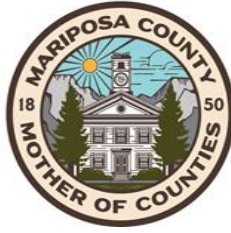


Mariposa County Local Transportation Commission



Commissioners

District 1..... Rosemarie Smallcombe
District 2.....Shannon Poe
District 3..... Danette Toso
District 4.....Jenni Kiser
District 5..... Miles Menetrey

Shannon Hansen, Director of
Public Works & Transportation
4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

Local Transportation Commission (LTC) Technical Advisory Committee (TAC)

October 2, 2025

MEETING MINUTES

In Attendance: Danette Toso – Chair LTC
 Shannon Poe – Alt. Vice–Chair LTC
 Steve Engfer – Planning Director
 Shannon Hansen – Director of Public Works & Transportation
 Jeannie Morvay-Clayton – Transportation Planning
 Gregoria Ponce’ – Caltrans District 10 Liaison

1. LTC-TAC Meeting was called to order by Danette Toso at 11:04 AM.
2. First order of business was for the Committee Members to vote to allow Commissioner Shannon Poe to participate via teleconference under Government Code 54953 Section (f) and (j) (1) emergency circumstance clause due to a medical procedure that has rendered him unable to drive.

Motion to allow participation via teleconference was made by Shannon Hanson and seconded by Steve Engfer.

Motion passed with all members voting “aye.”

3. Roll call was taken by Jeannie Morvay-Clayton. All committee members are in attendance with the exception of Lloyd Clark who was excused. Gregoria Ponce’ participated in his place as District 10 Liaison. Determination of a Quorum was made.

4. Chair Danette Toso asked for a motion to approve the Draft Meeting Minutes from February 5, 2025. Steve Engfer pointed out a misspelled word under Item #5 second paragraph. Motion was made by Steve Engfer with corrections and seconded by Shannon Hanson.

Motion passed with all members voting “aye.”

5. Review Draft OWP FY 2025-26 Amendment I and Make Recommendations – This item was brought to the committee by Jeannie Morvay-Clayton to get feedback and guidance on the Draft Overall Work Program for FY 2025-26 Amendment I to include the FY 2024-25 RPA Carryover Amount and SB1 Grant Funds before submitting to Caltrans for their review and seeking approval from the LTC.

A copy of the Draft OWP FY 2025-26 Amendment I was provided with a highlighted version showing all changes proposed.

Gregoria Ponce’ pointed out the Funding Element on Page 8 was not highlighted to show the addition of SB1 Grant Funds.

Steve Engfer motioned that we approve the Draft OWP FY 2025-26 Amendment I with the addition of highlighting on Page 8 to include the SB1 Grant Funds. Motion seconded by Shannon Poe.

Motion passed with all members voting “aye.”

6. Jeannie asked if there were any new items regarding Transportation Planning in Mariposa County to bring before the committee. She added an update on the Vehicle Miles Traveled (VMT) Policy project that the Draft VMT Policy would be ready in about a week to send to Caltrans for review and further internal County review before asking for LTC approval on November 18, 2025. Steve Engfer shared that he and the Planning Department would be meeting with Fehr & Peers Consultants later in the afternoon to go over final determinations for options and recommendations.

7. Danette Toso adjourned the meeting at 11:13 AM. Next meeting will be February 2026 date and time to be determined.

Meeting Minutes for October 2, 2025, Adopted with a Vote of 3 Ayes and 1 abstaining on February 23, 2026