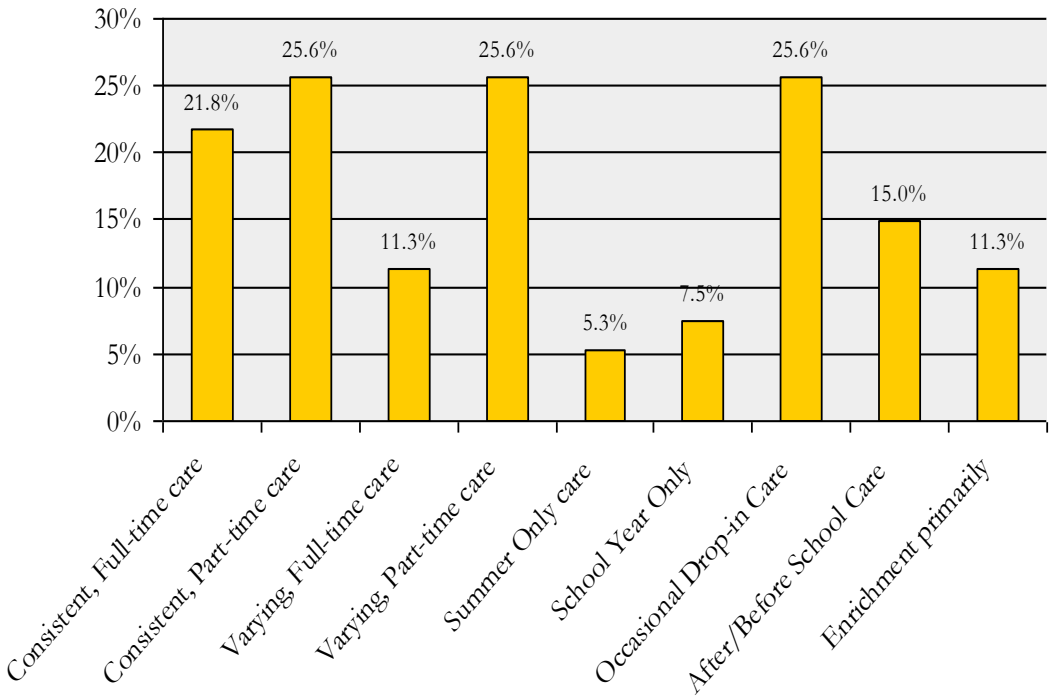


Schedule of Child Care Needs from Survey

The survey questioned whether families were in need of child care full-time, part-time or some alternative measure of time each week. It also asked about specific days and hours needed.

Part-Time Versus Full-Time Versus Other Time-Related Needs

Consistent with previous data, part-time child care is still needed by Mariposa families. Need for a consistent part-time schedule of care, a varying part-time schedule of care, and occasional drop-in care all tied for the schedule of care most needed by Mariposa families. Just under 22% of parents needed consistent full-time child care, while approximately 11% needed varying full-time child care. Part-time child care was defined as less than 35 hours per week. Full-time child care was defined as 35 or more hours per week. Self-employed parents were still consumers of child care, although they required a part-time, varying schedule of care. The part-time drop-off preschools can typically meet the needs of self-employed parents. The various schedules of child care needed by parents are shown in the following graph:



Traditional Versus Non-Traditional Hours
The most frequently needed child care schedule is traditional weekday, daytime hours. Even so, many families reported also needing child care during non-traditional hours almost 50% of the time. Non-traditional hours are defined as child care during either weekday evening/night hours, weekend daytime hours, and/or weekend evening/night hours. Few family child care homes provide child care during weekday evenings or on weekends. If they do, many providers prefer to make such accommodations only for existing clients with whom they have a prior relationship.

Many family child care home providers are able to accommodate parents who need early morning hours. One issue that may arise for parents needing early morning hours is traveling distance to the child care provider. The days and times parents reported needing child care are displayed in the following table:

Days & Times	Percent
Early morning hours (6:00 AM - 7:30 AM)	19.5%
Weekday Daytime hours (7:30 AM - 6:00 PM)	76.4%
Weekday Evening/Night hours (6:00 PM - 6:00 AM)	17.9%
Weekend Daytime Hours	9.8%
Weekend Evening/Night Hours	22.0%
After School	23.6%
Holidays	9.8%

(Parents were asked to choose all that applied, so the total may exceed 100%)

Are Families Child Care Needs Being Met?

Of parents surveyed, 34.6% felt their child care needs were being met "completely," while 22.2% felt "mostly", 19.0% felt "somewhat," and 7.8% felt their child care needs were "not being met at all." 16.4% of parents felt that the availability of weekend, evening, and night-time care would better meet their child care needs.

Mariposa parents rely heavily on family members and friends to meet their specific child care needs. Parents of infants either tend not to use child care at all or to use family and friends more than they use licensed child care. This could be due to the irregular work schedules reported by parents of infants. Parents of preschool-age children also use family and friends, followed by not using child care at all. Parents of school-age children mostly don't use licensed child care, followed by using family and friends. Despite these statistics, the largest consumers of licensed family child care home services are parent of preschool-age children, followed by parents of school-age children.

The following table shows the types of child care currently used by Mariposa families:

	Don't use child care	Family/ Friend	Licensed Family Home	Preschool/ Head Start	Private Babysitter	After School Program
Age 0-2	47.2%	33.3%	12.5%	7.0%	9.7%	0.0%
Age 2-5	31.6%	36.8%`	26.3%	26.3%	9.2%	1.0%
Age 6-13 (14-17 for special needs)	46.4%	37.8%	15.9%	0.0%	6.1%	10.9%

Cost of Child Care to Families

The cost of child care is a pressing issue for Mariposa families. In the 2009 Needs Assessment, the cost of child care was an "extreme barrier" for 27.6% of the families who responded. In the supplemental 2009 survey, inability to afford child care was again the number one reason why parents went without it, with 32% of parents identifying affordability as a barrier.

The top four barriers parents have to using family child care homes are:

Parents of Infants:

- Can't afford it (32.8%)
- Quality of care (32.8%)
- Lack of availability (29.7)
- Hours open (17.2%)

Parents of Preschoolers:

- Can't afford it (28.5%)
- Lack of availability (25.0%)
- Quality of care (23.9%)
- Hours open (18.2%)

The top four barriers parents have to using a drop-off preschool are:

Parents of Preschoolers:

- Can't afford it (23.4%),
- Transportation/Location (16.8%)
- Lack of availability (16.8%)
- Hours open (16.8%)

Affordability of Child Care

Parents currently feel that child care costs in Mariposa are more than they can comfortably afford. The standard child care rates are set by family child care homes, as historically, they have held and they continue to hold a large share of the market of the child care industry in Mariposa County. Preschool rates in Mariposa tend to be low compared to other counties in California. This is because all of Mariposa's preschools, other than Head Start, are either run by First 5, receive First 5 grants, and/or receive rent at a fraction of market value from the Mariposa County Public Works Department, Parks and Recreation.

On average, research indicates that national and state rates for child care centers are higher than rates for family child care home providers. According to the California Department of Education, the average full-time daily rate for infants receiving care in a child care center is 42.9% higher than the average full-time daily rate for a family child care home ($42.17 and $24.08, respectively). For preschoolers, the average full-time daily rate for a child care center is 20.1% higher than the average full-time daily rate for a family child care home ($28.01 and $22.37, respectively). For school-age children, the average full-time daily rate for a child care center is 13.5% higher than the average full-time daily rate for a family child care home ($23.63 and $20.44, respectively).

In Mariposa County, parents' reports of how much they can afford for child care is similar to rates charged by family child care homes in Mariposa. What parents say they can afford is much lower than the state's average rate of child care centers. Family child care home rates are what parents in Mariposa are accustomed to, as this is the only type of full-time child care available in the county. Furthermore, many parents currently felt that child care rates in family child care homes in Mariposa are unaffordable, despite having comparatively lower rates than those in other communities or child care centers statewide. Rates that parents said they are willing or able to pay for child care are presented here:

	Per day (Full-time/ All day)	**Per Hour (Part-time: 6hrs or less)**	**Per Day (FT) Percentages**
Average	$21.58	$6.03	$0 = 17.9% ≤$10 = 11.9% $15 = 8.9% $20 = 17.9% $24 = 1.7% $25 = 17.9% $30 = 7.5% $35 = 5.0% $50 = 1.5%
Range	$0 - $50	$1.50 - $15	

Use of a Child Care Center in Mariposa

Of parents surveyed, 36.7% said they would "possibly" or "very likely" use a child care center in the town of Mariposa. When considering only parents who live in the Mariposa and Woodland areas this positive response increased to 44.7%. Conservatively estimating approximately 1 child under age 6 per household, this represents approximately 46 children. Of the sixty-one parents who shared their opinion regarding the need for a child care center in Mariposa, 65.4% parents felt that a child care center is greatly needed. Convenience, more affordable care, more quality care, extended hours, and expansion of child care choices were reasons cited by many parents as to why a child care center is needed. Other parents said they would not use a child care center in Mariposa due to the distance from their home being too great, satisfaction with their current family home care provider, or disbelief that centers provide quality care (See Appendix A for a complete list of comments).

One survey question asked whether parents would utilize a child care center if it was co-located in a county building. This question was included because the Human Services Department is preparing to build a new facility and is in the process of exploring community needs in this facility, one of which could be space for a child care center. Overall, 42.8% of respondents indicated that they would "possibly" or "very likely" use a co-located facility. When considering only parents who live in the Mariposa and Woodland areas this positive response increased to 50.5%.

Parents have concerns about using a child care center with "drop-in" capacity, meaning it would offer immediate, short term child care or occasional child care to families who do not have regular enrollment. The most frequently cited concerns include the possibility of parents not disclosing a child was sick, appropriate staffing levels, quality supervision, quality of care providers, and the influence of children who are not there on a consistent basis. While parents have a number of valid concerns regarding drop-in services, Elaina Newcomb of Acorn Tree in Oakhurst said that in her 20 years of experience working in for-profit child care centers, drop-in services is a standard service offered to maximize revenue when capacity exists (see Case Study 5).

The following table summarizes responses to whether or not families in need of child care would use a child care center in the town of Mariposa.

Use of a Child Care Center in the town of Mariposa

	Very Unlikely	May Consider	Possibly	Very Likely	Response Count
All Respondents	39.5%	23.8%	21.1%	15.6%	147
Mariposa & Woodland Only	26.2%	29.0%	25.3%	19.4%	103

Use of a Child Care Center co-located in a County building

All Respondents	37.2%	20.0%	24.2%	18.6%	145
Mariposa & Woodland Only	25.2%	24.3%	28.2%	22.3%	103

Use a Child Care Center that allowed Drop-In Child Care to families that Need Immediate or Occasional Care

All Respondents	26.2%	23.5%	22.1%	28.2%	149
Mariposa & Woodland Only	22.9%	24.8%	22.9%	29.5%	105

Summary

Survey results suggest that parents of the Mariposa community desire expansion of the child care options in Mariposa County. Some services parents would like to see expanded are non-standard hours of care, mainly in the evenings and the weekends. In addition, parents' desire increased availability and hours of drop-off preschools and the availability of occasional drop-in child care services.

Data indicates enough interest in a child care center exists to fill a small center of approximately 38 children (8 children under the age of 2 and 30 children ages 3 to 5) in the town of Mariposa. Starting even smaller than this would help ensure the center runs at full capacity. While costly because of the staffing ratios required for infants, Acorn Tree owner Elaina Newcomb recommends including infant care. (See Case Study 5.) In Ms. Newcomb's experience, infants are an important source of future revenue as they continue needing care during their preschool-age years. Preschoolers are the more profitable age group for a center due to less staff needed to meet ratio requirements. Including infant care also corresponds to Mariposa County data which indicates an increased need for infant care. However, in order to attract and retain parents, the quality of the staff and program must be high.

While the fees associated with child care centers are typically higher than fees for family child care homes, Mariposa families are not willing or able to pay more.

Families having an interest in a child care center in the town of Mariposa versus their being unable or unwilling to pay more than what they are paying for care in family child care homes effects the fiscal feasibility of a child care center. The implications of this are examined in Section 4.

The following section examines the interest and capability of current family child care providers in meeting the unmet needs of Mariposa County families interested in child care.

Family Child Care Homes Survey Results

To further identify the current capacity and hours of child care services offered by existing family child care home providers, a questionnaire was distributed to the 30 providers identified by the ICES mailing list. According to ICES, this represents approximately 96% of family child care home providers (approximately 2 providers have chosen not be on the ICES mailing list). Seventeen family child care home providers returned the survey. Of the surveys returned, 58.8% were small family child care home providers licensed for 8 children and 41.2% were large family child care home providers licensed for 14 children. Survey results are detailed in Appendix B.

Capacity

The questionnaire results represent 178 licensed full-time child care slots. Multiple part-time children can fill one full-time slot, thus increasing the total number of children served. However, this can cause scheduling complications for family child care home providers. Some family child care home providers desire to care for less children then their license allows or care for their own children as well. Family child care home providers indicate that they only desired to fill 72%, or 129, of their licensed slots.

Rates

Child care rates are determined by the individual family child care home provider, and therefore vary. Policies regarding how many hours constitute half-day versus full-day care can also vary by provider. The average rates charged by family care home providers for infants, preschool-age children, and school-age children, based on responses received, are listed in the following table.

Family Child Care Home Provider Rates

	Average	Range
Hourly Rate	$5.80	$3 - 10
Infants (Full-Day)	$28.75	$24 - $30
Infants (Half-Day)	$19.38	$15 - $30
Preschoolers (Full-Day)	$26.00	$22 - $30
Preschoolers (Half-Day)	$15.71	$10 - $25
School Age (Full-Day)	$25.57	$22 - $30
School Age (Half-Day)	$16.00	$10 - $15
In-Diaper Fee	$2.50	$0 - $30

Family child care home providers can choose to limit their enrollment to specific age groups. The majority of family child care home providers offer infant care (94.5%). Only 5.5% (or 1 provider) did not offer infant care. All providers offered care to preschool-age and school-age children. 35.5% report having a child with exceptional needs currently enrolled in their program. 52.9% said they offer care to children ages 13 to 17 with exceptional needs.

Length of Time Providing Care

The majority of family child care home providers have been in the child care field for 6 or more years: 12.5% 2 to 5 years, 25% 6 to 10 years, 25% 11 to 20 years, and 37.5% 20 years or more. Similarly, the majority of respondents plan on continuing in the child care field for many years to come. The majority of respondents, 80%, plan on continuing in the field for 6 or more years, while 20% of the family child care home providers plan on closing within 3 years. Of those who plan on closing within the next three years, decreased enrollment was the number one reason given for not continuing in the field, followed by personal/family reasons.

Hours Open

All providers are open year round. 93.8% of providers are open Monday through Friday. 6.2% (or 1 provider) is closed on Fridays. Saturday and Sunday care is offered by 25% of providers and holiday care is offered by 18.8% of providers.

The two most frequently cited reasons why weekend and evening times are difficult for family home child care providers are 1) it cuts into their personal time with their own families and 2) parents tend to take advantage by not notifying them when they will be later than the prearranged drop off or pick up times. One provider said that temporary and drop-in care was "not financially viable."

Family home providers typically open between 4:30 AM and 7:45 AM, and close between 5:15 PM and 6:00 PM. A few providers stay open until 10:00 PM. The following table illustrates the non-standard hours of care currently offered by family child care home providers.

	No	Yes	Case by Case Basis	Prior Relationship Required
Weekend	**50.0% (7)**	35.7% (5)	21.4% (3)	14.3% (2)
Hourly Drop-In Care	20.0% (3)	**60.0% (9)**	20.0% (3)	6.7% (1)
Evening	**43.8% (7)**	31.3% (5)	31.3% (5)	25.0% (4)
Overnight	**43.8% (7)**	31.3% (5)	31.3% (5)	25.0% (4)
Varying Care Schedule	0.0% (0)	**66.7% (10)**	33.3% (5)	13.3% (2)
Temporary/Emergency Care	7.1% (1)	**50.0% (7)**	42.9% (6)	7.1% (1)

(Totals do not equal 100% as respondents could choose all that apply)

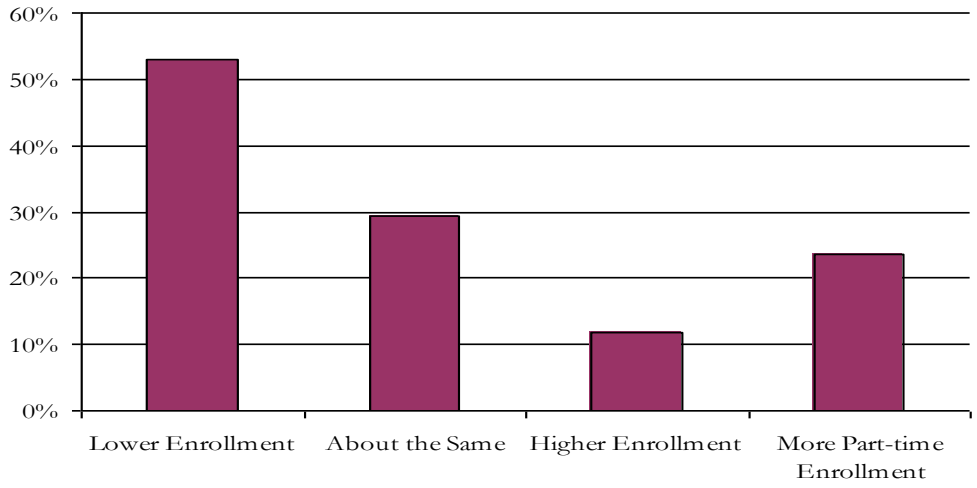
As shown in the previous table, 35.7% of the family child care home providers who responded to the survey offer child care during non-standard hours. It should be noted that this represents only 16.7% of all the family child care home providers in the county. Many family child care providers will provide child care during night and weekends on a case by case basis, usually for families with an enrollment history. Many providers offer drop-in car. This may be a service that could be explored further for parents needing only sporadic hourly care.

One question on the survey asked if providers would be willing to adjust their hours of operation. Just under half of the providers, 47.1%, report being willing to adjust their opening and closing hours to accommodate parents' child care needs. Of these providers, 75% will adjust their opening and closing hours on a case-by-case basis only. 17.6% are not willing to make such accommodations. However, 31.3% of providers would consider providing non-standard hours of care for an

additional premium rate, while 37.5% would definitely provide care for an additional premium rate. Most likely, providers who are already providing non-standard hours of care responded "definitely" to this question.

Enrollment

Family child care home providers are experiencing an increase in part-time enrollment and lower overall enrollment. This is consistent with data from ICES presented in the 2009 Needs Assessment which indicated that parent requests for part-time child care have increased 17.8% from 2005 to 2008, while full-time requests have decreased 27.0% over the same time period. At the time of the current survey, providers reported that they were not at full capacity; there were 17 openings for infants, or 42 openings for preschoolers, or 27 openings for school-age children[11]. Family child care home enrollment changes over the past 12 months are illustrated in the following graph:



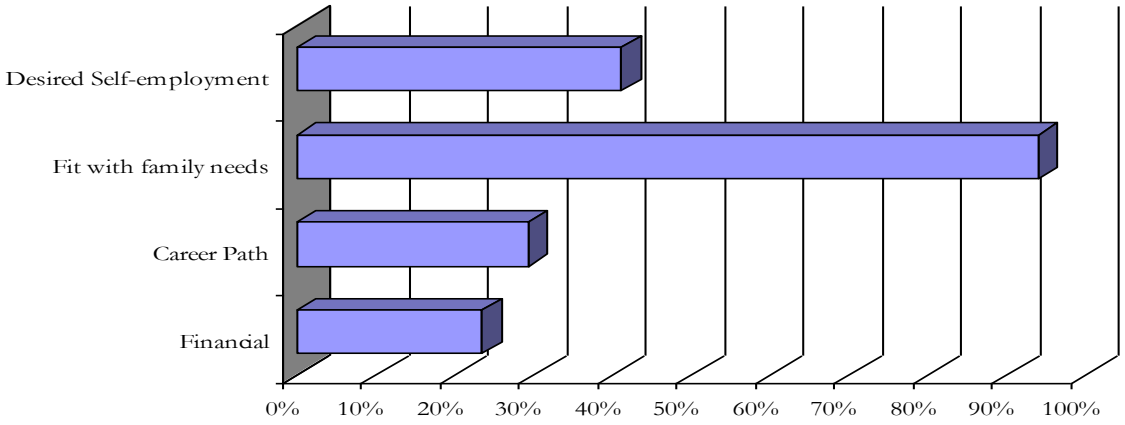
Despite lower enrollment, 71.4% of family child care home providers reported that they were not altering their programs or making marketing changes to attract families. Of the 28.6% who did make changes, these changes included: changing hours of operation, changing days they are open (such as adding weekend care), decreasing hourly rates, offering family rates, and increased advertising, such as advertising online, advertising through posters, and distribution of business cards.

Reasons for Entering the Child Care Field

Almost all family child care home providers indicated that they entered the child care field because it fit with their family needs. Many times family child care home providers have children of their own; this type of career affords them the ability to also care for their own children. Almost 40% desired

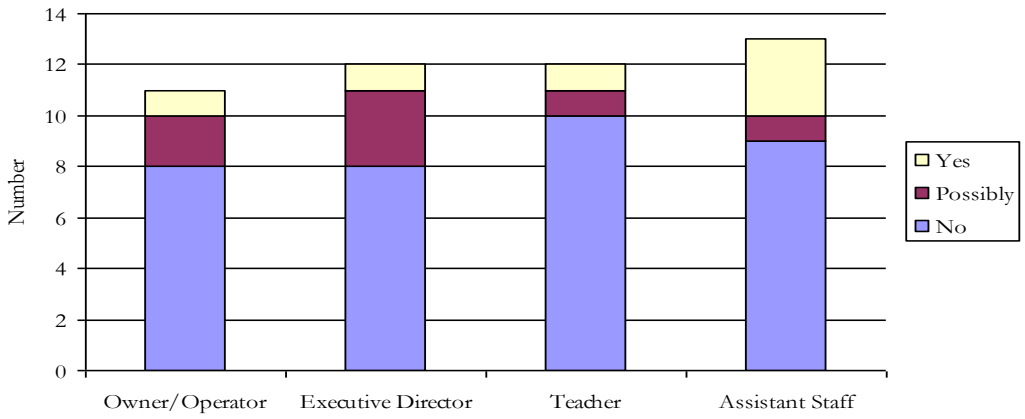
[11] Determining the exact number of openings for each child age category is unfeasible. Due to the various provider-to-child ratios for infants, preschoolers, and school-age children, open slots can vary depending on the age of the child. For example, a family child care home provider can care for either 1 infant or 2 preschool age children.

self-employment. The graph below illustrates the reasons given by respondents for entering the child care filed:



Interest in Employment at a Child Care Center

Only two providers were interested in being an owner/operator or director of a child care center. This is consistent with the fact that most family child care home providers desire self-employment that fits with their families needs. More providers were interested in employment as an assistant staff member at a child care center, a position that has more flexible hours and has lower educational requirements than a director. The following table illustrates current family child care home providers' interest in employment at a child care center:



Summary

Over half of the family child care homes are experiencing lower overall enrollment and an increase in part-time enrollment. Despite lower enrollment, most family child care home providers are not altering their programs or making marketing changes to attract families. Only a few family child care home providers are making changes to attract parents, such as changing hours of operation and expanding days open by adding evening and weekend care. While there are some family child care homes that provide care during non-standard hours, or are willing to add it, they are still unable to meet the demand for one reason or another, either due to location, logistics, or some other factor.

Very few family child care home providers are interested in working in a child care center. Most entered the home provider field because it fits with their lifestyle and family needs. Finding a person or entity willing to own and operate a child care center is one main hindrance to opening a center in the town of Mariposa.

Another main hindrance to a successful child care center is financial sustainability. Parents in Mariposa desire more affordable child care than is currently available in family child care homes, and state-wide, these rates are typically less costly than those charged by child care centers. Due to high start-up and staffing costs, the financial feasibility and cost implications of a child care center must be analyzed. The third and fourth sections of this feasibility study provide such an analysis, as well as examining the licensing requirements of a child care center in the town of Mariposa.

Section III: Child Care Center Licensing and Operation Requirements

The California Department of Social Services, Community Care Licensing Division (licensing) is responsible for regulating and licensing child care facilities across the state. The Community Care Licensing Division licenses and monitors both family child care homes and child care centers in an effort to ensure that they provide a safe and healthy environment for children who are in child care.

Child care centers also have the option of applying to the California Department of Education, Child Development Division (CDD), to become a Child Care Development (CCD) program in order to receive funding for low income families. In the application to become a Child Care Development program, a child care center is required to document the need for funding for low income families and state how many families it wants to serve. When the application is accepted, the CDD applies a formula to arrive at a funding amount. To receive this funding, a center must meet all CDD regulations and guidelines, which in some cases differ from those of licensing, in which case it must conform to the more restrictive of the two in order to meet both sets of requirements. The center would also have to meet all of CDD's reporting requirements.

The following sections provide more information about both regulatory agencies and their requirements.

The California Department of Social Services, Community Care Licensing Division (licensing)

The mission of the California Department of Social Services is to serve, aid, and protect needy and vulnerable children and adults in ways that strengthen and preserve families, encourage personal responsibility, and foster independence.

Responsible parties must be licensed if they care for children from more than one family and who are not related to them, when it is in the setting of a family child care home or in a child care center. Providing child care in either a family child care home or child care center that is not licensed is a misdemeanor. The responsible party could be required to pay a $200 per day fine and may also be subject to criminal charges by local law enforcement.

A family child care home must be in the licensee's own home. It reflects a home-like environment where non-medical care and supervision is provided for periods of less than 24 hours as discussed in previous sections. There are small family child care homes (capacity of 6 to 8 children) and large family child care homes (capacity of 12 to 14 children).

A child care center (also referred to as a day care center) is usually located in a commercial building. Non-medical care and supervision is provided for infants to school-age children in a group setting for periods of less than 24 hours. This includes: child care centers, infant care centers, toddler programs, school-age centers, and child care centers for mildly ill children.

The Community Care Licensing manual of policies and procedures is found in Title 22 and encompasses Division 12, Chapter 1 and Subchapters 2, 3, and 4.

The California Department of Education, Child Care and Development (CCD) Programs

The California Department of Education, P-16, Policy and Information Branch, Child Development Division provides leadership and support to contractors and the child development community, to ensure high quality early education programs are provided to children ages birth to 13 years. This division is responsible for administering and implementing the state child care assistance program funded through the federal Child Care and Development Fund.

There are a number of Child Development Programs administered by the Department of Education. The one most applicable to a child care center is the General Child Care and Development (CCD) Program.

CCD programs are state and federally funded programs that use centers and family child care home networks operated or administered by either public or private agencies or local educational agencies. These agencies provide child development services for children from birth through 12 years of age and older children with exceptional needs[12]. Programs are required to provide an educational component that is developmentally, culturally, and linguistically appropriate for the children served. The programs are also required to provide services, including meals and snacks to children that meet CCD program guidelines, parent education, referrals to health and social services for families, and staff development opportunities to employees.

For a child care center to become a CCD program, it must determine the need of low income families for child care. One way to do this would be to check the subsidized child care payment waiting list at ICES and also the wait list for Head Start preschool programs, as well as the statistics reported in this document. Once an application is submitted and accepted, the Department of Education will apply a formula to determine how much funding the center receives. Along with the funding comes more stringent requirements in terms of teacher to child ratios, food service, payment schedules for those children in the program who do not qualify for subsidized funding, and documentation. There are also frequent reporting requirements. The added requirements to qualify, or continue to qualify, as a CCD program are noted in the following sections.

The laws, regulations, and requirements for CCD programs are found in Title 5, Division 1, Chapters 19 and 19.5, Sections 18000 through 18434.

[12] The age limit for children with exceptional needs is 17-years-old.

Physical Environment Requirements

The physical environment requirements for licensing and CCD programs are the same.

Indoor Space
In centers that serve a combination of infants, toddlers, preschool-age, and school-age children (combination centers), all age groups must be physically separate from each other. This can be achieved with the use of moveable walls and partitions, but they must be at least 4 feet high, constructed of sound-absorbing materials, and secure so that they will not tip over. Based on interviews with other centers, for lighting, sound management, and constant visual supervision considerations, walls with large windows in them are recommended. (See Case Studies 1 through 5).

Indoors, there must be 35 square feet of usable space available per child. Bathrooms, halls, offices, isolation areas, food prep areas, and storage places are not included in the calculation. (These, and any other general-purpose spaces, may be shared spaces in combination centers.) Floor space occupied by shelves, permanent built-in cabinets, and/or office equipment is not included in the calculation. Floor area under tables, desks, chairs and other equipment intended for use as part of children's activities is included in the calculation.

For centers providing care to infants, space designated and used for cribs is not included in the calculation. Centers must also have enough floor space for these items so that placement of them shall not hinder entrance or exit to and from the napping space. There must also be enough space to provide an adequate walkway and work space between the cribs, mats or cots sufficient to permit staff to reach each infant or napping child without having to step over or reach over any other infant or child.

Outdoor space
Outdoors, a center must have 75 square feet per child available, and the space must be situated to permit children to reach the outdoor activity space safely. The outdoor space must include a shaded rest area. Areas around and under high climbing equipment, swings, slides and other similar equipment must be cushioned with material that absorbs falls. Play structures are not required. The outdoor area must be enclosed by at minimum, a 4-foot fence. The outdoor area must be separated from any construction or equipment that could pose a hazard (air conditioning equipment, water heaters, fuse boxes, and the like).

Similar to indoor requirements, infants, toddlers, preschool-age, and school-age children must be physically separate from each other. This can be achieved through separate play areas or separately scheduled outdoor activity times.

Swimming pools have specific requirements that can be found in Title 22. Swimming pool areas are not included in the calculation of outdoor activity space.

Bathrooms
A child care center must have 1 toilet per 15 children, and also 1 sink per 15 children. Having a restroom outside the classroom is acceptable, but it needs to be labeled appropriately for the age group, and if it is shared with multiple age groups, the center must apply for a waiver. Urinals are acceptable, but they must be low enough for the children to easily use, and there must be at least 2

toilets per urinal. Infant care centers must include diaper-changing areas. A separate staff bathroom is required.

While preschool-age boys and girls can share a bathroom, for school-age children, toilets need to provide individual privacy, and toilet facilities may not be used simultaneously by children of both genders.

Storage space
Suitable storage space is also an important consideration. Each child needs to be provided individual permanent or portable storage space for clothing, personal belongings and/or bedding. Centers must have permanent or portable storage space in the playrooms and outdoors for play materials and equipment. Centers must have a place to store napping equipment when not in use (napping equipment is required if a center is open full day). Centers must also have a locked cabinet or location inaccessible to children for storing combustibles, cleaning equipment and cleaning agents in an area separate from food supplies.

Other facility space requirements
A child care center must have an **isolation area** for sick children or children acting up. If the center includes an infant component, the isolation area must be large enough to accommodate a crib, cot, mat or playpen for each ill infant, and must be constructed in a way that each infant is under constant visual supervision.

While a full kitchen is not required, based on research done at other facilities, it is highly recommended if possible, especially for a center providing a full day program. At minimum, a center must include a **food prep area** with a sink and hot water.

Also, children must have access to drinking water at all times, inside and out. Drinking fountains should be considered in the facility design phase of a project.

Child Care Center Employee Qualification Requirements

Employee qualifications for child care centers differ between licensing and CCD programs, with CCD programs having a more extensive list of required coursework for teachers. Whereas licensing allows some staff to be working toward full qualifications while employed, the CCD requires all staff to have the required permit from the California Commission on Teacher Credentialing (CTC) in hand before being hired.

All staff must go through Criminal Record Clearance (fingerprinting) and checked against the Child Abuse Central Index.

Director Qualifications
A Child Care Center must have a director or site supervisor.

To meet *licensing requirements*, the director must have at least 15 units of early childhood education (ECE), which must include 3 units in administration. If infants are served in the child care center, at least 3 units must be specifically related to the care of infants. If the child care center includes a school-age component, the director may substitute 6 units in ECE with 6 units appropriate to

elementary school-age children, including recreation, physical education, or with units earned toward an elementary teaching credential. Directors must also have 15 hours of health and safety training.

A director must have at least four years of teaching experience in a licensed child care center or comparable group child care program. Classroom teaching in an elementary or middle school counts for directors in a center that includes a school-age component**.**

To meet *CCD program requirements*, the director must have at least 9 additional units of course work in early childhood education or child development, for a total of 24 units. These units must include at least one three-semester unit course in each of the following:

- Child/human growth and development
- Child, family, and community, or child and family relations
- Programs/curriculum

A CCD director must also have an additional 3 units in administration, for a total of 6 units.

A CCD director must have at least an associate degree or 60 semester units.

Teacher qualifications

To meet *licensing regulations*, teachers must already have at least 6 units in ECE, and be continually enrolled for at least 2 units per semester until they have the 12 units required to be a fully qualified teacher. An infant care teacher must also have at least 3 units related to the care of infants (pediatric nursing and post-natal care are examples of acceptable course work). A school-age child care teacher may substitute 20 training hours for each of the required ECE units. Units and training hours may be combined to meet the total educational requirement (12 units or 240 training hours, or any combination thereof)**.** Teachers must have at least 6 months experience in a licensed child care center or comparable experience. Alternate types of experience are acceptable for school-age child care teachers**.** Teachers must also have a current and valid Child Development Associate (CDA) credential.

To meet *CCD program regulations*, a teacher must have at least 18 additional units of course work in early childhood education or child development, for a total of 24 units. These units must include at least one three-semester unit course in each of the following areas:

- Child/human growth and development
- Child, family, and community, or child and family relations
- Programs/curriculum

CCD program teachers must also have completed 16 units in general education, including at least one course in each of the following areas: humanities and/or fine arts, social sciences, math and/or science, and English or language arts. They must also have 55 additional days of experience in an instructional capacity in a child care and development program, for a total of 175 days.

Aide qualifications

For licensing, teacher aides must be high school graduates. They must have completed at least 2 ECE units, and be enrolled in at least 2 units per semester until meeting the fully qualified aide requirement of 6 units. Aides must work under the direct supervision of director or teacher.

For CCD programs, an aide, or assistant, must have completed six semester units of early childhood education (ECE) or child development (CD) course work. Three of the six semester units in ECE/CD must be completed in school-age course work. Alternatively, an assistant may complete an approved Home Economics and Related Occupations (HERO) or Regional Occupation Program (ROP) in Child Development Related Occupations.

Volunteer qualifications
Volunteers must provide a statement of good health. They must provide the center with annual tuberculosis test showing a negative result. Volunteers cannot be counted in the required teacher to child ratios, and must be supervised at all times.

Teacher to Child Ratios

Teacher to child ratios differ between licensing and CCD program requirements. CCD programs require fewer teachers per grouping of children, but overall require more adult staff per grouping. The result is that child care centers that have CCD programs must ensure its staffing ratios satisfy both licensing and CCD requirements.

Combination Centers
Combination centers are child care centers, owned and operated by one licensee at a common address, that are licensed to provide care for multiple, or a combination of, age groups. For example, a center that provides care to infants and preschool-age children and school-age children would need three licenses, one for each age group served. Non-combination centers are licensed to provide child care to only one age group, such as preschoolers only. Many child care centers are combination centers. Each age group has specific licensing requirements to obtain a license for that age group. The following outlines these requirements.

Preschooler Requirements
In a child care center serving only preschoolers, a preschooler's age can range from 2 years until the child is entering kindergarten (typically around the age of 5). In contrast, in a combination center that includes a toddler component, children ages 30 to 36 months of age (depending on developmental progress of the child) until entering kindergarten can be counted as preschoolers.

Licensing requirements	CCD Program Requirements
• 1 teacher (12 ECE units) for every 12 children • 1 teacher (12 ECE units), 1 aide (2 units), 15 children • 1 teacher (12 ECE units), 1 aide (6 units), 18 children • 1 teacher (12 ECE units), 1 teacher (enrolled to make 12 units), 24 children • Someone on staff, present during class, must have 12 ECE units	• 1 adult for every 8 children • 1 teacher for every 24 children

To satisfy both licensing and CCD requirements, a program that has 24 preschool age children, for instance, would require 2 teachers and one aide or volunteer.

Toddler Requirements
A "toddler component" means the component of a preschool, infant care center, or combination center designed for children between the ages of 18 months and 30 months (up to 36 months if developmentally appropriate for the child). The space must be physically separate from those used by older or younger children.

Licensing Requirements	CCD Program Requirements
• 1:6 teacher-toddler ratio • Maximum group size = 12 children	• 1:4 adult-child ratio • 1:18 teacher-child ratio

To satisfy both licensing and CCD program requirements, a center's program that has 12 toddlers would require 2 teachers and one aide or volunteer.

Infant Requirements
Typically, infant is defined as a child under 2 years of age. However, in a combination center with a toddler component, "infants" ages 18 to 24 months are redefined as toddlers and are included in the toddler component and fall under those staffing specifications. So, in this instance, infants refer to children ages 0 to 17 months. Again, the space for infants must be physically separate from those used by older children.

Licensing Requirements	CCD Program Requirements
• 1:4 teacher-infant ratio • 1:12 teacher-sleeping infant ratio (must be able to visually observe)	• 1:3 adult-child ratio • 1:18 teacher-child ratio

To satisfy both licensing and CCD program requirements, a program that includes 8 infants would require 2 teachers and one aide or volunteer.

Other considerations for centers serving infants:

- Each infant must be constantly supervised and under direct visual observation of a staff person at all times. Under no circumstances shall ANY infant be left unattended.
- Staff must prepare infant needs and service plans prior to the infant's first day, and update these plans quarterly. Plans include information regarding feeding, toilet training, and so on.
- The center's isolation area needs to be equipped with a crib, cot, mat or playpen for each ill infant.
- The isolation area must be under constant visual observation. (Windows in walls help meet this requirement.)

School-Age Component
Licensing requirements for a school-age component in a child care center are:

- 1-14 children, 1 teacher
- 15-28 children, 1 teacher and 1 aide
- 29-42 children, 2 teachers and 1 aide
- 43-56 children, 2 teachers and 2 aides

Centers do not need to document medical assessments or immunizations for school-age children who are also enrolled in a public or private school.

Before- and after- school programs offered through school systems are regulated through the California Department of Education and are licensed-exempt.

Reporting Requirements

The majority of licensing reporting requirements are due before a facility is even operational. CCD programs, on the other hand, face frequent reporting requirements in order for the child care center to continue to qualify for funding.

Licensing Reporting Requirements
In order to receive a child care center license:

1. The director and/or administrator (can be the same person) must attend an orientation and pay the orientation fee. Orientations are scheduled on a regular basis all over California.
2. The director and administrator must be familiar with *all* child care center licensing laws and regulations.
3. The responsible party must complete and submit all the information and forms required in the California Department of Social Services, Community Care Licensing Division's application packet, and pay an initial, and then annual fee.
4. The facility must pass an inspection by a Licensing Program Analyst (LPA).

After a facility is licensed, it is expected to report any changes in hours, location, number of children served, incident reports, and similar information, to the Community Care Licensing Division. A facility is also required to submit an annual personnel report, and to keep records up to date on site as specified in Title 22.

A facility can expect unannounced visits from its assigned LPA at any time, at least once a year. If violations are found, the LPA will give instructions and timelines on what needs to be fixed, deadlines, and violation posting requirements (i.e., handing out and/or posting the violation notice so that parents/caregivers are aware).

CCD Reporting Requirements
In order to keep a contract with the California Department of Education, a CCD program must submit quarterly reports outlining, in part:

- *Attendance records.* These must be exact and detailed. If a family has too many unexcused absences (a sick day is permissible, a parent not making it because of a flat tire, for instance, is not), they automatically lose their spot in the program. They can be put back on the bottom of the waiting list. Families are allowed 10 "best interest" days.
- *Records of how much money was spent under each code requirement.* An annual outside audit is required to verify these numbers.
- *Meal documentation.* This includes specifics of every breakfast, lunch, and snack served, including what was served and how much was eaten by each child.
- *Notices of Action.* It must be documented that new families have received information outlining their reporting responsibilities. After initial family information is taken, families are responsible for reporting any and all changes to the CCD program (change of job, work

hours, pay, and so on). If a family has not reported a qualifying change, it is considered fraud by the CDD.

There is an online reporting program called the North Hollywood, or NOHO system, which is recommended for reporting purposes. Staff members enter data real time, on a day-to-day basis, and NOHO automatically generates the required reports, which can be submitted to the California Department of Education electronically.

Subsidized Versus Non-Subsidized Children in CCD Programs
One other consideration for CCD programs is that while tuition is subsidized for low income families that qualify, the families that do not qualify as low income must pay the same or higher rate than the state is paying per child. They may not pay less.

Summary

An individual or entity interested in starting a child care center must keep in mind the California Department of Social Services Community Care Licensing Division's requirements regarding space, staffing, and reporting. If the proprietor is interested in becoming a California Department of Education CCD program offering subsidized care for qualifying low income families, there are additional requirements that must be satisfied.

Both agencies' requirements have financial implications to starting a child care center. The following section looks at both expected costs and income of operating a child care center.

Section IV: Costs and Income of Operating a Child Care Center

Before a potential proprietor can make a decision on whether opening a child care center in the town of Mariposa makes financial sense, they would have to carefully analyze both the costs involved and the potential income expected. The following sections attempt to do just that.

Estimated Costs Involved in Opening and Operating a Child Care Center

Based on survey results and research, and taking into consideration regulatory agencies' staffing requirements to maintain proper teacher to child ratios, this study presents a model for a combination center that has the capacity to serve up to 38 children divided among 3 age groups, as defined by licensing for combination centers: 8 infants (0 to 17 months), 12 toddlers (18 to 30 or 36 months), and 18 preschoolers (30 or 36 months to kindergarten). The study also assumes facility hours of 7:30 AM to 5:30 PM Monday through Friday, year round, excluding holidays.

While survey results indicate that Mariposa County residents who make use, or would like to make use, of child care services have needs for alternative hours and hourly drop-in capacity**,** we are not including these services in our feasibility and financial analysis. Most of the centers interviewed in this study did not provide alternative hour care or drop-in care simply because the cost of doing so (salaries, utilities, and so on) is too great. Instead, they have traditional hours of operation, for example, 7:30 AM to 5:30 PM. Some offered fees for any combination of half day, full day, and numbers of days per week, while others had a flat monthly rate that assumed child participation every day, full time. In the latter instance, families could coordinate amongst themselves for varying portions of each "slot."

Drop-in care would most likely be a service utilized by many parents in the community and can be a source of extra revenue when capacity allows. However, the income generated from drop-in care is variable and therefore does not lend itself to accurate predictions. Further, weekend care can be cost prohibitive if a minimum number of children are not enrolled. The only center interviewed that provided weekend care was the for-profit Acorn Tree in Oakhurst operated by Ms. Newcomb (See Case Study 5). Ms. Newcomb has found it has a seasonal demand consistent with that of the tourism industry. Ms. Newcomb requires a minimum of four or five children enrolled on the weekends so that she can "break even" financially. In addition, she frequently worked weekends to reduce her teachers salary cost. For Acorn Tree, it is the enrollments of the sixth child and above that make providing weekend care profitable. The number of families interested in weekend care would have to be assessed by the center's proprietor after start-up. However, providing seasonal weekend care could be a positive selling point with parent's who work in the tourism industry.

Likewise, while **after-school care** used to be a significant source of revenue for the now closed Children's Center in Mariposa (See Case Study 1), today it is not feasible for a new, private after-school program to be financially sustainable in Mariposa. (See the statistics in Section III). This is primarily due to the increase in free or low cost after-school programs on local school campuses

provided by the Mariposa County Unified School District over the past few years. For instance, with a new after school program starting at Woodland Elementary this year, the Almost Like Home Before and After School Center that serves the Woodland area has seen a significant drop in enrollment, to the point where the proprietor does not know if the program will be sustainable. We do not recommend the inclusion of an after-school care component in a Mariposa child care center.

Space Requirements and Facility Costs

A combination child care facility serving 8 infants, 12 toddlers, and 18 preschoolers for a total of 38 children requires **indoor usable space** of 35 square feet per child, or 1,330 square feet. Additional space is needed for bathrooms, halls, offices, isolation areas, food prep areas, storage places, and so on, not included in the usable space calculation. If we estimate the additional needed square footage at 500 square feet, the total estimated indoor facility space would need to be 1,830 square feet.

There is flexibility in the layout of the space. For instance, the facility could be set up with separate rooms of appropriate size for each of the age groupings, or the facility could have one large space that could then be divided by 4-foot tall, sturdy, secure, sound controlled partitions. Another example of flexibility is that an office might also be able to function as an isolation area.

The amount of **outdoor usable space** required is 75 square feet per child. Since age groups must be kept separate from one another, the requirement of this space could be as little as 1,350 square feet (total of the largest group of children (18) times the 75 square foot requirement, with age groups using the yard area at separate times of day); or as great as 2,850 square feet (the amount required for each age group to have their own designated space in the outdoor area).

If planning to build new space or if looking for space to rent, please refer back to Section III, Physical Environment Requirements.

Cost of a Ready Made Facility
If land is available, either through a partnership with the county, the school district, or some other public or private entity, bringing a ready-made building onto a site is an option. Though all projects have their own parameters and costs will vary accordingly, there is recent local data that can be used to help inform the decision of whether to pursue a ready-made building project.

In 2009, First 5 Mariposa County installed a double-wide ready-made preschool classroom building on Cathey's Valley Elementary school grounds, in cooperation with the Mariposa County Unified School District. The facility meets all licensing requirements for a capacity of 16 preschool-age children, including office/isolation area, children's restroom, and food prep area (to meet requirements, staff and other adults use the elementary school's adult restroom). The cost of the double-wide portable classroom was $73,319. The estimated cost of the architect, site work, inspections, and so on (at the time of this report, the project is not yet complete), was $141,526 for a total estimated cost of $214,845. Because this facility is on school district property, the California Department of State Architects was involved in reviewing plans and inspecting the site, and so requisite fees to this agency were incurred. A facility not on school district property would not incur these costs.

A ready-made building of appropriate size and configuration to accommodate 38 children would undoubtedly have many of the same costs of the aforementioned project.

Cost of Renting a Facility
There is local data regarding rents paid by preschools to help inform this discussion.

Commercial Property: During the summer of 2009, Acorn Cooperative Preschool made an extensive search in the town of Mariposa and nearby outlining areas such as Bootjack for a new location to rent. In its search, board members encountered rent between 60 cents per square foot and $1.10 per square foot, with $1 per square foot being the most common asking price. The facilities on the lower end of pricing came with the stipulation that a 10% annual increase be included in the rental agreement. This becomes costly for a business that plans to stay in a space for a number of years. In looking for a facility, Acorn Co-operative Preschool had to consider enough open area to meet licensing space requirements, as well as bathroom and outdoor space requirements. Finding a location that met all its needs was a challenge. In the end, Acorn Cooperative Preschool rented a section of a commercial building in Bootjack for $1,000 per month, or $12,000 per year.

Given this data, a child care center looking for appropriate commercial facility space can expect a monthly rental cost of approximately $1 per square foot, with the final cost depending on the size of the space. To protect its balance sheet against the cost of increased rent, the proprietor of a Mariposa child care center may want to weigh the costs and benefits of a long term lease option.

Partnerships with Public Entities: There can be some cost savings realized in partnering with a county or other public agencies, such as the school district or a church, as noted in the table below. However, the programs listed serve at maximum 30 children at one time (Acorn Preschool), with the remaining averaging 18 children at a time. To serve 38 children will require more space and, very likely, more rent. Partnering with a public entity is also contingent on the agency having appropriate space available for rent.

Preschool	**Monthly Rent**	**Annual Rent**	**LESSEE**
Building Blocks Preschool, Greely Hill (First 5)	$291	$3,500	Community Action Partnership of Madera County
Acorn Co-operative Preschool			
Until 2009	$291	$3,500	Lutheran Church
After 2009	$1,000	$12,000	Private Lessee
Kiwanis Preschool Academy	$256	$3,072	Mariposa County
Mariposa Co-op Preschool	$300	$3,600	Mariposa County
Cathey's Valley Preschool (2006-2008)	$389	$4,669	Mariposa County Unified School District

Appendix C, Sample Mariposa Child Care Center Annual Budget, provides an example budget of estimated costs. It uses $21,960 per year as the estimated rent, opting to illustrate the minimum amount of indoor space needed for 38 children (1,830 square feet) times the most common asking price per square foot ($1). This assumes an available commercial space having the exact square footage required, which may not be the case. It must have the minimum amount required, but may have more.

Staffing Costs

Staff considerations include a director, teachers, aides, support staff, and a custodial/maintenance worker. To estimate costs, we can look at what local preschools are paying staff. All costs listed below are best estimates, for illustration purposes only. The following sections are meant to give an idea of the costs involved in running a child care center. They should only be used as a starting point.

Teaching staff
To support a combination center capable of serving 38 children, with a breakdown of 8 infants, 12 toddlers and 18 preschoolers, the minimum staffing requirements for a child care center would be:

Number of Children	**Licensing**	**CCD**	**To Meet Both Requirements**
8 infants	2 teachers	1 teacher, 2 adults (could have one more infant)	2 teachers, 1 aide (or volunteer)
12 toddlers	2 teachers	1 teacher, 3 adults	2 teachers, 1 aide (or volunteer)
18 preschoolers	1 teacher, 1 aide	1 teacher, 2 adults	1 teacher, 2 aides; or 1 teacher, 1 aide, 1 volunteer
TOTAL STAFF	**5 teachers, 1 aide**		**5 teachers, 4 aides; *or* 5 teachers, 1 aide, 3 volunteers**

Since a child care center must have a director, one teacher could qualify in a director/teacher capacity. This is a common practice.

In order to reduce costs, a child care center that decided to become a CCD program could adopt a cooperative model, making use of volunteers—parents willing to rotate time in their child's room, or community members who meet licensing's volunteer guidelines (statement of good health and annual negative TB test results)—to meet the adult to child ratios. All volunteers must be supervised at all times.

At minimum, a licensed child care facility would need 5 teachers and 1 aide. We use this configuration in the sample budget of costs found in Appendix C.

For First 5 Mariposa County school readiness preschools and preschools receiving grants from First 5 Mariposa County, the starting rate for a director/teacher averages $20 per hour; for a teacher it averages $18 per hour; and the cost for an aide averages $12 per hour.

This hourly rate does not include required employer payroll taxes (unemployment insurance, disability insurance, FICA, and Workers Compensation) that must be taken into account. Payroll taxes can add as much as 15% additional employment costs (and using a payroll service, which many agencies do, would be an additional administrative cost). For instance, for a teacher making $20 per hour, the cost to the employer including all payroll taxes is $23.

We assume employees will not receive medical benefits. However, if the center did offer these or other types of benefits there could be an additional 5-15% added onto the hourly rate for each staff person.

Though our example center is open from 7:30 AM to 5:30 PM, for a total of 10 hours per day, we assume staff hours at 8 hours per day, or 40 hours per week, as teaching staff can be staggered so that less are present in the opening and closing hours when less children are there and less staff is required, and all teaching staff is present during the peak time of day when all children are present.

The cost of one director/teacher with a total payroll cost of $23 per hour (wage plus payroll taxes), who works 40 hours per week for 52 weeks per year would be approximately $47,840.

The cost of four teachers with a total payroll cost of $20.70 per hour (wage plus payroll taxes), who works 40 hours per week for 52 weeks per year would be approximately $43,056 each, or $172,224.

The cost of one aide with a total payroll cost of $13.80 per hour (wage plus payroll taxes), who works 40 hours per week for 52 weeks per year would be approximately $28,704.

A center would also need to pay the cost of a substitute teacher to fill in for vacation and sick days. A substitute could be paid at the same rate as an aide, and could be expected to work a minimum of 2 weeks for each of the six teaching staff, or 12 weeks per year. Add in two additional weeks to cover any employee sick leave, for a total estimate of 14 weeks per year. The total cost for one substitute aide is estimated at $13.80 per hour (wage plus payroll taxes), who works 40 hours per week for 14 weeks per year would be approximately $7,728.

Support Staff
Especially if the director is acting as a teacher, a child care center with 38 children divided into 3 groups should consider an administrative assistant to the director to assist with paperwork. The starting rate for a part time assistant averages $12 per hour. This increases to $13.80 per hour with payroll taxes figured in. If the assistant works 3 hours per day, or 15 hours per week, for 52 weeks per year, the payroll cost would be $11,700.

Custodian/Maintenance
The proprietor of the child care center may also want to consider a custodian. The starting rate for a part-time custodian in preschools in Mariposa County is $12.00 per hour. With payroll taxes and insurance included, this increases to $13.80 per hour. If the custodian works 2 hours per day for a total of 10 hours per week, 52 weeks per year, the annual payroll cost for this position would be $7,800.

Total Annual Staffing Costs
In our example scenario, the total staffing costs of one director, four teachers, one aide, one administrative assistant, and one custodian would be $293,200.

Other Costs to Consider

In addition to building and staffing costs, the proprietor of a child care center must also consider such costs as:

- California Department of Social Services annual licensing fee (for 38 children, the original application fee is $880, and the annual fee is approximately $400).
- Insurance for the child care center (estimated $1500-$2000 annually based on what current local preschools are paying).
- Utilities, trash pickup, phone service, internet service, bank fees, post office fees, etc.
- Food for breakfast, lunch, and snacks. (Many programs ask parents to provide the food to cut this expense. Government subsidy programs can also be considered – See Appendix G)
- Payroll services (some current preschools use a temporary agency or an independent payroll service agency to administer payroll and payroll taxes).
- Accounting and auditing fees (approximately $750 to prepare annual taxes. A CCD program would also require an annual outside audit, which is estimated to be $4,000 based on local data.)
- Memberships to such organizations as the National Association for the Education of Young Children (NAEYC) or other similar ECE organizations.
- Employee trainings/seminars.
- Repairs and upkeep.
- Reserve for unexpected costs and emergencies[13] (at the time of submitting an application, licensing requires centers to provide proof of a reserve large enough to cover 3 months of expenses).

Summary of Annual Costs

A sample budget of annual costs can be found in Appendix C. Please note this budget is meant for illustrative purposes only. Any number of criteria for a child care center could be different from what is indicated in the sample budget. Any estimated costs not explained above were estimated based on budgets of current preschools (Acorn Co-operative Preschool and First 5 School Readiness Preschools), and are meant as estimates for illustrative purposes.

Start Up Costs

For a child care center to open its doors, it must first be fully furnished and ready for children. Items that need to be considered:

- Office equipment and supplies: computer, printer, photocopier, laminator, paper, pens, ink cartridges, etc.
- Cleaning equipment and supplies: vacuum, floor polisher, cleaning products, bathroom supplies, etc.

[13] Notably, the child care center previously in Mariposa closed because they did not have such a reserve and faced a number of unexpected costs all at once. (See Case Study 1.)

- Kitchen equipment and supplies: refrigerator, oven, microwave, cups plates, paper products and silverware.
- Program supplies: paper, paint, glue, science items (seed and soil, silkworms,…), sand, rice, noodles for artwork (these will need constant replenishment), etc.
- Furniture and other one-time large purchases: cubbies, rug for circle, story time station, tables and chairs, writing center, listening center, music center, children's play kitchen area, items for dress-up area, art cart, easels, storage cabinets, book shelves, etc.
- Outside: shed, tricycles, water table, sand box, outside activity toys, etc.
- Curriculum: educational toys and games, books, music, instruments, blocks, etc.
- Infant and Toddler care items: cribs, high chairs, changing tables, cribs or playpens, etc.
- Building/property permits and fees: County use permit, fire and building code clearance fees, water permits, etc.

A sample budget of start up costs, listing specific items and estimated prices, is included as Appendix E. The costs are based on items that were purchased to start Cathey's Valley Preschool in the fall of 2006, adding in some items known to be needed for the infant and toddler components of the combination center in our example. Cathey's Valley Preschool is for 3 to 5 year olds only, serving 16 children at a time. The child care center in our example serves 38 children: infants, toddlers, and preschoolers. The sample budget, therefore, should not be considered all inclusive, but rather a starting point for items to consider and the costs involved.

As noted earlier, in addition to these start up costs, a center must prove it has enough capital in reserves to pay for three months-worth of expenses. Also, if a proprietor is renting a building, they will likely incur some remodeling costs to make the building conform to licensing requirements (i.e., walls added or removed, bathrooms added, outdoor fencing added, etc). According to Elaina Newcomb, the proprietor of Acorn Tree in Oakhurst, CA, it is not uncommon for the proprietor of a new child care center to need a start-up loan. She estimates it will take her approximately two years to repay her $50,000 loan in full. In her experience in for-profit child care centers, this is a typical repayment timeframe. Ms. Newcomb does not draw a director's or teacher's salary from her business until her load is repaid. (See Case Study 5.)

While a loan is something a potential child care center proprietor may want to consider, please note that a monthly loan repayment expense was not included in any of the sample budgets provided in the Appendixes.

Summary of All Costs

As has been demonstrated in the preceding sections, there are many costs that must be considered before starting a child care center. Appendixes D, E, and F contain sample budgets of estimated costs, based on our example of a combination child care center serving 38 children: 8 infants, 12 toddlers, and 18 preschoolers. The sample budgets are meant as a starting point only, with the possibility of changes to any number of variables. But they do provide insight into why starting a child care center in the town of Mariposa would be economically challenging at this time. Further, many child care centers require a start up loan in the tens of thousands of dollars. A monthly loan repayment expense was not included in the sample budgets provided in the Appendixes. The following section examines sources of income needed to offset the costs.

Income, Profitability & Funding of a Child Care Center

To balance out the costs illustrated in the previous section, a child care center might need to employ a variety of funding sources, including tuition, fees, fundraisers, grants, and government programs.

Tuition

Currently, families using **family child care home providers** in Mariposa County are typically paying $30 per day for children 2 years and younger, and $25 per day for preschoolers (these are the most frequently cited rates for each age group, the average rates are a few dollars per day less).

Families with children in Mariposa County First 5 **preschools** or Head Start are receiving these service for free (for Head Start, funding is by way of federal subsidies). Families with children enrolled in the remaining area preschools are paying from $85 – 120 per month. The preschools offer only three to four hours of care per day, three to four days per week.

After-school care fees for school-age children are relatively low cost. However, many families are now getting these services free or at low cost through four Mariposa County Unified School District license-exempt after-school programs. It would be difficult if not impossible for a child care center to compete with these programs, and thus we would not recommend the inclusion of a school-age after care component in a child care center in Mariposa.

The fees in Mariposa County are quite low compared to rates for preschools and child care centers in neighboring counties. In Merced, for instance, the cost for a half-day at St. Luke's preschool is $22.50 per day, or $338 per month. Add in after school care until 6:30, and the rate increases by $9.20 per day, or $138 per month, for a total monthly cost for a full day program of $476 per month. (See Case Study 2.)

UC Merced's Child Care Center allows monthly payments only, and they are calculated for full days, 7:30 AM to 5:30 PM, five days per week. For UC Merced students, staff, and faculty, the rates are $975 per month for infants; $850 per month for toddlers; $750 per month for preschoolers. For the community at large, these rates increase to $1200 per month for infants; $1,000 per month for toddlers; and $750 per month for preschoolers. (See Case Study 3.)

Acorn Tree in Oakhurst, CA, a for-profit child care center, offers child care from 6:00 AM to 6:00 PM Monday through Sunday. However, this center offers weekend care seasonally, when there is enough demand (at least 5 children). Acorn Tree charges weekly tuition fees. Full-time weekly tuition fees, which include 5 days of care, are as follows: infants $180 per week ($36 day); preschool-age $135 per week (tuition for this age group will increase to $145 in January) ($29 day); and school-age $100 per week (this figure may change soon after a market analysis). Enrolled parents of preschool-age children can add an additional day of care during the week for $30. Non-enrolled parents (those without a consistent, pre-established care schedule) pay a higher daily drop-in rate of $40. Non-enrolled parents can utilize available drop-in slots if all paperwork and child shot records are provided. (See Case Study 5.)

Despite the fees charged in neighboring counties, survey results indicate that Mariposa families are not willing or able to pay more than what they're currently paying. A child care center in Mariposa would not likely be able to charge more than $30 per day for infants and $25 per day for preschoolers. If the center had a full-time monthly payment fee schedule, this would equate to $650 per month for infants and $542 per month for preschoolers. If the center had a toddler component the cost for toddlers would be $27.50 per day (the average of the rates for infants and preschoolers).

Given our example model of a combination child care center serving 38 children divided among 3 age groups: 8 infants (0 to 17 months), 12 toddlers (18 to 30 or 36 months), and 18 preschoolers (30 or 36 months to kindergarten), once at full capacity (which may take some time) such a child care center could expect to recoup on a yearly basis, based on what Mariposa families are willing to pay: $62,400 from families with infants ($650 per month times 12 months times 8 infants); $85,800 from families with toddlers ($595.83 per month times 12 months times 12 toddlers); and $117,000 from families with preschoolers ($541.67 per month times 12 months times 18 preschoolers). The total amount that might be expected in annual tuition fees is $265,200.00. As you will see in Appendix C, this is not enough to cover our example child care center's total annual budget.

Appendix D shows the tuition rates that would have to be charged in order to do a little better than break even in our example child care center's total annual budget. The rates are: $34 per day for infants (12% higher than the $30 per day Mariposa families indicated they are willing to pay); $33 per day for toddlers (9% higher for families with toddlers 18 to 24 months; 18% higher for families with toddlers 24 to 30 months), and $29 per day for preschoolers (17% higher).

Note on Tuition: It is important to reiterate that the annual tuition income noted in Appendix C and Appendix D can only be realized if the child care center in our model is at full capacity. *Research indicates that it can take a child care center anywhere from 9 to 18 months to become profitable.* A child care center would have to have significant savings to make up for enrollment shortfalls and cover costs. In addition, at the time of applying for a license through the California Department of Social Services, Community Care Licensing Division, an applicant must include proof that it has enough cash reserves to cover a 3 month period of operation.

Enrollment Fees

In addition to tuition fees, some child care centers charge annual enrollment fees. While in many cases, these fees are simply the amount needed to cover the cost of processing the paperwork, in others the fee is another way for a child care center to generate income to offset other facility costs. For instance, at St. Luke's School in Merced, the annual enrollment fee is $150 for the first child, and $100 for additional children in the same family. In contrast, the annual membership fee for Acorn Cooperative Preschool in Mariposa is $50 for both of their programs.

If the Mariposa child care center in our model followed the St. Luke's model it could generate $3,800 per year in annual enrollment fees.

Grants

During the 1990s, the Associated Students Children's Center & Child Development Lab at Chico State University was able to fund its program entirely through grants, with no tuition charged to parents. (See Case Study 4.) Recently, the UC Merced Child Care Center was able to fund the construction of its building with the help of grants through First 5 of Merced County, The Merced County Employees Federal Credit Union, and the Packard Foundation. However, most of the money for the site construction came from the UC school system, and this center does not have any grant money for funding program costs; all program costs are paid for through tuition fees. (See Case Study 3.)

Locally, there are preschools that receive some grant assistance through First 5 Mariposa County, including Acorn Cooperative Preschool and Kiwanis Preschool Academy. First 5 Mariposa County also fully funds preschools in its School Readiness Program: Cathey's Valley Preschool and Building Blocks Preschools in Greeley Hill and Lake Don Pedro. However, First 5 Mariposa County does not have funding available to support another school readiness program. In addition, First 5 Mariposa County has cut back on its grant funding in recent years, and may be forced to not provide grant funding in years to come. This is because its reserves are steadily decreasing each year it funds grants. Also California First 5, which provides funding for half the costs of the school readiness program, has said that the current school readiness cycle, which in Mariposa County runs through 2012, will be the last cycle to receive state funding. Though the final decision will be up to the First 5 Mariposa County Commissioners, it is likely that any money that Mariposa County First 5 receives as part of its annual allocation after 2012 will need to be put toward sustaining its own school readiness program preschools.

While local child care centers (at this time, preschools) have had some success in securing small grants to help defray program costs (for instance, in 2007 Cathey's Valley Preschool received a grant from the Mariposa County Health Department Tobacco Education Program to purchase books for a lending library), the search for large grants, other than First 5, to help defray program costs has proven unfruitful. The largest cost for a child care center is payroll for its personnel; however, it is very difficult to find grants that will cover personnel costs. See Appendix G for grant resources that could be researched.

Fundraising

Mariposa County child care centers such as Acorn Cooperative Preschool and Kiwanis Preschool Academy have had success in raising money to defray program costs through fundraisers. Some examples of successful fundraisers include rummage sales, food booths at the County fair, weekend tri-tip barbeque sales outside Pioneer Market, collecting receipts for a 1% donation of the receipt amount from Pioneer Market, selling catalog items for companies such as Great America, etc. However, the amount gleaned from these venues is by no means enough to sustain a program.

While a child care center in the town of Mariposa County could certainly plan and hold successful fundraisers, the amount of money raised from such endeavors is an unknown variable. Furthermore, if the child care center operated as a for-profit business versus a non-profit entity, it many not be successful using fundraising as a strategy and could not offer any tax deduction incentives.

CCD Program

A child care center could apply for funding through the California Department of Education (CDE), P-16, Policy and Information Branch, Child Development Division, General Child Care and Development Program (CCD).

Tuition: As discussed earlier, to become a CCD program, a child care center must determine the need of low income families for child care. One way to do this would be to check the alternative payment waiting list at ICES and also the wait list for Head Start preschool programs, as well as the statistics reported in this document. Once an application is submitted and accepted, the Department of Education will apply a formula to determine how much funding the center receives. The following table shows the California Department of Education's reimbursement ceilings for subsidized child care in 2009.

CDE Average Rate of Subsidy in Mariposa County

Age Group	Full-time Daily	Full-time Weekly	Full-time Monthly	Part-time Hourly	Part-time Weekly	Part-time Monthly
Birth to 24 Months	42.17	185.91	754.75	6.61	143.03	560.84
2 through 5 Years	28.01	128.93	513.68	4.74	95.23	363.82
School Age	23.62	110.75	414.62	6.17	63.90	256.82

See Appendix H for more subsidy information and rates.

Food: CCD programs are also required to provide breakfasts, lunches, and snacks that meet the California Department of Education's nutrition guidelines. They provide subsidies to pay for this for low income families. Families that do not qualify as low income would have to pay the same amount as the CDE is paying for subsidized families.

If a center had a full kitchen, meals and snacks could be provided on site. Another option is for a site to contract with the local school district for one of its' school kitchens or with the senior center to use it's kitchen to provide the meals and snacks.

There are a number of things to consider before applying to become a CCD program:

1. One consideration is that while tuition and meals are subsidized for low income families that qualify, the families that do not qualify as low income must pay at least the same rate that the state is paying per child. They may not pay less. This rate could be too cost prohibitive for some Mariposa families who do not qualify for the subsidy.

2. The director and teachers for CCD programs have greater educational requirements, and may not be working toward the full requirements while employed as licensing allows. They must have the proper California Department of Education teacher credentialing permit in hand before they are hired. To attract and keep fully qualified staff may require greater salary costs.

3. While CCD programs require fewer teachers, they require a greater child-to-adult ratio than what licensing requires. To satisfy the requirements of both regulatory agencies would result in the need for more teachers and aides.

There are many more reporting requirements and paperwork involved with CCD programs. This paperwork is in relation to attendance, changes to participating families work or salary information, and meal programs. See "CCD Reporting Requirements" in Section 3 for more information.

As previously mentioned, there is an online reporting program called the North Hollywood, or NOHO, which after data is entered, will automatically generate and forward the required reports to California Department of Education. Danielle Waite, who is the director of UC Merced's Child Care Center and has previous experience running CCD programs, said the NOHO program is very expensive, but worth every penny.

Cost/Benefit analysis: Before applying for a child care center to become a CCD program, one would need to weigh the costs against the benefits. For instance, Ms. Waite said that while turning UC Merced's Child Care Center into a CCD program was possible, it was not worth it for that particular center because 1) the community does not have a significant amount of families who would qualify for the subsidy; 2) it would raise the rates for those who do not qualify; and 3) the reporting requirements take a significant amount of time to comply with.

Because of the costs outlined above and because we can't predict the anticipated income , we do not include CCD program income in our sample budget. However, Merced College runs a large CCD program and would be a good center to visit and consult with if a Mariposa County child care center wished to become a CCD program. Also, UC Merced's Child Care Center director, Danielle Waite, has experience running CCD programs and would be a good source of information.

Child Care Subsidy through Infant and Child Enrichment Services (ICES)
Rather than becoming a CCD program, a child care center could recommend to parents who qualify as low income that they seek a tuition subsidy through the Infant and Child Enrichment Services (ICES) Alternative Payments program, which is funded by the Department of Education. Note, however, that ICES has a policy of limiting the number of children receiving subsidies at each child care facility. Providers may not have more children receiving subsidy then the number of children they are licensed to care for. For example, if a child care center is licensed for 38 children, only 38 of the enrolled children can be receiving subsidized tuition, regardless of whether the child attends for one hour per week, or 40 hours per week. This policy is to ensure that a child care business will remain financially solvent if the child care subsidy program dissolves. (See Appendix I.) Families' ability to receive subsidies through ICES' Alternative Payments program is also dependent on funds being available. There is often a waiting list.

Other Government Programs

There are other government sources available for funding. For instance, the U.S. Department of Agriculture (USDA) Rural Housing Service has facility funding available for non-profits or local governments that support child care facilities. The USDA also has funding programs that support child care centers (and family day care homes) by providing assistance through the Food and Nutrition Service food programs.

Please see Appendix G for a list of possible funding sources. Researching funding sources to make sure they are current and applicable, applying for funds, and meeting funding requirements, all take a

considerable amount of time, but could prove very beneficial to a child care center in the long run. Also note that funding for child care is directly impacted by available federal, state or county funding, which can fluctuate from year to year.

Partnerships with Public or Private Entities

One way to defray costs for a child care center would be to form a partnership with a public or private entity whereby the child care center is mutually beneficial. For instance, if Mariposa County decides it would like to locate a privately-run child care center within a county building, a strong public-private partnership between the county and the privately run child care center would have to be established and maintained by both parties. Perhaps as part of this arrangement, the privately run child care center could negotiate for a very low rent, as has been done locally for both Kiwanis Preschool Academy and Mariposa Cooperative Preschool.

Perhaps an arrangement could be made with the Mariposa County Unified School District (MCUSD) for the use of any available school buildings, or the lease of available school grounds for a building to be constructed or brought in. For instance, when Cathey's Valley Preschool started as an independent non-profit in 1996, the preschool rented an empty classroom at Cathey's Valley Elementary to run its program. Later, when First 5 Mariposa County took over the preschool as part of its school readiness program, First 5 made an arrangement with MCUSD to bring in a ready-made building to house the preschool, and leased the land from the district for $1 per year. Likewise, Mariposa County First 5 owns the preschool building on MCUSD property at Lake Don Pedro Elementary, and again pays the district $1 per year to lease the property. There are benefits to First 5 school readiness programs in being in close proximity to schools and benefits to the school district in supporting programs that help children be ready to learn when they enter kindergarten.

Another possibility would be for an entity like the county to contract with a company like Kidango or Bright Horizons to see if a partnership agreement could be reached whereby an outside private agency like these contracts to run the child care center.

Kidango is a private, nonprofit agency providing a variety of services to children and families in Alameda, Santa Clara, and San Francisco Counties. Its services are for children from birth to twelve years of age, varying from site to site by the need at each location. Hours of operation also vary from site to site. Kidango began as Tri-Cities Children's Centers in 1979. At inception there were 90 children and families being served at one center in Fremont. Today more than 2800 children and families are served in Alameda, Santa Clara, and San Francisco Counties each day. While it is doubtful this company would travel as far as Mariposa, perhaps a similar, more global organization such as Bright Horizons might.

Founded in 1986, Bright Horizons Family Solutions is the world's leading provider of employer-sponsored child care. Bright Horizons manages more than 600 child care centers for corporations, hospitals, universities, and government agencies. All of its child care centers are designed to meet the standards of excellence set by the National Association for the Education of Young Children (NAEYC). They partner with employers to support their employees as they strive to balance the demands of work and family. This is a popular model followed in many places where child care is desired, but help is needed in getting a child care center started.

Section IV: Summary & Conclusions

Based on the survey results, interviews, and research presented within this document, it is concluded that the creation and operation of a child care center in Mariposa County at this time is not feasible. Several factors contribute to this conclusion. First, the fiscal factors associated with high start-up and operating costs, coupled with the requirements for reserves, the limited availability of grant funding to defray program costs, and the general inability and/or unwillingness of Mariposa families to pay rates necessary to the center's survival. Additionally, due to the extended length of time it may take a center to become licensed and get to full capacity would further reduce its ability to generate revenue. Third, strict licensing requirements necessitate providers with a high degree of experience and education in the child care field to operate and work in such a center. There is currently a limited pool of individuals in Mariposa County who meet this requirement and it may necessitate someone from outside the County choosing to be an owner/operator of such a facility. Finally, even if the operation of basic hours (7:30 AM to 5:30 PM) within a center was feasible, unmet needs for after-hour care and drop-in capacity for Mariposa families would still exist. Therefore, despite meeting some needs for the community, significant gaps would still exist.

Recommendations

Although a child care center is not currently feasible primarily due to financial constraints, there are some steps that can be taken by the Local Child Care Planning Council in partnership with Infant Child Enrichment Services (ICES) and other entities to move toward closing the gaps between child care resources and unmet child care needs identified in this study.

- Continue to work with existing family child care home providers to explore options for expanding alternative hours (evenings, nights, weekends) or drop-in capacity;
- Expand training opportunities for parents and families regarding what is quality child care and how to advocate for quality care for their children;
- Expand training opportunities for families who choose to use families and/or friends as providers, which can serve the dual purpose of strengthening quality care and informing families about the subsidies that may be available for this type of care;
- Explore funding to provide incentives and subsidies to family child care home providers for including alternative hours and drop-in capacity within their programs.
- Explore capital funding opportunities for a child care center, which would assist in offsetting costs to a potential future owner/operator of a facility.
- Work to identify potential future owner/operators of a child care facilities so if the fiscal climate changes, if child care needs increase, if the need for a center expands or if funds become available through public-private partnerships, than someone is positioned to build a program.
- Explore alterative formats to a child care center. Below are some ideas of what would be needed to make such an endeavor feasible:

    1. There must be an individual or entity willing to invest the time and money it would take to start such a center.

2. The center could start small, with preschool-age children (the income generators). If this is successful, expand and build on success. This is not as great a risk as a full-scale combination center. Preschool is in demand. The actual percentage of families who use preschool primarily for enrichment and school readiness verses for child care is unknown. However, from key informant interviews it is anticipated that families with one non-working parent or flexible work schedules (such as with parents who are self-employed) represent the largest consumer of the local preschools due to their limited hours of operation. All 6 licensed preschools had a waiting list for the 2009-2010 school year. Many parents have their children on multiple preschool waiting lists to maximize their enrollment opportunity. A full-time preschool may help meet family's child care needs.
3. Use a cooperative model, with parents volunteering to defray staff costs.
4. Partner with the county or school district for an appropriate space at an affordable lease rate.
5. Try to partner with a company like Bright Horizons, with the experience, administrative capacity and resources to be successful in such an endeavor.

APPENDIXES

Appendix A
Child Care Needs Survey Results
June - September 2009

Surveys were distributed throughout Mariposa County from June to September 2009. Surveys were available in both paper and internet formats. In an attempt to capture a representative sample of the child care needs and interest in a child care center in Mariposa of all geographical regions, socio-economic levels, and ethnic backgrounds in Mariposa County surveys were distributed at various community agencies and schools throughout the county. Distribution sites included the following: the Health Department; the Parks and Recreation day camp program; MCUSD summer school programs at Lake Don Pedro Elementary, Woodland Elementary, and Mariposa Elementary; Happy Burger; Pioneer Market; the Chamber of Commerce Web Blast; e-mail lists of various play groups in the community; the Yosemite Daily Report; Mariposa County Employee e-mail list; the library; Pioneer Market; three low-income apartment complexes in the Mariposa area; Mariposa Safe Families' Family Enrichment Center and Shared Leadership Programs; Community Preschools; clients of the Family Resource Center – an agency serving families who have children with special needs; and the Mariposa County Social Services Department. The survey was also advertised in the local newspaper, directing interested individuals to the locations of the survey within the community. One hundred-sixty-five surveys were returned and included in the final analysis.

Mariposa County Child Care Needs Survey Results
September 2009

Describe your relationship to the child(ren) you care for in your household.

	Response Percent	Response Count
Parent	92.7%	152
Foster Parent	0.6%	1
Legal Guardian	0.6%	1
Grandparent (not guardian)	5.5%	9
Other Relative	0.6%	1
	answered question	**164**

Which location in the county is closest to where you live?

	Response Percent	Response Count
Mariposa	46.3%	76
Catheys Valley-Hornitos	9.8%	16
Greeley Hill-Coulterville	1.8%	3
El Portal-Yosemite	4.3%	7
Lake Don Pedro	14.6%	24
Woodland	23.2%	38
	answered question	**164**

Which of the following best describes your Work or School schedule?

	Response Percent	Response Count
Full-time	43.9%	72
Part-time	19.5%	32
Stay-at-Home	26.2%	43
Retired	1.2%	2
Unemployed, seeking work	2.4%	4
Self-employed	6.7%	11
	answered question	**164**

For each of the following age categories, write the number of children you have currently in Child Care (family/friend, licensed family care home, preschool, before/after school)?

	Response Percent	Response Count
Ages 0-2	28.9%	44
Ages 3-5	44.1%	67
Ages 6-13	39.5%	60
Ages 14-17 (Special Needs children)	6.6%	10
Not Applicable	30.3%	46
	answered question	**152**

In each age category, write the number of children you have that are in need of, or will need, Child Care within the next year?

Answer Options	Response Percent	Response Count
Age 0-2	29.3%	44
Age 3-5	41.3%	62
Age 6-13	32.7%	49
Ages 14-17 (Special Needs children)	5.3%	8
Not Applicable	33.3%	50
	answered question	**150**

Have your Child Care needs changed over the past year?

	Response Percent	Response Count
Decreased Hours	7.7%	12
Increased Hours	29.7%	46
Stopped completely	4.5%	7
No change	41.3%	64
Not Applicable	16.8%	26
	answered question	**155**

Which of the following types of Child Care do you currently use? Choose all that apply.

	Don't use child care	Family/ Friend	Licensed Family Home	Pre-school/ Head Start	Private Babysitter	After School Program
Age 0-2	47.2%	33.3%	12.5%	7.0%	9.7%	0.0%
Age 3-5	31.6%	36.8%`	26.3%	26.3%	9.2%	1.0%
Age 6-13 (14-17 special needs)	46.4%	37.8%	15.9%	0.0%	6.1%	10.9%
			answered question		**148**	

Do you feel that all your Child Care needs are currently being met?

Not at All	Somewhat	Mostly	Completely	N/A
12	29	34	53	25

answered question **153**

Which of the following best describes your Child Care needs? Choose all that apply. (Full-time is 35+ hours per week; Part-time is less than 35 hrs per week).	**Response Percent**	**Response Count**
Consistent, Full-time care	21.8%	29
Consistent, Part-time care	25.6%	34
Varying, Full-time care	11.3%	15
Varying, Part-time care	25.6%	34
Summer Only care	5.3%	7
School Year Only	7.5%	10
Occasional Drop-in Care	25.6%	34
After/Before School Care	15.0%	20
Enrichment primarily	11.3%	15
	answered question	**133**

Which of the following describes the days and times that you need Child Care? Choose all that apply.	**Response Percent**	**Response Count**
Early morning hours (6:00am-7:30am)	19.5%	24
Weekday Daytime hours (7:30am-6:00pm)	76.4%	94
Weekday Evening/Night hours (6:00pm-6:00am)	17.9%	22
Weekend Daytime Hours	9.8%	12
Weekend Evening/Night Hours	22.0%	27
After School	23.6%	29
Holidays	9.8%	12

Please check all barriers you have to using a Family Child Care Setting? (check all that apply)

	No Barriers	**Location/ Trans-portation**	**Can't Afford**	**Lack of Availability**	**Quality of Care**	**Hours Open**	**Can't take all my children**	**Coordination w/other care**	**Vacation Days**
Child Age 0-2	39.1%	14.0%	32.8%	29.7%	32.8%	17.2%	7.8%	4.7%	6.3%
Child Age 3-5	43.1%	14.8%	28.5%	25.0%	23.9%	18.2%	5.7%	3.4%	5.7%
Child Age 6-13 (14-17 special needs)	50.7%	10.4%	31.3%	26.9%	22.4%	19.4%	7.5%	4.5%	9.0%

answered question **107**

Please check all barriers you have to using a drop-off Preschool? (check all that apply)

No Barriers	**Location/ Trans-portation**	**Can't Afford**	**Lack of Availability**	**Quality of Care**	**Hours Open**	**Can't take all my children**	**Coordination w/other care**	**Part-Time Only**
49.5%	16.8%	23.4%	16.8%	11.2%	16.8%	0.1%	4.7%	7.5%

answered question **107**

Please share what type of Child Care services can better meet your Child Care needs? (This was an open-ended question.)
Response Count = 61

- Back-up care = 1.6%
- Drop-off care =6.6%
- Summer program for older children = 1.6%
- Weekends, evenings, night care = 16.4%
- Earlier hours = 3.3%
- Coordination of care for multiple children is difficult = 1.6%
- Need more inexpensive care = 6.6%
- Quality of in home care needs improvement = 2.3%
- Nanny / In-home care referral system = 4.9%
- Full-time preschool = 1.6%
- Part–time working parents can't afford care = 3.3%
- Nurse = 1.6%
- Healthy food = 1.6%
- Need more drop off preschool = 9.9%
- Need child care provider in Wawona = 4.9%
- Need child care provider in Lake Don Pedro = 3.3%
- Need affordable drop-off care in Cathey's Valley = 1.6%
- Part-time occasional care = 1.6%
- Alternative to after- school program = 3.2%
- Governmental child care center = 1.6%
- High quality enrichment programs = 6.6%
- More availability = 3.2%

Would you use a Child Care Center in the town of Mariposa?

	Very Unlikely	May Consider	Possibly	Very Likely	Response Count
Choose One	39.5%	23.8%	21.1%	15.6%	147

Would you use a Child Care Center co-located in a County building?

	Very Unlikely	May Consider	Possibly	Very Likely	Response Count
Choose One	37.2%	20.0%	24.2%	18.6%	145

Would you use a Child Care Center that allowed Drop-In Child Care to families that needed immediate or occasional care?

	Very Unlikely	May Consider	Possibly	Very Likely	Response Count
Choose One	26.2%	23.5%	22.1%	28.2%	149

What concerns, if any, would you have? **(This was an open-ended question.)**
Response Count = 35

- Disclosure from parents with sick kids and the ability to keep them separated.
- Adult to child ratio. Would want to be sure my child was well looked after.
- Good quality supervision of children and instructors that provide learning/growth opportunities...
- Care takers not knowing my children well, perhaps too academic or video centered activities.
- Quality of care; provider to child ratio; infectious disease screening.
- Concerns: cost, staff, cleanliness of center.
- Occasional use of a day care would fit my needs.
- Safety of my children, quality of entertainment, quality of food (NO over processed junk).

- Staffing levels, cleanliness, enriching quality of equipment, cost.
- The experience of the staff and the safety of my children.
- It would depend entirely on two factors: affordability and quality of staff. The most important thing is that the people who watch my kids really care about them.
- My concern is that the Mariposa Elementary School Kid's club (after-school program) will end due to lack of funding.
- Quality of care; security and safety; availability.
- Quality of Care.
- Distance from home to daycare.
- Quality of care and facilities- would be nice to have an option for occasional evenings or weekends.
- Qualifications of care providers.
- Ratio of providers to children.
- Who is caring for my child?
- Not knowing personnel.
- How far?
- I would need to see the regulations, policies, etc. to know.
- Influence of children not there on a consistent basis.
- Having children who are unfamiliar with structure in a program with my child. Also the increased likelihood of illness due to lack of having an ongoing knowledge of the child in a drop in situation.
- It would have to be in Don Pedro.
- Need it in Don Pedro.
- Not being familiar with staff.
- Quality of care; competency.
- Don't like quality of care at daycare centers.
- That the enrichment be positive and encouraging.
- I like my in-home care provider.
- I want to know that my children are not mixing with children of clients. I don't think that is best practice for either my child or the other children.
- 1. Quality of care; 2. Quality of care givers; 3.Diversity of care for older kids (availability of quiet area for homework and/or play area for this age)
- Unfamiliar kids bringing illnesses or other cooties.

How much can you afford to pay PER CHILD you have in Child Care? Choose daily or hourly, not both.

Per day (Full-time/All day): $	**Per Hour (Part-time: 6hrs or less):$**	**Per Day (FT) Percentages**
		$0 = 17.9%
		$10 > = 11.9%
		$15 = 8.9%
Average	Average	$20 = 17.9%
$21.58	$6.03	$24 = 1.7%
		$25 = 17.9%
		$30 = 7.5%
		$35 = 5.0%
		$50 = 1.5%
Range	Range	
$0-50	$1.50 - $15	

What is your Age?

	Response Percent	**Response Count**
18-25	6.6%	10
26-35	39.7%	60
36-45	39.1%	59

46-55	11.3%	17
56-65	3.3%	5
66+	0.0%	0
	answered question	**151**
	skipped question	**14**

What is your Ethnicity?	**Response Percent**	**Response Count**
Caucasian	85.3%	122
African American	0.7%	1
Asian	2.8%	4
Native American	2.1%	3
Hispanic	7.0%	10
Multi-ethnic	7.0%	10
	answered question	**150**
	skipped question	**15**

Please share your opinion regarding the need for a Child Care Center in Mariposa. (This was an open-ended question.)
Response Count = 52

- I think it's great, but the problem is always transportation.
- I probably won't use it because I have child care in Cathey's Valley already.
- It would make things more convenient for a lot of families.
- Too far to drive.
- Would not work out for my family. We live in Coulterville and I work in Coulterville. So to drive to Mariposa is too much out of the way.
- Please open another school in Lake Don Pedro.
- Since I don't live anywhere near Mariposa, there is no need for me to use a center in Mariposa.
- Really good idea.
- I think that it is a great idea, but I could not use it due to the fact that I have a special needs baby and it is too far.
- It's a wonderful idea for those who need it. I am a lucky person who has family and friends in the community to help me.
- I think it would be great. Not sure how much I could afford.
- More please!
- Extremely necessary! A child care center in Mariposa is needed that has quality staff and a safe environment.
- There is a huge need for affordable child care in Mariposa. The child care right now takes too much of my income. It is a constant battle to find a friend or relative to watch the kids when I cannot afford to pay for child care.
- I'm sure a child care center may be needed. However, I don't have any need for child care anymore as my children are older and my husband is home early enough for most days and we trade time with friends for occasional needs.
- It would give people another option - some are not comfortable with having their child in someone's home. I think it would also be a more structured environment and get kids ready for school. Hopefully it would also be open early, 6am, and close later, 6pm and not penalize parents so drastically for being a little late. A lot of people in this community have to travel to other cities to work and things happen - a little late getting off of work or some traffic delay - people start getting anxiety when they are being charged for every minute they are late.
- Something structured where kids are not allowed to have a bad influence on one another; open on weekends as well.
- It would be beneficial for myself if there was a child care center in Mariposa but I am very happy with my daughters current day care provider, I am not sure if I would use the child care center.
- I believe that there should be options for child care; that each parent should be able to choose the type of care which is best for their family members. I regularly used the Children's Center when it was still open in Mariposa (the last "Child Care Center" in Mariposa). It is difficult to find quality available child care in Mariposa and it would be great to once again have a choice for child care in town.
- Children are our most important resource. We are in desperate need of quality and consistent care for our children.
- It is needed very badly. All child care/preschool centers are booked.
- I drive my child to Coarsegold every day because it is the only child care that works around my schedule.
- I think it is a great idea. I have had excellent care from the providers I have used and would continue using my current provider for our primary care. I think a center in Mariposa would benefit many households for the flexibility it may offer.

- I believe this would benefit many families in the area. I am unusual in that I am home with my kids most of the time and can work from home. Most families are not that fortunate. Affordable, reliable and safe daycare is difficult to find and at a premium in our county. Preschools are also limited in how many children are able to attend, according to 2000 census information, Mariposa county has 500 children under the age of five (I believe this has increased since then) and the town of Mariposa (where the bulk of the population lives has only 4 preschools including Head Start... approximately 125 spots open. That leaves about 375 children needing day care or preschool options.
- We are looking for a center that can provide quality after school programs - AND - full time care during the summer months when school is not in session. We are currently looking for good summer options for our daughter that provide variety, learning, and growth opportunities in a fun environment; i.e., summer day camps, art/music, science, and/or physical ed programs. We live in Mariposa but work in El Portal so we are open to any options between Mariposa and Yosemite. If you can pass on any information, we would sure appreciate it!
- As mentioned, would love to see the Child Care Center play based and interactive. A place they want to go and I feel good taking them. I don't care for an academic setting.
- I think it will be very good for the community and help parents with care for their children...
- We need more providers that are willing to take children once in a while. I am a stay at home mom with 2 disabled children. On occasion I take 1 or both of the kids out of school due to 1 child having a doctor's appointment.
- Fantastic! We need more quality care in Mariposa!
- I think it is a great idea especially if it offers drop off ability. It needs to be centrally located in Mariposa to maximize the benefit to all members of the community. It would be great if the were regularly scheduled programs or classes that kids could be dropped of for so that they are not just in a holding pattern having to entertain themselves (i.e. tumbling classes, painting time, etc similar to preschools). That way if parents have flexibility in the time they can drop kids off they can choose their kids activities.
- A child care center would be a great place for all parents and children if it offers high quality care with varied enrichment programs like arts, music and dance. These latter programs do not have to be part of child care per se, although that would be nice. I hear about and have met some qualified potential teachers for these programs and having a child care center as the central place for children's activities will help support these teachers while offering our children great learning opportunities.
- I think it is a great idea. I also think it is important to make it affordable for people to be able to afford it so they can go out and work, or more importantly go to college and get a degree.
- It is needed in this community.
- Think it is ok, but may impact local family day care businesses. Children may not get the one on one attention they get in a smaller family daycare environment. Probably financially good for low income families.
- I think it a good idea, could give the incentive for women to get educated and employed if financially necessary.
- When I first moved to mariposa in 1999, I had to be a stay home mom because child care was not available. The child care center (home businesses) scared me. My two older children had been in Montessori schools. A quality Child care center in Mariposa is very much needed.
- Need for day care is decreasing due to the economy.
- They're great for people who need them.
- I normally work nights, but if I was on a day shift I would maybe use on weekends only.
- We need local centers.
- Fantastic Idea, I think we really need one!
- Many people would benefit. If drop-in is available I could use it when I or other family members have appointments in town.
- If it is needed, great.
- If it could fit the needs of Mariposa, Great!
- Very needed at a reasonable cost!
- It might be good for people with child care needs who live in or near Mariposa.
- Mariposa County is desperate for a full time child care center- 7 am to 6 pm. Although I do not think it is in the best interest to be in child care for any extended length of time, if the center had good ratios, a high quality curriculum and adhered to all the current early childhood educational practices, it would benefit the county immensely in terms of available options to parent with young children.
- Child care is often 1) remote, 2) overbooked, and 3) limited in terms of hours, which makes it difficult to coordinate with work schedules. It is also expensive, but not more so than the urban places I have lived.
- As a resident of Midpines, I think this would be a very nice option for my future needs.
- What about Yosemite West, Wawona and Fish Camp? There are children in Yosemite West, Wawona and Fish Camp, don't you want to know about them? Is this another non-county service to these areas?
- Lacking in areas away from the town.
- I have heard a lot of parents expressing frustration with the child care situation in Mariposa. It would be useful for me to have an option for occasional evening or weekend drop off child care, if it was good quality and in a nice facility.
- It would help a lot of parents.

- It might be very good for people living in or near Mariposa, having childcare needs.
- Good.
- Need more special help (sign language help).
- Already have good daycare.
- Almost like home rocks! Mariposa preschool rocks! All my children went there!
- We definitely need a child care center in Mariposa.
- Sliding scale and with possible extended hours which allow for different shifts.
- Wonderful idea. My kids are almost past using day care, but I had a hard time finding good day care when they were little. Because of this my children went to preschool in Oakhurst.
- Please create one.
- Would be excellent.
- It's about time.
- It would be a great benefit for out county.
- There is none. In home only-won't do!
- Need more in Don Pedro.
- I live an hour away from Mariposa. We need services in our area.
- It would be a great idea.
- I like the summer day camp program-maybe they could do something like that year round?
- Too far for us.
- It would be great.

Appendix B
Family Child Care Home Provider Survey Results

To further identify the current capacity and hours of child care services offered by existing family child care home providers, a questionnaire was distributed to the 30 providers identified by the ICES mailing list. According to ICES, this represents approximately 96% of family child care home providers (approximately 2 providers have chosen not be on the ICES mailing list). Seventeen family child care home providers returned the survey.

Mariposa County Family Child Care Home Provider Survey Results
July 2009

What is your LICENSED child care capacity?

	Response Percent	Response Count
6	0.0%	0
8	58.8%	10
12	0.0%	0
14	41.2%	7
	answered question	**17**
	skipped question	**0**

Some providers want to care for less children than their license allows. What is your DESIRED capacity? Please write a number.

	Response Total	Response Count
Number	129	14
	answered question	**14**

What are your child care rates?

	Response Average	Response Count
Hourly Rate $	4.83	6
Infants (full day) $	28.75	16
Infants (half day) $	19.38	8
Preschooler (full day) $	26.00	16
Preschooler (half day) $	15.71	7
School Age (full day) $	25.57	14
School Age (half day) $	16.00	5
In Diaper Fee $	13.33	3
	answered question	**17**

How many years have you been in the child care field?

	Response Percent	Response Count
less than 2 years	0.0%	0
2-5 years	12.5%	2
6-10 years	25.0%	4

11-20 years	25.0%	4
20+ years	37.5%	6
	answered question	**16**

How long do you plan on continuing in the child care field?

	Response Percent	Response Count
less than 6 months	6.7%	1
6 mo -3 years	13.3%	2
4-5 years	0.0%	0
6-10 years	33.3%	5
11+ years	46.7%	7
	answered question	**15**

If you plan to stop providing child care services within the next 6 months, please tell us the reason for your decision. Check all that apply. Put NR it this does not apply to you.

	Response Percent	Response Count
Decreased Enrollment	100.0%	3
Not Financially Viable	33.3%	1
Personal/Family	66.7%	2
Career Change	33.3%	1
Other (please specify)		0
	answered question	**3**

Do you offer child care to the following age groups?

	Yes	No	Response Count
Infants (under 2)	16	1	17
Preschool (2-5)	17	0	17
School Age (6-13)	17	0	17
Special Needs - older children (13-17)	9	5	14
	answered question		**17**

Based on your Desired Capacity, how many openings do you currently have in the following age categories?

	Response Total	Response Count
Infant (0-1.9)	17	12
Preschool (2-5)	42	17
School Age (6-13 to 17 for special needs children)	27	11
	answered question	**17**

Are you open? (Check all that apply)

	Response Percent	Response Count
12 months	100.0%	17
School year only	0.0%	0
Summer only	0.0%	0
School vacations	11.8%	2
	answered question	**17**

Please check all of the days of the week that you are typically open.

	Response Percent	Response Count
Monday	100.0%	16
Tuesday	100.0%	16
Wednesday	100.0%	16
Thursday	100.0%	16
Friday	93.8%	15
Saturday	25.o%	4
Sunday	25.0%	4
Holidays	18.8%	3
	answered question	**16**

Please choose all of the following alternative schedules you offer? (Check all that apply)

	No	Yes	Case by Case Basis	Prior Relationship Required	Response Count
Weekend	7	5	3	2	14
Hourly Drop-In Care	3	9	3	1	15
Evening	7	5	5	4	16
Overnight	7	5	5	4	16
Varying Care Schedule	0	10	5	2	15
Temporary/Emergency Care	1	7	6	1	14
				answered question	**17**

If you currently offer, or have offered in the past, any of the services listed in the previous question, please tell us about any challenges you have experienced. (This was an open-ended question).

Response Count: 8

- Parents will not go by the rules.
- Parent's don't come at the time they say they are coming or don't show up at all and don't bother to call (for the varying care schedule).
- Have watched enrolled children while mom is delivering a sibling, conferences, workshops, mom and dad get away, anniversary, fair. No challenges.
- Varying schedule because I have to leave the "Days Off" open to accommodate the varied schedule. Have to change for days off.
- It is hard on my own family, but I do it when needed. I have 2 kids over 10 of my own.
- Weekend-my family feels there isn't a break. Various schedule-no way to plan family needs and activities. Evening - same as weekend but less so. Temp/drop in - not as financially viable.
- Cuts into family time.
- When doing late nights, sometimes parents don't show up until 3 or 5 am to pick up there children (for example one lady was a bartender at the miners. Bar closed at 1am and she wouldn't show up until 3 or 5am).

Are you willing to adjust your opening and closing hours to accommodate a parent's needs?

	Response Percent	Response Count
Yes	47.1%	8
No	17.6%	3
Case by Case basis Only	35.3%	6
	answered question	**17**

We are exploring ways to increase child care during non-traditional hours. Would you be willing to offer non-traditional hour care for a PREMIUM fee above your normal rate?

	Response Percent	Response Count
Would Not Consider	31.3%	5
May Consider	31.3%	5
Definitely Would Consider	37.5%	6
If yes, what PREMIUM amount would you expect? (Please say if it is per day or per hour)		7
	answered question	**16**

Over the past 12 months, have you experienced a change in your enrollment numbers? (Check all that apply)

	Response Percent	Response Count
Lower Enrollment	52.9%	9
About the Same	29.4%	5
Higher Enrollment	11.8%	2
More Part-time Enrollment	23.5%	4
	answered question	**17**

How many children do you have on a waiting list? If you don't maintain a waiting list write "NR."

	Response Count
Range 0-4	15
answered question	**15**

Over the past 12 months, have you made any creative changes to attract families? (Such as changing your curriculum, pricing, advertising, etc.)

	Response Percent	Response Count
Yes	28.6%	4
No	71.4%	10
	answered question	**14**

If yes, please tell us what changes you made.
Response Count: 7

- Changing my schedule to meet their needs.
- Changed hours, days open, decreased hourly rates.
- Aggressive advertising, family rate, non-traditional hours.
- On-line advertising, business cards, posters.
- Haven't had but 2 calls in the last year. Just advertisements. I already run a great program with a preschool curriculum with my own program.
- I have a lot of calls but because I'm raising my grandkids I don't have room for more daycare children.
- Been in the business 20 years and never advertised.

Do you currently have a child or children with special needs or disabilities enrolled in care?

	Response Percent	Response Count
Yes	35.3%	6

No	70.6%	12
	answered question	**17**

If yes, how many and what types of disabilities?
Response Count: 6

- Just enrolled a deaf 10 year old
- Autism
- Speech
- Anger, Autism, Asthma
- One - Cerebral Palsy

Parents of children ages 0-17 with special needs report having trouble finding child care. Would you be interested in being identified as a provider who is experienced in caring for children with special needs?

	Response Percent	**Response Count**
Yes, I am already experienced	37.5%	6
I am interested, but need more experience	31.3%	5
No, I do not have experience in this area	31.3%	5
	answered question	**16**

If you are interested, what additional training would you need?
Response Count: 5

- Learning Material
- Minor Asthma, 1 Kidney, bowel problem
- Mostly need experience and guidance
- Depends on child's needs
- I don't know if my house would be adequate for children with special needs

Why did you enter into the child care field? (Check all that apply)

	Response Percent	**Response Count**
Financial	23.5%	4
Career Path	29.4%	5
Fit with family needs	94.1%	16
Desired Self-employment	41.2%	7
Other (please specify)		0
	answered question	**17**

Have you recently been interested in working in any of the following positions in a Child Care Center?

	Yes	**Possibly**	**No**	**Response Count**
Owner/Operator	1	2	8	11
Executive Director	1	3	8	12
Teacher	1	1	10	12
Assistant Staff	3	1	9	13
		answered question		**14**

What types of services have you had families ask for that you are unable to provide?

	answered question	**15**

- Overnight
- None
- Overnight
- very early hours, wanted 4am drop off
- Location closer to town.
- Night Care or Before 7:30
- Weekend Care - Just cannot do anymore. I am getting older.
- Transportation with no compensation
- Weekend Care
- Weekend Care
- NR
- Weekends
- None. I provide most all services.
- Have not come across that yet.
- None

The LCCPC is exploring the community's need for a Child Care Center in Mariposa. Please share your opinion on whether a Child Care Center is needed or not.

Response Count = 14

- Most centers I have known do not have non-traditional hours. If a center could supply that 24/7 I would think yes. Most of us home providers do not offer that.
- Most parents are struggling financially. If a child care center were built in Mariposa it would have to offer very low rates and transportation. And drop in care. Some parents have jobs where they are called at a moments notice to work and can only afford care when they work.
- No
- Not needed. A child care center could put many child care homes out of business. We as providers love what we do and most of us need more children, not less. This county is so concerned about firing school teachers that is essentially what would happen to family day care providers. I have worked in a center for years and appreciate working in my home teaching and loving the children more individually. Mom figures are so important. As far as "It takes a village," that is what you have "a wild village" with 24-36 kids. Been there, done that. I enjoy letting the children enjoy play dough, art, reading as long as the like, not being on such a schedule that you are just marking it off your daily to do list to move on to the next activity.
- Not sure if it is needed. I do curriculum with the children so they are ready for school. Other daycares don't. Not sure how many do pre-k preps.?
- I don't know where all the kids are going lately?? It is hard times for all. I don't think it is a necessary thing for Mariposa right now.
- Mostly not. Child care centers are usually open during traditional hours only. While some providers are full often times they are not. Whether or not it is actually needed especially in these economic times needs to be explored very carefully before it actually goes in.
- Being a provider, I feel it would harm my own day care.
- I don't feel there is a need for a Center. A Center would put a lot of providers out of business.
- Supporter for all that can be provided for child care.
- I think there are many good daycare homes to fulfill the needs for Mariposa. I believe a center will take business away from Daycare's trying to make it and pay the bills. Most providers provide jobs for helpers and there won't be a need if not enough kids.
- I feel there is no need. I personally run a great program and have plenty of openings and so do a lot of other day cares. I know for a fact there are openings in a lot of child care homes.
- I would definitely say it would benefit the community.
- I don't believe it is needed. I feel there are enough Child care licensed homes with availability and the center would be taking away from us.

Appendix C
Sample Child Care Center Annual Budget

This budget is meant for illustrative purposes only. Please see Section IV: The Financial Costs of Operating a Child Care Center, for the assumptions made to arrive at the following budget.
(This budget does not include start up costs. See Appendix E for an estimate of start up costs.)

ANNUAL EXPENSES

Personnel:		**Total Budget**
	Director/Teacher	$47,840
	4 Teachers	$172,224
	Aide	$28,704
	Substitute Teacher	$7,728
	Administrative Assistant	$11,700
	Custodian	$7,176
Personnel Total		**$275,372**

Operational:		**Total Budget**
	Licensing fee	$400
	Insurance	$1,500
	Rent	$21,960
	Utilities/Trash	$1,400
	Telephone/Fax/Internet	$420
	Postage/shipping	$200
	Printing/advertising	$400
	Upkeep/Repairs	$1,000
	Professional Fees (Accountant)	$750
	Office Supplies	$1,000
	Janitorial Supplies	$250
	Program Supplies	$2,000
	Memberships (Professional orgs, etc)	$200
	Staff training/conferences	$500
Operational Total		**$31,980**
TOTAL ANNUAL EXPENDITURES		**$307,352**

ANNUAL INCOME

Income				**Total Budget**
	Tuition:			$265,200
	Infant	8 x $30.00 day	$62,400	
	Toddler	12 x $27.50 day	$85,800	
	Preschool	18 x $25.00 day	$117,000	
	Enrollment Fees			$3,800
	Grants			
	Fundraisers			
	CCD program income			
	Other government programs			
Income Total				**$269,000**
SURPLUS/DEFICITE				**-$38,352**
Required Reserve at Start-up (3 months of expenses)				**$76,526**

Appendix D
Sample Annual Budget with Tuition Needed to Cover Costs

This budget is meant for illustrative purposes only. Please see Section IV: The Financial Costs of Operating a Child Care Center, for the assumptions made to arrive at the following budget.
(This budget does not include start up costs. See Appendix E for an estimate of start up costs.)

ANNUAL EXPENSES

Personnel:	**Total Budget**
Director/Teacher	$47,840
4 Teachers	$172,224
Aide	$28,704
Substitute Teacher	$7,728
Administrative Assistant	$11,700
Custodian	$7,176
Personnel Total	**$275,372**

Operational:	**Total Budget**
Licensing fee	$400
Insurance	$1,500
Rent	$21,960
Utilities	$1,200
Trash	$200
Telephone/Fax/Internet	$420
Postage/shipping	$200
Printing/advertising	$400
Upkeep/Repairs	$1,000
Professional Fees (Accountant)	$750
Office Supplies	$1,000
Janitorial Supplies	$250
Program Supplies	$2,000
Memberships (Professional orgs, etc)	$200
Staff training/conferences	$500
Operational Total	**$31,980**
TOTAL ANNUAL EXPENDITURES	**$307,352**

ANNUAL INCOME

Income			
Tuition:			$309,400
Infant	8 x $34 day	$70,720	
Toddler	12 x $33 day	$102,960	
Preschool	18 x $29 day	$135,720	
Enrollment Fees			$3,800
Grants			
Fundraisers			
CCD program income			
Other government programs			
Income Total			**$313,200**
SURPLUS/DEFICITE			**$5,848**
Required Reserve for Start-up (3 months of expenses)			**$76,526**

Appendix E
Sample Child Care Center Start Up Costs Budget

This list is not all inclusive. It is meant as a starting point of (mostly) one-time costs to consider.

Furniture and Supplies

Item	Quantity	Cost per item	Tax	Total Costs
Office furniture, equipment, supplies				
Desk	1	$799.00	$61.92	$860.92
Chair	1	$250.00	$19.38	$269.38
Filing cabinet	1	$215.49	$16.70	$232.19
Computer	1	$499.00	$38.67	$537.67
Printer	1	$179.00	$13.87	$192.87
Paper	1	$36.49	$2.83	$39.32
Ink	1	$99.99	$7.75	$107.74
Laminator	1	$78.99	$6.12	$85.11
Laminating rolls	1	$44.85	$3.48	$48.33
Paper cutter	1	$68.99	$5.35	$74.34
Pens, pencils, scissors….	1	$20.00	$1.55	$21.55
Paper clips, post its, …	1	$20.00	$1.55	$21.55
Paper holder (24 compartment)	1	$13.95	$1.08	$15.03
	Subtotal			**$2,506.00**
Kitchen, bathroom, cleaning				
Refrigerator	1	$499.99	$38.75	$538.74
Oven	1	$400.00	$31.00	$431.00
Microwave	1	$219.99	$17.05	$237.04
Food storage containers	1	$50.00	$3.88	$53.88
Washer	1	$650.00	$50.38	$700.38
Dryer	1	$650.00	$50.38	$700.38
Vacuum	1	$235.00	$18.21	$253.21
Mop and supplies	1	$125.00	$9.69	$134.69
Broom/dustpan	1	$20.75	$1.61	$22.36
Trash cans	3	$65.00	$5.04	$200.04
Paper towels	1	$55.00	$4.26	$59.26
Soap	1	$30.00	$2.33	$32.33
Toilet paper	1	$55.00	$4.26	$59.26
Stools	3	$26.70	$2.07	$82.17
First Aid kit	2	$30.99	$2.40	$64.38
Cleaning supplies	1	$30.00	$2.33	$32.33

	Subtotal			**$3,601.43**
Children's Area Furniture				
10-section double locker (cubbies)	4	$479.00	$37.12	$1,953.12
Communication center (sign-in)	3	$446.00	$34.57	$1,372.57
Stackable school chairs	38	$27.99	$2.17	$1,065.79
Reading nook furniture	1	$691.95	$53.63	$745.58
Book browser	1	$272.00	$21.08	$293.08
Book cases	3	$281.00	$21.78	$864.78
Kidney Activity tables	3	$239.95	$18.60	$738.45
Writing center	1	$445.00	$34.49	$479.49
Art cart	1	$400.00	$31.00	$431.00
Double sided storage unit	1	$299.00	$23.17	$322.17
Fold and lock storage unit	1	$671.00	$52.00	$723.00
Blocks storage cart	1	$207.00	$16.04	$223.04
Phonograph stand	1	$211.17	$16.37	$227.54
Space saver listening center table	1	$249.00	$19.30	$268.30
Listening center headphones	3	$13.90	$1.08	$42.78
Cassette player	1	$49.50	$3.84	$53.34
	Subtotal			**$9,804.01**
Infant and Toddler furniture				
Cribs	8	$229.00	$17.75	$1,849.75
Changing table	2	$769.00	$59.60	$1,597.60
diaper pails	2	$35.00	$2.71	$72.71
Glider rocker	2	$359.00	$27.82	$745.82
Stroller--6 passenger	1	$600.00	$46.50	$646.50
Move and learn activity mat	1	$129.00	$10.00	$139.00
Toddler cots	12	$30.00	$2.33	$362.33
High chairs	12	$100.00	$7.75	$1,207.75
	Subtotal			**$6,621.45**

Curriculum

Circle Time				
Circle time rug	3	$314.95	$24.41	$969.26
Felt board/book stand	1	$300.00	$23.25	$323.25
Classroom calendar and Weather Center	1	$34.94	$2.71	$37.65
Question of the Day chart	1	$12.95	$1.00	$13.95
Big book collection--set 1	1	$129.95	$10.07	$140.02
Big book collection--set 2	1	$122.95	$9.53	$132.48
Big book collection--set 3	1	$108.95	$8.44	$117.39
Story Telling Collection	1	$119.95	$9.30	$129.25
	Subtotal			**$1,863.25**

Math				
Attribute Blocks	1	$16.95	$1.31	$18.26
Attribute Blocks/Activity Cards	1	$12.95	$1.00	$13.95
Best Buy 6" Geoboards	1	$13.95	$1.08	$15.03
Extra rubber bands	1	$3.95	$0.31	$4.26
Discovering Math Learning Boxes--complete set	1	$98.50	$7.63	$106.13
Snake patterns	1	$9.95	$0.77	$10.72
Number puzzles	1	$9.95	$0.77	$10.72
Money sort	1	$9.95	$0.77	$10.72
Ship shapes	1	$9.95	$0.77	$10.72
Measuring mice	1	$9.95	$0.77	$10.72
Roll and count	1	$9.95	$0.77	$10.72
Fish sort	1	$9.95	$0.77	$10.72
Adding butterflies	1	$9.95	$0.77	$10.72
Number kites	1	$9.95	$0.77	$10.72
Counting cones	1	$9.95	$0.77	$10.72
Ready, set, count	1	$9.95	$0.77	$10.72
Number pizza	1	$9.95	$0.77	$10.72
Mixed up farm sorting kit	1	$49.95	$3.87	$53.82
Bugs on Parade counting kit	1	$49.95	$3.87	$53.82
Pattern block puzzles	1	$24.99	$1.94	$26.93
Jumping frog math game	1	$46.95	$3.64	$50.59
	Subtotal			**$471.45**

Dramatic Play				
3 piece kitchen set	1	$279.99	$21.70	$301.69
Round wooden table and chair set	1	$224.95	$17.43	$242.38
Housecleaning set and stand	1	$54.99	$4.26	$59.25
Classroom play food set	1	$123.00	$9.53	$132.53
Tender touch multicultural baby dolls set of 4	1	$55.99	$4.34	$60.33
Doll clothes	1	$50.00	$3.88	$53.88
Doll crib	1	$34.95	$2.71	$37.66
Doll high chair	1	$44.69	$3.46	$48.15
Dress Up Clothes set	1	$150.00	$11.63	$161.63
Dress Up Storage	1	$129.99	$10.07	$140.06
	Subtotal			$1,237.56

Music				
The Best of Raffi CD Collection	1	$49.95	$3.87	$53.82
Musical Instrument Set - 25 pieces	1	$89.42	$6.93	$96.35
Rhythm band instruments	18	$1.55	$2.16	$30.06
Learning Basic Skills through Music	1	$15.20	$1.18	$16.38

We All Live Together CD Library	1	$65.00	$5.04	$70.04
	Subtotal		$19.18	**$266.65**

Language Arts

Dramatic Play writing boxes, complete set	1	$69.50	$5.39	$74.89
Songs and Rhymes big book set	1	$69.50	$5.39	$74.89
More songs and rhymes big book set	1	$69.50	$5.39	$74.89
Question of the day chart kit	1	$49.95	$3.87	$53.82
Lakeshore vocab builder books	1	$39.95	$3.10	$43.05
Lakeshore literacy chest	1	$295.00	$22.86	$317.86
Early language concept kits--complete set	1	$95.00	$7.36	$102.36
Search and find alphabet bags	1	$95.00	$7.36	$102.36
Write and wipe lapboard erasers--set of 10	1	$9.95	$0.77	$10.72
Lakeshore Magic Board	5	$7.95	$0.62	$40.37
Complete beanbag learning center	1	$129.00	$10.00	$139.00
Teaching tiles reading center	1	$39.95	$3.10	$43.05
Pre-writing motor skills boards	1	$29.95	$2.32	$32.27
Fairy Tales read-alongs	1	$139.00	$10.77	$149.77
Phonemic awareness read-alongs	1	$135.00	$10.46	$145.46
Popular big book set	1	$142.95	$11.08	$154.03
Children's choice big book set	1	$124.95	$9.68	$134.63
Big book starter set	1	$115.95	$8.99	$124.94
The Things We Do set of 6	1	$40.95	$3.17	$44.12
Ladybug letters	1	$9.95	$0.77	$10.72
Story telling collection	1	$129.90	$10.07	$139.97
Building Community in the Classroom posters	1	$19.85	$1.54	$21.39
Come home, eat, ride, and play with us	1	$19.95	$1.55	$21.50
Listening lotto games--set of 3	1	$41.97	$3.25	$45.22
	Subtotal			**$2,101.27**

Science

Magnifiers	10	$7.00	$5.43	$75.43
Classroom magnet kit	1	$30.12	$2.33	$32.45
Science center	1	$344.80	$26.72	$371.52
Lifecycle puzzles	3	$23.95	$5.57	$77.42
Science habitat center	1	$344.80	$26.72	$371.52
Root Farm	1	$27.96	$2.17	$30.13
Snow growing classroom kit	1	$49.95	$3.87	$53.82
Backyard birds in a nest	1	$23.95	$1.86	$25.81
Complete specimen set	1	$199.95	$15.50	$215.45
Lifecycle wooden peg puzzles	1	$24.95	$1.93	$26.88

Science discoveries pocket chart kits	1	$79.50	$6.16	$85.66
Your senses book set	1	$29.50	$2.29	$31.79
My pyramid food banner with 30 foods	1	$34.95	$2.71	$37.66
Food group bingo	1	$7.95	$0.62	$8.57
Life cycle books--set of 4	1	$11.99	$0.93	$12.92
Tactile discovery box	1	$24.95	$1.93	$26.88
Live frog habitat	1	$24.95	$1.93	$26.88
Tadpole to frog metamorphosis--5 pieces	1	$3.99	$0.31	$4.30
Worm-vue wonders	1	$24.99	$1.94	$26.93
	Subtotal			**$1,062.61**

Outside

Storage shed	1	$1,200.00	$90.00	$1,290.00
Fencing/gate, incl. installation	1	$5,000.00	$375.00	$5,375.00
Tricycles	6	$99.95	$44.98	$644.68
Sand box	1	$76.49	$5.74	$82.23
Sand	1	$200.00	$15.00	$215.00
Sand set	1	$21.42	$1.61	$23.03
Playhouse	1	$600.00	$45.00	$645.00
Water activity table	1	$73.80	$5.54	$79.34
Balance beams	1	$98.93	$7.42	$106.35
Traffic signs--set of 4	1	$93.56	$7.02	$100.58
Beginners basketball portable hoop	1	$129.50	$9.71	$139.21
Balls	10	$7.00	$5.25	$75.25
Big bubbles kit	1	$19.95	$1.50	$21.45
Parachute	1	$129.00	$9.68	$138.68
Soft flying discs--set of 6	1	$15.97	$1.20	$17.17
	Subtotal			**$8,952.94**

Art and Manipulatives

Fiskars for kids class packs	1	$39.99	$3.10	$43.09
Paint aprons	10	$4.55	$0.35	$45.85
Trays	10	$5.38	$0.42	$54.22
Art drying rack	1	$200.00	$15.50	$215.50
Paint easels	3	$129.99	$10.07	$400.04
Jumbo circular washable pads--primary colors	1	$17.49	$1.36	$18.85
Wood sticks	1	$3.20	$0.25	$3.45
Multicolor sheets	1	$29.20	$2.26	$31.46
Imaginative play 10 stamp collection	1	$69.95	$5.42	$75.37
Dough cutters	3	$2.09	$0.16	$6.43
Box of art materials	1	$70.03	$5.43	$75.46
Building blocks	1	$129.00	$10.00	$139.00

Letter and number beads	1	$3.49	$0.27	$3.76
ABC beads	1	$4.99	$0.39	$5.38
Jumbo alphabet beads	1	$7.95	$0.62	$8.57
Textured rolling pins	1	$8.29	$0.64	$8.93
Snap blocks with building base	1	$59.95	$4.65	$64.60
Dressing boards--set of 6	1	$79.95	$6.20	$86.15
	Subtotal			**$1,286.10**

Teacher Resources

Literacy and the Youngest Learner book	1	$21.99	$1.70	$23.69
Circle Time and Group Activities	1	$32.28	$2.50	$34.78
Aprons	6	$10.78	$0.84	$65.52
Storage Containers, sets of various sizes	1	$169.17	$13.11	$182.28
Colored craft rolls	4	$16.50	$1.28	$67.28
Border storage	1	$12.99	$1.01	$14.00
	Subtotal		$20.44	**$387.55**

Total	**$37,774.06**
Plus shipping	unknown

Appendix F
Sample Child Care Center Expenses and 3-Month Reserve Budget Required for Open Doors

This is meant for illustrative purposes only. Licensing requires proof of 3 months of operational funds in the bank. Please see Section IV: The Financial Costs of Operating a Child Care Center, for more budget information.

START UP EXPENSES

Personnel (3 months coverage required by licensing):		
	Director/Teacher	$11,960
	4 Teachers	$43,056
	Aide	$7,176
	Substitute Teacher	$1,932
	Administrative Assistant	$2,925
	Custodian	$1,794
Personnel Total		**$68,843**
Operational (3 months coverage required by licensing):		
	Licensing fee	$880
	Insurance (typically paid annually)	$1.500
	Rent	$5,490
	Utilities/Trash	$350
	Telephone/Fax/Internet	$105
	Postage/shipping	$50
	Printing/advertising	$100
	Upkeep/Repairs	$250
	Professional Fees (Accountant--end of year expense)	$0
	Office Supplies	$250
	Janitorial Supplies	$63
	Program Supplies	$500
	Memberships (Professional orgs, etc)	$50
	Staff training/conferences	$0
Operational Total		**$9,588**
Curriculum and Furniture Start-up Costs (see Appendix E)		**$37,774**
Total Start Up Expenses and 3-month Reserve		**$116,205**

Appendix G
Resources for Starting a Child Care Center, Including Funding Sources

The following information is excerpted from the United States Department of Agriculture, National Agricultural Library, Rural Information Center: http://desearch.nal.usda.gov/cgi-bin/dexpldcgi?qry1682935269;1

Introduction

Access to quality, affordable child care is a national priority as the number of two income and single parent families continue to increase. Most parents select one of three types of child care facilities: family care, home care, or day care. Each type has advantages and disadvantages to consider in establishing a child care facility along with the decision to establish either a nonprofit or for profit child care facility.

This resource guide was revised and updated by Patricia LaCaille John June 2005 and partially revised and modified by July 2008.

Types of Child Care Programs

1. *Child Care Options*. Mary Duncomb. WW-07268. St. Paul: University of Minnesota, Extension Service, 1998. 4 p. http://www.extension.umn.edu/distribution/familydevelopment/components/7268i.html
2. *Choosing Child Care: Child Care Options*. Amy Fackler. Boise, ID: Healthwise, Inc., 2003. 3 p. http://www.pamf.org/health/healthinfo/index.cfm?section=healthinfo&page=article&sgml_id=aa43308

Child Care Partnerships and Cooperatives

1. About Cooperatives: Childcare and Preschools. Washington, DC: National Cooperative Business Association. http://www.ncba.coop/abcoop_child.cfm
2. *Child Care That Works: Child Care Cooperatives*. Lesia Oesterreich. PM 1808. Ames: Iowa State University, University Extension, 1999. 2 p. http://www.extension.iastate.edu/publications/pm1808.pdf
3. *A Guide to Successful Public-Private Partnerships for Child Care*. Fairfax, VA: National Child Care Information Center, n.d. 23 p. http://nccic.org/library/index.cfm?do=oll.viewitem&itemid=17935
4. *Partnerships and Collaboration* Fairfax, VA: National Child Care Information Center. http://nccic.org/topics/topic/index.cfm?topicId=4
5. *Public-Private Partnerships in Child Care.* Fairfax, VA: National Child Care Information Center, 2004. 11 p. http://nccic.org/poptopics/public-private.html

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Starting a Child Care Center

1. *Child Care: An Action Manual for Communities.* Lesia Oesterreich. PM-1739. Ames: Iowa State University, University Extension, 1997. 52 p. http://www.extension.iastate.edu/Publications/PM1739.pdf
2. *Child Care Financial Basics.* Lesia Oesterreich. PM-1751. Ames: Iowa State University, University Extension, 1998. 24 p. http://www.extension.iastate.edu/Publications/PM1751.pdf
3. *Early Childhood Facilities.* Washington, DC: National Clearinghouse for Educational Facilities, 2005. 28 p. http://www.edfacilities.org/rl/earlychildcenters.cfm
4. *How to Start a Quality Child Care Business.* MP-29. Washington, DC: U.S. Small Business Administration, 1987? 69 p. http://www.sba.gov/idc/groups/public/documents/sba_homepage/pub_mp29.pdf
5. *Liability Insurance and the Child Care Center.* Carol Volker. Ames: Iowa State University Extension, 1995. 10 p. http://www.nncc.org/Business/liabil.ins.ccc.html
6. *Perspectives on Rural Child Care.* Betty A. Beach. ERIC Digest, ED403102, 1997. 4 p. http://www.ericdigests.org/1997-3/rural.html
7. *SBA's Online Business Course: How to Start a Business.* 12 Session Course. City of Industry, CA: My Own Business, Inc. http://www.myownbusiness.org/course_sba.html
8. *Small Business Planner.* Washington, DC: Small Business Administration. http://www.sba.gov/smallbusinessplanner/index.html
9. *Starting and Operating a Child Care Business.* Fairfax, VA: National Child Care Information Center, 2008. 22 p. http://nccic.org/resources/index.cfm?do=resource.viewitem&resourceid=13558

Family Child Care Providers

1. *Liability Insurance and the Family Child Care Provider.* Brenda Cude, Carol Volker. NCR 395. Ames: Iowa State University Extension, 1993. 12 p. http://www.nncc.org/Business/liabil.ins.fcc.html
2. *Starting and Operating a Child Care Business.* Fairfax, VA: National Child Care Information Center, 2008. 22 p. http://nccic.org/resources/index.cfm?do=resource.viewitem&resourceid=13558

Employer Sponsored Child Care

1. *Child Care Options for Employers.* PM-1712. Ames: Iowa State University, University Extension, 1997. 56 p. http://www.extension.iastate.edu/Publications/PM1712.pdf
2. *Employer-Support Child Care.* Fairfax, VA: National Child Care Information Center, 2005. 6 p. http://nccic.org/poptopics/employersupportedcc.html
3. *Employer Toolkit Template.* Fairfax, VA: National Child Care Information Center, 2005. 63 p. http://nccic.org/library/index.cfm?do=oll.viewitem&itemid=3777
4. *Kids at Work: The Value of Employer-Sponsored On-Site Child Care Centers.* Connelly, Rachel, Deborah S. DeGraff, and Rachel A. Willis. Kalamazoo, MI: Bowdoin CollegeW.E. Upjohn Institute for Employment Research, 2004. 175 p. http://www.upjohninst.org/publications/titles/kaw.html

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Funding Sources

When starting the funding search be sure to review federal, state, and private resources that you could use for your child care service. First determine your profit or nonprofit status, then develop a business plan, http://www.nal.usda.gov/ric/ricpubs/small_business.htm. Next consult Grant Writing Resources for assistance in preparing successful proposals and in obtaining funding applications and a *DUNS number* that is *required* of all organizations/entities applying for a federal grant or cooperative agreement.

Federal

CHILD CARE FACILITIES

U.S. Department of Agriculture (USDA) has two agencies with start-up/expansion funding programs. The Rural Housing Service, http://www.rurdev.usda.gov/rhs/index.html, (RHS) has facility funding available for non profits or local governments that support child care facilities. The Rural Business-Cooperative Service, http://www.rurdev.usda.gov/rbs/index.html, has guaranteed loan programs for small business development available for profit child care programs. To determine eligibility or to apply for any of the programs listed below, contact your state or local Rural Development Office, http://www.rurdev.usda.gov/recd_map.html.

- Community Facilities Direct Loan Program, RHS, USDA, http://www.rurdev.usda.gov/rhs/cf/cp.htm

U.S. Department of Health and Human Services (DHHS) has funding programs that support child care services. The Child Care Bureau, http://www.acf.hhs.gov/programs/ccb/ has several funding programs for child care facilities.

Details and contact information for the programs below are available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information. Also, check with your state contact listed below for more information.

- Child Care and Development Block Grant (93.575)
- Child Care Mandatory and Matching Funds of the Child Care and Development Fund (93.596)
    - State Child Care and Development Fund Contacts, http://nccic.org/statedata/dirs/display.cfm?title=ccdf

U.S. Department of Housing and Urban Development (HUD) supports child care facilities near or within public housing, EZ/EC's, or low-income areas through facility construction using block grants, programs, and networks. To determine eligibility or to apply for any of the programs listed below, contact your state HUD office. http://www.hud.gov/local/index.cfm

- Community Development Block Grants (CDBG), http://www.hud.gov/offices/cpd/communitydevelopment/programs/cdbg.cfm
- The Historically Black Colleges and Universities Program (14.520), allows historically black colleges and universities to help in providing funding for community needs, including construction of local community facilities providing child care and after-school services through these institutions.

  Details and contact information for the programs below are available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information.

- Neighborhood Networks, http://www.hud.gov/offices/hsg/mfh/nnw/nnwindex.cfm

- State Center Locations
  http://www-domino4.hud.gov/NN/contacts.nsf/centersearch?OpenForm

U.S. Small Business Administration (SBA) provides small businesses financing options, technical assistance, and child care resource information. Check you local SBA offices at http://www.sba.gov/localresources/index.html for more information and applications.

- SBA's Financial Assistance page, http://www.sba.gov/services/financialassistance/index.html provides details on all their financial programs.
- SBA's Most Asked Questions, http://www.sba.gov/mostrequesteditems/index.html, web site that provides clickable links to all the basics information on business startup and financing. 1-800-UASK-SBA (1-800-827-5722)
- SBA's Office of Women's Business Ownership provides resources for child care businesses at Business Center locations nationwide: http://www.sba.gov/aboutsba/sbaprograms/onlinewbc/index.html.

U.S. General Services Administration has a program that allows the donation of surplus federal personal property (computers etc.) to state and local public agencies and qualifying nonprofits, which include child care centers.
http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8211&channelId=-13016.

Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information.
Donation of Federal Surplus Personal Property Program (39.003)

The U.S. Department of Justice, Civil Rights Division, Disability Rights Section provides information to child care centers regarding compliance to the Americans with Disabilities Act. This program has an ADA Information Line (1-800-514-0301) that provides answers to general and technical questions about ADA compliance.

- Child Care Centers and the Americans with Disabilities Act, http://www.usdoj.gov/crt/ada/chcaflyr.htm
- Commonly Asked Questions about Child Care Centers and the Americans with Disabilities Act, http://www.usdoj.gov/crt/ada/childq%26a.htm
- ADA and IT Technical Assistance Centers, http://www.adata.org/centers.aspx

FOOD PROGRAMS

The U.S. Department of Agriculture also has funding programs that support child care centers and family day care homes by providing assistance through the Food and Nutrition Service food programs. To determine eligibility or to apply for the program listed below, contact your state agency that administers the Child Nutrition Programs, http://www.fns.usda.gov/cnd/Contacts/StateDirectory.htm.

- Child and Adult Care Food Program provides meals and/or after-school snacks http://www.fns.usda.gov/cnd/Care/CACFP/cacfphome.htm.

Additional Information on Food Programs:

- Afterschool.gov - How to Get Money (includes food programs), http://www.afterschool.gov/xhtml/topic/t_29.html

- *Maximizing Federal Food and Nutrition Funds for Out-of-School Time and Community School Initiatives*. Barbara Hanson Langford. Strategy Brief, vol. 1, no. 3. Washington, DC: The Finance Project, 2000. 19 p. http://prostores2.carrierzone.com/servlet/financeprojectorg/Detail?no=2685.

CHILD CARE/YOUTH AND AFTER-SCHOOL PROGRAMS

- AfterSchool.gov web site has information on federal funding programs, http://www.afterschool.gov.
  - After-School Transportation Programs, http://www.afterschool.gov/xhtml/topic/t_14.html
- Childcare.gov, http://www.childcare.gov/

U.S. Department of Health and Human Services (DHHS) Office of Head Start, http://www.acf.hhs.gov/programs/ohs/ has programs that assist with nutrition, health, and education readiness for young children. To determine eligibility or to apply for any of the programs listed below, contact your regional office or the the National Child Care Information Center, http://nccic.org/.

- Early Head Start National Resource Center, http://www.ehsnrc.org/
  - Regional Offices for the Administration on Children and Families: http://www.acf.hhs.gov/ (Region 1: 617-565-1020; Region 2: 212-264-2890; Region 3: 215-861-4000; Region 4: 404-562-2800; Region 5: 312-353-4237; Region 6: 214-767-9648; Region 7: 816-426-3981; Region 8: 303-844-3100; Region 9: 415-437-8400; Region 10: 206-615-2547)
- Migrant and Seasonal Head Start Quality Improvement Centers, http://www.mhsqic.org/
- Financing Strategies, http://www.nccic.org/topics/topic/index.cfm?topicId=14

U.S. Department of Education programs that assist with child care efforts:

- The 21st Century Community Learning Centers (84.287) program offers an after-school environment that provides enrichment opportunities for children.
  http://www.ed.gov/programs/21stcclc/index.html

  Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information.
  http://ric.nal.usda.gov/nal_web/ric/ffd.php

- The Child Care Access Means Parents in School (84.335) program provides funding to support or establish child care programs serving low-income students enrolled in college. Only institutions of higher education are eligible.
  http://www.ed.gov/programs/campisp/index.html

  Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information.
  http://ric.nal.usda.gov/nal_web/ric/ffd.php

U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention has funding programs available that assist with the crime prevention aspect that some after-school care programs address. These programs are mainly set up for public entities, established youth programs and nonprofit organizations focusing on crime prevention in their communities. http://ojjdp.ncjrs.org/programs/index.html

Additional After-School Program Resources:

- Out-of-School Time Project Overview. Washington, DC: The Finance Project. http://www.financeproject.org/index.cfm?page=25
- "When School is Out," *The Future of Children*, 9, No.2, Fall (1999). http://www.futureofchildren.org/pubs-info2825/pubs-info.htm?doc_id=71873

NATIVE AMERICAN PROGRAMS

- Indian Child and Family Education Program (15.043), Bureau of Indian Affairs (BIA)
  Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information. http://ric.nal.usda.gov/nal_web/ric/ffd.php
- Indian Child Welfare Act: Title II Grants (15.144), BIA
  Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information. http://ric.nal.usda.gov/nal_web/ric/ffd.php
- Indian Head Start Program, Indian Health Service, DHHS
  http://www.ihs.gov/NonMedicalPrograms/HeadStart/index.cfm
- Native American Employment and Training Program (17.265), ETA, DOL
  Details and contact information for the program is available in our Federal Funding Sources for Rural Areas Database. Please search in the database by name or number for more information. http://ric.nal.usda.gov/nal_web/ric/ffd.php
    - ETA Division of Indian and Native American Programs (DINAP), http://www.doleta.gov/DINAP/
- Tribal Child Care Assistance Center (TriTAC), Child Care Bureau, DHHS http://nccic.org/tribal/
    - Tribal Child Care Facilities: A Guide to Construction and Renovation, Child Care Bureau, DHHS http://www.nccic.org/tribal/construction/.

ADDITIONAL RESOURCES

- Child Care in Rural Communities. Fairfax, VA: National Child Care Information Center, 2005. 8 p. http://nccic.org/poptopics/rural.html
- Child Care Technical Assistance Network. Washington, DC: U.S. Department of Health and Human Services, Administration for Children & Families. http://nccic.acf.hhs.gov/cctan/
- The Finance Project: Out-of-School Time Clearinhouse - Funding Funding
  http://www.financeproject.org/irc_pubs.cfm?p=25&id=62
- National Network for Child Care. Supported by Cooperation Extension System.
  http://www.nncc.org

State

Consult the child care resources and referral agency in your area for information on available state funding and/or technical assistance programs, licensing and regulations.

- Child Care Information by State: Licensing, Statistical Data, and Program Contacts. Ames, IA: National Network for Child Care. http://www.nncc.org/states/stateindex.html
- State Child Care Profiles. Fairfax, VA: National Child Care Information Center.
  http://nccic.org/statedata/statepro/index.html

Private

Most private funding is available to organizations and government entities

- Annie E. Casey Foundation, Baltimore, MD. http://www.aecf.org/AboutUs/GrantInformation.aspx
- Charles Stewart Mott Foundation, Flint, MI. http://www.mott.org/grantseeker.aspx
- The David and Lucile Packard Foundation, Los Altos, CA. http://www.packard.org/categoryList.aspx?RootCatID=3&CategoryID=63
- *Foundations Supporting Early Childhood Care and Education*, Fairfax, VA: National Child Care Information Center, 2005. 19 p. http://nccic.org/poptopics/foundations.html
- Rural Community Assistance Corporation, West Sacramento, CA. http://www.rcac.org/

TECHNICAL ASSISTANCE

- Child Care Business Management. Ames, IA: National Network for Child Care. http://cyfernet.ces.ncsu.edu/cyfdb/browse_2pageAnncc.php?subcat=Child+Care+Business+Management&search=NNCC&search_type=browse
- Local Initiatives Support Collaboration (LISC), New York, NY. http://www.lisc.org/
    - LISC's Community Investment Collaboration for Kids (CICK), http://www.lisc.org/whatwedo/programs/cick/
- Rural LISC Partnership, Washington, DC. http://www.ruralisc.org/partners/partners.htm

Funding Guides

- "Child Care Financing," *Child Care Bulletin*. 10 (July/Aug 1996) 17 p. http://nccic.org/ccb/issue10.html
- "Financial Resources for Child Care." April Kaplan. *Welfare Information Network Issue Notes*. 2, No. 6 (1998): 10 p. http://www.financeproject.org/Publications/issuechild.htm
- *Financing Child Care*. Scott Groginsky. Washington, DC: National Conference of State Legislatures, 2000. 14 p. http://www.ncsl.org/programs/cyf/finrpt.htm
- *Financing Child Care in the United States: An Expanded Catalog of Current Strategies*. Anne Mitchell, Louise Stoney, Harriet Dichter. Kansas City, MO: Ewing Marion Kauffman Foundation, 2001. 186 p. http://www.kauffman.org/education.cfm?topic=achievement&itemID=11
- *Finding Resources To Support Rural Out-of-School Initiatives*, Elisabeth Wright. *Strategy Brief*. Washington, DC: The Finance Project, Vol. 4, No. 1, February 2003. 20p. http://www.financeproject.org/Publications/ruralost.pdf
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2. Children in the States. Washington, DC: Children Defense Fund. http://www.childrensdefense.org/site/PageServer?pagename=research_state_information_children_in_the_states
3. ChildStats.gov, Washington, DC. http://www.childstats.gov/
4. City & Rural Kids Count: Data Book. Baltimore, MD: The Annie E. Casey Foundation, 2004. 206 p http://www.aecf.org/kidscount/rural_databook/

Journals

Child Care Bulletin
National Child Care Information Center
http://nccic.org/ccb/index.html

The Future of Children
The David and Lucile Packard Foundation
http://www.futureofchildren.org/

Organizations

Children's Defense Fund
25 E Street N.W.
Washington, DC 20001
202-628-8787
Email: cdfinfo@childrensdefense.org
http://www.childrensdefense.org/

National Association for Family Child Care
5202 Pinemont Drive
Salt Lake City, UT 84123
801-269-9338
Email: nafcc@nafcc.org
http://www.nafcc.org/

National Center for Rural Early Childhood Learning Initiatives
46 Blackjack Road
P.O. Box 6013
Mississippi State, MS 39762
662-325-4954
Fax: 662-325-5436
http://ruralec.msstate.edu/

National Child Care Information Center
10530 Rosehaven St., Suite 400
Fairfax, VA 22030
800-616-2242
Fax: 800-716-2242
TTY: 800-516-2242
Email: info@nccic.org
http://nccic.org

USDA, Rural Information Center
National Agricultural Library
10301 Baltimore Ave., Room 132
Beltsville, MD 20705-2351
ric@ars.usda.gov
1-800-633-7701

Appendix H
California Department of Education
Subsidized Child Care Reimbursement Ceilings for 2009

The following is from the California Department of Education, Reimbursement Ceilings for Subsidized Child Care as of 2009.

Child Care Centers for Mariposa County

For Child Care Centers Only:
For a five year old child enrolled in kindergarten, use the **2 through 5 Years** category when the child is in a program/classroom that is licensed as a preschool program, or use the **School-age** category when the child is in a program/classroom that is licensed as a school-age program.

Maximum Reimbursement for Mariposa County

Age Group	Full-time Daily	Full-time Weekly	Full-time Monthly	Part-time Hourly	Part-time Weekly	Part-time Monthly
Birth to 24 Months	52.76	209.37	889.22	8.71	172.80	659.47
2 through 5 Years	37.83	159.88	643.07	6.23	156.23	633.09
School Age	32.53	138.29	527.60	7.90	79.55	328.80

Average Rate in Mariposa County

Age Group	Full-time Daily	Full-time Weekly	Full-time Monthly	Part-time Hourly	Part-time Weekly	Part-time Monthly
Birth to 24 Months	42.17	185.91	754.75	6.61	143.03	560.84
2 through 5 Years	28.01	128.93	513.68	4.74	95.23	363.82
School Age	23.62	110.75	414.62	6.17	63.90	256.82

This information is listed on their website: http://www.cde.ca.gov/fg/aa/cd/ap/index.aspx

Appendix I
Focus Groups and Case Studies

Child Care Provider Focus Group

On August 28, 2009, Consultant Megan Rogers facilitated a meeting with a group of individuals involved in the field of Child Care in Mariposa County.

In attendance:

- Megan Rogers, Feasibility Study Contractor
- Jill Harry, Feasibility Study Contractor, co-founder and former administrator of Cathey's Valley Preschool, Mariposa County First 5 Commissioner
- Gussie Kidd, Lushmeadow playgroup moderator, Methodist Church "Never Enough Time" (NET) child care director, founder and former director of Almost Like Home Before & After School Center
- Amber Chambers, ICES Alternative Payments Program Manager
- Kristin Fiester, Former family child care home provider
- Jackie Lee, current director Mariposa Co-op Preschool and Almost Like Home Before & After School Center
- Margaret Essary, Head Start Teacher, LPC representative
- Susan Johnson, Former family child care home provider, LPC representative

Megan started the meeting with an overview of the results of the 2009 Needs Assessment, and then opened the floor for the discussion of such topics as alternative hours and drop in capacity, infant care, and other community needs.

Jackie Lee said that as long as parents have filled in all necessary forms and paid the $35 insurance fees ahead of time so that they are on file, she allows drop-in options for her programs at a rate of $20 per day.

Jackie's programs:

1. Mariposa Co-op Preschool: open 3 days per week. Tuition is $100 per month. Parents rotate staying and helping with the program so that the ratio is never less than 1 adult per 5 children. Jackie has a waiting list for preschool.
2. Almost Like Home: After school program open until 6:30 PM, 5 days per week, following the School District's schedule.

Jackie rents space from the County Parks and Recreation Department. The cost is $300 per month. This is under market value, and a good example of how well public-private partnerships can work. The rent is divided between the two programs.

Kristin Fiester operated a family home child care home near Triangle Road and Hwy 140. She said she had a number of families who worked in Yosemite. Park employees typically need child care for 12 to 13 hours per day. She did what it took to accommodate these families and had a very successful program. Her philosophy was to incorporate the children into her daily family life.

Amber Chambers said that ICES has been publishing articles in the *Mariposa Gazette* and actively trying to recruit additional family home providers willing to offer extended and alternative hours. She said current providers are not happy with ICES for doing this, but at the same time, ICES has to continually recruit to make sure the community's needs are met. This could be because parents are not communicating their needs, or because care givers have offered these services in the past and got taken advantage of with parents not paying for the extra care.

Amber feels current providers will see the addition of a child care center in Mariposa as a hardship. Amber noted that families are looking for child care choices to fit their needs.

Susan Johnson asked if there are any parents attending the current preschools who might be interested in being providing family child care home services or extended care at a facility. For instance, Acorn Co-operative Preschool is only open in the mornings. Perhaps someone would be interested in staying later and expanding service to the afternoon.

Jill Harry noted that if someone was interested, they would have to have the proper qualifications to meet licensing requirements.

Kristin said that when she operated her family home care, she worked with the District to get a stop in front of her home as part of the bus route. She had a pool installed for day care and offered swim lessons. She had 12 four year olds taking part in this. In addition, Susan Johnson offered preschool at Kristin's home. They had 36 children enrolled. Kristin's mom taught Spanish.

Amber said that 19 children had stopped using the ICES' subsidy in the last 3 weeks, and the same thing was happening in Tuolumne County. She said it could be because parents were losing jobs and no longer needed child care or it could be for other reasons. She said if family home providers were losing children, they should look at their programs and talk to parents on the reasons why.

Discussion moved toward a possible child care center in the Human Services complex that is slated to be built. **Megan** mentioned that Jim Rydingsword maybe interested in having drop-in slots available for families with Human Services appointments. She asked how the group felt such an arrangement would work.

The response was that drop-in slots should be fine, as long as all the paperwork is turned in ahead of time. If Human Services wanted to reserve slots to be sure they were always available, then Human Services could pay for a number of slots to be reserved. The question arose that if slots were reserved that this may not be a responsible way to spend county dollars, since the slots would go unfilled at times.

All agreed that if a child care center were located in a Human Services building, it should provide a very welcoming environment.

Amber said that she worked for the Children's Center in Mariposa a number of years ago run by Pam Standen. She said, in the end, in order to keep costs down and only pay for staff when they were actually needed, she was often "on-call," waiting by the phone for Pam to call and say so many children had come in for the day, and she was needed. Sometimes she wouldn't be needed right

away, but would get a call later in the afternoon. This was a difficult way to keep the child care center going.

Amber said that for Human Service's Welfare to Work program, child care providers could receive reimbursement for watching participants' children, however, the participant would have to fill in the proper paperwork in order for this to happen. Too many times, participants would not do this and providers would not get paid. She started suggesting that providers ask for $15 in an envelope up front, and give the money back when the proper paperwork was completed.

Kristin said that she was often full, but would tell parents on her waiting list to call for day-by-day openings. Sometimes families were on vacation, or had sick kids (whom she wouldn't watch), and so there were openings.

Margaret said that last year Head Start had a waiting list of 4 or 5 children. She said that for exceptional needs children, families could be as much as 10% over the income eligibility guidelines in order to qualify.

Gussie said that she had started Almost Like Home with $6,000 and MCUSD support. She said that, at the County Administrator's suggestion, she had applied for bed tax money, and with the help of Steve Dahlem (then a private attorney and now County Counsel), she had incorporated as a non-profit.

Amber said that ICES has a policy of limiting the number of child care slots to be filled by families receiving the alternative payments program (subsidy). ICES only allows the number of subsidized children to be equal to or less than the number of children the provider is licensed to care for. This is so that family child care home providers would remain financial solvent if the state's subsidized funding program was no longer available. ICES policies have gotten more conservative about this in recent years.

Amber also said that there is money to be made in family home care. She recently cut a check to one provider for $6,000 in subsidized payments. She also said there are many tax write-offs that can be made, and this is added incentive.

Case Study 1: Children's Center
Mariposa, CA

Founding director: Pam Standen
Non-Profit organization. Five-member board.

Pam Standen provided child care in Mariposa County for 24 years, from 1979 to 2003. She had three different locations. Ms. Standen began her business in a little church at Mt. Bullion Cutoff Rd. in Mt. Bullion, CA. She operated there for about 1 year and offered day care services to children ages 2 to 13, including before- and after-school care. She started off slowly with about 5 children and grew from there. Parents desired child care closer to town, so she eventually moved the Assembly of God Church on Hwy 49N, where she resided for about 2 years while waiting for a larger building to be built. Her third building was built by a family member and was located on Hwy 49N, 2 miles outside of town. This building is now owned and occupied by Sievert Supply.

Physical Environment, Staffing, and Capacity

The building was a 60 foot by 40 foot clear span building that sat upon half an acre of land. There was 10,000 square feet of fenced outdoor space. The fence could be temporarily moved over unused cement parking spaces for bikes and tricycles. The rooms at the center were divided by 4 foot movable shelves. This allowed staff to remove the walls entirely for plays and other productions.

The hours of operation were 7 AM to 6 PM, Monday through Friday, year round, no holidays. As director of the center, Mrs. Standen wore multiple hats. She acted as a teacher, did all of the purchasing for the center, and the bookkeeping. She worked 9 hour per day, 5 days per week, plus did purchasing and paperwork on the weekends. The center had a low turnover of teachers. Teachers typically earned about $1 more than minimum wage. The last two years of operation health benefits were provided to the director and one other staff.

The center was licensed for 74 children. However, the highest enrollment the center had lasted for one week, during one summer when 65 children were present at the center at one time. In her 15 years at the Sievert building, Ms. Standen never had 74 children enrolled.

The Children's Center had a good working relationship with the school district. The center was located on a stop on the schools bus route so school-age children could take the bus to the center after school. After-school care began around 2:30 or 3 PM to closing. Mostly children from Mariposa Elementary School attended the center. The senior citizen bus took the kindergartners to and from school. Despite Head Start opening 4 years prior to her closing, Ms. Standen was able to maintain operations during this time.

Enrollment
During high enrollment times the centers enrollment average was approximately 36 school-age children and 20 to 25 preschoolers. Summers typically had higher enrollment than the school year. To her recollection, parents of enrolled children worked in the following occupations: 50 to 60 % were blue-collar workers or self-employed; 20% were white-collar workers; 20 to 30% were county

employees. During the center's best financial times, enrollment was about 35 preschoolers and 24 school-age children.

They had three licenses: preschool, school-age, and after-school care. The center did not serve infants because at that time licensing required full, non-movable walls to separate the infant room from other areas. Also, infants required more space for cribs and high chairs and required a 1:4 staff to infant ratio. Ms. Standen found that the center's rates for infants could not be considerably higher than other children. The center did not accept children in diapers, but children in the process of potty training were accepted. The center did not provide evening care because she did not feel that there was enough demand to make it economically feasible.

In Mrs. Standen's opinion, typically by 3rd grade children require a different type of care other than a child care center.

Meals
The center served two meals and two snacks per day in accordance with state nutritional standards. The cost of the meals was subsidized by a program administered by ICES. However, some meal costs were incurred by the center.

Curriculum
They used the BECCA Program with 30-minute curriculum rotations.

Income
Competition between the center and local family child care home providers kept rates low. The center was operated as a non-profit agency to keep prices low and to be able to accept donations and other charitable support. The center never received any grant funding.

Full-time tuition for preschoolers was approximately $210 per month. There was no hourly rate, but the center did offer half-day rates. The full-time daily rate for school-age children was slightly lower. Little less than half of the enrolled children could be subsidized through ICES. Rent for the building was $800 per month.

Reasons for Closing
When the center closed, there were about 15 to 20 school-age children and 20 preschoolers enrolled, with sporadic attendance. The after-school program slowed down due to an increase in sports, etc.

The board decided to close the Children's Center due to decreased enrollment coupled with future large unforeseen financial expenses. The center did not have enough of a financial cushion to weather these expenses and the economy, which was in a downswing.

1) In 2002-2003, state requirements for playground structures safety standards were changing and many of their outdoor play structures had to be replaced to meet the new requirements. The center kept 2 to 3 months of operating costs in the bank, but this was going to be a huge cost.

2) December 2001 had been a hard winter with low economic times. When there was low economic times (especially in the construction field) enrollment was also lower. Mrs. Standen didn't feel that the school-age child enrollment would increase.

3) By September 2001 the spacers in the trestles of the building were in disrepair. The building was 15 years old and the original manufacturers were out of business.

Mrs. Standen needed funding for staff, playground equipment, and building upkeep. There were no funding sources for these categories at this time. First 5 was just getting started and they had stringent requirements on how funding could be used.

Recommendations

- Drop-in care could be limited to a 4 to 5 hour block during the day, certain days per week, so staffing could be pre-arranged.
- Build a multi-use space that can be easily converted into a child care center in the future.
- Child-size toilets are beneficial.
- The learning environment, food preparation, and playground space are all important points of consideration.

Case Study 2: St. Luke's School Preschool Program

St. Luke's Elementary is located at 350 W. Yosemite Avenue in Merced, across the street from Merced College.

The Preschool's director is Judy Smith.

The preschool program is part of the school's overall preschool through fifth grade program. It has classrooms on campus and its costs are figured into the overall costs of the school.

Physical Environment, Staffing, and Capacity

The preschool wing includes two classrooms, each with an attached bathroom, and a large outdoor activity space. There is a small food preparation area. Parents also have the option of allowing their children to stay for lunch, in which case parents can pack a lunch for their child or order a lunch from the school's full service cafeteria. Parent rotate bringing snacks for the entire class.

One classroom is designated for children ages 30 months to 4 years. The second room is for pre-k children, ages 4 and 5. They have a third classroom available, but it is not currently in use. There is one teacher and one aide per classroom, for a capacity of 18 children in each of the two rooms in use.

Income

The school's income comes primarily from tuition fees, as outlined in the tables below. (The school has fundraisers to help purchase extra curriculum.) Payment plans are set up so that students can attend 2 to 5 days per week, with options for before school care (beginning at 7 AM); after preschool care (12 PM through 6 PM). The program also offers afternoon care for non-students, from 12 PM through 6 PM.

Annual Registration fee: $150 first student; $100 for each additional student.

Preschool tuition, 180 days per year, 8:30 AM to 12:00 PM

Days per week	Annual payment	11 payments	12 payments
5	$4,059	$369	$338
4	$3,488	$317	$290
3	$2,842	$258	$237
2	$1,964	$178	$164

In some instances, the school also allows a pro-rated daily rate calculated at $22.55 per day.

ECE Extended Care Program for enrolled students. Includes before preschool care (beginning at 7 AM) and after preschool care (lunch recess 12 to 1 PM; nap/quiet time 1 to 3 PM; organized group activity until pickup (3 to 6 PM)

Days per week	Annual payment	11 payments	12 payments
5	$1,655	$150	$138
4	$1,235	$112	$103
3	$945	$84	$79
2	$709	$64	$59

Prorated daily rate calculated at $9.20 per day

ECE Extended Care Program for nonstudents. This is afternoon care, from 12:00 PM up to 6 PM. $2,337 annual tuition. Monthly payments calculated at $13 per day.

Classroom Environment and Curriculum
The rooms are set up into centers. Using a thematic approach, children learn pre-reading and math skills along with vocabulary building. In small group settings, the children also learn to work cooperatively by caring and sharing with others.

Curriculum includes: Circle time, gross-motor activities, fine motor activities, art, dramatic play, music, science, sand and water, block play and story time.

Case Study 3: UC Merced Early Childhood Education Center

The UC Merced Early Childhood Education Center is located at the front of the campus on North Lake Road.

The center's director is Danielle Waite.

The center was built in cooperation with UC Merced, First 5 of Merced County, the Merced County Employees Federal Credit Union, and the Packard Foundation for a final cost of $4.9 million. The Center does not pay rent to UC Merced, but does pay utilities, grounds fees, and the like.

The center opened in June 2009.

Physical Environment, Staffing, and Capacity

The center includes 4 main building sections:

- Administration, which includes front desk, conference room, adult bathrooms, staff room, lactation room, and observation rooms for UC Merced ECE students. (While families are welcomed at the front desk, children are signed in at the individual classrooms.)
- Preschool wing, which is two rooms separated by a shared support space that includes bathroom, food preparation area, isolation area, and storage. Each room can accommodate up to 20 children, ages 30 months to school-age.
- Infant wing, which is also two rooms separated by a shared support space. Each room can accommodate 8 children, ages 0 to 17 months.
- Toddler wing, again two rooms separated by a shared support space. Each room can accommodate 12 children ages 18 to 30 months.
- Each of the children's classrooms leads to separate outside yards, each with a shaded area, as well as sand, water, and climbing areas. Fruit trees line the back of the property.
- There are windows in most every wall, between rooms and outside, making line of site and observation very manageable.

While the facility includes food preparation spaces with refrigerators and microwaves, the center does not have a full kitchen. The director indicated, however, that it would be preferable to have a full kitchen. She would also recommend a central shared storage space and library, in addition to the storage spaces in the shared space of each wing.

There are two teachers for every classroom. Staffing at full capacity would include 1 director, 12 teachers, and 1 administrative assistant to the director.

Since the center only recently opened, it is running at about half capacity with one room open in each wing. The center has a capacity of 80 children in the following configuration: 16 infants, 24 toddlers, and 40 preschoolers.

Income and Hours of Operation

The center did not apply for California Department of Education, Child Care Development funding because 1) they do not have enough low income families using the facility to make it worthwhile; and 2) they do not have the administrative capacity that it would take to comply with all of the reporting requirements and other paperwork.

Tuition Rates for UC Merced Affiliated Families (students, staff and faculty):

Infant (6 weeks – 17 months) - $975/month
Toddlers (18-29 months) - $850/month
PreK (30 months – Kindergarten entry) - $650/month

Tuition Rates for Community Families:

Infant (6 weeks – 17 months) - $1200/month
Toddlers (18-29 months) - $1000/month
PreK (30 months – Kindergarten entry) - $750/month

The program does have a scholarship available to income qualified UCM affiliated families which would reduce their monthly tuition by 25%.

Hours of Operation
The center is open from 7:30 AM to 5:30 PM. The director does allow children to be dropped off and picked up during the day, as convenient for the child's guardian. In most cases, children are dropped off between 7:30 AM and 8:30 AM. Parents of infants are welcome to stop in any time to visit their children and/or use the lactation room. Around 3:30 PM, children start to be picked up and signed out.

Because this center is not yet operating at full capacity, the program allows families to come for half days, or only part of the week. But as the program fills with full time children and slots become limited, the families interested in part-time care will have to coordinate carefully with each other to fill a full-time slot, or are in danger of losing their child care spot. (Because the program is fully funded through tuition, the facility needs all slots filled with full-time children to pay salaries and other operating expenses.)

Classroom Environment
UC Merced ECE Center staff strives to make the classrooms a welcoming place for both the children and family, with home-like touches.

The room and playground allow the children to freely explore and experience, the only limitation being one of safety. Age appropriate materials that are interesting to the children are at the child's level, for easy and accessible self service.

The classroom is divided into strategically located interest areas, so learning experiences do not interfere or interrupt one another. Noisy activities (blocks, dramatic play) are separate from quiet activities (book reading, writing, and art).

The staff rotates materials often to keep the children interested in all areas, as well as to increase the difficulty to challenge them mentally and physically.

Curriculum
UC Merced Early Childhood Education Center uses a mixture of curriculum representing different philosophies and practices. Emergent Curriculum, Play Based, Project Approach and the Reggio Emilia Approach are combined with the Creative Curriculum. The Creative Curriculum is used as the main blueprint for the teachers in the classrooms.

The director feels that using the Creative Curriculum as the foundation provides a thorough curriculum that supports the children in meeting the Desired Results, which are mandated by the California Department of Education, Child Development Department. The Creative Curriculum also encourages teachers to individualize and make the learning experiences relevant to the children in the classroom.

Student/Faculty Research
The UC Merced ECE Center allows observers in the classroom: students, professionals and prospective parents. Observers are required to schedule their observation time and check in with the Center staff. There are numerous observation rooms that students are encouraged to use, but there are also times that the students will conduct their observation in the classroom or play ground. These students remain under a staff member's constant supervision and are never left alone with any child.

Case Study 4: The Associated Students Children's Center, Chico State University

The Associated Students Children's Center & Child Development Lab provides child care for student, staff, faculty, and community families.

This facility is located on the Chico State University campus.

Wendy McCully, current Program Director for Acorn Co-operative Preschool in Mariposa County, was the director of the Associated Students Children's Center at Chico State University from 1993 to 1998. She was interviewed for this case study.

Physical Environment, Staffing, Capacity
The building and land for this facility are owned by the University. The child care center space includes a reception area, a preschool wing, an infant wing, and a toddler wing. Each includes outdoor play space. The center also has shared food prep and isolation areas.

The student body government is the owner of the child care center program, and the employer of program staff. Staff includes a director, secretary, and teachers divided this way:

- 3 teachers for the infant area (there were 10 children enrolled when Ms. McCully left, with capacity for 2 more).
- 4 teachers for the toddler area (there were 18 children divided between two rooms, with capacity for 24 children).
- 4 teachers for the preschool area (33 children divided between two rooms, with a total capacity of 48 children).

In addition, there were 30 volunteers from CSU's Early Childhood Education program each semester. These volunteers were under direct visual supervision at all times.

Ms. McCully said the program was constantly growing. According to this child care center's website, their current capacity is 16 children eight weeks to two years old and 85 children 2 to 5 years of age.

Income and Hours of Operation
This program was completely funded by grants. There were no tuition fees.

The center is currently open from 7:45 AM to 5:30 PM. Parents and caregivers had the option of morning, afternoon, or all day sessions. If they did not arrive by a certain time, however, the door would be closed with a note that it was too late to enter, and they could try again the following day. This was to avoid disruptions and to ensure the proper staff to child ratios.

Classroom Environment/Curriculum/Philosophy
The Associated Students Child Development Lab's philosophy is based on a respect for the uniqueness of each individual child, his/her family and culture. Children come to the center from varying backgrounds and bring with them their own family values, cultures and language. They also

come with unique personalities and temperaments and are at varying levels of development and maturation. In partnership, staff and parents create a safe, nurturing environment that promotes the physical, social, emotional, creative, linguistic and cognitive development of each child.

Children's learning is a complex process that results from the interaction of a child's own thinking and their experiences in the external world. Children "learn by doing." Infants and toddlers learn primarily through their senses such as tasting, physical exploration and grasping. Preschoolers learn by interacting with materials and things. As children mature, they acquire new skills that facilitate the learning process.

Through a planned environment, curriculum, site personnel and parents, children are provided a wide assortment of hands-on experiences and have opportunities to learn through a variety of modalities (visual, auditory, sensory). The center offers children the freedom to explore and the opportunity to choose from many daily activities. These activities are age-appropriate and may be either teacher-planned or child-initiated. A wide variety of materials are available for child-initiated use. The environment is divided into learning centers. Each center/area is supplied with a broad assortment of developmentally appropriate and anti-biased materials. These materials are changed periodically depending upon the interest, individual needs, and developing skills of the children. Curriculum experiences (planned, spontaneous and child-initiated) include, but are not limited to, dramatic play, language and literacy, pre-reading, pre-math, science, psychomotor, art, music movement, opportunities for large and small motor development, sensory, cooking, nutrition, literature, multicultural, cognitive and social-emotional.

This program is accredited by the National Academy of Childhood Programs.

Case Study 5: Acorn Tree

The Acorn Tree child care center is located at 42107 Empty Creek Road in Oakhurst, off Hwy 41, near Bass Lake Road.

The center's owner and director is Elaina Newcomb.

Acorn Tree Preschool is a for-profit child care center. Ms. Newcomb has 30 years experience teaching and directing child care centers in Fresno. She has worked for many for-profit centers, such as KinderCare. When Ms. Newcomb moved from Fresno to Oakhurst, she operated a family child care home for two years. She constantly had a waiting list, so she decided to open up a center.

Ms. Newcomb leased a building on January 2, 2009. She submitted her licensing application the same day. During the 3 to 4 month wait for her licensing inspection, Ms. Newcomb completed all decorating and construction changes. Ms. Newcomb was inspected and licensed on April 1, 2009. She opened immediately thereafter.

Physical Environment, Staffing, and Capacity

Ms. Newcomb is leasing a 2,600 square foot building for $5,040 per month. [just for comparison, in our example, we used an estimate of $1,830 per month—minimum amount needed for 38 children times most common price per square foot.] She desired 3,000 square feet, but was unable to find a proper facility. She said the most important component for a child care center is the bathrooms. If a center includes a school-age component, there must be at least separate three bathrooms—one for staff, one for girls, and one for boys (children under 6 can share the same bathroom). Ms. Newcomb has one toilet and one sink for every 6 kids. She had to add a staff bathroom at a cost of $12,000. She also pointed out that the facility has to be in multi-use zoning, not commercial zoning, or have a county use permit.

Ms. Newcomb maximizes all of her floor space. Her cubbies are suspended above the ground so the space below qualifies. Her rooms are divided by half walls. She does not have a director's office, and feels that one is needed to hold confidential parent conferences.

Acorn Tree is licensed for 46 students: 8 infants, 24 preschoolers, and 14 school-age children. Ms. Newcomb is currently getting licensed for a toddler component so she can maximize space by moving the 18 to 24 month old children into a different room and then add more infants (0 to 17 months).

Currently, Acorn Tree is 80% full. At the height of enrollment, Ms. Newcomb's enrollment for preschoolers was 22. Currently, she has 15 or 16 preschoolers. Her infant slots are 100% full (8 infants). She said that all the child care centers she has experience with offer infant care because they then become the center's preschool enrollment. The infant component is a center's "garden" and allows parents with multiple children to be able to use one child care provider, which also grows a center's cliental. The teacher to infant ratio is 1:4. The first three infants just covers expenses, it is the fourth infant that generates income. Therefore, the preschool component of the child care center must be profitable enough to financially support the infant program. However, Ms. Newcomb feels that this service is worth the expense as she has never had a child turn 2 years of age and not enter her preschool program.

Tuition

Acorn Tree charges weekly tuition rates, which includes 5 days of care, [Monday through Friday or Monday through Sunday when seasonal weekend care is offered, 6:30 AM to 6:30 PM]. Tuition is due every Monday for the upcoming week. Full-time weekly tuition fees are as follows: infants $180 per week; preschool-age $135 per week (tuition for this age group will increase to $145 in January); school-age $100 per week (this figure may change after market price analysis).

Ms. Newcomb is currently conducting regional market rate analysis so Acorn Tree's tuition prices can be in line with the regional market rates. If a child is sick, the parents do not get a refund from their weekly rate, however Ms. Newcomb will allow them to make up a day during a weekend when seasonal care is offered.

At present, Ms. Newcomb is breaking even; tuition fees are paying all of her expenses, including teacher salaries. However, Ms. Newcomb has been working 9 to 11 hour days for the last six months and has not taken a salary for herself. She believes it will take two years to recoup her initial investment of $50,000, the timeline of which she says is fairly standard. Ms. Newcomb feels she was able to keep her start up loan relatively low due to her experience in the industry. Ms. Newcomb anticipates profitability by March 2010, when the seasonal workers in the tourism industry return to work. She also anticipates a waiting list.

Hours of Operation

Acorn Tree is licensed to be open 7 days per week, 6:30 AM to 6:30 PM. Acorn Tree was open Saturday and Sunday until October 2009. Employees in the tourism industry are laid off around this time and weekend enrollment declined, so Ms. Newcomb stopped providing this service until spring, at which time she anticipates resuming this service. Ms. Newcomb requires a minimum of 4 or 5 children enrolled on the weekends in order to break even. For Acorn Tree, it the enrollments of the sixth child and above that make providing weekend care profitable. Ms. Newcomb is dedicated to providing child care services that the community needs. Ms. Newcomb usually splits a weekend day shift between herself and another teacher, so as to not incur overtime charges for the teacher.

Drop-In Care

Acorn Tree provides drop in care. Ms. Newcomb says this is consistent with most for-profit child care center practices that she is familiar with. Drop in rates are premium rates and are calculated as approximately 1/5 of the highest weekly rate (In Acorn Tree's case the highest weekly rate is $180). Enrolled parents of preschool aged children can add an additional day of care during the week for $30. Non-enrolled parents (those without a consistent, pre-established care schedule) pay a higher daily drop in rate of $40. Non-enrolled parents can utilize available drop-in slots if all the paperwork and the child shot records are provided.

Food

Acorn Tree offers breakfast, lunch, and end of day snack. The center was providing dinner, but Ms. Newcomb dropped this service. Ms. Newcomb is now getting the food subsidized through the Department of Education Federal Food Program. While it is paperwork intensive, she feels that the benefits outweigh the cost. The Federal Food Program pays for all the food, dishes, and paper products and will sometimes pay for the cook's salary if a center has such a position.

Other Subsidies and Partnerships

Acorn Tree does not receive any subsidized funding for student enrollment, but Ms. Newcomb does contract with Madera County and Chuckchansi to offer child care services. If Acorn Tree was providing drop in services for Department of Human Services clients would hold either a specific number of slots or a percentage (such as 5%) of her slots for the county at a premium rate – double the daily rate. She believes a partnership with a county could be a good relationship.

MARIPOSA COUNTY

Administration/Community Development · 966-3222

RESOLUTION - ACTION REQUESTED

MEETING: October 19, 2021

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Establish Childcare Task Force

RECOMMENDATION AND JUSTIFICATION:
Adopt a Resolution Establishing the Childcare Task Force (CCTF) To Direct The Process Of Identifying Additional Needs And Assisting With The Startup Of New Child Care Providers.

In 2019, a Childcare Needs Assessment was conducted by the Mariposa County Health & Human Services Agency in collaboration with First Five of Mariposa County and the Local Child Care Planning Council (LCCPC). The assessment confirmed that access to childcare continues to be a struggle in Mariposa County. It is a struggle that has worsened during the ongoing novel coronavirus pandemic.

The Mariposa County Economic Development Division is interested in establishing a task force of nine voting members to help attract and expand local in-home and commercial childcare facilities. Activities will include pursuit of continuing education programs for high school students, application for and management of grant funds, and other efforts to promote new or expanding childcare services in Mariposa County.

The Board adopted resolution number 2021-306 to submit a grant application for a child care feasibility study through the Economic Development Division. While that application is still pending, the task force, if established, could help guide the study as an initial effort.

Child care is a community issue addressed in the General Plan (Section 6.2.07 in particular) and the Economic Vitality Strategy (EVS). It is appropriate for a task force of community stakeholders to address this critical need. This task force would work in coordination with First 5, ICES, the LCCPC and other agencies. If approved, recruitment of committee members would begin and selected candidates would be presented to the Board in a future meeting for appointment. Meeting agendas and minutes will be available via the County's integrated agenda management platform.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In 2019, a Child Care Needs Assessment for Mariposa County was completed.

In 2021, staff submitted a grant application for a child care feasibility study.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the creation of the task force. Staff will continue to look for child care solutions but may not have as much community involvement or input.

FINANCIAL IMPACT:
Direct financial impact on the General Fund is not anticipated as a result of the activities of this committee.

ATTACHMENTS:
Resolution (PDF)
Childcare Assessment 2019 - FINAL (PDF)
Notice of Vacancy for Child Care Task Force (PDF)

STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS

Resolution No. 21-___ A RESOLUTION TO ESTABLISH THE CHILD CARE TASK FORCE (CCTF) TO DIRECT THE PROCESS OF IDENTIFYING ADDITIONAL NEEDS AND ASSISTING WITH THE STARTUP OF NEW CHILD CARE PROVIDERS

WHEREAS, in 2019, Mariposa County a county-wide child care needs assessment in collaboration with First Five of Mariposa; and

WHEREAS, the child care needs assessment identified the need for additional child care providers within the County; and

WHEREAS, in July 2021, Mariposa County applied for a Community Development Block Grant to fund a child care feasibility study; and

WHEREAS, the economic development specialist has been working with First Five of Mariposa, ICES and the Calaveras-Mariposa Community Action Agency (CMCAA) to determine solutions to the crisis; and

WHEREAS, a coordinated and focused effort to direct the child care efforts will help efficiently implement the needs identified in the 2019 study; and

WHEREAS, dialogue between diverse community stakeholders is necessary to create goals and plans regarding child care; and

WHEREAS, the Board of Supervisors has considered the important role of collaboration between economic development staff, and community stakeholders to coordinate child care efforts.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby establish the Mariposa County Child Care Task Force (MCCCTF) as an advisory body to the Board of Supervisors with purpose, functions, and procedures as described in *Exhibit A* attached hereto and incorporated herein.

Attachment: Resolution (12122 : Establish Childcare Task Force)

ON MOTION BY Supervisor _____, seconded by Supervisor _____, this resolution is duly passed and adopted this 5th day of October, 2021 by the following vote:

AYES:
NOES:
EXCUSED:
ABSTAIN:

_____
Marshall Long
Chair, Board of Supervisors

ATTEST:

_____
René LaRoche, Clerk of the Board

APPROVED AS TO FORM:

_____
Steven W. Dahlem, County Counsel

Attachment: Resolution (12122 : Establish Childcare Task Force)

Exhibit A

BOARD OF SUPERVISORS Resolution No. 21-
CHILD CARE TASK FORCE

1. Purpose and Functions

The purpose and functions of the Child Care Task Force (CCTF) shall be as follows:

a. Assist staff and consultants through the process of developing a child care feasibility study.

b. Formulate, design, implement and participate in a public engagement program involving stakeholders in the community, for the discussion of child care needs in Mariposa County.

c. Support the work of staff and/or consultants in the conduct of fact finding and data gathering necessary to:

   i. identify existing child care providers in Mariposa County, and

   ii. determine how to construct the data into a study, and

   iii. recommend projects, programs, and policies, as well as identify goals needed to efficiently address the findings of the 2019 Child Care Needs Assessment.

d. Work with Mariposa County High School, the University of California Merced and Merced Community College to create a Career and Technical Education (CTE) program for Mariposa County.

e. Provide periodic assessment, evaluation of, and feedback to the Board of Supervisors regarding the success of the child care feasibility study, as well as achievements of the Child Care Task Force.

2. Membership

The Child Care Task Force (CCTF) shall be established with nine (9) voting members, The voting members shall represent organizations with a direct interest in child care. In addition to the voting members, group representatives from stakeholder organizations that have an indirect interest in child care will make up a full membership. Three (3) of the voting members will be officers, president, vice president, and secretary. The voting members shall be from:

Attachment: Resolution (12122 : Establish Childcare Task Force)

- ICES
- CMCAA
- First Five
- HHSA
- MCUSD
- Local Childcare Planning Council
- YNP
- JCF
- Mariposa County Indian Council

a. Additional group representatives shall be selected from or represent the following groups in Mariposa County:

- MCHS
- EDC
- Chamber
- Tourism Bureau
- Planning
- Building
- Housing Specialist
- Local child care provider
- Mariposa County Public Health
- Two Local Business Owners

b. The committee may call upon representatives of other organizations and the general public as resources on certain topics related to child care.

c. Two (2) Ex-Officio (non-voting) members who are liaisons from the Board of Supervisors.

d. One (1) Ex-Officio (non-voting) member from County Administration, economic development.

3. Term and Manner of Appointment

Appointments to the CCTF shall be made by the Board of Supervisors based on the recommendation of the committee members.

All terms will be for one (1) year period.

The Board of Supervisors may remove at any time and without cause any member of the

Attachment: Resolution (12122 : Establish Childcare Task Force)

CCTF.

4. Participation By Member Required, Vacancy

If any member of the Child Care Task Force (CCTF) is absent (unexcused) for two (2) consecutively scheduled meetings, then that member may be removed from the CCTF by the Board of Supervisors, and the Board of Supervisors shall fill the vacancy for the unexpired term.

5. Selection of Officers

At its first meeting, the CCTF shall elect a Chair, Vice Chair, and Secretary to serve a term of one (1) year or until the successor of each is appointed and qualified.

6. Duties of Officers

The chair shall preside at all meetings of the CCTF and shall perform all of the duties necessary or incidental to the office, including approval of the agenda topics for the meeting. The vice chair will act as chair in the absence or inability of the chair to act. The secretary shall maintain notes and prepare minutes for the approval of the CCTF.

7. Meetings and Quorum

The CCTF shall establish a meeting schedule deemed necessary by the CCTF to accomplish its purpose.

A quorum shall be a majority of those appointed as voting members. A quorum is required to transact any CCTF business at a regular meeting or special meeting.

Notice of CCTF meetings shall be posted and published not less than 72 hours prior to the date of the meeting at the following locations:

a. Mariposa County Website location:
b. Meeting location
c. The Mariposa County Library

Meetings of the CCTF shall be subject to the provisions of the California Open Meeting Law (Brown Act).

8. Administration and Support

Attachment: Resolution (12122 : Establish Childcare Task Force)

a. County staff shall provide support to the CCTF. The economic development specialist or designee shall be the lead member of County staff responsible for supporting the CCTF.

b. The economic development specialist or designee shall be responsible for meeting notices, preparation and distribution of meeting support materials, and coordinating the meeting arrangements.

c. In the event that the CCTF does not appoint a secretary, the economic development specialist or designee shall be responsible for recording the meetings, archival storage of electronic recordings, and preparation and publication of minutes for CCTF approval.

Attachment: Resolution (12122 : Establish Childcare Task Force)

Mariposa County

Health & Human Services Agency

Childcare Assessment 2019

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

Mariposa County Health & Human Services
2019 Childcare Needs Assessment Executive Summary

In collaboration with the Local Childcare Planning Council and First 5 Mariposa, the Mariposa County Health and Human Services Agency developed this Community Survey and Needs Assessment as part of the comprehensive efforts to identify and assess the greatest and unmet childcare needs in the county.

These are the key findings from this Childcare Needs Assessment:

Childcare Utlilization

- 36.2% of parents/guardians access the care of a family member or friend
- 6% of parents/guardians utilize licensed center-based care
- 23.7% of parents/guardians access licensed family-based care

Not Seeking Childcare

- 16% of parents/guardians don't access childcare because it is too expensive
- 16% of parents/guardians don't access childcare because there aren't any available
- 13.8% of parents/guardians indicated they cannot find high quality care

Meeting Needs

- 67.4% of parents/guardians indicated their childcare solutions are currently meeting their needs

Consensus

- Of all listed unmet needs, parents/guardians most often indicated an all-day preschool for children under 5 years was most needed.

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

Healthy. Safe. Thriving.

Introduction

The Mariposa County Health & Human Services Agency, in partnership with First 5 Mariposa County and the Local Childcare Planning Council created a survey to assess childcare in Mariposa County. After the 2019 Mariposa County Community Needs Assessment was completed, childcare was identified as a great need in the community. This finding prompted Mariposa HHSA and their partners to develop a survey to assess the communities childcare needs.

The survey consisted of seven questions; multiple choice and short answer. Three versions of the survey were created: an outward facing survey whereby parents/caregivers could access and answer the questions on their own, an inward facing survey whereby First 5 volunteers attended community events to interview parents/caregivers, and a Spanish language version of these. All versions of the survey had identical questions.

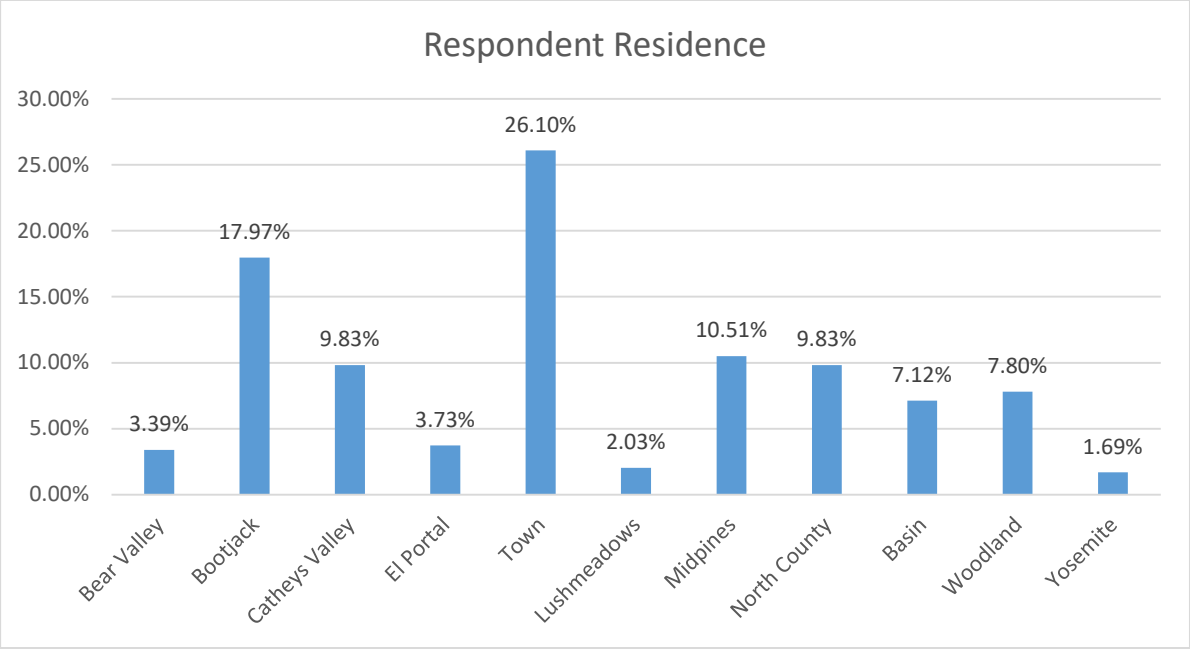
The survey link was distributed via Facebook, email list serves, and at community events. The First 5 volunteers were equipped with tablets and attended the CASA Summer Fun Street Fair, the Mariposa County Fair, ICES Children's Fair, the Coyote Howl, and the Mariposa Go West Festival. Responses were collected from each event. Hard copy printed surveys were also distributed around the community for those without internet access.

In total, there were 305 responses to the survey, with 4 responses being dropped due to residency outside of Mariposa County. Approximately 71% of the responses were collected from the outward facing survey (online), with the remaining responses coming from interviews at community events. There were no responses to the Spanish language survey.

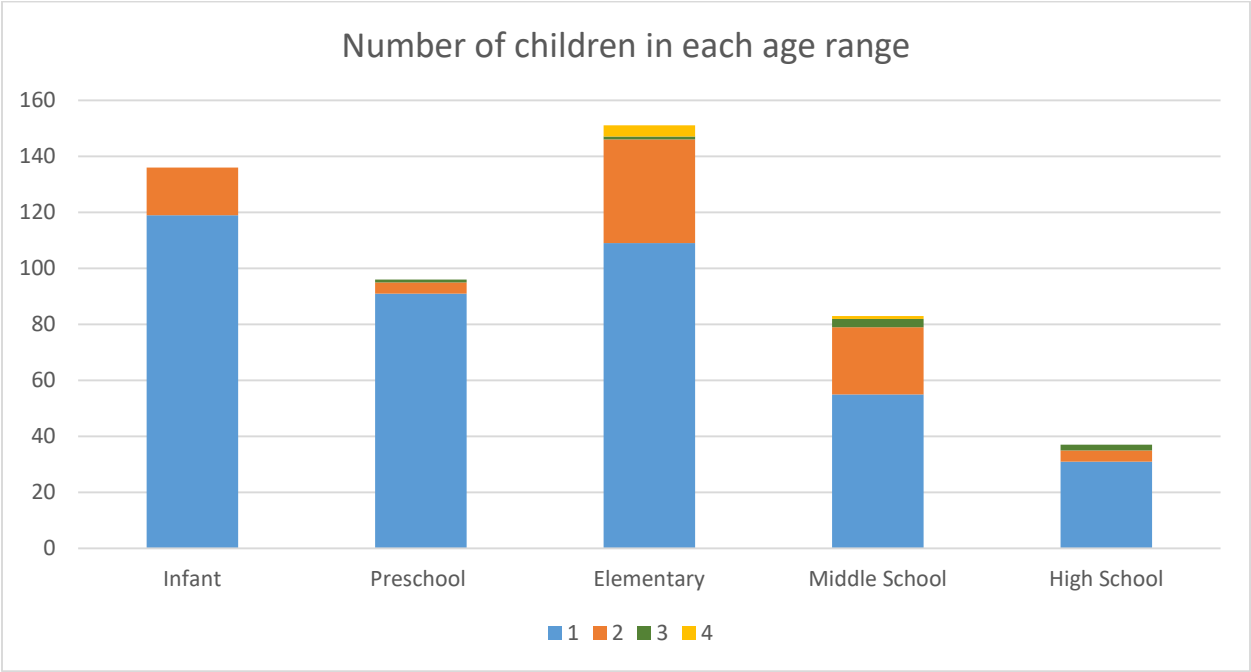
Respondent Residence & Number of Children

The first question asked respondents in what area of Mariposa County they currently lived. They were given nine choices as well as an "other" option where they could write in their own answer. If they indicated a location that was outside of Mariposa County, their responses were dropped (n=4). Overall, residents in the Town and Bootjack areas had the highest response, with 26.1% and 17.97% of the responses, respectively.

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)



Question two asked parents/caregivers to indicate how many children they had in each age range. Infant was defined as 0-3 years, preschool as 4-5 years, elementary as 6-10 years, middle school as 11-15 years, and high school as 16-18 years. A total of 618 children are represented in this report.



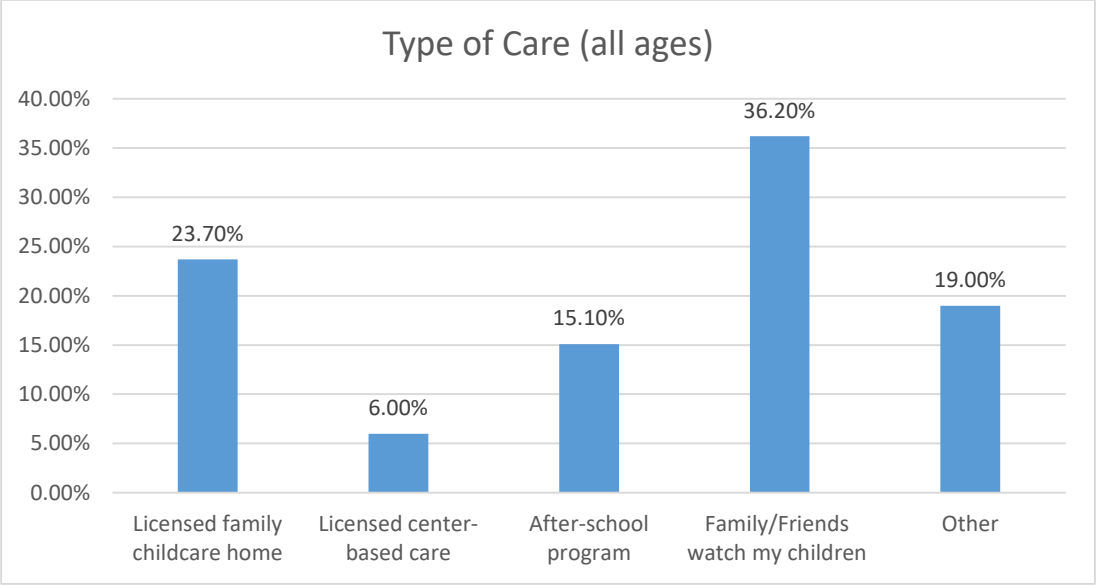
Question 3 asked if any of their children attended childcare of after-school care. Of the parents/caregivers that responded, 47.5% indicated that their child(ren) are in childcare or attend an afterschool program.

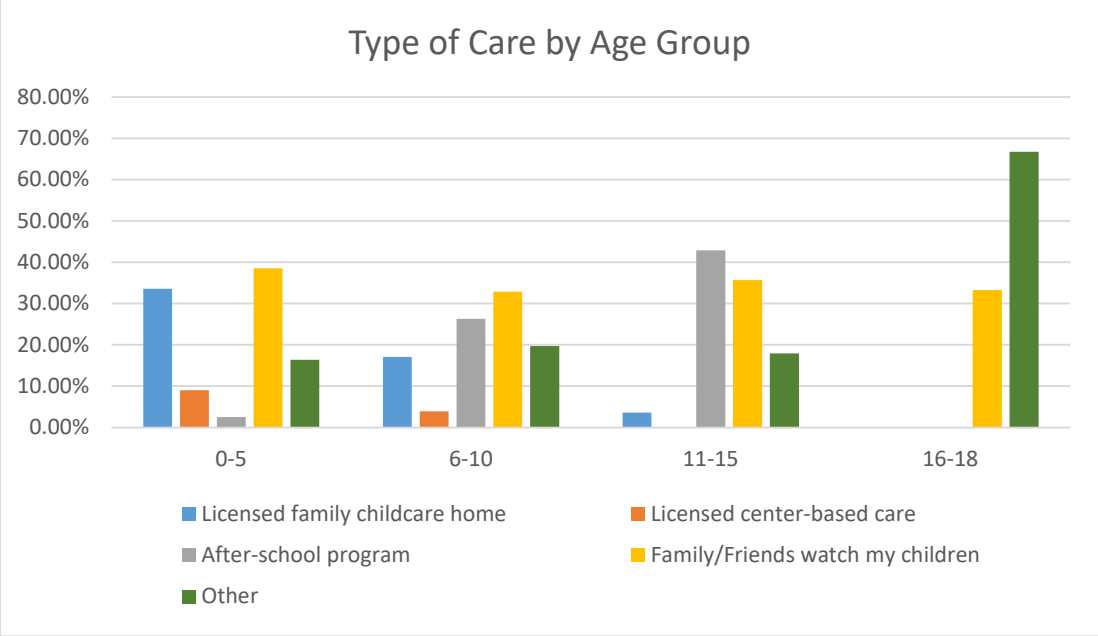
Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

The 47.5% of parents/caregivers that indicated they access childcare or after-school care were then asked what type of care specifically the child receives. The other 52.5% of parents were directed to skip this question (question 4).

Type of Care Accessed

Of those that were asked to specify the type of childcare they accessed, 36% identified their family and/or friends as their primary childcare. This trend was constant across age groups with the exception of the 11-15 years age group, who more often accessed their after-school program.

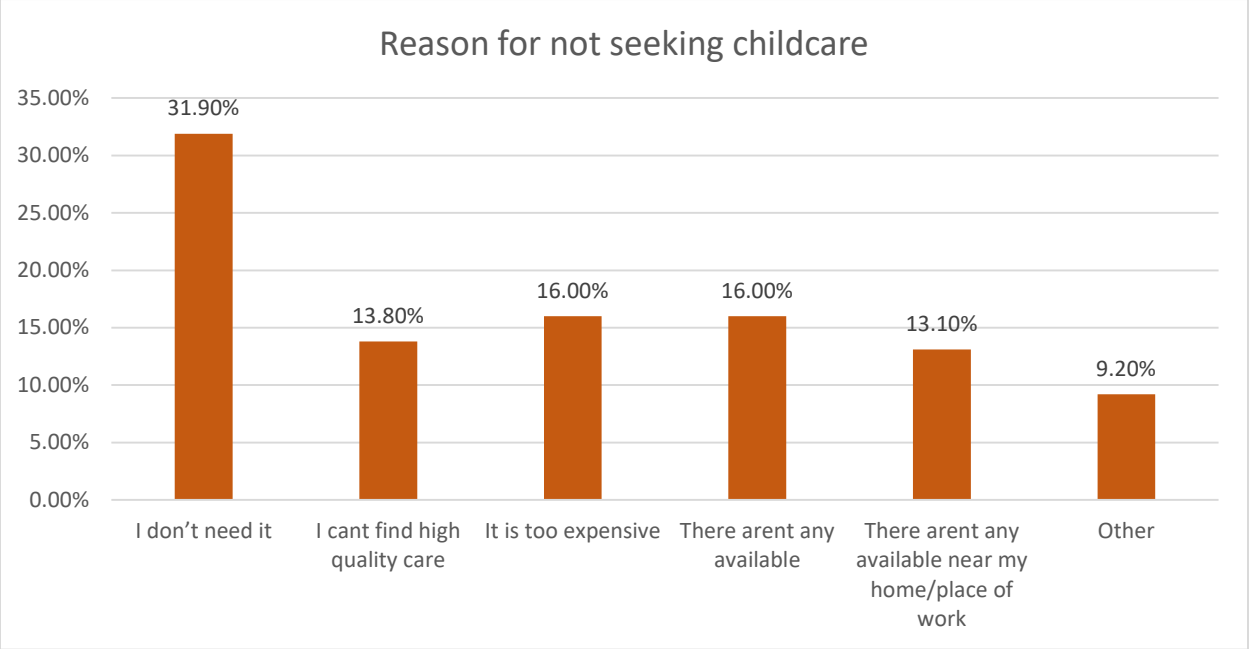




Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

Meeting Needs

The respondents that indicated they do not access childcare (52.5%) were asked to indicate the reason for not seeking childcare. This question (question 5) allowed respondents to select all options that applied to them – there were a total of 282 selections made. The most common response with 31.9% of the answers was "I don't need it" followed by "It is too expensive" and "There aren't any available" at 16%.



Those that responded "Other" to this question were offered space to write in their answer. Respondents wrote in:

"I work at the school" (Town)

"[My child] is in football" (Woodland)

"I haven't looked into other options yet waiting for my baby (5 months) to be a little older" (Catheys Valley)

"I prefer family caretakers" (Catheys Valley)

"Family helps when needed" (Bootjack)

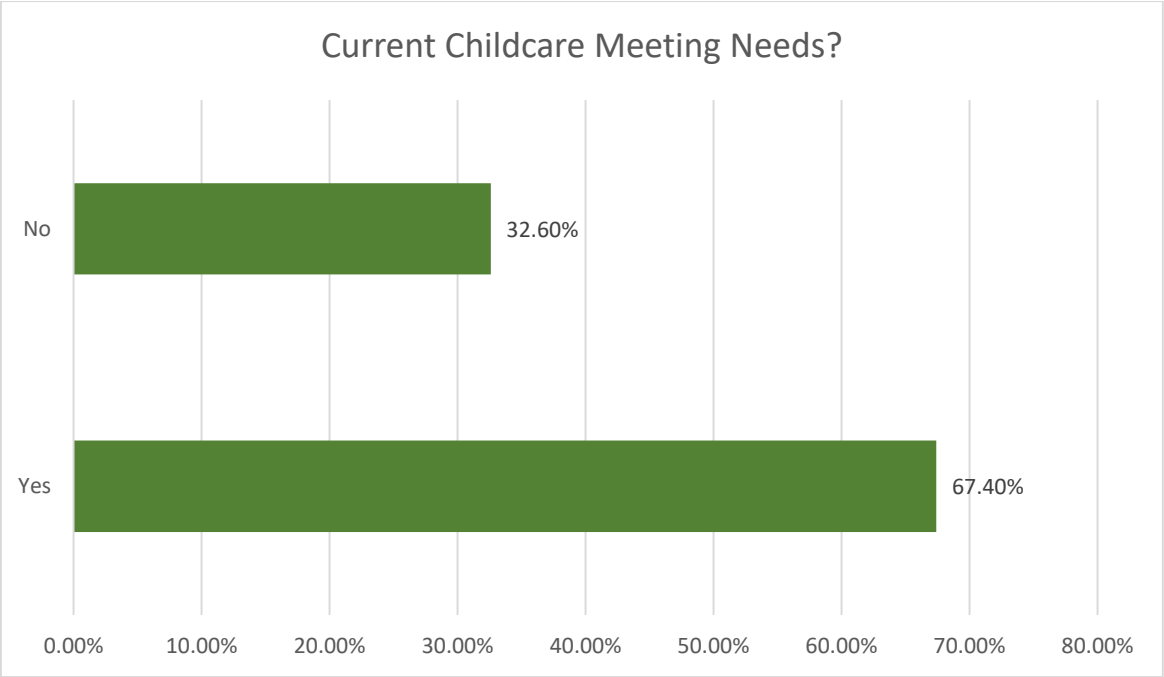
"I've been luck to be a stay at home mom the last five years. But it wasn't easy to find before then" (Catheys Valley)

"Only one caregiver in my area, and only on Tues., Wed., and Thurs." (Ponderosa Basin)

"Even if I were working my income wound not cover all of our living expenses and childcare" (Midpines)

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

The sixth question asked all respondents if their current childcare situation is satisfying their family's childcare needs. They were offered a "Yes" or "No" option along with an "Other" option where they were asked to share additional thoughts. The majority (67.4%) indicated they were satisfied with their current childcare situation.



Many respondents added their thoughts about this in the "other" field:

"No, After school program is not reliable. Teacher hiring is inconsistent, teachers have left in the middle of the school year leaving us with no after school programs until hiring can occur. We still have not been told if there will be after school care this year. Funding is only temporary as well." (El Portal)

" No, Far away- expensive -limited availability has us using 2 different places - both have limited resources" (Town)

"No, I would use ASP more but I don't feel it is good quality. They just free play. I want something more organized and structured" (Catheys Valley)

"No, My child attended the Joyful noise preschool/daycare center in Oakhurst for a few months but the drive was just too much. My child thrived in that environment. Mariposa should have something similar. My child loved it there and so did I"(Bear Valley)

"No, No I need to go back to work but cannot find affordable preschool that actually teaches or cannot afford the drive to Mariposa for preK" (Ponderosa Basin)

"No, Not enough room in current daycare. Only have my child in care for 1 day when I need 3-4 days. All other daycares in area full." (Midpines)

"No, Our infant care is in Merced" (Catheys Valley)

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

"No, The lack of child care for families who do not qualify for state assistance, and close to town is straining my family very much" (Town)

"No, We need an after-school program. When El Portal does have one, it is set up so late and with such little communication that it get bad attendance because by then people have made other plans." (El Portal)

"Sometimes, not always safe" (Midpines)

"We need it to be open weekends holidays and Fridays and evenings to accommodate our work schedules" (El Portal)

"Yes and no. I'm sure Grandma could use a break from daily babysitting" (Woodland)

"Yes but a bit far to have someone I trust" (Bear Valley)

"Yes, However there is still a large out of pocket even with ICES help" (Bootjack)

"Yes, Local moms and myself created our own preschool group, but it still isn't childcare; we're with our children at all times." (Ponderosa Basin)

"Yes, We are EXTREMELY fortunate to have the daycare that we do. My wife and I looked far and wide and didn't have anything available that we felt was clean, safe, or stimulating enough for us. We took our children to Chowchilla with us to work/daycare every day for 2 years." (Town)

"Yes, We are paying a friend for care in our home. In about 6 months we'll be looking for more affordable options." (Catheys Valley)

"Yes, We utilize the Yosemite Valley childcare center because that is our only option. We love it but it's a non-profit organization and requires so much work for parents to participate in fundraising (often during work time) so that fundraising accounts can offset the high cost of daycare." (Yosemite)

"Yes. However, more affordable options would be nice." (Catheys Valley)

The final question of this survey gave the respondents an opportunity to add any additional unmet needs for childcare that they have identified, that were not addressed in the previous questions. 47.8% of all respondents added thoughts to this question.

"Community needs full time care and drop in" (Town)

"Only option in summer is day camp at park. It sucks having him have to be outside in 100 degree weather but I work and I'm a single mom so I have no choice" (Woodland)

"Options! More support. We only have one option and it's a not for profit with challenges." (Yosemite)

"Our after school program is inconsistent and that makes it very stressful for our families trying to plan ahead" (El Portal)

"Please consider adding a professional county-operated facility in town that we can all access. Lack of Childcare is definitely a factor in my family's consideration of moving to a different county." (Town)

"Preschool all day for under 5." (Bear Valley, Bootjack, Town, Lushmeadows, North County)

"Quality, affordable child care IN TOWN, that is available at least 5 days a week. Not some unlicensed, or family run place that has a long waiting list, is out in the WUI, where wild fire threat is very real. My family desperately needs quality child care and pre-school in town." (Town)

"The only place I trusted was 45 min away and they dropped us. I then had nowhere to go." (Bear Valley)

"There is a lack of qualified daycare. The last day can I sent my son to he was just put in front of a television all day, fed hot dogs. He caught impetigo and section is foot from being outside without shoes. Daycare provider is immature, feeds off drama, is dirty, unprofessional, and has had CPS called her house numerous times. I rather figure out something else then to send my child to places like these" (Town)

"We are a resource family and need childcare providers that are trained in working with children of trauma." (Town)

"We were extremely fortunate to find child care after months of calling every provider given to us from ICES. We must pay even if we're not using the service to hold our spot. The cost is $800-$950 a month for one child. We must drive a half hour round trip each way for pick up and drop off. It's a huge financial and time burden. If we have more than one, I may have to quit my job as a teacher and stay home instead due to the cost of care." (Town)

"Would love to have quality childcare in town, not in a WUI area. Currently family assist with child care for my 2 yr old son, and it has put a significant strain on all of us. Also, no I'm-town options for quality preschool, as I do not qualify for state or Federal assistance." (Town)

"A lot of the daycares were rude and didn't care about my kid. My child would cry when he was supposed to go to daycare and would say please can I go to grandma and grandpas." (Bootjack)

"Hard to find child care who will take a special needs child that has lots of needs. Even though legally they should not tell me No because of my child's disability, around Mariposa they have. I would rather them be honest and tell me they can't then try and they can't fulfill my child's needs and the child gets neglected." (Town)

"I was very lucky to find childcare after months of calling every provider ICES put me in contact with. I was on 8 waitlists. If I wasn't able to find childcare, I would have had to quit my job as a teacher. This shortage severely impacts working families in our

community. One idea I have is to partner with MCHS to offer a child growth class with a daycare. High school students could earn ECE units, and it could lead to a career path for our local students in an area that is an identified need in our community." (Town)

"Needing more TK options or actual learning preschool that isn't 15 miles away each way.. 60 miles driving for pick up and drop off is unaffordable.. need a TK at Woodland" (Ponderosa Basin)

Summary & Recommendations

Affordable and conveniently-located childcare were identified by the respondents as a great need for this community. This was true of not only the outlying areas of the County, but also for residents in the Town of Mariposa.

Most residents are using family or friends as their primary source of childcare rather than a licensed childcare center. A need for more licensed family-based and center-based care is apparent; however, cost of these services need to be considered. Cost of care was identified as a barrier to families – some indicated they stay home with their children because it is more affordable than going to work and paying for their childcare elsewhere.

Care for children under 5 years was another top identified need in Mariposa County. Many respondents expressed that they would like to see more center-based care for this age range that is an all-day (8:00am-5:00pm) program opposed to half-day programs. This would best accommodate those that are working full time.

Attachment: Childcare Assessment 2019 - FINAL (12122 : Establish Childcare Task Force)

Final Report

Mariposa County
Nonresidential Market Study

The Economics of Land Use

Prepared for:
Mariposa County

Prepared by:
Economic & Planning Systems, Inc. (EPS)

July 2023

EPS #222049

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1. Introduction and Summary of Findings

Introduction

Mariposa County (County) is one of the oldest counties in the State of California (State). The County has a very rural and mountainous location and contains no incorporated cities resulting in one of the least populated counties in the state with limited employment options. As home to the renowned Yosemite National Park, the County attracts a large tourist population, and its economy is largely based on serving this population. The County retained EPS to conduct a countywide Nonresidential Market Study (Study). The impetus for the assessment stems from an action item identified in the County's 2017 Economic Vitality Strategy (EVS), a plan to create a vibrant and balanced community for residents and tourists. The EVS identified the goal of maintaining, strengthening, and growing local businesses.

The objectives of this Study are to assess the economic health of the County's industries to help identify the potential for existing and future nonresidential land use opportunities to help foster a vibrant, healthy, and balanced economy for residents, businesses, and tourists alike. The Study includes a retail demand analysis which quantifies the amount of retail sales leakage to adjacent counties, inventories existing commercial opportunities, including retail shopping and dining, to identify gaps in businesses and services for residents and tourists. The quantitative and qualitative analyses inform EPS's recommended strategies for supporting the County's ongoing economic development efforts.

Key Findings

Socioeconomic Conditions

- **Mariposa County is a small community that experienced declines in its population and limited household growth over the last decade.** From 2010 to 2020, the County lost more than 970 residents yet added more than 100 households during the same time, suggesting that the County is experiencing growth in smaller households and, potentially, demand for smaller residential units.

  Mariposa's residents are becoming older and slightly more diverse. The largest proportion of residents in the County are aged 65 years and older (nearly 30 percent of the total population), representing the fastest-growing age category over the last decade with an increase of 35 percent. Although the County is predominantly composed of residents that identify as White, the proportion of the total population decreased from 83 percent to 79 percent with corresponding increases in populations that identify as Hispanic or Latino, Black, and American Indian and Alaska Native.

- **The proportion of County residents achieving higher levels of education has increased.** Following statewide patterns, the proportion of residents 25 years and older holding an Associate's, Bachelor's, Graduate or Professional degree increased by 31 percent (from about 3,950 to almost 5,200 total residents) between 2010 and 2020.
- **Median household income has likely not kept up with inflation over the past decade and poverty rates have increased.** Median household income in the County increased by about 4 percent between 2010 and 2020, from $49,100 to $51,000 (in nominal 2010 and 2020 dollars). The marginal increase in household income suggests that wages for County residents did not keep up with the rate of inflation for the western United States over this period. The overall poverty rate in the County increased slightly from about 14.7 percent to 15.6 percent.
- **Mariposa's housing supply decreased slightly over the past decade.** The County's housing inventory comprises about 9,840 units as of 2022 following an estimated net decrease of almost 350 housing units between 2010 and 2022 per the State Department of Finance.
- **The County's housing inventory is primarily comprised of single-family detached units built from the 1970s to 1990s.** The County's housing inventory is estimated to include 67 percent single family detached units and 23 percent mobile homes, with very few multifamily units.
- **Mariposa has a high residential vacancy rate largely due to a significant inventory of seasonal, recreational, or occasional use housing units.** The County's total residential vacancy rate has steadily remained around 23 percent to 24 percent between 2010 and 2022. There was a decrease in seasonal, recreational, or occasional use vacant units, there was an increase in units categorized by the County as "vacant – current residence elsewhere" and "unoccupied sold units," which reflect an increasing trend of purchasing homes to use as second-home investment properties, whether rented out or for occasional personal use.
- **The housing market in Mariposa County has become more competitive since the onset of the COVID-19 Pandemic.** While Mariposa falls in the middle of affordability within the surrounding region's housing supply, home prices have increased 112 percent since 2013 (2021 average median sales price is $410,400) and rents by 22 percent since 2010 (2022 average asking rent is $824) as more people are seeking affordable housing markets and taking advantage of moving to more remote locations by being able to work from home.
- **Although home ownership is more affordable in the County compared to statewide housing costs, rental units generally present a more affordable option for residents.** About 18 percent of County households have the financial capability to purchase a median or higher priced home in the County based on current prices. The average median sales price in 2022 was about $414,100, which

would require a household income of almost $96,500. whereas approximately 50 percent of households pay a monthly rent ranging from $500 to $1,000, which requires an annual household income ranging from $20,000 to $40,000, which falls below the County's median household income.

Nonresidential Market Findings

- **Over the last decade, no new industrial, retail, or office space appears to have been added to the limited industrial and commercial market in the County.** With a limited amount of supply, the industrial, retail, and office markets have sustained low vacancy rates with very little movement over the past 10 years. Given historically low vacancy trends, with recent increases in the County's labor force, existing significant commuting outflow patterns, and potentially emerging sectors, the County may experience an uptick in demand for industrial and office space, if it is accompanied by an increase in available housing affordable to the median household income and an increase in retail outlets to serve the local population.

Retail Market Demand

- **The County is estimated to be a partial retail attraction market because of the large geographical size of the market and tourism-based economy.** Many of the categories reflecting spending attraction are connected to tourism spending including Other Retail, Food Services and Drinking Places, and Gasoline Stations. The other attraction categories are more closely related to local spending that is not generally purchased on the internet including Food and Beverage Stores and Building Materials and Garden Equipment and Supplies. The categories experiencing estimated retail leakage include the following categories: Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessories, and General Merchandise.
- **The existing County retail demand leakage has the potential to be captured by new retailers in the County.** Of the $33.5 million in leakage, this Study estimates that future retail outlets in the County can potentially capture about half of the spending leakage ($15.5 million). The categories experiencing estimated retail leakage include the following categories: Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessories, and General Merchandise. The ability to capture estimated leakage through new retail outlets will depend on several factors that are in and outside of the County's control. For example, the County could take steps to ensure there is available land located along primary transportation routes that yield visibility and access and are zoned appropriately.
- **The County is projected to experience a decline in households and population between 2020 and 2030.** However, if the County were to follow historical growth rates, there would be the potential to capture newly created demand from residential growth estimated between 2023 and 2030. If household

growth were to follow historical patterns, EPS estimates that these households would spend $5.7 million, and the County could potentially capture 70 percent of this spending for an additional $4.0 million of potential demand.

- **The County has the potential to support a small increment of retail if the County could both recapture the estimated spending leakage as well as capturing spending from incremental new growth if household growth in the County were to follow historical growth rates.** Retail outlets in the County will not capture all of the incremental spending from new households; rather, the amount captured will depend on factors such as the extent of household spending, the type of retail that may locate in the County, and competitive retail options located adjacent to the County. EPS estimated a range of captured spending to provide both a low estimate, using only existing household spending leakage, and a high estimate, using both existing household spending combined with potential incremental new household spending, to estimate how much additional retail may be supported in the County. Based on the estimated range of captured household spending, the County has the potential to support the addition of approximately 34,400 to 37,400 retail square feet within the Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessories, and General Merchandise categories.

Major Economic Drivers

- **Mariposa has almost twice the number of employed residents (labor force) than jobs.** Mariposa County has a labor force comprising a little over 8,100 resident workers and about 4,800 jobs. Between 2010 and 2020, the labor force increased by about 50 people, while total jobs decreased by about 170 jobs, with a large decline in Accommodation and Food Services jobs of about 280 jobs (and offsetting gains in other industries).
- **Similar to statewide patterns, Healthcare and Social assistance represents the top industry in the County for resident workers and has experienced the largest labor force gains over the last decade.** The County's labor force added about 50 employed residents to the population between 2010 and 2020, an increase of less than 1 percent. Similar to statewide patterns, Healthcare and Social Assistance stands as the top industry in the County for resident workers (14 percent) and has also experienced the largest labor force growth between 2010 and 2020, adding almost 400 resident workers within the County.
- **The County's top employment industries (jobs) align with its reliance on tourism to the County's key asset, Yosemite National Park. The top job industry in the County is Accommodation and Food Services (28 percent).** In addition to Yosemite National Park, the County is a popular destination for outdoor activities including river rafting/kayaking, mountain biking, hiking, fishing wildflower viewing, as well as many historical attractions. Even with a large loss of over 280 jobs mentioned above, the Accommodation and Food Services industry remained the top job industry in the County.

- **Almost 30 percent of the County's employees earn annual wages that equate to below the median earning wage for the County.** Accommodation and Food Services is the largest job industry (even with the large decrease in employees) in the County and pays an average annual wage of less than $25,000 per employee, less than the about $30,000 median earning wage for the County as a whole.
- **Economic base-sector activities represent a small proportion of the County economy and should be nurtured to stimulate net new wealth in the County.** Recent studies have found that 25 percent of the State's employment is supported by economic base activities, compared to about 12 percent of the County's employment, led by employment in Wholesale Trade, Manufacturing, Professional Services, and Agriculture.
- **The County's Gross Regional Product (GRP), a measurement of the local economy, has experienced a substantial decline in the recent past, with most of this decline attributable to local-serving activities.** As of 2021, the County had a GRP of $341.4 Million, a decline of 46 percent in real 2021 dollars since 2015. About half of the County's current GRP is driven by base-sector industries, including economic activity in Real Estate, Agriculture, Wholesale Trade, Information, Arts, Entertainment, and Recreation, and Professional Services. Since 2015, notable increases in base-sector industries included growth in Information and Wholesale Trade. Base-sector industries in the County that experienced a substantial decline in economic activity since 2015 include: Arts, Entertainment, and Recreation; Professional Services; and Manufacturing.
- **The Agriculture, Arts, Entertainment, and Recreation, and Real Estate sectors emerged as the most highly specialized industries in the County.** Although, in terms of jobs, the Agriculture industry is small, the Arts, Entertainment, and Recreation industry is sizable but experienced significant losses, and the Real Estate sector experienced homeostasis over the last decade.
- **With a tourism-based economy because of Yosemite National Park, the County should concentrate on diversifying its economy and increasing households to create a more balanced economy.** The County received an average of more than 4 million visitors annually over the past decade, 4.3 million pre-pandemic. The onset of the COVID-19 pandemic significantly impacted the number of visitors to the County as the Park began requiring reservations during peak seasons, reducing the number of visitors to about 2.4 million in 2020. The decline in tourism is also reflected in the decline of over 500 jobs in tourism-reliant industries of Accommodation and Food Services and Arts, Entertainment, and Recreation between 2010 and 2020. By 2021, the number of visitors to the Park increased to 3.4 million, suggesting an upward trend in annual visitors. However, it is uncertain if annual visitors will return to a pre-Pandemic level of about 4.3 million visitors annually. The Pandemic's effects on the County's most prominent economic sector confirms the importance of diversifying the County's economy, focusing on base sector job growth, and bolstering the local population

and workforce, especially as Yosemite considers returning to a reservation system or an alternative way to control overcrowding, potentially permanently reducing the number of visitors to the County.

Identified Gaps and Barriers

- **A major barrier to economic growth in the County is the shortage of housing, specifically housing that is affordable to local workers.** The County's residential inventory is constrained with a net decrease of about 350 residential units between 2010 and 2022. Providing affordable housing, whether subsidized by the government or affordable by design (e.g., housing that is affordable based on physical design, tenancy, or financing elements), is a necessity now with more than half of renters and a little more than a quarter of homeowners defined as housing cost-burdened.
- **As an older community, there is a lack of land use types dedicated to attracting younger households hindering potential growth**, such as daycares, schools, children's and women's clothing, and experiential activities such as outdoor recreation and trails, bowling, and movie theaters. There is a lack of small lot residential parcels that could help provide affordable housing for younger households. Other use gaps include a lack of parcels that are zoned to accommodate light industrial development, for construction-related industries.
- **There is a lack of the appropriate infrastructure to support existing industries and develop future industrial space**. The lack of infrastructure is a large barrier in areas like Bootjack CDP to industry development.
- **Zoning is not flexible enough to allow use types that are in demand**. Examples of needed changes provided by stakeholders that would not take away from the rural character of the community include increasing the allowable commercial and residential density in areas that already are developed and have most of the required infrastructure; and rezoning additional parcels to general commercial and light industrial to increase flexibility.
- **The permitting process is difficult to navigate**. Stakeholders indicated that the appear to be inconsistencies with requirements and timelines for different residential types as well as inconsistent information being provided about how to successfully acquire residential permits.
- **Public sentiment opposing new development projects may present a challenge for achieving the County's economic development goals.** Several stakeholder groups voiced concern regarding the public sentiment of not allowing additional growth or change within the community. Concerns from existing residents regarding impacts to traffic, resource allocation, and public safety may be a barrier impeding future development in the County.

Proposed Economic Development Strategies

The proposed economic development strategies are based on key findings from the technical analyses and input solicited from stakeholders as part of this Study, and a review of the County's 2017 EVS. EPS found that the EVS strategies are comprehensive and continue to provide a relevant framework for advancing economic development efforts in the County. The strategies presented in this Study are based on current economic conditions and should be viewed as supplemental to the strategic initiatives and actions outlined in the 2017 EVS.

EPS proposes the following supplemental strategies to assist the County in recruiting and attracting new businesses as well as expanding existing businesses:

- **Strategy 1: Prioritize expanding the supply of housing, in particular affordable and workforce housing.** The County's already small, aging, and already declining population is projected to continue declining if the County does not focus on ways to support and stimulate housing production. The economic health of the County is linked to the capacity to not only deliver adequate housing to meet demand, but to offer a range of housing types (i.e., different densities, sizes, tenure) to attract and retain a skilled labor force. The County should consider the following action items to support this strategy:
  - The County should prioritize approval of proposed projects while engaging in thoughtful and diligent planning efforts to preserve the County's rural character and mitigate real and perceived impacts, including traffic, natural resource allocation, and public safety.
  - The County should consider actions that could assist in planning for additional identified housing needs. Recent initiatives such as the Integrated Mobility and Housing Strategy (IMHS) serve as good precedents for innovative County-led planning work to support new housing development.
  - The County should lead informational sessions that address solutions to real and perceived negative impacts from new growth to garner community support for new residential development.
- **Strategy 2: Focus on bolstering the County's base-sector industries and strongest industry clusters.** In addition to retaining and attracting a skilled workforce through housing production, rural communities require stable industries that serve the local population and visitors, and, importantly, stable and growing industries that build wealth in the community. The economic base of a community consists of the proportion of employment that brings wealth to the community from outside, as opposed to serving local needs. The strongest base-sector industries in the County are Wholesale Trade, Manufacturing, Professional Services, and Agriculture. The County should consider the following action items to support this strategy:

  - The County would benefit from focused economic development efforts related to both specialized and underspecialized base sectors to support industry clusters and drive economic growth.
  - The County and economic development entities in the County should target base sector industries and the strongest industry cluster, Construction & Building Materials in all economic development efforts.
  - The County should oversee the coordinated delivery of regional economic development and workforce development programs and services to realize economic growth in the County.

- **Strategy 3: Update County zoning regulations and streamline development review and approval process to support new development.** Stakeholders indicated that prohibitive zoning regulations and complexity and inconsistency in the development review and approval process represented a barrier to achieving new development in the County. Regulatory processes that are complex and inconsistently applied promote distrust and add risk that increases development costs, that may potentially dissuade landowners and real estate developers from moving forward. The County should consider the following action items to support this strategy:
  - The County should update zoning regulations to accommodate a diversity of housing types and real estate demands associated with targeted industry clusters.
  - The County should explore ways to support residential and commercial development opportunities through expediting the planning approval process, which will in turn reduce development costs and risk.
- **Strategy 4: Expand development capacity through targeted infrastructure investments.** The initial strategies identify ways to expand the County's housing supply and private nonresidential development, including additional industry cluster development and retail outlets. However, realization of these strategies will require strategic infrastructure investments to support new development and to potentially mitigate impacts to preserve the County's desirable rural character and sense of community. The County should consider the following action items to support this strategy:
  - With constraints on available resources, the County should focus infrastructure planning efforts on the highest priority opportunity sites that are adjacent to existing developed areas, such as the Phase IV segment of the Mariposa Creek Parkway.
  - Explore and identify Federal, State, and regional financing sources.

Report Organization

This report is presented in the following chapters and technical appendices:

1. **Introduction and Summary of Findings** presents an overview of the report and key findings.
2. **County Profile** presents an analysis of existing conditions in the County, including population, households, race/ethnicity, educational attainment, income and poverty, resident household psychographics, housing market trends, and visitors.
3. **Nonresidential Market Overview** provides a context to current commercial market trends in the County.
4. **Major Economic Drivers and Business Trends** examines the County's economy including labor force, employment, gross regional product, location quotient, assets, and identified gaps and barriers.
5. **Proposed Strategies and Recommendations** provides recommended goals and strategic actions to achieve these goals based on the findings from the analyses and outreach.

This report also contains technical appendices, **Appendix A** through **Appendix D**, which provide supporting data regarding socioeconomic, housing, and economic trends in the area.

2. County Profile

This chapter examines the trends and existing composition of demographic and socioeconomic characteristics of the County. The purpose of this demographic and socioeconomic profile is to develop an understanding of the dynamics and drivers of existing development. This chapter comprises the following key analytic elements:

- **Demographic and Socioeconomic Characteristics** identifies trends in population and households, age, race and ethnicity, educational attainment, and income and poverty.
- **Residential Household Psychographics** provides a narrative categorical description of the types of residents that live in the County.
- **Housing Market Trends** examines characteristics of the County's current residential supply as well as components of occupancy including vacancy rates and housing costs.
- **Visitors** provides a summary of annual visitors to Yosemite National Park as well as visitor spending within the County.

Supporting data tables underlying the figures presented in this chapter are included in **Appendix A**, **Appendix B**, and **Appendix C**.

Demographic Conditions

This section looks at data from the last decade and provides a snapshot of the current socioeconomic composition of the County population.

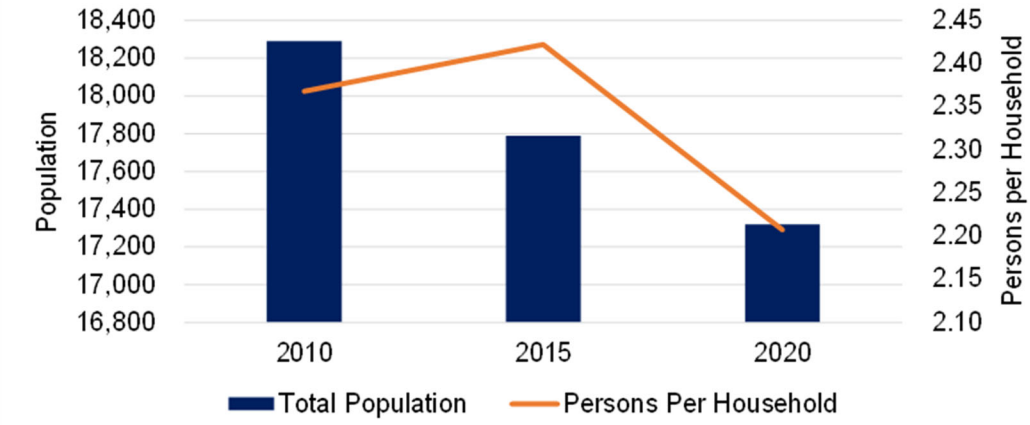
Population and Households

Mariposa County is a small community that experienced declines in its population and limited household growth over the last decade. With its rural and mountainous location, Mariposa County (County) is the 6th smallest county in California with about 17,300 residents as of 2020. The County comprises 15 Census Designated Places (CDP) and does not contain any incorporated cities. As the most populous unincorporated community, the Mariposa CDP is the County seat and contains approximately 1,160 residents, comprising about 7 percent of the County's total population (as of 2020, the latest data available). From 2010 to 2020, the County lost about 970 residents, yet

added more than 100 households during the same time, suggesting that the County is experiencing growth in smaller households and, potentially, demand for smaller residential units.[1] See **Figure 1-1** and **Table A-1**.

Consistent with this data, the majority of County households are small and average household size has declined over time, representative of an aging population and, an increase in non-family households. The County's average household size of 2.21 is notably smaller than the State (3.0) average. Between 2010 and 2020, the average persons per household declined from 2.37 to 2.21 corresponding with almost 70 percent of households that are 1- and 2-person households as of 2020, as well as an increase in non-family households from 20 percent up to 24 percent between 2012 and 2021. See **Figure 1-1**, **Table A-1**, **Table A-10**, and **Table A-11**.

Figure 1-1. Population and Persons per Household: Mariposa County (2010-2022)



Source: U.S. Census ACS 5 Years Tables DP05 and DP04; EPS.

Age and Ethnicity

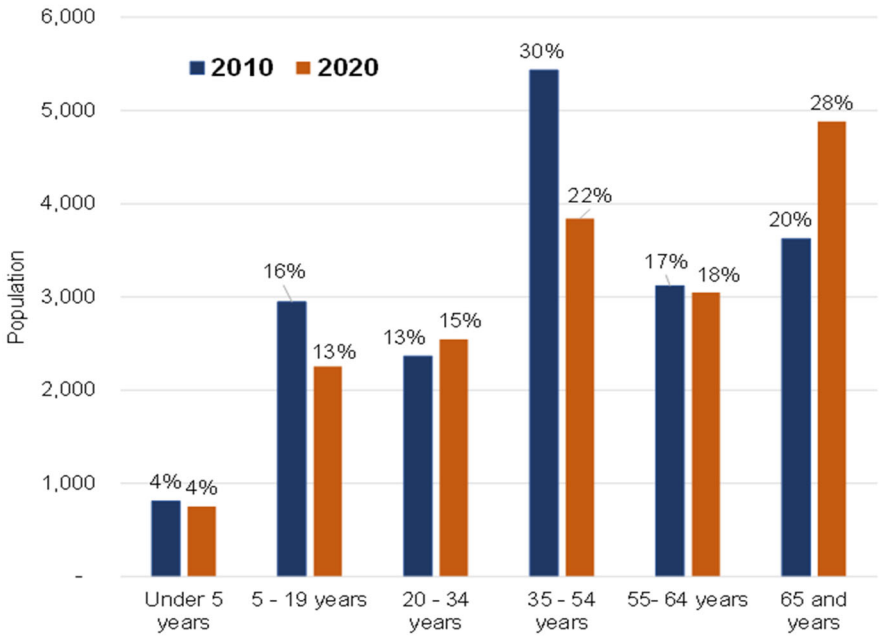
Mariposa's residents are becoming older and slightly more diverse. Though already an older community in 2010, the County's population is aging, aligning with statewide and national trends, with the median age increasing from 47.9 years old to 51.8 years old by 2020. The largest proportion of residents in the County are aged 65 years and older (nearly 30 percent of the total

[1] The State of California Department of Finance (DOF) provides more recent demographic data, however the data after 2020 reflects some inconsistencies that are anticipated to be resolved in the future by the DOF once the Census Bureau releases their Detailed Demographic and Housing Characteristics file.

population), representing the fastest-growing age category over the last decade with an increase of 35 percent. Notably, the County is estimated to have lost over 2,200 residents aged 64 years and younger, with the largest declines in adults between the ages of 35 years and 54 years.

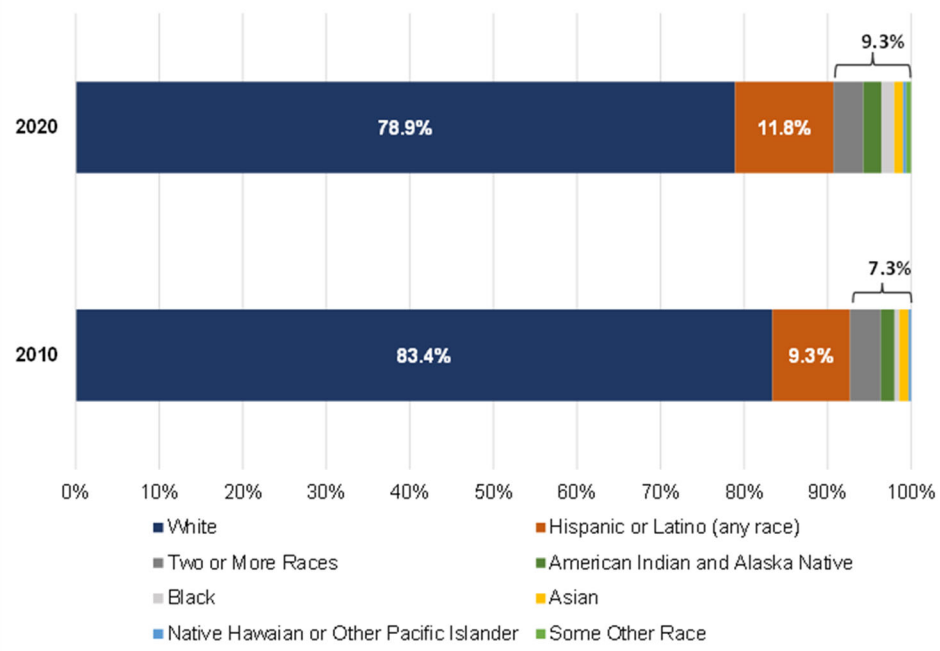
Although the County is predominantly composed of residents that identify as White, the proportion of total population decreased from 83 percent to 79 percent with corresponding increases in populations that identify as Hispanic or Latino, Black, and American Indian and Alaska Native. See **Figure 1-2**, **Figure 1-3**, **Table A-2**, and **Table A-3**.

Figure 1-2. Population by Age: Mariposa County (2020)



Source: American Community Survey 5-Year Estimates Table DO05; EPS.

Figure 1-3. Population by Race and Ethnicity: Mariposa County (2020)

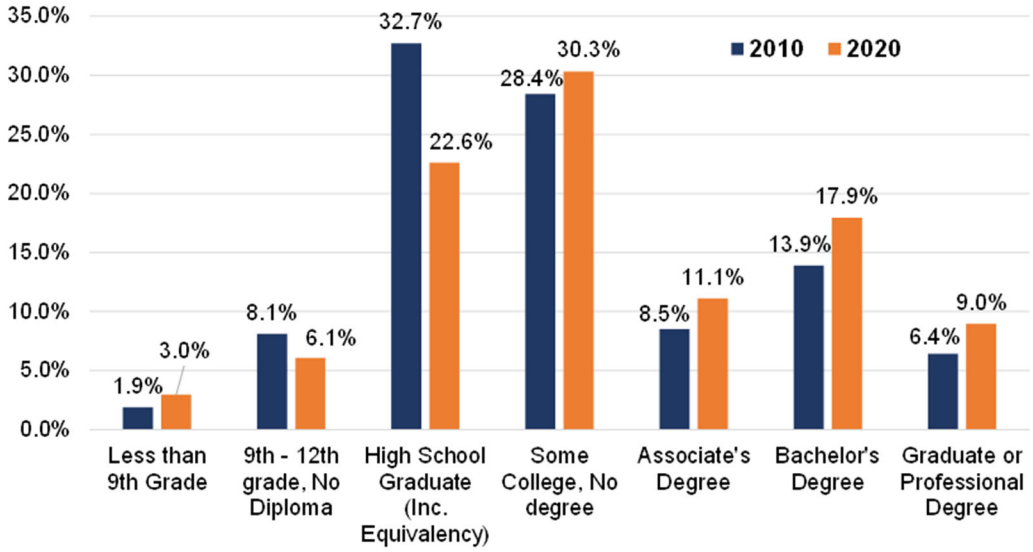


Source: American Community Survey 5-Year Estimates Table B03002; EPS.

Educational Attainment

The proportion of County residents achieving higher levels of education has increased. Following statewide patterns, the proportion of residents 25 years and older holding an Associate's, Bachelor's, Graduate or Professional degree increased 31 percent (from about 3,950 to almost 5,200 total residents) between 2010 and 2020. See **Figure 1-4** and **Table A-4**.

Figure 1-4. Educational Attainment: Mariposa County (2010 and 2020)



Source: American Community Survey 5-Year Estimates Table S1501; EPS.

Median Household Income and Poverty[2]

Median household income has likely not kept up with inflation over the past decade and poverty rates have increased. Median household income in the County increased by about 4 percent between 2010 and 2020, from $49,100 to $51,000 (in nominal 2010 and 2020 dollars). The marginal increase in household income suggests that wages for County residents did not keep up with the rate of inflation for the western United States over this period. While the proportion of County households earning between $15,000 to $34,999 grew from 19 percent in 2010 to 26 percent (almost 600 households) in 2020 and the poorest households earning less than $15,000 declined by almost 350 households, there was a notable decline in the proportion of households

[2] Income figures in this section are not adjusted for inflation.

earning between $35,000 and $99,999. Households earning $100,000 or more grew by 1.4 percent, or 20 households, over this period. See **Table A-5** and **Table A-6**.

The overall poverty rate in the County increased slightly from about 14.7 percent to 15.6 percent. The County experienced increases in poverty rates for the population between the ages of 18 and 64 years old, with slight decreases in the poverty rate for populations under the age of 18 and over the age of 65 years old. Poverty rates among the elderly are generally lower because this group receives Social Security benefits, while most of the population aged 18 to 64 years old in poverty are reliant upon earnings from employment to avoid poverty.[3] [4]
See **Table A-7**.

Resident Household Psychographics

Esri's Tapestry market segmentation is a geodemographic system that identifies 68 distinctive markets in the U.S. based on socioeconomic and demographic characteristics to provide a comprehensive profile of a population, specifically U.S. consumer markets. This section identifies the top segments in the County and describes the psychographic characteristics of the population within that segment. Based on Esri's Tapestry data, households within the County fall into the following group categories:

- The Great Outdoors 32.2%
- Senior Escapes 26.0%
- Rural Resort Dwellers 15.2%
- Retirement Communities 7.4%
- Rooted Rural 7.0%
- Emerald City 6.4%
- Midlife Constants 5.8%

See **Table 2-1** for additional details on the characteristics and consumer preferences of households that fall in each category.

[3] Silicon Valley Institute for Regional Studies. 2015. Poverty in the San Francisco Bay Area. https://jointventure.org/images/stories/pdf/poverty-brief-2015-03.pdf. [Accessed November 2021].

[4] The US Census Bureau's definition of poverty is based on a comparison of total family income to a national poverty threshold, which varies by family size. It does not account for regional differences in cost of living nor differences in family composition, such as the presence of non-working-age adults or young children.

Table 2-1. Psychographic Characteristics: Mariposa County (2 pages)

Households by Market Segment [2]	Description	Consumer Characteristics and Preferences	Mariposa County Households [1]	Mariposa County % of Total
LifeMode 6: Cozy Country Living				
The Great Outdoors	Educated empty nesters who lead active but financially modest lives; the median age for residents in this category is 47.4, almost 78% are home owners and about 60% are still in the labor force.	- Included in the largest segment in the United States, with almost half located in the Midwest - Predominantly homeowners with pets - Own 3 or more domestic vehicles - trucks, motorcycles, ATVs (many have outstanding auto loans)	2,526	32.2%
Rural Resort Dwellers	Residents live in resort communities, where the cyclical nature of the seasons encourage a wide range of outdoor activities. The median age for residents in this category is 54 and 81% are home owners.	- Politically conservative and believe in the importance of buying American - Prefer to eat at home, shop at discount retail stores (especially Walmart), bank in person, and spend little time online - Own every tool and piece of equipment available to maintain their homes, vehicles, vegetable gardens, and lawns - Listen to country music; watch auto racing on TV; and enjoy outdoor activities, such as fishing, hunting, camping, boating, and bird watching	1,193	15.2%
Subtotal			**3,719**	**47.4%**
LifeMode 9: Senior Styles				
Senior Escapes	Residents live in primary and secondary residences in rural or semi-rural areas and are typically located in highly seasonal areas. The median age for residents in this category is 54.6 and about 75% are home owners.	- Senior lifestyles reflect fixed, retirement incomes - More affluent seniors travel and relocate to warmer climates; less affluent, settled seniors may still be working toward retirement - Cell phones are popular, but so are landlines	2,040	26.0%
Retirement Communities	Retirement Communities include residents who live in single-family homes, apartments, assisted living, and continuous care nursing facilities; the median age for this category is 53.9, and 54% rent their homes.	- Many prefer print to digital media and are avid readers of newspapers - Subscribe to cable television to watch channels such as Fox News, CNN, and The Weather Channel - Residents prefer vitamins and engage in a regular exercise regimen	581	7.4%
Subtotal			**2,621**	**33.4%**
LifeMode 10: Rustic Outposts				
Rooted Rural	The Rooted Rural category comprises mainly married couples, a few with children at home; the median age for residents in the category is 45 and approximately 80% own their homes.	- Country life with older families in older homes - Depends on manufacturing, retail, and healthcare, with pockets of mining and agricultural jobs - Low labor force participation in skilled and service occupations - Vehicle ownership is a must - Residents live within their means, shop at discount stores, and maintain their own vehicles (purchased used) and homes - Outdoor enthusiasts, who grow their own vegetables, love their pets, and enjoy hunting and fishing - Pay bills in person; use the yellow pages; read newspapers, magazines, and books (purchased online)	549	7.0%

Table 2-1. Psychographic Characteristics: Mariposa County (Page 2 of 2)

Households by Market Segment [2]	Description	Consumer Characteristics and Preferences	Mariposa County Households [1]	Mariposa County % of Total
LifeMode 8: Middle Ground				
Emerald City	Residents live in lower-density neighborhoods of urban areas; the median age is 37; residents are active and more likely to rent.	- Lifestyles of thirtysomethings - Millennials in the middle: single/married, renters/homeowners, middle class/working class - Urban market mix of single-family, town home, and multiunit dwellings - Majority of residents attended college or attained a college degree - Householders have traded their landlines for cell phones, which they use to listen to music, read the news, and get the latest sports updates - Online all the time: use the internet for entertainment (downloading music, watching YouTube, finding dates), social media, searching for employment - Leisure includes nightlife, outdoor recreation, and some travel	502	6.4%
LifeMode 5: GenXUrban				
Midlife Constants	Residents are seniors, at or approaching retirement, with below-average labor force participation. Residents are mainly married couples although there is a growing share of singles.	- Gen X in middle age; families with fewer kids and a mortgage - Included in the second-largest segment in the US, composed of married couples and a growing population of retirees - About a fifth of residents are 65 or older; about a fourth of households have retirement income - Own older single-family homes in urban areas, with 1 or 2 vehicles - Tend to live and work in the same county, creating shorter commute times - Invest wisely, well insured, comfortable banking online or in person - News enthusiasts (reads news daily in print, on the tv, and online) - Enjoys reading, renting movies, playing board games and cards, doing crossword puzzles, going to museums and rock concerts, dining out, and walking for exercise	455	5.8%
Total			**7,846**	**100.0%**

Source: Esri Tapestry Segmentation Area Profile, U.S. Census ACS 5 Years Table DP05 and DP04; EPS.

[1] Reflects 2020 households in the County per US Census ACS. See Table A-1.
[2] Esri's Tapestry is a geodemographic system that identifies 14 LifeMode groups and 67 distinct markets in the U.S. The system is based on socioeconomic and demographic variables that provide a profile of the US population by consumer market segment. Selection of the variables includes socioeconomic data such as demographic characteristics, household income, tenure, and other factors that are likely to differentiate consumer spending and preferences.

Housing Market Trends

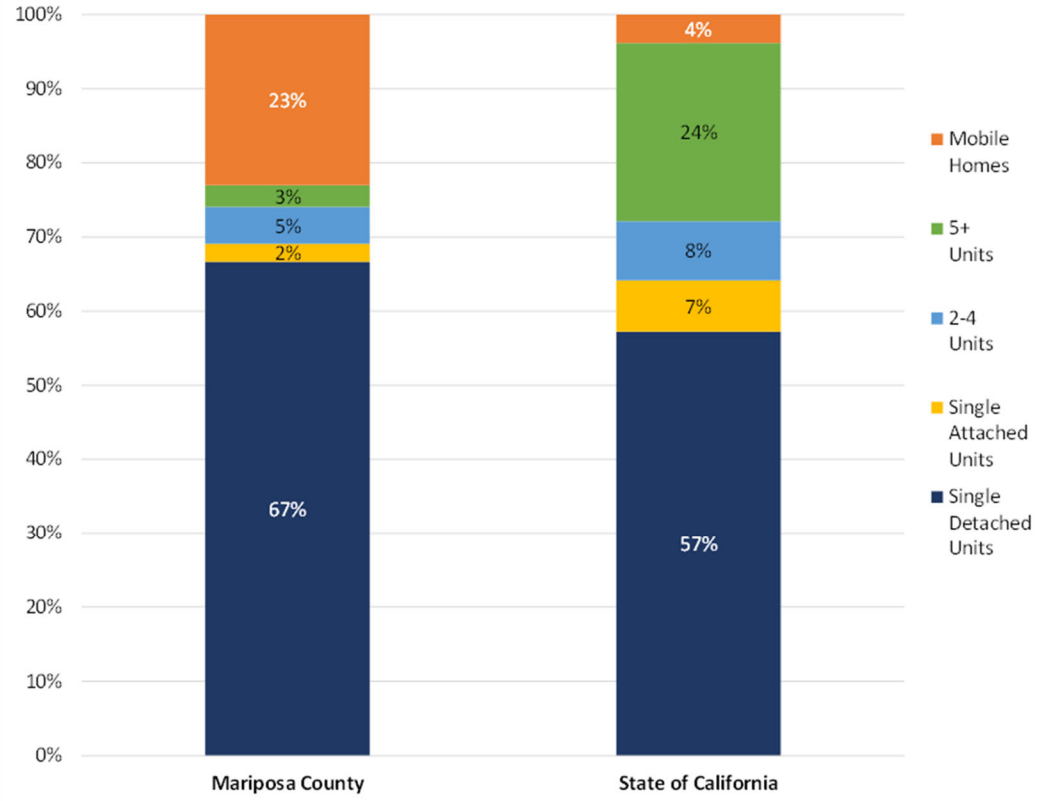
Mariposa's housing supply decreased slightly over the past decade. The County's housing inventory comprises about 9,840 units as of 2022 following an estimated net decrease of almost 350 housing units between 2010 and 2022 per the State Department of Finance.[5] The Department of Housing and Community development indicated an increase of about 365 residential permits from 2010 to 2020, which may be either the difference between permitting, actual construction, and/or unit demolition. Both sources indicate minimal residential development accompanied by minimal household growth from 2010 to 2020 of about 122 households per the ACS. Overall housing production has declined every decade since 1990 with only 2 percent of housing stock built since 2010. See **Appendix B Table B-1** and **Appendix A Table A-1**.

The County's housing inventory includes 168 units in 5 subsidized housing projects, accounting for 2 percent of total housing unit supply. Only one affordable project has been added to the supply since 1994. This 42-unit project was built recently and comprises 25 percent of the total affordable housing units in the County.

The County's housing inventory is comprised primarily of single-family detached units built from the 1970s to 1990s. The County's housing inventory is estimated to include 67 percent single family detached units and 23 percent mobile homes, with very few multifamily units. The supply allocation by type has remained relatively similar over the last decade; the only housing type that has experienced an increase was single-family attached units with the addition of about 140 units, increasing that housing type by about 135 percent. See **Figure 2-1**, **Figure 2-2**, and **Appendix B Table B-2** and **Table B-3**.

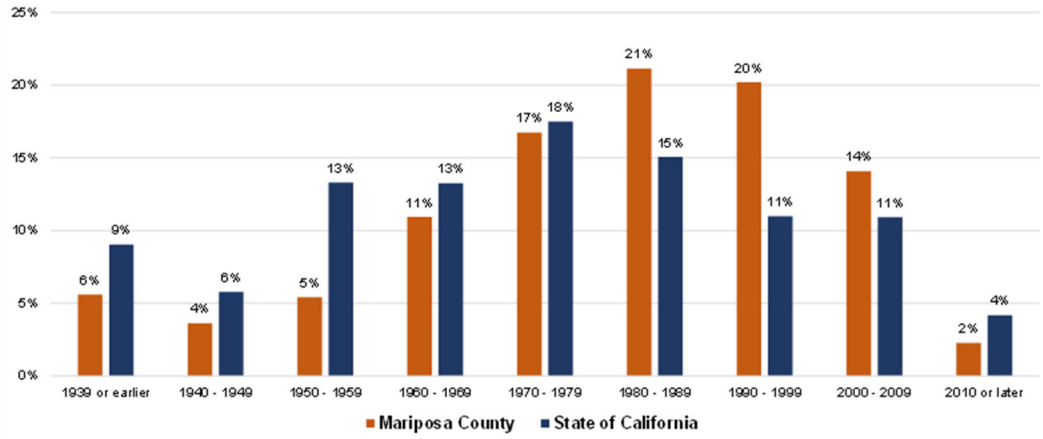
[5] Please note that 127 housing units were lost in the 2022 Oak Fire.

Figure 2-1. Units in Structure: Mariposa County and State of California (2020)



Source: California Department of Finance Table E-5; EPS.

Figure 2-2. Units by Age of Structure: Mariposa County and State of California (2020)



Source: 2019 American Community Survey 5-Year Estimates Table DP04; EPS.

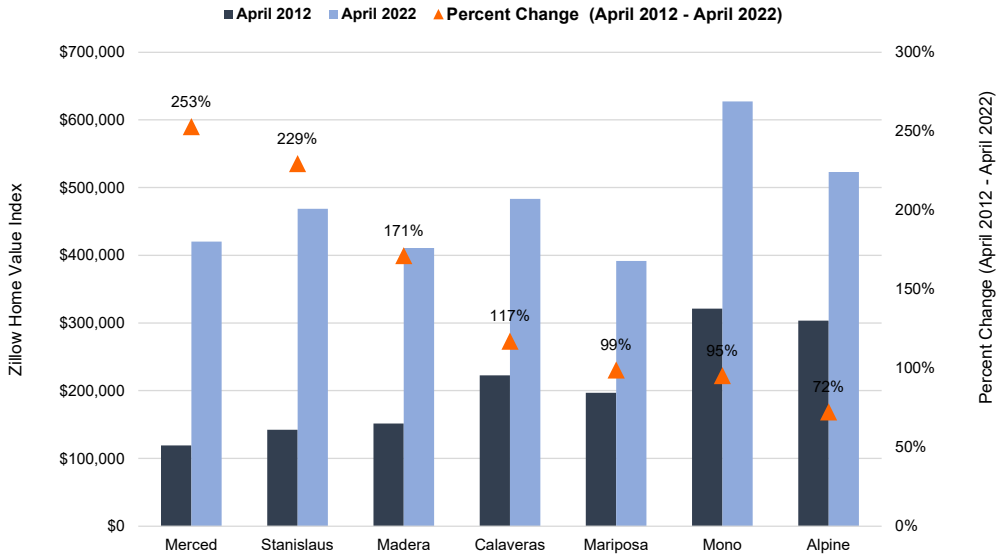
Mariposa has a high residential vacancy rate largely due to a significant inventory of seasonal, recreational, or occasional use housing units. The County's total residential vacancy rate has steadily remained around 23 percent to 24 percent between 2010 and 2022. As of 2020 approximately half of the vacant supply comprises seasonal, recreational, or occasional use housing units. Seasonal, recreational, or occasional use units as a percentage of total vacant units have decreased from 65 percent in 2000 and 2010 to 49 percent in 2020. The County's tracking of short-term rentals reflects a rapid increase of 230 percent between 2010 and 2022, with short-term rentals accounting for approximately 8.4 percent of total housing units as of 2022, increasing from 2.3 percent in 2010.[6] While there was a decrease in seasonal, recreational, or occasional use vacant units, there was an increase in units categorized by the County as "vacant – current residence elsewhere" and "unoccupied sold units," which reflect an increasing trend of purchasing homes to use as second-home investment properties, whether rented out or for occasional personal use.[7] See **Appendix B Table B-4** and **Table B-5**.

The housing market in Mariposa County has become more competitive since the onset of the COVID-19 Pandemic. While Mariposa falls in the middle of affordability within the surrounding region's housing supply, home prices have increased 112 percent since 2013 (2021 average median sales price is $410,400) and rents by 22 percent since 2010 (2022 average asking rent is $824) as more people are seeking affordable housing markets and taking advantage of moving to more remote locations by being able to work from home. While vacancy rates appear high (24 percent) the number of vacant units available to purchase or rent comprises only 6 percent of total housing units. The housing market appears to be softening within the County with average monthly inventory increasing from 56 available units to 73 units since 2013, although the average days on the market have been decreasing from a high of 128 in 2016 down to 62 as of 2022. See **Figure 2-3**, **Figure 2-4**, **Figure 2-5**, **Appendix B Table B-8**, **Table B-9**, and **Table B-10**.

[6] Mariposa County, "Short-Term (Vacation) Rental Discussion and Possible Direction," October 4, 2022.

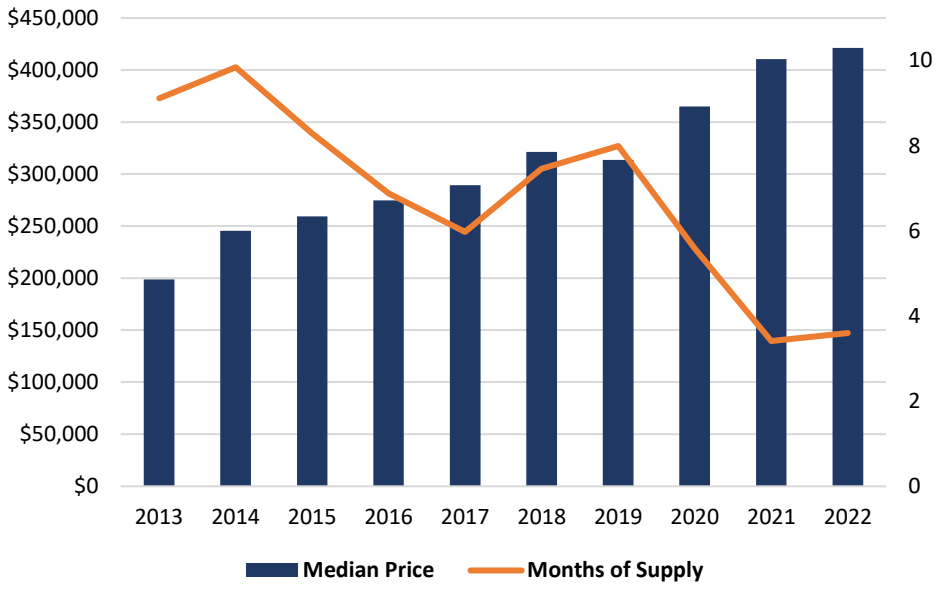
[7] The ACS categorizes units that are occupied as a short-term rental at the time of the survey as Vacant – Current Residence Elsewhere.

Figure 2-3. Home Value Change by County (2012-2022)



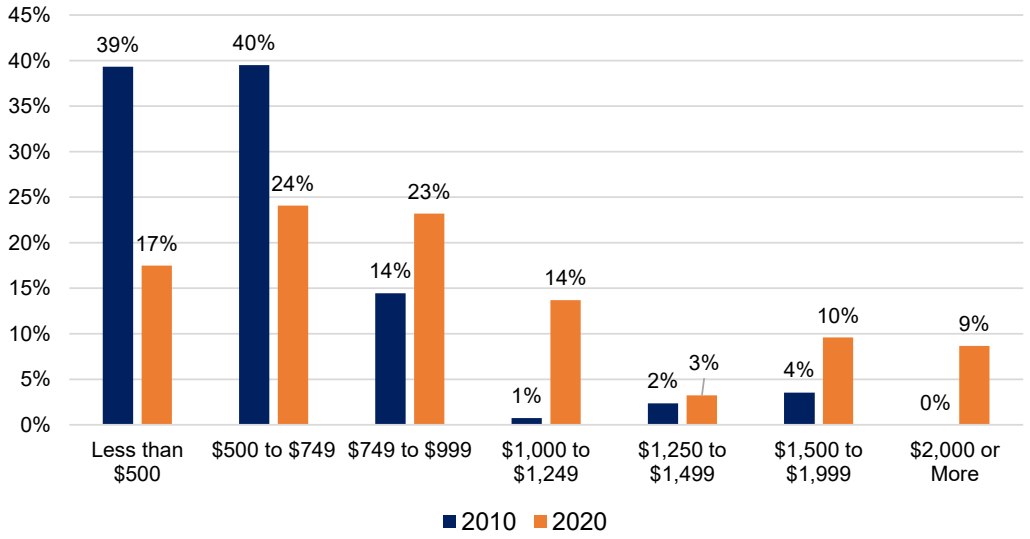
Source: Zillow, EPS.

Figure 2-4. For-Sale Housing Market Summary: Mariposa County (2013-2021)



Source: Redfin; EPS.

Figure 2-5. Contract Rent: Mariposa County (2010 and 2020)



Source: American Community Survey 5-Year Estimates Table B25056; EPS.

Although home ownership is more affordable in the County compared to statewide housing costs, rental units generally present a more affordable option for residents. About 18 percent of County households have the financial capability to purchase a median-or-higher priced home in the County based on the current prices. The average median sales price in 2022 was about $414,100, which would require a household income of almost $96,500. Whereas approximately 50 percent of households pay a monthly rent ranging from $500 to $1,000, which requires an annual household income ranging from $20,000 to $40,000, which falls below the County's median household income. Although, while rental units are generally more affordable, occupants are spending more on housing costs than is suggested.[8] More than 60 percent of renters are considered cost-burdened compared to 30 percent of owner-occupied homes. See **Table A-5** and **Table B-8**, **Table B-9**, **Table B-10**, **Table B-11**, and **Table B-12**.

[8] A common rule of thumb is that households should pay no more than 30 percent of their incomes for housing.

Visitors

Home to Yosemite National Park, the County has received an average of more than 4 million visitors annually over the past decade, as shown in **Table 2-2**. The number of visitors was significantly affected by the onset of the COVID-19 Pandemic as the Park began requiring reservations to enter the park during peak seasons, which reduced the number of visitors to about 2.4 million in 2020, although visitors increased to 3.4 million in 2021, suggesting that annual visitors may return to pre-Pandemic levels.[9]

An additional factor in the decrease in visitors to the Park has been the onset of more regularly occurring wildfires within the State. The percentage of visitors to the Park that stay overnight has steadily decreased since a high of 48 percent in 2014, down to an average of about 33 percent since that year.

The decrease in visitors to the Park due to the Pandemic is reflected in the decline in direct travel spending in 2020 as shown in **Table 2-3**. Excluding 2020 and 2021, the average direct travel spending in the County was $507 million, with the majority of spending on accommodations followed by food service.

[9] In an interview with the Tourism Bureau in December 2022, the Park is instilling a permanent version of the reservation system. The Tourism Bureau expressed that this system would change the demand factors and that organic demand for people traveling to the Park will dissipate.

Table 2-2. Yosemite National Park Annual Visitors by Use

Item	Yosemite National Park Annual Visitors										Difference (2012-2021)	Average Annual % Change (2012-2021)
	2012	2013	2014	2015 [1]	2016	2017	2018	2019	2020 [2]	2021		
Visitor Use												
Recreation Visitors	3,853,404	3,691,191	3,882,642	4,150,217	5,028,868	4,336,890	4,009,436	4,422,861	2,268,313	3,287,595	(565,809)	(1.7%)
Non-Recreation Visitors [3]	142,613	138,170	146,774	155,081	188,246	163,654	151,651	163,602	92,498	133,622	(8,991)	(0.7%)
Total Visitors	**3,996,017**	**3,829,361**	**4,029,416**	**4,305,298**	**5,217,114**	**4,500,544**	**4,161,087**	**4,586,463**	**2,360,811**	**3,421,217**	**(574,800)**	**(1.7%)**
Overnight Visitors by Lodging Type												
Concession Lodging	732,843	724,866	832,378	938,418	743,546	826,725	654,272	682,273	252,374	550,098	(182,745)	(3.1%)
Tent Campers	537,451	459,565	480,094	588,701	490,431	456,476	354,819	469,585	68,002	188,179	(349,272)	(11.0%)
RV Campers	260,136	241,656	166,744	284,372	376,744	293,844	259,748	211,948	44,496	149,192	(110,944)	(6.0%)
Backcountry Campers	168,783	172,353	190,339	211,966	216,989	167,507	124,577	155,578	143,760	174,839	6,056	0.4%
Misc Campers	32,708	29,668	50,545	39,214	51,542	26,166	16,667	30,411	0	3,164	(29,544)	(22.9%)
Total Overnight Visitors	**1,731,921**	**1,628,108**	**1,720,100**	**2,062,671**	**1,879,252**	**1,770,718**	**1,410,083**	**1,549,795**	**508,632**	**1,065,472**	**(666,449)**	**(5.3%)**
% of Total Visitors	43.3%	42.5%	42.7%	47.9%	36.0%	39.3%	33.9%	33.8%	21.5%	31.1%	(12.2%)	-

Source: National Park Service 2021 Summary of Visitor Use by Month; EPS.

[1] The year 2015 marked the 125th anniversy of Yosemite National Park as well as the 100th anniversary of the National Park System; extensive marketing of these events with a positive affect on visitorship.
[2] The Year 2020 marked the onset of the COVID-19 Pandemic with a negative affect on visitorship into 2021 along with the implemenation visitors required to have reservations to visit the park during peak seasons.
[3] Non-recreation visits are generated by visitors using park territory, roads, and facilities for their own convenience or as a part of their occupation. Reportable non-recreation visits include: Persons going to and from inholdings across significant parts of park land; Commuter and other traffic using NPS-administered roads or waterways through a park for their convenience; Trades-people with business in the park; Any civilian activity a part of or incidental to the pursuit of a gainful occupation (e.g., guides); Government personnel (other than NPS employees) with business in the park; Citizens using NPS buildings for civic or local government business, or attending public hearings; Outside research activities (visits and overnights) if independent of NPS legislated interests (e.g. meteorological research).

Table 2-3. Direct Travel Impacts: Mariposa County (2012-2021 in 2021$)

Item	Mariposa County Visitor Spending (in $Million and 2021$)										Difference	Average Annual % Change
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	(2012-2021)	(2012-2021)
Direct Travel Spending												
Destination Spending (Visitor Spending)	$495.00	$477.00	$500.00	$533.00	$529.00	$528.00	$474.00	$493.00	$266.00	$360.00	($135.00)	(3.5%)
Other Travel [1]	$4.00	$4.00	$4.00	$3.00	$3.00	$3.00	$3.00	$3.00	$1.00	$2.00	($2.00)	(7.4%)
Subtotal Direct Travel Spending	**$499.00**	**$481.00**	**$504.00**	**$536.00**	**$532.00**	**$531.00**	**$477.00**	**$496.00**	**$267.00**	**$362.00**	**($137.00)**	**(3.5%)**
% Change from Previous Year	-	*(3.6%)*	*4.8%*	*6.3%*	*(0.7%)*	*(0.2%)*	*(10.2%)*	*4.0%*	*(46.2%)*	*35.6%*	-	-
Visitor Spending by Type of Traveler Accommodation												
Hotel, Motel, STVR	$425.00	$410.00	$432.00	$465.00	$461.00	$460.00	$408.00	$426.00	$237.00	$319.00	($106.00)	(3.1%)
Private Homes	$12.00	$11.00	$11.00	$10.00	$10.00	$10.00	$11.00	$11.00	$4.00	$11.00	($1.00)	(1.0%)
Campground	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$0.00	0.0%
2nd Home	$13.00	$12.00	$12.00	$12.00	$12.00	$13.00	$13.00	$13.00	$11.00	$12.00	($1.00)	(0.9%)
Day Travel	$42.00	$40.00	$42.00	$43.00	$42.00	$42.00	$38.00	$39.00	$11.00	$15.00	($27.00)	(10.8%)
Subtotal Visitor Spending	**$495.00**	**$476.00**	**$500.00**	**$533.00**	**$528.00**	**$528.00**	**$473.00**	**$492.00**	**$266.00**	**$360.00**	**($135.00)**	**(3.5%)**
Visitor Spending by Commodity Purchased												
Accommodations	$161.00	$160.00	$171.00	$186.00	$189.00	$190.00	$167.00	$176.00	$114.00	$161.00	$0.00	0.0%
Food Service	$145.00	$140.00	$145.00	$157.00	$158.00	$157.00	$143.00	$149.00	$74.00	$96.00	($49.00)	(4.5%)
Food Stores	$11.00	$11.00	$11.00	$12.00	$11.00	$11.00	$10.00	$10.00	$5.00	$7.00	($4.00)	(4.9%)
Local Tran. & Gas	$48.00	$43.00	$45.00	$43.00	$39.00	$40.00	$40.00	$41.00	$17.00	$24.00	($24.00)	(7.4%)
Arts, Ent. & Rec.	$72.00	$69.00	$72.00	$76.00	$75.00	$73.00	$64.00	$66.00	$31.00	$39.00	($33.00)	(6.6%)
Retail Sales	$58.00	$55.00	$57.00	$60.00	$58.00	$57.00	$51.00	$52.00	$24.00	$32.00	($26.00)	(6.4%)
Subtotal Visitor Spending by Commodity Purchased	**$495.00**	**$476.00**	**$500.00**	**$533.00**	**$528.00**	**$528.00**	**$473.00**	**$492.00**	**$266.00**	**$360.00**	**($135.00)**	**(3.5%)**

Source: Dean Runyan Associates data retrieved Nov 2022; EPS.

[1] Other travel includes: ground transportation and air travel for travel to other California visitor destinations; and travel arrangement services an convention/trade shows services.

3. Nonresidential Market Overview

This chapter examines the market trends and existing composition of County retail, office, and industrial supply. This chapter also estimates future demand for retail within the County. The purpose of this chapter is to develop an understanding of the characteristics of existing commercial development and to project demand for potential retail. This chapter comprises the following key analytic elements:

- **Commercial Market Trends.** Examines the County's inventory and trends in the industrial, office and retail markets over the last decade.
- **Retail Demand Analysis.** Provides a look at current sales in the County compared to current spending by County households to estimate potential future retail demand.

Supporting data tables underlying the figures presented in this chapter are included in **Appendix C and Appendix D**.

Commercial Market Trends

Industrial and Commercial Retail and Office Inventory

Over the last decade, no new industrial, retail, or office space appears to have been added to the limited industrial and commercial market in the County.

Industrial inventory is limited with approximately 18,445 square feet in 4 buildings, tracked by CoStar. This market is extremely tight with no movement in space since 2017, maintaining no vacancy since that date. See **Table D-3**.

Similarly, commercial inventory in the County is small with a total of 145,600 square feet of retail located in 30 buildings and about 26,700 square feet of office space in 7 buildings, tracked by CoStar.[10]

The largest concentration of retail is located in the Mariposa CDP comprising about 70 percent of the total retail within the County. The average retail space is about under 5,000 square feet and includes a variety of neighborhood- and tourist-oriented establishments, including gas stations, small markets, a drug store, and small retail and restaurants in the community of Mariposa.

[10] These figures do not include commercial space within Yosemite National Park.

With a limited amount of retail supply, the market has experienced a sustained low vacancy rate of 1.1 percent, equivalent to available space of about 1,600 square feet and very little movement over the past 10 years. In contrast, office market dynamics demonstrate weak demand, with small Class B and C space, exclusively located in the Mariposa CDP, averaging just under 4,000 square feet, on average. The office market has experienced little to no vacancy over the last decade, although recently experienced a spike in vacancy (34 percent) resulting from a 9,000 square foot office space that is listed as "vacant – under contract," which appears to be a short-term vacancy.

Given historically low vacancy trends, with recent increases in the County's labor force, existing significant commuting outflow patterns, and potentially emerging sectors, the County may experience an uptick in demand for industrial and office space, if it is accompanied by an increase in available housing affordable to the median household income and an increase in retail outlets to serve the local population. Refer to **Table C-1** through **Table C-3**.

Retail Demand Analysis

This section reviews retail spending in the County to estimate supportable retail from both recaptured spending from existing households as well as potential County household growth. The potential capture for new retail located in the County from existing and new households will be based on the estimated extent of household spending and the addition of new retail that may locate in the County.

The initial step in evaluating potential retail demand in the County is the preparation of a retail leakage analysis, examining the existing supply and demand conditions.[11]

Leakage Analysis

The County is estimated to be a retail attraction market in some categories based on the large geographical size of the market and tourism-based economy. Many of the categories reflecting spending attraction are connected to tourism spending including Other Retail, Food Services and Drinking Places, Gasoline Stations. The other attraction categories are more

[11] The purpose of the leakage analysis is to evaluate the extent to which retail outlets in the County attract or leak retail spending generated by County households. Retail surplus or leakage represents a comparison between supply and demand. Retail leakage exists when households' demand for retail goods is not met by retail outlets in the defined Market Area (the County) and sales occur outside the Market Area (demand exceeds supply). Conversely, retail surpluses exist when retail outlets in the Market Area capture local spending plus attract spending from households outside the Market Area (supply exceeds demand). Generally, retail categories that experience surpluses signal particular strengths of the retail market, while retail categories that experience leakage represent opportunities for future retail outlets to meet this gap in demand.

closely related to local spending that is not generally purchased on the internet including Food and Beverage Stores and Building Materials and Garden Equipment and Supplies.

However, the County is also estimated to experience retail leakage. The categories experiencing estimated retail leakage include the following categories: Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessories, and General Merchandise.

EPS obtained estimated taxable retail sales for 2022 from the California Department of Tax and Fee Administration (CDTFA), which were adjusted to reflect total retail sales (taxable and nontaxable retail sales), as shown in **Table 3-1**. As shown in **Table 3-1**, total retail sales in the County for 2022 are estimated at approximately $267.1 million.

Calculations supporting this methodology for estimating retail sales in the Market Area can be found in **Appendix D**.[12]

Table 3-1. Estimated Total Retail Sales: Mariposa County (2022$)

	MARIPOSA COUNTY		
		Estimated Total Annual Retail Sales in 2022$ [2]	
Item	2022 Taxable Retail Sales [1]	Total	% of Total
Formula	*a*	*b = a * Adjustments*	*c = b / total*
Retail and Food Services			
Motor Vehicle Parts Dealers Only [3]	$449,078	$449,078	0.2%
Home Furnishings and Appliance Stores	$2,097,896	$2,097,896	0.8%
Bldg. Matrl. and Garden Equip. and Supplies	$14,783,607	$14,783,607	5.5%
Food and Beverage Stores [2]	$18,821,728	$62,874,611	23.5%
Gasoline Stations	$21,701,235	$21,701,235	8.1%
Clothing and Clothing Accessories Stores	$2,394,664	$2,394,664	0.9%
General Merchandise Stores [2]	$2,596,247	$3,473,139	1.3%
Food Services and Drinking Places	$20,998,630	$20,998,630	7.9%
Other Retail [2]	$99,807,276	$138,287,546	51.8%
Total Retail and Food Services	**$183,650,362**	**$267,060,407**	**100.0%**

Source: California Department of Tax and Fee Administration (CDTFA); EPS.

[1] See Table F-1.
[2] Taxable retail sales from the CDTFA have been adjusted to account for non-taxable sales. See Table F-3 for methodology.
[3] Reflects estimated sales for motor vehicle parts only (omits new and used vehicle dealers) based on the average proportion of Automotive Parts, Accessories, and Tire Stores within the total Motor Vehicle and Parts Dealers taxable sales in California of 9.4% over the last decade.

[12] **Table D-1** through **Table D-5** reflect calculations made to estimate total retail sales data for the County based on data obtained from CDTFA (formerly accessible through the BOE), and the U.S. Economic Census.

To quantify retail demand of existing County households, EPS developed an analytical model that relies on current County households, household income, and consumer spending patterns.[13] Assumptions underlying each component of existing County household demand can be found in **Appendix D**.[14]

Table 3-2 shows expenditure estimates per County household, as well as total retail spending estimates by all current County households. EPS estimates that, on average, County households have a household income of approximately $72,600 and spend about 24 percent of their income on retail goods and services (approximately $17,400 per year).[15] The total annual retail spending estimate from County households is $121.2 million.

Table 3-2. Estimated Household Retail Spending: Mariposa County (2022$)

Item		Percent Spent on Retail by Category [1]	Total Annual Retail Spending per Household [2]	Total Current County Household Spending on Retail
Assumptions				
2022 County Households [3]	6,982			
2022 Average Household Income [4]	$72,614			
Estimated Percent of HH Income Spent in Retail Stores [5]	24%			
Estimated Annual HH Spending in Retail Stores	$17,359			
Retail and Food Services				
Motor Vehicle Parts Dealers Only [6]		5.1%	$881	$6,148,293
Home Furnishings and Appliance Stores		8.2%	$1,422	$9,929,994
Bldg. Matrl. and Garden Equip. and Supplies		5.1%	$878	$6,133,325
Food and Beverage Stores		22.0%	$3,821	$26,680,969
Gasoline Stations		12.5%	$2,166	$15,123,997
Clothing and Clothing Accessories Stores		5.3%	$925	$6,459,654
General Merchandise Stores		16.0%	$2,777	$19,392,813
Food Services and Drinking Places		14.3%	$2,483	$17,340,586
Other Retail		11.5%	$2,005	$13,996,641
Total Retail and Food Services		**100.0%**	**$17,359**	**$121,206,274**

Source: EPS.

[1] See Table D-4 for estimated spending by retail category.
[2] Total County household spending is derived by multiplying the County's estimated average household income of $72,614 by the estimated percentage of household income spent on retail of 24% and then multiplied by the percentages spent on retail for for each category.
[3] The 2022 household estimate from Table F-5 has been adjusted by 6.3% to account for vacant units occupied by short-term occupants, see Table B-5.
[4] See Table A-5.
[5] See Table D-3. Excludes spending on e-commerce retail goods and services.
[6] Percent spent on Motor Vehicles and Parts Dealers only pertains to motor vehicle parts (omits spending at new and used vehicle dealers).

[13] Consumer spending patterns exclude spending on e-commerce retail goods and services, which are, as a conservative assumption, not anticipated to contribute to demand for physical retail space.

[14] **Table D-3** estimates the household retail expenditures based on income level. **Table D-4** estimates the percentage of spending at retail stores by retail category.

[15] Includes retail spending on physical retail outlets only; excludes spending on e-commerce retail goods and services.

As shown in **Table 3-3**, the County can be defined as a partial attraction market with the total surplus at 55 percent of supply exceeding demand. The largest surplus is in the "Other Retail" category with 90 percent of County sales exceeding the County spending. This suggests that people, most likely visitors to Yosemite or other local attractions, who live outside the County are traveling to the County to shop at stores in that retail category. The remaining attraction categories include retail goods frequently purchased close to home, including Building Materials and Garden Equipment and Supplies, Food and Beverage Stores, Gasoline Stations, and Food Service and Drinking Places.

Table 3-3. Mariposa County Retail Surplus/Leakage by Retail Category (2022$)

	Mariposa County			
Item	Total Retail Sales (Supply)	Total HH Retail Spending (Demand)	Retail Surplus / (Leakage) [1] Amount	%
Source	*Table 3-1*	*Table 3-2*		
Retail and Food Services				
Motor Vehicle Parts Dealers Only	$449,078	$6,148,293	($5,699,215)	(92.7%)
Home Furnishings and Appliance Stores	$2,097,896	$9,929,994	($7,832,098)	(78.9%)
Bldg. Matrl. and Garden Equip. and Supplies	$14,783,607	$6,133,325	$8,650,282	58.5%
Food and Beverage Stores	$62,874,611	$26,680,969	$36,193,642	57.6%
Gasoline Stations	$21,701,235	$15,123,997	$6,577,238	30.3%
Clothing and Clothing Accessories Stores	$2,394,664	$6,459,654	($4,064,990)	(62.9%)
General Merchandise Stores	$3,473,139	$19,392,813	($15,919,674)	(82.1%)
Food Services and Drinking Places	$20,998,630	$17,340,586	$3,658,044	17.4%
Other Retail	$138,287,546	$13,996,641	$124,290,905	89.9%
Total	**$267,060,407**	**$121,206,274**	**$145,854,133**	**54.6%**

Source: EPS.

NOTE: FIGURES MAY NOT TOTAL BECAUSE OF ROUNDING.

[1] Retail surplus/(leakage) represents a comparison between supply and demand. Retail leakage, represented by a negative figure, exists when households' demand for retail goods is not met within the defined Market Area and sales occur outside of the County. Conversely, retail surplus, represented by a positive figure, exists when retail outlets in the County capture local spending plus attract spending from households outside of the County.

Despite an overall retail surplus in the County, there are 4 categories experiencing approximately $33.5 million in spending leakage. The categories with leakage include Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessory Stores, and General Merchandise. This suggests County residents are traveling outside the County to shop at stores that fall in these retail categories.

The existing County retail demand leakage has the potential to be captured by new retailers in the County. Of the $33.5 million in leakage, this Study estimates that future retail outlets in the County can potentially capture about half of the spending leakage ($15.5 million). The ability to capture estimated leakage through new retail outlets will depend on several factors that are in and outside of the County's control. For example, the County could take steps to ensure there is available land located along primary transportation routes that yield visibility and

access and are zoned appropriately. Ultimately, however, there must be willing private operators who determine that sustained market demand will result in a long-term viable business. Refer to **Table 3-4** for more details.

Table 3-4. Potential Capture of Existing Leakage in the County (2022$)

Item	Estimated County Retail Leakage [1]	Potential Estimated Leakage Captured inside the County [2]	
		Capture Rate	Total
Formula	*a*	*b*	*c = a * b*
Retail and Food Services			
Motor Vehicle Parts Dealers Only	$5,699,215	25%	$1,424,804
Home Furnishings and Appliance Stores	$7,832,098	25%	$1,958,024
Bldg. Matrl. and Garden Equip. and Supplies	$0	-	-
Food and Beverage Stores	$0	-	-
Gasoline Stations	$0	-	-
Clothing and Clothing Accessories Stores	$4,064,990	25%	$1,016,248
General Merchandise Stores	$15,919,674	70%	$11,143,772
Food Services and Drinking Places	$0	-	-
Other Retail	$0	-	-
Total	**$33,515,977**	**46%**	**$15,542,847**

Source: EPS.

NOTE: FIGURES MAY NOT TOTAL BECAUSE OF ROUNDING.

[1] See Table 3-3.
[2] Capture rate assumptions reflect one potential scenario of the portion of retail spending leakage that the County may be able to capture, but the amount will ultimately depend on a variety of factors related to private market decisions to locate their business in the County.

Projected Incremental New Retail Demand (2023-2030)

Based on household projections from DOF, the County is projected to experience a decline in households and population between 2020 and 2030. However, if the County were to follow historical growth rates, there could be the potential to capture newly created demand from residential growth estimated between 2023 and 2030.[16] To quantify retail demand of existing County households, EPS developed an analytical model that relies on current County households, household income, and consumer spending patterns.[17] Assumptions underlying each component of existing County household demand can be found in **Appendix D**.

[16] To remain conservative, this Study does not estimate demand from the growth of County employees with the assumption that demand for retail space already may be accounted for in household demand projections.

[17] Consumer spending patterns exclude spending on e-commerce retail goods and services, which are, as a conservative assumption, not anticipated to contribute to demand for physical retail space.

Table 3-5 shows a potential scenario of new incremental spending estimates within the County if household growth were to follow historical patterns. EPS estimates that these households would spend $5.7 million, and the County could potentially capture 70 percent of this spending for an additional $4.0 million of potential demand.

Table 3-5. Potential New Household Demand: Mariposa County (2022$)

Item	Spending per HH [1]	Potential New Incremental Household Growth Spending (2023 - 2030) (Demand)	
		Total [2]	Inside the County
Formula	*a*	*b = a * 330*	*c = b * 70%*
			Capture Rate [3]
Projected New Households [4]		**330**	**70%**
Retail and Food Services			
Motor Vehicle Parts Dealers Only	$881	$290,579	$203,405
Home Furnishings and Appliance Stores	$1,422	$469,308	$328,516
Bldg. Matrl. and Garden Equip. and Supplies	$878	$289,871	$202,910
Food and Beverage Stores	$3,821	$1,260,987	$882,691
Gasoline Stations	$2,166	$714,785	$500,350
Clothing and Clothing Accessories Stores	$925	$305,294	$213,706
General Merchandise Stores	$2,777	$916,536	$641,576
Food Services and Drinking Places	$2,483	$819,545	$573,681
Other Retail	$2,005	$661,504	$463,053
Total	**$17,359**	**$5,728,409**	**$4,009,886**

Source: EPS.

NOTE: FIGURES MAY NOT TOTAL BECAUSE OF ROUNDING.

[1] See Table 3-2.
[2] The demand from County household growth is derived by multiplying total households by the amount of spending per household for each retail category.
[3] This analysis assumes 70% of County household spending will be captured by retail within the County. Conversely 30% will be captured by retail outside of the County.
[4] See Table F-5 for an estimated increase in households if growth in the County were to follow historical growth rates.

The County has the potential to support a small increment of new retail under the right circumstances, including recapturing the estimated existing household spending leaking outside of the County and capturing spending from potential incremental new growth if household growth in the County were to follow historical growth rates. Existing and potential new retail outlets in the County will not recapture existing spending leakage or capture all of the incremental spending from new households; rather, the amount captured will depend on factors such as the extent of household spending, the type of retail that may locate in the County, and competitive retail options located adjacent to the County.

EPS estimated a range of captured spending to provide both a low estimate, using only existing household spending leakage, and a high estimate, combining existing household spending with potential incremental new household spending, to estimate how much additional retail may be supported in the County. Based on the estimated range of captured household spending and given the right circumstances, the County has the potential to support the addition of approximately 34,000 to nearly 41,000 retail square feet. The retail categories that may have more demand and ability to capture spending include General Merchandise, Motor Vehicle Parts, Home Furnishings and Appliances, Clothing and Clothing Accessories, and potentially Food and Beverage or other small-scale retail outlets (e.g., Sporting Goods, Hobby, Musical Instruments, Book Stores, Gift, Novelty, and Souvenir Stores), as shown in **Table 3-6**.[18]

Table 3-6. Projected Potential Capture of County Demand: 2023-2030 in 2022$

Item	Potential Future Demand inside the County: Potential Estimated Leakage Captured [1]	Potential Future Demand inside the County: Potential New Household Spending (2023 - 2030) [2]	Potential Future Demand inside the County: Total	Estimated Sales per Sq. Ft [3]	Estimated Supportable Retail Sq. Ft (Demand): Existing HH Only		Estimated Supportable Retail Sq. Ft (Demand): Existing + Incremental New HH
Retail and Food Services							
Motor Vehicle Parts Dealers Only	$1,424,804	$203,405	$1,628,209	$313	4,500	-	5,200
Home Furnishings and Appliance Stores	$1,958,024	$328,516	$2,286,540	$658	3,000	-	3,500
Bldg. Matrl. and Garden Equip. and Supplies	-	$202,910	$202,910	$446	-	-	-
Food and Beverage Stores	-	$882,691	$882,691	$550	-	-	1,600
Gasoline Stations	-	$500,350	$500,350	$1,868	-	-	-
Clothing and Clothing Accessories Stores	$1,016,248	$213,706	$1,229,953	$464	2,200	-	2,600
General Merchandise Stores	$11,143,772	$641,576	$11,785,347	$452	24,700	-	26,100
Food Services and Drinking Places	-	$573,681	$573,681	$617	-	-	-
Other Retail	-	$463,053	$463,053	$262	-	-	1,800
Total	**$15,542,847**	**$4,009,886**	**$19,552,734**	**-**	**34,400**	**-**	**40,800**

Source: EPS.

NOTE: FIGURES MAY NOT TOTAL BECAUSE OF ROUNDING.

[1] See Table 3-4.
[2] See Table 3-5.
[3] See Table D-6.
[4] Includes estimated supportable retail if demand is greater than 1,000 square feet. Numbers have been rounded.

[18] Supportable square feet is calculated by dividing estimated supportable sales by average total retail sales per square foot as shown in **Table D-6**.

4. Major Economic Drivers and Business Trends

This chapter examines the economic characteristics and health of the County. The purpose is to develop an understanding of what creates and moves the County's economy. This chapter comprises the following key analytic elements:

- **Labor Force and Employment** Reflects trends in the County's labor force and employment, including industry and employment characteristics, commuting patterns, and major employers.
- **Economic Composition** examines the economic base by industry for the County, the Gross Regional Product, and the industry location quotient.
- **Asset Map** provides a geographical depiction of where the different sectors are located within the County.
- **Major Development Projects** provides a look at any of the larger residential or nonresidential projects that are underway within the County.
- **Gaps and Barriers** examines the County's real estate gaps and potential barriers to future development.

Supporting data tables underlying the figures presented in this chapter are included in **Appendix E**.

Labor Force

Labor Force (Employed Residents) by Industry

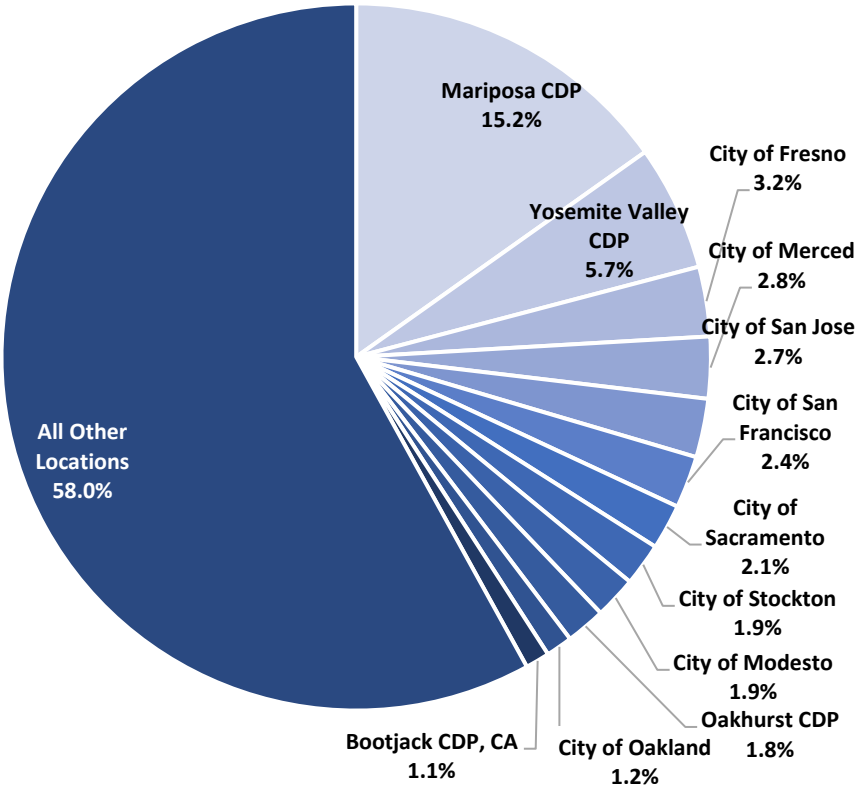
Mariposa has almost twice the number of employed residents (labor force) than jobs. Mariposa County has a labor force comprising a little over 8,100 resident-workers and about 4,800 jobs. Between 2010 and 2020, the labor force increased by about 50 people, while total jobs decreased by about 170 jobs, with a large decline in Accommodation and Food Services jobs of about 280 jobs (and offsetting gains in other industries).

The County's labor force participation rate is 52 percent as of 2020, much lower than the State's rate of 64 percent, likely a result of the County's relatively older population. Nearly 70 percent of employed residents commute outside of the County for work and about 50 percent of local jobs are filled by workers that do not live in the County. Amongst the 8,100 employed residents in the County, about 30 percent (2,500) are residents who both live and work in the County, and 70 percent (5,660) commute to jurisdictions outside of the County including the cities of Fresno, Merced, San Jose, San Francisco, Sacramento, Stockton, and Modesto. See **Table E-1**, **Table E-2**, and **Figure 4-1**.

Labor force includes all residents of an area age 16 and older who are classified as both employed and unemployed. Conceptually, the labor force level is the number of people who are either working or actively looking for work.

Jobs refers to the number of job positions in a specified geography where a worker is employed with positive earnings. This includes part-time and full-time positions and reflects positions, not people.

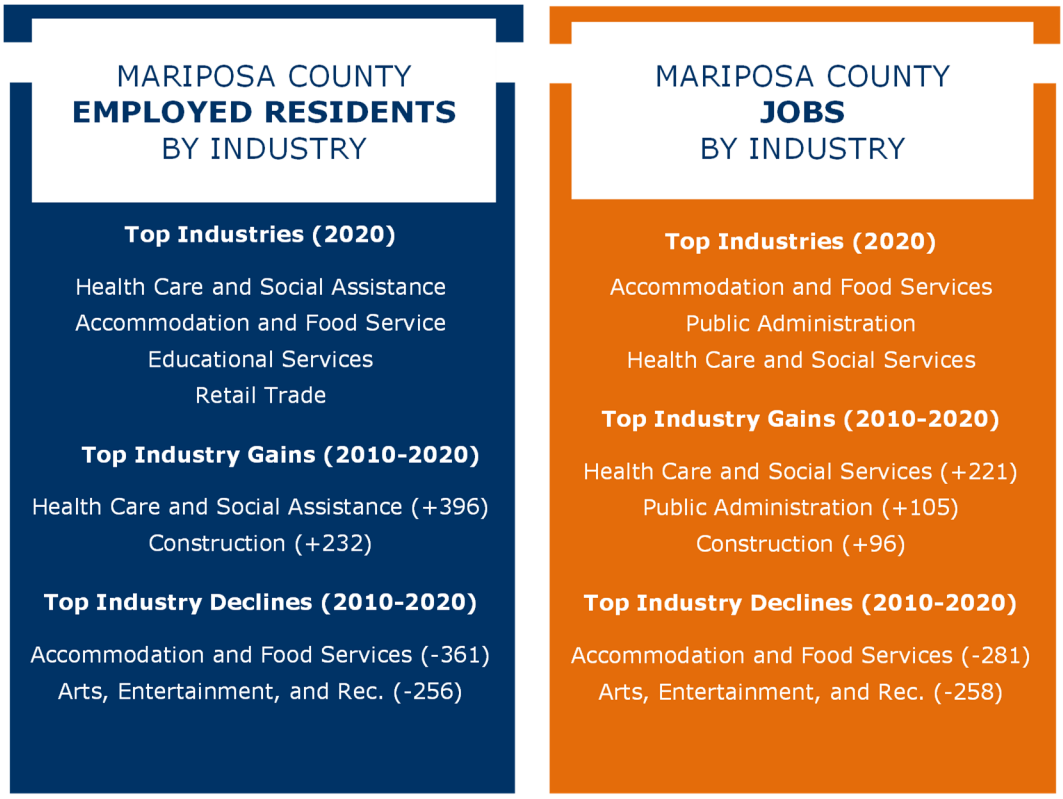
Figure 4-1. Where Mariposa County Residents Work (2020)



Source: OnTheMap 2020; EPS.

Similar to statewide patterns, Healthcare and Social Assistance represents the top industry in the County for resident workers and has experienced the largest labor force gains over the last decade. The County's labor force added about 50 employed residents to the population between 2010 and 2020, an increase of less than 1 percent. Similar to statewide patterns, Healthcare and Social Assistance stands as the top industry in the County for resident workers (14 percent) and has also experienced the largest labor force growth between 2010 and 2020, adding almost 400 resident workers within the County. Other key industries for resident workers that live in the County include Accommodation and Food Services (13 percent), Educational Services (10 percent), and Retail Trade (10 percent). See **Figure 4-2** and **Table E-1**.

Figure 4-2. Employed Residents and Jobs Comparison: Mariposa County (2020)



Employment

Jobs by Industry

The County's top employment industries (jobs) align with its reliance on tourism to the County's key asset, Yosemite National Park. The top job industry in the County is Accommodation and Food Services (28 percent). In addition to Yosemite National Park, the County is a popular destination for outdoor activities including river rafting/kayaking, mountain biking, hiking, fishing wildflower viewing, as well as many historical attractions. Even with a large loss of over 280 jobs mentioned above, the Accommodation and Food Services industry remained the top job industry in the County. The Healthcare and Social Assistance industry experienced the highest amount of job growth in Mariposa, adding more than 220 jobs, followed by Public Administration, which added 105 jobs, and then Construction, which added 96 jobs. Other key job industries within the County include Public Administration (14 percent), Health Care and Social Assistance (12 percent), and Arts, Entertainment, and Recreation (10 percent).
See **Table 4-1**.

More than 40 percent of the County's employees earn annual wages that equate to below the median earning wage for the County. Accommodation and Food Services is the largest job industry (even with the large decrease in employees) in the County and pays an average annual wage of less than $25,000 per employee, less than the about $30,000 median earning wage for the County as a whole. See **Table 4-1**. Average annual wages per employee for jobs in the County were approximately $43,300. Earnings per worker for jobs within the Accommodation and Food Services industry, which provides the highest proportion in the County, fall well below the County average. Wages per employee for the Education and Health Services industry, the second highest proportion of jobs in the County were consistent with the County average. See **Table 4-1**.

Major Employers

The County's largest employers are concentrated in the following sectors and include the following selected employers. A comprehensive listing of employers in the County by industry sector (as of [date]) is provided in **Appendix E Table E-3**.

- **Arts, Entertainment, and Recreation.** Yosemite Concession Services.
- **Accommodation and Food Services.** Tenaya Lodge Inc.; Big Trees Lodge; Majestic Yosemite Hotel.
- **Administrative Government.** CalFire (Forestry & Fire Protection).
- **Healthcare and Social Assistance.** John C. Fremont Healthcare District.
- **Real Estate Rental and Leasing.** Mariposa County Board of Realtors (California Association of Realtors).

Table 4-1. Total Job Earnings by Industry: Mariposa County (2010 and 2022 in 2022$)

Item	2010 Jobs [1]	2010 Average Annual Wage per Job [2]	2020 Jobs [1]	2020 Average Annual Wage per Job [2]	2010-2020 Change Jobs [1]	2010-2020 Change Average Annual Wage per Job [2]
INDUSTRY						
Agriculture, Forestry, Fishing and Hunting	25	$16,753	30	$25,945	5	$9,191
Mining, Quarrying, and Oil and Gas Extraction	0	NA	1	NA	1	NA
Utilities	71	$29,097	66	$29,097	(5)	$0
Construction	148	$34,443	244	$58,791	96	$24,348
Manufacturing	108	$32,582	81	$52,702	(27)	$20,120
Wholesale Trade	14	$42,846	37	$42,846	23	$0
Retail Trade	277	$24,864	319	$33,297	42	$8,433
Transportation and Warehousing	74	$35,199	69	$43,376	(5)	$8,176
Information	19	$64,668	9	$51,562	(10)	($13,106)
Finance and Insurance	28	$31,607	21	$48,527	(7)	$16,920
Real Estate and Rental and Leasing	44	$21,486	76	$38,251	32	$16,765
Professional, Scientific, and Technical Services	87	$32,571	142	$49,870	55	$17,299
Management of Companies and Enterprises	78	$14,841	8	$38,232	(70)	$23,390
Administration & Support, Waste Management and Remediation	132	$25,877	56	$25,877	(76)	$0
Educational Services	392	$37,332	419	$53,952	27	$16,620
Health Care and Social Assistance	373	$29,765	594	$29,173	221	($592)
Arts, Entertainment, and Recreation	753	$46,509	495	$63,728	(258)	$17,219
Accommodation and Food Services	1,618	$23,098	1,337	$24,189	(281)	$1,091
Other Services (excluding Public Administration)	164	$16,933	129	$40,847	(35)	$23,914
Public Administration	589	$39,910	694	$63,364	105	$23,454
TOTAL/AVERAGE ALL INDUSTRIES	**4,994**	**$30,772**	**4,827**	**$43,312**	**(167)**	**$12,540**

Source: U.S. Census OnTheMap; State of California Employment Development Department (EDD) Labor Market Information; EPS.

[1] Jobs by industry derived from U.S. Census OntheMap data.
[2] Average annual wages per job derived from State EDD Labor Market Information data.

Economic Composition

Economic Base Analysis by Industry

The economic base of a community consists of the proportion of employment that brings wealth to the community from outside, as opposed to serving local needs. Base-sector activities produce a significant amount of goods and services for domestic and international export, and they typically face few geographical constraints, allowing them to operate anywhere deemed attractive. On the other hand, local-sector activities are located to serve a local market's residents or base sectors and produce goods and services for local consumption, which generally moves wealth around a local area. The health of a community depends on the economic base, and therefore it deserves close attention and monitoring. **Economic base-sector activities represent a small proportion of the County economy and should be nurtured to stimulate net new wealth in the County.** Recent studies have found that 25 percent of the State's employment is supported by economic base activities, compared to about 12 percent of the County's employment, led by employment in Wholesale Trade, Manufacturing, Professional Services, and Agriculture.[19] The remaining 88 percent of jobs in the County are represented by "local-serving" activities supported by existing wealth in the economy. Refer to **Table 4-1**. See **Table E-4** for NAICS definitions.

Base-Sector Industries (NAICS)

Agriculture, Forestry, Fishing and Hunting (11)
Mining, Quarrying, and Oil and Gas Extraction (21)
Manufacturing (31-33)
Wholesale Trade (42)
Transportation and Warehousing (48-49)
Information (51)
Finance and Insurance (52)
Professional, Scientific, and Technical Services (54)
Management of Companies and Enterprises (55)
Arts, Entertainment, and Recreation (71)

The largest share of the County's base employment, as shown in **Table 4-2**, belongs to Wholesale Trade with about 36 percent of total base employment. The next largest contributors to the Region's base employment are the Manufacturing, Professional, Scientific, and Technical Services, and Agriculture, Forestry, Fishing, and Hunting sectors. Of these base industries, only Professional, Scientific, and Technical Services and Agriculture experienced recent employment growth.

[19] California Chamber of Commerce, 2019. *Trade Statistics - Advocacy - California Chamber of Commerce*. [online] Available at: https://advocacy.calchamber.com/international/trade/trade-statistics/ [Accessed November 2020].

Table 4-2. Economic Base Analysis: Mariposa County (2021)

Item	Regional Base Economy [1]			
	Total Employment	Economic Base Share	Base Employment	Percentage Base Employment
Base Analysis by Industry (NAICS)				
Agriculture, Forestry, Fishing and Hunting (11)	323	27.5%	89	9.4%
Mining, Quarrying, and Oil and Gas Extraction (21)	46	44.6%	20	2.2%
Utilities (22)	33	0.0%	0	0.0%
Construction (23)	505	0.0%	0	0.0%
Manufacturing (31-33)	318	82.0%	260	27.6%
Wholesale Trade (42)	349	98.5%	344	36.4%
Retail Trade (44-45)	522	0.0%	0	0.0%
Transportation and Warehousing (48-49)	87	25.7%	22	2.4%
Information (51)	26	16.3%	4	0.4%
Finance and Insurance (52)	222	4.6%	10	1.1%
Real Estate and Rental Leasing (53)	344	3.3%	11	1.2%
Professional, Scientific, and Technical Services (54)	401	44.3%	178	18.8%
Management of Companies and Enterprises (55)	98	0.0%	0	0.0%
Admin., Support & Waste Mgmt Svcs (56)	145	0.0%	0	0.0%
Educational Services (61)	42	0.0%	0	0.0%
Health Care and Social Assistance (62)	551	0.0%	0	0.0%
Arts, Entertainment, and Recreation (71)	370	1.6%	6	0.6%
Accommodation and Food Services (72)	1,349	0.0%	0	0.0%
Other Services (except Public Administration) (81)	436	0.0%	0	0.0%
Government Enterprises (9A)	136	0.0%	0	0.0%
Administrative Government (9B)	1,828	0.0%	0	0.0%
Total [2]	**8,129**	**11.6%**	**945**	**100.0%**

Source: IMPLAN; EPS.

[1] The percentage share is derived from analysis of IMPLAN employment data.
[2] IMPLAN totals reflect total full-time, part-time, and seasonal jobs, and differ from OnTheMap totals because IMPLAN includes uniformed military, self-employed, and informally-employed workers, which are excluded in OnTheMap data. See Table E-3 for OnTheMap totals.

Gross Regional Product

The County's Gross Regional Product (GRP), a measurement of the local economy, has experienced a substantial decline in the recent past, with most of this decline attributable to local-serving activities. GRP reflects a region's economy in terms of "value added" goods and services and is a common measure of the size and productivity of a regional economy. As of 2021, the County had a GRP of $341.4 million, a decline of 46 percent in real 2021 dollars since 2015. In comparison, the State's GRP increased by about 57 percent during the same period. About half of the County's current GRP is driven by base-sector industries, including economic activity in Real Estate, Agriculture, Wholesale Trade, Information, Arts, Entertainment, and Recreation, and Professional Services. Since 2015, notable increases in base-sector industries included growth in Information and Wholesale Trade. Base-sector industries in the County that experienced a substantial decline in economic activity since 2015 include: Arts, Entertainment, and Recreation; Professional Services; and Manufacturing. Refer to **Table 4-3** and **Table 4-4**.

Table 4-3. Gross Regional Product: Mariposa County and State of California (2021$)

Item	Gross Regional Product [1]			
	Mariposa County		State of California	
	Total	% of Total	Total	% of Total
GRP by Industry (NAICS)				
Ag., Forestry, Fishing and Hunting (11)	$17,244,865	5.1%	$41,515,526,314	1.2%
Mining, Quarrying, Oil & Gas Extr. (21)	$6,298,672	1.8%	$11,255,846,204	0.3%
Utilities (22)	$8,572,999	2.5%	$44,795,568,864	1.3%
Construction (23)	$23,723,948	6.9%	$135,344,386,536	4.0%
Manufacturing (31-33)	$6,627,363	1.9%	$347,837,156,504	10.2%
Wholesale Trade (42)	$13,365,030	3.9%	$192,025,891,959	5.7%
Retail Trade (44-45)	$28,936,446	8.5%	$161,521,922,822	4.8%
Transportation and Warehousing (48-49)	$2,744,725	0.8%	$96,309,815,629	2.8%
Information (51)	$10,195,374	3.0%	$332,245,201,845	9.8%
Finance and Insurance (52)	$2,421,642	0.7%	$196,537,851,101	5.8%
Real Estate and Rental Leasing (53)	$93,343,548	27.3%	$396,610,791,474	11.7%
Prof., Scientific, and Tech. Services (54)	$7,098,053	2.1%	$414,866,562,721	12.2%
Mgmt of Companies and Enterprises (55)	$302,116	0.1%	$53,842,816,544	1.6%
Admin., Support & Waste Mgmt Svcs (56)	$5,664,121	1.7%	$106,734,458,877	3.1%
Educational Services (61)	$175,750	0.1%	$25,259,976,089	0.7%
Health Care and Social Assistance (62)	$6,115,493	1.8%	$225,883,977,516	6.6%
Arts, Entertainment, and Recreation (71)	$8,374,698	2.5%	$43,042,117,656	1.3%
Accommodation and Food Services (72)	$31,585,394	9.3%	$109,109,392,651	3.2%
Other Services (except Public Admin.) (81)	$12,030,341	3.5%	$82,394,155,865	2.4%
Government Enterprises (9A)	$7,155,045	2.1%	$36,679,490,406	1.1%
Administrative Government (9B)	$49,410,923	14.5%	$343,520,879,603	10.1%
Total	**$341,386,547**	**100.0%**	**$3,397,333,787,181**	**100.0%**

Source: IMPLAN; Bureau of Labor Statistics; EPS.

[1] Gross Regional Product includes estimated value added in each jurisdiction, based on employee compensation, other property income, and taxes on production and imports as reported by IMPLAN for 2021.

Table 4-4. Gross Regional Product Growth (in Real 2021$)

Item	2015-2021 Change in Gross Regional Product [1]			
	Mariposa County		State of California	
	Total Change	% Change	Total Change	% Change
Change GRP by Industry (NAICS)				
Ag., Forestry, Fishing and Hunting (11)	$1,150,479	7.1%	$16,146,812,253	63.6%
Mining, Quarrying, Oil & Gas Extr. (21)	$1,459,533	30.2%	$5,918,098,969	110.9%
Utilities (22)	$4,109,429	92.1%	$13,593,994,080	43.6%
Construction (23)	($6,507,439)	(21.5%)	$81,741,213,562	152.5%
Manufacturing (31-33)	($7,954,202)	(54.5%)	$195,671,011,503	128.6%
Wholesale Trade (42)	$2,606,376	24.2%	$92,754,724,254	93.4%
Retail Trade (44-45)	($13,943,289)	(32.5%)	$88,994,709,501	122.7%
Transportation and Warehousing (48-49)	($702,755)	(20.4%)	$62,120,641,777	181.7%
Information (51)	$3,299,274	47.8%	$186,827,197,408	128.5%
Finance and Insurance (52)	($3,769,951)	(60.9%)	$129,701,736,953	194.1%
Real Estate and Rental Leasing (53)	$1,850,984	2.0%	($29,980,918,500)	(7.0%)
Prof., Scientific, and Tech. Services (54)	($15,488,396)	(68.6%)	$300,722,679,297	263.5%
Mgmt of Companies and Enterprises (55)	($2,131,070)	(87.6%)	$48,548,145,234	916.9%
Admin., Support & Waste Mgmt Svcs (56)	$1,890,143	50.1%	$85,637,504,303	405.9%
Educational Services (61)	($3,025,757)	(94.5%)	$20,863,535,396	474.6%
Health Care and Social Assistance (62)	($10,608,370)	(63.4%)	$186,460,646,485	473.0%
Arts, Entertainment, and Recreation (71)	($23,885,028)	(74.0%)	$22,458,511,548	109.1%
Accommodation and Food Services (72)	($70,168,420)	(69.0%)	$67,678,245,881	163.4%
Other Services (except Public Admin.) (81)	($8,733,716)	(42.1%)	$50,370,341,038	157.3%
Government Enterprises (9A)	$2,379,519	49.8%	$31,548,816,319	614.9%
Administrative Government (9B)	($142,542,272)	(74.3%)	$277,421,330,669	419.7%
Total	**($290,714,928)**	**(46.0%)**	**$1,935,198,977,932**	**57.0%**

Source: IMPLAN; Bureau of Labor Statistics; EPS.

[1] Escalation of 2015$ to 2021$ based on the Bureau of Labor Statistics annual CPI, All Urban Consumers, West Region values.
[2] Gross Regional Product includes estimated value added in each jurisdiction, based on employee compensation, other property income, and taxes on production and imports as reported by IMPLAN for 2021.

Industry Location Quotient

Specialized Industries

In evaluating the relative strength and weakness of industries in the County, a location quotient analysis on the percentage of County employment by industry relative to the nation's percentage of employment by industry was conducted.

> **Location quotients** (LQ) are useful for evaluating the industries that are unique and specialized in a regional economy. As measured here, a location quotient shows the industry's share of an area's employment relative to the national average. For example, a location quotient of 2.0 indicates that an industry accounts for twice the share of employment in the area than it does nationally, and a location quotient of 0.5 indicates the area's share of employment in the occupation is half the national share.

Industries with low specialization but recent job growth may indicate emerging economic strengths that merit attention. EPS evaluated the relative strengths and weaknesses of industries in the County using a location quotient analysis on the percentage of County employment by industry relative to the nation's percentage of employment by industry. The Agriculture, Forestry, Fishing, and Hunting, Wholesale Trade, and Real Estate and Rental and Leasing sectors emerged as the most highly specialized industries in the County, although, in terms of jobs, the Agriculture industry is small, the Wholesale Trade industry is small but experienced some job growth, and the Real Estate sector experienced an increase in job over the last decade.

The Professional, Scientific, and Technical Services industry was determined to be underrepresented (exhibiting a low specialization) in the County but experienced recent employment gains. This industry has the potential to become a more dominant sector of the County economy, strengthening and diversifying the local economy, and merit targeted economic development activities in collaboration with regional workforce organizations such as the County's Economic Development Department, the Mariposa County Economic Development Corporation, the Mariposa Chamber of Commerce, the Mariposa County Tourism Bureau, and the Mariposa County Visitor Center.

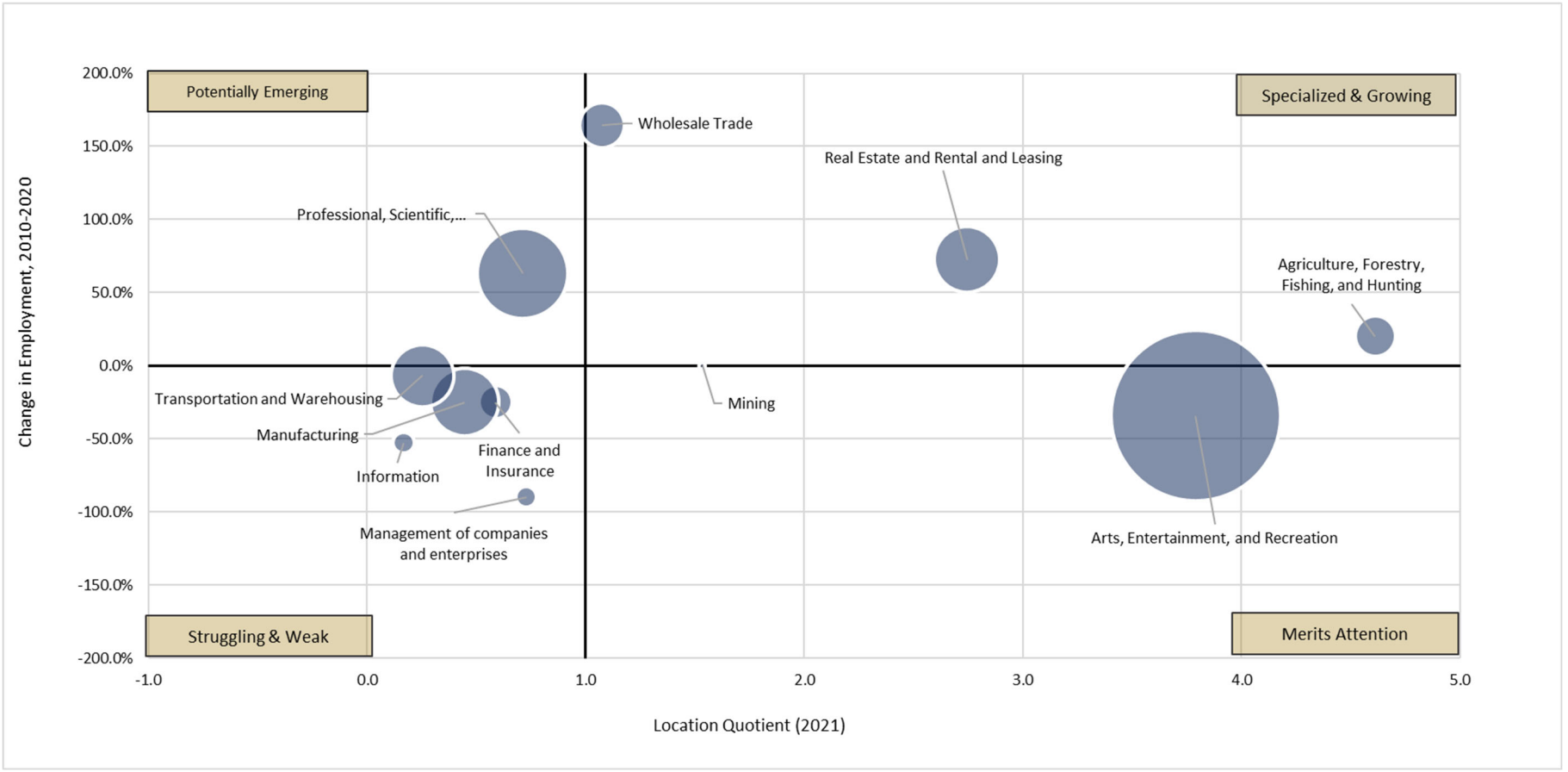
A combination of low specialization and employment declines indicate struggling sectors of the County economy, which included Finance & Insurance, Information, Management of Companies, and Manufacturing. See **Figure 4-3**, **Figure 4-4**, and **Table E-5**.

Figure 4-3. Mariposa County Base Industry Status

Potentially Emerging Base Industries **(Not Specialized but Moderate Employment Growth)** Professional, Scientific, and Technical Services	**Specialized & Growing Base Industries** **(Specialized and Experiencing Employment Growth)** Agriculture, Forestry, Fishing, and Hunting Real Estate and Rental and Leasing Wholesale Trade
Struggling Base Industries **(Not Specialized and Employment Losses)** Mining Management of Companies and Enterprises Finance and Insurance Manufacturing Transportation and Warehousing Information	**Base Industries Potentially Meriting Attention** **(Specialized but Experiencing Employment Loss)** Arts, Entertainment, and Recreation

Source: Bureau of Economic Analysis; IMPLAN; EPS. See Figure 4-4.

Figure 4-4. Location Quotient Analysis for Mariposa County (2021)



Source: Bureau of Economic Analysis; IMPAN; U.S. Census OnTheMap; EPS.

Asset Maps

EPS prepared a complete inventory of County businesses, which has been provided to the County under a separate cover. **Table 4-5** and **Map 4-1** summarize and display existing County establishments categorized by the industry clusters defined in the EVS. The County shows strength in the Construction and Building Materials Industry Cluster with approximately 156 existing establishments, followed by 80 establishments in the Food & Beverage Production, Process, & Distribution cluster, and 16 establishments in the Small-Scale Advanced Manufacturing cluster. Within the existing EVS-defined clusters, about 77 percent of businesses are local serving with 23 percent of businesses categorized as economic base industries, which generate net new wealth and drive growth in other industries.

Map 4-2 displays the existing County establishments by 2-digit NAICS code. Not surprisingly, the NAICS code category with the highest percentage of existing establishments at 35 percent of all County businesses is Travel, Tourism, Recreation, and Retail, followed by Public Benefit and Business and Finance, which includes real estate and rental and leasing both categories comprising 17 percent of the County's establishments. A summary of can be found in **Appendix Table E-6**).

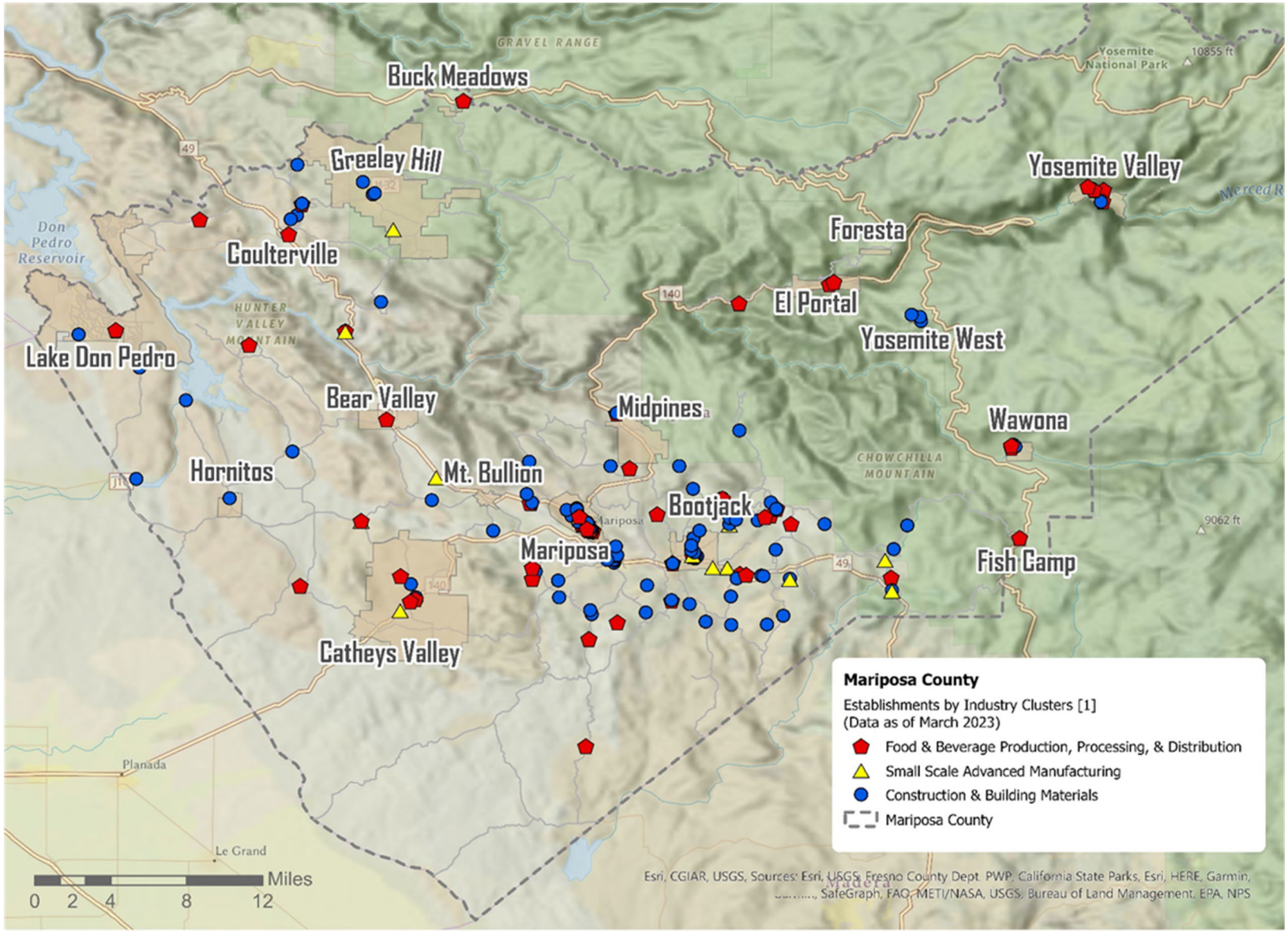
Table 4-5. Target Industry Clusters Identified in May 2017 Economic Vitality Strategy: Mariposa County

Item	NAICS Code [1]	Mariposa County Establishments		
		Local-Serving [1]	Base [1]	Total
EVS TARGETED CLUSTERS AND SUBCLUSTERS				
Food & Beverage Production, Processing, & Distribution				
Agricultural Inputs and Services	2	-	17	17
Food Processing and Manufacturing	18	-	20	20
Livestock Processing	28	-	0	0
Local Food and Beverage Processing and Distribution	101	43	-	43
Subtotal		**43**	**37**	**80**
Percent of Total		*53.8%*	*46.3%*	*100.0%*
Small Scale Advanced Manufacturing				
Distribution and Electronic Commerce	10	-	10	10
Information Technology and Analytical Instruments	23	-	1	1
Lighting and Electrical Equipment	27	-	1	1
Metalworking Technology	32	-	2	2
Nonmetal Mining	34	-	1	1
Production Technology and Heavy Machinery	40	-	1	1
Subtotal		**0**	**16**	**16**
Percent of Total		*0.0%*	*100.0%*	*100.0%*
Construction & Building Materials				
Construction Products and Services	9	-	3	3
Wood Products	51	-	0	0
Local Utilities	104	9	-	9
Local Real Estate, Construction, and Development	115	144	-	144
Subtotal		**153**	**3**	**156**
TOTAL		**197**	**57**	**254**
Percent of Total		*77.4%*	*22.6%*	*100.0%*

Source: DataAxle, as of March 2023; Mariposa County; EPS.

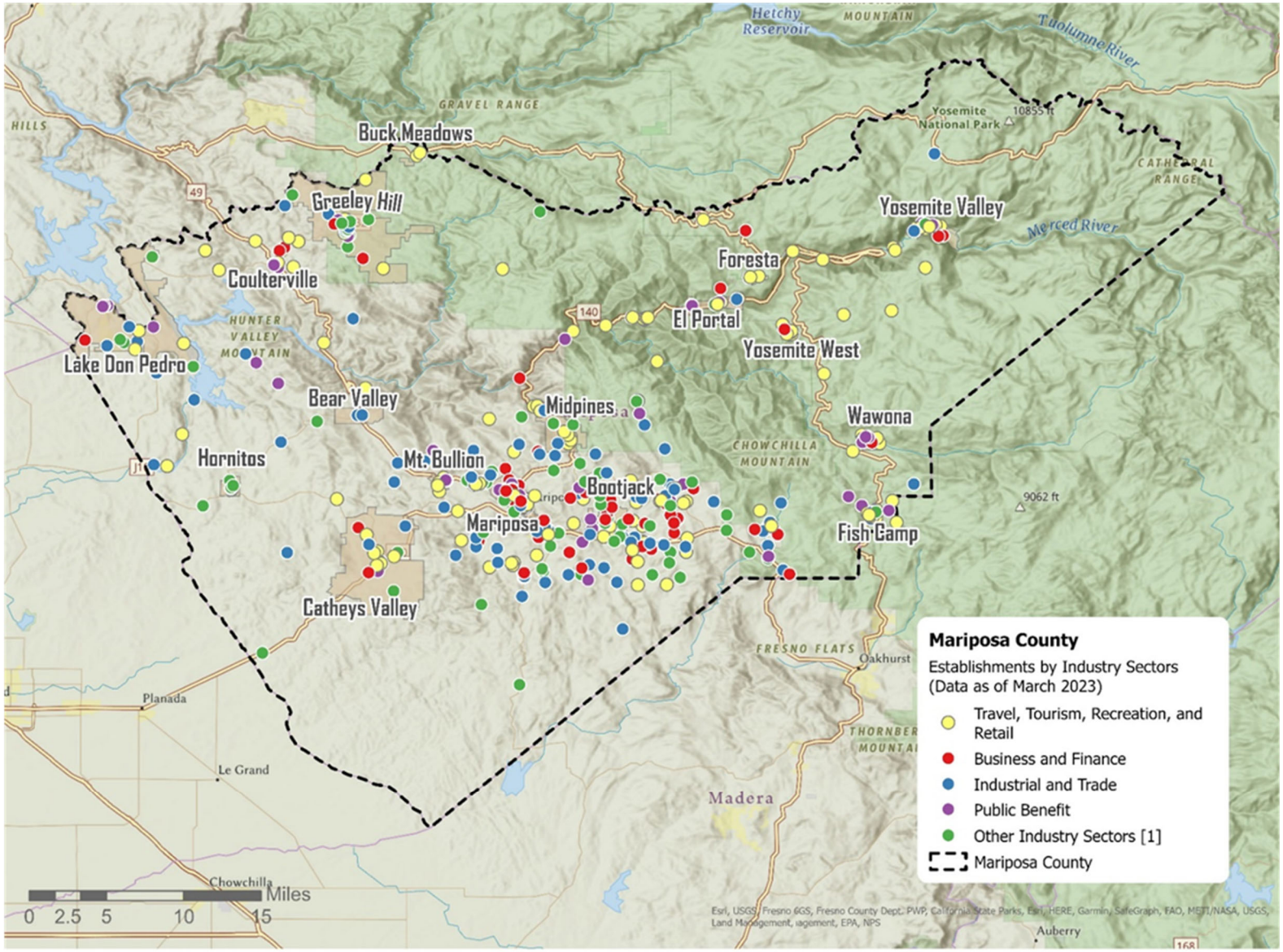
[1] A region's economy is composed of two types of activities (business establishments conducting economic activity): "local-serving" activities, which serve the local population and generally move wealth within the local area; and "economic base" activities, which represent activities that generate net new wealth and drive growth in other industries.

Map 4-1. Establishments by Industry Clusters: Mariposa County (2023)



[1] Establishments by Industry Clusters Targeted in the May 2017 County Economic Vitality Strategy.

Map 4-2. Establishments by Industry Sectors: Mariposa County (2023)



[1] Other Industry Sectors include service establishments such as hair salons, spas, auto repair, churches, etc. and unclassified establishments.

Major Development Projects

Commercial, residential, and mixed-use projects that are in the planning stages within the County's pipeline include:

Commercial Projects

- **Wildhaven Yosemite** is an Adventure Ranch Property on 36 acres comprising a campground with 80 canvas tents, zip lines, a bathhouse, and parking located at 4808 Highway 140.
- **Tenaya Lodge Zip Line & Summerdale Project.** This project comprises recreational and dining facilities including 6 zip lines and 2 sky bridges, trails, as well as the remodeling of existing restaurants.
- **Mariposa Biomass Project.** This proposed project includes a 2.4 MW Bioenergy Facility and a woodchip storage yard located in Mariposa Industrial Park.
- **Delaware North Tenaya Cabins.** The proposed project includes 54 pre-manufactured cabins and a 2,700-square-foot clubhouse in Fish Camp.
- **KOA & Terramor.** This is a pre-application for two developments including a 90-acre KOA RV resort including 400 RV campsite stalls, bathhouse buildings, 25-50 tents sites, swimming pool, pavilion, playgrounds, maintenance facilities, and a 10,000-square foot registration building located south of Highway 140 and west of Triangle Road and the 80-acre Terramor Outdoor Resort including an 8,000-square-foot lodge, 80-90 glamping units, an open air pavilion, 1,500-square-foot wellness/spa, and maintenance facilities located on Highway 140 and Yosemite Oaks Road.
- **Brown Bear Hotel and Conference Center.** This project includes the development of 50 cabins that would sleep up to 300 guests, and a structure with a lobby/lounge, restaurant, conference center, and fitness center located in the Mariposa CDP.

Residential Projects

- **Major Subdivision No. 2009-052.** Creating 27 lots ranging from 2.61 acres to 16.87 acres on a total of 14.84 acres for residential use located at 2748 Highway 140.
- **Vallecito Subdivision project.** This project proposes the division of 98.94 acres into 26 residential lots ranging from 2.52 acres to 12.79 acres in Catheys Valley.
- **Scenic Wonders.** This project comprises 6.2 acres located in Yosemite West and includes the development of an auxiliary residence and 16 economy apartments to help serve the existing vacation rental businesses of Yosemite West.

Mixed Use Projects

- **Mariposa Creek Parkway Phase IV Special Plan project**. This multi-phase project is located in the unincorporated community of Mariposa, along California State Route 49 just north of Mariposa's central business district (CBD). The Phase IV segment includes the upstream terminus of the Parkway, a Class I multi-use trail along Mariposa Creek through the Town of Mariposa. using extensive stakeholder engagement, the Special Plan will identify a vision for balancing a variety of land uses, including housing, employment, and civic uses, with the Parkway's wider conservation, restoration, and mobility objectives.
- **Silver Tip Resort Village.** This project includes the development of a 137-room resort hotel and conference center, including 2- cabins, four small conference centers, a 2-story commercial center and employee housing for about 20 employees, a tennis court, a swimming pool, and decorative ponds in Fish Camp.

Gaps and Barriers

The following section examines gaps and issues in the County's real estate market as identified through research of third-party resources and discussions with project stakeholders including property owners, real estate industry professionals, County Administration, the Economic Development Department, and the Planning Department. The outcome of this research will be used to help establish real estate needs and solutions to impediments to meeting current and projected future needs.

Identified Gaps

The quantitative and qualitative findings indicate that a major barrier to economic growth in the County is the shortage of housing, specifically housing that is affordable to local workers. The lack of affordable housing is not a problem unique to the County; it is a long-term challenge facing communities throughout California and in other major cities in the United States. Providing affordable housing, whether subsidized by the government or affordable by design (e.g., housing that is affordable based on physical design, tenancy, or financing elements), is a necessity now with more than half of renters and more than a quarter of homeowners defined as housing cost-burdened (refer to **Chapter 2** for more detail).[20]

[20] The US Department of Housing and Urban Development defines a household spending more than 30 percent of their income on housing as "cost burdened."

Stakeholders indicated that the County's residential inventory is constrained, exacerbated by a net decrease of about 350 residential units between 2010 and 2022, as shown in **Table B-2**. The housing deficiency is also demonstrated by the absorption speed of new inventory, reflected by the expediency with which the 42-unit Creekside Terrace affordable apartment was leased up. Located in Mariposa CDP, Creekside Terrace was the first multifamily affordable housing development in the County in 24 years, and while fully leased up continues to carry a waitlist. Stakeholders indicated that the lack of affordable and available housing contributes to the existing labor force leaving the County for work as well as an impediment that prevents companies from establishing space there.

The Mariposa community currently comprises a large population of older, retired residents and the stakeholders expressed that **there is a lack of land use types dedicated to attracting younger households hindering potential growth**, such as daycares, schools, children's and women's clothing, and experiential activities such as bowling and movie theaters. There is a lack of small lot residential parcels that could help provide affordable housing for younger households. Other use gaps include a lack of parcels that are zoned to accommodate light industrial development, for construction-related industries.

There is a lack of the appropriate infrastructure to support existing industries and develop future industrial space. The lack of infrastructure is a large barrier in areas like Bootjack to industry development.

Barriers to Development

Discussions with stakeholders indicated that the County's zoning and permitting processes are a barrier to achieving economic development objectives. Stakeholders expressed that zoning is not flexible enough to allow land use types that are in demand such as commercial, light industrial, and small lot residential. Stakeholders provided the following suggested changes to the County's zoning that would continue to preserve the rural character of the community:

- Increasing the allowable commercial and residential density in areas that already are developed and have most of the required infrastructure, creating walkable areas for both locals and tourists, focusing on Mariposa CDP and other CDP's main street areas.
- Rezoning additional parcels to general commercial and light industrial to increase flexibility.

Stakeholders expressed that the limited areas zoned to accommodate commercial and light industrial uses and a lack of infrastructure to support these land use types impede potential employment growth in the County's targeted industries, supporting increased economic activity in base sector industries, which generate additional wealth in the County, as discussed earlier in this chapter.

Stakeholders also indicated that the permitting process is difficult to navigate. There appear to be inconsistencies with requirements and timelines for different residential types as well as inconsistent information being provided about how to successfully acquire residential permits.

In addition, several stakeholder groups voiced concern regarding prevalent public sentiment opposing additional growth or change within the community. Concerns from existing residents regarding impacts from growth related to traffic, resource allocation, and public safety may be a barrier impeding the County's future economic development efforts.

5. Proposed Economic Development Strategies

The proposed economic development strategies outlined in this chapter are based on key findings from the technical analyses and input solicited from stakeholders as part of this Study, and a review of the County's 2017 EVS. As a goal within the Economic Development Element of the County's 2006 General Plan, the County prepared an initial EVS in 2007 which was subsequently updated in 2017. The goal of both the County General Plan and the EVS is to strengthen the tourism industry and diversify the County's economy. The 2017 EVS provides a comprehensive roadmap for achieving these countywide goals and includes a set of economic development goals, strategic initiatives, and actions (see sidebar for the 2017 EVS Goals).[21]

Mariposa County 2017 Economic Vitality Strategy Goals

1. Strengthen and enhance the tourism sector.
2. Build and maintain a healthy, balanced economy with a diversity of business and employment opportunities.
3. Maintain, strengthen, and grow local businesses.
4. Foster rural entrepreneurship.
5. Promote vibrant communities and town centers in which to live, work, and play.
6. Maintain and enhance the competitiveness of Mariposa County's workforce to support business growth, especially in target industry clusters and growth sectors. The County's targeted industries include:
    a. Food & Beverage Production, Processing, & Distribution
    b. Small Scale Advanced Manufacturing Cluster
    c. Construction & Building Materials Cluster

Upon review of the 2017 EVS, EPS found that the strategies are comprehensive and continue to provide a relevant framework for advancing economic development efforts in the County. The strategies presented in this Study are based on current economic conditions and should be viewed as supplemental to the strategic initiatives and actions outlined in the 2017 EVS.

[21] 2017 Mariposa Economic Vitality Strategy. [online] Available at: https://www.mariposacounty.org/DocumentCenter/View/57645. [Accessed June 2023].

Strategy Overview

As a result of the quantitative and qualitative information assessed as part of this Study, EPS proposes the following supplemental strategies to assist the County in recruiting and attracting new businesses as well as expanding existing businesses.

- **Strategy 1**: Prioritize expanding the supply of housing, in particular affordable and workforce housing.
- **Strategy 2**: Focus on bolstering the County's base-sector industries and strongest industry clusters.
- **Strategy 3**: Update County zoning regulations and streamline development review and approval process to support new development.
- **Strategy 4**: Expand development capacity through targeted infrastructure investments.

Strategy 1. Prioritize expanding the supply of housing, in particular affordable and workforce housing.

With the County's small, aging, and declining population that is projected to decline further, a nearly static labor force, and a declining housing supply related to the loss of homes to wildfires, the single most important *economic development* strategy on which the County should focus are ways to support and stimulate housing production in the County.

The economic health of the County is linked to the capacity to not only deliver adequate housing to meet demand, but to offer a range of housing types (i.e., different densities, sizes, tenure) to attract and retain a skilled labor force. Conversely, a restricted supply of housing has been demonstrated to contribute to economic instability and constrain economic growth by restricting labor mobility, increasing socioeconomic inequality, and increasing business costs.[22] Expanding the County's housing supply, with a focus on affordable and workforce housing, will assist in countering recent population trends and projections, bolstering the local workforce, ensuring the provision of County services and maintenance of public facilities does not deteriorate for existing residents, and supporting existing retail outlets as well as attracting new retail outlets (in particular, outlets categorized as currently experiencing leakage including General Merchandise, Motor Vehicle Parts Dealers, Home Furnishings, and Clothing Stores). This strategy builds *on* ***EVS Objective 5.2: Improve and expand the county's housing stock to accommodate the demand for worker housing and the needs of a growing population***.

[22] Barker, K., 2003. *Review of Housing Supply: Securing Our Future Housing Needs*. [online] HM Treasury. Available at: <http://news.bbc.co.uk/2/shared/spl/hi/uk/03/budget/documents/pdf/barker_review_foretoch3_396.pdf> [Accessed November 2020].

While the County does not build housing nor control local market dynamics, the County can take steps to counter projected population declines and encourage housing production. The following recommendations provide guidance for how the County can prioritize additional residential development.

- **The County should prioritize approval of proposed projects while engaging in thoughtful and diligent planning efforts to preserve the County's rural character and mitigate real and perceived impacts, including traffic, natural resource allocation, and public safety**. As discussed in **Chapter 4**, the County's residential development pipeline currently includes 89 total units, including 53 market rate units and 36 affordable units. These totals exclude any potential residential units included in the Mariposa Creek Parkway Phase IV Special Plan, which is currently in its initial planning stage. This residential development pipeline is encouraging, and the County should ensure these projects have a clear path for approval and construction.
- **The County should consider actions that could assist in planning for additional identified housing needs**. In addition to prioritizing the approval of the proposed residential projects described previously, there are several actions that the County could implement to plan for and encourage the construction of workforce and affordable housing, as outlined below.
  - Review and update the General Plan, as appropriate, to ensure that enough land is zoned for different types of residential development to serve a range of existing and future residents, including small-lot residential and smaller detached and attached housing types.
  - Consider purchasing private sites zoned to accommodate residential development and leading a residential developer solicitation process.
  - Evaluate the financial feasibility of residential development and address any challenges through regulatory changes or public subsidies.
  - For County-owned parcels zoned to accommodate residential development, consider donating or allowing deferred payments to purchase land for private residential developers to address any potential feasibility challenges.
  - In an effort to expand affordable and workforce housing options in the County, explore partnership opportunities with private and nonprofit residential developers to offer unique tenure and financing arrangements, including shared housing, cooperative housing, and the rent-to-own concept.
  - Secure direct funding through federal, State, and regional grants for affordable and workforce housing construction. The United States Department of Agriculture (USDA) Rural Housing Services and the

California Coalition for Rural Housing (CCRH) are two organizations that can be consulted for more information.

  - Supporting implementation of the IMHS.

- **The County should lead informational sessions that address solutions to impacts to bolster community support for new residential development.** Addressing the real and perceived impacts from new residential development will be essential in obtaining public support. As part of any residential development entitlement process, the County should lead information sessions to bolster community support for desired residential projects. Information sessions could provide a forum for discussion regarding residential development impacts, how the County intends to address these impacts, and the importance of supporting new residential development to ensure County services, infrastructure, and commercial establishments that serve the local population remain at current levels or are potentially strengthened. Information sessions could include City Council working sessions; community meetings; social media content; information available on the County's website; and outreach to local journalists, media outlets, and community organizations.

Strategy 2. Focus on bolstering the County's base-sector industries and strongest industry clusters.

In addition to retaining and attracting a skilled workforce through housing production, rural communities require stable industries that serve the local population and visitors, and, importantly, stable and growing industries that build wealth in the community. The economic base of a community consists of the proportion of employment that brings wealth to the community from outside, as opposed to serving local needs. As discussed in **Chapter 4**, economic base-sector activities represent a small proportion of the County economy and should be nurtured to stimulate net new wealth in the County.

The strongest base-sector industries in the County are Wholesale Trade, Manufacturing, Professional Services, and Agriculture. These base-sector industries correspond well with the targeted industry clusters identified in the 2017 EVS: Food & Beverage Production, Processing, & Distribution; Small Scale Advanced Manufacturing; and Construction & Building Materials. As summarized in the asset maps in **Chapter 4**, the County shows the greatest strength in the Construction & Building Materials industry cluster with approximately 156 existing establishments, followed by 80 establishments in the Food & Beverage Production, Process, & Distribution cluster, and 16 establishments in the Small-Scale Advanced Manufacturing cluster.

EVS Objective 2.1 provides many relevant actions that should continue to guide County economic development efforts, including engaging in marketing and branding efforts for each industry cluster; promoting workforce training; providing

business support activities, including establishing a technical assistance program; and ensuring that an adequate supply of buildable sites and infrastructure is available to meet business growth and employer needs. Based on updated and additional information about the County economy, the following recommendations provide guidance for implementing these actions.

- **The County would benefit from focused economic development efforts related to both specialized and underspecialized base sectors to support industry clusters and drive economic growth.** In the County, the base employment sectors of Wholesale Trade, Manufacturing, Professional, Scientific, and Technical Services, and Agriculture are estimated to account for over 90 percent of base-sector activities.[23] The Agriculture and Wholesale Trade sectors are estimated to be specialized relative to the nation and have experienced only small employment gains over the past decade. Professional Services and Manufacturing are both estimated to be underspecialized industries relative to the nation, although the Professional Services industry has experienced moderate employment gains while the Manufacturing industry has experienced a decline in employment over the last decade.

  The County should assist in convening working groups with the economic development organizations in the County and the owners or human resources representatives of businesses in the County's top base-sector industries (Wholesale Trade, Manufacturing, Professional Services, and Agriculture) using the comprehensive Business Inventory provided as part of this study. The purpose of these working groups would be to collect information regarding recent employment gains and declines (as applicable); current and future workforce needs, including skillsets and approximate wages; potential misalignments in the labor force and available jobs, as derived through the evaluation of commute data; gaps in downstream or upstream supply chains; and other information that would help inform retention and recruitment efforts for these industries, especially as they support the County's targeted industry clusters.

- **The County and economic development entities in the County should target base sector industries and the strongest industry cluster, Construction & Building Materials in all economic development efforts**. This recommendation should not preclude focusing on other industry clusters,

[23] Typical characteristics of base-sector activities include these:

- Face few geographical constraints, allowing them to operate anywhere deemed attractive.
- Produce a significant amount of goods and services for domestic and international export.
- Bring net new wealth into an economy.

Conversely, local-sector activities are located to serve a local market's residents or base sectors and produce goods and services for local consumption, which generally moves wealth around a local area.

as opportunities arise, but may assist the County in directing limited resources toward industries with the most potential for economic growth. Supporting the Construction & Building Materials industry cluster could support the County in realizing its most important goal of stimulating housing production in the County. The County could take the following actions to bolster the Construction & Building Materials cluster.

  - As an outgrowth of the working groups, discuss ways to support this targeted industry cluster by determining existing labor supply deficits and recruitment efforts and monitoring skill supply and demand ongoing, as well as identifying real estate demands.
  - Review and update the General Plan, as appropriate, to ensure that enough land is zoned for different types of buildings and users in this industry cluster, based on working group discussions regarding real estate demands.
  - Track and share information regarding available land or vacant buildings to accommodate existing business expansions and new businesses related to this industry cluster.
  - Identify existing apprenticeship and job training programs available to County residents and determine where gaps exist.
  - Strengthen K-12 schools by establishing formal partnerships between local businesses, non-profits, business owners, and apprenticeship and job training programs related to the targeted industry cluster.

- **The County should oversee the coordinated delivery of regional economic development and workforce development programs and services to realize economic growth in the County.** The regional economic development ecosystem contains several entities that are providing some of the services needed to help grow the economy, including the County's Economic Development Department, the Mariposa County Economic Development Corporation, the Mariposa Chamber of Commerce, the Mariposa County Tourism Bureau, and the Mariposa County Visitor Center. Strengthening the regional economic development and workforce development programs and services should allow the County to support existing businesses and align workforce skills with the demands of regional employers.

  The County should help support the effective delivery of programs and services offered by these entities by using the information collected in the working groups described previously to align resources and ensure all types of business support services are available through the network of entities. The County should prepare information (i.e., a document or list of resources) that is easily accessible on the County's website that summarizes each entity, services provided, and how to access these services.

Strategy 3. Update zoning regulations and streamline development review and approval process to support new development.

Stakeholders indicated that prohibitive zoning regulations and complexity and inconsistency in the development review and approval process represented a barrier to achieving new development in the County. Residential zoning, in particular, tends to favor large-lot residential development, which is incongruent with changing socioeconomic conditions (i.e., smaller households) and housing types that can represent affordable and workforce housing options for current and future residents (i.e., small-lot single-family, including manufactured homes, and attached single-family and small-scale multifamily typologies like townhomes, condominiums, duplexes, fourplexes, and courtyard buildings).

Regulatory processes that are complex and inconsistently applied promote distrust and add risk that increases development costs, that may potentially dissuade landowners and real estate developers from moving forward. The 2017 **EVS Action 2.1.3** indicates the County should maintain a business-friendly climate by proactively addressing business concerns and reducing regulatory complexity and uncertainty. The County should expand this action to include landowners and developers applying for residential development permits, as well.

The following recommendations provide guidance to the County related to streamlining its development review and approval process.

- **The County should update zoning regulations to accommodate a diversity of housing types and real estate demands associated with targeted industry clusters.** As described in **Chapter 4**, stakeholders suggested the following specific changes to the County's zoning to preserve the rural character of the community while supporting new development opportunities.
  - Increase allowable densities in areas that already are developed and have much of the required infrastructure, such as main street corridors in the Mariposa CDP and in other CDPs in the County, to enhance pedestrian-friendly centers accommodating both residential and commercial development.
  - As described under **Strategy 1**, review and update County General Plan map and ensure residential zoning designations support a variety of housing types to accommodate changing demographic characteristics and provide opportunities for both subsidized and market-rate affordable and workforce housing.
  - As described under **Strategy 2**, review and update County General Plan map and zoning regulations to expand the number of sites zoned to accommodate commercial and industrial uses related to the County's targeted industry clusters and gaps in retail offerings, as identified in the retail leakage analysis (see **Chapter 3**).

- **The County should explore ways to support residential and commercial development opportunities through expediting the planning approval process, which will in turn reduce development costs and risk.**
  - The County should endeavor to reduce the time and expense of the planning approval process by offering ministerial-/staff-level review of targeted residential projects, in particular projects including affordable and workforce housing types, and targeted nonresidential projects that support bolstering industry clusters.
  - The County should strive to streamline and simplify the building permit process using best practices from other jurisdictions to improve coordination among County departments to make the development experience as efficient and certain as possible.
  - The County should clearly document a set of policies and procedures, based on streamlining approaches and best practices research, to be shared internally and used for training purposes to ensure consistency among staff involved in reviewing and processing development applications.
  - The County should provide information on the Planning Department page that allows the public to easily access details regarding the development process, including development-related costs imposed by the County.

Strategy 4. Expand development capacity through targeted infrastructure investments.

The initial strategies identify ways to expand the County's housing supply and private nonresidential development, including additional industry cluster development and retail outlets. However, realization of these strategies will require strategic infrastructure investments to support new development and to potentially mitigate impacts to preserve the County's desirable rural character and sense of community.

- **With constraints on available resources, the County should focus infrastructure planning efforts on the highest priority opportunity sites that are adjacent to existing developed areas.** These high-priority opportunity sites should be parcels that could accommodate residential and nonresidential projects to would help expand the County's workforce and support development opportunities for base-sector industries and the strongest industry cluster(s). One such site includes the Mariposa Creek Phase IV project, where a vital infrastructure improvement—the Antone Road extension and bridge improvement—has been identified. Other sites will be determined through working group conversations and input from the community to determine specific real estate needs and the best-positioned sites to accommodate a range of users in the Construction & Building

Materials industry cluster. The County Public Works department should work with engineers to design and provide cost estimates for necessary infrastructure improvements. The County should identify the timing for construction and include these improvements on the County's Capital Improvement Plan to help prioritize costs and needed funding.

- **Explore and identify Federal, State, and regional financing sources**. The County should conduct a focused evaluation of each available mechanism relative to level and type of funding need to fund targeted infrastructure to improve existing, vacant buildings or prepare land for development opportunities.

APPENDICES:

Appendix A: Study Area Profile

Appendix B: Residential Market Conditions

Appendix C: Real Estate Trends

Appendix D: Retail Demand

Appendix E: Economic Structure

APPENDIX A:

Study Area Profile

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Table A-1
Mariposa County
Nonresidential Market Study
Population and Household Trends (2010-2020)

Item	Mariposa County			State of California		
	Total Population	Households	Persons per Household	Total Population	Households	Persons per Household
Year						
2010	18,290	7,724	2.37	36,637,290	12,392,852	2.96
2015	17,789	7,345	2.42	38,421,464	12,717,801	3.02
2020	17,319	7,846	2.21	39,346,023	13,103,114	3.00
2010-2020 Change						
Number	(971)	122	(0.16)	2,708,733	710,262	0.05
% Change	(5.3%)	1.6%	(6.8%)	7.4%	5.7%	1.6%
Avg. Annual Change	(0.5%)	0.2%	(0.7%)	0.7%	0.6%	0.2%

Source: U.S. Census ACS 5 Year Tables DP05 and DP04; EPS.

Table A-2
Mariposa County
Nonresidential Market Study
Population by Age (2010-2020)

Item	Mariposa County				
	2010		2020		% Change
	Total	%	Total	%	2010 - 2020
Age Range					
Under 5 years	808	4.4%	751	4.3%	(7.1%)
5-19 years	2,947	16.1%	2,252	13.0%	(23.6%)
20-34 years	2,361	12.9%	2,545	14.7%	7.8%
35-54 years	5,432	29.7%	3,841	22.2%	(29.3%)
55-64 years	3,118	17.0%	3,049	17.6%	(2.2%)
65+ years	3,624	19.8%	4,881	28.2%	34.7%
Total	**18,290**	**100.0%**	**17,319**	**100.0%**	**(5.3%)**
Median Age	**47.9**		**51.8**		**8.1%**

Source: American Community Survey 5-Year Estimates Table DP05; EPS.

Table A-3
Mariposa County
Nonresidential Market Study
Population by Race and Ethnicity (2010-2020)

Item	Mariposa County					
	2010		2020		Change (2010-2020)	
	Total [2]	%	Total	%	Total	%
Race or Ethnicity [1]						
White	15,252	83.4%	13,666	78.9%	(1,586)	(10.4%)
Black	99	0.5%	266	1.5%	167	168.7%
American Indian and Alaska Native	297	1.6%	373	2.2%	76	25.6%
Asian	208	1.1%	186	1.1%	(22)	(10.6%)
Native Hawaian or Other Pacific Islander	59	0.3%	62	0.4%	-	5.1%
Some Other Race	-	-	106	0.6%	-	-
Two or More Races	676	3.7%	619	3.6%	(57)	(8.4%)
Hispanic or Latino (any race)	1,699	9.3%	2,041	11.8%	342	20.1%
Total [2]	**18,290**	**100.0%**	**17,319**	**100.0%**	**(971)**	-

Source: American Community Survey 5-Year Estimates Table DO05; EPS.

[1] All races include only non-Hispanic/Latino respondents. Hispanic or Latino respondents of any race are inlcuded in the "Hispanic or Latino (any race)" category.

Table A-4
Mariposa County
Nonresidential Market Study
Educational Attainment (2010 and 2020)

Item	Mariposa County				
	2010		2020		% Change
	Total	%	Total	%	2010-2020
Educational Attainment [1]					
Less than 9th Grade	262	1.9%	404	3.0%	1.1%
9th-12th grade, No Diploma	1,110	8.1%	828	6.1%	(25.4%)
High School Graduate (Inc. Equivalency)	4,474	32.7%	3,073	22.6%	(31.3%)
Some College, No degree	3,886	28.4%	4,123	30.3%	6.1%
Associate's Degree	1,164	8.5%	1,510	11.1%	29.7%
Bachelor's Degree	1,903	13.9%	2,440	17.9%	28.2%
Graduate or Professional Degree	877	6.4%	1,219	9.0%	39.0%
Total	**13,675**	**100.0%**	**13,597**	**100.0%**	**(0.6%)**

Source: American Community Survey 5-Year Estimates Table S1501; EPS.

[1] Totals and percentages for population 25 years and over only.

Table A-5
Mariposa County
Nonresidential Market Study
Household Income: Mariposa County (2010$ and 2020$)

Item	Mariposa County					
	2010 [1]		2020		Change 2010-2020	
	Total	%	Total	%	Total	%
Income Range						
Less than $15,000	1,259	16.3%	916	11.7%	(343)	(27.2%)
$15,000-$24,999	842	10.9%	902	11.5%	60	7.1%
$25,000-$34,999	602	7.8%	1,137	14.5%	534	88.7%
$35,000-$49,999	1,251	16.2%	870	11.1%	(381)	(30.5%)
$50,000-$74,999	1,336	17.3%	1,553	19.8%	216	16.2%
$75,000-$99,999	1,027	13.3%	1,043	13.3%	15	1.5%
$100,000-$149,999	996	12.9%	792	10.1%	(205)	(20.5%)
$150,000-$199,999	232	3.0%	407	5.2%	175	75.7%
$200,000+	178	2.3%	227	2.9%	49	27.6%
Total	**7,724**	**100.0%**	**7,846**	**100.0%**	**122**	**1.6%**
Median Household Income in 2010$ and 2020$	**$49,098**		**$50,960**		**$1,862**	**3.8%**
Mean Household Income in 2022$			**$72,614**			

Source: U.S. Census Bureau, ACS Table S1901; United States Department of Housing and Urban Development FY 2022 Income Limits; State of California Department of Housing and Community Development, "State Income Limits for 2022"; EPS.

[1] Incomes for 2010 are in current dollars.

Table A-6
Mariposa County
Nonresidential Market Study
Employment Status: Mariposa County

Item	Mariposa County 2010 Total	2010 %	2020 Total	2020 %	% Change 2010-2020
Employment Status for Population 16+					
In Labor Force	8,644	56.5%	7,575	51.4%	(12.4%)
Employed	7,530		6,914		(8.2%)
Unemployed	1,114		661		(40.7%)
Not in Labor Force	6,664	43.5%	7,174	48.6%	7.7%
Total Population 16+	**15,308**		**14,749**		**(3.7%)**

Source: American Community Survey 5-Year Estimates Table DP03; EPS.

Table A-7
Mariposa County
Nonresidential Market Study
Poverty Rate by Age (2012 and 2020)

Item	Mariposa County % of Total Population 2012 [1] Total	2020 Total	2012-2020 % Change
Population Below Poverty Level			
Under 18 years	4.5%	4.4%	(0.1%)
18 to 64 years	8.2%	9.8%	1.5%
65 years and over	2.0%	1.5%	(0.5%)
Overall Poverty Rate	**14.7%**	**15.6%**	**0.9%**

Source: American Community Survey 5-year Estimates Table S1701; EPS.

[1] Data for year 2012 is used as this year is the earliest data provided.

APPENDIX B:

Residential Market Conditions

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Table B-1
Mariposa County
Nonresidential Market Study
Units Permitted by Year (2000 - 2020)

Item	Mariposa County				
	1-Unit	2-Unit	3- and 4-Unit	5-Unit +	Total
Year					
2000	87	-	-	-	87
2001	95	-	-	-	95
2002	191	-	-	-	191
2003	151	-	-	-	151
2004	178	-	-	-	178
2005	217	-	-	-	217
2006	139	-	-	-	139
2007	100	2	-	-	102
2008	54	-	-	-	54
2009	26	-	-	-	26
2010	41	4	-	-	45
2011	24	4	-	-	28
2012	28	-	-	-	28
2013	24	-	-	-	24
2014	24	-	-	-	24
2015	26	-	-	-	26
2016	32	2	-	-	34
2017	45	-	-	-	45
2018	34	2	-	-	36
2019	33	2	-	-	35
2020	37	2	-	-	39
Total 2000 - 2020	**1,586**	**18**	**-**	**-**	**1,604**
Average Per Year (2000-2020)	*79*	*1*	-	-	*80*
Total 2010-2020	**348**	**16**	**-**	**-**	**364**
Average Per Year (2010-2020)	*35*	*2*	-	-	*36*

Source: United States Department of Housing and Urban Development State of the Cities Database; EPS.

Table B-2
Mariposa County
Nonresidential Market Study
Units in Structure (2010 and 2022)

Item	Mariposa County 2010 Units	Mariposa County 2010 % of Total	Mariposa County 2022 Units	Mariposa County 2022 % of Total	Mariposa County Change Total	Mariposa County Change %	State of California 2010 Units	State of California 2010 % of Total	State of California 2022 Units	State of California 2022 % of Total	State of California Change Total	State of California Change %
Units in Structure [1]												
Single Detached Units	6,943	68.1%	6,558	66.6%	(385)	(5.5%)	7,959,078	58.2%	8,341,577	57.2%	382,499	4.8%
Single Attached Units	102	1.0%	240	2.4%	138	135.3%	966,440	7.1%	1,010,851	6.9%	44,411	4.6%
2-4 Units	515	5.1%	491	5.0%	(24)	(4.7%)	1,110,620	8.1%	1,168,669	8.0%	58,049	5.2%
5+ Units	309	3.0%	286	2.9%	(23)	(7.4%)	3,076,519	22.5%	3,500,674	24.0%	424,155	13.8%
Mobile Homes	2,319	22.8%	2,266	23.0%	(53)	(2.3%)	557,647	4.1%	562,223	3.9%	4,576	0.8%
Total Housing Units	**10,188**	**100.0%**	**9,841**	**100.0%**	**(347)**	**(3.4%)**	**13,670,304**	**100.0%**	**14,583,994**	**100.0%**	**913,690**	**6.7%**
Average Annual Units	**-**	**-**	**-**	**-**	**(29)**	**-**	**-**	**-**	**-**	**-**	**452**	**-**
Short-Term Rentals	**243**	**2.4%**	**720**	**7.3%**	**477**	**196.3%**	**-**	**-**	**-**	**-**	**-**	**-**

Source: California Department of Finance Table E-5; EPS.

[1] Per DOF, data from 2010 compared to 2022 data does not follow a normal pattern of growth or decline because they are derived from different benchmarks. The 2010-2020 file is based on the 2010 Census benchmark and has not been resolved for errors. The 2020-2022 file is based on the 2020 Census benchmark. DOF cannot close the 2010-2020 decade series and resolve any errors until the Census Bureau releases their Detailed Demographic and Housing Characteristics file, estimated in mid-2023.

Table B-3
Mariposa County
Nonresidential Market Study
Units by Age of Structure (2020)

Item	Total Housing Units	1939 or earlier	1940 - 1949	1950 - 1959	1960 - 1969	1970 - 1979	1980 - 1989	1990 - 1999	2000 - 2009	2010 - 2013	2014 or later
Mariposa County											
2020	10,525	589	382	569	1,151	1,762	2,225	2,127	1,482	195	43
% of Total	100.0%	5.6%	3.6%	5.4%	10.9%	16.7%	21.1%	20.2%	14.1%	1.9%	0.4%
State of California											
2020	14,210,945	1,283,932	822,421	1,889,798	1,881,533	2,486,977	2,139,882	1,561,612	1,551,054	254,491	339,245
% of Total	100.0%	9.0%	5.8%	13.3%	13.2%	17.5%	15.1%	11.0%	10.9%	1.8%	2.4%

Source: 2019 American Community Survey 5-Year Estimates Table DP04; EPS.

Table B-4
Mariposa County
Nonresidential Market Study
Total Residential Vacancy Rate (2010-2022)

Item	Total Residential Vacancy Rate			
	Mariposa County [1]		State of California	
	%	% Change	%	% Change
Year				
2010	24.49%	-	8.06%	-
2011	24.45%	(0.04%)	8.05%	(0.01%)
2012	24.30%	(0.16%)	8.00%	(0.05%)
2013	24.53%	0.24%	7.88%	(0.13%)
2014	24.39%	(0.14%)	7.83%	(0.05%)
2015	24.34%	(0.05%)	7.81%	(0.01%)
2016	23.96%	(0.38%)	7.72%	(0.10%)
2017	23.84%	(0.12%)	7.69%	(0.02%)
2018	23.54%	(0.29%)	7.62%	(0.07%)
2019	23.38%	(0.17%)	7.57%	(0.05%)
2020	23.31%	(0.07%)	7.56%	(0.01%)
2021	23.82%	0.51%	5.76%	(1.80%)
2022	23.82%	0.00%	5.76%	0.00%

Source: California Department of Finance E-5; EPS.

[1] Mariposa County's vacancy rate is influenced by the short-term rental and secondary home market.

Table B-5
Mariposa County
Nonresidential Market Study
Vacant Housing Units by Usage Category (2020)

Vacant Housing Units

Item	Mariposa County Vacant Housing Units					
	2010		2020		2010-2020	
	Units	% of Total	Units	% of Total	Total	% Change
Vacant Units						
For Rent	110	4.7%	349	13.0%	239	217.3%
Unoccupied Rentals	0	0.0%	16	0.6%	16	100.0%
For Sale	227	9.7%	261	9.7%	34	15.0%
Unoccupied Sold Units	0	0.0%	180	6.7%	180	100.0%
Seasonal, Recreational, or Occasional Use	1,526	64.9%	1,320	49.3%	(206)	(13.5%)
For Migrant Workers	0	0.0%	0	0.0%	0	0.0%
Other	489	20.8%	553	20.6%	64	13.1%
Total Vacant	**2,352**	**100.0%**	**2,679**	**100.0%**	**327**	**13.9%**
Vacant Units						
Vacant - Current Residence Elsewhere [1]	107	4.5%	169	6.3%	62	57.9%
Vacant - All Other	2,245	95.5%	2,510	93.7%	265	11.8%
Total Vacant	**2,352**	**100.0%**	**2,679**	**100.0%**	**327**	**13.9%**

Source: American Community Survey 5-Year Estimates Tables B25004 and B25005; EPS.

[1] Current residence elsewhere includes survey respondents who occupied a household for less than 2 months and their primary residence is inside or outside that jurisdiction, just not that specific residential unit.

Table B-6
Mariposa County
Nonresidential Market Study
Home Values by City/CDP in Mariposa County (2022$)

Item	City/CDP	Zillow Home Value Index [1]		
		April 2022	December 2022	% Change
1	Catheys Valley	$494,404	$554,091	12.1%
2	Fish Camp	$471,933	$523,248	10.9%
3	La Grange	$406,487	$410,793	1.1%
4	Mariposa	$396,190	$423,182	6.8%
5	Midpines	$372,055	$401,706	8.0%
6	Coulterville	$335,060	$348,431	4.0%
-	California	$780,145	$760,644	(2.5%)

Source: Zillow; EPS.

[1] As of April and December 2022. The Zillow Home Value Index represents the typical value of a home or condominium, defined as the home with a value between the 33rd to 67th percentile.

Table B-7
Mariposa County
Nonresidential Market Study
Monthly Contract Rent (2010$ and 2020$)

Item	Mariposa County Renter-Occupied Housing Units				
	2010		2020		2010-2020
	Amount	%	Amount	%	% Change
Monthly Contract Rent					
Less than $500	794	39.3%	361	17.5%	(54.5%)
$500 to $749	798	39.5%	497	24.1%	(37.7%)
$750 to $999	292	14.5%	479	23.2%	64.0%
$1,000 to $1,249	15	0.7%	283	13.7%	1,786.7%
$1,250 to $1,499	48	2.4%	67	3.2%	39.6%
$1,500 to $1,999	72	3.6%	198	9.6%	175.0%
$2,000 to $2,499 [1]	0	0.0%	87	4.2%	0.0%
$2,500 to $2,999	0	0.0%	0	0.0%	0.0%
$3,000 or more	0	0.0%	92	4.5%	0.0%
Total	**2,019**	**100.0%**	**2,064**	**100.0%**	**2.2%**

Source: American Community Survey 5-Year Estimates Table B25056; EPS.

[1] The top rent category from the 2010 5-Year ACS was $2,000 or more. Data in this row for 2010 reflect that value, not the $2,000 to $2,499 value.

Table B-8
Mariposa County
Nonresidential Market Study
Owner's Costs as a Percentage of Household Income by Household Income (2020$)

Housing Cost Burden by Income Bracket [1]	Mariposa County		
	Owner-Occupied Households	Share within Income Bracket	Share with Mortage
Less than $20,000			
Less than 30%	265	34.9%	0.0%
30% or more	495	65.1%	1.8%
Total	**760**	**100.0%**	**1.2%**
$20,000 to $49,999			
Less than 30%	868	59.7%	1.2%
30% or more	585	40.3%	48.7%
Total	**1,453**	**100.0%**	**20.3%**
$50,000 to $74,999			
Less than 30%	860	78.1%	14.2%
30% or more	241	21.9%	97.1%
Total	**1,101**	**100.0%**	**32.3%**
$75,000 or More			
Less than 30%	1,951	90.2%	42.2%
30% or more	213	9.8%	79.8%
Total	**2,164**	**100.0%**	**45.9%**
Totals			
Less than 30%	3,944	72.0%	24.2%
30% or more	1,534	28.0%	45.5%
Totals	**5,478**	**100.0%**	**30.7%**

Source: American Community Survey Year Estimates, Table B25101; EPS.

Table B-9
Mariposa County
Nonresidential Market Study
Overall Rent Burden (2020)

Item	Mariposa County	
	Total Renter Households	Share of Renter Households
Rent as a Percentage of Household Income [1]		
Less than 30% of Income	799	39.0%
30% to 50% of Income	605	29.5%
More than 50% of Income	644	31.4%
Subtotal Rent-Burdened Households	*1,249*	*61.0%*
Total Renter Households	**2,048**	**100.0%**

Source: American Community Survey 5-Year Estimates, Table B25070; EPS.

[1] The US Department of Housing and Urban Development defines a household spending more than 30 percent of their income on housing as "rent-burdened." Households spending more than 50 percent of income on housing are considered "severely rent-burdened."

Table B-10
Mariposa County
Nonresidential Market Study
For-Sale Housing Market Summary (2013-2022)

	Mariposa County							
Item	**Homes Sold [1]**	**% Change from Previous Year**	**Average of the Monthly Median Sale Price**	**% Change from Previous Year**	**Average of the Monthly Median Price per Square Foot**	**Average Monthly Inventory**	**Average Days on Market**	**Average Months of Supply**
Year								
2013	108	-	$198,563	-	$117	56	69	9.1
2014	113	4.6%	$245,438	23.6%	$156	81	104	9.8
2015	142	25.7%	$259,146	5.6%	$143	85	113	8.3
2016	161	13.4%	$274,542	5.9%	$159	73	128	6.9
2017	126	(21.7%)	$289,296	5.4%	$168	59	103	6.0
2018	134	6.3%	$321,333	11.1%	$177	77	104	7.5
2019	146	9.0%	$313,667	(2.4%)	$191	88	99	8.0
2020	183	25.3%	$364,796	16.3%	$190	73	118	5.6
2021	261	42.6%	$410,393	12.5%	$228	71	57	3.4
2022	256	-	$414,114	0.9%	$251	86	61	4.5
Average/Total Change	**163**	**137.0%**	**$309,129**	**108.6%**	**$178**	**75**	**96**	**6.9**

Source: Redfin; EPS.

[1] Data reflects both new construction and resale homes.

Table B-11
Mariposa County
Nonresidential Market Study
Estimated Housing Unit Value Based on Income and Housing Costs in Mariposa County (2022 in 2022$)

Item	Annual Income [1]		Estimated Maximum Housing Costs: Annual	Estimated Maximum Housing Costs: Monthly (Rent) [2]	Monthly Mortgage Cost	Loan Amount	Estimated Unit Value
Assumptions							
Maximum Monthly Housing Cost as % of Income [3]	30.00%	*A*					
Mortgage Term (In Years) [4]	30	*B*					
Mortgage Interest Rate [5]	4.99%	*C*					
Down Payment as a % of Unit Value [6]	12.00%	*D*					
Formula	*E*		*F = A * E*	*G = F / 12*	*H*	*I (see above assumptions B & C)*	*J = I / (1 - D)*
Income Level							
Very Low Income	$31,200		$9,360	$780	$492	$91,711	$104,217
Low Income	$49,850		$14,955	$1,246	$786	$146,439	$166,408
Median Income	$64,250		$19,275	$1,606	$1,013	$188,734	$214,470
Moderate Income	$77,100		$23,130	$1,928	$1,216	$226,574	$257,470
Income needed to afford County's Median House Price [7]	$96,450		$28,935	$2,411	$1,955	$364,420	$414,114

Source: Freddie Mac; State of California Department of Housing and Community Development; National Association of Realtors 2021 Home Buyers and Sellers Generational Trends Report; EPS.

[1] EPS assumes a household size of 2, rounding the average persons per household for Mariposa County. Refer to Table 3-2 for income limits.
[2] Refer to Table B-12 for detailed monthly costs calculation.
[3] The HCD standard for affordable housing costs is a maximum of 30% of annual household income being applied to housing costs.
[4] Based on a 30-year fixed-rate conventional mortgage.
[5] Interest rate are based on the average for 30-year fixed-rates from 2000 to 2021 per Freddie Mac.
[6] The median down payment percentage in 2021 for buyers of all ages according to the National Association of Realtors.
[7] See Table B-10 for the average median housing price for Mariposa County.

Table B-12
Mariposa County
Nonresidential Market Study
Estimated Monthly Housing Costs By Category in Mariposa County (2022 in 2022$)

Item	Assumptions	Estimated Monthly Cost			
		Mortgage Payment	Mortgage Insurance	Taxes and Insurance	**Total**
Annual Property Taxes and Homeowners Insurance	2.00%				
Mortgage Insurance as a % of Loan Amt. [1]	1.50%				
Income Level	*Annual Income [2]*				
Very Low Income	$31,200	$492	$115	$174	**$780**
Low Income	$49,850	$786	$183	$277	**$1,246**
Median Income	$64,250	$1,013	$236	$357	**$1,606**
Moderate Income	$77,100	$1,216	$283	$429	**$1,928**
City's Median House Price	$96,450	$1,955	$456	$690	**$3,101**

Source: Realtor.com; Zillow; bankrate.com; wellsfargo.com; chase.com; nerwallet.com; EPS.

[1] Mortgage insurance rate is based on an average of the estimated range of 0.55% - 2.25%. Rates are based on credit and down payment amounts.
[2] Income limits for a household size of 2 persons per the State of California Department of Housing and Community Development for 2022.

APPENDIX C:

Real Estate Trends

Table C-1 Commercial Real Estate Trends: Retail C-1

Table C-2 Commercial Real Estate Trends: Office C-2

Table C-3 Commercial Real Estate Trends: Industrial C-3

Table C-4 Commercial and Industrial Trends by County C-4

Table C-1
Mariposa County
Nonresidential Market Study
Commercial Real Estate Trends: Retail

Mariposa County Retail Trends

Item [1]	Mariposa County											Difference (2012-2022)	Average Annual % Change (2012-2022)
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022		
Retail Trends													
Inventory (Sq. Ft.)	147,306	147,306	147,306	147,306	147,306	147,306	147,306	147,306	147,306	147,306	147,306	0	0.0%
Inventory (Buildings)	31	31	31	31	31	31	31	31	31	31	31	0	0.0%
Vacancy Rate (Percent)	1.6%	-	0.5%	0.5%	-	-	-	-	3.6%	-	1.2%	(0.4%)	0.0%
Vacant Space (Sq. Ft.)	2,300	-	706	706	-	-	-	-	5,278	-	1,698	(602)	0.0%
Net Absorption [2]	(2,300)	2,300	-	-	-	-	-	-	-	-	(1,698)	-	-
Lease Rate NNN/Sq. Ft./Year [3]	-	-	-	-	-	-	-	-	-	-	-	-	-

Source: CoStar data retrieved January 2023; EPS.

[1] Unless otherwise noted, data reflects Q4 of each year. Dashes signify no data available through CoStar.
[2] Net absorption is for the entire calendar year.
[3] No lease rate data available through CoStar.

Table C-2
Mariposa County
Nonresidential Market Study
Commercial Real Estate Trends: Office

Mariposa County Office Trends

Item [1]	Mariposa County 2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Difference (2012-2022)	Average Annual % Change (2012-2022)
Office Trends													
Inventory (Sq. Ft.)	26,967	26,967	26,967	26,967	26,967	26,967	26,967	26,967	26,967	26,967	26,967	0	0.0%
Inventory (Buildings)	7	7	7	7	7	7	7	7	7	7	7	0	0.0%
Vacancy Rate (Percent)	-	-	-	4.8%	14.0%	-	-	-	-	-	34.1%	-	-
Vacant Space (Sq. Ft.)	-	-	-	1,300	3,775	-	-	-	-	-	9,200	-	-
Net Absorption [2]	-	-	-	(1,300)	(1,175)	2,475	-	-	-	-	-	-	-
Base Lease Rate/Sq. Ft./Year	-	-	-	$8.40	$8.40	-	-	-	-	-	-	-	-

Source: CoStar data retrieved January 2023; EPS.

[1] Unless otherwise noted, data reflects Q4 of each year. Dashes signify no data available through CoStar.
[2] Net absorption is for the entire calendar year.

Table C-3
Mariposa County
Mariposa Creek Parkway
Commercial Real Estate Trends: Industrial

Mariposa County Industrial Trends

Item [1]	Mariposa County											Difference (2012-2022)	Average Annual % Change (2012-2022)
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022		
Industrial Trends													
Inventory (Sq. Ft.)	18,445	18,445	18,445	18,445	18,445	18,445	18,445	18,445	18,445	18,445	18,445	0	0.0%
Inventory (Buildings)	4	4	4	4	4	4	4	4	4	4	4	0	0.0%
Vacancy Rate (Percent)	17.5%	52.8%	52.8%	35.2%	35.2%	-	-	-	-	-	-	-	-
Vacant Space (Sq. Ft.)	3,237	9,737	9,737	6,500	6,500	-	-	-	-	-	-	-	-
Net Absorption [2]	(3,237)	-	-	3,237	(6,500)	6,500	-	-	-	-	-	-	-
Lease Rate NNN/Sq. Ft./Year [3]	-	-	-	-	-	-	-	-	-	-	-	-	-

Source: CoStar data retrieved January 2023; EPS.

[1] Unless otherwise noted, data reflects Q4 of each year. Dashes signify no data available through CoStar.
[2] Net absorption is for the entire calendar year.
[3] No lease rate data available through CoStar.

Table C-4
Mariposa County
Nonresidential Market Study
Commercial and Industrial Trends by County (2022)

Item	2022 Trends by County and Sector [1]		
	Retail	Office	Industrial
Inventory (Sq. Ft.)			
Alpine	16,406	-	-
Mariposa	**147,306**	**26,967**	**18,445**
Mono	734,857	48,095	135,627
Calaveras	1,395,242	262,237	333,365
Amador	1,768,783	300,253	341,604
Madera	6,691,200	1,625,940	9,549,161
Tuolumne	2,427,973	523,685	657,164
Vacancy			
Alpine	-	-	-
Mariposa	**1.2%**	**34.1%**	**-**
Mono	1.9%	-	-
Calaveras	3.1%	3.8%	1.8%
Amador	4.9%	4.6%	-
Madera	3.8%	3.3%	1.9%
Tuolumne	3.6%	4.3%	2.8%
Net Absorption			
Alpine	2,384	-	-
Mariposa	**(1,698)**	**-**	**-**
Mono	6,389	-	5,336
Calaveras	(20,177)	(7,933)	(1,000)
Amador	(55,641)	(1,740)	81,176
Madera	36,814	19,501	476,846
Tuolumne	3,390	(3,535)	(15,000)
Lease Rate [2]			
Alpine	-	-	-
Mariposa	**-**	**-**	**-**
Mono	$28.13	-	-
Calaveras	$16.20	-	-
Amador	$15.48	$17.55	-
Madera	$12.56	$17.28	$6.93
Tuolumne	$16.56	$15.79	-

Source: CoStar data retrieved January 2023; EPS.

Note: A dash indicates data is not available from CoStar.

[1] Counties reflect those included in the south central California geography. Excludes Merced, San Joaquin, and Stanislaus counties give the location along the I-5 corridor and proximate location to major Central Valley and Bay Area markets.
[1] Retail and Industrial lease rates are NNN, office lease rates are the base rent.

APPENDIX D:

Retail Demand

Table D-1 Estimated Taxable Retail Sales: Mariposa County D-1

Table D-2 Comparison of Taxable and Total Sales: State of California D-2

Table D-3 U.S. Household Income Spent on Retail—2020.....D-3

Table D-4 United States Consumer Expenditures D-4

Table D-5 Historical Population and Potential Household Growth.....D-5

Table D-6 Total Retail Sales per Square Feet D-6

Table D-1
Mariposa County
Nonresidential Market Study
Estimated Taxable Retail Sales: Mariposa County (in 2021$ and 2022$)

Mariposa County
Total Taxable Retail Sales

Item	Mariposa County 4Q 2021 [1] in 2021$	4Q 2021 [1] in 2022$	1Q, 2Q, and 3Q 2022 in 2022$	Total Estimated Annual Taxable Retail Sales 2022
Formula	*A*	*B = A *(1+.08)*	*C*	*D = B + C*
CPI Adjustment from 2021-2022		8.0%		
Retail and Food Services				
Motor Vehicle and Parts Dealers	$1,097,858	$1,185,746	$3,598,670	$4,784,416
Home Furnishings and Appliance Stores	$455,757	$492,242	$1,605,654	$2,097,896
Bldg. Matrl. and Garden Equip. and Supplies	$3,515,623	$3,797,062	$10,986,545	$14,783,607
Food and Beverage Stores	$4,375,873	$4,726,178	$14,095,550	$18,821,728
Gasoline Stations	$4,489,269	$4,848,652	$16,852,583	$21,701,235
Clothing and Clothing Accessories Stores	$775,438	$837,515	$1,557,149	$2,394,664
General Merchandise Stores	$913,517	$986,648	$1,609,599	$2,596,247
Food Services and Drinking Places	$4,301,446	$4,645,793	$16,352,837	$20,998,630
Other Retail	$20,791,137	$22,455,547	$77,351,729	$99,807,276
Total Retail and Food Services	**$40,715,918**	**$43,975,384**	**$144,010,316**	**$187,985,700**

Source: California Department of Tax and Fee Administration (CDTFA); Labor Statistics Consumer Price Index for the West Urban Region; EPS.

[1] The 2021 4th quarter estimated retail sales have been escalated to 2022 dollars using the Bureau of Labor Statistics Consumer Price Index for the West Urban Region between 2021 and 2022 of 8.0%.
[2] Taxable retail sales from the CDTFA have been adjusted to account for non-taxable sales. See Table D-2 for methodology.

Table D-2
Mariposa County
Nonresidential Market Study
Comparison of Taxable and Total Sales: State of California (2022$)

Item	NAICS Code [1]	US Census 2017 Taxable and Total Retail Sales (in $1,000s and 2017$) [2] California	Adjusted CDTFA Retail Sales from Taxable to Total Estimated in 2022$ [3] Mariposa County
Food and Beverage Stores	445		
Taxable Sales [4]		$28,799,044	$18,821,728
Total Sales [5]		$96,204,165	$62,874,611
Percent Taxable [5]		**29.9%**	**29.9%**
General Merchandise	452		
Taxable Sales [4]		$54,684,182	$2,596,247
Total Sales [5]		$73,153,989	$3,473,139
Percent Taxable [5]		**74.8%**	**74.8%**
Health and Personal Care Stores [5]	446		
Taxable Sales [4]		$13,669,415	$14,848,538
Total Sales [5]		$35,424,552	$38,480,270
Percent Taxable [5]		**38.6%**	**38.6%**

Source: California Department of Tax and Fee Administration (CDTFA) 2017 and 1Q, 2Q, 3Q 2022 and 4Q 2021; U.S. Economic Census 2017; EPS.

[1] NAICS is the North American Industrial Classification System.
[2] Detailed retail sales at the 3-digit to 5-digit NAICS level are not available from the Economic Census at the county of city level; therefore, the analysis utilizes data from the State of California from the Census.
[3] The annual data for 2022 is not yet available from the CDTFA, 2022 data estimated using 1Q, 2Q, 3Q 2022 and 4Q 2021.
[4] Taxable retail sales obtained from the CDTDA Taxable Sales in California Report, Calendar Year 2017. Sales figures kept in 2017 dollars for the purpose of establishing a relationship with data from the 2017 Economic Census.
[5] Total retail sales derived from the 2017 Economic Census. Figures kept in 2017 dollars.
[6] Taxable sales for Health and Personal Care Stores are included as part of the "Other Retail" category. The taxable sales adjustment is applied only to an estimated 15% of Other Retail sales based on the percentage of Health and Personal Care stores sales within the "Other Retail" category for the State.

Table D-3
Mariposa County
Nonresidential Market Study
U.S. Household Income Spent on Retail - 2020

Household Income Range	Average HH Income	Estimated Total Amount Spent on Retail [1]	% of Total Spent on E-Commerce [2]				Adjusted Amount Spent at Retail Stores	Adjusted % of HH Income Spent at Retail Stores
			Total Spent on E-Commerce	% Spent on Local Area "Click and Collect" E-Commerce [3]	Adjusted % Spent on Non-Local Area E-Commerce	Total Est. Amount Spent on Non-Local Area E-Commerce		
Formula	*a*	*b*	*c*	*d*	*e = c * d*	*f = b * e*	*g = b - f*	*h = g /a*
All Households	$84,352	$25,907	27.3%	10.0%	24.5%	$6,356	$19,551	23%
$30,000 - $39,999	$34,766	$18,664	19.6%	7.2%	18.2%	$3,401	$15,263	44%
$40,000 - $49,000	$44,719	$19,855	20.9%	7.7%	19.3%	$3,830	$16,025	36%
$50,000 - $69,999	$59,191	$22,309	23.5%	8.6%	21.5%	$4,786	$17,523	30%
$70,000 - $99,999	$83,593	$26,722	28.1%	10.3%	25.2%	$6,738	$19,984	24%
$100,000 - $149,999	$120,944	$36,017	37.9%	13.9%	32.6%	$11,752	$24,265	20%
$150,000 - $199,999	$171,127	$40,100	42.2%	15.5%	35.7%	$14,301	$25,799	15%
$200,000 or greater	$318,252	$53,015	55.8%	20.5%	44.4%	$23,522	$29,493	9%

Sources: U.S. Bureau of Labor Statistics, "Table 1203. Income before taxes: Annual expenditure means, shares, standard errors, and coefficients of variation, Consumer Expenditure Survey, 2020"; U.S. Census of Retail Trade, "Estimated Quarterly U.S. Retail Sales: Total and E-commerce"; Adobe Analytics, CNBC, and E-Marketer Insider Intelligence; EPS.

[1] BLS Retail data comprises the categories most closely matched with those given by the State of California Department of Tax and Fee Administration.

[2] Based on the U.S. Census of Retail Trade, "Estimated Quarterly U.S. Retail Sales (Not Adjusted): Total and E-commerce." Similar e-commerce spending data by income level are not available at the State level or lower. Percentages for income spent on e-commerce are adjusted relative to average amount spent on retail for each income category.

[3] The popularity of "Click and Collect" e-commerce sales (buy online and pick up at a local area store) is projected to continue to increase even after an initial surge caused by the Pandemic. Estimates from various sources such as Adobe Analytics, CNBC, and E-Marketer Insider Intelligence project that Click and Collect sales accounted for about 10 percent of total e-commerce sales.

Table D-4
Mariposa County
Nonresidential Market Study
United States Consumer Expenditures (2021$)

Retail and Food Services	Total Spending on Retail (in 000's) [1] In Rural Areas	E-Commerce Spending: % Spent on E-Commerce [2]	E-Commerce Spending: % Spent on Local Area E-Commerce via "Click and Collect" [3]	E-Commerce Spending: Adjusted % Spent on Non-Local Area E-Commerce	Adjusted Spending at Retail Stores (in 000's)	Adj. % of Spending at Retail Stores by Retail Category
Motor Vehicle and Parts Dealers [4] [5]	$61,954,994	4.0%	0.4%	3.6%	$59,728,732	5.1%
Home Furnishings and Appliance Stores	$142,216,075	35.7%	3.6%	32.2%	$96,466,760	8.2%
Bldg. Matrl. and Garden Equip. and Supplies	$63,595,135	7.0%	0.7%	6.3%	$59,583,323	5.1%
Food and Beverage Stores	$266,443,510	3.0%	0.3%	2.7%	$259,197,201	22.0%
Gasoline Stations	$146,924,866	NA	NA	NA	$146,924,866	12.5%
Clothing and Clothing Accessories Stores	$85,869,304	29.9%	3.0%	26.9%	$62,753,502	5.3%
General Merchandise Stores [5]	$212,424,680	12.6%	1.3%	11.3%	$188,395,066	16.0%
Food Services and Drinking Places	$168,458,327	NA	NA	NA	$168,458,327	14.3%
Other Retail	$135,972,959	NA	NA	NA	$135,972,959	11.5%
Total	**$1,283,859,849**				**$1,177,480,736**	**100.0%**

Source: U.S. Bureau of Labor Statistics (BLS), "Table 1203. Income before taxes: Annual expenditure means, shares, standard errors, and coefficients of variation, Consumer Expenditure Survey, 2020"; U.S. Retail Trade Sales - Total and E-commerce (1992-2020); Sales for U.S. Electronic Shopping and Mail-Order Houses (NAICS 4541) - Total and E-commerce by Primary Business Activity (2020); BLS Table 3 Supplemental Estimated Quarterly U.S. Retail Trade Sales (Not Adjusted) - Total and E-commerce; EPS.

[1] Data per the BLS, Consumer Expenditure Survey 2020 released September 2021.
[2] Percentages based on the U.S. Retail Trade Sales - Total and E-commerce from the U.S. Census. NA denotes an estimate withheld to avoid disclosing data of individual companies, excluding Motor Vehicles and Parts Dealers and General Merchandise Stores, see footnote [5].
[3] Data on household spending percentages for local "click and collect" e-commerce purchases is not readily available at this time. EPS assumes 10% based on the estimate of e-commerce sales as "click and collect" purchases. See Table A-3.
[4] Motor vehicles and parts is based on the sales from auto parts stores only and excludes new and used motor vehicle dealers.
[5] E-commerce percentages for Motor Vehicles and Parts Dealers and General Merchandise Stores estimated using BLS Table 3 Supplemental Estimated Quarterly U.S. Retail Trade Sales (Not Adjusted) - Total and E-commerce.

Table D-5
Mariposa County
Nonresidential Market Study
Historical Population and Potential Household Growth

Item	Estimates [1] 2000	2010	2020	Total Growth 2000-2020	Average Annual Growth 2000-2020 Total	Percent	Estimates 2022	Potential Growth Using Historical Average Annual Growth 2030	Potential Incremental New Growth 2022-2030
Mariposa County									
Population	17,130	18,251	17,131	1	0	0.0%	17,131	17,132	0
Households	6,613	7,693	7,372	759	38	0.5%	7,453	7,784	331

Source: California Department of Finance; EPS.

[1] Population, household, and housing units are as of April 1 of the denoted year, from the following California Department of Finance datasets:
- 2000 data: Report E-8 Historical Population and Housing Estimates for Cities, Counties, and the State, 2000-2010, prepared in November 2012.
- 2010 data: Report E-5, Population and Housing Estimates for Cities, Counties, and the State, January 1, 2011-2020, with 2010 Benchmark, prepared in May 2020.
- 2020 data: Report E-5, Population and Housing Estimates for Cities, Counties, and the State, January 1, 2021-2022, with 2020 Benchmark, prepared in May 2022.

Table D-6
Mariposa County
Nonresidential Market Study
Total Retail Sales per Square Feet (2022$)

Item	Original Data (2016$) [1]	Escalated Data (2022$) [2]	Retail Sales by Shopping Center Type							
			Neighborhood		Community		Highway Commercial		Regional	
			% [3]	No.	% [3]	No.	% [3]	No.	% [3]	No.
Total Retail Sales per Square Foot										
Motor Vehicle and Parts Dealers [4]	$250	$313	3%	$9	2%	$6	5%	$16	1%	$3
Home Furnishings and Appliance Stores	$525	$658	0%	$0	7%	$46	0%	$0	10%	$66
Bldg. Matrl. and Garden Equip. and Supplies	$356	$446	0%	$0	15%	$67	0%	$0	1%	$4
Food and Beverage Stores	NA	$550	55%	$303	24%	$132	5%	$28	3%	$17
Gasoline Stations [5]	$1,321	$1,868	1%	$19	2%	$37	10%	$187	1%	$19
Clothing and Clothing Accessories Stores	$370	$464	2%	$9	5%	$23	0%	$0	20%	$93
General Merchandise Stores	$360	$452	5%	$23	20%	$90	0%	$0	20%	$90
Food Services and Drinking Places	$492	$617	8%	$49	10%	$62	60%	$370	20%	$123
Other Retail	$209	$262	12%	$31	7%	$18	20%	$52	18%	$47
Nonretail [6]	NA	NA	14%	NA	8%	NA	0%	NA	6%	NA
Total Retail Sales Per Square Foot			**100%**	**$440**	**100%**	**$480**	**100%**	**$650**	**100%**	**$460**

Source: BizMiner 2016; ULI Dollars & Cents 2008; Bureau of Labor Statistics, "CPI-All Urban Consumers (Current Series) - West Urban"; RetailSails http://retailsails.files.wordpress.com/2011/09/rs_spsf.pdf; eMarketer pulled February 2019; respective annual SEC 10-K reports; EPS.

[1] Sales per square foot are estimated based on data from BizMiner, RetailSails, eMarketer, and annual SEC 10-K reports. Some reported figures are from previous calendar or fiscal years and have been escalated to 2022$, except when noted otherwise.
[2] Sales adjusted to December 2022 dollars based on the Consumer Price Index, All items in West urban, all urban consumers, not seasonally adjusted.
[3] Reflects percentage of total square footage by retail category by retail center type, estimated based on ULI's Dollars & Cents 2008.
[4] Reflects motor vehicle parts only; excludes taxable sales per square foot for dealerships.
[5] Estimated using ULI's Dollars & Cents, 2008, escalated to 2022 dollars.
[6] Included to account for non-taxable retail space occupants, such as services.

APPENDIX E:

Economic Structure

Table E-1	Employed Residents by Industry: Mariposa County	E-1
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Table E-1
Mariposa County
Nonresidential Market Study
Employed Residents by Industry: Mariposa County (2010 and 2020)

Item	2010 Total	2010 %	2020 Total	2020 %	2010-2020 Total Growth	2010-2020 % Growth
Industry [1]						
Agriculture, Forestry, Fishing and Hunting	272	3.4%	324	4.0%	52	19.1%
Mining, Quarrying, and Oil and Gas Extraction	16	0.2%	14	0.2%	(2)	(12.5%)
Utilities	110	1.4%	131	1.6%	21	19.1%
Construction	343	4.3%	575	7.1%	232	67.6%
Manufacturing	413	5.1%	378	4.7%	(35)	(8.5%)
Wholesale Trade	165	2.0%	183	2.3%	18	10.9%
Retail Trade	748	9.3%	776	9.6%	28	3.7%
Transportation and Warehousing	200	2.5%	250	3.1%	50	25.0%
Information	98	1.2%	86	1.1%	(12)	(12.2%)
Finance and Insurance	111	1.4%	106	1.3%	(5)	(4.5%)
Real Estate and Rental and Leasing	111	1.4%	122	1.5%	11	9.9%
Professional, Scientific, and Technical Services	274	3.4%	355	4.4%	81	29.6%
Management of Companies and Enterprises	94	1.2%	50	0.6%	(44)	(46.8%)
Administration & Support, Waste Management and Remediation	294	3.7%	382	4.7%	88	29.9%
Educational Services	807	10.0%	846	10.4%	39	4.8%
Health Care and Social Assistance	773	9.6%	1,169	14.4%	396	51.2%
Arts, Entertainment, and Recreation	659	8.2%	403	5.0%	(256)	(38.8%)
Accommodation and Food Services	1,385	17.2%	1,024	12.6%	(361)	(26.1%)
Other Services (excluding Public Administration)	356	4.4%	229	2.8%	(127)	(35.7%)
Public Administration	825	10.2%	701	8.7%	(124)	(15.0%)
Total Labor Force	**8,054**	**100.0%**	**8,104**	**100.0%**	**50**	**0.6%**

Source: United States Census Bureau OnTheMap; EPS.

[1] Labor force represents the employed residents of Mariposa County.

Table E-2
Mariposa County
Nonresidential Market Study
Commuting Patterns (2020)

Item	Mariposa County Count	% of Total
Mean Commute Time (minutes)	31.0	
County Labor Force Efficiency		
Residents both Living and Employed in the Study Area	2,448	30.2%
Residents Living in the Study Area but Employed Outside (Outflow)	5,656	69.8%
Subtotal Resident Workers	**8,104**	**100.0%**
County Employment Efficiency [1]		
Residents both Living and Employed in the Study Area	2,448	50.7%
Workers Employed in the Study Area but Living Outside	2,379	49.3%
Total Employment in Area (Inflow)	**4,827**	**100.0%**
Inflow/Outflow Ratio [2]	85.3%	

Source: U.S. Census OnTheMap 2020; U.S. Census ACS 5-Year Estimates Table S0801 2019; EPS.

[1] Employment totals derived from the US Census OnTheMap data, which differ from employment totals from IMPLAN (as shown in Table E-2). OnTheMap totals exclude Uniformed Military, Self-Employed Workers, and Informally Employed Workers. IMPLAN data does not provide the level of data needed to evaluatate the County's Employment Efficiency.

[1] The inflow/outflow ratio is the percentage of residents living in the specified area that travel outside of that area for work compared to the total employment for that specified area. A ratio below 100% indicates the County experiences a net outflow of workers; a ratio above 100% indicates the County experiences a net inflow of workers.

Table E-3
Mariposa County
Nonresidential Market Study
Major Employers in Mariposa County (2022)

Sector	Industry	Major Employers	Employee Size Category	City/CDP/Area
Accommodation and Food Services	Hotels	Big Trees Lodge	100-249	Yosemite National Park
		Majestic Yosemite Hotel	100-249	Yosemite National Park
		Cedar Lodge Motel	50-99	El Portal
		Yosemite View Lodge	50-99	El Portal
		Tenaya Lodge At Yosemite	20-49	Fish Camp
	Camps	Naturebridge	50-99	Yosemite National Park
	Resorts	Tenaya Lodge Inc.	250-499	Fish Camp
	Vacation Rentals	Redwoods In Yosemite	20-49	Wawona
Arts, Entertainment, and Recreation	Concessionaires	Yosemite Concession Services	1,000-4,999	Yosemite National Park
	Park	Mariposa County Parks & Recreation	20-49	Mariposa
	Boat Launching	Sierra National Forest	50-99	Mariposa
	Fairgrounds	Mariposa Fairgrounds-Exposition	50-99	Mariposa
Educational Services	Schools	Greeley Hill Elementary School	50-99	Coulterville
		Mariposa County Elementary	50-99	Mariposa
		Mariposa County High School	50-99	Mariposa
		Woodland Elementary School	20-49	Mariposa
Health Care and Social Assistance	Hospitals/Health Centers	John C Fremont Healthcare District	100-249	Mariposa
Management of Companies and Enterprises	Management Services	Triple D Corporation	50-99	Mariposa
Other Measuring and Controlling Device Manufacturing	Measuring/Controlling Devices NEC (Manufacturers)	Tavis Corporation	50-99	Mariposa
Other Services	Environmental Conservation/Ecological Organization	Yosemite Institute	20-49	Yosemite National Park
Public Administration	Government Offices-County	Mariposa County Coroner's Office	50-99	Mariposa
	Government Offices-State	CalFire (Forestry & Fire Protection)	500-999	Mariposa
Retail Trade	Antiques-Dealers	Mariposa Marketplace	20-49	Mariposa
Real Estate and Rental Leasing	Real Estate	Mariposa County Board of Realtors (California Association-Realtors)	100-249	Mariposa
Utilities	Electric Companies	Pacific Gas & Electric Co	20-49	Mariposa

Source: California EDD, Major Employers in Mariposa County; EPS.

Table E-4
Mariposa County
Nonresidential Market Study
NAICS Code Definitions

NAICS Code	NAICS Label	Description	Examples of Sub-Industry Categories
11	Ag., Forestry, Fishing and Hunting (11)	Activities of this sector are growing crops, raising animals, harvesting timber, and harvesting fish and other animals from farms, ranches, or the animals' natural habitats.	Crop Production (111); Logging (1133); Hunting and Trapping (1142); Support Activities for Crop Production, Animal Production, and Forestry (1151 - 1153)
21	Mining, Quarrying, Oil & Gas Extr. (21)	Activities of this sector are extracting naturally occurring mineral solids, such as coal and ore; liquid minerals, such as crude petroleum; and gases, such as natural gas; and beneficiating (e.g., crushing, screening, washing, and flotation) and other preparation at the mine site, or as part of mining activity.	Oil and Gas Extraction (211); Metal Ore Mining (2122); Support Activities for Mining (213)
22	Utilities (22)	Activities of this sector are generating, transmitting, and/or distributing electricity, gas, steam, and water and removing sewage through a permanent infrastructure of lines, mains, and pipe.	Electic Power Generation, Transmission and Distribution (2211); Natural Gas Distribution (2212); Water, Sewage, and Other Systems (2213)
23	Construction (23)	Activities of this sector are erecting buildings and other structures (including additions); heavy construction other than buildings; and alterations, reconstruction, installation, and maintenance and repairs.	Construction of Buildings (236); Specialty Trade Contractors (238); Land Subdivision (2372)
31	Manufacturing (31-33)	Activities of this sector are the mechanical, physical, or chemical transformation of materials, substances, or components into new products.	Food Manufacturing (311); Textile Mills (313); Chemical Manufacturing (325); Computer and Electronic Product Manufacturing (334)
42	Wholesale Trade (42)	Activities of this sector are selling or arranging for the purchase or sale of goods for resale; capital or durable nonconsumer goods; and raw and intermediate materials and supplies used in production, and providing services incidental to the sale of the merchandise.	Lumber and Other Construction Materials Merchant Wholesalers (4233); Machinery, Equipment, and Supplies Merchant Wholesalers (4238); Miscellaneous Nondurable Goods Merchant Wholesalers (4294) [including: Farm Supplies (424910), Tobacco and Tobacco Product (424940), etc.]
44	Retail Trade (44-45)	Activities of this sector are retailing merchandise generally in small quantities to the general public and providing services incidental to the sale of the merchandise.	Motor Vehicle and Parts Dealers (441); Grocery Stores (4451); Gasoline Stations (447); Electronics and Appliance Stores (4431)
48	Transportation and Warehousing (48-49)	Activities of this sector are providing transportation of passengers and cargo, warehousing and storing goods, scenic and sightseeing transportation, and supporting these activities.	Air, Rail, Water, and Truck Transportation (481 - 484); Postal Service (491); Warehousing and Storage (4931)
51	Information (51)	Activities of this sector are distributing information and cultural products, providing the means to transmit or distribute these products as data or communications, and processing data.	Publishing Industries (except Internet) (511); Software Publishers (5112); Motion Picture and Sound Recording Industries (512); Telecommunications (517); Data Processing, Hosting, and Related Services (518)
52	Finance and Insurance (52)	Activities of this sector involve the creation, liquidation, or change in ownership of financial assets (financial transactions) and/or facilitating financial transactions.	Credit Intermediation and Related Activities (522); Securities and Commodity Exchanges (5232); Insurance Carriers (5241)
53	Real Estate and Rental Leasing (53)	Activities of this sector are renting, leasing, or otherwise allowing the use of tangible or intangible assets (except copyrighted works), and providing related services.	Real Estate (531); Offices of Real Estate Agents and Brokers (5312); Automotive Equipment Rental and Leasing (5321); Lessors of Nonfinancial Intangible Assets (except Copyrighted Works) (533)
54	Prof., Scientific, and Tech. Services (54)	Activities of this sector are performing professional, scientific, and technical services for the operations of other organizations.	Legal Services (5411); Accounting, Tax Preparation, Bookkeeping, and Payroll Services (5412); Marketing Consulting Services (541613); Research and Development in Biotechnology (except Nanotechnology) (541714)

Table E-4
Mariposa County
Nonresidential Market Study
NAICS Code Definitions

NAICS Code	NAICS Label	Description	Examples of Sub-Industry Categories
55	Mgmt of Companies and Enterprises (55)	Activities of this sector are the holding of securities of companies and enterprises, for the purpose of owning controlling interest or influencing their management decisions, or administering, overseeing, and managing other establishments of the same company or enterprise and normally undertaking the strategic or organizational planning and decision-making role of the company or enterprise.	Management of Companies and Enterprises (5511); Offices of Bank and Other Holding Companies (551111, 551112); Corporate, Subsidiary, and Regional Managing Offices (551114)
56	Admin., Support & Waste Mgmt Svcs (56)	Activities of this sector are performing routine support activities for the day-to-day operations of other organizations.	Office Administrative Services (5611); Employment Services (5613); Investigation and Security Services (5616); Waste Treatment and Disposal (5622)
61	Educational Services (61)	Activities of this sector are providing instruction and training in a wide variety of subjects.	Elementary and Secondary Schools (6111); Professional and Management Development Training (611430); Technical and Trade Schools (6115); Educational Support Services (6117)
62	Health Care and Social Assistance (62)	Activities of this sector are providing health care and social assistance for individuals.	Offices of Physicians (6211); Offices of Dentists (6212); Outpatient Care Centers (6214); Ambulance Services (621910); Community Food and Housing, and Emergency and Other Relief Services (6242); Child Day Care Services (6244)
71	Arts, Entertainment, and Recreation (71)	Activities of this sector are operating or providing services to meet varied cultural, entertainment, and recreational interests of their patrons.	Performing Arts Companies (7111); Dance Companies (711120); Racetracks (711212); Museums (712110); Amusement and Theme Parks (7131); Gambling Industries (7132)
72	Accommodation and Food Services (72)	Activities of this sector are providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.	Hotels and Motels, and Casino Hotels (721110, 721120); RV Parks and Campgrounds (721211); Restaurants and Other Eating Places (7225)
81	Other Services (except Public Admin.) (81)	Activities of this sector are providing services not elsewhere specified, including repairs, religious activities, grantmaking, advocacy, laundry, personal care, death care, and other personal services.	Automotive Repair and Maintenance (8111); Barber Shops and Beauty Salons (812111, 812112); Drycleaning and Laundry Services (8123); Religious Organizations (8131); Civic and Social Organizations (8134)
92	Public Administration (9A-9B)	Activities of this sector are administration, management, and oversight of public programs by Federal, State, and local governments.	State and Local Government Education (i.e., school districts; educational institutions), Hospitals, and Health Services; Federal Government Military and Other; Executive, Legislative, and Other General Government Support (9211); Justice, Public Order, and Safety Activities (9221); Administration of Environmental Quality Programs (9241); Space Research and Technology (9271)

Source: IMPLAN; North American Industry Classification System (NAICS) Manual, 2017: EPS.

Table E-5
Mariposa County
Nonresidential Market Study
Employment Location Quotient (2021)

Item	National		Mariposa County		
	Employment (in millions)	% Share	Total Empl.	% Share	Location Quotient [1]
Industry (NAICS)					
Ag., Forestry, Fishing and Hunting (11)	1,185	0.9%	322	4.0%	4.6
Mining, Quarrying, Oil & Gas Extr. (21)	504	0.4%	46	0.6%	1.5
Utilities (22)	537	0.4%	33	0.4%	1.0
Construction (23)	7,381	5.4%	505	6.2%	1.2
Manufacturing (31-33)	12,083	8.8%	318	3.9%	0.4
Wholesale Trade (42)	5,500	4.0%	349	4.3%	1.1
Retail Trade (44-45)	13,579	9.9%	522	6.4%	0.7
Transportation and Warehousing (48-49)	5,783	4.2%	87	1.1%	0.3
Information (51)	2,650	1.9%	26	0.3%	0.2
Finance and Insurance (52)	6,411	4.7%	222	2.7%	0.6
Real Estate and Rental Leasing (53)	2,125	1.5%	344	4.2%	2.7
Prof., Scientific, and Tech. Services (54)	9,558	6.9%	401	4.9%	0.7
Mgmt of Companies and Enterprises (55)	2,281	1.7%	98	1.2%	0.7
Admin., Support & Waste Mgmt Svcs (56)	8,436	6.1%	145	1.8%	0.3
Educational Services (61)	3,457	2.5%	42	0.5%	0.2
Health Care and Social Assistance (62)	18,480	13.4%	551	6.8%	0.5
Arts, Entertainment, and Recreation (71)	1,656	1.2%	370	4.6%	3.8
Accommodation and Food Services (72)	9,867	7.2%	1,349	16.6%	2.3
Other Services (except Public Admin.) (81)	5,804	4.2%	436	5.4%	1.3
Government Enterprises (9A)/Admin. Gov't (9B)	20,447	14.8%	1,964	24.2%	1.6
Total	**137,724**	**100.0%**	**8,129**	**100.0%**	

Source: Bureau of Economic Analysis; IMPLAN; EPS.

[1] Location quotients are useful for evaluating the industries that are unique and specialized in a regional economy. As measured here, a location quotient shows the industry's share of an area's employment relative to the national average. For example, a location quotient of 2.0 indicates that an industry accounts for twice the share of employment in the area than it does nationally, and a location quotient of 0.5 indicates the area's share of employment in the occupation is half the national share.

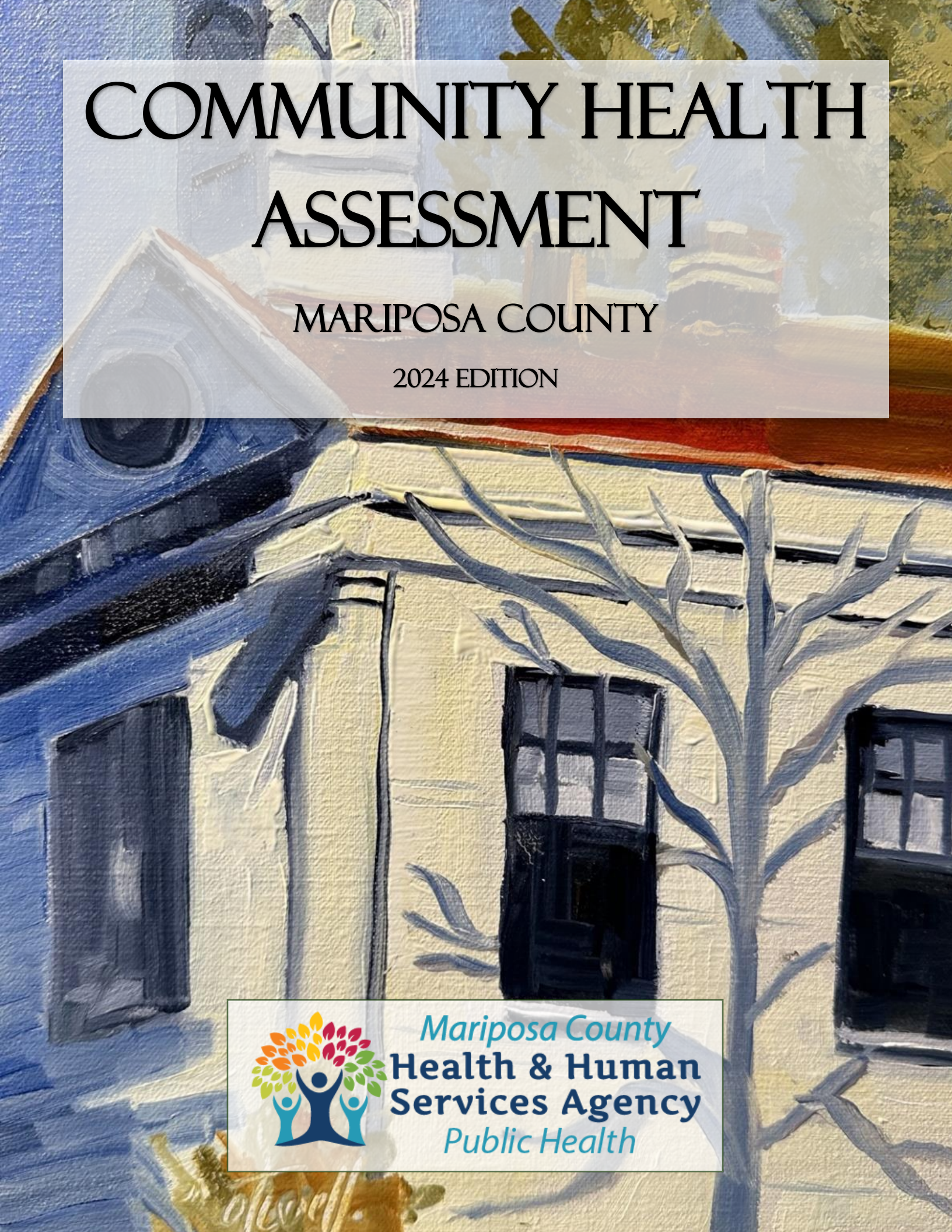
Table E-6
Mariposa County
Nonresidential Market Study
Nonresidential Establishments by NAICS

Item	NAICS 2-Digit Code [1]	Mariposa County Establishments	
		Total	%
Travel, Tourism, Recreation, and Retail			
Accommodation and Food Services	72	203	14.4%
Arts, Entertainment, and Recreation	71	116	8.2%
Retail Trade	44-45	167	11.9%
Subtotal		**486**	**34.5%**
Business and Finance			
Real Estate and Rental and Leasing	53	69	4.9%
Professional, Scientific, and Technical Services	54	57	4.1%
Finance and Insurance	52	47	3.3%
Administrative and Support and Waste Management and Remediation Services	56	41	2.9%
Information	51	24	1.7%
Subtotal		**238**	**16.9%**
Industrial and Trade			
Construction	23	75	5.3%
Manufacturing	31-33	56	4.0%
Transportation and Warehousing	48-49	46	3.3%
Agriculture, Forestry, Fishing and Hunting	11	25	1.8%
Wholesale Trade	42	15	1.1%
Utilities	22	4	0.3%
Mining, Quarrying, and Oil and Gas Extraction	21	1	0.1%
Subtotal		**222**	**15.8%**
Public Benefit			
Public Administration	92	105	7.5%
Health Care and Social Assistance	62	90	6.4%
Educational Services	61	46	3.3%
Subtotal		**241**	**17.1%**
Other Industries [2]			
Other Services (except Public Administration)	81	187	13.3%
Other/Unclassified	99	33	2.3%
Subtotal		**220**	**15.6%**
Total		**1,407**	**100.0%**

Source: DataAxle, as of March 2023; EPS.

[1] The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy.

[2] Other Industries includes service establishments such as hair salons, spas, auto repair, churches, etc. and unclassified establishments.



COMMUNITY HEALTH ASSESSMENT

MARIPOSA COUNTY

2024 EDITION

Mariposa County
Health & Human Services Agency
Public Health

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Cover Art: Mariposa Courthouse, Winter

by Penny Otwell (www.pennyotwellcom)

Private collection; Oil on linen

Executive Summary

The County of Mariposa Health & Human Services Agency (HHSA) aims to enhance well-being in a safe and thriving community. Through the utilization and implementation of the MAPP (Mobilizing for Action through Planning and Partnerships) process, HHSA conducted a Community Health Assessment (CHA) that engages community members and stakeholders, prioritizes community health issues, and plans an implementation strategy. As part of the implementation of the MAPP process, HHSA has identified key strategies to address community health issues with community partnership, effective communication, and collaboration to evaluate the current systems of care.

A county leadership team was formed to assess the community's health through public-access data; one-on-one interviews with community leaders, members, and stakeholders; as well as a review of previous assessments. All six phases of MAPP were conducted or are in progress as the CHA moves to the implementation phase. The following six phases were included: 1) Organize for Success/Partnership Development, 2) Visioning, 3) Four MAPP Assessments, 4) Identify Strategic Issues, 5) Formulate Goals and Strategies, 6) Action Cycle. The first four phases were conducted as part of the CHA in 2023, and phases 5 and 6 will be implemented in the next phase of the CHA: the Community Health Improvement Plan (CHIP).

The CHA indicated that Mariposa County residents would benefit from the following:

- Improved access to health care, with more local options so they would not have to drive long distances or out of the county to obtain quality care.
- The care and tools to be mentally healthy and resilient, and better able to avoid or overcome addictions and inpatient hospital stays.
- Affordable housing.
- More recreational opportunities for people of all ages, such as bike paths and parks, as well as indoor options for seniors and bad weather.
- Local growth in jobs and industries, without sacrificing the unique feel of Mariposa County.
- More local educational opportunities and career pathways, including adult education.
- A younger, larger population.
- Connections to needed services, especially for seniors or others who are currently isolated.

The next steps following the CHA are to disseminate the findings of the assessment, initiate the Community Health Improvement Plan process, and implement the appropriate changes guided by the Community Health Improvement Plan priorities.

Introduction

In 2023 Mariposa County Health & Human Services Agency (HHSA) Public Health Branch launched a Community Health Assessment (CHA) process, driven in part by the pursuit of accreditation from the Public Health Accreditation Board (PHAB). Beyond the PHAB requirements, the HHSA Public Health Branch saw an opportunity to compile a variety of data and insights about health and quality of life in Mariposa County.

The assessment covers the following topic areas:

Credit: Jordi Vich Navarro

- Overall community health status as noted in rankings that use county-level data.
- Overall demographics: age, race/ethnicity and other characteristics of Mariposa County residents that could be relevant to health trends.
- Risk and protective factors such as specific behaviors, exposure to stress, and physical condition that can influence the trajectory of health and outcomes over time.
- Social, economic, and environmental factors that can play a powerful role in determining health, beyond health behaviors and access to care.
- Leading causes of disease, disability, and death (in public health, this is often referred to as “morbidity and mortality”).
- Measures of opportunity that gauge the degree of equity and disparities.
- Community strengths and assets.
- The status of the local public health system.
- Forces of change, including political, economic, demographic/social, and technological.

Tracking these aspects of health paint the most accurate portrait of the health status of Mariposa County. With these data, HHSA and HHSA's partners can work together to build on existing strengths and assets and address opportunities for improvement.

Data Sources

Sources of data for the CHA include the following:

Federal Agency and National Organization Data Sources:

- U.S. Census
- American Community Survey
- Small Area Health Insurance Estimates (SAHIE)
- U.S. Department of Labor
- U.S. Department of Housing and Urban Development
- Centers for Disease Control and Prevention (CDC)
    - Behavioral Risk Factor Surveillance System (BRFSS)

    - Wide-ranging Online Data for Epidemiologic Research (WONDER)
- Robert Wood Johnson Foundation/University of Wisconsin Population Health Institute, 2024 County Health Rankings
- Lucile Packard Foundation for Children's Health (Kidsdata.org)

State Data Sources:

- California Department of Education
- UCLA Center for Health Policy Research, California Health Interview Survey (CHIS, Groups Mariposa County data with data from six other counties: Alpine, Amador, Calaveras, Inyo, Mono, and Tuolumne)
- Healthy Places Index (HPI)
- California Cancer Registry
- California Department of Public Health
- California Budget and Policy Center

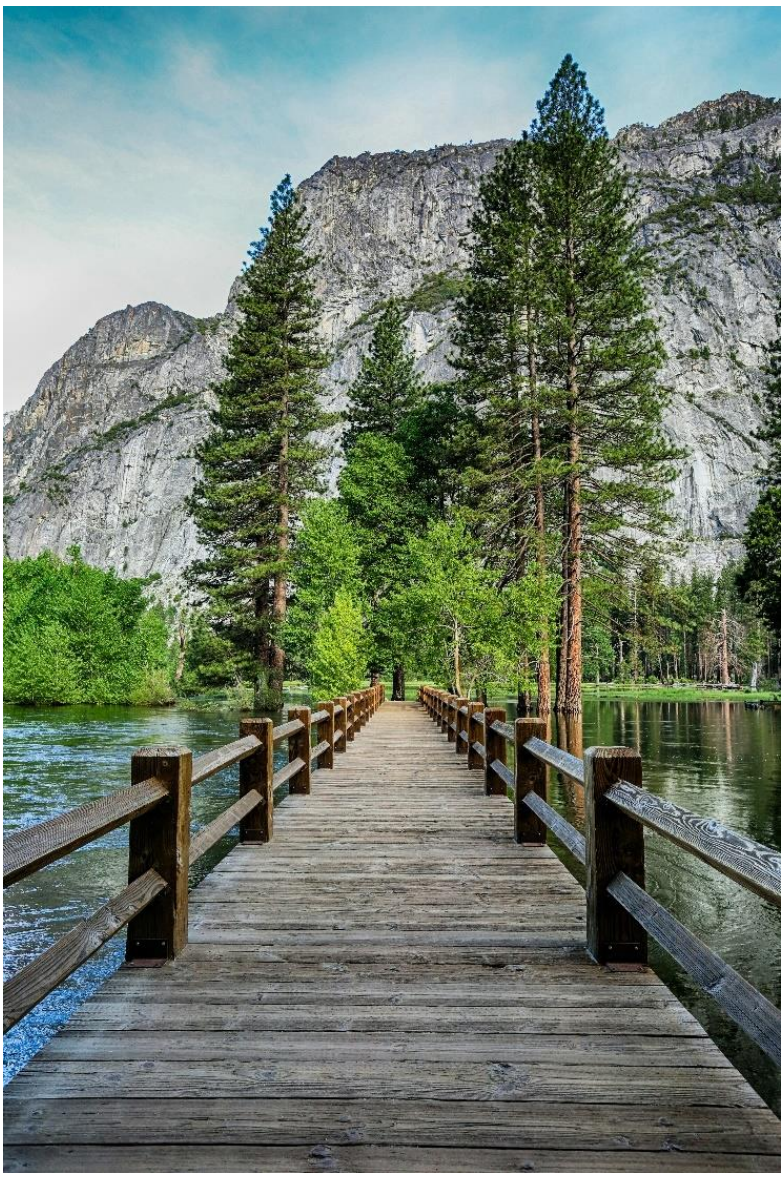
County-specific Data and Reports:

- Voices of Youth Count (Chapin Hall at the University of Chicago Initiative on Youth Homelessness)
- Mariposa County Needs Assessment, 2017 (Prepared by Clarity Social Research Group)
- Initial Evaluation of Mariposa County Housing Conditions (Prepared by Nancy Lewis Associates, Inc.)

Partner Organizations

The following organizations partnered with Mariposa County HHSA to contribute to the CHA and CHIP. Partners that represent populations disproportionately affected by conditions that cause poorer health are marked with an asterisk.

- Mariposa Safe Families
- Mariposa County Probation
- Southern Sierra Miwuk Nation*
- First 5 Mariposa
- John C. Fremont Hospital*
- Mariposa Yosemite Rotary Club
- Mariposa County Unified School District
- Mariposa Arts Council
- Central Alliance for Health (CCAH)*



Credit: Mick Haupt

Feedback from Partners

- Key informant interviews with HHSA partners about their view of community health, community strengths/assets, and concerns for the future.
- A 2022 online survey of staff and partners about the 10 Essential Public Health Services.

Feedback from Residents

- A 2022 survey of residents promoted on the HHSA webpage, social media, at the Mariposa County Fair, and through word-of-mouth, which drew 80 responses.

A significant caveat applies to compiling and interpreting statistical data about Mariposa County. Due to the County's small population size, some data are not available or reliable; small changes can be misleading and point to a trend or spike where one does not exist. Wherever possible, we have noted trends over time and cautions about over-interpreting specific data points. Some data sources take this issue into account. For example, Community Commons (a source for many of the indicators presented in the CHA) uses a methodology that adjusts data to allow for a combination of dense and sparse populations in each area—such as within the town of Mariposa compared to the County overall.

Furthermore, the sample of the population that responded to the community survey may not be a representative sample. A representative sample is a group of survey respondents with characteristics that match or are similar to those of the entire community. This would allow for the use of survey results to estimate characteristics of the entire population.

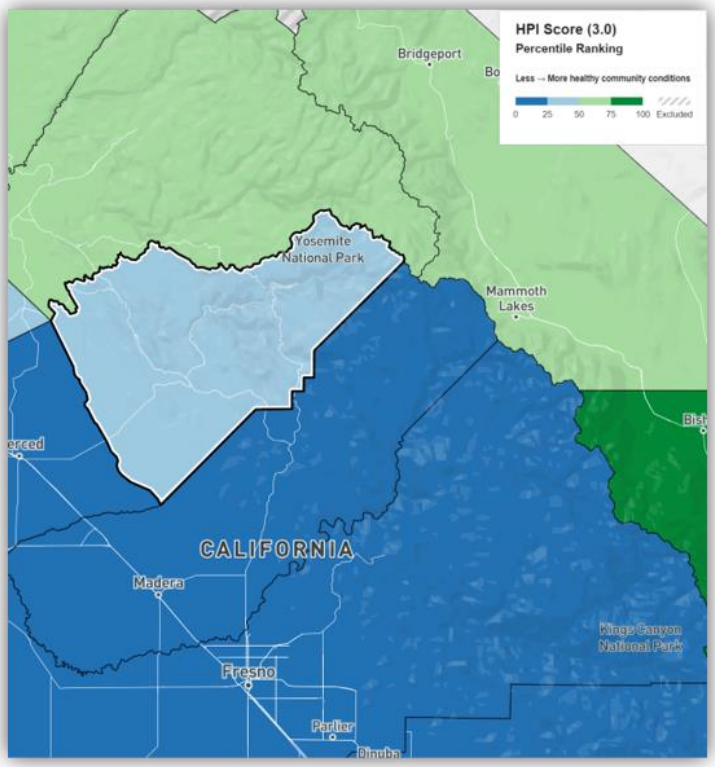
In some cases, two different data sources yield different rates. This can occur for several reasons, including timing differences or variations in the original data source (e.g., estimated from state telephone interview data, reported to a disease registry, public health surveillance systems, or one-time special studies or search). Whenever possible, we have noted these differences and the sources.

Throughout the CHA document, we also provide comparisons when they are available to average rates in California across the United States. Here again, the comparisons should be interpreted with caution due to the small number of people and trends changing year to year. However, we aim for these data to serve as baseline indicators for future reports.

Healthy Places Index (HPI)

The Healthy Places Index (HPI) is a project of the Public Health Alliance of Southern California. The goal of the HPI is to advance health equity through open data. HPI focuses on nine policy action areas:

- **Economic**
- **Education**
- **Social**
- **Transportation**
- **Healthcare Access**
- **Neighborhood**
- **Housing**
- **Clean Environment**
- **Decision Support**

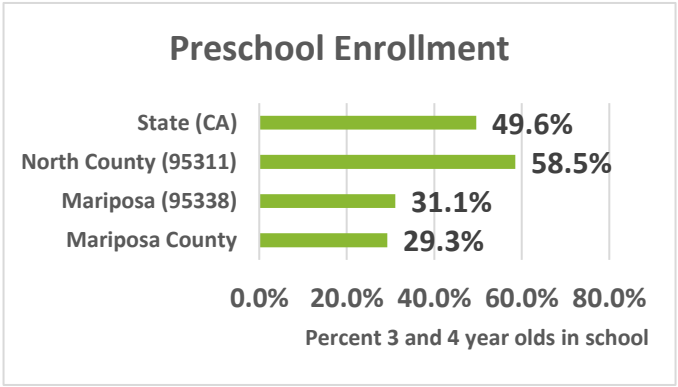


These areas provide a comprehensive look at community conditions across the state of California. This includes social conditions such as job opportunities, education, clean air and water, and other indicators that are associated with life expectancy at birth. The HPI also views social conditions that drive health with a focus on equity. The HPI has been used by many local health departments and the State of California to promote equity in COVID-19 response and vaccination. HPI has been used to inform the vaccine equity metric used by the State of California. HPI provides a score to counties, cities, zip codes, and census tracts based upon the nine policy action areas.[1]

We are using the HPI 3.0 platform to compare several community conditions across North County, the town of Mariposa, and Mariposa County.

Education

Early childhood is a crucial period for brain development, shaping nearly every aspect of one's future health and well-being. Quality preschool is important for healthy development, and has been associated with lifelong educational, economic, and health benefits.[2] The population of the zip code 95338 has a preschool enrollment of 31.1%, putting this zip code in the 14.3 percentile in the state. The population of the zip code 95311 has a preschool enrollment of 58.5%, placing this zip code in the 68.7 percentile in the state.



A college education is an effective pathway to higher-paying careers, and it also helps people develop the cognitive skills and knowledge necessary to make healthy choices. A college education can also build important social and physiological skills.[3] In the zip code 95338, 25.7% of the population has a bachelors-level education, placing this zip code in the 42.8 percentile in the

state. In the zip code 95311, 15.3% of the population has a bachelors-level education, putting this zip code in the 19.7 percentile of the state.

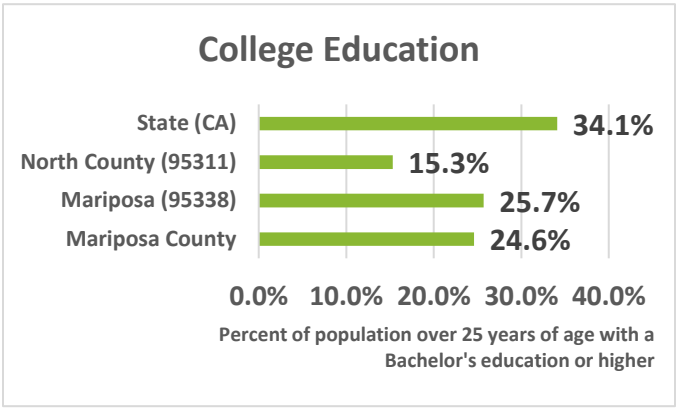
Economic

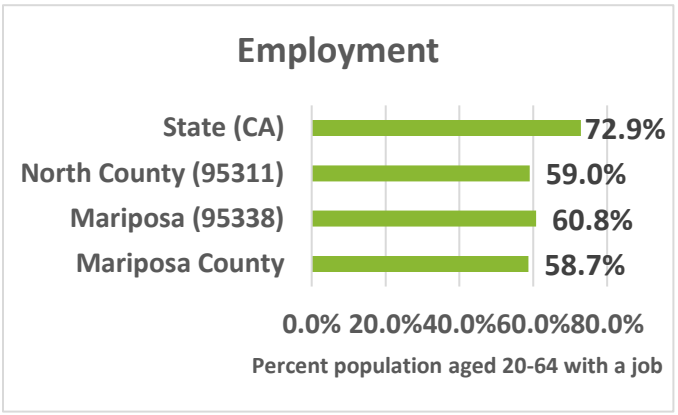
Every household deserves the ability to afford the necessities of a healthy life—medical care, healthy nutritious food, quality housing, education, and other basics. Nearly two-thirds (65.1%) of the population of the zip code 95338 is above the federal poverty level, putting this zip code in the 37.3 percentile in the state. Among residents of the zip code 95311, 60.6% are above the federal poverty level, putting this zip code in the 29.1 percentile in the state.

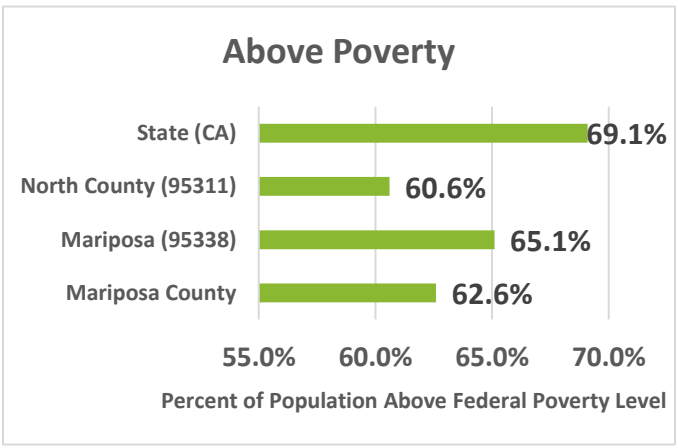
Stable employment allows people to afford the goods and services that are necessary for good health. Research indicates that economic opportunity, especially having a job, is one of the most powerful predictors of good health, and that poor impacts on health are especially pronounced for people in or near poverty.[5] The population of the zip code 95338 has an employment rate of 60.8% and is in the 12th percentile in California. The population of the zip code 95311 has an employment rate of 59.0%, placing this zip code in the 9.9 percentile in the state.

Healthcare Access

Every household and individual should be able to access quality healthcare. In the zip code 95338, 91.9% of the population of adults aged 18-64 are insured, putting this zip code in the 55.1 percentile in the state. In the zip code 95311, 80.2% of adults aged 18-64 are insured, putting this zip code in the 6.7 percentile in the state.



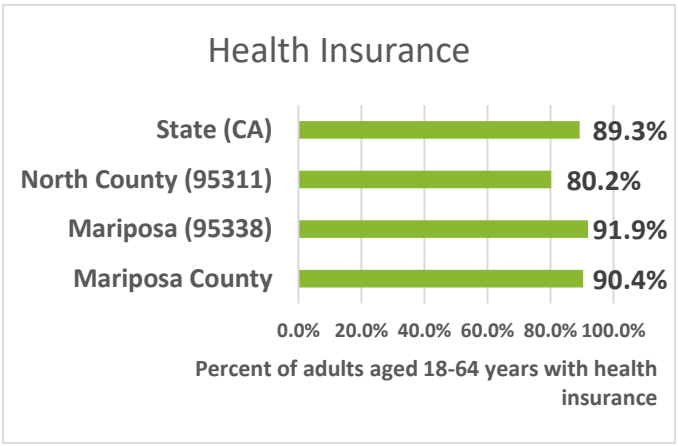




County Health Rankings

How does Mariposa County fare?

A helpful tool for assessing broader health trends at the county level is the County Health Rankings and Roadmaps, funded by the Robert Wood Johnson Foundation and operated by the University of Wisconsin Public Health Institute.[7] The County Health Rankings team has compiled data for nearly every county in the United States from a variety of sources since 2010, updating the data annually. The County Health Rankings provide a starting point for discussions about areas of concern, strength, and opportunities for improvement.



How does Mariposa County compare?

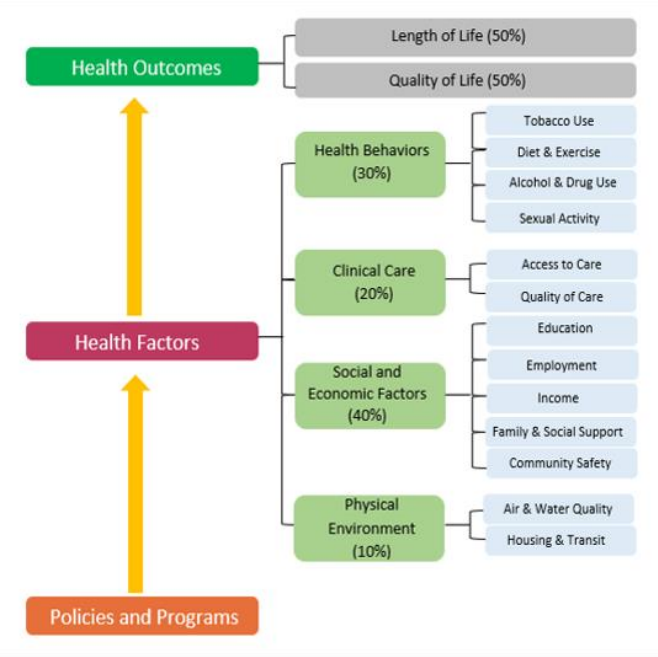
The County Health Rankings model reviews health outcomes in two ways:

- length of life (how long people live) and
- quality of life (how well they live in terms of overall health including physical health, mental health and more).

Each of these, length and quality of life, contributes 50% to the overall health outcomes score.

Next, the County Health Rankings looks at four types of health factors:

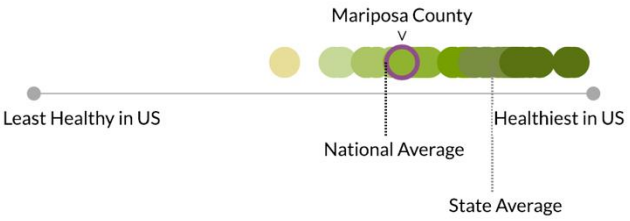
- **Health Behaviors** — Contributes 30% to ranking
- **Clinical Care**— Contributes 20% to ranking
- **Social and Economic Factors** — Contribute 40% to ranking.
- **Physical Environment** — Contributes 10% to ranking.



Mariposa County Health Outcomes

Health Outcomes tell us how long people live on average within a community, and how much physical and mental health people experience in a community while they are alive.

Mariposa County is faring worse than the average county in California for Health Outcomes, and better than the average county in the nation.



For more information, please visit the County Health Rankings web page at countyhealthrankings.org.[2]

The County Health Rankings compile standardized data for 58 California counties. For these rankings, the lower the number, the better the County has scored in comparison to its counterparts. Mariposa County earned a ranking of 31 out of 58 for health outcomes (length and quality of life), and 37 out of 58 for health factors (health behaviors, clinical care, social and economic factors, and physical environment). This shows a decline over the prior year in overall health outcomes.

Outside of one improved area, length of life, Mariposa County has seen a decline in the remaining categories from 2022. Mariposa's best ranking in 2023 is in the *Physical Environment* category where the county has a rank of 12.

Mariposa County scores near the median for social and economic factors, length and quality of life, health behaviors, and health factors overall.

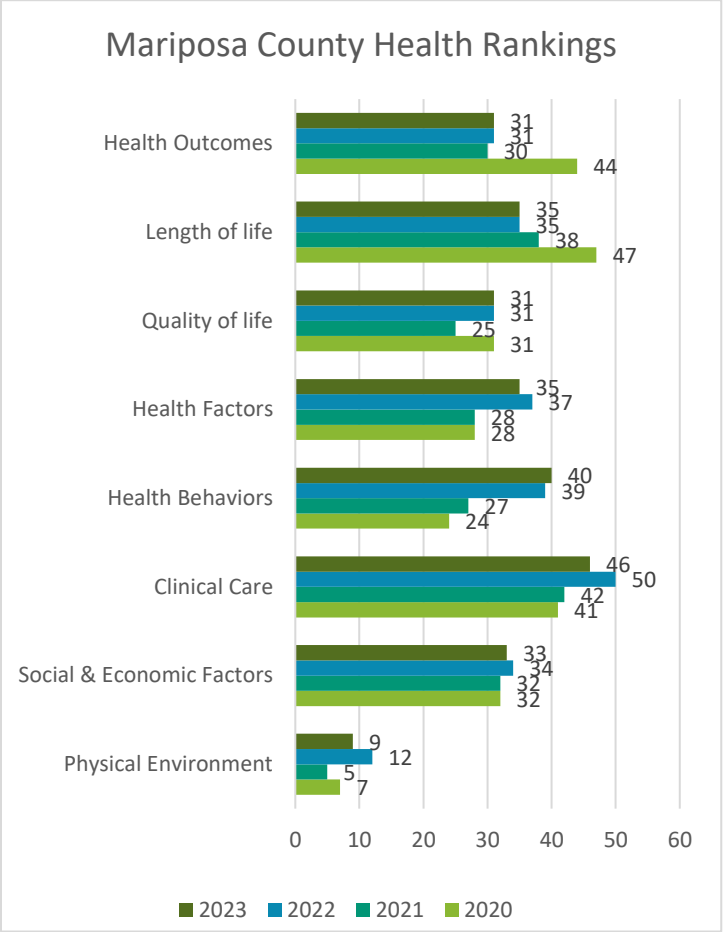
Mariposa County scores lowest on clinical care, with a ranking of 50 out of 58 counties.[8]

According to County Health Rankings data from 2023, **areas to explore further** in Mariposa County include:

- Adult smoking
- Adult obesity
- Access to exercise opportunities

- Excessive drinking
- Alcohol-impaired driving deaths
- Ratio of residents to primary care physicians
- Preventable hospital stays
- Mammography screening
- Flu vaccination rates
- Unemployment
- Children in single-parent households
- Severe housing problems

Details about many of these (for which county-level data are available) can be found in the body of the report.



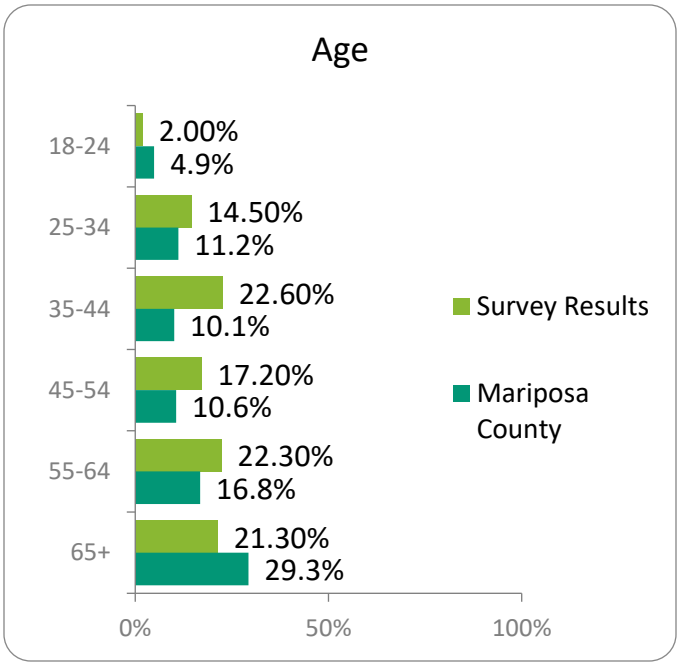
The County Health Rankings also **identified areas of strength** for Mariposa County, compared to other California counties:

- Lower rates of sexually transmitted infections than other counties and California overall (although these are increasing).
- Low rates of physical inactivity
- Above-average high school graduation rates
- Lower rates of income inequality (a continued area of improvement).
- Number of people carpooling to work. Both strengths and areas to explore may differ from the perceptions of residents for several reasons, including lag times in data collection and small sample sizes.

Community Survey

What are the health concerns of Mariposa County residents?

From November 2023 through February 2024, Mariposa County residents had opportunities to respond to a CHA survey consisting of 61 questions about social determinants of health, racial and social equity, maternal and child health, parent and caretaker needs, healthcare access and quality, oral health, and lifestyle.

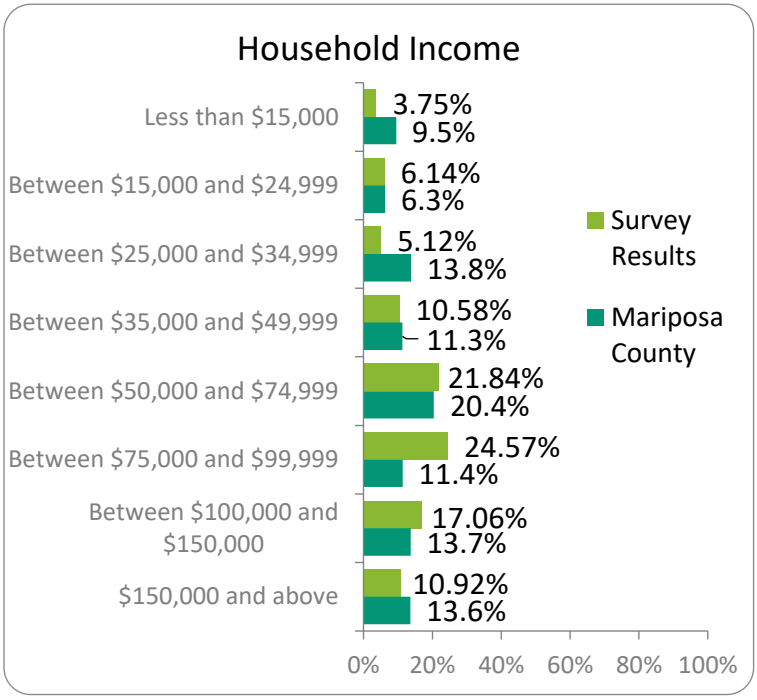


Demographics

Results

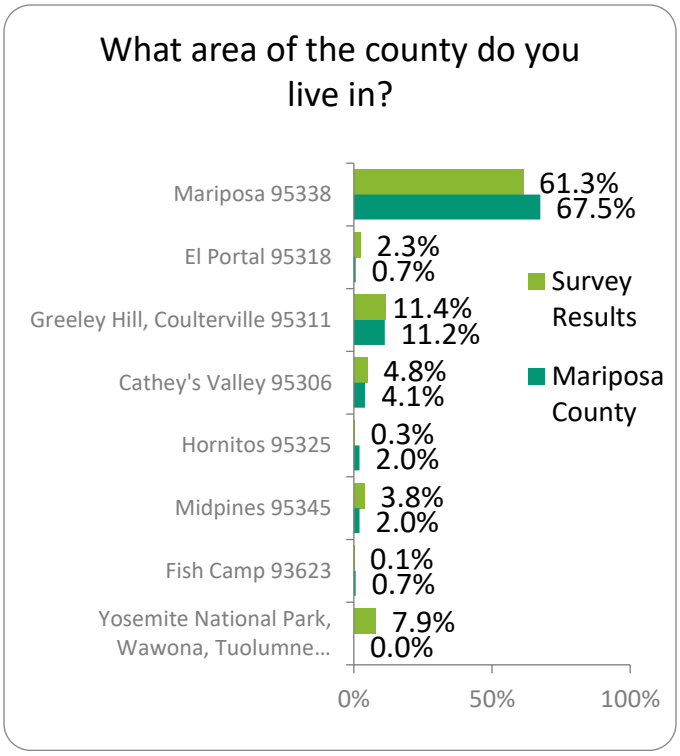
There was a total of 298 responses, with around 71% of respondents being female and 26% of respondents being male. About 3% of respondents declined to provide their sex at birth. Of these participants, 32% had attended some college or vocational courses, 25% have a bachelor's degree, and 15% have a graduate degree or higher. About 52% of participants had an annual household income above $75,000. The race breakdown

was as follows: 80% White, 8% American Indian or Alaska Native, 1.7% Filipino, 0.7% Black or African American, and 5% reporting two or more races. Geographically, 67% of participants are located in the town of Mariposa, 5.7% in Greeley Hill, 5.4% in Coulterville, 4% in Cathey's Valley, 2% in Hornitos, 2% in Midpines, 0.7% in Fish Camp, and around 12% in other parts of the county. The marital status of our participants is as follows: 56% married, 16.6% single, 13.5% divorced, 7.5% widowed, 4.1% never married, and 2.3% separated. The age breakdown of the participants is: 2% 18-24 years old, 15% 25-34 years old, 23% 35-44 years old, 17% 45-54 years old, 22% 55-64 years old, and 21% 65+ years old.



Discussion

The demographics of our survey respondents were compared with county demographics from the U.S. Census data to determine a representative sample.[9] Graphs of several of the comparisons are displayed below. Based upon the demographics, our survey sample may not be representative, especially in the areas of income and age.



Social Determinants of Health

Results

Social determinants of health are the conditions in which people are born, grow in, work in, age in, and live in, including the systems that shape their daily lives. This can include economic policies, social norms, social policies, climate change, racism, and political systems.

Participants were asked if their household has had any difficulty, in the last 12 months, paying for needs. The top three needs that participants had difficulty paying for in the last 12 months were: 1- Utilities (29.53%), 2- Food (21.65%), and 3- Housing (18.50%). When asked about access to internet, 92.52% of respondents stated they have stable and dependable access to internet and 7.48% stated that they do not have access to stable and dependable internet.

Participants were also asked how often they see or talk to people that they care about or feel close to. 48.02% of participants responded with 5 or more days a week, 18.25% responded with 1-2 days a week, 16.27% responded with less than once a week, 15.48% responded with 3-4 days a week, and 1.98% responded that they do not see or talk to anyone.

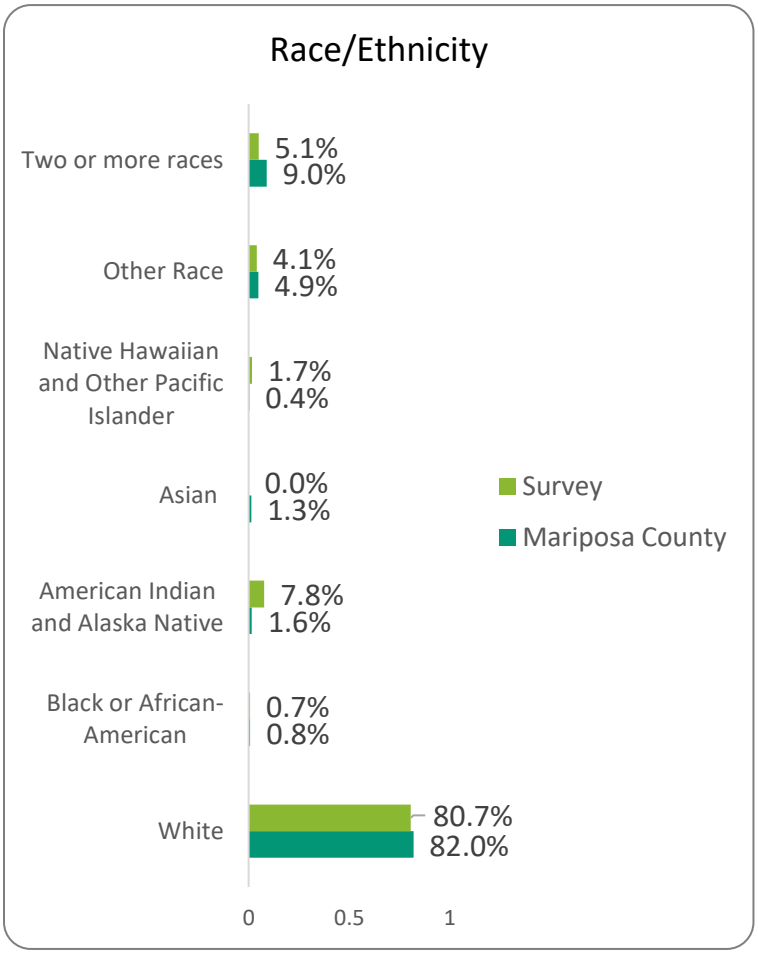
Discussion

The main issues raised by respondents point to essential parts of our community's living situation needing improvement. Due to its rural setting, Mariposa can be considered a food desert—a community with low access to affordable, healthy food options. This reality is reflected in the respondents' answers to the CHA survey. Furthermore, housing is another component of Mariposa County that continues to be an issue.

Racial and Social Equity

Results

Achieving racial and social equity would ensure that our community no longer confers advantages or disadvantages through institutions, policies, practices, and cultural beliefs, based on a person's skin color, race, religion, ethnicity, income level, or any other racial or social factor.



When asked if they had ever felt discriminated against because of their race, ethnicity, gender, age, religion, physical appearance, sexual orientation, disability status, or other characteristics, participants' responses resulted with the following as the top three choices: 1- I have not experienced discrimination (52%), 2- I was not given a promotion (16.3%), 3- I was not hired for a job (14.0%).

When participants were asked about how they were treated by others, participants were given 8 statements and were given the choices of "Often", "Sometimes", "Rarely", and "Never" to respond to each statement. When asked if they are treated with less courtesy than others, 46% of participants responded "Rarely", 29% responded "Never", 21% responded "Sometimes", and 4% responded "Often".

The sample of Mariposa County residents and stakeholders that participated in the CHA had the following racial breakdown: 80.61% White, 7.82% American Indian/ Alaska Native, 0.68% Black or African American, 1.7% Filipino, 5.1% Two or more races, and 4.08% Other. More than half of the respondents (52%) reported not having experienced discrimination, though some (16%) reported experiencing discrimination in the workplace.

Discussion

The survey results do not indicate of a high incidence of discrimination experienced by survey respondents, though it is worthwhile to further explore racial and social equity further among racial minorities in Mariposa County to identify any trends in discrimination experienced by Mariposa County residents.

Maternal, Child, and Adolescent Health

Maternal, child, and adolescent health includes access to safe delivery, perinatal care, mental health services, home visiting services, and other activities that aim to improve the health of mothers, children, and adolescents. Our community's responses to questions about maternal, child, and adolescent health are vital for planning our future initiatives to address community issues and improving current initiatives to ensure equitable services and the well-being of mothers, children, and adolescents in our community.

Results

Of the respondents to the Maternal, Child, and Adolescent health section of the survey, 10.53% are pregnant or new moms. When asked about the greatest needs and challenges facing pregnant women and new moms in the community, respondents identified the following as needs and challenges: 1- Medical care during and after pregnancy (74.29%), 2- Access to birthing hospitals (67.14%), 3- Support groups (47.14%), 4- Parenting classes (44.29%).

Based on the responses of 305 participants, the top three behavior concerns of children and adolescents in Mariposa County were identified as follows: 1- Substance use, methamphetamines, opioids, fentanyl (38.7%), 2- Lack of social connection (33.8%), and 3- Alcoholism (31.8%).

When asked about the greatest needs of children and their families in the community, 305 respondents identified the following as the top three needs: 1- Mental health and substance use disorder programs for individuals and their families (39.7%), 2- Clean and safe housing (35.7%), and 3- Safe spaces for physical activity (31.8%).

Discussion

Respondents to the survey highlighted access to prenatal and perinatal care as challenges and needs in the Mariposa community. Specifically, respondents identified one of the needs as support groups. Social support has been shown to buffer the negative effects of perinatal mental health symptoms and reduce the risk of postpartum stress.[57] Increased services available for antenatal education, birthing, and perinatal care would greatly benefit the residents of Mariposa County.

The survey results highlight a need for an increased focus on substance use and mental health in children and adolescents. Other factors identified in the survey, such as safe spaces for physical activity and lack of social connection, are important to consider when focusing on child and adolescent mental health and substance use.

Parent and Caretaker Needs

With Mariposa County being home to many young children as well as the elderly, it is important to ensure that the needs of parents and caretakers are addressed when assessing the overall health of our community. CHA participants were asked about their needs as parents and caretakers to inform future quality improvement in services provided by Mariposa County.

Credit: Daniel Cabanas

Results

Of the respondents that answered this section of the CHA, 30.24% currently care for one or more children under the age of 18. Of these respondents, 4.82% care for a child under the age of 18 with a lifetime illness or developmental disability. When asked about the greatest behavior concerns that children and adolescents face in the community, respondents rated the following as the top 3 concerns: 1-Mental health (57.7%), 2-Substance use (46.3%), and 3-Lack of social connection/community engagement (41.1%).

When asked if they take care of someone over the age of 18, is elderly, has a lifetime illness, or has a physical disability, 16.8% of respondents answered “Yes”. When asked of the greatest needs of someone over the age of 18, who is elderly, has a lifetime illness, or has a physical disability, respondents chose the following as the top three needs: 1- In-home support care (62.6%), 2- Access to health care physicians/doctors (58.8%), and 3- Transportation (53.8%).

Discussion

Results from the survey show a higher proportion of Mariposa County residents that serve as caretakers for someone elderly, with a lifetime illness, or with a physical disability compared to those caring for children. Results also indicate that adolescents need more support in social and behavioral aspects of their lives. The elderly, physically disabled, and those with a lifetime illness need more support in access to care for their specific needs, based on the survey results.

Healthcare Access and Quality

As a rural county, Mariposa County faces challenges in providing access to care to its dispersed population and providing all services necessary for its residents to thrive. Participants in the CHA were asked questions regarding their access to care, quality of care in the area, as well as their needs for healthcare in Mariposa County.

Results

Respondents were asked about barriers that make it difficult to access healthcare or services or get medication. The following three were chosen as the top three barriers: 1- Distance to the nearest healthcare facility or pharmacy (34.5%), 2- Making time for healthcare appointments (27.2%), and 3- Making time to get to a healthcare facility or pharmacy (25.2%). Overall, respondents highlighted the difficulty in accessing care due to the distance and time it takes to get to a healthcare facility or pharmacy.

Discussion

Respondents highlighted distance and time and their main concerns regarding access to healthcare. As a rural county, Mariposa residents are faced with long distances and extended time to access care and pharmacies.

Lifestyle

Lifestyle influences the physical and mental health of an individual. Residents of Mariposa County were asked about various aspects of their lifestyle to help us identify areas of improvement and understand the preferences of the population.

Results

In a usual week, 42.39% of respondents described their level of physical activity as moderate (70 minutes a week), 36.21% as active (210 minutes a week), 11.11% as highly active (420 minutes a week), and 10.29% as inactive (no activity or basic movement from daily life activities).

The top three outdoor activities that respondents and their household have participated in during the past 12 months at the time of the survey were: 1-Walking (78.1%), 2-Hiking (47.5%), and 3-Swimming in lakes, river, etc. (35.5%).

Discussion

Physical activity is an important aspect of individuals' mental and physical health. Overall, the results indicate that Mariposa County residents enjoy the outdoor activities offered by the geographic location of the county, and many residents are physically active.

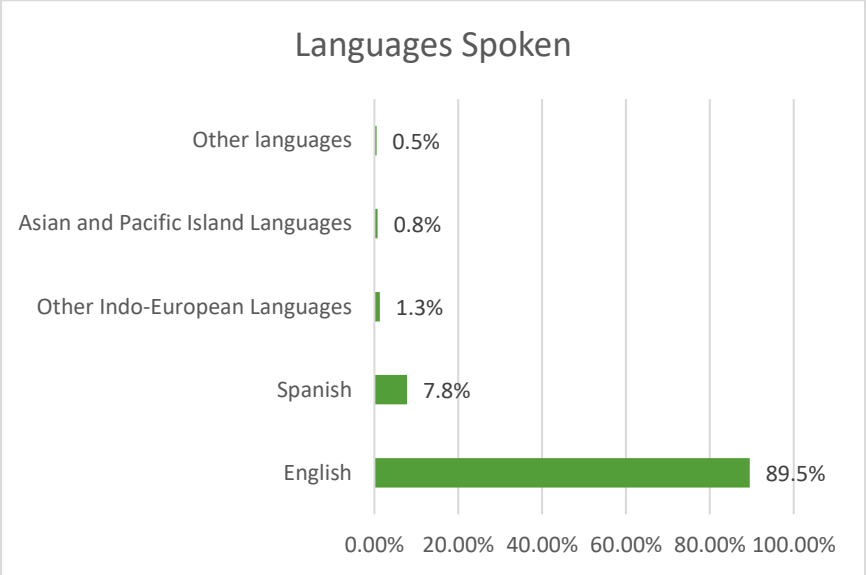
Key Informant Interviews

Key informant interviews were conducted with community stakeholders in Mariposa to understand what they believed were the key issues, areas of improvement, and successes of Mariposa County's public health branch. Through a qualitative analysis of the interviews, it was found that stakeholders believe access to healthcare and healthy foods, more opportunity for recreational activities (i.e., walking trails, recreation centers, etc.), adequate community health education, and affordable housing are the most pressing issues for Mariposa that need to be addressed. Stakeholders also mentioned that they have noticed that Mariposa is suffering from high rates of substance and alcohol use and is lacking minimal public services for transportation. When discussing the Public Health branch's strengths and successes, many stakeholders mentioned the efficient delivery of information to the public during the COVID-19 pandemic, as well as the availability and accessibility of pandemic related resources like testing, vaccines, and general health education.

County Demographics

Median Age

Data here are sourced from the U.S. Census Bureau's American Community Survey (ACS), using the 2020 Decennial Census.[9] According to the ACS, 17,131 people live in Mariposa County. Compared to California and the United States overall, Mariposa County has a higher percentage of residents in older age groups (29.3% over the age of 65 in Mariposa County, compared to 14.9% and 16.5% in California and the United States, respectively).



Another way to compare age groups is to consider the median age—the age at which half the population is older and half younger. For Mariposa County, that age is 51.6 years, but for California it is 37.3 and for the United States it is 38.5.[2] Fewer Mariposa County households include children under the age of 18: 21.0% of all households, compared to 32.6% for California and 29.5% for the United States overall.

Language

The languages spoken by the population of Mariposa County areas follows: English Only (89.5%), Spanish (7.8%), other Indo-European languages (0.8%), and other languages (0.5%), according to census data.[2]

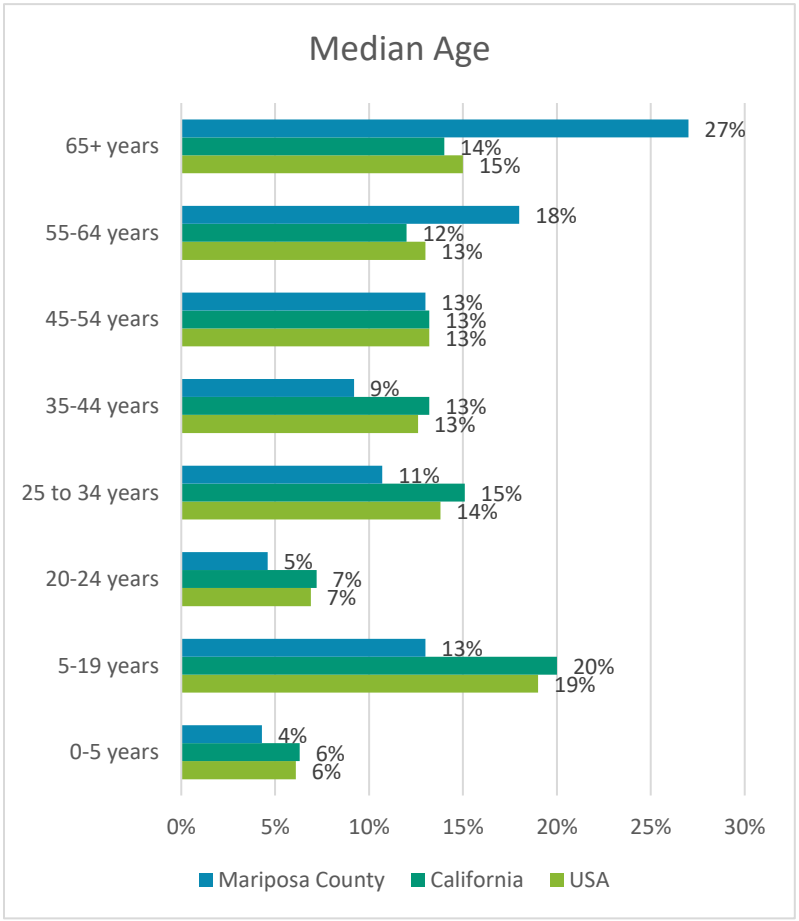
Race/Ethnicity

Mariposa County is also less diverse than California and the United States overall.[10]

Like other counties across California and the country, the population's diversity is expected to increase and is gradually changing. For example, according to projections from the California Department of Finance's Demographic Research Unit, the proportion of the Hispanic/Latino population in Mariposa County is expected to double over the next 50 years, corresponding with overall population growth during the same period.[11]

Veteran Status

Mariposa County's adult population includes 1,365 veterans who make up 9.6% of the adult population and are primarily in the older age group (78.9% of veterans in Mariposa County are over the age of 65).[13]



Disability Status

Approximately 3,216 residents have a disability of some kind, which would indicate that up to 18.9% of Mariposa County residents are disabled—higher than the California and national percentages (11.0% and 12.9%, respectively)[14]. Of those with disabilities in Mariposa County, 71.9% are aged 65 or older.[14]

Behaviors, Stress, and Physical Condition – Risk and Protective Factors

Specific health behaviors—whether or not people use tobacco, eat a healthy diet, are physically active, use drugs and alcohol, or have unprotected sex—can have profound effects on health outcomes. Helping individuals avoid addictive behaviors, promoting healthy behaviors and habits, and advocating for policies that make healthy behaviors easier and more accessible are all ways that Mariposa County can improve health outcomes for its residents.

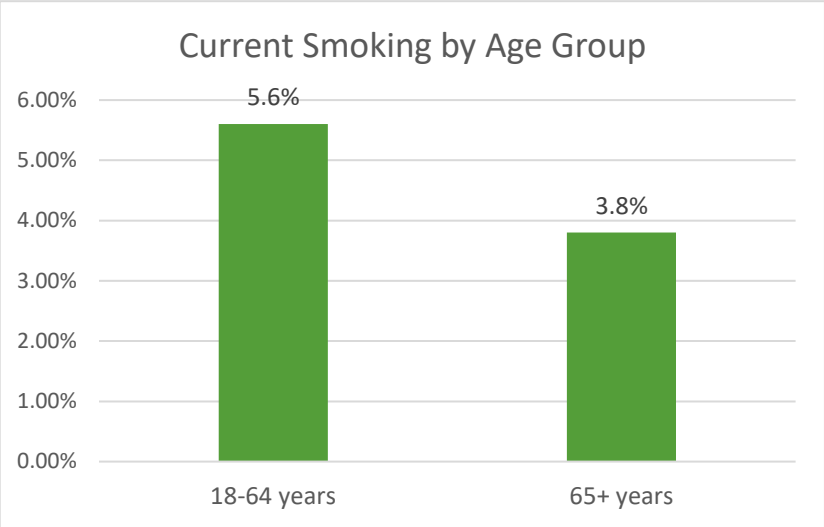
This section presents available data on behaviors that are likely to increase the risk for preventable diseases and premature death. Alternatively, changing, reducing, or avoiding these behaviors in the first place can help protect people and increase the chances of living longer, with better quality of life.

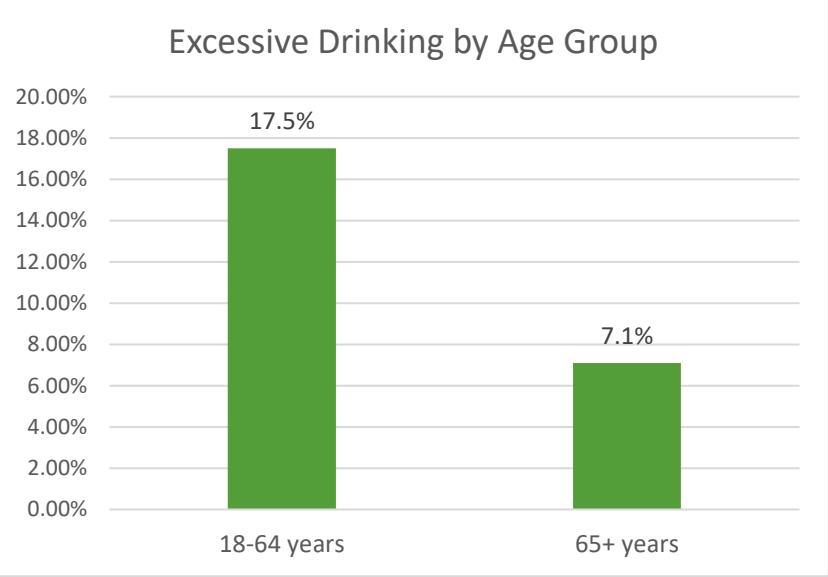
Adult Smoking

Tobacco use is a major contributor to both cancer and heart disease; reducing smoking rates is an important strategy for reducing the toll of these complex, debilitating, costly, and often deadly outcomes. Adult smoking rates for Mariposa County range from **15%** of adults (from the 2023 County Health Rankings) to **24.46%** from the National Cancer Institute, using small area estimate modeling techniques.[15, 16]

Mariposa County HHSA Public Health Branch uses a rate based on results from the CHIS, which places the adult smoking rate for Mariposa County at **15.3%**.[17]

Using data from 2022 available from CHIS, the age group 18-64 years old had a current smoking rate of 5.6% and the age group 65+ had a current smoking rate of 3.8%.[19] The data for this comparison is unstable due to the small sample size and it consists of grouped data from several counties (Mariposa, Tuolumne, Calaveras, Amador, Inyo, Mono, Alpine).





Excessive Drinking

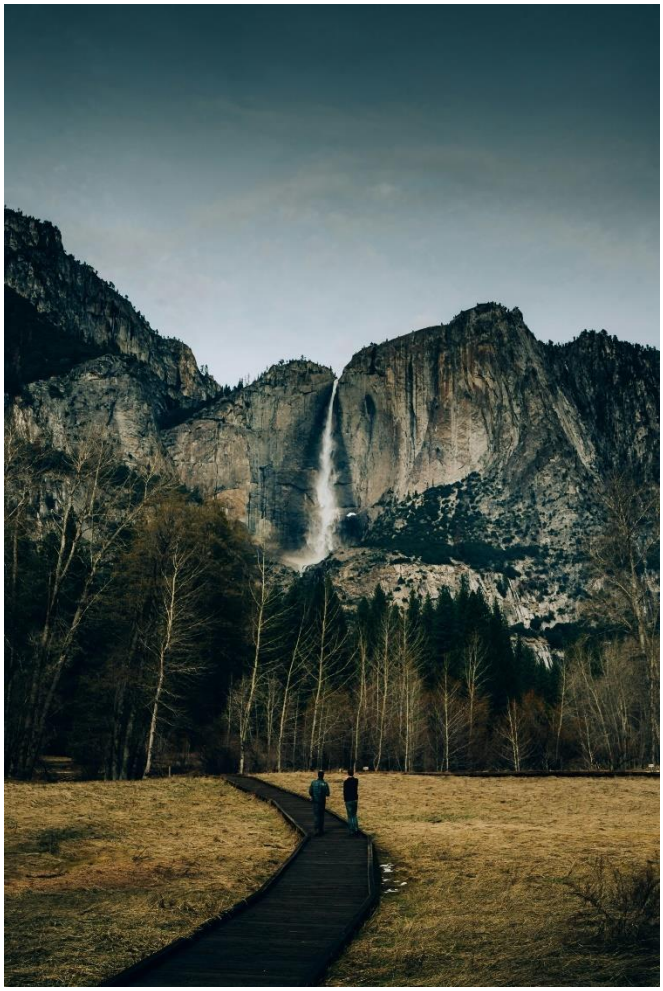
The CDC's Behavioral Risk Factor Surveillance System (BRFSS) defines heavy alcohol consumption as more than two drinks per day for men, and one

drink per day for women. Based on this definition, excessive drinking in Mariposa County was a risk factor for **22%** of adults in 2020, which is 3% above the state average.[17]

The age groups 18-64 years and 65+ years were compared for excessive drinking in the past month. From data collected in 2022 in the CHIS, 17.5% of 18–64-year-olds and 7.1% of 65+ year olds had engaged in binge drinking in the past month.[19]

Adult Obesity and Overweight

Obesity is measured as a ratio of height to weight, called the Body Mass Index (BMI). A BMI of 30 or higher is considered obese. In Mariposa County, **30%** of adults aged 18 or older are classified as obese, similar to the California average of **28%**.[18] Adults are considered to be overweight if their BMI is between 25 and 30. According to CHIS data from 2020-21, Mariposa County had a higher percentage of overweight adults (**65.45%**) than California (**62%**).[19]



Credit: Alex Bello

Childhood Obesity

California public school students are identified as overweight or obese based on whether or not they score in the "Healthy Fitness Zone" (based on BMI or other measures of body composition). In 2019, 46.2% of 5th graders in Mariposa County were overweight or obese compared to 40.94% of California 5th graders overall. The percentage of 7th graders in this category was smaller (33.5%) but still lower than the state average (40.0%). The percentage of obese 9th graders was 29.1%, lower than the state average of 37.8%.[20] Fluctuation in these rates from year to year makes it difficult to identify trends.

Physical Inactivity

Regular physical activity can help prevent cardiovascular disease, obesity, and other conditions. Based on 2021 data from the CDC's National Center for Chronic Disease Prevention and Health Promotion, 19% of Mariposa County residents reported no physical activity or exercise outside of their job, such as running, calisthenics, golf, gardening, or walking for exercise. The state average for lack of physical activity is higher—20%—and the national average is higher still (23%).[21]

Teen Births

According to CDC data, in 2020, there were **12 births per 1,000 women** between the ages of 15 and 19 in Mariposa, for a teen birth rate (per 1,000 population) of 19.8%. This is lower than the California rate of **22 births per 1,000 women**. Using National Center for Health Statistics data from 2014–2020, the 2023 County Health Rankings report a rate of **20 births per 1,000 women** between the ages of 15–19, with a higher rate (**24 births per 1,000**) for Hispanic teens in this age group.[22]

Immunizations

One important area that Mariposa County falls behind others is the percentage of Medicare enrollees who had an annual flu vaccination to protect themselves (and others) from this serious disease, which can lead not only to illness but to hospitalizations and even death, especially among older patients. Based on 2021 data, Mariposa County's flu vaccination rate among Medicare enrollees is just 27%, lower than the already low state average of 42%.[23]

Social, Economic and Environmental Factors

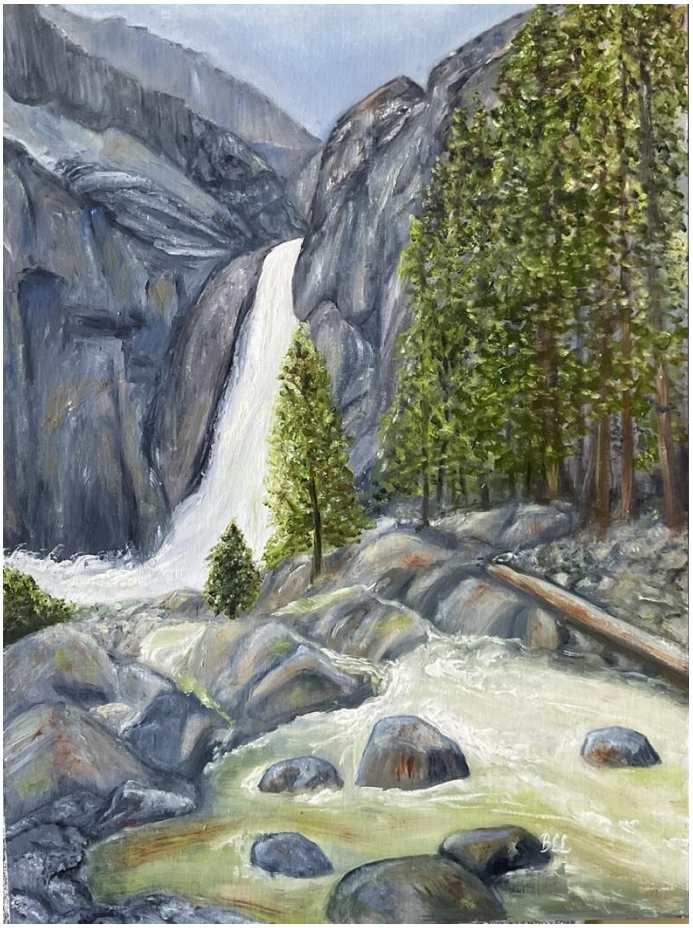
Access to Healthy Foods: The Food Environment Index

For many people, access to healthy food is difficult to achieve. Barriers include cost as well as whether healthy food options are available nearby, including access to grocery stores (which tend to offer healthier options than convenience stores).

The Food Environment Index measures a county's food environment on a scale of 1 to 10 based on two variables:

- the percentage of the population considered low income (within 200% of the FPL) and also living more than 10 miles away from a grocery store (for rural areas); and
- the percentage of the population that did not have access to a reliable source of food during the past year (referred to as "food insecurity").

To determine a Food Environment Index rating for a specific county, the County Health Rankings data for each of these two variables are scaled and averaged. Using data from 2019 and 2021, the average value for all counties was 8.6, with most counties falling between 5.8 and 9.4. For Mariposa County, it was 8—below the state average but better than the national average of 7.7.[24] In this index rating, 10 is considered the best score, and 0 is considered the worst.



Artist: Barbara Liss "Where I Belong"

Education

Education is one of the strongest predictors of health. On a number of education indicators, Mariposa County fares well: in 2019-2020, 93% of high school students received their high school diplomas within 4 years, which is higher than the state average (88%).[25]

Only 9.0% of residents lack a high school diploma at the age 25 or older, compared to 16.0% for the state and 11.0% for the country.[26]

However, only 28.9% of those aged 25 or older have a Bachelors-level education or higher, compared to 35.9% in California and 34.3% in the United States overall in 2022.[27]

According to the California Department of Education's CAASPP Test Results from 2021-2022, 51% of Mariposa County students meet or exceed grade-level standards in English, ahead of the state percentage of 47%.[28]

The Department's California Healthy Kids Survey and WestEd's California Student Survey found that between 2016-22, most Mariposa County students reported a high level of "connectedness" to their school, reaching 76% of students in 2022, higher than the rate in California overall of 72%.[29] Students reported that connectedness to their peers and adults in the school and their care about them and their learning is associated with healthier behaviors as well as academic achievement.

The same student survey found that higher percentages of Mariposa County 7th graders reported being bullied at school than reported in the previous CHA (39%, up 9% from the previous CHA). Also, 43% of 11th graders reported experiencing chronic sadness or hopelessness.[29]

One area of potential concern is under-enrollment in early childhood education programs, which can help prepare children for academic achievement once they enter kindergarten and beyond and also provides settings for social and emotional learning.

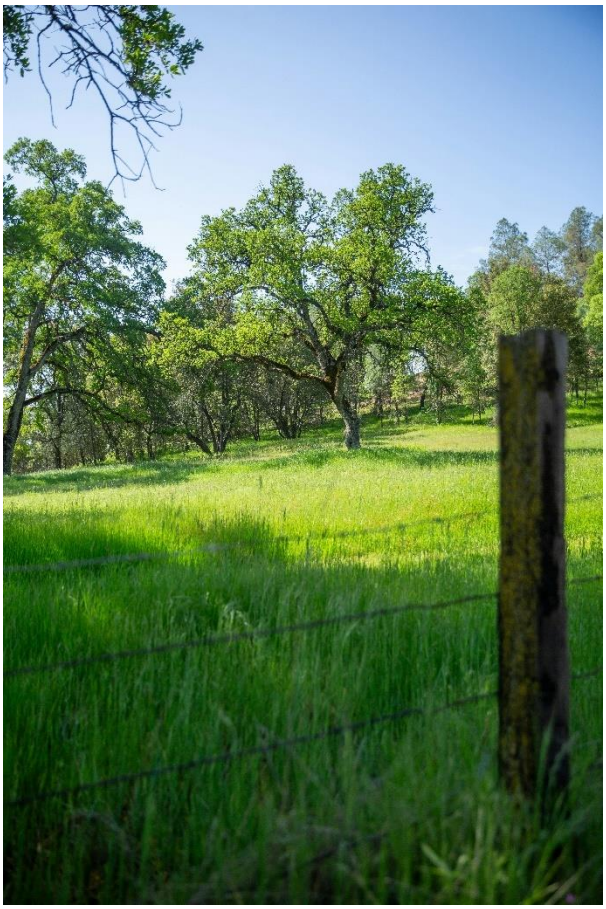
According to a 2016 American Institutes for Research study (reporting 2014 data), Mariposa was among the 10 California counties with the highest percentage of young children (ages 3 and 4) who are income-eligible for subsidized preschool programs but not enrolled in them, with as many as 91% of eligible children not enrolled. The report's authors note that parents in rural counties like Mariposa County may face challenges with transportation between home and early care and education settings, among other barriers.[31]

Children in Poverty

Poverty undermines health in many ways, including reducing access to routine health care, healthy food, and safe housing. American Community Survey data from 2022 puts approximately 30.4% of Mariposa County children under the age of 18 in households whose income falls below 100% of the Federal Poverty Level (FPL).[32]

The FPL is revised each year by the federal Department of Health & Human Services (HHS). In 2022, the FPL was $14,580 in annual income for an individual, $19,720 for a family of 2, and $30,000 for a family of four.[33]

As discussed in greater detail in the next section, the FPL may not be a particularly helpful measure of how many children and families are struggling economically.



Credit: Colton James

Labor Force Participation, Income and Income Inequality

Bureau of Labor Statistics data from 2021 place the unemployment rate for those aged 16 or more in Mariposa County at 8%, compared to 7.3% for California.[34]

United States Census Quickfacts calculate that the percentage of the working age population that is participating in the labor force is 53.0%, lower than the California percentage of 63.8% and the national percentage of 63.5%.[35] The American Community Survey population estimates from 2022 found that 16.0% of individuals in Mariposa County live in households with incomes below 100% FPL. This compares to 12.2% for California.[35]

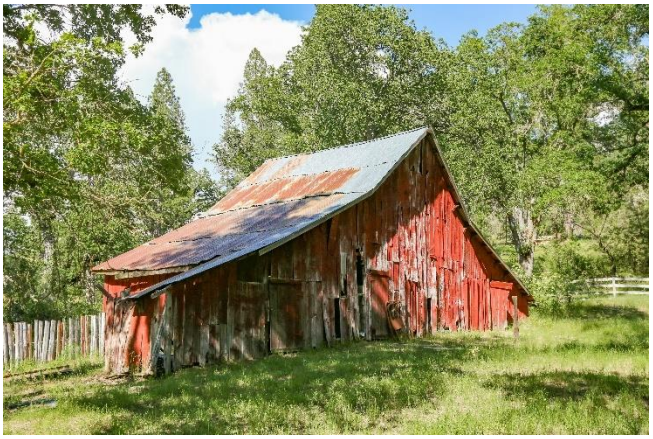
As noted above, however, the FPL is a national estimate that does not consider state, local, or regional variations in the cost of living (except for Hawaii and Alaska). To address this issue in California, researchers and advocates developed the Family Economic Self-Sufficiency Standard to estimate what different types of families really need to earn in order to cover the costs of housing, food, childcare, out-of-pocket medical expenses, transportation, and other necessary spending. In general, this calculation (which is customized to costs in each county) shows that more families are living in poverty and hardship.

For example, in 2021 (the last year for which self-sufficiency projections are available), a family with two adults and two children—a preschooler and elementary age child—would need to earn about $55,651 annually (or $13.18/hour per adult) to meet their costs of housing, childcare, food, transportation, health care, and taxes in Mariposa County—even after considering childcare and child tax credits. By this more detailed measure, approximately 839 more families—or 23.3% of families like this—would fall into a category with incomes higher than the FPL, but lower than the self-sufficiency standard.[36] By either measure, this indicates that a large proportion of Mariposa County families are struggling.

Air Pollution/Particulate Matter

The County Health Rankings compare levels of air pollution in different places by looking at the average daily density of fine particulate matter, measured in micrograms per cubic meter (PM2.5).[37] Note that this measure is an estimated average; it does not consider short-term variations or specific times (e.g., after a fire) when people are at higher risk of pulmonary and cardiovascular problems.

Fine particulate matter includes the particles that can be emitted from forest fires (particularly relevant to Mariposa County) or when gases are emitted (e.g., from cars). When air pollution is high, so are rates of decreased lung function, chronic bronchitis, asthma, and other lung problems. In California, the overall score of 7.1 μg/m³—and Mariposa County's density is 7.1 μg/m³.



Credit: Mick Haupt

Housing Issues

The U.S. Department of Housing and Urban Development (HUD) defines "affordable" housing as housing expenses that consume less than 30% of total household income (including expenses such as rent, mortgage payments, taxes, insurance, and utilities). In Mariposa County, 18% of households spent more than 50% of their income on rent between 2017 and 2021.[38]

In October 2021, a Homeless Health and Needs Assessment was conducted in Mariposa County and captured the results from a total of 46 individuals—34 adult homeless individuals and 12 minor homeless individuals. All individuals participating in the survey were unstably housed at the time and were either living in an outdoor encampment in Mariposa, a homeless shelter, in a vehicle, or with a friend or family. While a previous survey conducted found that many participants were veterans, this survey found 8.8% of participants to ever have been on active duty. Participants who had been homeless for 12 months or more made up 61.8% of survey participants and most reported that they became homeless due to a significant loss of income (38.2%), family conflict (41.2%), or lack of affordable housing (38.2%). Almost 60 percent of participants also stated that they will not be leaving Mariposa for some time while 29.4% of participants reported that they would like to make Mariposa their permanent residence. From all acute health disorders, the most common response was for "Overexposure from Heat or Cold" and "Nutritional Deficiencies", both with 22 responses (64.7%). The most common chronic health disorders were eye disorders (35.3%), arthritis (32.4%), asthma (23.5%), and Chronic Obstructive Pulmonary Disorder (23.5%). For mental health disorders, 58.8% answered that they suffered from depression and 41.2% suffered from generalized anxiety disorder. Also, 58% of participants stated they have suffered both childhood and adulthood physical abuse.[39]

Health Outcomes

Premature Death

Public health researchers often rely on a measure of premature death, Years of Potential Life Lost (YPLL), to track the toll of preventable deaths or lives cut short (as opposed to those that might be expected from the more natural end of a full life span). The Robert Wood Johnson Foundation/University of Wisconsin Public Health Institute County Health Rankings use an age cut-off of 75 years to define premature deaths.[40]

With this method, a younger person's death—for example, a 20-year-old—would contribute 55 years to the YPLL measure (75 minus 20 years). A 70-year-old's death would contribute fewer years—5 years—to the YPLL measure.

To compare rates across counties and states, the County Health Rankings tally all the years of life lost in a particular county over a 3-year period, divide it by the total population for the same period, and then multiply by 100,000 to get a rate of YPLL per 100,000 population. The rates are adjusted for age, so that a county like Mariposa County—with a larger proportion of older residents—would not have its results skewed by the age composition of the population.

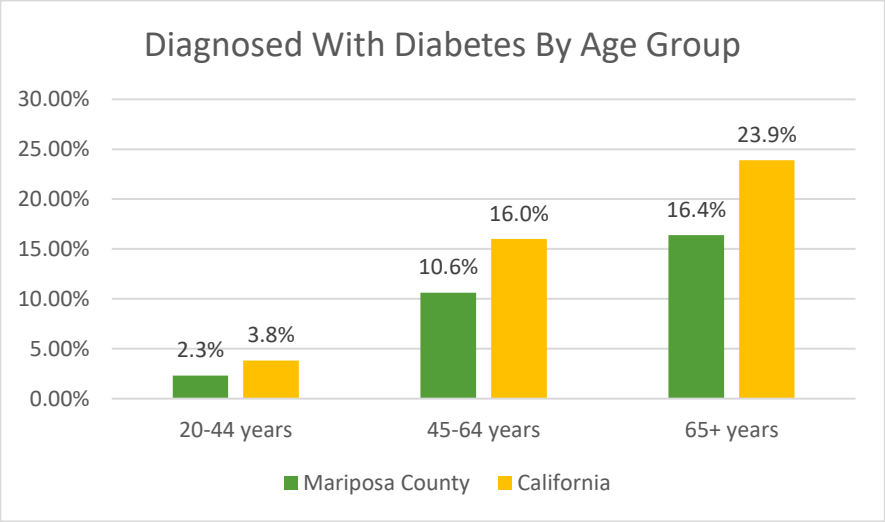
Despite the attempts to make rates comparable and to adjust them by age, these data are particularly complicated to interpret for small populations.

For the most recent 3-year period in the County Health Rankings (2019-2021), the age-adjusted rate of years of potential life lost per 100,000 people in Mariposa County was 10,000— higher than the California rate of 6,400 years of potential life lost, and an increase from the prior 3-year period (7,500 years of potential life lost.[41]

The measure was driven by cancer deaths, heart disease deaths, and deaths from unintentional injuries (e.g., motor vehicle crashes, falls, pedestrian fatalities). Again, a relatively small change—for example, a few deaths of younger community members — could alter this measure considerably—but the shift from the overall trends for California and the United States should be noted.

Diabetes

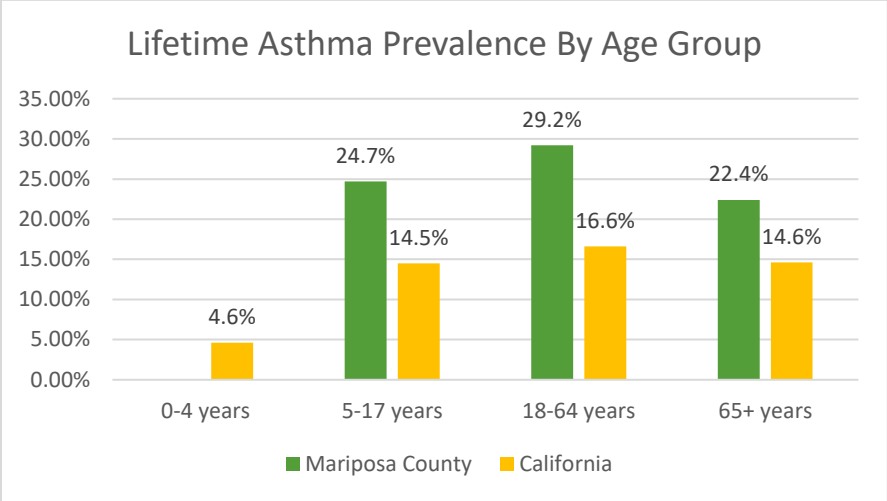
CDC National Diabetes Surveillance System data from 2021 were used to estimate the percentage of adults aged 20 and older who have been diagnosed by a doctor with diabetes. For Mariposa County, it is estimated that 9% of adults over 20 have been diagnosed with diabetes—similar to the state average of 11%.[42] In Mariposa County, California, and the United States, overall, the percentage of adults diagnosed with diabetes has been rising.



Using data from the CDC Diabetes Dashboard, age groups were compared for the percentage of the population diagnosed with diabetes. Mariposa County had a lower proportion of the population diagnosed with diabetes across all age groups. For the 20-44 years age group, 2.3% of Mariposa County's population was diagnosed with diabetes, compared to 3.8% in California.[56] For the 45-64 years age group, 10.6% of Mariposa County's population was diagnosed with diabetes, compared to 16% in California.[56] Finally, for the 65+ age group, 16.4% of Mariposa County's population was diagnosed with diabetes, compared to 23.9% in California.[56] The 23.9% dianosed with diabetes in California is an average of available data for two age groups: 65-74 years old and 75+ years old.[56] Based on this data, the age group of 65+ has a higher proportion of the population diagnosed with diabetes in Mariposa County and may require additional attention and resources to address this disparity.

Asthma

California Health Interview Survey (CHIS) data from 2019-20 place Mariposa County residents' lifetime asthma prevalence for all ages at 25.1%, above the California state average of 15.1%. CHIS groups Mariposa County with other small counties (Alpine, Amador, Calaveras, Inyo, Mono, and Tuolumne).[43]



Using data from 2019-2020 included in the California Asthma Dashboard, lifetime asthma prevalence (% of the population ever having been diagnosed with asthma) was compared using age groups. These data showed that 5-17 year olds had a lifetime prevalence of asthma of 24.7% in Mariposa County, compared to 14.5% in California.[55] Among 18-64 year olds, Mariposa County residents had a lifetime prevalence of 29.2%, compared to 16.6% for California.[55] For those 65 years or older, the lifetime asthma prevalence in Mariposa County was 22.4% compared to 14.6% for California.[55] These data shows that Mariposa County's population is disproportionately affected by asthma compared to the state of California. Those aged 18-64 years in Mariposa County are disproportionately affected by asthma compared to other age groups within the county. Data for the age group 0-4 years old in Mariposa County are not currently available.

Injury Deaths

Injuries are a leading cause of hospitalizations, treatment costs, missed work and school, and death—especially for younger age groups. CDC collects data on injuries, including suicide, homicide, falls, drowning, motor vehicle crashes, and poisoning. In most categories, the numbers in Mariposa County are small enough that they are not useful for calculating rates or detecting trends. However, using CDC data from 2017-21, the 2024 County Health Rankings calculated a rate for Mariposa County of 111 injury-related deaths per 100,000 people, which is much higher than the average injury fatality rate in California (59 per 100,000 people).[44] CDC and National Center for Health Statistics data from 2017-21 are used to calculate suicides in Mariposa County. The age-adjusted death rate from suicide (calculated per 100,000 people) represents a higher rate in Mariposa County—30 per 100,000—than the state (10) or nation (14).[45] These data should be interpreted with caution given the small population of Mariposa County and the effect that a small increase in suicides can have on the age-adjusted death rate from suicide.

Infant Mortality

Infant mortality is not only a family tragedy but may also point to challenges with access to prenatal care and overall maternal and child health. As with suicide deaths, the number of infant deaths in Mariposa County is small: 4 out of 760 births between 2015-21 (according to the Health Resources and Services Administration's Area Health Resource File). However, the rate (calculated as the number of infants who die before they reach their first birthday, per 1,000 births) is 5.3 per 1,000 births — slightly higher than the state infant mortality rate of 4, but below the national average of 6.[46] More recent data are not available.

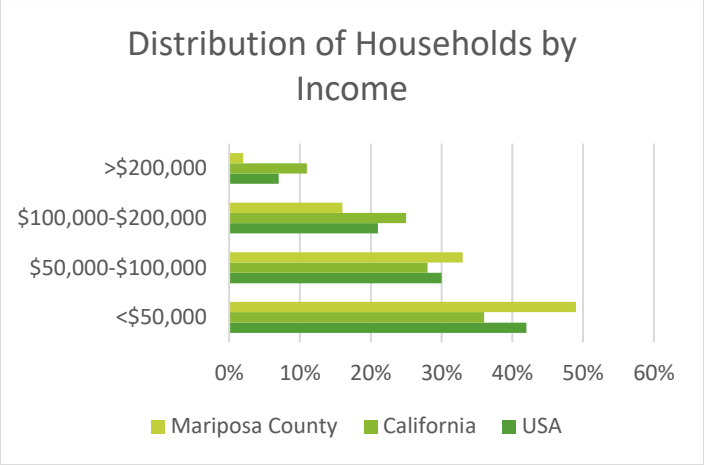
Low Birth Weight

Infants born under 2,500 grams are classified as low birth weight and are at higher risk for a variety of health problems. In Mariposa County, 62 of the 1,008 live births between 2006-12 were classified as low birth weight. This percentage, 7%, is the same as the California average of 7% and is lower than the national average (8%).[47] More recent data are not available.

Measures of Opportunities – Equality and Disparities

American Community Survey data from 2011-2015 are used to calculate income inequality in different areas. Income inequality (above and beyond income levels alone) has been tied to poor health outcomes at both the country level around the world, and the county level in the United States.[48]

The Atkinson Index looks at the total number of households and then compares the percentage of households in different income brackets to yield a fraction between 0 and 1, where 0 is a state of equal income distribution and 1 is a state of complete inequality. Mariposa County's Atkinson Index is calculated to be 0.15, which is better (i.e., leaning more towards equality) than the Atkinson Index for California (0.18) and the United States (0.18).[49]



Local Health System Assessment

The local health system in Mariposa County, as in every county, is strongly influenced by state and national trends such as the availability of health insurance coverage, the ability to recruit and retain different kinds of providers, and the performance of health care teams and organizations, including the Public Health Branch of HHSA.

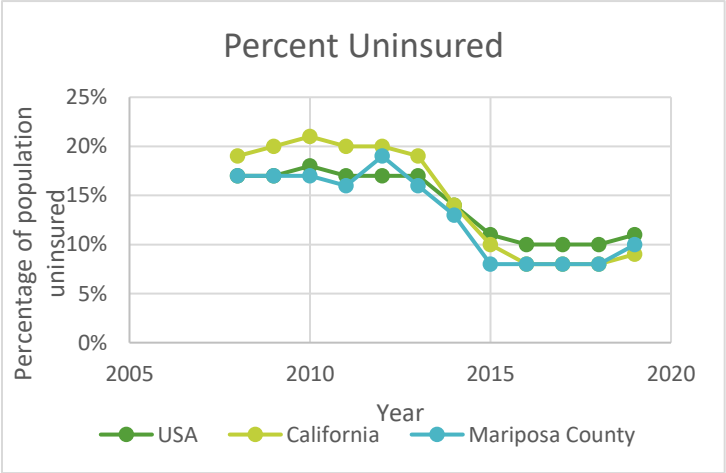
This section presents local health system assessment data in two parts: access to care (which includes data on the uninsured, ratios of different types of providers to the population, and specific outcomes such as preventable hospital stays and access to prenatal care), and an assessment of the ten essential public health services that is part of the HHSA strategic plan and Public Health Branch's accreditation work.

Access to Care

Uninsured

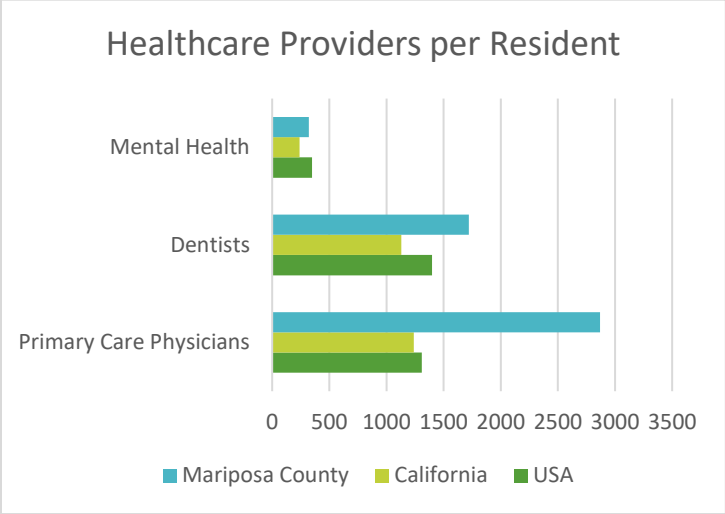
Health insurance coverage alone does not lead to better health outcomes, but it does create more options for routine access to care.

The 2024 County Health Rankings calculate the percentage of the population under 65 (and not covered by Medicare) who lack health insurance coverage. In Mariposa County, the percentage dropped from 17% in 2010 to 7% in 2021, similar to the drop across California from 21% to 8%. In terms of numbers of people, approximately 1,251 Mariposa County residents lacked health insurance coverage in 2019 (the most recent year for which data are available). Expanded coverage resulted from implementation of the Affordable Care Act (ACA) in 2010.[50]



Healthcare Providers per Resident

One way to gauge whether there are enough health care providers in a community is to compare the number of different types of health care providers to the population, to derive a ratio of provider per resident. Data presented in the next graph for primary care physicians (M.D.s and D.O.s), dentists, and mental health providers (including psychiatrists, psychologists, licensed clinical social workers, therapists, and drug/alcohol/substance use counselors) are from the 2024 County Health Rankings.



Primary Care Physicians

In Mariposa County, there is one primary care physician (PCP) for every 2,860 people — a much larger ratio than California overall (one PCP/1,230 people).[51]

Dentists

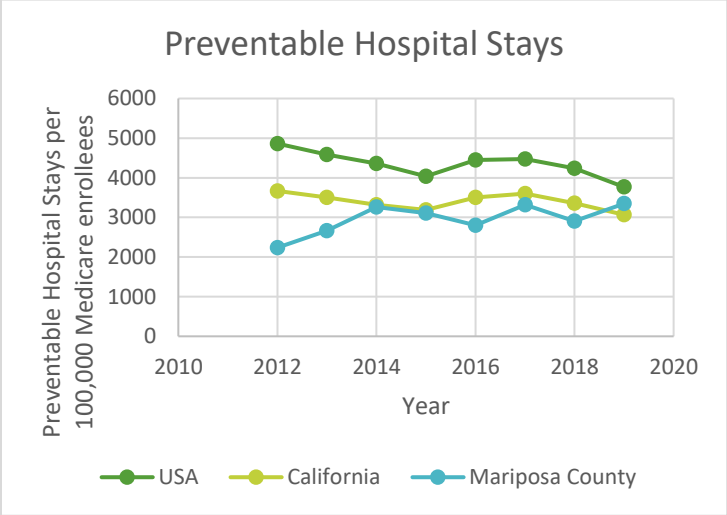
The same pattern holds for the ratio of dentists per residents: one for every 1,710 people, compared to one per 1,100 people across California. Untreated dental disease can lead to many overall health problems, including pain, infection, and loss of teeth.[52]

Mental Health Providers

In Mariposa County, there are 310 residents per each mental health provider, compared to 240 in California overall.[53]

Preventable Hospital Stays

This measure examines the hospital discharge rate for ambulatory care-sensitive conditions for Medicare enrollees. When conditions such as convulsions, chronic obstructive pulmonary disease (COPD), bacterial pneumonia, asthma, congestive heart failure, hypertension, diabetes, kidney/urinary tract infections, or dehydration lead to a hospitalization, it can mean that the condition was not being managed appropriately in an outpatient setting. This could also mean that patients do not have routine, ongoing access to primary care. The hospital discharge rate data only uses Medicare claims data (and thus only covers hospitalizations among people 65 and older), so this measure doesn't give a full picture of all age groups.



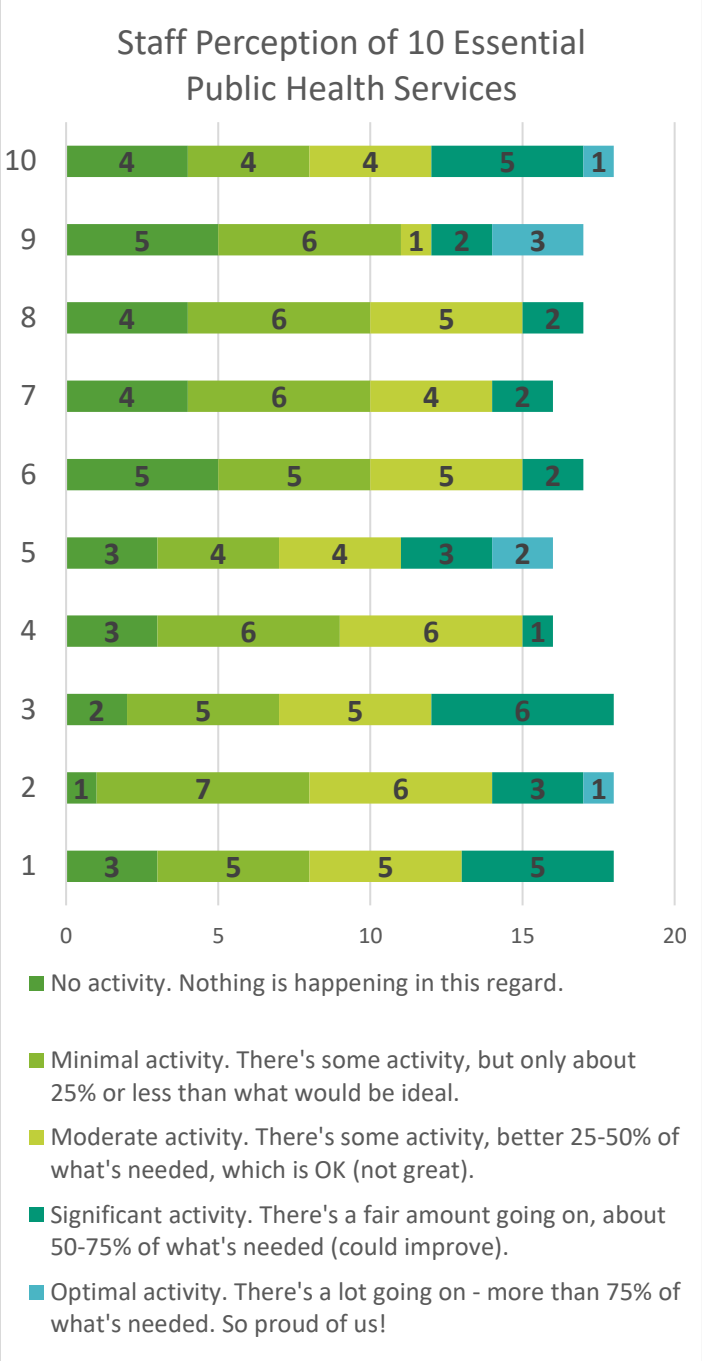
With those caveats, the rate of preventable hospital stays in Mariposa County was 2,473 per 100,000 Medicare enrollees in 2021, making Mariposa County's rate higher than the state average of 2,153 and lower than the U.S. average of 2,681. This measure warrants closer monitoring—especially given the access to care issues experienced by many county residents.[54]

Essential Public Health Services

Throughout the accreditation and planning processes, the 10 Essential Public Health Services have provided a context for how internal and external stakeholders view the Public Health Branch's role and contributions. The next figure shows the responses from staff (n=21) to a 2022 online survey about how well the Public Health Branch is currently performing in each service domain.

The 10 Essential Public Health Services are as follows:

1. Assess and monitor population health status, factors that influence health, and community needs and assets.
2. Investigate, diagnose, and address health problems and hazards affecting the population.
3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it.
4. Strengthen, support, and mobilize communities and partnerships to improve health.
5. Create, champion, and implement policies, plans, and laws that impact health.
6. Utilize legal and regulatory actions designed to improve and protect the public's health.
7. Assure an effective system that enables equitable access to the individual services and care needed to be healthy.
8. Build and support a diverse and skilled public health workforce.
9. Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement.
10. Build and maintain a strong organizational infrastructure for public health.



Respondents were asked to rate performance using this scale:

- No activity. Not much (or nothing) is happening in this regard.
- Minimal activity. There's some activity, but only about 25% or less than what would be ideal.
- Moderate activity. There's some activity, between
- 25-50% of what's needed, which is OK (not great).
- Significant activity. There's a fair amount going on, about 50- 75% of what's needed (could improve).
- Optimal activity. There's a lot going on -- more than 75% of what's needed. So proud of us!
- I don't know enough about this to answer.

As the summary chart shows on this page, for all essential services between three and five staff members said they did not know enough about the service to answer the question.

This suggests that internal communication about the scope of the Branch's work would be a good starting point, since others within the larger agency are even less likely to be familiar with the Branch's work.

Community Assessment for Public Health Emergency Response (CASPER)

Mariposa County Health & Human Services Agency was involved in a Community Assessment for Public Health Emergency Response (CASPER) after the 2022 Oak Fire and 2023 winter storms. A telephone survey also was conducted in conjunction with the CASPER. The Oak Fire burned over 19,000 acres in Mariposa County and destroyed 127 residential buildings in July-August of 2022. The winter storms occurred in December of 2022- February of 2023. A CASPER was conducted in collaboration with California Department of Public Health (CDPH) to assess the community's health and overall condition of the community in the wake of two public health emergencies.

The assessment included those whose homes were destroyed by the Oak Fire as well as a random sample of individuals throughout the county. A total of 34 households were reached via telephone and 184 surveys were conducted door-to-door using CASPER survey methodology. Of those reached by telephone, 27 (79%) of homes were destroyed (>50% damaged) and 2 (6%) were damaged. Of those reached in CASPER, the barriers experienced by households included: permitting (35%), financing a build (35%), finding contractors or supplies (30%), and fire protection public safety code (20%).

Survey results from CASPER and the telephone survey showed that in the winter storms, 29% of households experienced damage to their primary residence. A median of $4,000 was spent to repair or rebuild and a median of $1,400 was spent for relocation due to Oak Fire or winter storms, in survey results from CASPER. A median of $20,000 was spent for repairing or rebuilding and a median of $22,000 was spent for relocation due to the Oak Fire or winter storms, among individuals that answered the telephone survey.

Property/renter's insurance remains a challenge In Mariposa County due to rising rates related to the fire risk in the region. Among the CASPER survey respondents, 84% had property/renter's insurance and of those 84%, 33% had the FAIR plan. The FAIR plan is a California state program that is designed to ensure that all residents have access to basic fire insurance. Among the telephone respondents, 82% had property/renter's insurance and of those 82%, 24% were enrolled in the FAIR plan.

Overall, a few takeaways from these surveys were:

- Many households in Mariposa County would repair/rebuild if affected by an extreme weather event. However, repairing/rebuilding is challenging and expensive.
- Many households in Mariposa County feel connected to their community.
- The Oak Fire and winter storms affected mental health countywide.

COVID-19 Pandemic

The COVID-19 pandemic was caused by a respiratory virus (SARS-CoV-2), beginning with an outbreak in Wuhan, China and continued to spread around the world in 2020. Mariposa County was impacted by COVID-19 during the pandemic and the aging population was considered at high-risk for severe disease. In the early days of the pandemic, Mariposa County created and led the Yosemite Gateway Area Coordination Team (YoGACT), which was a coordination team including Mariposa, Madera, Tuolumne Counties and Yosemite National Park. This coordination team allowed for communication between county public health professionals and our federal partners in Yosemite National Park to identify trends in COVID-19 infection and implement appropriate prevention measures to ensure that residents were healthy, safe, and thriving.

The Mariposa County COVID-19 Investigation Unit was able to reach out to individuals with reported diagnoses of COVID-19 to provide assistance and guidance. With just over 4,500 cases reported and under 50 deaths due to COVID-19, Mariposa County fared well in comparison to other counties. Possible contributing factor for this are Mariposa County's vaccination rate (61% of residents have received at least one dose of the COVID-19 vaccine, and 52% have been fully vaccinated as of 2023), as well as health communications from our Public Information Team to the public. Overall, the Mariposa County population's

adherence to effective COVID-19 mandates and messaging, its rural setting preventing close contact, and population's vaccination rate may be factors that contributed to the lower burden of COVID-19 on our community compared to other counties in the state.

Looking Ahead

In the community forums and key informant interviews, Mariposa County residents offered a vision of a healthier Mariposa County. In this improved future, residents would have:

- Improved access to health care, with more local options so they would not have to drive long distances or out of the county to obtain quality care.
- The care and tools to be mentally healthy and resilient, and better able to avoid or overcome addictions and inpatient hospital stays.
- Affordable housing.
- More recreational opportunities for people of all ages, such as bike paths and parks, as well as indoor options for seniors and bad weather.
- Local growth in jobs and industries, without sacrificing the unique feel of Mariposa County.
- More local educational opportunities and career pathways, including adult education.
- A younger, bigger population.
- Connections to needed services, especially for seniors or others who are currently isolated.

Credit: Mick Haupt

The data presented in this assessment are a combination of primary data collected from Mariposa County's population and secondary data that are publicly available. These data were presented with the goal of informing the general public of the overall health of Mariposa County. This assessment will be utilized to select specific areas of concern with opportunity for improvement in the Community Health Improvement Plan (CHIP). Utilizing data from key informant interviews, surveys, and public data sources, the CHIP process will select priorities for improvement, establish improvement plans, and implement appropriate changes to ensure that the Mariposa County community is healthy, safe, and thriving.

Resource List

Note: Many organizations offer several services and assistance. Please visit the organization's website or give them a call to learn more.

Mariposa County HHSA

Mariposa County Health & Human Services Agency https://www.mariposacounty.org 5362 Lemee Lane PO Box 99 Mariposa Ca, 95338	Offers: • Behavioral Health and Recovery Services • Welfare to Work • Veteran Services • General Assistance • Housing Programs • Child Welfare • Adult Welfare • And More!

Aging Services

Area 12 Agency on Aging https://www.area12.org/ 209-532-6272 | 800-510-2020 19074 Standard Rd Sonora, CA 95370	**DRAIL, Disability Resource Agency for Independent Living** https://www.drail.org/ 209-521-7260 Various locations: Modesto, Stockton, and Sonora
Mariposa County Senior Services https://www.mariposacounty.org/420/Senior-Services 209-966-6632 5246 Spriggs Lane PO Box 99 Mariposa, CA 95338	**Family Services** CASA of Mariposa https://www.casaofmariposa.org/ 1-209-742-4206 5075 HWY 140 Suite A Mariposa, CA 95338
Ethos Youth Center https://ethosmariposa.org/ 209-742-4256 5075 HWY 140 Suite F Mariposa, CA 95338	**First 5 Mariposa** https://www.first5mariposa.org/ 209-742-5437 5284 HWY 49 N, Suite 2 Mariposa, CA 95338
ICES, Infant Child Enrichment Services https://icesagency.org/ 209-966-4474 5060 Bullion Street Mariposa, CA 95338	**Mariposa Family Resource Center** https://mariposafrc.org/ 209-742-2225 5075 HWY 140 Suite E. Mariposa, CA 95338
Mariposa Helping Hands https://pregnancyoakhurst.org/ 209-742-5500 5072 Bullion St Suite B Mariposa, CA 95338	**Mariposa Safe Families** https://mariposasafefamilies.org/ 209-966-2211 4983 8th St. Mariposa, CA 95338
Planned Parenthood https://www.plannedparenthood.org/ 209-723-7751 3166 Collins Dr. Merced, CA 95338	**WIC, Women Infants, and Children** https://www.fns.usda.gov/wic 209-383-4859 1235 W Main St. Merced, CA 95340

Health Services

Community Health Center, Public Health
https://www.mariposacounty.org
209-966-3689
5300 HWY 49 N
Mariposa, CA 95338

Community Health Centers of America
https://www.chcahealth.org/
209-966-2344
5320 HWY 49 N Suite 1 – 3
Mariposa, CA 95338

John C Fremont Hospital
https://www.jcf-hospital.com/
209-966-3631
5189 Hospital Rd
Mariposa, CA 95338

MACT Health
https://www.macthealth.org/
209-966-0573
5192 Hospital Rd
Mariposa, CA 95338

Miwumati Family Healing Center
https://www.southernsierramiwuknation.org/miwumati
209-966-3245
4629 HWY 49 South
Mariposa, CA 95338

Housing Services

Connections Emergency Shelter
https://mariposaconnections.org/
209-966-2550
5069 Saint Andrews Rd.
Mariposa, CA 95338

Habitat for Humanity of Mariposa County
https://mariposahabitat.org/
209-966-7444
3367 Woodland Dr.
PO Box 1420
Mariposa, CA 95338

Stanislaus Regional Housing Authority
https://stanregionalha.org/
209-557-2000
1612 Sisk Rd
PO Box 581918
Modesto, CA 95358

Recovery Services

Mariposa Heritage House
https://mariposaheritagehouse.org/
209-966-7770
5200 HWY 49 North
PO Box 32
Mariposa, CA 95338

Native Solutions
https://nativesolutionscenter.com/
209-742-5095 | 559-683-5095
5320 HWY 49
Mariposa, CA 95338

Transportation

Mariposa Transportation
http://ca-mariposacounty.civicplus.com/422/Transportation
209-966-5315
5362 Lemee Ln.
Mariposa, CA 95338

YARTS
https://yarts.com/
(877) 989-2787

Veteran Services

Mariposa County Veteran Services Office
https://www.mariposacounty.org/138/Veterans-Services
209-966-3696
5158 HWY 140 Suite A
PO Box 774
Mariposa, CA 95338

Veteran Affairs (VA) Oakhurst Community Based Outpatient Clinic
https://www.va.gov/central-california-health-care/locations/oakhurst-va-clinic/
559-683-5300
40597 Westlake Dr.
Oakhurst, CA 93644

Other Services

Environmental Health
https://www.mariposacounty.org
209-966-2220
5100 Bullion St.
Mariposa, CA 95338

Alliance for Community Transformations
https://alliance4community.org/
209-742-6456
PO Box 2075
Mariposa, CA 95338

Central California Legal Services
https://centralcallegal.org/
209-386-1669 | 800-675-8001
1640 N Street, Suite 200,
Merced, CA 95340

Mariposa County Chamber of Commerce
https://www.mariposachamber.org/
209-966-2456
5158 HWY 140
PO Box 425
Mariposa, CA 95338

Mariposa County Library
https://www.mariposalibrary.org/index.html
209-966-2140
4978 10th St.
PO Box 106
Mariposa, CA 95338

Mariposa Fire Safe Council
https://www.mariposafiresafecouncil.org/
209-900-7700
PO Box 1182
Mariposa, CA 95338

Mother Lode Job Training
https://www.mljt.org/
209-938-3247
5158 HWY 140 N
Mariposa, CA 95338

Mariposa SPCA
http://mariposaspca.org/
209-966-5275
5599 HWY 49 N
PO Box 971
Mariposa, CA 95338

Valley Crisis Center
https://valleycrisiscenter.org/
209-725-7908
790 Loughborough Dr.
Merced, CA 95348

Mountain Crisis Services
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Mariposa, CA 95338

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209-742-7985
5127 Charles St.
Mariposa, CA 95338

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Mariposa County Health & Human Services Agency, Public Health Branch, extends its gratitude to the Mariposa Arts Council and artists Penny Otwell and Barbara Liss for generously sharing their artwork for our Community Health Assessment. We would also like to thank numerous other photographers for the continued use of their photography over the years.

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We encourage readers to learn more about the Mariposa Arts Council at https://www.mariposaartscouncil.org/.

Mariposa Arts Council

Mariposa County Health & Human Services Agency Public Health

MARIPOSA COUNTY COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP)

September 2019, Version 1.0

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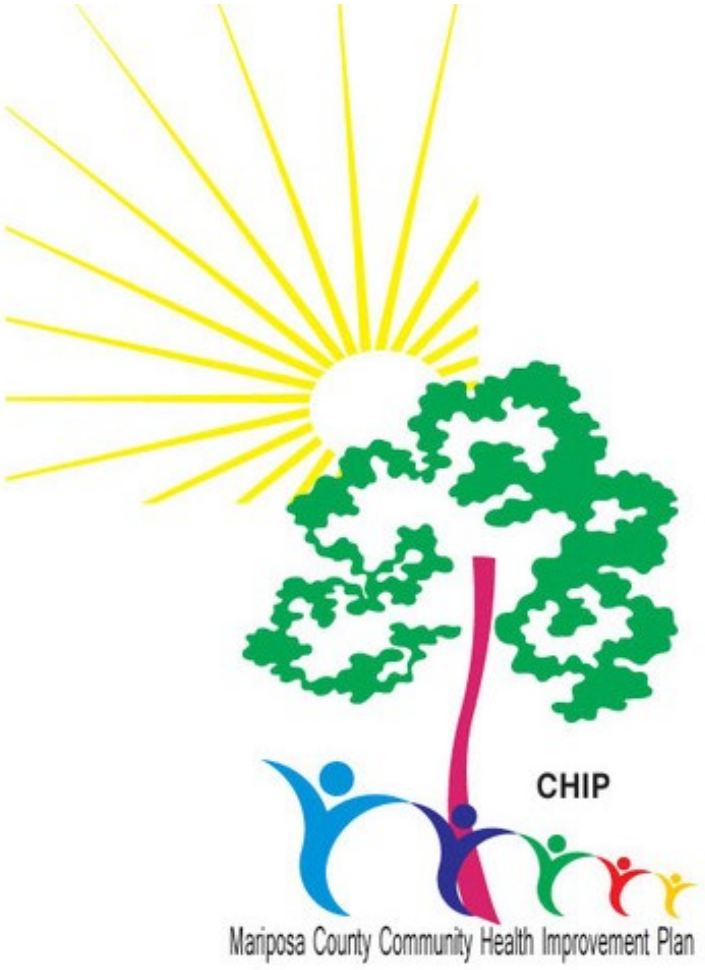
INTRODUCTION

As part of a national public health accreditation process, the Mariposa County Health and Human Services Agency sponsored a Community Health Improvement Plan (CHIP). A CHIP Steering Committee was formed with representatives from the many different sectors whose work affects overall health: health (including private and public health entities), human services, education, probation, planning, public works, economic development, housing, nonprofit organizations, and elected officials.

The CHIP Steering Committee members recognize that many related planning efforts are already in place or in the process of being updated. Rather than duplicate these efforts, the CHIP Steering Committee members note the importance of aligning their work with these other efforts whenever possible.

The strategies suggested in this plan also recognize the importance of “connecting the dots” across systems and sectors, and working upstream whenever possible.



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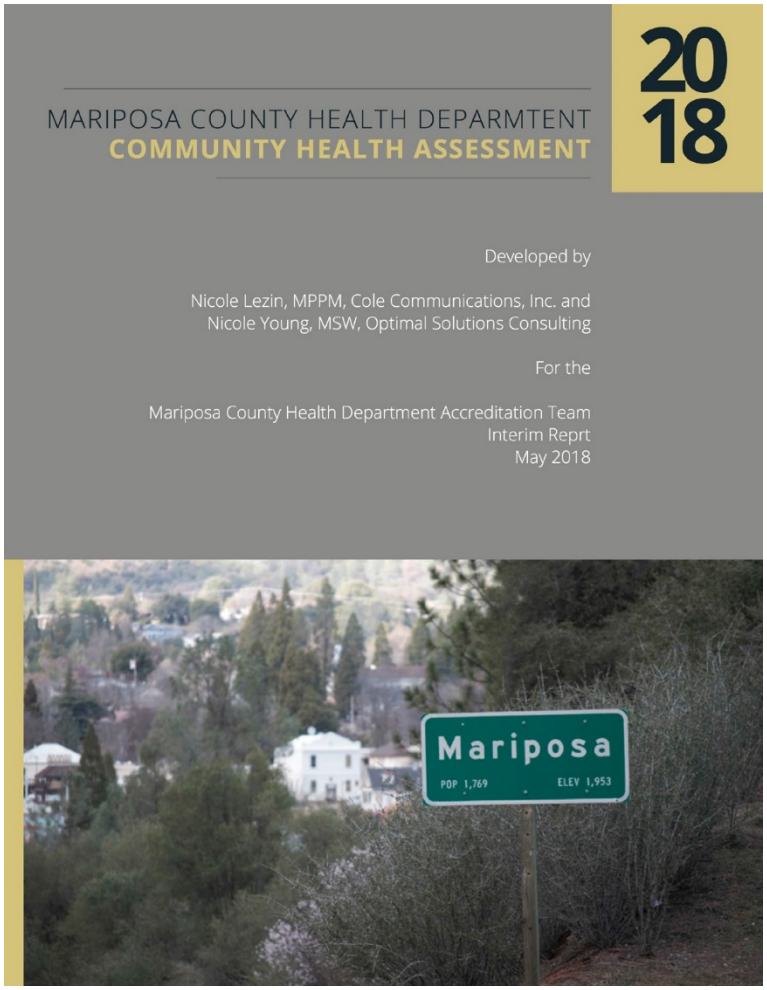
BUILDING ON MARIPOSA COUNTY'S COMMUNITY HEALTH ASSESSMENT (CHA)

CHIP Steering Committee members met throughout 2018-19 to consider the results of a Community Health Assessment (CHA). The CHA combined the results of data analyses (e.g., County Health Rankings), community forums, online surveys, and key informant interviews.

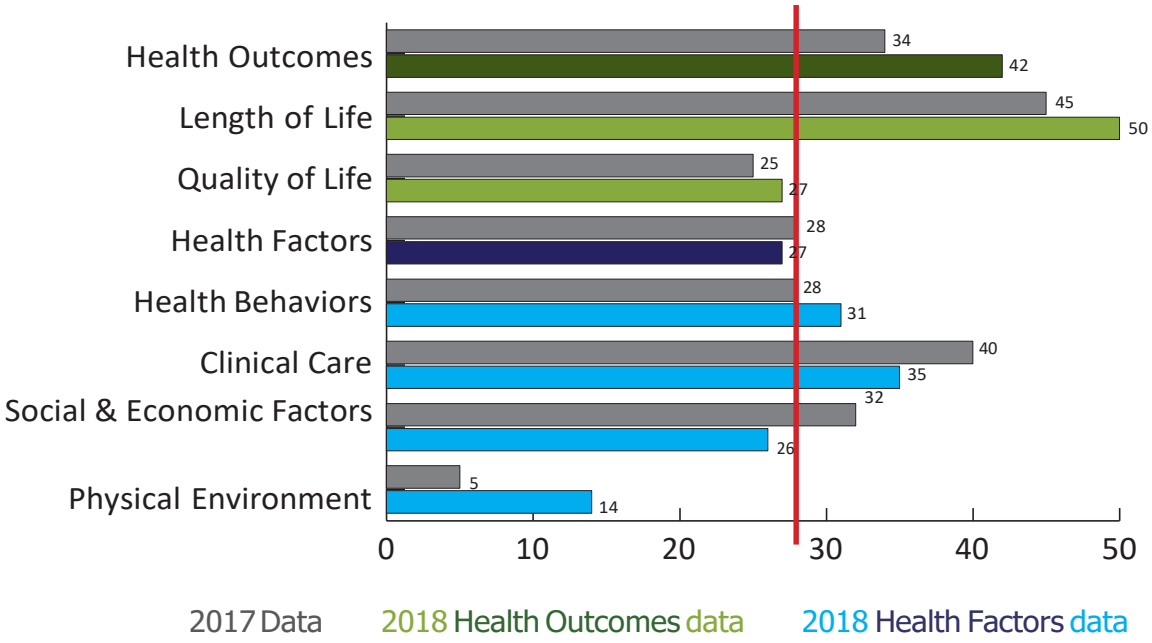
Some CHA data points that were highlighted during CHIP Steering Committee discussions included the following:

- 20% of Mariposa County children **are living in households with incomes below 100% of the Federal Poverty Level (FPL).**
- Mariposa County's **unemployment rate** of 5.8% (as of December 2018) was higher than the state (5%) and national (4.5%) averages.
- The **working age population participating in the labor force** also lags behind state and national averages.
- The Family Economic Self-Sufficiency Standard puts 23.3% of Mariposa County families at **incomes that might be higher than the FPL, but still not enough to cover basic costs of housing, child care, food, transportation, and health care.**
- Approximately 35.5% of Mariposa County households spent more than 30% of their income on rent in 2017, an indicator of the **lack of housing affordability.**
- The January 2017 "point-in-time" survey of **homeless residents** found 60 people living in their cars, outdoors, or in shelters — exceeding the capacity of emergency shelters and transitional housing facilities.
- **Premature deaths** are higher in Mariposa County than California and the United States overall.
- The **rate of preventable hospital stays** is increasing.
- **Mariposa County does not have enough providers to care for the number of residents**—the ratio of residents per provider is high for mental health providers, dentists, and primary care providers (PCPs).
- Mariposa County has **410 residents per mental health provider** (compared to 320 per provider in California overall).



- Mariposa County has a significantly higher **suicide rate** (calculated as 29.7 per 100,000 people, or averaging 5 per year between 2010–14) than California (10.3) or the United States overall (12.5).
- The Mental Health Services Act Plan stakeholder process identified a need for community members and potential clients to better **understand available services** (and to receive help in navigating services), **preventative services for school-aged children**, and Wellness Center services for consumers struggling with Severe Mental Illness (SMI).

County Health Rankings, 2018



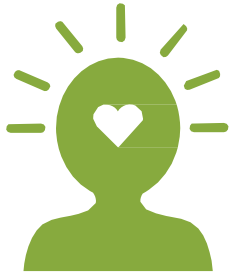
On a number of measures – **quality of life, health factors overall, health behaviors, and social and economic factors** – Mariposa County is **near the middle** among California's counties.

But on **clinical care, length of life, and health outcomes overall**, Mariposa County falls **in or near the bottom quartile.**

CHIP PRIORITIES

Using the CHA data and other County-wide plans, CHIP Steering Committee members identified three priority areas and organized workgroups to address each one.

Access to Quality Care, including actions to strengthen and support local, accessible sources of quality inpatient and primary care services.



Promoting Behavioral Health and Preventing and Treating Addiction, which includes access to quality care in each of these realms.

Boosting Local Employment, Affordable Housing, and Financial Stability so that more children and families have access to the housing, education, health care, social services, activities and social connections they need to thrive.

01 ACCESS TO QUALITY CARE

Access to quality care is an urgent concern for many Mariposa County residents and local leaders, as it is in other rural communities.

GOAL

Increase the ***supply*** of local healthcare resources, as well as ***awareness of*** and ***access to*** existing resources.

The Access to Quality Care workgroup realized that other rural counties are facing similar struggles to keep their local hospitals operating, so their first objective was to hold a **Healthcare Quality Summit** in early 2019 to draw innovative, relevant ideas from other places and implement them in Mariposa County.

Another objective is to **use technology** (such as telehealth) to overcome transportation and other access hurdles.

A third objective is to design and implement a **system of care** to wrap services around high-need children and adults.

In addition, the team identified **access to oral health care** as both a gap and an opportunity to improve overall health in Mariposa County.

ACCESS TO QUALITY CARE STRATEGIES

Objective 1A: By June 2019, host the Mariposa County Healthcare Quality Summit to identify innovative, relevant ideas for improving access to quality care.

Strategy	Lead	Timeline	Metric(s)
Identify/invite local and regional healthcare leaders	Health Division/Anthem	November 2018	List generated; invitations sent
Identify logistics coordinator to schedule and organize Summit	Health Division	December 2018	Coordinator selected
Draft Summit agenda	Access to Quality Care Committee	December 2018	Agreement on agenda
Hold Summit	Access to Quality Care Committee	June 2019	Completed; Summary prepared and shared with participants
Identify next steps for follow-up	Access to Quality Care Committee	September 2019	After-action review and specific follow-up steps
Hold 6-month follow-up mini-Summit to monitor next steps	Access to Quality Care Committee	March 2020	Assessment of steps identified in fall 2018

ACCESS TO QUALITY CARE STRATEGIES

Objective 1B: By September 2019, promote pilot use of new telehealth program(s) to expand access.

Strategy	Lead	Timeline	Metric(s)
Identify telehealth initiatives to pilot test in Mariposa County	Health Division- Access to Care Group Lead	October 2019	Selection of one or more new pilot telehealth programs to test and fund
Establish program for the chosen telehealth initiative to pilot	Health Division- Telehealth committee Lead	July 2020	Program developed Date of Pilot test established Assessment of pilot program- number of patients utilized service
Identify additional telehealth funding opportunities to address specific issues (e.g., barriers to accessing telehealth)	Health Division	Jun - Dec 2019	Pursuit of grant opportunities
Educate local agencies about Anthem Blue Cross LHO program and options, including demonstrations and kiosk opportunities	Anthem Blue Cross (ABC) representative	July 2019	Presentations/attendance at X local agencies; increases in LHO participation ; placement of kiosks in local agencies
Distribute promotional materials to different community agencies/ organizations at quarterly Community Advisory Committee (CAC) meetings	Anthem Blue Cross (ABC) representative	Quarterly starting in Q3 2019	Attendance at CAC meetings; increases in LHO participation from Mariposa County patients

ACCESS TO QUALITY CARE STRATEGIES

Objective 1C: By December 2019, design and implement a system of care to wrap services around high-need children and adults.

Strategy	Lead	Timeline	Metric(s)
Develop System of Care "no wrong door" implementation plan that identifies opportunities for intake/screening, interventions, referrals, and follow-up/tracking.	HHSA – Systems of Care Project Lead	December 2019	Intake for adults and children at different points in system of care Tracking for service plans/ referrals
Meet with Central California Alliance for Health (CCAH) School Based Health Center (SBHC) representative	Health Division and Committee members	July 2019	SBHC strategies and barriers identified
Meet with John C. Fremont (JCF) Hospital Healthcare District representative to identify underused services and barriers to access	Health Division and Committee members	July 2019	JCF strategies and barriers identified
Create a document and presentations that share SBHC, and JCF programs with local agencies and residents; align with Summit results	Health Division and Committee members	Sep 2019	Increased participation in SBHC, JCF programs

ACCESS TO QUALITY CARE STRATEGIES

Objective 1D: By December 2019, increase access to oral health care by working with local dentists, deploying a mobile Healthy Smiles unit, collaborating with local schools and kindergartens, and establishing a dental referral process.

Strategy	Lead	Timeline	Metric(s)
Identify local dental providers for CHDP, MCUSD, CWS, MCAH	Oral Health Team	June 2019	List of dental providers
Provide resources to local dentists (webinars, EBPs, brochures for patients, Medi-Cal/dental programs)	Oral Health Team	July – August 2019	Distribution of materials; informational meetings; additional Denti-Cal and/or services provided
Develop MOUs for Healthy Smiles dental mobile unit with MCUSD schools and Adult Services (for seniors); promote and schedule services	Oral Health Team	Sep 2019	Signed MOUs, schedule of services, school/ senior screenings and referrals
Provide technical assistance and planning support for dental/oral health services within School-based Health Center (SBHC)	Oral Health Team	Fall 2019	Dental health section established in SBHC unit; students screened/ referred
During Pilot Test of SBHC, collaborate with Mariposa County Unified School District (MCUSD) in establishing referral process for identified high need students in the SBHC in receiving services available in HHSA	Oral Health Team	September 2019	Referral process established; identified high-need students (and needs/services available through HHSA); referrals made as needed.
Collaborate with Kindergarten Oral Health Assessment (KOHA) to educate parents, teachers, and students	Oral Health Team	Fall 2019	Lesson plans, school employee/ parent attendance, pre-/post surveys
Develop virtual dentistry pilot with School of Dentistry	Oral Health Team	December 2019	Planning site visit MOU with School of Dentistry

02 PROMOTE BEHAVIORAL HEALTH AND PREVENT/ TREAT ADDICTION

Without appropriate interventions, behavioral health concerns and addictions can rob individuals of quality of life, with ripple effects for families and across generations.

GOAL

Address behavioral health concerns in the community, while making efforts to prevent addiction and appropriately treat it.

Behavioral health concerns and addiction can strike people at any age, from any background or income. To address those who are particularly vulnerable and to work as far upstream as possible, the CHIP Steering Committee strategies focus on two populations: adult offenders and students.

The first objective is to establish a continuum of care for offenders who enter the adult detention facility, offering them substance use disorder (SUD) and medication assisted treatment (MAT).

The second objective is to increase school-based mental health awareness and services for youth by educating 100% of school staff, students, and parents about available behavioral health services for students.

PROMOTE BEHAVIORAL HEALTH AND PREVENT / TREAT ADDICTION

Objective 2A: By 2020, enhance SUD and MAT services in detention and community settings by establishing a continuum of care for offenders who enter and exit the adult detention facility so that 100% are introduced and connected to the services they need.

Strategy	Lead	Timeline	Metric(s)
Re-establish a subgroup of the Community Connections Partnership (CCP)	HHSA with Jail staff, Sheriff's Office, Probation, Behavioral Health, JCF, Heritage House	Ongoing, beginning in June 2019	Ongoing meetings, attendance, work plans for resurrected CCP group Agendas and sign-in sheets along with any actions developed from the group Actions with milestones to be tracked
Increase capacity for SUD, MAT services in the community by offering MedMark training	JCF staff	Continuous	Agendas and sign-in sheets along with any actions developed from the group
Develop and implement enhanced assessments at intake to establish offender needs (behavioral health and addiction; children at home/ACEs implications)	Probation, BH Staff & Jail	October 2019	Assessments link individuals (and family members) to appropriate services New measurement tracking system to be implemented for MAT with a dedicated resource and could be expanded for use on all of the tasks in this pillar Number of referrals & successful links
Expand SUD and MAT services in jail and community settings (e.g., Living Free Initiative)	JCF, Jail Staff, LFI/Opioid Task Force, Drug Court BH staff	October 2019	MAT uptake; Detox plans developed
Track progress of individuals through continuum of care	JCF, Jail, BH Staff	October 2019	Treatment plans developed; number treated; referrals

PROMOTE BEHAVIORAL HEALTH AND PREVENT / TREAT ADDICTION

Objective 2B: By 2020, increase school-based mental health awareness and services for youth by educating 100% of school staff, students, and parents of available behavioral health services for students.

Strategy	Lead	Timeline	Metric(s)
Formal education and training to staff	BH Staff	Ongoing; Launch in 2019	Attendance at sessions; pre/post surveys
Identify barriers and address lack of student and parent participation in this effort through focus groups, surveys	BH Staff and MCUSD	Fall 2019	Focus group/survey results; Increased student/ parent participation Track elevated grades & increased attendance
Place a mental health treatment team at each school site 1 day/week	BH Staff; MCUSD	Fall 2019	Use of services in school setting and/or referrals
Presentations to students of available services	BH Staff	Jan 2020	Attendance at presentations; use of services
Convene and support peer education groups (enhancements) / social media / apps	BH and MCUSD Staff	Spring 2020	Implementation of new offerings; uptake among students
Use stigma reduction and user-friendly systems to engage students/parents in services / apps	BH and MCUSD Staff	Ongoing; Launch in fall 2019	Use of services/apps; stigma reduction examples (social norms, use of language)
Identify and reduce barriers to school district / administration / teachers	BH Staff	Ongoing; Launch in fall 2019	Increased familiarity/use of services among school staff
Conduct parent and community education following message map/plan	BH Staff	Ongoing; Launch in fall 2019	Communication plan/ message map implemented

03 BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Many Mariposa County residents struggle to find housing they can afford—and jobs with wages that support a mortgage as well as other necessities.

GOAL
399

Several recent and ongoing Mariposa County planning efforts already have addressed the intersection of housing, wages, and the underlying economy. They include the Mariposa County Strategic Plan, Economic Vitality Strategy (EVS), and Draft Comprehensive Housing Program Implementation Study.

Rather than duplicate these efforts, the CHIP Steering Committee chose to highlight two objectives with particular relevance for health: providing an adequate supply of affordable housing for the County's workforce, and stimulating a robust economy with mortgage-paying jobs.

BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Objective 3A: By 2022, change local policies to increase the supply of affordable housing and meet the needs of Mariposa County's workforce.

Strategy	Lead	Timeline	Metric(s)
Hire and empower a Housing Development Specialist to lay the foundation for increased availability of high-density, socio-economically diverse housing	County Administrative Officer (CAO)	TBD	Housing Development Specialist recruited and hired
Engage Self Help Enterprises in obtaining grant funds to support affordable housing development	HDS/SHE	TBD	Funding identified and secured
Create incentives for employers who provide employee housing	Board of Supervisors (BoS)	TBD	Incentives approved
Implement strategies in homelessness plan	BoS, HHSA, Planning, Heritage House	TBD	Number of homeless served
Secure Article XXIV (Article 34) Authority	Housing, County Counsel, BoS, Voters	TBD	Article 34 referendum on ballot
Identify opportunities to fund and implement walkable spaces to promote physical activity and social connection	Public Works	TBD	Walkable space projects initiated
Reduce housing development costs through zoning and land use designations, infrastructure improvements, and fee waivers	Housing, County Counsel, Planning, Building, Public Works, MPUD	2019 - 2022	Zoning code updates, completion of improvements, fee waiver program, new housing units

BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Objective 3A (Continued): By 2022, change local policies to increase the supply of affordable housing and meet the needs of Mariposa County's workforce.

Strategy	Lead	Timeline	Metric(s)
Update zoning and subdivision code to encourage compact development and reflect recent changes to state law	Planning, Housing, Building, BoS	2019 – 2020 (18 months)	Zoning code updated
Develop a package of local resources; access state resources	Housing, Planning, Grant, Public Works, MPUD	2019 – 2021 (24 months)	# units developed
Build development capacity; conduct outreach to local and regional developers	Housing	2019 – 2021 (24 months)	# of potential units identified
Enhance homeownership opportunities (e.g., identify publicly owned surplus land for development; partnerships with lenders)	Planning, Housing	2019 – 2021 (24 months)	Programs available for Mariposa residents
Build partnerships/working group to address housing needs of seasonal workers	Housing, Planning	2019 – 2020 (18 months)	Identify options for workers

BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Objective 3A (Continued): By 2022, change local policies to increase the supply of affordable housing and meet the needs of Mariposa County's workforce.

Strategy	Lead	Timeline	Metric(s)
Harness resources for rental assistance (e.g., vouchers for rental housing, HOME program)	Human Services, Housing	2019 – 2020 (18 months)	Identification of options and opportunities; funds received/ deployed
Adopt housing preservation and anti-displacement policies (e.g., evaluating the effects of conversions of existing housing stock to vacation rentals; monitoring the status of existing mobile home parks; identifying and securing rehab resources)	Housing	2020 – 2023 (36 months)	Evaluation completed, funds secured

BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Objective 3B: By 2022, implement key elements of the Economic Vitality Strategy to stimulate a robust economy with mortgage-paying jobs.

Strategy	Lead	Timeline	Metric(s)
Create an incentive package for new developers	BoS	In progress	New development permits
Develop a branding strategy to promote Mariposa County and Made in Mariposa	Economic Development Specialist	Completed	Economic assessment, use of branding
Create an economic development packet that highlights school achievements, county amenities, and major projects/collaborations (e.g., CHIP)	Economic Development Specialist	9/01/19	Brochure packet available; increase in new business inquiries
Promote workforce development and training	Motherlode Job Training	Ongoing	Decrease in unemployment rate
Work with Community Colleges to implement training programs that meet local employers' needs	Community colleges	Dec 2019	Student enrollment New course offerings
Implement an internship program	Economic Development Specialist	October 2019	Internships leading to jobs; business development

BOOST LOCAL EMPLOYMENT, AFFORDABLE HOUSING, AND FINANCIAL STABILITY

Objective 3C: Create recreational opportunities for people of all ages.

Strategy	Lead	Timeline	Metric(s)
Conduct community visioning sessions through town hall meetings and surveys	County Administration	Completed	Community input data
Facilitate community based planning sessions to ensure the facility is designed and run to serve the physical and behavioral health and wellness needs of the overall community to include ADA requirements	County Administration	December 2020	Development of a high level concept plan and completion of zoning amendments (if needed) and environmental studies.
Pursue grant funding for the construction and implementation of community recreation facilities	CAO Office	2022	Approved Grant
Construction: Funding will be sought for phases of the project. Design, construction and implementation will follow guidelines as outlined in each grant opportunity.	County Administration	To be determined	Completed and rigorously utilized community recreational facilities.

04 NEXT STEPS

A Healthy, Thriving Mariposa County

The three priorities identified in this plan are a subset of many possible opportunities to make Mariposa County a healthier, more economically vibrant place. They are connected to each other, and to many other County and regional initiatives and forces of change.

Over the next several years, as the CHIP Steering Committee members focus on these three priority areas, partners across sectors are addressing these and other related priorities within their own sectors. The key is to align these efforts in ways that are most likely to yield intended outcomes—and then reassess to see what needs to happen next.

CHIP OVERVIEW

KEY CONCERNS	MAJOR CHIP OBJECTIVES	CHIP GOALS
Ratio of residents to providers Preventable hospital stays Premature deaths	Mariposa County Healthcare Quality Summit Technology/Telehealth System of Care Oral Health	Increase the supply of local healthcare resources, as well as awareness of and access to existing resources.
Suicide rates Understanding/ navigating available services	Continuum of care for adult offenders School-based mental health awareness and services for youth	Address behavioral health concerns in the community, while making efforts to prevent addiction and appropriately treat it.
Children and families living at or near poverty Unemployment Homelessness Lack of affordable housing	Supply of affordable housing for workforce Economic and workforce development policies	Increase the supply of affordable housing for Mariposa County's workforce and stimulate a robust economy that generates mortgage-paying jobs.

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Re-appoint Warren Gray as Planning Commissioner for District II, Deni Smith as Planning Commissioner for District IV, and John McCamman as Planning Commissioner for District V for Terms Coinciding with their District Supervisor

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RECOMMENDATION AND JUSTIFICATION

Re-appoint Warren Gray as Planning Commissioner for District II, Deni Smith as Planning Commissioner for District IV, and John McCamman as Planning Commissioner for District V for Terms Coinciding with their District Supervisor.

This action is being requested based on the recommendations of District II, District IV, and District V Supervisors.

Gray, Smith, and McCamman have all expressed interest in continuing to serve on the Planning Commission.

BACKGROUND AND HISTORY OF BOARD ACTIONS

It is customary for the Board of Supervisors to provide the recommendations and appoint the District's representation on the Planning Commission.

Gray was originally appointed on January 17, 2023.
Smith was originally appointed on January 5, 2021.
McCamman was originally appointed on April 18, 2017.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Not re-appointing a Planning Commissioner for District II, IV, and V will result in District II, IV, and V not having representation on the Planning Commission. If Commissioners are not re-appointed, this would result in vacancies which will cause a lack of quorum for the Planning Commission until the vacancies are advertised and filled.

FINANCIAL IMPACT

None

ATTACHMENTS

1. 241206 Redact Gray Application

2. 241206 Redact Smith Application

3. 241213 Redact McCamman Application

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

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DEC 06 2024

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

Name of Board, Commission or Committee for which you are applying: Planning Commission

Supervisorial District in which you Reside: District 2

Length of Residency in the County: 20 years

First Name: Warren

Last Name: Gray

Mailing Address:

Email Address:

Are you Over 18 Years of Age: Yes

Employment Status: retired

Employer's Name:

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
I am currently serving as district 2 planning commissioner and would like to continue, to help preserve the continuity of the commission while a lot of weighty matters are being considered.

Please list prior/current appointments to other Boards/Commissions/Committees:
Planning Commission

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

2 years as Planning Commissioner

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: NO

Resumé Attached:	Time(s) you have available to attend meetings (days, evenings, etc.):	Do you have transportation?
	any day except Saturday	yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 12/6/24 Signature: [signature]

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County
Planning Department

5100 Bullion Street
P.O. Box 2039
Mariposa, CA 95338
209-966-5151 Fax 209-742-5024
www.mariposacounty.org

Supplement for Planning Commissioner Application

Qualifications for Planning Commission:

1. ***Applicant needs to be a qualified elector within the District, and***
2. ***Applicant must reside within the District***

Please review, complete and submit this with your application.

Time Commitment – To serve effectively, time is needed to prepare for and attend meetings. Regular Planning Commission meetings are twice a month, on Friday mornings, starting at 9:00 a.m. There are occasional special meetings. Time is required to prepare for meetings, including reviewing meeting packets (which can, at times, be extensive). Finally, time is required for training. Planning Commissioners are required to receive training in ethics and sexual harassment prevention.

Please describe any time constraints that would prevent you from serving effectively:
no constraints except I am Unavailable on Saturdays

The completed application and supplement must be mailed to Mariposa County Board of Supervisors Office, 5100 Bullion Street, P. O. Box 784, Mariposa CA 95338 or emailed to the Clerk of the Board of Supervisors Danielle Bondshu at dbondshu@mariposacounty.org If you have any questions regarding Planning Commission responsibilities or qualifications, please contact the Planning Department at 209-966-5151. Additional sheets may be attached to respond to questions, submit a resume or submit a letter of interest.

By signing this application, I hereby confirm that:

1. **I am able to accommodate Planning Commission in my schedule.**
2. **I am a qualified elector in the District.**
3. **I reside within the District.**

Applicant's Signature	District	Date
[signature]	2	12/6/24

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DEC 06 2024

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

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http://www.mariposacounty.org/index.aspx?NID=119

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

Name of Board, Commission or Committee for which you are applying: Planning Commission

Supervisorial District in which you Reside: 4

Length of Residency in the County: 30 years - 50 years

First Name: Deni

Last Name: Smith

Mailing Address:

Email Address:

Are you Over 18 Years of Age: yes

Employment Status: employed

Employer's Name: Eppler dnc

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
I was born + raised in Mariposa + have seen the changes over the years. As a vested member of the community I would like to take an active role in the future of our community.

Please list prior/current appointments to other Boards/Commissions/Committees:
Planning Commission
Parks + Rec Commission

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

I have done minor + major subdivisions as well as lot line adjustments. II have an education in business with an emphasis in investment, appraisal + real estate. Professionally I have worked in a financial institution where I worked on real estate development. The second part of my career I worked in construction where I did a great deal of work on subdivisions. This work includes filling application + developing site plans.

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission?

If Yes, please explain: Steve Dahlem (retiring 12/2024)

No Conflict

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
No	Open with adequate notice	yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 12/3/24 Signature: [signature]

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

Mariposa County
Planning Department

5100 Bullion Street
P.O. Box 2039
Mariposa, CA 95338
209-966-5151 Fax 209-742-5024
www.mariposacounty.org

Supplement for Planning Commissioner Application

Qualifications for Planning Commission:

1. ***Applicant needs to be a qualified elector within the District, and***
2. ***Applicant must reside within the District***

Please review, complete and submit this with your application.

Time Commitment – To serve effectively, time is needed to prepare for and attend meetings. Regular Planning Commission meetings are twice a month, on Friday mornings, starting at 9:00 a.m. There are occasional special meetings. Time is required to prepare for meetings, including reviewing meeting packets (which can, at times, be extensive). Finally, time is required for training. Planning Commissioners are required to receive training in ethics and sexual harassment prevention.

Please describe any time constraints that would prevent you from serving effectively:
None

The completed application and supplement must be mailed to Mariposa County Board of Supervisors Office, 5100 Bullion Street, P. O. Box 784, Mariposa CA 95338 or emailed to the Clerk of the Board of Supervisors Danielle Bondshu at dbondshu@mariposacounty.org If you have any questions regarding Planning Commission responsibilities or qualifications, please contact the Planning Department at 209-966-5151. Additional sheets may be attached to respond to questions, submit a resume or submit a letter of interest.

By signing this application, I hereby confirm that:

1. **I am able to accommodate Planning Commission in my schedule.**
2. **I am a qualified elector in the District.**
3. **I reside within the District.**

Applicant's Signature	District	Date
	4	12-6-24

MARIPOSA PLANNING

COUNTY OF MARIPOSA
5100 BULLION STREET • POST OFFICE BOX 2039
MARIPOSA, CALIFORNIA 95338–2039
209 . 966 . 5151 • FAX 209 . 742 . 5024

SUPPLEMENTAL QUESTIONS FOR
APPLICATION FOR PLANNING COMMISSIONER
Please submit a completed standard application form along with this supplement for consideration.

Qualifications: Applicant needs to be a qualified elector and reside within the Supervisorial District (see map).

Name of Applicant: Deni Smith Application for District: 4

Do you reside in the District? yes Are you a qualified elector in the District? yes

Statement of Interest – Why do you wish to serve on this Commission? What motivates you to consider public service as a Planning Commissioner?

I was born + raised in Mariposa + have seen the changes over the years. As a vested member of the community I would like to take an active role in the future of our community.

Previous Public Service – Have you ever served on a government decision-making body, advisory committee, or community group? If yes, please give details.

Planning Commission / Parks + Rec Commission

Various other youth/non profit boards

Time Commitment – To serve effectively, a certain amount of time is needed. Regular Planning Commission meetings are twice a month, on Friday mornings, starting at 9:00 a.m. There are occasional special meetings. Preparation time is required prior to meetings.

Please confirm that you will be able to accommodate the Planning Commission in your schedule. Please describe any time constraints that would prevent you from attending Planning Commission Meetings on a regular basis, or from spending the time necessary before meetings to review the extensive materials which can be part of the agenda packets.

No restraints as long as adequate notice is provided to clear/rearrange my schedule.

Conflict of Interest – If appointed to the Planning Commission, are you aware of any current activities, interests or associations of that you are involved with that might conflict with your unbiased service on the Commission? Please explain how you would resolve any apparent conflicts.

None

Additional sheets may be attached to the application to respond to the questions. A resume or letter of interest may also be attached to the application.

The completed application must be mailed to Mariposa County Board of Supervisors Office, 5100 Bullion Street, P. O. Box 784, Mariposa CA 95338 or emailed to the Clerk of the Board of Supervisors Rene' LaRoche at rlaroche@mariposacounty.org If you have any questions regarding Planning Commission responsibilities or qualifications please contact the Planning Department at 209-966-5151.

Signature

12-4-24
Date

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DEC 13 2024

BOARD OF SUPERVISORS

County of Mariposa

5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

(209) 966-3222

Application for Appointment to Mariposa County

BOARDS, COMMISSIONS AND COMMITTEES

http://www.mariposacounty.org/index.aspx?NID=119

Name of Board, Commission or Committee for which you are applying: Planning Commission

Supervisorial District in which you Reside: V

Length of Residency in the County: Since 1987 on & off

INSTRUCTIONS

Completely fill out this form, sign and return to:

Clerk of the Board
5100 Bullion Street
P.O. Box 784
Mariposa, CA 95338

First Name: John

Last Name: McCammon

Mailing Address:

Email Address:

Are you Over 18 Years of Age: yes

Employment Status: Retired

Employer's Name:

Employer's Address:

Day Telephone Number:

Cell Phone Number:

Please explain why you wish to serve on this Board/Commission/Committee:
- Complete projects underway (Title 17)
- help initiate General Plan update

Please list prior/current appointments to other Boards/Commissions/Committees:
Mariposa County Water Agency Advisory Board

NOTE: THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

List any information regarding experience, training and/or education that you feel qualifies you for this position:

- Prior CAO for Mariposa County (1987-92)
- Congressional Chief of Staff (1994-2003) engaged with Planning issues for Yosemite & other parks & projects.
- Chief Deputy, Acting Director & Director, Calif Dept of Fish & Game (now Dept of Fish & Wildlife), where responsible as the chief enforcer of CEQA;
- Engaged in long-term water planning for the State, including Salton Sea, Bay-Delta, & operation of the state water systems;
- 8 years as member or chair of County Planning Commission

Do you, or any member of your immediate family, work for the County of Mariposa or hold a position that might conflict with your duties for this Board/Commission? No

If Yes, please explain:

Resumé Attached:	**Time(s) you have available to attend meetings (days, evenings, etc.):**	**Do you have transportation?**
	Any	yes

PLEASE NOTE that once submitted, this document becomes a public record and is subject to all forms of public inspection including, but not limited to, display on the internet, and all public records requests.

I certify that the above information is true and correct, and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Dated: 12/12/24 Signature: Ron McCamman

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Please describe any time constraints that would prevent you from serving effectively:
None

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By signing this application, I hereby confirm that:

1. **I am able to accommodate Planning Commission in my schedule.**
2. **I am a qualified elector in the District.**
3. **I reside within the District.**

Applicant's Signature	District	Date
	Dist V	12/12/24

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-7

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Ryan Oliphant, Chief Probation Officer

RE: Approve a Two-Year Retroactive Memorandum of Understanding (MOU) with the Mariposa County Superior Court of California and the County of Mariposa for a Pretrial Release Program; and Authorize the Board Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve a Two-Year Retroactive Memorandum of Understanding (MOU) with the Mariposa County Superior Court of California and the County of Mariposa for a Pretrial Release Program; and Authorize the Board Chair to Sign the Agreement.

Effective July 1, 2024, through June 30, 2026, of the SB 129 cumulative allocation amounts provided by the Judicial Council at the beginning of each fiscal year ("FY"), the Court will retain 30% of the funding and shall provide Probation with the remaining 70% of the funding.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Senate Bill (SB) 129 appropriated $140,000,00 to the Judicial Council to fund the implementation and ongoing operation of court programs and practices that promote the safe, efficient, fair and timely release of individuals booked into jails. The purpose of this funding is to provide courts with information and resources to support; (a) judicial officers in making pretrial release decisions that impose the least restrictive conditions to address public safety and return to court; and (b) implementation of appropriate monitoring practices and provisions of service for released individuals. Of the $140,000,000, a total of $70,000,000 was available to provide support and local assistance to each of the forty-one (41) superior courts that did not receive Pretrial Pilot Program funding. Mariposa County Superior Court was included in that count.

Thus, Probation has partnered with the Mariposa Superior Court to provide pretrial services which include but are not limited to, a Deputy Probation Officer (DPO) III position, implementation and utilization of a validated risk assessment tool that shifts away from a decision-making process based on a defendant's financial resources to one that prioritizes a defendant's risk of pretrial failure, expansion of pretrial services, remote check ins, relevant training, referrals to programs and services, alcohol monitoring as required, and enhance technology to facilitate information exchange and process automation between the care management systems of the Court and Probation.

On June 14, 2022, the Mariposa Board of Supervisors approved an initial Resolution approving a MOU between the County and the Superior Court of California, County of Mariposa for initial pretrial services.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board does not support the MOU, the Court will not be able to continue to partner with the Probation Department of any other county agency to conduct risk assessments and perform pretrial services.

FINANCIAL IMPACT

No Impact to the general fund. Funding and anticipated ongoing future funding allocations by the Judicial Council to the Court under the provisions of SB 129.

ATTACHMENTS

1. MOU between Court and Probation Pretrial Services 2024-2026 (4)

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COUNTY OF MARIPOSA AND
THE SUPERIOR COURT OF CALIFORNIA, COUNTY OF MARIPOSA

THIS MEMORANDUM OF UNDERSTANDING ("Agreement") is made and entered into, by and between the County of Mariposa (hereinafter referred to as "County"), and the Superior Court of California, County of Mariposa, (hereinafter referred to as "Court") for services to be provided by the Mariposa County Probation Department (hereinafter referred to as "Probation"), (collectively, "the Parties").

WHEREAS, Court is to receive funding from the Judicial Council of California ("Judicial Council") for the Pretrial Services Program ("Program") under SB 129 of the Budget Act of 2021; and

WHEREAS, Court has declared its intent to contract with Probation for pretrial services, including risk assessments, of individuals booked into the County's jail ("Defendants") as authorized by the Budget Act of 2021; and

WHEREAS, Probation has experienced and qualified staff and contracts with service providers capable of delivering pretrial services to eligible individuals; and

WHEREAS, it is the intent of the Parties that such services be in conformity with the Program and all applicable federal, state and local laws.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the Parties hereby enter into this Agreement for the provision of pretrial services under the following terms and conditions:

PURPOSE AND INTENT:

To enable County, through Probation, to provide pretrial services.

GOALS OF THE PRETRIAL SERVICES PROGRAM:

increase the safe, efficient, timely and fair pretrial release of Defendants booked into jail by providing the court with information and resources to support judicial officers in making pretrial release decisions by expanding own-recognizance ("OR") and the least restrictive interventions as appropriate; and

Assess Defendants using pretrial risk assessment tools prior to the bail review hearing that shifts away from a decision making process based on the Defendant's financial resources, prioritizing public safety, and the risk of failure to appear; and

Expand the use and validation of pretrial risk assessment tools that make their factors, weights, and studies publicly available; and

Expand and increase the use of existing and new technological systems related to the Program while using the least restrictive interventions as appropriate; and

Assess any disparate impact or bias that may result from the implementation of these tools to better understand and reduce biases based on race, ethnicity, and gender in pretrial release decision-making.

RESPONSIBILITIES:

1. COUNTY RESPONSIBILITIES

County will perform the following services:

A. Conduct assessments to evaluate Defendants using the Arnold Ventures — Public Safety Assessment (PSA) Tool. The pretrial assessment will be completed prior to the scheduled bait review hearing with Court. B. Expand the existing pretrial services.

C. Contact assigned judges to review recommendations for own-recognizance ("OR") releases.

i. The Deputy Probation Officer will provide to the Mariposa County Sheriff's Office the decision of the assigned judge whether the Defendant is to be released on OR, released on OR with conditions, or be detained.

ii. For Defendants who remain detained and are subsequently charged by the District Attorney's Office, the Deputy Probation Officer will conduct a full pretrial investigation and will provide Court with a pretrial release report. D. Attempt to obtain current cellular phone numbers and email addresses from Defendants.

E. Make referrals to programs and services for Defendants who may benefit from them, based upon the assessments.

F. Make electronic monitoring available, if any, for Defendants who score higher on the Risk Assessment Systems-Pretrial Assessment Tool.

G. Establish Self-Check In services available to Defendants who score lower on the Risk Assessment Systems-Pretrial Assessment Tool.

H. Make Secure Continuous Remote Alcohol Monitor (SCRAM) devices available for Defendants who require alcohol monitoring.

I. Send representatives to steering committee meetings with Court, District Attorney, Public Defender, Probation, and Sheriff's Office.

J. Send representatives to attend relevant training regarding pretrial services.

K. Enhance technology by using its current case management system with a secure exchange and automation process of reports. Include adding a new pretrial screen to allow Pretrial Risk Assessment and Monitoring Service staff to start capturing all pretrial services related data through the department's case management system. L. Provide Court with requested data elements pursuant to Judicial Council and legislative requests.

2.COURT RESPONSIBILITIES

Court will perform the following services:

A. Manage data reporting requirements under the terms of the SB 129 Budget Act of 2021.
B. Provide a judicial officer at the pretrial hearings.
C. Send representatives to steering committee meetings with County, District Attorney, Public Defender, Probation, and Sheriff's Office.
D. Send representatives to attend relevant training regarding pretrial services.
E. Provide a Court Clerk who will collect and process the pretrial reports and recommendations prepared by the Deputy Probation Officer, send electronic reminders of court hearings to Defendants, and interact with Defendants regarding outstanding bench warrant(s) for failure to appear.

3.MUTUAL RESPONSIBILITIES

A. Court and County agree that they will establish mutually satisfactory methods for exchange of such information as may be necessary in order that each party may perform its duties and functions under this Agreement and appropriate procedures to ensure that all information is safeguarded from improper disclosure in accordance with applicable state and federal laws and regulations.
B. Court and County agree that they will establish mutually satisfactory methods for problem resolution up through the Court's and Probation's respective chain of command, as deemed necessary.

4. GENERAL TERMS

A. Court's obligations under this Agreement are subject to the availability of authorized funds. Upon notice to County, the Court may terminate this Agreement, in whole or in part, if expected or actual funding to compensate the Court is withdrawn, reduced, limited or reallocated. If expected or actual funding is withdrawn or limited in any way, the Parties will meet and confer in good faith regarding the viability of continuing a pretrial release program.
B. Term — The term of this Agreement is July 1, 2024 through June 30, 2026. This Agreement may be extended for two (2) additional consecutive twelve (12) month periods upon the written approval of both Parties. The maximum term shall not exceed five (5) years. Electronic signatures are accepted.
C. Termination — Each party has the right to terminate this Agreement upon 60 days' prior written notice to the other party. Upon the effective date of termination, the Court shall have no further liability to the County except for payment of actual services performed during the active term of this Agreement.
D. Alteration of Terms — It is mutually agreed that this Agreement may be modified or amended only upon written mutual consent of the Parties hereto.

5. COMPENSATION TO COUNTY

A. The total compensation under this Agreement is not to exceed SB 129 cumulative allocation amounts provided by the Judicial Council. Of the amount allocated to

Mariposa at the beginning of each fiscal year ("FY"), Court will retain 30% of the funding and shall provide Probation with remainder 70% of the funding to be used for approved program costs outlined in Exhibit A, "Scope of Work".

1. For the period July 1, 2024, through June 30, 2025, Probation's allocation under this MOU is $105,000, which is of $150,000, the Judicial Council's FY 24-25 SB 129 allocation to Mariposa.

2. For the period July 1, 2025, through June 30, 2026, Probation's allocation under this Agreement shall be 70% of the Judicial Council's FY 25-26 SB 129 allocation to Mariposa.

3. Court has encumbered a portion of its 30% SB 129 allocation from previous FYs and reallocated to the County for pretrial services. The last date to expend this funding is June 30, 2026. Court and Probation will collaborate to apply this funding to Probation's quarterly invoices prior to its expiration date to ensure optimal use of funds.

4. Court will assess whether there is any unused or non-reserved funding from the Court's 30% SB 129 allocation at FY24-25 and FY25-26 yearend. If funds are available and with the Court's approval, the funds will be encumbered and reallocated to the County to cover any additional costs incurred by Probation that exceed the designated funding allocation.

B. County will invoice Court by the 15th day following the end of each FY quarter. Invoices will include all proper financial documentation. Court will make payment no later than 30 days after receipt of a properly completed County invoice. If requested, Probation will promptly correct any inaccuracy and resubmit the invoice for payment.

Invoices shall clearly indicate and include:

- County's name, address, and remittance address, if different from the mailing address.
- Probation's accounting contact name, telephone, and e-mail address.
- The fiscal year of the Agreement, and the program title (Pretrial Services Program).
- The amount of reimbursement requested for each line item of expenses as described in Exhibit A, "Scope of Work" attached hereto, or other expenses as allowed by Court and the Judicial Council, including a total amount.
- All itemized pertinent back-up documentation, including, but not limited to, time studies for staff who do not work exclusively on the Program; copies of paid invoices for services and supplies purchased, including invoices for outside professional services.
- The signature(s) of the authorized County official(s).
- The total billing amount requested.

- The following certification: I hereby certify under penalty of perjury that the amount billed above is true and correct in accordance with the Pretrial Services Program Agreement.

County shall submit invoices to:

Mariposa County Superior Court
Fiscal Services, Attn. Accounts Payable ap@mariposacourt.org P.O. Box 316
Mariposa, CA 95338

6.RIGHT TO MONITOR AND AUDIT

County agrees to permit Court and the Judicial Council or any of their duly authorized representatives to have access to and to examine and audit any pertinent books and records related to this Agreement.

7.MODIFICATION OF AGREEMENT

Notwithstanding any of the provisions of this Agreement, the Parties hereafter, by mutual consent, may agree to modifications hereof or additions hereto, in writing, which are not forbidden by law. This includes any modifications required as a result of legislation and/or realignment. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties, and no oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.

8.RECORDS AND INSPECTIONS

A. County shall keep fiscal, Program, and management records. Fiscal records shall be kept in accordance with generally accepted accounting procedures.
B. County shall maintain all records pertaining to service delivery and all fiscal, statistical, and management books and records pertaining to the Program locally (within the County). Records shall be available for examination and Court and Judicial Council audit for a period of four years after final payment under this Agreement or until audits are completed and settled, whichever is later. Program data shall be retained and made available upon request or turned over to Court. Failure to maintain acceptable records per the requirements is grounds for termination of this Agreement.
C. Court shall have reasonable access to such records during regular business hours until the expiration of four (4) years after the furnishing of services and the right to examine and audit the same and to make transcripts thereof, and to inspect all data, documents, proceedings, and activities pertaining to this Agreement.

9.COMPLIANCE WITH STATE LAWS AND REGULATIONS

County and Court agree to comply with all state laws and regulations that pertain to these services including constructions, health and safety, labor, fair employment practice, equal

opportunity, and all other matters applicable to Court and County, their sub-grantees, contractors, or subcontractors, and their work.

10. SEVERABILITY

If any provision of this Agreement or the application thereof to any person, entity or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such provision to persons, entities, or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and be enforced to the extent permitted by law.

11. INDEPENDENT CONTRACTOR

The County, as well as its agents, associates, and employees, are and shall be considered to be independent contractors, independent of the Court. Nothing in this Agreement is intended to, or shall be construed to, create an employer-employee relationship, a joint venture relationship, or an agency relationship, or to allow the Court to exercise direction or control over the professional manner in which the County performs the services which are the subject matter of this Agreement. However, the services provided by the County shall be provided in a manner consistent with the standards governing such services and the provisions of this Agreement. In performing services under this Agreement, the County, its agents, associates, and employees shall not be entitled to any of the benefits or rights accruing to a Court officer or employee. As between the County and the Court, both Parties exclusively assume the responsibility for their own acts and the acts of their agents, associates, and employees as they relate to the services to be provided during the course and scope of this Agreement.

12. INDEMNIFICATION

Court shall indemnify, defend and hold harmless County, its officers, employees and agents from and against any and all liability, expense including defense cost, legal fees, and claims for damages of any nature whatsoever, including but not limited to personal injury or damages arising from or related to Court's negligent or wrongful acts or omissions in the performance of services or provisions pursuant to this Agreement, including but not limited to any worker's compensation suits, or expense arising from or connected with services. Court shall indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and alt liabilities arising from Court representatives not providing pertinent employee benefit information to Court employees or providing inaccurate and/or improper employee benefit information to Court employees.

County shall indemnify, defend and hold harmless Court, its officers, employees and agents from and against any and all liability, expense including defense cost, legal fees, and claims for damages of any nature whatsoever, including but not limited to personal injury or damages arising from or related to County's negligent or wrongful acts or omissions in the performance of services or provisions pursuant to this Agreement, including but not limited to any worker's compensation suits, or expense arising from or connected with services. County shall indemnify, defend, and hold harmless Court, its officers, employees and agents from and against any and all or liabilities arising from County representatives not providing pertinent employee benefit information to County employees or providing inaccurate and/or improper employee benefit information to County employees.

NOTICES

Any notices herein provided to be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the United States mail, postage prepaid or by giving such notice by personal service addressed as follows:

COUNTY c/o
County Administrative Officer,
or designee
P.O. Box 784
Mariposa, California 95338

COURT c/o
Court Executive Officer,
or designee
P.O. Box 316
Mariposa, California
95338

Courtesy copy COUNTY c/o
Mariposa County Probation Chief
P.O. Box 76
Mariposa, California 95338

14. APPLICABLE LAW

The Parties agree that this Agreement and all documents issued or executed pursuant hereto and the rights and obligations of the Parties thereunder is subject to and governed by the laws of the State of California in all respects as to interpretation, construction, operation, effect, and performance.

Notwithstanding any other provisions of this Agreement, any dispute concerning any questions of fact or law arising under this Agreement, which is not disposed of by agreement between the Parties, shall be decided by a different court of competent jurisdiction of the State of California, other than the Superior Court in the County of Mariposa.

15. WAIVER OF TERMS

No waiver of any term, condition, or covenant of this Agreement, by either party shall be deemed as a waiver of any other term, condition, or covenant herein contained, nor of the strict and prompt performance thereof.

16. PERSONNEL

It is expressly understood that Court employees are not employees of County.

17. EQUAL EMPLOYMENT OPPORTUNITY

County and Court shall comply with U.S. Executive Order 1126 entitled, "Equal Employment OpportunitV', as amended by U.S. Executive Order 11375, and as supplemented in U.S. Department of Labor Regulations (41 CAR Part 60).

18. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed a duplicate original.

SUPERIOR COURT OF
CALIFORNIA, COUNTY OF
MARIPOSA

By: _____

Michael A. Fagalde
Presiding Judge
Superior Court of California, County of Mariposa

COUNTY OF MARIPOSA REVIEWED AND RECOMMENDED

By: _____

Ryan Oliphant
Chief Probation Officer

COUNTY OF MARIPOSA

By: _____

Miles Menetrey
Chairperson

APPROVED AS TO LEGAL FORM:

Walter Wall

County Counsel

EXHIBIT A
SCOPE OF WORK

1. PROGRAM REQUIREMENTS

A. Court, in partnership with Probation, is responsible for ensuring that the following Pretrial Services Program ("Program") requirements are met:

i. A pretrial risk assessment shall be conducted on all eligible persons booked into and detained in actual jail custody on new charges and who are not otherwise released under existing release policies.

ii. Assessment and release decisions shall be completed prior to arraignment for those who are eligible for release without a hearing.

iii. Assessment information shall be provided to Court prior to arraignment for those whom a hearing is required.

iv. Persons deemed ineligible for bail under Article I of the California Constitution shall not be assessed.

v. Each arrested person who is eligible for release on bail under current law shall be entitled at any time to post bail as specified in the county bail schedule or for the amount set on an arrest warrant, or as otherwise set by Court whether or not a risk assessment has been completed.

vi. Monitoring of those released pre-arraignment and pretrial shall be implemented with the least restrictive interventions and practices necessary to enhance public safety and return to court.

vii. The Program shall be implemented by Court, in partnership with Probation, on a countywide basis.

2. GENERAL APPROVED USE OF AWARD FUNDS

A. Court is responsible for the use of funds for the Program. Acceptable uses of Program funds by Probation include the following:

i. Salary and benefits for Probation employees necessary to meet the operational requirements of the Program.

ii. Technology costs to facilitate information exchanges and process automation between justice system partners. These costs may include software implementation and licensing; professional services for development, integration, data collection and cleaning, and other related professional services; necessary hardware including tablets, computers, servers, etc.

iii. Registration fees for trainings and conferences, with proof of attendance, that are directly related to the Program.

iv. Equipment, defined as non-expendable items costing $5,000 or above, shall be clearly related to the Program objectives and directly contribute to Program activities.

v. Purchase, production, or reproduction of educational and training materials,

vi. Costs of pretrial release support services given to Program participants. Support may only be provided for transportation (bus, gas and other transportation passes) and emergency food support. Funds shall not be distributed as cash. Probation shall maintain and provide to Court both proof of purchase and proof of distribution to Program participants.

vii. Anyone other than a Program participant is prohibited from receiving support services.

viii. Costs associated with collecting, maintaining, and reporting required data, including computers, staffing and other costs.

ix. Any other expenses directly related to the Program not listed herein, as properly budgeted and approved by Court.

x. Probation may subcontract for pretrial services, including but not limited to, electronic monitoring and ongoing supervision, assessments, job and educational training, residential or outpatient treatment for mental health or substance abuse/dependence, health screening, transitional/temporary housing, participant travel costs associated with treatment and court appearances, and drug testing, alcohol monitoring, and related supplies.

xi. Probation may subcontract with a consultant for training and technical assistance to assist with implementation of a new pretrial risk assessment tool and adoption of revised pretrial policies and practices. The consultant will provide on-site training with Probation staff and justice system partners and will facilitate a collaborative process to revise and adopt effective, evidence- informed policies.

3. INELIGIBLE USES OF AWARD FUNDS

A. Ineligible use of award funds, except in situations where prior written approval has been obtained from the Judicial Council Program Manager, include but are not limited to:

i. No financial costs may be imposed on released persons for any required conditions or services of pretrial release monitoring.

ii. Duplication of services that are already being provided by a justice system partner.

iii. Food and/or drink of any kind including bottled water and related purified water dispensers.

iv. Gift cards, field trip passes, movie tickets, or other incentives.

v. Membership dues.

vi. Penalties, fines, tate fees, licenses, interest, damages, and/or settlements resulting from violations or noncompliance by Program participants.

vii. Costs for fundraising, scholarships, tuition, stipend, contributions and donations, or non-incentive-related gifts.

viii. Entertainment costs such as show tickets, sporting events, and/or any other events.

ix. Participant living expenses including food, utility bills, vehicle expenses, parking, medical insurance premiums, etc.

4. PROGRAM TRAINING

The Judicial Council will host meetings related to pretrial services. Court and Probation shall attend the Pretrial Justice Partner Institute (UPJPI") and attend any future pretrial justice partner trainings.

In addition, Probation may subcontract with a consultant for training and technical assistance to assist with implementation of a new pretrial risk assessment tool and adoption of revised pretrial policies and practices. On-site trainings will be conducted for Probation and Court staff, as well as justice partners, on topics including legal and evidence-based practice in pretrial justice, administering the PSA with high fidelity, and appropriate use of risk assessment within the broader pretrial system.

5. PROGRAM SCHEDULE

Probation shall submit data extracts identified in Exhibit C, "Data Elements Inventory," in a timely manner but no less than 10 days prior to the due date as outlined in Exhibit B, "Schedule of Deliverables."

6. REPORTING AND TRACKING

Data extracts shall be submitted to Court by Probation in CSV or other standard machinereadable format with appropriate data labels and transmitted by a secure file transfer method. Probation shall be responsible for ensuring the data extracts are submitted to Court no less than 10 days prior to the due date as outlined in Exhibit B, "Schedule of Deliverables." Data collection requirements are subject to change by the Judicial Council or Court. Court commits to communicating any such changes to Probation in a timely manner.

7. DATA STORAGE

Court shall store all Program data from Probation on a secure server and shall implement and maintain appropriate administrative, physical, technical, and procedural safeguards against the destruction, loss, misuse, unauthorized disclosure or access, or alteration of Program data.

8. DATA ACCESS AND USE

A. The Judicial Council shall access and use Program data submitted by Court and Probation to fulfill the goals of the Program, including but not limited to reports to the Legislature, the Department of Finance, and the Joint Legislative Budget Committee, and to otherwise comply with law or perform its obligations under this Agreement and its official duties, as permitted by law.

B. If this Agreement expires or terminates, the Judicial Council shall be permitted, in accordance with law, to access, use, and disclose Program data previously submitted by Court and Probation.

C. Upon discovery or reasonable belief of any data breach, Probation or Court shall promptly notify the other party. A "data breach" means any access, destruction, loss, theft, use, modification, or disclosure by an unauthorized third party of confidential or personal Program data in the possession of Court or Probation. The notification shall identify (i) the nature of the data breach; (ii) the data accessed, used, or disclosed; (iii) who accessed, used, disclosed and/or received data (if known); (iv) what Court or Probation has done or will do to mitigate the data breach; and (v) what corrective action Court or Probation has taken or will take to prevent future data breaches.

9. MEASURABLE OUTCOMES

A. Probation shall submit Program data extracts, as identified in Exhibit B, to Court according to the timeline set by the Judicial Council, as required to measure the outcomes of the Program. Court shall be responsible for ensuring that the Program data extracts are submitted by each justice system partner, unless otherwise specified by the Judicial Council.

B. The required Program data extracts shall include individual and case level data for all individuals booked into County's jail during each reporting period. Court and Probation shall submit all of the essential data elements as set forth in Exhibit C.

C. The required reporting detailed in this section is vital to the success of the Program. Therefore, failure to provide any and all of the required reports, Program Implementation Plan and Timeline, and Program data extracts, as set forth in Exhibit C in a form that is acceptable to the Judicial Council may result, at the Judicial Council's discretion, in a delay of payment under this Agreement or termination of this Agreement.

10. DATA SYSTEMS AND INTERFACES FOR OPERATIONS

A. Probation will cause assessment documents to be shared with judicial officers electronically and be available to all justice partners and stored directly into Court's case management system. For any pre-arraignment release decisions, the judicial officer will receive the assessment report electronically prior to the arraignment hearing.

B. Probation will maintain a court hearing date reminder system that integrates with Probation's case management software, uses multiple modes of contact such as phone, text and email, has Spanish language capability, and accommodates updates to Defendant contact information.

END OF EXHIBIT

EXHIBIT B
SCHEDULE OF DELIVERABLES

Upcomlng. PatarReportDates	
Due Datesi	Time: Peilpd Covered:
October 31 2024	Jul —Se tember 2024 FY 1 QI
Januar 31 2025	October - December 2024 FY 1 Q2
A ri1 30 2025	Januar -March 2025 FYIQ3
Jul 31 2025	A ril-June 2025 FYI Q4
October 31 2025	Jul -Se tember 2025 FY2 QI
Januar 31, 2026	October — December 2025 FY 2 Q2
A ri1 30 2026	Januar -March 2026 FY2 Q3
Jul 31 2026	A ril-June 2026 FY2 Q4

END OF EXHIBIT
EXHIBIT C
DATA ELEMENTS INVENTORY

Below is a comprehensive list of required Program data elements. Judicial Council staff will provide data collection technical assistance, data collection tools, reporting templates and will work with funded projects to ensure that data can be collected and reported to the Judicial Council.

Essential data elements are necessary to accurately measure the goals of the Pretrial Services Program.

Data Elements Required from Probation:

Booklng/Release Questions:

l. What was the total nunnber of bookin s include all bookings, even if the individual is not eligible for pretÅa1 release):

2. What was the total nunnber of bookin s for a new offense, by offense levels (misdemeanor or
felony): = Misdemeanor Felony Notes for Question 2:
   - A booking for a new offense includes a booking type of "fresh," "on view," "street," and "anest wamnt" (report any category ofwan•ants that may include an "anest wan•ant").
     If an individual is booked on R tnisdemeanor and a felony charge, report the highestlevel charge.

3. What was the total number of new offense bookings in which the individual was released within two days? Please list these by offense type (misdeineanor or felony) and type of release.

If ou have data entiies under "Other," briefl desctibe these other release es:

4. What was the total number of new offense bookings in which the individual was released after two days? Please list these by offense type (Inisdemeanor or felony) and type of release.

If ou have data entries under '*Other." briefl describe these other release t es:

5. How man bookin s on new offenses were there? List b ender, a e, and ethnicitv/race.

Male	Female	other		
18-25		3645	46-55	over 55
AslardPl	Black	Hispanic	White	Other

Assessment Questions:

6. For the reporting umter, how many assessments were administered using a pretrial risk assessment tool?

   a. How many assessments were submitted to the coutt:

   b. If assessments were not subnuitted to the coult, brieny share why not:
   (Please provide a general explanation below)

   Note for Question 6b: Examples Inay include an individual bonded out after a prettial report was prepared, individual charges were reduced or dropped, or an individual found ineligible by R pretlial services provider.

7, How man active pretrial monitoring cnses did you have this reporting quarter?

Notes for Question 7:

- "Active pretrial monitoring cases" refers to any case in which Inonitoring conditions other than standard OR (Own Recognizance)[9] release have been invosed.
- Include cases that stmted and/or ended at any point in the repotting quarter.
- Multiple concun•ent court cases for a single individual who is being monitored would count as a single "active pretrial nuonitoring case."

a. What was the total nunnber of active pretrial monitoring cases in which the individual was placed on electronic monitoring?

Note for Question Ia.' Exa:nples may include but are not limited to GPS, SCRAM, and ignition interlock device.

b. What was the total number of active pretiial monitoring cases in which the individual received support've services?

Note for Question 7b: Supportive services are those received by individuals while on pretrial release, such as assistance with transportation, inental health, or substance use treatment. (Please do not include individuals "'ho "'ere 0111,)' orderedfor alcohol/substance use testing.)

8. For the reportin uarter, how many new active pretrial monitoring cases were added to this caseload?

Note for Question 8.• Include cases that started at any point in the repofling quaNer.

9. For the reporting quarter, how many pretrial monitoring cases were closed due to:

Note for Questions 9a—d.' Closed Ineans an individual was rennoved from pretrial services for any of the reasons noted below.

a. Resolution of the individual's court case(s):

b. Individual being to

c. Individual being switched to unmonitored release:

d. Other reasons:
Please rovide a eneral descri tion below :

END OF EXHIBIT

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-8

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Shannon Hansen, Director of Public Works and Transportation

RE: Decline the Option to Purchase a Privately Owned Hanger Located on Ground Space #8 at the Mariposa - Yosemite Airport and Allow the Owner of the Hanger to Sell to an Interested Party

---

RECOMMENDATION AND JUSTIFICATION

Decline the Option to Purchase a Privately Owned Hanger Located on Ground Space #8 at the Mariposa - Yosemite Airport and Allow the Owner of the Hanger to Sell to an Interested Party.

Mr. Heddergott has issued a letter of intent to sell his privately owned hanger located on leased Ground Space #8 at the Mariposa - Yosemite Airport. Mr. Heddergott wishes to sell his hanger for $35.000. Under the terms of the Ground Lease Agreement, the County has the First Right of Refusal to purchase the hanger at the offered price. The Lease Agreement for Ground Space #8 expires on December 31, 2025.

Public Works' Recommendation is to decline the option to purchase the hanger.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board of Supervisors has considered other requests and declined the option to purchase

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, a funding source would need to be identified.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Heddergott Hanger for Sale

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District II Supervisor Shannon Poe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III

Mariposa County Public Works
4639 Ben Hur Rd.
Mariposa, CA 95338

11-13-2024

I have just sold my airplane and intend to sell my hangar at the Mariposa Airport. It is hangar #8, located on the North Side of the airport.
The building is 40'x30' in size.

My land lease with the County stipulates that Mariposa County gets the first choice to buy it.
I'm asking $35,000 for the hangar.

Please let me know what your intentions are.

Thank you,
Klaus Heddergott

Klaus Heddergott
PO Box 2125
Mariposa, CA 95338

(209) 742-6170

NOV 14 2024

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-9

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Adopt a Resolution Authorizing the Mariposa County Sheriff to Apply for the California State Parks and Recreation Off Highway Vehicle Grant Fund Program; and Authorize the Sheriff to Sign the Grant Application and any Documents Pertaining to this Grant (Subject to Approval as to Legal Form by County Counsel)

RECOMMENDATION AND JUSTIFICATION

Adopt a Resolution Authorizing the Mariposa County Sheriff to Apply for the California State Parks and Recreation Off Highway Vehicle Grant Fund Program; and Authorize the Sheriff to Sign the Grant Application and Any Documents Pertaining to this Grant (Subject to Approval as to Legal Form by County Counsel).

The approximate total amount requested in the application is $49,922.

This grant does require 25% match funds which will come from personnel costs already budgeted in fiscal year 25 in the amount of $16,957

This Financial Aid opportunity will be used for the Off-Highway Vehicle Enforcement and Education.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Mariposa County Board of Supervisors has approved similar requests in past years.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve the County and the Department will miss out on this funding opportunity and will impact the general fund.

FINANCIAL IMPACT

To receive a grant for approximately $49,922 from the California State Parks and Recreation OHV program

ATTACHMENTS

1. GBR

VOTE RESULT

RESULT: Adopted (UNANIMOUS)

MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

GOVERNING BODY RESOLUTION

RESOLUTION NUMBER: _____

RESOLUTION OF THE: _____
(Title of Applicant's Governing Body)

APPROVING THE APPLICANT TO APPLY FOR GRANT FUNDS FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval to receive grant funding from the Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

NOW, THEREFORE, BE IT RESOLVED that the _____ hereby:
(Applicant's Governing Body)

1. Approves the receiving of grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement Program; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
8. Appoints the (designated position) _____ as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Approved and Adopted on the _____ day of _____, 20_____. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by _____
(Applicant's Governing Body)

following a roll call vote:

Ayes: _____

Noes: _____

Absent: _____

➤ _____
(Clerk)

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-10

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Authorize the Sheriff to Accept the Designation of Sheriff Deputies to Act as Special Police Officers in Yosemite National Park and Sign the Letter of Designation

---

RECOMMENDATION AND JUSTIFICATION

Authorize the Sheriff to Accept the Designation of Sheriff Deputies to Act as Special Police Officers in Yosemite National Park and Sign the Letter of Designation.

Yosemite National Park recognizes that violations affecting the safety and welfare of citizens, property, and resources under our protection frequently involve individuals and groups operating across jurisdictional boundaries. We also recognize that the most effective and sometimes only method to detect, deter, and solve these crimes is through cooperative efforts.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has approved this MOU in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, a cooperative effort can not be established.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Yosemite NP and Mariposa Co special deputation UpdateTA 2024**
2. **Agreement_2022-522**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

United States Department of the Interior

NATIONAL PARK SERVICE
Yosemite National Park
PO Box 577
Yosemite National Park,
CA 95389

August 29, 2024

Sheriff Jeremy Briese
Mariposa County Sheriff's Office
5099 Old Highway Road
Mariposa, CA 95338

Dear Sheriff Briese:

Yosemite National Park recognizes that violations affecting the safety and welfare of citizens, property, and resources under our protection frequently involve individuals and groups operating across jurisdictional boundaries. We also recognize that the most effective and sometimes only method to detect, deter, and solve these crimes is through cooperative efforts.

The National Park Service (NPS) may designate Mariposa County Sheriff's Deputies, with the concurrence of MCSO, to (A) "act as special police officers" in the Park "when supplemental law enforcement personnel may be needed; and, (B) exercise the powers and authority provided by" 54 U.S.C. 102701(a)(2)(A)-(D) to carry firearms, make arrests, execute warrants or other processes and conduct investigations pursuant to provisions of Federal law. 54 U.S.C. § 102701(b)(1)(A)-(B).

As such, all qualified sworn commissioned law enforcement officers of the Mariposa County Sheriff's Office are appointed as Special Policeman of the National Park Service. Special police officer deputations are valid for individuals while actively commissioned with the Mariposa Sheriff's Office. The deputies must meet all applicable state peace officer standards and training requirements and Mariposa County Sheriff's Office firearms qualification requirements.

As such, all Yosemite National Park Type 1 permanent law enforcement officers and NPS agents' duty stationed in California will be authorized by the Mariposa County Sheriff to be designated as County Deputy Sheriffs. The deputations are valid for individuals in good standing, actively commissioned and employed with the NPS. In order for Yosemite National Park law enforcement officers and NPS agents to be authorized by Yosemite Chief Ranger and Mariposa County Sheriff as Mariposa County Deputy Sheriffs, officers and agents must have completed the PC 832 course "Arrest and Firearms Regulations", California's minimum training standard for California Peace Officers as specified in Commission Regulation 1005.

This appointment supports the existing General Agreement between the United States Department of the Interior, National Park Service, and the Mariposa County Sheriff's Office, which is the written instrument that defines the limits and circumstances under which special police authority may be exercised.

It states, within the boundaries of Yosemite National Park, Mariposa County Sheriff's Office law enforcement assistance may be warranted from an unexpected occurrence that requires immediate action and may include one or more of the following:

- Law Enforcement or Emergency incidents such as life or death incidents, serious injury/fatality accident/incident scenes, crime scenes involving the protection of human life, officer in trouble, threat(s) to health or safety of the public, as resources and circumstances allow;
- Mutual assistance provided by and to each agency may include, but not be limited to, conducting interviews, surveillance, records checks, vehicle searches, K-9 use, sharing of informants and sensitive intelligence and case information, assistance with arrests and warrant service, to include cooperative tactical arrest and/or search warrant service operations;
- During incidents which begin in one agency's jurisdiction and/or extend into or end within the other's jurisdiction, an incident command structure may be established using the incident command system with a deputy incident commander from the cooperating agency and that the role of the incident commander may be relinquished to the deputy as jurisdictional boundaries are crossed.

A special police officer deputation does not confer upon its holder status as a federal employee, except as provided in 54 U.S.C 102701 (b)(4) and elsewhere in federal law.

This service-wide special police deputation is valid through the expiration date of the existing General Agreement between the United States Department of the Interior, National Park Service, and Mariposa County Sheriff's Office, which is November 8, 2027. Service-wide special police officer deputations may be re-issued for up to five years thereafter by the NPS Deputy Chief, Law Enforcement, Operations and Policy.

If you accept this deputation, please sign below and return. This signed letter will constitute the written agreement for your officers to receive Special Police deputation and for all eligible Yosemite National Park law enforcement officers and agents to receive Mariposa County deputation.

Thank you for your assistance.

Michael Nash
Acting Deputy Chief, Law Enforcement, Operations and Policy, NPS

Digitally signed by TERESA AUSTIN
Date: 2024.09.03 11:41:57 -07'00'

for: Cicely Muldoon
Superintendent, Yosemite National Park

Jeremy Briese
Sheriff, Mariposa County, California

MARIPOSA COUNTY

Sheriff's Office · 209 966-3615

RESOLUTION - ACTION REQUESTED 2022-522

MEETING: September 13, 2022

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Law Enforcement Agreement Between Mariposa County and Yosemite National Park

---

RECOMMENDATION AND JUSTIFICATION:
Approve a Five-Year Law Enforcement Agreement Between Mariposa County and the United States National Park Service Yosemite National Park to Enhance Law Enforcement Services by Pooling Resources and Receive Mutual Assistance; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Mariposa County Sheriff's Office and the United States National Park Service have assisted each other in carrying out law enforcement activities and other emergency operations on properties that are normally the concern of the other, as resources and circumstances allow. This type of Agreement enhances law enforcement services by establishing the ability to pool professional law enforcement resources and to receive mutual assistance in carrying out law enforcement activities and other emergency operations.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Previous law enforcement agreements with Yosemite National Park (YNP) have been in force for several years. The Board of Supervisors has supported previous agreements between the Sheriff and YNP.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this Agreement is not approved, the inability to pool professional resources and enjoy mutual assistance would be noted.

FINANCIAL IMPACT:
There is no financial impact.

ATTACHMENTS:
YOSE Mariposa County 20220510 Law Enforcement General Agreement FINAL 22-27 (PDF)

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**
MOVER: Marshall Long, District III Supervisor
SECONDER: Wayne Forsythe, District IV Supervisor
AYES: Rosemarie Smallcombe, Marshall Long, Wayne Forsythe, Miles Menetrey

REF ID# 13317

GENERAL AGREEMENT

BETWEEN

UNITED STATES NATIONAL PARK SERVICE

YOSEMITE NATIONAL PARK

AND

MARIPOSA COUNTY

ARTICLE I - BACKGROUND AND OBJECTIVES

WHEREAS, pursuant to 54 USC 102701(a), the United States National Park Service (NPS), has the responsibility to "... maintain law and order and protect persons and property within areas of the National Park System," including, but not limited to, all of the area within Yosemite National Park (Park) and the El Portal Administrative Site (El Portal); and

WHEREAS, pursuant to 54 USC 102711, the NPS may render emergency, rescue, firefighting, and other cooperative assistance to other agencies outside the boundaries of units of the National Park Service System; and

WHEREAS, the County of Mariposa, State of California, herein referred to as the COUNTY, has the authority, jurisdiction and responsibility to detect, investigate and apprehend persons violating State law and to provide law enforcement and emergency services for Mariposa County; and

WHEREAS, criminal activity on a regional, statewide and national level affects the quality of life within the Park and within El Portal; and

WHEREAS, the NPS Park Rangers and Special Agents are sometimes called to investigate criminal violations that originate within the Park or El Portal but may lead to suspects, evidence and investigative leads outside the boundary of the Park or El Portal; and

WHEREAS, the County's officers are sometimes called to investigate criminal violations that originate inside Mariposa County but may lead to suspects, evidence and investigative leads within the Park or El Portal; and

WHEREAS, both the NPS and the COUNTY have the personnel, equipment and skills suited to the task of managing law enforcement incidents and providing emergency services in their respective areas; and

WHEREAS, by pooling the resources of the NPS and the COUNTY in mutual assistance, the combined strengths and efforts of these two agencies will provide more extensive and effective law enforcement, emergency services, search and rescue efforts, and a safer working environment for officers of both agencies in such a manner that will best effect the needs of outlying communities considering their geography, economies and population; and

WHEREAS, as a means of expediting and enhancing these efforts, Level 1 Commissioned NPS Park Rangers designated by the Chief Ranger at the Park, and as authorized by the Mariposa County Sheriff, may be designated County Deputy Sheriffs, and Mariposa County Deputy Sheriffs as designated by the County Sheriff, and as authorized by the Chief Ranger at the Park, may act as Special Policemen within the Park.

ARTICLE II-STATEMENT OF WORK

The NPS and the COUNTY agree as follows:

1. To ensure that each of the entities referred to above may enjoy the most effective and efficient law enforcement efforts, investigations and police protection, as well as effective and efficient search and rescue operations, public assistance and other emergency assistance, the NPS and the COUNTY agree to assist each other in carrying out law enforcement activities and other emergency operations on properties that are normally the concern of the other, as resources and circumstances allow.

2. The COUNTY agrees that in the event that law enforcement or emergency assistance is needed by the COUNTY, any request for such mutual assistance will be placed with the Chief Ranger or his/her representative.

3. The NPS agrees that in the event that law enforcement or emergency assistance is needed by the NPS, any request for such mutual assistance will be placed with the Sheriff of the COUNTY or his/her representative.

4. Criminal investigations within the Park shall be conducted by NPS Rangers or Special Agents. Criminal investigations of violations of NPS statutes or regulations or other applicable federal law within El Portal shall be conducted by NPS Rangers or Special Agents or other appropriate federal agencies. Criminal investigations of violations of state, county or other local law or regulations that occur outside of the Park or El Portal in California will be conducted by the COUNTY or the appropriate State or local agency. The NPS or the COUNTY may request mutual assistance on criminal investigations that have a relationship with both jurisdictions or have events that occurred in both jurisdictions.

5. Mutual assistance provided by and to each agency may include, but not be limited to, conducting interviews, surveillance, records checks, vehicle searches, K-9 use, sharing of informants and sensitive intelligence and case information, assistance with arrests and warrant service, to include cooperative tactical arrest and/or search warrant service operations.

6. Law enforcement or emergency incidents outside of the Park or El Portal and within the County will be directed by the Mariposa County Sheriff or his/her representative.

7. Law enforcement or emergency incidents with the Park will be directed by the Chief Ranger of the Park or his/her representative. law enforcement or emergency incidents with El Portal will be directed by the Chief Ranger of the Park or his/her representative, unless mutually agreed otherwise by the Sheriff and the Chief Ranger of the Park.

8. The NPS and the COUNTY agree not to comment to the media on incidents that occur in the other's jurisdiction. All media inquiries will be directed to the respective agency's information officer.

9. The NPS and the COUNTY each agree to permit personnel from each agency's law enforcement and emergency services to attend the other agency's training sessions and to use the other agency's training facilities on a space available basis and without cost to the respective agency.

10. The NPS and the COUNTY each agree that members or employees of the assisting agency shall at no time be considered employees of the assisted agency, except as provided by specific federal or state laws (such as 54 USC 102701).

11. The NPS and the COUNTY each agree that during incidents which begin in one agency's jurisdiction and/or extend into or end within the other's jurisdiction, an incident command structure may be established using the incident command system with a deputy incident commander from the cooperating agency and that the role of the incident commander may be relinquished to the deputy as jurisdictional boundaries are crossed.

ARTICLE Ill - TERM OF AGREEMENT

This General Agreement shall be effective when signed by the involved parties and shall not exceed five (5) years, at which time it shall be reviewed, modified or terminated.

ARTICLE IV - KEY OFFICIALS

1. Superintendent, Yosemite National Park
2. Chief Ranger, Yosemite National Park
3. Sheriff, Mariposa County, California.

ARTICLE V-PROPERTY UTILIZATION

In rendering mutual assistance, each party shall be responsible for providing its own equipment, material and supplies, except in emergency cases where it is mutually agreed that the sharing or use of the equipment loaned or furnished by the other party is necessary or proper.

ARTICLE VI - REPORTS

Nothing in this section shall purport to waive, limit or remove confidentiality imposed or allowed by law in regard to any such reports or the contents of the reports.

ARTICLE VII-ORGANIZATION

No separate legal entity shall be created by this Agreement. For the purposes of NPS Reference Manual 9, Chapter 24, Sections 2.1 and 2.2, this Agreement is intended to conform to these policies and facilitate mutual assistance only, and shall not be considered a NPS/Multi- jurisdictional investigative task force.

ARTICLE VIII - FINANCE AND BUDGET

No special or separate financial arrangements are created by this Agreement. Each entity represented shall provide for its own financing and budget to cover the anticipated requirements of this Agreement unless agreed to prior to a specific incident.

ARTICLE IX - LIABILITY

All applicable immunities enjoyed by the NPS and the COUNTY shall apply to their participation in rendering assistance under this Agreement. To the extent required by the Federal Tort Claims Act, the United States will be liable for the acts of its employees acting within the course and scope of their employment. To the extent required by California law, the COUNTY will be liable for the acts of its employees acting within the course and scope of their employment.

ARTICLE X -ASSET FORFEITURE

The Chief Ranger at the Park or his/her designee and the COUNTY shall work toward establishing a fair and equitable agreement in individual case forfeitures. The NPS and the COUNTY will comply as provided by applicable federal and state laws for the equitable sharing of federally forfeited property for state and local law enforcement agencies.

YOSEMITE NATIONAL PARK

Frank W Lands FRANK LANDS 2022.08.16 09:26:59 -07'00'

Date:_____

Frank Lands, Regional Director
Interior Regions 8, 9, 10, and 12

COUNTY OF MARIPOSA

81F87F44581
Rosemarie Smallcombe
ZorroSign

11/08/2022

Date:_____

Rosemarie Smallcombe
Chair, Mariposa County Board of Supervisors

APPROVED AS TO FORM

81F87F4456D
Steven W. Dahlem
ZorroSign

11/08/2022

Date:_____

Steven W. Dahlem,
County Counsel

APPENDIX A TO GENERAL AGREEMENT BETWEEN UNITED STATES NATIONAL PARK SERVICE, YOSEMITE NATIONAL PARK AND MARIPOSA COUNTY, CALIFORNIA

This Appendix outlines the procedures through which the Sheriff of Mariposa County (County) may designate selected NPS Park Rangers as County Deputy Sheriffs and the Chief Ranger of Yosemite National Park (Park) may designate selected Mariposa County Deputy Sheriffs as Special Policemen for the Park as set out in the General Agreement (the Agreement) between the United States National Park Service, Yosemite National Park and Mariposa County. This Appendix is made a part of the Agreement.

For the purposes of this Appendix, "NPS Park Rangers" shall be defined as those employees of the National Park Service who possess a valid NPS Level 1 Law Enforcement Commission and who have successfully completed California PC832 training; and "Deputies of the Mariposa County Sheriff's Office" shall be defined as those fully sworn officers of Mariposa County who possess California POST certification.

Deputation of NPS Park Rangers by the Mariposa County Sheriff

1. NPS Park Rangers designated by the Chief Ranger of the Park are authorized to be deputized by the Sheriff of Mariposa County pursuant to California Government Code 26604 and 54 USC 102711.

2. The Sheriff agrees to make NPS Rangers (who are designated by the Chief Ranger) Deputy Sheriffs of Mariposa County to enforce the laws of the State of California and Mariposa County in the following situations:

   (a) Within or on lands and waters administered by the NPS or lands and waters otherwise administered by the Federal government and where the NPS Rangers are exercising federal authority; or

   (b) In areas within Mariposa County but outside the boundaries of the Park, El Portal or other areas administered by the NPS in situations involving an unexpected occurrence that requires immediate action as set out in NPS Reference Manual 9, Chapter 24, section 2.2.3.

3. Annually the Chief Ranger will provide the Sheriff the full name, address, and date of birth of all personnel qualified as law enforcement officers within the meaning of this Agreement, and shall promptly notify the Sheriff of any terminations, changes in duty station, or transfers by any officer possessing delegations of authority in this Agreement. The Chief Ranger will notify the Sheriff of any officers to be added to, or removed from, the list during the year. The Mariposa County Sheriff's Office will issue a Certificate of Commission as a Special Deputy, and a commission identification card to each designee.

4. The NPS must recall and return to the Mariposa County Sheriff's Office all Certificates of Commission as a Special Deputy and commission identification cards of any NPS law enforcement officer that the Sheriff or the Chief Ranger determines are no longer eligible for appointment.

5. The NPS will submit in a timely manner appropriate investigative or other reports to the Sheriff on law enforcement activities conducted under authority of this Agreement. The NPS will not refer any violations of State or local laws to the Mariposa County District attorney.

6. Only the Mariposa County Sheriffs Office will act as liaison and conduct case handling referral to the Mariposa County District Attorney.

7. The Chief Ranger will confer with the Sheriff concerning procedures for reporting and prosecuting violations of State or local law. Such procedures shall become effective and binding upon the NPS and its employees when acting under the authority of this Agreement.

8. When acting under the direction of the Sheriff, NPS Rangers deputized under the Agreement will follow the policies of the Mariposa County Sheriffs Office to the extent allowed by federal law and regulations and in NPS Policy.

9. Either the Chief Ranger or the Sheriff may, by written notice, terminate any special commission. The Chief Ranger shall immediately inform the NPS law enforcement officer.

10. NPS Rangers who have been deputized under the Agreement:

    (a) Shall not be deemed State employees and shall not be subject to State law relating to hours of work, competitive examination, rates of compensation, and State employee benefits.

    (b) Shall not have been convicted of a misdemeanor crime of domestic violence, as required by 18 U.S.C. 922 (g)(9).

11. When acting pursuant to this Agreement, NPS officers will be in pay status as NPS employees acting within the scope of their position as NPS officers for all purposes including the purposes of subchapter I of chapter 81 of Title 5, relating to compensation to Federal employees for work injuries.

Authorizing Deputies of the Mariposa County Sheriff's Office to be NPS Special Policemen

1. The Superintendent of the Park is authorized to appoint Deputies of the Mariposa County Sheriffs Office (hereinafter referred to as MCSO Deputies) as Special Policemen pursuant to 54 USC 102701(b).

2. The Superintendent of the Park agrees to appoint MCSO Deputies designated by the Sheriff as Special Policemen in order to assist in the enforcement of applicable federal laws within the boundaries of the Park and under the direction of the Chief Ranger or their designee.

3. Annually the Sheriff will provide to the Chief Ranger the full name, address, and date of birth of all personnel qualified as law enforcement officers within the meaning of this Agreement, and shall promptly notify the NPS of any terminations, changes in duty station, or transfers by any officer possessing delegations of authority in this Agreement. The Sheriff will notify the Chief Ranger of any officers to be added to, or removed from, the list during the year. Notice of such change in employment status shall immediately be given to the Chief Ranger. The NPS will issue

a Certificate of Commission as a Special Policeman and a commission identification card to each designee.

4. The Mariposa County Sheriffs Office must recall and return to the NPS all Certificates of Special Policeman Certificates and identification cards of any MCSO Deputy that the Sheriff or the Chief Ranger determines are no longer eligible for appointment.

5. The Sheriffs Office will submit in a timely manner appropriate investigative or other reports to the NPS on law enforcement activities conducted under authority of this Agreement.

6. The Sheriff will confer with the Chief Ranger concerning procedures for reporting and prosecuting violations of Federal law. Such procedures shall become effective and binding upon the MCSO and its employees when acting under the authority of this Agreement.

7. Only the Yosemite Chief Ranger's Office will act as liaison and conduct case handling referral to the Assistant United States Attorney and Yosemite Magistrate's court.

8. When acting as NPS Special policemen, MCSO Deputies shall be under the direction of the Chief Ranger of the Park and shall comply with all policies of the NPS (including, but not limited to US Department of Interior DM 446, NPS Reference Manual 9, and Yosemite SOPs).

9. Either the Chief Ranger or the Sheriff may, by written notice, terminate any Special Policeman authorization. The Sheriff shall immediately inform the MCSO Deputy.

10. MCSO Deputies who have been delegated authority pursuant to this Agreement shall not have been convicted of a misdemeanor crime of domestic violence, as required by 18 USC 922 (g)(9).

11. When acting pursuant to this Agreement, MCSO Deputies will be in pay status as Mariposa County employees acting within the scope of their position as California State Peace Officers and shall not be considered employees of the NPS, the United States Department of the Interior, or the United States Government, except as provided by specific federal law.

Coordination

The Chief Ranger and the Sheriff shall meet within 60 days after the signing of this Agreement, and at least once each year thereafter, for the purposes of preparing and maintaining a written SOP which addresses, at a minimum, the following areas of common interest:

1. Identifying enforcement problems in areas that may require joint enforcement operations or covert investigations.

2. Identifying the need for specialized law enforcement equipment or techniques.

3. Reviewing training programs and identification of the need for additional instruction of Federal or State laws, policies, interpretations, and other appropriate subjects.

4. Agreeing on responsibility of each party concerning chain of custody, storing, and care of seized property.

Actions to be taken by the Parties

1. The Chief Ranger and the Sheriff will jointly meet with NPS Rangers and MCSO Deputies to ensure they understand the elements of this Agreement and the responsibilities of accepting the respective authority of the other agency.

2. The Sheriff will provide the Chief Ranger with copies of State laws, regulations, and pertinent policies and interpretations. The Chief Ranger will provide the Sheriff with copies of relevant and applicable federal laws, regulations, and pertinent NPS policies.

3. The Sheriff and the Chief Ranger, subject to available resources and manpower, will provide each other with needed assistance and provide for reciprocal use of equipment for high-priority enforcement operations

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-11

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Approve an Agreement with Mariposa County Unified School District in the Amount of $72,500 for School Resource Officer Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

---

RECOMMENDATION AND JUSTIFICATION

Approve an Agreement with Mariposa County Unified School District in the Amount of $72,500 for School Resource Officer Services; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The purpose of the School Resource Officer is to increase school safety on all Mariposa County Unified School District (MCUSD) campuses. MCUSD and the Department desire to create an atmosphere of cooperation toward the common goals of providing a safe learning environment for students and staff.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has approved this agreement in th past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, a School Resource Officer will not be assigned to school campuses.

FINANCIAL IMPACT

None

ATTACHMENTS

1. 1904-24-25 MCUSD-SO

VOTE RESULT

RESULT: **Adopted (UNANIMOUS)**
MOVER: District II Supervisor Shannon Poe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

AGREEMENT FOR SCHOOL RESOURCE OFFICER SERVICES BETWEEN

Mariposa County Unified School District &
The County of Mariposa

This Agreement is made by and between the Mariposa County Unified School District (MCUSD) and the County of Mariposa, on behalf of the Mariposa County Sheriff's Office ("Department"), and replaces all prior agreements and understandings between MCUSD and the Department on the subject of school resource officers ("SRO") as is dated for reference purposes as of July 1st, 2024, to be effective until June 30th, 2025.

Recitals

A. MCUSD and the Department desire to set forth the duties and responsibilities of the parties with respect to the SRO program.

B. MCUSD and the Department desire to create an atmosphere of cooperation toward the common goals of providing a safe learning environment for students and staff.

C. MCUSD and the Department desire to promote positive relationships between the school, police, and the community.

MCUSD and the Department agree as follows:

1. **Term of Agreement**. This Agreement shall be effective upon ratification by Mariposa County Office of Education's Governing Board and approval by the Mariposa County Board of Supervisors, and shall cover services rendered from July 1, 2024 through June, 30, 2025. This Agreement shall remain in effect, unless modified by mutual written agreement or terminated by either party with a minimum of sixty (60) days of written notice in advance.

2. **Scope of Service**. The Department agrees to assign one (1) sworn peace officer to serve as the SRO at Mariposa County schools. The SRO will be assigned to primarily work between all schools of Mariposa County Unified School District. The SRO will wear the regulation Department uniform and operate a marked Department patrol vehicle while on duty, unless otherwise authorized by a Department supervisor for a specific purpose. The SRO's duties shall include but not be limited to:

2.1 SRO will provide law enforcement expertise to assist the school staff in maintaining campus safety at school sites. The Deputy will additionally serve as a resource for professional development, with classroom instruction provided for certificated teachers, creating other presentations on gang awareness, substance abuse, tobacco, and/or other safety topics. The curriculum to be presented will be provided by or approved by the district prior to use.

2.2 The SRO's investigation and questioning of students at school shall be limited to offenses related to operation during the school day or occurring at the school grounds or at school events.

2.3 The SRO will work to increase communication between law enforcement, students, school staff, and the community. The SRO will work to build positive working relationships with the school staff and parents.

2.4 The SRO will coordinate enforcement details targeting truancy with the District administration and assist faculty and staff in the development of proactive truancy enforcement programs.

2.5 The SRO will participate in home visits to student truants along with outreach workers and monthly meetings of the Student Attendance Review Board (SARB) to coordinate with other truancy prevention related services.

2.6 The SRO will coordinate enforcement details with campus staff concerning students and problem areas involving vandalism, narcotics, tobacco, weapons on school grounds, fighting, loitering, etc. The SRO will work with staff and the surrounding business community to target problems on or off campus involving students.

2.7 The SRO will assist school staff with the development of yearly safety plan updates, practice drills, and implementation of the school’s safety plan.

2.8 The SRO may participate in the weekly school staff meeting and have regular contact with school administrators.

2.9 The SRO will be available to assist staff with issues regarding mandated reporting and referrals to the Mariposa County Health and Human Services Agency.

2.10 The SRO will establish consistent and uniform methods to recognize and support youth who contribute to their community, family, school and/or make a positive behavior change.

2.11 The SRO may develop a family network for support (modeled after the neighborhood watch program for more effective support in rural areas where houses may not be in close proximity) and neighborhood suppression programs as appropriate.

2.12 The SRO may pursue a substance abuse prevention/early intervention and violence reduction educational component for in-school suspensions.

2.13 The SRO may provide early group interventions for alcohol, drug and tobacco abuse and enhance and expand the family/adult/alcohol/drug/tobacco abuse consultation.

2.14 The SRO may formulate educational crime prevention programs to reduce the opportunity for crimes against persons and property. Develop expertise in presenting various subjects, particularly in meeting federal and state mandates in drug / tobacco abuse prevention education and shall provide these presentations at the request of the school personnel in accordance with the established curriculum.

2.15 The SRO may encourage individual and small group discussions about law enforcement matters with students, faculty, community and parents.

2.16 The SRO may attend meetings of parent and faculty groups to solicit support and understanding of the School Resource Officer program at the school and promote awareness of law enforcement functions on the campus and how it benefits not only the students but the local community.

2.17 The SRO may investigate alleged criminal law violations occurring in the school or on school property. The SRO will assist other law enforcement officers with outside investigations concerning student(s)investigations concerning student(s) attending the school to which the SRO is assigned.

2.18 The SRO may participate in the Parent-Teacher-Student Group Meetings and other applicable meetings. The SRO may, with the Sheriff's approval and a written scope of service by the school prior to the event, assist in providing security for the school events or other special functions.

2.19 The SRO may establish a close public safety liaison relationship with school principal, faculty, community, and students assisting to prevent future juvenile delinquency.

2.20 The SRO may provide added security of the school campus such as foot patrols of the school campus, halls, lunch rooms, etc., ensuring a safe, secure and orderly learning environment for the community, students, teachers, and staff.

2.21 The SRO may confer with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus.

2.22 The SRO may, in his discretion, take law enforcement action as necessary.

2.23 The SRO may counsel students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the principal, faculty or by the parents of the students; and allowable by California Penal Code.

2.24 The SRO may inform the students of their rights and responsibilities as lawful citizens. To be available to answer questions and listen to concerns that students may have on juvenile law and justice.

2.25 The SRO shall be aware at all times of the responsibility to improve the image of the uniformed law enforcement officer in the eyes of the students and the community.

2.26 The SRO may serve as a member of applicable student committees.

2.27 The SRO shall be familiar with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, social service agencies, etc. and may make referrals as appropriate.

2.28 The SRO shall reaffirm their roles as law enforcement officers by wearing their uniforms, unless doing so would be inappropriate for scheduled school activities. The uniform will be also worn at events where it will enhance the image of the officers and their abilities to perform the duties.

3. **Student Discipline**. The school site administrators of each school shall be responsible for student discipline and shall make all decisions regarding the imposition of discipline for students enrolled at their campus.

4. **Hours of Employment.** The SRO will work full time, except for annual leave allowances, during the normal school year schedule. For purposes of this Agreement, "normal school year schedule" means the dates and times when school is in regular session and during which students are required to attend. "Normal school year schedule" does not include vacation periods, including, but not limited to, observed holidays, winter break, spring break, and summer break. When school is not in regular session, the SRO will be assigned to the Mariposa County Sheriff's Department.

5. **Selection of Law Enforcement Personnel**. The Department will be responsible for selecting which Department employee will serve as the SRO, or the acting SRO for days when the designated SRO may be on leave, absent for training, or otherwise not available. MCUSD may provide input regarding the selection of the SRO.

6. **Program Criteria**. MCUSD and the Department will work collaboratively to be responsive to evolving school and law enforcement requirements.

7. **Training and Supervision**. The SRO shall receive his or her work assignments from the Department and shall be supervised in the performance of SRO duties by the Sheriff of Mariposa County or his designee. The Department shall be responsible for training the SRO according to applicable law enforcement standards. The Superintendent of MCUSD or his or her designee will provide the Sheriff with information to assist in evaluating the SRO. Any disciplinary problems or alleged improprieties involving the SRO shall be brought to the attention of the Sheriff or his designee.

8. **Employment**. The SRO is an employee of the Department, and is not an employee or agent of MCUSD. The SRO shall be subject to the administration, supervision, and control of the Department. The SRO shall be subject to all personnel policies and practices of the Department.

9. **Student Records**.

9.1. The parties agree that the SRO shall be deemed to be a "school official" for the performance of SRO duties on behalf of MCUSD. The SRO shall therefore be allowed access to student records, but MCUSD remains in direct control of the use, maintenance, and disclosure of student records in accordance with Education Code section 49076 and any other applicable provisions of law. School officials shall allow the SRO to inspect and copy any student records maintained by the school, for which the SRO has a "legitimate educational interest" within the scope of the SRO's service under this Agreement. This includes access to student directory information to the extent permitted by MCUSD policy, classroom assignments, attendance records, and discipline files. However, the SRO may not inspect or copy confidential student records outside the scope of the SRO's service, except as allowed by law.

9.2. If confidential student record information is needed in an emergency to protect the health or safety of a student or others, MCUSD may disclose to the SRO information that is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety, the need of the information to meet the emergency situation, and the extent to which time is of the essence.

9.3. Pursuant to Education Code section 48902, the principal or designee shall notify

the SRO of any acts of a student that may violate specified provisions of the Penal Code or the Education Code. This may require the disclosure of the student's name or other identifying information to the SRO, along with information related to the underlying offense.

10. **Law Enforcement Records and Juvenile Case File Information**. Pursuant to Welfare and Institutions Code sections 827, 828.1, and 828.3, certain law enforcement records, probation reports, any substance abuse records, and juvenile case file information may be provided to MCUSD Superintendent or his/her designee. In addition to providing such information directly to MCUSD Superintendent, the SRO may provide such information to the Principal of the school in which a minor student is enrolled and the Principal shall be a designee of the Superintendent for the receipt of such information.

11. **Costs.** In exchange for the provision of SRO services, MCUSD shall pay the Department a total not to exceed $72,500 for .5 FTE SRO:

11.1. SRO's salary and benefits are determined by the Mariposa County Board of Supervisors and subject to any approved increases. This amount shall be covered by the projected budget provided in the CCEE CEI & PLLN Cohort IV.

11.2. The parties shall meet prior to the adoption of their respective budgets to discuss the anticipated amounts for the upcoming fiscal year in order to ensure each party allocates sufficient funds for the SRO position.

11.3 Department shall invoice MCUSD quarterly for services rendered each quarter. Invoices shall be directed to the Educational Services Department.

12. **Feedback and Evaluation.** MCUSD and the Department agree on the importance of evaluating the SRO program. MCUSD and the Department will work together to develop and implement procedures to provide periodic feedback and evaluation data for the purpose of measuring the program's effectiveness.

13. **Discrimination**. Neither MCUSD nor the Department shall discriminate against any person in any way on the basis of race, religion, color, national origin, disability, marital status, age, sex, gender, gender identity, or sexual orientation.

14. **Indemnification**.

14.1 MCUSD shall indemnify, defend, and hold harmless the Department, its' elected officials, officers, agents, and employees from and against any and all claims, losses, liabilities, or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole by any negligent or willful act or omission of MCUSD, its officers, agents, employees, or anyone directly or indirectly acting on behalf of MCUSD.

14.2 The Department shall indemnify, defend, and hold harmless MCUSD, its officers, agents and employees from and against any and all claims, losses, liabilities or damages, demands and actions. Including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole by any negligent or willful act or omission of the Department, its elected officials, officers, agents, employees, or anyone directly or indirectly acting on behalf of the Department.

14.3 It is the intention of MCUSD and the Department that, where fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its elected officials, officers, directors, agents, employees, volunteers, subcontractors, and governing board.

14.4 Each party shall immediately notify the other party of any claims or legal actions arising out of the performance of this Agreement.

15. **Applicable Laws**. The Department shall provide the services specified in this Agreement in accordance with any applicable federal and state statutes, regulations, and directives.

16. **Amendments**. No modification, amendment, or addendum to this Agreement shall be valid unless it is set forth in writing and signed by the parties' authorized representatives.

17. **Entire Agreement**. This Agreement constitutes the entire agreement between MCUSD and the Department regarding the subject matter of this agreement and supersedes all previous SRO agreements.

18. **Severability**. If any term or provision of this Agreement is determined to be unlawful or in conflict with any law of the State of California or applicable federal law, the validity of the remaining portions or provisions shall not be affected. Each term or

provision of the Agreement shall be valid and enforced as written to the fullest extent permitted by law.

19. **Notices**. All notices concerning this Agreement shall be deemed to have been served when deposited in the United States Mail, first class postage prepaid, and addressed as follows:

To: Mariposa County Sheriff's Office
5099 Old Hwy N
PO Box 276
Mariposa, CA. 95338

To: Mariposa County Unified School District
5082 Old Hwy N
PO Box 8
Mariposa, CA. 95338

The parties have executed this Agreement on the date written below.

Mariposa County Unified School District

By: _____ Date: _____
Jeff Aranguena, Superintendent

County of Mariposa, on behalf of the Mariposa County Sheriff's Office

By:_____ Date:_____

MARIPOSA COUNTY

Board of Supervisors

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM:

RE: Handouts Received During the Departmental Presentation Portion of the January 7th, 2025 Meeting

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RECOMMENDATION AND JUSTIFICATION

Handouts Received During the Departmental Presentation Portion of the January 7th, 2025 Meeting

- Airport Operation Transition Letter - Shannon Hansen/Public Works Director

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board occasionally receives handouts during departmental presentations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

None.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. Airport letter

MARIPOSA COUNTY
DEPARTMENT OF PUBLIC WORKS

Roads – Parks & Recreation – Facilities – Airport
Engineering – Surveying – Transportation – Utility Operations
Fleet Maintenance – Solid Waste - Cemeteries

TEAM, SERVICE, STEWARDSHIP

4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356 office
(209) 966-2828 fax
mariposacounty.org

December 27, 2024

RE: Transition of Airport Operations to Mariposa County

I am writing to inform you about the transition of operations at Mariposa-Yosemite Airport to Mariposa County Public Works and Transportation, effective January 1, 2025. This change follows the official written notice from AirBorrn Aviation, the fixed-base operator, to terminate its agreement and lease with Mariposa County as of December 31, 2024, in accordance with the terms of their contract.

Starting January 1, 2025, the Department of Public Works will manage airport operations with responsibilities divided among its divisions. The Facilities Maintenance Division will oversee inspections, testing, and maintenance of the fuel system and general infrastructure, while the Fiscal Division will handle billing and accounting. Additional staff have been hired to manage the terminal building. The airport's operating and maintenance costs will be funded entirely by its revenue, independent of the county general fund.

Key details regarding the transition include:

- Terminal Operations: The terminal building will be open Monday through Friday, 10:00 AM to 4:00 PM. The phone number is (209) 966-5497, and emails should be directed to mpi@mariposacounty.org. The mailing address remains 5020 Macready Way, Mariposa, CA 95338.
- Tenant Billing: Monthly invoices will be mailed to current addresses on file. Lessees have been assigned account numbers listed on the upper left corner of invoices. Payments can be made:
    - In-person at the terminal building by cash, check, or credit card during business hours.
    - By check via US Mail to the Public Works Office (4639 Ben Hur Road, Mariposa, CA 95338).
    - Online or via phone using the payment portal at https://secure.paystar.io/pay/mariposa-county-utilities or by calling (209) 962-2225.
- Fuel Service: Following the Board of Supervisors' approval of a purchase agreement with Titan Aviation Fuels on December 17, 2024, fuel service will continue with self-service at the QTPod or payment options inside the terminal.
- Lease Agreements and Insurance: Public Works is reviewing lease agreements, insurance documents, and tenant fee payments. Tenants who have not renewed their

agreements or submitted current insurance evidence will receive separate communication.

- Rate Adjustments: Effective February 1, 2025, rental rates will adjust per the San Francisco-Oakland-Hayward All Urban Consumer Price Index (CPI-U). For August 2024, the 12-month change is 2.7%. Lessees with a 2% cap will see a 2% increase, while others will see a 2.7% increase.
- Fee Schedule: A copy of the current fee schedule is included with this correspondence. Public Works is aware that some accounts may not have had the 2023 CPI increase, effective February 1, 2024, applied. If necessary, rates will be adjusted to reflect the 2023 CPI increase, with these adjustments appearing on the January 2025 invoice. Additionally, please note that these rates will be further adjusted by the 2024 CPI, effective February 1, 2025, as stipulated in your lease agreement.

The success and vibrancy of Mariposa-Yosemite Airport rely on its tenants, commercial operators like AirBorrn Aviation and Skydive Yosemite, and local aviation organizations. Their contributions foster a thriving aviation community and enhance services for pilots, passengers, and visitors. Businesses interested in providing aeronautical services are encouraged to contact Public Works at (209) 966-5356 for information about commercial lease opportunities.

While AirBorrn Aviation will no longer manage airport operations, they will continue offering flight instruction, scenic flights, and charter services. We are pleased they will remain an integral part of the airport community.

We value your partnership and are committed to supporting your needs during this transition. If you have questions or concerns, please feel free to contact us at your convenience.

Thank you for your cooperation and understanding.

Sincerely,

Shannon Hansen
Director Public Works and Transportation
Airport Manager

Melinda Rice
Deputy Director Public Works
Facilities Maintenance

Samuel Cerveny
Deputy Director Public Works
Airport Operations

Joy Hopper
Accountant
Billing

	EXHIBIT 3				
	Mariposa County Fee Schedule - Airport				
Fee No.	Fee Name	Fee Type	Notes	2024 CPI 0.039 2024 Fee (2% Cap)	2024 CPI 0.039 2024 Fee (No Cap)
Tiedowns					
1	Reserved Tiedown	per month		$ 75	$ 75
2	Transient Tiedown	per night		$ 12	$ 12
3	Transient Commercial Tiedown	per night		$ 23	$ 23
4	Dirt Tiedown, north side	per month		$ 46	$ 46
5	Helipads	per month		$ 115	$ 115
Ground Lease Fees					
1	Metal hanger, south side (Hangar 44)	per month		$ 89	$ 91
2	Metal "T" hangar, south side (Hangar 42, 43)	per month		$ 54	$ 55
3	Metal "T" hangar, south side (Hangar 36, 37)	per month		$ 64	$ 65
4	Metal hangar, south side (Hangar 38)	per month		$ 71	$ 72
5	Wood hangar, north side (Hangar 7, 8)	per month		$ 42	$ 43
6	New hangar, south side (Hangar 48, 49, 51, 52)	per month		$ 51	$ 52
7	New hangar, south side (Hangar 56)	per month		$ 75	$ 77
8	New hangar, south side (Hangar 53, 54, 55)	per month		$ 109	$ 111
9	Hangar, south side (Hangar 45)	per month		$ 31	$ 31
10	Hangar, south side (Hangar 46)	per month		$ 50	$ 51
Rentals					
1	Old metal hangar, northside (Hanger 1, 2, 3, 4)	per month		$ 130	$ 132
2	1996 Metal "T" hangars (21-23, 26-28, 31, 34, 39, 40)	per month		$ 237	$ 241
3	County Hangar #50 (hangar 50)	per month		$ 390	$ 397
4	2001 Nested metal "T" hangars (58 thru 71)	per month		$ 262	$ 267
5	Storage hangars (57, 72)	per month		$ 131	$ 133
new	Commercial Landing Fee	per landing		$ 17	$ 17
new	Commercial Landing Fee w/ Hangar Rental	per year		$ 692	$ 692
new	Recreational Aircraft Landing Fee	per landing	[A2]	No Fee	No Fee
[Notes]					
[A1]	Set per County policy				
[A2]	No landing fee for recreational aircraft per County Policy.				

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-12

MEETING:	January 7, 2025
TO:	The Board of Supervisors
FROM:	Miles Menetrey, District V Supervisor
RE:	Approve and Present a Certificate of Appreciation to Cal Fire Assistant Chief Steven Ward for the Contributions he Made to the Mariposa County Fire Department

---

RECOMMENDATION AND JUSTIFICATION

Approve and Present a Certificate of Appreciation to Cal Fire Assistant Chief Steven Ward for the Contributions he Made to the Mariposa County Fire Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board has provided certificates of appreciation in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not present the certificate and miss the opportunity to recognize the contributions of a dedicated employee.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **Steven Ward**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Certificate of Appreciation

to Cal Fire/County Fire Assistant Chief

Steven Ward

The Mariposa County Board of Supervisors warmly recognizes Chief Ward for his time, dedication, and the vision he made a reality for Mariposa County Fire Department. Our community has seen the contributions made to making our County Fire Department whole.

Dated: January 7th, 2025

_____

ROSEMARIE SMALLCOMBE, District I Supervisor

_____

SHANNON POE, District II Supervisor

_____

DANETTE TOSO, District III Supervisor

_____

JENNI KISER, District IV Supervisor

_____

MILES MENETREY, District V Supervisor

MARIPOSA COUNTY

Board of Supervisors

Ordinance 2025-1194

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Steve Engfer, Planning Director

RE: Waive the Second Reading and Adopt an Ordinance Titled "Ordinance Amending the Zoning Map of Mariposa County" for Assessor Parcel Numbers (APNs) 014-290-020, 014-290-021, 014-300-027, 014-300-028, 014-300-029, 014-300-031, 014-300-032 and 014-300-034 from the Mountain Home Zone (MHZ) And/Or Mountain General Zone (MGZ) to the Agricultural Exclusive Zone (AEZ) Pursuant to General Plan/Zoning Amendment Application No. 2024-119, CFP Corporate Finance Partners LLC, Owner; Fredrik Rodenhuis (Applicant)

RECOMMENDATION AND JUSTIFICATION

Waive the Second Reading and Adopt an Ordinance Titled "Ordinance Amending the Zoning Map of Mariposa County" for Assessor Parcel Numbers (APNs) 014-290-020, 014-290-021, 014-300-027, 014-300-028, 014-300-029, 014-300-031, 014-300-032 and 014-300-034 from the Mountain Home Zone (MHZ) And/Or Mountain General Zone (MGZ) to the Agricultural Exclusive Zone (AEZ) Pursuant to General Plan/Zoning Amendment Application No. 2024-119, CFP Corporate Finance Partners LLC, Owner; Fredrik Rodenhuis (Applicant).

The recommended action is based on the Planning Commission's recommendation.
The project will:
1. Change the zoning designation of approximately 202.12 +/- acres from the Mountain General Zone (MGZ) to the Agriculture Exclusive Zone (AEZ). Change the zoning designation of approximately 440.72 +/- acres from the Mountain Home Zone (MHZ) to the Agriculture Exclusive Zone (AEZ).
2. Result in zoning conformance with Mariposa County’s Rules of Procedure to Implement the California Land Conservation Act of 1965 (Board of Supervisors Resolution 10-150), Section III Land Conservation Act Contracts, C. 2. “Zoning Restrictions”, that requires lands under contract to be in Agriculture Exclusive Zone (AEZ).
3. Result in the appropriate zone for the existing agricultural uses on the parcel.
Please see the staff report attached to Agenda Item Number 1859 for additional information.
The Staff Report attached to Agenda item 1859 is prepared for two items, this ordinance item and for Agenda item 1859 for adoption of the related project resolutions.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Board of Supervisors Resolution 2010-150, Mariposa County Rules of Procedure to Implement the California Land Conservation Act of 1965, provides LCA policy and application procedures.

December 10th, 2024 - the Board waived the first reading and introduced the ordinance.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and the ordinance will not take effect.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **Ordinance**
2. **Zoning Map**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS

MARIPOSA COUNTY ORDINANCE NO. _____
(Not to be codified)

AN ORDINANCE AMENDING THE ZONING MAP OF MARIPOSA COUNTY

WHEREAS, Zoning Amendment Application No. 2024-119 was received on the 10th day of September, 2024 from CFP Corporate Finance Partners LLC, rezoning APNs 014-290-020 and 014-300-032, from the Mountain General Zone (MGZ) to the Agriculture Exclusive Zone (AEZ), APNs 014-290-021, 014-300-028, 014-300-029, 014-300-031 and 014-300-034 from the Mountain Home Zone (MHZ) to the Agricultural Exclusive Zone (AEZ), APN 014-300-027 from the Mountain General Zone (MGZ) and Mountain Home Zone (MHZ) to the Agricultural Exclusive Zone (AEZ) ; and

WHEREAS, the Planning Commission held a duly noticed public hearing on Zoning Amendment No. 2024-119 on the 15th day of November, 2024 in accordance with State law and County Code; and

WHEREAS, the Board of Supervisors held a duly noticed public hearing on Zoning Amendment No. 2024-119 on the 10th day of December, 2024 in accordance with State law and County Code; and

WHEREAS, it has been found that the project is exempt from the California Environmental Quality Act (CEQA) and a Notice of Exemption has been filed for the project.

NOW, THEREFORE, the Board of Supervisors of the County of Mariposa ordains as follows:

Section I: Amend the zoning designation of APN 014-290-021, 014-300-028, 014-300-029, 014-300-031 and 014-300-034 from the Mountain Home zone to the Agriculture Exclusive zone. Amend the zoning designation of APN 014-290-020 and 014-300-032 from the Mountain General zone to the Agriculture Exclusive zone. Amend the zoning designation of APN 014-300-027 from the Mountain Home zone and Mountain General zone to the Agriculture Exclusive zone.

Section II: If any provision of this ordinance is held to be unconstitutional, preempted by federal law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

Section III: This ordinance shall become effective thirty (30) days after final passage pursuant to Government Code Section 25123.

PASSED AND ADOPTED on this 10th day of December, 2024, by the following vote:

AYES:
NOES:
ABSTAINED:
EXCUSED:
NOT VOTING:

_____
Miles Menetrey, Chair
Mariposa County Board of Supervisors

Attest:

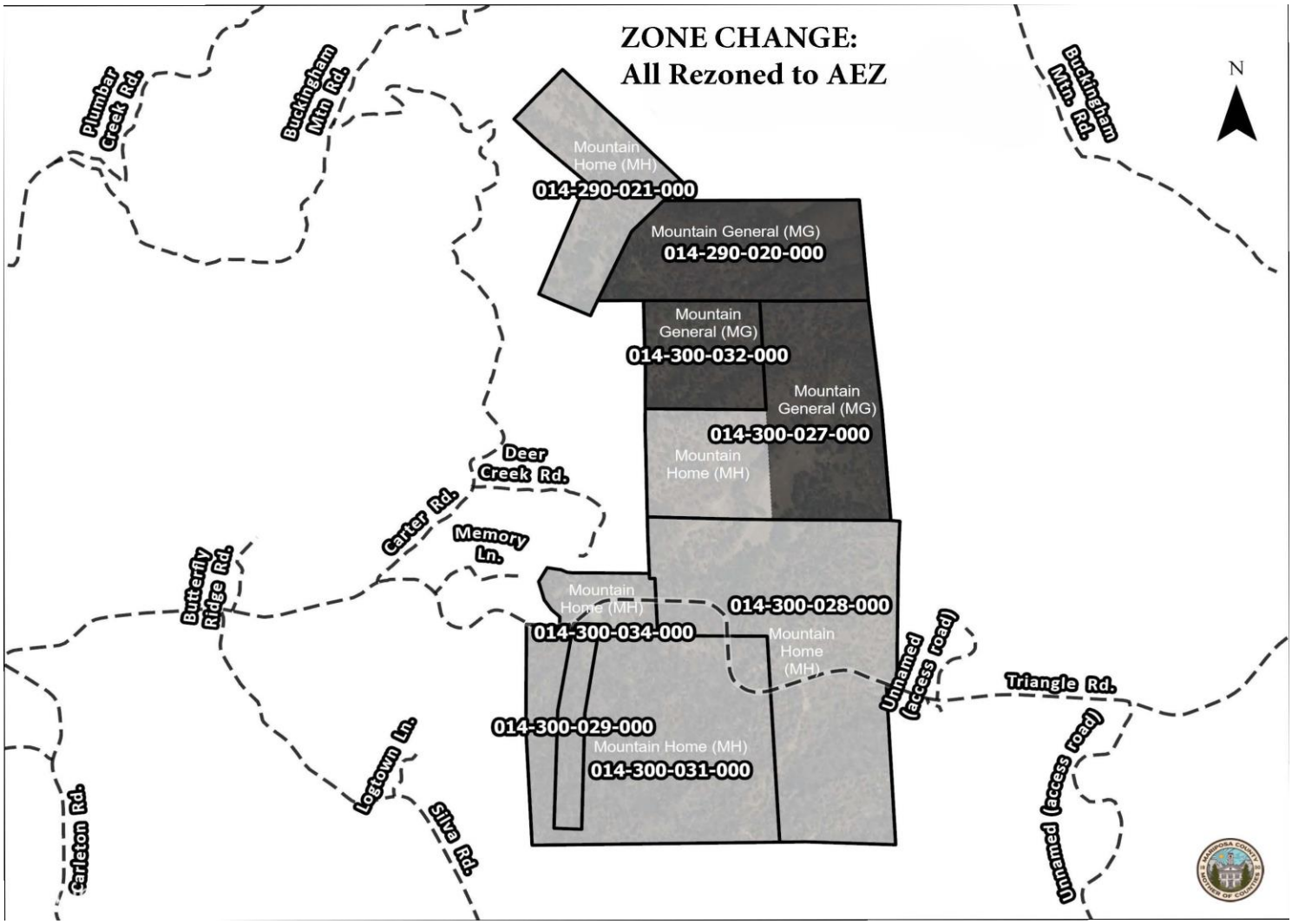
_____
Danielle Bondshu,
Clerk of the Board of Supervisors

Approved as to Form:

_____
Steven W. Dahlem
County Counsel

Exhibit 1

Zoning Amendment No. 2024-119
(Amends zoning for APNs 014-290-020, 014-290-021, 014-300-027, 014-300-028, 014-300-029, 014-300-031, 014-300-032 and 014-300-034 as shown below)



ZONE CHANGE:
All Rezoned to AEZ
N
Plumber Creek Rd.
Buckingham Mtn Rd.
Buckingham Mtn. Rd.
Mountain Home (MH)
014-290-021-000
Mountain General (MG)
014-290-020-000
Mountain General (MG)
014-300-032-000
Mountain General (MG)
014-300-027-000
Mountain Home (MH)
Deer Creek Rd.
Carter Rd.
Memory Ln.
Butterfly Ridge Rd.
Mountain Home (MH)
014-300-028-000
014-300-034-000
Mountain Home (MH)
Unnamed (access road)
Triangle Rd.
014-300-029-000
Mountain Home (MH)
014-300-031-000
Logtown Ln.
Silva Rd.
Carleton Rd.
Unnamed (access road)

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Joe Lynch, County Administrative Officer

RE: Approve the Advanced Step Request for the District Attorney's Office for the Deputy District Attorney I to Step 5, Effective November 14, 2024

RECOMMENDATION AND JUSTIFICATION

Approve the Advanced Step Request for the District Attorney's Office for the Deputy District Attorney I to Step 5, Effective November 14, 2024.

The District Attorney's office is requesting the Board allow them to advance one of their employees five (5) steps from a Deputy District Attorney 1 step 1 with a monthly salary of $7,175.65 and yearly salary of $86,107.84, to a Deputy District Attorney I step 5 at a monthly salary of $8,722.48 and a yearly salary of $104,669.76. This would be (three) 3 steps over what the Board approved policy currently allows.

The current policy on employee advancement, "Advancement of Employees More Than One Merit Step," grants department heads the discretion to advance existing full-time, permanent part-time, and extra help employees beyond a single merit step under specific conditions:

1. Funds are budgeted and available to finance the advanced step.
2. The employee has shown highly effective performance, which is documented and/or personally observed by the supervisor.
3. The advanced step is no more than one step over the “normal” merit increase step.
4. Advancement occurs only at the time of regular merit review for full-time and permanent part-time employees. For extra help employees, advancement occurs at the beginning of the fiscal year and after working at least 860 hours in their current step.

Circumstances have arisen that necessitate an exception to this policy to address retention and recruitment challenges in the District Attorney's Office. The District Attorney's office is concerned strict adherence to the existing policy would result in potentially losing an employee to a higher paying position with another employer.

BACKGROUND AND HISTORY OF BOARD ACTIONS

Resolution No. 19-507, Advance Step Policy for New and Existing Employees, was created August 27, 2019.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not make an exception to the Advanced Step Policy. The Deputy District Attorney I will be promoted two (2) steps to Deputy District Attorney I step 2.

FINANCIAL IMPACT

None. The District Attorney's Office has stated there is money in the current budget for this increase.

ATTACHMENTS

1. **Advanced Step Policy (1)**

POLICY PERMITTING ADVANCED STEPS FOR NEW AND EXISTING EMPLOYEES

When an appointment is made to a full-time, permanent part-time, or extra-help position, the starting pay will normally be at step 1 of the salary range for the position's classification. (This policy does not apply to those classifications designated as Extra-Help Specialized Classifications. Extra-Help Specialized Classifications are those positions that do not have a full-time position associated with it. Some examples are the Agricultural Field Assistant; Lifeguard; Sheriff's Deputy Recruit; and Work Study Student Trainee.)

Appointment to a New Position at an Advanced Step

Department heads shall have the discretion to hire full-time, permanent part-time, and extra-help employees into a position at a salary above the first step of the salary range. The following criteria must be considered before the appointment is made:

1. Funds are budgeted and available to finance the appointment to a higher step.
2. The position is a difficult-to-recruit for position.
3. The prospective employee's experience.
4. Whether the prospective employee would accept the position without the advanced step appointment.

For full-time and permanent part-time appointments, the employee will remain in the advanced step for the period of time as provided by the applicable Memorandum of Understanding pertaining to merit advancement.

For extra-help appointments, the employee will remain in the advanced step for at least 860 hours. Advancement to the next step of their classification can only be done at the beginning of a fiscal year.

The department head shall submit a memo in support of the higher step appointment with the Employee Change of Status (ECS) form.

Advancement of Employees More Than One Merit Step

Department heads shall have the discretion to advance existing full-time, permanent part-time, and extra-help employees beyond a single merit step under the following conditions:

1. Funds are budgeted and available to finance the advanced step.

2. The employee has shown highly effective performance, which is documented and/or or personally observed by the supervisor.

3. The advanced step is no more than one step over the “normal” merit increase step.

4. Advancement occurs only at the time of regular merit review for full-time and permanent part-time employees.* For extra-help employees, advancement occurs at the beginning of the fiscal year and after working at least 860 hours in their current step.

The department head shall submit a memo in support of the advanced step with the Employee Change of Status (ECS) form.

* If an employee is being promoted at the time of their regular merit review, the Memorandum of Understanding provision that addresses promotions is only operative. In other words, the Advanced Step Policy is not applicable.

Created: 08/2019 (B/S Res. No. 19-507)

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-13

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Approve Fish and Wildlife Fees and Fine Project Request; and Approve Budget Action Transferring Funds from the Fish and Wildlife Fees and Fines Budget to the Agricultural Commissioners Budget ($10,000)(4/5th Vote Required)

RECOMMENDATION AND JUSTIFICATION

Approve Fish and Wildlife Fees and Fine Project Request; and Approve Budget Action Transferring Funds from the Fish and Wildlife Fees and Fines Budget to the Agricultural Commissioners Budget ($10,000)(4/5th Vote Required)

Fish and Game Code (FGC) 13100 notes that the amount paid and retained in the county fish and wildlife propagation fund shall be expended for the protection, conservation, propagation, and preservation of fish and wildlife under the direction of the Board of Supervisors. It further notes, "(b) All proposed expenditures from a county fish and wildlife propagation fund shall be reviewed first at a regular meeting of the county board of supervisors or its designated county fish and game commission to ensure compliance with Section 13103." Mariposa County does not have a Fish and Wildlife Commission. In 2001, the Board adopted a procedure that included seeking comments from the local Fish and Wildlife Game Warden and the Fish and Game Protective Association for recommendations on the requested expenditures.

The Agricultural Commissioner has requested $10,000 from the Fish and Game Fines and Fees fund to assist with a feral swine mitigation project. Per the county-adopted policy, the Agricultural Commissioner has formally requested the funds using the appropriate form. The Clerk of the Board solicited recommendations from the Fish and Game Protective Association and the Game Warden per the adopted procedure.

The Fish and Game Protective Association disagreed with the use of the funds. They did not believe it met FGC 13103 requirements.

The environmental scientist from the Mariposa and Madera Counties Department of Fish and Wildlife approved the use of the funds, noting that "feral swine are a threat to the natural ecosystems through their foraging behavior and to the native wildlife directly through predation and indirectly through competition for resources."

Staff notes the project complies with FGC 13103:
(h) Predator control actions for the benefit of fish or wildlife following certification in writing by the

department that the proposed actions will significantly benefit a particular wildlife species; and (n) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

Please note that the term "department" in the FGC refers to the Department of Fish and Wildlife.

BACKGROUND AND HISTORY OF BOARD ACTIONS

2008-243 - Approve the Use of Funding in the Fish and Game Fund for the Local Office of the State Department of Fish and Game to Purchase a Robotic Wild Turkey Decoy to Enhance Enforcement Capabilities.
1999-005 - Approved $7,500 to be Expended from Fish and Game Fund for Quail Habitat Project.
1999-006 - Approved $2,107 to be Expended from the Fish and Game Fund for Night Vision Binoculars

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve and the Agricultural Commissioner and Wildlife Mitigation Coordinator will not have sufficient equipment to mitigate the feral swine issue.

FINANCIAL IMPACT

None. There are sufficient monies in the Fish and Game Fines and Fees Fund to cover the transfer.

ATTACHMENTS

1. **Procedure 017 - Fish and Game fund process**
2. **Fish Game Funding Request - Ag Commissioner**
3. **Final - Mariposa County Feral Swine Mitigation and Control Program**
4. **Signed_letter - Fish and Game Approval**
5. **Fish and Game Association Response**
6. **CORRECTED - Budget Action Form Template - rev 07-01-2024**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

017 BOS Policy Binder

COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

DOUG BALMAIN, *CHAIRMAN*	**DISTRICT II**
ROBERT C. STEWART, VICE-CHAIRMAN	**DISTRICT III**
PATTI A. REILLY	**DISTRICT I**
GARRY R. PARKER	**DISTRICT IV**
BOB PICKARD	**DISTRICT V**

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: GREG ITURRIA, County Administrative Officer

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: PROCESS FOR REQUESTING FUNDING FROM FISH & GAME FUND

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on, November 13, 2001

ACTION AND VOTE:

Discussion and Direction to Staff on a Formal Process for Requesting Funding from the Fish & Game Fund (County Administrative Officer)
BOARD ACTION: Greg Iturria, County Administrative Officer, initiated discussion relative to options for processing requests for funding from the Fish and Game Fund. Board concurred with establishing a process whereby anyone requesting funds would fill out a form; the request would be forwarded to the Fish and Game Association for a recommendation, it is not mandatory that the Association provide a recommendation, and any recommendation provided would be considered advisory; to the Chief Game Warden for comment; and then scheduled for Board consideration. Requests would need to meet the parameters set forth in the Fish and Game Code for the use of the funds. All requests would be forwarded to the Board following this process unless withdrawn by the applicant.

cc: Ken Hawkins, Auditor
File

MARIPOSA COUNTY BOARD OF SUPERVISORS | **AGENDA ACTION FORM** | **DATE:** November 13, 2001 **AGENDA ITEM NO.:** #5

DEPARTMENT: Fish & Game | **BY: Greg Iturria** | **PHONE:** 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes __ No _X_)

Discussion and direction to staff on a formal process for requesting funding from the Fish & Game fund.

Please see the attached staff report.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

COSTS:	(X) Not Applicable	
A.	Budgeted Current FY	$
B.	Total Anticipated Costs	$
C.	Required Additional Funding	$
D.	Internal Transfers	$
SOURCE:	( ) 4/5ths Vote Required	$
A.	Unanticipated Revenues	$
B.	Reserve for Contingencies	$
C.	Source Description: _____	
Balance in Reserve for Contingencies ,if approved:		

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Staff Report
Fish & Game Code Section 13100-13104

CLERKS USE ONLY:
Res. No. _____ Ord. No. _____
Vote - Ayes: _____ Noes: _____
Absent: _____ Abstained: _____
( ) Approved ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office
Date: _____
ATTEST: _____
MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
BY: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

_____ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action

Comment: _____

CAO's Initials: _____

Mariposa County
Board of Supervisors

District 1.....PATTI A. REILLY
District 2.....DOUG BALMAIN
District 3.....ROBERT C. STEWART
District 4.....GARRY R. PARKER
District 5.....BOB PICKARD

GREGORY G. ITURRIA
County Administrative Officer

MARGIE WILLIAMS
Clerk of the Board

P.O. Box 784
MARIPOSA, CALIFORNIA 95338
(209) 966-3222
1-800-736-1252

FAX (209) 966-5147

October 23, 2001

To: Board of Supervisors

From: Greg Iturria

Subject: Process for Requesting Funding from Fish and Game Fund

---

Background

All fines and forfeitures collected in the Mariposa County Superior Court for violations of the California Fish and Game Code and any other law relating to the protection and preservation of birds, mammals, fish, reptiles, or amphibia are deposited in the County's Fish and Game Fund. These funds may be expended for the protection, conservation, propagation, and preservation of fish and wildlife, under the direction of the Board of Supervisors. Attached is a copy of the Fish and Game Code Section 13100-13104 that details this authority and appropriate expenditures.

There is no formal process for organizations or individuals requesting funding from the Fish and Game fund. The informal process that is currently followed has the funding request being approved by the Mariposa County Fish and Game Protective Association, and the request is then forwarded to the Board of Supervisors for approval. Individual members of the Board have also made funding requests in the past.

The Fish and Game fund has balance of $25,473. Approximately $3,000 is collected each year in fines and forfeitures, but this amount will vary from year-to-year. The last funding requests the Board approved were in 1999 for night vision binoculars for the Fish and Game Warden ($2,107) and to the Quail Unlimited Foundation for a quail habitat restoration project ($7,500).

Discussion

Listed below are several options for a formal process on requesting funding.

1) Have a Board appointed Fish and Game Committee that consists of two members of the Board of Supervisors that will review funding requests and then forward the recommended requests to the Board for approval.
2) Establish a Fish and Game Commission that will review all funding requests and then forward the recommended requests to the Board for approval. The Commission will have to meet all Brown Act requirements for noticing and conducting meetings.

3) All funding requests must be made through the Mariposa County Fish and Game Protective Association and receive their recommendation before the request is presented to the Board.
4) All funding requests will be placed on the Board of Supervisor's agenda by the Clerk of the Board as they are received.
5) All funding requests will be collected by the County Administrative Officer during the budget process and only those recommended by the County Administrative Officer will be considered by the Board of Supervisors during final budget hearings.

FISH AND GAME CODE
SECTION 13100-13104

13100. (a) The amounts paid to and retained in the county treasury pursuant to Sections 12009 and 13003 shall be deposited in a county fish and wildlife propagation fund and expended for the protection, conservation, propagation, and preservation of fish and wildlife, under the direction of the board of supervisors, pursuant to this chapter.

13101. (a) The board of supervisors of any county may enter into a written agreement with the board of supervisors of one or more counties for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103 in either, or any, of the counties for the joint benefit of both, or all, of the counties as the judgment of the boards of supervisors may direct. The purchase of real property necessary for that purpose is lawful and title thereto shall be taken in the joint names of each county which contributes funds therefor. The property may be deeded to the state upon the express condition that it shall be employed for the purposes of this chapter within the counties.

(b) The board of supervisors of one or more counties may enter into a written agreement with the department for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103.

13102. Expenditures from the fish and game propagation fund of any county shall be subject to the provisions of Division 3 (commencing with Section 29000) of Title 3 of the Government Code.

13103. Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

(a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.

(b) Temporary emergency treatment and care of injured or orphaned wildlife.

(c) Temporary treatment and care of wildlife confiscated by the department as evidence.

(d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.

(e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.

(f) Construction, maintenance, and operation of public hatchery

3

facilities.

(g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.

(h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.

(i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.

(j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars ($3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

(k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.

(l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.

(m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

13104. The department may audit, or require the county to audit, expenditures by the county from its fish and wildlife propagation fund in order to determine compliance with this chapter.

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(4)

MARIPOSA COUNTY FISH & GAME FUNDING REQUEST

Directions for requesting funding from the Mariposa County Fish & Game Fund.

1. Complete the first section listing the organization or individual who is making the funding request. Give a description of the project or need for the funding. Additional pages may be attached if necessary. All requests for funding must meet the criteria listed in the California Fish & Game Code Section 13100-13104 (Attachment).

2. Have the Mariposa County Fish & Game Protective Association review the request and complete the second section. Their contact information is: P.O. Box 1042, 5056 Darrah Road, Mariposa, California, 95338.

3. Have the local Mariposa County Fish & Game Warden review the request and complete the third section. Their contact information is Department of Fish & Game, P.O. Box 2107, Mariposa, California, 95338 or (209) 966-6561.

4. Return the completed form to Mariposa County Administration, P.O. Box 784, Mariposa, California, 95338 or 5100 Bullion Street, 2nd Floor.

Funding request process.

1. Once a completed request for funding is received, Mariposa County Administration staff will prepare a Board Item and place the request on the Board of Supervisors agenda.

2. The organization/individual making the funding request will receive a copy of the Board Item and a copy of the agenda noting the time and date that the Board of Supervisors will be considering the request.

3. The Board of Supervisors will consider the request and make a determination on granting the funding.

MARIPOSA COUNTY
FISH & GAME FUNDING REQUEST

Organization/Individual Requesting Funding:

Name: _____
Address: _____
Phone Number: _____
Contact Person: _____

Description of project or need for funding: (additional pages may be attached if necessary)

_____
_____
_____
_____
_____

Mariposa County Fish & Game Protective Association

☐ Recommend ☐ Do Not Recommend President's Initial _____

Comments (additional pages may be attached if necessary):

_____
_____
_____
_____
_____

State Fish & Game Warden

☐ Comment ☐ No Comment Warden's Initial _____

Comments (additional pages may be attached if necessary):

_____
_____
_____
_____
_____

Please return completed form to Mariposa County Administration.

FISH AND GAME CODE SECTION 13100-13104

13100. (a) The amounts paid to and retained in the county treasury pursuant to Sections 12009 and 13003 shall be deposited in a county fish and wildlife propagation fund and expended for the protection, conservation, propagation, and preservation of fish and wildlife, under the direction of the board of supervisors, pursuant to this chapter.

13101. (a) The board of supervisors of any county may enter into a written agreement with the board of supervisors of one or more counties for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103 in either, or any, of the counties for the joint benefit of both, or all, of the counties as the judgment of the boards of supervisors may direct. The purchase of real property necessary for that purpose is lawful and title thereto shall be taken in the joint names of each county which contributes funds therefor. The property may be deeded to the state upon the express condition that it shall be employed for the purposes of this chapter within the counties.

(b) The board of supervisors of one or more counties may enter into a written agreement with the department for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103.

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13103. Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

(a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.

(b) Temporary emergency treatment and care of injured or orphaned wildlife.

(c) Temporary treatment and care of wildlife confiscated by the department as evidence.

(d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.

(e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.

(f) Construction, maintenance, and operation of public hatchery

facilities.

(g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.

(h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.

(i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.

(j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars ($3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

(k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.

(l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.

(m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

13104. The department may audit, or require the county to audit, expenditures by the county from its fish and wildlife propagation fund in order to determine compliance with this chapter.

MARIPOSA COUNTY
FISH & GAME FUNDING REQUEST

Organization/Individual Requesting Funding:

Name:	Monica Nielsen/Ag Commissioner and Chris Frietas/Wildlife Mitigation Coordinator
Address:	5009 Fairgrounds Road/P.O. Box 905 Mariposa, CA 95338
Phone Number:	209-966-2075
Contact Person:	Persons listed above

Description of project or need for funding: (additional pages may be attached if necessary)

See attached plan.

Mariposa County Fish & Game Protective Association

☐ Recommend ☐ Do Not Recommend President's Initial _____

Comments (additional pages may be attached if necessary):

State Fish & Game Warden

☐ Comment ☐ No Comment Warden's Initial _____

Comments (additional pages may be attached if necessary):

Please return completed form to Mariposa County Administration.

MARIPOSA COUNTY FISH & GAME FUNDING REQUEST

Directions for requesting funding from the Mariposa County Fish & Game Fund.

1. Complete the first section listing the organization or individual who is making the funding request. Give a description of the project or need for the funding. Additional pages may be attached if necessary. All requests for funding must meet the criteria listed in the California Fish & Game Code Section 13100-13104 (Attachment).

2. Have the Mariposa County Fish & Game Protective Association review the request and complete the second section. Their contact information is: P.O. Box 1042, 5056 Darrah Road, Mariposa, California, 95338.

3. Have the local Mariposa County Fish & Game Warden review the request and complete the third section. Their contact information is Department of Fish & Game, P.O. Box 75, Mariposa, California, 95338 or (209) 966-3376.

4. Return the completed form to Mariposa County Administration, P.O. Box 784, Mariposa, California, 95338 or 5100 Bullion Street, 2nd Floor.

Funding request process.

1. Once a completed request for funding is received, Mariposa County Administration staff will prepare a Board Item and place the request on the Board of Supervisors agenda.

2. The organization/individual making the funding request will receive a copy of the Board Item and a copy of the agenda noting the time and date that the Board of Supervisors will be considering the request.

3. The Board of Supervisors will consider the request and make a determination on granting the funding.

MARIPOSA COUNTY

MONICA L. NIELSEN
Agricultural Commissioner/Sealer

5009 Fairgrounds Road
PO Box 905
Mariposa, CA 95338
209-966-2075
agcomm@mariposacounty.org

Organization:
County of Mariposa, Agricultural Commissioner's Office

County of Mariposa, Agriculture Program Specialist, Wildlife Services staff member oversees County-Based Wildlife Services Program responsible for assisting the community with human, wildlife interfaces.

Project Title:
Feral Swine Mitigation and Control

Amount Requesting:
The Agricultural Commissioner's Office is requesting $10,000 from the Mariposa County Fish and Game Fine Account for the purchase of startup equipment needed to bolster the mitigation and control of the Feral Swine population in Mariposa County.

Project Objectives:
Mitigation and control of Mariposa County's Feral Swine population to decrease the likelihood of disruption to natural environments for waterways, open range, forest and agriculture land, and historical and cultural sites.
Decrease harm and displacement to native fauna populations.

Decrease potential injury to humans caused from feral swine.

Decrease the likelihood for humans to contract zoonotic diseases that can be contracted and transmitted from feral swine.

Overview
In June of 2024 the Mariposa County Agriculture Commissioners Office created and hired a county-based Agriculture Program Specialist, Wildlife Services staff member to manage human and wildlife encounters. The position works closely with the California Department of Fish and Wildlife and follows all pertinent laws and regulations. This position is separate from the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services Trapper. One of the primary goals of the Agriculture Program Specialist, Wildlife Services staff member is to attempt control of the booming population of feral swine (feral pigs or feral hogs) throughout Mariposa County.

Feral swine were introduced into California in 1925 (Managing Wild Pigs Guide). Mariposa Counties open lands, large public land ownership, and topography make it an ideal location for these destructive and invasive animals to thrive. Feral pigs are highly fertile, becoming reproductively mature at 6 to 9 months of age and can have up to two liters per year; each litter size can produce anywhere from 3 to 18 piglets (UCANR, Wild Pigs). With an increase in rainfall and forage availability from 2022 to 2024 and decreased pressure while the Mariposa County USDA's, APHIS Wildlife Services Trapper position remained vacant for 12 months between 2022 and 2023, the highly prolific feral pig population has flourished. Mariposa County Agriculture Program Specialist, Wildlife Services staff member is challenged with the task of trying to manage the established feral hog population.

Feral swine are highly damaging to the natural and populated landscapes they inhabit. According to the USDA Feral Swine: Impacts on Game Species, "Feral swine are ecosystem engineers, which means they change their environment". Feral hogs' natural behaviors include rooting, wallowing, sent marking, and trampling of soil. Feral pigs search for food sources like insects, nuts, seeds, sprouting forage, and small burrowing animals by rooting which causes soil disruption, erosion, and vegetation loss. Feral swine wallow in water sources as a method of heat regulation and insect control; wallowing ultimately leads to decreased water quality of natural springs, creeks, rivers, and stock ponds. Male pigs use their tusks to mark their territory by removing bark and cambium from small trees exposing the flesh and compromising the tree's integrity. Sounders of feral pigs are highly territorial of their home range causing soil compaction from constant travel. All these natural behaviors cause irreparable destruction to waterways, open range, forest land, agriculture land, and historic and cultural sites.

Not only do feral swine have a negative impact on local flora species but also fauna species. USDA Feral Swine: Impacts on Threatened and Endangered Species states that feral pigs, "Actively hunt and consume small mammals, reptiles, amphibians, and insects. Feral swine have played a role in the decline of nearly 300 native plant and animals in the United States". Ground nesting birds such as wild turkey and California Quail are examples of vulnerable native species to Mariposa impacted by the feeding habits of feral pigs (USDA Feral Swine Impacts on Game Species). High feral pig numbers cause an increase in competition of natural food sources for native wildlife. Increased feral pig numbers creates increased competition for natural food sources within an ecosystem. With decreasing food sources and the naturally aggressive and territorial behavior of feral pigs, native wildlife often becomes displaced from their typical environment. Native populations are continually being compromised by the feeding habits or territorial nature of feral hogs.

Human and animal safety is among a top concern when aiming control over feral swine. Feral pigs aggressive and territorial behavior over their home range raises concern for the local and tourist population who reside in Mariposa County as well as four-legged pets. Pigs, especially males, grow upper and lower canine teeth known as tusks. Tusks can grow upwards of 4 inches in length and are very sharp, male swine are known to use tusks as a method of hostility. Not only can feral swine cause physical harm they are known to carry zoonotic diseases. These diseases can be transferred from swine to humans or other animals. The concern for human disease contraction ranges from brucellosis and leptospirosis to salmonellosis and E. Coli (B. West, Managing Wild Pigs). Decreasing feral pig population numbers will decrease the likelihood of human and pig interactions decreasing the possibility of human harm.

Mariposa County Agriculture Program Specialist, Wildlife Services staff member works directly with public members who are experiencing problems with feral hogs. The Agriculture Program Specialist, Wildlife Services staff member devises a plan to first place pressure on the problem pigs using nonlethal methods. If nonlethal methods are not effective the Agriculture Program Specialist, Wildlife Services staff member will be working directly with the property owner to pull a depredation permit for the trapping and removal of the feral swine using lethal methods. The Agriculture Program Specialist, Wildlife Services staff member follows all government codes pertaining to feral pigs, such codes include California Fish and Wildlife Code (FGC) section 4181 and 4181.1 and California Code of Regulations (CCR), Title 14 Section 401.

According to the USDA Feral Swine cause roughly 2.5 million dollars per year in damage and control in the United States agriculture sector alone. These figures can be used as a benchmark example of the damage feral pigs generate.

The Mariposa County Agriculture Commissioners Office is requesting $10,000 for startup equipment as follows:

- Feral Swine Traps, using the Kerrville Swine Rooter Gate and trap guidelines provided by USDA. The Mariposa County Future Farmers of America (FFA) Welding program is currently working on 10 feral swine traps for the Mariposa County Agriculture Commissioners Office.
    - Using 60% of the funds requested
- High caliber firearm(s) and ammunition to euthanize trapped and individual problem pigs.
    - Using 25% of the funds requested
- Bait for trapping feral swine, such as dog food and livestock grain.
    - Using 10% of the funds requested
- Routine maintenance of purchased equipment used for the control of feral swine.
    - Using 5% of the funds requested

Currently Mariposa County has a Fish and Game Fine Account that is comprised of fines and penalties from wildlife violations committed with Mariposa County. The request for startup equipment complies with the criteria listed in California Fish and Game Code Sections 13100 – 13104, 13103(e), and 13013(h).

A denial of funds will lead the Mariposa County Agriculture Commissioners office to look for outside funding sources to help offset the startup equipment costs. This will also lead to a delay in firsthand management of feral swine within Mariposa County, therefore allowing the feral hog population to continue destruction and growth in numbers.

Glossary:

Zoonotic: A infection or disease that is transmissible from animals to humans under natural conditions. (Webster's Dictionary)

Flora: Plant, bacterial, or fungal life (Webster's Dictionary)

Fauna: Animal life. (Webster's Dictionary)

Sounders: Wild pigs live in matrilineal groups led by a dominant female. (UCANR, Wild Pigs)

Home Range: The area to which an animal usually confines its daily activities (Websters Dictionary)

References:

Finzel, J., & Baldwin, R. (2015, July). Pest Notes Wild Pigs. *University of California Agriculture and Natural Resources.* https://ipm.ucanr.edu/legacy_assets/pdf/pestnotes/pnwildpigs.pdf

West, B. C., Cooper, A. L., Armstrong, J. B. (2009). Managing Wild Pigs Technical Guide. *Berryman Institute.* https://efotg.sc.egov.usda.gov/references/Public/SC/Managing_Feral_Pigs_A_Technical_Guide.pdf

Wild Pig Management. (n.d.). *California Department of Fish and Wildlife.* https://wildlife.ca.gov/Conservation/Mammals/Wild-Pig

Feral Swine: Managing an Invasive Species. (n.d.). *United States Department of Agriculture Animal and Plant Health Inspection Services.* https://www.aphis.usda.gov/operational-wildlife-activities/feral-swine

United States Department of Agriculture. (2020, May). Feral Swine: Impacts on Game Species. *Animal and Plant Health Inspection Service.* https://www.aphis.usda.gov/sites/default/files/fsc-feral-swine-impacts-game-species.pdf#:~:text=Feral%20swine%20directly%20impact%20native%20game%20species%20by,and%20competition%2C%20and%20can%20spre

United States Department of Agriculture. (2020, May). Feral Swine: Damages, Disease Threats, and Other Risks. *Animal and Plant Health Inspection Service.* https://www.aphis.usda.gov/sites/default/files/fsc-feral-swine-risks.pdf#:~:text=Feral%20swine%20can%20carry%20at%20least%2030%20diseases,from%20direct%20contact%20with%20a%20feral%20swine%20carcass.

United States Department of Agriculture. (2020, May). Feral Swine: Impacts on Threatened and Endangered Species. *Animal and Plant Health Inspection Service.* https://dwr.virginia.gov/wp-content/uploads/feral-swine-impacts-on-threatened-and-endangered-species-2016.pdf#:~:text=Feral%20swine%20directly%20impact%20threatened%20and%20endangered%20species,food%2

State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Central Region 4
1234 East Shaw Avenue
Fresno, California 93710
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director

December 04, 2024

Agricultural Commissioner/Sealer
Mariposa County Department of
Agriculture &Weights and Measures
PO Box 905,
5009 Fairgrounds Road
Mariposa, California 95338-0905
Phone (209) 966-2075
mnielsen@mariposacounty.org

Re: Mariposa County Fish and Game Fines Account Request

We have reviewed your Feral Swine Mitigation and Control Project funding request. Whereas feral swine present a threat to natural ecosystems through their foraging behavior and to native wildlife directly through predation and indirectly through competition for resources, we believe that your request is an appropriate use of the Mariposa County Fish and Game Fine Account monies. The requested equipment is suitable for a feral swine management program. We applaud the counties collaboration with the Mariposa Future Farmers of America to equip the program and educate Mariposa County youth about environmental threats and wildlife management.

We approve your request of $10,000.00 from the Mariposa County Fish and Game Fine Account for startup equipment for the Feral Swine Mitigation and Control Project.

Sincerely,

Tim Kroeker
Environmental Scientist
Mariposa and Madera Counties

Outlook

Mariposa Fish & Game Protective Association Ferol Swine Response

From Stephen Cole <goodmanandcole@hotmail.com>
Date Wed 9/18/2024 10:44 AM
To Danielle Bondshu <dbondshu@mariposacounty.org>

Dear Danielle and members of the Board for Mariposa County,

We have reviewed the documents and have had a vote consensus via e mail.
Are findings are as such;

The Mariposa County Fish and Game Protective Association Board does not find the “Mariposa County Feral Swine Mitigation and Control Program" to follow the standards set by the California Department of Fish and Wildlife Game code as written for fund expenditures. The sections presented state that the funds are to be utilized for education, educational equipment, habitat restoration and said equipment of restoration, etc. the additional codes suggested by the Game warden and changed after the initial email direct how the public can protect themselves and property via depredation permits, hunting, etc. there fore the club does not endorse this current release of funds.

Sincerely,

Stephen K. Cole

President of The Mariposa Fish & Game Protection Association

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
3301	101	60201	Fish and Game - Operating Expense			10,000
3301	101	80111	Transfer Out		10,000	
1001	235	49101	Transfer In		(10,000)	
1001	235	60312	Ag. Commissioner Services		10,000	
				TOTALS	10,000	10,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation is less than $50,000 and involves shifting funds between categories in the same account and fund. Board of Supervisors reviews all budget actions of this nature on a monthly basis.

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending revenues and expenses or transferring funds between funds or accounts within the General Fund or transferring appropriation from contingency.

FISCAL YEAR:

DEPARTMENT HEAD SIGNATURE DATE

AUDITOR SIGNATURE DATE

COUNTY ADMINISTRATIVE OFFICER SIGNATURE DATE

APPROVED BY RES NO. CLERK DATE

DEPARTMENT

AUDITOR'S USE ONLY
BA #

Budget Action Form Revised 07/01/2024

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-14

MEETING:	January 7, 2025
TO:	The Board of Supervisors
FROM:	Danielle Bondshu, Clerk of the Board
RE:	Review and Select Board Member Representation on In-County Committees, Commissions, and Boards

---

RECOMMENDATION AND JUSTIFICATION

Review and Select Board Member Representation on In-County Committees, Commissions, and Boards.

A list of all County committees with Board representatives and term expiration dates is attached. Committees, commissions, or boards needing appointments or reappointments are:

1) Mariposa County Safety Committee (two representatives); and
2) Mariposa First Five (one representative); and
3) Solid Waste AB939 Local Task Force (one representative); and
4) Mariposa County Childcare Task Force (one representative); and
5) Behavioral Health Board (one Representative); and
6) Merced River Trail Working Group (one representative); and
7) Local Agency Formation Commission (LAFCo) (one representative).

Also attached is a list of those Committees and Boards not requiring reappointments. This second list is attached for informational purposes to aid in balancing assignments.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board annually reviews its member representation for other entities. It also regularly reappoints members, including supervisors, to committees.

July 11, 2017: the Board gave direction to include all Board committee appointments with the annual first-of-the-year reviews and selections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board makes no appointments, there will be no Board representation on the listed committees, commissions, or boards once the current terms expire.

FINANCIAL IMPACT

None

ATTACHMENTS

1. 2025 Board Committee Appointees Appointments

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District IV Supervisor Jenni Kiser
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

County Committee/Board Representatives

Nine (9) Positions/Terms need reappointment in 2025:

1) **MARIPOSA COUNTY SAFETY COMMITTEE**

Administering Department: County Counsel/Risk Management
Length of Term: One (1) year

2024 Appointees: **Danette Toso**
Miles Menetrey
Current Terms Expire: **January 9, 2025**

2) **MARIPOSA FIRST 5**

Administering Department: HHSA
Length of Term: Three Years – Appointed last year (2024), but M/O reflects term ending 1/9/2025
Appointees: **Rosemarie Smallcombe**
Current Terms Expire: **January 9, 2025**

3) **SOLID WASTE AB939 LOCAL TASK FORCE**

Administering Department: Public Works
Length of Term: Continuous
Appointees: **Miles Menetrey**
Wayne Forsythe
Current Terms Expire: N/A (Continuous)

4) **BEHAVIORAL HEALTH BOARD**

Administering Department: Clerk of the Board
Length of Term: Three (3) years
2021 Appointee: **Rosemarie Smallcombe**
Current Term Expires: **June 6, 2025**

5) **MERCED RIVER TRAIL COMMUNITY WORKING GROUP**

Administering Department: Planning Department
Length of Term: Three (3) years

Appointee: **Miles Menetrey**
Term Expires: **February 28, 2025**

Rosemarie Smallcombe
Term Expires: **February 28, 2026**

6) **LOCAL AGENCY FORMATION COMMISSION (LAFCo)**

Administering Department: Planning
Term Length: Four (4) years, staggered; expiring on the first Monday in May
Appointees: **Wayne Forsythe** (to 5-5-25)
Rosemarie Smallcombe (to 5-3-27)
Miles Menetrey (to 5-3-27)
Danette Toso (Alternate) (to 5-3-27)

7) CHILDCARE TASK FORCE

Administering Department: Administration/Economic Development
Length of Term: One Year
Appointees: **Rosemarie Smallcombe**
Current Term Expires: **January 9, 2025**

UNEXPIRED COMMITTEE TERMS – FOR REFERENCE ONLY - *NO ACTION NEEDED:*

LAW LIBRARY TRUSTEES

Administering Department: County Counsel
Length of Term: Continuous
Appointee: **Board of Supervisors' Chair**
Current Term Expires: N/A

LOCAL TRANSPORTATION COMMISSION TECHNICAL ADVISORY COMMITTEE

Administering Department: Public Works
Length of Term: Continuous
Appointees: **LTC Chair and Vice-Chair**
Current Term Expires: N/A

CREATIVE PLACEMAKING STRATEGY ADVISORY COMMITTEE

Administering Department: Planning
Length of Term: Two Years
Appointees: **Miles Menetrey**
Shannon Poe
Current Terms Expire: **February 9, 2026**

AMERICANS WITH DISABILITIES ACT (ADA) CITIZEN ADVISORY COMMITTEE

Administering Department: Public Works
Length of Term: Three Years
Appointees: **Rosemarie Smallcombe**
Shannon Poe
Current Terms Expire: **January 9, 2027**

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-15

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Appoint Board Members as Contact Area Liaisons for 2025

RECOMMENDATION AND JUSTIFICATION

Appoint Board Members as Contact Area Liaisons for 2025

Attached is the 2024 list of Board Member Contact Area representation. Review of that list, and changes as determined by the Board of Supervisors, are now needed.

It is recommended that as specific projects are brought forward, that formal appointment of Board Members be made.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board annually considers this list and appoints its representatives.

Contact Areas were created in order to appoint one or two Board members to interface on ongoing projects/issues. While there is some flexibility for other Board members to assist, it should be noted that the Contact Area Liaisons become subject to the Brown Act and its meeting requirements if a third Board member is added.

January 11th,2011: The Board clarified that these are Contact Areas versus Ad Hoc Committees.

January 6th, 2020: The list was amended to include the Mariposa Chamber of Commerce and the John C. Fremont Healthcare District.

January 5th, 2021: The list was amended to include Mariposa County Unified School District.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not appoint and risk that items of interest to the County go unmonitored.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Contact Area Liaisons 2024

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

BOARD MEMBER CONTACT AREAS

2024

CHAMBER OF COMMERCE

Supervisors Miles Menetrey and Wayne Forsythe

FERGUSON PROJECT

Supervisor Rosemarie Smallcombe;
(Public Works Director is the lead contact person)

JOHN C FREMONT HEALTHCARE DISTRICT

Supervisors Rosemarie Smallcombe and Shannon Poe

MARIPOSA COUNTY UNIFIED SCHOOL DISTRICT

Supervisors Rosemarie Smallcombe and Wayne Forsythe

MARIPOSA PUBLIC UTILITY DISTRICT

Supervisors Danette Toso and Wayne Forsythe

STATE MINERAL MUSEUM

Supervisors Shannon Poe and Wayne Forsythe

YOSEMITE GATEWAY PARTNERS

Supervisors Rosemarie Smallcombe and Shannon Poe

YOSEMITE NATIONAL PARK SERVICE

Supervisors Rosemarie Smallcombe and Shannon Poe

January 9, 2024
Contact Area Liaisons

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-16

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Select and Approve Board Members as 2025 Agency Representatives

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RECOMMENDATION AND JUSTIFICATION

Select and Approve Board Members as 2025 Agency Representatives.

At the beginning of each year, the Board considers its representation on other agencies to determine if changes are needed. The Amended 2024 list of agencies is attached, and the Board is now being asked to review that list to either reaffirm assignments or make changes, if necessary.

While considering assignments, it should be noted that the California State Association of Counties (CSAC) representative and an alternate for this year were selected on November 5th, 2024, as was required by CSAC. No action is necessary unless the Board wishes to change this representative and alternate. Rural County Representatives of California (RCRC) Appointments were made on November 5th, 2024. No action is necessary unless the Board wishes to change this representative and alternate.

Additionally, while the Board has the latitude to assign representatives as it sees fit, it has, historically, selected the same representative for RCRC, the RCRC Environmental Services JPA for Solid Waste, GSFA, and the Mountain Counties Air Basin as they usually all meet on the same day during an RCRC meeting.

Lastly, while most agencies only require designation of a representative, the following three agencies will require additional selections:

- Calaveras-Mariposa Community Action Agency (CAA) requires that alternates be selected for each Board member representative;
- Golden State Finance Authority (GSFA) requires selection of a First Alternate; and
- Rural County Representatives of California (RCRC) also requires selection of a First Alternate.

Consequently, staff is now seeking the Board's consideration, selection, and approval of its agency representatives for the 2025 year.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board annually reviews and updates its representation on agencies, including adding or deleting agencies, as necessary.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Take no action and the Board may have no representation on various agencies.

FINANCIAL IMPACT

None

ATTACHMENTS

1. 2024 Agencies with Board Member Representation

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

AGENCIES WITH BOARD MEMBER REPRESENTATION
2024

Area Agency on Aging/PSA 12:
Representative – Supervisor Smallcombe;
Alternate - Supervisor Menetrey

Calaveras-Mariposa Community Action Agency:
Representative - Supervisor Smallcombe; Alternate – Supervisor Menetrey
Representative - Supervisor Forsythe; Alternate - Supervisor Toso

California State Association of Counties (CSAC):
Director - Supervisor Smallcombe;
Alternates – Supervisor Menetrey

California Wildfire & Forest Resilience Task Force
Representative – Supervisor Smallcombe

Central Sierra Broadband Utility Zone Consortium
Representative - Supervisor Smallcombe;
Alternate - Supervisor Menetrey

Central Sierra Economic Development District Committee (CSEDD):
Representative - Supervisor Smallcombe;
Alternate - Supervisor Poe;
Citizen Member – Nina Avina-Rhondes
Alternate Citizen Member –

County Medical Services Program (CMSP):
Representative - Supervisor Menetrey; Alternate - Supervisor Smallcombe

Foreign Trade Zone Advisory:
Member - Supervisor Smallcombe

Job Connection Mariposa Governing Board (Mother Lode Job Training):
Representative - Supervisor Toso;
Alternate - Supervisor Forsythe

Joint Powers Authority of the Central Sierra Economic Development District (CSEDD):
Representative - Supervisor Smallcombe;
Alternate - Supervisor Poe

Mountain Counties Air Basin:
Representative - Supervisor Poe;
Alternate – Supervisor Forsythe

Mountain Counties Emergency Medical Services Agency and Regional Advisory Board: (Mountain Counties)
Representative - Supervisor Menetrey;
Elected Alternate - Supervisor Poe;
Alternate/Chairman of EMCC

National Association of Counties (NACO):

Representative - Supervisor Menetrey;
Alternates - Supervisors Smallcombe, Poe, Toso, Forsythe

PRISM (Formerly known as CSAC Excess Insurance Authority) Liability Insurance:
Representative - County Counsel;
Alternate – Assistant County Counsel

Rural County Representatives of California (RCRC):
Representative - Supervisor Menetrey; First Alternate - Supervisor Toso;
Note: Supervisors Menetrey and Toso are Representatives for Golden State Finance Authority (GSFA) and Golden State Connect Authority (GSCA)

RCRC - Environmental Services JPAs for Solid Waste:
Representative - Supervisor Menetrey;
Alternates - Public Works Director, Solid Waste Manager

Golden State Connect Authority (GSCA):
(Typically, the same representatives are named for the RCRC)
Representative - Supervisor Menetrey; First Alternate - Supervisor Toso;

Golden State Finance Authority (GSFA):
(Typically, the same representatives are named for the RCRC)
Representative - Supervisor Menetrey; First Alternate - Supervisor Toso;
***Per Maggie Chui/RCRC, cannot name remaining board members as alternates any longer.*

San Joaquin Valley Regional Association of California Counties:
Representative – Supervisor Menetrey (typically the Board Chair)

Sierra Nevada Conservancy:
Representative to the Sub-region for Mariposa - Supervisor Smallcombe;
Alternate - Supervisor Forsythe

SouthWest InterFace Team (SWIFT)
Representative – The District II Supervisor (Poe)

Yosemite Area Regional Transportation System (YARTS) JPA:
Representative - Supervisor Smallcombe;
Second Board Representative - Supervisor Menetrey;
Alternates: Supervisors Poe, Toso, and Forsythe

Yosemite/Mariposa County Tourism Bureau:
(Representation cycle every two years.)
Representative - Supervisor Poe; (Appointed 1-17-23)
Second Board Representative - Supervisor Toso
Alternates – Remaining Board members

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-17

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Set the Board's 2025 Meeting Schedule

RECOMMENDATION AND JUSTIFICATION

Set the Board's 2025 Meeting Schedule.

Under Mariposa County Code (MCC) Chapter 2.04, the Board's regular meetings are scheduled for the first three Tuesdays of every month unless a meeting is cancelled or rescheduled by Board action. However, the Board examines its annual schedule at the first of each year and approves or adjusts it as it sees fit.

Attached is a proposed meeting schedule, which follows the Board's customary schedule. The Board is also at liberty to cancel other meetings at this time if it chooses.

It should be noted that the attached schedule cancels the Regular Meetings of March 4th, November 11th, and December 2nd.

Put more concisely, staff recommends the following changes to the Board's 2024 meeting schedule and any other changes that the Board may choose.
Cancellation of the following three regular meetings:

- March 4th - Two (possibly three) Supervisors, a County Administrative Officer and/or the Clerk of the Board, will be attending the NACo Legislative Conference.
- November 11th - Veteran's Day Holiday
- December 2nd - CSAC Annual Meeting and CCBSA Annual Conference.

Chapter 2.64.020 of the County Code regarding Legal Holidays and the list of 2025 holidays are also attached for reference, as some Supervisors and Department Heads may be absent around holidays.

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board annually considers its schedule at the first meeting of the year rather than scheduling an agenda item for each change during the year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board takes no action, the meeting schedule mandated by County Code will remain unchanged. The Board may also alter the proposed schedule prior to taking an action.

FINANCIAL IMPACT

None

ATTACHMENTS

1. **2025 Proposed Calendar**
2. **Legal Holidays for 2025**
3. **2025 BOS Meeting Schedule - Proposed**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

Board of Supervisors 2025

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	~~28~~	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	~~25~~	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	~~25~~	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	~~22~~	23	24	25	26
27	28	~~29~~	30			

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	~~27~~	28	29	30	31

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	~~24~~	25	26	27	28
29	30					

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	~~22~~	23	24	25	26
27	28	~~29~~	30	31		

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	~~26~~	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	~~23~~	24	25	26	27
28	29	~~30~~				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	~~28~~	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	~~25~~	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	~~23~~	24	25	26	27
28	29	~~30~~	31			

Holiday

Meeting Date

4th and 5th Tuesdays

X Recommend Meeting Cancellation

Sept. 17 - 19: RCRC Annual Meeting (Placer County)

April 23 - 25: CSAC Legislative Conf. (Sacramento, CA)

Dec. 1 - 5: CSAC Annual Meeting (Santa Clara County)

March 1 - 4: NACo Leg. Conference (D.C.)

May 21 - 23: NACo West. Interstate Reg. Conf (Rapid City S.D)

July 11 - 14: NACo Annual Conference (Philadelphia, PA)

Holidays:

Wednesday, Jan. 1st - New Years
Monday, Jan. 20th - Martin Luther King Day
Monday, Feb. 17th - Presidents' Day
Monday, May 26th - Memorial /Day
Thursday, June 19th - Juneteenth
Friday, July 4th - Independence Day
Monday, Sept. 1st - Labor Day
Monday, Oct. 13th - Columbus Day
Tuesday, Nov. 11th - Veterans Day
Thursday/Friday, Nov. 27th & 28th - Thanksgi
Thursday, Dec. 25th - Christmas

giving

Legal Holidays for 2025

The following are established as legal holidays in the County, pursuant to Government Code Sections 67000, 10953, and 19854:

	2025
New Year's Day	Wednesday, January 1st
Birthday of Martin Luther King, Jr.	Monday, January 20th
Presidents' Day	Monday, February 17th
Memorial Day	Monday, May 26th
Juneteenth	Thursday, June 19th
Independence Day	Friday, July 4th
Labor Day	Monday, September 1st
Columbus Day	Monday, October 13th
Veterans Day	Tuesday, November 11th
Thanksgiving Day	Thursday & Friday, November 27th & 28th
Christmas Day	Thursday, December 25th
New Year's Day, 2026	Thursday, January 1st

2025 Board of Supervisors Meeting Schedule (Proposed)

Anything in red is a recommendation for cancellation

JANUARY:

January 7th	**First meeting/Tuesday of the new year**
January 14th	
January 21st	
January 28th	*No Board meeting – Fourth Tuesday*

FEBRUARY:

February 4th	
February 11th	
February 18th	
February 25th	*No Board meeting – Fourth Tuesday*

MARCH:

March 4th	CANCEL - NACO Conference
March 11th	
March 18th	
March 25th	*No Board meeting – Fourth Tuesday*

APRIL:

April 1st	
April 8th	
April 15th	
April 22nd	*No Board meeting – Fourth Tuesday*
April 29th	*No Board meeting – Fifth Tuesday*

MAY:

May 6th	
May 13th	
May 20th	
May 27th	*No Board meeting – Fourth Tuesday*

JUNE:

June 3rd	
June 10th	
June 17th	
June 24th	*No Board meeting – Fourth Tuesday*

JULY:

July 1st	
July 8th	
July 15th	
July 22nd	*No Board meeting – Fourth Tuesday*
July 39th	*No Board meeting – Fifth Tuesday*

AUGUST:

August 5th
August 12th
August 19th
August 26th *No Board meeting – Fourth Tuesday*

SEPTEMBER:

September 2nd
September 9th
September 16th
September 23rd *No Board meeting – Fourth Tuesday*
September 30th *No Board meeting – Fifth Tuesday*

OCTOBER:

October 7th
October 14th
October 21st
October 28th *No Board meeting – Fourth Tuesday*

NOVEMBER:

November 4th
November 11th CANCEL – Veteran's Day Holiday
November 18th
November 25th *No Board meeting – Fourth Tuesday*

DECEMBER:

December 2nd CANCEL – CSAC Annual Conference
December 9th
December 16th
December 23rd *No Board meeting – Fourth Tuesday*
December 30th *No Board meeting – Fifth Tuesday*

JANUARY 2025:

January 6th **First meeting/Tuesday of the new year**

MARIPOSA COUNTY

Board of Supervisors

Agenda Item – No Resolution Requested

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: Approve the Minutes of July 9th, 16th, August 6th, 13th, 20th, September 3rd, 10th, 17th, 23rd, October 1st, 8th, 15th, November 5th, 12th, December 3rd, and 10th

---

RECOMMENDATION AND JUSTIFICATION

Approve the Minutes of July 9th, 16th, August 6th, 13th, 20th, September 3rd, 10th, 17th, 23rd, October 1st, 8th, 15th, November 5th, 12th, December 3rd, and 10th

BACKGROUND AND HISTORY OF BOARD ACTIONS

The Board routinely approves their minutes for the final record.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

Do not approve, and minutes will remain in draft status.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **CA070924 - DRAFT**
2. **CA071624 - DRAFT**
3. **CA080624 - DRAFT**
4. **CA081324 - DRAFT**
5. **CA082024 - DRAFT**
6. **CA090324 - DRAFT**
7. **CA091024 - DRAFT**
8. **CA092324 - Special Meeting - DRAFT**
9. **CA100124 - DRAFT**
10. **CA100824 - DRAFT**
11. **CA101524 - DRAFT**
12. **CA110524 - DRAFT**
13. **CA111224 - DRAFT**
14. **CA120324 - DRAFT**
15. **CA121024 - DRAFT**

VOTE RESULT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe

Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
WAYNE FORSYTHE	**DISTRICT IV**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
JULY 9, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

Abel Del Real-Nava/Assistant County Administrative Officer introduced Robert Stark, who is new to Human Resources. He noted he is a graduate of UC Davis.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent note and noted three 4/5th vote items on the consent agenda. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso

AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve Budget Action Transferring Funds from the Workers Compensation Fund to the General Liability Fund in the Amount of $150,000 (4/5's Vote Required)

CA3. **Fire**

Approve Donation of Aged and Excess Specialized Fire Safety Equipment and Protective Clothing to Clovis Unified Fire Technology Program

CA4. **Health and Human Services Agency**

Approve an Agreement with Alliance for Community Transformations in the Amount of $242,000 for Counseling; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Health and Human Services Agency**

Approve Second Amendment with Berliner Cohen, LLP Increasing the Amount by $50,000 for a New Amount Not to Exceed $200,000 for Legal Services; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA6. **Health and Human Services Agency**

Approve Budget Action Transferring Funds Within the Behavioral Health Department Budget for Fiscal Year 2024 to Pay Expenses Through Year End ($235,073)(4/5th Vote Required)

CA7. **Sheriff's Office**

Approve an Agreement with Stanislaus County Sheriff's Office Coroner Division in the Amount of $100,000 for Forensic Pathology Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA8. **Sheriff's Office**

Approve an Agreement with Axon Enterprise, Inc. in the Amount of $311,863.73 for Body Warn Cameras; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA9. **Air Pollution Control District (APCD)**

Ratify the Acceptance of the Grant Agreement for Assembly Bill (AB) 617 Community Air Protection Incentives Signed by the Air Pollution Control Officer on June 20, 2022; and Approve Budget Action Increasing Revenue and Appropriations in the Public Health Department Budget to Recognize the Grant Funding $135,151.18 (4/5ths Vote Required)

DRAFT

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Kevin Packard/Undersheriff noted that the Sheriff sends his regrets. He noted that the French Fire was reported at 6:00 PM and that its point of origin was French Camp Road. He noted that the fire stands at 908 acres and is 70% contained. Undersheriff Packard noted that when it began, it quickly burned over the ridge and down the drainage. He noted when it jumped the highway; it placed 1100 residences in the direct path of the fire and 260 structures in immediate danger. He noted in partnership with Cal Fire, a Fire Management Assistance Grant (FMAG) was received immediately. He noted John C. Fremont (JCF) had been put into a shelter in place. He noted in partnership with the Health and Human Services Agency (HHSA), a temporary evacuation point was established at New Life Christian Church in Bootjack. He noted all of that was done within 90 minutes of the fire being reported. He noted this was the first time the county was able to shelter individuals with their pets through partnerships with the Red Cross and the Central California Animal Disaster Team. He noted the fire damaged a main trunk line which caused widespread power outages while the county was also in a heat wave. He noted that 51 residents were sheltered. He noted that 11 structures were damaged, with three destroyed residential structures. He also noted the maintenance building at the high school was a total loss. He tipped his all to all their local, state, and federal partners for the remarkable response.

Kudos, thanks, and appreciation were given by Supervisors Poe, Menetrey, and Toso.

Steve Ward/Cal Fire/County Fire thanked Undersheriff Packard for his kind words. He noted he wouldn't rehash the details of the fire but noted significant fuel reduction work was done through the Fire Safe Council in the Alta Vista area. He noted it helped with ember cast around structures. He noted the fuel reduction projects are effective, and working and maintaining them is key. He also wanted to highlight the work of the homeowners. He noted they do not have the ability to put a fire truck in front of everyone's home, so the reason so many are still standing is due to the work of the homeowners.

Supervisors Forsythe and Smallcombe thanked Chief Ward for not only his dedication but also the work of Cal Fire, Mariposa County Fire, and partner agencies.

Joe Lynch/County Administrative Officer gave kudos to Undersheriff Packard, who in 2016-2017 became the OES manager and redid the County's Emergency plan, which had been adopted in 1972. He noted Undersheriff Packard then passed the torch to Wes Smith. He noted there is an after-action review. He noted there is a quick response because of OES, SO, and Fire. He noted Chief Ward was incredible. He further noted that it is no accident that these individuals are in these roles.

Dr. Kristina Keheley/Interim Health and Human Services Agency Director noted the cooling centers have been extended through the upcoming Saturday. She noted the library branches would be open until 8:00 PM and McKay Hall would be open until 9:00 PM. She noted they have had a few visitors at the cooling centers.

G. Public Comment on Non-Agenda Items

Public comment was received by Jeanne-Ann Pine/Resident, who noted she had a fire hangover. She noted the first thing she wanted to say was thank you to all who worked the fire. She noted her concerns with Nixle,

DRAFT

noting she was unaware they were under an evacuation order until she got a call from a friend. She noted she later talked to her surrounding neighbors and none of them seemed to have received one. Ms. Pine thanked the vets for helping the cats and animals with burnt paws. She further noted her hopes for the county to continue looking at fire breaks in the community and noted everyone owes the Fire Safe Council a huge thank you for their work on the Alta Vista fuel break. She noted her last comment was in regard to the fire hydrants on her road. She noted she was told they couldn't be used, which she found ironic.

Undersheriff Packard noted the system use to be Nixle but is now Everbridge. He noted to residents to visit the Everbridge site on the Sheriff's website (msoalert.com) and get in to double-check their information and/or register.

John Paul (JP) Salonen/Local Contractor noted he has two homes on Campbell. He noted he is here as a contractor to advocate for more staffing for development services. He noted they are understaffed and there is not enough of them to keep up. He noted there are several rebuilding projects going on, and the delay impacts business. He noted that he has been waiting for a bathroom remodel for over five and a half weeks and is still waiting. He noted he has two employees, with one still waiting, but he is trying to keep his employees busy.

Mike Brusa/Bear Valley Resident, noted in regards to the French Fire, they saw the smoke, and he had neighbors call him concerned. He noted when it began, he felt it would be another paradise, but what they were able to achieve was amazing. He noted he understood it was collective. He then discussed what things people could do differently to make a difference during fire season. He noted he recommended the collaboration of private and government agencies.

Colleen Rhodes/Phone caller/Resident, noted there needed to be a hazardous vegetation management ordinance for parcels. She noted they are adopted throughout the state, and she recommends the county use one and tailor it to the county's needs to help fight fires. She noted it was inspiring to see how everyone works together and noted her son was a wildland firefighter for years and they made him a man.

H. Regular Agenda Items

1. **Sheriff's Office**

Adopt a Resolution Ratifying the July 5th, 2024, Proclamation by the Director of Emergency Services of the County of Mariposa, State of California, Proclaiming the Existence of a Local Emergency due to the French Fire

Undersheriff Packard gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Administration**

Discussion and Possible Direction Regarding Final Organizational and Operational Review

DRAFT

Recommendations from Guidehouse Inc.

Joe Lynch gave the staff report. Rob Hagar and Callie Seymour from Guidehouse gave a PowerPoint Presentation.

Public comment was received by Monica Nielsen/Agricultural Commissioner who noted there was no recommendations for help with staffing which is needed in her department.

Pete Judy/District Four Resident noted he worked for the Court for a number of years. He noted on Page 15 of the presentation that the County Administrative Officer (CAO) would be responsible for the day-to-day operations of ten departments. He noted he doesn't count ten departments; he believes they interchanged departments and divisions. He noted that when he first became a department head, there wasn't much, but the county had come a long way. He noted that with the probation department, the chief probation officer is appointed by the judge, so they would not report to the CAO.

Chief Ward noted that as far as reorganization goes, he wanted to give his perspective and noted that a strong CAO model is needed. He noted that in the world he grew up in, there needs to be a lead and their assistants with the same amount of authority, as this would turn into greater representation and community throughout the organization. He noted in the fire world, there are division chiefs, and with a Strong CAO, there would be the authority to make decisions. He noted a strong CAO model would create more efficiency.

Ryan Oliphant/Chief Probation Office, noted he has a reporting structure and it would not make sense for his position to report to the CAO or the Assistant CAO (ACAO).

Dr. Kristina Keheley noted she is on the fence in regard to the recommendation to place Environmental Health under the Development Services umbrella. She noted they are an essential function to public health and per Health and Safety Code, they have a relationship with the County Health Officer.

Steve Engfer/Planning Director, thanked everyone who played a part in this. He noted that he felt it was healthy to take a magnifying lens to bring things to bear. He noted he didn't believe the county had done this type of look in a long time. He expressed his thoughts on change being healthy as, ultimately, our purpose is to serve the public. He noted he is interested in the implementation and felt there were unknowns. He noted he supports a strong CAO, which he feels will increase efficiency in operations and advance systems.

Mike Brusa noted the first time he spoke at a meeting was about the emperor's new clothes. He noted there are a lot of people who are dependent on this. He noted this was an employee-centered report but did not address the issue of the government monopoly. He noted this would just be re-arranging the desk chairs since the government never sinks. He then discussed issues he use to see as the Superintendent at the schools.

Jeanne-Ann Pine noted she did not understand most of it but she took it as what started off as log cabin, turned into added rooms and outbuildings and it was time to get all under one roof. She noted there is proof of success. She noted she would like to see a more expanded timeline.

Walter Wall/District Attorney, noted it is good to do a self-assessment. He noted Guidehouse made a modest proposal. He noted many boards have a strong CAO that manages the day to day. He noted one thing the CAO needs to be given is a forum to be in constant communication with the Board. He noted the public needs to know they are accountable and transparent.

Collen Rhodes/Phone Caller felt the data wasn't there, and there were no details to indicate what the study suggested. She noted they knew ahead of time the County wanted a strong CAO and relied on that/ She noted Mr. Lynch has the energy and passion for his job. She noted she has no problem with the suggested structure,

DRAFT

but she has a concern with the ACAO. She noted she has worked in areas of human resources, fiscal management, and budgeting, and with the structure, it would be piling onto an already full plate. She noted she did not like the mention of the Brown Act on page 143; she noted if the Brown Act makes their job difficult, it is for good reason. She noted transparency is essential. She felt neither the Board nor Mr. Lynch were trying to not be transparent, so the inclusion of that language was unfortunate. She reminded the Board to respect the voters.

Mr. Lynch noted they are seeking direction from the Board to bring back three items, the CAO position, address development services, and internal services.
Board discussion ensued.

DIRECTION: Administration Staff is to bring back a more extensive presentation with recommendations on how to proceed with the Strong County Administrative Model, Development Services Department and Internal Services.

RESULT: DIRECTION GIVEN

11:40 AM Chair Menetrey recessed the Board for a brief break.

3. **Administration**

Approve the Administration of Non-DOT Safety-Sensitive Employee Designation List Policy

11:46 AM Chair Menetrey reconvened the Board meeting.

Chris Ferbrache/Human Resources gave the staff report. No public comment. Board discussion ensued.

CLERICAL AMENDMENT: Strike "opioids" from page 4, second line, "C".

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Administration**

Adopt a Resolution of Intention to Purchase Approximately 3.7 Acres of Real Property at 4802 Highway 140, Mariposa, California, the Spring Hill School Site; and Approve Publication of a Notice of Intention to Purchase Said Real Property.

Joe Lynch gave the staff report.

Public comment received by Chief Ward who noted he recognized that the facility will need quit a bit of repairs that would cost more, but noted it would be even more costly to completely relocate the fire department.

Mr. Lynch clarified no monies from general fund would be used, these will be MID settlement funds.

Board discussion ensued.

RESULT: **Adopted (UNANIMOUS)**

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MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

I. Closed Session

12:31 PM Chair Menetrey read the closed session item.

Public comment was received on Closed Session Item 1 from Mike Brusa, who noted the previous study (Guidehouse presentation) discussed challenges with the Brown Act.

12:37 PM Chair Menetrey recessed the Board into closed session.

1. **Administration**

   CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RESULT: CLOSED SESSION HELD

Report Out

12:50 PM Chair Menetrey reconvened and reported that during the closed session, information was received, and direction was given.

J. Board Information

None.

K. Adjournment

12:51 PM Chair Menetrey adjourned the Board of Supervisors meeting.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
WAYNE FORSYTHE	**DISTRICT IV**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
JULY 16, 2024

DRAFT

A. Call to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Excused	
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent note.

Public comment was received from Mike Brusa/Resident, who commented on CA. 1, noting this has been on the agenda since November 2018. He then discussed the housing element and noted it has not accomplished any goals. He further stated he will continue to comment on this item.

Ryan Oliphant/Chief Probation Officer commented on CA. 24. He gave a shout-out to his probation team highlighting the amazing job they do.

Jeremy Briese/Sheriff commented on CA. 25 noting tis is for animal emergencies. He noted when disasters hit, people jump into their roles. He highlighted the long relationship Mariposa County has had with this disaster team. He said there is now the ability to co-shelter. He gave kudos to Naomi who spear heads it. She ensures there are trailers for rapid response.

Chair Menetrey and Supervisor Poe thanked Naomi.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Receive the List of Recent Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy

CA3. **Agricultural Commissioner**

Approve the Certified Farmers Market Inspections Agreement 24-0026-000-SA for Fiscal Year 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Agricultural Commissioner**

Approve Organic Program Cooperative Agreement No. 24-0097-000-SA for Fiscal Year 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Agricultural Commissioner**

Approve the Petroleum Products Program Cooperative Agreement Number 24-0153-000-SA for Fiscal Year 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA6. **Agricultural Commissioner**

Approve Nursery Inspection Program Agreement No. 24-0279-000-SA for Fiscal Year 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA7. **Assessor/Recorder**

DRAFT

Approve an Agreement with Avenu Enterprise Solutions, LLC for Information Technology Products and Services Amendment No. 5 and Symphony Third Party Maintenance; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA8. **Clerk of the Board**

Receive the List of Software as a Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in June of 2024

CA9. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered Into, Received and Processed in June of 2024

CA10. **Clerk of the Board**

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA11. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in June of 2024

CA12. **Clerk of the Board**

Receive the Committee's Annual Written Reports Pursuant to Resolution 22-637

CA13. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with John C. Fremont Healthcare District (JCFHD) for Cost of Services Provided by Zaks Security One for an Amount Not to Exceed $180,000; and Authorize the Board of Supervisors Chair to Sign the MOU

CA14. **Health and Human Services Agency**

Approve an Agreement with Willow Glen Care Center Dba: Sequoia Psychiatric Treatment Center in the Amount of $200,000 for Inpatient Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA15. **Health and Human Services Agency**

Approve an Agreement with Davis Guest Home, Inc., in the Amount of $550,000 for Residential Care; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA16. **Health and Human Services Agency**

Approve the First Amendment with Native Solutions Family Guidance Center, Memorandum of

DRAFT

Understanding (MOU) for the Drinking Driver Program; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA17. **Health and Human Services Agency**

Approve an Agreement with Alliance for Community Transformations in the Amount of $189,506 for Heritage House Drop in Center for Community Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA18. **Health and Human Services Agency**

Approve an Agreement with Mariposa Safe Families, Inc. in the Amount of $307,820 for Prevention Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA19. **Health and Human Services Agency**

Approve the Second Amendment to the Agreement with University of California (UC) Davis for Consultative Services Involving the Health and Human Services Agency (HHSA) Staff; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA20. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) Between Mariposa County Sheriff's Office (MCSO) and Mariposa County Health and Human Services Agency (HHSA) for Jail Based Services in an Amount Not to Exceed $971,268; and Authorize the Board of Supervisors Chair to Sign the MOU

CA21. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Fee of $206 for the Annual Labor Day Parade on August 31, 2024

CA22. **Public Works**

Approve an Agreement with R. Sutton Enterprises, LLC. for the Hornitios Road Pavement Digouts Project in the Amount Not to Exceed $659,000; and Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve Budget Action to Allocate Expense to Fixed Asset Category

CA23. **Public Works**

Approve an Agreement with Moore Twining Laboratories in the Amount of $147,500; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA24. **Probation**

Proclaim the Week of July 21, 2024 - July 27, 2024, as "Pretrial, Probation and Parole Supervision Week"

CA25. **Sheriff's Office**

Approve a Memorandum of Understanding (MOU), with Central California Animal Disaster Team

DRAFT

(CCADT), for the Purpose of Documenting the Relationship Between the County of Mariposa and CCADT and Setting Forth the Terms of Collaborative Animal Emergency Response; and Authorize the Board of Supervisors Chair to Sign the MOU

CA26. **Sheriff's Office**

Accept a Grant Award from FEMA's Hazard Mitigation Grant Program for Mariposa County's Local Hazard Mitigation Plan (LHMP) Update 2025 in the Amount of $160,000; Authorize the Sheriff to Sign the Grant Agreement; and Approve Budget Action Increasing Revenue and Appropriations in the Mariposa County Sheriff's Office Budget to Implement the Grant ($160,000)

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

None.

G. Public Comment on Non-Agenda Items

Public comment was received by Mike Brusa, who noted that prior to the Constitution, there were the Articles of Confederation. He then discussed Shea's Rebellion, the whiskey tax, and that the County is a Monopoly.

Recess Board of Supervisors

9:25 AM Chair Menetrey recessed the Board, and the Clerk of the Board read the announcement.

Announcement Pursuant to Government Code 54952.3

I. COUNTY SERVICE AREA 1M (Don Pedro)

9:26 AM Chair Menetrey called the County Service Are 1M (CSA 1M) meeting to order.

Public Comment Period

None.

CSA 1M Regular Agenda

1. **Public Works**

PUBLIC HEARING: Adopt a Resolution to Establish the Current Fee Structure for Mariposa County Service Area (CSA) 1-M (Lake Don Pedro) for Off-Season Fire Protection; and Authorize the Fees to be Placed on the Property Tax Roll for Fiscal Year 24-25

Shannon Hansen/Public Works and Transportation Director, gave the staff report. No public comment.

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RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

Adjourn CSA 1M

9:28 AM Chair Menetrey adjourned the CSA 1M meeting.

J. LOCAL TRANSPORTATION COMMISSION

9:28 AM Chair Forsythe called the Local Transportation Commission (LTC) meeting to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

Approve Advertising and Consultant Selection for Vehicle Miles Traveled (VMT) Policy

Jeannie Morvay-Clayton/Public Works Transportation Planning gave the staff report. Steve Engfer/Planning Director noted an addition from Cal Trans, Task 4/2 to add "Office Projects".

AMENDMENT: Add to Task 4/2 "Office Projects."

RESULT:	**Adopted**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

Adjourn LTC

9:34 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

9:35 AM Chair Menetrey reconvened the Board of Supervisors meeting.

K. Regular Agenda Items

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9:35 AM it was noted the Senator would be here at 10:30 AM.

1. **Public Works**

PUBLIC HEARING: To Adopt the Current Fee Structure for Countywide County Service Area No.1, Road Maintenance for Zones of Benefit; and Authorize the Fees to be Placed on the Property Tax Roll for Fiscal Year 2024-25

Shannon Hansen gave the staff report.

Public comment was received by Mike Brusa, who noted it is a huge problem to serve the government. He discussed inflation, devaluation, and how things use to be before a lot of government intervention. He also mentioned the cost of living in California.

Board discussion ensued.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District I Supervisor Smallcombe
ABSTAINED:	District II Supervisor Poe

2. **Public Works**

PUBLIC HEARING: Authorize and Direct Staff to Place Special Districts' Delinquent User Fees on the FY24-25 Property Tax Roll

Shannon Hansen gave the staff report.

Public comment was received by Jonathan Noel/Resident, who asked if this is just for the fiscal year or if it is continuous.

Director Hansen noted it is just for the FY 24-25.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

3. **Planning**

PUBLIC HEARING: To Consider the Close Out of the Community Block Grant (CDBG) Owner Occupied Rehabilitation Program

Ben Goger/Senior Planner gave the staff report. No public comment was received.

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Board discussion ensued.

ACTION: The Board approved the closeout of the program.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

4. **Planning**

PUBLIC HEARING: To Consider the Close Out of the Community Development Block Grant (CDBG) for Public Services at the Mariposa Heritage House

Ben Goger gave the staff report.

Public comment was received by Jeremy Martinez/Alliance, who noted they have served over 185 individuals and they had success with the program.

Board discussion ensued

ACTION: The Board approved the closeout of the program.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District I Supervisor Smallcombe

M. Board Information

None.

H. Board Recognitions

10:07 AM Chair Menetrey recessed the Board until the Senator arrived.

10:33 AM Chair Menetrey reconvened the Board meeting.

1. **Board of Supervisors**

Receive a Presentation from Senator Marie Alvarado-Gil Recognizing The Alliance for Community Transformations for the California Senate District Four Nonprofit of the Year 2024 for Mariposa County

Chair Menetrey introduced the item and read a brief bio of Senator Marie Alvarado- Gil.

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Marie Alvarado-Gil/Senator noted this was her 5th county she had visited today but it was the part of public service she loved the most. She felt it was her honor to underscore the Alliance. She noted it began as Mountain Crisis Services. She noted that she advocated strongly for public safety reform and that this organization is very personal. She noted their goal was to lend a helping hand and that they have done so with positive change. She was proud to present them with an award for Mariposa County Non-Profit of the Year.

The Board moved down and help the Senator present the award to Jeremey Martinez and Hal Nolan.

Jeremy Martinez/Executive Director of the Alliance thanked the Board and the Senator. He noted that they do a lot of collaborative work and are very thankful. He also noted that they appreciate the recognition.

Public comment was received by Pete Judy/District 4 resident, who noted he is on the Board of Directors for the Alliance. He thanked the Senator.

RESULT: PRESENTATION HELD

L. Closed Session

Chair Menetrey read the closed session items.

Closed Session Item 1 - Pubic comment was received by Mike Brusa, who commented on the union negotiations; He noted the BOS represents the people, not the employees. They have to maintain the interest of the people

Closed Session Item 2 – no public comment.

Closed Session Item 3 - no public comment.

Closed Session Item 4 - no public comment.

10:55 AM Chair Menetrey recessed into closed session and noted they would reconvene at 1 PM for the Oracle Presentation.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator of the Mariposa County Managerial/Confidential Organization (MCMCO); and Service Employees International Union (SEIU)

RESULT: CLOSED SESSION HELD

2. **County Counsel**

CLOSED SESSION: Conference with Legal Counsel: Existing Litigation: County of Mariposa, Et Al v. Amerisourcebergen Drug Corporation, Et Al; Case No. 1:18-op-45618-DAP

RESULT: CLOSED SESSION HELD

3. **County Counsel**

CLOSED SESSION: Conference With Legal Counsel; Anticipated Litigation; Significant Exposure To Litigation Pursuant to Subdivision (b) of Government Code section 54956.9; Number of Cases To Be Discussed: 1

RESULT: CLOSED SESSION HELD

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4. **County Counsel**

CLOSED SESSION: Conference With Legal Counsel: Existing Litigation; Jolin Luis v. County of Mariposa, et al.; Mariposa Superior Court Case No. 23-CVPM-0011975

RESULT: CLOSED SESSION HELD

Report Out

1:00 PM Chair Menetrey reconvened the Board meeting and reported that during closed session the following occurred.

For Closed Session Items:
1) Information was Received and Direction Was Given.
2) Information was Received and Direction Was Given.
3) The Board voted 4-0 - 1 excused to reject claim number C24-7.
4) Information was Received and Direction Was Given.

Chair Menetrey moved back up to item H. 5 at 1:02 PM PM for the PPT.

O. 1:00 PM Reconvene

5. **Administration**

Receive a Presentation by Administration, Providing an Update on the Oracle Enterprise Resource Planning (ERP) System

10:06 AM the board reached a consensus to move this item to 1 PM.

1:02 PM Leigh Westerlund/Assistant County Administrative Officer, gave a PowerPoint Presentation. Joe Lynch noted that AS400 was failing, so the County needed to move to a new program.
Public comment was received by Jeanne-Ann Pine, who noted that she had come to learn more about Oracle's progress. She felt the self-corrections would be painful, and it was unfortunate to hear some software was purchased that was not compatible. She noted she also had not heard about the Auditor and how he was doing.

Shannon Hansen noted there have been struggles and a learning curve. She stated now that her team has direct access to Graviton, they are breathing a sigh of relief, they are being listened to, and things are getting better.

Mike Brusa noted that he doesn't understand some of this. He then discussed money spending and more taxes to cover costs.

Sam Cerveny/Deputy Director of Public Works, noted having direct access to Graviton has been uplifting to Public Works staff. He noted they have been able to get the reports they need.

Carol Suggs/Planning Department echoed past sentiments. She noted that Ms. Westerlund had been helpful and the helpline had been a great addition.

Steve Engfer/Planning Director noted he felt the need to note a lot of work had gone into this project. He

DRAFT

noted it takes a good team and then discussed the rollout to Tyler for the permitting.

Board discussion ensued.

RESULT: PRESENTATION HELD

N. Adjournment

2:53 PM Chair Menetrey adjourned in memory of Donald Parker, John William Hall, Robert Bustamante, Patrick Michale Walliser, Derrick Kleiman, and Trudy Williams.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

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DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
WAYNE FORSYTHE	**DISTRICT IV**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
AUGUST 6, 2024

DRAFT

A. Call to Order and Roll Call

Vice-Chair Smallcombe called the meeting to order, noting Chair Menetrey is excused.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Excused	

B. Pledge of Allegiance

Vice-Chair Smallcombe led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Vice-Chair Smallcombe read the consent agenda note.

Public comment was received by Mike Brusa/Resident who commented on CA. 1 noting this was originally declared in 2018. He noted he continues to remain skeptical on the ability to deal with the housing issues. He then discussed examples of issues he has seen with government as well as the housing element.

Supervisor Poe commented on CA. 10 noting the work done in the North County is wonderful and they have seen remarkable results.

Vice-Chair Smallcombe commented on CA. 9, asking the HHSA director to give background. Dr. Kristina Keheley/Interim Health and Human Services Agency Director gave a background to the item noting the court process and other everyday items.

Vice-Chair Smallcombe also commented on CA. 15 and called up the public works director. Shannon Hansen/Public Works and Transportation Director noted on the topic of utilities they could only accept cash or check. This item allows rate payers to pay their utility bills online.

Supervisor Forsythe commented on CA. 16 calling up Director Hansen. She noted that this was an amazing project and thanked the Sheriff and the Office of Emergency Services (OES) for their help on this. She further noted how wonderful this will be for the town of Mariposa.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Menetrey

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve FY24 Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Indigent Defense Department Budget to Cover Unanticipated End of Year Expense Overage ($22,000) (4/5ths Vote Required)

CA3. **Clerk of the Board**

Appoint Eva Adams and Dana Hallett to the Behavioral Health Board with a Term Expiring August 6th, 2027

CA4. **County Counsel**

Approve First Amendment with Charles River Associates and Wanger Jones Helsley PC Increasing the Amount by $16,235 for a New Amount Not to Exceed $76,235; Authorize the Board of Supervisors Chair to Sign the Amendment; and Authorizes the Release to the Public of the Confidential Memorandum from Charles River Associates, Dated July 3, 2024, and the Confidential Memorandum from Wanger Jones Helsley PC, Dated July 5, 2024

CA5. **Fire**

Accept Subaward Amendment 1 of 2022 CAL FIRE County Coordinator Grant Program for Mariposa County Statewide Through the California Firesafe Council for the Extension of the County Coordinator Grant Program Through December 31, 2024; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement

DRAFT

CA6. **Health and Human Services Agency**

Approve Budget Action Recognizing Grant Revenue Received and Increasing Salary Appropriations ($144,100) (4/5's Vote Required)

CA7. **Health and Human Services Agency**

Approve an Agreement with Area 12 Agency on Aging in the Amount of $205,724 for Services in Third Year (Fiscal Year 2024-2025) of Awarded Four-Year Area 12 Agency Grant (July 2022 Through June 2026);Authorize the Board of Supervisors Chair to Sign the Agreement; and Designate the Health and Human Services Agency Director as the Designee to Complete and Sign Documents Per Exhibit E of the Agreement and Any Future Amendments to the Agreement (Subject to Approval as to Form by County Counsel)

CA8. **Health and Human Services Agency**

Approve Budget Action Increasing Salary Appropriations and Decreasing Operating Expense Appropriations Within the Alcohol and Drug Department Budget for Fiscal Year 2024 ($113,794); and Recognize the Grant Revenue and Increasing the Department Salary Appropriations Budget to Pay Expenses Through Year End ($218,586)(4/5's Vote Required)

CA9. **Health and Human Services Agency**

Approve a Five-Year Grant Agreement with Department of State Hospitals in the Amount of $2,277,343.31 for the Participation in Jail Based Competency Treatment (JBCT); and Authorize the Board of Supervisors Chair to Sign this Grant Agreement

CA10. **Health and Human Services Agency**

Approve a Three Year Agreement with Today is a New Day Recovery Home in the Amount of $201,000 for Sober Living Environments; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA11. **Health and Human Services Agency**

Approve Third Amendment to the Infant/Child Enrichment Services (ICES) Agreement Increasing Compensation by $25,000 for a New Amount Not to Exceed $250,000 for Child Care Services; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA12. **Health and Human Services Agency**

Approve an Agreement with the California Department of Social Services (CDSS) for the Provision and Receipt of Legal Services Associated with the Resource Family Approval (RFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA13. **Health and Human Services Agency**

Approve an Agreement with Berliner Cohen LLP in the Amount of $150,000 for Legal Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA14. **Probation**

DRAFT

Approve Third Amendment to Memorandum of Understanding (MOU) with the County of Tuolumne for the Placement and Detention of Mariposa Youth at the Motherlode Regional Detention Facility (MRDF); and Authorize the Board of Supervisors Chair to Sign the Amendment

CA15. **Public Works**

Approve a No-Cost Agreement with Integrated Payment Solutions, LLC (PAYSTAR), for Online Payments; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA16. **Public Works**

Approve an Agreement with Mason, Bruce & Girard, Inc., in the Amount of $211,000 for Project Management of the Mariposa Creek Hazardous Fuels Reduction Project; and Authorize the Board Supervisors Chair to Sign the Agreement

CA17. **Public Works**

Ratify an Agreement with United States Department of Agriculture (USDA) Forest Service for an Emergency Incident Helibase at Mariposa-Yosemite Airport

CA18. **Air Pollution Control District (APCD)**

Ratify the Signature of the Air Pollution Control Officer Dated December 29, 2023 on an Amended Acceptance of the Grant Agreement for AB 617 Community Air Protection Program G21-WSRP-13-1 Amending the Total Amount from $179,770 to a New Amount Not to Exceed $375,400

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Steven Ward/Cal Fire/Mariposa County Fire addressed the Board on the Pedro Fire. He noted there had been potential for it to become a major incident, but with collective collaboration it was kept within its current footprint. He acknowledges partners such as the Sheriff's Office, County Roads Department, Red Cross, and the County Fire Reserves. He expressed that there was a good presence and noted as of the meeting, the fire was in control and has been scaled back to patrol status. Chief Ward also called out the fire that was currently burning in Butte County, he noted it has eaten 414,000 acres. He noted the resources and devastation that is going on throughout the State.

Supervisors Smallcombe, Toso, Poe, and Forsythe noted their thoughts are with their counterparts in Butte and Tehama counties. They all offered their thanks and kudos to the fire crews.

Jeremy Briese/Sheriff noted there seemed to be a common theme, working together for the betterment of Mariposa. He then discussed the Jail based competency grant. He discussed working together for efficiencies not only in emergencies but just as his office and HHSA have worked together for the Jail. He then thanked the volunteers and his staff for their response on the fire. He also discussed the School Resource Officer not being funded and they were looking at other ways to get officers in the schools. Sheriff Briese also gave an

DRAFT

update to the new Mark 43 system.

Joe Lynch/County Administrative Officer noted there had been a contract for Today is a New Day, and noted they were extending the term. He further noted they were finding middle ground and laying out the benefits. He further noted a lot of recognition was heard; he stated our County has an amazing joint command to make sure incidents are handled quickly. He noted every single Department Head plays a part, they don't get overtime and tend to give 15 hours a day. He noted Sergeant Smith is amazing in OES. He thanked them.

Kari Kisela/Mariposa County Chambers noted on August 16th at 4:30 PM there would be a ribbon cutting for Concierge Real Estate and further noted she encouraged all to attend.

G. Public Comment on Non-Agenda Items

Public comment was received by Jeanne-Ann Pine/Resident who noted on the Pedro fire, the radio station got a call from an out of towner who was a little freaked out. She noted she interviewed a dispatcher who gave great information. She then commented on the Auditor situation noting her emails have not been responded to.

Mike Brusa noted he generally comments on the constitution. He noted he comes here instead of Sacramento is because he felt there is nonsense coming out of there. He then discussed the local government. He noted it is critically important. He then discussed the king, the stamp act, Bidens competency level, and the school resource officer.

Recess Board of Supervisors

10:05 AM Vice-Chair Smallcombe recessed the Board of Supervisors meeting, and the Clerk of the Board read the Government Announcement.

Announcement Pursuant to Government Code 54952.3

H. COUNTY SERVICE AREA 1M (Don Pedro)

10:06 AM Vice-Chair Smallcombe called to order the meeting of the County Service Area 1 M (CSA 1M).

Public Comment Period

None.

CSA 1M Regular Agenda

1. **Public Works**

   Approve an Agreement with Moore Twining Associates, Inc., to Supply Ground Water Sampling and Monitoring for Mariposa Pines Waste Water Transition Plan (WWTP) for a Three-Year Term; and Authorize the Board of Supervisors Chair to Sign the Agreement

Shannon Hansen gave the staff report, noting this is a routine item. No public comment received.

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RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District II Supervisor Shannon Poe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Menetrey

Adjourn CSA 1M

10:08 AM Vice-Chair Smallcombe adjourned the CSA 1M meeting.

Reconvene as Board of Supervisors

10:09 AM Vice-Chair Smallcombe reconvened the Board of Supervisors meeting.

I. Regular Agenda Items

1. **County Counsel**

Adopt Policy Regarding Service Animals for Persons with Disabilities

Steve Dahlem/County Counsel gave the staff report. In response to a question from Supervisor Toso, Counsel Dahlem noted this is only for County facilities. No public comment was received.

RESULT:	**Adopted**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Menetrey

2. **Administration**

Approve a Salary Increase for the Assistant Auditor Classification; Set the New Annual Salary to $99,198.590 - $121,034.117

Joe Lynch gave the background to this item. Chris Ferbrache/Human Resources gave the staff report.

Public comment was received by Jonathan Noel/Resident asked if this job cannot be given to someone the county already has. He noted he was surprised the resource officer wasn't in the budget. He thought we may be able to shift this money. He further noted we needed better use of monies. He noted there are lots of grants available.

Mr. Lynch answered Mr. Noel's questions noting they were unaware of the none funding of the school resource officer and they are looking at grants to cover the funding.

Board discussion ensued.

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RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Menetrey

3. **Administration**

Approve the Over-Hire of one (1) Deputy Clerk of the Board I/II Position, Effective Immediately until the Incumbent Resigns

Chris Ferbrache gave the staff report. Danielle Bondshu/Clerk of the Board, provided further background.

Public comment was received by Mike Brusa, who was commenting on the previous items and discussed schools and government monopolies.

Board discussion ensued.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Menetrey

J. Board Information

None.

K. Adjournment

10:43 AM adjourned in memory of Shirley Fiester, Michael Fisher, and Florentine Topping.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
WAYNE FORSYTHE	**DISTRICT IV**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
AUGUST 13, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note. He further noted that CA.9 and CA.15 required a 4/5th vote and CA.7 needed to read 2024-2025.

Jeffery Witthun/Child Support Services commented on Child Support Awareness Month and read some facts and statistics. He further noted that Mariposa Child Support Services has distributed $1.2 million in the County, with 92% of all monies collected going directly to the homes.

Mike Brusa/Bear Valley commented on CA.1 and CA.2. He noted and compared that the Shelter crisis has

continued since 2018, and the French Fire is being terminated after a little over a month.

Supervisor Forsythe commented on CA.6, noting it had been in the works for a long time and that it was to protect the town. He thanked Mariposa Fire, Fire Safe Council, Fire Advisory Committee, and Cal Fire for their work on this fuel break.

Supervisor Smallcombe commented on CA.15, complimenting Public Works on their response to concerns. She noted that constituents sent pictures of the bridge, and it was scary. She further noted that within a week, a contractor was out repairing the bridge.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Sheriff's Office**

Adopt a Resolution Terminating the Existence of a Local Emergency Due to the French Fire

CA3. **Board of Supervisors**

Proclaim August 2024, as "Child Support Awareness Month"

CA4. **Child Support Services**

Approve a Plan of Cooperation Between Mariposa County Department of Child Support Services and California State Department of Child Support Services; and Authorize the Director of Child Support Services to Sign the Plan

CA5. **County Counsel**

Approve a Legal Services Agreement with Wanger Jones Helsley PC to Provide Legal Services to the County of Mariposa; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA6. **Fire**

Approve an Agreement with Mariposa Fire Safe Council for Right of Entry Permission on Mariposa County-Owned Parcels Included in the Bumgaurdner Ridge Fuel Break Funded by CAL FIRE; and Authorize the Board of Supervisors Chair to Sign the Right of Entry Forms

CA7. **Health and Human Services Agency**

Approve an Agreement with Mountain Counties Emergency Medical Services Agency (MCEMSA) in the Amount of $7,451.40 for Emergency Medical Services for the Fiscal Year 2023-2024; and Authorize the Director of Health and Human Services to Sign the Agreement

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CA8. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU), with Kaiser Foundation Health Plan, Inc., for Medi-Cal Managed Care; and Authorize the Board of Supervisors Chair to Sign the MOU

CA9. **Health and Human Services Agency**

Approve Fourth Amendment to the Agreement with Area 12 Agency on Aging (A12AA); Authorize the Board of Supervisors Chair to Sign the Amendment; and Approve Budget Action Increasing Revenue and Appropriations to Include Intergenerational Activities Within the Senior Services Program ($17,000) (4/5ths Vote Required)

CA10. **Health and Human Services Agency**

Approve an Agreement with Infant Child enrichment Services in the Amount of $250,000 for Child Care; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA11. **Health and Human Services Agency**

Approve the Second Amendment with Davis Guest Home Increasing the Amount by $7,000 for a New Amount Not to Exceed $567,000, for Personalized Residential Care Services; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA12. **Planning**

Accept Resignation and Recognize the Service of Chris Lowey on the Mariposa County Code Compliance Advisory Committee

CA13. **Probation**

Approve an Agreement with Integrated Human Services Group, LLC to Conduct Evaluations on the Processes and Outcomes of the Edward Byrn Memorial Justice Assistance Federal Grant Program, also known as the Drug Enforcement Team, Effective June 6th, 2023 through December 31st, 2026; and Authorize the Board Chair to Sign the Agreement Including any Amendments, Modifications or Extensions Thereof, with Integrated Human Services Group, LLC (Subject to Approval as to Form by County Counsel)

CA14. **Public Works**

Authorize Public Works to Waive the Encroachment Permit Fee of $206 for the 37th Annual Hornitos Flea Market on October 6, 2024, from 7:00 am to 3:00 pm

CA15. **Public Works**

Approve an Agreement with American Paving Co. for the Harris Road Bridge Emergency Repair in the Amount Not to Exceed $54,109; Approve Budget Action to Allocate Expenses to Fixed Asset Category($55,000); and Authorize the Board of Supervisors Chair to Sign the Agreement; Find the Project Meets All Emergency Requirements Pursuant to the Public Contract Code Section 22050 and that the Emergency did not Permit a Delay Resulting from a Competitive Solicitation for Bids, and that the Action was Necessary to Respond to the Emergency (4/5th Vote Required)

DRAFT

CA16. **Public Works**

Approve the Second Amendment with Aramark to Change Name to Vestis Services, LLC., Extend the Term of the Agreement from June 30, 2024, to September 30, 2024, and Increase Compensation by $6,300 for a New Amount Not to Exceed $202,992; and Authorize the Board of Supervisors Chair to Sign the Amendment

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Steve Engfer/Planning Director gave an update on new things taking place in the Planning Department. He noted the GIS zoning lookup tool is now online and available to the public. He stated the development code would be coming back after they "slog" through Title 17. He noted a schedule for workshops would be coming out soon. He then noted that Corrina Miranda/Interim Building Director would be giving the Board an update on Tyler Technologies. He further stated some bigger projects are coming through the pipeline that the Board would be seeing, which include the Hyatt Place.

Kari Kisela/Chamber of Commerce noted that on the upcoming Friday, a ribbon cutting would be held for the Concierge. She further noted there would be a popover from Okiee Dokiee. She also noted the Labor Day parade was approaching, and she had applications for parade participants.

Jeremy Briese/Sheriff noted that the following day was the first day of school and thanked the County Administrative Officer and the Health and Human Services Agency Director for assisting with locating the funding for the School Resource Officer.

Luis Mercado/Auditor gave an update on the FY 21/22 audited financial statements. He first thanked the Board for raising the salary of the assistant auditor so they could hire a quality candidate. He then noted FY 21/22 remained the same, they were working on the fixed assets for that year. He further noted the projects tool in Oracle is helpful. Mr. Mercado noted they hoped it to be wrapped up within the next couple of weeks. He also noted he would be happy to continue coming to the Board for updates.

Steven Dahlem/County Counsel reminded the Board that they cannot have a lot of discussion, but direction could be given to staff.

Each Board member spoke and touched on the topic of communication. No directions to staff except for noting they would like to see him more were given.

Corrina Miranda/Interim Building Director noted the Building Department was now taking credit cards and digital plans.

G. Public Comment on Non-Agenda Items

Mark Norman/Triangle Road Resident, noted he has lived in Mariposa since 2000. Prior to retirement, he was responsible for the oversight of millions of dollars' worth of projects. He stated that Mariposa County's lack of oversight of Pacific Gas and Electric (PG&E) is astonishing. He then discussed the undergrounding project on

DRAFT

Triangle as his prime example and asked that this topic be placed on a later agenda.

Mike Brusa noted he always comes up and makes a comment. He noted that when there is a monopoly, the quality of work is undermined. He further listed other issues with counties holding monopolies.

Marvin Wells/Resident noted he had the opportunity to work with Supervisor Forsythe in schools and noted Supervisor Forsythe used to tell the children to slow down, think about what they are doing, set some goals, and take their time. He then gave Supervisor Forsythe little turtle figurines.

Recess Board of Supervisors

10:03 AM Chair Menetrey recessed the Board of Supervisors meeting and the Clerk of the Board read the government code announcement.

Announcement Pursuant to Government Code 54952.3

I. LOCAL TRANSPORTATION COMMISSION

10:07 AM Chair Forsythe called the Local Transportation Commission (LTC) meeting to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

Adopt a Resolution Allocating State of Good Repair (SGR) Funds for Fiscal Year 23/24

Jeannie Morvay-Clayton/Transportation Planning gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Public Works**

Adopt a Resolution Approving State of Good Repair (SGR) Project List for FY 24/25

Jeannie Morvay-Clayton gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor

DRAFT

Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Adjourn LTC

10:11 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:11 AM Chair Menetrey reconvened the Board of Supervisors meeting.

H. Board Recognitions

1. **Administration**

Recognize Mariposa County Employees Who Have Completed the California State Association of Counties (CSAC) Institute's Executive Training Program and Present Them With Their Executive Credential Certificate

10:25 AM the Board took up the Board recognitions.

Graham Knaus/California State Association of Counties (CSAC) Chief Executive Officer gave an update to the Board on CSAC duties. He recognized Supervisor Smallcombe, who sits on the CSAC Board. He then thanked the Board for their service and commitment to their community. He then thanked them for allowing the institute for so many of their staff.

Paul Danczyk/CSAC Foundation's Chief Operating Officer, noted he is here to celebrate and recognize the individuals who have gone through the institute. He noted he had the pleasure of working with the Mariposa team and gave the Board kudos for their excellent staff.

Mr. Danczyk and Mr. Knaus then presented the certificates to the graduates.

Public comment was received by Danielle Bondshu/Clerk of the Board, Leigh Westerlund/Assistant County Administrative Officer and Supervisor Smallcombe who all sang the praises of the course.

J. Regular Agenda Items

1. **Planning**

Approve the Closeout of the Community Development Block Grant (CDBG) Hotel and Conference Center Feasibility Study with Agreement #21-CDBG-ED-10005; and Authorize the Board of Supervisors Chair to Sign the Closeout Documents

Ben Goger/Senior Planner gave the staff report.

Public comment received by Mike Brusa noted he was confused as to why the government needed to do this study. He then discussed the issues with grants and workloads. He further discussed coercion and monopolies.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe

DRAFT

SECONDER: District IV Supervisor Wayne Forsythe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Planning**

Approve the Closeout of the Community Development Block Grant (CDBG) Microenterprise Program with Agreement #20-CDBG-12038; and Authorize the Board of Supervisors Chair to Sign the Closeout Documents

Will Fassett/Community Development Planner, gave the staff report. He noted that this program provided 13 local businesses, which are listed in the Board packet.

Public comment was received by Mike Brusa who said ditto to his previous comment and then began talking about the grant and carving out funds.

Jeanne Anne-Pine/Resident noted grants are a way of life. She noted she thought this last one had done a tremendous amount of good in this community. She noted our county has helped people who couldn't get loans.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

10:25 PM moved back to Board recognitions.

3. **Planning**

Approve the Closeout of the Community Development Block Grant (CDBG) Business Assistance Program with Agreement #20-CDBG-12039; and Authorize the Board of Supervisors Chair to Sign the Closeout Documents

Will Fassett gave the staff report. No public comment.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Planning**

Approve the Closeout of the Community Development Block Grant (CDBG) Southern Sierra Miwuk Nation Strategic Plan with Agreement #20-CDBG-12073; and Authorize the Board of Supervisors Chair to Sign the Closeout Documents

Ben Goger gave the staff report. No public comment.

DRAFT

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

5. **Administration**

Approve an Agreement to Purchase Approximately 3.7 Acres of Real Property at 4802 Highway 140, Mariposa, California, the Spring Hill School Site; and Authorize the Board of Supervisors Chair to Sign the Agreement and Any Other Documents Needed to Complete the Purchase (Subject to Approval as to Legal Form by County Counsel).

Chair Menetrey gave the staff report.

Steve Ward/Cal Fire/Mariposa County Fire received public comment, noting that he supports this facility. They have been there for four years, and it meets their needs. Alternative measures would cost the county more.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

K. Closed Session

10:57 AM Chair Menetrey read the closed session items. No public comment was received on either item.

10:58 AM Chair Menetrey recessed the Board into closed session.

1. **Board of Supervisors**

CLOSED SESSION: Public Employee Performance Evaluation: Title: Building Director (Gov Code 54954.5)

RESULT: CLOSED SESSION HELD

2. **County Counsel**

CLOSED SESSION: Conference with Legal Counsel: Existing Litigation: County of Mariposa v. California Department of Human Resources (DeJesus); Superior Court of the State of California, County of Sacramento Case No. 34-2023-80004068

RESULT: CLOSED SESSION HELD

L. Board Information

12:25 AM Chair Menetrey reconvened and reported that during closed session, the following too place:

Closed Session Item 1 - Information Received.

DRAFT

Closed Session Item 2 - Information was Received, and Direction was Given.

Board information received.

M. Adjournment

12:26 PM adjourned in memory of Danny Call, Carmine Coppola, Darrel McClure, and Marilyn Rudzik.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
AUGUST 20, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

Ryan Oliphant/Chief Probation Officer, introduced Braden Licciardi/Probation Tech.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note. No public comment was received.

9:09 AM recessed for technical issues and reconvened at **9:17 AM**.

Chair Menetrey noted there was one item that required a 4/5th.

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Receive the List of Recent Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy.

CA3. **Board of Supervisors**

Ratify a Letter of Support for the Sierra Foothill Conservancy's Youth Outdoor Access Program Application

CA4. **Board of Supervisors**

Approve a Letter of Support for Strong Fiscal Year 2025 Funding for the United States Department of Agriculture Rural Development (USDA-RD) Programs Fund; and Authorize the Board of Supervisors Chair to Sign the Letter

CA5. **Clerk of the Board**

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA6. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in June of 2024

CA7. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered Into, Received and Processed in June of 2024

CA8. **Health and Human Services Agency**

Appoint Terrylie DeBeck to the In-Home Supportive Services (IHSS) Advisory Committee with a Term Expiring on August 20, 2028

CA9. **Health and Human Services Agency**

Approve Budget Action Decreasing Salary Appropriations and Increasing Operating Expense Appropriations Within the Mental Health Department Budget for Fiscal Year 2024 to Pay Expenses Through Year End ($453,000)(4/5's Vote Required)

CA10. **Health and Human Services Agency**

Approve an Agreement with California State University, Dominguez Hills for Clinical Affiliation Agreement - Nursing; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA11. **Health and Human Services Agency**

DRAFT

Rescind Resolution Number 2024-226; Adopt Resolution Approving the Memorandum of Understanding (MOU), with Central California Alliance for Health, for DMC-ODS Medi-Cal Services; and Authorize the Board of Supervisors Chair to Sign the MOU

CA12. **Health and Human Services Agency**

Approve an Agreement with Air Methods, LLC for Emergency Air Medical Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA13. **Health and Human Services Agency**

Approve an Agreement with Alliance for Community Transformations in the Amount of $115,351 for Sober Support Drop-In Center and Recovery Support Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA14. **Health and Human Services Agency**

Approve an Agreement with Willow Glen Care Center in the Amount of $300,000 for Inpatient Residential Care; and Authorize the Board of Supervisors Chair to Sign the Agreement

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Steve Engfer/Planning Director updated the Board on GIS zoning layer. He noted it went to the Planning Commission and would be coming to the Board. He noted they are looking at scheduling the code development. He noted the Miller Gulch RFP is out and there are three bids already. He noted the Tyler Tech project. He noted he would come back to the Board.

Ben Goger/Senior Planner: He noted he was tagging on for Will Fassett. He noted they are executing a contract. They wanted to come today as they are accepting applications for community members.

Matt Johnson/Library noted there would be an event at Midpines Community Hall on the topic of wildfires. He announced a new program called “Tech Tuesdays”. He further stated there was an upcoming 3D workshop and robotics classes. He further noted that a local artist named Shirley Spencer would be presenting in El Portal and Mariposa about John Muir and the women who helped him gain his notoriety. Mr. Johnson further announced they were looking into doing a pop-up library a couple of months in Catheys Valley at McKay Hall.

Monica Nielsen/Agricultural Commissioner gave an update on the staffing situation. She noted that there will be times when the office is unstaffed, and this is due to current staffing issues.

Jonathan Farrington/Yosemite Mariposa gave some updates. He further noted there would be meetings for the public.

G. Public Comment on Non-Agenda Items

None.

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H. Regular Agenda Items

1. **Planning**

Receive a Presentation by the Mariposa County Planning Department, Providing an Update on the Mariposa Creek Parkway Grant Projects

Ben Goger gave the staff report and began with a PowerPoint Presentation. Hannah Harrison/Community Design Planner, noted that she manages the Parkway project.

Bridgett Fifthian/Sierra Foothill Conservancy gave a portion of the presentation on which the conservancy is working. Michael Osbourn/Provost and Pritchard gave his portion of the presentation.

Steve Engfer/Planning Director, praised his staff, the board, and the public for this project.

Public comment was received by Marilyn Saunders/Resident who noted this is precisely the type of development the EDC backs. She noted it provides opportunities for growth.

Supervisors Forsythe, Toso, and Menetrey expressed their support and excitement for this project.

RESULT: PRESENTATION HELD

2. **Agricultural Commissioner**

Waive the First Reading and Introduce an Ordinance titled “Weights and Measures Device Fee”

Monica Nielsen gave the staff report. She noted a correction to the ordinance, which was to remove "required by" to "pursuant to." No public comment was received.

AMENDED: Staff is to change the wording from "required by" to "pursuant to" as well as add a legend or spell out the acronyms.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District I Supervisor Rosemarie Smallcombe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Building**

Receive an Update on Tyler Technologies and Bluebeam Implementation

Corrina Miranda/Interim Building Director gave a PowerPoint Presentation with Rachelle Ziegenfuss.

Public comment was received by Jenni Kiser/Resident, who noted she is excited to see this program come to fruition. She noted that three years doesn't seem long, especially in the paper community. She noted she couldn't stop smiling with the efficiency this would have. She noted this is fantastic for generations like hers. She noted she knows most of the gals, and they have a good team. She is thrilled that they are moving in this direction, creating clarity for this community.

In response to a question from Supervisor Poe, Jeanne Heagle/Public Information Officer, noted they have been collaborating. She further noted they are working on a short video that will be impactful using social

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media and the website.

Interim Director Miranda noted she had spoken with the Clerk of the Board about having a meeting on a Saturday in the Board Chambers. She further stated they would also use the gazette.

All Supervisors gave kudos and expressed their excitement for the project.

RESULT: PRESENTATION HELD

4. **Administration**

Rescind Resolutions 2009-548, 1991-258 and 1987-421; Approve the Mariposa County Pre-Employment Physical Examinations Policy; Approve the Updated List of Job Classifications with Essential Functions Confirmed to Meet the New Policy's Requirements *(Appendix A: Positions Requiring Post-Conditional Medical Examinations*); and Authorize the Human Resources Director to Revise the List of Positions Requiring Post-Conditional Medical Examinations *(Appendix A)* within Policy Provisions

Chris Ferbrache/Human Resources gave the staff report.

Public comment was received by Jonathan Noel/Resident who asked what kind of exam would be given.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

I. Closed Session

11:18 AM Chair Menetrey read the closed session item.

No public comment.

11:19 AM Chair Menetrey recessed the Board into closed session.

1. **Administration**

CLOSED SESSION: Public Employee Employment Title or Position to be filled: Health and Human Services Agency Director (Government Code Section 54957 (b) (1))

RESULT: CLOSED SESSION HELD

J. 2:00 PM Reconvene

2:00 PM Chair Menetrey reconvened the meeting, reporting that information was received and direction given during the closed session.

1. **Administration**

Approve Budget Action Adjusting the Fiscal Year 2024-2025 (FY25) Budget to Reflect the Original

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Requested Budget and Adjustments Made to Balance All Funds (4/5ths Vote Required)

Leigh Westerlund/Assistant County Administrative Office gave a PowerPoint Presentation. Joe Lynch also highlighted insight.

Public comment received by Jeremy Briese/Sheriff who asked for clarification, he truly believes that the efforts and priorities are public safety and roads. He noted that his office has worked hard to be good partners. He read a quote from page 2, paragraph 7 of the report noting the word "burdening" was in poor taste and hoped to continue with a positive and professional environment.

CAO Lynch apologized and explained the context of the word "burdening" in which they used it.

Board discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

K. Board Information

None.

L. Adjournment

3:11 PM Chair Menetrey adjourned in memory of Janet Eileen MacKey, Roger Stephens, and Jeff Pichel.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
SEPTEMBER 3, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note. No public comment.

Chair Menetrey commented on CA.5, and Supervisor Poe also commented on CA. 5; he asked what it is that we get more individuals aware of. Shelia Baker/BHB/Director, speaking towards suicide prevention awareness month, noted how they will get information out. She noted the SPOT team does a lot of outreach throughout the year. She noted 209-966-7000 crisis line 24/7 365. She noted the 988 number is from the State of California.

RESULT: **Adopted (UNANIMOUS)**

MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Health and Human Services Agency**

Approve First Amendment with Yosemite Fire and Security Extending the End Date to December 31, 2024, for Upgrade to Existing Access Control System; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA3. **Health and Human Services Agency**

Approve an Agreement with the Department of Housing and Urban Development (HUD) in the Amount of $72,590 for Homeless Continuum of Care (CoC) Grant Program; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Health and Human Services Agency**

Approve an Agreement with Transformations Counseling and Community Services in the Amount of $450,000 for a Three-Year Therapeutic Behavioral Service; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Health and Human Services Agency**

Proclaim the Month of September 2024 as "Suicide Prevention Awareness Month"

CA6. **Health and Human Services Agency**

Ratify the Signature of the Interim Health and Human Services Director for the Acceptance of the Central California Alliance for Health Grant Agreement in the Amount of $150,000; Approve Budget Action increasing Revenue and Appropriations in the Health and Human Services Agency Public Health Division Budget ($150,000) (4/5ths Vote Required)

CA7. **Health and Human Services Agency**

Approve Certificates of Compliance for the Veterans Affairs Subvention Program and Medi-Cal Cost Avoidance Program for Fiscal Year 2024-25; and Authorize Board of Supervisors Chair to Sign the Certificates

CA8. **Health and Human Services Agency**

Approve an Agreement with Patton Air Conditioning in the Amount of $65,000 for Maintenance and Repair; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA9. **Health and Human Services Agency**

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Re-Appoint Margarita King to the Mariposa County Local Child Care Planning Council as a Member Representing Public Agencies with a Term Expiring September 3rd, 2027; and Re-Appoint Liz Wilcox to the Mariposa County Local Child Care Planning Council as a Member Representing Discretionary with a Term Expiring September 3rd, 2027

CA10. **Health and Human Services Agency**

Approve this First Amendment with Deerfield Solutions, LLC in the Amount of $8,380 for Level of Care Utiliztion System (LOCUS) for Psychiatric and Addiction Services Software Integration and Online Services; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA11. **Library**

Approve Operating Hours for Bassett Memorial Wawona Library Branch

CA12. **Library**

Approve Donation of Aged Library Coin Machines to Madera and Merced County Libraries

CA13. **Planning**

Accept Resignation and Recognize the Service of Susan Clark on the Merced River Trail Community Working Group

CA14. **Public Works**

Approve an Agreement with UniFirst Corporation to Supply Uniform Rental, Laundry Service, Janitorial, and Mat Supply Throughout the County for a Three-Year Term in an Amount Not to Exceed $120,000; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA15. **Air Pollution Control District (APCD)**

Ratify the Acceptance of the Grant Agreement for G23-EIDG-14 from the California Air Resources Board (CARB) in the Amount of $8,583 to Conduct an Inventory of Criteria Pollutant and Air Toxic Emissions Signed by the Air Pollution Control Officer on May 29, 2024

CA16. **Air Pollution Control District (APCD)**

Approve an Agreement with Oceaneering International, Inc., in the Amount of $600 for Air Pollution Control Monitoring Equipment; and Authorize the Air Pollution Control Officer to Sign the Agreement

CA17. **Air Pollution Control District (APCD)**

Approve an Agreement with Environmental Permitting Specialists in the Amount of $20,000 for Environmental Permitting and Consultation; and Authorize the Board of Supervisors Chair to Sign the Agreement

E. Items removed from Consent Agenda

None.

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F. Departmental Presentation

Steve Engfer/Planning Director gave a few announcements, noting on September 23rd, there would be a joint workshop. He also mentioned the following Friday the Code Compliance Committee would be considering the final draft of the amnesty program.

G. Public Comment on Non-Agenda Items

None.

H. Regular Agenda Items

1. **Sheriff's Office**

Receive a Presentation by AP Triton, Providing an Update on the Mariposa County Sheriff's Office Organizational and Staffing Analysis

Jeremy Briese/Sheriff introduced the item, noting the need for the study for success today and future. He thanked his staff for being supportive and being open and honest. He noted this study was paid for through the rural county funding for Sheriff's office. He also highlighted Kevin Packard/Undersheriff for carrying this through. He then introduced Ryan Lee/AP Trition who gave a PowerPoint Presentation.

Public comment received by Jeanne Anne-Pine/Resident noted she found the report interesting. She noted the bottom line is the funding. She noted the citizens passed a measure for the hospital and asked if one could be done specifically for the Sheriff's Office. She felt they were amazing and needed more.

Board discussion ensued.

RESULT: PRESENTATION HELD

10:52 AM Chair Menetrey recessed the Board for a quick break and reconvened at **10:58 AM.**

2. **Agricultural Commissioner**

Waive the Second Reading and Adopt an Ordinance titled "Weights and Measures Device Fee"

11:00 AM Chair Menetrey read the item.

Monica Nielsen/Agricultural Commissioner, gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	None
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Planning**

Adopt a Resolution Directing Staff to Publish the Geographic Information System (GIS) Online Zoning Look Up Tool that Allows for Digital Online Access to Parcel Specific Zoning Information

DRAFT

Steve Engfer/Planning Director introduced the item. He noted on August 16th, the Planning commission considered this item and recommend it. He began with a PowerPoint Presentation.

Ben Ogren/GIS specialist, went over the tool. In response to Chair Menetrey, he noted that it will be available on the Planning website.

Public comment was received by Marilyn Saunder/Resident, who noted they are grateful for this active map; it is going to be very helpful.

Board discussion ensued, and kudos were given.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Library**

Adopt a Reference Service Policy for Mariposa County Library, Effective Immediately

Item originally H.3, moved to H. 4 at 11:02 AM and came back to this item at 11:34 AM.

Matt Johnson/Librarian, gave the staff report. No public comment was received. Board discussion ensued.

Mr. Johnson asked for an amendment due to the oversight of a single word in one section.

AMEND: Add the word "Financial" with legal and medical advice under section one of the guiding principles.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

5. **Administration**

Approve a Two-Year Memorandum of Understanding (MOU) with the Mariposa County Managerial Confidential Organization (MCMCO), Effective November 1, 2023; Upon Approval, Remove the Text "Proposed" from *Appendix A*, Thereby Causing *Appendix A* to be Active until Superseded; Authorize the Board of Supervisors Chair to Sign the MOU; Authorize the Auditor to Increase Appropriations to Each Affected Budget Unit to Implement the Provisions of the MOU; and Authorize the Board of Supervisors Chair to Sign the Side Letter to Transition to Biweekly Payroll

Chris Ferbrache/Senior Administrative Analyst gave the staff report. No public comment. Board discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe

DRAFT

SECONDER: District IV Supervisor Wayne Forsythe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

6. **Administration**

Approve a Two-Year Memorandum of Understanding (MOU) with the Service Employees International Union Local 521 (SEIU), Effective November 1, 2023; Upon Approval, Remove the Text "Proposed" from *Appendix A*, Thereby Causing *Appendix A* to be Active until Superseded; Authorize the Board of Supervisors Chair to Sign the MOU; Authorize the Auditor to Increase Appropriations to Each Affected Budget Unit to Implement the Provisions of the MOU; and Authorize the Board of Supervisors Chair to Sign the Side Letter to Transition to Biweekly Payroll

Chair Menetrey read the item. Chris Ferbrache gave the staff report. No public comment.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District I Supervisor Rosemarie Smallcombe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

7. **Administration**

Approve the Mental Health Clinician Classification Revision in Health and Human Services, Effective Immediately

Chris Ferbrache gave the staff report. No public comment.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District I Supervisor Rosemarie Smallcombe
SECONDER: District II Supervisor Shannon Poe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

8. **County Counsel**

Adopt Policy Regarding Pets At Work

Steve Dahlem/County Counsel, gave the staff report. He noted that this policy will supersede the current policy. No public comment was received. Board discussion ensued.

AMENDMENT: Add "Dog is required to be licensed" to the section titled "Which Pets May Participate."

RESULT: **Adopted**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Wayne Forsythe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
NAYS: District II Supervisor Poe

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9. **Board of Supervisors**

Appoint Dr. Kristina Keheley as the Health and Human Services Agency Director, Effective Immediately

Chair Menetrey gave the staff report.

Public comment received by Kazzy Cunningham spoke on behalf of Sydney Forga, who extended her support for Keheley. She noted Keheley has stepped in and provided further, noting she is a strong asset to this county. Ms. Cunnigham noted that she has been a great leader and has taken on a lot, and it has been encouraging to have someone from the community as their lead.

Joe Lynch noted he supports Dr. Keheley as a director. He noted they have had a lot of success where they grow talent. He noted that people who are grown here have a great performance record. He noted she has honed her skills, saw it through COVID-19 and post-COVID-19, and noted we are better off with Dr. Keheley in place, having someone from here with her talent and education. He ended with the sentiment that the county is lucky to have her.

Dr. Kristina Keheley/Interim Director, thanked the Board for considering her for this role. She noted that this is a community she cares about, and she thanked her family for their support.

Congratulations were received from all supervisors.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

I. Closed Session:

Chair Menetrey read the closed session items, and no public comment was received on either of the items.

12:14 PM Chair Menetrey recessed the Board into closed session.

1. **County Counsel**

CLOSED SESSION: Conference with Legal Counsel: Anticipated Litigation; Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code Section 54956.9; Number of Cases to be Discussed: 1

RESULT: CLOSED SESSION HELD

2. **County Counsel**

CLOSED SESSION: Conference With Legal Counsel: Existing Litigation: Jolin Luis v. County of Mariposa, et al.; Mariposa County Superior Court Case No. 23-CVPM-0011975

RESULT: CLOSED SESSION HELD

Report Out

12:37 PM Chair Menetrey reported that information and direction were received and given on both closed

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session items.

J. Board Information

None.

K. Adjournment

12:38 PM Chair Menetrey adjourned the Board of Supervisors meeting.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT I**
DANETTE TOSO	**DISTRICT II**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
SEPTEMBER 10, 2024

DRAFT

A. 9:01 AM Called to Order and Roll Call

9:01 AM Vice-Chair Smallcombe called the meeting to order, noting Chair Menetrey was excused.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Excused	

B. Pledge of Allegiance

Vice-Chair Smallcombe led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Vice-Chair Smallcombe read the consent note and noted that CA.4 had been withdrawn from today's agenda. No public comment was received.

Supervisor Poe commented on CA. 9 noting his North County constituents look forward to the Coyote fest and encouraged all to attend.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe

AYES: District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

EXCUSED: District V Supervisor Menetrey

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve an Agreement with the Mariposa County Arts Council in the Amount of $76,500 to Provide Performing Arts, Visual Arts, Arts Resources and Education Services to the County; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA3. **Administration**

Approve the Allocation of One Senior Planner Position for the Current and Long Range Planning Function of the Planning Department

CA5. **Clerk of the Board**

Appoint Jesse Saulcedo to the Behavioral Health Board (BHB) with a Term Expiring September 3rd, 2027

CA6. **Fire**

Accept the 2023 California Office of Traffic Safety (OTS) Grant Funds to Upgrade Aging Extrication Equipment; and Authorize Department Head, Board of Supervisors Chair, and Designated Names/Positions Within the Grant Agreement to Sign; and Approve Budget Action Increasing Revenue and Appropriations in the Fire Department Budget to Recognize the Grant Funding ($80,000) (4/5ths Vote Required)

CA7. **Health and Human Services Agency**

Approve the Allocation of One Mental Health Assistant III Position in the Behavioral Health Department 402 Budget, Effective Immediately

CA8. **Health and Human Services Agency**

Rescind Board Resolution 2024-329; Approve Agreement with Department of State Hospitals, for Participation in Jail Based Competency Treatment (JBCT); and Authorize the Board of Supervisors Chair to Sign the Agreement with the Additional Compliance Documents, Amendments and or Extensions to the Grant (Subject to Approval as to Legal Form by County Counsel)

CA9. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Fee of $206 for the Coyote Fest in Coulterville on September 28th and 29th, 2024

CA10. **Public Works**

DRAFT

Approve Fifth Amendment with Jacobs Engineering Group, Inc., Extending the Term of the Agreement to June 30, 2025, for Engineering Services; and Authorize the Board of Supervisors Chair to Sign the Amendment

E. Items removed from Consent Agenda

CA4. **Administration**

Approve Budget Action to Re-Establish the Measure M Fund, Re-Merge Public Works Administration and Public Works Executive Divisions, Correct Fund Numbers 3466 and 3644 Budgets, Reverse a Transfer Made Incorrectly in Fiscal Year 22-23, Recognize New Revenue Received in the Strategic Growth Council Fund 3639, and Re-Approve Two Budget Actions Previously Approved but Overwritten in the Revised FY25 Recommended Budget (4/5ths Vote Required)

RESULT: WITHDRAWN

F. Departmental Presentation

Jacob Hawley/Visitors Center noted they are down about 1700 visitors this year. He noted reservations are up and revenues are down for the escape room. He noted reservations will be through October.

Maryanne Huff/Coulterville Visitors Center thanked Supervisor Poe for mentioning the Coyote Fest; she noted this is their most fun fundraiser and noted it is the most economical day in their community. She noted that the Grand Marshall, Keith Keenum, will be honored. She further noted that John Shimer's Firetruck, which is housed in Coulterville, will also be on display. She thanked all the volunteers and further noted the North County History Museum will be beginning gold panning. Ms. Huff announced that the Clampers would be in town, with over 175 of them.

Kari Kisela/Chamber of Commerce noted the Coyote Fest is an exciting weekend, noting the Chamber will be there with their margarita booth. She noted tickets are on sale for the Black and White Ball for the Hospital Board. She noted they are looking for sponsors and donation items. She noted that Yosemite Facelift, Sept 24 - 29, will take place, and there will be a National Night Out on October 1st. Ms. Kisela further noted that the Goddess festival followed it up and then the Rotary Golf Tournament, Hot Rod night, and Sausage and Suds were all coming up.

Jeremy Briese/Sheriff noted that the following day was September 11th, and they would host a 9/11 memorial at 10:00 AM in the Arts Park. He noted they would also go to North County for a 9/11 memorial at 7:00 PM. He noted their goal is to continue remembering and educating about such a tragic event in history. Sheriff Briese thanked his staff for the success of the Mariposa County Fair. Their dedication to ensuring it was a safe event for the community and 4-H and FFA children. He noted they are continuing with the Marijuana Enforcement Team (MET), noting several locations were being hit on this day. Sheriff Briese also gave a shoutout to the Sheriff's Foundation for helping with the program to foster animals. He also noted on October 13th, they would be having a members BBQ and encourage all who are members or who would like to become members. He noted it would be held from noon to 5:00 PM at the Jerseydale Pumpkin Patch.

Shannon Hansen/Public Works and Transportation Director updated the Board on a few projects. She noted the downtown project, which is the EDA project, and they are heading into phase 2. She noted they are

DRAFT

constructing sidewalks, drainage, etc. She further asked for the Board and public to bear with them as they are trying to communicate this information. She recognized it is an inconvenience but noted the result would be worth it. She then noted the FEMS tanks are still in the works, the Woodland tank has been delivered. She also noted that Public Works was notified they were awarded $2.5 million to construct a zero-emissions transport yard. She noted it would be located in the HHSS area and would provide additional parking. She further noted that Cal Trans and PG&E would be here the following week to update the Board and the public.

Steve Engfer/Planning Director, noted that the development code is scheduled for September 23rd from 9 AM to Noon, which would be the beginning of the public engagement project. He noted that the recommendations would come back to the Board. He noted he wanted to ensure the public knew. He also noted that they would be going live with the Tyler Technologies permit module on October 28th. He further noted that the Code Compliance Advisory Committee will meet on Friday. He also announced there are seats still available on the Mariposa Town Task Force.

Corrina Miranda/Interim Building Director, noted issues with permit processes. She noted she has been working with the County Administrative Officer to make significant changes and is working through the issues. She noted that most will come back to be reviewed in-house and planned to give the Board regular updates. She then reiterated their plan.

G. Public Comment on Non-Agenda Items

Jonathan Noel/Resident noted his question was for Director Shannon Hansen on the road between Darrah and Log Jam. He noted it was sanded and asked when it would be fixed. He further noted the lack of housing and the homeless camp and discussed nonprofits and Creekside Terrace.

Director Hansen responded to Mr. Noel, noting that PG&E would be doing restoration and the contractor would be back the following day.

Joe Lynch/County Administrative Officer, noted that 55 acres were purchased in 2000 with Parks and Recreation monies, and in January, the county will return them to free use.

Maryanne Huff noted it brought to mind, waterpark coming into the Don Pedro area and asked when they would hear from planning. She noted she was worried about the lighting this would cause. She noted she can look down towards Merced and noted the light continues to creep closer.

Jeanne Ann-Pine/Resident noted she wanted to be the squeaky wheel about the audits. She noted she still had not heard any updates and asked what the lack of audits was going to affect. In response to Dark Sky, she noted that migratory birds are being distracted by the night lights.

Jacob Hawley/Visitor Center noted that they have worked with PG&E, which came to their home and gave funds to restore the public road that was destroyed by PG&E.

H. Closed Session

Vice-Chair Smallcombe read the closed session item. No public comment.

9:58 AM Vice-Chair Smallcombe recessed the Board into closed session.

DRAFT

1. **Administration**

CLOSED SESSION: Public Employment: Title: County Counsel

RESULT: CLOSED SESSION HELD

I. Board Information

10:27 AM Vice-Chair Smallcombe reconvened and reported that information was received and direction was given.

None Board Information.

J. Adjournment

10:28 AM Vice-Chair Smallcombe adjourned in memory of June Ann Oliver, Timothy Myers, Jessie Scott, Richard Pollak, Audrey Crosby, Alma Green, Lois Hall, Charles M. Skatell, and Clifford Dale Dulcich.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
WAYNE FORSYTHE, VICE-CHAIR	**DISTRICT IV**
ROSEMARIE SMALLCOMBE	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
SEPTEMBER 23, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the special meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

Recess Board of Supervisors

9:02 AM Chair Menetrey recessed the Board into the Joint Study Session.

C. Joint Study Session with the Planning Commission

1. **Planning**

   Mariposa County Development Code Update (Zoning and Subdivision Ordinance), Joint Workshop - Board of Supervisors and Planning Commission

Mintier Harnish gave a PowerPoint Presentation.

10:01 AM Chair Menetrey recessed the study session for a brief break and reconvened at 10:13 AM.

PowerPoint continued. Questions from the Planning Commission and Board were discussed.

Floyd Davis/Resident provided public comment. He noted that he was a registered Civil Engineer interested in Accessory Dwelling Units (ADUs). He expressed concern about adding duplexes to residential loans and felt we should adopt our own definition before the State does.

Ken Melton/Resident noted he was involved with the General Plan and felt it was a circus. He felt the consultants had identified issues with it and noted it could be tweaked up to four times a year.

Mike Brusa/Resident noted he agreed that this will determine the future. He noted, looking at the track record, the more individuals get involved, the "crappier" it becomes. He noted that during the depression, milkers were able to purchase homes. He noted that people with tech jobs can't even afford homes in California because of inflation and the rules the government has created. He then discussed King George.

Colleen Rhodes/Resident/Phone Caller noted this was a complicated subject. She noted that she was a lawyer, and this was oppressive. She further noted that the table of contents was incorrect, and many of the numbers were incorrect. She found this document useless and misleading and noted that it was a waste of the Board and Planning Commission's time.

Unknown Caller asked how much money had been spent drafting this document.

Michael/Mintier Harnish noted they were aware of the inaccuracies in the cross-reference but noted they would correct them before they are released for formal public view.

Steve Engfer noted it cost about 395,000, but 160,000 were in grants.

11:39 AM the Planning Commission adjourned.

Reconvene as Board of Supervisors

11:40 AM Chair Menetrey reconvened the Board meeting for the study session.

D. Closed Session

11:41 AM Chair Menetrey read the closed session note. No public comment was received. He then recessed the Board for lunch and noted they would reconvene for a Closed Session.

1. **Board of Supervisors**

CLOSED SESSION: Public Employment: Title of Position to be Filled: County Counsel

RESULT: CLOSED SESSION HELD

Report Out

3:11 PM Chair Menetrey reconvened the Board and noted that information was received and direction was given.

E. Adjournment

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3:13 PM Chair Menetrey adjourned the special meeting.

Respectfully submitted,

Deanna Stickles
Deputy Clerk of the Board II

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

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SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
OCTOBER 1, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note. He noted CA.9 had been pulled for a separate vote.

Public comment received from Monica Nielsen/Agriculture Commissioner, noted on her item that this is correct for the glassy wing. She noted for the trapping item, there would be an amendment for Cal trap and the Caper Beetle trapping.

Steve Engfer/Planning Director gave an update on a few of the items on the consent agenda.

Matthew Freed/Cathey's Valley 4-H spoke on 4-H Week. He noted it marks the 75th Annual 4-H week.

Katy Wagoner/Mountain Crisis Services/Phone caller commented on CA. 5, thanking the Board for bringing this item. She invited the Board to their event, Take Back the Night.

Supervisors Toso and Forsythe commented on CA. 15, noting the importance of 4-H and the responsibility it creates, as well as its development of leadership, public speaking skills, and work ethic.

Chair Menetrey commented on CA. 10, noting his mother was a breast cancer survivor and noted the importance of spreading awareness.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve the Juvenile Dependency and Juvenile Right-To-Counsel Legal Services Agreement with the Mariposa County Superior Court in an Amount Not to Exceed $75,764; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA3. **Agricultural Commissioner**

Approve the Glassy-Winged Sharpshooter Program Agreement 23-0529-021-SF for Fiscal Year 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Agricultural Commissioner**

Approve the Detection Trapping Agreement No. 24-0132-019-SF for FY 2024/2025 with the California Department of Food and Agriculture (CDFA); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Board of Supervisors**

Proclaim the Month of October 2024 as “Domestic Violence Awareness Month" and October 17th, 2024, as "Purple Day" (Mountain Crisis Services)

CA6. **Board of Supervisors**

Ratify Letter of Support for House of Representatives (H.R.) Bill 8790, the Fix Our Forests Act

CA7. **Board of Supervisors**

Ratify a Letter of Support for Golden State Connect Authority's (GSCA) Application to the National Telecommunications and Information Administration's (NTIA) Digital Equity Competitive Grant

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Program

CA8. **Clerk of the Board**

Appoint Donald Smith as a Director of the Mariposa County Resource Conservation District (MCRCD) for a Four-Year Term, Expiring November 24th, 2028, at Noon

CA10. **Health and Human Services Agency**

Proclaim the Month of October 2024 as "Breast Cancer Awareness Month" and October 18, 2024, as "Mammography Day"

CA11. **Planning**

Appoint Alicia Rodriguez as a member Representing the Mariposa County Arts Council category to the Mariposa Town Advisory Task Force with a Term Expiring One Year from the Date of the First Scheduled Meeting of the Task Force

CA12. **Public Works**

Authorize the Public Works Directors to Waive the Encroachment Fee of $206 for the 13th Annual Cruise Night on October 18th, 2024, from 5:00 PM to 8:00 PM

CA13. **Sheriff's Office**

Approve First Amendment to Agreement with Tyler Technologies Increasing the Amount by $33,485, for a New Amount Not to Exceed $672,286, for the Jail Management Software; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA14. **Sheriff's Office**

Approve an Agreement with Permitium LLC for the Concealed Carry License and Fingerprint/Livescan Community Online Portal; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA15. **UCCE/Farm Advisor**

Proclaim the Week of October 7th through the 12th, 2024, as "4-H Week"

E. Items removed from Consent Agenda

CA9. **Clerk of the Board**

Approve the March 19th, 28th, April 2nd, 3rd, 9th, 16th, 30th, May 1st, 14th, 21st, June 4th, 11th, 18th, 25th and July 2nd , 2024, Board of Supervisor Minutes

Danielle Bondshu/Clerk of the Board, noted an amendment to the item.

AMENDED: Remove March 19th, 28th, April 2nd, 3rd, 9th, 16th, 30th, and May 1st as they were previously approved on June 4th, 2024.

RESULT: **Adopted (UNANIMOUS)**

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MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

F. Departmental Presentation

Steve Engfer reminded the public of the public engagement for Development Code. In response to questions from Supervisors Poe and Smallcombe, Mr. Engfer noted there would be community meetings held in North County.

In response to Supervisor Forsythe, Joe Lynch/County Administrative Officer noted an invitation was extended but there had been an unforeseen issue with payroll. He noted he would come within a week or two. Supervisor Poe noted anyone who kept track of the dates they have been given for things being completed noting he was frustrated.

G. Public Comment on Non-Agenda Items

Public comment was received by Jonathan Noel/Resident who noted he agreed with the Supervisors. He felt it should be mandatory for the Auditor to come once a month to give an update.

H. Board Recognitions

1. **Board of Supervisors**

Recognize the Retirement of County Fire Executive Assistant Cathy Garrett

Chris Bernard/Cal Fire/County Fire introduced the item and read an email from Steve Ward/Chief Cal Fire/County Fire noting how wonderful and dependent they were on Ms. Garrett. Chief Ward came on the phone and thanked Mr. Bernard for reading his sentiments. He wanted to reinforce what she meant to him and the department, noting she is his go-to and he runs everything by her. He noted at one point, she was doing the work of three until they hired two other individuals. He acknowledged her hard work and how she made everything whole. He noted she could ride off with her head held high.

Public comment as received by Patience Good/Fire Inspector who noted that she was hired right before Ward took over and that she was 8 months pregnant. She noted that there is a good work-life balance, and she brings her child in to see everyone; he runs to Cathey first. She noted that it has been amazing to work with her, noting that without her, she would not have been able to move up as she has.

Jeremy Briese/Sheriff noted on behalf of the Sheriff's Office wished her congratulations. He noted through the years he and Cathy have worked side by side as at one point, the Sheriff's Office had a portion of County Fire. He noted she has always been a support and go to. She is one of the individuals behind the scenes making sure there is money and policies are being followed.

Steve Engfer shared a sentiment for Cathy. Noting he was able to get to know Cathy after the tree mortality, as planning was working with county fire to create the Mariposa County Fire Advisory Committee (MCFAC). He further noted he hoped she had the opportunity to spend time at the beach and he wanted to ensure

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everyone knew how amazing Cathy has been.

Congratulations were received from Supervisors Forsyth, Toso, Smallcombe, and Chair Menetrey.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Chair Menetrey moved from the dais and presented Ms. Garrett with the resolution and Tile Plaque.

9:36 AM Chair Menetrey recessed for a brief reception and reconvened at 9:52 AM.

I. Regular Agenda Items

Joe Lynch noted that he had heard back from the auditor and would be at the board meeting next week. The people elect the Auditor, but the board does not direct it.

1. **Public Works**

   Receive a Presentation from Pacific Gas & Electric (PG&E) Regarding the Progress of Underground Power Lines, Road Restoration, Vegetation Management, and Power Pole Clearing Efforts

Shannon Hansen/Public Works Director introduced the item. Nathan Alonzo/Government Affairs PG&E and Kevin /Underground and Restoration Team/Construction Manager gave a PowerPoint presentation.

Marina Fisher/Resident received public comment, asking what KMZ stood for. Kevin noted it was an acronym for an interactive map file.

Mark Norman/Resident ask who he should contact to get my property restored.

Jonathan Noel asked who was responsible for quality control on back fill noting several areas were bad. He noted there are spots that are abusive to his vehicle.

Mr. Alonzo noted they would take down Mr. Norman's information and further noted they are aware of the poor conditions and have committed to restoring the roads to like or better than they were prior to the undergrounding.

Board discussion ensued. Mr. Alonzo thanked the Board for allowing them to come in today.

RESULT: PRESENTATION HELD

2. **Health and Human Services Agency**

   Receive a Presentation by the Mariposa County Health and Human Services Agency Providing an Update on the Mariposa County Public Health Branch Community Health Assessment (CHA)

Kim Ballard/Deputy Director Public Health gave the staff report. She introduced Imrinder Toor and Aryn Fisher-Brouillette who gave the PowerPoint presentation.

Sheila Baker/Mental Health Director currently the schools have been awarded several grants, and they work

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with them on fulfillment.

No public comment was received. Board discussion ensued.

RESULT: PRESENTATION HELD

3. **Health and Human Services Agency**

Approve the Allocation of One (1) Senior Administrative Analyst Position; and Eliminate One (1) Program Administrator Allocation in the Health and Human Services Agency, Effective Immediately

Sydney Forga/Deputy Director Health and Human Services, gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Administration**

Approve a Side Letter Between the County of Mariposa and the Mariposa County Managerial Confidential Organization AFSCME Local 2703 (MCMCO) to Increase the Longevity Bonus Intended to be in the Memorandum of Understanding from November 1st, 2023, to October 31st, 2025, Effective August 1st, 2024

Chris Ferbrache/Senior Admin Analyst Human Resources gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

J. Board Information

Board information received.

K. Closed Session

Chair Menetrey read the closed session items. No public comment was received on either item.

11:23 AM Chair Menetrey recessed the Board into closed session.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator: Mariposa County Designated Representative

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(Shelline Bennett): Employee Organizations Mariposa County Deputy Sheriffs' Association (DSA) and Mariposa County Sheriffs' Management Association (SMA)

RESULT: CLOSED SESSION HELD

2. **Board of Supervisors**

CLOSED SESSION: Public Employment: Title of Position to be Filled: County Counsel

RESULT: CLOSED SESSION HELD

L. 2:00 PM Reconvene

2:00 PM Chair Menetrey reconvened and reported that information was received and directions given for both items.

1. **Planning**

Authorize the County of Mariposa to Join the Statewide Community Infrastructure Program (SCIP); Authorize the California Statewide Communities Development Authority to Accept Applications from Property Owners, Conduct Special Assessment Proceedings and Levy Assessments and Special Taxes and to Form Assessment Districts and Community Facilities Districts within the Territory of the County of Mariposa; Embodying a Joint Community Facilities Agreement Setting Forth the Terms and Conditions of Community Facilities District Financings; Approving Form of Acquisition Agreement for Use When Applicable; and Authorizing Related Actions

Steve Engfer gave the staff report. James Hammell/CSCDA gave a PowerPoint. No public comment was received.

After much Board discussion, the Board asked for the Planning Department to bring back more information and then return.

CONTINUED: The Board continued the item to November 12th, 2024 at 9:00 AM or soon thereafter.

RESULT: DIRECTION GIVEN

M. Adjournment

3:01 PM adjourned in memory of Jason Randal, Barbara Ellingson, Donna Wilkey, Richard McMechan, Vicki McMichael, and Louis Billings.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

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SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
OCTOBER 8, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the closed session note. He noted that 10 items require 4/5th votes.

No public comment on the consent agenda.

Supervisor Toso asked Joe Lynch/County Administrative Officer, to explain. He noted there was a grant received that had administration costs. He noted it was the Golden State Finance Authority; we are moving to clean up a grant. He went to CA. 3 noting it recognizes strategic growth revenue. He noted it had not been expended and recognized that we received 1 million. In response to Supervisor Poe, Mr. Lynch noted there were a total of five changes being made. He noted he felt it would be confusing, so they brought separate

items.

Supervisor Smallcombe asked Shannon Hansen/Public Works Director to come up and discuss CA. 15, She noted it is the LTC adaptation program. This was phase one. Supervisor Smallcombe thanked her noting $7.8 Million was not a trivial sum. In response to Supervisor Forsythe, Director Hansen noted they thanked the Masons for the right of way.

Supervisor Forsythe commented on CA. 16 noting this was to protect the main arteries in the road. Director Hansen noting they would be using a rubberized chip seal.

Chair Menetrey noted he felt people would question why they are using the housing fund and noted it was going to improvements would allow more housing to be put in off of Antone Road.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve Budget Action to Reverse a FY23 Transfer (4/5ths Vote Required)

CA3. **Administration**

Approve Budget Action to Recognize Strategic Growth Council Revenue (4/5ths Vote Required)

CA4. **Administration**

Approve Budget Action to Re-Merge Public Works Administration and Executive Divisions (4/5ths Vote Required)

CA5. **Board of Supervisors**

Approve the Restated Joint Powers Authority (JPA) Agreement with the Yosemite Area Regional Transportation System Authority (YARTS); and Authorize the Board of Supervisors Chair to Sign the JPA Agreement (Supervisor Smallcombe)

CA6. **Health and Human Services Agency**

Approve Grant Agreement with California Department of Public Health HIV/AIDS Surveillance Grant Program Agreement #24-10290 for Fiscal Years 2024-2029 in the amount of $3,000 per Year and Authorize the Health and Human Services Director to sign the Agreement

CA7. **Health and Human Services Agency**

Approve Year-End Budget Action Increasing Transfer-In Revenue and Appropriations in the Jail Inmate

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Medical Services Budget within the Health and Human Services Agency (HHSA) Budget for the Fiscal Year 2023-2024 ($120,914) (4/5th vote)

CA8. **Health and Human Services Agency**

Approve Year-End Budget Action Increasing Revenue and Appropriations in the California Oral Health Program (COHP) Grant Budget within the Health and Human Services Agency (HHSA) Budget for the Fiscal Year 2023-2024 ($4,196) (4/5th Vote)

CA9. **Health and Human Services Agency**

Approve Budget Action Increasing Revenue and Appropriations Recognizing Grant Funds in the Health and Human Services Agency Environmental Health Division for the Local Assistance Grant Program SB 1383 ($75,000) (4/5ths Vote Required)

CA10. **Health and Human Services Agency**

Approve Year-End Budget Action Increasing Revenue and Appropriations in the California Children's Services (CCS) Grant Budget within the Health and Human Services Agency (HHSA) Budget for the Fiscal Year 2023-2024 ($14,145) (4/5th Vote)

CA11. **Health and Human Services Agency**

Approve Year-End Budget Action Increasing Revenue and Appropriations in the CAL-Fresh Healthy Living Grant Budget within the Health and Human Services Agency (HHSA) Budget for the Fiscal Year 2023-2024 ($40,652) (4/5th Vote)

CA12. **Library**

Approve Closure of Mariposa Branch Library for Staff Training Session

CA13. **Public Works**

Approve Second Amendment to Agreement for Cost Sharing of State Highway Electrical Facilities with Caltrans; and Authorize the Director of Public Works and Transportation to Sign the Amendment

CA14. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206.00 for the Annual Trunk or Treat Event to be Held on October 31, 2024, from 4:30 PM to 7:30 PM

CA15. **Public Works**

Approve an Agreement with Mark Thomas and Company, Inc. for Design of the Fournier Road Improvement Project in an Amount Not to Exceed $878,866.38; Approve Budget Action Transferring Funds from the Housing Trust Fund to a Capital Improvement Fund to Cover the Required 20% Local Match ($175,773); and Authorize the Board Supervisors Chair to Sign the Agreement (4/5ths Vote Required)

CA16. **Public Works**

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Adopt the Resolution Approving the Submission of CalRecycle Rubberized Pavement 2024-2025 Grant; Authorize the Director of Public Works and Transportation to Sign the Application; and Authorize the Director of Public Works and Transportation to Execute All Documents Necessary to Secure and Implement the Grant (Subject to Approval as to Form by County Counsel)

CA18. **Air Pollution Control District (APCD)**

Ratify the Acceptance of the Grant Agreement for Assembly Bill (AB) 617 Community Air Protection Incentives Signed by the Air Pollution Control Officer on June 20, 2022; and Approve Budget Action Increasing Revenue and Appropriations in the Public Health Department Budget to Recognize the Grant Funding $135,151.18 (4/5ths Vote Required)

E. Items removed from Consent Agenda

CA17. **Sheriff's Office**

Approve Purchase of Harris Radio's in the Amount of $134,064 for the Mariposa County Adult Detention Facility; and Approve Budget Action Transferring Funds to Appropriate Fund Line within the Sheriff's Office ($135,000)(4/5th Vote)

RESULT: WITHDRAWN

F. Departmental Presentation

Keri Kisela/Chamber of Commerce noted the Coyote Fest was a hit. She noted the previous weekend was the goddess festival and the upcoming weekend was the Farm Bureau Dinner. She noted other events such as the Rockin Tail Gate, Sheriff's Foundation BBQ, Mariposa Elementary School Fall Fest, and Cruise Night, Sausage and Suds, and History Center Haunted House.

Luis Mercado/Auditor, gave an update on the Fiscal Year 21/22 Audit. He noted he was happy to report that all the work was complete, and the last thing was an account payable reconciliation. He noted that fixed assets were done, and the only task left was to get the independent Auditor to finalize it. He noted he would keep the Board updated on the status. He noted that for FY 21/22, 9,000 checks were written, and 900 invoices were canceled. He noted they needed to do a sub-ledger report, but it looked like over 20,000 invoices and many Cal card activities had been processed. He noted Rebecca Fane was the one who converted assets, and they are now closed through June. He then discussed the current work with the union MOU's. He noted that all their work for FY 21/22 will assist in getting FY 22/23 done more quickly. In response to the Supervisor, Mr. Mercado noted he was happy to come in and give the Board monthly updates.

Jeremy Briese/Sheriff briefed the Board and community, noting they are recruiting and that if an individual made it through the academy, they would become a deputy. He noted recruitment is a high priority due to the retirement, moving out of State, and relocation of other deputies. He fears that he will see burnout or safety issues with the vacancies, which he does not want to see. He noted they wanted to continue the high level of service. He noted that some deputies have formed a recruitment committee and are trying to take a proactive approach. He noted they had one in the academy and several spots reserved. He then gave a shoutout to his staff for their proactive approach and the extra work they have all taken on to deter crime in Mariposa County. He then noted one proactive approach, making a traffic stop, which ended in arrest for individuals who took 50,000 in copper line. This crime took out communications for a whole community in

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Greeley Hill. He then noted the Marijuana Enforcement Team (MET) has made 16 arrests, 9 guns, 10,000 pounds of material, and executed 27 search warrants. He then reminded the public of the upcoming Sheriff's Foundation BBQ.

Walter Wall/District Attorney, noted they have charged the criminals responsible for the theft of the copper line. He noted the thief gets minimal return and the harm it caused is so disproportionate. He noted the District Attorney's office has a mandate; they are working with Harvard to develop an AI program to redact the race. He noted two other pilots have revealed their statistics. He noted charges against minorities have increased with race being redacted.

G. Public Comment on Non-Agenda Items

Public comment was received from Jeanne-Anne Pine/Master Gardeners, who noted the plant a row program had been successful. She thanked Supervisor Poe for assisting in getting produce to North County. She noted this has been such a big program because of Happy Goat. She noted they collect the produce that wasn't sold at the Farmers Market and donate a couple of times a week. She noted that Happy Goat is expanding, and they want to purchase a refrigerated van and washing station. She also thanked Adam at Worman Hill Farms. Supervisor Poe thanked Jeanne-Anne for all the hard work she put in to make this program successful.

Recess Board of Supervisors

10:04 AM Chair Menetrey recessed the Board of Supervisors meeting and the Clerk of the Board read the government code announcement.

Announcement Pursuant to Government Code 54952.3

H. LOCAL TRANSPORTATION COMMISSION

10:04 AM Chair Forsythe called the Local Transportation Commission (LTC) meeting to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

   Approve First Amendment to the FY 24/25 Local Transportation Commission (LTC) Overall Work Program (OWP); and Authorize Executive Director – Mariposa County Transportation Commission (MCLTC) to Sign the Overall Work Program Agreement (OWPA) Amendment I (Subject to Approval as to Legal Form by County Counsel)

Jeannie Morvay-Clayton/Transportation Planner gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**

DRAFT

MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Adjourn LTC

10:07 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:07 AM Chair Menetrey reconvened the Board of Supervisors meeting.

I. Regular Agenda Items

1. **Public Works**

Authorize the Cessation of Composting Operations; Provide Direction on Facility Permitting Tier; and Authorize the Director of Public Works to Sign Permit Modifications on Behalf of the County

Sam Cerveny/Deputy Director of Public Works gave the staff report. He noted he had two options for the Board.

Public comment was received by Jonathan Noel/Resident who asked if anyone had thought about installing solar to offset the cost.

Adam McLane/Resident noted our community had a wonderful Ag Commissioner. He noted the green waste initiative, compost is available for free and is a tremendous benefit to local gardeners, which has a cost impact. He noted if he were to go purchase compost it would be expensive, noting if he needed 100 yards, it would cost nearly $6,000. He noted he would have to raise food costs in order to make a profit. He noted Mariposa County considers itself an Ag community, but only really thinks of the cattle. He noted this has become a better place for horticulture.

In response to Mr. Noel's comment, Joe Lynch/County Administrative Officer noted he had a call with Jessica Ritter from SiteLogiQ the following day. SiteLoqiQ is the solar contractor.

Mr. Cerveney noted there is already a solar offset for the facility. He also noted the material they receive is generally contaminated. He noted to remove contaminants such as mayo and ketchup packet from the park is time intensive. He noted they could request a haul back of compost from a bigger facility. He noted as far as Senate Bill 1386, the County is in compliance.

Board discussion ensued. Chair Menetrey suggested they research the price of bringing compost back.

DIRECTION: The Board chose to approve Tier One, which was staffs recommendation.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

DRAFT

2. **Health and Human Services Agency**

Approve the Overfill of the Deputy Director of Adult and Aging Position, Effective Immediately, until the Incumbent Resigns

Dr. Kristina Keheley/Health and Human Services Agency Director gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Board of Supervisors**

Appoint Walter Wall as County Counsel with a Salary of $190,416.95, Effective January 1st, 2025

Chair Menetrey gave the staff report. No public comment was received.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
ABSTAINED:	District II Supervisor Poe

4. **Clerk of the Board**

Appoint a Member as the California State Association of Counties (CSAC) Director for the 2024-2025 Association Year

Danielle Bondshu/Clerk of the Board gave the staff report. No public comment.

SELECTION: The Board selected Supervisor Rosemarie Smallcombe as their Director and Supervisor Miles Menetrey as the Alternate.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

J. Board Information

Board information received.

K. Adjournment

DRAFT

10:52 AM Chair Menetrey adjourned the Board of Supervisors meeting.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
OCTOBER 15, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order. He noted Supervisor Poe was excused.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Excused	
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note. He noted there were two items that required a 4/5th vote.

Public comment was received by Jeremy Briese/Sheriff who gave a brief report on the "Red Ribbon Week" proclamation.

Heather Livingston/Mariposa Safe Families introduced a group of young people who gave a collective speech on the dangers of substance abuse and promoted Red ribbon week.

Supervisor Smallcombe commented on CA. 3 acknowledging Mr. Kehoe, noting she remembers talking about this 6 or more years ago. She noted she was pleased to hear it then and pleased to see it come back. She

noted this allows them to keep over 100 fallible tax forms available to the taxpayers on the county website.

Supervisor Forsythe commented on CA. 16. He thanked Ms. Livingston for bringing these folks, and thanked the young folks for their speech. He noted this society is crazy with the stress social media cause for children. He noted he had 11 grandchildren and thanked the young individuals for being good role models.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Administration**

Approve Budget Action to Correct Fund Numbers (4/5ths Vote Required)

CA3. **Assessor/Recorder**

Approve a Memorandum of Understanding (MOU), Between the Members of the California Assessor's Association and the State Board of Equalization for a Shared Systems Contract; and Authorize the Board of Supervisors Chair or the County Assessor to Sign the MOU

CA4. **Clerk of the Board**

Ratify a Letter of Support for First 5 California Funding

CA5. **Clerk of the Board**

Receive the List of Software as Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in July, August and September of 2024

CA6. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in July, August and September of 2024

CA7. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in July, August and September

CA8. **Clerk of the Board**

DRAFT

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA9. **Health and Human Services Agency**

Approve the Dissolution of the Emergency Medical Care Committee (EMCC)

CA10. **Health and Human Services Agency**

Approve an Agreement with the California Department of Health Care Services (DHCS) for Medi-Cal Privacy and Security; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA11. **Health and Human Services Agency**

Approve the Second Amendment to the Annual Subscription Agreement with Binti, Inc. for Software Services Related to the Addition of CLEAR; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA12. **Health and Human Services Agency**

Approve the Fifth and Sixth Amendments to a Standard Agreement with Area 12 Agency on Aging; and Authorize the Board of Supervisors Chair to Sign the Amendment(s) for C-2 Home Delivered Meals and IIB Transportation Services for Fiscal Year 23-24

CA13. **Library**

Accept Grant Award from the California State Library in the Amount of $7,807; and Approve Budget Action Increasing Revenue and Appropriations in the Library Budget to Implement the Grant ($7,807) (4/5th Vote Required)

CA14. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Fee of $206.00 for the Mariposa Elementary School Parade on October 31, 2024, from 10:00 AM to 11:00 AM

CA15. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206.00 for the Annual Coulterville Trunk or Treat Event to be Held on October 26, 2024, from 5:00 PM to 10:00 PM

CA16. **Sheriff's Office**

Proclaim the Week of October 23rd Through October 31st, 2024, as "RED RIBBON WEEK"

CA17. **Sheriff's Office**

Approve First Amendment to Agreement with Mark43, Increasing the Amount by $30,822.53 for a New Amount Not to Exceed $1,125,154.53 for the Sheriff's Office Records Management and Computer Aided Dispatching System; and Authorize the Board of Supervisors Chair to Sign the Amendment

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E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Steve Engfer/Planning Director gave an update, noting permitting would be closed for change over to the online system at the end of October. He noted there is an Accessory Dwelling Unit (ADU) tab as well as an appointment system on the website. He noted it is an important item. He noted the Cal LAFCo conference would be taking place a Tenaya Lodge.

Ira Jones/4-H Coordinator gave a brief report on 4-H. He noted they celebrated National 4-H week. He noted the 4-H programs have been busy and all children did a great job in the Junior Livestock Auction. He noted some of the events have been fundraisers. Mr. Jones noted has the transition from the busy season, they will begin to promote enrollments. He then discussed other events coming up.

Steve Ward/Cal Fire/Mariposa Fire updated the Board, noting that County Fire continues to work with the Fleet department to make headway on the replacement of old equipment and reducing old equipment not utilized. He noted two new pieces are coming in, one small rescue engine for Don Pedro. He noted they've ordered another piece of equipment that can be utilized with Wildfire. He noted we have excess and are looking to sell a type one engine. He noted for volunteers and the County Fire program, there are 51 individuals. 10 reserves, 20 firefighters, and 11 support members. He noted that fire season is still here, although it is getting colder, and reminded the public to be vigilant.

Jonathan Farrington/Yosemite Tourism Bureau gave an update. He noted they have been working on refreshing their branding. He noted further they are working on the economic vitality strategy and community outreach. He noted Mariposa was featured on the today show for leaf peeping. He noted the Wawona Hotel being closed could impact TOT collection by nearly 600,000. He noted Kevin Shelton was leaving the Board as he volunteers in so many capacities.

Gil Peirsol/Commander California Highway Patrol complimented Heather and her group. He noted this was his final attendance at the Mariposa Board of Supervisors meeting. He is headed to Bakersfield. He thanked the Board; he noted the way this community comes together is truly impressive. He noted it has been an honor to work with everyone. Commander Peirsol noted he does not have a successor to introduced but the Highway Patrol is working on it. He thanked the Board and the community.

Jacob Hawley/Chamber of Commerce noted there is a big volleyball game tonight. He noted the car show and cruise night was coming up. He noted the reservation system for the park is over. He noted they are down in numbers, but up in reservations.

G. Public Comment on Non-Agenda Items

None.

Recess Board of Supervisors

9:41 AM Chair Menetrey recessed the Board meeting and the Clerk of the Board read the government code announcement.

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Announcement Pursuant to Government Code 54952.3

I. LOCAL TRANSPORTATION COMMISSION

9:42 AM Chair Forsythe called the Local Transportation Commission (LTC) meeting to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

Approve an Agreement with Mark Thomas and Company, Inc. for an Amount Not to Exceed $333,770 for Consulting Services; Approve Initial Deposit with Twiss Realty Group in the Amount of $3,558 to Secure Project Location; Authorize the LTC Chair to Sign both Agreements; and Approve Budget Action Increasing Revenue and Appropriations in the Local Transportation Budget Receiving Unanticipated Revenue for the Zero Emission Transit Yard Project ($2,571,256)(4/5ths Vote Required)

Jeannie Morvay-Clayton/Transportation Planning gave the staff report. No public comment was received.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

Adjourn LTC

9:47 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

9:47 AM Chair Menetrey reconvened the Board of Supervisors meeting.

H. Regular Agenda Items

1. **Public Works**

Approve a Change in Traffic Circulation on Seventh Street; and Authorize the Director of Public Works and Transportation to Install Any Necessary Signs and Markings in Accordance with Sections 21351 and 21355 of California Vehicle Code

Shannon Hansen/Public Works and Transportation Director gave the staff report. She gave the Board a few

DRAFT

options and noted, staff, is recommending option #3, which was one way traffic traveling up with angled parking. She noted it would add additional parking and also noted they have spoken with the property owners and option three is also the preferred. She noted she has spoken to property owners and option 3 is their preferred.

Chair Menetrey noted for the record that 7th Street is on the corner of subway and the recommended one way traffic would head up toward River Rock.

Public Comment Jeff Davidson/Gem shop and MPUD (building owner) noted it is zoned commercial and residential. He noted he is requesting a designated parking spot, ideally two for his wife and him either on 7th street. He noted they live in the home and would like to ensure they have a parking space.

Board discussion ensued. Director Hansen noted she would have a conversation with the tenant.

DIRECTION: The Board approved staff approved option 3.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District I Supervisor Rosemarie Smallcombe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

2. **Assessor/Recorder**

Approve an Agreement with Tyler Technologies in the Amount of $185,035 for Upgraded Recording System for County Recorder; and Authorize the Board of Supervisors Chair to Sign the Agreement

Vince Kehoe/Assessor-Recorder gave the staff report. No public comment.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

3. **County Counsel**

Waive First Reading and Introduce an Ordinance Creating a New Chapter 10.10 Titled "Unlawful Camping and Obstruction of Public Rights of Way" and Amending Section 10.08.031 of Mariposa County Code Titled "Camping and Overnight Parking" (Supervisor Forsythe)

Steve Dahlem/County Counsel gave a brief report and introduced Kevin Briggs/Assistant County Counsel who gave the staff report.

Public comment received from Jonathan Noel/Resident who asked if this would interfere with him camping on his own property.

Assistant Counsel Briggs noted this ordinance does not prohibit the owners, leases or someone with written

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permission from camping on private property.

Board discussion ensued.

RESULT: INTRODUCED

4. **Administration**

Approve a Budget Action Re-Establishing a Measure M Fund 3651 for $3,977,645 and Recognizing Expenditures Budgeted to be Covered by Measure M Funds (4/5's Vote Required)

Joe Lynch/County Administrative Officer gave the staff report.

Public comment received by Jonathan Noel who asked how long had this fund as been in place? He noted if individuals were requesting line item expenditures how would they know? He noted he was glad people were "waking up to the fact to know where their money is being spent."

Leigh Westerlund/Assistant CAO noted that the transfer recognizes the full Measure M revenue amount and is transferring it appropriately.

RESULT: **Adopted**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED: District II Supervisor Poe

5. **Administration**

Receive a Presentation by Administration, Providing an Update on the Oracle Enterprise Resource Planning (ERP) System

Leigh Westerlund gave a PowerPoint presentation. No public comment was received. Board discussion ensued.

RESULT: PRESENTATION HELD

6. **Administration**

Discussion and Direction on the Implementation of Moving to a Strong County Administrative Officer (CAO) Model; and Possible Approval of the Revised County Administrative Officer (CAO) Classification for the Administration Department, Effective Immediately

11:15 AM Chair Menetrey recessed the Board for a brief break and reconvened at 11:21 AM.

Joe Lynch gave the staff report and a PowerPoint Presentation. Abel Del Real-Nava/Assistant CAO/Human Resources Director noted this is the foundation of the Boards direction. He gave a further staff report.

In response to a question from Supervisor Forsythe, Counsel Dahlem noted there should be a carve out in the job description to remove County Counsel and Clerk of the Board as they will continue to answer directly to the Board. He also noted on Page 536 there is duplication language that would need to be corrected.

Public comment was received by Steve Ward/Cal Fire/County Fire who expressed his appreciation of this

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model. He noted his experience with span of control and noted he supported the strong CAO model.

Steve Engfer/Planning noted he started planning in 2000 or 2003. He noted he supports the strong CAO model expressing his thought of an opportunity for the County to bring leadership as a whole. He noted he looks forward to the next steps and encouraged the Board to support it.

Leigh Westerlund/Assistant CAO noted the project is a poster child for consolidation. She noted it helps an organization think differently and do things as whole for the greater good.

Board discussion ensued. It was noted the Board would move to a strong CAO model, with the exception that the Board retains the final hiring and firing authority.

DIRECTION AND AMENDMENT: Staff is to move with the steps to transition to a Strong CAO model with the note that the Board retains the final hire and fire authority. The board directed staff to add under definitions in the job description "Except for clerk of the Board and County Counsel."

RESULT:	**Adopted**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

7. **Clerk of the Board**

Approve the Application Packet and Supporting Materials to Fill the Vacancy of the Mariposa County District Attorney Pursuant to Government Code Section 25304; Set the Application Deadline Date and Time; and Schedule Two Public Hearings to Consider Applications and Applicants

12:21 PM Danielle Bondshu/Clerk of the Board stepped away as clerk and Deanna Stickles/Deputy Clerk of the Board II stepped in as clerk.

Danielle Bondshu gave the staff report. She noted Counsel had located case law from 1895 and asked Counsel if it was appropriate to change the public hearing dates to when the new board was seated.

Steve Dahlem/County Counsel noted that was appropriate

Public comment was received by Jonathan Noel who asked if the public would be able to ask candidates questions.

Counsel Dahlem noted there is a public comment period just like any item, but no, there would not be a forum for direct questions from the public. He recommended if there were questions, the public ask during their comment for the Board to ask a specific question.

AMENDMENT: The Clerk of the Board reiterated the following deadlines with the change to dates:
Application period opens October 17th, 2024
Application period closes December 27th, 2024 at 5 PM
Public hearing one is scheduled for January 7th, 2025 at 2:00 PM
Public hearing two is scheduled for January 14th, 2025 at 2:00 PM if four or more applications are received.

RESULT:	**Adopted**

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MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe
EXCUSED:	District II Supervisor Poe

12:36 PM Deanna Stickles stepped away as clerk and Danielle Bondshu came back in as clerk.

J. Board Information

None.

K. Closed Session

12:37 PM Chair Menetrey read the closed session item. No public comment.

12:38 PM Chair Menetrey recessed the Board into closed session.

12:52 PM Chair Menetrey reconvened and noted no discussion was had, the item would be rescheduled.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator: Mariposa County Designated Representative (Shelline Bennett): Employee Organizations Mariposa County Deputy Sheriffs' Association (DSA) and Mariposa County Sheriffs' Management Association (SMA)

RESULT: WITHDRAWN

L. Adjournment

12:52 PM Chair Menetrey adjourned the meeting in memory of Saundra "Sandy" Taber and Louis Thompson.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
NOVEMBER 5, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

Dr. Kristina Keheley/Director HHSA introduced Stacey Lynch as the Division Director of Health Services she then read a brief bio. She then introduced Amanda Brum/Division Director of Administration. Ms. Lynch thanked Dr. Keheley and the Board for the opportunity and Ms. Brum also thanked them.

Steve Engfer/Planning Director introduced Elijah Banda/Planner 2.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note and then read off the items requiring a 4/5th vote.

Public comment was received by Bill Leonard/Resident, who noted there have been a lot of issues getting things done with the Forest Service. He noted they have spent the last ten to twenty years negotiating with the Forest Service. He noted that it would take another 10 years to get things done. He noted they convinced

the Forest Service they were being bad neighbors for not clearing their land. He felt the Range of Light Monument would make things worse. He noted the woman spearheading this has a hard time listening to others.

Jonathan Farrington/Resident noted he owns property at the base of Pilot Peak and has a tremendous concern that it would terminate access to Pilot Peak.

Kim Tucker/ Resident noted she grew up by the Mendocino National Forest. She noted that the Mendocino has no paving but logging roads. In 2018, there was the largest fire, which took a month to put out. She noted that she fears if this went through, fate would be the same.

Kim Swafford/Resident noted she found out about this last week. She noted she is a new resident but is strongly opposed to this. She noted that with all the fuel on the ground, the Sierra Club doesn't understand the impact of this. She then noted that the updated boundary line enclosed the Ponderosa basin, and she is concerned this would be a land grab.

Syndey Forga/Division Director of Health and Human Services Agency, wanted to recognize CA. 9, CA. 10, and CA. 11. She gave statistics for each proclamation. She commended the local individuals who work with these children to give them a safe home. She noted veterans who have sacrificed and paid the ultimate price. She noted that we honor our veterans far and wide and that if anyone would like to contact Veterans Services, they can contact us at 209-966-3696.

Steven Henderson/Resident noted he is a transplant. He noted the Alliance is a wonderful non-profit, but he also expressed concern. He noted that $500k would be given to them when they receive $2.8 million every October. He noted this is a revolving program, most of the individuals only qualify for a subside for a one bedroom. He noted Alliance is not the problem. He felt the money needed to go to build an infrastructure. He noted that there is nothing here for individuals and that he often encourages people to leave.

Supervisors Poe, Smallcombe, and Menetrey commented on CA. 3, noting they are opposed the Range of Light monument. They felt the way the group backing this project was doing things was deceitful.

Supervisor Smallcombe also commented on CA. 21. She called Shannon Hansen, the Public Works and Transportation Director, who noted that they need to opt-out every year.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Clerk of the Board**

Receive the Fiscal Year 2024-2025 Annual Report from the Yosemite/Mariposa County Tourism Bureau (YMCTB)

CA3. **Clerk of the Board**

DRAFT

Approve a Letter Opposing the Range of Light National Monument Proposal, Which Would Designate 1,427,750 Acres of Land Between Yosemite National Park and Kings Canyon National Park as a National Monument; and Authorize the Board of Supervisors Chair to Sign the Letter

CA4. **Fire**

Approve a Letter of Support for Yosemite Sequoia Resource Conservation and Development Council's Application for 'Scaling Up the Southern Sierra Stewardship Hub' Collaborative Capacity Microgrant Program Through SCALE; and Authorize the Board of Supervisors to Sign the Letter

CA5. **Health and Human Services Agency**

Approve Budget Action Increasing Revenue and Appropriations to Implement the Mariposa County CalAIM PATH CITED (California Advancing and Innovation in Medi-Cal Providing Access and Transforming Health Capacity and Infrastructure Transition Expansion and Development) Grant Activities to Expand CIE (Community Information Exchange) Integrations ($384,004) (4/5ths Vote Required)

CA6. **Health and Human Services Agency**

Approve an Agreement with Behavioral Health Care Sierra Vista Hospital in the Amount of $100,000 for Inpatient Psychiatric Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA7. **Health and Human Services Agency**

Approve Budget Action Increasing Revenue and Appropriations to Implement the Mariposa County USDA Rural Utilities Service Distance Learning and Telemedicine (RUS-DLT) FY2025 Grant Activities to Expand Technology Infrastructure ($379,829) (4/5ths Vote Required)

CA8. **Health and Human Services Agency**

Approve an Agreement with American Indian Council of Mariposa County, Inc. in the Amount of $118,990 for Counseling Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA9. **Health and Human Services Agency**

Proclaim the Month of November 2024, as "Adoption Awareness Month"

CA10. **Health and Human Services Agency**

Proclaim the Month of November 2024, as "Family Caregivers and In-Home Care Providers Month"

11. **Health and Human Services Agency**

Proclaim the Month of November 2024, as "Veterans and Military Families Month"

CA12. **Health and Human Services Agency**

Approve a Three Year Agreement with Sierra Quest Human Services Foundation in the Amount of $1,200,000 for Short-Term Residential Therapeutic Program (STRTP) Services; and Authorize the Board

DRAFT

of Supervisors Chair to Sign the Agreement

CA13. **Health and Human Services Agency**

Approve the Service Agreement Between Mariposa County Health and Human Services Agency (HHSA) and Mariposa County District Attorney's Office (DA) for Public Assistance Fraud Investigation; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA14. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with the California Department of Forestry and Fire Protection (CALFIRE) for the Conservation Camp Program; and Authorize the Board of Supervisors Chair to Sign the MOU

CA15. **Health and Human Services Agency**

Approve an Agreement with Alliance for Community Transformations in the Amount of $500,000 to Operate Connections Emergency Shelter Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA16. **Library**

Approve and Accept Grant Award from the California State Library in the Amount of $7,807; and Authorize the County Librarian to Sign the Agreement

CA17. **Library**

Approve and Accept Grant Award from the California State Library in the Amount of $20,038; Authorize the County Librarian to Sign the Agreement; and Approve Budget Action Increasing Revenue and Appropriations in the Library Budget to Implement the Grant ($20,038)

CA18. **Planning**

Accept Resignation and Recognize the Service of Shelley Cummings on the Code Compliance Advisory Committee; and Appoint Floyd Davis to the Code Compliance Advisory Committee to Fill an Existing Vacant Position with a Partial Term Expiring February 28, 2025

CA19. **Probation**

Authorize the Chief Probation Officer to Sign Any and All Documents from Mercedes-Benz USA (MBUSA) for the Re-Purchase of a 2023 Mercedes Sprinter Van Purchased on December 18, 2023 (Subject to Approval as to Legal Form by County Counsel)

CA20. **Public Works**

Adopt the Initial Study/Mitigated Negative Declaration (IS/MND) for the School House Road Over Owens Creek Bridge (Bridge No. 40C0053) Replacement Project; Approve the Mitigation Monitoring Report Program; and Authorize the Public Works Director to File a Notice of Determination Pursuant to Public Resources Code Section 21152 and CEQA Guidelines Section 15075

DRAFT

CA21. **Public Works**

Approve an Agreement with Pest Options, Inc., to Provide Roadside Weed Abatement Services Throughout the County for a Three-Year Term in the Amount Not to Exceed $300,000 ($100,000 Each Year); and Authorize the Board of Supervisors Chair to Sign the Agreement

CA22. **Public Works**

Approve First Amendment to Task Order No. 3 with Black Water Consulting Engineers Changing the Scope of Work and Increasing the Amount by $87,630 for a New Amount Not to Exceed $351,027 for Coulterville Water Improvements; and Authorize the Board Supervisors Chair to Sign the Amendment

CA23. **Sheriff's Office**

Approve Purchase of Harris Radio's in the Amount of $195,871 for the Mariposa County Adult Detention Facility; and Approve Budget Action Transferring Funds to Appropriate Fund Line within the Sheriff's Office ($195,871) (4/5th Vote Required)

E. Items removed from Consent Agenda

None.

F. Departmental Presentation

Shannon Hansen gave the Board an update on the Downtown construction. She noted the utility districts can pay their bills online. Supervisor Forsythe thanked Director Hansen, noting the Downtown project has been a struggle. She noted it has been difficult and thanked the Board for their communication. She noted further that the sidewalks would be wrapped up shortly

Steve Engfer/Planning Director noted the Development Code updates are coming up and read off the dates and times of when they would take place.

Monica Nielsen/Ag Commissioner gave an update on a several projects and noted for the listening public that wood needs to be purchased by the cord, not by truck load.

Joe Lynch/County Administrative Officer gave a financial update noting things were strong.

G. Public Comment on Non-Agenda Items

Public comment received by Lorraine Freeman/North County who noted she is hearing negative things on the North Side Clinic. She noted the former CEO was making serious errors, the finances were a complete mess, and he was hiding mistakes. She felt the new board came in with problem after problem and had to put out fires initially. She noted she felt people needed to quit judging them and look at what they have had to deal with.

Jeanne-Anne Pine/Resident noted three things. First was for Public Works. She noted that when she hears people complaining about the construction, she reminds them that it is a short-term pain and a long-term gain. She noted the Master Gardeners have wrapped up plant a row with over 4,000 pounds of produce being donated. She thanked and presented Supervisor Poe with a certificate of thanks for his assistance. She then

DRAFT

noted there have been a lot of conversations about money for Animal Control. She noted we need to help these animals and that this issue couldn't be swept under the carpet.

Kim Tucker/Resident noted that she lives in this neighborhood and was home during Halloween. She was concerned with how the Trunk or Treat was run and noted several safety issues. She noted that this event needed to be reviewed with the host and managed safely for the community.

Jacob Hawley thanked Public Works and noted he is excited to see how all the work turns out.

Katie Owens/Resident thanked the Board for their letter to president. She noted her concerns if the land returned to nature, including the wildfire risk. She urged all to unite against this.

H. Regular Agenda Items

1. **Agricultural Commissioner**

Receive a Presentation of the 2023 Mariposa Agricultural Report

Monica Nielsen/Ag Commissioner gave a PowerPoint presentation. No Public comment. Kudos were given from Supervisors Poe and Toso.

RESULT: PRESENTATION HELD

2. **Assessor/Recorder**

Approve Loan Agreement between the County of Mariposa and the US National Park Service (NPS) in Yosemite National Park for Preserving and Digitizing Historic Maps of the County; and Authorize the Board of Supervisors Chair to Sign the Loan Agreement

Vincent Kehoe/Assessor-Recorder gave the staff report. He introduced Paul Rodger/Supervising Archivist and Kelsey/Museum Director. Jeanetta Phillips/Historic Sites and Records Preservation Commission (HSRPC) discussed their thoughts and concerns. Jacob Hawley/HSRPC noted that they want to preserve history. Mr. Rodgers noted the conservator would look for the oldest and most fragile.

Public comment was received by Jeanne Anne-Pine noted the Park Service Facility is a climate-controlled room. She also noted her support for this project.

Danielle Bondshu/Clerk of the Board spoke in support of the project.

In response to Supervisor Smallcombe, Mr. Rodgers noted that conservationists do a lot of training and chemistry. They deal with rips and tears. He noted that everything they do can be undone, but the point is to preserve the item.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Library**

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Receive a Presentation by Mariposa County Library, Providing an Update on Library Activities and Goals

Matt Johnson/Librarian, and his staff, Maureen McCormick and Abby Miller, gave a PowerPoint Presentation.

Public Comment received by Walter Wall/District Attorney, noted as a Grandfather and father, they utilize and love the services of the library.

Kudos and thanks were given by Supervisors Smallcombe, Forsythe, Toso, and Menetrey.

Kazzy Cuningham/Health and Human Services/Public Information Officer noted they have discussed more on outreach from HHSA.

RESULT: PRESENTATION HELD

4. **Administration**

Approve the Revision of the Facilities and Recreation Services Manager Classification, now titled Facilities Manager, Effective Immediately

11:19 AM Chair Menetrey recessed for a brief break and reconvened at 11:24 AM without Supervisor Poe. Supervisor returned at 11:25 AM.

Chris Ferbrache/Human Resources gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

5. **Administration**

Approve the Allocation of One (1) District Attorney Investigator I/II in the District Attorney's Office, Effective Immediately

Chris Ferbrache gave the staff report. Josh Keheley/Chief Investigator DA, made further comments. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

6. **Administration**

Approve the Overfill of the Executive Assistant Position, Effective October 21st, 2024

Joe Lynch gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**

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MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

7. **Administration**

Approve the New Classification of Dispatch Supervisor for the Mariposa County Sheriff's Department with an Annual Salary Range of $58,000.00 to $70,499.363; Effective Immediately

Chris Ferbrache gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

8. **County Counsel**

Waive Second Reading and Adopt an Ordinance Creating a New Chapter 10.10 Titled "Unlawful Camping and Obstruction of Public Rights of Way" and Amending Section 10.08.031 of Mariposa County Code Titled "Camping and Overnight Parking" (Supervisor Forsythe)

Steve Dahlem/County Counsel, gave the staff report.

Public comment received by Jeremy Briese/Sheriff who noted this is about the safety of our communities. He noted the public needed to know that this would not limit what they could do on their own private property. He noted the focus is to govern the issue with the County being responsible for the homeless issue.

Board discussion ensued.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District II Supervisor Shannon Poe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

9. **Clerk of the Board**

Select the 2025 Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), Golden State Connect Authority (GSCA), and the Environmental Services Joint Powers Authority (ESJPA) Director and Alternate

Danielle Bondshu/Clerk of the Board gave the staff report. No public comment was received.

SELECTION: Supervisor Miles Menetrey as Representative, Supervisor Danette Toso as the Alternate, and Sam Cerveny for ESJPA.

RESULT: **Adopted (UNANIMOUS)**

DRAFT

MOVER: District I Supervisor Rosemarie Smallcombe
SECONDER: District II Supervisor Shannon Poe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

10. **Clerk of the Board**

Waive the First Reading and Introduce an Ordinance to Amend Section 2.92.04 Titled "Administrative Powers and Duties"

Danielle Bondshu gave the staff report. No public comment was received.

RESULT: INTRODUCED

I. Board Information

Information was received.

J. Closed Session

Chair Menetrey read the closed session items. No public comment was received on either item.

11:50 AM Chair Menetrey recessed the Board into closed session.

1. **Administration**

CLOSED SESSION: Public Employee Employment (Government Code Section 54957 (b)(1)): Title: Deputy Sheriff Industrial Disability Retirement Application

RESULT: CLOSED SESSION HELD

2. **County Counsel**

CLOSED SESSION: Conference with Legal Counsel Regarding Anticipated Litigation; Number of Cases; 1

RESULT: CLOSED SESSION HELD

K. 2:00 PM Reconvene

Chair Menetrey reconvened and reported that for:

- Closed Session Item 1: Information was received and direction was given.
- Closed Session Item 2: The Board voted unanimously to reject Claim C24-17.

1. **Planning**

Adopt a Resolution to Accept the 2023 General Plan Annual Report and Direct Staff to Forward the Final Resolution for the 2023 General Plan Annual Report to the State Department of Housing and Community Development and the State Office of Planning and Research, County Project No. 2024-015

DRAFT

Steve Engfer gave the staff report, and Ben Goger/Senior Planner gave the PowerPoint presentation. No public comment was received.

Supervisor Smallcombe made the motion with the name change to the board item and the last sentence to the formal attached resolution.

CLERICAL: Language change from the "State Office of Planning and Research" to the "Governor's Office of Land Use and Climate Innovation."

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

L. Adjournment

2:40 PM Chair Menetrey adjourned in memory of Dorothy Nielson, Theodore Verceles, and Connie Lou Marshall Owen-Evans.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

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MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
NOVEMBER 12, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note and noted that CA. 16 had been withdrawn. No public comment was received.

Supervisor Smallcombe commented on CA. 4 and CA. 5. She asked Dr. Kristina Keheley/Director of HHSA, to comment, who noted they will be applying for funding sources. She further noted these funds are intended to get the North County office where it needs to be to open to the public. Supervisor Smallcombe further commented on CA. 12. She asked Will Fassett/Planning Department to comment on who noted the grant was submitted to FEMA in 2019. He noted that prices have increased since the application was submitted, and the proposed grant budget is no longer sufficient. He noted the County match was supposed to be $250,000, but

it is difficult to budget for something the County was unsure it would be awarded. Steve Ward/Cal Fire/County Fire noted in regard to the location where the grant activity was supposed to take place, he noted they are actively doing fuel reduction on the Lazy Oaks property. He noted this year, they have been out there for 60 days, 1400 hours of chainsaw work, and 5500 hours of staff work. Supervisor Smallcombe noted she wanted people to know that we may be walking away from the money, but the project has been actively worked on for the last couple of years.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Auditor**

Adopt a Resolution Establishing Health Insurance Contributions for Current Retirees to be Effective January 1, 2025

CA3. **Board of Supervisors**

Ratify Letter of Support for "Need to Adopt Wildfire Task Force's Wood Utilization Strategy"

CA4. **Health and Human Services Agency**

Adopt a Resolution to Authorize the Application to and Participation in the Behavioral Health Continuum Infrastructure Program ("BHCIP")

CA5. **Health and Human Services Agency**

Adopt a Resolution Authorizing the Mariposa County Health and Human Services Agency to Apply for County Medical Services Program (CMSP) Healthcare Infrastructure Development Matching Grant

CA6. **Health and Human Services Agency**

Approve an Agreement with SJBH, LLC Dba: San Jose Behavioral Health in the Amount of $200,000 for Inpatient Psychiatric Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA7. **Health and Human Services Agency**

Approve First Amendment to the Three-Year Memorandum of Understanding (MOU), with Valley Regional Counties of Human Services Mutual Aid Plan to Support Human Services Agencies, for Their Ability to Maintain Services in Times of Disaster or Other Emergencies to Extend the Term for One Year; and Authorize the Board of Supervisors Chair to Sign the MOU

CA8. **Health and Human Services Agency**

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Approve a Memorandum of Understanding (MOU), with Kaiser Foundation Health Plan, Inc, for the Coordination of Whole Child Model Services; and Authorize the Board of Supervisors Chair to Sign the MOU

CA9. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU), with Central California Alliance for Health, for the Coordination of Whole Child Model Services; and Authorize the Board of Supervisors Chair to Sign the MOU

CA10. **Planning**

Approve the Submission of the AmeriCorps National Civilian Community Corps (NCCC) Application; and Authorize the Board of Supervisors Chair to Sign the Agreement and Documents that May Be Necessary to Complete the Project, If Selected (Subject to Approval as to Legal Form by County Counsel)

CA11. **Planning**

Appoint David Budries as an At Large Member and Mike Ahamdi as a Member Representing the Business Community to the Mariposa Town Advisory Task Force with Terms Expiring One Year from the Date of the First Scheduled Meeting of the Task Force

CA12. **Planning**

Authorize the Board of Supervisors Chair to Sign a Letter Disencumbering Funds for FEMA Grant FM5293-PJ0063 Midpines Strategic Fuel Reduction Project

CA13. **Public Works**

Authorize the Public Works Director to Award an Agreement to the Lowest Responsible Bidder for the Yosemite West Leach Field Expansion and Repair Project in an Amount Not to Exceed $437,000; and Authorize the Board of Supervisors Chair to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel)

CA14. **Public Works**

Authorize Public Works to Waive the Encroachment Permit Fee of $206 for the December 7, 2024, Coulterville Community Club Christmas in Coulterville Parade

CA15. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Fee of $206 for the Annual Merry Mountain Christmas Parade and Christmas Tree Lighting on December 14, 2024

CA17. **Sheriff's Office**

Adopt a Resolution Allowing the Sheriff to Apply for and Enter into an Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways to Participate in the Boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-2026; Authorize the Sheriff to Sign

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the Application; Authorize the Sheriff to Sign the Department's Form for Each Reimbursement Claim; and Authorize the Sheriff to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel)

E. Items removed from Consent Agenda

CA16. **Sheriff's Office**

Approve an Agreement with AECOM in the Amount of $49,950 for the Mariposa County Local Hazard Mitigation Plan Update 2025; and Authorize the Board of Supervisors Chair to Sign the Agreement

RESULT: WITHDRAWN

F. Departmental Presentation

Shannon Hansen/Public Works Director on the downtown project, noted there would be a lot of movement in the upcoming week. She further noted in the later first part of December the lighting, handrails, and stripping would be going in. She noted there are a lot of moving parts and noted it may be an inconvenience, but in the end, it would be beautiful.

Christopher Albanese/California Highway Patrol (CHP) Commander Oakhurst came and gave an update. He noted the department had not yet backfilled the commander position for Mariposa. He noted he would be overseeing it until the position is filled. He noted he had been the commander for the Oakhurst officer for the last two years. He gave each Board member his business card and stated should anything come up to give him a call. In response to Supervisor Poe, Commander Albanese noted he had heard the rumors that the Mariposa CHP office would be closed but further noted no official announcement has been made, so at this point, it is a rumor.

Steve Ward/Cal Fire/County Fire Division Chief acknowledged Unit Chief Van Loben Sels had opened burning. He noted it was in anticipation of the incoming weather. He noted Cal Fire was moving through the transitional phase. He announced that the annual burning of the Groupe Ranch had taken place and was successful. He said we are still not out of the woods but to be diligent. He noted the helicopter stationed at the Airport would be around till after Thanksgiving, and then it would leave.

Steve Engfer/Planning Director noted there would be a workshop in Lushmeadows that evening and there would be a similar workshop the upcoming Friday. Will Fassett jumped in noted there would be two meetings on the upcoming Thursday for the resiliency hub design concept.

Jacob Hawley/Visitors Center updated the Board on numbers. He noted that they are down 1500 visitors coming through the visitors center this year. He noted that they are up 10% in helping people secure lodging. He noted that they are averaging about 73 people a day, which is a nice jump. He noted that they are changing their times and will be open 8 to 5 for the winter season.

G. Public Comment on Non-Agenda Items

Kathy Avila/Resident, noted she runs a feline nonprofit that was started in 2007 with the Catnip Society. She noted they run off of a small budget with volunteers. She stated that over the past 17 years, they had spayed and neutered thousands of cats and provided food assistance to seniors with cats and feral colonies in town.

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She noted that since 2012, they have held a once-a-month neutering at Animal Control, and Dr. Jeanette Mero has donated her services. She noted in 2005-2006, she volunteered at the SPCA. She noted it became apparent there were issues, and when addressed, they were met with resistance. She noted that, 18 years later, the same problems are being brought to light again. She noted she hoped the Board of Supervisors would do the right thing.

Derrick Neilson/Not a local/Traveler/Youtuber noted we have the privileges today because of young men and women who have sacrificed their lives. He noted he appreciates those who have upheld those freedoms. He noted he is starting a foundation; he stopped in Mariposa and likes the community. He noted there seemed to be a lot of comradery. He wanted to create a foundation for miners and veteran miners. He noted some are homeless. He noted he likes to be alone but cannot be alone in this endeavor. He noted he wanted to give veterans a start to finding gold, looking for gold, and having the equipment to do so. He noted some do not need a lot of help, but when they retire, they will have something to do. He wanted to help veterans and bring this to Mariposa.

Daniel Wilson/Resident noted that when 1800 acres were acquired next to his property three years ago, they were given the owner's word that nothing would take place there. He noted that for the last two years, he has been documenting the activity along the fence line, which is 50 yards from their home. He noted the owners turned a cow path into a two-lane road 75 yards from their home. He noted its in operation from 5 AM to Midnight. He noted he had witnessed bluffs being taken down, all from his living room window. He noted there are extra vehicles and equipment, mountains of manure built, and protection dogs that have chased and barked at him. He noted that 16 weeks ago, he met with code compliance and planning. He noted they told him they were listening to and hearing him, but he has heard nothing, and everything continues. He noted directors need to direct and the Board of Supervisors need to lead.

K. Board Recognitions

1. **Board of Supervisors**

Proclaim the Week of November 18th through the 22nd, 2024 as "Clerk of the Board of Supervisors Week"

Chair Menetrey introduced this item, noting he asked for this item to be placed on the agenda and wanted it moved up as he knew Ms. Bondshu buried it on the agenda.

Public comment was received by Chief Ward noted this is awesome. He noted he has known Danielle Bondshu/Clerk of the Board for a long time, noting he has seen her progress through the County chain. He stated department heads rely on Ms. Bondshu further noting she has held his hand through all the processes, joking he was untrainable. He noted he respects all the jobs she and her staff do. He exclaimed how proud he was of Ms. Bondshu and all she had done.

Shannon Hansen thanked Ms. Bondshu, noting that they get a lot thrown at them and that they keep all in line. She further noted that Ms. Bondshu is “our little historian” and how much she appreciates her.

Jeanetta Phillips thanked Ms. Bondshu and her staff, noting Ms. Bondshu has been instrumental in keeping the committee and records in place.

Steve Engfer thanked Ms. Bondshu and her staff noting in the Planning Department there are a lot of

Committees. He noted she and her staff work tirelessly and looks forward to continuing to work with them.

Kristina Keheley thanked Ms. Bondshu, noting as Department Heads, there isn't onboarding for new ones. She noted Ms. Bondshu helped fill that void for her and was instrumental in her transition. She further noted Ms. Bondshu was a new mom when she took on her position and understood what she was taking on as a new mom as well as new department head.

Joe Lynch noted that Ms. Bondshu and her team are indispensable and, jokingly, noted that Chief Ward is untrainable. He noted that when staff is trying to get things done, there are a lot of steps. He noted that he goes to Ms. Bondshu daily, and she will go through historical data, further noting her knowledge. He noted that she and her team were the keepers of the keys, and this acknowledgment was well deserved.

Danielle Bondshu thanked the commenters but noted she needed to boast about her team. She noted that while Deanna Stickles/Deputy Clerk of the Board II and Malena Palmer/Deputy Clerk of the Board I have only been with her for a few months, they have been incredible.

Supervisor Forsythe noted it is his pleasure to comment on this item, stating he comes from a unique vantage point. He noted he was able to watch two of the three ladies grow up. He then told a story of Ms. Bondshu calling him while she was in high school, one of her heifers was calving, and the calf was stuck. He came and helped her pull the calf. He noted he was an Ag teacher and remembers a story of Ms. Stickles's tough driveway and getting a blowout trying to get to her home to check on projects. He noted it has been unique to watch them grow up to be leaders and thanked them both.

Supervisor Toso noted how impressed she has been with Ms. Bondshu. Noting she retains information and is like an encyclopedia exclaiming she never ceases to amaze her. She noted she loves how Ms. Bondshu and her team wors together and how happy and all smiles they always are.

Supervisor Smallcombe noted she wanted to focus on the extent to which she relies on Ms. Bondshu and her team, especially when dealing with the public. She noted Ms. Bondshu explains options and requirements clearly and provides clarity on questions. She further noted Ms. Bondshu's ability to do research, pointing out a specific time she found some needed information from 1854. Supervisor Smallcombe further noted Ms. Bondshu does a lot to be responsive to the Board, Department Heads and the public, stating she knows people appreciate her and her servitude.

Supervisor Poe noted that when a person is first elected, they have all these thoughts on how it will be. He noted that as people begin to sort through, they realize they don't know anything and must decide who they go to. He then backed up and jokingly noted that Chief Ward and himself were untrainable. He also noted an incoming Supervisor was sitting in the gallery and hoped she took to heart what they all were saying. He noted that Ms. Bondshu was not just an encyclopedia but a supercomputer, noting that she could get it for you. He thanked Ms. Bondshu and her great staff.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Chair Menetrey then read and presented the proclamation to Ms. Bondshu and her team.

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Recess Board of Supervisors

10:02 AM Chair Menetrey recessed the Board of Supervisors meeting while the Clerk of the Board read the Government Code Announcement.

Announcement Pursuant to Government Code 54952.3

H. LOCAL TRANSPORTATION COMMISSION

10:02 AM Chair Forsythe called the Local Transportation Commission meeting to order.

Public Comment Period

None.

LTC Regular Agenda

1. **Public Works**

Rescind LTC 2024-015; Approve Agreement with Mark Thomas and Company, Inc. for an Amount Not to Exceed $333,770 for Consulting Services; and Approve Budget Action Increasing Revenue and Appropriations in the Local Transportation Budget Receiving Unanticipated Revenue of $2,571,256 for the Zero Emission Transit Yard Project (4/5ths Vote Required)

Jeannie Morvay-Clayton/Transportation Planning gave the staff report. No public comment.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Adjourn LTC

10:07 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:07 AM Chair Menetrey reconvened the Board of Supervisors meeting.

I. Regular Agenda Items

1. **Clerk of the Board**

Receive a Presentation from the Mariposa County Office of Education on the Williams Report (Mariposa County Unified School District (MCUSD))

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Linda Mayfield/MCUSD Facilities Manager, gave a PowerPoint Presentation.

Public comment was received by Jeanne Anne-Pine, who asked if this was the only review every quarter. Board discussion ensued.

RESULT: PRESENTATION HELD

10:25 AM Chair Menetrey recessed the Board for a brief break and reconvened at 10:30 AM.

2. **Administration**

Approve First Amendment to the Agreement with SitelogIQ Increasing the Year One Annual Contract Costs by $3,320 for Solar Management Services, Effective June 1, 2024; Authorize the Board of Supervisors Chair to Sign the Agreement; and Receive a Presentation on System Productivity

Jessica Ritter/SitelogiQ gave a PowerPoint presentation. No public comment. Board discussion ensued.

RESULT: PRESENTATION HELD

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Wayne Forsythe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Health and Human Services Agency**

Receive a Presentation by Behavioral Health Deputy Director, Providing an Update on the CARE Act

Sheila Baker/Deputy Director of Behavioral Health, and Saxton Aborn/Supervisor of the Community Assistance Recovery and Empowerment (CARE) Act, gave a PowerPoint presentation.

Public comment received by Jeanne Anne-Pine noted schizophrenia is a small population and they would be waiting awhile. She then discussed that there is always a nudge from the judge and was curious about the program's future.

Steve Engfer thanked them for the presentation, noting recovery and rehabilitation are essential and any opportunity afforded. He said he supported the item and encouraged people to participate.

RESULT: PRESENTATION HELD

4. **Planning**

Discussion and Direction Regarding Historic Sites and Records Preservation Commission (HSRPC) Work Plan and Implementation

Steve Engfer and Polina Pivak/Planner gave the staff report.

Public comment was received by Jacob Hawley/HSRPC Chair noted CLG still needs to be voted.

Board discussion ensued.

DIRECTION: The board directs staff to implement the work plan.

DRAFT

RESULT: DIRECTION GIVEN

5. **Planning**

Discussion and Direction Regarding Historic Sites and Records Preservation Commission (HSRPC) Statement on the Value of Protecting and Preserving Mariposa County's Documentary Heritage and Recommendations

Polina Pivak gave the PowerPoint presentation.

Public comment was received by Jacob Hawley, who noted that there are a lot of records within the county that need to be preserved.

Jeanetta Phillips/HSRPC member noted that she agrees with this and that they need to be protected and centrally located.

Board discussion ensued.

DIRECTION: Staff to bring this item back for formal approval.

RESULT: DIRECTION GIVEN

6. **Planning**

CONTINUED PUBLIC HEARING from October 1st, 2024, to November 12th, 2024 at 9:00 AM or soon thereafter.

Authorize the County of Mariposa to Join the Statewide Community Infrastructure Program (SCIP); Authorize the California Statewide Communities Development Authority to Accept Applications from Property Owners, Conduct Special Assessment Proceedings and Levy Assessments and Special Taxes and to Form Assessment Districts and Community Facilities Districts within the Territory of the County of Mariposa; Embodying a Joint Community Facilities Agreement Setting Forth the Terms and Conditions of Community Facilities District Financings; Approving Form of Acquisition Agreement for Use When Applicable; and Authorizing Related Actions

Steve Engfer introduced the item.

Will Fassett and James Hammel/SCIP gave a PowerPoint presentation.

Public comment was received by Floyd Davis/Resident, who was curious about examples and more explanation on this item.

Rick Roesch/Resident/Phone caller, noted this would be a good tool for developers. For example, if there was a 30-home track, the roads and water lines would be financed through bonds, and the person would pay over time. He noted that it makes a lot of sense for public improvement to be funded over a period of 30 years.

Steve Engfer noted he received a public comment via email that he read out.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

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7. **Administration**

Approve an Amendment to the Mariposa County Drug and Alcohol Testing Policy for Safety-Sensitive Positions now-titled Mariposa County Drug and Alcohol Testing Policy for Department of Transportation Regulated Positions; and Authorize the Human Resources Director to Revise the Regulated Classifications list per Requirements of Section V. Revision of Covered Classifications, Effective Immediately

Chris Ferbrache/Human Resources gave the staff report. No public comment was received.

12:12 AM Danielle Bondshu/Clerk of the Board stepped away, and Malena Palmer/Deputy Clerk of the Board and I sat in as Clerk.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

8. **Board of Supervisors**

Discussion and Direction Regarding Progress on the Mariposa County Code Compliance Effort And Relationship to Other Contemplated Code Amendments Such as the Development Code Update (Supervisors Smallcombe and Poe)

12:16 PM Ms. Bondshu came back in as Clerk.

Supervisor Smallcombe gave a staff report. Supervisor Poe noted he gets the most comments on code compliance and roads, further noting the frustration and they would like to see more.

Joe Lynch noted Code Compliance was never moved from Building to Planning, only the person moved. He noted Corrina Miranda who was the lead in Code Compliance, when she was appointed as the interim building director she took the code compliance with her. He noted when he assumes the role of a strong CAO, code compliance will remain in Planning. He noted Ms. Miranda is not code compliance; she has the technical expertise, but it is in the Planning Department, and that is where it will remain. In response to Supervisor Poe, Mr. Lynch noted that many can't see past Ms. Miranda as she has been the one there. He noted Code Compliance has not left Planning, but it seemed to have followed a person, and it should not have.

Steve Engfer noted he was happy to have the opportunity to update the Board. He noted Bart is an employee of Planning. He noted his oversight is from me. He noted to ensure the listening public where things are, in May they came to the board to align a plan. He further noted there are some CCAC members here who worked on this recommendation. He noted he would be willing to bring an item on December 10th.

Chair Menetrey noted he is good with the Planning Commission being involved. He also noted that the Code Compliance Advisory Committee (CCAC) should be allowed to finish what they started. He further noted that the Board charged this community group with coming up with a document the community would accept. He noted he would continue to advocate for their work and progress. He noted that only two of the original 11 members remain. He ended by noting that the CCAC's work is getting close to being completed.

Public comment was received by Gabe Edwards/CCAC Member noted he has been on the committee since day one. He can appreciate the frustration of the supervisors. He noted as a public member coming and

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attending these meetings was like playing Wack-a-mole on ice bergs bobbing in the ocean. He noted it goes back to policies and procedures that haven't been updated in decades. He noted the issues that arose with Planning Project 2019-218, which was problematic. He noted the issue was what was proposed violated constitutional rights. He noted County Code 17.144 should have been revised. He noted the process is confusing and difficult and noted its hard to come up with an omnibus. He further wanted the Board to understand there have been well over 150 items the CCAC has discussed.

Ken Melton/CCAC member noted he has been to every meeting since its inception. He noted a good history has been laid out and they have run into legal problems with the current operation. He noted that the Board gave the CCAC direction, and they have spent a lot of time on steps 1 through 4 and got sidelined. He noted it got put on their agenda again and should be done by the next meeting. He noted that if he gave them a chance, they would be right there and focused on the Board's direction.

Supervisor Poe noted his focus is not on the CCAC, his focus is on timelines and when they can expect a completed project.

Steve Engfer, in response to Supervisor Poe, noted that timelines are important to him, and when it goes to the Planning Commission in December, it can help steer the activity. Supervisor Poe noted the lack of communication or updates, noting they have several meetings a month, and the Board hears frustration from their constituents, and they, too, are frustrated. They need more updates more often.

Joe Lynch noted there are many moving parts, including the Guidehouse recommendations. He further noted that he and Human Resources are working to create the position of Development Services Director. He noted the call-out he heard today is the need for either bi-monthly or quarterly reports.

Further Board discussion ensued.

DIRECTION: Staff is to take the item presented in May to the Planning Commission with modifications from Code Compliance Advisory Committee (CCAC). The Planning Commission is to integrate it into the Enforcement provision of the development code and then bring it back to the Board of Supervisors for possible adoption. Staff is to bring back an update to the Board in January of 2025.

RESULT: DIRECTION GIVEN

J. Board Information

Information received.

L. Closed Session

Chair Menetrey read the closed session note. No public comment was received.

1:03 PM Chair Menetrey recessed the Board into closed session.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator: Shelline Bennett: Employee Organization Deputy Sheriff's Association (DSA) and Sheriff's Management Association (SMA)

RESULT: CLOSED SESSION HELD

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Report Out

1:43 PM Chair Menetrey reconvened the Board meeting and reported that information was received and direction was given during the closed session.

M. Adjournment

1:43 PM Chair Menetrey adjourned the meeting in memory of Glenda Cropper and Thomas Clinton Ham.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

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Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
DECEMBER 3, 2024

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A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey read the consent agenda note and further noted that CA. 10 and CA. 16 required a 4/5th vote.

Public comment was received by Kristin Lowrey who expressed concern for CA. 30. She noted this item did not go through a procurement procedure further expressing that there seems to be no consistency with County's process for procurement.

Jacob Hawley/Visitors Center thanked the Board for working with them on managing the visitors center. He noted that they have 1500 reservations and that they have helped with the emergency center when there is a

fire. He wanted to thank the Board for their support.

Barbara Hayes/RCRC noted there is an item that is requesting approval for a letter of support. Chair Menetrey stopped her and noted it would be taken up separately.

Supervisor Smallcombe commented on CA. 3, requesting that the Board receive the written figures, otherwise known as KPIs. She would appreciate that. She then commented on CA. 24, noting they are linked (edit CA. 25), and were part of a bigger conversation to satisfy a statutory requirement. Steve Engfer/Planning Director, came up, noting it's part of a larger picture. He noted this is for permit-ready Accessory Dwelling Units (ADUs). He noted the plans gallery and the background is the ADU workbook. He then further discussed the project. Polina Pivak/Housing Specialist, noted they are working on incentive programs and a proper tracking program for ADUs. She noted that their department received a grant for the Missouri Gulch property. She noted they are working on a density bonus and are working on more housing opportunities. Supervisor Smallcombe thanked them both for their explanation but noted there was more. She expressed that the public needed to be able to provide input as there have been significant adjustments to activities on residential property. She then moved on to CA. 27 and noted there is movement with the Historic Sites and Records Preservation Committee (HSRPC), but noted the item did not mention the Planning Commission. Ms. Pivak noted that the Planning Commission would be involved and that the Planning Commission and Board of Supervisors would be involved as approval authorities. She noted as part of their robust engagement, they would be speaking with the Planning Commission.

Supervisor Poe commented on CA. 21 noting he is trying to figure out the difference. Shannon Hansen/Public Works and Transportation Director noted this is part of the highways. She noted it is two different contract for two different bridges. Director Hansen noted they need to obtain the right of ways. She didn't want to give a time frame as Darrah bridge took nearly 20 years.

Supervisor Smallcombe commented on CA. 35, noting she was excited to see this. Director Hansen noted it was a game changer and is the backbone as they can monitor the sites from their computers. She further noted this was funded through ARPA.

Chair Menetrey commented on CA. 6 thanking the committees for submitting their minutes, further nothing there was a time when the Board didn't receive them at all.

Joe Lynch/County Administrative Office commented on CA. 30, stating that the contract for Heritage House did not go out for the proposal. He noted that in early 2025, they will be doing RFPs for all partner agreements, including 3-year agreements.

Chair Menetrey noted there was consensus on removing CA.5 for further discussion.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

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CA2. **Administration**

Receive the List of Recent Budget Actions Approved by the County Administrative Officer (CAO) and County Auditor in September and October 2024 Pursuant to California Government Code Sections 29125 and 29130 and the County Budget Control and Fiscal Management Policy

CA3. **Administration**

Approve a One-Year Agreement with the Mariposa County Chamber of Commerce in the Amount of $210,461 for Operation of the Mariposa Visitor Center; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Board of Supervisors**

Ratify a Letter of Support for the Passage of Senate Bill (SB) 2581, the Secure Rural Schools Reauthorization Act of 2023 (Supervisor Smallcombe)

CA6. **Clerk of the Board**

Receive Minutes of the Committees Established by the Mariposa County Board of Supervisors Pursuant to Resolution 22-115, Section 10.2

CA7. **Clerk of the Board**

Receive the List of Software as Service License Agreements Entered into by the County Administrative Officer (Purchasing Agent) Pursuant to Resolution 22-116 Entered Into, Received, and Processed in October and November 2024

CA8. **Clerk of the Board**

Receive the List of Agreements Entered into by the County Administrative Officer (CAO) (Purchasing Agent) Pursuant to County Code Chapter 3.08, Entered into, Received and Processed in October and November of 2024

CA9. **Clerk of the Board**

Receive the List of Agreements Entered into by the Mariposa County Department Heads (Assistant Purchasing Agents) Pursuant to County Code Chapter 3.08 Entered Into, Received and Processed in October and November 2024

CA10. **Fire**

Accept Grant Award from the 2023 CAL FIRE Wildfire Prevention Grant in the Amount of $2,075,922.02; Approve Budget Action Increasing Revenue and Appropriations in the Public Works Department Budget to Recognize the Grant Funds ($2,075,922.02) (4/5ths Vote Required); Authorize the Board of Supervisors Chair to Sign the Grant Agreement and Any Amendment (Subject to Approval as to Legal Form by County Counsel); and Authorize the Director of Public Works to Sign Any Subsequent Documents Related to the Grant (Subject to Approval as to Legal Form by County Counsel)

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CA11. **Fire**

Accept Grant Award from the Volunteer Fire Capacity Grant for $14,730; Approve the Grant Agreement with the California Department of Forestry and Fire Protection (CAL FIRE); and Authorize the Board of Supervisors Chair to Sign the Agreement and Any Subsequent Documents Related to the Grant (Subject to Approval as to Legal Form by County Counsel)

CA12. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with Kaiser Foundation Health Plan, Inc, for Coordination with the Local Health Jurisdiction; and Authorize the Board of Supervisors Chair to Sign the MOU

CA13. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with Kaiser Foundation Health Plan, Inc, for Substance Use Disorder Services Coordination; and Authorize the Board of Supervisors Chair to Sign the MOU

CA14. **Health and Human Services Agency**

Approve First Amendment with Patton Air Conditioning in the Amount of $115,000 for Maintenance and Repair; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA15. **Health and Human Services Agency**

Approve Future of Public Health Funding Annual Certification Agreement #FoPH-025 for FY 24/25 in the Amount $393,555; and Authorize the Health and Human Services Agency Director to Sign the Annual Certification and Any Subsequent Amendments (Subject to Approval as to Legal Form by County Counsel)

CA16. **Health and Human Services Agency**

Adopt a Resolution of Intention to Approve Allocations for Housing Funds from the Housing and Community Development (HCD); and Approve the Budget Action Increasing Revenue and Appropriations in the Social Services Budget Receiving Unanticipated Revenue ($22,792) (4/5ths Vote Required)

CA17. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with Mariposa County Health and Human Services Agency (HHSA), Mariposa County Sheriff's Office (MCSO), Mariposa County Probation, and Alliance for Community Transformations (Heritage House) to Support the Jail Based Services; and Authorize the Board of Supervisors Chair to Sign the MOU

CA18. **Health and Human Services Agency**

Approve the Grant Agreement 25B-3021 with the Department of Community Services and Development (CSD) in the Amount of $507,927 to Provide Energy Assistance Payments through the Low Income Home Energy Assistance Program (LiHEAP); Authorize the Board of Supervisors Chair to

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Sign the Grant Agreement and All Subsequent Amendments (Subject to Approval as to Legal Form by County Counsel); and Authorize the Health and Human Services Agency Director to Sign Certifications (Subject to Approval as to Legal Form by County Counsel)

CA19. **Health and Human Services Agency**

Approve First Amendment with Berliner Cohen, LLP Increasing the Amount by $25,000 for a New Amount Not to Exceed $175,000 for Legal Services and Rate Schedule Increase; and Authorize the Board of Supervisors Chair to Sign the Amendment

CA20. **Health and Human Services Agency**

Approve a Memorandum of Understanding (MOU) with the Mariposa County Unified School District (MCUSD) for Kindergarten Oral Health Assessments; and Authorize the Board of Supervisors Chair to Sign the MOU

CA21. **Health and Human Services Agency**

Approve the Grant Agreement with Amador Tuolumne Community Action Agency in the Amount of $23,517 for the Rapid Re-Housing Services Grant 23-ESG-18030; and Authorize the Board of Supervisors Chair to Sign the Grant Agreement

CA22. **Health and Human Services Agency**

Approve a Letter of Commitment for the County Medical Services Program (CMSP) Healthcare Infrastructure Development (HID) Matching Grant Program; and Authorize the Board of Supervisors Chair to Sign the Letter

CA23. **Health and Human Services Agency**

Adopt a Resolution Recognizing Christy McCarthy Upon her Retirement as Social Worker Supervisor in the Health and Human Services Agency

CA24. **Planning**

Approve the Historic Sites and Records Preservation Commission (HSRPC) Statement on the Value of Protecting and Preserving Mariposa County's Documentary Heritage and Recommendations

CA25. **Planning**

Approve a Three Year Service Agreement with Baird Diskell Abrams Community Planning for Use of the Accessory Dwelling Unit (ADU) Accelerator Plans Gallery; and Authorize the Planning Director to Sign the Agreement

CA26. **Planning**

Authorize the Board of Supervisors Chair to Sign All Grant Documents for the Sierra Growth Council's Transformation Climate Communities Project Development Grant #SGC23128; and Authorize the Planning Director to Act as a Delegated Authorized Signatory for Grant Reports and Invoices (Subject to Approval as to Legal Form by County Counsel)

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CA27. **Planning**

Adopt a Resolution Accepting the National Endowment for the Arts Our Town Grant Funds; and Approve Budget Action Increasing Revenue and Appropriations in the Planning Department Budget to Recognize the Grant Funding ($75,000) (4/5ths Vote Required)

CA28. **Planning**

Approve Two Agreements to Purchase Real Property in the Amount of $5,000 each for a total of $10,000 for Permanent Easements on the Mariposa Creek Parkway through APN 013-230-054 and APN 013-230-021; and Authorize the Public Works Director to Sign the Agreements and Accept the Easements

CA29. **Probation**

Approve the Submittal of a Grant Application to Assist in Providing Access and Transferring Health (PATH) Capacity-Building Funds to Support the Justice Involved Re-entry Initiative Round 3, which would Support the Planning and Implementation of Targeted Pre- and Post-Release Services to Individuals in State Prisons, County Jails, and Youth Correctional Facilities: and Authorize the Probation Chief to Sign the Application

CA30. **Probation**

Approve an Agreement with Alliance for Community Transformations (Heritage House) for Client Programming and Drop-in Center Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA31. **Public Works**

Approve a Sixth Amendment for a Name Change from Quincy Engineering to Consor North America, Inc.; Extend the Term of the Agreement to December 31, 2027 for Dogtown Road Over Maxwell Creek Bridge Replacement (40C0038); and Authorize the Board of Supervisors Chair to Sign the Amendment

CA32. **Public Works**

Approve a Sixth Amendment for a Name Change for Quincy Engineering to Consor North America, Inc.; Extend the Term of the Agreement to December 31, 2027 for Dogtown Road over Maxwell Creek Bridge (40C0039); and Authorize the Board of Supervisors Chair to Sign the Amendment

CA33. **Public Works**

Authorize the Public Works Director to Waive the Encroachment Permit Fee of $206 for the Lush Meadows Lights Event on December 13, 2024, from 5:30 PM to 8:30 PM

CA34. **Public Works**

Approve an Agreement with Williams Excavation, Inc. for the Installation of the Indian Peak Temporary Bridge in the Amount Not to Exceed $130,364; and Authorize the Board of Supervisors Chair to Sign the Agreement

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CA35. **Public Works**

Approve an Agreement with Aqua Sierra Controls, Inc. for Software Replacement and Programming Services at Lake Don Pedro and Yosemite West Wastewater Treatment Plants in the Amount Not to Exceed $221,270; and Authorize the Board of Supervisors Chair to Sign the Agreement

E. Items removed from Consent Agenda

CA5. **Board of Supervisors**

Approve a Letter of Support for the California Public Utilities Commission (CPUC) to Set-Aside the Staff Recommendation for the Federal Fund Account (FFA) Last Mile Program Award for Mariposa County, and Instead Award the Funding to Golden State Connect Authority (GSCA) for the Execution of their Proposed Open Access, Last Mile, Municipal Fiber Network; and Authorize the Board of Supervisors Chair to Sign the Letter (Supervisor Menetrey)

Supervisor Smallcombe requested that this item be pulled. It was pulled by consensus. Supervisor Smallcombe noted that she has an issue with the concept of spending funds. She noted several items over the last year and further noted that she is concerned with the concept. She noted that she felt that this would be setting up a competitor to STI.

Public comment received by Barbara Hayes/RCRC thanked Supervisor Smallcombe for her comments and her involvement. She wanted to address the area of concern, whether it's underground or aerial, that they would get much of the system underground and noted they would work with Mariposa County to get it done. She noted they will work with the engineering team to get whatever underground is possible. In response to Supervisor Smallcombe, Ms. Hayes note they would not be co-locating with Sierra Tel, but would welcome the opportunity.

Further discussion ensued.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

F. Departmental Presentation

Steve Engfer updated the Board, noting that the upcoming Friday would be the Planning Commission's Planning Development Code Workshop. He noted that they would be discussing code compliance. He then updated the Board on the implementation of the permit center.

Ira Jones/4-H Program Co-Ordinator noted 4-H is a positive youth development program. He noted they may have seen projects such as the field of service. He then updated the Board and the public on upcoming events.

Barbara Coan/Fire Safe Council thanked the board for Title 3 funding. She noted they slice the pie so our community members can purchase the required equipment. She wanted to show that the money given supports the economy. She noted that the Bumgardner Fuel Ridge, 670K, was funded. Storm damage clean

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up. She gave the Clerk of the Board a chart for the Board members. She talked about the projects on the list and discussed the returns from them. In response to Supervisor Poe, Ms. Coan noted they completed Wagoner Ridge in North County. Supervisors Forsythe and Toso thanked Ms. Coan.

Jeremy Briese/Sheriff thanked his staff. He noted, looking back through the year, that his staff is a group of high-caliber professionals working for the community. He noted they sacrifice to protect this community. He then announced candidates that are in the academy, and they have more spots reserved in the March academy. He noted they have been actively recruiting, even going to Merced Junior College. Sheriff Briese gave a shoutout to the IT team, noting that the 1965 building had electrical issues that strained its systems. He noted that IT came in and saved the servers and information they held. He then announced a couple of dates, noting December 21st would be the annual Cops for Kids toy drive. He then gave a shoutout to the Sheriff's Foundation and their outside partners who helped serve 140 families Thanksgiving meals. He then highlighted all the wonderful things the Sheriff's Foundation has done for the community and the Sheriff's staff. He noted that on March 8th, 2025, it would be their annual sheriff's gala highlighting service. Sheriff Briese turned to the topic of social media and the newspaper. He noted a recent incident with a threat to a local elementary school that got spun in a different direction in the media. He noted they have good working relationships to ensure all schools are safe, and they take proactive measures.

Steve Ward/Cal Fire/County Fire gave a few updates on the State and County side. He noted that on the state side, there was nothing consistent but change, announcing that Mike Van Loben Sels/Unit Chief has transitioned to take a position in the training bureau. He noted that they are looking at a project date of December 16th to move out of fire season and move into the Amador agreement. In response to Supervisor Poe, Chief Ward noted that Cal Fire and Mariposa County greatly rely on the Fire Safe Council for their fire fuel reduction assistance. He then gave a shoutout to Public Works, especially the Fleet Division, as they are working on accessing type 6 engines. He then highlighted work that John Patton/Grant Writer, County Fire Inspector, Assistance by higher, and prevention office are doing.

G. Public Comment on Non-Agenda Items

None.

Recess Board of Supervisors

10:40 AM Chair Menetrey recessed the Board for a brief break, reconvening at 10:45 AM.

10:45 AM Chair Menetrey recessed the Board meeting again, and the Clerk of the Board read the government code announcement.

Announcement Pursuant to Government Code 54952.3

H. LOCAL TRANSPORTATION COMMISSION

10:46 AM Chair Forsythe called the Local Transportation Commission meeting to order.

Public Comment Period

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None.

LTC Regular Agenda

1. **Public Works**

Approve Option Agreement for Purchase and Sale of Real Property for the Mariposa County Zero Emission Transit Yard Project; and Authorize the Executive Director of the Mariposa County Local Transportation Commission (MCLTC) to sign the Option Agreement (Subject to Approval as to Legal Form by County Counsel)

Jeannie Morvay-Clayton/Transportation Planner gave the staff report. No public comment was recieved.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Public Works**

Approve an Agreement with Caltrans that will Allow for up to $13,000 in Reimbursements for Planning, Programming, and Monitoring (PPM) Program Activities for FY 23/24; and Authorize the Local Transportation Commission (LTC) Executive Director to Sign the Agreement (Subject to Approval as to Legal Form by County Counsel)

Jeannie Morvay-Clayton gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District V Supervisor Miles Menetrey
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Public Works**

Approve the Master Fund Transfer Agreement (MFTA) with the State of California Department of Transportation; and Authorize the Local Transportation Commission (LTC) Executive Director to Sign the Agreement and Updated Overall Work Program Agreement (OWPA) (Subject to Approval as to Legal Form by County Counsel)

Jeannie Morvay-Clayton gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

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Adjourn LTC

10:52 AM Chair Forsythe adjourned the LTC meeting.

Reconvene as Board of Supervisors

10:52 AM Chair Menetrey reconvened the Board of Supervisor meeting.

I. Regular Agenda Items

1. **Administration**

Approve the Revision of the Reserve Firefighter II Classification, Now Titled Fire Apparatus Engineer; and Set the EH Salary from $20 to $24 per hour, Effective Immediately

Chris Ferbrache/Senior Administrative Analyst/Human Resource gave the staff report. Steve Ward gave further information on the item.

Public comment was received by Jonathan Noel,/Resident asked how often they get raises.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

2. **Administration**

Approve the Proposed Revisions to the Staff Development Coordinator - Health Services Division (HSD) Classification, Now Titled Staff Development Coordinator, for Health and Human Services Agency, Effective Immediately

Chris Ferbrache gave the staff report. No public comment was received.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

3. **Administration**

Approve the Proposed Revisions of the Recreation Supervisor Classification in Public Works, Effective Immediately

Chris Ferbrache gave the staff report. Shannon Hansen provided further clarification.

AMENDED: To remove the language on list three on page 6: "This requirement may be waived if another division employee is trained."

RESULT:	**Adopted as Amended (UNANIMOUS)**

DRAFT

MOVER: District I Supervisor Rosemarie Smallcombe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

4. **Clerk of the Board**

Waive the Second Reading and Adopt an Ordinance to Amend Section 2.92.04 Titled "Administrative Powers and Duties"

Danielle Bondshu/Clerk of the Board gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District III Supervisor Danette Toso
SECONDER: District IV Supervisor Wayne Forsythe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

J. Board Information

None.

K. Closed Session

Chair Menetrey read the closed session note. No public comment was received on any item.

Steve Dahlem/County Counsel, Joe Lynch/CAO, and Danielle Bondshu/Clerk of the Board all recused themselves from the first closed session item.

11:23 AM Chair Menetrey recessed the Board into closed session.

1. **Clerk of the Board**

CLOSED SESSION: Conference with Legal Counsel: Anticipated Litigation: Significant Exposure

RESULT: CLOSED SESSION HELD

2. **Administration**

CLOSED SESSION: Conference with Labor Negotiator: Mariposa County Designated Representative (Shelline Bennett): Employee Organizations Mariposa County Deputy Sheriffs' Association (DSA) and Mariposa County Sheriffs' Management Association (SMA)

RESULT: CLOSED SESSION HELD

3. **County Counsel**

CLOSED SESSION: Public Employee Performance Evaluation: Position of Employee Under Review: County Counsel/Risk Manager (Government Code Section 54954.5)

RESULT: CLOSED SESSION HELD

DRAFT

Report Out

3:22 PM Chair Menetrey reconvened the meeting and reported that during the closed session, the following took place.

Closed Session Item 1: Information was received, and direction was given.
Closed Session Item 2: Information was received, and direction was given.
Closed Session Item 3: Information was received.

L. Adjournment

3:23 PM Chair Menetrey adjourned in memory of Michael Wackerman and Miriam Karen Fouch.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

Mariposa County

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222
5100 Bullion Street
http://www.mariposacounty.org/

MILES MENETREY, CHAIR	**DISTRICT V**
ROSEMARIE SMALLCOMBE, VICE-CHAIR	**DISTRICT I**
SHANNON POE	**DISTRICT II**
DANETTE TOSO	**DISTRICT III**
WAYNE FORSYTHE	**DISTRICT IV**

BOARD OF SUPERVISORS
ACTION SUMMARY MINUTES
DECEMBER 10, 2024

DRAFT

A. 9:00 AM Called to Order and Roll Call

Chair Menetrey called the meeting to order.

Attendee Name	Title	Status	Arrived
Rosemarie Smallcombe	District I Supervisor	Present	9:00 AM
Shannon Poe	District II Supervisor	Present	9:00 AM
Danette Toso	District III Supervisor	Present	9:00 AM
Wayne Forsythe	District IV Supervisor	Present	9:00 AM
Miles Menetrey	District V Supervisor	Present	9:00 AM

B. Pledge of Allegiance

Chair Menetrey led the pledge.

C. Introductions

None.

D. Approval of Consent Agenda (Items designated by "CA")

Chair Menetrey noted H.3 became M.6, and CA.6 and CA. 8 have been pulled from the consent agenda.

Public comment was received by Mike Brusa/Resident, who commented on CA. 1, noting it has been on the agenda for a long time. He commented on Frank Wilson's encampment and the pallet home shelter.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor

Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA1. **Health and Human Services Agency**

Resolution Continuing a Shelter Crisis Local Emergency in Mariposa County

CA2. **Fire**

Approve Opening of 45-day Comment Period for Use of Title III Funding from the Secure Rural Schools and Community Self-Determination Act of 2000

CA3. **Health and Human Services Agency**

Approve an Agreement with Behavioral Health Care Sierra Vista Hospital in the Amount of $100,000 for Inpatient Psychiatric Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA4. **Health and Human Services Agency**

Approve an Agreement with Behavioral Health Center (BHC) Heritage Oaks Hospital, Inc. Dba: Heritage Oaks Hospital in the Amount of $100,000 for Psychiatric Inpatient Services; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA5. **Health and Human Services Agency**

Approve an Agreement with Mother Lode Job Training (MLJT) to Provide Employment Placement Services for Individuals in the Subsidized Employment Program in the Amount not to Exceed $69,266; and Authorize the Board of Supervisors Chair to Sign the Agreement

CA6. **Planning**

Appoint Gabriel Edwards as a Member Representing the Mariposa County Museum Advisory Board to the Mariposa Town Advisory Task Force with a Term Expiring One Year from the Date of the First Scheduled Meeting of the Task Force

E. Items removed from Consent Agenda

CA1. **Public Works**

Approve a Second Amendment to Update the Mattress Recycling Council California, LLC (MRC) Agreement to Include Revised Terms for Title and Risk of Loss, Invoicing, Audits and Inspections, Insurance, and Uncontrollable Circumstances; Designate the Don Pedro Transfer Station as a Used Mattress Collection Facility; Authorize Compensation to the County of Mariposa for Transporting Used Mattresses from the Don Pedro Transfer Station to the Mariposa County Solid Waste Facility; and Authorize the Board of Supervisors Chair to Sign the Agreement

Sam Cerveny/Deputy Director gave the staff report. No public comment was received.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District I Supervisor Rosemarie Smallcombe

DRAFT

SECONDER: District II Supervisor Shannon Poe
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

CA2. **Planning**

Approve an Agreement with Mogavero Architects in the Amount of $945,520 for the Design of Workforce Housing at the Missouri Gulch Site in the Town of Mariposa; and Authorize the Board of Supervisors Chair to Sign the Agreement

Will Fassett/Planning gave the staff report. No public comment was received. Board discussion ensued.

RESULT: **Adopted (UNANIMOUS)**
MOVER: District IV Supervisor Wayne Forsythe
SECONDER: District III Supervisor Danette Toso
AYES: District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

F. Departmental Presentation

Steve Engfer/Planning Director gave an update on all events and projects going on in the planning department.

Luis Mercado/Auditor noted he spoke with the outside auditing firm, he had asked if the audit could be completed by December 18th. He noted they stated they would do the best they could to make it happen. He noted they would be working with Smith and Newell. Supervisor Poe thanked the Auditor and asked if there are any outstandings needs for the State, in which Mr. Mercado noted he has been giving the state monthly financial statements.

Marvin Wells/Resident came up and told the Board Merry Christmas and that Santa left packages for them.

G. Public Comment on Non-Agenda Items

Jeanne-Anne Pine/Resident, noted that downtown is looking good. She noted that 7th Street would be one-way and asked that a one-way sign and arrow be put up, as this community is a creature of habit. She further noted that she was happy to get an update from the Auditor.

Brenda Ostrum/Resident noted they are still waiting for the dog ordinances. She noted that 30 months ago, vicious dogs killed her commercial chicken flock. She stated there had been 20 complaints filed on those same dogs. She noted she had made 100 contacts trying to seek guidance and assistance, and she has received 0. She further discussed the stats of her issue as well as what she feels the county should do.

Daniel Wilson/Resident expressed his gratitude for the ways they have worked together and noted that he appreciates them. He noted that he has been out of state and was reminded of Mariposa County's uniqueness. He then reminded the Board of the turnout from 140 to 49, which needs its own turn lane.

Mike Brusa noted he has missed quite a bit, noting he has cataracts. He then discussed the county being a monopoly and the role of the government.

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H. Regular Agenda Items

9:52 AM Chair Menetrey recessed the Board for a brief break and reconvened at 9:57 AM.

1. **Clerk of the Board**

Receive a Presentation from Yosemite Renaissance

John Bock/Yosemite Renaissance Executive Director gave a verbal presentation with updates on the Yosemite Renaissance. He noted the benefits for thousands of artists.

Chair Menetrey and Supervisor Smallcombe gave thanks. No public comment was received.

RESULT: PRESENTATION HELD

2. **Public Works**

Approve the Closure of the Coulterville and Hornitos Transfer Stations, Effective July 1, 2025; Authorize Adjustment of the Don Pedro Transfer Station Operating Hours, Effective July 1, 2025; Authorize the Alignment of Solid Waste Fee Schedules, Effective July 1, 2025; and Authorize a Change in Solid Waste and Recycling Facility Hours of Operation, Effective February 1, 2025

Sam Cerveny gave the PowerPoint presentation.

Public comment was received by Jeremy Herber/General Manager Recology noting it is spot on. He noted the commercial closure before 4 PM would be difficult for Recology as sometimes getting back is difficult. He reminded the public that Recology is here to serve the community and can help in other ways if transfer stations are closed.

Jeanne Anne Pine noted there is no easy answer. She noted closing Coulterville is drastic as driving some of the roads in North County is a challenge especially for the elderly population. She offered that the Board close it gradually. She noted there is no easy solution, money is money, and it doesn't keep appearing.

Mike Brusa noted he has no dog in the fight, it changes nothing for him. He noted he does his own garbage hauling. He noted this is a perfect example of when government provides a service that is not a real service. She noted it is difficult to make analysis of cost. He then discussed other issues with government monopoly.

Mick Herman/Resident spent his life as a turnaround expert. He noted he succeed all but once. He noted a business cannot be operated without a profit. He noted harsh decisions needs to be made; the ball is the Supervisors court as they need to make the decision based on the greater good for the community.

11:01 AM Danielle Bondshu/Clerk of the Board stepped away as Clerk and Deanna Stickles/Deputy Clerk of the Board II stepped in as Clerk. Danielle Bondshu stepped back in at **11:04 AM**.

Board discussion ensued.

CONTINUANCE: Item will be continued to February 4th, 2025 at 9:00 AM or soon thereafter.

RESULT: CONTINUED

3. **Board of Supervisors**

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Discussion and Possible Direction Regarding the Lease Agreement Between Mariposa County SPCA and Mariposa County and Whether the Board Wishes to Explore Strategies to Develop Greater Cooperation Between the Parties That Increase Transparency Regarding the County and Non-Profit Partners' Efforts to Promote Animal Welfare in Mariposa County (Supervisors Smallcombe and Toso)

Chair Menetrey noted there are still several items on today's agenda. Board consensus on the continuance of this item.

CONTINUED: Item continued to December 17th, 2025, at 2:00 PM.

L. Closed Session

11:33 AM Chair Menetrey recessed the Board into closed session, noting they would reconvene at 12:30 PM.

Chair Menetrey read the closed session item. No public comment was received.

11:34 PM Chair Menetrey recessed the Board into closed session.

1. **Administration**

CLOSED SESSION: Conference with Labor Negotiator: Shelline Bennett: Employee Organization Deputy Sheriff's Association (DSA) and Sheriff's Management Association (SMA)

RESULT: CLOSED SESSION HELD

Report Out

12:30 PM Chair Menetrey reconvened the Board meeting and reported out of the closed session. Information was received, and direction was given.

K. 12:30 PM Board Recognitions

1. **Board of Supervisors**

Adopt a Resolution Recognizing Steven W. Dahlem on his Retirement

Chair Menetrey introduced the item.

Public comment was received by Marshall Long/Former District 3 Supervisor noted the one thing that always impressed him was Mr. Dahlem was a team player. He then addressed Mr. Dahlem stating "You have always worked hard, taken on tough tasks, always fulfilled those tasks with good nature and kept the Board on the straight and narrow." He then thanked Mr. Dahlem and noting he is leaving big shoes to fill.

Jeanne Anne- Pine reminisced noting when she got onto the Grand Jury, Mr. Dahlem came and presented to them, he was doing his job, but his influence was so great.

Keith Williams/Retired County Tax Collector, thanked Mr. Dahlem for his counsel. He noted that retirement is fun and that they golf every Thursday if he wants to join.

Jessica Brandle/Daughter noted how proud of her father she was and congratulated him on his retirement.

Pam Leonard/Family Friend noted she had worked for Steve for many years and that he was part of her

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family. She noted that his dedication to his community shows, and he has always been about helping those who need it.

Michael Fagalde/Judge noted he has known Mr. Dahlem for a long time. He noted in the 10 years on the bench he has been in front of Mr. Dahlem several times. He noted he has always been a great colleague, county counsel, and friend.

Russ Marks/County Surveyor thanked Mr. Dahlem for keeping him out of trouble. He knew he could have a conversation and be kept in line. He noted he has memories of being a young boy watching high school basketball games with Mr. Dahlem being a top player. He noted he was also a patient of Mr. Dahlem's dad and that Mr. Dahlem was a better driver than his mom.

Ben Goger/Planning noted he has heard about Mr. Dahlem's commitment to the community and staff. However, when he began at the County, he didn't know anything, but Mr. Dahlem helped walk them through the varying details.

Perca Dahlem, his sister-in-law, noted that he is a wonderful attorney but is better at everything he does. He noted that he is Uncle Steve, noting they have made it through. He is now in retirement and knows he will have fun.

Steve Engfer thanked the board for recognizing Mr. Dahlem and for all his help with projects such as the Silvertip and Biomass projects. He wished him well in his next steps and noted that Mr. Dahlem has always dressed impeccably. He noted that, as a lawyer, his favorite suit is a lawsuit (joke). He then thanked Mr. Dahlem for his professionalism.

Rhonda Scherf/County Counsel Executive Assistant, noted it had been a great 16 years, noting they had reached the ultimate milestone. She noted he has set the bar high for all those who will follow him not only as Counsel but also as a boss, mentor, and friend. She closed by noting he will always have her admiration.

Steve Ward/Cal Fire/County Fire thanked Mr. Dahlem for the last 5 years. He noted there have been a lot of changes in the County Fire realm and Mr. Dahlem has been instrumental in guiding him through those changes and understanding the vision. He then thanked Mr. Dahlem for his advice and guidance.

Pete Judy/Form Chief Probation Officer, noted he met Mr. Dahlem 25 years ago. He noted they had a lot in common and, through his years, had heard the stories about the Dahlem family and all they, including Mr. Dahlem, have given to this community. He thanked him and noted as a former Department Head, a lot of people have opinions, but one must earn the ability to give advice, he noted that Mr. Dahlem was always very honest and willing to help and listen. He then thanked him for his service to this community.

Joe Lynch noted that, as a county employee, he always respected Mr. Dahlem and noted that he was a guiding force. He noted when he moved to the CAO's office, he learned to respect Mr. Dahlem as a man, noting his nickname is the Fun sucker. He noted Mr. Dahlem always tells one the truth, noting the government is tough, but the truth shines through. He noted that Mr. Dahlem had set a very high bar, noting that he had given his life to this community.

Bill Leonard/Family Friend, noted he has known the Dahlem family since they moved here. He noted his brother worked on the D/D (D bar D) (Doc and Della) Ranch. He noted his mother was also their house cleaner and noted how clean Mr. Dahlem kept his room, whereas his younger brother's room was always messy. He noted Mr. Dahlem has always been a good friend to him and his wife and appreciated who he is. He ended by noting Mr. Dahlem was a good person, and that he appreciated him.

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Doug Binnewies/Retired Sheriff, congratulated Mr. Dahlem and noted he could talk for hours about how amazing he is. He thanked Mr. Dahlem for his service, noting he is a Grizzley at heart, leading with integrity and being a great mentor and partner. He noted he remembers each piece of advice that has been shared with him and is so proud of Mr. Dahlem and his accomplishments. He ended by noting that Mr. Dahlem is a great friend.

Anita Starchman Bryant/Judge noted she has known Mr. Dahlem since she was 10. She recognized him as a mentor, further noting he set the bar high. She noted he has a level of dignity she hoped to achieve and thanked him for being a good example. She further noted she is also a Fun Sucker and wears that with pride. She noted, as her dad used to say, "Tell them what they need to hear, not what they want to hear." She then congratulated him.

Jermey Briese/Sheriff noted growing up in Mariposa, Mr. Dahlem was always a local figure. He was not only supportive but respectful to Sheriff Briese and his family growing up. He noted Mr. Dahlem has always been supportive to the Native Americans in Mariposa. He noted Mr. Dahlem was a mentor teaching calmness. He ended noting that Mr. Dahlem had coined the phrase "let the world take a spin." He thanked Mr. Dahlem.

Vincent Kehoe/Assessor/Recorder noted as the Chair of the Rotary Club. What many don't know is that Mr. Dahlem was in charge of the committee for the golf tournament for years. He noted that Mr. Dahlem had a way of making one feel like they were part of the team. He also ensured there were no loose ends and everything was well organized. He noted that Mr. Dahlem never made him feel like he didn't know anything; he was always a guide and mentor.

Danielle Bondshu/Clerk of the Board noted that Mr. Dahlem was her best friend in the office. He has been a mentor over the years, writing her vent and acting as a soundboard. She noted that she would feel the loss of him and Ms. Scherf the hardest as they have been a constant in her world amid a sea of change.

Walter Wall/District Attorney, noted that when he came to be the District Attorney, he didn't understand the nature of the office. He noted that Mr. Dahlem has been rock-steady over the years. Mr. Dahlem not only has knowledge, but he also does what he says. He noted that Mr. Dahlem is the longest-standing County Counsel in the State of California with sixteen years of service, and his shoes will be difficult to fill.

Supervisor Smallcombe noted that Mr. Dahlem is a smorgasbord of law. From animal control to zoning, he covers it all with grace and dignity. She noted he was approachable, and she really valued that she could walk into his office at any point in time and ask what she needed. She highlighted all the things he did to bring our County into the 21st century, especially bringing contracts up to an outstanding standard. She noted she would miss his breath of experience and the many ways he had bettered the community.

Supervisor Forsythe noted he couldn't add anything further about his professionalism that hadn't already been said, but he noted Mr. Dahlem was a friend. He noted how honest Mr. Dahlem was and what a blessing it had been to know him and his family.

Supervisor Toso noted she was happy for Mr. Dahlem but sad for the County. She noted his accomplishments are impressive.

Supervisor Poe noted he did not know Mr. Dahlem until he was elected to the Board two years ago. He noted what has struck him is Mr. Dahlem's track record. He noted how approachable and knowledgeable Mr. Dahlem is and noted he would miss their conversations on golf.

Chair Menetrey noted that everything that was mentioned was true. He noted that when he was encouraged

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to run for his district seat, he did not know what he would be getting into. He noted that he quickly learned that Mr. Dahlem was his go-to. He noted that he would miss the comradery that was had with agenda review. He also noted that he would often come in on Saturday, and Mr. Dahlem would be here working as well. He noted that he is always here for the community and has been exemplary.

Chair Menetrey moved to the floor and presented Steven W. Dahlem with a resolution and tile plaque.

RESULT:	**Adopted (UNANIMOUS)**
MOVER:	District I Supervisor Rosemarie Smallcombe
SECONDER:	District II Supervisor Shannon Poe
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe

Reception with Refreshments to Follow

1:17 PM Chair Menetrey recessed the Board for a reception.

M. 2:00 PM Reconvene

Vice-Chair Smallcombe called the meeting to order. Chair Menetrey is excused.

1. **Planning**

PUBLIC HEARING: Approve the Close Out of Community Development Block Grant Contract 20-CDBG-12064 for First Time Homebuyers Assistance

Ben Goger gave the staff report. No public comment was received. Board discussion ensued.

RESULT:	**Adopted**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

2. **Planning**

PUBLIC HEARING: to Approve Land Conservation (Williamson) Act Contract Application Number 2023-143, 3000 Old Highway, Catheys Valley, CA 95306, APN: 017-090-002-000, 017-060-015-000, 017-090-011-000, 017-070-002-000, Craig Mathis (Applicant) CBM Ranches, LLC (Owner)

Steve Engfer/Planning Director, gave a PowerPoint presentation. No public comment was received.

RESULT:	**Adopted**
MOVER:	District IV Supervisor Wayne Forsythe
SECONDER:	District III Supervisor Danette Toso
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

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3. **Planning**

PUBLIC HEARING: to Approve Land Conservation (Williamson) Act Contract Application Number 2024-085, 3520 Ben Hur Rd., Mariposa, CA 95338, APN: 017-080-059-000, Matthew Dimmick (Applicant)

Steve Engfer gave a PowerPoint presentation. No public comment was received.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

4. **Planning**

PUBLIC HEARING: to Approve Land Conservation (Williamson) Act Contract Application Number 2024-095, 3397 Ben Hur Rd., Mariposa, CA 95338, APN: 017-580-003-000, 017-580-004-000, Galen and Vickie Alldrin (Applicant)

Steve Engfer gave a PowerPoint presentation. No public comment was received.

RESULT:	**Adopted**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District III Supervisor Danette Toso
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

5. **Planning**

PUBLIC HEARING: to Approve Land Conservation (Williamson) Act Contract Application Number 2024-099 & General Plan/Zoning Amendment Application Number 2024-119, 4282 Triangle Rd., Mariposa, CA 95338, APN: 017-300-027-000, 014-300-034, 014-300-029, 014-300-028, 014-300-032, 014-300-031, 014-290-020, 014-290-021, Frederik Rodenhuis (Applicant)

Steve Engfer gave a PowerPoint presentation. No public comment was received.

RESULT:	**Adopted**
MOVER:	District III Supervisor Danette Toso
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

6. **Planning**

Waive the First Reading and Introduce an Ordinance Titled an "Ordinance Amending the Zoning Map of Mariposa County" for Assessor Parcel Numbers (APNs) 014-290-020, 014-290-021, 014-300-027,

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014-300-028, 014-300-029, 014-300-031, 014-300-032 and 014-300-034 from the Mountain Home Zone (MHZ) And/Or Mountain General Zone (MGZ) to the Agricultural Exclusive Zone (AEZ) Pursuant to General Plan/Zoning Amendment Application No. 2024-119, CFP Corporate Finance Partners LLC, Owner; Fredrik Rodenhuis (Applicant)

Vice-Chair Smallcombe read the item. No public comment was received.

RESULT: INTRODUCED

Recess Board of Supervisors

2:51 PM Vice-Chair Smallcombe recessed the Board of Supervisors meeting, and the Clerk of the Board read the government code announcement.

Announcement Pursuant to Government Code 54952.3

I. AIR POLLUTION CONTROL DISTRICT

2:51 PM Vice-Chair Smallcombe called the Air Pollution Control District meeting to order.

Public Comment Period

None.

APCD Regular Agenda

1. **Air Pollution Control District (APCD)**

PUBLIC HEARING: Consider and Approve Assembly Bill (AB) 2588 2023 Annual Air Toxics Hot Spots Report

Wendy Vittands/Program Specialist Environment Health gave the staff report. No public comment was received.

RESULT:	**Adopted**
MOVER:	District II Supervisor Shannon Poe
SECONDER:	District IV Supervisor Wayne Forsythe
AYES:	District I Supervisor Smallcombe, District III Supervisor Toso, District IV Supervisor Forsythe, District II Supervisor Poe
EXCUSED:	District V Supervisor Miles Menetrey

Adjourn APCD

3:05 PM Vice- Chair Smallcombe adjourned the APCD meeting.

Reconvene as the Board of Supervisors

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3:05 PM Vice-Chair Smallcombe reconvened the Board of Supervisors meeting.

J. Board Information

None.

N. Adjournment

3:05 PM Vice-Chair Smallcombe adjourned in memory of Clarence Leonard Sr., Frank Leonard, Richard Wagner, and Steven Harris.

Respectfully submitted,

Danielle Bondshu
Clerk of the Board

Miles Menetrey
Chair, Board of Supervisors

DRAFT

MARIPOSA COUNTY

Board of Supervisors

RESOLUTION - ACTION REQUESTED 2025-18

MEETING: January 7, 2025

TO: The Board of Supervisors

FROM: Danielle Bondshu, Clerk of the Board

RE: **PUBLIC HEARING**: Consider Applicant for Appointment to Fill the Unexpired Term of the Mariposa County District Attorney

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RECOMMENDATION AND JUSTIFICATION

PUBLIC HEARING: Consider Applicant for Appointment to Fill the Unexpired Term of the Mariposa County District Attorney.

On October 8th, 2024, the Board appointed Walter Wall to the office of County Counsel, effective January 1st, 2025. This would leave a vacancy in the District Attorney's office for the remainder of Wall's term. On October 15th, 2024, the Board approved the application process to fill the unexpired term of District Attorney Wall.

Under Government Code section 25304 of California state law, unexpired elected terms for the position of district attorney are to be filled by the Board of Supervisors.

Under the Board's approved Process to Fill Vacancies of Elected Offices, the procedure to fill the vacancy requires several steps. The first step of the process was accomplished on October 15th, 2024, when the Board approved the Application Packet, set the Application deadline, and scheduled two public hearings. Since then, the Clerk of the Board has prepared the application packet and sent out the press release. Only one application was received by the deadline of December 27, 2024. Because of that, the Board has the latitude to make its final appointment today. However, if the Board needs additional time for any reason, it may continue the matter to the second public hearing scheduled for January 14th, 2025.

Consequently, the Board is now being asked to conduct a public hearing to consider the applicant for the position of District Attorney. The relevant procedure from the Board's approved Process to Fill Vacancies of Elected Offices is attached to guide the process.

BACKGROUND AND HISTORY OF BOARD ACTIONS

October 15th, 2024: Approval of the application process for District Attorney
October 8th, 2024: Appointment of Walter Wall to Office of County Counsel, effective January 1st, 2024. Leaving a vacancy in the office of District Attorney.
December 15th, 2020: Jeremy Briese appointed Sheriff-Coroner-Public Administrator
October 13th, 2020: Approval of Policy Defining the Process to Fill Vacancies of Elected Offices, Other

Than Superior Court Judge or Board of Supervisors Member (Resolution 2020-619)12/18/2018: Vince Kehoe appointed as the Assessor/Recorder.
November 7th, 2017: Luis Mercado appointed Auditor.
May 2nd, 2017: Brent Joseph appointed Assessor/Recorder.
August 21st, 2012: Tom Cooke appointed District Attorney.
September 28th, 2010: Doug Binnewies appointed Sheriff-Coroner-Public Administrator.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION

If the Board does not appoint a replacement, the office of District Attorney will remain unfilled.

Under state law, a provision exists for the duties of the office to be “temporarily discharged” by the Assistant District Attorney "with like authority and subject to the same obligations and penalties" as the District Attorney until the vacancy in the office is filled in the manner provided by law.

However, the time frame constituted by “temporarily discharged” is not defined and could be an issue given that a District Attorney is one of only three County officers required by provisions of the State’s Constitution.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. **FINAL - Application Packet - DA**
2. **McAfee - Full App._Redacted**

VOTE RESULT

RESULT:	**Adopted by Closed Ballot (UNANIMOUS)**
MOVER:	None – Vote tabulated by closed ballot per Res.2020-619
SECONDER:	None – Vote tabulated by closed ballot per Res. 2020-619
AYES:	District V Supervisor Menetrey, District I Supervisor Smallcombe, District III Supervisor Toso, District II Supervisor Poe, District IV Supervisor Kiser

County of Mariposa

CLERK OF THE BOARD OF SUPERVISORS
5100 BULLION STREET, SECOND FLOOR, PO BOX 784, MARIPOSA, CALIFORNIA 95338

MARIPOSA COUNTY
DISTRICT ATTORNEY

APPLICATION PACKET

The application packet consists of the following materials:

- Application Packet Cover Sheet
- Notice of Position Overview
- Process to Fill Vacancies of Elected Officials other than Superior Court Judge or Board of Supervisors
- Election Candidate Qualifications and Information
- Application for Appointment of Elective Office of the Mariposa County District Attorney
- Statement of Economic Interest Form Sample (Form 700)

Applications must be received by the Clerk of the Board of Supervisors by 5 p.m., December 27th, 2024

www.mariposacounty.org/cob

The Mariposa County Board of Supervisors is seeking applicants who wish to serve the unexpired term of the elected MARIPOSA COUNTY DISTRICT ATTORNEY

The Mariposa County District Attorney is an elected county officer defined in Article XI of the California State Constitution. Duties include, but are not limited to, those mandates found in Government Code Sections 26500 through 26543.

The District Attorney represents the people of the State of California in all criminal prosecutions within Mariposa County. Mariposa County is bordered by Madera, Merced, Tuolume, and Stanislaus Counties.

The District Attorney's Office has eleven (11) Full-time employees and an annual budget of $1.6 Million.

The current District Attorney, who was elected in 2022, was serving a six-year term that was adjusted with Assembly Bill 759 (Elections Code 1300) to place the Sheriff and District Attorney on the presidential election cycle.

The person appointed by the Board will be expected to complete a partial term that expires:

December 31st, 2026

The remaining two (2) years of the current District Attorney term, which expires December 31st, 2028, will appear on the ballot of the 2026 Primary Election for the voters of Mariposa County to elect the successor.

The salary for this position is $170,891.91, as set in Resolution 2019-703.

Applicants for this position must:

- be a registered voter of the County of Mariposa;
- be a citizen of the United States and a resident of the State of California;
- not have been convicted of any crime disqualifying the applicant from holding elected office; and
- complete the application process.

Finalists will be subject to a background check. The selected candidate will be required to pass the County's full background investigation and to file a Form 700 Statement of Economic Activities within 30 days of assuming office.

Candidates may obtain the application form from the:

Mariposa County Clerk of the Board of Supervisors
Mariposa County Government Center
5100 Bullion Street, Second Floor, Mariposa, California, 95338

Completed applications must be received by the Clerk of the Board of Supervisors by Friday, December 27th, 2024, at 5 p.m.

www.mariposacounty.org/cob

Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member

1.0 PURPOSE

To establish a procedure for the appointment of elected County officers. (Government Code § 25304.) Elected offices covered by this policy are:

- Assessor/Recorder
- Auditor
- District Attorney
- Sheriff/Coroner/Public Administrator
- Treasurer/Tax Collector/County Clerk

2.0 POLICY INTENT

This policy is intended to provide procedures to guide staff and ensure an open and equitable process in the appointment of applicable elected county officers.

3.0 POLICY LIMITATIONS

This policy does not apply to Board of Supervisors members, or to judges of the Superior Court. (Government Code § 25304.)

4.0 DEFINITIONS

a. Board: The Board of Supervisors.
b. Clerk: The Clerk of the Board.

5.0 PROCEDURES

a. **Application Form:**

1) Upon notification of the vacancy or anticipated vacancy of one of the elected positions listed in Section 1.0, the Clerk shall create a draft Application Packet specific to the position using the Application Form and the current, mandated position qualifications maintained by the Elections Official.

2) The Application Form (Appendix A) shall consist of a Face Sheet with checklist to identify application requirements, as well as forms for the following information:

    a. Contact Information

    b. Certifications regarding election criteria

    c. Education Verification

    d. Sheet regarding Résumé, Statement of Qualifications, Written Statement, and Letters of Reference/Recommendation requirement

b. **Noticing the Vacancy:**

1) The Clerk shall prepare a Regular Agenda item for the Board to:

a. Approve the final Application Form and Packet.

b. Set a deadline date and time for acceptance of applications.

c. Approve the form of the notice the Clerk will use to advertise the position, including newspaper advertisements and news releases.

d. Schedule two (2) public hearings after the application deadline, with the second hearing taking place not less than three (3) days nor more than twenty-one (21) calendar days, following the first hearing.

e. Adopt any additional procedures governing the appointment process, as needed.

2) The Clerk shall prepare the Regular Agenda items needed to schedule the two public hearings set above.

c. **Application Process:**

1) Application Packet.

a. The Application Packet shall consist of:

i. A cover sheet, with list of packet materials.
ii. The recruitment overview with deadline and submission information.
iii. A copy of this policy.
iv. Current position qualifications to be obtained from the Elections Officer.
v. The Application Form.
vi. Any other applicable information deemed appropriate by the Board during its consideration of the application and deadline. (Section 5.0 b.)
vii. Current Form 700 Statement of Economic Interests Cover Page, watermarked with the word “SAMPLE.”

2) Complete Application.

a. To be considered complete, applications must contain the following:
i. The completed Application form.
ii. A current résumé containing, at a minimum, all employment for the previous five (5) years.

iii. A Statement of Qualifications for the position (500 words maximum).
iv. A written statement explaining the applicant's reason for wishing to be appointed to the position.
v. At least three (3) letters of reference.
vi. Any additional information that the Board may have requested during its consideration of the application and deadline. (Section 5.0 b.)

b. Completed applications must be received by the Clerk prior to the deadline established by the Board.

c. Incomplete applications will not be accepted.

3) Additional Information.

a. At any point in the process, the Board may require additional verbal or written information from applicants including, but not limited to, responses to questions submitted by the public or members of the Board, medical certifications, or permission to conduct credit or background checks.

4) Application Withdrawal.

a. Applicants wishing to withdraw an application must supply a written request to the Clerk at the address noted on the Application Form.

b. Failure to appear at a scheduled public hearing shall also constitute a withdrawal.

d. **Application Processing:**

1) On the first business day after the approved application deadline, the Clerk will consolidate completed applications and supporting documents into one packet per applicant and will distribute copies to each Supervisor for their review.

a. Application packets are public records and are to be made available to the public upon request.

e. **Public Hearing Procedures:**

1) First Hearing

a. The Chair shall open public comment, which will be subject to the Board's normal speaking rules and time limitations.

b. Each applicant shall be given three (3) minutes to make an oral presentation.

c. After applicant presentations, the Chair shall allow each Supervisor to ask questions of any applicant.

d. Board deliberation.

e. Four (4) or More Applicants

    i. After deliberation the Board shall, on written ballots provided by the Clerk, select finalists from among those who have submitted complete applications and appeared before the Board.

        1. Each Supervisor may vote for up to four (4) applicants.

        2. The four (4) applicants receiving the largest number of votes will be chosen as finalists to return for consideration at the second hearing.

            a. Any ties will be broken by subsequent balloting to choose between the tied applicants.

        3. The Clerk shall announce the vote of each Board member after each round of balloting.

    ii. The Chair shall announce the names of the finalists and the date of the next public hearing.

f. Three (3) or Fewer Applicants

    i. After deliberation the Board shall, on written ballots provided by the Clerk, vote for one of the finalists to fill the unexpired term.

        1. Upon any applicant receiving three (3) or more votes, the Chair shall declare that person to be the Board's choice.

        2. Split Vote:

            a. In the event of a split vote in which no finalist receives three (3) or more votes, the lowest scoring finalist shall be eliminated.
            b. The Chair shall again allow Board deliberation regarding the qualifications and merits of the two remaining finalists.
            c. After deliberations, the Board shall vote to appoint one of the remaining two applicants.

ii. The Clerk shall announce the vote of each Board member after each round of balloting.

iii. Once a preferred applicant is determined by informal ballot, the Chair shall:
   1. Declare for the record that three (3) members of the Board have concurred in the selection of such applicant.
   2. Facilitate discussion to identify the applicant's starting date.
   3. Invite Board action to formally appoint the finalist to the position, noting the effective date and any other conditions that might be required.
   4. Direct the Clerk to cancel the Second Public Hearing.

iv. After appointment, the Clerk shall prepare the necessary personnel forms for the Chair's signature.

2) Second Hearing

a. The Chair shall open public comment, which will be subject to the Board's normal speaking rules and time limitations.

b. Each finalist shall make an oral presentation for an amount of time to be determined by the Chair.

c. After finalist presentations, the Chair shall allow each Supervisor to ask questions of any finalist.

d. At the conclusion of the question period, the Board shall, on written ballots provided by the Clerk, vote for one of the finalists to fill the unexpired term.

   i. Split Vote:

      1. In the event of a split vote in which no finalist receives three (3) or more votes, the lowest scoring finalist shall be eliminated.

      2. The Chair shall allow Board deliberation regarding the qualifications and merits of the remaining finalists.

      3. After deliberation, the Board shall again vote.

      4. The Split Vote process will be repeated until one finalist is chosen by three (3) or more votes.

e. The Clerk shall announce the vote of each Board member after each round of balloting.

f. Upon any finalist receiving three (3) or more votes, the Chair shall:

i. Declare for the record that three (3) members of the Board have concurred in the selection of such applicant.

ii. Facilitate discussion to identify the appointee's starting date.

iii. Invite Board action to formally appoint the finalist to the position, noting the effective date and any other conditions that might be required.

g. After appointment, the Clerk shall prepare the necessary personnel hiring forms for the Chair's signature.

ELECTION CANDIDATE QUALIFICATIONS AND INFORMATION

(As of October 4th, 2024)

TERM OF OFFICE

The District Attorney is elected to a four (4) year term. Elected Officers take office on the first Monday in January following the General Election at noon.

QUALIFICATIONS

Government Code Section 24001: Except as otherwise provided in Sections 27550.1 and 27641.1 or in this section, or in Section 21123 or 34711 of the Water Code, or in any landowner voting district, as defined in paragraph (8) of subdivision (b) of Section 10500 of the Elections Code, a person is not eligible to an elective county or district office, unless the person is a registered voter of the county or district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or, if appointed to the elective office to fill a vacancy, at the time of the appointment of the person.
(Amended by Stats. 2022, Ch. 864, Sec. 1. (AB 1925) Effective January 1, 2023.)

Government Code Section 24002: A person is not eligible to the office of district attorney unless he has been admitted to practice in the Supreme Court of the State.
(Added by Stats. 1947, Ch. 424.)

COUNTY OF MARIPOSA
APPLICATION FORM FOR APPOINTMENT TO THE ELECTIVE OFFICE OF DISTRICT ATTORNEY

(For Official Use Only)

INSTRUCTIONS: *The Application for Appointment of the Elective Office of the District Attorney is composed of the sections below. All parts must be submitted in order for the application to be considered complete.*

_____	_____	_____
Last Name	*First Name*	*Middle Initial*

Application Requirements:

The following must be attached to this form in order for your application to be considered complete:

☐	Part I:	Contact information (form provided)
☐	Part II:	Certifications (form provided)
☐	Part III:	Education Verification (form provided)
☐	Part IV:	A current résumé containing, as a minimum, all employment for the previous five years.
☐	Part V:	A written Statement of Qualifications for the position (500 words maximum)
☐	Part VI:	A written statement explaining your reasons for wishing to be appointed to the position.
☐	Part VII:	Three (3) Letters of Reference/Recommendation
☐	Part VIII:	Any additional information that the Board may request during the Board item approving the Application Form

I, _____, as a candidate for the appointment of the County of Mariposa District Attorney, declare that all information provided on this form by me, including all attachments, is true and correct. If requested, I agree to provide written responses to any questions.

I have received the application packet and have read and understand the Board of Supervisors Policy specifying the "Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member."

I understand that finalists will be subject to a full background investigation, and that the selected candidate will be required to pass the County's standard medical examination and must file a Form 700 for the state within thirty calendar days of taking office.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this _____ day of _____, _____, at _____, California.
Date *Month* *Year* *City/Town*

_____
Applicant's Signature

Please submit the completed application to the address below by **5 p.m., on December 27th, 2024**. Please note that the application must be ***received*** prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
rlaroche@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE.
Note: Personal information may be withheld from public view as allowed by law.

COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

PART I. Contact Information

Please print.

_____ _____ _____
Last Name *First Name* *Middle Initial*

_____ _____ _____ _____
Current Street Address *City* *State* *Zip*

_____ _____ _____
Home Phone # *Business Phone #* *Email Address*

Please list your residence addresses for the past five years:

From	To	Street Address	City	State	Zip

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this _____ day of _____, _____, at _____, California.

_____
Applicant's Signature

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

Part II. Certifications

Please print.

Last Name	*First Name*	*Middle Initial*

Current Street Address	*City*	*State*	*Zip*

Home Phone #	*Business Phone #*	*Email Address*

As a candidate for appointment to the position of Mariposa County District Attorney, I declare the following:

☐ YES ☐ NO I am a registered voter of the County of Mariposa.

☐ YES ☐ NO I am a citizen of the United States and a resident of the State of California.

☐ YES ☐ NO I have not been convicted of a crime that disqualifies me from holding elected office.
If no, please explain (attach additional sheets, if necessary):

_____

_____

☐ YES ☐ NO I meet all legal qualifications to run for election to this position. (If in doubt, check with the County Elections office.)

☐ YES ☐ NO I am able to formally assume the position at a time and place to be negotiated with the Board of Supervisors.

☐ YES ☐ NO I am not involved in outside activities that may be in conflict with the functions and responsibilities of this position.
If no, please explain (attach additional sheets, if necessary):

_____

_____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this _____ day of _____, _____, at _____, California.

_____
Applicant's Signature

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

Part III. Education

Please print.

_____	_____	_____
Last Name	*First Name*	*Middle Initial*

Please list your educational experience:

_____	_____	_____
Name of College or University	Degree Obtained	Date Graduated
_____	_____	_____
Name of College or University	Degree Obtained	Date Graduated
_____	_____	_____
Name of College or University	Degree Obtained	Date Graduated
_____	_____	_____
Name of College or University	Degree Obtained	Date Graduated

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this _____ day of _____, _____, at _____, California.

_____
Applicant's Signature

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

Part IV. Résumé
Part V. SOQs
Part VI. Written Statement
Part VII. Reference Letters

STOP! Your application is not complete unless you also provide the following:

- **Part IV. Current résumé containing, as a minimum, all employment for the previous five (5) years.**
- **Part V. Statement of Qualifications for the position (500 words maximum)**
- **Part VI. Written statement explaining your reasons for wishing to be appointed to the position**
- **Part VII. Three (3) letters of reference/recommendation**

Submit the completed application to the address below by **5 p.m., on December 27th, 2024**. Please note that the application must be *received* prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
rlaroche@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE
A PUBLIC DOCUMENT

Date Initial Filing Received
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name *(Do not use acronyms)*

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. *(Do not use acronyms)*

Agency: Position:

2. Jurisdiction of Office *(Check at least one box)*

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)

☐ Multi-County

☐ County of

☐ City of

☐ Other

3. Type of Statement *(Check at least one box)*

☐ **Annual:** The period covered is January 1, 2023, through December 31, 2023.

-or-

The period covered is _____/_____/_____ through December 31, 2023.

☐ **Assuming Office:** Date assumed _____/_____/_____

☐ **Leaving Office:** Date Left _____/_____/_____
(Check one circle.)

☐ The period covered is January 1, 2023, through the date of leaving office.

-or-

☐ The period covered is _____/_____/_____, through the date of leaving office.

☐ **Candidate:** Date of Election _____ and office sought, if different than Part 1:

4. Schedule Summary (required)

Total number of pages including this cover page: _____

Schedules attached

☐ **Schedule A-1 -** *Investments* – schedule attached

☐ **Schedule A-2 -** *Investments* – schedule attached

☐ **Schedule B -** *Real Property* – schedule attached

☐ **Schedule C -** *Income, Loans, & Business Positions* – schedule attached

☐ **Schedule D -** *Income – Gifts* – schedule attached

☐ **Schedule E -** *Income – Gifts – Travel Payments* – schedule attached

-or- ☐ ***None -*** *No reportable interests on any schedule*

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER ( ) EMAIL ADDRESS

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed _____ *(month, day, year)*

Signature _____ *(File the originally signed paper statement with your filing official.)*

Appointee MUST File Form 700

COUNTY OF MARIPOSA
APPLICATION FORM FOR APPOINTMENT TO THE ELECTIVE OFFICE OF DISTRICT ATTORNEY

RECEIVED
DEC 19 2024
BOARD OF SUPERVISORS

(For Official Use Only)

INSTRUCTIONS: *The Application for Appointment of the Elective Office of the District Attorney is composed of the sections below. All parts must be submitted in order for the application to be considered complete.*

Last Name	First Name	Middle Initial
McAfee	Michael	R

Application Requirements:

The following must be attached to this form in order for your application to be considered complete:

☑	Part I:	Contact information (form provided)
☑	Part II:	Certifications (form provided)
☑	Part III:	Education Verification (form provided)
☑	Part IV:	A current résumé containing, as a minimum, all employment for the previous five years.
☑	Part V:	A written Statement of Qualifications for the position (500 words maximum)
☑	Part VI:	A written statement explaining your reasons for wishing to be appointed to the position.
☑	Part VII:	Three (3) Letters of Reference/Recommendation
☑	Part VIII:	Any additional information that the Board may request during the Board item approving the Application Form

I, Michael McAfee, as a candidate for the appointment of the County of Mariposa District Attorney, declare that all information provided on this form by me, including all attachments, is true and correct. If requested, I agree to provide written responses to any questions.

I have received the application packet and have read and understand the Board of Supervisors Policy specifying the "Process to Fill Vacancies of Elected Offices, other than Superior Court Judge or Board of Supervisors member."

I understand that finalists will be subject to a full background investigation, and that the selected candidate will be required to pass the County's standard medical examination and must file a Form 700 for the state within thirty calendar days of taking office.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 9 *(Date)* day of December *(Month)*, 2024 *(Year)*, at Mariposa *(City/Town)*, California.

Applicant's Signature

Please submit the completed application to the address below by **5 p.m., on December 27th, 2024**. Please note that the application must be *received* prior to that deadline regardless of the mode of delivery/transfer.

Clerk of the Board of Supervisors
rlaroche@mariposacounty.org

County Government Center
5100 Bullion Street, Second Floor
Post Office Box 784
Mariposa, CA 95338

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

PART I. Contact Information

Please print.

Last Name	First Name	Middle Initial
McAfee	Michael	R

Current Street Address	City	State	Zip
[redacted]	Catheys Valley	CA	95306

Home Phone #	Business Phone #	Email Address
[redacted]	(209)347-3920	mmcafee@mariposacounty.org

Please list your residence addresses for the past five years:

From	To	Street Address	City	State	Zip
2014	2024	1438 Lasteria St.	Merced	CA	95348

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 1 day of December, 2024, at Mariposa, California.

Applicant's Signature

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

Part II. Certifications

Please print.

Last Name	First Name	Middle Initial
McAfee	Michael	R

Current Street Address	City	State	Zip
[redacted]	Catheys Valley	CA	95306

Home Phone #	Business Phone #	Email Address
[redacted]	(209) 347-3920	mmcafee@mariposacounty.org

As a candidate for appointment to the position of Mariposa County District Attorney, I declare the following:

☑ YES ☐ NO I am a registered voter of the County of Mariposa.

☑ YES ☐ NO I am a citizen of the United States and a resident of the State of California.

☑ YES ☐ NO I have not been convicted of a crime that disqualifies me from holding elected office.
If no, please explain (attach additional sheets, if necessary):

_____

_____

☑ YES ☐ NO I meet all legal qualifications to run for election to this position. (If in doubt, check with the County Elections office.)

☑ YES ☐ NO I am able to formally assume the position at a time and place to be negotiated with the Board of Supervisors.

☑ YES ☐ NO I am not involved in outside activities that may be in conflict with the functions and responsibilities of this position.
If no, please explain (attach additional sheets, if necessary):

_____

_____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 9 day of December, 2024, at Mariposa, California.

_____
Applicant's Signature

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COUNTY OF MARIPOSA
APPLICATION FOR APPOINTMENT OF THE ELECTIVE OFFICE OF THE DISTRICT ATTORNEY

Part III. Education

Please print.

Last Name	First Name	Middle Initial
McAfee	Michael	R

Please list your educational experience:

Name of College or University	Degree Obtained	Date Graduated
San Joaquin COL	JD	
Stanislaus State Univ.	BA- Political Science	2004

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed on this 1 day of December, 2024, at Mariposa, California.

Applicant's Signature

MICHAEL R. MCAFEE

ATTORNEY

CONTACT

5085 Bullion Street
Mariposa, CA 95338
209.605.5978
mmcafee@mariposacounty.org

PROFILE

Legal professional with extensive experience in criminal prosecution, public policy, and community advocacy. A proven leader with a strong record of upholding justice, ensuring public safety, and promoting fairness in legal proceedings. Skilled in building collaborative relationships with law enforcement, judicial officials, and community organizations to address systemic issues and reduce crime. Adept in managing complex legal cases, supervise diverse teams, and implementing processes and procedures to improve prosecutorial efficiency and fairness. Committed to transparency, accountability, and equal justice under the law.

EDUCATION

JURIS DOCTOR

San Joaquin College of Law
905 5th St, Clovis CA

BA POLITICAL SCIENCE

Stanislaus State Univ.
1 University Cr Turlock, CA

EXPERIENCE

ASSISTANT DISTRICT ATTORNEY MARIPOSA COUNTY
SEPTEMBER 2023-PRESENT

Mariposa County District Attorney's Office, Mariposa CA.

LAW OFFICE OF MICHAEL MCAFEE- SOLO PRACTITIONER
NOVEMBER 2021-SEPTEMBER 2023

Merced, CA & Mariposa, CA – 2 offices

Criminal Defense, Family Law and Civil Litigation. Mariposa Office, contract public defender for Mariposa County.

DEPUTY DISTRICT ATTORNEY MARIPOSA COUNTY
JUNE 2019-OCTOBER 2021

Mariposa County District Attorney's Office, Mariposa CA.

DEPUTY DISTRICT ATTORNEY MERCED COUNTY
JUNE 2015-JUNE 2019

Merced County District Attorney's Office, Merced CA.

KEY QUALIFICATIONS

- Decade of experience in criminal law with a focus in felony trials
- Proven track record advocating for victims' rights while ensuring fair treatment for all defendants
- Strong knowledge of legal ethics, courtroom procedures, and case management.

Statement of Intent
Reasons to be District Attorney

My name is Michael McAfee, and I am honored to express my interest in serving as the District Attorney for Mariposa. As a 42-year-old attorney with a career dedicated to justice and public service, I am committed to upholding the values and safety of this great community—a place my family and I are eager to call home.

Over the past five years, I have worked diligently in Mariposa, building strong relationships with justice partners and contributing to a collaborative, effective system of accountability and fairness. This experience has deepened my understanding of our community's unique challenges and strengths.

My wife, who is also employed by the county, and I have embraced the "Mariposa way"—a spirit of perseverance and resilience that fuels meaningful progress. Together with our three children—Ethan, 12; Emma, 10; and our youngest, Max— we cannot wait to call Mariposa home and keep Mariposa a great place to raise a family. I want my children, and every child in our community, to grow up feeling secure, supported, and inspired to contribute positively to the community around them.

As District Attorney, I will work tirelessly to protect our community, hold those who threaten our safety accountable, and ensure that justice is served fairly

and effectively. I bring a steadfast commitment to these goals, a wealth of prosecutorial experience, and a profound respect for the resilience and strength of Mariposa's residents.

Thank you for considering my candidacy. It would be a privilege to serve as your District Attorney and to continue contributing to the safety and success of this remarkable community.

Michael R. McAfee
Statement of Qualifications

As a dedicated legal professional with over a decade of experience in criminal law, I am honored to submit my qualifications for the position of District Attorney for Mariposa County, California. My career has been defined by a commitment to safeguarding public safety, ensuring fairness in legal proceedings, reducing crime, and fostering trust in the justice system. These principles have guided my work as a prosecutor.

Public safety is at the heart of the District Attorney's responsibilities, and I bring a proven record of effectively addressing crime while prioritizing community well-being. I have successfully prosecuted cases ranging from misdemeanors to complex felony offenses, collaborating with law enforcement to ensure justice is served. My approach to prosecution balances accountability for offenders with a recognition of the root causes of crime, such as mental health challenges, substance abuser or a combination of the two. I believe in integrating evidence-based practices, to reduce recidivism and create lasting change. Reducing crime is both a professional mission and a community imperative. In my career, I have supported initiatives aimed at crime prevention and rehabilitation.

Fairness in legal proceedings is critical to maintaining public trust in our justice system. Throughout my career, I have been steadfast in ensuring that every case is handled with integrity, impartiality, and respect for the rule of law. I have advocated for victims' rights while safeguarding the constitutional protections afforded to defendants.

Transparency and equal justice under the law are foundational to building and maintaining public confidence in the District Attorney's office. I am committed to fostering open communication with the community, ensuring that the public is informed about our policies, priorities, and outcomes. This includes engaging with the public, listening to their concerns, and adapting strategies to reflect their needs.

I have worked in Mariposa County since 2019, 2 years as a Deputy District Attorney, 2 years as a Defense Attorney, and now over a year as Assistant District Attorney, to Walter W. Wall. In the 5 years I've learned the strengths and the complexities of the county.

I am eager to bring my expertise, passion, and leadership to the role of District Attorney, working tirelessly to make Mariposa County a safer community.

MERCED COUNTY
DISTRICT ATTORNEY'S OFFICE

Nicole A. Silveira
District Attorney

November 13, 2024

To Whom It May Concern:

I am writing this letter to recommend Michael McAfee for the position of District Attorney in Mariposa County. I have known Mr. McAfee for approximately nine years. In 2015, he came to the Merced County District Attorney's Office as a deputy district attorney. I was a deputy district attorney at the time and became a supervisor the following year. Over the years, I have had the opportunity to observe Mr. McAfee as prosecutor and a person.

Mr. McAfee's most astounding quality that makes him the best candidate for District Attorney is his overwhelming sense of justice for the public and doing the right thing. As a deputy district attorney, he was thoughtful and deliberate in his approach to cases, always considering the larger impact that individual cases had on the victims, defendants and community as a whole. He is also a skilled trial attorney, which is an asset in a smaller office like Mariposa County. The citizens of Mariposa County need to know that there is a leader in their District Attorney's Office who will pursue justice on tough cases in the courtroom, and Mike McAfee is that leader.

As the District Attorney of a neighboring county, it is very important to have a strong partner I can work with on public safety issues that often cross county lines. I would be privileged to work alongside him in our profession.

Sincerely,

Nicole A. Silveira
District Attorney
Merced County

Office of the
MARIPOSA COUNTY
DISTRICT ATTORNEY

Assistant District Attorney
MICHAEL R. MCAFEE

Deputy District Attorney
MICHAEL P. COUGHLIN

Deputy District Attorney
STEPHEN J. CAREY

Chief Investigator
JOSH KEHELEY

Legal Executive Assistant
CATHERINE LOPEZ

Victim Witness Services Supervisor
JESSICA L. MIMNAUGH

District Attorney
WALTER W. WALL

December 10, 2024

Mariposa County Board of Supervisors
5100 Bullion Street
Mariposa, CA 95338

RE: Consideration of Michael R. McAfee for the Position of District Attorney

Dear Mariposa County Board Members:

It is with the utmost enthusiasm and confidence that I recommend Michael R. McAfee to succeed me as the District Attorney of Mariposa County. As someone who has had the privilege of working closely with Michael—both as a colleague and as an opposing counsel—I can unequivocally attest to his exceptional skills, unwavering professionalism, and deep commitment to public safety.

Michael's tenure as Assistant District Attorney has been marked by an impressive ability to navigate complex legal challenges with precision and integrity. He possesses an extraordinary talent for evaluating cases thoroughly, identifying key issues, and crafting effective legal strategies that serve justice while respecting the rights of all parties involved. Time and again, I have witnessed his dedication to ensuring fair and equitable outcomes, which reflects his profound respect for the rule of law and the communities we serve.

One of Michael's most remarkable qualities is his ability to balance analytical rigor with empathetic understanding. His courtroom presence is commanding yet approachable, and his ability to connect with juries, victims, and witnesses alike is truly unparalleled. These attributes, combined with his keen legal mind, have made him an invaluable asset to this office and a trusted advocate for justice.

I have had the unique perspective of working alongside Michael as a teammate and standing across from him as an adversary. In both roles, he has consistently demonstrated an exceptional work ethic, meticulous preparation, and an unshakeable commitment to doing what is right. These qualities have earned him my respect and the respect of our justice partners and the trust of our community.

Michael's five years in Mariposa County have been defined by a genuine investment in the safety and resilience of our residents. He has cultivated strong relationships with all our justice partners and our legal community. Moreover, he embraces his role as a husband, father and prides himself of being a family man, with the dedication of creating a safer community for his children and all children of our community.

As I prepare to step down from my role as District Attorney and move forward with my next role as County Counsel, I am confident that Michael R. McAfee possesses the vision, experience, and moral

compass to lead this office with distinction. His commitment to public service and his proven track record of excellence make him the ideal candidate to continue and enhance the work we have accomplished together.

I wholeheartedly recommend Michael for this appointment, knowing he will bring honor, integrity, and unwavering dedication to the role. Please do not hesitate to contact me if you require further insight into his qualifications or my enthusiastic endorsement of his candidacy.

Sincerely,

Walter W. Wall
District Attorney of Mariposa County

Michael McAfee

From: Eugene Action Attorney at Law <eugeneaction@hotmail.com>
Sent: Friday, November 22, 2024 12:25 PM
To: Michael McAfee
Subject: Regarding District Attorney Opening

Greetings,

Members of the defense bar in Mariposa County, as our civic duty to the efficiency and fairness of the judicial process, believe that Michael McAfee's appointment to the vacated position of District Attorney of Mariposa is in the best interest of the County.

Michael McAfee is always prepared for cases and has relevant knowledge of the law; this streamlines the efficiency of the DA's office in a way that achieves the goals of justice with surgical precision. He is able to evaluate cases for their strengths and weaknesses. Outsiders do not always see why cases end the way they do; however, juries of Mariposa historically side with defense bar more often than not. A District Attorney's proper evaluation of a case should mean that the defense never wins in trial. It is in everyone's best interest to have a leader at the helm who can evaluate the strength of cases and is able to be trusted by opposition to openly discuss those cases. Prosecution of people should not be as arbitrary as believing in your case and hoping for a win. Under California Rules of Professional Conduct, Rule 5-110, prosecutors have special responsibilities that other attorneys do not; in obtaining convictions or resolving cases, Mr. McAfee has always acted in accordance with Rule 5-110. Mike McAfee is a straight shooter and defense bar looks forward to fighting this worthy opponent.

Sincerely,

Eugene Action, Attorney

Neal Douglass, Attorney

Ric Squaglia, Attorney

Aaron Villalobos
CSB # 250763

LOBO LAW
THE VILLALOBOS LEGAL GROUP

November 22, 2024

To Whom It May Concern:

It is my privilege to recommend Michael McAfee for District Attorney for the county of Mariposa. I have the benefit of working with him for approximately three years. While he was in my office, he showed honor, respect for all parties in the justice system and compassion. He would be a great fit for the position. If you have any questions, please feel free to call at me (209) 581-1185.

Sincerely,

Aaron Villalobos, Esq.
The Villalobos Legal Group

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Matthew Serratto
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Assistant Chief Deputy District Attorney
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832 12th Street
Modesto, CA 95354
(209) 652-9102
Matthew.Serratto@standa.org

November 15, 2024

RE: Michael McAfee

Dear Sir/Madame:

I am writing in my personal capacity to express support for Michael McAfee. Mr. McAfee is a skilled lawyer who possesses a unique perspective thanks to the breadth of his legal experience. He has a passion for justice and deep regard for the County of Mariposa. He is poised, articulate and intelligent. Please consider his application closely, as Mr. McAfee is an exceedingly worthy candidate.

Please do not hesitate to contact me with any questions concerning Mr. McAfee's qualifications.

Very Truly Yours,

Matthew Serratto

Josh Keheley
Chief Investigator
Mariposa County District Attorney
5085 Bullion St.
Mariposa, CA., 95338
Jkeheley@mariposacounty.org
(209) 966-3626
October 22, 2024

Mariposa County Board of Supervisors
Mariposa County
5100 Bullion St.
Mariposa, CA., 95338

Dear Mariposa County Board of Supervisors,

I am writing to recommend Michael McAfee for the position of District Attorney. As an Assistant District Attorney in our office, he has consistently demonstrated exceptional legal acuity, a strong commitment to justice, and an unwavering dedication to serving our community.

During his time in office, Mike has successfully handled a wide range of cases, showcasing his ability to navigate complex legal issues with professionalism and integrity. He is not only an talented litigator but also a compassionate advocate for victims, ensuring that their voices are heard and their rights are protected.

Mike is well-respected among colleagues and has earned a reputation for his collaborative spirit and mentorship. His strategic thinking and problem-solving skills have been instrumental in securing successful outcomes in high-stakes cases.

I am confident that Mike possesses the vision, leadership, and dedication required to excel as District Attorney. He is committed to upholding the rule of law while promoting fairness and transparency in our justice system.

Thank you for considering Mike for this important role. I have no doubt that he will make significant contributions as District Attorney.

Sincerely,

Josh Keheley

Chief Investigator